

THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH OF CLAYTON AND KEYMER

England & Wales · Charity number 1135087

Details

Other names CLAYTON AND KEYMER PCC

Status Registered

Legal form Previously excepted

Registered 2010-03-22

Register [View on the Charity Commission register](#)

Contact

Address 1 The Crescent
Hassocks
BN6 8RB

Phone 01273875894

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Website www.claytonwithkeymer.org.uk

Activities

Objects: Promoting in the ecclesiastical parish the whole mission of the Church.

Activities: The Parochial Church Council supports the activities of the Parish churches in the provision of Ministry of the Church of England to all it's parishioners. We will from time to time provide donations through fund raising to other organisations be they local, national or international

Classification

- **How:** Makes Grants To Organisations, Provides Buildings/facilities/open Space
- **What:** Religious Activities
- **Who:** The General Public/mankind

Geography

- **Area of benefit:** UNDEFINED. IN PRACTICE, LOCAL.
- West Sussex

Finances

Period end	Income	Expenditure	Assets	Employees
2025-12-31	£226,404	£260,945	-	-
2024-12-31	£208,687	£216,897	-	-
2023-12-31	£166,757	£172,454	-	-
2022-12-31	£190,632	£219,133	-	-
2021-12-31	£268,220	£142,129	-	-
2020-12-31	£134,930	£134,366	-	-

Trustees

Name	Role	Appointed
BARBARA WHEWELL		2017-04-19
CAROL JANE TESTER		2015-04-01
Caroline Louise Steer		2026-05-13
Dr Paul Christopher Seddon		2019-05-01
Hannelore Irene Wurtz		2023-04-23
JULIET MARY STRANGE		
Jacqueline Sarah Drake		2025-03-19
Kristian Richard James Homer		2026-05-13
Lauren Jordan Homer		2026-05-13
ROBERT LEONARD PINNOCK		
ROBIN ANDREW HOLFORD		2015-04-01
Royston Spencer Haines		2021-06-01
Sonia Jill Goodsell		2019-05-01

Accounts

CLAYTON WITH KEYMER PAROCHIAL CHURCH COUNCIL

Registered Charity No. 1135087

**TRUSTEES ANNUAL REPORT AND
FINANCIAL REPORT**

FOR THE YEAR ENDED 31 DECEMBER 2025

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Website: **claytonwithkeymer.org.uk**

Incumbent: **The Revd. Alex Baxter**
The Rectory
1 The Crescent, Hassocks
West Sussex, BN6 8RB

Independent
examiner: **PRB Accountants**
Kingfisher House, Hurstwood Grange
Hurstwood Lane, Haywards Heath
West Sussex, RH17 7QX

Bankers: **HSBC**
40 South Road
Haywards Heath
West Sussex, RH16 4LA

CLAYTON WITH KEYMER PAROCHIAL CHURCH COUNCIL

Registered Charity No. 1135087

TRUSTEES ANNUAL REPORT FOR THE YEAR ENDED 31 DECEMBER 2025

Our aims and purposes as a charity

The PCC has the responsibility of co-operating with the incumbent, the Revd Alex Baxter in:

- Providing the sacraments of the Church of England and serving the local community. The promotion of the gospel of the Lord Jesus Christ according to the doctrines and practices of the Church of England. Promoting in the parish the whole mission of the church, pastoral, social, evangelistic and ecumenical outreach to all.
- To promote the vision of the Diocese which is 'To know love and follow Jesus'.
- Practical support and care for people in the parish, from the youngest to the eldest, irrespective of level of need. Providing financial and emotional support to those in need and to other organisations with similar objectives.

There are three Churches within the parish – St John the Baptist, Clayton - St Cosmas and St Damian, Keymer and St Francis of Assisi, Hassocks. With a 1662 Prayer Book Congregation which meets every Sunday at 8.00 am there are four loyal worshipping congregations in the parish. The PCC also has the maintenance responsibilities for the churchyards at Clayton and Keymer and for the three Church halls. The Assistant Curate's house which is owned by the Shand Bequest, a complicated trust fund set up many years ago by a former Rector of the parish. Currently occupied by our Assistant Curate, it is now maintained by the Diocese under the clergy accommodation scheme.

What we planned to do to achieve our charitable objectives

As Rector of the Parish of Clayton with Keymer since 4th September 2017 I have been working to build community engagement and trying to grow the church community, with some success. We have seen a healthy rise in attendance with new people young and old joining our church community. We have also had a lot of success in engaging with our community and the launch and sustaining of several successful community outreach projects and clubs. Among them a food bank as well as two outreach social mornings "Hug in a Mug" a week and other monthly gatherings for elderly and young people in our community, including a thriving youth club.

We are managing to serve our local community and are growing in numbers of attendance and in voluntary giving towards the needs of the parish. This has in part been thanks to the treasurer and his efforts in recent years. A new Parish Stewardship campaign in recent years led by the Rector and support and encouragement from the diocese to try and meet our parish share contributions. Generous giving is the theme of some sermons and we hold regular concerts and fundraising events to try and meet rising costs.

We lost a lot of money in hall income during the pandemic as well as loss of attending worshippers and less money/cash being put into the collection plates. We have now bought and subscribed to three cashless card machines which does bring in some extra donations and are useful at special events and services.

Our most recent and on going challenge is meeting the cost of increasing bills for our energy needs for the three churches and the three halls and the cost of maintaining our two historic churchyards. This we are trying to meet by holding more concerts and looking for alternative income streams and creative fundraising events. It is quite an extra burden for the Rector to be trying to achieve all this on top of the everyday work of running a busy parish. Despite this we have managed to increase our giving to meet our parish share and were even able to achieve some of our charity commission objectives by donating to some charities in the past year.

We have recently carried out work to redecorate and carry out important repairs and modernisation on our three church halls to make them more fit for purpose and to hopefully bring in a more supportive revenue to support the parish rather than the parish supporting the halls.

When planning our activities for the year, our incumbent and the PCC have considered the Charity Commission's guidance on public benefit and, in particular, the specific guidance on 'charities for the advancement of religion'.

The council has complied with the duty under section 5 of the Safeguarding and Clergy Discipline Measure 2016, fully recognizing its duty to have due regard to the House of Bishops' guidance on safeguarding children and vulnerable adults.

CLAYTON WITH KEYMER PAROCHIAL CHURCH COUNCIL

Registered Charity No. 1135087

TRUSTEES ANNUAL REPORT (CONTINUED) FOR THE YEAR ENDED 31 DECEMBER 2025

For 2025/2026 we discussed and planned the following objectives and activities to fulfil our aims:

- Enabling as many people as possible to worship in our churches
- Enabling as many people as possible to become part of our parish community
- Teaching, baptising and nurturing new and existing believers
- Conducting marriages
- Conducting funerals
- Maintaining an overview of worship throughout the parish
- Considering how services can involve the many groups that live within the parish
- Putting faith into practice, through prayer and scripture, music and sacrament
- Offering worship and prayer, learning about the Gospel, in small group situations
- Assisting people from all walks of life to develop their knowledge of, and trust in, Jesus
- Provision of pastoral care for people living in the parish
- Providing assistance to the poor and needy of the parish
- Giving donations to local and national charitable organisations
- Reaching out to the unchurched through provision of the village fete and offering food and fun at Harvest time as well as inviting more people to the traditional Easter, Christmas and Remembrance Sunday services.
- Maintaining the fabric of the church buildings as a historic centre and focus of life in the village.

What we achieved and how we affected beneficiaries' lives

Attendance at worship

The PCC is committed to enabling as many people as possible to participate in Church of England worship and to be part of our parish community. The Rector and PCC maintains an overview of worship throughout the parish, and the related activities of the churches, and has adopted the following as its statement of purpose:

Centred on Christ, we will worship God in a variety of ways, and maintain a distinctive Anglican presence in our communities. Working closely with our fellow-Christians we will be active in our community inviting others to share in the life of faith.

The churches of St. John the Baptist and St. Cosmas & St. Damian are open every day for private prayer, and for visitors interested in the history and architecture of these two locally (and in St. John's case, nationally) significant buildings. The Church and Hall at St. Francis are also valued community buildings and are used daily.

Clayton and Keymer churchyards attract many visitors and remain open for burials although space is limited. The clergy and lay readers of the parish are willing to give advice and pastoral support to any local residents and to conduct marriages, baptisms and funerals (in church or at crematoria), as appropriate, for local people in accordance with Church of England practice.

The readings at our services on Sundays and festivals are the basis for teaching the Christian faith aimed primarily at the adult congregations. Our growing Junior Churches devise their own particular style of worship along these themed readings and have their own time in and out of the main service. The Rector has made changes to incorporate more involvement with children and young families which has shown a welcome rise in attendance and engagement. Christian teaching for our younger members centres on Junior Church which caters for a range of ages from early infancy to teenage years. These groups meet most weeks at St Cosmas and St Damian and also at St Francis. Family services focus on the telling (usually acting out) of a Bible story, with related activities in the hall before or afterwards. We are extremely grateful for the dedication and hard work of our Junior Church leaders for the encouragement and welcome they, and our congregations give to the young families. Whoever is preaching endeavours to give informed and relevant sermons. Incorporating biblical teaching and relevant themes and issues in today's increasingly secular society.

CLAYTON WITH KEYMER PAROCHIAL CHURCH COUNCIL

Registered Charity No. 1135087

**TRUSTEES ANNUAL REPORT (CONTINUED)
FOR THE YEAR ENDED 31 DECEMBER 2025**

Our congregations have grown in the last year and a half with new members joining, some young families and children and some elderly. It has been a pleasure to see the church grow and to welcome new members of the community through our doors.

Pastoral Ministry

As far as possible members of the clergy and pastoral team have visited church members who are housebound, in residential care or in hospital, and arranged for them to receive holy communion. When desired, members of the parish give active support to the Foresight Club which meets on our premises, and the Bumps, Babies and Toddlers group supports parents of young children in the local area. Parents and their children are able to drop in to this group free of charge each week, and we are grateful to the dedicated team of church members who make this possible. This combined with two Hug in a Mug mornings led by our Community and Families worker Emma Turnbull plus a new school run Hug in a Mug have proven to be popular in building a separate social community and inviting a new group of people to church and social events.

There is a popular youth club held on a Thursday evening for school age children which has about thirty members.

The Cameo club (come and meet each other) which started in June 2018 has been a very popular outreach to the senior members of the community. It is a social club held monthly which takes place in Keymer Church hall and provides company to the local community. This has grown considerably despite regular bereavement's of the aged and we host a Christmas party for 70 people each Christmas.

Members of the parish are active in organising the Christmas Together tea party on Boxing Day, and many others contribute food items and presents for the attendees. Which draws in quite a few people to celebrate on Boxing Day.

Our Safeguarding team, led by Carol Tester our parish safeguarding officer, works hard to ensure that we are compliant with 'The Safeguarding policies for children and vulnerable adults', including carrying out and renewing DBS checks on all those members of the parish whose roles require them. Safer recruitment policies and all our documentation is up to date and compliant with the new regulations. They deserve our thanks for all their efforts, as do members of the parish for their cooperation. The PCC and P&M Committees have also updated the parish Health and Safety policy and each church has produced their own Health and Safety arrangement policies to support the main document. These are reviewed every year. We have had to deal with some more serious safeguarding issues this year, all of which have been referred to the diocese and have been advised upon.

CLAYTON WITH KEYMER PAROCHIAL CHURCH COUNCIL

Registered Charity No. 1135087

TRUSTEES ANNUAL REPORT (CONTINUED) FOR THE YEAR ENDED 31 DECEMBER 2025

Our Parish is a member of Churches Together in Hassocks (CTH). The clergy and two lay representatives are part of the CTH Steering Group. CTH operates a "Contact" scheme, aiming to have a "Contact" for each road in Hassocks, to welcome newcomers and provide a point of contact with the churches.

Mission and Development

A comprehensive Parish Vision is kept under review and developed by the Rector and PCC. This incorporates the main areas of parish life and provides a guide to the PCC and others. My vision as the Rector has been to direct our mission more into the community and reaching out to them instead of just expecting them to come to us. This year has been mainly a year of consolidation as we begin to maintain and build on the work we have been doing recently.

Schools work is carried out mainly by our Assistant Curate the Revd Sue Anson and we coordinate school assemblies and church visits throughout the year.

There is a separate men's and women's prayer breakfast held monthly in the Parish in the local pub which has been very successful.

Christmas publicity was jointly organised by the churches and distributed at a market stall and by an advertisement in the village Talkabout magazine. "Messy Church", which is organised ecumenically, brings together younger members of different churches, as well as those with no other church connection. The village-centre location provided by the United Reformed Church has proved ideal for this. This is proving very popular with the older age group also who call in to enjoy the coffee and cake that is available.

Circulation of our Parish News extends beyond the regular congregations and is a valuable source of information and contact for the local community. A new parish website and facebook page is running and a much better resource for the parish and for new enquiries and for reaching out to the local community.

Financial Review

Sharing the ministry costs of the Diocese of Chichester

The majority of the parish's income comes from the voluntary giving of members of the parish, and we are very grateful for the generosity of so many people, which makes our work activities possible. This is supplemented by wedding and funeral fees, collections at special services and fundraising events. The largest expenditure of the PCC is the sum paid to the diocese for our share of all churches' Parish Ministry Costs. This amount covers the housing, stipend and pension costs of the clergy, the church insurance and, also a standard sum for diocesan central costs, clergy training and a contribution to national church funds.

After a few years in which we were unable to meet our full Parish Share commitment, the purposes of the Shand Bequest have, following approval by the Charity Commission, been updated to reflect the situation in 2025 rather than that of 1928. As a result, part of the retained income from the bequest was used to support our Parish Share contribution. This enabled the parish not only to meet, but to exceed, its Parish Share commitment to the diocese in 2025. The payment was made by direct transfer from the bequest, which is held by the diocese as custodian trustee, to the diocesan stipends account. It therefore does not appear in the parish's Annual Financial Report. For the record, the amount of this transfer in 2025 was £16,000.

CLAYTON WITH KEYMER PAROCHIAL CHURCH COUNCIL

Registered Charity No. 1135087

**TRUSTEES ANNUAL REPORT (CONTINUED)
FOR THE YEAR ENDED 31 DECEMBER 2025**

Thanks to the generosity of past and present members we continue to have substantial restricted funds available for maintenance of the parish churches, meeting social need and other specific purposes, and these are gratefully received and used.

Why we hold some money in reserve

The PCC has reviewed its reserves. This review encompassed the nature of the income and expenditure streams, the need to match variable income with fixed commitments and the nature of the reserves. The review concluded that to allow the PCC to be managed efficiently and to provide a buffer for uninterrupted services, a general reserve equivalent to £25,000 should be maintained.

The PCC has a number of other designated and restricted funds which are represented by investments and fixed assets.

It is PCC policy to designate the net income from the church boxes and wall safe, which can be attributed mainly to visitors to the church for fabric repairs, including those identified in the Quinquennial Inspection.

CLAYTON WITH KEYMER PAROCHIAL CHURCH COUNCIL

Registered Charity No. 1135087

**TRUSTEES ANNUAL REPORT (CONTINUED)
FOR THE YEAR ENDED 31 DECEMBER 2025**

Structure, governance and management of the charity

The Parochial Church Council (PCC) is registered with the Charity Commission as required by the Charities Act 2011. Its governing document is the Parochial Church Councils (Powers) Measure 1956.

During the year the following served as members of the Parochial Church Council:

Ex Officio members

Incumbent: Chairman	The Revd Alex Baxter
Assistant Curates:	The Revd Sue Anson The Revd Andrew Dyvik-James
Reader:	Mr Robin Holford Mr John Clark
Wardens:	Mrs Juliet Strange Mrs Barbara Whewell
Treasurer:	Mr Royston Haines
Deanery Synod:	Mrs Carol Tester

Elected Members:

Dr Paul Seddon	Mrs Yrem Caruso
Mrs Carolyn Paynter	Hannelore Würtz (Secretary)
Miss Carol Tester	Elaine Mills
Dr Helen Graham	Jacqui Drake
Gift Aid Coordinator	Mrs Pamela Betsworth
Safeguarding Coordinator:	Miss Carol Tester

This Trustees' Annual Report was approved by the PCC and signed on their behalf by The Revd. Alex Baxter PCC Chairman

Revd Alex Baxter
.....

Date 29 Apr 2026

REPORT OF THE INDEPENDENT EXAMINER TO THE
CLAYTON WITH KEYMER PAROCHIAL CHURCH COUNCIL
Registered Charity No. 1135087

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 31 December 2023.

Responsibilities and basis of report

As the charity's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act") and the Church Accounting Regulations 2017.

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

I am qualified to undertake the examination by being a qualified member of the ICAEW.

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination which gives me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Charities Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts reached.

06 May 2026

.....

Kingfisher House
Hurstwood Grange
Hurstwood Lane
Haywards Heath
West Sussex
RH17 7QX

Chris Whitley-Jones

Chris Whitley-Jones BSc (Econ) FCA

PRB Accountants

CLAYTON WITH KEYMER PAROCHIAL CHURCH COUNCIL

Registered Charity No. 1135087

**STATEMENT OF FINANCIAL ACTIVITIES
FOR THE YEAR ENDED 31 DECEMBER 2025**

	Note	Unrestricted Funds £	Restricted Funds £	Endowment Funds £	Total 2025 £	Total 2024 £
Income and endowments from	2					
Donations and legacies	2(a)	113,206	40,214	-	153,420	127,367
Charitable activities	2(b)	12,061	-	-	12,061	11,909
Other trading activities	2(c)	27,097	-	-	27,097	31,497
Investments	2(d)	1,920	15,318	16,588	33,826	37,914
Other receipts	2(e)	-	-	-	-	-
Total		154,284	55,532	16,588	226,404	208,687
Expenditure on	3					
Cost of charitable activities	3(a)	129,496	114,260	-	243,756	193,722
Cost of other trading activities	3(b)	16,522	0	-	16,522	21,000
Expenditure of generating funds	3(c)	667	-	-	667	2,175
Total		146,685	114,260	-	260,945	216,897
Net income/(expenditure)		7,599	(58,728)	16,588	(34,541)	(8,210)
Transfers between funds	11	(4,708)	21,295	(16,587)	-	-
		2,891	(37,433)	1	(34,541)	(8,210)
Other gains and (losses)						
Gains/(losses) on revaluation of investments		-	(2,072)	10,620	8,548	13,694
Net movement in funds		2,891	(39,505)	10,621	(25,993)	5,484
Reconciliation of funds						
Total funds brought forward		47,300	424,096	532,437	1,003,833	998,349
Total funds carried forward		50,191	384,591	543,058	977,840	1,003,833

CLAYTON WITH KEYMER PAROCHIAL CHURCH COUNCIL

Registered Charity No. 1135087

**BALANCE SHEET
AS AT 31 DECEMBER 2025**

	Note	2025		2024	
		£	£	£	£
Fixed assets					
Tangible assets	6		6		6
Investments	7		597,699		587,630
Total fixed assets			597,705		587,636
Current assets					
Stock		124		124	
Debtors	8	6,623		5,595	
Short term investments		330,682		368,903	
Cash at bank and in hand		50,238		47,236	
Total current assets		387,667		421,858	
Liabilities					
Creditors: Amounts falling due within one year	9	7,532		5,661	
Net current assets			380,135		416,197
Total assets less current liabilities			977,840		1,003,833
Total Net Assets	12		977,840		1,003,833
Funds					
Unrestricted			50,191		47,300
Restricted			384,590		424,096
Endowment	10		543,058		532,437
Total Charity Funds			977,840		1,003,833

Approved by the Parochial Church Council on ..29. Apr. 2026..... 2026 and signed on its behalf by:

Revd Alex Baxter
.....
The Revd Alex Baxter

Roy Haines
Royston Haines (PCC Treasurer)

The notes on pages 10 to 18 form part of these financial statements

CLAYTON WITH KEYMER PAROCHIAL CHURCH COUNCIL

Registered Charity No. 1135087

NOTES TO THE ACCOUNTS FOR THE YEAR ENDED 31 DECEMBER 2025

1.1 General information

The charity is registered charity in England and Wales and is unincorporated. The address of the principal office is Parish Office at St Francis Church, Priory Road, Hassocks, West Sussex, BN6 8PS.

1.2 Statement of compliance

These financial statements have been prepared in compliance with FRS 102 Section 1A, 'The Financial Reporting Standard applicable in the UK and the Republic of Ireland', the Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (Charities SORP (FRS 102)), the Charities Act 2011 and the Church Accounting Regulations 2006

1.3 Accounting policies

Basis of preparation

The financial statements have been prepared under the historical cost convention except for the valuation of investment assets, which are shown at market value.

Judgements and key sources of estimation uncertainty

The preparation of the financial statements requires management to make judgements, estimates and assumptions that affect the amounts reported. These estimates and judgements are continually reviewed and are based on experience and other factors, including expectations of future events that are believed to be reasonable under the circumstances.

The judgements (apart from those involving estimations) that management has made in the process of applying the entity's accounting policies and that have the most significant effect on the amounts recognised in the financial statements are as follows:

Funds

Endowment

Endowment funds are funds, the capital of which must be maintained; only income arising from investment of the endowment may be used either as restricted or unrestricted funds depending upon the purpose for which the endowment was established.

Restricted

Restricted funds represent (a) income from trusts or endowments which may be expended only on those restricted objects provided in the terms of the trust or bequest, and (b) donations or grants received for a specific object, or invited by the PCC for a specific object. The funds may only be expended on the specific object for which they were given. Any balance remaining unspent at the end of each year must be carried forward as a balance on that fund.

Unrestricted

Unrestricted funds represent the funds of the PCC that are not subject to any restrictions regarding their use and are available for application on the general purposes of the PCC. Funds designated for a particular purpose by the PCC are also unrestricted.

CLAYTON WITH KEYMER PAROCHIAL CHURCH COUNCIL

Registered Charity No. 1135087

**NOTES TO THE ACCOUNTS (CONTINUED)
FOR THE YEAR ENDED 31 DECEMBER 2025**

1.3 Accounting policies (continued)

The accounts include all transactions, assets and liabilities for which the PCC is responsible in law. They do not include the accounts of Church groups that owe their main affiliation to another body nor those that are informal gatherings of Church members.

Incoming resources

Voluntary income and capital sources

Collections are recognised when received by or on behalf of the PCC. Planned giving receivable under covenant is recognised only when received. Income tax recoverable on covenants or gift aid donations is recognised when the income is recognised.

Grants and legacies to the PCC are accounted for as soon as the PCC is notified of its legal entitlement and amount due.

Funds raised by fete, garden party and similar events are accounted for gross.

Sales of books, postcards and magazines from the church bookstall are accounted for gross.

Other ordinary income

Rental income from the letting of Church premises is recognised when the rental is due.

Income from investments

Dividends and interest are accounted for when received. Realised gains or losses are recognised when investments are sold. Unrealised gains or losses are accounted for on revaluation at 31 December.

Resources used

Grants

Grants and donations are accounted for when paid over, or when awarded, if that award creates a binding obligation on the PCC.

Activities directly relating to the work of the Church

The Parish contribution is accounted for when payable.

Fixed Assets

Consecrated and beneficed property is excluded from the accounts by S.10(2) of the Charities Act 2011.

Depreciation of freehold buildings

Depreciation is calculated so as to write off the cost or valuation of an asset over the useful economic life of that asset.

Movable church furnishings held by the vicar and churchwardens on special trust for the PCC and which require a faculty for disposal are inalienable property, listed in the church inventory, which can be inspected (at any reasonable time).

Depreciation

Office equipment (unrestricted assets) is depreciated at 15% on the straight line basis.

Motor vehicle (unrestricted assets) is depreciated at 20% on the straight line basis.

CLAYTON WITH KEYMER PAROCHIAL CHURCH COUNCIL

Registered Charity No. 1135087

**NOTES TO THE ACCOUNTS (CONTINUED)
FOR THE YEAR ENDED 31 DECEMBER 2025**

2 Income and endowments

	Unrestricted	Restricted	Endowment	2025	2024
	£	£	£	£	£
2(a) <u>Donations and legacies</u>					
<i>Planned giving:</i>					
- Gift Aid donations	39,014	1,014	-	40,028	64,854
- Income tax recoverable	18,505	-	-	18,505	24,176
Collections including GASDS	14,407	-	-	14,407	10,253
Sundry donations	41,280	-	-	41,280	21,956
Grants (note 11)	-	-	-	(0)	-
Donations, appeals, etc.	-	34,200	-	34,200	5,075
Legacies and bequests (note 11)	-	5,000	-	5,000	1,053
	<u>113,206</u>	<u>40,214</u>	<u>-</u>	<u>153,420</u>	<u>127,367</u>
2(b) <u>Charitable activities</u>					
Fees for weddings and funerals	12,061	-	-	12,061	11,909
2(c) <u>Other trading activities</u>					
Halls income	20,288	-	-	20,288	20,599
Special events and fundraising	6,809	-	-	6,809	10,898
	<u>27,097</u>	<u>-</u>	<u>-</u>	<u>27,097</u>	<u>31,497</u>
2(d) <u>Investments</u>	1,920	15,318	16,588	33,826	37,914
2(e) <u>Other receipts</u>					
Bank charges refund (July 2005 - June 2020)	-	-	-	-	-
Compensatory interest	-	-	-	-	-
	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
Total	<u><u>154,284</u></u>	<u><u>55,532</u></u>	<u><u>16,588</u></u>	<u><u>226,404</u></u>	<u><u>208,687</u></u>

CLAYTON WITH KEYMER PAROCHIAL CHURCH COUNCIL

Registered Charity No. 1135087

NOTES TO THE ACCOUNTS (CONTINUED)
FOR THE YEAR ENDED 31 DECEMBER 2025

3 Expenditure	Unrestricted	Restricted	Endowment	2025	2024
	£	£	£	£	£
3(a) <u>Cost of charitable activities</u>					
<i>Charitable grants and donations</i>					
Overseas					
- Missionary societies	-	-	-	-	-
- Relief & development agencies	-	-	-	0	-
Home					
- Church Societies	1,921	0	-	1,921	1,756
- Secular charities	0	0	-	0	-
<i>Ministry:</i>					
- Diocesan parish share	70,000	-	-	70,000	65,445
- Clergy working expenses	5,420	0	-	5,420	9,749
- Clergy donations and gifts	-	-	-	-	-
- Clergy house expenses	5,076	2,773	-	7,849	6,218
Church - running expenses	8,565	-	-	8,565	7,750
Church - maintenance	11,756	4,245	-	16,001	16,558
Upkeep of services	6,170	0	-	6,170	6,929
Churchyard upkeep	-	10,191	-	10,191	6,332
Children and youth costs	86	0	-	86	4,478
Outreach costs	-	6,930	-	6,930	7,200
Administration	9,407	0	-	9,407	9,099
Accountancy	780	-	-	780	780
Fee of the independent examiner	1,680	-	-	1,680	1,680
Legal and professional fees	282	-	-	282	320
Bank charges	300	-	-	300	364
Major repairs (note 5)	8,053	90,121	-	98,174	49,064
Profit on sale of minibus	-	-	-	-	-
Depreciation (note 6)	-	-	-	-	-
	129,496	114,260	-	243,756	193,722
3(b) <u>Cost of other trading activities</u>					
Church halls - running costs	16,522	0	-	16,522	20,999
Bookstall costs	-	-	-	-	-
	16,522	0	-	16,522	20,999
3(c) <u>Cost of raising funds</u>					
Cost of stewardship and fundraising	667	-	-	667	2,175
Total	146,685	114,260	-	260,945	216,896

CLAYTON WITH KEYMER PAROCHIAL CHURCH COUNCIL

Registered Charity No. 1135087

**NOTES TO THE ACCOUNTS (CONTINUED)
FOR THE YEAR ENDED 31 DECEMBER 2025**

4 Staff

During the year the PCC employed the services of two organists, a director of music, a community worker three cleaners, a total of seven persons at a total cost of £16,559 (2024 - £20,433)

5 Major repairs and replacements

		Unrestricted Fund		Restricted Fund	
		2025	2024	2025	2024
<u>Cost</u>		£	£	£	£
Churches					
Clayton	- Architect - handrails	-	-	-	-
	- Quinquennial inspection	-	-	-	-
	- Safety handrails	-	-	-	-
	- Architect - heating and lighting	-	-	-	-
Keymer	- General repairs	8,053	-	-	-
	- Car park safety	-	-	2,720	-
	- Tower repairs	-	-	15,378	-
Halls					
Keymer	- Hall refurbishments	-	-	21,970	-
St Francis	- Hall refurbishment	-	-	50,053	-
	- Wall and roof repairs	-	-	-	49,064
Spinney					
	- Kitchen	-	-	-	-
	- Roof repairs	-	-	-	-
	- Carpets and vinyl flooring	-	-	-	-
		8,053	-	90,121	49,064
Funding					
General funds		8,053	-	-	-
Keymer Church fabric fund		-	-	18,098	-
Clayton Church fabric and wall paintings fund		-	-	-	-
Keymer Hall fund		-	-	21,970	-
St Francis Hall fund		-	-	50,053	49,064
Spinney fund (Shand bequest)		-	-	-	-
		8,053	-	90,121	49,064

CLAYTON WITH KEYMER PAROCHIAL CHURCH COUNCIL

Registered Charity No. 1135087

**NOTES TO THE ACCOUNTS (CONTINUED)
FOR THE YEAR ENDED 31 DECEMBER 2025**

6	Tangible fixed assets	Freehold		Office	Total
		Land	Property	equipment	
		£	£	£	£
	Cost or valuation				
	At 1 January 2025	1	3	3,350	3,354
	At 31 December 2025	1	3	3,350	3,354
	Depreciation				
	At 1 January 2025	-	-	3,348	3,348
	At 31 December 2025	-	-	3,348	3,348
	Net book values				
	At 31 December 2025	1	3	2	6
	At 31 December 2024	1	3	2	6
7	Fixed asset investments				
		No of shares	Cost	Market value	
			2025	2024	2025
			£	£	£
	<u>CBF Investment Fund</u>				
	Clayton Church fabric	5,032	14,599	14,599	111,702
	Keymer Church fabric	7,235	38,223	38,223	160,605
	St Francis Church fabric	546	1,500	1,500	0
	Clayton Wall Paintings	2,409	26,100	24,579	53,484
	Churchyards:				
	Vyvyan Trust (Clayton)	97	100	100	2,153
	Keymer churchyard	2,488	3,611	3,611	55,229
	<u>CBF Fixed Interest Security</u>				
	Ashby Trust (Keymer)	308	453	453	471
		<u>18,115</u>	<u>84,585</u>	<u>83,065</u>	<u>383,644</u>
	<u>Charishare Common</u>				
	<u>Investment Fund</u>				
	Attree Trust	137.188	230	230	1,157
	Keymer Church fabric:				
	Dennis & Mercia Crouch Fund	25,239.629	156,202	156,202	212,898
		<u>25,376.817</u>	<u>156,432</u>	<u>156,432</u>	<u>214,056</u>
	Total investments		<u>241,018</u>	239,497	<u>597,699</u>

CLAYTON WITH KEYMER PAROCHIAL CHURCH COUNCIL

Registered Charity No. 1135087

**NOTES TO THE ACCOUNTS (CONTINUED)
FOR THE YEAR ENDED 31 DECEMBER 2025**

8 Debtors	2025	2024
	£	£
Income tax recoverable	1,324	625
Debtors for goods and services	5,184	4,855
Prepayments	115	115
	6,623	5,595
	6,623	5,595
9 Creditors: Amounts falling due within one year	2025	2024
	£	£
Creditors for goods and services	5,075	3,204
Accruals	2,457	2,457
Other creditors	-	-
	7,532	5,661
	7,532	5,661
10 Endowment fund assets	2025	2024
	£	£
Freehold land and property		
Clayton church hall	1	1
Keymer church hall	1	1
St Francis church hall	1	1
Land at Hassocks	1	1
Trust investments at market value	543,058	532,437
	543,062	532,441
	543,062	532,441

CLAYTON WITH KEYMER PAROCHIAL CHURCH COUNCIL

Registered Charity No. 1135087

NOTES TO THE ACCOUNTS (CONTINUED)
FOR THE YEAR ENDED 31 DECEMBER 2025

11 Transfers between funds	Unrestricted Funds £	Restricted Funds £	Endowment Funds £
Investment income credited to Current account	3,306	-	(3,306)
Investment income credited to Restricted fund accounts		13,281	(13,281)
Churchyards deficit financed by General fund	(8,014)	8,014	-
Sundry transfers	<u>(4,708)</u>	<u>21,295</u>	<u>(16,587)</u>

CLAYTON WITH KEYMER PAROCHIAL CHURCH COUNCIL

Registered Charity No. 1135087

**NOTES TO THE ACCOUNTS (CONTINUED)
FOR THE YEAR ENDED 31 DECEMBER 2025**

12 Analysis of net assets

	Tangible assets £	Investments £	Current assets £	Current liabilities £	Total £
Unrestricted Funds					
PCC General fund	2	-	57,436	(7,247)	50,191
Restricted Funds					
Clayton Church fabric	-	-	55,018	-	55,018
Keymer Church fabric	-	-	59,508	-	59,508
St Francis Church fabric	-	-	25,817	-	25,817
Incumbents discretionary fund	-	-	21,373	-	21,373
Clayton Wall Paintings fund	-	53,484	4,524	-	58,008
Attree Trust	-	1,157	-	-	1,157
Clayton fabric & wallpaintings	-	-	46,475	-	46,475
St Francis Youth Outreach fund	-	-	1,083	-	1,083
Spinney Fund	-	-	-	-	-
Clayton legacies fund	-	-	0	-	0
Clayton hall refurbishment fund	-	-	7,836	-	7,836
Daphne Ellis fund	-	-	2,691	-	2,691
Keymer organ fund	-	-	9,105	(285)	8,820
Youth Outreach fund	-	-	0	-	0
St Francis hall refurbishment fund	-	-	43,376	-	43,376
Grave maintenance fund	-	-	1,323	-	1,323
Outreach fund	-	-	1,672	-	1,672
St Francis legacies fund	-	-	30,690	-	30,690
Keymer hall fund	-	-	156	-	156
Incumbents discretion needs fund	-	-	18,598	-	18,598
PCC General fund	-	-	1,439	-	1,439
Keymer legacies fund	-	-	0	-	0
	-	54,641	330,233	(285)	384,589
Endowment Funds					
Clayton Church fabric	-	111,702	-	-	111,702
Keymer Church fabric	-	373,502	-	-	373,502
St Francis Church fabric	-	0	-	-	0
Churchyards	-	57,853	-	-	57,853
Freehold property	4	-	-	-	4
	4	543,057	-	-	543,061
Total	6	597,698	387,669	(7,532)	977,841

CLAYTON WITH KEYMER PAROCHIAL CHURCH COUNCIL

Registered Charity No. 1135087

**RESTRICTED AND ENDOWMENT FUNDS
FOR THE YEAR ENDED 31 DECEMBER 2025**

CLAYTON CHURCH FABRIC	Restricted Fund		Endowment	
	2025	2024	2025	2024
	£	£	£	£
<u>Income</u>				
Voluntary income	-	3,814	-	-
Investment income	2,388	2,430	3,233	3,158
	2,388	6,244	3,233	3,158
<u>Less: Expenditure</u>				
Pew Cushions	1,919	-	-	-
Insurance	1,622	-	-	-
VAT Recovered - LPW Scheme	(744)	-	-	-
Homeless Outreach	0	210	-	-
Butresses	-	2,237	-	-
Electrical work	-	552	-	-
	2,797	2,999	-	-
	(409)	3,245	3,233	3,158
Unrealised surplus on revaluation of investments	-	-	(4,652)	2,604
	(409)	3,245	(1,419)	5,762
Transfer from Endowment Fund	3,233	3,158	(3,233)	(3,158)
	2,824	6,403	(4,652)	2,604
Balance at 1 January 2025	52,194	45,791	116,354	113,750
Balance at 31 December 2025	55,018	52,194	111,702	116,354
<u>Represented by:</u>				
5,032 shares Central Board of Finance Investment Fund	-	-	111,702	113,750
Deposit - Central Board of Finance	55,018	52,194	-	-
	55,018	52,194	111,702	113,750

CLAYTON WITH KEYMER PAROCHIAL CHURCH COUNCIL

Registered Charity No. 1135087

**RESTRICTED AND ENDOWMENT FUNDS (CONTINUED)
FOR THE YEAR ENDED 31 DECEMBER 2025**

KEYMER CHURCH FABRIC	Restricted Fund		Endowment	
	2025	2024	2025	2024
	£	£	£	£
<u>Income</u>				
Voluntary income	-	-	-	-
Investment income	3,019	2,941	8,031	13,012
	3,019	2,941	8,031	13,012
<u>Less: Expenditure</u>				
Quinquennial works and Fees	-	630	-	-
Insurance	2,868	-	-	-
Car park safety	2,720	-	-	-
Tower repairs and fees	12,510	885	-	-
	18,098	1,515	-	-
	(15,079)	1,426	8,031	13,012
Unrealised surplus (deficit) on revaluation of investments	-	-	17,651	8,441
	(15,079)	1,426	25,681	21,453
Transfer from Endowment Fund	8,031	13,012	(8,031)	(13,012)
	(7,048)	14,438	17,651	8,441
Balance at 1 January 2025	66,556	52,118	355,852	347,411
Balance at 31 December 2025	59,508	66,556	373,503	355,852
<u>Represented by:</u>				
7,235 shares Central Board of Finance Investment Fund	-	-	160,606	167,294
25,239.629 Units Charishare Common Investment Fund	-	-	212,896	188,558
Deposit - Central Board of Finance	59,508	66,556	-	-
	59,508	66,556	373,502	355,852

CLAYTON WITH KEYMER PAROCHIAL CHURCH COUNCIL

Registered Charity No. 1135087

**RESTRICTED AND ENDOWMENT FUNDS (CONTINUED)
FOR THE YEAR ENDED 31 DECEMBER 2025**

ST FRANCIS CHURCH FABRIC	Restricted Fund		Endowment	
	2025 £	2024 £	2025 £	2024 £
<u>Income</u>				
Voluntary income	1,000	160	-	-
Investment income	1,092	536	-	256
	<u>2,092</u>	<u>696</u>	<u>-</u>	<u>256</u>
<u>Less: Expenditure</u>				
Repairs	2,175	3,469	-	-
	<u>2,175</u>	<u>3,469</u>	<u>-</u>	<u>-</u>
	(83)	(2,773)	-	256
Unrealised surplus on revaluation of investments	-	-	-	95
	<u>(83)</u>	<u>(2,773)</u>	<u>-</u>	<u>351</u>
Transfer from Endowment Fund	-	12,693	-	(12,693)
Transfer from Incumbent's Discretionary Fund	-	7,500	-	-
	<u>(83)</u>	<u>17,420</u>	<u>-</u>	<u>(12,342)</u>
Balance at 1 January 2025	<u>25,900</u>	<u>8,480</u>	<u>-</u>	<u>12,342</u>
Balance at 31 December 2025	<u><u>25,817</u></u>	<u><u>25,900</u></u>	<u><u>-</u></u>	<u><u>-</u></u>
<u>Represented by:</u>				
546 shares Central Board of Finance	-	-	-	-
Investment Fund	-	-	-	-
Deposit - Central Board of Finance	25,817	25,900	-	-
Debtor	-	-	-	-
	<u>25,817</u>	<u>25,900</u>	<u>-</u>	<u>-</u>

CLAYTON WITH KEYMER PAROCHIAL CHURCH COUNCIL

Registered Charity No. 1135087

RESTRICTED AND ENDOWMENT FUNDS (CONTINUED)

FOR THE YEAR ENDED 31 DECEMBER 2025

CHURCHYARDS	Restricted Fund		Endowment	
	2025	2024	2025	2024
	£	£	£	£
<u>Income</u>				
Donations	-	-	-	-
Investment income	-	-	2,177	468
War Graves Commission	30	30	-	-
	<u>30</u>	<u>30</u>	<u>2,177</u>	<u>468</u>
<u>Less: Expenditure</u>	<u>10,221</u>	<u>6,362</u>	<u>-</u>	<u>-</u>
	(10,191)	(6,332)	2,177	468
Unrealised surplus on revaluation of investments	-	-	(2,379)	1,351
	<u>(10,191)</u>	<u>(6,332)</u>	<u>(202)</u>	<u>1,819</u>
Transfer from endowment fund	2,177	468	(2,177)	(468)
	<u>(8,014)</u>	<u>(5,864)</u>		
Deficit for the year ended 31 December 2023 (Financed by general fund)			(2,379)	1,351
Balance at 1 January 2025			<u>60,232</u>	<u>58,881</u>
Balance at 31 December 2025			<u><u>57,853</u></u>	<u><u>60,232</u></u>
<u>Represented by:</u>				
Vyvyan Trust (Clayton)				
97 shares Central Board of Finance Investment Fund			2,153	2,243
Ashby Trust (Keymer)				
308 shares Central Board of Finance Investment Fund			470	459
Keymer Churchyard				
2,488 shares Central Board of Finance Investment Fund			<u>55,230</u>	<u>57,530</u>
			<u><u>57,853</u></u>	<u><u>60,232</u></u>

CLAYTON WITH KEYMER PAROCHIAL CHURCH COUNCIL

Registered Charity No. 1135087

**RESTRICTED AND ENDOWMENT FUNDS (CONTINUED)
FOR THE YEAR ENDED 31 DECEMBER 2025**

INCUMBENT'S DISCRETIONARY FUND	Restricted Fund	
	2025	2024
<u>For PCC general purposes</u>	£	£
<i>Clerks Field Trust</i>		
<u>Income</u>		
Gift Aid donation	7	11,250
Investment income	1,178	1,836
	<hr/>	<hr/>
	1,185	13,086
	<hr/>	<hr/>
<u>Less: Expenditure</u>		
Other costs	664	-
Churchyard and grave costs	2,095	-
Walsingham costs	-	580
Youth worker redundancy	-	2,019
Repairs and maintenance	-	3,830
	<hr/>	<hr/>
	2,759	6,429
	<hr/>	<hr/>
	(1,574)	6,657
	<hr/>	<hr/>
Transfer to St Francis Church Fabric	-	(7,500)
Transfer to Keymer Hall Fund	-	(7,500)
	<hr/>	<hr/>
Balance at 1 January 2025	22,947	31,290
	<hr/>	<hr/>
Balance at 31 December 2025	21,373	22,947
	<hr/> <hr/>	<hr/> <hr/>
<u>Represented by:</u>		
Deposit - Central Board of Finance	21,373	22,947
	<hr/> <hr/>	<hr/> <hr/>

FREEHOLD PROPERTY

	Endowment	
	2025	2024
	£	£
At 1 January 2025 & 31 December 2025	4	4
	<hr/>	<hr/>
<u>Represented by:</u>		
Fixed Assets		
Clayton Church hall	1	1
Keymer Church hall	1	1
St Francis Church hall	1	1
Land at Hassocks	1	1
	<hr/>	<hr/>
The above properties have been included at a nominal sum.	4	4
	<hr/> <hr/>	<hr/> <hr/>

The Rectory is a Beneficed property and as with the Consecrated property is excluded from the accounts.

