

THE PAROCHIAL CHURCH COUNCIL OF

ST JAMES THE LESS

ANNUAL REPORT AND FINANCIAL STATEMENTS

FOR THE YEAR ENDED 31ST DECEMBER 2023

The Parochial Church Council of St James the Less
Annual Report for the year ended 31st December 2023

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The Parochial Church Council of St James the Less

Report of the Trustees

For The Year Ended 31st December 2023

Charity information

Incumbent The Revd. Elisabeth (Lis) Goddard

Church address St. James the Less Westminster
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The Parochial Church Council of St James the Less

Report of the Trustees

For The Year Ended 31st December 2023

**Annual report of the Parochial Church Council
For the year ended 31st December 2023**

The Parochial Church Council (PCC) of St James the Less, Westminster, the members of which act as trustees to the charity, presents its report and the financial statements of St James the Less for the year ended 31st December 2023, which have been prepared in accordance with the Church Accounting Regulations 2006 together with the applicable accounting standards and the Charities SORP 2011.

Responsibilities of the PCC

Charity law requires the PCC to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the charity and of the results for that period. In preparing those financial statements, the PCC is required to:

- Select suitable accounting policies and then apply them consistently;
- Make judgements and estimates that are reasonable and prudent;
- State whether applicable accounting standards and statements of recommended practice have been followed, subject to any material departures disclosed and explained in the financial statements;
- Prepare the financial statements on the going concern basis unless it is inappropriate to presume that the church will continue in operation.

The PCC is responsible for maintaining proper accounting records which disclose with reasonable accuracy at any time the financial position of the charity, and to enable them to ensure that the financial statements comply with the Charities Act 2011. They are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities. In addition, they are responsible for ensuring that the accounts comply with statutory requirements, the requirements of the charity's governing instruments and including any other additional information required by law.

PCC Administrative information

St James the Less is situated on Vauxhall Bridge Road, Pimlico. It is part of the Diocese of London, Two Cities Area, within the Church of England. The correspondence address is St James the Less Centre, Thorndike Street, Off Moreton Street, London SW1V 2PS

The Parochial Church Council (PCC) is a registered charity (No. 1135075)

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PCC Administrative information

PCC members who have served from 15th May 2022 (Annual Parochial Church Meeting) are:

Incumbent:	The Revd. Elisabeth Goddard		Chair
Church Wardens:	Dorothea Gopaul	from April 2016	
Representatives on the Deanery Synod:	Veronica Garbutt	from May 2023	
Elected Members:	Anthony Metcalfe-Gibson	from April 2022	Lay Chair
	Ben Ealovega	from May 2021	
	Estelle King	from October 2020 until May 2022	
	Helen Mealins	from October 2020 until May 2022	Treasurer
	Eunice Auma K.	from May 2022	Secretary
	Paul Hamley	from May 2022	Chair of Buildings Committee
	Denise Barnett	from May 2023	
Co-opted Member:	Andrew Brown	from September 2023	Treasurer
Curate, Ex-Officio:	The Revd. Andrew Goddard	from September 2013	
Curate, SSM:	The Revd. Fung Lau	from July 2016	
Curate, SSM:	The Revd. Ruwani Gunawardene	from September 2022	
Sidesman:	Denise Barnett Samuel Cassidy Merlyn Christophers		
Staff of St James the Less, Employed by the PCC:	Samantha McCarthy Grace Mulera	from June 2022 from April 2023 until November 2023	Operations Manager Children and Families Worker

Structure, governance and management of the PCC

The method of appointing PCC members is set out in the Church Representation Rules. All baptised Church attendees are encouraged to register on the Electoral Roll and are eligible to stand for election to the PCC within certain restrictions laid down by the Charity Commissioners.

Committees

The PCC operates through the following committees, which meet from time to time between full meetings of the PCC.

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Standing Committee

This is a statutory committee and has the power to transact business of the PCC between its meetings, subject to any directions given by the Council. It meets six times a year. It consists of:

The Vicar
The Warden/s
The PCC Treasurer
The PCC Secretary
Another member of the PCC

At the request of the PCC the Lay Chair has agreed to serve as the extra PCC member of the Standing Committee, particularly in the absence of a second Church Warden. The Standing Committee is once more meeting in person.

Finance Sub-committee

The Finance Sub-Committee has met once in 2023, to advise on the formulation of the budget. The following people are part of the committee:

The Revd. Lis Goddard (Chair)
The Revd. Andrew Goddard
Helen Mealins – Treasurer *until May 2023*
Andrew Brown – Treasurer *from November 2023*
Alice Chan – Bookkeeper
Samantha McCarthy – Operations Manager

Bookings Review Committee

This Committee exists to apply our terms and conditions and to help the Centre Manager in making difficult decisions about lettings. Business is mainly conducted by email and on an ad hoc basis. It consists of:

The Revd. Lis Goddard (Vicar)
The Revd. Andrew Goddard
Dorothea Gopaul (Warden)
Dr Paul Hamley (Chair of the Buildings Committee)

Staffing Committee

This committee was set up by the PCC to help the Trustees to review staffing, job descriptions and the effective running of the office. The current members of this committee are:

The Revd. Andrew Goddard (Chair)
Dorothea Gopaul
The Revd. Fung Lau
Samantha McCarthy – Operations Manager (Co-opted)

The Revd. Lis Goddard attends the Staffing Committee when requested as line manager of staff.

Buildings Committee

The Buildings Committee is responsible for overseeing the maintenance, repairs and any possible building or conservation/restoration work on our significant buildings, always in consultation with the PCC. It consists of:

Dr Paul Hamley (chair)
The Revd. Lis Goddard
Dorothea Gopaul

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Samantha McCarthy - Operations Manager (Co-opted)
Adam Taylor-Smith *from December 2023*

Friends of St James the Less Restoration Committee

The Friends of St James the Less Restoration Committee exists to, in co-operation with the PCC, raise the profile of St James the Less church and the restoration work which is planned for this grade 1-listed masterpiece. They are also responsible for overseeing the fundraising for the work. The members of the committee are:

The Revd. Lis Goddard – chair
Dorothea Gopaul – Church Warden
Lizzie Iron - secretary
Andrew Brown – treasurer
Neil Jackson – Victorian Society
Rosie Gorman – Events
Paul Hamley – Chair of SJTL buildings committee
Roy Stallard – local historian
Cheyenne Brown – Comms
Samantha McCarthy – Operations Manager

Safeguarding Committee

This Committee has met once this year, overseeing the safeguarding work of the church and reporting to the PCC. It comprised:

Samantha McCarthy – PSO and Evidence Checker
The Revd. Lis Goddard
Grace Mulera – Children and Families Worker
Suna Gurkan – Children’s Champion

Working Groups and Teams

The Leadership Team

The Leadership Team meet termly to provide oversight to the leadership of services, homegroups and discipleship. Members of the preaching and worship teams are part of this team, as are those responsible for the oversight of our Prayer Ministry of all types. The Team consists of:

The Revd. Lis Goddard (Chair)
The Revd. Fung Lau
The Revd. Ruwani Gunawardene
The Revd. Andrew Goddard
Amabel Ealovega
Ben Ealovega
Suna Gurkan

Pastoral Team

The Pastoral Team meets fortnightly for an hour and reviews the ongoing pastoral care of the congregation. It consists of:

The Revd Fung Lau (Chair)
The Revd. Lis Goddard
The Revd. Andrew Goddard
Ben Ealovega
Estelle King

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The Revd. Ruwani Gunawardene from September 2022

ODM Leadership Team

The Open Door Meal Leadership Team has responsibility for the safe and effective running of the ODM and for ensuring ongoing financial provision. They are also responsible, with the PCC, for developing the PCC's vision for the ODM and for ensuring that the ODM is effectively and efficiently run. There is currently a need to expand our pool of able volunteers, particularly so that we have a team to manage the end of the evening. There is also the need to expand the leadership team, it is hoped that when we appoint a Community Outreach Worker that these challenges will begin to be met. The current team are:

The Revd. Andrew Goddard (Chair)
 Jamie Lobban
 The Revd. Fung Lau
 The Revd. Lis Goddard

Fundraising Group

This group was formed towards the end of 2022 to focus on fundraising towards making our outreach work through Community Outreach Workers sustainable. The PCC are planning to appoint a part-time Children and Families Worker and a part-time Vulnerable Adults Worker in 2023 so this fundraising will be key going forward. The members of this Group are:

The Revd. Lis Goddard
 Anthony Metcalfe- Gibson
 Catherine Lau

Objectives and Activities of the PCC

St James the Less PCC has the responsibility of co-operating with an incumbent in promoting in the ecclesiastical parish the whole mission of the Church, pastoral, evangelistic, social and ecumenical. It also has maintenance responsibilities for the church and centre complex of St James the Less, Pimlico.

