

**Christ Church-St. Andrews
Herne Bay**

**Annual Report
And
Financial statements
Of the
Parochial Church Council**

For the year ended 31st December 2022

Incumbent

**Rev Anthony Everett
The Vicarage
38, Beltinge Road
Herne Bay
Kent CT6 6BU**

Bank:

**CAF Bank
25 Kings Hill Avenue
Kings Hill,
West Malling
Kent ME19 4JQ**

**Barclays Bank
Mortimer Street
Herne Bay
Kent CT6 5EE**

Independent Examiner

**Sue Davis
5 Mandarin Lane,
Herne Bay
CT6 5RF**

Accountant

Christ Church St Andrews
Herne Bay

Parochial Church Council

Annual Report for 2021

Background

The PCC of Christ Church St Andrews, Herne Bay has during the year had the responsibility along with the incumbent, the Reverend Anthony Everett in promoting in the ecclesiastical parish the whole mission of the church - pastoral, evangelical, social and ecumenical. It has specifically concentrated on being a church where our aim is to glorify God by building a Christ centred community through the power of the Holy Spirit.

The PCC has the responsibility for the maintenance of the fabric of the two churches with the attached halls, the St Andrews Christian Centre, the North and South Rooms including the furniture and furnishing within them.

Membership

Members of the PCC are either ex-officio or elected by the Annual Parochial Church Meeting in accordance with the Church Representation Rules. At the year end the following were members of the PCC -

Incumbent:	Reverend Anthony Everett	Chairman
Churchwarden	Darran Hibbert Alan Rogers	
Treasurer	Richard Beagley	(elected)
Secretary	Milota Biagi	(appointed)
Ex- officio	Denise Parrett	(as on Diocesan Synod)
Deanery Synod Members	David Evans Pauline Fearn Sarah Green	
Elected Members	Richard Beagley Martin Bovingdon Paul Green Carol Hibbert Sheila Howard Penny Johnson	Malcolm Owen Dave Payne Maxine Perry Ruth Plummer Sally Snelson

Objectives and Activities

The PCC is committed to enabling as many people as possible to worship at our churches and to become part of the parish community. The PCC maintains an overview of worship throughout the parish and makes suggestions on how our services can be accessible to the many groups within our parish. Our services put faith into practice through scripture, prayer, liturgy, music and the sacraments. In 2022 we saw some recovery from the effect of the covid pandemic although there were still some parts of church life that we either stopped or struggled to restart. We continued to maintain our small group network and saw new and old ministries flourish due to God's goodness. We seek to be a welcoming church family at all times but especially around the major Christian festivals. We have continued to run a Food Larder for those who have no food and continued to offer advice to those who need help with job applications or benefit claims as best we could. These services have continued to be increasingly well used as the year progressed.

When planning our activities throughout the year, the incumbent and PCC have sought to fulfil the Commission's guidance on public benefit and, in particular, the specific guidance to charities for the advancement of religion. In particular we seek to enable everyone in our parish to live out their faith as part of our church community by –

- Services and prayer; learning more about the Gospel through the Bible and developing knowledge and trust in Jesus.
- Providing pastoral care for people living in the parish (through various means).
- Evangelistic, missionary and outreach work (this continues to be our greatest challenge but through, care homes, food larder, South Room, Sunday Services, Bay Ignite and schools provision we have seen our impact grow and develop).

To facilitate this work, it is important that we maintain the fabric of the two churches with the attached halls, the St Andrew's Christian Centre, the North and South rooms. This year we have had a number of challenges but have sought to meet these and to ensure that when needed the buildings were available and in the best state possible. We have also started a small redesign of St Andrews Church so it will be more suitable and useful to the community.

Achievements and performance

The PCC are keen to offer a range of activities during the week and over the course of the year that our community find both beneficial and spiritually fulfilling. The provision we have been able to make has been noted above. In 2023 we will continue to be open to starting new ministries and stopping ones that no longer fulfil their purpose. In 2023 we hope our paid and volunteer staff will be strengthened as we are able due to generous pledges support the appointment of an associate vicar.

Furthermore we will continue to look for new ways to engage with the community. The social side of the church was before the pandemic well developed and very well supported; we hope to be able to return to much of this in 2023 because this has been one of hardest areas of church life to rebuild. Christmas school services were well received. and we are glad to have reconnected with all the schools in person rather than online. We have continued to support our two new mid-week congregations aimed at both families and adults and at the end of 2022 these were in good heart. We have continued our Sunday congregation aimed at young families which is much appreciated but needs to grow in number.

