

CLAYTON WITH KEYMER PAROCHIAL CHURCH COUNCIL

Registered Charity No. 1135087

TRUSTEES ANNUAL REPORT AND FINANCIAL REPORT

FOR THE YEAR ENDED 31 DECEMBER 2020

CONTENTS

	Page
Trustees annual report	1-6
Report of the independent examiner	7
Statement of financial activities	8
Balance Sheet	9
Notes to the accounts	10-18
Restricted and Endowment funds	19-35

Website: claytonwithkeymer.org.uk

Incumbent: **The Revd. Alex Baxter**
The Rectory
1 The Crescent, Hassocks
West Sussex, BN6 8RB

**Independent
examiner:** **PRB Accountants LLP**
Kingfisher House, Hurstwood Grange
Hurstwood Lane, Haywards Heath
West Sussex, RH17 7QX

Bankers: **HSBC**
50 Church Road
Burgess Hill
West Sussex, RH15 9AE

CLAYTON WITH KEYMER PAROCHIAL CHURCH COUNCIL

Registered Charity No. 1135087

TRUSTEES ANNUAL REPORT FOR THE YEAR ENDED 31 DECEMBER 2020

Our aims and purposes as a charity

The PCC has the responsibility of co-operating with the incumbent, the Revd Alex Baxter in:

- Providing the sacraments of the Church of England and serving the local community
- The promotion of the gospel of the Lord Jesus Christ according to the doctrines and practices of the Church of England
- Promoting in the parish the whole mission of the church, pastoral, social, evangelistic and, ecumenical
- Promoting the vision of the Diocese which is 'To know love and follow Jesus'.
- Practical support and care for people in the parish, from the youngest to the eldest, irrespective of level of need or, ability to pay
- Providing financial support to those in need and, to other organisations with similar objectives.

There are three Churches within the parish – St John the Baptist, Clayton - St Cosmas and St Damian, Keymer and St Francis of Assisi, Hassocks. The PCC also has the maintenance responsibilities for the churchyards at Clayton and Keymer and for the three Church halls and the Curate's house.

What we planned to do to achieve our charitable objectives

As Rector of the Parish of Clayton with Keymer since 4th September 2017 we have been working at building up community engagement and trying to grow the church community, with some success. We have seen a small rise in attendance with new people young and old joining our church community. We have also had a lot of success in engaging with our community and the launch and sustaining of several successful community projects and clubs.

When planning our activities for the year, our incumbent and the PCC have considered the Charity Commission's guidance on public benefit and, in particular, the specific guidance on 'charities for the advancement of religion'.

The council has complied with the duty under section 5 of the Safeguarding and Clergy Discipline Measure 2016, fully recognising its duty to have due regard to House of Bishops' guidance on safeguarding children and vulnerable adults.

For 2020 we discussed and planned the following objectives and activities to fulfil our aims:

- Enabling as many people as possible to worship in our churches
 - Enabling as many people as possible to become part of our parish community
 - Teaching, baptising and nurturing new and existing believers
 - Conducting marriages
 - Conducting funerals
 - Maintaining an overview of worship throughout the parish
 - Considering how services can involve the many groups that live within the parish
 - Putting faith into practice, through prayer and scripture, music and sacrament
 - Offering worship and prayer, learning about the Gospel, in small group situations
 - Assisting people from all walks of life to develop their knowledge of, and trust in, Jesus
 - Provision of pastoral care for people living in the parish
 - Providing assistance to the poor and needy of the parish
 - Giving donations to local and national charitable organisations
-

CLAYTON WITH KEYMER PAROCHIAL CHURCH COUNCIL

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TRUSTEES ANNUAL REPORT (CONTINUED) FOR THE YEAR ENDED 31 DECEMBER 2020

- Reaching out to the unchurched through provision of the village fete and offering food and fun at Harvest
- Maintaining the fabric of the church buildings as a historic centre and focus of life in the village.

What we achieved and how we affected beneficiaries' lives

It has been a very challenging year for the world and our nation. The church also has had to face many challenges during the pandemic.

The nature of our parish Churches in our community has had to change and adapt to continue meeting the needs of the worshipping community and wider community that it is called to serve.

Our biggest challenge has not just been financial but obviously finance is a major area that has been affected.

With the halls and churches closed for long periods we have lost valuable and reliable income for the parish. Some parishioners have continued to pay in cash via the envelope scheme, some more have thankfully taken up the parish giving scheme and give by direct debit. But not all have, so I know we have not made as much as we would have had the churches been open.

The problem with the churches and halls being closed is that we still have the ongoing costs of electricity, gas and water etc to keep paying. Even though the premises are closed, the costs are still more or less the same. We have received some larger donations, and I am grateful for people's ongoing commitment to the finances of the church. A Christmas raffle was very successful in the absence of our normal fund raising activities.

Our online worship services have proved to be very successful and we have even managed to attract new people who I hope will join us when we open up again. I did not expect to grow in numbers during the pandemic but indeed, grow we have, which is very encouraging.

My work as the Rector of the Parish has increased and the pandemic has been both a challenging and rewarding time. With mental health spiraling in the parish I have been doing some quite difficult work with people who have found themselves in very difficult situations mentally, spiritually and financially. I have enjoyed these new challenges and have felt confident in how I have risen to the needs of people at some of the most desperate times in their lives. To be able to have been of some help to people has been a privilege and a blessing.

Our parish run food bank has been very successful and is self-supporting thanks to generous donations and local volunteers.

With fairly constant funerals and quite a few weddings to take in the months ahead I hope we can maintain our financial position and build on maintaining our parish share.

I look forward to this coming year when most of the restrictions look like they will be relaxed from June 21st 2021. This will be good for us and I look forward to welcoming our new assistant curate to the parish. This will be an exciting time with new opportunities to serve and grow and hopefully, we can rebuild the parish and most of its major activities which we had to mothball during the pandemic.

I remain cautiously optimistic about the parish and our role and very excited about the future in finding new ways of being God's representatives in this place.

Obviously the pandemic has taken its toll on the community. I look forward to renewing relationships with the local schools, restarting our local youth clubs and finding new ways of reaching out to young and old alike after a bewildering and confusing time.

CLAYTON WITH KEYMER PAROCHIAL CHURCH COUNCIL

Registered Charity No. 1135087

TRUSTEES ANNUAL REPORT (CONTINUED) FOR THE YEAR ENDED 31 DECEMBER 2020

Attendance at worship

The PCC is committed to enabling as many people as possible to participate in Church of England worship and to be part of our parish community. The Rector and PCC maintains an overview of worship throughout the parish, and the related activities of the churches, and has adopted the following as its statement of purpose:

Centred on Christ, we will worship God in a variety of ways, and maintain a distinctive Anglican presence in our communities. Working closely with our fellow-Christians we will be active in our community inviting others to share in the life of faith.

The churches of St. John the Baptist and St. Cosmas & St. Damian are open every day for private prayer, and for visitors interested in the history and architecture of these two locally (and in St. John's case, nationally) significant buildings. The Church and Hall at St. Francis are also valued community buildings and are used daily when there are no Covid-19 restrictions.

Clayton and Keymer churchyards attract many visitors and remain open for burials although space is limited. The clergy and lay readers of the parish are willing to give advice and pastoral support to any local residents and to conduct marriages, baptisms and funerals (in church or at crematoria), as appropriate, for local people in accordance with Church of England practice.

The readings at our services on Sundays and festivals are the basis for teaching the Christian faith aimed primarily at the adult congregations. Our growing Junior Churches devise their own particular style of worship along these themed readings and have their own time in and out of the main service. The Rector has made changes to incorporate more involvement with children and young families which has shown a welcome rise in attendance and engagement. Christian teaching for our younger members centres on Junior Church which caters for a range of ages from early infancy to teenage years. When there are no restrictions on gatherings, these groups have met most weeks at St Cosmas and St Damian and at St Francis. Family services focus on the telling (usually acting out) of a Bible story, with related activities in the hall before or afterwards. We are extremely grateful for the dedication and hard work of our Junior Church leaders for the encouragement and welcome they, and our congregations give to the young families. Whoever is preaching endeavours to give informed and relevant sermons incorporating biblical teaching and relevant themes and issues in today's increasingly secular society.