CLAYTON WITH KEYMER PAROCHIAL CHURCH COUNCIL

Registered Charity No. 1135087

**RESTRICTED AND ENDOWMENT FUNDS (CONTINUED)
FOR THE YEAR ENDED 31 DECEMBER 2025**

CLAYTON WALL PAINTINGS	Restricted Fund	
	2025	2024
	£	£
<u>Income</u>		
Investment income	1,717	1,663
	<hr/>	<hr/>
	1,717	1,663
Unrealised surplus on revaluation of investments	(2,202)	1,175
	<hr/>	<hr/>
	(485)	2,838
Balance at 1 January 2025	58,493	55,655
	<hr/>	<hr/>
Balance at 31 December 2025	58,008	58,493
	<hr/> <hr/>	<hr/> <hr/>
<u>Represented by:</u>		
2216 shares Central Board of Finance Investment Fund	53,484	54,165
Deposit - Central Board of Finance	4,524	4,328
	<hr/>	<hr/>
	58,008	58,493
	<hr/> <hr/>	<hr/> <hr/>
 ATTREE TRUST	 Restricted Fund	
For the sick and poor of Clayton	2025	2024
	£	£
<u>Income</u>		
Investment income	-	-
Unrealised surplus (deficit) on revaluation of investments	130	27
	<hr/>	<hr/>
	130	27
Transfer to general fund	-	-
	<hr/>	<hr/>
	130	27
Balance at 1 January 2025	1,027	1,000
	<hr/>	<hr/>
Balance at 31 December 2025	1,157	1,027
	<hr/> <hr/>	<hr/> <hr/>
<u>Represented by:</u>		
137.188 Units Charishare Common Investment Fund	1,157	(1,027)
	<hr/> <hr/>	<hr/> <hr/>

CLAYTON WITH KEYMER PAROCHIAL CHURCH COUNCIL

Registered Charity No. 1135087

**RESTRICTED AND ENDOWMENT FUNDS (CONTINUED)
FOR THE YEAR ENDED 31 DECEMBER 2025**

CLAYTON FABRIC & WALL PAINTINGS	Restricted Fund	
	2025	2024
	£	£
<u>Income</u>		
Voluntary income	-	-
Investment income	2,012	2,241
	<u>2,012</u>	<u>2,241</u>
<u>Less: Expenditure</u>		
Architect - heating and lighting	-	-
Architect - external and internal handrails	-	-
	<u>-</u>	<u>-</u>
	2,012	2,241
Balance at 1 January 2025	44,463	42,222
Balance at 31 December 2025	<u>46,475</u>	<u>44,463</u>
<u>Represented by:</u>		
Deposit - Central Board of Finance	46,475	44,463
	<u>46,475</u>	<u>44,463</u>
 ST FRANCIS YOUTH OUTREACH FUND	Restricted Fund	
	2025	2024
	£	£
Voluntary income	1,200	100
Investment income	17	41
<u>Less: Expenditure</u>		
Camp tickets	500	1,380
Marquee	-	-
	<u>717</u>	<u>(1,239)</u>
Balance at 1 January 2025	366	1,605
Balance at 31 December 2025	<u>1,083</u>	<u>366</u>
<u>Represented by:</u>		
Deposit - Central Board of Finance	1,083	366
	<u>1,083</u>	<u>366</u>

CLAYTON WITH KEYMER PAROCHIAL CHURCH COUNCIL

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RESTRICTED AND ENDOWMENT FUNDS (CONTINUED)
FOR THE YEAR ENDED 31 DECEMBER 2025

SPINNEY FUND	Restricted Fund	
	2025	2024
	£	£
<u>Income</u>		
Rent received	-	-
Diocese of Chichester - Shand Bequest	4,542	8,355
	<u>4,542</u>	<u>8,355</u>
<u>Less: Expenditure</u>		
Assistant clergy working expenses	4,542	4,800
House minor repairs, maintenance and expenses	-	3,555
	<u>4,542</u>	<u>8,355</u>
	-	-
Transfer from (to) general fund	-	-
	<u>-</u>	<u>-</u>
Balance at 31 December 2025	-	-
	<u>-</u>	<u>-</u>
<u>Represented by:</u>		
Cash at HSBC Bank	-	-
Shand Debtor (December expenses)	-	-
Creditors	-	-
	<u>-</u>	<u>-</u>

CLAYTON WITH KEYMER PAROCHIAL CHURCH COUNCIL

Registered Charity No. 1135087

**RESTRICTED AND ENDOWMENT FUNDS (CONTINUED)
FOR THE YEAR ENDED 31 DECEMBER 2025**

CLAYTON LEGACIES FUND	Restricted Fund	
	2025	2024
Kitty Gravely/William Byars Thomson		
<u>St John the Baptist Church</u>		
<i>to be used at the discretion of the church wardens for general purposes of the church or causes ancillary thereto</i>	£	£
<u>Income</u>		
Investment income	-	53
	-	53
<u>Less: Expenditure</u>		
Youth expenses	-	-
	-	53
Transfer to Daphne Ellis legacy	-	(1,377)
	-	(1,324)
Balance at 1 January 2025	-	1,324
Balance at 31 December 2025	-	-
 <u>Represented by:</u>		
Deposit - Central Board of Finance	-	-

CLAYTON HALL REFURBISHMENT FUND	Restricted Fund	
	2025	2024
	£	£
<u>Income</u>		
Investment income	349	396
<u>Less: Expenditure</u>		
Roof repair	(356)	-
	(7)	396
Balance at 1 January 2025	7,843	7,447
Balance at 31 December 2025	7,836	7,843
 <u>Represented by:</u>		
Deposit - Central Board of Finance	7,836	7,843

CLAYTON WITH KEYMER PAROCHIAL CHURCH COUNCIL

Registered Charity No. 1135087

**RESTRICTED AND ENDOWMENT FUNDS (CONTINUED)
FOR THE YEAR ENDED 31 DECEMBER 2025**

DAPHNE ELLIS FUND	Restricted Fund	
	2025	2024
<u>St John the Baptist Church</u>		
<i>to be used at the discretion of the church wardens for general purposes of the church</i>	£	£
<u>Income</u>		
Investment income	117	367
Expenditure	-	7,521
	<u>117</u>	<u>(7,154)</u>
Transfer from Gravely/Thompson legacy	-	1,377
	<u>117</u>	<u>(5,777)</u>
Balance at 1 January 2025	2,574	8,351
Balance at 31 December 2025	<u><u>2,691</u></u>	<u><u>2,574</u></u>
<u>Represented by:</u>		
Deposit - Central Board of Finance	<u><u>2,691</u></u>	<u><u>2,574</u></u>

KEYMER ORGAN MAINTENANCE FUND	Restricted Fund	
	2025	2024
	£	£
<u>Income</u>		
Investment income	320	305
Bequest	3,000	1,000
<u>Less: Expenditure</u>		
Organ maintenance	443	432
	<u>2,877</u>	<u>873</u>
Balance at 1 January 2025	5,943	5,070
Balance at 31 December 2025	<u><u>8,820</u></u>	<u><u>5,943</u></u>
<u>Represented by:</u>		
Deposit - Central Board of Finance	9,105	6,228
Creditor	(285)	(285)
	<u><u>8,820</u></u>	<u><u>5,943</u></u>

CLAYTON WITH KEYMER PAROCHIAL CHURCH COUNCIL

Registered Charity No. 1135087

RESTRICTED AND ENDOWMENT FUNDS (CONTINUED)
FOR THE YEAR ENDED 31 DECEMBER 2025

YOUTH OUTREACH FUND	Restricted Fund	
	2025	2024
	£	£
<u>Income</u>		
Investment income	-	51
Donation	-	3,000
	<u>-</u>	<u>3,051</u>
<u>Less: Expenditure</u>		
Half share of youth worker salary & expenses	-	2,319
	<u>-</u>	<u>732</u>
Transfer to general fund	-	(3,391)
	<u>-</u>	<u>(2,659)</u>
Balance at 1 January 2025	-	2,659
	<u>-</u>	<u>2,659</u>
Balance at 31 December 2025	-	-
	<u>-</u>	<u>-</u>
<u>Represented by:</u>		
Deposit - Central Board of Finance	-	-
	<u>-</u>	<u>-</u>
	<u>-</u>	<u>-</u>

CLAYTON WITH KEYMER PAROCHIAL CHURCH COUNCIL

Registered Charity No. 1135087

**RESTRICTED AND ENDOWMENT FUNDS (CONTINUED)
FOR THE YEAR ENDED 31 DECEMBER 2025**

ST FRANCIS HALL REFURBISHMENT FUND	Restricted Fund	
	2025	2024
	£	£
<u>Income</u>		
Donation	20,000	-
Investment income	1,849	5,949
	<hr/> 21,849 <hr/>	<hr/> 5,949 <hr/>
<u>Less: Expenditure</u>		
Repairs	50,053	49,064
	<hr/> 50,053 <hr/>	<hr/> 49,064 <hr/>
	(28,204)	(43,115)
Balance at 1 January 2025	<hr/> 71,580 <hr/>	114,695
Balance at 31 December 2025	<hr/> 43,376 <hr/> <hr/>	<hr/> 71,580 <hr/> <hr/>
<u>Represented by:</u>		
Deposit - Central Board of Finance	43,376	71,580
Debtor	-	-
	<hr/> 43,376 <hr/> <hr/>	<hr/> 71,580 <hr/> <hr/>

GRAVE MAINTENANCE FUND	Restricted Fund	
	2025	2024
	£	£
<u>Edward Arthur Hartle</u>		
<i>Keymer churchyard - for the maintenance of the grave of his first wife Joy</i>		
<u>Income</u>		
Investment income	57	64
Balance at 1 January 2025	<hr/> 1,266 <hr/>	1,202
Balance at 31 December 2025	<hr/> 1,323 <hr/> <hr/>	<hr/> 1,266 <hr/> <hr/>
<u>Represented by:</u>		
Deposit - Central Board of Finance	1,323	1,266
	<hr/> 1,323 <hr/> <hr/>	<hr/> 1,266 <hr/> <hr/>

CLAYTON WITH KEYMER PAROCHIAL CHURCH COUNCIL

Registered Charity No. 1135087

**RESTRICTED AND ENDOWMENT FUNDS (CONTINUED)
FOR THE YEAR ENDED 31 DECEMBER 2025**

OUTREACH FUND

	Restricted Fund	
	2025	2024
	£	£
<u>Income</u>		
Investment income	73	82
<u>Less: Expenditure</u>		
	-	-
	73	82
Balance at 1 January 2025	1,599	1,517
Balance at 31 December 2025	1,672	1,599
<u>Represented by:</u>		
Deposit - Central Board of Finance	1,672	1,599

ST FRANCIS LEGACIES FUND

Pauline Grimble/William Byars Thomson

St Francis of Assisi Church

*to be used exclusively for St Francis Church
at the discretion of the Pastoral and Management
Committee of St Francis Church*

	Restricted Fund	
	2025	2024
	£	£
<u>Income</u>		
Investment income	1,212	1,233
Legacy	5,000	-
Balance at 1 January 2025	24,478	23,245
Balance at 31 December 2025	30,690	24,478
<u>Represented by:</u>		
Deposit - Central Board of Finance	30,690	24,478

CLAYTON WITH KEYMER PAROCHIAL CHURCH COUNCIL

Registered Charity No. 1135087

**RESTRICTED AND ENDOWMENT FUNDS (CONTINUED)
FOR THE YEAR ENDED 31 DECEMBER 2025**

KEYMER HALL FUND

	Restricted Fund	
	2025	2024
	£	£
<u>Income</u>		
Voluntary income	10,000	2,500
Investment income	412	33
Expenditure	-	(99)
	<u>10,412</u>	<u>2,434</u>
Repairs	21,970	-
Transfer from Incumbent's Discretionary fund	-	7,500
Transfer from Gwen Sadler legacy	1,184	
Balance at 1 January 2025	<u>10,531</u>	597
Balance at 31 December 2025	<u><u>156</u></u>	<u><u>10,531</u></u>
<u>Represented by:</u>		
Deposit - Central Board of Finance	<u><u>156</u></u>	<u><u>10,531</u></u>

INCUMBENT'S DISCRETION NEEDS FUND

To alleviate hardship in the Parish

	Restricted Fund	
	2025	2024
	£	£
<u>Income</u>		
Gift Aid donation	1,007	6,250
Investment income	1,016	1,280
	<u>2,023</u>	<u>7,530</u>
<u>Less: Expenditure</u>		
Family support worker salary	6,930	7,200
Donation - crisis payment to family	-	-
	<u>6,930</u>	<u>7,200</u>
	<u>(4,907)</u>	330
Balance at 1 January 2025	<u>23,505</u>	23,175
Balance at 31 December 2025	<u><u>18,598</u></u>	<u><u>23,505</u></u>
<u>Represented by:</u>		
Deposit - Central Board of Finance	<u><u>18,598</u></u>	<u><u>23,505</u></u>

CLAYTON WITH KEYMER PAROCHIAL CHURCH COUNCIL

Registered Charity No. 1135087

RESTRICTED AND ENDOWMENT FUNDS (CONTINUED)
FOR THE YEAR ENDED 31 DECEMBER 2025

PARISH WEBSITE GRANT FUND

St George's Grant (£3,300 received in 2016)

Restricted Fund

	2025	2024
	£	£
<u>Less: Expenditure</u>		
Website costs	-	-
	<hr/>	<hr/>
	-	-
Balance at 1 January 2025	1,123	1,123
	<hr/>	<hr/>
Balance at 31 December 2025	1,123	1,123
	<hr/> <hr/>	<hr/> <hr/>
<u>Represented by:</u>		
Cash at HSBC Bank	1,123	1,123
	<hr/> <hr/>	<hr/> <hr/>

CLAYTON WITH KEYMER PAROCHIAL CHURCH COUNCIL

Registered Charity No. 1135087

RESTRICTED AND ENDOWMENT FUNDS (CONTINUED)
FOR THE YEAR ENDED 31 DECEMBER 2025

KEYMER LEGACIES FUND	Restricted Fund	
	2025	2024
<u>St Cosmas & St Damian Church</u>	2025	2024
<i>to be used exclusively for St Cosmas & St Damian at the discretion of the Pastoral and Management Committee of Keymer Church</i>	£	£
<u>Income</u>		
Investment income	14	59
Transfer to Keymer Hall fund	<u>(1,183)</u>	<u>-</u>
	(1,169)	59
Balance at 1 January 2025	<u>1,169</u>	<u>1,110</u>
Balance at 31 December 2025	<u>-</u>	<u>1,169</u>
<u>Represented by:</u>		
Deposit - Central Board of Finance	<u>-</u>	<u>1,169</u>



Issuer PRB Accountants LLP

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Parties involved with this document

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Wed, 6th May 2026 12:29:53 BST	Father Alex Baxter - Signer (67b3f368c8a3231bf5b75ae2dabc2774)
Wed, 6th May 2026 16:25:09 BST	Royston Haines - Signer (628db01c4a7e2d0bec633cf92c4342a2)
Wed, 6th May 2026 16:29:28 BST	Christopher Whitley-Jones - Signer (3a463259138266028fec6ee5fc5e3053)

Audit history log

Date	Action
Tue, 5th May 2026 9:59:16 BST	Envelope generated by Chris Whitley-Jones (172.167.36.143)
Tue, 5th May 2026 9:59:16 BST	Document generated with fingerprint a5804c060e3ac6c59b29e93b308d3db5 (172.167.36.143)
Tue, 5th May 2026 10:03:18 BST	Sent the envelope to Father Alex Baxter (alex Baxter66@yahoo.co.uk) for signing (172.167.36.143)
Tue, 5th May 2026 10:03:19 BST	Document emailed to alex Baxter66@yahoo.co.uk
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Wed, 6th May 2026 12:27:24 BST	Father Alex Baxter opened the document email. (104.28.40.142)
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Wed, 6th May 2026 12:29:53 BST	Father Alex Baxter signed the envelope (80.44.118.7)
Wed, 6th May 2026 12:29:54 BST	Sent the envelope to Royston Haines (CwithK.Treasurer@protonmail.com) for signing (80.44.118.7)
Wed, 6th May 2026 12:29:54 BST	Document emailed to cwithk.treasurer@protonmail.com
Wed, 6th May 2026 12:30:06 BST	Royston Haines opened the document email. (194.126.177.7)
Wed, 6th May 2026 16:24:23 BST	Royston Haines viewed the envelope (151.230.228.98)
Wed, 6th May 2026 16:25:09 BST	Royston Haines signed the envelope (151.230.228.98)
Wed, 6th May 2026 16:25:09 BST	Sent the envelope to Christopher Whitley-Jones (cwhitley-jones@prbmp.com) for signing (151.230.228.98)
Wed, 6th May 2026 16:25:10 BST	Document emailed to cwhitley-jones@prbmp.com
Wed, 6th May 2026 16:25:23 BST	Christopher Whitley-Jones opened the document email. (85.210.240.79)

Wed, 6th May 2026 16:28:31 BST	Christopher Whitley-Jones viewed the envelope (172.167.36.143)
Wed, 6th May 2026 16:29:28 BST	Christopher Whitley-Jones signed the envelope (172.167.36.143)
Wed, 6th May 2026 16:29:28 BST	This envelope has been signed by all parties (172.167.36.143)
Wed, 6th May 2026 16:29:28 BST	Signed document confirmation emailed to alexbaxter66@yahoo.co.uk (172.167.36.143)
Wed, 6th May 2026 16:29:28 BST	Signed document confirmation emailed to cwithk.treasurer@protonmail.com (172.167.36.143)
Wed, 6th May 2026 16:29:28 BST	Signed document confirmation emailed to cwhitley-jones@prbmp.com (172.167.36.143)
Wed, 6th May 2026 16:29:28 BST	Signed document confirmation emails have been sent to all parties. Document URL: https://api.signable.app/shareable/envelope?t=6b5c45ef-a39a-4ae8-bf0e-e7350e8ea958 (172.167.36.143)

Accounts

**TRUSTEES ANNUAL REPORT AND
FINANCIAL REPORT
FOR THE YEAR ENDED 31 DECEMBER 2024**

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Statement of financial activities	8
Balance Sheet	9
Notes to the accounts	10-18
Restricted and Endowment funds	19-34

Website: **claytonwithkeymer.org.uk**

Incumbent: **The Revd. Alex Baxter**
The Rectory
1 The Crescent, Hassocks
West Sussex, BN6 8RB

Independent
examiner: **PRB Accountants LLP**
Kingfisher House, Hurstwood Grange
Hurstwood Lane, Haywards Heath
West Sussex, RH17 7QX

Bankers: **HSBC**
40 South Road
Haywards Heath
West Sussex, RH16 4LA

CLAYTON WITH KEYMER PAROCHIAL CHURCH COUNCIL

Registered Charity No. 1135087

TRUSTEES ANNUAL REPORT FOR THE YEAR ENDED 31 DECEMBER 2024

Our aims and purposes as a charity

The PCC has the responsibility of co-operating with the incumbent, the Revd Alex Baxter in:

- Providing the sacraments of the Church of England and serving the local community. The promotion of the gospel of the Lord Jesus Christ according to the doctrines and practices of the Church of England. In the parish the whole mission of the church is promoted, including pastoral, social, evangelistic, and ecumenical.
- To promote the vision of the Diocese which is 'To know love and follow Jesus'.
- Practical support and care for people in the parish, from the youngest to the eldest, irrespective of level of need or ability to pay. Providing financial support to those in need and to other organisations with similar objectives.

There are three Churches within the parish – St John the Baptist, Clayton - St Cosmas and St Damian, Keymer and St Francis of Assisi, Hassocks. We have four loyal congregations and see over a hundred people across our four worship services on a Sunday. The PCC also has the maintenance responsibilities for the churchyards at Clayton and Keymer and for the three Church halls.

What we planned to do to achieve our charitable objectives

Since 4th September 2017 I have been Rector of the Parish of Clayton with Keymer, working to build community engagement and trying to grow the church community, with some success. We have seen a small rise in attendance with new people young and old joining our church community. We have also had a lot of success in engaging with our community and launching and sustaining several successful community projects and clubs.

When planning our activities for the year, our incumbent and the PCC have considered the Charity Commission's guidance on public benefit and the specific guidance on 'charities for the advancement of religion'.

The council has complied with the duty under section 5 of the Safeguarding and Clergy Discipline Measure 2016, fully recognizing its duty to have due regard to the House of Bishops' guidance on safeguarding children and vulnerable adults.

For 2024/2025 we discussed and planned the following objectives and activities to fulfil our aims:

- Enabling as many people as possible to worship in our churches
 - Enabling as many people as possible to become part of our parish community
 - Teaching, baptising and nurturing new and existing believers
 - Conducting marriages
 - Conducting funerals
 - Maintaining an overview of worship throughout the parish
 - Considering how services can involve the many groups that live within the parish
 - Putting faith into practice, through prayer and scripture, music and sacrament
-

**TRUSTEES ANNUAL REPORT (CONTINUED)
FOR THE YEAR ENDED 31 DECEMBER 2024**

- Offering worship and prayer, learning about the Gospel, in small group situations
- Assisting people from all walks of life to develop their knowledge of, and trust in, Jesus
- Provision of pastoral care for people living in the parish
- Providing assistance to the poor and needy of the parish
- Giving donations to local and national charitable organisations
- Reaching out to the unchurched through provision of the village fete and several outreach groups to the elderly, young parents and a thriving youth club.
- Maintaining the fabric of the church buildings as a historic centre and focus of life in the village

What we achieved and how we affected beneficiaries' lives

Attendance at worship

The PCC is committed to enabling as many people as possible to participate in Church of England worship and to be part of our parish community. The Rector and PCC maintains an overview of worship throughout the parish, and the related activities of the churches, and has adopted the following as its statement of purpose:

Centred on Christ, we will worship God in a variety of ways, and maintain a distinctive Anglican presence in our communities. Working closely with our fellow-Christians we will be active in our community inviting others to share in the life of faith.

The churches of St. John the Baptist and St. Cosmas & St. Damian are open every day for private prayer, and for visitors interested in the history and architecture of these two locally (and in St. John's case, nationally) significant buildings. The Church and Hall at St. Francis are also valued community buildings and are used daily.

Clayton and Keymer churchyards attract many visitors and remain open for burials although space is limited. The clergy and lay readers of the parish are willing to give advice and pastoral support to any local residents and to conduct marriages, baptisms and funerals (in church or at crematoria), as appropriate, for local people in accordance with Church of England practice.

The readings at our services on Sundays and festivals are the basis for teaching the Christian faith aimed primarily at the adult congregations. Our Junior Church devise their own particular style of worship along these themed readings and have their own time in and out of the main service. The Sunday Service at St Francis is also relayed via Zoom as 'virtual' service (Vurch) to bring worship to those physically unable to come to church. The Rector has made changes to incorporate more involvement with children and young families which has shown a small rise in attendance and engagement. Christian teaching for our younger members centres on Junior Church which caters for a range of ages from early infancy to teenage years incorporating biblical teaching and relevant themes and issues in today's increasingly secular society.

Each of the three Churches marked their Patronal Day, and Clayton's was celebrated with the annual Flower Festival and a weekend of popular activities. On Mothering Sunday posies were given out during the service to all ladies and children in the congregation.

CLAYTON WITH KEYMER PAROCHIAL CHURCH COUNCIL

Registered Charity No. 1135087

**TRUSTEES ANNUAL REPORT (CONTINUED)
FOR THE YEAR ENDED 31 DECEMBER 2024**

The carol, crib and Christingle services at Christmastime draw many local people into the church. Record numbers have been reached and are increasing yearly.

The Rector holds monthly communion services at the Villa Adastra Care Home and Pauline Thaw Day Centre (Age Concern) which is appreciated by a small number of older residents, as well as taking holy communion to the housebound who can no longer physically get to church.

Our congregations have grown in the last year and a half with new members joining, some young families and children and some elderly. It has been a pleasure to see the church grow and to welcome new members of the community through our doors.

Pastoral Ministry

As far as possible members of the clergy and pastoral team have visited church members who are housebound, in residential care or in hospital, and arranged for them to receive communion. When desired, members of the parish give active support to the Foresight Club which meets on our premises, and the Bumps, Babies and Toddlers group supports parents of young children in the local area. Parents and their children are able to drop into this group free of charge each week, and we are grateful to the dedicated team of church members who make this possible.

A popular youth club is held on a Thursday evening for school-age children.

The Cameo club (come and meet each other) which started in June 2018 has been a very popular outreach to the senior members of the community. It is a social club held monthly which takes place in Keymer Church Hall and provides company to the local community.

Members of the parish are active in organizing the Christmas Together tea party on Boxing Day, and many others contribute food items and presents for the attendees.

We have launched a satellite of the Burgess Hill Foodbank in Hassocks and together with 'Churches Together' in Hassocks have been considering ways of identifying and helping local people in need.

Our community outreach "Hug in a mug" led by our part-time families and community worker Emma Turnbull has been a successful post covid project to bring people together in the community socially. Over forty members meet weekly on a Monday and Tuesday in two of the church halls.

Our Safeguarding team, now run by Carol Tester, work hard to ensure that we are compliant with 'The Safeguarding policies for children and vulnerable adults', including carrying out and renewing DBS checks on all those members of the parish whose roles require them. They deserve our thanks for all their efforts, as do members of the parish for their cooperation. The PCC and P&M Committees have also updated the parish Health and Safety policy and each church has produced their own Health and Safety arrangement policies to support the main document. These are reviewed every year. We have had to deal with some serious safeguarding issues this year, all of which have been referred to the diocese and have been advised upon.

CLAYTON WITH KEYMER PAROCHIAL CHURCH COUNCIL

Registered Charity No. 1135087

TRUSTEES ANNUAL REPORT (CONTINUED) FOR THE YEAR ENDED 31 DECEMBER 2024

Our Parish is a member of Churches Together in Hassocks (CTH). The clergy and two lay representatives are part of the CTH Steering Group.

Mission and Development

A comprehensive Parish Vision is kept under review and developed by the Rector and PCC. This incorporates the main areas of parish life and provides a guide to the PCC and others. My vision as the Rector has been to direct our mission more into the community and reaching out to them instead of just expecting them to come to us. This year has been mainly a year of consolidation as we begin to maintain and build on the work we have been doing recently.

During the year we ran successful fundraising events that also engaged with the local community including a Barn Dance, the St Francis Street Fair, the Arts Festival at Keymer, the Clayton Patronal Weekend Festival and our traditional Christmas Fair

There is a separate men's and women's prayer breakfast held monthly in the Parish which has been very successful.

The churches jointly organised Christmas publicity and distributed at a market stall and by an advertisement in the village Talkabout magazine. "Messy Church", which is organised ecumenically, brings together younger members of different churches and those with no other church connection. The village-centre location provided by the United Reformed Church has proved ideal for this. This is proving very popular with the older age group who also call in to enjoy the available coffee and cake.

Circulation of our Parish News extends beyond the regular congregations and is a valuable source of information and contact for the local community. A new parish website and Facebook page is running and is a much better resource for the parish and for new enquiries and for reaching out to the local community.

Financial Review

Sharing the ministry costs of the Diocese of Chichester

Most of the the parish's income comes from the voluntary giving of our parishioners, and we are very grateful for the generosity of so many people, which makes our work activities possible. Wedding and funeral fees, collections at special services and fundraising events provide additional income. The PCC's most significant expenditure is the sum paid to the diocese for our share of all churches' Parish Ministry Costs. This amount covers the clergy's housing, stipend, and pension costs, as well as a standard sum for diocesan central costs, clergy training, and a contribution to national church funds.

Currently, the Parish is meeting 100% of the costs allocated to it, and we are very proud of this achievement. In the past two years, we have really focused on our finances, making considerable savings and cutting our usage of gas and electricity.

CLAYTON WITH KEYMER PAROCHIAL CHURCH COUNCIL

Registered Charity No. 1135087

**TRUSTEES ANNUAL REPORT (CONTINUED)
FOR THE YEAR ENDED 31 DECEMBER 2024**

2024 saw a significant increase in fundraising activities, including very popular concerts in our churches. The money raised is an increasingly important part of the parish's income.

Thanks to the generosity of past and present members, we continue to have substantial restricted funds available for maintaining the parish churches, meeting social needs, and other specific purposes, which are gratefully received and used.

A generous giving campaign in late 2023 concentrated on preaching and teaching about the importance of giving and explaining how the church and diocese operate financially. Many people have limited knowledge of how these things happen. By encouraging members to sign up for the Parish Giving Scheme, we have seen a good increase in our giving, but this will need to grow and continue to meet our rising costs. New card reader machines will also bring in additional giving.

Why we hold some money in reserve

The PCC has reviewed its reserves. This review encompassed the nature of the income and expenditure streams, the need to match variable income with fixed commitments and the nature of the reserves. The review concluded that to allow the PCC to be managed efficiently and to provide a buffer for uninterrupted services, a general reserve equivalent to £27,500 should be maintained.

The PCC has a number of other designated and restricted funds represented by investments and fixed assets. We are working with the diocese and the Charity Commission to update how we can use some of these funds more appropriately for the parish today. One of the endowments dates back to 1928 and has unrealistic stipulations for the parish's work today.

It is PCC policy to designate the net income from the church boxes and wall safe, which can be attributed mainly to visitors to the church for fabric repairs, including those identified in the Quinquennial Inspection.

CLAYTON WITH KEYMER PAROCHIAL CHURCH COUNCIL

Registered Charity No. 1135087

TRUSTEES ANNUAL REPORT (CONTINUED)
FOR THE YEAR ENDED 31 DECEMBER 2024

Structure, governance and management of the charity

The Parochial Church Council (PCC) is registered with the Charity Commission as required by the Charities Act 2011. Its governing document is the Parochial Church Councils (Powers) Measure 1956.

During the year the following served as members of the Parochial Church Council:

Ex Officio members

Incumbent: Chairman	The Revd Alex Baxter
Assistant Curates:	The Revd Sue Anson The Revd Simon Earnshaw
Reader:	Mr Robin Holford
Wardens:	Mrs Juliet Strange Mr David Clark
Treasurer:	Mr Royston Haines
Deanery Synod:	Mrs Carol Tester Mrs Janet Sharman

Elected Members:

Dr Paul Seddon	Mrs Sonia Goodsell (until May 2024)
Mrs Carolyn Paynter	Mrs Barbara Whewell
Miss Carol Tester	Mrs Yrem Caruso
Dr Helen Graham	Mr Robert Pinnock (until May 2024)
Elaine Mills	Hannelore Würtz (Secretary)
Gift Aid Coordinator	Mr Robert Pinnock
Safeguarding Coordinator:	Miss Carol Tester

This Trustees' Annual Report was approved by the PCC and signed on their behalf by The Revd. Alex Baxter PCC Chairman

Revd Alex Baxter
.....

Date 02 May 2025.....

REPORT OF THE INDEPENDENT EXAMINER TO THE
CLAYTON WITH KEYMER PAROCHIAL CHURCH COUNCIL
Registered Charity No. 1135087

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 31 December 2023.

Responsibilities and basis of report

As the charity's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act") and the Church Accounting Regulations 2017.

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

I am qualified to undertake the examination by being a qualified member of the ICAEW.

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination which gives me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Charities Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts reached.

.....
Kingfisher House
Hurstwood Grange
Hurstwood Lane
Haywards Heath
West Sussex
RH17 7QX

Chris Whitley-Jones BSc (Econ) FCA
PRB Accountants LLP
Chartered Accountants

CLAYTON WITH KEYMER PAROCHIAL CHURCH COUNCIL

Registered Charity No. 1135087

STATEMENT OF FINANCIAL ACTIVITIES
FOR THE YEAR ENDED 31 DECEMBER 2024

		Unrestricted Funds	Restricted Funds	Endowment Funds	Total 2024	Total 2023
	Note	£	£	£	£	£
Income and endowments from	2					
Donations and legacies	2(a)	99,292	28,075	-	127,367	109,550
Charitable activities	2(b)	11,909	-	-	11,909	7,322
Other trading activities	2(c)	31,497	-	-	31,497	21,499
Investments	2(d)	907	20,114	16,893	37,914	28,011
Other receipts	2(e)	-	-	-	-	375
Total		143,605	48,189	16,893	208,687	166,757
Expenditure on	3					
Cost of charitable activities	3(a)	108,668	85,054	-	193,722	152,651
Cost of other trading activities	3(b)	20,901	99	-	21,000	19,803
Expenditure of generating funds	3(c)	2,175	-	-	2,175	0
Total		131,744	85,153	-	216,897	172,454
Net income/(expenditure)		11,861	(36,964)	16,893	(8,210)	(5,697)
Transfers between funds	12					
		(3,008)	32,343	(29,335)	-	-
		8,853	(4,621)	(12,442)	(8,210)	(5,697)
Other gains and (losses)						
Gains/(losses) on revaluation of investments		-	1,203	12,491	13,694	43,981
Net movement in funds		8,853	(3,418)	49	5,484	38,284
Reconciliation of funds						
Total funds brought forward		38,447	427,514	532,388	998,349	960,065
Total funds carried forward		47,300	424,096	532,437	1,003,833	998,349

CLAYTON WITH KEYMER PAROCHIAL CHURCH COUNCIL

Registered Charity No. 1135087

**BALANCE SHEET
AS AT 31 DECEMBER 2024**

	Note	2024		2023	
		£	£	£	£
Fixed assets					
Tangible assets	6		6		6
Investments	7		587,630		584,928
Total fixed assets			587,636		584,934
Current assets					
Stock		124		124	
Debtors	8	5,595		5,082	
Short term investments		368,903		376,442	
Cash at bank and in hand		47,236		40,117	
Total current assets		421,858		421,765	
Liabilities					
Creditors: Amounts falling due within one year	9	5,661		8,350	
Net current assets			416,197		413,415
Total assets less current liabilities			1,003,833		998,349
Total Net Assets	13		1,003,833		998,349
Funds					
Unrestricted			47,300		38,447
Restricted			424,096		427,514
Endowment	10		532,437		532,388
Total Charity Funds			1,003,833		998,349

Approved by the Parochial Church Council on 02 May 2025 2025 and signed on its behalf by:

Revd. Alex. Baxter.....
The Revd Alex Baxter

Royston Haines.....
Royston Haines (PCC Treasurer)

The notes on pages 10 to 18 form part of these financial statements

CLAYTON WITH KEYMER PAROCHIAL CHURCH COUNCIL

Registered Charity No. 1135087

NOTES TO THE ACCOUNTS FOR THE YEAR ENDED 31 DECEMBER 2024

1.1 General information

The charity is registered charity in England and Wales and is unincorporated. The address of the principal office is Parish Office at St Francis Church, Priory Road, Hassocks, West Sussex, BN6 8PS.

1.2 Statement of compliance

These financial statements have been prepared in compliance with FRS 102 Section 1A, 'The Financial Reporting Standard applicable in the UK and the Republic of Ireland', the Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (Charities SORP (FRS 102)), the Charities Act 2011 and the Church Accounting Regulations 2006

1.3 Accounting policies

Basis of preparation

The financial statements have been prepared under the historical cost convention except for the valuation of investment assets, which are shown at market value.

Judgements and key sources of estimation uncertainty

The preparation of the financial statements requires management to make judgements, estimates and assumptions that affect the amounts reported. These estimates and judgements are continually reviewed and are based on experience and other factors, including expectations of future events that are believed to be reasonable under the circumstances.

The judgements (apart from those involving estimations) that management has made in the process of applying the entity's accounting policies and that have the most significant effect on the amounts recognised in the financial statements are as follows:

Funds

Endowment

Endowment funds are funds, the capital of which must be maintained; only income arising from investment of the endowment may be used either as restricted or unrestricted funds depending upon the purpose for which the endowment was established.

Restricted

Restricted funds represent (a) income from trusts or endowments which may be expended only on those restricted objects provided in the terms of the trust or bequest, and (b) donations or grants received for a specific object, or invited by the PCC for a specific object. The funds may only be expended on the specific object for which they were given. Any balance remaining unspent at the end of each year must be carried forward as a balance on that fund.

Unrestricted

Unrestricted funds represent the funds of the PCC that are not subject to any restrictions regarding their use and are available for application on the general purposes of the PCC. Funds designated for a particular purpose by the PCC are also unrestricted.

CLAYTON WITH KEYMER PAROCHIAL CHURCH COUNCIL

Registered Charity No. 1135087

NOTES TO THE ACCOUNTS (CONTINUED)
FOR THE YEAR ENDED 31 DECEMBER 2024

1.3 Accounting policies (continued)

The accounts include all transactions, assets and liabilities for which the PCC is responsible in law. They do not include the accounts of Church groups that owe their main affiliation to another body nor those that are informal gatherings of Church members.

Incoming resources

Voluntary income and capital sources

Collections are recognised when received by or on behalf of the PCC. Planned giving receivable under covenant is recognised only when received. Income tax recoverable on covenants or gift aid donations is recognised when the income is recognised.

Grants and legacies to the PCC are accounted for as soon as the PCC is notified of its legal entitlement and amount due.

Funds raised by fete, garden party and similar events are accounted for gross.

Sales of books, postcards and magazines from the church bookstall are accounted for gross.

Other ordinary income

Rental income from the letting of Church premises is recognised when the rental is due.

Income from investments

Dividends and interest are accounted for when received. Realised gains or losses are recognised when investments are sold. Unrealised gains or losses are accounted for on revaluation at 31 December.

Resources used

Grants

Grants and donations are accounted for when paid over, or when awarded, if that award creates a binding obligation on the PCC.

Activities directly relating to the work of the Church

The Parish contribution is accounted for when payable.

Fixed Assets

Consecrated and beneficed property is excluded from the accounts by S.10(2) of the Charities Act 2011.

Depreciation of freehold buildings

Depreciation is calculated so as to write off the cost or valuation of an asset over the useful economic life of that asset.

Movable church furnishings held by the vicar and churchwardens on special trust for the PCC and which require a faculty for disposal are inalienable property, listed in the church inventory, which can be inspected (at any reasonable time).

Depreciation

Office equipment (unrestricted assets) is depreciated at 15% on the straight line basis.

Motor vehicle (unrestricted assets) is depreciated at 20% on the straight line basis.

CLAYTON WITH KEYMER PAROCHIAL CHURCH COUNCIL

Registered Charity No. 1135087

**NOTES TO THE ACCOUNTS (CONTINUED)
FOR THE YEAR ENDED 31 DECEMBER 2024**

2 Income and endowments	Unrestricted	Restricted	Endowment	2024	2023
	£	£	£	£	£
2(a) Donations and legacies					
<i>Planned giving:</i>					
- Gift Aid donations	41,854	23,000	-	64,854	64,457
- Income tax recoverable	24,176	-	-	24,176	17,197
Collections including GASDS	10,253	-	-	10,253	10,588
Sundry donations	21,956	-	-	21,956	9,311
Grants (note 11)	-	-	-	(0)	7,048
Donations, appeals, etc.	-	5,075	-	5,075	849
Legacies and bequests (note 11)	1,053	-	-	1,053	100
	<u>99,292</u>	<u>28,075</u>	<u>-</u>	<u>127,367</u>	<u>109,550</u>
2(b) Charitable activities					
Fees for weddings and funerals	11,909	-	-	11,909	7,322
2(c) Other trading activities					
Halls income	20,599	-	-	20,599	17,773
Special events and fundraising	10,898	-	-	10,898	3,726
	<u>31,497</u>	<u>-</u>	<u>-</u>	<u>31,497</u>	<u>21,499</u>
2(d) Investments	907	20,114	16,893	37,914	28,011
2(e) Other receipts					
Bank charges refund	-	-	-	-	-
(July 2005 - June 2020)					
Compensatory interest	-	-	-	-	375
	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>375</u>
Total	<u><u>143,605</u></u>	<u><u>48,189</u></u>	<u><u>16,893</u></u>	<u><u>208,687</u></u>	<u><u>166,757</u></u>

CLAYTON WITH KEYMER PAROCHIAL CHURCH COUNCIL
Registered Charity No. 1135087

NOTES TO THE ACCOUNTS (CONTINUED)
FOR THE YEAR ENDED 31 DECEMBER 2024

3 Expenditure	Unrestricted	Restricted	Endowment	2024	2023
	£	£	£	£	£
3(a) Cost of charitable activities					
<i>Charitable grants and donations</i>					
Overseas					
- Missionary societies	-	-	-	-	-
- Relief & development agencies	-	0	-	0	0
Home					
- Church Societies	1,756	0	-	1,756	2,795
- Secular charities	0	0	-	0	0
<i>Ministry:</i>					
- Diocesan parish share	65,445	-	-	65,445	66,976
- Clergy working expenses	8,269	1,480	-	9,749	5,327
- Clergy donations and gifts	-	-	-	-	-
- Clergy house expenses	3,288	2,930	-	6,218	6,033
Church - running expenses	7,750	-	-	7,750	7,835
Church - maintenance	4,228	12,330	-	16,558	3,914
Upkeep of services	4,910	2,019	-	6,929	8,995
Churchyard upkeep	-	6,332	-	6,332	6,100
Children and youth costs	779	3,699	-	4,478	14,002
Outreach costs	-	7,200	-	7,200	6,794
Administration	9,099	0	-	9,099	5,998
Accountancy	780	-	-	780	780
Fee of the independent examiner	1,680	-	-	1,680	1,680
Legal and professional fees	320	-	-	320	294
Bank charges	364	-	-	364	268
Major repairs (note 5)	-	49,064	-	49,064	14,860
Profit on sale of minibus	-	-	-	-	-
Depreciation (note 6)	-	-	-	-	-
	108,668	85,054	-	193,722	152,651
3(b) Cost of other trading activities					
Church halls - running costs	20,901	98	-	20,999	19,803
Bookstall costs	-	-	-	-	-
	20,901	98	-	20,999	19,803
3(c) Cost of raising funds					
Cost of stewardship and fundraising	2,175	-	-	2,175	0
Total	131,744	85,152	-	216,896	172,454

CLAYTON WITH KEYMER PAROCHIAL CHURCH COUNCIL

Registered Charity No. 1135087

**NOTES TO THE ACCOUNTS (CONTINUED)
FOR THE YEAR ENDED 31 DECEMBER 2024**

4 Staff

During the year the PCC employed the services of two organists, a director of music, three gardeners and three cleaners, a total of ten persons at a total cost of £20,433 (2023 - £20,433)

	2024	2023
	£	£
The amounts received by members or connected members of the PCC:		
Mrs J. Sharman	1,950	1,950

5 Major repairs and replacements

<u>Cost</u>	Unrestricted Fund		Restricted Fund	
	2024	2023	2024	2023
	£	£	£	£
Churches				
Clayton				
- Architect - handrails	-	-	-	-
- Quinquennial inspection	-	-	-	-
- Safety handrails	-	-	-	-
- Architect - heating and lighting	-	-	-	-
Keymer				
- Heating repair	-	-	-	-
-	-	-	-	14,975
- Tower repairs	-	-	-	-
Halls				
Clayton				
- Roof repairs	-	-	-	-
St Francis				
- Door	-	-	-	-
- Wall and roof repairs	-	-	49,064	-
Spinney				
- Kitchen	-	-	-	-
- Roof repairs	-	-	-	-
- Carpets and vinyl flooring	-	-	-	-
	-	-	49,064	14,975
	-	-	49,064	14,975
<u>Funding</u>				
Clayton Church fabric fund	-	-	-	-
Keymer Church fabric fund	-	-	-	14,975
Clayton Church fabric and wall paintings fund	-	-	-	-
Clayton Hall fund	-	-	-	-
St Francis Hall fund	-	-	49,064	-
Spinney fund (Shand bequest)	-	-	-	-
	-	-	49,064	14,975
	-	-	49,064	14,975

CLAYTON WITH KEYMER PAROCHIAL CHURCH COUNCIL

Registered Charity No. 1135087

NOTES TO THE ACCOUNTS (CONTINUED)
FOR THE YEAR ENDED 31 DECEMBER 2024

6 Tangible fixed assets	Freehold		Office	Total
	Land	Property	equipment	
	£	£	£	£
Cost or valuation				
At 1 January 2024	1	3	3,350	3,354
at 31 December 2024	1	3	3,350	3,354
Depreciation				
At 1 January 2024	-	-	3,348	3,348
At 31 December 2024	-	-	3,348	3,348
Net book values				
At 31 December 2024	1	3	2	6
At 31 December 2023	1	3	2	6

7 Fixed asset investments	No of shares	Cost		Market value	
		2024	2023	2024	2023
		£	£	£	£
<u>CBF Investment Fund</u>					
Clayton Church fabric	5,032	14,599	14,599	116,353	113,750
Keymer Church fabric	7,235	38,223	38,223	167,293	163,549
St Francis Church fabric	546	1,500	1,500	0	12,342
Clayton Wall Paintings	2,343	24,579	23,133	54,165	51,544
Churchyards:					
Vyvyan Trust (Clayton)	97	100	100	2,243	2,193
Keymer churchyard	2,488	3,611	3,611	57,529	56,242
<u>CBF Fixed Interest Security</u>					
Ashby Trust (Keymer)	308	453	453	459	446
	18,049	83,064	81,619	398,043	400,066
<u>Charishare Common</u>					
<u>Investment Fund</u>					
Attree Trust	137,188	230	230	1,027	999
Keymer Church fabric:					
Dennis & Mercia Crouch Fund	25,239.629	156,202	156,202	188,560	183,863
	25,376.817	156,432	156,432	189,587	184,862
Total investments		239,497	238,051	587,630	584,928

CLAYTON WITH KEYMER PAROCHIAL CHURCH COUNCIL

Registered Charity No. 1135087

**NOTES TO THE ACCOUNTS (CONTINUED)
FOR THE YEAR ENDED 31 DECEMBER 2024**

8 Debtors	2024	2023
	£	£
Income tax recoverable	625	613
Debtors for goods and services	4,855	4,321
Prepayments	115	148
	5,595	5,082
	5,595	5,082
9 Creditors: Amounts falling due within one year	2024	2023
	£	£
Creditors for goods and services	3,204	5,736
Accruals	2,457	2,614
Other creditors	-	-
	5,661	8,350
	5,661	8,350
10 Endowment fund assets	2024	2023
	£	£
Freehold land and property		
Clayton church hall	1	1
Keymer church hall	1	1
St Francis church hall	1	1
Land at Hassocks	1	1
Trust investments at market value	532,437	532,384
	532,441	532,388
	532,441	532,388
11 Other voluntary income	£	
Other voluntary income includes the following		
<u>Grants</u>		
War Graves Commission	-	For the churchyards
Listed Places of Worship Scheme	-	VAT recovered
	-	
	-	
<u>Legacies</u>		
Jill Glew	-	For PCC restricted funds
	-	
	-	

CLAYTON WITH KEYMER PAROCHIAL CHURCH COUNCIL
Registered Charity No. 1135087

NOTES TO THE ACCOUNTS (CONTINUED)
FOR THE YEAR ENDED 31 DECEMBER 2024

12 Transfers between funds	Unrestricted Funds £	Restricted Funds £	Endowment Funds £
Investment income credited to Restricted fund accounts	-	16,894	(16,894)
St Francis Church Fabric		12,437	(12,437)
Churchyards deficit financed by General fund	(5,864)	5,864	-
Youth Outreach fund	3,391	(3,391)	-
Sundry transfers	(535)	539	(4)
	(3,008)	32,343	(29,335)