PCC Overview

Church attendance

There were 70 parishioners on the Church Electoral Roll for 2023. The average attendance on a Sunday was 35 adults and 3 children. Average attendance at Messy Church is 55 adults & 53 children, Special messy is 8 adults and 4 children with attendance at the Light Party being 63 adults, and 56 children. Attendance at the Special Light Party was 5 adult and 2 children. During 2023 we continued our service for families on the first Sunday of the month at 3pm called J.A.M. (Jesus and Me). Average attendance at J.A.M. was 8 adults and 5 children.

Risk Assessment

The PCC, through the staff, continues to give consideration to the major risks that the church is exposed to, to assess the likelihood of the risks occurring and the likely level of impact the risks pose, in conjunction with new diocesan guidelines. They have also considered the controls that are in place for these risks and have identified any necessary areas for action. This is an ongoing process that the PCC undertakes to ensure that the operations of the church are adequately protected against the risks it faces in achieving its strategic objectives. The PCC has a current Safeguarding Policy in place and requires all bookers of the Centre and Church to agree to it.

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Safeguarding

Safeguarding in this and preceding years continues to take prominence as a priority in this and the wider Church. It is one of the most important aspects of church life because it ensures that those who form part of the church are safe to participate within it and as such, we take Safeguarding very seriously here at St James the Less and it is of utmost importance to our mission and ministry.

Safeguarding is a collective – whole church – responsibility, with this in mind we held a Safeguarding Sunday this year, which I led and dedicated to highlighting this fact, it was a very successful day as a lot of people did not realise the importance of Safeguarding and the many different aspects of this and how Jesus' command to love, means that we are commanded to demonstrate a commitment to ensuring the safety of children, young people and adults at risk as they worship and take part in activities in our church.

In St James the Less, the Clergy and the PCC along with the Safeguarding Officer all work to ensure that we have the proper systems and policies in place in line with the diocesan guidelines. We continue to strive to ensure that we respond without delay to any safeguarding issues and have placed safeguarding as a standing priority issue for the PCC and to ensure our training is up to date, this includes new training and guidelines as they arise. As safeguarding officer, I had some further training this year.

The London diocese safeguarding team have monthly meetings online to support all CSO and PSO's who can bring any questions they may have to these meetings to discuss with others, this is a very welcome monthly support.

As the St James the Less Evidence Checker and Church Safeguarding Officer, this year I have arranged the required DBS checks, assisted with safeguarding training, updated the Safeguarding dashboard, and have provided the PCC with reports and advice on the additional training that is required to take place during the year.

Samantha McCarthy

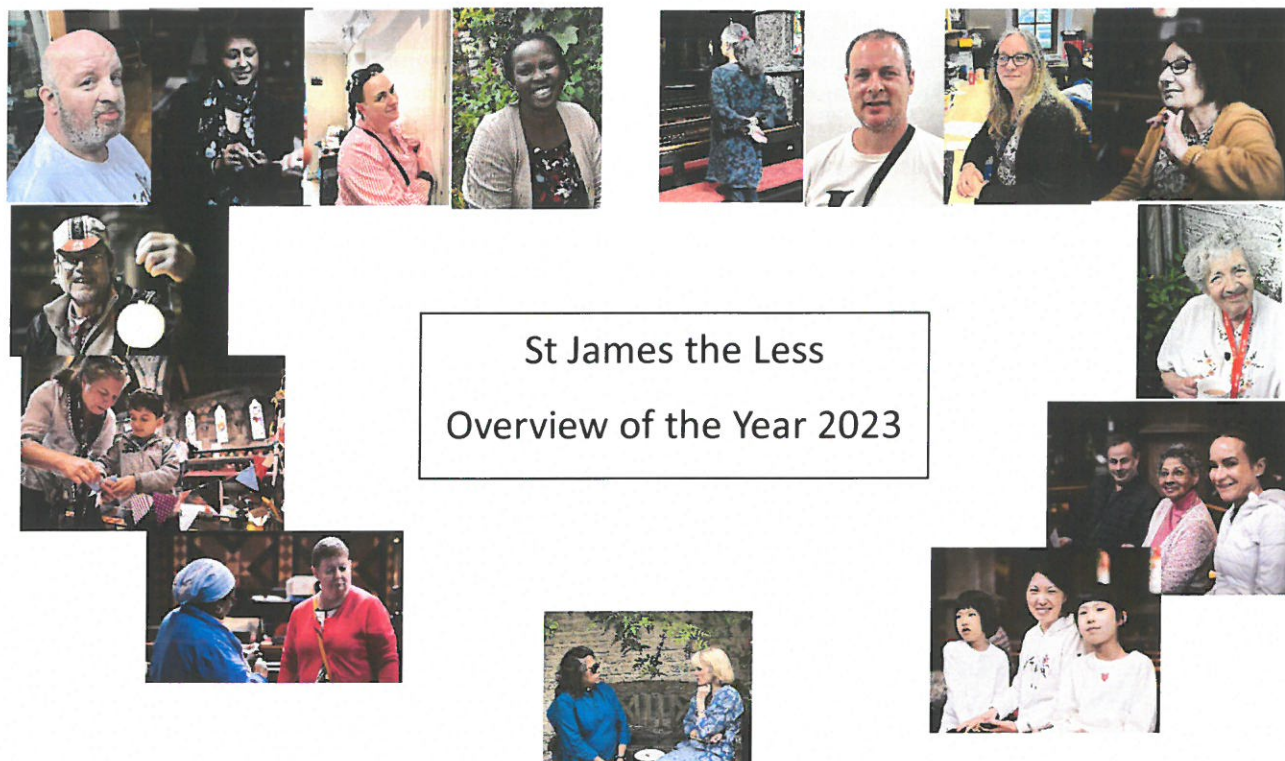
PCC Review of the year for 2023

The PCC met eight times during the year with an average attendance of 98%.

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2023 was a busy year for St James the Less, with lots happening, new people arriving and old friends leaving. It was hard to say goodbye to the likes of Helen Mealins, as she finally left us having served us brilliantly as our treasurer not once but twice! We are certainly in a better place because of all Helen has done for us. We welcomed new families and enjoyed seeing Ruwani settling in as our curate. It was

especially good to have her around during the summer to compare the Summer Games, and then to organise the very special visit to Battersea Park to see David Ewen's dye beds.

Looking back, we are not the same church now as we were when we began the year. There is no doubt that we have recovered from Covid and have become a church, which is a caring and welcoming family, welcoming others and who confidently share their faith.



WORSHIP

Sundays at St James the Less

Sundays at St James the Less are busy with at least 2 services and on the first Sunday of the month 3 services.

The day starts with a 10am informal service which is also on Zoom, it is a hybrid service and those who join us on zoom are very much involved and integrated into the services. These services always include times of sung worship and an opportunity to listen to God then share words, pictures, testimonies bible verses or prophecies. It has been exciting over the past year to see how more and more people have felt confident to share openly in this time.



The evening is a quieter, more traditional Communion service. Over 2023 the congregation at the evening service grew and the community at this service developed more. During Covid, in order to be able to continue to have Communion in both kinds we moved to having pre-cut

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bread and individual cups. Following a PCC discussion, at the end of 2023 we moved back to one piece of bread/a roll and to the common cup.

Lis Goddard

Sermons series

At both services we have the same readings and sermon which then means that this can form the basis for the Home Group study on a Thursday. Over 2023 we had various sermon series, beginning with an Epiphany series. In Lent we studied Amy Scott Robinson's book: Images of Grace in our Home Groups and this gave structure to our preaching series on the different images and language for grace to be found in scripture. From Easter through to July we had a series called King of Kings and Lord of the Church, this looked at human understanding of Kingship, as we approached the Coronation and what it meant for Jesus to be Lord of Lords. This series culminated in Revelation 1-3 and the letters to the churches. From August right through to the end of November we used the tops of the Capitals in church as



the inspiration for our preaching, with those on the left depicting the Miracles of Jesus and those on the right his Parables. As we then entered Advent we stayed with the decoration of the church and focussed on 4 of the Women of the Bible depicted in the reredos – looking at Ruth, the Wife of Manoah, Elizabeth and Mary the mother of Jesus.



Lis Goddard

J.A.M.