Our congregations have grown in the last year and a half with new members joining, some young families and children and some elderly. It has been a pleasure to see the church grow and to welcome new members of the community through our doors. This has happened despite being in lockdown for most of the year and having services online via zoom. Our 8.00 BCP congregation has taken off and doubled in size now numbering over 30 people each Sunday and we have seen some increase in people joining us online.

One observation I have made is that people who are housebound or unable to come to church now have a spiritual home through our internet and phone services which is great to be able to meet a new or previous group of people who would have otherwise been missed, forgotten or left behind. With this in mind we will continue to provide this accessible service to those who will never be able to return to church physically.

Our parish minibus had continued to be used to provide transport for the Cameo group, trips for the parish and for the two youth clubs and to lend to local not for profit charities and groups. It is now mothballed and kept off-road until it can be used more effectively again. It has a statutory off road notice complying with DVLA and insurance requirements.

CLAYTON WITH KEYMER PAROCHIAL CHURCH COUNCIL

Registered Charity No. 1135087

TRUSTEES ANNUAL REPORT (CONTINUED) FOR THE YEAR ENDED 31 DECEMBER 2020

Pastoral Ministry

As far as possible members of the clergy and pastoral team have visited church members who are housebound, in residential care or in hospital, and arranged for them to receive communion. When desired, members of the parish give active support to the Foresight Club which meets on our premises, and the Bumps, Babies and Toddlers group supports parents of young children in the local area. Parents and their children are able to drop in to this group free of charge each week, and we are grateful to the dedicated team of church members who make this possible.

There are two youth clubs held on a Thursday evening for school age children which are popular. There is also a Monday drop in centre held for secondary school age children mainly from Downlands School which has become very popular. These have had to stop during the lockdown but will restart as soon as restrictions are lifted.

The Cameo club (come and meet each other) which started in June 2018 has been a very popular outreach to the senior members of the community. It is a social club held monthly which takes place in Keymer Church hall and provides company to the local community. This has grown considerably in numbers since its inception and although we could not provide a Christmas Dinner party this year, hampers and a Christmas video were delivered to around 70 people.

We have now launched a satellite of the Burgess Hill Foodbank in Hassocks and together with 'Churches Together' in Hassocks have been considering ways of identifying and helping local people in need.

Our Safeguarding team, led by Sandra Boyd and recently taken over by Mrs Sue Anson and Mr Gary Pickett work hard to ensure that we are compliant with 'The Safeguarding policies for children and vulnerable adults', including carrying out and renewing DBS checks on all those members of the parish whose roles require them. They deserve our thanks for all their efforts, as do members of the parish for their cooperation. The PCC and P&M Committees have also updated the parish Health and Safety policy and each church has produced their own Health and Safety arrangement policies to support the main document. These are reviewed every year. We have had to deal with some more serious safeguarding issues this year, all of which have been referred to the diocese and have been advised upon.

Our Parish is a member of Churches Together in Hassocks (CTH). The clergy and two lay representatives are part of the CTH Steering Group. CTH operates a "Contact" scheme, aiming to have a "Contact" for each road in Hassocks, to welcome newcomers and provide a point of contact with the churches. This is a valuable contribution to local life, but there is always a need for further volunteers if we are to cover each road in this way. The Rector also launched a welcome pack for residents moving into the area. We plan to relaunch our clubs and activities whenever restrictions are properly lifted.

Mission and Development

A comprehensive Mission Action Plan is kept under review and developed by the Rector and PCC. This incorporates the main areas of parish life and provides a guide to the PCC and others. My vision as the Rector has been to direct our mission more into the community and reaching out to them instead of just expecting them to come to us. This year has been mainly a year of consolidation as we begin to maintain and build on the work we have been doing recently.

Christmas publicity was jointly organised by the churches and distributed at a market stall and by an advertisement in the village Talkabout magazine. Circulation of our Parish News extends beyond the regular congregations and is a valuable source of information and contact for the local community. A new parish website and facebook page is running and is a much better resource for the parish and for new enquiries and for reaching out to the local community.

CLAYTON WITH KEYMER PAROCHIAL CHURCH COUNCIL

Registered Charity No. 1135087

TRUSTEES ANNUAL REPORT (CONTINUED) FOR THE YEAR ENDED 31 DECEMBER 2020

Gary Pickett our youth worker has been furloughed for much of this year but thankfully has been working in a voluntary capacity to keep the foodbank going which has been very successful. We look forward to him being able once again to visit the Infants and Windmills Junior schools in the village and participating in assemblies. If restrictions are lifted all the activities for children and young people in the village established over the past two years, will resume.

Another development is that we are to receive a new ordinand as an assistant curate in June 2021. This is the opportunity to train a recent ordinand in the parish for a period of about three and a half years.

Financial Review

Sharing the ministry costs of the Diocese of Chichester

The majority of the parish's income comes from the voluntary giving of members of the parish, and we are very grateful for the generosity of so many people, which makes our work activities possible. This is supplemented by wedding and funeral fees, collections at special services and fundraising events. The largest expenditure of the PCC is the sum paid to the diocese for our share of all churches' Parish Ministry Costs. This amount covers the housing, stipend and pension costs of the clergy, and a standard sum for diocesan central costs, clergy training and a contribution to national church funds.

Currently the Parish is not meeting 100% of the costs allocated to this Parish and has committed to paying 80% in 2021. We don't know how realistic this commitment will be in future years. Thanks to the generosity of past and present members we continue to have substantial restricted funds available for maintenance of the parish churches, meeting social need and other specific purposes, and these are gratefully received and used. However the PCC still has insufficient income available to fully meet the costs of the day to day life and ministry of the churches once we pay the full Diocesan quota. This is a situation which needs to be addressed. In order to meet this commitment we shall need to increase the amount of unrestricted income through Stewardship and fundraising.

The Rector began a new stewardship campaign in 2019 that concentrates on preaching and teaching about the importance of giving and explaining to people how the church and diocese operate financially. Many people have limited knowledge of how these things happen. By encouraging members to sign up to the Parish Giving Scheme we have seen a small increase in our giving but this will need to grow and continue to meet our rising costs. Hopefully now the Parish Giving Scheme is available online we can see more people joining up and helping with our contributions.

Why we hold some money in reserve

The PCC has reviewed its reserves. This review encompassed the nature of the income and expenditure streams, the need to match variable income with fixed commitments and the nature of the reserves. The review concluded that to allow the PCC to be managed efficiently and to provide a buffer for uninterrupted services we shall need to rebuild a general reserve equivalent to £25,000.

The PCC has a number of other designated and restricted funds which are represented by investments and fixed assets.

It is PCC policy to designate the net income from the church boxes and wall safe, which can be largely attributed to visitors to the church, for fabric repairs, including those identified in the Quinquennial Inspection.

CLAYTON WITH KEYMER PAROCHIAL CHURCH COUNCIL

Registered Charity No. 1135087

TRUSTEES ANNUAL REPORT (CONTINUED) FOR THE YEAR ENDED 31 DECEMBER 2020

Structure, governance and management of the charity

The Parochial Church Council (PCC) is registered with the Charity Commission as required by the Charities Act 2011. Its governing document is the Parochial Church Councils (Powers) Measure 1956.

During the year the following served as members of the Parochial Church Council:

Ex Officio members

Incumbent: Chairman	The Revd Alex Baxter
Assistant Curate:	Vacant until June
Readers:	Mr Robin Holford Mrs Sue Anson
Wardens:	Mrs Janet Sharman Mrs Kate Sims Mr Christopher Moss
Deanery Synod:	Mrs Janet Sharman Mrs Sue Thompson Miss Carol Tester
Secretary:	Mrs Janet Sharman
Treasurer:	Mrs Anne Knowles
Stewardship Scheme Recorder:	Mr Robert Pinnock
Safeguarding Coordinator:	Mrs Sandra Boyd/Gary Pickett

Elected Members:

Clayton:	Mr James Coppen (2020-2021) Mr Robert Pinnock (2017-2021)
Keymer:	Mrs Carolyn Paynter (2019-2022) Mrs Juliet Strange (2019-2022)
St Francis:	Mrs Barbara Whewell (2017-2021) Mrs Sonia Goodsell (2019-2022) Mr Paul Seddon (2019-2022) Miss Carol Tester (2017-2021)

Membership of the PCC is determined under the Church Representation Rules and consists of certain ex-officio members (the incumbent/priest-in-charge, curate, lay readers licensed to officiate in the church), the churchwardens and members of the Deanery, Diocesan or General Synods and 10 members of the church who are elected at the Annual Parochial Church Meeting (APCM). Members are warmly encouraged to stand for election to the PCC and we try to ensure a balance of skills and experience where possible.