CLAYTON WITH KEYMER PAROCHIAL CHURCH COUNCIL

Registered Charity No. 1135087

**NOTES TO THE ACCOUNTS (CONTINUED)
FOR THE YEAR ENDED 31 DECEMBER 2024**

13 Analysis of net assets

	Tangible assets £	Investments £	Current assets £	Current liabilities £	Total £
Unrestricted Funds					
PCC General fund	2	-	52,955	(5,376)	47,581
Restricted Funds					
Clayton Church fabric	-	-	52,194	-	52,194
Keymer Church fabric	-	-	66,556	-	66,556
St Francis Church fabric	-	-	25,900	-	25,900
Incumbents discretionary fund	-	-	22,947	-	22,947
Clayton Wall Paintings fund	-	54,165	4,328	-	58,493
Attree Trust	-	1,027	-	-	1,027
Clayton fabric & wallpaintings	-	-	44,463	-	44,463
St Francis Youth Outreach fund	-	-	366	-	366
Spinney Fund	-	-	-	-	-
Clayton legacies fund	-	-	0	-	0
Clayton hall refurbishment fund	-	-	7,843	-	7,843
Daphne Ellis fund	-	-	2,574	-	2,574
Keymer organ fund	-	-	6,228	(285)	5,943
Youth Outreach fund	-	-	0	-	0
St Francis hall refurbishment fund	-	-	71,580	-	71,580
Grave maintenance fund	-	-	1,266	-	1,266
Outreach fund	-	-	1,599	-	1,599
St Francis legacies fund	-	-	24,478	-	24,478
Keymer hall fund	-	-	10,531	-	10,531
Incumbents discretion needs fund	-	-	23,505	-	23,505
PCC General fund	-	-	1,377	-	1,377
Keymer legacies fund	-	-	1,169	-	1,169
	-	55,192	368,904	(285)	423,811
Endowment Funds					
Clayton Church fabric	-	116,354	-	-	116,354
Keymer Church fabric	-	355,852	-	-	355,852
St Francis Church fabric	-	0	-	-	0
Churchyards	-	60,232	-	-	60,232
Freehold property	4	-	-	-	4
	4	532,438	-	-	532,442
Total	6	587,630	421,859	(5,661)	1,003,833

CLAYTON WITH KEYMER PAROCHIAL CHURCH COUNCIL

Registered Charity No. 1135087

**RESTRICTED AND ENDOWMENT FUNDS
FOR THE YEAR ENDED 31 DECEMBER 2024**

CLAYTON CHURCH FABRIC	Restricted Fund		Endowment	
	2024	2023	2024	2023
	£	£	£	£
<u>Income</u>				
Voluntary income	3,814	607	-	-
Investment income	2,430	1,385	3,158	3,109
	<u>6,244</u>	<u>1,992</u>	<u>3,158</u>	<u>3,109</u>
<u>Less: Expenditure</u>				
Homeless Outreach	210	-	-	-
Butresses	2,237	-	-	-
Electrical work	552	-	-	-
	<u>2,999</u>	<u>0</u>	<u>-</u>	<u>-</u>
	<u>3,245</u>	<u>1,992</u>	<u>3,158</u>	<u>3,109</u>
Unrealised surplus on revaluation of investments	-	-	2,604	9,782
	<u>3,245</u>	<u>1,992</u>	<u>5,762</u>	<u>12,891</u>
Transfer from Endowment Fund	3,158	3,109	(3,158)	(3,109)
	<u>6,403</u>	<u>5,101</u>	<u>2,604</u>	<u>9,782</u>
Balance at 1 January 2024	45,791	40,690	113,750	103,968
	<u>52,194</u>	<u>45,791</u>	<u>116,354</u>	<u>113,750</u>
<u>Balance at 31 December 2024</u>	<u>52,194</u>	<u>45,791</u>	<u>116,354</u>	<u>113,750</u>
<u>Represented by:</u>				
5,032 shares Central Board of Finance Investment Fund	-	-	116,354	113,750
Deposit - Central Board of Finance	52,194	45,791	-	-
	<u>52,194</u>	<u>45,791</u>	<u>116,354</u>	<u>113,750</u>

CLAYTON WITH KEYMER PAROCHIAL CHURCH COUNCIL

Registered Charity No. 1135087

RESTRICTED AND ENDOWMENT FUNDS (CONTINUED)
FOR THE YEAR ENDED 31 DECEMBER 2024

KEYMER CHURCH FABRIC	Restricted Fund		Endowment	
	2024	2023	2024	2023
	£	£	£	£
<u>Income</u>				
Voluntary income	-	-	-	-
Investment income	2,941	1,566	13,012	9,014
	<u>2,941</u>	<u>1,566</u>	<u>13,012</u>	<u>9,014</u>
<u>Less: Expenditure</u>				
Quinquennial works and Fees	630	14,975	-	-
Tower repairs	884	-	-	-
	<u>1,515</u>	<u>14,975</u>	<u>-</u>	<u>-</u>
	1,426	(13,409)	13,012	9,014
Unrealised surplus (deficit) on revaluation of investments	-	-	8,441	23,667
	<u>1,426</u>	<u>(13,409)</u>	<u>21,453</u>	<u>32,681</u>
Transfer from Endowment Fund	13,012	9,014	(13,012)	(9,014)
	<u>14,438</u>	<u>(4,395)</u>	<u>8,441</u>	<u>23,667</u>
Balance at 1 January 2024	52,118	56,513	347,411	323,744
Balance at 31 December 2024	<u><u>66,556</u></u>	<u><u>52,118</u></u>	<u><u>355,852</u></u>	<u><u>347,411</u></u>
<u>Represented by:</u>				
7,235 shares Central Board of Finance Investment Fund	-	-	167,294	163,550
25,239.629 Units Charishare Common Investment Fund	-	-	188,558	183,861
Deposit - Central Board of Finance	66,556	52,118	-	-
	<u><u>66,556</u></u>	<u><u>52,118</u></u>	<u><u>355,852</u></u>	<u><u>347,411</u></u>

CLAYTON WITH KEYMER PAROCHIAL CHURCH COUNCIL

Registered Charity No. 1135087

RESTRICTED AND ENDOWMENT FUNDS (CONTINUED)
FOR THE YEAR ENDED 31 DECEMBER 2024

ST FRANCIS CHURCH FABRIC	Restricted Fund		Endowment	
	2024	2023	2024	2023
	£	£	£	£
<u>Income</u>				
Voluntary income	160	100	-	-
Investment income	536	260	256	337
	<u>696</u>	<u>360</u>	<u>256</u>	<u>337</u>
<u>Less: Expenditure</u>				
Repairs	3,469	670	-	-
	<u>3,469</u>	<u>670</u>	<u>-</u>	<u>-</u>
	(2,773)	(310)	256	337
Unrealised surplus on revaluation of investments	-	-	95	1,061
	<u>(2,773)</u>	<u>(310)</u>	<u>351</u>	<u>1,398</u>
Transfer from Endowment Fund	12,693	337	(12,693)	(337)
Transfer from Incumbent's Discretionary Fund	7,500			
	<u>17,420</u>	<u>27</u>	<u>(12,342)</u>	<u>1,061</u>
Balance at 1 January 2024	8,480	8,453	12,342	11,281
Balance at 31 December 2024	<u>25,900</u>	<u>8,480</u>	<u>-</u>	<u>12,342</u>
<u>Represented by:</u>				
546 shares Central Board of Finance Investment Fund	-	-	0	12,342
Deposit - Central Board of Finance	25,900	8,480	-	-
Debtor	-	-	-	-
	<u>25,900</u>	<u>8,480</u>	<u>0</u>	<u>12,342</u>

CLAYTON WITH KEYMER PAROCHIAL CHURCH COUNCIL

Registered Charity No. 1135087

RESTRICTED AND ENDOWMENT FUNDS (CONTINUED)
FOR THE YEAR ENDED 31 DECEMBER 2024

CHURCHYARDS	Restricted Fund		Endowment	
	2024	2023	2024	2023
	£	£	£	£
<u>Income</u>				
Donations	-	-	-	-
Investment income	-	-	468	1,681
War Graves Commission	30	30	-	-
	<u>30</u>	<u>30</u>	<u>468</u>	<u>1,681</u>
<u>Less: Expenditure</u>	<u>6,362</u>	<u>6,130</u>	<u>-</u>	<u>-</u>
	<u>(6,332)</u>	<u>(6,100)</u>	<u>468</u>	<u>1,681</u>
Unrealised surplus on revaluation of investments	-	-	1,351	5,049
	<u>(6,332)</u>	<u>(6,100)</u>	<u>1,819</u>	<u>6,730</u>
Transfer from endowment fund	468	1,681	(468)	(1,681)
Deficit for the year ended 31 December 2023 (Financed by general fund)	<u>(5,864)</u>	<u>(4,419)</u>		
			<u>1,351</u>	<u>5,049</u>
Balance at 1 January 2024			<u>58,881</u>	<u>53,832</u>
Balance at 31 December 2024			<u><u>60,232</u></u>	<u><u>58,881</u></u>
<u>Represented by:</u>				
Vyvyan Trust (Clayton)				
97 shares Central Board of Finance Investment Fund			2,243	2,193
Ashby Trust (Keymer)				
308 shares Central Board of Finance Investment Fund			459	445
Keymer Churchyard				
2,488 shares Central Board of Finance Investment Fund			<u>57,530</u>	<u>56,243</u>
			<u><u>60,232</u></u>	<u><u>58,881</u></u>

CLAYTON WITH KEYMER PAROCHIAL CHURCH COUNCIL

Registered Charity No. 1135087

**RESTRICTED AND ENDOWMENT FUNDS (CONTINUED)
FOR THE YEAR ENDED 31 DECEMBER 2024**

INCUMBENT'S DISCRETIONARY FUND <u>For PCC general purposes</u> <i>Clerks Field Trust</i>	Restricted Fund	
	2024	2023
	£	£
<u>Income</u>		
Gift Aid donation	11,250	12,500
Investment income	1,836	821
	<u>13,086</u>	<u>13,321</u>
 <u>Less: Expenditure</u>		
Clergy working expenses	-	110
Clayton lawnmower	-	1,639
Walsingham costs	580	2,700
Youth worker redundancy	2,019	
Repairs and maintenance	3,830	
	<u>6,429</u>	<u>4,449</u>
	6,657	8,872
 Transfer to St Francis Church Fabric	(7,500)	-
Transfer to Keymer Hall Fund	(7,500)	-
 Balance at 1 January 2024	31,290	22,418
 Balance at 31 December 2024	<u>22,947</u>	<u>31,290</u>
 <u>Represented by:</u>		
Deposit - Central Board of Finance	<u>22,947</u>	<u>31,290</u>

FREEHOLD PROPERTY

	Endowment	
	2024	2023
	£	£
At 1 January 2023 & 31 December 2023	4	4
 <u>Represented by:</u>		
Fixed Assets		
Clayton Church hall	1	1
Keymer Church hall	1	1
St Francis Church hall	1	1
Land at Hassocks	1	1
	<u>4</u>	<u>4</u>
The above properties have been included at a nominal sum.	4	4

The Rectory is a Beneficed property and as with the Consecrated property is excluded from the accounts.

CLAYTON WITH KEYMER PAROCHIAL CHURCH COUNCIL

Registered Charity No. 1135087

**RESTRICTED AND ENDOWMENT FUNDS (CONTINUED)
FOR THE YEAR ENDED 31 DECEMBER 2024**

CLAYTON WALL PAINTINGS	Restricted Fund	
	2024	2023
	£	£
<u>Income</u>		
Investment income	1,663	1,513
	1,663	1,513
Unrealised surplus on revaluation of investments	1,175	4,370
	2,838	5,883
Balance at 1 January 2024	55,655	49,772
Balance at 31 December 2024	58,493	55,655
<u>Represented by:</u>		
2216 shares Central Board of Finance Investment Fund	54,165	51,545
Deposit - Central Board of Finance	4,328	4,110
	58,493	55,655

ATTREE TRUST For the sick and poor of Clayton	Restricted Fund	
	2024	2023
	£	£
<u>Income</u>		
Investment income	-	-
Unrealised surplus (deficit) on revaluation of investments	27	52
	27	52
Transfer to general fund	-	-
	27	52
Balance at 1 January 2024	1,000	948
Balance at 31 December 2024	1,027	1,000
<u>Represented by:</u>		
137.188 Units Charishare Common Investment Fund	1,027	1,000

CLAYTON WITH KEYMER PAROCHIAL CHURCH COUNCIL

Registered Charity No. 1135087

**RESTRICTED AND ENDOWMENT FUNDS (CONTINUED)
FOR THE YEAR ENDED 31 DECEMBER 2024**

CLAYTON FABRIC & WALL PAINTINGS	Restricted Fund	
	2024	2023
	£	£
<u>Income</u>		
Voluntary income	-	-
Investment income	2,241	1,312
	<u>2,241</u>	<u>1,312</u>
<u>Less: Expenditure</u>		
Architect - heating and lighting	-	-
Architect - external and internal handrails	-	-
	<u>-</u>	<u>-</u>
	2,241	1,312
Balance at 1 January 2024	42,222	40,910
Balance at 31 December 2024	<u>44,463</u>	<u>42,222</u>
<u>Represented by:</u>		
Deposit - Central Board of Finance	44,463	42,222
	<u>44,463</u>	<u>42,222</u>
ST FRANCIS YOUTH OUTREACH FUND	Restricted Fund	
	2024	2023
	£	£
Voluntary income	100	1,280
Investment income	41	42
<u>Less: Expenditure</u>		
Camp tickets	1,380	-
Marquee	-	176
	<u>(1,239)</u>	<u>1,146</u>
Balance at 1 January 2024	1,605	459
Balance at 31 December 2024	<u>366</u>	<u>1,605</u>
<u>Represented by:</u>		
Deposit - Central Board of Finance	366	1,605
	<u>366</u>	<u>1,605</u>

CLAYTON WITH KEYMER PAROCHIAL CHURCH COUNCIL

Registered Charity No. 1135087

RESTRICTED AND ENDOWMENT FUNDS (CONTINUED)

FOR THE YEAR ENDED 31 DECEMBER 2024

SPINNEY FUND	Restricted Fund	
	2024	2023
	£	£
<u>Income</u>		
Rent received	-	-
Diocese of Chichester - Shand Bequest	8,355	10,349
	<u>8,355</u>	<u>10,349</u>
<u>Less: Expenditure</u>		
Assistant clergy working expenses	4,800	2,063
House minor repairs, maintenance and expenses	3,555	8,286
	<u>8,355</u>	<u>10,349</u>
	-	-
Transfer from (to) general fund	-	-
	<u>-</u>	<u>-</u>
Balance at 31 December 2024	-	-
	<u>-</u>	<u>-</u>
<u>Represented by:</u>		
Cash at HSBC Bank	-	-
Shand Debtor (December expenses)	-	98
Creditors	-	(98)
	<u>-</u>	<u>-</u>
	<u>-</u>	<u>-</u>

CLAYTON WITH KEYMER PAROCHIAL CHURCH COUNCIL

Registered Charity No. 1135087

RESTRICTED AND ENDOWMENT FUNDS (CONTINUED)

FOR THE YEAR ENDED 31 DECEMBER 2024

CLAYTON LEGACIES FUND Kitty Gravely/William Byars Thomson <u>St John the Baptist Church</u> <i>to be used at the discretion of the church</i> <i>wardens for general purposes of the</i> <i>church or causes ancillary thereto</i>	Restricted Fund	
	2024	2023
	£	£
<u>Income</u>		
Investment income	53	47
	53	47
<u>Less: Expenditure</u>		
Youth expenses	-	(182)
	53	(135)
Transfer to Daphne Ellis legacy	(1,377)	-
	(1,324)	(135)
Balance at 1 January 2024	1,324	1,459
Balance at 31 December 2024	0	1,324
 <u>Represented by:</u>		
Deposit - Central Board of Finance	0	1,324

CLAYTON HALL REFURBISHMENT FUND	Restricted Fund	
	2024	2023
	£	£
<u>Income</u>		
Investment income	396	238
<u>Less: Expenditure</u>		
Roof repair	-	-
	396	238
Balance at 1 January 2024	7,447	7,209
Balance at 31 December 2024	7,843	7,447
 <u>Represented by:</u>		
Deposit - Central Board of Finance	7,843	7,447

CLAYTON WITH KEYMER PAROCHIAL CHURCH COUNCIL

Registered Charity No. 1135087

**RESTRICTED AND ENDOWMENT FUNDS (CONTINUED)
FOR THE YEAR ENDED 31 DECEMBER 2024**

DAPHNE ELLIS FUND	Restricted Fund	
	2024	2023
<u>St John the Baptist Church</u>		
<i>to be used at the discretion of the church</i>		
<i>wardens for general purposes of the church</i>	£	£
<u>Income</u>		
Investment income	367	271
Expenditure	<u>7,521</u>	<u>374</u>
	<u>(7,154)</u>	<u>271</u>
Transfer from Gravely/Thompson legacy	<u>1,377</u>	-
	<u>(5,777)</u>	<u>271</u>
Balance at 1 January 2024	<u>8,351</u>	<u>8,454</u>
Balance at 31 December 2024	<u><u>2,574</u></u>	<u><u>8,351</u></u>
 <u>Represented by:</u>		
Deposit - Central Board of Finance	<u>2,574</u>	<u>8,351</u>

KEYMER ORGAN MAINTENANCE FUND	Restricted Fund	
	2024	2023
	£	£
<u>Income</u>		
Investment income	305	184
Bequest	1,000	-
<u>Less: Expenditure</u>		
Organ maintenance	<u>432</u>	<u>1,185</u>
	<u>873</u>	<u>(1,001)</u>
Balance at 1 January 2024	<u>5,070</u>	<u>6,071</u>
Balance at 31 December 2024	<u><u>5,943</u></u>	<u><u>5,070</u></u>
 <u>Represented by:</u>		
Deposit - Central Board of Finance	<u>6,228</u>	<u>5,355</u>
Creditor	<u>(285)</u>	<u>(285)</u>
	<u><u>5,943</u></u>	<u><u>5,070</u></u>

CLAYTON WITH KEYMER PAROCHIAL CHURCH COUNCIL

Registered Charity No. 1135087

RESTRICTED AND ENDOWMENT FUNDS (CONTINUED)

FOR THE YEAR ENDED 31 DECEMBER 2024

YOUTH OUTREACH FUND	Restricted Fund	
	2024	2023
	£	£
<u>Income</u>		
Investment income	51	342
Donation	<u>3,000</u>	
	<u>3,051</u>	<u>342</u>
<u>Less: Expenditure</u>		
Half share of youth worker salary & expenses	<u>2,319</u>	12,906
	<u>732</u>	(12,564)
Transfer to general fund	<u>(3,391)</u>	
	<u>(2,659)</u>	(12,564)
Balance at 1 January 2024	<u>2,659</u>	15,223
Balance at 31 December 2024	<u>-</u>	<u>2,659</u>
<u>Represented by:</u>		
Deposit - Central Board of Finance	-	2,659
	<u>-</u>	<u>2,659</u>

CLAYTON WITH KEYMER PAROCHIAL CHURCH COUNCIL
Registered Charity No. 1135087

RESTRICTED AND ENDOWMENT FUNDS (CONTINUED)
FOR THE YEAR ENDED 31 DECEMBER 2024

ST FRANCIS HALL REFURBISHMENT FUND	Restricted Fund	
	2024	2023
	£	£
<u>Income</u>		
Gift Aid donation	-	-
Income tax recoverable	-	-
Investment income	5,949	3,562
	5,949	3,562
<u>Less: Expenditure</u>		
Roof repairs	49,064	-
	49,064	-
	(43,115)	3,562
Balance at 1 January 2024	114,695	111,133
Balance at 31 December 2024	71,580	114,695
<u>Represented by:</u>		
Deposit - Central Board of Finance	71,580	114,695
Debtor	-	-
	71,580	114,695

GRAVE MAINTENANCE FUND	Restricted Fund	
<u>Edward Arthur Hartle</u>	2024	2023
<i>Keymer churchyard - for the maintenance of the grave of his first wife Joy</i>	£	£
<u>Income</u>		
Investment income	64	37
Balance at 1 January 2024	1,202	1,165
Balance at 31 December 2024	1,266	1,202
<u>Represented by:</u>		
Deposit - Central Board of Finance	1,266	1,202

CLAYTON WITH KEYMER PAROCHIAL CHURCH COUNCIL

Registered Charity No. 1135087

RESTRICTED AND ENDOWMENT FUNDS (CONTINUED)

FOR THE YEAR ENDED 31 DECEMBER 2024

OUTREACH FUND	Restricted Fund	
	2024	2023
	£	£
<u>Income</u>		
Investment income	<u>82</u>	<u>46</u>
<u>Less: Expenditure</u>		
	-	-
	<u>82</u>	<u>46</u>
Balance at 1 January 2024	<u>1,517</u>	<u>1,471</u>
Balance at 31 December 2024	<u><u>1,599</u></u>	<u><u>1,517</u></u>
 <u>Represented by:</u>		
Deposit - Central Board of Finance	<u><u>1,599</u></u>	<u><u>1,517</u></u>

ST FRANCIS LEGACIES FUND	Restricted Fund	
	2024	2023
	£	£
Pauline Grimble/William Byars Thomson		
<u>St Francis of Assisi Church</u>		
<i>to be used exclusively for St Francis Church</i>		
<i>at the discretion of the Pastoral and Management</i>		
<i>Committee of St Francis Church</i>		
<u>Income</u>		
Investment income	<u>1,233</u>	721
Legacy - Jill Glew	-	100
Balance at 1 January 2024	<u>23,245</u>	<u>22,424</u>
Balance at 31 December 2024	<u><u>24,478</u></u>	<u><u>23,245</u></u>
 <u>Represented by:</u>		
Deposit - Central Board of Finance	<u><u>24,478</u></u>	<u><u>23,245</u></u>

CLAYTON WITH KEYMER PAROCHIAL CHURCH COUNCIL

Registered Charity No. 1135087

**RESTRICTED AND ENDOWMENT FUNDS (CONTINUED)
FOR THE YEAR ENDED 31 DECEMBER 2024**

KEYMER HALL FUND	Restricted Fund	
	2024	2023
	£	£
<u>Income</u>		
Voluntary income	2,500	242
Investment income	33	12
Expenditure	<u>(99)</u>	
	2,434	254
Repairs		(468)
Transfer from Incumbent's Discretionary fund	7,500	-
Balance at 1 January 2024	<u>597</u>	811
Balance at 31 December 2024	<u><u>10,531</u></u>	<u>597</u>
<u>Represented by:</u>		
Deposit - Central Board of Finance	<u><u>10,531</u></u>	<u>597</u>

INCUMBENT'S DISCRETION NEEDS FUND <i>To alleviate hardship in the Parish</i>	Restricted Fund	
	2024	2023
	£	£
<u>Income</u>		
Gift Aid donation	6,250	-
Investment income	1,280	872
	<u>7,530</u>	872
<u>Less: Expenditure</u>		
Family support worker salary	7,200	6,794
Donation - crisis payment to family	-	-
	<u>7,200</u>	6,794
	330	(5,922)
Balance at 1 January 2024	<u>23,175</u>	29,097
Balance at 31 December 2024	<u><u>23,505</u></u>	<u>23,175</u>
<u>Represented by:</u>		
Deposit - Central Board of Finance	<u><u>23,505</u></u>	<u>23,175</u>

CLAYTON WITH KEYMER PAROCHIAL CHURCH COUNCIL

Registered Charity No. 1135087

RESTRICTED AND ENDOWMENT FUNDS (CONTINUED)

FOR THE YEAR ENDED 31 DECEMBER 2024

PARISH WEBSITE GRANT FUND

St George's Grant (£3,300 received in 2016)

Restricted Fund

	2024	2023
	£	£
<u>Less: Expenditure</u>		
Website costs	0	233
	<u>(0)</u>	<u>(233)</u>
Balance at 1 January 2024	1,123	1,356
Balance at 31 December 2024	1,123	1,123
	<u>1,123</u>	<u>1,123</u>
<u>Represented by:</u>		
Cash at HSBC Bank	1,123	1,123
	<u>1,123</u>	<u>1,123</u>

CLAYTON WITH KEYMER PAROCHIAL CHURCH COUNCIL

Registered Charity No. 1135087

RESTRICTED AND ENDOWMENT FUNDS (CONTINUED)
FOR THE YEAR ENDED 31 DECEMBER 2024

KEYMER LEGACIES FUND	Restricted Fund	
	2024	2023
<u>St Cosmas & St Damian Church</u> <i>to be used exclusively for St Cosmas & St Damian at the discretion of the Pastoral and Management Committee of Keymer Church</i>	£	£
<u>Income</u>		
Investment income	59	34
Balance at 1 January 2024	<u>1,110</u>	<u>1,076</u>
Balance at 31 December 2024	<u>1,169</u>	<u>1,110</u>
<u>Represented by:</u>		
Deposit - Central Board of Finance	<u>1,169</u>	<u>1,110</u>



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Parties involved with this document

Document processed	Party + Fingerprint
Fri, 2nd May 2025 8:03:02 BST	Father Alex Baxter - Signer (b9bdc598b0bed2733a71b8092335dde7)
Fri, 2nd May 2025 9:35:54 BST	Roy Haines - Signer (dc398cc190d81b726eefe81b9c1ff131)

Audit history log

Date	Action
Thu, 1st May 2025 10:38:48 BST	Envelope generated by Chris Whitley-Jones (51.11.7.112)
Thu, 1st May 2025 10:38:48 BST	Document generated with fingerprint 0589d2f46495c723a0d257b2e10b321b (51.11.7.112)
Thu, 1st May 2025 10:41:48 BST	Sent the envelope to Father Alex Baxter (alex Baxter66@yahoo.co.uk) for signing (51.11.7.112)
Thu, 1st May 2025 10:41:49 BST	Document emailed to alex Baxter66@yahoo.co.uk (18.175.248.71)
Thu, 1st May 2025 13:54:59 BST	Father Alex Baxter opened the document email. (140.248.40.24)
Fri, 2nd May 2025 8:01:57 BST	Father Alex Baxter viewed the envelope (78.151.192.31)
Fri, 2nd May 2025 8:03:03 BST	Father Alex Baxter signed the envelope (78.151.192.31)
Fri, 2nd May 2025 8:03:03 BST	Sent the envelope to Roy Haines (CwithK.Treasurer@protonmail.com) for signing (78.151.192.31)
Fri, 2nd May 2025 8:03:04 BST	Document emailed to CwithK.Treasurer@protonmail.com (18.171.166.148)
Fri, 2nd May 2025 8:03:13 BST	Roy Haines opened the document email. (185.159.157.24)
Fri, 2nd May 2025 9:34:14 BST	Roy Haines viewed the envelope (5.66.132.149)
Fri, 2nd May 2025 9:35:54 BST	Roy Haines signed the envelope (5.66.132.149)
Fri, 2nd May 2025 9:35:54 BST	This envelope has been signed by all parties (5.66.132.149)

Accounts

CLAYTON WITH KEYMER PAROCHIAL CHURCH COUNCIL
Registered Charity No. 1135087

**TRUSTEES ANNUAL REPORT AND
FINANCIAL REPORT
FOR THE YEAR ENDED 31 DECEMBER 2023**

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Statement of financial activities	8
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Notes to the accounts	10-18
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Website: claytonwithkeymer.org.uk

Incumbent: **The Revd. Alex Baxter**
The Rectory
1 The Crescent, Hassocks
West Sussex, BN6 8RB

**Independent
examiner:** **PRB Accountants LLP**
Kingfisher House, Hurstwood Grange
Hurstwood Lane, Haywards Heath
West Sussex, RH17 7QX

Bankers: **HSBC**
40 South Road
Haywards Heath
West Sussex, RH16 4LA

CLAYTON WITH KEYMER PAROCHIAL CHURCH COUNCIL

Registered Charity No. 1135087

TRUSTEES ANNUAL REPORT FOR THE YEAR ENDED 31 DECEMBER 2023

Our aims and purposes as a charity

The PCC has the responsibility of co-operating with the incumbent, the Revd Alex Baxter in:

- Providing the sacraments of the Church of England and serving the local community. The promotion of the gospel of the Lord Jesus Christ according to the doctrines and practices of the Church of England. Promoting in the parish the whole mission of the church, pastoral, social, evangelistic, and ecumenical outreach to all.
- To promote the vision of the Diocese which is 'To know love and follow Jesus'.
- Practical support and care for people in the parish, from the youngest to the eldest, irrespective of level of need or ability to pay.
- Providing financial support to those in need and to other organisations with similar objectives.

There are three Churches within the parish – St John the Baptist, Clayton - St Cosmas and St Damian, Keymer and St Francis of Assisi, Hassocks. We have four loyal congregations and see over a hundred people across our four worship services on a Sunday. The PCC also has the maintenance responsibilities for the churchyards at Clayton and Keymer and for the three Church halls.

What we planned to do to achieve our charitable objectives

As Rector of the Parish of Clayton with Keymer since 4th September 2017 I have been working at building up community engagement and trying to grow the church community, with some success. We have seen a small rise in attendance with new people young and old joining our church community. We have also had a lot of success in engaging with our community and the launch and sustaining of several successful community projects and clubs.

When planning our activities for the year, our incumbent and the PCC have considered the Charity Commission's guidance on public benefit and the specific guidance on 'charities for the advancement of religion'.

The council has complied with the duty under section 5 of the Safeguarding and Clergy Discipline Measure 2016, fully recognizing its duty to have due regard to the House of Bishops' guidance on safeguarding children and vulnerable adults.

For 2023/2024 we discussed and planned the following objectives and activities to fulfil our aims:

- Enabling as many people as possible to worship in our churches
 - Enabling as many people as possible to become part of our parish community
 - Teaching, baptising and nurturing new and existing believers
 - Conducting marriages
 - Conducting funerals
 - Maintaining an overview of worship throughout the parish
 - Considering how services can involve the many groups that live within the parish
 - Putting faith into practice, through prayer and scripture, music and sacrament
-

CLAYTON WITH KEYMER PAROCHIAL CHURCH COUNCIL
Registered Charity No. 1135087

TRUSTEES ANNUAL REPORT (CONTINUED)
FOR THE YEAR ENDED 31 DECEMBER 2023

- Offering worship and prayer, learning about the Gospel, in small group situations
- Assisting people from all walks of life to develop their knowledge of, and trust in, Jesus
- Provision of pastoral care for people living in the parish
- Providing assistance to the poor and needy of the parish
- Giving donations to local and national charitable organisations
- Reaching out to the unchurched through provision of the village fete and offering food and fun at Harvest
- Maintaining the fabric of the church buildings as a historic centre and focus of life in the village

What we achieved and how we affected beneficiaries' lives

Attendance at worship

The PCC is committed to enabling as many people as possible to participate in Church of England worship and to be part of our parish community. The Rector and PCC maintains an overview of worship throughout the parish, and the related activities of the churches, and has adopted the following as its statement of purpose:

Centred on Christ, we will worship God in a variety of ways, and maintain a distinctive Anglican presence in our communities. Working closely with our fellow-Christians we will be active in our community inviting others to share in the life of faith.

The churches of St. John the Baptist and St. Cosmas & St. Damian are open every day for private prayer, and for visitors interested in the history and architecture of these two locally (and in St. John's case, nationally) significant buildings. The Church and Hall at St. Francis are also valued community buildings and are used daily.

Clayton and Keymer churchyards attract many visitors and remain open for burials although space is limited. The clergy and lay reader of the parish are willing to give advice and pastoral support to any local residents and to conduct marriages, baptisms and funerals (in church or at crematoria), as appropriate, for local people in accordance with Church of England practice.

The readings at our services on Sundays and festivals are the basis for teaching the Christian faith aimed primarily at the adult congregations. Our growing Junior Churches devise their own particular style of worship along these themed readings and have their own time in and out of the main service, The Rector has made changes to incorporate more involvement with children and young families which has shown a welcome rise in attendance and engagement. Christian teaching for our younger members centres on Junior Church which caters for a range of ages from early infancy to teenage years. These groups meet most weeks at St Cosmas and St Damian and at St Francis. Family services focus on the telling (usually acting out) of a Bible story, with related activities in the hall before or afterwards. We are extremely grateful for the dedication and hard work of our Junior Church leaders for the encouragement and welcome they, and our congregations give to the young families. Whoever is preaching endeavours to give informed and relevant sermons, incorporating biblical teaching and relevant themes and issues in today's increasingly secular society.

Each of the three Churches marked their Patronal Day, and Clayton's was celebrated with the annual Flower Festival and a weekend of popular activities. On Mothering Sunday posies were given out during the service to all ladies and children in the congregation.

CLAYTON WITH KEYMER PAROCHIAL CHURCH COUNCIL

Registered Charity No. 1135087

**TRUSTEES ANNUAL REPORT (CONTINUED)
FOR THE YEAR ENDED 31 DECEMBER 2023**

The carol, crib and Christingle services at Christmastime draw many local people into the church hall and record numbers have been reached and are increasing year on year.

The Rector holds monthly communion services at the Villa Adastra Care Home and Pauline Thaw Day Centre (Age Concern) which is appreciated by a small number of older residents, as well as taking holy communion to the housebound who can no longer physically get to church.

Our congregations have grown in the last year and a half with new members joining, some young families and children and some elderly. It has been a pleasure to see the church grow and to welcome new members of the community through our doors.

Pastoral Ministry

As far as possible members of the clergy and pastoral team have visited church members who are housebound, in residential care or in hospital, and arranged for them to receive communion. When desired, members of the parish give active support to the Foresight Club which meets on our premises, and the Bumps, Babies and Toddlers group supports parents of young children in the local area. Parents and their children are able to drop into this group free of charge each week, and we are grateful to the dedicated team of church members who make this possible.

There are two youth clubs held on a Thursday evening for school age children which are popular with over 60 members over 2 age groups. There is also a Monday drop-in centre held for secondary school age children mainly from Downlands School which has become very popular.

The Cameo club (come and meet each other) which started in June 2018 has been a very popular outreach to the senior members of the community. It is a social club held monthly which takes place in Keymer Church Hall and provides company to the local community. This has grown considerably and hosted a full Christmas Dinner party for 70 people last Christmas.

Members of the parish are active in organizing the Christmas Together tea party on Boxing Day, and many others contribute food items and presents for the attendees.

We have now launched a satellite of the Burgess Hill Foodbank in Hassocks and together with 'Churches Together' in Hassocks have been considering ways of identifying and helping local people in need.

Our newest community outreach "Hug in a mug" led by our part-time families and community worker Emma Turnbull has been a successful post covid project to bring people together in the community socially. It has over forty members who meet weekly on a Monday and Tuesday in two of the church halls.

Our Safeguarding team, previously led by Sue Anson, now run by Carol Tester work hard to ensure that we are compliant with 'The Safeguarding policies for children and vulnerable adults', including carrying out and renewing DBS checks on all those members of the parish whose roles require them. They deserve our thanks for all their efforts, as do members of the parish for their cooperation. The PCC and P&M Committees have also updated the parish Health and Safety policy and each church has produced their own Health and Safety arrangement policies to support the main document. These are reviewed every year. We have had to deal with some serious safeguarding issues this year, all of which have been referred to the diocese and have been advised upon.

CLAYTON WITH KEYMER PAROCHIAL CHURCH COUNCIL

Registered Charity No. 1135087

**TRUSTEES ANNUAL REPORT (CONTINUED)
FOR THE YEAR ENDED 31 DECEMBER 2023**

Our Parish is a member of Churches Together in Hassocks (CTH). The clergy and two lay representatives are part of the CTH Steering Group. CTH operates a "Contact" scheme, aiming to have a "Contact" for each road in Hassocks, to welcome newcomers and provide a point of contact with the churches. This is a valuable contribution to local life, but there is always a need for further volunteers if we are to cover each road in this way. The Rector also launched a welcome pack for residents moving into the area.

Mission and Development

A comprehensive Parish Vision is kept under review and developed by the Rector and PCC. This incorporates the main areas of parish life and provides a guide to the PCC and others. My vision as the Rector has been to direct our mission more into the community and reaching out to them instead of just expecting them to come to us. This year has been mainly a year of consolidation as we begin to maintain and build on the work we have been doing recently.

We ran Churches Together/ Messy Church stalls at the Hassocks Family Fun Day, the Hassocks Twinning anniversary celebration and at the school fairs at Hassocks Infant School and at Downlands and ran the refreshments in Adastra Hall for the Fun Day.

There is now a separate men's and women's prayer breakfast held monthly in the Parish which has been very successful.

Christmas publicity was jointly organized by the churches and distributed at a market stall and by an advertisement in the village Talkabout magazine. "Messy Church", which is organized ecumenically, brings together younger members of different churches, as well as those with no other church connection. The village-centre location provided by the United Reformed Church has proved ideal for this. This is proving very popular with the older age group also who call in to enjoy the coffee and cake that is available.

Circulation of our Parish News extends beyond the regular congregations and is a valuable source of information and contact for the local community. A new parish website and Facebook page is running and is a much better resource for the parish and for new enquiries and for reaching out to the local community.

Financial Review

Sharing the ministry costs of the Diocese of Chichester

Most of the the parish's income comes from the voluntary giving of our parishioners, and we are very grateful for the generosity of so many people, which makes our work activities possible. Wedding and funeral fees, collections at special services and fundraising events provide additional income. The largest expenditure of the PCC is the sum paid to the diocese for our share of all churches' Parish Ministry Costs. This covers the housing, stipend and pension costs of the clergy, the church insurance as well as a standard sum for diocesan central costs, clergy training and a contribution to national church funds.

In 2023 the parish contributed £66,976 towards the Diocese Parish Ministry Costs ("Parish Share") which was 85% of the allocated costs. This is in step with our agreed pathway to reach 100% contribution by 2026.

CLAYTON WITH KEYMER PAROCHIAL CHURCH COUNCIL

Registered Charity No. 1135087

TRUSTEES ANNUAL REPORT (CONTINUED) FOR THE YEAR ENDED 31 DECEMBER 2023

Regular donations on a weekly or monthly basis by parishioners, together with the Gift Aid we can reclaim on those donations does not quite cover our Parish Share, so other sources of income are vital to cover all the other costs incurred in running the parish. We have been very blessed to receive some significant individual donations from parishioners which have helped us through the past couple of years. However, the PCC still has insufficient income available to fully meet the costs of the day to day life and ministry of the churches once we pay the full Diocesan quota which is a situation that needs to be addressed. In order to meet this commitment we shall still need to increase the amount of unrestricted income through Stewardship and fundraising.

In October the parish undertook a "Generosity Week" campaign that concentrated on preaching and teaching about the importance of giving, and explaining to people how the church and diocese operate financially, to bring parishioners' attention to the deteriorating finances of the parish considering the increased costs we are incurring, especially, but not limited to, gas and electricity charges. Such an appeal had not been made for several years. Parishioners were also encouraged to give via the Parish Giving Scheme rather than directly to our bank account as this significantly eases the administrative burden of claiming back the Gift Aid from HMRC. The result was an overall increase in monthly donations of about 12%. New card readers have been purchased that will hopefully help bring in additional revenue.

Thanks to the generosity of past and present members we continue to have substantial restricted funds available for maintenance of the parish churches, meeting social needs and other specific purposes, and these are gratefully received and used. Compared to 2022, there was no significant expenditure from the fabric funds at our churches.

Along with Generosity Week requests to parishioners to increase their giving, was a commitment from the PCC to review our spending and endeavour to be better stewards of our finances. The biggest single challenge we faced in 2023 was the increased energy costs arising mainly from the effects of the war in Ukraine. At the end of 2022, we had expected our energy costs for the year to have increased from £8,000 in 2022 to about £19,000 in 2023. In the end, the unit costs for our 1 year fixed-term gas and electricity were lower than forecast. The relatively mild autumn, and a concerted effort to stop the unnecessary heating of churches and halls when not being used, all helped to mean that the outturn cost of our gas and electricity was about £12,000.

Why we hold some money in reserve

The PCC has reviewed its reserves. This review encompassed the nature of the income and expenditure streams, the need to match variable income with fixed commitments and the nature of the reserves. The review concluded that to allow the PCC to be managed efficiently and to provide a buffer for uninterrupted services, a general reserve equivalent to £25,000 should be maintained.

The PCC has a number of other designated and restricted funds which are represented by investments and fixed assets.

It is PCC policy to designate the net income from the church boxes and wall safe, which can be largely attributed to visitors to the church, for fabric repairs, including those identified in the Quinquennial Inspection.

CLAYTON WITH KEYMER PAROCHIAL CHURCH COUNCIL

Registered Charity No. 1135087

**TRUSTEES ANNUAL REPORT (CONTINUED)
FOR THE YEAR ENDED 31 DECEMBER 2023**

Structure, governance and management of the charity

The Parochial Church Council (PCC) is registered with the Charity Commission as required by the Charities Act 2011. Its governing document is the Parochial Church Councils (Powers) Measure 1956.

During the year the following served as members of the Parochial Church Council:

Ex Officio members

Incumbent:	The Revd Alex Baxter
Chairman	
Assistant Curates:	Fr Simon Earnshaw Rev'd Sue Anson
Reader:	Mr Robin Holford
Wardens:	Mrs Janet Sharman (to April 2023) Mr Christopher Moss (to April 2023) Mrs Juliet Strange (from April 2023) Mr David Clark (from April 2023)
Treasurer:	Mr Royston Haines
Deanery Synod:	Mrs Janet Sharman Mrs Carol Tester

Elected Members:

Dr Paul Seddon	Mrs Sonia Goodsell
Mrs Carolyn Paynter	Mrs Barbara Whewell
Miss Carol Tester	Mrs Yrem Caruso
Mr Robert Pinnock	Dr Helen Graham
Hannelore Würtz (Secretary)	
Stewardship Scheme Recorder:	Mr Robert Pinnock
Safeguarding Coordinator:	Mr Gary Pickett

This Trustees' Annual Report was approved by the PCC and signed on their behalf by The Revd. Alex Baxter PCC Chairman

Revd. Alex Baxter.....

Date .13 May 2024....

REPORT OF THE INDEPENDENT EXAMINER TO THE
CLAYTON WITH KEYMER PAROCHIAL CHURCH COUNCIL
Registered Charity No. 1135087

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 31 December 2023.

Responsibilities and basis of report

As the charity's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act") and the Church Accounting Regulations 2017.

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

I am qualified to undertake the examination by being a qualified member of the ICAEW.

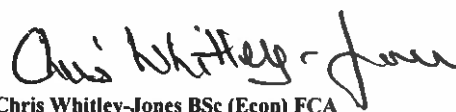
I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination which gives me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Charities Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts reached.

13.5.24
.....

Kingfisher House
Hurstwood Grange
Hurstwood Lane
Haywards Heath
West Sussex
RH17 7QX



Chris Whitley-Jones BSc (Econ) FCA

PRB Accountants LLP
Chartered Accountants

CLAYTON WITH KEYMER PAROCHIAL CHURCH COUNCIL

Registered Charity No. 1135087

**STATEMENT OF FINANCIAL ACTIVITIES
FOR THE YEAR ENDED 31 DECEMBER 2023**

		Unrestricted Funds	Restricted Funds	Endowment Funds	Total 2023	Total 2022
	Note	£	£	£	£	£
Income and endowments from	2					
Donations and legacies	2(a)	96,001	13,549	-	109,550	106,022
Charitable activities	2(b)	7,322	-	-	7,322	10,381
Other trading activities	2(c)	21,499	-	-	21,499	28,757
Investments	2(d)	605	13,265	14,141	28,011	45,472
Other receipts	2(e)	375	-	-	375	-
Total		125,802	26,814	14,141	166,757	190,632
Expenditure on	3					
Cost of charitable activities	3(a)	103,907	48,744	-	152,651	201,283
Cost of other trading activities	3(b)	19,153	650	-	19,803	16,863
Expenditure of generating funds	3(c)	0	-	-	0	987
Total		123,060	49,394	-	172,454	219,133
Net income/(expenditure)		2,742	(22,580)	14,141	(5,697)	(28,501)
Transfers between funds	12	(4,419)	18,560	(14,141)	-	-
		(1,677)	(4,020)	0	(5,697)	(28,501)
Other gains and (losses)						
Gains/(losses) on revaluation of investments		-	4,422	39,559	43,981	(54,845)
Net movement in funds		(1,677)	402	39,559	38,284	(83,346)
Reconciliation of funds						
Total funds brought forward		40,124	427,112	492,829	960,065	1,043,411
Total funds carried forward		38,447	427,514	532,388	998,349	960,065

CLAYTON WITH KEYMER PAROCHIAL CHURCH COUNCIL

Registered Charity No. 1135087

**BALANCE SHEET
AS AT 31 DECEMBER 2023**

	Note	2023		2022	
		£	£	£	£
Fixed assets					
Tangible assets	6		6		6
Investments	7		584,928		539,563
Total fixed assets			584,934		539,569
Current assets					
Stock		124		124	
Debtors	8	5,082		9,036	
Short term investments		376,442		396,863	
Cash at bank and in hand		40,117		38,463	
Total current assets		421,765		444,486	
Liabilities					
Creditors: Amounts falling due within one year	9	8,350		23,990	
Net current assets			413,415		420,496
Total assets less current liabilities			998,349		960,065
Total Net Assets	13		998,349		960,065
Funds					
Unrestricted			38,447		40,124
Restricted			427,514		427,112
Endowment	10		532,388		492,829
Total Charity Funds			998,349		960,065

Approved by the Parochial Church Council on 3. May. 2024..... 2024 and signed on its behalf by:

The Revd. Alex. Baxter
The Revd Alex Baxter

Roy Haines
Roy Haines (PCC Treasurer)

The notes on pages 10 to 18 form part of these financial statements

CLAYTON WITH KEYMER PAROCHIAL CHURCH COUNCIL

Registered Charity No. 1135087

**NOTES TO THE ACCOUNTS
FOR THE YEAR ENDED 31 DECEMBER 2023**

1.1 General information

The charity is registered charity in England and Wales and is unincorporated. The address of the principal office is Parish Office at St Francis Church, Priory Road, Hassocks, West Sussex, BN6 8PS.

1.2 Statement of compliance

These financial statements have been prepared in compliance with FRS 102 Section 1A, 'The Financial Reporting Standard applicable in the UK and the Republic of Ireland', the Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (Charities SORP (FRS 102)), the Charities Act 2011 and the Church Accounting Regulations 2006

1.3 Accounting policies

Basis of preparation

The financial statements have been prepared under the historical cost convention except for the valuation of investment assets, which are shown at market value.