On the first Sunday of each month we have our J.A.M. (Jesus and Me) Service for families at 3pm. This is a short, informal service which comprises action songs, prayer, a bible reading and crafts to help to earth the lesson of the day. There is lots of interaction and lots of fun. We always finish with a cake – which is very popular – usually made by Veronica!

Lis Goddard

Tuesday Communion

Throughout 2023 we met on a Tuesday at 1pm for a said service of Holy Communion. A lovely community has grown around this and, part way through 2023 we started sharing a simple lunch afterwards. It is always a lovely time of fellowship and sharing. Thanks must go to those who regularly, generously, provide the food.

Lis Goddard

Services at Easter and Christmas

As usual Easter and Christmas were busy and wonderful times at St James the Less in 2023. As well as Messy and Special Messy Celebrations (of which more later) we began marking Easter with a Passover Meal on Maundy Thursday. This was a really special time as we discovered how the Jewish celebration of the Passover related to what Jesus did that first Easter and what we do now when we celebrate communion.

On Good Friday we joined with other churches in the Pimlico area for a Walk of Witness which culminated at St James the Less with Hot Cross Buns. It is always so good to share our witness with others, visiting other churches and remembering what Jesus did for us that first Good Friday. This was followed at 12 noon by an hour at the cross and at 6pm by a showing of a film of Pilgrim's Progress.



On Holy Saturday we combined our monthly Men's and Women's Prayers and joined together to clean and decorated the church for Easter, getting ready for a busy day celebrating Jesus victory over death.

This began with a Dawn Service at 6am – lighting the Easter Fire and taking it into a dark church, filling it with the light of the Risen Lord.

This is always a beautiful and moving way to start Easter Day. We followed this with Breakfast. Then there was the All Age Easter Celebration,



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which, as ever, included an Easter Egg hunt – in fact this year the whole service was built around Easter Eggs, including the prayers. After the service we joined together for our Family Easter Lunch and in the evening had a celebratory Easter Holy Communion. Thanks must go to all who volunteered and who made this possible.



Christmas worship began with our Carols by Candlelight Service – it was hit and miss whether we would be able to be in church for it this year because of the lack of heating, but, fortunately, the weather was mild that weekend and, with the auxiliary heating and serving mulled wine as people came in we made it work. We took for our theme for this and across the whole of our Christmas celebrations the verse which had inspired our Christmas card: 'But Mary treasured up all these things and pondered them in her heart' Luke 2:19. It was a really lovely, and joyous service, with, as usual the South Westminster

Community Choir joining us and, this year the pleasure of Cheyenne Brown singing 'Mary did you know'.

The following Friday we had our ODM Christmas dinner, celebration and Carol Service which was, as always, a very special occasion.

On Sunday 17th we had, what has now become a fixed part of our Christmas celebrations: Carols on the Move. Once more we were joined by the South Westminster Community Choir as we took the good news of Christmas out around our parish. It was a joy to be joined en route by people from their



windows, balconies, doors and coming and walking and singing with us.

Christmas Eve saw us having a Pop-up Nativity in the afternoon and a midnight communion at 11pm. On Christmas morning we began our celebrations with our Christmas communion followed by our Christmas All Age Celebration, then a wonderful, heaving Christmas lunch.



Lis Goddard

Moving into the Centre

Because of the failure of the heating in the church, we had to move into the Monk Room for worship through the winter months. This was a really hard decision to make, but we were really grateful to have the choice of somewhere warm to worship.

Sung Worship

At the 10 am service our sung worship is very simply led with solo voice and acoustic guitar (either steel string or classical). We generally use modern songs but we do try to also use at least one appropriate hymn in each service. The preacher, service leader and worship leader work together to choose songs that fit the theme that is being focused on in the service. We do try to introduce new songs as often as possible particularly where it is felt that a song fits well with the theme.

We have occasionally been able to have worship led live at the evening service but usually videos are used. We are hoping to be able to have more live worship leading for the evening service in due course.

During the winter as we were meeting in the Centre worship was led unamplified which had the unexpected positive effect of creating a more intimate worship experience.

Ben Ealovega

Home Groups

Home Groups at St James the Less offer a time for fellowship and reflection at an evening meeting during the week. It begins with a meal at the Church and is followed by a study with time to pray for members of the Group at the end. This can be an intimate time and one to learn and grow together in faith and learn more in a safe space and setting. There are

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currently [two / three] Home Groups. In the year to December 2023, our groups spent time in Lent studying Images of Grace (by Amy Scott Robinson) examining a journey from darkness to light. Subsequently we followed the sermon series by studying the parables and miracles represented in the Church building itself in beautiful carvings and illustrations. We found it fascinating that the artwork in the chancel represented women of the Old and New Testament.

Home Groups are a valuable and precious resource at St James the Less for the congregation to learn and develop in faith.

Ruwani and Anthony

Coffee and Prayer

Each Friday morning at 11am a small group of older members of the congregation meet together in the Watkins Room, for what is, effectively, our 3rd Home Group. This is a time '...to meet, to read and to pray'. During 2023 we have been reading through the Psalms using Lectio Divina as our structure, which means that after our meetings, each person leaves with a verse, a sentence or a phrase from the psalm and a single word to take with us into the coming week. We find it remarkable how often we not only get a deep sense of the faith of the psalmist but also how often the parts we choose blend together as we share them and lead us deeper in our own journeys of faith.

Lis Goddard

Prayer

While our individual prayer lives are of course integral, coming together to pray as a church family, in small groups or as a whole, is so vital. This continues to be a growing and vibrant part of our church life. Throughout this year the church has continued to come together and pray for each other, our community, the global church and the wider world.



In March this year we had our "Revive" prayer meeting – it was great to come together to pray in creative and hands-on ways. The starting point was Ezekiel 37 and our time together included creating bees from thumbprints and pouring water through tubing. It was a very enjoyable evening with much laughter alongside prayer.



We always participate in the Church of England's "Thy Kingdom Come" which is in May – starting on Ascension Day and ending on Pentecost Sunday. As usual we set up prayer stations in the

church using sections of the Lord's Prayer as a way to help people to focus as they prayed. They each had a large mounted print of one of Ben's nature photos (chosen to fit the theme of the particular station) and a short reflection written by Amabel. People were invited to pause, reflect and pray as they focused on each line and associated Bible verses and to think about how they could put into practice an aspect covered in the reflection.

To tie in with Thy Kingdom come we had our annual Day of Prayer. This took place on Sunday 21 May and incorporated both the 10am service and the 6pm service and ran right through the afternoon.



We recreated a large scale version of the Monopoly board – using the streets, businesses and institutions of Pimlico instead of the regular streets etc. Also, the "Utilities" were repurposed – for example Water Works became God's living water and the Electric Company God's light. We used a number of creative and hands-on ways to pray for our community, church and each other all based around the Monopoly Board. We made, using a shoe rack, a large model of the church which sat in the middle of the board.



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We invited people to bring a pair of shoes as a statement of their commitment to go out and spread the gospel in our community.

Thank you so much to all who contributed in so many ways!

Every Monday at 12.30pm people have been meeting together at St James the Less to pray for our church. Those not able to be there in person are encouraged to join in by setting an alarm and praying wherever they are.

Our monthly Men's Prayers and Women's Prayers have continued regularly through the year and have been a great time of fellowship, deepening relationships and real blessing and support as we pray for our church life and each other. While the women enjoy a healthy breakfast of bagels before praying, the men usually have a less healthy breakfast at a local cafe before coming into the church to pray.

Often on Sunday nights the leadership team meet on Zoom to pray for the events of the day, specific people and each other. This time always finishes with the Aaronic blessing which we pray over each other and again over the community.

The PrayerChain has continued to be used regularly this year and the prayer request is then forwarded to a group of people who have committed to pray. PrayerChain requests are kept confidential. It has been a great encouragement to see specific answers to prayer!

Please feel free to email any prayer requests to prayerchain@sjtl.org

Amabel & Ben Ealovega

Creative Church: Christmas Card

'But Mary treasured up all these things and pondered them in her heart' Luke 2:19

This verse was the starting point for creating the artwork for our St James the Less 2023 Christmas card.