This Trustees' Annual Report was **approved** by the PCC and signed on their behalf by The Revd. Alex Baxter PCC Chairman

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Date 9th April 2021

REPORT OF THE INDEPENDENT EXAMINER TO THE
CLAYTON WITH KEYMER PAROCHIAL CHURCH COUNCIL
Registered Charity No. 1135087

This report on the financial statements of the PCC for the year ended 31 December 2020, which are set out on pages 8 to 35, is in respect of an examination carried out in accordance with the Church Accounting Regulations 2006 ('the Regulations') and s. 145 of the Charities Act 2011 ('the Act').

Respective responsibilities of the trustees and the examiner

As members of the PCC you are responsible for the preparation of the financial statements; you consider that the audit requirement of the Regulations and s.144 of the Act does not apply. It is my responsibility to issue this report on those financial statements in accordance with the terms of the Regulations.

Basis of Independent Examiner's report

My examination was carried out in accordance with the General Directions given by the Charity Commissioners and to be found in the Church guidance, 2006 edition. That examination includes a review of the accounting records kept by the PCC and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently I do not express an audit opinion on the view given by the accounts.

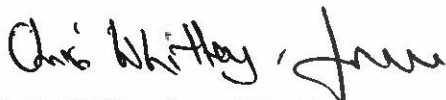
Independent examiner's statement

In connection with my examination, no matter has come to my attention:

- (1) which gives me reasonable cause to believe that in any material respect the requirements -
 - to keep accounting records in accordance with Section 130 of the 2011 Act; and
 - to prepare financial statements which accord with the accounting records and to comply with the requirements of the 2011 Acthave not been met; or
- (2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the financial statements to be reached.

19/4/21
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Kingfisher House
Hurstwood Grange
Hurstwood Lane
Haywards Heath
West Sussex
RH17 7QX


Chris Whitley-Jones BSc (Econ) FCA
PRB Accountants LLP
Chartered Accountants

CLAYTON WITH KEYMER PAROCHIAL CHURCH COUNCIL

Registered Charity No. 1135087

STATEMENT OF FINANCIAL ACTIVITIES FOR THE YEAR ENDED 31 DECEMBER 2020

	Note	Unrestricted Funds £	Restricted Funds £	Endowment Funds £	Total 2020 £	Total 2019 £
Income and endowments from	2					
Donations and legacies	2(a)	76,335	12,897	-	89,232	108,025
Charitable activities	2(b)	6,761	-	-	6,761	5,306
Other trading activities	2(c)	12,796	-	-	12,796	31,955
Investments	2(d)	6	13,685	12,450	26,141	26,803
Other receipts	2(e)	-	-	-	-	3,110
Total		95,898	26,582	12,450	134,930	175,199
Expenditure on	3					
Cost of charitable activities	3(a)	83,221	35,180	-	118,401	172,194
Cost of other trading activities	3(b)	15,824	-	-	15,824	20,776
Expenditure of generating funds	3(c)	141	-	-	141	461
Total		99,186	35,180	-	134,366	193,431
Net income/(expenditure)		(3,288)	(8,598)	12,450	564	(18,232)
Transfers between funds	12	156	12,294	(12,450)	-	-
		(3,132)	3,696	-	564	(18,232)
Other gains and (losses)						
Gains/(losses) on revaluation of investments		-	2,689	8,668	11,357	80,948
Net movement in funds		(3,132)	6,385	8,668	11,921	62,716
Reconciliation of funds						
Total funds brought forward		14,941	351,064	469,618	835,623	772,907
Total funds carried forward		11,809	357,449	478,286	847,544	835,623


CLAYTON WITH KEYMER PAROCHIAL CHURCH COUNCIL

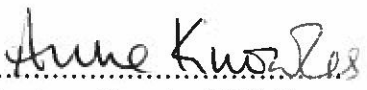
Registered Charity No. 1135087

BALANCE SHEET AS AT 31 DECEMBER 2020

	Note	2020 £	2019 £
Fixed assets			
Tangible assets	6	1,806	2,406
Investments	7	522,040	509,500
Total fixed assets		523,846	511,906
Current assets			
Stock		130	301
Debtors	8	3,643	13,733
Short term investments		313,138	310,247
Cash at bank and in hand		11,712	7,843
Total current assets		328,623	332,124
Liabilities			
Creditors: Amounts falling due within one year	9	4,925	8,407
Net current assets		323,698	323,717
Total assets less current liabilities		847,544	835,623
Total Net Assets	13	847,544	835,623
Funds			
Unrestricted		11,809	14,941
Restricted		357,449	351,064
Endowment	10	478,286	469,618
Total Charity Funds		847,544	835,623

Approved by the Parochial Church Council on 9th April 2021 and signed on its behalf by:


Mrs Janet Sharman (Secretary)


Mrs Anne Knowles (PCC Treasurer)

The notes on pages 10 to 18 form part of these financial statements

CLAYTON WITH KEYMER PAROCHIAL CHURCH COUNCIL

Registered Charity No. 1135087

NOTES TO THE ACCOUNTS FOR THE YEAR ENDED 31 DECEMBER 2020

1.1 General information

The charity is registered charity in England and Wales and is unincorporated. The address of the principal office is Parish Office at St Francis Church, Priory Road, Hassocks, West Sussex, BN6 8PS.

1.2 Statement of compliance

These financial statements have been prepared in compliance with FRS 102 Section 1A, 'The Financial Reporting Standard applicable in the UK and the Republic of Ireland', the Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (Charities SORP (FRS 102)), the Charities Act 2011 and the Church Accounting Regulations 2006

1.3 Accounting policies

Basis of preparation

The financial statements have been prepared under the historical cost convention except for the valuation of investment assets, which are shown at market value.

Judgements and key sources of estimation uncertainty

The preparation of the financial statements requires management to make judgements, estimates and assumptions that affect the amounts reported. These estimates and judgements are continually reviewed and are based on experience and other factors, including expectations of future events that are believed to be reasonable under the circumstances.

The judgements (apart from those involving estimations) that management has made in the process of applying the entity's accounting policies and that have the most significant effect on the amounts recognised in the financial statements are as follows:

Funds

Endowment

Endowment funds are funds, the capital of which must be maintained; only income arising from investment of the endowment may be used either as restricted or unrestricted funds depending upon the purpose for which the endowment was established.

Restricted

Restricted funds represent (a) income from trusts or endowments which may be expended only on those restricted objects provided in the terms of the trust or bequest, and (b) donations or grants received for a specific object, or invited by the PCC for a specific object. The funds may only be expended on the specific object for which they were given. Any balance remaining unspent at the end of each year must be carried forward as a balance on that fund.

Unrestricted

Unrestricted funds represent the funds of the PCC that are not subject to any restrictions regarding their use and are available for application on the general purposes of the PCC. Funds designated for a particular purpose by the PCC are also unrestricted.

CLAYTON WITH KEYMER PAROCHIAL CHURCH COUNCIL

Registered Charity No. 1135087

NOTES TO THE ACCOUNTS (CONTINUED) FOR THE YEAR ENDED 31 DECEMBER 2020

1.3 Accounting policies (continued)

The accounts include all transactions, assets and liabilities for which the PCC is responsible in law. They do not include the accounts of Church groups that owe their main affiliation to another body nor those that are informal gatherings of Church members.

Incoming resources

Voluntary income and capital sources

Collections are recognised when received by or on behalf of the PCC. Planned giving receivable under covenant is recognised only when received. Income tax recoverable on covenants or gift aid donations is recognised when the income is recognised.