Judgements and key sources of estimation uncertainty

The preparation of the financial statements requires management to make judgements, estimates and assumptions that affect the amounts reported. These estimates and judgements are continually reviewed and are based on experience and other factors, including expectations of future events that are believed to be reasonable under the circumstances.

The judgements (apart from those involving estimations) that management has made in the process of applying the entity's accounting policies and that have the most significant effect on the amounts recognised in the financial statements are as follows:

Funds

Endowment

Endowment funds are funds, the capital of which must be maintained; only income arising from investment of the endowment may be used either as restricted or unrestricted funds depending upon the purpose for which the endowment was established.

Restricted

Restricted funds represent (a) income from trusts or endowments which may be expended only on those restricted objects provided in the terms of the trust or bequest, and (b) donations or grants received for a specific object, or invited by the PCC for a specific object. The funds may only be expended on the specific object for which they were given. Any balance remaining unspent at the end of each year must be carried forward as a balance on that fund.

Unrestricted

Unrestricted funds represent the funds of the PCC that are not subject to any restrictions regarding their use and are available for application on the general purposes of the PCC. Funds designated for a particular purpose by the PCC are also unrestricted.

CLAYTON WITH KEYMER PAROCHIAL CHURCH COUNCIL
Registered Charity No. 1135087

NOTES TO THE ACCOUNTS (CONTINUED)
FOR THE YEAR ENDED 31 DECEMBER 2023

1.3 Accounting policies (continued)

The accounts include all transactions, assets and liabilities for which the PCC is responsible in law. They do not include the accounts of Church groups that owe their main affiliation to another body nor those that are informal gatherings of Church members.

Incoming resources

Voluntary income and capital sources

Collections are recognised when received by or on behalf of the PCC. Planned giving receivable under covenant is recognised only when received. Income tax recoverable on covenants or gift aid donations is recognised when the income is recognised.

Grants and legacies to the PCC are accounted for as soon as the PCC is notified of its legal entitlement and amount due.

Funds raised by fete, garden party and similar events are accounted for gross.

Sales of books, postcards and magazines from the church bookstall are accounted for gross.

Other ordinary income

Rental income from the letting of Church premises is recognised when the rental is due.

Income from investments

Dividends and interest are accounted for when received. Realised gains or losses are recognised when investments are sold. Unrealised gains or losses are accounted for on revaluation at 31 December.

Resources used

Grants

Grants and donations are accounted for when paid over, or when awarded, if that award creates a binding obligation on the PCC.

Activities directly relating to the work of the Church

The Parish contribution is accounted for when payable.

Fixed Assets

Consecrated and beneficed property is excluded from the accounts by S 10(2) of the Charities Act 2011.

Depreciation of freehold buildings

Depreciation is calculated so as to write off the cost or valuation of an asset over the useful economic life of that asset.

Movable church furnishings held by the vicar and churchwardens on special trust for the PCC and which require a faculty for disposal are inalienable property, listed in the church inventory, which can be inspected (at any reasonable time).

Depreciation

Office equipment (unrestricted assets) is depreciated at 15% on the straight line basis.

Motor vehicle (unrestricted assets) is depreciated at 20% on the straight line basis.

CLAYTON WITH KEYMER PAROCHIAL CHURCH COUNCIL
Registered Charity No. 1135087

NOTES TO THE ACCOUNTS (CONTINUED)
FOR THE YEAR ENDED 31 DECEMBER 2023

2	Income and endowments	Unrestricted	Restricted	Endowment	2023	2022
		£	£	£	£	£
2(a)	Donations and legacies					
	<i>Planned giving:</i>					
	- Gift Aid donations	51,957	12,500	-	64,457	71,187
	- Income tax recoverable	17,197	-	-	17,197	18,700
	Collections including GASDS	10,588	-	-	10,588	10,976
	Sundry donations	9,311	-	-	9,311	2,421
	Grants (note 11)	6,948	100	-	7,048	780
	Donations, appeals, etc.	-	849	-	849	958
	Legacies and bequests (note 11)	-	100	-	100	1,000
		<u>96,001</u>	<u>13,549</u>	<u>-</u>	<u>109,550</u>	<u>106,022</u>
2(b)	Charitable activities					
	Fees for weddings and funerals	7,322	-	-	7,322	10,381
2(c)	Other trading activities					
	Halls income	17,773	-	-	17,773	21,009
	Special events and fundraising	3,726	-	-	3,726	7,748
		<u>21,499</u>	<u>-</u>	<u>-</u>	<u>21,499</u>	<u>28,757</u>
2(d)	Investments	605	13,265	14,141	28,011	45,472
2(e)	Other receipts					
	Bank charges refund (July 2005 - June 2020)	-	-	-	-	-
	Compensatory interest	375	-	-	375	-
		<u>375</u>	<u>-</u>	<u>-</u>	<u>375</u>	<u>-</u>
	Total	<u>125,802</u>	<u>26,814</u>	<u>14,141</u>	<u>166,757</u>	<u>190,632</u>

CLAYTON WITH KEYMER PAROCHIAL CHURCH COUNCIL
Registered Charity No. 1135087

NOTES TO THE ACCOUNTS (CONTINUED)
FOR THE YEAR ENDED 31 DECEMBER 2023

3 Expenditure	Unrestricted	Restricted	Endowment	2023	2022
	£	£	£	£	£
3(a) <u>Cost of charitable activities</u>					
<i>Charitable grants and donations</i>					
Overseas					
- Missionary societies	-	-	-	-	-
- Relief & development agencies	-	0	-	0	1,822
Home					
- Church Societies	2,795	0	-	2,795	150
- Secular charities	0	0	-	0	2,930
<i>Ministry:</i>					
- Diocesan parish share	66,976	-	-	66,976	63,000
- Clergy working expenses	5,217	110	-	5,327	8,726
- Clergy donations and gifts	-	0	-	0	500-
- Clergy house expenses	4,557	1,476	-	6,033	9,934
Church - running expenses	7,835	-	-	7,835	6,748
Church - maintenance	1,685	2,229	-	3,914	2,190
Upkeep of services	6,295	2,700	-	8,995	8,223
Churchyard upkeep	-	6,100	-	6,100	6,597
Children and youth costs	(240)	14,242	-	14,002	14,505
Outreach costs	-	6,794	-	6,794	4,578
Administration	5,765	233	-	5,998	2,182
Accountancy	780	-	-	780	985
Fee of the independent examiner	1,680	-	-	1,680	1,680
Bank charges	268	-	-	268	316
Major repairs (note 5)	-	14,860	-	14,860	66,217
Profit on sale of minibus	-	-	-	-	-
Depreciation (note 6)	-	-	-	-	-
	103,907	48,744	-	152,651	201,283
3(b) <u>Cost of other trading activities</u>					
Church halls - running costs	19,153	650	-	19,803	16,863
3(c) <u>Cost of raising funds</u>					
Cost of stewardship and fundraising	0	-	-	0	987
Total	123,060	49,394	-	172,454	219,133

CLAYTON WITH KEYMER PAROCHIAL CHURCH COUNCIL

Registered Charity No. 1135087

**NOTES TO THE ACCOUNTS (CONTINUED)
FOR THE YEAR ENDED 31 DECEMBER 2023**

4 Staff

During the year the PCC employed the services of two organists, a director of music, three gardeners and three cleaners, a total of ten persons at a total cost of £20,433 (2022 - £18,846)

	2023	2022
The amounts received by members or connected members of the PCC:	£	£
Mrs J. Sharman	1,950	3,250

5 Major repairs and replacements

<u>Cost</u>	Unrestricted Fund		Restricted Fund	
	2023	2022	2023	2022
	£	£	£	£
Churches				
Clayton				
- Architect - handrails	-	-	-	2,343
- Quinquennial inspection	-	-	-	962
- Safety handrails	-	-	-	16,577
- Architect - heating and lighting	-	-	-	-
Keymer				
- Heating repair	-	-	-	450
-	-	-	14,975	-
- Tower repairs	-	-	-	26,245
Halls				
Clayton				
- Roof repairs	-	-	-	438
St Francis				
- Door	-	-	-	3,755
- Wall and roof repairs	-	-	-	-
Spinney				
- Kitchen	-	-	-	12,716
- Roof repairs	-	-	-	2,731
- Carpets and vinyl flooring	-	-	-	-
	<u>-</u>	<u>-</u>	<u>14,975</u>	<u>66,217</u>
Funding				
Clayton Church fabric fund	-	-	-	19,882
Keymer Church fabric fund	-	-	14,975	26,695
Clayton Church fabric and wall paintings fund	-	-	-	-
Clayton Hall fund	-	-	-	438
St Francis Hall fund	-	-	-	3,755
Spinney fund (Shand bequest)	-	-	-	15,447
	<u>-</u>	<u>-</u>	<u>14,975</u>	<u>66,217</u>

CLAYTON WITH KEYMER PAROCHIAL CHURCH COUNCIL
Registered Charity No. 1135087

NOTES TO THE ACCOUNTS (CONTINUED)
FOR THE YEAR ENDED 31 DECEMBER 2023

6	Tangible fixed assets	Freehold		Office	Total	
		Land	Property	equipment		
		£	£	£	£	
	Cost or valuation					
	At 1 January 2023	1	3	3,350	3,354	
	at 31 December 2023	1	3	3,350	3,354	
	Depreciation					
	At 1 January 2023	-	-	3,348	3,348	
	At 31 December 2023	-	-	3,348	3,348	
	Net book values					
	At 31 December 2023	1	3	2	6	
	At 31 December 2022	1	3	2	6	
7	Fixed asset investments					
		No of shares	Cost		Market value	
			2023	2022	2023	2022
			£	£	£	£
	<u>CBF Investment Fund</u>					
	Clayton Church fabric	5,032	14,599	14,599	113,750	103,968
	Keymer Church fabric	7,235	38,223	38,223	163,549	149,485
	St Francis Church fabric	546	1,500	1,500	12,342	11,281
	Clayton Wall Paintings	2,280	23,133	21,749	51,544	45,790
	Churchyards:					
	Vyvyan Trust (Clayton)	97	100	100	2,193	2,004
	Keymer churchyard	2,488	3,611	3,611	56,242	51,406
	<u>CBF Fixed Interest Security</u>					
	Ashby Trust (Keymer)	308	453	453	446	422
		17,986	81,619	80,235	400,066	364,356
	<u>Charishare Common</u>					
	<u>Investment Fund</u>					
	Attree Trust	137,188	230	230	999	947
	Keymer Church fabric:					
	Dennis & Mercia Crouch Fund	25,239,629	156,202	156,202	183,863	174,259
		25,376,817	156,432	156,432	184,862	175,206
	Total investments		238,051	236,667	584,928	539,563

CLAYTON WITH KEYMER PAROCHIAL CHURCH COUNCIL
Registered Charity No. 1135087

NOTES TO THE ACCOUNTS (CONTINUED)
FOR THE YEAR ENDED 31 DECEMBER 2023

8	Debtors	2023	2022
		£	£
	Income tax recoverable	613	3,506
	Debtors for goods and services	4,321	4,801
	Prepayments	148	729
		5,082	9,036
		5,082	9,036
9	Creditors: Amounts falling due within one year	2023	2022
		£	£
	Creditors for goods and services	5,736	18,826
	Accruals	2,614	2,614
	Other creditors	-	2,550
		8,350	23,990
		8,350	23,990
10	Endowment fund assets	2023	2022
		£	£
	Freehold land and property		
	Clayton church hall	1	1
	Keymer church hall	1	1
	St Francis church hall	1	1
	Land at Hassocks	1	1
	Trust investments at market value	532,384	492,825
		532,388	492,829
		532,388	492,829
11	Other voluntary income	£	
	Other voluntary income includes the following		
	<u>Grants</u>		
	War Graves Commission	30	For the churchyards
	Listed Places of Worship Scheme	6,948	VAT recovered
		6,978	
		6,978	
	<u>Legacies</u>		
	Jill Glew	100	For PCC restricted funds
		100	
		100	

CLAYTON WITH KEYMER PAROCHIAL CHURCH COUNCIL
Registered Charity No. 1135087

NOTES TO THE ACCOUNTS (CONTINUED)
FOR THE YEAR ENDED 31 DECEMBER 2023

12 Transfers between funds	Unrestricted Funds	Restricted Funds	Endowment Funds
	£	£	£
Investment income credited to Restricted fund accounts	-	14,141	(14,141)
Investment income credited to Unrestricted fund accounts - Attree	(0)	(0)	-
Churchyards deficit financed by General fund	(4,419)	4,419	-
	(4,419)	18,560	(14,141)
	(4,419)	18,560	(14,141)

CLAYTON WITH KEYMER PAROCHIAL CHURCH COUNCIL
Registered Charity No. 1135087

NOTES TO THE ACCOUNTS (CONTINUED)
FOR THE YEAR ENDED 31 DECEMBER 2023

13 Analysis of net assets	Tangible assets £	Investments £	Current assets £	Current liabilities £	Total £
Unrestricted Funds					
PCC General fund	2	-	46,697	(8,252)	38,447
Restricted Funds					
Clayton Church fabric	-	-	45,791	-	45,791
Keymer Church fabric	-	-	52,118	-	52,118
St Francis Church fabric	-	-	8,480	-	8,480
Incumbents discretionary fund	-	-	31,290	-	31,290
Clayton Wall Paintings fund	-	51,545	4,110	-	55,655
Attree Trust	-	1,000	-	-	1,000
Clayton fabric & wallpaintings	-	-	42,222	-	42,222
St Francis Youth Outreach fund	-	-	1,605	-	1,605
Spinney Fund	-	-	98	(98)	-
Clayton legacies fund	-	-	1,324	-	1,324
Clayton hall refurbishment fund	-	-	7,447	-	7,447
Daphne Ellis fund	-	-	8,351	-	8,351
Keymer organ fund	-	-	5,355	-	5,355
Youth Outreach fund	-	-	1,499	-	1,499
St Francis hall refurbishment fund	-	-	114,695	-	114,695
Grave maintenance fund	-	-	1,202	-	1,202
Outreach fund	-	-	1,517	-	1,517
St Francis legacies fund	-	-	23,245	-	23,245
Keymer hall fund	-	-	597	-	597
Incumbents discretion needs fund	-	-	23,175	-	23,175
Parish Website Grant fund	-	-	1,123	-	1,123
Keymer legacies fund	-	-	1,110	-	1,110
	-	52,545	375,066	(98)	427,513
Endowment Funds					
Clayton Church fabric	-	113,750	-	-	113,750
Keymer Church fabric	-	347,411	-	-	347,411
St Francis Church fabric	-	12,342	-	-	12,342
Churchyards	-	58,881	-	-	58,881
Freehold property	4	-	-	-	4
	4	532,384	-	-	532,388
Total	6	584,929	421,763	(8,350)	998,348

CLAYTON WITH KEYMER PAROCHIAL CHURCH COUNCIL

Registered Charity No. 1135087

**RESTRICTED AND ENDOWMENT FUNDS
FOR THE YEAR ENDED 31 DECEMBER 2023**

CLAYTON CHURCH FABRIC	Restricted Fund		Endowment	
	2023	2022	2023	2022
	£	£	£	£
Income				
Voluntary income	607	57	-	-
Investment income	1,385	750	3,109	3,092
	1,992	807	3,109	3,092
Less: Expenditure				
Architect - handrails	-	2,343	-	-
Quinquennial inspection	-	962	-	-
Safety handrails	-	16,577	-	-
Electrical work	-	87	-	-
Faculty fee	-	306	-	-
Roof repairs	-	260	-	-
Lock repair	-	-	-	-
Boiler repair	-	-	-	-
	0	20,535	-	-
	1,992	(19,728)	3,109	3,092
Unrealised surplus on revaluation of investments	-	-	9,782	(13,872)
	1,992	(19,728)	12,891	(10,780)
Transfer from endowment fund	3,109	3,092	(3,109)	(3,092)
	5,101	(16,636)	9,782	(13,872)
Balance at 1 January 2023	40,690	57,326	103,968	117,840
Balance at 31 December 2023	45,791	40,690	113,750	103,968
Represented by:				
5,032 shares Central Board of Finance				
Investment Fund	-	-	113,750	103,968
Deposit - Central Board of Finance	45,791	57,267	-	-
Debtor	-	-	-	-
Creditor	-	(16,577)	-	-
	45,791	40,690	113,750	103,968

CLAYTON WITH KEYMER PAROCHIAL CHURCH COUNCIL
Registered Charity No. 1135087

RESTRICTED AND ENDOWMENT FUNDS (CONTINUED)
FOR THE YEAR ENDED 31 DECEMBER 2023

KEYMER CHURCH FABRIC	Restricted Fund		Endowment	
	2023	2022	2023	2022
	£	£	£	£
<u>Income</u>				
Voluntary income	0	57	-	-
Investment income	1,566	961	9,014	10,329
	1,566	1,018	9,014	10,329
<u>Less: Expenditure</u>				
Heating repair	-	450	-	-
Quinquennial works and Fees	14,975	-	-	-
Tower repairs	-	26,245	-	-
	14,975	26,695	-	-
	(13,409)	(25,677)	9,014	10,329
Unrealised surplus (deficit) on revaluation of investments	-	-	23,667	(26,250)
	(13,409)	(25,677)	32,681	(15,921)
Transfer from endowment fund	9,014	10,329	(9,014)	(10,329)
	(4,395)	(15,348)	23,667	(26,250)
Balance at 1 January 2023	56,513	71,861	323,744	349,994
Balance at 31 December 2023	52,118	56,513	347,411	323,744
<u>Represented by:</u>				
7,235 shares Central Board of Finance Investment Fund	-	-	163,550	149,485
25,239 629 Units Charishare Common Investment Fund	-	-	183,861	174,259
Deposit - Central Board of Finance	52,118	56,513	-	-
Debtor	-	-	-	-
Creditor	-	-	-	-
	52,118	56,513	347,411	323,744

CLAYTON WITH KEYMER PAROCHIAL CHURCH COUNCIL

Registered Charity No. 1135087

**RESTRICTED AND ENDOWMENT FUNDS (CONTINUED)
FOR THE YEAR ENDED 31 DECEMBER 2023**

ST FRANCIS CHURCH FABRIC	Restricted Fund		Endowment	
	2023	2022	2023	2022
	£	£	£	£
<u>Income</u>				
Voluntary income	100	58	-	-
Investment income	260	105	337	336
	360	163	337	336
<u>Less: Expenditure</u>				
Repairs	670	414	-	-
	670	414	-	-
	(310)	(251)	337	336
Unrealised surplus on revaluation of investments	-	-	1,061	(1,505)
	(310)	(251)	1,398	(1,169)
Transfer from endowment fund	337	336	(337)	(336)
	27	85	1,061	(1,505)
Balance at 1 January 2023	8,453	8,368	11,281	12,786
Balance at 31 December 2023	8,480	8,453	12,342	11,281
<u>Represented by:</u>				
546 shares Central Board of Finance Investment Fund	-	-	12,342	11,281
Deposit - Central Board of Finance Debtor	8,480	8,453	-	-
	-	-	-	-
	8,480	8,453	12,342	11,281

CLAYTON WITH KEYMER PAROCHIAL CHURCH COUNCIL

Registered Charity No. 1135087

**RESTRICTED AND ENDOWMENT FUNDS (CONTINUED)
FOR THE YEAR ENDED 31 DECEMBER 2023**

CHURCHYARDS	Restricted Fund		Endowment	
	2023	2022	2023	2022
	£	£	£	£
<u>Income</u>				
Donations	-	100	-	-
Investment income	-	-	1,681	1,601
War Graves Commission	30	30	-	-
	<u>30</u>	<u>130</u>	<u>1,681</u>	<u>1,601</u>
<u>Less: Expenditure</u>	<u>6,130</u>	<u>6,597</u>	<u>-</u>	<u>-</u>
	<u>(6,100)</u>	<u>(6,467)</u>	<u>1,681</u>	<u>1,601</u>
Unrealised surplus on revaluation of investments	-	-	5,049	(7,191)
	<u>(6,100)</u>	<u>(6,467)</u>	<u>6,730</u>	<u>(5,590)</u>
Transfer from endowment fund	1,681	1,601	(1,681)	(1,601)
	<u>1,681</u>	<u>1,601</u>	<u>(1,681)</u>	<u>(1,601)</u>
Deficit for the year ended 31 December 2023 (Financed by general fund)	<u>(4,419)</u>	<u>(4,866)</u>		
			<u>5,049</u>	<u>(7,191)</u>
Balance at 1 January 2023			<u>53,832</u>	<u>61,023</u>
Balance at 31 December 2023			<u><u>58,881</u></u>	<u><u>53,832</u></u>
<u>Represented by:</u>				
Vyvyan Trust (Clayton)				
97 shares Central Board of Finance Investment Fund			2,193	2,004
Ashby Trust (Keymer)				
308 shares Central Board of Finance Investment Fund			445	422
Keymer Churchyard				
2,488 shares Central Board of Finance Investment Fund			56,243	51,406
			<u>58,881</u>	<u>53,832</u>

CLAYTON WITH KEYMER PAROCHIAL CHURCH COUNCIL
Registered Charity No. 1135087

RESTRICTED AND ENDOWMENT FUNDS (CONTINUED)
FOR THE YEAR ENDED 31 DECEMBER 2023

INCUMBENT'S DISCRETIONARY FUND	Restricted Fund	
<u>For PCC general purposes</u>	2023	2022
<i>Clerks Field Trust</i>	£	£
<u>Income</u>		
Gift Aid donation	12,500	-
Investment income	821	290
	13,321	290
<u>Less: Expenditure</u>		
Clergy working expenses	110	414
Clayton lawnmower	1,639	215
Walsingham costs	2,700	-
	4,449	629
	8,872	(339)
Balance at 1 January 2023	22,418	22,757
Balance at 31 December 2023	31,290	22,418
<u>Represented by:</u>		
Deposit - Central Board of Finance	31,290	22,418

FREEHOLD PROPERTY	Endowment	
	2023	2022
	£	£
At 1 January 2023 & 31 December 2023	4	4
<u>Represented by:</u>		
Fixed Assets		
Clayton Church hall	1	1
Keymer Church hall	1	1
St Francis Church hall	1	1
Land at Hassocks	1	1
	4	4
The above properties have been included at a nominal sum.	4	4

The Rectory is a Beneficed property and as with the Consecrated property is excluded from the accounts.

CLAYTON WITH KEYMER PAROCHIAL CHURCH COUNCIL

Registered Charity No. 1135087

RESTRICTED AND ENDOWMENT FUNDS (CONTINUED)

FOR THE YEAR ENDED 31 DECEMBER 2023

CLAYTON WALL PAINTINGS	Restricted Fund	
	2023	2022
	£	£
<u>Income</u>		
Investment income	1,513	1,390
Unrealised surplus on revaluation of investments	4,370	(5,993)
	<u>5,883</u>	<u>(4,603)</u>
Balance at 1 January 2023	<u>49,772</u>	<u>54,375</u>
Balance at 31 December 2023	<u><u>55,655</u></u>	<u><u>49,772</u></u>
<u>Represented by:</u>		
2216 shares Central Board of Finance Investment Fund	51,545	45,790
Deposit - Central Board of Finance	4,110	3,982
	<u>55,655</u>	<u>49,772</u>

ATTREE TRUST	Restricted Fund	
	2023	2022
	£	£
For the sick and poor of Clayton		
<u>Income</u>		
Investment income	-	8
Unrealised surplus (deficit) on revaluation of investments	52	(34)
	<u>52</u>	<u>(26)</u>
Transfer to general fund	-	(8)
	<u>52</u>	<u>(34)</u>
Balance at 1 January 2023	<u>948</u>	<u>982</u>
Balance at 31 December 2023	<u><u>1,000</u></u>	<u><u>948</u></u>
<u>Represented by:</u>		
137.188 Units Charishare Common Investment Fund	<u>1,000</u>	<u>948</u>

CLAYTON WITH KEYMER PAROCHIAL CHURCH COUNCIL

Registered Charity No. 1135087

**RESTRICTED AND ENDOWMENT FUNDS (CONTINUED)
FOR THE YEAR ENDED 31 DECEMBER 2023**

CLAYTON FABRIC & WALL PAINTINGS	Restricted Fund	
	2023	2022
	£	£
<u>Income</u>		
Voluntary income	-	36
Investment income	1,312	530
	<u>1,312</u>	<u>566</u>
<u>Less: Expenditure</u>		
Architect - heating and lighting	-	-
Architect - external and internal handrails	-	-
	<u>-</u>	<u>-</u>
	1,312	566
Balance at 1 January 2023	40,910	40,344
Balance at 31 December 2023	<u>42,222</u>	<u>40,910</u>
<u>Represented by:</u>		
Deposit - Central Board of Finance	42,222	40,910
Debtor	-	-
	<u>42,222</u>	<u>40,910</u>
 ST FRANCIS YOUTH OUTREACH FUND	 Restricted Fund	
	2023	2022
	£	£
Voluntary income	1,280	-
Investment income	42	9
<u>Less: Expenditure</u>		
Marquee	176	750
	<u>1,146</u>	<u>(741)</u>
Balance at 1 January 2023	459	1,200
Balance at 31 December 2023	<u>1,605</u>	<u>459</u>
<u>Represented by:</u>		
Deposit - Central Board of Finance	<u>1,605</u>	<u>459</u>

CLAYTON WITH KEYMER PAROCHIAL CHURCH COUNCIL
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RESTRICTED AND ENDOWMENT FUNDS (CONTINUED)
FOR THE YEAR ENDED 31 DECEMBER 2023

SPINNEY FUND	Restricted Fund	
	2023	2022
	£	£
<u>Income</u>		
Rent received	-	-
Diocese of Chichester - Shand Bequest	10,349	23,183
	10,349	23,183
<u>Less: Expenditure</u>		
Assistant clergy working expenses	2,063	2,680
House minor repairs, maintenance and expenses	8,286	5,056
Kitchen	-	12,716
Roof repairs	-	2,731
	10,349	23,183
	-	-
Transfer from (to) general fund	-	-
	-	-
Balance at 31 December 2023	-	-
	-	-
<u>Represented by:</u>		
Cash at HSBC Bank	0	142
Shand Debtor (December expenses)	98	189
Payment in advance	-	-
Creditor (Shand Bequest)	-	-
Creditors	(98)	(331)
	-	-
	-	-

CLAYTON WITH KEYMER PAROCHIAL CHURCH COUNCIL

Registered Charity No. 1135087

**RESTRICTED AND ENDOWMENT FUNDS (CONTINUED)
FOR THE YEAR ENDED 31 DECEMBER 2023**

CLAYTON LEGACIES FUND Kitty Gravely/William Byars Thomson <u>St John the Baptist Church</u> <i>to be used at the discretion of the church wardens for general purposes of the church or causes ancillary thereto</i>	Restricted Fund	
	2023	2022
	£	£
<u>Income</u>		
Investment income	47	19
	<u>47</u>	<u>19</u>
<u>Less: Expenditure</u>		
Youth expenses	176	-
	<u>(135)</u>	<u>19</u>
Transfer from (to) general fund <i>Mower for Clayton churchyard</i>	-	-
	<u>(135)</u>	<u>19</u>
Balance at 1 January 2023	<u>1,459</u>	<u>1,440</u>
Balance at 31 December 2023	<u><u>1,324</u></u>	<u><u>1,459</u></u>
<u>Represented by:</u>		
Deposit - Central Board of Finance	<u><u>1,324</u></u>	<u><u>1,459</u></u>

CLAYTON HALL REFURBISHMENT FUND	Restricted Fund	
	2023	2022
	£	£
<u>Income</u>		
Investment income	238	99
	<u>238</u>	<u>99</u>
<u>Less: Expenditure</u>		
Roof repair	-	438
	<u>238</u>	<u>(339)</u>
Balance at 1 January 2023	<u>7,209</u>	<u>7,548</u>
Balance at 31 December 2023	<u><u>7,447</u></u>	<u><u>7,209</u></u>
<u>Represented by:</u>		
Deposit - Central Board of Finance	<u><u>7,447</u></u>	<u><u>7,209</u></u>

CLAYTON WITH KEYMER PAROCHIAL CHURCH COUNCIL
Registered Charity No. 1135087

RESTRICTED AND ENDOWMENT FUNDS (CONTINUED)
FOR THE YEAR ENDED 31 DECEMBER 2023

DAPHNE ELLIS FUND <u>St John the Baptist Church</u> <i>to be used at the discretion of the church wardens for general purposes of the church</i>	Restricted Fund	
	2023	2022
	£	£
<u>Income</u>		
Investment income	271	110
Expenditure	(374)	
Balance at 1 January 2023	8,454	8,344
Balance at 31 December 2023	<u>8,351</u>	<u>8,454</u>
 <u>Represented by:</u>		
Deposit - Central Board of Finance	<u>8,351</u>	<u>8,454</u>

KEYMER ORGAN MAINTENANCE FUND	Restricted Fund	
	2023	2022
	£	£
<u>Income</u>		
Investment income	184	80
<u>Less: Expenditure</u>		
Organ maintenance	1,185	453
	<u>(1,001)</u>	<u>(373)</u>
Balance at 1 January 2023	6,071	6,444
Balance at 31 December 2023	<u>5,070</u>	<u>6,071</u>
 <u>Represented by:</u>		
Deposit - Central Board of Finance	5,355	6,071
Creditor	(285)	-
	<u>5,070</u>	<u>6,071</u>

CLAYTON WITH KEYMER PAROCHIAL CHURCH COUNCIL

Registered Charity No. 1135087

RESTRICTED AND ENDOWMENT FUNDS (CONTINUED)
FOR THE YEAR ENDED 31 DECEMBER 2023

YOUTH OUTREACH FUND	Restricted Fund	
	2023	2022
	£	£
<u>Income</u>		
Investment income	342	276
	<hr/>	<hr/>
	342	276
	<hr/>	<hr/>
<u>Less: Expenditure</u>		
Half share of youth worker salary & expenses	14,066	12,858
	<hr/>	<hr/>
	(13,724)	(12,582)
	<hr/>	<hr/>
Transfer from general fund	-	-
Profit on sale of minibus	-	-
	<hr/>	<hr/>
	(13,724)	(12,582)
	<hr/>	<hr/>
Balance at 1 January 2023	15,223	27,805
	<hr/>	<hr/>
Balance at 31 December 2023	1,499	15,223
	<hr/>	<hr/>
<u>Represented by:</u>		
Deposit - Central Board of Finance	1,499	15,223
Creditor	-	-
	<hr/>	<hr/>
	1,499	15,223
	<hr/>	<hr/>

CLAYTON WITH KEYMER PAROCHIAL CHURCH COUNCIL
Registered Charity No. 1135087

RESTRICTED AND ENDOWMENT FUNDS (CONTINUED)
FOR THE YEAR ENDED 31 DECEMBER 2023

ST FRANCIS HALL REFURBISHMENT FUND	Restricted Fund	
	2023	2022
	£	£
<u>Income</u>		
Gift Aid donation	-	-
Income tax recoverable	-	-
Investment income	3,562	1,463
	3,562	1,463
<u>Less: Expenditure</u>		
Door	-	3,755
Planning application	-	150
Wall and roof repairs	-	-
	0	3,905
	3,562	(2,442)
Balance at 1 January 2023	111,133	113,575
Balance at 31 December 2023	114,695	111,133
<u>Represented by:</u>		
Deposit - Central Board of Finance	114,695	111,133
Debtor	-	0
	114,695	111,133
GRAVE MAINTENANCE FUND		
<u>Edward Arthur Hartle</u>		
<i>Keymer churchyard - for the maintenance of the grave of his first wife Joy</i>		
	£	£
<u>Income</u>		
Investment income	37	15
Balance at 1 January 2023	1,165	1,150
Balance at 31 December 2023	1,202	1,165
<u>Represented by:</u>		
Deposit - Central Board of Finance	1,202	1,165
	1,202	1,165

CLAYTON WITH KEYMER PAROCHIAL CHURCH COUNCIL
Registered Charity No. 1135087

RESTRICTED AND ENDOWMENT FUNDS (CONTINUED)
FOR THE YEAR ENDED 31 DECEMBER 2023

OUTREACH FUND	Restricted Fund	
	2023	2022
	£	£
<u>Income</u>		
Investment income	<u>46</u>	<u>20</u>
<u>Less: Expenditure</u>		
Burgess Hill Boys Brigade - Uganda trip	-	858
	<u>46</u>	<u>(838)</u>
Balance at 1 January 2023	<u>1,471</u>	<u>2,309</u>
Balance at 31 December 2023	<u>1,517</u>	<u>1,471</u>
 <u>Represented by:</u>		
Deposit - Central Board of Finance	<u>1,517</u>	<u>1,471</u>

ST FRANCIS LEGACIES FUND	Restricted Fund	
Pauline Grimble/William Byars Thomson	2023	2022
St Francis of Assisi Church	£	£
<i>to be used exclusively for St Francis Church at the discretion of the Pastoral and Management Committee of St Francis Church</i>		
<u>Income</u>		
Investment income	721	292
Legacy - Jill Glew	100	-
Balance at 1 January 2023	<u>22,424</u>	<u>22,132</u>
Balance at 31 December 2023	<u>23,245</u>	<u>22,424</u>
 <u>Represented by:</u>		
Deposit - Central Board of Finance	<u>23,245</u>	<u>22,424</u>

CLAYTON WITH KEYMER PAROCHIAL CHURCH COUNCIL

Registered Charity No. 1135087

RESTRICTED AND ENDOWMENT FUNDS (CONTINUED)

FOR THE YEAR ENDED 31 DECEMBER 2023

KEYMER HALL FUND	Restricted Fund	
	2023	2022
	£	£
<u>Income</u>		
Voluntary income	242	650
Investment income	12	8
	<hr/>	<hr/>
	254	658
Repairs	(468)	-
Balance at 1 January 2023	811	153
	<hr/>	<hr/>
Balance at 31 December 2023	597	811
	<hr/> <hr/>	<hr/> <hr/>
<u>Represented by:</u>		
Deposit - Central Board of Finance	597	811
	<hr/> <hr/>	<hr/> <hr/>

INCUMBENT'S DISCRETION NEEDS FUND <i>To alleviate hardship in the Parish</i>	Restricted Fund	
	2023	2022
	£	£
<u>Income</u>		
Gift Aid donation	-	12,500
Investment income	872	397
	<hr/>	<hr/>
	872	12,897
	<hr/>	<hr/>
<u>Less: Expenditure</u>		
Family support worker salary	6,794	3,720
Donation - crisis payment to family	-	500
	<hr/>	<hr/>
	6,794	4,220
	<hr/>	<hr/>
	(5,922)	8,677
Balance at 1 January 2023	29,097	20,420
	<hr/>	<hr/>
Balance at 31 December 2023	23,175	29,097
	<hr/> <hr/>	<hr/> <hr/>
<u>Represented by:</u>		
Deposit - Central Board of Finance	23,175	29,097
	<hr/> <hr/>	<hr/> <hr/>

CLAYTON WITH KEYMER PAROCHIAL CHURCH COUNCIL

Registered Charity No. 1135087

RESTRICTED AND ENDOWMENT FUNDS (CONTINUED)
FOR THE YEAR ENDED 31 DECEMBER 2023

PARISH WEBSITE GRANT FUND

St George's Grant (£3,300 received in 2016)

Restricted Fund

	2023	2022
	£	£
<u>Less: Expenditure</u>		
Website costs	233	215
	<u>(233)</u>	<u>(215)</u>
Balance at 1 January 2023	1,356	1,571
Balance at 31 December 2023	<u>1,123</u>	<u>1,356</u>
<u>Represented by:</u>		
Cash at HSBC Bank	<u>1,123</u>	<u>1,356</u>

CLAYTON WITH KEYMER PAROCHIAL CHURCH COUNCIL
Registered Charity No. 1135087

RESTRICTED AND ENDOWMENT FUNDS (CONTINUED)
FOR THE YEAR ENDED 31 DECEMBER 2023

KEYMER LEGACIES FUND	Restricted Fund	
	2023	2022
<u>St Cosmas & St Damian Church</u> <i>to be used exclusively for St Cosmas & St Damian at the discretion of the Pastoral and Management Committee of Keymer Church</i>		
<u>Income</u>		
Investment income	34	14
Balance at 1 January 2023	1,076	1,062
Balance at 31 December 2023	1,110	1,076
<u>Represented by:</u>		
Deposit - Central Board of Finance	1,110	1,076



Issuer PRB Accountants LLP

Document generated Mon, 13th May 2024 11:03:48 UTC

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Parties involved with this document

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Audit history log

Date	Action
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Mon, 13th May 2024 11:16:54 UTC	Father Alex Baxter signed the envelope (2.103.95.215)
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Accounts

CLAYTON WITH KEYMER PAROCHIAL CHURCH COUNCIL
Registered Charity No. 1135087

**TRUSTEES ANNUAL REPORT AND
FINANCIAL REPORT
FOR THE YEAR ENDED 31 DECEMBER 2022**

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Website: claytonwithkeymer.org.uk

Incumbent: **The Revd. Alex Baxter**
The Rectory
1 The Crescent, Hassocks
West Sussex, BN6 8RB

**Independent
examiner:** **PRB Accountants LLP**
Kingfisher House, Hurstwood Grange
Hurstwood Lane, Haywards Heath
West Sussex, RH17 7QX

Bankers: **HSBC**
40 South Road
Haywards Heath
West Sussex, RH16 4LA

CLAYTON WITH KEYMER PAROCHIAL CHURCH COUNCIL
Registered Charity No. 1135087

**TRUSTEES ANNUAL REPORT
FOR THE YEAR ENDED 31 DECEMBER 2022**

Our aims and purposes as a charity

The PCC has the responsibility of co-operating with the incumbent, the Revd Alex Baxter in:

- Providing the sacraments of the Church of England and serving the local community. The promotion of the gospel of the Lord Jesus Christ according to the doctrines and practices of the Church of England. Promoting in the parish the whole mission of the church, pastoral, social, evangelistic, and ecumenical outreach to all.
- To promote the vision of the Diocese which is 'To know love and follow Jesus'.
- Practical support and care for people in the parish, from the youngest to the eldest, irrespective of level of need. Providing financial and emotional support to those in need and to other organisations with similar objectives.

There are three Churches within the parish – St John the Baptist, Clayton - St Cosmas and St Damian, Keymer and St Francis of Assisi, Hassocks. The PCC also has the maintenance responsibilities for the churchyards at Clayton and Keymer and for the three Church halls and the Assistant Curate's house which is owned by the Shand Bequest, a complicated trust fund set up many years ago by a former Rector of the parish and currently occupied by our Assistant Curate.

What we planned to do to achieve our charitable objectives

As Rector of the Parish of Clayton with Keymer since 4th September 2017 I have been working at building up community engagement and trying to grow the church community, with some success. We have seen a small rise in attendance with new people young and old joining our church community. We have also had a lot of success in engaging with our community and the launch and sustaining of several successful community projects and clubs. Among them a food bank as well as two outreach social mornings a week and other monthly gatherings for elderly and young people in our community.

Despite the challenges of the covid pandemic we are still managing to serve our local community and are growing in numbers of attendance and in voluntary giving towards the needs of the parish. This has in part been thanks to our treasurer and his efforts. Generous giving is the theme of some sermons, and we are now holding concerts again to try and meet rising costs.

We lost a lot of money in hall income during the pandemic as well as loss of attending worshippers and less money/cash being put into the collection plates. We have now bought and subscribed to a cashless card machine which does bring in some extra donations but is quite expensive and not that popular.

Our most recent and ongoing challenge is meeting the cost of increasing bills for our energy needs for the three churches and the three halls and the cost of maintaining our two historic churchyards. This we are trying to meet by holding more concerts and looking for alternative income streams and creative fundraising events. It is quite an extra burden for the Rector to be trying to achieve all this on top of the everyday work of running a busy parish. Despite this we have managed to increase our giving to meet our parish share and were even able to achieve some of our charity commission objectives by donating to some charities in the past year.

CLAYTON WITH KEYMER PAROCHIAL CHURCH COUNCIL
Registered Charity No. 1135087

TRUSTEES ANNUAL REPORT (CONTINUED)
FOR THE YEAR ENDED 31 DECEMBER 2022

When planning our activities for the year, our incumbent and the PCC have considered the Charity Commission's guidance on public benefit and the specific guidance on 'charities for the advancement of religion'.

The council has complied with the duty under section 5 of the Safeguarding and Clergy Discipline Measure 2016, fully recognizing its duty to have due regard to the House of Bishops' guidance on safeguarding children and vulnerable adults.

For 2022/2023 we discussed and planned the following objectives and activities to fulfil our aims:

- Enabling as many people as possible to worship in our churches
- Enabling as many people as possible to become part of our parish community
- Teaching, baptising and nurturing new and existing believers
- Conducting marriages
- Conducting funerals
- Maintaining an overview of worship throughout the parish
- Considering how services can involve the many groups that live within the parish
- Putting faith into practice, through prayer and scripture, music and sacrament
- Offering worship and prayer, learning about the Gospel, in small group situations
- Assisting people from all walks of life to develop their knowledge of, and trust in, Jesus
- Provision of pastoral care for people living in the parish
- Helping the poor and needy of the parish
- Giving donations to local and national charitable organizations
- Reaching out to the unchurched through provision of the village fete and offering food and fun at Harvest
- Maintaining the fabric of the church buildings as a historic centre and focus of life in the village

What we achieved and how we affected beneficiaries' lives

Attendance at worship

The PCC is committed to enabling as many people as possible to participate in Church of England worship and to be part of our parish community. The Rector and PCC maintains an overview of worship throughout the parish, and the related activities of the churches, and has adopted the following as its statement of purpose:

Centred on Christ, we will worship God in a variety of ways, and maintain a distinctive Anglican presence in our communities. Working closely with our fellow-Christians we will be active in our community inviting others to share in the life of faith.

The churches of St. John the Baptist and St. Cosmas & St. Damian are open every day for private prayer, and for visitors interested in the history and architecture of these two locally (and in St. John's case, nationally) significant buildings. The Church and Hall at St. Francis are also valued community buildings and are used daily.

Clayton and Keymer churchyards attract many visitors and remain open for burials although space is limited. The clergy and lay reader of the parish are willing to give advice and pastoral support to any local residents and to conduct marriages, baptisms and funerals (in church or at crematoria), as appropriate, for local people in accordance with Church of England practice.

CLAYTON WITH KEYMER PAROCHIAL CHURCH COUNCIL

Registered Charity No. 1135087

**TRUSTEES ANNUAL REPORT (CONTINUED)
FOR THE YEAR ENDED 31 DECEMBER 2022**

The readings at our services on Sundays and festivals are the basis for teaching the Christian faith aimed primarily at the adult congregations. Our growing Junior Churches devise their own particular style of worship along these themed readings and have their own time in and out of the main service. The Rector has made changes to incorporate more involvement with children and young families which has shown a welcome rise in attendance and engagement. Christian teaching for our younger members centres on Junior Church which caters for a range of ages from early infancy to teenage years. These groups meet most weeks at St Cosmas and St Damian and at St Francis. Family services focus on the telling (usually acting out) of a Bible story, with related activities in the hall before or afterwards. We are extremely grateful for the dedication and hard work of our Junior Church leaders for the encouragement and welcome they, and our congregations give to the young families. Whoever is preaching endeavours to give informed and relevant sermons, incorporating biblical teaching and relevant themes and issues in today's increasingly secular society.

Our congregations have grown in the last year and a half with new members joining, some young families and children and some elderly. It has been a pleasure to see the church grow and to welcome new members of the community through our doors.

Pastoral Ministry

As far as possible members of the clergy and pastoral team have visited church members who are housebound, in residential care or in hospital, and arranged for them to receive communion. When desired, members of the parish give active support to the Foresight Club which meets on our premises, and the Bumps, Babies and Toddlers group supports parents of young children in the local area. Parents and their children are able to drop into this group free of charge each week, and we are grateful to the dedicated team of church members who make this possible.

There are two youth clubs held on a Thursday evening for school age children which are popular with over 60 members over 2 age groups. There is also a Monday drop-in centre held for secondary school age children mainly from Downlands School which has become very popular.

The Cameo club (come and meet each other) which started in June 2018 has been a very popular outreach to the senior members of the community. It is a social club held monthly which takes place in Keymer Church Hall and provides company to the local community. This has grown considerably and hosted a full Christmas Dinner party for 70 people last Christmas.

Members of the parish are active in organizing the Christmas Together tea party on Boxing Day, and many others contribute food items and presents for the attendees.

We have now launched a satellite of the Burgess Hill Foodbank in Hassocks and together with 'Churches Together' in Hassocks have been considering ways of identifying and helping local people in need.

Our Safeguarding team, led by Sue Anson, work hard to ensure that we are compliant with 'The Safeguarding policies for children and vulnerable adults', including carrying out and renewing DBS checks on all those members of the parish whose roles require them. They deserve our thanks for all their efforts, as do members of the parish for their cooperation. The PCC and P&M Committees have also updated the parish Health and Safety policy and each church has produced their own Health and Safety arrangement policies to support the main document. These are reviewed every year.

CLAYTON WITH KEYMER PAROCHIAL CHURCH COUNCIL

Registered Charity No. 1135087

TRUSTEES ANNUAL REPORT (CONTINUED) FOR THE YEAR ENDED 31 DECEMBER 2022

Our Parish is a member of Churches Together in Hassocks (CTH). The clergy and two lay representatives are part of the CTH Steering Group. CTH operates a "Contact" scheme, aiming to have a "Contact" for each road in Hassocks, to welcome newcomers and provide a point of contact with the churches. This is a valuable contribution to local life, but there is always a need for further volunteers if we are to cover each road in this way. The Rector also launched a welcome pack for residents moving into the area.