The final artwork for the card was a photograph of a collage that was made up of everyday objects and Christmas decorations. In the centre a heart shape was created out of things we use in our

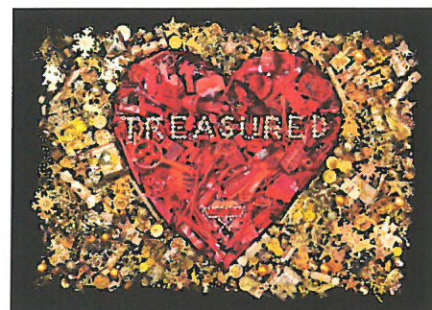
daily lives ranging from pencils to hair curlers – and almost everything you can think of in between... headphones, golf tees, a bicycle bell, baby booties, a spatula etc – and every object in this part was red. Within the heart small objects were used to subtly show the shape of a crib.

Surrounding the heart were gold decorations and other gold items associated with Christmas (like crackers, small bells and sweet wrappers).

We of course love Christmas and all its trappings but this card was designed to remind and assure us that we can find God's treasure in our everyday lives... and not just at Christmas. At the same time, God treasures us, just as we are, in our day to day lives. Both of these promises were represented by the everyday objects within the heart.



The original artwork (measuring 120cm x 85cm) was then recreated at church and put on display (with lighting) and was viewable at all of the Christmas services and events.



Amabel & Ben Ealovega

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COMMUNITY OUTREACH

Alpha and baptisms



Alpha ran twice in 2023 with the second course running through into 2024. Each time it ran alongside the homegroups on a Thursday evening and at the end of the course those who wanted to were able to join a Home Group. At the end of the first Alpha course 3 people were baptised and one renewed their baptismal vows. It has



been a privilege and exciting to journey alongside people as they have discovered and rediscovered faith.

Amabel Ealovega & Lis Goddard

ODM

The Open Door Meal has continued to be an important part of the church's ministry, serving a hot meal two Fridays a month in a relaxed, welcoming environment, to between 50 and 65 people who are homeless or vulnerably housed. We are grateful to all those from SjtL, other churches, and the wider community who give up their time to volunteer and help prepare the meal, serve our guests, and clear up. It has been good to welcome new people onto the team in the past year but we are eager to have more involved as sometimes our serving team on Friday evenings is small and stretched. Offers to help or suggestions as to how to increase the volunteer base are therefore welcome. We are also thankful to those who have supported the meal financially in the past year – it is a powerful expression of Christ's love and welcome and makes a real difference in the lives of our guests, both long-term regulars and new or occasional guests who often find us when life has turned particularly hard for them.

Andrew Goddard

Memory Café

The Memory Café meets on the first Tuesday of each month in the Monk Room and is run by LondonCare in partnership with St James the Less. Over 2023 it had 2 leaders, first of all Skia and then in the Autumn Marco started after Skia left. Over the year there are a variety of activities, ranging from singing loved songs to planting seeds into the SjtL garden. It is always a place for fun and to make friends.

Theresa Pountney (with Lis)

Silver Screen

Silver Screen continued throughout 2023 on the last Sunday of the month and really began to recover from the pandemic. As usual each film was followed by a cream tea with a special Christmas Tea on the Sunday before Christmas Day. During the year we had as broad a range of films as possible, from Diamonds are forever to Jason and the Argonauts, Oliver to Lassie Come Home, The Ipcress File to Carousel.

Lis Goddard

Messy Church/Special Messy Church



Pimlico Foundation supported St James the Less in delivering an amazing Light Party last year, with the support of volunteers from St Gabriels and young leaders from the local area. We focussed on Jesus being the light

of the world and had some creative arts/crafts and games exploring what this meant. We discussed themes such as what it means to be a light in the darkness, light defined as life and light being present at the beginning.



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We are continuing to run Messy and Special Messy which is always very well received for those who attend. It's always very encouraging to see Messy Church being event being reached by local residents. A high percentage of the families who attend are from disadvantage backgrounds or have a low income; so providing a hot meal during the Messy Church is a significant help for many of the families. We have great support from the SJTL church members and young leaders who help with the arts/craft, setup and food preparations.

Isaac Rocke

Trails



We hosted the Christmas trails during the end of December. We had visits from the local primary schools to SJTL and also delivered the trail in St Gabriels Primary school; learning about the birth of Jesus and the journey of the Kings in a fun and creative way. Most recently SJTL also hosted the Easter trails; where the children from Churchill Gardens Primary got to see the SJTL volunteers bring the



bible characters to life!

Isaac Rocke

Outbreak



During the summer period of August, the Pimlico Foundation ran two separate holiday clubs, the first being for 8-11yr age group, with the second for the 12-15yr age group. With the help of funding from Pimlico Millions and Young Westminster we were able to offer a wide range of off-site activities including go-ape, museum visits, kayaking/sailing, Zoo Trip and Thorpe Park. We also held daily activities at St James the Less Church, with

faith talks and team building games. With the HAF we were able to provide hot food each day and give out takeaway for extended families.

Prior to Westminster Cathedral Primary School closing down, we were providing an afterschool football club and continuing to do playground engagement work with Churchill Garden Primary school.

Our community outreach work with Hot Chocolate Thursday within Churchill Gardens estate has been continuing strongly, with an average attendance of around 150 children, youth and families attending. We gain much support from St Gabriel's Church, the local community police, and regular volunteers from One Westminster in helping deliver. The aim is now to replicate Hot Choc Thursday in Lillington Garden Estate. We have also supported local community project such as International Women's Day, Bangladesh Society and Pimlico Community Day event.

We are also running a number of successful afterschool clubs, most notably the roller-skating club and drop-in youth club. After successful funding from London Sport, the roller-skating club has gone from strength to strength, seeing 20-25 regular children and young people attend every Friday.



During our youth clubs we focus on building relationship and providing a safe space to talk about personal faith journeys, schools, mental health and topics relevant to their lives.



Outbreak are continuing our mentoring at Pimlico Academy mentoring with year 7 students, having the aim of taking on more students from year 9 for the upcoming term.

Isaac Rocke

The Parochial Church Council of St James the Less

Report of the Trustees

For The Year Ended 31st December 2023

Pause

Every Monday afternoon from 3.30-5pm during Term time we host parents, carers and children up to the age of 7 for Pause. The aim of this time is for them to have time out in their busy days to stop meet with each other and for the children to have space to play together. It is more than a toddler group as we can have older children. In the summer we have the pleasure of using the outside space, including the gardens, and in the winter we meet in the Monk room and enjoy a real variety of toys. We are supported by a great team of volunteers who ensure that this goes ahead each week, particularly the Community Payback Team who set up for it, Deni and Almaz who man the kitchen and provide refreshments to the parents, carers and children, and Suna who is a stalwart. It was a blessing for the 5 months during which we had a Children and Families Worker, to have Grace leading this work and engaging with the families too.



Lis Goddard

Christmas and Easter Lunch



One of the highpoints of the year at St James the Less are the major festivals – Easter and Christmas – and these are especially marked by coming together, as a church family to celebrate together by sharing food. At Easter this means both breakfast and lunch, at Christmas this means a full Christmas lunch with all the trimmings. On both occasions we had between 25-40 people there and it is a joyous time to celebrate together.



Lis Goddard

Christmas Craft Evening



In the run up to Christmas we once again had a craft evening as an outreach event specifically for women. Those who came really enjoyed it and are keen to repeat it next Christmas and at other times of the year.



Lis Goddard

Coronation Celebrations



In May we, with the rest of the UK had the chance to celebrate the King's coronation. As part of this we had a

series of events including screening the service and the Coronation Concert on



the big screen in church for those who wanted to share it with others. The largest event was our Coronation Street Party, in partnership with LALGRA (Lillington and Longmoore Residents Association) and the WBA (Westminster Bangladeshi Association) which we held on the St James the Less Piazza. As well of lots of food to share there were also games and crafts for the children, organised by Outbreak.

Lis Goddard

The Parochial Church Council of St James the Less

Report of the Trustees

For The Year Ended 31st December 2023

SW Fest

As ever Gala Day at SW Fest was an important day for St James the Less, only in 2023 we had 2 stalls, one for Prayer in the Square and one for the Friends of St James the Less.



The Friends stall was raising the profile of the restoration work of which more below...

At the other stall we gave away cakes and savouries, hot and cold drinks for free as a way of blessing our community and we offered the opportunity to pray with those who would like it, particularly using prophetic prayer photo cards chosen by Amabel and Ben Ealovega.