Grants and legacies to the PCC are accounted for as soon as the PCC is notified of its legal entitlement and amount due.

Funds raised by fete, garden party and similar events are accounted for gross.

Sales of books, postcards and magazines from the church bookstall are accounted for gross.

Other ordinary income

Rental income from the letting of Church premises is recognised when the rental is due.

Income from investments

Dividends and interest are accounted for when received. Realised gains or losses are recognised when investments are sold. Unrealised gains or losses are accounted for on revaluation at 31 December.

Resources used

Grants

Grants and donations are accounted for when paid over, or when awarded, if that award creates a binding obligation on the PCC.

Activities directly relating to the work of the Church

The Parish contribution is accounted for when payable.

Fixed Assets

Consecrated and beneficed property is excluded from the accounts by S.10(2) of the Charities Act 2011.

Depreciation of freehold buildings

Depreciation is calculated so as to write off the cost or valuation of an asset over the useful economic life of that asset.

Movable church furnishings held by the vicar and churchwardens on special trust for the PCC and which require a faculty for disposal are inalienable property, listed in the church inventory, which can be inspected (at any reasonable time).

Depreciation

Office equipment (unrestricted assets) is depreciated at 15% on the straight line basis.

Motor vehicle (unrestricted assets) is depreciated at 20% on the straight line basis.

CLAYTON WITH KEYMER PAROCHIAL CHURCH COUNCIL

Registered Charity No. 1135087

NOTES TO THE ACCOUNTS (CONTINUED) FOR THE YEAR ENDED 31 DECEMBER 2020

2 Income and endowments						
		Unrestricted	Restricted	Endowment	2020	2019
		£	£	£	£	£
2(a) <u>Donations and legacies</u>						
<i>Planned giving:</i>						
- Gift Aid donations		52,068	6,434	-	58,502	64,397
- Income tax recoverable		14,559	108	-	14,667	16,527
Collections		4,219	334	-	4,553	8,619
Sundry donations		1,889	-	-	1,889	6,085
Grants (note 11)		2,600	4,466	-	7,066	30
Donations, appeals, etc.		-	1,555	-	1,555	5,165
Legacies and bequests (note 11)		1,000	-	-	1,000	7,202
		<u>76,335</u>	<u>12,897</u>	<u>-</u>	<u>89,232</u>	<u>108,025</u>
2(b) <u>Charitable activities</u>						
Fees for weddings and funerals		6,761	-	-	6,761	5,306
2(c) <u>Other trading activities</u>						
Bookstalls		-	-	-	-	441
Halls income		12,066	-	-	12,066	25,144
Special events and fundraising		730	-	-	730	6,370
		<u>12,796</u>	<u>-</u>	<u>-</u>	<u>12,796</u>	<u>31,955</u>
2(d) <u>Investments</u>		6	13,685	12,450	26,141	26,803
2(e) <u>Other receipts</u>						
Insurance claim		-	-	-	-	3,110
Total		<u>95,898</u>	<u>26,582</u>	<u>12,450</u>	<u>134,930</u>	<u>175,199</u>

CLAYTON WITH KEYMER PAROCHIAL CHURCH COUNCIL

Registered Charity No. 1135087

NOTES TO THE ACCOUNTS (CONTINUED) FOR THE YEAR ENDED 31 DECEMBER 2020

3 Expenditure	Unrestricted £	Restricted £	Endowment £	2020 £	2019 £
3(a) Cost of charitable activities					
<i>Charitable grants and donations</i>					
Overseas					
- Missionary societies	300	-	-	300	-
- Relief & development agencies	-	-	-	-	97
Home					
- Church Societies	80	588	-	668	1,795
- Secular charities	85	-	-	85	1,380
<i>Ministry:</i>					
- Diocesan parish share	55,195	-	-	55,195	64,575
- Clergy working expenses	2,381	-	-	2,381	8,121
- Clergy donations and gifts	-	-	-	-	1,500
- Clergy house expenses	3,934	4,390	-	8,324	9,625
Church - running expenses	7,668	-	-	7,668	7,546
Church - maintenance	809	2,280	-	3,089	4,278
Upkeep of services	4,783	-	-	4,783	7,960
Churchyard upkeep	-	5,440	-	5,440	5,337
Children and youth costs	847	13,496	-	14,343	13,304
Outreach costs	1,213	-	-	1,213	2,274
Administration	2,153	1,139	-	3,292	5,450
Accountancy	985	-	-	985	1,106
Fee of the independent examiner	1,680	-	-	1,680	1,980
Legal and professional fees	-	-	-	-	5,004
Bank charges	508	-	-	508	716
Major repairs (note 5)	-	7,847	-	7,847	29,546
Depreciation (note 6)	600	-	-	600	600
	83,221	35,180	-	118,401	172,194
3(b) Cost of other trading activities					
Church halls - running costs	15,824	-	-	15,824	20,553
Bookstall costs	-	-	-	-	223
	15,824	-	-	15,824	20,776
3(c) Cost of raising funds					
Cost of stewardship and fundraising	141	-	-	141	461
Total	99,186	35,180	-	134,366	193,431

CLAYTON WITH KEYMER PAROCHIAL CHURCH COUNCIL

Registered Charity No. 1135087

NOTES TO THE ACCOUNTS (CONTINUED) FOR THE YEAR ENDED 31 DECEMBER 2020

4 Staff

During the year the PCC employed the services of two organists, a director of music, four gardeners and three cleaners. a total of ten persons at a total cost of £12,063 (2019 - £17,914)

	2020	2019
The amounts received by members or connected members of the PCC:	£	£
The Reverend Thomas Cameron	-	3,000
Mr J. Coppen	580	1,060
Mrs J. Sharman	3,250	3,250

5 Major repairs and replacements

		Unrestricted Fund		Restricted Fund	
		2020	2019	2020	2019
<u>Cost</u>		£	£	£	£
Churches					
Clayton	- Vestry renovations	-	-	-	1,830
	- Vestry cupboard	-	-	-	3,348
	- Notice board	-	-	-	606
	- Organ repairs	-	3,360	-	-
Keymer	- Architect - Tower repairs	-	-	-	3,445
	- Notice board	-	-	-	2,004
	- Plans for external WC	-	-	1,626	1,911
St Francis	- Quinquennial survey	-	-	-	900
Halls					
Clayton	- Architect - handrails	-	-	1,501	-
	- Specifications for heating	-	-	600	-
	- Electrical work	-	-	-	1,089
	- Decorating	-	-	-	3,631
Keymer	- Path	-	-	-	5,800
	- Handrail	-	-	-	840
St Francis	- Planning applications	-	-	-	782
Spinney	- Boiler	-	-	3,360	-
	- Carpet	-	-	760	-
		-	3,360	7,847	26,186

CLAYTON WITH KEYMER PAROCHIAL CHURCH COUNCIL

Registered Charity No. 1135087

NOTES TO THE ACCOUNTS (CONTINUED) FOR THE YEAR ENDED 31 DECEMBER 2020

5	Major repairs and replacements (continued)	Unrestricted Fund		Restricted Fund	
	<u>Funding</u>				
	Clayton Church fabric fund	-	-	2,101	-
	Keymer Church fabric fund	-	-	-	5,449
	St Francis Church fabric fund	-	-	-	900
	Clayton Church fabric and wall paintings fund	-	-	-	5,784
	Clayton Hall fund	-	-	-	4,720
	St Francis Hall fund	-	-	-	782
	Incumbents discretionary needs fund	-	-	1,626	2,751
	Keymer Legacies fund	-	-	-	5,800
	Spinney fund (Shand bequest)	-	-	4,120	-
	Insurance claim	-	3,110	-	-
	PCC General fund	-	250	-	-
		-	3,360	7,847	26,186

6	Tangible fixed assets	Freehold		Minibus	Office equipment	Total
		Land	Property			
		£	£	£	£	£
	Cost or valuation					
	At 1 January 2020 & at 31 December 2020	1	3	3,000	3,350	6,354
	Depreciation					
	At 1 January 2020	-	-	600	3,348	3,948
	Charge for the year	-	-	600	-	600
	At 31 December 2020	-	-	1,200	3,348	4,548
	Net book values					
	At 31 December 2020	1	3	1,800	2	1,806
	At 31 December 2019	1	3	2,400	2	2,406