Mission and Development

A comprehensive Mission Action Plan is kept under review and developed by the Rector and PCC. This incorporates the main areas of parish life and provides a guide to the PCC and others. My vision as the Rector has been to direct our mission more into the community and reaching out to them instead of just expecting them to come to us. This year has been mainly a year of consolidation as we begin to maintain and build on the work we have been doing recently.

Our youth worker Gary Pickett who is working jointly with our Parish and the neighbouring Beacon Parish continues to flourish and has seen some encouraging growth. With the Rector he has regularly visited the Infants and Windmills Junior schools in the village and participated in assemblies. He has set up a Drop-in Centre for young people to use after school, a Summer holiday club in which many young people and families participated, and a Harvest festival for toddlers. With the Rector he has put on special services for the Scouts, Cubs, Beavers and Guides some of which have been very well attended. The two youth clubs continue to thrive and provide a welcome break to parents and children across the parish.

We ran Churches Together/ Messy Church stalls at the Hassocks Family Fun Day, the Hassocks Twinning anniversary celebration and at the school fairs at Hassocks Infant School and at Downlands and ran the refreshments in Adastral Hall for the Fun Day.

There is now a separate men's and women's prayer breakfast held monthly in the Parish which has been very successful.

Christmas publicity was jointly organized by the churches and distributed at a market stall and by an advertisement in the village Talkabout magazine. "Messy Church", which is organized ecumenically, brings together younger members of different churches, as well as those with no other church connection. The village-centre location provided by the United Reformed Church has proved ideal for this. This is proving very popular with the older age group also who call in to enjoy the coffee and cake that is available.

Circulation of our Parish News extends beyond the regular congregations and is a valuable source of information and contact for the local community. A new parish website and Facebook page is running and is a much better resource for the parish and for new enquiries and for reaching out to the local community.

Financial Review

Most of the the parish's income comes from the voluntary giving of members of the parish, and we are very grateful for the generosity of so many people, which makes our work activities possible. This is supplemented by wedding and funeral fees, collections at special services and fundraising events. The largest expenditure of the PCC is the sum paid to the diocese for our share of all churches' Parish Ministry Costs. This amount covers the housing, stipend and pension costs of the clergy, the church insurance and, also a standard sum for diocesan central costs, clergy training and a contribution to national church funds.

In 2022 the parish was able to make an additional contribution of £3,000 to its Parish Share above what had been pledged. For 2023 we felt able to commit to paying 85% of the allocated costs (£66,976). We don't know how realistic this commitment will be in future years especially because of the pressure of increased energy costs.

CLAYTON WITH KEYMER PAROCHIAL CHURCH COUNCIL

Registered Charity No. 1135087

**TRUSTEES ANNUAL REPORT (CONTINUED)
FOR THE YEAR ENDED 31 DECEMBER 2022**

Regular donations on a weekly or monthly basis by parishioners, together with the Gift Aid we can reclaim on those donations does not quite cover our Parish Share, so other sources of income are vital to cover all the other costs incurred in running the parish. We have been very blessed to receive some significant individual donations from parishioners which have helped us through the past couple of years. However, by their nature these cannot be assumed to be received every year and the parish needs to undertake a serious and deep-level look how it can remain financially viable in the coming years.

Thanks to the generosity of past and present members we continue to have substantial restricted funds available for maintenance of the parish churches, meeting social need and other specific purposes, and these are gratefully received and used. Significant expenditure was made from both the Clayton Fabric and Keymer Fabric funds in 2022 for the installation of safety railings (Clayton) and tower repairs (Keymer).

The Rector began a new stewardship campaign in 2021 that concentrates on preaching and teaching about the importance of giving and explaining to people how the church and diocese operate financially. Many people have limited knowledge of how these things happen. By encouraging members to sign up to the Parish Giving Scheme we have seen a small increase in our giving, but this will need to grow and continue to meet our rising costs.

Our biggest single financial challenge in 2023 will be coping with the increase in energy charges. A fixed tariff, four-year contract ends at various points during the year and based on 2022 usage will see our annual gas and electricity costs jump from £8,000 to £19,000.

Why we hold some money in reserve

The PCC has reviewed its reserves. This review encompassed the nature of the income and expenditure streams, the need to match variable income with fixed commitments and the nature of the reserves. The review concluded that to allow the PCC to be managed efficiently and to provide a buffer for uninterrupted services, a general reserve equivalent to £25,000 should be maintained.

The PCC has a number of other designated and restricted funds which are represented by investments and fixed assets.

It is PCC policy to designate the net income from the church boxes and wall safe, which can be largely attributed to visitors to the church, for fabric repairs, including those identified in the Quinquennial Inspection.

CLAYTON WITH KEYMER PAROCHIAL CHURCH COUNCIL
Registered Charity No. 1135087

TRUSTEES ANNUAL REPORT (CONTINUED)
FOR THE YEAR ENDED 31 DECEMBER 2022

Structure, governance and management of the charity

The Parochial Church Council (PCC) is registered with the Charity Commission (Number 1135087) as required by the Charities Act 2011. Its governing document is the Parochial Church Councils (Powers) Measure 1956.

During the year the following served as members of the Parochial Church Council:

Ex Officio members

Incumbent: Chairman	The Revd Alex Baxter
Assistant Curate:	Fr Simon Farnshaw
Readers:	Mr Robin Holford Mrs Sue Anson
Wardens:	Mrs Janet Sharman Mr Christopher Moss
Treasurer:	Mr Royston Haines

Elected Members:

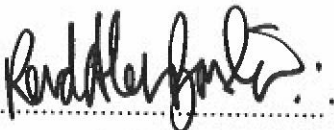
Dr Paul Seddon	Mrs Sonia Goodsell
Mrs Carolyn Paynter	Mrs Barbara Whewell
Mrs Juliet Strange	Mrs Yrem Caruso
Mr Robert Pinnock	Mr James Coppen (dec'd December 2022)

Stewardship Scheme Recorder: Mr Robert Pinnock

Safeguarding Coordinator: Mrs Sue Anson
Mr Gary Pickett

Deanery Synod: Mrs Janet Sharman
Mrs Carol Tester

This Trustees' Annual Report was approved by the PCC and signed on their behalf by The Revd. Alex Baxter PCC Chairman


.....

Date ... 29/3/2023

REPORT OF THE INDEPENDENT EXAMINER TO THE
CLAYTON WITH KEYMER PAROCHIAL CHURCH COUNCIL
Registered Charity No. 1135087

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 31 December 2022.

Responsibilities and basis of report

As the charity's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act") and the Church Accounting Regulations 2017.

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

I am qualified to undertake the examination by being a qualified member of the ICAEW.

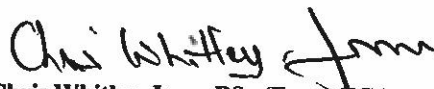
I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination which gives me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Charities Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts reached.

31/3/23
.....

Kingfisher House
Hurstwood Grange
Hurstwood Lane
Haywards Heath
West Sussex
RH17 7QX


Chris Whitley-Jones BSc (Econ) FCA
PRB Accountants LLP
Chartered Accountants

CLAYTON WITH KEYMER PAROCHIAL CHURCH COUNCIL

Registered Charity No. 1135087

**STATEMENT OF FINANCIAL ACTIVITIES
FOR THE YEAR ENDED 31 DECEMBER 2022**

	Note	Unrestricted Funds £	Restricted Funds £	Endowment Funds £	Total 2022 £	Total 2021 £
Income and endowments from						
	2					
Donations and legacies	2(a)	90,169	15,853	-	106,022	208,756
Charitable activities	2(b)	10,381	-	-	10,381	7,810
Other trading activities	2(c)	28,412	345	-	28,757	17,287
Investments	2(d)	95	30,019	15,358	45,472	21,030
Other receipts	2(e)	-	-	-	-	13,337
Total		129,057	46,217	15,358	190,632	268,220
Expenditure on						
	3					
Cost of charitable activities	3(a)	96,973	104,310	-	201,283	124,223
Cost of other trading activities	3(b)	16,713	150	-	16,863	16,072
Expenditure of generating funds	3(c)	987	-	-	987	1,834
Total		114,673	104,460	-	219,133	142,129
Net income/(expenditure)		14,384	(58,243)	15,358	(28,501)	126,091
Transfers between funds	12	(4,858)	20,216	(15,358)	-	-
		9,526	(38,027)	-	(28,501)	126,091
Other gains and (losses)						
Gains/(losses) on revaluation of investments		-	(6,027)	(48,818)	(54,845)	69,776
Net movement in funds		9,526	(44,054)	(48,818)	(83,346)	195,867
Reconciliation of funds						
Total funds brought forward		30,598	471,166	541,647	1,043,411	847,544
Total funds carried forward		40,124	427,112	492,829	960,065	1,043,411

CLAYTON WITH KEYMER PAROCHIAL CHURCH COUNCIL
Registered Charity No. 1135087

BALANCE SHEET
AS AT 31 DECEMBER 2022

	Note	2022		2021	
		£	£	£	£
Fixed assets					
Tangible assets	6		6		6
Investments	7		539,563		593,070
Total fixed assets			<u>539,569</u>		<u>593,076</u>
Current assets					
Stock		124		130	
Debtors	8	9,036		28,031	
Short term investments		396,863		409,434	
Cash at bank and in hand		38,463		32,608	
Total current assets		<u>444,486</u>		<u>470,203</u>	
Liabilities					
Creditors: Amounts falling due within one year	9	23,990		19,868	
Net current assets			<u>420,496</u>		<u>450,335</u>
Total assets less current liabilities			<u>960,065</u>		<u>1,043,411</u>
Total Net Assets	13		<u>960,065</u>		<u>1,043,411</u>
Funds					
Unrestricted			40,124		30,598
Restricted			427,112		471,166
Endowment	10		492,829		541,647
Total Charity Funds			<u>960,065</u>		<u>1,043,411</u>

Approved by the Parochial Church Council on 29th March 2023 and signed on its behalf by:


Mrs Janet Sharman (Secretary)


Royston Haines (PCC Treasurer)

The notes on pages 10 to 18 form part of these financial statements

CLAYTON WITH KEYMER PAROCHIAL CHURCH COUNCIL

Registered Charity No. 1135087

**NOTES TO THE ACCOUNTS
FOR THE YEAR ENDED 31 DECEMBER 2022**

1.1 General information

The charity is registered charity in England and Wales and is unincorporated. The address of the principal office is Parish Office at St Francis Church, Priory Road, Hassocks, West Sussex, BN6 8PS.

1.2 Statement of compliance

These financial statements have been prepared in compliance with FRS 102 Section 1A, 'The Financial Reporting Standard applicable in the UK and the Republic of Ireland', the Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (Charities SORP (FRS 102)), the Charities Act 2011 and the Church Accounting Regulations 2006

1.3 Accounting policies

Basis of preparation

The financial statements have been prepared under the historical cost convention except for the valuation of investment assets, which are shown at market value.

Judgements and key sources of estimation uncertainty

The preparation of the financial statements requires management to make judgements, estimates and assumptions that affect the amounts reported. These estimates and judgements are continually reviewed and are based on experience and other factors, including expectations of future events that are believed to be reasonable under the circumstances.

The judgements (apart from those involving estimations) that management has made in the process of applying the entity's accounting policies and that have the most significant effect on the amounts recognised in the financial statements are as follows:

Funds

Endowment

Endowment funds are funds, the capital of which must be maintained; only income arising from investment of the endowment may be used either as restricted or unrestricted funds depending upon the purpose for which the endowment was established.

Restricted

Restricted funds represent (a) income from trusts or endowments which may be expended only on those restricted objects provided in the terms of the trust or bequest, and (b) donations or grants received for a specific object, or invited by the PCC for a specific object. The funds may only be expended on the specific object for which they were given. Any balance remaining unspent at the end of each year must be carried forward as a balance on that fund.

Unrestricted

Unrestricted funds represent the funds of the PCC that are not subject to any restrictions regarding their use and are available for application on the general purposes of the PCC. Funds designated for a particular purpose by the PCC are also unrestricted.

CLAYTON WITH KEYMER PAROCHIAL CHURCH COUNCIL

Registered Charity No. 1135087

**NOTES TO THE ACCOUNTS (CONTINUED)
FOR THE YEAR ENDED 31 DECEMBER 2022**

1.3 Accounting policies (continued)

The accounts include all transactions, assets and liabilities for which the PCC is responsible in law. They do not include the accounts of Church groups that owe their main affiliation to another body nor those that are informal gatherings of Church members.

Incoming resources

Voluntary income and capital sources

Collections are recognised when received by or on behalf of the PCC. Planned giving receivable under covenant is recognised only when received. Income tax recoverable on covenants or gift aid donations is recognised when the income is recognised.

Grants and legacies to the PCC are accounted for as soon as the PCC is notified of its legal entitlement and amount due.

Funds raised by fete, garden party and similar events are accounted for gross.

Sales of books, postcards and magazines from the church bookstall are accounted for gross.

Other ordinary income

Rental income from the letting of Church premises is recognised when the rental is due.

Income from investments

Dividends and interest are accounted for when received. Realised gains or losses are recognised when investments are sold. Unrealised gains or losses are accounted for on revaluation at 31 December.

Resources used

Grants

Grants and donations are accounted for when paid over, or when awarded, if that award creates a binding obligation on the PCC.

Activities directly relating to the work of the Church

The Parish contribution is accounted for when payable.

Fixed Assets

Consecrated and beneficed property is excluded from the accounts by S.10(2) of the Charities Act 2011.

Depreciation of freehold buildings

Depreciation is calculated so as to write off the cost or valuation of an asset over the useful economic life of that asset.

Movable church furnishings held by the vicar and churchwardens on special trust for the PCC and which require a faculty for disposal are inalienable property, listed in the church inventory, which can be inspected (at any reasonable time).

Depreciation

Office equipment (unrestricted assets) is depreciated at 15% on the straight line basis.

Motor vehicle (unrestricted assets) is depreciated at 20% on the straight line basis.

CLAYTON WITH KEYMER PAROCHIAL CHURCH COUNCIL

Registered Charity No. 1135087

**NOTES TO THE ACCOUNTS (CONTINUED)
FOR THE YEAR ENDED 31 DECEMBER 2022**

2 Income and endowments	Unrestricted	Restricted	Endowment	2022	2021
	£	£	£	£	£
2(a) Donations and legacies					
<i>Planned giving:</i>					
- Gift Aid donations	58,687	12,500	-	71,187	148,893
- Income tax recoverable	18,700	-	-	18,700	38,062
Collections including GASDS	8,611	2,365	-	10,976	9,591
Sundry donations	2,421	-	-	2,421	3,460
Grants (note 11)	750	30	-	780	6,730
Donations, appeals, etc.	-	958	-	958	2,020
Legacies and bequests (note 11)	1,000	-	-	1,000	-
	<u>90,169</u>	<u>15,853</u>	<u>-</u>	<u>106,022</u>	<u>208,756</u>
2(b) Charitable activities					
Fees for weddings and funerals	10,381	-	-	10,381	7,810
2(c) Other trading activities					
Halls income	21,009	-	-	21,009	11,680
Special events and fundraising	7,403	345	-	7,748	5,607
	<u>28,412</u>	<u>345</u>	<u>-</u>	<u>28,757</u>	<u>17,287</u>
2(d) Investments	95	30,019	15,358	45,472	21,030
2(e) Other receipts					
Bank charges refund (July 2005 - June 2020)	-	-	-	-	8,612
Compensatory interest	-	-	-	-	4,725
	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>13,337</u>
Total	<u>129,057</u>	<u>46,217</u>	<u>15,358</u>	<u>190,632</u>	<u>268,220</u>

CLAYTON WITH KEYMER PAROCHIAL CHURCH COUNCIL

Registered Charity No. 1135087

**NOTES TO THE ACCOUNTS (CONTINUED)
FOR THE YEAR ENDED 31 DECEMBER 2022**

3 Expenditure	Unrestricted £	Restricted £	Endowment £	2022 £	2021 £
3(a) Cost of charitable activities					
<i>Charitable grants and donations</i>					
Overseas					
- Missionary societies	-	-	-	-	-
- Relief & development agencies	-	1,822	-	1,822	339
Home					
- Church Societies	80	70	-	150	375
- Secular charities	2,112	818	-	2,930	1,277
<i>Ministry:</i>					
- Diocesan parish share	63,000	-	-	63,000	60,000
- Clergy working expenses	5,632	3,094	-	8,726	6,320
- Clergy donations and gifts	-	500	-	500	-
- Clergy house expenses	4,878	5,056	-	9,934	7,461
Church - running expenses	6,748	-	-	6,748	7,301
Church - maintenance	670	1,520	-	2,190	2,327
Upkeep of services	8,008	215	-	8,223	6,792
Churchyard upkeep	-	6,597	-	6,597	7,569
Children and youth costs	897	13,608	-	14,505	12,861
Outreach costs	-	4,578	-	4,578	175
Administration	1,967	215	-	2,182	2,802
Accountancy	985	-	-	985	985
Fee of the independent examiner	1,680	-	-	1,680	1,680
Bank charges	316	-	-	316	452
Major repairs (note 5)	-	66,217	-	66,217	5,957
Profit on sale of minibus	-	-	-	-	(450)
Depreciation (note 6)	-	-	-	-	-
	<u>96,973</u>	<u>104,310</u>	<u>-</u>	<u>201,283</u>	<u>124,223</u>
3(b) Cost of other trading activities					
Church halls - running costs	16,713	150	-	16,863	16,072
3(c) Cost of raising funds					
Cost of stewardship and fundraising	987	-	-	987	1,834
Total	<u>114,673</u>	<u>104,460</u>	<u>-</u>	<u>219,133</u>	<u>142,129</u>

CLAYTON WITH KEYMER PAROCHIAL CHURCH COUNCIL

Registered Charity No. 1135087

**NOTES TO THE ACCOUNTS (CONTINUED)
FOR THE YEAR ENDED 31 DECEMBER 2022**

4 Staff

During the year the PCC employed the services of two organists, a director of music, three gardeners and three cleaners, a total of ten persons at a total cost of £18,846 (2021 - £14,527)

	2022	2021
	£	£
The amounts received by members or connected members of the PCC:		
Mrs J. Sharman	3,250	3,250

5 Major repairs and replacements

<u>Cost</u>	Unrestricted Fund		Restricted Fund	
	2022	2021	2022	2021
	£	£	£	£
Churches				
Clayton				
- Architect - handrails	-	-	2,343	962
- Quinquennial inspection	-	-	962	-
- Safety handrails	-	-	16,577	-
- Architect - heating and lighting	-	-	-	575
Keymer				
- Heating repair	-	-	450	590
- Tower repairs	-	-	26,245	-
Halls				
Clayton				
- Roof repairs	-	-	438	-
St Francis				
- Door	-	-	3,755	-
- Wall and roof repairs	-	-	-	528
Spinney				
- Kitchen	-	-	12,716	-
- Roof repairs	-	-	2,731	-
- Carpets and vinyl flooring	-	-	-	3,302
	-	-	66,217	5,957

Funding

Clayton Church fabric fund	-	-	19,882	-
Keymer Church fabric fund	-	-	26,695	590
Clayton Church fabric and wall paintings fund	-	-	-	1,537
Clayton Hall fund	-	-	438	-
St Francis Hall fund	-	-	3,755	528
Spinney fund (Shand bequest)	-	-	15,447	3,302
	-	-	66,217	5,957

CLAYTON WITH KEYMER PAROCHIAL CHURCH COUNCIL

Registered Charity No. 1135087

**NOTES TO THE ACCOUNTS (CONTINUED)
FOR THE YEAR ENDED 31 DECEMBER 2022**

6	Tangible fixed assets	Freehold		Office	Total
		Land	Property	equipment	
		£	£	£	£
	Cost or valuation				
	At 1 January 2022	1	3	3,350	3,354
	at 31 December 2022	1	3	3,350	3,354
	Depreciation				
	At 1 January 2022	-	-	3,348	3,348
	At 31 December 2022	-	-	3,348	3,348
	Net book values				
	At 31 December 2022	1	3	2	6
	At 31 December 2021	1	3	2	6
7	Fixed asset investments				
		No of shares	Cost	Market value	
			2022	2021	2022
			£	£	£
	<u>CBF Investment Fund</u>				
	Clayton Church fabric	5,032	14,599	14,599	103,968
	Keymer Church fabric	7,235	38,223	38,223	149,485
	St Francis Church fabric	546	1,500	1,500	11,281
	Clayton Wall Paintings	2,216	21,749	20,411	45,790
	Churchyards:				
	Vyvyan Trust (Clayton)	97	100	100	2,004
	Keymer churchyard	2,488	3,611	3,611	51,406
	<u>CBF Fixed Interest Security</u>				
	Ashby Trust (Keymer)	308	453	453	422
		17,922	80,235	78,897	364,356
	<u>Charishare Common Investment Fund</u>				
	Attree Trust	137,188	230	230	947
	Keymer Church fabric:				
	Dennis & Mercia Crouch Fund	25,239,629	156,202	156,202	174,259
		25,376,817	156,432	156,432	175,207
	Total investments		236,667	235,329	539,563
					593,070

CLAYTON WITH KEYMER PAROCHIAL CHURCH COUNCIL

Registered Charity No. 1135087

**NOTES TO THE ACCOUNTS (CONTINUED)
FOR THE YEAR ENDED 31 DECEMBER 2022**

8	Debtors	2022	2021
		£	£
	Income tax recoverable	3,506	21,103
	Debtors for goods and services	4,801	5,969
	Prepayments	729	959
		9,036	28,031
		9,036	28,031
9	Creditors: Amounts falling due within one year	2022	2021
		£	£
	Creditors for goods and services	18,826	16,790
	Accruals	2,614	2,614
	Other creditors	2,550	464
		23,990	19,868
		23,990	19,868
10	Endowment fund assets	2022	2021
		£	£
	Freehold land and property		
	Clayton church hall	1	1
	Keymer church hall	1	1
	St Francis church hall	1	1
	Land at Hassocks	1	1
	Trust investments at market value	492,825	541,643
		492,829	541,647
		492,829	541,647
11	Other voluntary income	£	
	Other voluntary income includes the following		
	<u>Grants</u>		
	War Graves Commission	30	For the churchyards
	Hassocks Council	500	For outdoor table tennis table etc
	Chichester DBF	250	Energy grant
		780	
		780	
	<u>Legacies</u>		
	Marjorie Grimes	1,000	For PCC general funds
		1,000	
		1,000	

CLAYTON WITH KEYMER PAROCHIAL CHURCH COUNCIL

Registered Charity No. 1135087

**NOTES TO THE ACCOUNTS (CONTINUED)
FOR THE YEAR ENDED 31 DECEMBER 2022**

12 Transfers between funds	Unrestricted Funds	Restricted Funds	Endowment Funds
	£	£	£
Investment income credited to Restricted fund accounts	-	15,358	(15,358)
Investment income credited to Unrestricted fund accounts - Attree	8	(8)	-
Churchyards deficit financed by General fund	(4,866)	4,866	-
	<u>(4,858)</u>	<u>20,216</u>	<u>(15,358)</u>

CLAYTON WITH KEYMER PAROCHIAL CHURCH COUNCIL

Registered Charity No. 1135087

**NOTES TO THE ACCOUNTS (CONTINUED)
FOR THE YEAR ENDED 31 DECEMBER 2022**

13 Analysis of net assets

	Tangible assets £	Investments £	Current assets £	Current liabilities £	Total £
Unrestricted Funds					
PCC General fund	2	-	47,204	(7,082)	40,124
Restricted Funds					
Clayton Church fabric	-	-	57,267	(16,577)	40,690
Keymer Church fabric	-	-	56,513	-	56,513
St Francis Church fabric	-	-	8,453	-	8,453
Incumbents discretionary fund	-	-	22,418	-	22,418
Clayton Wall Paintings fund	-	45,790	3,982	-	49,772
Attree Trust	-	948	-	-	948
Clayton fabric & wallpaintings	-	-	40,910	-	40,910
St Francis Youth Outreach fund	-	-	459	-	459
Spinney Fund	-	-	331	(331)	-
Clayton legacies fund	-	-	1,459	-	1,459
Clayton hall refurbishment fund	-	-	7,209	-	7,209
Daphne Ellis fund	-	-	8,454	-	8,454
Keymer organ fund	-	-	6,071	-	6,071
Youth Outreach fund	-	-	15,223	-	15,223
St Francis hall refurbishment fund	-	-	111,133	-	111,133
Grave maintenance fund	-	-	1,165	-	1,165
Outreach fund	-	-	1,471	-	1,471
St Francis legacies fund	-	-	22,424	-	22,424
Keymer hall fund	-	-	811	-	811
Incumbents discretion needs fund	-	-	29,097	-	29,097
Parish Website Grant fund	-	-	1,356	-	1,356
Keymer legacies fund	-	-	1,076	-	1,076
	-	46,738	397,282	(16,908)	427,112
Endowment Funds					
Clayton Church fabric	-	103,968	-	-	103,968
Keymer Church fabric	-	323,744	-	-	323,744
St Francis Church fabric	-	11,281	-	-	11,281
Churchyards	-	53,832	-	-	53,832
Freehold property	4	-	-	-	4
	4	492,825	-	-	492,829
Total	6	539,563	444,486	(23,990)	960,065

CLAYTON WITH KEYMER PAROCHIAL CHURCH COUNCIL

Registered Charity No. 1135087

**RESTRICTED AND ENDOWMENT FUNDS
FOR THE YEAR ENDED 31 DECEMBER 2022**

CLAYTON CHURCH FABRIC	Restricted Fund		Endowment	
	2022	2021	2022	2021
	£	£	£	£
<u>Income</u>				
Voluntary income	57	130	-	-
Investment income	750	29	3,092	2,991
	<u>807</u>	<u>159</u>	<u>3,092</u>	<u>2,991</u>
<u>Less: Expenditure</u>				
Architect - handrails	2,343	-	-	-
Quinquennial inspection	962	-	-	-
Safety handrails	16,577	-	-	-
Electrical work	87	-	-	-
Faculty fee	306	-	-	-
Roof repairs	260	-	-	-
Lock repair	-	70	-	-
Boiler repair	-	156	-	-
	<u>20,535</u>	<u>226</u>	<u>-</u>	<u>-</u>
	(19,728)	(67)	3,092	2,991
Unrealised surplus on revaluation of investments	-	-	(13,872)	14,952
	<u>(19,728)</u>	<u>(67)</u>	<u>(10,780)</u>	<u>17,943</u>
Transfer from endowment fund	3,092	2,991	(3,092)	(2,991)
	<u>(16,636)</u>	<u>2,924</u>	<u>(13,872)</u>	<u>14,952</u>
Balance at 1 January 2022	57,326	54,402	117,840	102,888
Balance at 31 December 2022	<u>40,690</u>	<u>57,326</u>	<u>103,968</u>	<u>117,840</u>
<u>Represented by:</u>				
5,032 shares Central Board of Finance Investment Fund	-	-	103,968	117,840
Deposit - Central Board of Finance	57,267	57,196	-	-
Debtor	-	130	-	-
Creditor	(16,577)	-	-	-
	<u>40,690</u>	<u>57,326</u>	<u>103,968</u>	<u>117,840</u>

CLAYTON WITH KEYMER PAROCHIAL CHURCH COUNCIL

Registered Charity No. 1135087

RESTRICTED AND ENDOWMENT FUNDS (CONTINUED)

FOR THE YEAR ENDED 31 DECEMBER 2022

KEYMER CHURCH FABRIC	Restricted Fund		Endowment	
	2022	2021	2022	2021
	£	£	£	£
<u>Income</u>				
Voluntary income	57	129	-	-
Investment income	961	32	10,329	9,502
	1,018	161	10,329	9,502
<u>Less: Expenditure</u>				
Heating repair	450	590	-	-
Tower repairs	26,245	-	-	-
	26,695	590	-	-
	(25,677)	(429)	10,329	9,502
Unrealised surplus (deficit) on revaluation of investments	-	-	(26,250)	39,141
	(25,677)	(429)	(15,921)	48,643
Transfer from endowment fund	10,329	9,502	(10,329)	(9,502)
	(15,348)	9,073	(26,250)	39,141
Balance at 1 January 2022	71,861	62,788	349,994	310,853
Balance at 31 December 2022	56,513	71,861	323,744	349,994
<u>Represented by:</u>				
7,235 shares Central Board of Finance Investment Fund	-	-	149,485	169,430
25,239.629 Units Charishare Common Investment Fund	-	-	174,259	180,564
Deposit - Central Board of Finance Debtor	56,513	72,322	-	-
Creditor	-	129	-	-
	-	(590)	-	-
	56,513	71,861	323,744	349,994

CLAYTON WITH KEYMER PAROCHIAL CHURCH COUNCIL

Registered Charity No. 1135087

RESTRICTED AND ENDOWMENT FUNDS (CONTINUED)

FOR THE YEAR ENDED 31 DECEMBER 2022

ST FRANCIS CHURCH FABRIC	Restricted Fund		Endowment	
	2022	2021	2022	2021
	£	£	£	£
<u>Income</u>				
Voluntary income	58	169	-	-
Investment income	105	5	336	324
	163	174	336	324
<u>Less: Expenditure</u>				
Gas safety check	414	-	-	-
	(251)	174	336	324
Unrealised surplus on revaluation of investments	-	-	(1,505)	1,622
	(251)	174	(1,169)	1,946
Transfer from endowment fund	336	324	(336)	(324)
	85	498	(1,505)	1,622
Balance at 1 January 2022	8,368	7,870	12,786	11,164
Balance at 31 December 2022	8,453	8,368	11,281	12,786
<u>Represented by:</u>				
546 shares Central Board of Finance Investment Fund	-	-	11,281	12,786
Deposit - Central Board of Finance Debtor	8,453	8,239	-	-
	-	129	-	-
	8,453	8,368	11,281	12,786

CLAYTON WITH KEYMER PAROCHIAL CHURCH COUNCIL

Registered Charity No. 1135087

RESTRICTED AND ENDOWMENT FUNDS (CONTINUED)

FOR THE YEAR ENDED 31 DECEMBER 2022

CHURCHYARDS	Restricted Fund		Endowment	
	2022	2021	2022	2021
	£	£	£	£
<u>Income</u>				
Donations	100	100	-	-
Investment income	-	-	1,601	1,550
War Graves Commission	30	30	-	-
	<u>130</u>	<u>130</u>	<u>1,601</u>	<u>1,550</u>
<u>Less: Expenditure</u>	<u>6,597</u>	<u>7,569</u>	<u>-</u>	<u>-</u>
	<u>(6,467)</u>	<u>(7,439)</u>	<u>1,601</u>	<u>1,550</u>
Unrealised surplus on revaluation of investments	-	-	(7,191)	7,646
	<u>(6,467)</u>	<u>(7,439)</u>	<u>(5,590)</u>	<u>9,196</u>
Transfer from endowment fund	1,601	1,550	(1,601)	(1,550)
Deficit for the year ended 31 December 2022 (Financed by general fund)	<u>(4,866)</u>	<u>(5,889)</u>		
			<u>(7,191)</u>	<u>7,646</u>
Balance at 1 January 2022			61,023	53,377
Balance at 31 December 2022			<u>53,832</u>	<u>61,023</u>
<u>Represented by:</u>				
Vyvyan Trust (Clayton)				
97 shares Central Board of Finance Investment Fund			2,004	2,272
Ashby Trust (Keymer)				
308 shares Central Board of Finance Investment Fund			422	487
Keymer Churchyard				
2,488 shares Central Board of Finance Investment Fund			51,406	58,264
			<u>53,832</u>	<u>61,023</u>

CLAYTON WITH KEYMER PAROCHIAL CHURCH COUNCIL

Registered Charity No. 1135087

RESTRICTED AND ENDOWMENT FUNDS (CONTINUED)

FOR THE YEAR ENDED 31 DECEMBER 2022

INCUMBENT'S DISCRETIONARY FUND

For PCC general purposes

Clerks Field Trust

Restricted Fund

2022 **2021**

£ **£**

Income

Gift Aid donation

- 12,500

Investment income

290 **6**

290 **12,506**

Less: Expenditure

Clergy working expenses

414 612

Advent vestment

215 -

Rectory gate

- 340

Digital collection plates

- 1,074

629 **2,026**

(339) **10,480**

Balance at 1 January 2022

22,757 **12,277**

Balance at 31 December 2022

22,418 **22,757**

Represented by:

Deposit - Central Board of Finance

22,418 **22,757**

FREEHOLD PROPERTY

Endowment

2022 **2021**

£ **£**

At 1 January 2022 & 31 December 2022

4 **4**

Represented by:

Fixed Assets

Clayton Church hall

1 **1**

Keymer Church hall

1 **1**

St Francis Church hall

1 **1**

Land at Hassocks

1 **1**

The above properties have been included at a nominal sum.

4 **4**

The Rectory is a Beneficed property and as with the Consecrated property is excluded from the accounts.

CLAYTON WITH KEYMER PAROCHIAL CHURCH COUNCIL

Registered Charity No. 1135087

RESTRICTED AND ENDOWMENT FUNDS (CONTINUED)

FOR THE YEAR ENDED 31 DECEMBER 2022

CLAYTON WALL PAINTINGS

	Restricted Fund	
	2022	2021
	£	£
<u>Income</u>		
Investment income	1,390	1,256
Unrealised surplus on revaluation of investments	(5,993)	6,319
	<u>(4,603)</u>	<u>7,575</u>
Balance at 1 January 2022	54,375	46,800
Balance at 31 December 2022	<u><u>49,772</u></u>	<u><u>54,375</u></u>
<u>Represented by:</u>		
2216 shares Central Board of Finance Investment Fund	45,790	50,445
Deposit - Central Board of Finance	3,982	3,930
	<u>49,772</u>	<u>54,375</u>

ATTREE TRUST

For the sick and poor of Clayton

	Restricted Fund	
	2022	2021
	£	£
<u>Income</u>		
Investment income	8	21
Unrealised surplus (deficit) on revaluation of investments	(34)	96
	<u>(26)</u>	<u>117</u>
Transfer to general fund	(8)	(21)
	<u>(34)</u>	<u>96</u>
Balance at 1 January 2022	982	886
Balance at 31 December 2022	<u><u>948</u></u>	<u><u>982</u></u>
<u>Represented by:</u>		
137.188 Units Charishare Common Investment Fund	948	982

CLAYTON WITH KEYMER PAROCHIAL CHURCH COUNCIL

Registered Charity No. 1135087

RESTRICTED AND ENDOWMENT FUNDS (CONTINUED)

FOR THE YEAR ENDED 31 DECEMBER 2022

CLAYTON FABRIC & WALL PAINTINGS	Restricted Fund	
	2022	2021
	£	£
<u>Income</u>		
Voluntary income	36	292
Investment income	530	21
	<u>566</u>	<u>313</u>
<u>Less: Expenditure</u>		
Architect - heating and lighting	-	575
Architect - external and internal handrails	-	962
	<u>-</u>	<u>1,537</u>
	566	(1,224)
Balance at 1 January 2022	40,344	41,568
Balance at 31 December 2022	<u>40,910</u>	<u>40,344</u>
<u>Represented by:</u>		
Deposit - Central Board of Finance	40,910	40,052
Debtor	-	292
	<u>40,910</u>	<u>40,344</u>
 ST FRANCIS YOUTH OUTREACH FUND		
	2022	2021
	£	£
Voluntary income	-	1,200
Investment income	9	-
<u>Less: Expenditure</u>		
Marquee	750	-
	<u>(741)</u>	<u>1,200</u>
Balance at 1 January 2022	1,200	-
Balance at 31 December 2022	<u>459</u>	<u>1,200</u>
<u>Represented by:</u>		
Deposit - Central Board of Finance	<u>459</u>	<u>1,200</u>

CLAYTON WITH KEYMER PAROCHIAL CHURCH COUNCIL

Registered Charity No. 1135087

**RESTRICTED AND ENDOWMENT FUNDS (CONTINUED)
FOR THE YEAR ENDED 31 DECEMBER 2022**

SPINNEY FUND	Restricted Fund	
	2022	2021
	£	£
<u>Income</u>		
Rent received	-	7,102
Diocese of Chichester - Shand Bequest	23,183	(1,905)
	<hr/> 23,183	<hr/> 5,197
<u>Less: Expenditure</u>		
Assistant clergy working expenses	2,680	2,287
House minor repairs, maintenance and expenses	5,056	1,361
Kitchen	12,716	-
Roof repairs	2,731	-
Carpets and vinyl flooring	-	3,302
	<hr/> 23,183	<hr/> 6,950
	-	(1,753)
Transfer from (to) general fund	-	1,753
	<hr/> -	<hr/> -
Balance at 31 December 2022	<hr/> <hr/> -	<hr/> <hr/> -
<u>Represented by:</u>		
Cash at HSBC Bank	142	8,801
Shand Debtor (December expenses)	189	3,033
Payment in advance	-	434
Creditor (Shand Bequest)	-	(8,778)
Creditors	(331)	(3,490)
	<hr/> -	<hr/> -
	<hr/> <hr/> -	<hr/> <hr/> -

CLAYTON WITH KEYMER PAROCHIAL CHURCH COUNCIL

Registered Charity No. 1135087

**RESTRICTED AND ENDOWMENT FUNDS (CONTINUED)
FOR THE YEAR ENDED 31 DECEMBER 2022**

CLAYTON LEGACIES FUND Kitty Gravely/William Byars Thomson St John the Baptist Church <i>to be used at the discretion of the church wardens for general purposes of the church or causes ancillary thereto</i>	Restricted Fund	
	2022	2021
	£	£
<u>Income</u>		
Investment income	19	1
	<hr/>	<hr/>
	19	1
Balance at 1 January 2022	1,440	1,439
	<hr/>	<hr/>
Balance at 31 December 2022	1,459	1,440
	<hr/> <hr/>	<hr/> <hr/>
<u>Represented by:</u>		
Deposit - Central Board of Finance	1,459	1,440
	<hr/> <hr/>	<hr/> <hr/>

CLAYTON HALL REFURBISHMENT FUND	Restricted Fund	
	2022	2021
	£	£
<u>Income</u>		
Investment income	99	4
<u>Less: Expenditure</u>		
Roof repair	438	-
	<hr/>	<hr/>
	(339)	4
Balance at 1 January 2022	7,548	7,544
	<hr/>	<hr/>
Balance at 31 December 2022	7,209	7,548
	<hr/> <hr/>	<hr/> <hr/>
<u>Represented by:</u>		
Deposit - Central Board of Finance	7,209	7,548
	<hr/> <hr/>	<hr/> <hr/>

CLAYTON WITH KEYMER PAROCHIAL CHURCH COUNCIL

Registered Charity No. 1135087

RESTRICTED AND ENDOWMENT FUNDS (CONTINUED)

FOR THE YEAR ENDED 31 DECEMBER 2022

DAAPHNE ELLIS FUND St John the Baptist Church <i>to be used at the discretion of the church</i> <i>wardens for general purposes of the church</i>	Restricted Fund	
	2022	2021
	£	£
<u>Income</u>		
Investment income	110	5
Balance at 1 January 2022	8,344	8,339
Balance at 31 December 2022	<u>8,454</u>	<u>8,344</u>
<u>Represented by:</u>		
Deposit - Central Board of Finance	<u>8,454</u>	<u>8,344</u>

KEYMER ORGAN MAINTENANCE FUND	Restricted Fund	
	2022	2021
	£	£
<u>Income</u>		
Investment income	80	4
<u>Less: Expenditure</u>		
Organ maintenance	453	831
	<u>(373)</u>	<u>(827)</u>
Balance at 1 January 2022	6,444	7,271
Balance at 31 December 2022	<u>6,071</u>	<u>6,444</u>
<u>Represented by:</u>		
Deposit - Central Board of Finance	<u>6,071</u>	<u>6,444</u>

CLAYTON WITH KEYMER PAROCHIAL CHURCH COUNCIL

Registered Charity No. 1135087

**RESTRICTED AND ENDOWMENT FUNDS (CONTINUED)
FOR THE YEAR ENDED 31 DECEMBER 2022**

YOUTH OUTREACH FUND	Restricted Fund	
	2022	2021
	£	£
<u>Income</u>		
Gift Aid donation	-	20,000
Job Retention Scheme grant	-	2,700
St Bartz grant	-	4,000
Investment income	276	7
	<hr/>	<hr/>
	276	26,707
	<hr/>	<hr/>
<u>Less: Expenditure</u>		
Half share of youth worker salary & expenses	12,858	12,533
	<hr/>	<hr/>
	(12,582)	14,174
	<hr/>	<hr/>
Transfer from general fund		
Profit on sale of minibus	-	450
	<hr/>	<hr/>
	(12,582)	14,624
	<hr/>	<hr/>
Balance at 1 January 2022	27,805	13,181
	<hr/>	<hr/>
Balance at 31 December 2022	15,223	27,805
	<hr/>	<hr/>
<u>Represented by:</u>		
Deposit - Central Board of Finance	15,223	27,909
Creditor	-	(104)
	<hr/>	<hr/>
	15,223	27,805
	<hr/>	<hr/>

CLAYTON WITH KEYMER PAROCHIAL CHURCH COUNCIL
Registered Charity No. 1135087

RESTRICTED AND ENDOWMENT FUNDS (CONTINUED)
FOR THE YEAR ENDED 31 DECEMBER 2022

ST FRANCIS HALL REFURBISHMENT FUND	Restricted Fund	
	2022	2021
	£	£
<u>Income</u>		
Gift Aid donation	-	60,000
Income tax recoverable	-	10,000
Investment income	1,463	24
	<u>1,463</u>	<u>70,024</u>
<u>Less: Expenditure</u>		
Door	3,755	-
Planning application	150	-
Wall and roof repairs	-	528
	<u>3,905</u>	<u>528</u>
	(2,442)	69,496
Balance at 1 January 2022	113,575	44,079
Balance at 31 December 2022	<u>111,133</u>	<u>113,575</u>
<u>Represented by:</u>		
Deposit - Central Board of Finance	111,133	103,575
Debtor	-	10,000
	<u>111,133</u>	<u>113,575</u>
GRAVE MAINTENANCE FUND		
<u>Edward Arthur Hartle</u>		
<i>Keymer churchyard - for the maintenance of the grave of his first wife Joy</i>		
	£	£
<u>Income</u>		
Investment income	15	1
Balance at 1 January 2022	1,150	1,149
Balance at 31 December 2022	<u>1,165</u>	<u>1,150</u>
<u>Represented by:</u>		
Deposit - Central Board of Finance	1,165	1,150

CLAYTON WITH KEYMER PAROCHIAL CHURCH COUNCIL
Registered Charity No. 1135087

RESTRICTED AND ENDOWMENT FUNDS (CONTINUED)
FOR THE YEAR ENDED 31 DECEMBER 2022

OUTREACH FUND	Restricted Fund	
	2022	2021
	£	£
<u>Income</u>		
Investment income	20	1
<u>Less: Expenditure</u>		
Burgess Hill Boys Brigade - Uganda trip	858	-
	<u>(838)</u>	<u>1</u>
Balance at 1 January 2022	2,309	2,308
Balance at 31 December 2022	<u>1,471</u>	<u>2,309</u>
<u>Represented by:</u>		
Deposit - Central Board of Finance	<u>1,471</u>	<u>2,309</u>

ST FRANCIS LEGACIES FUND	Restricted Fund	
Pauline Grimble/William Byars Thomson	2022	2021
<u>St Francis of Assisi Church</u>	£	£
<i>to be used exclusively for St Francis Church at the discretion of the Pastoral and Management Committee of St Francis Church</i>		
<u>Income</u>		
Investment income	292	11
Balance at 1 January 2022	22,132	22,121
Balance at 31 December 2022	<u>22,424</u>	<u>22,132</u>
<u>Represented by:</u>		
Deposit - Central Board of Finance	<u>22,424</u>	<u>22,132</u>

CLAYTON WITH KEYMER PAROCHIAL CHURCH COUNCIL
Registered Charity No. 1135087

RESTRICTED AND ENDOWMENT FUNDS (CONTINUED)
FOR THE YEAR ENDED 31 DECEMBER 2022

KEYMER HALL FUND	Restricted Fund	
	2022	2021
	£	£
<u>Income</u>		
Voluntary income	650	-
Investment income	8	-
	658	-
Balance at 1 January 2022	153	153
	811	153
<u>Represented by:</u>		
Deposit - Central Board of Finance	811	153
	811	153

INCUMBENT'S DISCRETION NEEDS FUND <i>To alleviate hardship in the Parish</i>	Restricted Fund	
	2022	2021
	£	£
<u>Income</u>		
Gift Aid donation	12,500	-
Investment income	397	12
	12,897	12
<u>Less: Expenditure</u>		
Family support worker salary	3,720	-
Donation - crisis payment to family	500	-
	4,220	-
	8,677	12
Balance at 1 January 2022	20,420	20,408
	29,097	20,420
<u>Represented by:</u>		
Deposit - Central Board of Finance	29,097	20,420
	29,097	20,420

CLAYTON WITH KEYMER PAROCHIAL CHURCH COUNCIL
Registered Charity No. 1135087

RESTRICTED AND ENDOWMENT FUNDS (CONTINUED)
FOR THE YEAR ENDED 31 DECEMBER 2022

PARISH WEBSITE GRANT FUND <i>St George's Grant (£3,300 received in 2016)</i>	Restricted Fund	
	2022 £	2021 £
<u>Less: Expenditure</u> Website costs	215	233
	(215)	(233)
Balance at 1 January 2022	1,571	1,804
Balance at 31 December 2022	1,356	1,571
<u>Represented by:</u> Cash at HSBC Bank	1,356	1,571

CLAYTON WITH KEYMER PAROCHIAL CHURCH COUNCIL
Registered Charity No. 1135087

RESTRICTED AND ENDOWMENT FUNDS (CONTINUED)
FOR THE YEAR ENDED 31 DECEMBER 2022

KEYMER LEGACIES FUND	Restricted Fund	
<u>St Cosmas & St Damian Church</u> <i>to be used exclusively for St Cosmas & St Damian at the discretion of the Pastoral and Management Committee of Keymer Church</i>	2022	2021
<u>Income</u>	£	£
Investment income	14	-
Balance at 1 January 2022	<u>1,062</u>	<u>1,062</u>
Balance at 31 December 2022	<u><u>1,076</u></u>	<u><u>1,062</u></u>
<u>Represented by:</u>		
Deposit - Central Board of Finance	<u><u>1,076</u></u>	<u><u>1,062</u></u>

CLAYTON WITH KEYMER PAROCHIAL CHURCH COUNCIL

Registered Charity No. 1135087

**ADDITIONAL NOTES TO THE ACCOUNTS
FOR THE YEAR ENDED 31 DECEMBER 2022**

(1) Churches and upkeep of services

	St John the Baptist Clayton £	St Cosmas & St Damian Keymer £	St Francis of Assisi St Francis £	2022 £	2021 £
Gas	-	1,559	343	1,902	1,811
Electricity	886	358	233	1,477	2,253
Insurance	1,145	1,954	270	3,369	3,237
	2,031	3,871	846	6,748	7,301
Minor repairs	151	321	138	610	1,198
Miscellaneous	-	-	60	60	72
	151	321	198	670	1,270
Expenses financed by restricted funds					
Organ maintenance and minor repairs	653	453	414	1,520	1,057
Total repairs and maintenance	804	774	612	2,190	2,327
Choir and music	-	110	183	293	264
Organists	1,400	3,200	-	4,600	3,860
Director of music fees	-	1,000	-	1,000	1,000
Candles				1,007	646
Altar expenses	423	1,269	423	499	82
Miscellaneous				609	940
	1,823	5,579	606	8,008	6,792
Expenses financed by restricted funds					
Advent vestment	-	215	-	215	-
Total upkeep of services	1,823	5,794	606	8,223	6,792

Note

Altar expenses, candles and miscellaneous expenses are attributable across the Parish and no precise apportionment is possible.