Lis Goddard

Community Payback

We continue to receive support and service from the one-day weekly partnership with the Community Payback Team. Thomas Francis is the supervisor who is very professional and capable in his management of the team members. We very much appreciate his help. The tasks carried out can sometimes be very heavy and dirty work and sometimes the team members go above and beyond what is required of them. They keep the buildings i.e. the church and the church centre clean and tidy and are always willing to carry out the various tasks set for them, including setting rooms up for meetings, Christmas trails, Pause etc. The surrounding outside areas are also kept clean from fallen leaves and debris. It is very encouraging when some of the team members come and seek Lis and I out to say goodbye and thank us for giving them this opportunity and how it has helped them, they have also on occasions popped in when passing by to say hello. Dorothea can sometimes be found using the opportunity during their breaks to interact with the team members to spread the good news of the gospel of Jesus Christ. We are very grateful for this help and pray that we continue to have a good relationship with this organisation.



Samantha McCarthy

Partnership with Estate workers

SJtL benefit from the help of the above workers during the year. They are always at hand if help is needed.

A few examples as follows: the cleaners help to deliver Christmas cards to residences on the estate. They remove fallen leaves from the front of the church during the autumn season. They remove heavy furniture and waste objects from the church. At times they are at hand when we needed to change light bulbs or other tasks. The gardeners use weed spray in the court yard during the spring time when needed. From time to time, they loan us gardening tools etc.

These few examples show the good relationship SJtL has with people/workers in the community. We are grateful for the willingness of everyone who engage and assist us.

Dorothea Gopaul

EcoChurch

In line with the church of England's recommendations, we are continuing to improve our efforts at becoming a greener church and regularly meet up with fellow Eco-church members and have joined the newly established Net Zero Carbon Forum.

We are delighted to announce that in June 2023 we were awarded the Eco church bronze award; shortly afterwards we received our Fairtrade certificate based on the products we use for our church refreshments.



The Parochial Church Council of St James the Less

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For The Year Ended 31st December 2023

Last year we had a wonderful harvest of the vegetables we planted which included tomatoes, courgettes and cabbage, which we hope to repeat this year. To attract bees and butterflies we also planted a honeysuckle and Jasmine which are continuing to do well.

Estelle King and Samantha McCarthy

Band of willing volunteers

I just wanted to extend my thanks and gratitude to all our wonderful volunteers who help the church with the many events that are put on, without you all we could not run them. The different things the volunteers help with are setting up for Sunday and Tuesday services, preparing the food for Open door meal, helping to set up and run Messy and Special Messy church, setting up and serving refreshments at Pause, opening and closing for hirers out of hours, cleaning the toilets and centre during the week and joining the PCC. I am especially most grateful for the help that I get in the office, from filing, laminating, shredding and stapling booklets together as it gives me the time to get on with other important tasks.

As a church we are blessed having volunteers to help support us and we are always grateful for more people to join the team of wonderful people who give up their time. If anyone is interested in helping join our volunteers, please get in touch with me.



Samantha McCarthy

CARING FOR OUR BUILDINGS

Friends of St James the Less

The Friends have been laying foundations for the bicentenary celebrations of G.E. Street's birth in 2024. The November Dinner was postponed to 20th June 2024, when it will attract a lot more interest, being held on Street's birth-date.



The Committee met monthly, drafted a Strategy Document and distributed three Newsletters. Selina Hermer left to focus on her school-work, and we welcomed new members, Andrew and Cheyenne Brown: Andrew is the new church treasurer, and Cheyenne takes on publicity, bringing terrific skills to website development and social media. The Browns also introduced Ardes George, who offers experience of engineering and building projects worldwide and will act as Project Manager.

Alongside the church, we ran a stall at South West Fest in July, where a particular success was the Hama Bead church: painstakingly designed by Ben and Amabel Ealovega, a pixellated image of the church was built up with Hama beads, which will shortly be fixed and framed for display. The weekend continued with an evening talk on Monday 3rd July - St James's feast day - entitled St James the Less: Past, Present and Future; and a visit on 4th July from the American Victorian society, with a guided tour by Professor Neil Jackson - which resulted in some generous donations. In November, the church hosted the Ecclesiological Society's inaugural Brandwood lecture, given by Peter Howell, and together with The Victorian Society, we officially launched the Street Bicentenary year in January, adding more enthusiasts to the Friends community. A Victorian Society talk in March introduced Mr Street to familiar and new audiences both in person and online, and the next event will be the launch of the new book on Street, held at St James the Less on 17th April.



Lizzie Iron

The Parochial Church Council of St James the Less

Report of the Trustees

For The Year Ended 31st December 2023

Internal Railings

The railing metalwork has been restored by Justin Hill and the stonework by Anna Taylor.

A service of remembrance for Pure Zhang was held on 23rd September with a memorial plaque unveiled with family attending from China.

This project is now completed.



Paul Hamley

Heating and Energy Audits

The church boilers (at least 30 years old) were condemned in May as non-reparable with corroded heat exchangers. An Energy Audit was performed by Matt Fulford of Inspired Efficiency on 18th October. This was funded by Westminster Council (c. £540 for church, £420 for hall) via the Westminster Churches Net Zero Group. The main conclusions of his report were:

- Connection to the District Heating Network is a suitable option
- Given the inability to affix anything new inside the church, an Air to Water Heat Pump system is the other option. This might require replacement of radiators, unless a high temperature output system is used. The external plant would have to replace one of the sheds between the apse and former school and be of similar size to a shed.
- Hall: Air to Air Heat Pumps are suitable (for post boiler future)

Adam looked at hiring oil fired warm air blowers for Christmas, but this proved to be too expensive (c £3,000) for two uses. Samantha has purchased four 2 kW fan heaters and two radiant heaters. These

provide localised heating with a range of about three metres. During the year contact was re-established with the council and GEM who operate the Pimlico District Heating Network.

GEM have advised us:

- It is possible to connect to the district heating network
- This could form part of their social responsibility requirements
- Funding / grants could be arranged by GEM
- Replacement of system pipework within the estate must occur first, this is likely to take 3 to 5 years.

In parallel, RLS heating (who were recommended to us by the Diocese of London) have found two second hand boilers, two years old, which we have purchased. The plan is for RLS to install these on the south boiler room wall with a heat exchanger connecting to the existing radiator network, which could later be connected to the District Heating Network.

The Hall boiler is approaching ten years old; a funded plan to replace it is needed. It could be replaced by:

- an Air to Air heat pump system
- connection to district heating network (from c 2029); however, access to the boiler room is much more complex than for the church.

Paul Hamley



Cracks and explorations

Cracks appeared in the Monk Room internal walls in January 2023. These have now had monitoring pins installed. We are waiting for an external test pit to be dug against the Monk Room west wall to uncover the foundations, inspect the drainage and look for any tree roots. In addition, another crack under the right hand window of the south aisle (St Peter) will be investigated by drilling an internal borehole, which will allow understanding of the fill under

The Parochial Church Council of St James the Less

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For The Year Ended 31st December 2023

the church tiled floor. A quotation has been accepted from Cliveden Conservation to lift and replace nine tiles, and also repair the damaged tiles near the organ console. This company came from the National Trust and have a wide variety of useful conservation experience. PH has visited All Saint's, Boyne Hill, Maidenhead, an 1857 church by our architect G.E. Street and also listed at Grade I. This church suffered from an uneven floor from shortly after building; it was recently lifted, compacted and the tiles re-laid, so we have access to their experience if required.

Paul Hamley

ALL CHANGE

Grace Mulera

In April 2023 we were able, at long last, following advertising and interviewing, to appoint a part time children and families worker in the person of Grace Mulera, who had been attending the church on and off for a few months. Grace came with significant experience of work with vulnerable families in the secular sphere and she invested in the work of St James the Less, particularly the Sunday Morning Children's Church, developing a film night once a month, Special/Messy Church and partnering with Change for Life and Outbreak. Sadly after being with us for 5 months she felt that she needed to move on. We are very grateful for all she achieved during her time with us.

Sinead Aylward

Sinead joined us in the autumn of 2023 on placement as she discerns her vocation within the Church of England. It has been good to have her with us as she has explored the various things we do and reflected on them. It has also been great to have her involved in preaching and leading some of our services.



2023 Financial Review

The Church had a challenging financial year, partly due to the cost-of-living crisis being felt by so many. However, strong financial markets resulted in the Statement of Financial Activities recording a net movement of funds of £11,815, following net gains on investments of £12,625. If these gains are not taken into account the operating position for the year amounted to a negative £810.

Total income in the year decreased from £153,104 to £145,796, a fall of £7,308/4.8%. The church has two main income streams, giving from the congregation, both including and excluding Gift-Aid, and the hire of premises. Together, these two sources account for c.85%-90% of General Fund income each year. Income from both streams saw a fall in 2023 with hire of premises falling by £7,938/16% to £43,252 and giving including Gift-Aid received falling by £3,784/8.1% to £43,165.