In addition to our regular services and activities we have taken less funerals than usual and had only a

few baptisms. The church has never had many marriages and that continues to be case.

Deanery Synod

Three lay members of the PCC join the vicar on the Deanery Synod. Our parish has an active involvement in the deanery and through that with the wider church. One lay member of the PCC is now on Diocesan Synod and so on Deanery Synod. The Deanery has some significant challenges to face in 2023.

The Fabric

We have sought to keep the building safe for use.

Pastoral Care

The church also runs many small groups for both the church family and wider community. The staff and various volunteers sought and continue to seek to offer support and encouragement. We have tried not to miss anyone out but recognise we will have not succeeded in everything we tried to do.

Mission and Evangelism

Helping those in need is a demonstration of our faith. The PCC has continued to give money away to three organizations in this country and abroad – London City Mission; Christian Vision for Men and Church Army Africa in Nairobi. These will changed in 2023. We provided food and help locally.

Ecumenical Relationships

The local church leaders have met together occasionally and we have continue to look at the best way forward for the churches to work together.

Committees

The PCC met ten times in 2022 and had a Saturday morning thinking about the future direction of the church.

Church Electoral Roll

The number registered on the electoral roll at the 2022 APCM in May was 165.

Finance

The detailed financial statements follow this report and show a net Income for 2022 of £86,574 (2021 - £2,986) including a Restricted Fund of £53,206 (2021 – nil) set up in order to finance a new Associate Vicar post. These accounts are completed on an accruals basis with the 2021 comparatives re-stated. The PCC have authorized significant repairs & maintenance expenditure of a capital nature in 2023 on the St Andrews building and the Christ Church sound systems to be financed primarily from the 2022 unrestricted net income of £33,357 and a bequest of £10,000.

Anthony Everett
Chairman – April 2023

PAROCHIAL CHURCH COUNCIL OF CHRIST CHURCH WITH ST. ANDREW

STATEMENT OF FINANCIAL ACTIVITIES
FOR THE YEAR ENDED 31 DECEMBER 2022

	Notes	Unrestricted Funds £	Restricted Funds £	TOTAL FUNDS 2022 £	Unrestricted Funds £	Restricted Funds £	TOTAL FUNDS 2021 £
Income and endowments							
<i>Voluntary income</i>	2a	176,029	61,106	237,135	164,314	0	164,314
<i>Activities for generating funds</i>	2b	104	0	104	306	0	306
<i>Income from investments</i>	2c	574	0	574	142	0	142
<i>Church activities</i>	2d	18,446	0	18,446	13,600	0	13,600
<i>Other income</i>	2e	5,495	12	5,507	6,146	347	6,493
Total		200,648	61,118	261,766	184,508	347	184,855
Expenditure on:							
<i>Church activities</i>	3a	167,169	7,900	175,069	181,869	0	181,869
<i>Raising funds</i>	3b	0	0	0	0	0	0
<i>Other resources expended</i>	3c	123	0	123	0	0	0
Total		167,292	7,900	175,192	181,869	0	181,869
<i>Gains/(losses) on investment assets</i>	6	0	0	0	0	0	0
Net income/(expenditure)		33,356	53,218	86,574	2,639	347	2,986
Transfers between funds - transfers in		0	0	0	0	0	0
Transfers between funds - transfers out		0	0	0	0	0	0
<i>Gains/(losses) on revaluation of fixed assets</i>	5	0	0	0	0	0	0
Other recognised gains/losses		(601)	0	(601)	(319)	0	(319)
Net movement in funds		32,755	53,218	85,973	2,320	347	2,667
Reconciliation of funds:							
Total funds brought forward at 1 January		£120,348	£347	£120,695	£118,028	£0	£118,028
Total funds carried forward at 31 December		£153,103	£53,565	£206,668	£120,348	£347	£120,695

PAROCHIAL CHURCH COUNCIL OF CHRIST CHURCH WITH ST. ANDREW

BALANCE SHEET AT 31 DECEMBER 2022

	Notes	2022	2021
		£	£
Fixed assets			
Tangible fixed assets	5	0	0
Investments	6a	0	0
Total fixed assets		<u>0</u>	<u>0</u>
Investment	6b	3,880	4,481
Debtors	7	9,433	11,387
Short term deposits		31,144	30,740
Cash at bank and in hand		<u>166,282</u>	<u>75,666</u>
		210,739	122,274
Creditors: amounts falling due within one year	8	<u>(4,071)</u>	<u>(1,579)</u>
Net current assets		206,668	120,695
Total assets less current liabilities		<u>206,668</u>	<u>120,695</u>
Creditors: amounts falling due after one year	8		
NET ASSETS		<u><u>£206,668</u></u>	<u><u>£120,695</u></u>
Funds	9		
Endowment funds	10	0	0
Restricted funds	10	53,565	347
Designated funds	10	0	0
General funds	10	153,103	120,348
TOTAL FUNDS		<u><u>£206,668</u></u>	<u><u>£120,695</u></u>

The Notes on pages 3 to 8 form part of these Accounts

Approved by the Parochial Church Council on 27 April 2023 and signed on its behalf by

.....