CLAYTON WITH KEYMER PAROCHIAL CHURCH COUNCIL
Registered Charity No. 1135087

ADDITIONAL NOTES TO THE ACCOUNTS (CONTINUED)
FOR THE YEAR ENDED 31 DECEMBER 2022

(II) Churchyard maintenance

	Clayton £	Keymer £	2022 £	2021 £
<u>Income</u>				
Donations	-	100	100	100
War Graves Commission	5	25	30	30
Investment income	60	1,541	1,601	1,550
	<u>65</u>	<u>1,666</u>	<u>1,731</u>	<u>1,680</u>
<u>Expenses</u>				
General maintenance and wages	1,950	3,618	5,568	5,677
Mower and strimmer repairs	543	-	543	422
Tree and hedge maintenance	-	300	300	1,470
Minor repairs and misc. exp	156	30	186	-
	<u>2,649</u>	<u>3,948</u>	<u>6,597</u>	<u>7,569</u>
Net deficit for the year	<u>(2,584)</u>	<u>(2,282)</u>	<u>(4,866)</u>	<u>(5,889)</u>

The investment income arises from funds specifically earmarked for churchyard maintenance. These comprise 2,796 shares for Keymer churchyard (including the Ashby Trust) and 97 shares for Clayton (Vyvyan Trust), in the Central Board of Finance Investment Fund.

CLAYTON WITH KEYMER PAROCHIAL CHURCH COUNCIL
Registered Charity No. 1135087

ADDITIONAL NOTES TO THE ACCOUNTS (CONTINUED)
FOR THE YEAR ENDED 31 DECEMBER 2022

(III) Church Halls

	Clayton £	Keymer £	St Francis £	2022 £	2021 £
<u>Income</u>					
Lettings	5,810	10,850	3,173	19,833	10,609
Solar panel electricity income	-	1,176	-	1,176	1,071
	<u>5,810</u>	<u>12,026</u>	<u>3,173</u>	<u>21,009</u>	<u>11,680</u>
<u>Expenses</u>					
Gas	-	2,269	-	2,269	2,409
Electricity	1,338	285	700	2,323	1,829
Water rates	71	150	129	350	1,303
Insurance	674	1,011	1,684	3,369	3,237
Cleaning	1,300	3,022	1,300	5,622	5,850
Minor repairs	397	1,547	132	2,076	1,378
Miscellaneous	389	279	36	704	66
	<u>4,169</u>	<u>8,563</u>	<u>3,981</u>	<u>16,713</u>	<u>16,072</u>
Minor repairs financed by restricted funds	-	-	150	150	-
	<u>4,169</u>	<u>8,563</u>	<u>4,131</u>	<u>16,863</u>	<u>16,072</u>
Major repairs and replacements financed by restricted funds	438	-	3,755	4,193	528
	<u>4,607</u>	<u>8,563</u>	<u>7,886</u>	<u>21,056</u>	<u>16,600</u>
Net (deficit) surplus	<u>1,203</u>	<u>3,463</u>	<u>(4,713)</u>	<u>(47)</u>	<u>(4,920)</u>

CLAYTON WITH KEYMER PAROCHIAL CHURCH COUNCIL

Registered Charity No. 1135087

ADDITIONAL NOTES TO THE ACCOUNTS (CONTINUED)

FOR THE YEAR ENDED 31 DECEMBER 2022

(IV) Special events	Unrestricted Funds	Restricted Funds
	£	£
<u>Clayton festival</u>		
For PCC General fund	865	
<u>Keymer Christmas Fair</u>		
For PCC General fund	1,514	
<u>Harvest Supper</u>		
For PCC General fund	793	
<u>Ride & Stride</u>		
For Sussex Historic Churches Trust		345
<u>Sponsored run (3 marathons) £1,942</u>		
Off The Fence 50%	971	
PCC General fund 50%	971	
<u>St Francis street party £1,561</u>		
Kangaroos 50%	781	
PCC General fund 50%	780	
<u>1pm Concert</u>		
For PCC General fund	357	
<u>RD Concert</u>		
For PCC General fund	240	
<u>Other fundrasing activities</u>		
For PCC General fund	131	
	7,403	345
	7,403	345

(V) Donations received for specific purposes

	Restricted Funds	
	£	£
<u>Restricted Funds</u>		
Clayton church fabric	57	
Keymer church fabric	57	
St Francis church fabric	58	
Keymer hall fund	650	
Churchyards	100	
Clayton fabric & wall paintings	36	958
	958	958
	958	958

CLAYTON WITH KEYMER PAROCHIAL CHURCH COUNCIL

Registered Charity No. 1135087

ADDITIONAL NOTES TO THE ACCOUNTS (CONTINUED)

FOR THE YEAR ENDED 31 DECEMBER 2022

(VI) Charitable giving	Unrestricted Funds	Restricted Funds
	£	£
<u>Collections and donations</u>		
Red Cross for Ukraine		1,331
DEC for Ukraine		179
Children's Society		55
Christian Aid		312
Flower Society		70
Leo House		418
Toilet Twinning	360	
	<hr/>	<hr/>
	360	2,365
<u>From special events (Note 4)</u>		
Off The Fence	971	
Kangaroos	781	
Sussex Historic Churches Trust		345
<u>From PCC General fund</u>		
The Shrine of Our Lady of Walsingham	80	
	<hr/>	<hr/>
	2,192	2,710
	<hr/>	<hr/>
Church overseas:		
- Missionary societies	-	-
Relief & development agencies	-	1,822
Home missions and other		
Church Societies	80	70
Secular charities	2,112	818
	<hr/>	<hr/>
	2,192	2,710
	<hr/>	<hr/>

Accounts

CLAYTON WITH KEYMER PAROCHIAL CHURCH COUNCIL
Registered Charity No. 1135087

**TRUSTEES ANNUAL REPORT AND
FINANCIAL REPORT
FOR THE YEAR ENDED 31 DECEMBER 2021**

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Statement of financial activities	8
Balance Sheet	9
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Restricted and Endowment funds	19-34

Website: **claytonwithkeymer.org.uk**

Incumbent: **The Revd. Alex Baxter**
The Rectory
1 The Crescent, Hassocks
West Sussex, BN6 8RB

Independent
examiner: **PRB Accountants LLP**
Kingfisher House, Hurstwood Grange
Hurstwood Lane, Haywards Heath
West Sussex, RH17 7QX

Bankers: **HSBC**
50 Church Road
Burgess Hill
West Sussex, RH15 9AE

CLAYTON WITH KEYMER PAROCHIAL CHURCH COUNCIL

Registered Charity No. 1135087

TRUSTEES ANNUAL REPORT FOR THE YEAR ENDED 31 DECEMBER 2021

Our aims and purposes as a charity

The PCC has the responsibility of co-operating with the incumbent, the Revd Alex Baxter in:

- Providing the sacraments of the Church of England and serving the local community. The promotion of the gospel of the Lord Jesus Christ according to the doctrines and practices of the Church of England.
- Promoting in the parish the whole mission of the church, pastoral, social, evangelistic and, ecumenical
- Promoting the vision of the Diocese which is 'To know love and follow Jesus'.
- Practical support and care for people in the parish, from the youngest to the eldest, irrespective of level of need or, ability to pay. Providing financial support to those in need and, to other organisations with similar objectives.

There are three Churches within the parish – St John the Baptist, Clayton - St Cosmas and St Damian, Keymer and St Francis of Assisi, Hassocks. The PCC also has the maintenance responsibilities for the churchyards at Clayton and Keymer and for the three Church halls and the Curate's house which is owned by the Shand Bequest, a complicated trust fund set up many years ago by a former Rector of the parish.

What we planned to do to achieve our charitable objectives

As Rector of the Parish of Clayton with Keymer since 4th September 2017 I have been working at building up community engagement and trying to grow the church community, with some success. We have seen a small rise in attendance with new people young and old joining our church community. We have also had a lot of success in engaging with our community and the launch and sustaining of several successful community projects and clubs.

Despite the challenges of the pandemic, we are still managing to serve our local community and are growing in numbers of attendance and in voluntary giving towards the needs of the parish. This has in part been thanks to a new treasurer and his efforts, a new Parish Stewardship campaign from Advent to Easter by the Rector and support and encouragement from the diocese to try and meet our parish share and contributions.

We lost a lot of money in hall income during the pandemic as well as loss of attending worshippers and less money/cash being put into the collection plates. We have now bought and subscribed to a cashless card machine which does bring in some extra donations but is quite expensive and not that popular to be honest.

When planning our activities for the year, our incumbent and the PCC have considered the Charity Commission's guidance on public benefit and the specific guidance on 'charities for the advancement of religion'.

The council has complied with the duty under section 5 of the Safeguarding and Clergy Discipline Measure 2016, fully recognising its duty to have due regard to the House of Bishops' guidance on safeguarding children and vulnerable adults.

For 2021/2022 we discussed and planned the following objectives and activities to fulfil our aims:

- Enabling as many people as possible to worship in our churches
- Enabling as many people as possible to become part of our parish community
- Teaching, baptising and nurturing new and existing believers
- Conducting marriages
- Conducting funerals
- Maintaining an overview of worship throughout the parish
- Considering how services can involve the many groups that live within the parish

CLAYTON WITH KEYMER PAROCHIAL CHURCH COUNCIL
Registered Charity No. 1135087

TRUSTEES ANNUAL REPORT (CONTINUED)
FOR THE YEAR ENDED 31 DECEMBER 2021

- Putting faith into practice, through prayer and scripture, music and sacrament
- Offering worship and prayer, learning about the Gospel, in small group situations
- Assisting people from all walks of life to develop their knowledge of, and trust in, Jesus
- Provision of pastoral care for people living in the parish
- Helping the poor and needy of the parish
- Giving donations to local and national charitable organizations
- Reaching out to the unchurched through provision of the village fete and offering food and fun at Harvest
- Maintaining the fabric of the church buildings as a historic centre and focus of life in the village

What we achieved and how we affected beneficiaries' lives

Attendance at worship

The PCC is committed to enabling as many people as possible to participate in Church of England worship and to be part of our parish community. The Rector and PCC maintains an overview of worship throughout the parish, and the related activities of the churches, and has adopted the following as its statement of purpose:

Centred on Christ, we will worship God in a variety of ways, and maintain a distinctive Anglican presence in our communities. Working closely with our fellow-Christians we will be active in our community inviting others to share in the life of faith.

The churches of St. John the Baptist and St. Cosmas & St. Damian are open every day for private prayer, and for visitors interested in the history and architecture of these two locally (and in St. John's case, nationally) significant buildings. The Church and Hall at St. Francis are also valued community buildings and are used daily.

Clayton and Keymer churchyards attract many visitors and remain open for burials although space is limited. The clergy and lay reader of the parish are willing to give advice and pastoral support to any local residents and to conduct marriages, baptisms and funerals (in church or at crematoria), as appropriate, for local people in accordance with Church of England practice.

The readings at our services on Sundays and festivals are the basis for teaching the Christian faith aimed primarily at the adult congregations. Our growing Junior Churches devise their own particular style of worship along these themed readings and have their own time in and out of the main service. The Rector has made changes to incorporate more involvement with children and young families which has shown a welcome rise in attendance and engagement. Christian teaching for our younger members centre's on Junior Church which caters for a range of ages from early infancy to teenage years. These groups meet most weeks at St Cosmas and St Damian and at St Francis. Family services focus on the telling (usually acting out) of a Bible story, with related activities in the hall before or afterwards. We are extremely grateful for the dedication and hard work of our Junior Church leaders for the encouragement and welcome they, and our congregations give to the young families. Whoever is preaching endeavours to give informed and relevant sermons, incorporating biblical teaching and relevant themes and issues in today's increasingly secular society.

Our congregations have grown in the last year and a half with new members joining, some young families and children and some elderly. It has been a pleasure to see the church grow and to welcome new members of the community through our doors.

CLAYTON WITH KEYMER PAROCHIAL CHURCH COUNCIL

Registered Charity No. 1135087

**TRUSTEES ANNUAL REPORT (CONTINUED)
FOR THE YEAR ENDED 31 DECEMBER 2021**

Pastoral Ministry

As far as possible members of the clergy and pastoral team have visited church members who are housebound, in residential care or in hospital, and arranged for them to receive communion. When desired, members of the parish give active support to the Foresight Club which meets on our premises, and the Bumps, Babies and Toddlers group supports parents of young children in the local area. Parents and their children can drop into this group free of charge each week, and we are grateful to the dedicated team of church members who make this possible.

There are two youth clubs held on a Thursday evening for school age children which are popular with over 60 members over 2 age groups. There is also a Monday drop-in centre held for secondary school age children mainly from Downlands School which has become very popular.

The Cameo club (come and meet each other) which started in June 2018 has been a very popular outreach to the senior members of the community. It is a social club held monthly which takes place in Keymer Church Hall and provides company to the local community. This has grown considerably and hosted a full Christmas Dinner party for 70 people last Christmas.

Members of the parish are active in organizing the Christmas Together tea party on Boxing Day, and many others contribute food items and presents for the attendees.

We have now launched a satellite of the Burgess Hill Foodbank in Hassocks and together with 'Churches Together' in Hassocks have been considering ways of identifying and helping local people in need.

Our Safeguarding team, led by Sue Anson, work hard to ensure that we are compliant with 'The Safeguarding policies for children and vulnerable adults', including carrying out and renewing DBS checks on all those members of the parish whose roles require them. They deserve our thanks for all their efforts, as do members of the parish for their cooperation. The PCC and P&M Committees have also updated the parish Health and Safety policy and each church has produced their own Health and Safety arrangement policies to support the main document. These are reviewed every year. We have had to deal with some more serious safeguarding issues this year, all of which have been referred to the diocese and have been advised upon.

Our Parish is a member of Churches Together in Hassocks (CTH). The clergy and two lay representatives are part of the CTH Steering Group. CTH operates a "Contact" scheme, aiming to have a "Contact" for each road in Hassocks, to welcome newcomers and provide a point of contact with the churches. This is a valuable contribution to local life, but there is always a need for further volunteers if we are to cover each road in this way. The Rector also launched a welcome pack for residents moving into the area.

Mission and Development

A comprehensive Mission Action Plan is kept under review and developed by the Rector and PCC. This incorporates the main areas of parish life and provides a guide to the PCC and others. My vision as the Rector has been to direct our mission more into the community and reaching out to them instead of just expecting them to come to us. This year has been mainly a year of consolidation as we begin to maintain and build on the work we have been doing recently.

CLAYTON WITH KEYMER PAROCHIAL CHURCH COUNCIL

Registered Charity No. 1135087

TRUSTEES ANNUAL REPORT (CONTINUED) FOR THE YEAR ENDED 31 DECEMBER 2021

Our youth worker Gary Pickett who is working jointly with our Parish and the neighbouring Beacon Parish continues to flourish and has seen some encouraging growth. With the Rector he has regularly visited the Infants and Windmills Junior schools in the village and participated in assemblies. He has set up a Drop-in Centre for young people to use after school, a summer holiday club in which many young people and families participated, and a Harvest festival for toddlers. With the Rector he has put on special services for the Scouts, Cubs, Beavers and Guides some of which have been very well attended. The two youth clubs continue to thrive and provide a welcome break to parents and children across the parish.

We ran Churches Together/ Messy Church stalls at the Hassocks Family Fun Day, the Hassocks Twinning anniversary celebration and at the school fairs at Hassocks Infant School and at Downlands and ran the refreshments in Adastra Hall for the Fun Day.

There is now a separate men's and women's prayer breakfast held monthly in the Parish which has been very successful.

Christmas publicity was jointly organized by the churches and distributed at a market stall and by an advertisement in the village Talkabout magazine. "Messy Church", which is organized ecumenically, brings together younger members of different churches, as well as those with no other church connection. The village-centre location provided by the United Reformed Church has proved ideal for this. This is proving very popular with the older age group also who call in to enjoy the coffee and cake that is available.

Circulation of our Parish News extends beyond the regular congregations and is a valuable source of information and contact for the local community. A new parish website and Facebook page is running and is a much better resource for the parish and for new enquiries and for reaching out to the local community.

Financial Review

Sharing the ministry costs of the Diocese of Chichester

With the ongoing impact across society of the COVID19 pandemic, 2021 was another challenging year for the parish. The large increase in income recorded for the year was because of two exceptional items. A donation of £80,000 (plus recovered Gift Aid of £20,000) directed towards various restricted funds and a refund of over £13,000 from HSBC Bank UK, for overcharging on our bank account between July 2005 and June 2020. Income was still lower than 2019 but with a gradual reduction of restrictions during 2021, we were able to see an increase in income from the low level of 2020. After falling considerably during 2020 because of COVID restrictions, expenditure levels started to rise as delayed repairs were undertaken and general 'wear and tear' costs increased as our churches and halls started being used again.

Most of our unrestricted income derives from the generosity and voluntary giving of the members of the parish. We are deeply grateful for their generosity, especially through the difficulties of the past two years, without which, we would not be able to continue our spiritual, pastoral and outreach work in our community.

The most significant cost incurred by the PCC is the sum paid to the diocese for our share of all churches' Parish Ministry Costs ("Parish Share"). This contribution covers the housing, stipend and pension costs of current and retired clergy, support for church schools, diocesan central costs, clergy training and a contribution to national church funds. We have pledged to maintain a Parish Share contribution of £60,000 in 2022, this is 78% of the costs allocated to the parish. The parish has indicated to the diocese that it will endeavour to pay its full quota of these costs by 2026.

CLAYTON WITH KEYMER PAROCHIAL CHURCH COUNCIL

Registered Charity No. 1135087

**TRUSTEES ANNUAL REPORT (CONTINUED)
FOR THE YEAR ENDED 31 DECEMBER 2021**

For 12 months from August 2020 to August 2021, being without an Assistant Curate to occupy it, we undertook a commercial letting of 11 The Spinney and was initially advised by Church House that we could keep the proceeds for parish funds. However, after the commercial tenancy ended, the original guidance was reversed, and we now need to refund the Shand Bequest with the surplus made from the commercial letting. To preserve our cash flow, we have agreed with the diocese to repay this amount in stages during 2022.

Thanks to the generosity of past and present members we continue to have substantial restricted funds available for maintenance of the parish churches, meeting social need and other specific purposes, and these are gratefully received and used. However, the PCC still has insufficient income available to fully meet the costs of the day-to-day life and ministry of the churches once we pay the full Diocesan quota which is a situation which needs to be addressed. To meet this commitment, we shall need to increase the amount of unrestricted income through Stewardship and fundraising. During the year we introduced 'cashless giving' options at all our churches which are used at Sunday worship and funerals, weddings and fundraising concerts which were able to resume with the gradual ending of lockdown restrictions from the spring onwards.

Thanks to an extremely generous donation, the hall at St Francis is now well funded in its restricted account, but the halls at Clayton and Keymer will be facing significant expenditure in the coming years to keep them suitable for commercial use. Keymer Hall will be 100 years old in 2024 and is needing more and more work to keep it usable.

The Rector began a new stewardship campaign in 2021 that concentrates on preaching and teaching about the importance of giving and explaining to people how the church and diocese operate financially. Many people have limited knowledge of how these things happen. By encouraging members to sign up to the Parish Giving Scheme we have seen a small increase in our giving, but this will need to grow and continue to meet our rising costs.

Our biggest challenge now and in the future is the rising costs of energy bills and maintaining three old churches, three halls, two churchyards, a Rectory and an assistant Curate's house. It will be difficult.

The Churches and Halls of the Parish

Why we hold some money in reserve

The PCC has reviewed its reserves. This review encompassed the nature of the income and expenditure streams, the need to match variable income with fixed commitments and the nature of the reserves. The review concluded that to allow the PCC to be managed efficiently and to provide a buffer for uninterrupted services we shall need to rebuild a general reserve equivalent to £25,000.

The PCC has a number of other designated and restricted funds which are represented by investments and fixed assets.

It is PCC policy to designate the net income from the church boxes and wall safe, which can be largely attributed to visitors to the church, for fabric repairs, including those identified in the Quinquennial Inspection.

CLAYTON WITH KEYMER PAROCHIAL CHURCH COUNCIL
Registered Charity No. 1135087

TRUSTEES ANNUAL REPORT (CONTINUED)
FOR THE YEAR ENDED 31 DECEMBER 2021

Structure, governance and management of the charity

The Parochial Church Council (PCC) is registered with the Charity Commission as required by the Charities Act 2011. Its governing document is the Parochial Church Councils (Powers) Measure 1956.

During the year the following served as members of the Parochial Church Council:

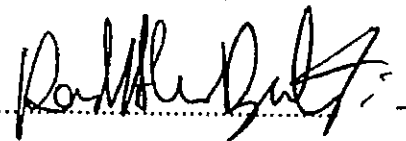
Ex Officio members

Incumbent: Chairman	The Revd Alex Baxter
Assistant Curate:	Fr Simon Farnshaw (June onwards)
Readers:	Mr Robin Holford Mrs Sue Anson
Wardens:	Mrs Janet Sharman Mr Christopher Moss
Deanery Synod:	Mrs Janet Sharman Mrs Sue Thompson Miss Carol Tester
Treasurer:	Mrs Anne Knowles (until end of May) Mr Royston Haines (June onwards)
Stewardship Scheme Recorder:	Mr Robert Pinnock
Safeguarding Coordinator:	Mrs Sue Anson / Mr Gary Pickett

Elected Members:

Dr Paul Seddon	Mrs Sonia Goodsell
Mrs Carolyn Paynter	Mrs Barbara Whewell
Miss Carol Tester	Mrs Juliet Strange
Mr James Coppen	Ms Susan Thompson
Mr Robert Pinnock	Mrs Kate Sims

This Trustees' Annual Report was **approved** by the PCC and signed on their behalf by The Revd. Alex Baxter PCC Chairman



Date ... 4/5/2022

REPORT OF THE INDEPENDENT EXAMINER TO THE
CLAYTON WITH KEYMER PAROCHIAL CHURCH COUNCIL
Registered Charity No. 1135087

This report on the financial statements of the PCC for the year ended 31 December 2021, which are set out on pages 8 to 34, is in respect of an examination carried out in accordance with the Church Accounting Regulations 2006 ('the Regulations') and s. 145 of the Charities Act 2011 ('the Act').

Respective responsibilities of the trustees and the examiner

As members of the PCC you are responsible for the preparation of the financial statements; you consider that the audit requirement of the Regulations and s.144 of the Act does not apply. It is my responsibility to issue this report on those financial statements in accordance with the terms of the Regulations.

Basis of Independent Examiner's report

My examination was carried out in accordance with the General Directions given by the Charity Commissioners and to be found in the Church guidance, 2006 edition. That examination includes a review of the accounting records kept by the PCC and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently I do not express an audit opinion on the view given by the accounts.

Independent examiner's statement

In connection with my examination, no matter has come to my attention:

- (1) which gives me reasonable cause to believe that in any material respect the requirements -
 - to keep accounting records in accordance with Section 130 of the 2011 Act; and
 - to prepare financial statements which accord with the accounting records and to comply with the requirements of the 2011 Acthave not been met; or
- (2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the financial statements to be reached.

13/5/22

.....
Kingfisher House
Hurstwood Grange
Hurstwood Lane
Haywards Heath
West Sussex
RH17 7QX

Chris Whitley-Jones

Chris Whitley-Jones BSc (Econ) FCA
PRB Accountants LLP
Chartered Accountants

CLAYTON WITH KEYMER PAROCHIAL CHURCH COUNCIL

Registered Charity No. 1135087

**STATEMENT OF FINANCIAL ACTIVITIES
FOR THE YEAR ENDED 31 DECEMBER 2021**

	Note	Unrestricted Funds £	Restricted Funds £	Endowment Funds £	Total 2021 £	Total 2020 £
Income and endowments from	2					
Donations and legacies	2(a)	96,867	111,889	-	208,756	89,232
Charitable activities	2(b)	7,810	-	-	7,810	6,761
Other trading activities	2(c)	16,510	777	-	17,287	12,796
Investments	2(d)	26	6,637	14,367	21,030	26,141
Other receipts	2(e)	13,337	-	-	13,337	-
Total		134,550	119,303	14,367	268,220	134,930
Expenditure on	3					
Cost of charitable activities	3(a)	90,858	33,365	-	124,223	118,401
Cost of other trading activities	3(b)	16,072	-	-	16,072	15,824
Expenditure of generating funds	3(c)	760	1,074	-	1,834	141
Total		107,690	34,439	-	142,129	134,366
Net income/(expenditure)		26,860	84,864	14,367	126,091	564
Transfers between funds	12	(8,071)	22,438	(14,367)	-	-
		18,789	107,302	-	126,091	564
Other gains and (losses)						
Gains/(losses) on revaluation of investments		-	6,415	63,361	69,776	11,357
Net movement in funds		18,789	113,717	63,361	195,867	11,921
Reconciliation of funds						
Total funds brought forward		11,809	357,449	478,286	847,544	835,623
Total funds carried forward		30,598	471,166	541,647	1,043,411	847,544

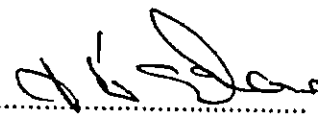
CLAYTON WITH KEYMER PAROCHIAL CHURCH COUNCIL

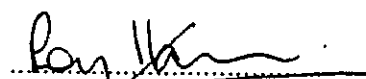
Registered Charity No. 1135087

**BALANCE SHEET
AS AT 31 DECEMBER 2021**

	Note	2021		2020	
		£	£	£	£
Fixed assets					
Tangible assets	6		6		1,806
Investments	7		593,070		522,040
Total fixed assets			593,076		523,846
Current assets					
Stock		130		130	
Debtors	8	28,031		3,643	
Short term investments		409,434		313,138	
Cash at bank and in hand		32,608		11,712	
Total current assets		470,203		328,623	
Liabilities					
Creditors: Amounts falling due within one year	9	19,868		4,925	
Net current assets			450,335		323,698
Total assets less current liabilities			1,043,411		847,544
Total Net Assets	13		1,043,411		847,544
Funds					
Unrestricted			30,598		11,809
Restricted			471,166		357,449
Endowment	10		541,647		478,286
Total Charity Funds			1,043,411		847,544

Approved by the Parochial Church Council on 4/5/ 2022 and signed on its behalf by:


.....
Mrs Janet Sharman (Secretary)


.....
Royston Haines (PCC Treasurer)

The notes on pages 10 to 18 form part of these financial statements

CLAYTON WITH KEYMER PAROCHIAL CHURCH COUNCIL

Registered Charity No. 1135087

**NOTES TO THE ACCOUNTS
FOR THE YEAR ENDED 31 DECEMBER 2021**

1.1 General information

The charity is registered charity in England and Wales and is unincorporated. The address of the principal office is Parish Office at St Francis Church, Priory Road, Hassocks, West Sussex, BN6 8PS.

1.2 Statement of compliance

These financial statements have been prepared in compliance with FRS 102 Section 1A, 'The Financial Reporting Standard applicable in the UK and the Republic of Ireland', the Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (Charities SORP (FRS 102)), the Charities Act 2011 and the Church Accounting Regulations 2006

1.3 Accounting policies

Basis of preparation

The financial statements have been prepared under the historical cost convention except for the valuation of investment assets, which are shown at market value.

Judgements and key sources of estimation uncertainty

The preparation of the financial statements requires management to make judgements, estimates and assumptions that affect the amounts reported. These estimates and judgements are continually reviewed and are based on experience and other factors, including expectations of future events that are believed to be reasonable under the circumstances.

The judgements (apart from those involving estimations) that management has made in the process of applying the entity's accounting policies and that have the most significant effect on the amounts recognised in the financial statements are as follows:

Funds

Endowment

Endowment funds are funds, the capital of which must be maintained; only income arising from investment of the endowment may be used either as restricted or unrestricted funds depending upon the purpose for which the endowment was established.

Restricted

Restricted funds represent (a) income from trusts or endowments which may be expended only on those restricted objects provided in the terms of the trust or bequest, and (b) donations or grants received for a specific object, or invited by the PCC for a specific object. The funds may only be expended on the specific object for which they were given. Any balance remaining unspent at the end of each year must be carried forward as a balance on that fund.

Unrestricted

Unrestricted funds represent the funds of the PCC that are not subject to any restrictions regarding their use and are available for application on the general purposes of the PCC. Funds designated for a particular purpose by the PCC are also unrestricted.

CLAYTON WITH KEYMER PAROCHIAL CHURCH COUNCIL

Registered Charity No. 1135087

**NOTES TO THE ACCOUNTS (CONTINUED)
FOR THE YEAR ENDED 31 DECEMBER 2021**

1.3 Accounting policies (continued)

The accounts include all transactions, assets and liabilities for which the PCC is responsible in law. They do not include the accounts of Church groups that owe their main affiliation to another body nor those that are informal gatherings of Church members.

Incoming resources

Voluntary income and capital sources

Collections are recognised when received by or on behalf of the PCC. Planned giving receivable under covenant is recognised only when received. Income tax recoverable on covenants or gift aid donations is recognised when the income is recognised.

Grants and legacies to the PCC are accounted for as soon as the PCC is notified of its legal entitlement and amount due.

Funds raised by fete, garden party and similar events are accounted for gross.

Sales of books, postcards and magazines from the church bookstall are accounted for gross.

Other ordinary income

Rental income from the letting of Church premises is recognised when the rental is due.

Income from investments

Dividends and interest are accounted for when received. Realised gains or losses are recognised when investments are sold. Unrealised gains or losses are accounted for on revaluation at 31 December.

Resources used

Grants

Grants and donations are accounted for when paid over, or when awarded, if that award creates a binding obligation on the PCC.

Activities directly relating to the work of the Church

The Parish contribution is accounted for when payable.

Fixed Assets

Consecrated and beneficed property is excluded from the accounts by S.10(2) of the Charities Act 2011.

Depreciation of freehold buildings

Depreciation is calculated so as to write off the cost or valuation of an asset over the useful economic life of that asset.

Movable church furnishings held by the vicar and churchwardens on special trust for the PCC and which require a faculty for disposal are inalienable property, listed in the church inventory, which can be inspected (at any reasonable time).

Depreciation

Office equipment (unrestricted assets) is depreciated at 15% on the straight line basis.

Motor vehicle (unrestricted assets) is depreciated at 20% on the straight line basis.

CLAYTON WITH KEYMER PAROCHIAL CHURCH COUNCIL

Registered Charity No. 1135087

**NOTES TO THE ACCOUNTS (CONTINUED)
FOR THE YEAR ENDED 31 DECEMBER 2021**

2 Income and endowments	Unrestricted	Restricted	Endowment	2021	2020
	£	£	£	£	£
2(a) Donations and legacies					
<i>Planned giving:</i>					
- Gift Aid donations	56,393	92,500	-	148,893	58,502
- Income tax recoverable	28,062	10,000	-	38,062	14,667
Collections	8,952	639	-	9,591	4,553
Sundry donations	3,460	-	-	3,460	1,889
Grants (note 11)	-	6,730	-	6,730	7,066
Donations, appeals, etc.	-	2,020	-	2,020	1,555
Legacies and bequests (note 11)	-	-	-	-	1,000
	<u>96,867</u>	<u>111,889</u>	<u>-</u>	<u>208,756</u>	<u>89,232</u>
2(b) Charitable activities					
Fees for weddings and funerals	7,810	-	-	7,810	6,761
2(c) Other trading activities					
Bookstalls	-	-	-	-	-
Halls income	11,680	-	-	11,680	12,066
Special events and fundraising	4,830	777	-	5,607	730
	<u>16,510</u>	<u>777</u>	<u>-</u>	<u>17,287</u>	<u>12,796</u>
2(d) Investments	26	6,637	14,367	21,030	26,141
2(e) Other receipts					
Bank charges refund (July 2005 - June 2020)	8,612	-	-	8,612	-
Compensatory interest	4,725	-	-	4,725	-
	<u>13,337</u>	<u>-</u>	<u>-</u>	<u>13,337</u>	<u>-</u>
Total	<u><u>134,550</u></u>	<u><u>119,303</u></u>	<u><u>14,367</u></u>	<u><u>268,220</u></u>	<u><u>134,930</u></u>

CLAYTON WITH KEYMER PAROCHIAL CHURCH COUNCIL

Registered Charity No. 1135087

**NOTES TO THE ACCOUNTS (CONTINUED)
FOR THE YEAR ENDED 31 DECEMBER 2021**

3 Expenditure	Unrestricted £	Restricted £	Endowment £	2021 £	2020 £
3(a) Cost of charitable activities					
<i>Charitable grants and donations</i>					
Overseas					
- Missionary societies	-	-	-	-	300
- Relief & development agencies	-	339	-	339	-
Home					
- Church Societies	375	-	-	375	668
- Secular charities	200	1,077	-	1,277	85
<i>Ministry:</i>					
- Diocesan parish share	60,000	-	-	60,000	55,195
- Clergy working expenses	3,421	2,899	-	6,320	2,381
- Clergy house expenses	5,760	1,701	-	7,461	8,324
Church - running expenses	7,301	-	-	7,301	7,668
Church - maintenance	1,270	1,057	-	2,327	3,089
Upkeep of services	6,792	-	-	6,792	4,783
Churchyard upkeep	-	7,569	-	7,569	5,440
Children and youth costs	328	12,533	-	12,861	14,343
Outreach costs	175	-	-	175	1,213
Administration	2,569	233	-	2,802	3,292
Accountancy	985	-	-	985	985
Fee of the independent examiner	1,680	-	-	1,680	1,680
Bank charges	452	-	-	452	508
Major repairs (note 5)	-	5,957	-	5,957	7,847
Profit on sale of minibus	(450)	-	-	(450)	-
Depreciation (note 6)	-	-	-	-	600
	<u>90,858</u>	<u>33,365</u>	<u>-</u>	<u>124,223</u>	<u>118,401</u>
3(b) Cost of other trading activities					
Church halls - running costs	16,072	-	-	16,072	15,824
Bookstall costs	-	-	-	-	-
	<u>16,072</u>	<u>-</u>	<u>-</u>	<u>16,072</u>	<u>15,824</u>
3(c) Cost of raising funds					
Cost of stewardship and fundraising	760	1,074	-	1,834	141
Total	<u>107,690</u>	<u>34,439</u>	<u>-</u>	<u>142,129</u>	<u>134,366</u>

CLAYTON WITH KEYMER PAROCHIAL CHURCH COUNCIL

Registered Charity No. 1135087

**NOTES TO THE ACCOUNTS (CONTINUED)
FOR THE YEAR ENDED 31 DECEMBER 2021**

4 Staff

During the year the PCC employed the services of two organists, a director of music, three gardeners and three cleaners. a total of ten persons at a total cost of £14,527 (2020 - £12,063)

	2021	2020
	£	£
The amounts received by members or connected members of the PCC:		
Mr J. Coppen	-	580
Mrs J. Sharman	3,250	3,250

5 Major repairs and replacements

Cost	Unrestricted Fund		Restricted Fund	
	2021	2020	2021	2020
	£	£	£	£
Churches				
Clayton				
- Architect - handrails	-	-	962	1,501
- Architect - heating and lighting	-	-	575	600
Keymer				
- Heating repair	-	-	590	-
- Plans for external WC	-	-	-	1,626
Halls				
St Francis				
- Wall and roof repairs	-	-	528	-
Spinney				
- Carpets and vinyl flooring	-	-	3,302	-
- Boiler	-	-	-	3,360
- Carpet	-	-	-	760
	-	-	5,957	7,847
	-	-	5,957	7,847
Funding				
Clayton Church fabric fund	-	-	-	2,101
Keymer Church fabric fund	-	-	590	-
Clayton Church fabric and wall paintings fund	-	-	1,537	-
St Francis Hall fund	-	-	528	-
Incumbents discretionary needs fund	-	-	-	1,626
Spinney fund (Shand bequest)	-	-	3,302	4,120
	-	-	5,957	7,847
	-	-	5,957	7,847

CLAYTON WITH KEYMER PAROCHIAL CHURCH COUNCIL

Registered Charity No. 1135087

**NOTES TO THE ACCOUNTS (CONTINUED)
FOR THE YEAR ENDED 31 DECEMBER 2021**

6	Tangible fixed assets	Freehold		Minibus	Office equipment	Total
		Land	Property			
		£	£	£	£	£
	Cost or valuation					
	At 1 January 2021	1	3	3,000	3,350	6,354
	Disposals	-	-	(3,000)	-	(3,000)
	at 31 December 2021	1	3	-	3,350	3,354
	Depreciation					
	At 1 January 2021	-	-	1,200	3,348	4,548
	Charge for the year	-	-	-	-	-
	Disposals	-	-	(1,200)	-	(1,200)
	At 31 December 2021	-	-	-	3,348	3,348
	Net book values					
	At 31 December 2021	1	3	-	2	6
	At 31 December 2020	1	3	1,800	2	1,806
7	Fixed asset investments					
		No of shares	Cost		Market value	
	<u>CBF Investment Fund</u>		2021	2020	2021	2020
			£	£	£	£
	Clayton Church fabric	5,032	14,599	14,599	117,840	102,888
	Keymer Church fabric	7,235	38,223	38,223	169,430	147,932
	St Francis Church fabric	546	1,500	1,500	12,786	11,164
	Clayton Wall Paintings	2,154	20,411	19,157	50,445	42,872
	Churchyards:					
	Vyvyan Trust (Clayton)	97	100	100	2,272	1,983
	Keymer churchyard	2,488	3,611	3,611	58,264	50,871
	<u>CBF Fixed Interest Security</u>					
	Ashby Trust (Keymer)	308	453	453	488	522
		17,860	78,897	77,643	411,525	358,232
	<u>Charishare Common Investment Fund</u>					
	Income Units					
	Attree Trust	137,188	230	230	981	886
	Keymer Church fabric:					
	Dennis & Mercia Crouch Fund	25,239,629	156,202	156,202	180,564	162,922
		25,376,817	156,432	156,432	181,545	163,807
	Total investments		235,329	234,075	593,070	522,040

CLAYTON WITH KEYMER PAROCHIAL CHURCH COUNCIL

Registered Charity No. 1135087

**NOTES TO THE ACCOUNTS (CONTINUED)
FOR THE YEAR ENDED 31 DECEMBER 2021**

8	Debtors	2021	2020
		£	£
	Income tax recoverable	21,103	2,066
	Debtors for goods and services	5,969	723
	Prepayments	959	854
		28,031	3,643
		28,031	3,643
9	Creditors: Amounts falling due within one year	2021	2020
		£	£
	Creditors for goods and services	16,790	2,311
	Accruals	2,614	2,614
	Other creditors	464	-
		19,868	4,925
		19,868	4,925
10	Endowment fund assets	2021	2020
		£	£
	Freehold land and property		
	Clayton church hall	1	1
	Keymer church hall	1	1
	St Francis church hall	1	1
	Land at Hassocks	1	1
	Trust investments at market value	541,643	469,614
		541,647	469,618
		541,647	469,618
11	Other voluntary income	£	
	Other voluntary income includes the following		
	<u>Grants</u>		
	War Graves Commission	30	For the churchyards
	Job Retention Scheme	2,700	For youth worker wages on furlough
	St Bartz	4,000	For Youth Outreach
		6,730	
		6,730	

CLAYTON WITH KEYMER PAROCHIAL CHURCH COUNCIL

Registered Charity No. 1135087

NOTES TO THE ACCOUNTS (CONTINUED)
FOR THE YEAR ENDED 31 DECEMBER 2021

12	Transfers between funds	Unrestricted Funds £	Restricted Funds £	Endowment Funds £
	Investment income credited to Restricted fund accounts	-	14,367	(14,367)
	Investment income credited to Unrestricted fund accounts - Attree	21	(21)	-
	Churchyards deficit financed by General fund	(5,889)	5,889	-
	<u>Transfers (to) from restricted funds</u>			
	Spinney fund	(1,753)	1,753	
	Youth Outreach fund	(450)	450	
		<u>(8,071)</u>	<u>22,438</u>	<u>(14,367)</u>

CLAYTON WITH KEYMER PAROCHIAL CHURCH COUNCIL

Registered Charity No. 1135087

**NOTES TO THE ACCOUNTS (CONTINUED)
FOR THE YEAR ENDED 31 DECEMBER 2021**

13 Analysis of net assets

	Tangible assets £	Investments £	Current assets £	Current liabilities £	Total £
Unrestricted Funds					
PCC General fund	2	-	37,502	(6,906)	30,598
Restricted Funds					
Clayton Church fabric	-	-	57,326	-	57,326
Keymer Church fabric	-	-	72,451	(590)	71,861
St Francis Church fabric	-	-	8,368	-	8,368
Incumbents discretionary fund	-	-	22,757	-	22,757
Clayton Wall Paintings fund	-	50,445	3,930	-	54,375
Attree Trust	-	982	-	-	982
Clayton fabric & wallpaintings	-	-	40,344	-	40,344
St Francis Youth Outreach fund	-	-	1,200	-	1,200
Spinney Fund	-	-	12,268	(12,268)	-
Clayton legacies fund	-	-	1,440	-	1,440
Clayton hall refurbishment fund	-	-	7,548	-	7,548
Daphne Ellis fund	-	-	8,344	-	8,344
Keymer organ fund	-	-	6,444	-	6,444
Youth Outreach fund	-	-	27,909	(104)	27,805
St Francis hall refurbishment fund	-	-	113,575	-	113,575
Grave maintenance fund	-	-	1,150	-	1,150
Outreach fund	-	-	2,309	-	2,309
St Francis legacies fund	-	-	22,132	-	22,132
Keymer hall fund	-	-	153	-	153
Incumbents discretion needs fund	-	-	20,420	-	20,420
Parish Website Grant fund	-	-	1,571	-	1,571
Keymer legacies fund	-	-	1,062	-	1,062
	-	51,427	432,701	(12,962)	471,166
Endowment Funds					
Clayton Church fabric	-	117,840	-	-	117,840
Keymer Church fabric	-	349,994	-	-	349,994
St Francis Church fabric	-	12,786	-	-	12,786
Churchyards	-	61,023	-	-	61,023
Freehold property	4	-	-	-	4
	4	541,643	-	-	541,647
Total	6	593,070	470,203	(19,868)	1,043,411

CLAYTON WITH KEYMER PAROCHIAL CHURCH COUNCIL

Registered Charity No. 1135087

**RESTRICTED AND ENDOWMENT FUNDS
FOR THE YEAR ENDED 31 DECEMBER 2021**

CLAYTON CHURCH FABRIC	Restricted Fund		Endowment	
	2021 £	2020 £	2021 £	2020 £
<u>Income</u>				
Voluntary income	130	-	-	-
Investment income	29	230	2,991	2,888
	<u>159</u>	<u>230</u>	<u>2,991</u>	<u>2,888</u>
<u>Less: Expenditure</u>				
Lock repair	70	-	-	-
Boiler repair	156	-	-	-
Architect - external and internal handrails	-	1,501	-	-
Specification for heating works	-	600	-	-
	<u>226</u>	<u>2,101</u>	<u>-</u>	<u>-</u>
	(67)	(1,871)	2,991	2,888
Unrealised surplus on revaluation of investments	-	-	14,952	6,646
	(67)	(1,871)	17,943	9,534
Transfer from endowment fund	2,991	2,888	(2,991)	(2,888)
	<u>2,924</u>	<u>1,017</u>	<u>14,952</u>	<u>6,646</u>
Balance at 1 January 2021	54,402	53,385	102,888	96,242
Balance at 31 December 2021	<u>57,326</u>	<u>54,402</u>	<u>117,840</u>	<u>102,888</u>
<u>Represented by:</u>				
5,032 shares Central Board of Finance Investment Fund	-	-	117,840	102,888
Deposit - Central Board of Finance	57,196	54,402	-	-
Debtor	130	-	-	-
	<u>57,326</u>	<u>54,402</u>	<u>117,840</u>	<u>102,888</u>

CLAYTON WITH KEYMER PAROCHIAL CHURCH COUNCIL

Registered Charity No. 1135087

**RESTRICTED AND ENDOWMENT FUNDS (CONTINUED)
FOR THE YEAR ENDED 31 DECEMBER 2021**

KEYMER CHURCH FABRIC	Restricted Fund		Endowment	
	2021	2020	2021	2020
	£	£	£	£
<u>Income</u>				
Voluntary income	129	-	-	-
Investment income	32	240	9,502	7,748
	161	240	9,502	7,748
<u>Less: Expenditure</u>				
Heating repair	590	-	-	-
Floor repairs	-	475	-	-
	590	475	-	-
	(429)	(235)	9,502	7,748
Unrealised surplus (deficit) on revaluation of investments	-	-	39,141	(2,131)
	(429)	(235)	48,643	5,617
Transfer from endowment fund	9,502	7,748	(9,502)	(7,748)
	9,073	7,513	39,141	(2,131)
Balance at 1 January 2021	62,788	55,275	310,853	312,984
Balance at 31 December 2021	71,861	62,788	349,994	310,853
<u>Represented by:</u>				
7,235 shares Central Board of Finance Investment Fund	-	-	169,430	147,932
25,239.629 Units Charishare Common Investment Fund	-	-	180,564	162,921
Deposit - Central Board of Finance Debtor	72,322	62,788	-	-
Creditor	129	-	-	-
	(590)	-	-	-
	71,861	62,788	349,994	310,853

CLAYTON WITH KEYMER PAROCHIAL CHURCH COUNCIL
Registered Charity No. 1135087

RESTRICTED AND ENDOWMENT FUNDS (CONTINUED)
FOR THE YEAR ENDED 31 DECEMBER 2021

ST FRANCIS CHURCH FABRIC	Restricted Fund		Endowment	
	2021	2020	2021	2020
	£	£	£	£
<u>Income</u>				
Voluntary income	169	40	-	-
Investment income	5	32	324	313
	174	72	324	313
Unrealised surplus on revaluation of investments	-	-	1,622	721
	174	72	1,946	1,034
Transfer from endowment fund	324	313	(324)	(313)
	498	385	1,622	721
Balance at 1 January 2021	7,870	7,485	11,164	10,443
Balance at 31 December 2021	8,368	7,870	12,786	11,164
<u>Represented by:</u>				
546 shares Central Board of Finance Investment Fund	-	-	12,786	11,164
Deposit - Central Board of Finance	8,239	7,870	-	-
Debtor	129	-	-	-
	8,368	7,870	12,786	11,164

CLAYTON WITH KEYMER PAROCHIAL CHURCH COUNCIL

Registered Charity No. 1135087

**RESTRICTED AND ENDOWMENT FUNDS (CONTINUED)
FOR THE YEAR ENDED 31 DECEMBER 2021**

CHURCHYARDS	Restricted Fund		Endowment	
	2021	2020	2021	2020
	£	£	£	£
<u>Income</u>				
Gift Aid donations	-	434	-	-
Income tax recoverable	-	108	-	-
Donations	100	950	-	-
Investment income	-	-	1,550	1,501
War Graves Commission	30	30	-	-
	<u>130</u>	<u>1,522</u>	<u>1,550</u>	<u>1,501</u>
<u>Less: Expenditure</u>	<u>7,569</u>	<u>5,440</u>	<u>-</u>	<u>-</u>
	<u>(7,439)</u>	<u>(3,918)</u>	<u>1,550</u>	<u>1,501</u>
Unrealised surplus on revaluation of investments	-	-	7,646	3,432
	<u>(7,439)</u>	<u>(3,918)</u>	<u>9,196</u>	<u>4,933</u>
Transfer from endowment fund	1,550	1,501	(1,550)	(1,501)
Deficit for the year ended 31 December 2021 (Financed by general fund)	<u>(5,889)</u>	<u>(2,417)</u>		
			<u>7,646</u>	<u>3,432</u>
Balance at 1 January 2021			53,377	49,945
Balance at 31 December 2021			<u>61,023</u>	<u>53,377</u>
<u>Represented by:</u>				
Vyvyan Trust (Clayton)				
97 shares Central Board of Finance Investment Fund			2,272	1,983
Ashby Trust (Keymer)				
308 shares Central Board of Finance Investment Fund			487	523
Keymer Churchyard				
2,488 shares Central Board of Finance Investment Fund			58,264	50,871
			<u>61,023</u>	<u>53,377</u>

CLAYTON WITH KEYMER PAROCHIAL CHURCH COUNCIL

Registered Charity No. 1135087

**RESTRICTED AND ENDOWMENT FUNDS (CONTINUED)
FOR THE YEAR ENDED 31 DECEMBER 2021**

INCUMBENT'S DISCRETIONARY FUND <u>For PCC general purposes</u> <i>Clerks Field Trust</i>	Restricted Fund	
	2021	2020
	£	£
<u>Income</u>		
Gift Aid donation	12,500	6,000
Investment income	6	26
	<hr/>	<hr/>
	12,506	6,026
	<hr/>	<hr/>
<u>Less: Expenditure</u>		
Clergy working expenses	612	-
Rectory gate	340	-
Digital collection plates	1,074	-
	<hr/>	<hr/>
	2,026	-
	<hr/>	<hr/>
	10,480	6,026
Balance at 1 January 2021	12,277	6,251
	<hr/>	<hr/>
Balance at 31 December 2021	22,757	12,277
	<hr/>	<hr/>
<u>Represented by:</u>		
Deposit - Central Board of Finance	22,757	12,277
	<hr/>	<hr/>

FREEHOLD PROPERTY

	Endowment	
	2021	2020
	£	£
At 1 January 2021 & 31 December 2021	4	4
	<hr/>	<hr/>
<u>Represented by:</u>		
Fixed Assets		
Clayton Church hall	1	1
Keymer Church hall	1	1
St Francis Church hall	1	1
Land at Hassocks	1	1
	<hr/>	<hr/>
The above properties have been included at a nominal sum.	4	4
	<hr/>	<hr/>

The Rectory is a Beneficed property and as with the Consecrated property is excluded from the accounts.