CLAYTON WITH KEYMER PAROCHIAL CHURCH COUNCIL

Registered Charity No. 1135087

NOTES TO THE ACCOUNTS (CONTINUED) FOR THE YEAR ENDED 31 DECEMBER 2020

7	Fixed asset investments		Cost		Market value	
		No of shares	2020	2019	2020	2019
			£	£	£	£
	<u>CBF Investment Fund</u>					
	Clayton Church fabric	5,032	14,599	14,599	102,888	96,242
	Keymer Church fabric	7,235	38,223	38,223	147,932	138,377
	St Francis Church fabric	546	1,500	1,500	11,164	10,443
	Clayton Wall Paintings	2,097	19,157	17,975	42,872	38,937
	Churchyards:					
	Vyvyan Trust (Clayton)	97	100	100	1,983	1,855
	Keymer churchyard	2,488	3,611	3,611	50,871	47,584
	<u>CBF Fixed Interest Security</u>					
	Ashby Trust (Keymer)	308	453	452	522	505
		<u>17,803</u>	<u>77,643</u>	<u>76,460</u>	<u>358,232</u>	<u>333,943</u>
	<u>Charishare Common</u>					
	<u>Investment Fund</u>	Income Units				
	Attree Trust	137,188	230	230	886	949
	Keymer Church fabric:					
	Dennis & Mercia Crouch Fund	25,239.629	156,202	156,202	162,921	174,608
		<u>25,376.817</u>	<u>156,432</u>	<u>156,432</u>	<u>163,807</u>	<u>175,557</u>
	Total investments		234,075	232,892	522,040	509,500
8	Debtors				£	£
	Income tax recoverable				2,066	7,245
	Debtors for goods and services				723	5,712
	Prepayments				854	776
					<u>3,643</u>	<u>13,733</u>
9	Creditors: Amounts falling due within one year				2020	2019
					£	£
	Creditors for goods and services				2,311	5,011
	Accruals				2,614	2,982
	Other creditors				-	414
					<u>4,925</u>	<u>8,407</u>

CLAYTON WITH KEYMER PAROCHIAL CHURCH COUNCIL

Registered Charity No. 1135087

NOTES TO THE ACCOUNTS (CONTINUED) FOR THE YEAR ENDED 31 DECEMBER 2020

10 Endowment fund assets		2020	2019
		£	£
Freehold land and property			
Clayton church hall		1	1
Keymer church hall		1	1
St Francis church hall		1	1
Land at Hassocks		1	1
Trust investments at market value		478,282	469,614
		478,286	469,618
11 Other voluntary income		£	
Other voluntary income includes the following			
<u>Grants</u>			
War Graves Commission	30	For the churchyards	
West Sussex County Council	253	For food bank equipment	
Mid Sussex County Council	2,600	For PCC general funds (Loss of halls income)	
Job Retention Scheme	4,183	For youth worker wages on furlough	
	7,066		
<u>Legacies</u>			
Mary Harris	500	For music at St Cosmas & St Damian	
Mary Birch	500	For PCC general funds	
	1,000		
12 Transfers between funds	Unrestricted Funds	Restricted Funds	Endowment Funds
	£	£	£
Investment income credited to Restricted fund accounts	-	12,450	(12,450)
Investment income credited to Unrestricted fund accounts			
- Attree	20	(20)	-
Churchyards deficit financed by General fund	(2,417)	2,417	-
<u>Transfers (to) from restricted funds</u>			
Spinney fund	1,753	(1,753)	
Clayton Legacies fund (Mower)	800	(800)	
	156	12,294	(12,450)

CLAYTON WITH KEYMER PAROCHIAL CHURCH COUNCIL

Registered Charity No. 1135087

NOTES TO THE ACCOUNTS (CONTINUED) FOR THE YEAR ENDED 31 DECEMBER 2020

13 Analysis of net assets

	Tangible assets £	Investments £	Current assets £	Current liabilities £	Total £
Unrestricted Funds					
PCC General fund	1,802	-	14,932	(4,925)	11,809
Restricted Funds					
Clayton Church fabric	-	-	54,402	-	54,402
Keymer Church fabric	-	-	62,788	-	62,788
St Francis Church fabric	-	-	7,870	-	7,870
Incumbents discretionary fund	-	-	12,277	-	12,277
Clayton Wall Paintings fund	-	42,872	3,928	-	46,800
Attree Trust	-	886	-	-	886
Clayton fabric & wallpaintings	-	-	41,568	-	41,568
Clayton legacies fund	-	-	1,439	-	1,439
Clayton hall refurbishment fund	-	-	7,544	-	7,544
Daphne Ellis fund	-	-	8,339	-	8,339
Youth Outreach	-	-	13,181	-	13,181
Keymer organ fund	-	-	7,271	-	7,271
St Francis hall refurbishment fund	-	-	44,079	-	44,079
Outreach fund	-	-	2,308	-	2,308
Grave maintenance fund	-	-	1,149	-	1,149
St Francis legacies fund	-	-	22,121	-	22,121
Keymer hall fund	-	-	153	-	153
Incumbents discretion needs fund	-	-	20,408	-	20,408
Keymer legacies fund	-	-	1,062	-	1,062
Parish Website Grant fund	-	-	1,804	-	1,804
	-	43,758	313,691	-	357,449
Endowment Funds					
Clayton Church fabric	-	102,888	-	-	102,888
Keymer Church fabric	-	310,853	-	-	310,853
St Francis Church fabric	-	11,164	-	-	11,164
Churchyards	-	53,377	-	-	53,377
Freehold property	4	-	-	-	4
	4	478,282	-	-	478,286
Total	1,806	522,040	328,623	(4,925)	847,544

CLAYTON WITH KEYMER PAROCHIAL CHURCH COUNCIL

Registered Charity No. 1135087

RESTRICTED AND ENDOWMENT FUNDS FOR THE YEAR ENDED 31 DECEMBER 2020

CLAYTON CHURCH FABRIC	Restricted Fund		Endowment	
	2020	2019	2020	2019
	£	£	£	£
<u>Income</u>				
Investment income	230	386	2,888	2,804
<u>Less: Expenditure</u>				
Architect - external and internal handrails	1,501	-	-	-
Specification for heating works	600	-	-	-
	2,101	-	-	-
	(1,871)	386	2,888	2,804
Unrealised surplus on revaluation of investments	-	-	6,646	15,179
	(1,871)	386	9,534	17,983
Transfer from endowment fund	2,888	2,804	(2,888)	(2,804)
	1,017	3,190	6,646	15,179
Balance at 1 January 2020	53,385	50,195	96,242	81,063
Balance at 31 December 2020	54,402	53,385	102,888	96,242
<u>Represented by:</u>				
5,032 shares Central Board of Finance				
Investment Fund	-	-	102,888	96,242
Deposit - Central Board of Finance	54,402	53,385	-	-
	54,402	53,385	102,888	96,242

CLAYTON WITH KEYMER PAROCHIAL CHURCH COUNCIL

Registered Charity No. 1135087

**RESTRICTED AND ENDOWMENT FUNDS (CONTINUED)
FOR THE YEAR ENDED 31 DECEMBER 2020**

KEYMER CHURCH FABRIC	Restricted Fund		Endowment	
	2020	2019	2020	2019
	£	£	£	£
<u>Income</u>				
Voluntary income	-	-	-	-
Legacy	-	-	-	6,202
Investment income	240	404	7,748	8,722
	240	404	7,748	14,924
<u>Less: Expenditure</u>				
Floor repairs	475	-	-	-
Architect - Tower repairs	-	3,445	-	-
Floor repairs	-	585	-	-
Notice board	-	2,004	-	-
Signs	-	258	-	-
	475	6,292	-	-
	(235)	(5,888)	7,748	14,924
Unrealised surplus (deficit) on revaluation of investments	-	-	(2,131)	50,142
	(235)	(5,888)	5,617	65,066
Transfer from endowment fund	7,748	8,722	(7,748)	(8,722)
	7,513	2,834	(2,131)	56,344
Balance at 1 January 2020	55,275	52,441	312,984	256,640
Balance at 31 December 2020	62,788	55,275	310,853	312,984
<u>Represented by:</u>				
7,235 shares Central Board of Finance Investment Fund	-	-	147,932	138,377
25,239.629 Units Charishare Common Investment Fund	-	-	162,921	174,607
Deposit - Central Board of Finance	62,788	55,275	-	-
	62,788	55,275	310,853	312,984