Total expenditure increased by £3,127/2.2% during the year to £146,606. In light of the high levels of inflation within the economy this shows strong cost control from the church.

The Balance Sheet remains strong with net assets at the disposition of the Charity amounting to £553,440, up by the net movement in funds from last year's figure of £541,625 an increase of £11,815/2.2%. This is made up of restricted funds amounting to £451,918, most notably the Ministry Housing Fund of £385,013; Designated Funds of £54,668 and General Funds of £46,854.

The Assets comprising these funds are made up of Fixed Assets amounting to £349,684 which relates to Investments, Debtors of £8,588, Cash of £222,903 and Creditors amounting to £27,735, of which £15,040 is deferred income from the mast.

The Parochial Church Council of St James the Less

Report of the Trustees

For The Year Ended 31st December 2023

It is the policy of the PCC (agreed with church members at the APCM) to maintain unrestricted funds, which are the free reserves of the Church, at a level which will provide sufficient funds to cover the normal ministry, management and administration costs of the Church for a minimum of one month (but, ideally three months) and any emergency expenditure as it should arise. Additional reserves are set aside where, in the view of the Council, it is prudent to allow for future expenditure plans. The level of free (unrestricted and designated fund) reserves at 31 December 2023 stood at £101,522 (2022: £116,903).

Approved by the PCC on 25 March 2024 and signed on its behalf

E. Goddard

E. Goddard

Independent Examiner's Report**To the Trustees of The Parochial Church Council of St James the Less**

I report to the trustees on my examination of the accounts of the Parochial Church Council of St James the Less (the Charity) for the year ended 31st December 2023.

This report is made to the Trustees, as a body, in accordance with the terms of engagement. My work has been undertaken so that I might carry out an Independent Examination of the financial statements in accordance with the General Directions given by the Charity Commissioners. To the fullest extent permitted by law, I do not accept or assume responsibility to anyone other than the Charity and the Charity's Trustees as a body for my work or for this report.

Responsibilities and basis of report

As the charity trustees of the Charity you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the Charity's accounts carried out under section 145 of the 2011 Act and in carrying out my examination I have followed all applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the Charity as required by section 130 of the Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a true and fair view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

65 Leadenhall Street
London EC3A 2AD

Gregory Stevenson FCA
Knox Cropper LLP
Chartered Accountants

2024

The Parochial Church Council of St James the Less

Statement of Financial Activities for the year ended 31st December 2023

	Notes	2023				2022			
		Unrestricted Funds		Restricted Funds	Total	Unrestricted Funds		Restricted Funds	Total
		General	Designated			General	Designated		
		£	£	£	£	£	£	£	£
Income From									
Donations, Legacies and Collections	2	55,092	50	7,109	62,251	59,981	-	15,137	75,118
Other Trading Activities	3	-	15,040	-	15,040	185	15,040	-	15,225
Investments	4	177	1,155	12,803	14,135	100	178	11,181	11,459
Charitable Activities	5	45,095	-	9,275	54,370	51,302	-	-	51,302
Total Income		<u>100,364</u>	<u>16,245</u>	<u>29,187</u>	<u>145,796</u>	<u>111,568</u>	<u>15,218</u>	<u>26,318</u>	<u>153,104</u>
Expenditure On									
Raising Funds	6	-	-	261	261	817	-	-	817
Charitable Activities	7	112,417	19,573	14,355	146,345	107,087	18,004	17,481	142,572
Total Expenditure		<u>112,417</u>	<u>19,573</u>	<u>14,616</u>	<u>146,606</u>	<u>107,904</u>	<u>18,004</u>	<u>17,481</u>	<u>143,389</u>
Net Gains/(Losses) on Investment Assets	9	-	-	12,625	12,625	-	-	(29,476)	(29,476)
Net Income/(Expenditure)		<u>(12,053)</u>	<u>(3,328)</u>	<u>27,196</u>	<u>11,815</u>	<u>3,664</u>	<u>(2,786)</u>	<u>(20,639)</u>	<u>(19,761)</u>
Transfers Between Funds		(2,650)	2,650	-	-	(10,500)	10,500	-	-
Net Movement in Funds		<u>(14,703)</u>	<u>(678)</u>	<u>27,196</u>	<u>11,815</u>	<u>(6,836)</u>	<u>7,714</u>	<u>(20,639)</u>	<u>(19,761)</u>
Total Funds Brought Forward		61,557	55,346	424,722	541,625	68,393	47,632	445,361	561,386
Total Funds Carried Forward		<u>£46,854</u>	<u>£54,668</u>	<u>£451,918</u>	<u>£553,440</u>	<u>£61,557</u>	<u>£55,346</u>	<u>£424,722</u>	<u>£541,625</u>

The Parochial Church Council of St James the LessBalance Sheet as at 31st December 2023

	Notes	2023		2022	
		£	£	£	£
Fixed Assets					
Tangible Fixed Assets	8		-		357
Investments	9		349,684		324,482
			<hr/>		<hr/>
			349,684		324,839
Current Assets					
Debtors	10	8,588		4,382	
Cash at Bank and in hand	11	222,903		243,806	
		<hr/>		<hr/>	
		231,491		248,188	
Creditors:					
Amount falling due within one year	12	(27,735)		(31,402)	
		<hr/>		<hr/>	
Net Current Assets			203,756		216,786
Creditors:					
Amount falling due outside one year			-		-
			<hr/>		<hr/>
Net Assets			£553,440		£541,625
			<hr/>		<hr/>
Represented by:					
Restricted Funds	13		451,918		424,722
Unrestricted Funds					
- General	14	46,854		61,557	
- Designated	14	54,668		55,346	
		<hr/>		<hr/>	
			101,522		116,903
			<hr/>		<hr/>
Total Funds			£553,440		£541,625
			<hr/>		<hr/>

Approved by the Parochial Church Council on

2024 and signed on their behalf.



E Goddard

The Parochial Church Council of St James the Less

Notes To The Accounts

For The Year Ended 31st December 2023

1. Accounting Policies

a) Status of the PCC

The Parochial Church Council of St James the Less is a registered charity, no. 1135075.

A description of the nature of the PCC's activities is disclosed in the Report of the Trustees. The PCC's principal office address is stated on page 1.

The presentation currency of the financial statements is the Pound Sterling (£).

b) Basis of Preparation and Assessment of going concern

The accounts have been prepared under the historical cost convention with the exception of investments which are included at market value. The financial statements have been prepared under the Charities Act 2011 and in accordance with the Church Accounting Regulations 2006 governing the individual accounts of PCCs, and with the Regulations' 'true and fair view' provisions, together with the Financial Reporting Standard Applicable in the United Kingdom and Republic of Ireland (FRS 102) and the Statement of Recommended Practice: Accounting and Reporting by Charities (SORP (FRS 102)).

The Charity constitutes a public benefit entity as defined by FRS 102.

The Trustees consider that there are no material uncertainties about the Charity's ability to continue as a going concern.

c) Funds Accounting

Funds held by the PCC are:

Unrestricted Funds – The general fund which can be used for PCC ordinary purposes and funds designated by the PCC for particular purposes.

Restricted Funds

Donations or grants received for a specific purpose or invited by the PCC for a specific purpose. The funds may only be expended on the specific purpose for which they were given. Any balance remaining unspent at the end of the year is carried forward as a balance on that fund.

d) Income

All income is recognised once the charity has entitlement to the income, it is probable that the income will be received and the amount of income receivable can be measured reliably.

Donations, Legacies and Collections

Collections are recognised when banked by or on behalf of the PCC. Planned giving receivable under Gift Aid is recognised only when received. Income tax recoverable on covenants or Gift Aid donations is recognised in the accounts when the gift is received. Grants and legacies are accounted for when the PCC is notified of its legal entitlement and the amount due is probable.

Other ordinary income from church activities

Parochial fees due to the PCC for weddings, etc. are accounted for on an event by event basis. Rental income is recognised when receivable.

Income from investments

Dividend and interest income are accounted for when received as is any income tax recoverable on such income.

The Parochial Church Council of St James the Less

Notes To The Accounts

For The Year Ended 31st December 2023

1. Accounting Policies (Continued)

e) Expenditure

Liabilities are recognised as expenditure as soon as there is a legal or constructive obligation committing the charity to that expenditure, it is probable that settlement will be required and the amount of the obligation can be measured reliably. All expenditure is accounted for on an accruals basis. All expenses including support costs and governance costs are allocated or apportioned to the applicable expenditure headings.