Rev A W Everett

.....

Mr R T Beagley (Treasurer)

The accompanying notes form a part of these financial statements.

NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 DECEMBER 2022

1. Accounting policies

a Basis of preparation

The PCC is a public benefit entity within the meaning of FRS102. The financial statements have been prepared under the Charities Act 2011 and in accordance with the Church Accounting Regulations 2006 governing the individual accounts of PCCs, and with the Regulations' "true and fair view" provisions, together with FRS102 2016 as the applicable accounting standards and the 2016 version of the Statement of Recommended Practice, Accounting and Reporting by Charities SORP FRS102.

The financial statements have been prepared under the historical cost convention, except for the valuation of investment assets which are shown at fair value.

b Funds

Funds held by the PCC are:

Unrestricted funds - These represent the remaining income funds of the PCC that are available for spending on the general purposes of the PCC, including amounts designated by the PCC for fixed assets for its own use or spending on a future project and which are therefore not included in its 'free reserves' as disclosed in the trustees' report. The Reserves policy of the PCC is to endeavor to retain £30,000 as unrestricted throughout the year, currently representing 2 months of unrestricted church activities. Unrestricted reserves at December 2022 are shown as £153,000.

Restricted funds - These are income funds that must be spent on restricted purposes and details of the funds held and restrictions provided are shown in the notes to the accounts.

Endowment funds - These are restricted funds that must be retained as trust capital either permanently or subject to a discretionary power to spend as capital income, and where the use of any income or other benefit derived from the capital may be restricted or unrestricted. Full details of all their restrictions are shown in the notes to the accounts.

c Incoming resources

Recognition of income and endowments

These are included in the Statement of Financial Activities (SOFA) when:

1. the PCC becomes legally entitled to the use of the resources;
2. and the inflow of economic benefits is probable; and
3. the monetary value can be measured with sufficient reliability.

Fundraising costs - Funds raised from events and trading activities (e.g. a fete, a garden party or sales of books and magazines) are reported gross in the SOFA – i.e., before any related costs that may have been deducted from the gross proceeds.

Grants and donations - Grants and donations are included in the SOFA when any preconditions preventing their use by the PCC have been met. For collections and planned giving this is when the funds are received.

Gift Aid Tax claims, etc. - Gift Aid and other tax claims are included in the SOFA at the same time as the cash donations to which they relate.

Gifts in kind - Gifts in kind are accounted for at a reasonable estimate of their fair value at the time of gift, if feasible, or else at the amount actually realised from their disposal. Gifts in kind for sale to fund the PCC are included in the accounts at their estimated fair value at the date of gift, if feasible – or else recognised when sold by the charity. Gifts in kind for the PCC's own use are included in the SOFA as incoming resources at their fair value when receivable, and expensed as and when consumed in use. Gifts of fixed assets, if material, are included in the balance sheet at their fair value and expensed over the asset's useful economic life.

Donated services and facilities - These are included in income (and at the same time in resources expended) at the estimated fair value to the PCC of the service or facility received.

Volunteer help - The value of any voluntary help received is not included in the accounts but is described in the trustees' annual report.

Rental income - Rental income from the letting of the church is recognised when the rental is due.

Investment income - This is included in the accounts when receivable.

Investment gains and losses - This includes any gain or loss on the sale of investments and any gain or loss resulting from revaluing investments to market value at the end of the year.

PAROCHIAL CHURCH COUNCIL OF CHRIST CHURCH WITH ST. ANDREW

NOTES TO THE FINANCIAL STATEMENTS (continued) FOR THE YEAR ENDED 31 DECEMBER 2022

d Expenditure and Liabilities

Liability recognition - Liabilities are recognised as soon as there is a legal or constructive obligation and settlement is probable and quantifiable.

Governance costs - Include costs of the preparation and examination of statutory accounts, the costs of trustee meetings and cost of any legal advice to trustees on governance or constitutional matters.