CLAYTON WITH KEYMER PAROCHIAL CHURCH COUNCIL

Registered Charity No. 1135087

RESTRICTED AND ENDOWMENT FUNDS (CONTINUED) FOR THE YEAR ENDED 31 DECEMBER 2020

ST FRANCIS CHURCH FABRIC	Restricted Fund		Endowment	
	2020	2019	2020	2019
	£	£	£	£
<u>Income</u>				
Voluntary income	40	65	-	-
Investment income	32	60	313	304
	<u>72</u>	<u>125</u>	<u>313</u>	<u>304</u>
<u>Less: Expenditure</u>				
Quinquennial survey	-	900	-	-
Window frame	-	118	-	-
Gas heaters service	-	354	-	-
	<u>-</u>	<u>1,372</u>	<u>-</u>	<u>-</u>
	72	(1,247)	313	304
Unrealised surplus on revaluation of investments	-	-	721	1,647
	<u>72</u>	<u>(1,247)</u>	<u>1,034</u>	<u>1,951</u>
Transfer from endowment fund	313	304	(313)	(304)
	<u>385</u>	<u>(943)</u>	<u>721</u>	<u>1,647</u>
Balance at 1 January 2020	7,485	8,428	10,443	8,796
Balance at 31 December 2020	<u>7,870</u>	<u>7,485</u>	<u>11,164</u>	<u>10,443</u>
<u>Represented by:</u>				
546 shares Central Board of Finance Investment Fund	-	-	11,164	10,443
Deposit - Central Board of Finance	7,870	7,485	-	-
	<u>7,870</u>	<u>7,485</u>	<u>11,164</u>	<u>10,443</u>

CLAYTON WITH KEYMER PAROCHIAL CHURCH COUNCIL

Registered Charity No. 1135087

RESTRICTED AND ENDOWMENT FUNDS (CONTINUED) FOR THE YEAR ENDED 31 DECEMBER 2020

CHURCHYARDS	Restricted Fund		Endowment	
	2020	2019	2020	2019
	£	£	£	£
<u>Income</u>				
Gift Aid donations	434	-	-	-
Income tax recoverable	108	-	-	-
Donations	950	130	-	-
Investment income	-	-	1,501	1,461
War Graves Commission	30	30	-	-
	<u>1,522</u>	<u>160</u>	<u>1,501</u>	<u>1,461</u>
<u>Less: Expenditure</u>	<u>5,440</u>	<u>5,337</u>	<u>-</u>	<u>-</u>
	<u>(3,918)</u>	<u>(5,177)</u>	<u>1,501</u>	<u>1,461</u>
Unrealised surplus on revaluation of investments	-	-	3,432	7,808
	<u>(3,918)</u>	<u>(5,177)</u>	<u>4,933</u>	<u>9,269</u>
Transfer from endowment fund	1,501	1,461	(1,501)	(1,461)
Deficit for the year ended 31 December 2020 (Financed by general fund)	<u>(2,417)</u>	<u>(3,716)</u>		
			<u>3,432</u>	<u>7,808</u>
Balance at 1 January 2020			49,945	42,137
Balance at 31 December 2020			<u>53,377</u>	<u>49,945</u>
<u>Represented by:</u>				
Vyvyan Trust (Clayton)				
97 shares Central Board of Finance Investment Fund			1,983	1,855
Ashby Trust (Keymer)				
308 shares Central Board of Finance Investment Fund			523	505
Keymer Churchyard				
2,488 shares Central Board of Finance Investment Fund			50,871	47,585
			<u>53,377</u>	<u>49,945</u>

CLAYTON WITH KEYMER PAROCHIAL CHURCH COUNCIL

Registered Charity No. 1135087

RESTRICTED AND ENDOWMENT FUNDS (CONTINUED) FOR THE YEAR ENDED 31 DECEMBER 2020

INCUMBENT'S DISCRETIONARY FUND <u>For PCC general purposes</u> <i>Clerks Field Trust</i>	Restricted Fund	
	2020	2019
	£	£
<u>Income</u>		
Gift Aid donation	6,000	6,000
Investment income	26	37
	6,026	6,037
Transfer (to) from general fund		
<i>Solicitors fees re land at Stonepound</i>	-	(1,500)
	6,026	4,537
Balance at 1 January 2020	6,251	1,714
Balance at 31 December 2020	12,277	6,251
<u>Represented by:</u>		
Deposit - Central Board of Finance	12,277	6,251

FREEHOLD PROPERTY

	Endowment	
	2020	2019
	£	£
At 1 January 2020 & 31 December 2020	4	4
<u>Represented by:</u>		
Fixed Assets		
Clayton Church hall	1	1
Keymer Church hall	1	1
St Francis Church hall	1	1
Land at Hassocks	1	1
The above properties have been included at a nominal sum.	4	4

The Rectory is a Beneficed property and as with the Consecrated property is excluded from the accounts.

CLAYTON WITH KEYMER PAROCHIAL CHURCH COUNCIL

Registered Charity No. 1135087

**RESTRICTED AND ENDOWMENT FUNDS (CONTINUED)
FOR THE YEAR ENDED 31 DECEMBER 2020**

CLAYTON WALL PAINTINGS	Restricted Fund	
	2020	2019
	£	£
<u>Income</u>		
Investment income	1,199	1,142
Unrealised surplus (deficit) on revaluation of investments	2,753	6,014
	3,952	7,156
Balance at 1 January 2020	42,848	35,692
Balance at 31 December 2020	46,800	42,848
<u>Represented by:</u>		
2097 shares Central Board of Finance Investment Fund	42,872	38,936
Deposit - Central Board of Finance	3,928	3,912
	46,800	42,848

ATTREE TRUST For the sick and poor of Clayton	Restricted Fund	
	2020	2019
	£	£
<u>Income</u>		
Investment income	21	26
Unrealised surplus (deficit) on revaluation of investments	(64)	158
	(43)	184
Transfer to general fund	(20)	(26)
	(63)	158
Balance at 1 January 2020	949	791
Balance at 31 December 2020	886	949
<u>Represented by:</u>		
137.188 Units Charishare Common Investment Fund	886	949

CLAYTON WITH KEYMER PAROCHIAL CHURCH COUNCIL

Registered Charity No. 1135087

**RESTRICTED AND ENDOWMENT FUNDS (CONTINUED)
FOR THE YEAR ENDED 31 DECEMBER 2020**

CLAYTON FABRIC & WALL PAINTINGS	Restricted Fund	
	2020	2019
	£	£
<u>Income</u>		
Voluntary income	-	596
Investment income	176	326
	<hr/>	<hr/>
	176	922
	<hr/>	<hr/>
<u>Less: Expenditure</u>		
Lighting designs	240	-
Vestry renovations	-	1,830
Vestry cupboard	-	3,348
Notice board	-	606
	<hr/>	<hr/>
	240	5,784
	<hr/>	<hr/>
	(64)	(4,862)
	<hr/>	<hr/>
Balance at 1 January 2020	41,632	46,494
	<hr/>	<hr/>
Balance at 31 December 2020	41,568	41,632
	<hr/>	<hr/>
<u>Represented by:</u>		
Deposit - Central Board of Finance	41,568	41,474
Debtor	-	158
	<hr/>	<hr/>
	41,568	41,632
	<hr/>	<hr/>