Grants

Grants and donations are accounted for when paid over, or when awarded where the award creates a binding obligation on the PCC.

Church Activities

The diocesan parish contribution is accounted for when paid. Any parish contribution unpaid at 31st December is provided for in these accounts as an operational (though not a legal) liability and is shown as a creditor in the balance sheet.

f) Fixed Assets

Fixed assets are held at historic cost less depreciation. Depreciation is calculated on a straight-line basis and written off over the life of the asset according to the class of asset as follows:

Office, Centre and church equipment	20% on cost
-------------------------------------	-------------

g) Fixed Assets Investments

The Charity's investments consist of investments in unit trusts. Initially they are recognised at their transaction value and subsequently measured at their fair value as at the balance sheet date using the closing quoted bid price. The statement of financial activities includes the net gains and losses arising on the revaluations and disposals throughout the year.

Realised gains and losses on investments are calculated as the difference between sales proceeds and their opening carrying value or their purchase value if acquired subsequent to the first day of the financial year. Unrealised gains and losses are calculated as the difference between the fair value at the year end and their carrying value.

h) Current Assets

Amounts owing to the PCC at 31st December 2023 in respect of fees, rents or other income are shown as debtors, less provision for amounts that may prove uncollectible.

Short-term deposits include cash held on deposit either with CAF Bank, Cooperative Bank and Lloyds Bank.

The Parochial Church Council of St James the Less

Notes To The Accounts

For The Year Ended 31st December 2023

1. Accounting Policies (Continued)

i) Cashflow

The Charity has taken advantage of the exemption in the Statement of Recommended Practice from the requirement to produce a cashflow statement.

2. Donations, Legacies and Collections

	2023			
	Unrestricted		Restricted	Total
	General	Designated	Fund	
	£	£	£	£
Gift Aid Donations	26,477	-	2,249	28,726
Gift Aid Recovered	7,322	-	897	8,219
Other Planned Giving	9,366	-	30	9,396
Open Plate Collections	2,582	-	216	2,798
Sundry Donations	4,345	50	3,717	8,112
Grants Received	5,000	-	-	5,000
	<hr/>	<hr/>	<hr/>	<hr/>
	£55,092	£50	£7,109	£62,251
	<hr/>	<hr/>	<hr/>	<hr/>

	2022			
	Unrestricted		Restricted	Total
	General	Designated	Fund	
	£	£	£	£
Gift Aid Donations	27,960	-	1,845	29,805
Gift Aid Recovered	6,829	-	2,084	8,913
Other Planned Giving	12,160	-	510	12,670
Open Plate Collections	2,523	-	28	2,551
Sundry Donations	2,243	-	5,949	8,192
Grants Received	8,266	-	4,721	12,987
	<hr/>	<hr/>	<hr/>	<hr/>
	£59,981	£ -	£15,137	£75,118
	<hr/>	<hr/>	<hr/>	<hr/>

The Parochial Church Council of St James the Less

Notes To The Accounts

For The Year Ended 31st December 2023

3. Other Trading Activities

	2023			
	Unrestricted		Restricted	Total
	General	Designated	Fund	
	£	£	£	£
Hire of Premises	-	15,040	-	15,040
Sales	-	-	-	-
	<u>£ -</u>	<u>£15,040</u>	<u>£ -</u>	<u>£15,040</u>

	2022			
	Unrestricted		Restricted	Total
	General	Designated	Fund	
	£	£	£	£
Hire of Premises	-	15,040	-	15,040
Sales	185	-	-	185
	<u>£185</u>	<u>£15,040</u>	<u>£ -</u>	<u>£15,225</u>

4. Investment Income

	2023			
	Unrestricted		Restricted	Total
	General	Designated	Fund	
	£	£	£	£
Dividends	-	-	12,577	12,577
Bank Interest	177	1,155	226	1,558
	<u>£177</u>	<u>£1,155</u>	<u>£12,803</u>	<u>£14,135</u>

	2022			
	Unrestricted		Restricted	Total
	General	Designated	Fund	
	£	£	£	£
Dividends	-	-	11,133	11,133
Bank Interest	100	178	48	326
	<u>£100</u>	<u>£178</u>	<u>£11,181</u>	<u>£11,459</u>

The Parochial Church Council of St James the Less

Notes To The Accounts

For The Year Ended 31st December 2023

5. Income from Charitable Activities

	2023			
	Unrestricted		Restricted	Total
	General	Designated	Fund	
	£	£	£	£
Parochial Fees	519	-	9,275	9,794
Hire of Premises	43,252	-	-	43,252
Miscellaneous Income	1,324	-	-	1,324
	<hr/>	<hr/>	<hr/>	<hr/>
	£45,095	£ -	£9,275	£54,370
	<hr/>	<hr/>	<hr/>	<hr/>

	2022			
	Unrestricted		Restricted	Total
	General	Designated	Fund	
	£	£	£	£
Parochial Fees	112	-	-	112
Hire of Premises	51,190	-	-	51,190
	<hr/>	<hr/>	<hr/>	<hr/>
	£51,302	£ -	£ -	£51,302
	<hr/>	<hr/>	<hr/>	<hr/>

6. Cost of Raising Funds

	2023			
	Unrestricted		Restricted	Total
	General	Designated	Fund	
	£	£	£	£
Cost of goods sold	-	-	-	-
Fundraising events	-	-	261	261
	<hr/>	<hr/>	<hr/>	<hr/>
	£ -	£ -	£261	£261
	<hr/>	<hr/>	<hr/>	<hr/>

	2022			
	Unrestricted		Restricted	Total
	General	Designated	Fund	
	£	£	£	£
Cost of goods sold	535	-	-	535
Fundraising events	282	-	-	282
	<hr/>	<hr/>	<hr/>	<hr/>
	£817	£ -	£ -	£817
	<hr/>	<hr/>	<hr/>	<hr/>

The Parochial Church Council of St James the Less

Notes To The Accounts

For The Year Ended 31st December 2023

7. Charitable Activities

	2023			
	Unrestricted		Restricted	
	General	Designated	Fund	Total
	£	£	£	£
Charitable Giving (Note 7a)	872	7,175	735	8,782
Activities directly related to work of the Church (Note 7b)	50,078	-	11,878	61,956
Expenditure related to the Church (Note 7c)	19,988	12,398	1,742	34,128
Governance and Support costs (Note 7d)	41,479	-	-	41,479
	£112,417	£19,573	£14,355	£146,345

	2022			
	Unrestricted		Restricted	Total
	General	Designated	Fund	
	£	£	£	£
Charitable Giving (Note 7a)	1,000	7,160	578	8,738
Activities directly related to work of the Church (Note 7b)	42,106	-	9,103	51,209
Expenditure related to the Church (Note 7c)	19,003	10,844	7,800	37,647
Governance and Support costs (Note 7d)	44,978	-	-	44,978
	£107,087	£18,004	£17,481	£142,572

The Parochial Church Council of St James the Less

Notes To The Accounts

For The Year Ended 31st December 2023

7. Charitable Activities (Continued)

(a) Charitable Giving

	2023			
	Unrestricted		Restricted	Total
	General	Designated	Fund	
	£	£	£	£
Mission Giving	872	5,100	-	5,972
Vicar's Discretionary Giving	-	2,075	735	2,810
	<hr/>	<hr/>	<hr/>	<hr/>
	£872	£7,175	£735	£8,782
	<hr/>	<hr/>	<hr/>	<hr/>
	2022			
	Unrestricted		Restricted	Total
	General	Designated	Fund	
	£	£	£	£
Mission Giving	1,000	7,160	-	8,160
Vicar's Discretionary Giving	-	-	578	578
	<hr/>	<hr/>	<hr/>	<hr/>
	£1,000	£7,160	£578	£8,738
	<hr/>	<hr/>	<hr/>	<hr/>

Included within the above is donations to institutions of £5,972 (2022: £2,300), being the Pimlico Foundation, and donations to individuals of £2,810 (2022: £6,4381).