CLAYTON WITH KEYMER PAROCHIAL CHURCH COUNCIL
Registered Charity No. 1135087

RESTRICTED AND ENDOWMENT FUNDS (CONTINUED)
FOR THE YEAR ENDED 31 DECEMBER 2021

CLAYTON WALL PAINTINGS	Restricted Fund	
	2021 £	2020 £
<u>Income</u>		
Investment income	1,256	1,199
Unrealised surplus on revaluation of investments	6,319	2,753
	7,575	3,952
Balance at 1 January 2021	46,800	42,848
Balance at 31 December 2021	54,375	46,800
<u>Represented by:</u>		
2154 shares Central Board of Finance Investment Fund	50,445	42,872
Deposit - Central Board of Finance	3,930	3,928
	54,375	46,800
 ATTREE TRUST		
For the sick and poor of Clayton		
	2021	2020
	£	£
<u>Income</u>		
Investment income	21	21
Unrealised surplus (deficit) on revaluation of investments	96	(64)
	117	(43)
Transfer to general fund	(21)	(20)
	96	(63)
Balance at 1 January 2021	886	949
Balance at 31 December 2021	982	886
<u>Represented by:</u>		
137.188 Units Charishare Common Investment Fund	982	886

CLAYTON WITH KEYMER PAROCHIAL CHURCH COUNCIL
Registered Charity No. 1135087

RESTRICTED AND ENDOWMENT FUNDS (CONTINUED)
FOR THE YEAR ENDED 31 DECEMBER 2021

CLAYTON FABRIC & WALL PAINTINGS	Restricted Fund	
	2021	2020
	£	£
<u>Income</u>		
Voluntary income	292	-
Investment income	21	176
	313	176
<u>Less: Expenditure</u>		
Architect - heating and lighting	575	-
Architect - external and internal handrails	962	-
Lighting designs	-	240
	1,537	240
	(1,224)	(64)
Balance at 1 January 2021	41,568	41,632
Balance at 31 December 2021	40,344	41,568
<u>Represented by:</u>		
Deposit - Central Board of Finance	40,052	41,568
Debtor	292	-
	40,344	41,568
ST FRANCIS YOUTH OUTREACH FUND		
	Restricted Fund	
	2021	2020
	£	£
Voluntary income	1,200	-
Balance at 31 December 2021	1,200	-
<u>Represented by:</u>		
Deposit - Central Board of Finance	1,200	-

CLAYTON WITH KEYMER PAROCHIAL CHURCH COUNCIL
Registered Charity No. 1135087

RESTRICTED AND ENDOWMENT FUNDS (CONTINUED)
FOR THE YEAR ENDED 31 DECEMBER 2021

SPINNEY FUND	Restricted Fund	
	2021 £	2020 £
<u>Income</u>		
Rent received	7,102	5,511
Diocese of Chichester - Shand Bequest	(1,905)	5,676
	5,197	11,187
<u>Less: Expenditure</u>		
Assistant clergy working expenses	2,287	-
House minor repairs, maintenance and expenses	1,361	4,390
Major repairs	3,302	4,120
Letting expenses	-	924
	6,950	9,434
	(1,753)	1,753
Transfer from (to) general fund	1,753	(1,753)
Balance at 31 December 2021	-	-
<u>Represented by:</u>		
Cash at HSBC Bank	8,801	-
Shand Debtor (December expenses)	3,033	-
Payment in advance	434	-
Creditor (Shand Bequest)	(8,778)	-
Creditors	(3,490)	-
	-	-

CLAYTON WITH KEYMER PAROCHIAL CHURCH COUNCIL

Registered Charity No. 1135087

**RESTRICTED AND ENDOWMENT FUNDS (CONTINUED)
FOR THE YEAR ENDED 31 DECEMBER 2021**

CLAYTON LEGACIES FUND Kitty Gravely/William Byars Thomson St John the Baptist Church <i>to be used at the discretion of the church wardens for general purposes of the church or causes ancillary thereto</i>	Restricted Fund	
	2021	2020
	£	£
<u>Income</u>		
Investment income	1	8
Transfer from (to) general fund <i>Mower for Clayton churchyard</i>	-	800
	<u>1</u>	<u>(792)</u>
Balance at 1 January 2021	1,439	2,231
Balance at 31 December 2021	<u>1,440</u>	<u>1,439</u>
 <u>Represented by:</u>		
Deposit - Central Board of Finance	<u>1,440</u>	<u>1,439</u>

CLAYTON HALL REFURBISHMENT FUND	Restricted Fund	
	2021	2020
	£	£
<u>Income</u>		
Investment income	4	32
Balance at 1 January 2021	7,544	7,512
Balance at 31 December 2021	<u>7,548</u>	<u>7,544</u>
 <u>Represented by:</u>		
Deposit - Central Board of Finance	<u>7,548</u>	<u>7,544</u>

CLAYTON WITH KEYMER PAROCHIAL CHURCH COUNCIL
Registered Charity No. 1135087

RESTRICTED AND ENDOWMENT FUNDS (CONTINUED)
FOR THE YEAR ENDED 31 DECEMBER 2021

DAAPHNE ELLIS FUND	Restricted Fund	
<u>St John the Baptist Church</u>	2021	2020
<i>to be used at the discretion of the church wardens for general purposes of the church</i>	£	£
<u>Income</u>		
Investment income	5	35
<u>Less: Expenditure</u>		
Top soil	-	264
	5	(229)
Balance at 1 January 2021	8,339	8,568
Balance at 31 December 2021	8,344	8,339
 <u>Represented by:</u>		
Deposit - Central Board of Finance	8,344	8,339
 KEYMER ORGAN MAINTENANCE FUND		
	Restricted Fund	
	2021	2020
	£	£
<u>Income</u>		
Investment income	4	34
<u>Less: Expenditure</u>		
Organ maintenance	831	1,301
	(827)	(1,267)
Balance at 1 January 2021	7,271	8,538
Balance at 31 December 2021	6,444	7,271
 <u>Represented by:</u>		
Deposit - Central Board of Finance	6,444	7,271

CLAYTON WITH KEYMER PAROCHIAL CHURCH COUNCIL
Registered Charity No. 1135087

RESTRICTED AND ENDOWMENT FUNDS (CONTINUED)
FOR THE YEAR ENDED 31 DECEMBER 2021

YOUTH OUTREACH FUND	Restricted Fund	
	2021	2020
	£	£
<u>Income</u>		
Gift Aid donation	20,000	-
Job Retention Scheme grant	2,700	4,183
St Bartz grant	4,000	-
Investment income	7	73
	26,707	4,256
<u>Less: Expenditure</u>		
Half share of youth worker salary & expenses	12,533	12,431
Garden works	-	1,000
	12,533	13,431
	14,174	(9,175)
Transfer from general fund		
<i>Profit on sale of minibus</i>	450	-
	14,624	(9,175)
Balance at 1 January 2021	13,181	22,356
Balance at 31 December 2021	27,805	13,181
<u>Represented by:</u>		
Deposit - Central Board of Finance	27,909	13,181
Creditor	(104)	-
	27,805	13,181

CLAYTON WITH KEYMER PAROCHIAL CHURCH COUNCIL
Registered Charity No. 1135087

RESTRICTED AND ENDOWMENT FUNDS (CONTINUED)
FOR THE YEAR ENDED 31 DECEMBER 2021

ST FRANCIS HALL REFURBISHMENT FUND	Restricted Fund	
	2021	2020
	£	£
<u>Income</u>		
Gift Aid donation	60,000	-
Income tax recoverable	10,000	-
Investment income	24	186
	70,024	186
<u>Less: Expenditure</u>		
Wall and roof repairs	528	-
	528	-
	69,496	186
Balance at 1 January 2021	44,079	43,893
Balance at 31 December 2021	113,575	44,079
<u>Represented by:</u>		
Deposit - Central Board of Finance	103,575	44,079
Debtor	10,000	-
	113,575	44,079
GRAVE MAINTENANCE FUND		
<u>Edward Arthur Hartle</u>		
<i>Keymer churchyard - for the maintenance of the grave of his first wife Joy</i>		
	£	£
<u>Income</u>		
Investment income	1	5
Balance at 1 January 2021	1,149	1,144
Balance at 31 December 2021	1,150	1,149
<u>Represented by:</u>		
Deposit - Central Board of Finance	1,150	1,149
	1,150	1,149

CLAYTON WITH KEYMER PAROCHIAL CHURCH COUNCIL
Registered Charity No. 1135087

RESTRICTED AND ENDOWMENT FUNDS (CONTINUED)
FOR THE YEAR ENDED 31 DECEMBER 2021

OUTREACH FUND	Restricted Fund	
	2021	2020
	£	£
<u>Income</u>		
Voluntary income	-	565
Investment income	1	8
	1	573
<u>Less: Expenditure</u>		
Youth group expenses	-	65
	1	508
Balance at 1 January 2021	2,308	1,800
Balance at 31 December 2021	2,309	2,308
<u>Represented by:</u>		
Deposit - Central Board of Finance	2,309	2,308

ST FRANCIS LEGACIES FUND Pauline Grimble/William Byars Thomson <u>St Francis of Assisi Church</u> <i>to be used exclusively for St Francis Church</i> <i>at the discretion of the Pastoral and Management</i> <i>Committee of St Francis Church</i>	Restricted Fund	
	2021	2020
	£	£
<u>Income</u>		
Investment income	11	94
Balance at 1 January 2021	22,121	22,027
Balance at 31 December 2021	22,132	22,121
<u>Represented by:</u>		
Deposit - Central Board of Finance	22,132	22,121

CLAYTON WITH KEYMER PAROCHIAL CHURCH COUNCIL

Registered Charity No. 1135087

**RESTRICTED AND ENDOWMENT FUNDS (CONTINUED)
FOR THE YEAR ENDED 31 DECEMBER 2021**

KEYMER HALL FUND	Restricted Fund	
	2021	2020
	£	£
<u>Income</u>		
Investment income	-	1
Balance at 1 January 2021	<u>153</u>	<u>152</u>
Balance at 31 December 2021	<u><u>153</u></u>	<u><u>153</u></u>
<u>Represented by:</u>		
Deposit - Central Board of Finance	<u><u>153</u></u>	<u><u>153</u></u>

INCUMBENT'S DISCRETION NEEDS FUND <i>To alleviate hardship in the Parish</i>	Restricted Fund	
	2021	2020
	£	£
<u>Income</u>		
Investment income	12	93
<u>Less: Expenditure</u>		
Architect - Keymer Church external accessible WC	-	1,626
	<u>12</u>	<u>(1,533)</u>
Balance at 1 January 2021	<u>20,408</u>	<u>21,941</u>
Balance at 31 December 2021	<u><u>20,420</u></u>	<u><u>20,408</u></u>
<u>Represented by:</u>		
Deposit - Central Board of Finance	<u><u>20,420</u></u>	<u><u>20,408</u></u>

CLAYTON WITH KEYMER PAROCHIAL CHURCH COUNCIL
Registered Charity No. 1135087
RESTRICTED AND ENDOWMENT FUNDS (CONTINUED)
FOR THE YEAR ENDED 31 DECEMBER 2021

PARISH WEBSITE GRANT FUND <i>St George's Grant (£3,300 received in 2016)</i>	Restricted Fund	
	2021	2020
	£	£
<u>Less: Expenditure</u>		
Website costs	233	215
	<hr/>	<hr/>
	(233)	(215)
Balance at 1 January 2021	1,804	2,019
	<hr/>	<hr/>
Balance at 31 December 2021	1,571	1,804
	<hr/> <hr/>	<hr/> <hr/>
<u>Represented by:</u>		
Cash at HSBC Bank	1,571	1,804
	<hr/> <hr/>	<hr/> <hr/>

CLAYTON WITH KEYMER PAROCHIAL CHURCH COUNCIL

Registered Charity No. 1135087

RESTRICTED AND ENDOWMENT FUNDS (CONTINUED)
FOR THE YEAR ENDED 31 DECEMBER 2021

KEYMER LEGACIES FUND	Restricted Fund	
	2021	2020
<u>St Cosmas & St Damian Church</u>	£	£
<i>to be used exclusively for St Cosmas & St Damian at the discretion of the Pastoral and Management Committee of Keymer Church</i>		
<u>Income</u>		
Investment income	-	5
Balance at 1 January 2021	1,062	1,057
Balance at 31 December 2021	<u>1,062</u>	<u>1,062</u>
<u>Represented by:</u>		
Deposit - Central Board of Finance	<u>1,062</u>	<u>1,062</u>

CLAYTON WITH KEYMER PAROCHIAL CHURCH COUNCIL

Registered Charity No. 1135087

**ADDITIONAL NOTES TO THE ACCOUNTS
FOR THE YEAR ENDED 31 DECEMBER 2021**

(I) Churches and upkeep of services

	St John the Baptist Clayton £	St Cosmas & St Damian Keymer £	St Francis of Assisi St Francis £	2021 £	2020 £
Gas	-	1,315	496	1,811	1,862
Electricity	1,635	394	224	2,253	2,499
Insurance	1,101	1,877	259	3,237	3,307
	<u>2,736</u>	<u>3,586</u>	<u>979</u>	<u>7,301</u>	<u>7,668</u>
Minor repairs	448	572	178	1,198	809
Miscellaneous	2	70	-	72	-
	<u>450</u>	<u>642</u>	<u>178</u>	<u>1,270</u>	<u>809</u>
Expenses financed by restricted funds					
Organ maintenance and minor repairs	226	831	-	1,057	2,280
	<u>676</u>	<u>1,473</u>	<u>178</u>	<u>2,327</u>	<u>3,089</u>
Choir and music	-	110	154	264	224
Organists	1,360	2,500	-	3,860	2,800
Director of music fees	-	1,000	-	1,000	500
Candles				646	551
Altar expenses	334	1,000	334	82	323
Miscellaneous				940	385
	<u>1,694</u>	<u>4,610</u>	<u>488</u>	<u>6,792</u>	<u>4,783</u>

Note

Altar expenses, candles and miscellaneous expenses are attributable across the Parish and no precise apportionment is possible.

CLAYTON WITH KEYMER PAROCHIAL CHURCH COUNCIL

Registered Charity No. 1135087

**ADDITIONAL NOTES TO THE ACCOUNTS (CONTINUED)
FOR THE YEAR ENDED 31 DECEMBER 2021**

(II) Churchyard maintenance

	Clayton £	Keymer £	2021 £	2020 £
<u>Income</u>				
Gift Aid donations	-	-	-	434
Income tax recoverable	-	-	-	108
Donations	-	100	100	950
War Graves Commission	5	25	30	30
Investment income	58	1,492	1,550	1,501
	<hr/>	<hr/>	<hr/>	<hr/>
	63	1,617	1,680	3,023
	<hr/>	<hr/>	<hr/>	<hr/>
<u>Expenses</u>				
General maintenance and wages	1,755	3,922	5,677	4,508
Mower and strimmer repairs	344	78	422	132
New mower	-	-	-	800
Tree and hedge maintenance	-	1,470	1,470	-
	<hr/>	<hr/>	<hr/>	<hr/>
	2,099	5,470	7,569	5,440
	<hr/>	<hr/>	<hr/>	<hr/>
Net deficit for the year	(2,036)	(3,853)	(5,889)	(2,417)

The investment income arises from funds specifically earmarked for churchyard maintenance. These comprise 2,796 shares for Keymer churchyard (including the Ashby Trust) and 97 shares for Clayton (Vyvyan Trust), in the Central Board of Finance Investment Fund.

CLAYTON WITH KEYMER PAROCHIAL CHURCH COUNCIL

Registered Charity No. 1135087

**ADDITIONAL NOTES TO THE ACCOUNTS (CONTINUED)
FOR THE YEAR ENDED 31 DECEMBER 2021**

(III) Church Halls	Clayton £	Keymer £	St Francis £	2021 £	2020 £
<u>Income</u>					
Lettings	2,369	6,296	1,944	10,609	10,930
Solar panel electricity income	-	1,071	-	1,071	1,136
	<u>2,369</u>	<u>7,367</u>	<u>1,944</u>	<u>11,680</u>	<u>12,066</u>
<u>Expenses</u>					
Gas	-	2,409	-	2,409	2,755
Electricity	909	249	671	1,829	2,012
Water rates	82	1,033	188	1,303	78
Insurance	647	971	1,619	3,237	3,308
Cleaning	1,301	3,249	1,300	5,850	5,850
Minor repairs	607	593	178	1,378	1,447
Miscellaneous	46	-	20	66	374
	<u>3,592</u>	<u>8,504</u>	<u>3,976</u>	<u>16,072</u>	<u>15,824</u>
Major repairs and replacements financed by restricted funds	-	-	528	528	-
	<u>3,592</u>	<u>8,504</u>	<u>4,504</u>	<u>16,600</u>	<u>15,824</u>
Net (deficit) surplus	<u>(1,223)</u>	<u>(1,137)</u>	<u>(2,560)</u>	<u>(4,920)</u>	<u>(3,758)</u>

CLAYTON WITH KEYMER PAROCHIAL CHURCH COUNCIL

Registered Charity No. 1135087

**ADDITIONAL NOTES TO THE ACCOUNTS (CONTINUED)
FOR THE YEAR ENDED 31 DECEMBER 2021**

(IV) Special events	Unrestricted Funds	Restricted Funds
	£	£
<u>Keymer Christmas Fair - £1,639 less exp £95</u>		
For PCC General fund	1,639	
<u>Murder Mystery - £435 less exp £35</u>		
St Anne's Trust 50%	200	
PCC General fund 50%	235	
<u>Ride & Stride</u>		
For Sussex Historic Churches Trust		777
<u>Harvest Supper</u>		
For PCC General fund	544	
<u>Gershwin concert</u>		
Chestnut Tree House 50%	295	
PCC General fund 50%	296	
<u>Lunchtime concert</u>		
For PCC General fund	531	
<u>Other fundraising activities</u>		
For PCC General fund	1,090	
	4,830	
		777
	4,830	777
 (V) Donations received for specific purposes		Restricted Funds
		£ £
<u>Restricted Funds</u>		
Clayton church fabric		130
Keymer church fabric		129
St Francis church fabric		169
Churchyards		100
Clayton fabric & wall paintings		292
St Francis Youth Outreach		1,200
		2,020
		2,020

CLAYTON WITH KEYMER PAROCHIAL CHURCH COUNCIL

Registered Charity No. 1135087

ADDITIONAL NOTES TO THE ACCOUNTS (CONTINUED)
FOR THE YEAR ENDED 31 DECEMBER 2021

(VI) Charitable giving	Unrestricted Funds	Restricted Funds
	£	£
<u>Collections and donations</u>		
Christian Aid		339
Leo House		169
Royal British Legion		131
	-----	-----
	-	639
<u>From special events (Note 4)</u>		
St Anne's Trust	200	
Chestnut Tree House	295	
Sussex Historic Churches Trust		777
<u>From PCC General fund</u>		
The Shrine of Our Lady of Walsingham	80	
	-----	-----
	575	1,416
	=====	=====
Church overseas:		
- Missionary societies	-	-
Relief & development agencies	-	339
Home missions and other		
Church Societies	375	-
Secular charities	200	1,077
	-----	-----
	575	1,416
	=====	=====

Accounts

CLAYTON WITH KEYMER PAROCHIAL CHURCH COUNCIL

Registered Charity No. 1135087

**TRUSTEES ANNUAL REPORT AND
FINANCIAL REPORT**

FOR THE YEAR ENDED 31 DECEMBER 2020

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Notes to the accounts	10-18
Restricted and Endowment funds	19-35

Website: claytonwithkeymer.org.uk

Incumbent: **The Revd. Alex Baxter**
The Rectory
1 The Crescent, Hassocks
West Sussex, BN6 8RB

**Independent
examiner:** **PRB Accountants LLP**
Kingfisher House, Hurstwood Grange
Hurstwood Lane, Haywards Heath
West Sussex, RH17 7QX

Bankers: **HSBC**
50 Church Road
Burgess Hill
West Sussex, RH15 9AE

CLAYTON WITH KEYMER PAROCHIAL CHURCH COUNCIL

Registered Charity No. 1135087

TRUSTEES ANNUAL REPORT FOR THE YEAR ENDED 31 DECEMBER 2020

Our aims and purposes as a charity

The PCC has the responsibility of co-operating with the incumbent, the Revd Alex Baxter in:

- Providing the sacraments of the Church of England and serving the local community
- The promotion of the gospel of the Lord Jesus Christ according to the doctrines and practices of the Church of England
- Promoting in the parish the whole mission of the church, pastoral, social, evangelistic and, ecumenical
- Promoting the vision of the Diocese which is 'To know love and follow Jesus'.
- Practical support and care for people in the parish, from the youngest to the eldest, irrespective of level of need or, ability to pay
- Providing financial support to those in need and, to other organisations with similar objectives.

There are three Churches within the parish – St John the Baptist, Clayton - St Cosmas and St Damian, Keymer and St Francis of Assisi, Hassocks. The PCC also has the maintenance responsibilities for the churchyards at Clayton and Keymer and for the three Church halls and the Curate's house.

What we planned to do to achieve our charitable objectives

As Rector of the Parish of Clayton with Keymer since 4th September 2017 we have been working at building up community engagement and trying to grow the church community, with some success. We have seen a small rise in attendance with new people young and old joining our church community. We have also had a lot of success in engaging with our community and the launch and sustaining of several successful community projects and clubs.

When planning our activities for the year, our incumbent and the PCC have considered the Charity Commission's guidance on public benefit and, in particular, the specific guidance on 'charities for the advancement of religion'.

The council has complied with the duty under section 5 of the Safeguarding and Clergy Discipline Measure 2016, fully recognising its duty to have due regard to House of Bishops' guidance on safeguarding children and vulnerable adults.

For 2020 we discussed and planned the following objectives and activities to fulfil our aims:

- Enabling as many people as possible to worship in our churches
- Enabling as many people as possible to become part of our parish community
- Teaching, baptising and nurturing new and existing believers
- Conducting marriages
- Conducting funerals
- Maintaining an overview of worship throughout the parish
- Considering how services can involve the many groups that live within the parish
- Putting faith into practice, through prayer and scripture, music and sacrament
- Offering worship and prayer, learning about the Gospel, in small group situations
- Assisting people from all walks of life to develop their knowledge of, and trust in, Jesus
- Provision of pastoral care for people living in the parish
- Providing assistance to the poor and needy of the parish
- Giving donations to local and national charitable organisations

CLAYTON WITH KEYMER PAROCHIAL CHURCH COUNCIL
Registered Charity No. 1135087

TRUSTEES ANNUAL REPORT (CONTINUED)
FOR THE YEAR ENDED 31 DECEMBER 2020

- Reaching out to the unchurched through provision of the village fete and offering food and fun at Harvest
- Maintaining the fabric of the church buildings as a historic centre and focus of life in the village.

What we achieved and how we affected beneficiaries' lives

It has been a very challenging year for the world and our nation. The church also has had to face many challenges during the pandemic.

The nature of our parish Churches in our community has had to change and adapt to continue meeting the needs of the worshipping community and wider community that it is called to serve.

Our biggest challenge has not just been financial but obviously finance is a major area that has been affected.

With the halls and churches closed for long periods we have lost valuable and reliable income for the parish. Some parishioners have continued to pay in cash via the envelope scheme, some more have thankfully taken up the parish giving scheme and give by direct debit. But not all have, so I know we have not made as much as we would have had the churches been open.

The problem with the churches and halls being closed is that we still have the ongoing costs of electricity, gas and water etc to keep paying. Even though the premises are closed, the costs are still more or less the same. We have received some larger donations, and I am grateful for people's ongoing commitment to the finances of the church. A Christmas raffle was very successful in the absence of our normal fund raising activities.

Our online worship services have proved to be very successful and we have even managed to attract new people who I hope will join us when we open up again. I did not expect to grow in numbers during the pandemic but indeed, grow we have, which is very encouraging.

My work as the Rector of the Parish has increased and the pandemic has been both a challenging and rewarding time. With mental health spiraling in the parish I have been doing some quite difficult work with people who have found themselves in very difficult situations mentally, spiritually and financially. I have enjoyed these new challenges and have felt confident in how I have risen to the needs of people at some of the most desperate times in their lives. To be able to have been of some help to people has been a privilege and a blessing.

Our parish run food bank has been very successful and is self-supporting thanks to generous donations and local volunteers.

With fairly constant funerals and quite a few weddings to take in the months ahead I hope we can maintain our financial position and build on maintaining our parish share.

I look forward to this coming year when most of the restrictions look like they will be relaxed from June 21st 2021. This will be good for us and I look forward to welcoming our new assistant curate to the parish. This will be an exciting time with new opportunities to serve and grow and hopefully, we can rebuild the parish and most of its major activities which we had to mothball during the pandemic.

I remain cautiously optimistic about the parish and our role and very excited about the future in finding new ways of being God's representatives in this place.

Obviously the pandemic has taken its toll on the community. I look forward to renewing relationships with the local schools, restarting our local youth clubs and finding new ways of reaching out to young and old alike after a bewildering and confusing time.

CLAYTON WITH KEYMER PAROCHIAL CHURCH COUNCIL

Registered Charity No. 1135087

TRUSTEES ANNUAL REPORT (CONTINUED) FOR THE YEAR ENDED 31 DECEMBER 2020

Attendance at worship

The PCC is committed to enabling as many people as possible to participate in Church of England worship and to be part of our parish community. The Rector and PCC maintains an overview of worship throughout the parish, and the related activities of the churches, and has adopted the following as its statement of purpose:

Centred on Christ, we will worship God in a variety of ways, and maintain a distinctive Anglican presence in our communities. Working closely with our fellow-Christians we will be active in our community inviting others to share in the life of faith.

The churches of St. John the Baptist and St. Cosmas & St. Damian are open every day for private prayer, and for visitors interested in the history and architecture of these two locally (and in St. John's case, nationally) significant buildings. The Church and Hall at St. Francis are also valued community buildings and are used daily when there are no Covid-19 restrictions.

Clayton and Keymer churchyards attract many visitors and remain open for burials although space is limited. The clergy and lay readers of the parish are willing to give advice and pastoral support to any local residents and to conduct marriages, baptisms and funerals (in church or at crematoria), as appropriate, for local people in accordance with Church of England practice.

The readings at our services on Sundays and festivals are the basis for teaching the Christian faith aimed primarily at the adult congregations. Our growing Junior Churches devise their own particular style of worship along these themed readings and have their own time in and out of the main service. The Rector has made changes to incorporate more involvement with children and young families which has shown a welcome rise in attendance and engagement. Christian teaching for our younger members centres on Junior Church which caters for a range of ages from early infancy to teenage years. When there are no restrictions on gatherings, these groups have met most weeks at St Cosmas and St Damian and at St Francis. Family services focus on the telling (usually acting out) of a Bible story, with related activities in the hall before or afterwards. We are extremely grateful for the dedication and hard work of our Junior Church leaders for the encouragement and welcome they, and our congregations give to the young families. Whoever is preaching endeavours to give informed and relevant sermons incorporating biblical teaching and relevant themes and issues in today's increasingly secular society.

Our congregations have grown in the last year and a half with new members joining, some young families and children and some elderly. It has been a pleasure to see the church grow and to welcome new members of the community through our doors. This has happened despite being in lockdown for most of the year and having services online via zoom. Our 8.00 BCP congregation has taken off and doubled in size now numbering over 30 people each Sunday and we have seen some increase in people joining us online.

One observation I have made is that people who are housebound or unable to come to church now have a spiritual home through our internet and phone services which is great to be able to meet a new or previous group of people who would have otherwise been missed, forgotten or left behind. With this in mind we will continue to provide this accessible service to those who will never be able to return to church physically.

Our parish minibus had continued to be used to provide transport for the Cameo group, trips for the parish and for the two youth clubs and to lend to local not for profit charities and groups. It is now mothballed and kept off-road until it can be used more effectively again. It has a statutory off road notice complying with DVLA and insurance requirements.

CLAYTON WITH KEYMER PAROCHIAL CHURCH COUNCIL

Registered Charity No. 1135087

TRUSTEES ANNUAL REPORT (CONTINUED) FOR THE YEAR ENDED 31 DECEMBER 2020

Pastoral Ministry

As far as possible members of the clergy and pastoral team have visited church members who are housebound, in residential care or in hospital, and arranged for them to receive communion. When desired, members of the parish give active support to the Foresight Club which meets on our premises, and the Bumps, Babies and Toddlers group supports parents of young children in the local area. Parents and their children are able to drop in to this group free of charge each week, and we are grateful to the dedicated team of church members who make this possible.

There are two youth clubs held on a Thursday evening for school age children which are popular. There is also a Monday drop in centre held for secondary school age children mainly from Downlands School which has become very popular. These have had to stop during the lockdown but will restart as soon as restrictions are lifted.

The Cameo club (come and meet each other) which started in June 2018 has been a very popular outreach to the senior members of the community. It is a social club held monthly which takes place in Keymer Church hall and provides company to the local community. This has grown considerably in numbers since its inception and although we could not provide a Christmas Dinner party this year, hampers and a Christmas video were delivered to around 70 people.

We have now launched a satellite of the Burgess Hill Foodbank in Hassocks and together with 'Churches Together' in Hassocks have been considering ways of identifying and helping local people in need.

Our Safeguarding team, led by Sandra Boyd and recently taken over by Mrs Sue Anson and Mr Gary Pickett work hard to ensure that we are compliant with 'The Safeguarding policies for children and vulnerable adults', including carrying out and renewing DBS checks on all those members of the parish whose roles require them. They deserve our thanks for all their efforts, as do members of the parish for their cooperation. The PCC and P&M Committees have also updated the parish Health and Safety policy and each church has produced their own Health and Safety arrangement policies to support the main document. These are reviewed every year. We have had to deal with some more serious safeguarding issues this year, all of which have been referred to the diocese and have been advised upon.

Our Parish is a member of Churches Together in Hassocks (CTH). The clergy and two lay representatives are part of the CTH Steering Group. CTH operates a "Contact" scheme, aiming to have a "Contact" for each road in Hassocks, to welcome newcomers and provide a point of contact with the churches. This is a valuable contribution to local life, but there is always a need for further volunteers if we are to cover each road in this way. The Rector also launched a welcome pack for residents moving into the area. We plan to relaunch our clubs and activities whenever restrictions are properly lifted.

Mission and Development

A comprehensive Mission Action Plan is kept under review and developed by the Rector and PCC. This incorporates the main areas of parish life and provides a guide to the PCC and others. My vision as the Rector has been to direct our mission more into the community and reaching out to them instead of just expecting them to come to us. This year has been mainly a year of consolidation as we begin to maintain and build on the work we have been doing recently.

Christmas publicity was jointly organised by the churches and distributed at a market stall and by an advertisement in the village Talkabout magazine. Circulation of our Parish News extends beyond the regular congregations and is a valuable source of information and contact for the local community. A new parish website and facebook page is running and is a much better resource for the parish and for new enquiries and for reaching out to the local community.

CLAYTON WITH KEYMER PAROCHIAL CHURCH COUNCIL

Registered Charity No. 1135087

TRUSTEES ANNUAL REPORT (CONTINUED) FOR THE YEAR ENDED 31 DECEMBER 2020

Gary Pickett our youth worker has been furloughed for much of this year but thankfully has been working in a voluntary capacity to keep the foodbank going which has been very successful. We look forward to him being able once again to visit the Infants and Windmills Junior schools in the village and participating in assemblies. If restrictions are lifted all the activities for children and young people in the village established over the past two years, will resume.

Another development is that we are to receive a new ordinand as an assistant curate in June 2021. This is the opportunity to train a recent ordinand in the parish for a period of about three and a half years.

Financial Review

Sharing the ministry costs of the Diocese of Chichester

The majority of the parish's income comes from the voluntary giving of members of the parish, and we are very grateful for the generosity of so many people, which makes our work activities possible. This is supplemented by wedding and funeral fees, collections at special services and fundraising events. The largest expenditure of the PCC is the sum paid to the diocese for our share of all churches' Parish Ministry Costs. This amount covers the housing, stipend and pension costs of the clergy, and a standard sum for diocesan central costs, clergy training and a contribution to national church funds.

Currently the Parish is not meeting 100% of the costs allocated to this Parish and has committed to paying 80% in 2021. We don't know how realistic this commitment will be in future years. Thanks to the generosity of past and present members we continue to have substantial restricted funds available for maintenance of the parish churches, meeting social need and other specific purposes, and these are gratefully received and used. However the PCC still has insufficient income available to fully meet the costs of the day to day life and ministry of the churches once we pay the full Diocesan quota. This is a situation which needs to be addressed. In order to meet this commitment we shall need to increase the amount of unrestricted income through Stewardship and fundraising.

The Rector began a new stewardship campaign in 2019 that concentrates on preaching and teaching about the importance of giving and explaining to people how the church and diocese operate financially. Many people have limited knowledge of how these things happen. By encouraging members to sign up to the Parish Giving Scheme we have seen a small increase in our giving but this will need to grow and continue to meet our rising costs. Hopefully now the Parish Giving Scheme is available online we can see more people joining up and helping with our contributions.

Why we hold some money in reserve

The PCC has reviewed its reserves. This review encompassed the nature of the income and expenditure streams, the need to match variable income with fixed commitments and the nature of the reserves. The review concluded that to allow the PCC to be managed efficiently and to provide a buffer for uninterrupted services we shall need to rebuild a general reserve equivalent to £25,000.

The PCC has a number of other designated and restricted funds which are represented by investments and fixed assets.

It is PCC policy to designate the net income from the church boxes and wall safe, which can be largely attributed to visitors to the church, for fabric repairs, including those identified in the Quinquennial Inspection.

CLAYTON WITH KEYMER PAROCHIAL CHURCH COUNCIL

Registered Charity No. 1135087

TRUSTEES ANNUAL REPORT (CONTINUED) FOR THE YEAR ENDED 31 DECEMBER 2020

Structure, governance and management of the charity

The Parochial Church Council (PCC) is registered with the Charity Commission as required by the Charities Act 2011. Its governing document is the Parochial Church Councils (Powers) Measure 1956.

During the year the following served as members of the Parochial Church Council:

Ex Officio members

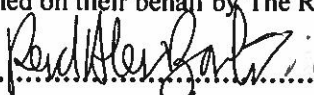
Incumbent: Chairman	The Revd Alex Baxter
Assistant Curate:	Vacant until June
Readers:	Mr Robin Holford Mrs Sue Anson
Wardens:	Mrs Janet Sharman Mrs Kate Sims Mr Christopher Moss
Deanery Synod:	Mrs Janet Sharman Mrs Sue Thompson Miss Carol Tester
Secretary:	Mrs Janet Sharman
Treasurer:	Mrs Anne Knowles
Stewardship Scheme Recorder:	Mr Robert Pinnock
Safeguarding Coordinator:	Mrs Sandra Boyd/Gary Pickett

Elected Members:

Clayton:	Mr James Coppen (2020-2021) Mr Robert Pinnock (2017-2021)
Keymer:	Mrs Carolyn Paynter (2019-2022) Mrs Juliet Strange (2019-2022)
St Francis:	Mrs Barbara Whewell (2017-2021) Mrs Sonia Goodsell (2019-2022) Mr Paul Seddon (2019-2022) Miss Carol Tester (2017-2021)

Membership of the PCC is determined under the Church Representation Rules and consists of certain ex-officio members (the incumbent/priest-in-charge, curate, lay readers licensed to officiate in the church), the churchwardens and members of the Deanery, Diocesan or General Synods and 10 members of the church who are elected at the Annual Parochial Church Meeting (APCM). Members are warmly encouraged to stand for election to the PCC and we try to ensure a balance of skills and experience where possible.

This Trustees' Annual Report was **approved** by the PCC and signed on their behalf by The Revd. Alex Baxter PCC Chairman

.....


Date 9th April 2021

REPORT OF THE INDEPENDENT EXAMINER TO THE
CLAYTON WITH KEYMER PAROCHIAL CHURCH COUNCIL
Registered Charity No. 1135087

This report on the financial statements of the PCC for the year ended 31 December 2020, which are set out on pages 8 to 35, is in respect of an examination carried out in accordance with the Church Accounting Regulations 2006 ('the Regulations') and s. 145 of the Charities Act 2011 ('the Act').

Respective responsibilities of the trustees and the examiner

As members of the PCC you are responsible for the preparation of the financial statements; you consider that the audit requirement of the Regulations and s.144 of the Act does not apply. It is my responsibility to issue this report on those financial statements in accordance with the terms of the Regulations.

Basis of Independent Examiner's report

My examination was carried out in accordance with the General Directions given by the Charity Commissioners and to be found in the Church guidance, 2006 edition. That examination includes a review of the accounting records kept by the PCC and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently I do not express an audit opinion on the view given by the accounts.

Independent examiner's statement

In connection with my examination, no matter has come to my attention:

- (1) which gives me reasonable cause to believe that in any material respect the requirements -
 - to keep accounting records in accordance with Section 130 of the 2011 Act; and
 - to prepare financial statements which accord with the accounting records and to comply with the requirements of the 2011 Acthave not been met; or
- (2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the financial statements to be reached.

19/4/21
.....

Kingfisher House
Hurstwood Grange
Hurstwood Lane
Haywards Heath
West Sussex
RH17 7QX



Chris Whitley-Jones BSc (Econ) FCA

PRB Accountants LLP
Chartered Accountants

CLAYTON WITH KEYMER PAROCHIAL CHURCH COUNCIL

Registered Charity No. 1135087

**STATEMENT OF FINANCIAL ACTIVITIES
FOR THE YEAR ENDED 31 DECEMBER 2020**

	Note	Unrestricted Funds £	Restricted Funds £	Endowment Funds £	Total 2020 £	Total 2019 £
Income and endowments from	2					
Donations and legacies	2(a)	76,335	12,897	-	89,232	108,025
Charitable activities	2(b)	6,761	-	-	6,761	5,306
Other trading activities	2(c)	12,796	-	-	12,796	31,955
Investments	2(d)	6	13,685	12,450	26,141	26,803
Other receipts	2(e)	-	-	-	-	3,110
Total		95,898	26,582	12,450	134,930	175,199
Expenditure on	3					
Cost of charitable activities	3(a)	83,221	35,180	-	118,401	172,194
Cost of other trading activities	3(b)	15,824	-	-	15,824	20,776
Expenditure of generating funds	3(c)	141	-	-	141	461
Total		99,186	35,180	-	134,366	193,431
Net income/(expenditure)		(3,288)	(8,598)	12,450	564	(18,232)
Transfers between funds	12	156	12,294	(12,450)	-	-
		(3,132)	3,696	-	564	(18,232)
Other gains and (losses)						
Gains/(losses) on revaluation of investments		-	2,689	8,668	11,357	80,948
Net movement in funds		(3,132)	6,385	8,668	11,921	62,716
Reconciliation of funds						
Total funds brought forward		14,941	351,064	469,618	835,623	772,907
Total funds carried forward		11,809	357,449	478,286	847,544	835,623


CLAYTON WITH KEYMER PAROCHIAL CHURCH COUNCIL

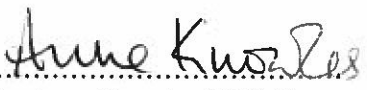
Registered Charity No. 1135087

**BALANCE SHEET
AS AT 31 DECEMBER 2020**

	Note	2020		2019	
		£	£	£	£
Fixed assets					
Tangible assets	6		1,806		2,406
Investments	7		522,040		509,500
Total fixed assets			523,846		511,906
Current assets					
Stock		130		301	
Debtors	8	3,643		13,733	
Short term investments		313,138		310,247	
Cash at bank and in hand		11,712		7,843	
Total current assets		328,623		332,124	
Liabilities					
Creditors: Amounts falling due within one year	9	4,925		8,407	
Net current assets			323,698		323,717
Total assets less current liabilities			847,544		835,623
Total Net Assets	13		847,544		835,623
Funds					
Unrestricted			11,809		14,941
Restricted			357,449		351,064
Endowment	10		478,286		469,618
Total Charity Funds			847,544		835,623

Approved by the Parochial Church Council on 9th April 2021 and signed on its behalf by:


.....
Mrs Janet Sharman (Secretary)


.....
Mrs Anne Knowles (PCC Treasurer)

The notes on pages 10 to 18 form part of these financial statements

CLAYTON WITH KEYMER PAROCHIAL CHURCH COUNCIL

Registered Charity No. 1135087

NOTES TO THE ACCOUNTS FOR THE YEAR ENDED 31 DECEMBER 2020

1.1 General information

The charity is registered charity in England and Wales and is unincorporated. The address of the principal office is Parish Office at St Francis Church, Priory Road, Hassocks, West Sussex, BN6 8PS.