CLAYTON WITH KEYMER PAROCHIAL CHURCH COUNCIL

Registered Charity No. 1135087

**RESTRICTED AND ENDOWMENT FUNDS (CONTINUED)
FOR THE YEAR ENDED 31 DECEMBER 2020****SPINNEY FUND****Restricted Fund**

	2020	2019
	£	£
<u>Income</u>		
Rent received	5,511	-
Diocese of Chichester - Shand Bequest	5,676	9,936
	11,187	9,936
<u>Less: Expenditure</u>		
Assistant clergy working expenses	-	3,934
House minor repairs, maintenance and expenses	4,390	6,002
Major repairs	4,120	-
Letting expenses	924	-
	9,434	9,936
	1,753	-
Transfer (to) from general fund	(1,753)	-
Balance at 31 December 2020	-	-
<u>Represented by:</u>		
Debtor (Shand Bequest)	-	2,400
Cash at HSBC Bank	-	(2,400)
	-	-

CLAYTON WITH KEYMER PAROCHIAL CHURCH COUNCIL

Registered Charity No. 1135087

RESTRICTED AND ENDOWMENT FUNDS (CONTINUED)

FOR THE YEAR ENDED 31 DECEMBER 2020

CLAYTON LEGACIES FUND Kitty Gravely/William Byars Thomson <u>St John the Baptist Church</u> <i>to be used at the discretion of the church</i> <i>wardens for general purposes of the</i> <i>church or causes ancillary thereto</i>	Restricted Fund	
	2020	2019
	£	£
<u>Income</u>		
Investment income	8	17
Transfer from (to) general fund		
<i>Mower for Clayton churchyard</i>	800	-
	(792)	17
Balance at 1 January 2020	2,231	2,214
Balance at 31 December 2020	1,439	2,231
<u>Represented by:</u>		
Deposit - Central Board of Finance	1,439	2,231

CLAYTON WITH KEYMER PAROCHIAL CHURCH COUNCIL

Registered Charity No. 1135087

**RESTRICTED AND ENDOWMENT FUNDS (CONTINUED)
FOR THE YEAR ENDED 31 DECEMBER 2020****CLAYTON HALL REFURBISHMENT FUND**

	Restricted Fund	
	2020	2019
	£	£
<u>Income</u>		
Investment income	32	71
<u>Less: Expenditure</u>		
Electrical work	-	1,089
Decorating	-	3,631
	-	4,720
	32	(4,649)
Balance at 1 January 2020	7,512	12,161
Balance at 31 December 2020	7,544	7,512
<u>Represented by:</u>		
Deposit - Central Board of Finance	7,544	7,512

DAPHNE ELLIS FUND**St John the Baptist Church***to be used at the discretion of the church
wardens for general purposes of the church*

	Restricted Fund	
	2020	2019
	£	£
<u>Income</u>		
Investment income	35	64
<u>Less: Expenditure</u>		
Top soil	264	-
	(229)	64
Balance at 1 January 2020	8,568	8,504
Balance at 31 December 2020	8,339	8,568
<u>Represented by:</u>		
Deposit - Central Board of Finance	8,339	8,568

CLAYTON WITH KEYMER PAROCHIAL CHURCH COUNCIL

Registered Charity No. 1135087

**RESTRICTED AND ENDOWMENT FUNDS (CONTINUED)
FOR THE YEAR ENDED 31 DECEMBER 2020****YOUTH OUTREACH FUND**

	Restricted Fund	
	2020	2019
	£	£
<u>Income</u>		
Voluntary income	-	1,000
Fundraising	-	87
Job Retention Scheme grant	4,183	-
Investment income	73	207
	4,256	1,294
<u>Less: Expenditure</u>		
Half share of youth worker salary	12,431	12,360
Garden works	1,000	-
<i>Donation received in 2019</i>		
	13,431	12,360
	(9,175)	(11,066)
Balance at 1 January 2020	22,356	33,422
Balance at 31 December 2020	13,181	22,356
<u>Represented by:</u>		
Deposit - Central Board of Finance	13,181	22,356

KEYMER ORGAN MAINTENANCE FUND

	Restricted Fund	
	2020	2019
	£	£
<u>Income</u>		
Investment income	34	77
<u>Less: Expenditure</u>		
Organ maintenance	1,301	2,398
	(1,267)	(2,321)
Balance at 1 January 2020	8,538	10,859
Balance at 31 December 2020	7,271	8,538
<u>Represented by:</u>		
Deposit - Central Board of Finance	7,271	8,538

CLAYTON WITH KEYMER PAROCHIAL CHURCH COUNCIL

Registered Charity No. 1135087

RESTRICTED AND ENDOWMENT FUNDS (CONTINUED)

FOR THE YEAR ENDED 31 DECEMBER 2020

ST FRANCIS HALL REFURBISHMENT FUND	Restricted Fund	
	2020	2019
	£	£
<u>Income</u>		
Voluntary income	-	1,050
Investment income	186	330
	<hr/>	<hr/>
	186	1,380
	<hr/>	<hr/>
<u>Less: Expenditure</u>		
Planning applications for Hall alterations	-	782
	<hr/>	<hr/>
	-	782
	<hr/>	<hr/>
	186	598
Balance at 1 January 2020	43,893	43,295
	<hr/>	<hr/>
Balance at 31 December 2020	44,079	43,893
	<hr/>	<hr/>
<u>Represented by:</u>		
Deposit - Central Board of Finance	44,079	43,893
	<hr/>	<hr/>

CLAYTON WITH KEYMER PAROCHIAL CHURCH COUNCIL

Registered Charity No. 1135087

RESTRICTED AND ENDOWMENT FUNDS (CONTINUED)**FOR THE YEAR ENDED 31 DECEMBER 2020**

OUTREACH FUND	Restricted Fund	
	2020	2019
	£	£
<u>Income</u>		
Voluntary income	565	1,295
Fundraising	-	79
Investment income	8	4
	<hr/>	<hr/>
	573	1,378
	<hr/>	<hr/>
<u>Less: Expenditure</u>		
Youth group expenses	65	660
	<hr/>	<hr/>
	508	718
	<hr/>	<hr/>
Transfer from (to) general fund		
50% Clayton Festival for Uganda Mission trip	-	824
	<hr/>	<hr/>
	508	1,542
	<hr/>	<hr/>
Balance at 1 January 2020	1,800	258
	<hr/>	<hr/>
Balance at 31 December 2020	2,308	1,800
	<hr/>	<hr/>
<u>Represented by:</u>		
Deposit - Central Board of Finance	2,308	1,800
	<hr/>	<hr/>

CLAYTON WITH KEYMER PAROCHIAL CHURCH COUNCIL

Registered Charity No. 1135087

**RESTRICTED AND ENDOWMENT FUNDS (CONTINUED)
FOR THE YEAR ENDED 31 DECEMBER 2020****GRAVE MAINTENANCE FUND**Edward Arthur Hartle*Keymer churchyard - for the maintenance
of the grave of his first wife Joy***Restricted Fund****2020 2019****£ £**Income

Investment income

5 8

Balance at 1 January 2020

1,144 1,136

Balance at 31 December 2020

1,149 1,144Represented by:

Deposit - Central Board of Finance

1,149 1,144**ST FRANCIS LEGACIES FUND****Pauline Grimble/William Byars Thomson**St Francis of Assisi Church*to be used exclusively for St Francis Church
at the discretion of the Pastoral and Management
Committee of St Francis Church***Restricted Fund****2020 2019****£ £**Income

Investment income

94 164

Balance at 1 January 2020

22,027 21,863

Balance at 31 December 2020

22,121 22,027Represented by:

Deposit - Central Board of Finance

22,121 22,027

CLAYTON WITH KEYMER PAROCHIAL CHURCH COUNCIL

Registered Charity No. 1135087

**RESTRICTED AND ENDOWMENT FUNDS (CONTINUED)
FOR THE YEAR ENDED 31 DECEMBER 2020**

KEYMER HALL FUND	Restricted Fund	
	2020	2019
	£	£
<u>Income</u>		
Investment income	1	1
Balance at 1 January 2020	152	151
	<hr/>	<hr/>
Balance at 31 December 2020	153	152
	<hr/>	<hr/>
<u>Represented by:</u>		
Deposit - Central Board of Finance	153	152
	<hr/>	<hr/>