Grants payable without performance conditions - These are recognised in the accounts when a commitment has been made externally and there are no pre-conditions still to be met for entitlement to the grant which remain within the control of the PCC.

e Assets

Consecrated and beneficed property - In so far as consecrated and benefice property of any kind is excluded from the statutory definition of "charity" by Section 10(2) (a) and (c) of the Charities Act 2011 such assets are not capitalised in the financial statements.

Movable church furnishings - These are capitalised at cost and depreciated over their useful economic life other than where insufficient cost information is available. In this case the item is not capitalised, but all items are included in the Church's inventory in any case.

Tangible fixed assets for use by the Church - These are capitalised if they can be used for more than one year, and cost at least £1,000. They are valued at cost or else, for gifts-in-kind, at a reasonable estimate of their open market value on receipt.

Depreciation is calculated to write off the cost of tangible fixed assets less their currently anticipated residual fair value over their estimated useful lives as follows:

Land	Nil
Buildings*	Nil
Fixtures & Fittings	20 years
Computers	3 years
Motor vehicles	x years

* No depreciation is provided on buildings as the currently estimated residual value of the properties is not less than their carrying value and the remaining useful life of these assets currently exceeds 50 years, so that any depreciation charges would be immaterial. An impairment review is carried out at each year-end and any resultant loss identified and included in expenditure for the year.

Investments - Investments quoted on a recognised stock exchange or whose values derive from them (CIFs, etc.) are valued at market value at the year end. Other investments assets are included at trustees' best estimate of the market value.

Trading Stocks - These are valued at the lower of cost (or gift value) or year end fair value.

Short term deposits - Include cash held on deposit either with the CBF Church of England Funds or at the bank.

PAROCHIAL CHURCH COUNCIL OF CHRIST CHURCH WITH ST. ANDREW

NOTES TO THE FINANCIAL STATEMENTS (continued)
FOR THE YEAR ENDED 31 DECEMBER 2022

2 Income and endowments

	Unrestricted Funds £	Restricted Funds £	TOTAL FUNDS 2022 £	Unrestricted Funds £	Restricted Funds £	TOTAL FUNDS 2021 £
a Voluntary income						
Planned giving	93,831		93,831	87,723		87,723
Collections	1,120		1,120	345		345
Donations and appeals	42,111	51,108	93,219	50,049		50,049
Income tax recoverable	18,967	2,098	21,065	23,801		23,801
Grants	0	7,900	7,900	2,396		2,396
Legacies	20,000		20,000	0		0
	176,029	61,106	237,135	164,314	0	164,314
b Activities for generating funds						
Fetes, bazaars and other fund-raising events	104		104	306		306
Magazine advertising			0			0
	104	0	104	306	0	306
c Income from investments						
Goldfinch Bequest	170		170	126		126
Other interest	0		0	0		0
CBF Deposit Funds	404		404	16		16
	574	0	574	142	0	142
d Church activities						
Fees from weddings etc	3,604		3,604	4,204		4,204
Rent St Andrews Christian Centre	3,850		3,850	4,200		4,200
Church hall lettings	10,992		10,992	5,196		5,196
	18,446	0	18,446	13,600	0	13,600
e Other income						
Insurance receipt	5,495		5,495	6,146		6,146
Agency	0	12	12	0	347	347
	5,495	12	5,507	6,146	347	6,493
Total income	200,648	61,118	261,766	184,508	347	184,855

PAROCHIAL CHURCH COUNCIL OF CHRIST CHURCH WITH ST. ANDREW

NOTES TO THE FINANCIAL STATEMENTS (continued)
FOR THE YEAR ENDED 31 DECEMBER 2022

3 Expenditure

	Unrestricted Funds £	Restricted Funds £	TOTAL FUNDS 2022 £	Unrestricted Funds £	Restricted Funds £	TOTAL FUNDS 2021 £
a Church activities						
Missionary and charitable giving (Note 11):	9,875		9,875	4,822		4,822
Ministry costs:						
Diocesan Quota	85,938		85,938	110,629		110,629
Clergy Expenses	1,845		1,845	2,032		2,032
Clergy Secretary & Staff Salaries (Note 4a)	19,327		19,327	19,041		19,041
Upkeep of services	3,023		3,023	1,957		1,957
Church running and maintenance						
Light, Heat, Water & Insurance	6,700	7,900	14,600	15,778		15,778
Junior Church & Youth Work	0		0	0		0
Church repairs	28,558		28,558	15,156		15,156
Fees	2,420		2,420	3,221		3,221
Bay Ignite	2,570		2,570	2,519		2,519
Outreach	420		420	646		646
Church management and administration						
Printing, Stationery & IT	5,267		5,267	4,022		4,022
Professional Fees	0		0	0		0
Bank Charges	202		202	251		251
Independent Examiner Fees	0		0	0		0
Payroll fees	1,024		1,024	1,795		1,795
	167,169	7,900	175,069	181,869	0	181,869
b Raising funds						
Stewardship costs	0		0	0		0
Fund raising costs	0		0	0		0
	0	0	0	0	0	0
c Other expenditure						
Misc	123		123	0		0
	123	0	123	0	0	0
Total expenditure	167,292	7,900	175,192	181,869	0	181,869