1.2 Statement of compliance

These financial statements have been prepared in compliance with FRS 102 Section 1A, 'The Financial Reporting Standard applicable in the UK and the Republic of Ireland', the Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (Charities SORP (FRS 102)), the Charities Act 2011 and the Church Accounting Regulations 2006

1.3 Accounting policies

Basis of preparation

The financial statements have been prepared under the historical cost convention except for the valuation of investment assets, which are shown at market value.

Judgements and key sources of estimation uncertainty

The preparation of the financial statements requires management to make judgements, estimates and assumptions that affect the amounts reported. These estimates and judgements are continually reviewed and are based on experience and other factors, including expectations of future events that are believed to be reasonable under the circumstances.

The judgements (apart from those involving estimations) that management has made in the process of applying the entity's accounting policies and that have the most significant effect on the amounts recognised in the financial statements are as follows:

Funds

Endowment

Endowment funds are funds, the capital of which must be maintained; only income arising from investment of the endowment may be used either as restricted or unrestricted funds depending upon the purpose for which the endowment was established.

Restricted

Restricted funds represent (a) income from trusts or endowments which may be expended only on those restricted objects provided in the terms of the trust or bequest, and (b) donations or grants received for a specific object, or invited by the PCC for a specific object. The funds may only be expended on the specific object for which they were given. Any balance remaining unspent at the end of each year must be carried forward as a balance on that fund.

Unrestricted

Unrestricted funds represent the funds of the PCC that are not subject to any restrictions regarding their use and are available for application on the general purposes of the PCC. Funds designated for a particular purpose by the PCC are also unrestricted.

CLAYTON WITH KEYMER PAROCHIAL CHURCH COUNCIL

Registered Charity No. 1135087

NOTES TO THE ACCOUNTS (CONTINUED) FOR THE YEAR ENDED 31 DECEMBER 2020

1.3 Accounting policies (continued)

The accounts include all transactions, assets and liabilities for which the PCC is responsible in law. They do not include the accounts of Church groups that owe their main affiliation to another body nor those that are informal gatherings of Church members.

Incoming resources

Voluntary income and capital sources

Collections are recognised when received by or on behalf of the PCC. Planned giving receivable under covenant is recognised only when received. Income tax recoverable on covenants or gift aid donations is recognised when the income is recognised.

Grants and legacies to the PCC are accounted for as soon as the PCC is notified of its legal entitlement and amount due.

Funds raised by fete, garden party and similar events are accounted for gross.

Sales of books, postcards and magazines from the church bookstall are accounted for gross.

Other ordinary income

Rental income from the letting of Church premises is recognised when the rental is due.

Income from investments

Dividends and interest are accounted for when received. Realised gains or losses are recognised when investments are sold. Unrealised gains or losses are accounted for on revaluation at 31 December.

Resources used

Grants

Grants and donations are accounted for when paid over, or when awarded, if that award creates a binding obligation on the PCC.

Activities directly relating to the work of the Church

The Parish contribution is accounted for when payable.

Fixed Assets

Consecrated and beneficed property is excluded from the accounts by S.10(2) of the Charities Act 2011.

Depreciation of freehold buildings

Depreciation is calculated so as to write off the cost or valuation of an asset over the useful economic life of that asset.

Movable church furnishings held by the vicar and churchwardens on special trust for the PCC and which require a faculty for disposal are inalienable property, listed in the church inventory, which can be inspected (at any reasonable time).

Depreciation

Office equipment (unrestricted assets) is depreciated at 15% on the straight line basis.

Motor vehicle (unrestricted assets) is depreciated at 20% on the straight line basis.

CLAYTON WITH KEYMER PAROCHIAL CHURCH COUNCIL

Registered Charity No. 1135087

**NOTES TO THE ACCOUNTS (CONTINUED)
FOR THE YEAR ENDED 31 DECEMBER 2020**

2 Income and endowments	Unrestricted £	Restricted £	Endowment £	2020 £	2019 £
2(a) Donations and legacies					
<i>Planned giving:</i>					
- Gift Aid donations	52,068	6,434	-	58,502	64,397
- Income tax recoverable	14,559	108	-	14,667	16,527
Collections	4,219	334	-	4,553	8,619
Sundry donations	1,889	-	-	1,889	6,085
Grants (note 11)	2,600	4,466	-	7,066	30
Donations, appeals, etc.	-	1,555	-	1,555	5,165
Legacies and bequests (note 11)	1,000	-	-	1,000	7,202
	<u>76,335</u>	<u>12,897</u>	<u>-</u>	<u>89,232</u>	<u>108,025</u>
2(b) Charitable activities					
Fees for weddings and funerals	6,761	-	-	6,761	5,306
2(c) Other trading activities					
Bookstalls	-	-	-	-	441
Halls income	12,066	-	-	12,066	25,144
Special events and fundraising	730	-	-	730	6,370
	<u>12,796</u>	<u>-</u>	<u>-</u>	<u>12,796</u>	<u>31,955</u>
2(d) Investments	6	13,685	12,450	26,141	26,803
2(e) Other receipts					
Insurance claim	-	-	-	-	3,110
Total	<u><u>95,898</u></u>	<u><u>26,582</u></u>	<u><u>12,450</u></u>	<u><u>134,930</u></u>	<u><u>175,199</u></u>

CLAYTON WITH KEYMER PAROCHIAL CHURCH COUNCIL

Registered Charity No. 1135087

**NOTES TO THE ACCOUNTS (CONTINUED)
FOR THE YEAR ENDED 31 DECEMBER 2020**

3 Expenditure	Unrestricted	Restricted	Endowment	2020	2019
	£	£	£	£	£
3(a) <u>Cost of charitable activities</u>					
<i>Charitable grants and donations</i>					
Overseas					
- Missionary societies	300	-	-	300	-
- Relief & development agencies	-	-	-	-	97
Home					
- Church Societies	80	588	-	668	1,795
- Secular charities	85	-	-	85	1,380
<i>Ministry:</i>					
- Diocesan parish share	55,195	-	-	55,195	64,575
- Clergy working expenses	2,381	-	-	2,381	8,121
- Clergy donations and gifts	-	-	-	-	1,500
- Clergy house expenses	3,934	4,390	-	8,324	9,625
Church - running expenses	7,668	-	-	7,668	7,546
Church - maintenance	809	2,280	-	3,089	4,278
Upkeep of services	4,783	-	-	4,783	7,960
Churchyard upkeep	-	5,440	-	5,440	5,337
Children and youth costs	847	13,496	-	14,343	13,304
Outreach costs	1,213	-	-	1,213	2,274
Administration	2,153	1,139	-	3,292	5,450
Accountancy	985	-	-	985	1,106
Fee of the independent examiner	1,680	-	-	1,680	1,980
Legal and professional fees	-	-	-	-	5,004
Bank charges	508	-	-	508	716
Major repairs (note 5)	-	7,847	-	7,847	29,546
Depreciation (note 6)	600	-	-	600	600
	83,221	35,180	-	118,401	172,194
3(b) <u>Cost of other trading activities</u>					
Church halls - running costs	15,824	-	-	15,824	20,553
Bookstall costs	-	-	-	-	223
	15,824	-	-	15,824	20,776
3(c) <u>Cost of raising funds</u>					
Cost of stewardship and fundraising	141	-	-	141	461
Total	99,186	35,180	-	134,366	193,431

CLAYTON WITH KEYMER PAROCHIAL CHURCH COUNCIL

Registered Charity No. 1135087

**NOTES TO THE ACCOUNTS (CONTINUED)
FOR THE YEAR ENDED 31 DECEMBER 2020**

4 Staff

During the year the PCC employed the services of two organists, a director of music, four gardeners and three cleaners. a total of ten persons at a total cost of £12,063 (2019 - £17,914)

	2020	2019
The amounts received by members or connected members of the PCC:	£	£
The Reverend Thomas Cameron	-	3,000
Mr J. Coppen	580	1,060
Mrs J. Sharman	3,250	3,250

5 Major repairs and replacements

<u>Cost</u>	Unrestricted Fund		Restricted Fund	
	2020	2019	2020	2019
	£	£	£	£
Churches				
Clayton	- Vestry renovations	-	-	1,830
	- Vestry cupboard	-	-	3,348
	- Notice board	-	-	606
	- Organ repairs	3,360	-	-
Keymer	- Architect - Tower repairs	-	-	3,445
	- Notice board	-	-	2,004
	- Plans for external WC	-	1,626	1,911
St Francis	- Quinquennial survey	-	-	900
Halls				
Clayton	- Architect - handrails	-	1,501	-
	- Specifications for heating	-	600	-
	- Electrical work	-	-	1,089
	- Decorating	-	-	3,631
Keymer	- Path	-	-	5,800
	- Handrail	-	-	840
St Francis	- Planning applications	-	-	782
Spinney	- Boiler	-	3,360	-
	- Carpet	-	760	-
		<u>-</u>	<u>7,847</u>	<u>26,186</u>
		<u>3,360</u>		

CLAYTON WITH KEYMER PAROCHIAL CHURCH COUNCIL

Registered Charity No. 1135087

**NOTES TO THE ACCOUNTS (CONTINUED)
FOR THE YEAR ENDED 31 DECEMBER 2020**

5 Major repairs and replacements (continued)	Unrestricted Fund		Restricted Fund	
Funding				
Clayton Church fabric fund	-	-	2,101	-
Keymer Church fabric fund	-	-	-	5,449
St Francis Church fabric fund	-	-	-	900
Clayton Church fabric and wall paintings fund	-	-	-	5,784
Clayton Hall fund	-	-	-	4,720
St Francis Hall fund	-	-	-	782
Incumbents discretionary needs fund	-	-	1,626	2,751
Keymer Legacies fund	-	-	-	5,800
Spinney fund (Shand bequest)	-	-	4,120	-
Insurance claim	-	3,110	-	-
PCC General fund	-	250	-	-
	-	3,360	7,847	26,186

6 Tangible fixed assets	Freehold		Minibus	Office equipment	Total
	<i>Land</i>	<i>Property</i>			
	£	£	£	£	£
Cost or valuation					
At 1 January 2020 & at 31 December 2020	1	3	3,000	3,350	6,354
Depreciation					
At 1 January 2020	-	-	600	3,348	3,948
Charge for the year	-	-	600	-	600
At 31 December 2020	-	-	1,200	3,348	4,548
Net book values					
At 31 December 2020	1	3	1,800	2	1,806
At 31 December 2019	1	3	2,400	2	2,406

CLAYTON WITH KEYMER PAROCHIAL CHURCH COUNCIL

Registered Charity No. 1135087

**NOTES TO THE ACCOUNTS (CONTINUED)
FOR THE YEAR ENDED 31 DECEMBER 2020**

7	Fixed asset investments	No of shares	Cost		Market value	
			2020	2019	2020	2019
			£	£	£	£
	<u>CBF Investment Fund</u>					
	Clayton Church fabric	5,032	14,599	14,599	102,888	96,242
	Keymer Church fabric	7,235	38,223	38,223	147,932	138,377
	St Francis Church fabric	546	1,500	1,500	11,164	10,443
	Clayton Wall Paintings	2,097	19,157	17,975	42,872	38,937
	Churchyards:					
	Vyvyan Trust (Clayton)	97	100	100	1,983	1,855
	Keymer churchyard	2,488	3,611	3,611	50,871	47,584
	<u>CBF Fixed Interest Security</u>					
	Ashby Trust (Keymer)	308	453	452	522	505
		<u>17,803</u>	<u>77,643</u>	<u>76,460</u>	<u>358,232</u>	<u>333,943</u>
	<u>Charishare Common</u>					
	<u>Investment Fund</u>					
	Attree Trust	137,188	230	230	886	949
	Keymer Church fabric:					
	Dennis & Mercia Crouch Fund	25,239,629	156,202	156,202	162,921	174,608
		<u>25,376,817</u>	<u>156,432</u>	<u>156,432</u>	<u>163,807</u>	<u>175,557</u>
	Total investments		<u>234,075</u>	<u>232,892</u>	<u>522,040</u>	<u>509,500</u>
8	Debtors				£	£
	Income tax recoverable				2,066	7,245
	Debtors for goods and services				723	5,712
	Prepayments				854	776
					<u>3,643</u>	<u>13,733</u>
9	Creditors: Amounts falling due within one year				2020	2019
					£	£
	Creditors for goods and services				2,311	5,011
	Accruals				2,614	2,982
	Other creditors				-	414
					<u>4,925</u>	<u>8,407</u>

CLAYTON WITH KEYMER PAROCHIAL CHURCH COUNCIL

Registered Charity No. 1135087

**NOTES TO THE ACCOUNTS (CONTINUED)
FOR THE YEAR ENDED 31 DECEMBER 2020**

10	Endowment fund assets		2020	2019
			£	£
	Freehold land and property			
	Clayton church hall		1	1
	Keymer church hall		1	1
	St Francis church hall		1	1
	Land at Hassocks		1	1
	Trust investments at market value		478,282	469,614
			<hr/>	<hr/>
			478,286	469,618
			<hr/> <hr/>	<hr/> <hr/>
11	Other voluntary income	£		
	Other voluntary income includes the following			
	<u>Grants</u>			
	War Graves Commission	30	For the churchyards	
	West Sussex County Council	253	For food bank equipment	
	Mid Sussex County Council	2,600	For PCC general funds (Loss of halls income)	
	Job Retention Scheme	4,183	For youth worker wages on furlough	
		<hr/>		
		7,066		
		<hr/> <hr/>		
	<u>Legacies</u>			
	Mary Harris	500	For music at St Cosmas & St Damian	
	Mary Birch	500	For PCC general funds	
		<hr/>		
		1,000		
		<hr/> <hr/>		
12	Transfers between funds	Unrestricted Funds	Restricted Funds	Endowment Funds
		£	£	£
	Investment income credited to Restricted fund accounts	-	12,450	(12,450)
	Investment income credited to Unrestricted fund accounts - Attree	20	(20)	-
	Churchyards deficit financed by General fund	(2,417)	2,417	-
	<u>Transfers (to) from restricted funds</u>			
	Spinney fund	1,753	(1,753)	
	Clayton Legacies fund (Mower)	800	(800)	
		<hr/>	<hr/>	<hr/>
		156	12,294	(12,450)
		<hr/> <hr/>	<hr/> <hr/>	<hr/> <hr/>

CLAYTON WITH KEYMER PAROCHIAL CHURCH COUNCIL

Registered Charity No. 1135087

**NOTES TO THE ACCOUNTS (CONTINUED)
FOR THE YEAR ENDED 31 DECEMBER 2020**

13 Analysis of net assets

	Tangible assets £	Investments £	Current assets £	Current liabilities £	Total £
Unrestricted Funds					
PCC General fund	1,802	-	14,932	(4,925)	11,809
Restricted Funds					
Clayton Church fabric	-	-	54,402	-	54,402
Keymer Church fabric	-	-	62,788	-	62,788
St Francis Church fabric	-	-	7,870	-	7,870
Incumbents discretionary fund	-	-	12,277	-	12,277
Clayton Wall Paintings fund	-	42,872	3,928	-	46,800
Attree Trust	-	886	-	-	886
Clayton fabric & wallpaintings	-	-	41,568	-	41,568
Clayton legacies fund	-	-	1,439	-	1,439
Clayton hall refurbishment fund	-	-	7,544	-	7,544
Daphne Ellis fund	-	-	8,339	-	8,339
Youth Outreach	-	-	13,181	-	13,181
Keymer organ fund	-	-	7,271	-	7,271
St Francis hall refurbishment fund	-	-	44,079	-	44,079
Outreach fund	-	-	2,308	-	2,308
Grave maintenance fund	-	-	1,149	-	1,149
St Francis legacies fund	-	-	22,121	-	22,121
Keymer hall fund	-	-	153	-	153
Incumbents discretion needs fund	-	-	20,408	-	20,408
Keymer legacies fund	-	-	1,062	-	1,062
Parish Website Grant fund	-	-	1,804	-	1,804
	-	43,758	313,691	-	357,449
Endowment Funds					
Clayton Church fabric	-	102,888	-	-	102,888
Keymer Church fabric	-	310,853	-	-	310,853
St Francis Church fabric	-	11,164	-	-	11,164
Churchyards	-	53,377	-	-	53,377
Freehold property	4	-	-	-	4
	4	478,282	-	-	478,286
Total	1,806	522,040	328,623	(4,925)	847,544

CLAYTON WITH KEYMER PAROCHIAL CHURCH COUNCIL

Registered Charity No. 1135087

**RESTRICTED AND ENDOWMENT FUNDS
FOR THE YEAR ENDED 31 DECEMBER 2020**

CLAYTON CHURCH FABRIC	Restricted Fund		Endowment	
	2020	2019	2020	2019
	£	£	£	£
<u>Income</u>				
Investment income	230	386	2,888	2,804
<u>Less: Expenditure</u>				
Architect - external and internal handrails	1,501	-	-	-
Specification for heating works	600	-	-	-
	2,101	-	-	-
Unrealised surplus on revaluation of investments	(1,871)	386	2,888	2,804
	-	-	6,646	15,179
Transfer from endowment fund	(1,871)	386	9,534	17,983
	2,888	2,804	(2,888)	(2,804)
	1,017	3,190	6,646	15,179
Balance at 1 January 2020	53,385	50,195	96,242	81,063
Balance at 31 December 2020	54,402	53,385	102,888	96,242
<u>Represented by:</u>				
5,032 shares Central Board of Finance				
Investment Fund	-	-	102,888	96,242
Deposit - Central Board of Finance	54,402	53,385	-	-
	54,402	53,385	102,888	96,242

CLAYTON WITH KEYMER PAROCHIAL CHURCH COUNCIL

Registered Charity No. 1135087

**RESTRICTED AND ENDOWMENT FUNDS (CONTINUED)
FOR THE YEAR ENDED 31 DECEMBER 2020**

KEYMER CHURCH FABRIC	Restricted Fund		Endowment	
	2020	2019	2020	2019
	£	£	£	£
<u>Income</u>				
Voluntary income	-	-	-	-
Legacy	-	-	-	6,202
Investment income	240	404	7,748	8,722
	240	404	7,748	14,924
<u>Less: Expenditure</u>				
Floor repairs	475	-	-	-
Architect - Tower repairs	-	3,445	-	-
Floor repairs	-	585	-	-
Notice board	-	2,004	-	-
Signs	-	258	-	-
	475	6,292	-	-
	(235)	(5,888)	7,748	14,924
Unrealised surplus (deficit) on revaluation of investments	-	-	(2,131)	50,142
	(235)	(5,888)	5,617	65,066
Transfer from endowment fund	7,748	8,722	(7,748)	(8,722)
	7,513	2,834	(2,131)	56,344
Balance at 1 January 2020	55,275	52,441	312,984	256,640
Balance at 31 December 2020	62,788	55,275	310,853	312,984
<u>Represented by:</u>				
7,235 shares Central Board of Finance Investment Fund	-	-	147,932	138,377
25,239.629 Units Charishare Common Investment Fund	-	-	162,921	174,607
Deposit - Central Board of Finance	62,788	55,275	-	-
	62,788	55,275	310,853	312,984

CLAYTON WITH KEYMER PAROCHIAL CHURCH COUNCIL

Registered Charity No. 1135087

**RESTRICTED AND ENDOWMENT FUNDS (CONTINUED)
FOR THE YEAR ENDED 31 DECEMBER 2020**

ST FRANCIS CHURCH FABRIC	Restricted Fund		Endowment	
	2020	2019	2020	2019
	£	£	£	£
<u>Income</u>				
Voluntary income	40	65	-	-
Investment income	32	60	313	304
	72	125	313	304
<u>Less: Expenditure</u>				
Quinquennial survey	-	900	-	-
Window frame	-	118	-	-
Gas heaters service	-	354	-	-
	-	1,372	-	-
	72	(1,247)	313	304
Unrealised surplus on revaluation of investments	-	-	721	1,647
	72	(1,247)	1,034	1,951
Transfer from endowment fund	313	304	(313)	(304)
	385	(943)	721	1,647
Balance at 1 January 2020	7,485	8,428	10,443	8,796
Balance at 31 December 2020	7,870	7,485	11,164	10,443
<u>Represented by:</u>				
546 shares Central Board of Finance Investment Fund	-	-	11,164	10,443
Deposit - Central Board of Finance	7,870	7,485	-	-
	7,870	7,485	11,164	10,443

CLAYTON WITH KEYMER PAROCHIAL CHURCH COUNCIL

Registered Charity No. 1135087

**RESTRICTED AND ENDOWMENT FUNDS (CONTINUED)
FOR THE YEAR ENDED 31 DECEMBER 2020**

CHURCHYARDS	Restricted Fund		Endowment	
	2020	2019	2020	2019
	£	£	£	£
<u>Income</u>				
Gift Aid donations	434	-	-	-
Income tax recoverable	108	-	-	-
Donations	950	130	-	-
Investment income	-	-	1,501	1,461
War Graves Commission	30	30	-	-
	<u>1,522</u>	<u>160</u>	<u>1,501</u>	<u>1,461</u>
<u>Less: Expenditure</u>	<u>5,440</u>	<u>5,337</u>	<u>-</u>	<u>-</u>
	<u>(3,918)</u>	<u>(5,177)</u>	<u>1,501</u>	<u>1,461</u>
Unrealised surplus on revaluation of investments	-	-	3,432	7,808
	<u>(3,918)</u>	<u>(5,177)</u>	<u>4,933</u>	<u>9,269</u>
Transfer from endowment fund	1,501	1,461	(1,501)	(1,461)
	<u>(2,417)</u>	<u>(3,716)</u>		
Deficit for the year ended 31 December 2020 (Financed by general fund)				
			<u>3,432</u>	<u>7,808</u>
Balance at 1 January 2020			49,945	42,137
Balance at 31 December 2020			<u>53,377</u>	<u>49,945</u>
<u>Represented by:</u>				
Vyvyan Trust (Clayton)				
97 shares Central Board of Finance Investment Fund			1,983	1,855
Ashby Trust (Keymer)				
308 shares Central Board of Finance Investment Fund			523	505
Keymer Churchyard				
2,488 shares Central Board of Finance Investment Fund			50,871	47,585
			<u>53,377</u>	<u>49,945</u>

CLAYTON WITH KEYMER PAROCHIAL CHURCH COUNCIL

Registered Charity No. 1135087

**RESTRICTED AND ENDOWMENT FUNDS (CONTINUED)
FOR THE YEAR ENDED 31 DECEMBER 2020**

INCUMBENT'S DISCRETIONARY FUND	Restricted Fund	
<u>For PCC general purposes</u>	2020	2019
<i>Clerks Field Trust</i>	£	£
<u>Income</u>		
Gift Aid donation	6,000	6,000
Investment income	26	37
	6,026	6,037
Transfer (to) from general fund		
<i>Solicitors fees re land at Stonepound</i>	-	(1,500)
	6,026	4,537
Balance at 1 January 2020	6,251	1,714
Balance at 31 December 2020	12,277	6,251
<u>Represented by:</u>		
Deposit - Central Board of Finance	12,277	6,251

FREEHOLD PROPERTY

	Endowment	
	2020	2019
	£	£
At 1 January 2020 & 31 December 2020	4	4
<u>Represented by:</u>		
Fixed Assets		
Clayton Church hall	1	1
Keymer Church hall	1	1
St Francis Church hall	1	1
Land at Hassocks	1	1
The above properties have been included at a nominal sum.	4	4

The Rectory is a Beneficed property and as with the Consecrated property is excluded from the accounts.

CLAYTON WITH KEYMER PAROCHIAL CHURCH COUNCIL

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**RESTRICTED AND ENDOWMENT FUNDS (CONTINUED)
FOR THE YEAR ENDED 31 DECEMBER 2020**

CLAYTON WALL PAINTINGS	Restricted Fund	
	2020	2019
	£	£
<u>Income</u>		
Investment income	1,199	1,142
Unrealised surplus (deficit) on revaluation of investments	2,753	6,014
	<u>3,952</u>	<u>7,156</u>
Balance at 1 January 2020	42,848	35,692
	<u>46,800</u>	<u>42,848</u>
 <u>Represented by:</u>		
2097 shares Central Board of Finance Investment Fund	42,872	38,936
Deposit - Central Board of Finance	3,928	3,912
	<u>46,800</u>	<u>42,848</u>

ATTREE TRUST	Restricted Fund	
	2020	2019
	£	£
For the sick and poor of Clayton		
<u>Income</u>		
Investment income	21	26
Unrealised surplus (deficit) on revaluation of investments	(64)	158
	<u>(43)</u>	<u>184</u>
Transfer to general fund	(20)	(26)
	<u>(63)</u>	<u>158</u>
Balance at 1 January 2020	949	791
	<u>886</u>	<u>949</u>
 <u>Represented by:</u>		
137.188 Units Charishare Common Investment Fund	886	949
	<u>886</u>	<u>949</u>

CLAYTON WITH KEYMER PAROCHIAL CHURCH COUNCIL

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**RESTRICTED AND ENDOWMENT FUNDS (CONTINUED)
FOR THE YEAR ENDED 31 DECEMBER 2020**

CLAYTON FABRIC & WALL PAINTINGS	Restricted Fund	
	2020	2019
	£	£
<u>Income</u>		
Voluntary income	-	596
Investment income	176	326
	<hr/>	<hr/>
	176	922
	<hr/>	<hr/>
<u>Less: Expenditure</u>		
Lighting designs	240	-
Vestry renovations	-	1,830
Vestry cupboard	-	3,348
Notice board	-	606
	<hr/>	<hr/>
	240	5,784
	<hr/>	<hr/>
	(64)	(4,862)
Balance at 1 January 2020	41,632	46,494
	<hr/>	<hr/>
Balance at 31 December 2020	41,568	41,632
	<hr/> <hr/>	<hr/> <hr/>
<u>Represented by:</u>		
Deposit - Central Board of Finance	41,568	41,474
Debtor	-	158
	<hr/>	<hr/>
	41,568	41,632
	<hr/> <hr/>	<hr/> <hr/>

CLAYTON WITH KEYMER PAROCHIAL CHURCH COUNCIL

Registered Charity No. 1135087

**RESTRICTED AND ENDOWMENT FUNDS (CONTINUED)
FOR THE YEAR ENDED 31 DECEMBER 2020**

SPINNEY FUND	Restricted Fund	
	2020	2019
	£	£
<u>Income</u>		
Rent received	5,511	-
Diocese of Chichester - Shand Bequest	5,676	9,936
	<hr/>	<hr/>
	11,187	9,936
	<hr/>	<hr/>
<u>Less: Expenditure</u>		
Assistant clergy working expenses	-	3,934
House minor repairs, maintenance and expenses	4,390	6,002
Major repairs	4,120	-
Letting expenses	924	-
	<hr/>	<hr/>
	9,434	9,936
	<hr/>	<hr/>
	1,753	-
Transfer (to) from general fund	(1,753)	-
	<hr/>	<hr/>
Balance at 31 December 2020	-	-
	<hr/>	<hr/>
<u>Represented by:</u>		
Debtor (Shand Bequest)	-	2,400
Cash at HSBC Bank	-	(2,400)
	<hr/>	<hr/>
	-	-
	<hr/>	<hr/>

CLAYTON WITH KEYMER PAROCHIAL CHURCH COUNCIL

Registered Charity No. 1135087

RESTRICTED AND ENDOWMENT FUNDS (CONTINUED)

FOR THE YEAR ENDED 31 DECEMBER 2020

CLAYTON LEGACIES FUND Kitty Gravely/William Byars Thomson <u>St John the Baptist Church</u> <i>to be used at the discretion of the church</i> <i>wardens for general purposes of the</i> <i>church or causes ancillary thereto</i>	Restricted Fund	
	2020	2019
	£	£
<u>Income</u>		
Investment income	8	17
Transfer from (to) general fund <i>Mower for Clayton churchyard</i>	800	-
	(792)	17
Balance at 1 January 2020	2,231	2,214
Balance at 31 December 2020	1,439	2,231
<u>Represented by:</u>		
Deposit - Central Board of Finance	1,439	2,231

CLAYTON WITH KEYMER PAROCHIAL CHURCH COUNCIL

Registered Charity No. 1135087

RESTRICTED AND ENDOWMENT FUNDS (CONTINUED)

FOR THE YEAR ENDED 31 DECEMBER 2020

CLAYTON HALL REFURBISHMENT FUND	Restricted Fund	
	2020	2019
	£	£
<u>Income</u>		
Investment income	32	71
	<hr/>	<hr/>
<u>Less: Expenditure</u>		
Electrical work	-	1,089
Decorating	-	3,631
	<hr/>	<hr/>
	-	4,720
	<hr/>	<hr/>
	32	(4,649)
Balance at 1 January 2020	7,512	12,161
	<hr/>	<hr/>
Balance at 31 December 2020	7,544	7,512
	<hr/> <hr/>	<hr/> <hr/>
<u>Represented by:</u>		
Deposit - Central Board of Finance	7,544	7,512
	<hr/> <hr/>	<hr/> <hr/>

DAPHNE ELLIS FUND <u>St John the Baptist Church</u> <i>to be used at the discretion of the church wardens for general purposes of the church</i>	Restricted Fund	
	2020	2019
	£	£
<u>Income</u>		
Investment income	35	64
<u>Less: Expenditure</u>		
Top soil	264	-
	<hr/>	<hr/>
	(229)	64
Balance at 1 January 2020	8,568	8,504
	<hr/>	<hr/>
Balance at 31 December 2020	8,339	8,568
	<hr/> <hr/>	<hr/> <hr/>
<u>Represented by:</u>		
Deposit - Central Board of Finance	8,339	8,568
	<hr/> <hr/>	<hr/> <hr/>

CLAYTON WITH KEYMER PAROCHIAL CHURCH COUNCIL

Registered Charity No. 1135087

**RESTRICTED AND ENDOWMENT FUNDS (CONTINUED)
FOR THE YEAR ENDED 31 DECEMBER 2020**

YOUTH OUTREACH FUND	Restricted Fund	
	2020	2019
	£	£
<u>Income</u>		
Voluntary income	-	1,000
Fundraising	-	87
Job Retention Scheme grant	4,183	-
Investment income	73	207
	4,256	1,294
	<hr/>	<hr/>
<u>Less: Expenditure</u>		
Half share of youth worker salary	12,431	12,360
Garden works	1,000	-
<i>Donation received in 2019</i>		
	13,431	12,360
	<hr/>	<hr/>
	(9,175)	(11,066)
	<hr/>	<hr/>
Balance at 1 January 2020	22,356	33,422
	<hr/>	<hr/>
Balance at 31 December 2020	13,181	22,356
	<hr/> <hr/>	<hr/> <hr/>
<u>Represented by:</u>		
Deposit - Central Board of Finance	13,181	22,356
	<hr/> <hr/>	<hr/> <hr/>
 KEYMER ORGAN MAINTENANCE FUND	 Restricted Fund	
	2020	2019
	£	£
<u>Income</u>		
Investment income	34	77
<u>Less: Expenditure</u>		
Organ maintenance	1,301	2,398
	(1,267)	(2,321)
	<hr/>	<hr/>
Balance at 1 January 2020	8,538	10,859
	<hr/>	<hr/>
Balance at 31 December 2020	7,271	8,538
	<hr/> <hr/>	<hr/> <hr/>
<u>Represented by:</u>		
Deposit - Central Board of Finance	7,271	8,538
	<hr/> <hr/>	<hr/> <hr/>

CLAYTON WITH KEYMER PAROCHIAL CHURCH COUNCIL

Registered Charity No. 1135087

RESTRICTED AND ENDOWMENT FUNDS (CONTINUED)

FOR THE YEAR ENDED 31 DECEMBER 2020

ST FRANCIS HALL REFURBISHMENT FUND	Restricted Fund	
	2020	2019
	£	£
<u>Income</u>		
Voluntary income	-	1,050
Investment income	186	330
	186	1,380
<u>Less: Expenditure</u>		
Planning applications for Hall alterations	-	782
	-	782
	186	598
Balance at 1 January 2020	43,893	43,295
Balance at 31 December 2020	44,079	43,893
<u>Represented by:</u>		
Deposit - Central Board of Finance	44,079	43,893

CLAYTON WITH KEYMER PAROCHIAL CHURCH COUNCIL

Registered Charity No. 1135087

RESTRICTED AND ENDOWMENT FUNDS (CONTINUED)

FOR THE YEAR ENDED 31 DECEMBER 2020

OUTREACH FUND	Restricted Fund	
	2020	2019
	£	£
<u>Income</u>		
Voluntary income	565	1,295
Fundraising	-	79
Investment income	8	4
	<hr/>	<hr/>
	573	1,378
	<hr/>	<hr/>
<u>Less: Expenditure</u>		
Youth group expenses	65	660
	<hr/>	<hr/>
	508	718
	<hr/>	<hr/>
Transfer from (to) general fund		
<i>50% Clayton Festival for Uganda Mission trip</i>	-	824
	<hr/>	<hr/>
	508	1,542
	<hr/>	<hr/>
Balance at 1 January 2020	1,800	258
	<hr/>	<hr/>
Balance at 31 December 2020	2,308	1,800
	<hr/> <hr/>	<hr/> <hr/>
<u>Represented by:</u>		
Deposit - Central Board of Finance	2,308	1,800
	<hr/> <hr/>	<hr/> <hr/>

CLAYTON WITH KEYMER PAROCHIAL CHURCH COUNCIL

Registered Charity No. 1135087

**RESTRICTED AND ENDOWMENT FUNDS (CONTINUED)
FOR THE YEAR ENDED 31 DECEMBER 2020**

GRAVE MAINTENANCE FUND	Restricted Fund	
	2020	2019
<u>Edward Arthur Hartle</u> <i>Keymer churchyard - for the maintenance of the grave of his first wife Joy</i>	£	£
<u>Income</u>		
Investment income	5	8
Balance at 1 January 2020	1,144	1,136
Balance at 31 December 2020	1,149	1,144
<u>Represented by:</u>		
Deposit - Central Board of Finance	1,149	1,144

ST FRANCIS LEGACIES FUND	Restricted Fund	
	2020	2019
<u>Pauline Grimble/William Byars Thomson</u> <u>St Francis of Assisi Church</u> <i>to be used exclusively for St Francis Church at the discretion of the Pastoral and Management Committee of St Francis Church</i>	£	£
<u>Income</u>		
Investment income	94	164
Balance at 1 January 2020	22,027	21,863
Balance at 31 December 2020	22,121	22,027
<u>Represented by:</u>		
Deposit - Central Board of Finance	22,121	22,027

CLAYTON WITH KEYMER PAROCHIAL CHURCH COUNCIL

Registered Charity No. 1135087

RESTRICTED AND ENDOWMENT FUNDS (CONTINUED)

FOR THE YEAR ENDED 31 DECEMBER 2020

KEYMER HALL FUND	Restricted Fund	
	2020	2019
	£	£
<u>Income</u>		
Investment income	1	1
Balance at 1 January 2020	152	151
	<hr/>	<hr/>
Balance at 31 December 2020	153	152
	<hr/> <hr/>	<hr/> <hr/>
<u>Represented by:</u>		
Deposit - Central Board of Finance	153	152
	<hr/> <hr/>	<hr/> <hr/>

CLAYTON WITH KEYMER PAROCHIAL CHURCH COUNCIL

Registered Charity No. 1135087

**RESTRICTED AND ENDOWMENT FUNDS (CONTINUED)
FOR THE YEAR ENDED 31 DECEMBER 2020**

INCUMBENT'S DISCRETION NEEDS FUND <i>To alleviate hardship in the Parish</i>	Restricted Fund	
	2020	2019
	£	£
<u>Income</u>		
Investment income	93	192
	<hr/>	<hr/>
<u>Less: Expenditure</u>		
Incumbent's working cash	-	150
Minibus expenses	-	946
Architect - Keymer Church external accessible WC	1,626	1,911
Keymer Hall handrail	-	840
Donations	-	1,500
	<hr/>	<hr/>
	1,626	5,347
	<hr/>	<hr/>
	(1,533)	(5,155)
Balance at 1 January 2020	21,941	27,096
	<hr/>	<hr/>
Balance at 31 December 2020	20,408	21,941
	<hr/> <hr/>	<hr/> <hr/>
<u>Represented by:</u>		
Deposit - Central Board of Finance	20,408	21,941
	<hr/> <hr/>	<hr/> <hr/>

PARISH WEBSITE GRANT FUND <i>St George's Grant (£3,300 received in 2016)</i>	Restricted Fund	
	2020	2019
	£	£
<u>Less: Expenditure</u>		
Website costs	215	231
	<hr/>	<hr/>
	(215)	(231)
Balance at 1 January 2020	2,019	2,250
	<hr/>	<hr/>
Balance at 31 December 2020	1,804	2,019
	<hr/> <hr/>	<hr/> <hr/>
<u>Represented by:</u>		
Cash at HSBC Bank	1,804	2,019
	<hr/> <hr/>	<hr/> <hr/>

CLAYTON WITH KEYMER PAROCHIAL CHURCH COUNCIL

Registered Charity No. 1135087

**RESTRICTED AND ENDOWMENT FUNDS (CONTINUED)
FOR THE YEAR ENDED 31 DECEMBER 2020**

KEYMER LEGACIES FUND	Restricted Fund	
	2020	2019
<u>St Cosmas & St Damian Church</u>	2020	2019
<i>to be used exclusively for St Cosmas & St Damian at the discretion of the Pastoral and Management Committee of Keymer Church</i>	£	£
<u>Income</u>		
Investment income	5	41
	<hr/>	<hr/>
<u>Less: Expenditure</u>		
Altar cloths	-	1,037
Hall floor repairs	-	525
Hall path	-	5,800
Hall clearing gutters	-	400
	<hr/>	<hr/>
	-	7,762
	<hr/>	<hr/>
	5	(7,721)
Balance at 1 January 2020	1,057	8,778
	<hr/>	<hr/>
Balance at 31 December 2020	1,062	1,057
	<hr/> <hr/>	<hr/> <hr/>
<u>Represented by:</u>		
Deposit - Central Board of Finance	1,062	1,057
	<hr/> <hr/>	<hr/> <hr/>

CLAYTON WITH KEYMER PAROCHIAL CHURCH COUNCIL

Registered Charity No. 1135087

**ADDITIONAL NOTES TO THE ACCOUNTS
FOR THE YEAR ENDED 31 DECEMBER 2020**

(I) Churches and upkeep of services

	St John the Baptist Clayton £	St Cosmas & St Damian Keymer £	St Francis of Assisi St Francis £	2020 £	2019 £
Gas	-	1,501	361	1,862	2,873
Electricity	1,938	330	231	2,499	2,532
Insurance	1,125	1,918	264	3,307	2,141
	<u>3,063</u>	<u>3,749</u>	<u>856</u>	<u>7,668</u>	<u>7,546</u>
Minor repairs	140	495	174	809	398
Miscellaneous	-	-	-	-	167
	<u>140</u>	<u>495</u>	<u>174</u>	<u>809</u>	<u>565</u>
Expenses financed by restricted funds					
Organ maintenance and minor repairs	504	1,776	-	2,280	3,713
	<u>644</u>	<u>2,271</u>	<u>174</u>	<u>3,089</u>	<u>4,278</u>
Choir and music	-	107	117	224	142
Organists	1,200	1,600	-	2,800	3,940
Director of music fees	-	500	-	500	1,000
Candles				551	815
Altar expenses	252	755	252	323	371
Miscellaneous				385	655
	<u>1,452</u>	<u>2,962</u>	<u>369</u>	<u>4,783</u>	<u>6,923</u>
Expenses financed by restricted funds					
Altar cloths	-	-	-	-	1,037
	<u>1,452</u>	<u>2,962</u>	<u>369</u>	<u>4,783</u>	<u>7,960</u>

Note

Altar expenses, candles and miscellaneous expenses are attributable across the Parish and no precise apportionment is possible.

CLAYTON WITH KEYMER PAROCHIAL CHURCH COUNCIL

Registered Charity No. 1135087

**ADDITIONAL NOTES TO THE ACCOUNTS (CONTINUED)
FOR THE YEAR ENDED 31 DECEMBER 2020****(II) Churchyard maintenance**

	Clayton	Keymer	2020	2019
	£	£	£	£
<u>Income</u>				
Gift Aid donations	-	434	434	-
Income tax recoverable	-	108	108	-
Donations	-	950	950	130
War Graves Commission	5	25	30	30
Investment income	56	1,445	1,501	1,461
	<u>61</u>	<u>2,962</u>	<u>3,023</u>	<u>1,621</u>
<u>Expenses</u>				
General maintenance and wages	1,540	2,968	4,508	4,860
Mower and strimmer repairs	40	92	132	439
New mower	800	-	800	-
Minor repairs and misc. exp	-	-	-	38
	<u>2,380</u>	<u>3,060</u>	<u>5,440</u>	<u>5,337</u>
Net deficit for the year	<u>(2,319)</u>	<u>(98)</u>	<u>(2,417)</u>	<u>(3,716)</u>

The investment income arises from funds specifically earmarked for churchyard maintenance. These comprise 2,796 shares for Keymer churchyard (including the Ashby Trust) and 97 shares for Clayton (Vyvyan Trust), in the Central Board of Finance Investment Fund.

CLAYTON WITH KEYMER PAROCHIAL CHURCH COUNCIL

Registered Charity No. 1135087

**ADDITIONAL NOTES TO THE ACCOUNTS (CONTINUED)
FOR THE YEAR ENDED 31 DECEMBER 2020**

(III) Church Halls	Clayton £	Keymer £	St Francis £	2020 £	2019 £
Income					
Lettings	906	6,000	4,024	10,930	24,066
Solar panel electricity income	-	1,136	-	1,136	1,078
	<u>906</u>	<u>7,136</u>	<u>4,024</u>	<u>12,066</u>	<u>25,144</u>
Expenses					
Gas	-	2,755	-	2,755	3,876
Electricity	1,108	211	693	2,012	2,726
Water rates	109	20	(51)	78	587
Insurance	662	992	1,654	3,308	3,633
Cleaning	1,301	3,249	1,300	5,850	5,850
Minor repairs	542	731	174	1,447	2,355
Miscellaneous	6	170	198	374	601
	<u>3,728</u>	<u>8,128</u>	<u>3,968</u>	<u>15,824</u>	<u>19,628</u>
Minor repairs financed by restricted funds	-	-	-	-	925
	<u>3,728</u>	<u>8,128</u>	<u>3,968</u>	<u>15,824</u>	<u>20,553</u>
Major repairs and replacements financed by restricted funds	-	-	-	-	12,142
	<u>3,728</u>	<u>8,128</u>	<u>3,968</u>	<u>15,824</u>	<u>32,695</u>
Net (deficit) surplus	<u>(2,822)</u>	<u>(992)</u>	<u>56</u>	<u>(3,758)</u>	<u>(7,551)</u>

CLAYTON WITH KEYMER PAROCHIAL CHURCH COUNCIL

Registered Charity No. 1135087

**ADDITIONAL NOTES TO THE ACCOUNTS (CONTINUED)
FOR THE YEAR ENDED 31 DECEMBER 2020**

(IV) Special events	Unrestricted Funds	Restricted Funds
	£	£
<u>Concert</u>		
For Chestnut Tree House		84
<u>Christmas raffle</u>		
PCC General fund	730	
	<hr/>	<hr/>
	730	84
	<hr/> <hr/>	<hr/> <hr/>
 (V) Donations received for specific purposes		Restricted Funds
		£ £
<u>Restricted Funds</u>		
St Francis church fabric		40
Churchyards		950
Outreach fund		565
		<hr/>
		1,555
		<hr/> <hr/>
		1,555
		<hr/> <hr/>
 (VI) Charitable giving	Unrestricted Funds	Restricted Funds
	£	£
<u>Collections and donations</u>		
Chestnut Tree House		84
Food bank		504
		<hr/>
		588
<u>From PCC General fund</u>		
The Shrine of Our Lady of Walsingham	80	
NHS Charities	85	
CMS	300	
	<hr/>	<hr/>
	465	588
	<hr/> <hr/>	<hr/> <hr/>
 Church overseas:		
- Missionary societies	300	-
Relief & development agencies	-	-
Home missions and other		
Church Societies	80	588
Secular charities	85	-
	<hr/>	<hr/>
	465	588
	<hr/> <hr/>	<hr/> <hr/>