CLAYTON WITH KEYMER PAROCHIAL CHURCH COUNCIL

Registered Charity No. 1135087

**RESTRICTED AND ENDOWMENT FUNDS (CONTINUED)
FOR THE YEAR ENDED 31 DECEMBER 2020****INCUMBENT'S DISCRETION NEEDS FUND***To alleviate hardship in the Parish*

	Restricted Fund	
	2020	2019
	£	£
<u>Income</u>		
Investment income	93	192
<u>Less: Expenditure</u>		
Incumbent's working cash	-	150
Minibus expenses	-	946
Architect - Keymer Church external accessible WC	1,626	1,911
Keymer Hall handrail	-	840
Donations	-	1,500
	1,626	5,347
	(1,533)	(5,155)
Balance at 1 January 2020	21,941	27,096
Balance at 31 December 2020	20,408	21,941
<u>Represented by:</u>		
Deposit - Central Board of Finance	20,408	21,941

PARISH WEBSITE GRANT FUND*St George's Grant (£3,300 received in 2016)*

	Restricted Fund	
	2020	2019
	£	£
<u>Less: Expenditure</u>		
Website costs	215	231
	(215)	(231)
Balance at 1 January 2020	2,019	2,250
Balance at 31 December 2020	1,804	2,019
<u>Represented by:</u>		
Cash at HSBC Bank	1,804	2,019

CLAYTON WITH KEYMER PAROCHIAL CHURCH COUNCIL

Registered Charity No. 1135087

**RESTRICTED AND ENDOWMENT FUNDS (CONTINUED)
FOR THE YEAR ENDED 31 DECEMBER 2020**

KEYMER LEGACIES FUND

Restricted Fund

St Cosmas & St Damian Church

*to be used exclusively for St Cosmas & St Damian
at the discretion of the Pastoral and Management
Committee of Keymer Church*

Income

Investment income

2020	2019
£	£

5	41
---	----

Less: Expenditure

Altar cloths

-	1,037
---	-------

Hall floor repairs

-	525
---	-----

Hall path

-	5,800
---	-------

Hall clearing gutters

-	400
---	-----

-	7,762
---	-------

5	(7,721)
---	---------

Balance at 1 January 2020

1,057	8,778
-------	-------

Balance at 31 December 2020

1,062	1,057
-------	-------

Represented by:

Deposit - Central Board of Finance

1,062	1,057
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CLAYTON WITH KEYMER PAROCHIAL CHURCH COUNCIL

Registered Charity No. 1135087

ADDITIONAL NOTES TO THE ACCOUNTS FOR THE YEAR ENDED 31 DECEMBER 2020

(I) Churches and upkeep of services

	St John the Baptist Clayton £	St Cosmas & St Damian Keymer £	St Francis of Assisi St Francis £	2020 £	2019 £
Gas	-	1,501	361	1,862	2,873
Electricity	1,938	330	231	2,499	2,532
Insurance	1,125	1,918	264	3,307	2,141
	3,063	3,749	856	7,668	7,546
Minor repairs	140	495	174	809	398
Miscellaneous	-	-	-	-	167
	140	495	174	809	565
Expenses financed by restricted funds					
Organ maintenance and minor repairs	504	1,776	-	2,280	3,713
Total repairs and maintenance	644	2,271	174	3,089	4,278
Choir and music	-	107	117	224	142
Organists	1,200	1,600	-	2,800	3,940
Director of music fees	-	500	-	500	1,000
Candles				551	815
Altar expenses	252	755	252	323	371
Miscellaneous				385	655
	1,452	2,962	369	4,783	6,923
Expenses financed by restricted funds					
Altar cloths	-	-	-	-	1,037
Total upkeep of services	1,452	2,962	369	4,783	7,960

Note

Altar expenses, candles and miscellaneous expenses are attributable across the Parish and no precise apportionment is possible.

CLAYTON WITH KEYMER PAROCHIAL CHURCH COUNCIL

Registered Charity No. 1135087

**ADDITIONAL NOTES TO THE ACCOUNTS (CONTINUED)
FOR THE YEAR ENDED 31 DECEMBER 2020****(II) Churchyard maintenance**

	Clayton £	Keymer £	2020 £	2019 £
<u>Income</u>				
Gift Aid donations	-	434	434	-
Income tax recoverable	-	108	108	-
Donations	-	950	950	130
War Graves Commission	5	25	30	30
Investment income	56	1,445	1,501	1,461
	<u>61</u>	<u>2,962</u>	<u>3,023</u>	<u>1,621</u>
<u>Expenses</u>				
General maintenance and wages	1,540	2,968	4,508	4,860
Mower and strimmer repairs	40	92	132	439
New mower	800	-	800	-
Minor repairs and misc. exp	-	-	-	38
	<u>2,380</u>	<u>3,060</u>	<u>5,440</u>	<u>5,337</u>
Net deficit for the year	<u>(2,319)</u>	<u>(98)</u>	<u>(2,417)</u>	<u>(3,716)</u>

The investment income arises from funds specifically earmarked for churchyard maintenance. These comprise 2,796 shares for Keymer churchyard (including the Ashby Trust) and 97 shares for Clayton (Vyvyan Trust), in the Central Board of Finance Investment Fund.

CLAYTON WITH KEYMER PAROCHIAL CHURCH COUNCIL

Registered Charity No. 1135087

ADDITIONAL NOTES TO THE ACCOUNTS (CONTINUED) FOR THE YEAR ENDED 31 DECEMBER 2020

(III) Church Halls

	Clayton £	Keymer £	St Francis £	2020 £	2019 £
Income					
Lettings	906	6,000	4,024	10,930	24,066
Solar panel electricity income	-	1,136	-	1,136	1,078
	<u>906</u>	<u>7,136</u>	<u>4,024</u>	<u>12,066</u>	<u>25,144</u>
Expenses					
Gas	-	2,755	-	2,755	3,876
Electricity	1,108	211	693	2,012	2,726
Water rates	109	20	(51)	78	587
Insurance	662	992	1,654	3,308	3,633
Cleaning	1,301	3,249	1,300	5,850	5,850
Minor repairs	542	731	174	1,447	2,355
Miscellaneous	6	170	198	374	601
	<u>3,728</u>	<u>8,128</u>	<u>3,968</u>	<u>15,824</u>	<u>19,628</u>
Minor repairs financed by restricted funds	-	-	-	-	925
	<u>3,728</u>	<u>8,128</u>	<u>3,968</u>	<u>15,824</u>	<u>20,553</u>
Major repairs and replacements financed by restricted funds	-	-	-	-	12,142
	<u>3,728</u>	<u>8,128</u>	<u>3,968</u>	<u>15,824</u>	<u>32,695</u>
Net (deficit) surplus	<u>(2,822)</u>	<u>(992)</u>	<u>56</u>	<u>(3,758)</u>	<u>(7,551)</u>

CLAYTON WITH KEYMER PAROCHIAL CHURCH COUNCIL

Registered Charity No. 1135087

ADDITIONAL NOTES TO THE ACCOUNTS (CONTINUED) FOR THE YEAR ENDED 31 DECEMBER 2020

(IV) Special events	Unrestricted Funds	Restricted Funds
	£	£
<u>Concert</u>		
For Chestnut Tree House		84
<u>Christmas raffle</u>		
PCC General fund	730	
	<hr/> 730	<hr/> 84
	<hr/> <hr/>	<hr/> <hr/>
(V) Donations received for specific purposes		Restricted Funds
		£
<u>Restricted Funds</u>		
St Francis church fabric		40
Churchyards		950
Outreach fund		565 1,555
		<hr/> 1,555
		<hr/> <hr/>
(VI) Charitable giving	Unrestricted Funds	Restricted Funds
	£	£
<u>Collections and donations</u>		
Chestnut Tree House		84
Food bank		504
	<hr/> -	588
<u>From PCC General fund</u>		
The Shrine of Our Lady of Walsingham	80	
NHS Charities	85	
CMS	300	
	<hr/> 465	<hr/> 588
	<hr/> <hr/>	<hr/> <hr/>
Church overseas:		
- Missionary societies	300	-
Relief & development agencies	-	-
Home missions and other		
Church Societies	80	588
Secular charities	85	-
	<hr/> 465	<hr/> 588
	<hr/> <hr/>	<hr/> <hr/>