PAROCHIAL CHURCH COUNCIL OF CHRIST CHURCH WITH ST. ANDREW

**NOTES TO THE FINANCIAL STATEMENTS (continued)
FOR THE YEAR ENDED 31 DECEMBER 2022**

4 Staff costs

	2022	2021
a Wages and salaries	<u>£19,327</u>	<u>£19,041</u>

Average number of employees 3 4
 During both years the PCC employed a Cleaner, an Assistant Minister for Music and a Parish Administrator, all on a part time basis. A part time Pastoral Care worker was employed for part of 2021. None of whom earned £50,000 per year or more.

b Related party transactions

There were no reportable payments in respect of PCC members, persons closely connected with them or other parties.

The total donations received from related parties in 2022 was £38,957 (2021 £33,166).

	2022	2021
	£	£
5 Tangible fixed assets	nil	nil
6a Investments - Fixed Assets	nil	nil
6b Investments - Current Assets		£
Market value at 1 January 2022		4,481
Disposals at carrying value		
Purchases at cost		
Net gains and revaluation		<u>(601)</u>
Market value at 31 December 2022		<u>£3,880</u>

7 Debtors

Income tax recoverable	9,433	11,387
	<u>£9,433</u>	<u>£11,387</u>

8 Creditors

Creditors: amounts falling due within one year

Other accrued expenses	4,071	1,926
	<u>£4,071</u>	<u>£1,926</u>

PAROCHIAL CHURCH COUNCIL OF CHRIST CHURCH WITH ST. ANDREW

NOTES TO THE FINANCIAL STATEMENTS (continued)
FOR THE YEAR ENDED 31 DECEMBER 2022

9 Analysis of Net assets by fund

	Unrestricted Funds £	Restricted Funds £	Total Funds 2022 £	Total Funds 2021 £
Fixed assets for church use	0	0	0	0
Investment fixed assets	0	0	0	0
Current assets	157,174	53,565	210,739	122,621
Current liabilities	(4,071)	0	(4,071)	(1,926)
Long term liabilities	0	0	0	£0
	£153,103	£53,565	£206,668	£120,695

10 Statement of funds

	At 1 Jan 2022 £	Income £	Expenditure £	Transfers, other gains and losses £	At 31 Dec 2022 £
Unrestricted Funds - undesignated	120,348	200,648	(167,292)	(601)	153,103
Restricted Funds					
Associate Vicar Appeal	0	53,206			53,206
Diocese Winter Fuel	0	7,900	(7,900)		0
Agency	347	12			359
	347	61,118	(7,900)	0	53,565
Total funds	120,695	261,766	(175,192)	(601)	206,668

11 Missionary and charitable giving

	2022 £ General	2022 £ Restricted	2021 £ General	2021 £ Restricted
Beacon CAP			822	
London City Mission	3000		1000	
Christian Vision for Men	3000		2000	
C. of E. Evangelical Council	500			
Simeon Trustees	250			
Superkidz Community Trust	125			
Church Army Africa	3000		1000	
	£9,875	0	£4,822	0

Christ Church, Herne Bay
The PCC Secretary
William Street
Herne Bay
CT6 5NR

8th May 2023

Independent examiner's report to the PCC of Christ Church with St Andrew

I report to the PCC on my examination of the accounts of the PCC for the year ended 31st December 2022.

Responsibilities and basis of report

As members of the PCC you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act') and the Church Accounting Regulations 2006.

I report in respect of my examination of the PCC accounts carried out under section 145 of the 2011 Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act, and also those found in Church guidance, 2017 edition.

Independent examiner's statement

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept respect of the charity as required by section 130 of the 2011 Act; or
2. the accounts do not accord with those records
3. the accounts do not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Yours faithfully,



Sue Davis BSc (Hons) ACCA