(b) Activities Directly Related To The Work Of The Church

	2023			
	Unrestricted		Restricted	Total
	General	Designated	Fund	
	£	£	£	£
Diocesan Common Fund	37,125	-	-	37,125
Centre Costs	3,623	-	-	3,623
Activities	2,098	-	-	2,098
Open Door Meals	-	-	5,331	5,331
Service Costs	3,452	-	-	3,452
Schoolroom Costs	3,780	-	-	3,780
Community Outreach	-	-	175	175
Community Worker Staff Costs	-	-	6,372	6,372
	<hr/>	<hr/>	<hr/>	<hr/>
	£50,078	£ -	£11,878	£61,956
	<hr/>	<hr/>	<hr/>	<hr/>

The Parochial Church Council of St James the Less

Notes To The Accounts

For The Year Ended 31st December 2023

7. Charitable Activities (Continued)

(b) Activities Directly Related To The Work Of The Church

	2022			Total £
	Unrestricted		Restricted	
	General £	Designated £	Fund £	
Diocesan Common Fund	34,000	-	-	34,000
Centre Costs	1,872	-	-	1,872
Activities	2,393	-	-	2,393
Open Door Meals	-	-	5,889	5,889
Service Costs	1,366	-	-	1,366
Community Garden	-	-	1,509	1,509
Community Outreach	-	-	1,705	1,705
Schoolroom Costs	2,475	-	-	2,475
	<hr/>	<hr/>	<hr/>	<hr/>
	£42,106	£ -	£9,103	£51,209
	<hr/>	<hr/>	<hr/>	<hr/>

(c) Expenditure Related To Church

	2023			Total £
	Unrestricted		Restricted	
	General £	Designated £	Fund £	
Church Centre Running Costs	19,466	1,842	-	21,308
Building Maintenance	522	10,199	1,742	12,463
Depreciation	-	357	-	357
	<hr/>	<hr/>	<hr/>	<hr/>
	£19,988	£12,398	£1,742	£34,128
	<hr/>	<hr/>	<hr/>	<hr/>

	2022			Total £
	Unrestricted		Restricted	
	General £	Designated £	Fund £	
Church Centre Running Costs	18,690	2,454	-	21,144
Building Maintenance	313	8,032	7,800	16,145
Depreciation	-	358	-	358
	<hr/>	<hr/>	<hr/>	<hr/>
	£19,003	£10,844	£7,800	£37,647
	<hr/>	<hr/>	<hr/>	<hr/>

The Parochial Church Council of St James the Less

Notes To The Accounts

For The Year Ended 31st December 2023

7. Charitable Activities (Continued)

(d) Governance and Support Costs

	2023			
	Unrestricted		Restricted	Total
	General	Designated	Fund	
	£	£	£	£
Staff Costs	28,648	-	-	28,648
Temporary Staff	-	-	-	-
IT and Telephone	5,084	-	-	5,084
Accounting	3,816	-	-	3,816
Independent Examination	2,160	-	-	2,160
Governance Costs	-	-	-	-
Sundries	1,771	-	-	1,771
	<hr/>	<hr/>	<hr/>	<hr/>
	£41,479	£ -	£ -	£41,479
	<hr/>	<hr/>	<hr/>	<hr/>
2022				
	Unrestricted		Restricted	Total
	General	Designated	Fund	
	£	£	£	£
Staff Costs	23,167	-	-	23,167
Temporary Staff	7,095	-	-	7,095
IT and Telephone	6,292	-	-	6,292
Accounting	3,288	-	-	3,288
Independent Examination	2,160	-	-	2,160
Sundries	2,976	-	-	2,976
	<hr/>	<hr/>	<hr/>	<hr/>
	£44,978	£ -	£ -	£44,978
	<hr/>	<hr/>	<hr/>	<hr/>

The Parochial Church Council of St James the Less

Notes To The Accounts

For The Year Ended 31st December 2023

8. Tangible Fixed Assets

	Office Fittings and Equipment £	Centre Fittings and Equipment £	Church Fittings and Equipment £	Total £
Cost				
Brought forward	4,458	24,971	28,289	57,718
Additions	-	-	-	-
	<hr/>	<hr/>	<hr/>	<hr/>
Carried forward	4,458	24,971	28,289	57,718
Depreciation				
Brought forward	4,458	24,614	28,289	57,361
Charge in the year	-	357	-	357
	<hr/>	<hr/>	<hr/>	<hr/>
Carried forward	4,458	24,971	28,289	57,718
Net Book Value				
At 31 December 2023	£ -	£ -	£ -	£ -
	<hr/>	<hr/>	<hr/>	<hr/>
At 31 December 2022	£ -	£357	£ -	£357
	<hr/>	<hr/>	<hr/>	<hr/>

9. Investments

	2023 £
	324,482
	12,577
Fair value at 1 January 2023	-
Additions	12,625
Disposals	<hr/>
Unrealised gains/(losses)	
Fair value at 31 December 2023	£349,684
	<hr/>

	Holding £	Original Cost £	Market Value £
M&G Charifund	487.956	92,260	146,371
CCLA CoE Investment Fund	3038.64	80,000	181,449
CCLA CoE Property Fund	18188.67	15,000	21,864
	<hr/>	<hr/>	<hr/>
			£349,684
			<hr/>

The Parochial Church Council of St James the Less

Notes To The Accounts

For The Year Ended 31st December 2023

10. Debtors	2023	2022
	£	£
Trade Debtors	4,556	835
Accrued Income	4,032	3,547
	<hr/>	<hr/>
	£8,588	£4,382
	<hr/>	<hr/>
 11. Cash At Bank And In Hand	 2023	 2022
	£	£
Bank accounts	£222,903	£243,806
	<hr/>	<hr/>
 12. Creditors	 2023	 2022
	£	£
Amounts due within one year		
Other Creditors and Accruals	12,286	16,362
Taxation and Social Security	409	-
Deferred Income	15,040	15,040
	<hr/>	<hr/>
	£27,735	£31,402
	<hr/>	<hr/>

Deferred Income represents income received in advance from hires of premises. Deferred income brought forward of £15,040 was fully recognised as income in the year and the amount deferred in the year amounted to £15,040.

The Parochial Church Council of St James the Less

Notes To The Accounts

For The Year Ended 31st December 2023

13. Restricted Funds

	Pause Project	Vicar's £	Education £	Renewal £	Ministry Housing £	Community Worker £	Community Garden	Open Door Meals £	Total £
Balance at 1st January 2022	-	-	12,170	13,782	378,154	36,242	-	5,013	445,361
Income	1,770	877	403	3,069	11,133	-	1,723	7,343	26,318
Expenditure	(1,705)	(578)	-	(7,800)	-	-	(1,509)	(5,889)	(17,481)
Unrealised Gains/(Losses)	-	-	-	-	(29,476)	-	-	-	(29,476)
Transfers	-	-	-	-	-	-	-	-	-
Balance at 31 December 2022	65	299	12,573	9,051	359,811	36,242	214	6,467	424,722
Income	-	532	-	11,192	12,577	2,714	-	2,172	29,187
Expenditure	-	(735)	-	(1,847)	-	(6,528)	(175)	(5,331)	(14,616)
Unrealised Gains/(Losses)	-	-	-	-	12,625	-	-	-	12,625
Transfers	-	-	-	-	-	-	-	-	-
Balance at 31 December 2023	£65	£96	£12,573	£18,396	£385,013	£32,428	£39	£3,308	£451,918

Restricted Funds

Restricted funds are for specific purposes and cannot be used for anything other than their specified purpose.

Donations to the restricted VDF are used to relieve financial hardship. The Renewal fund is for the renewal and restoration of the church premises. The Pause Project, Education, Community Worker, Community Garden and Open Door Meal funds are used to fund different outreach activities in the community. The Ministry Housing fund is held for the purchase a property for a minister.

The Parochial Church Council of St James the Less

Notes To The Accounts

For The Year Ended 31st December 2023

14. Unrestricted Funds

	Monk £	Designated			Sub Total £	General		Total £
		Partners in Mission £	Vicar's £	Vicarage Refurbishment £		£	£	
Balance at 1 January 2022	28,553	7,359	11,720	-	47,632	68,393		116,025
Income	15,218	-	-	-	15,218	111,568		126,786
Expenditure	(10,844)	(7,160)	-	-	(18,004)	(107,904)		(125,908)
Unrealised Gains	-	-	-	-	-	-		-
Transfers	(3,000)	5,500	-	8,000	10,500	(10,500)		-
Balance at 31 December 2022	29,927	5,699	11,720	8,000	55,346	61,557		116,903
Income	16,245	-	-	-	16,245	100,364		116,609
Expenditure	(9,754)	(5,100)	(2,075)	(2,644)	(19,573)	(112,417)		(131,990)
Unrealised Gains	-	-	-	-	-	-		-
Transfers	-	2,650	-	-	2,650	(2,650)		-
Balance at 31 December 2023	£36,418	£3,249	£9,645	£5,356	£54,668	£46,854		£101,522

Unrestricted and Designated Funds:

Unrestricted and designated funds are available for use at the discretion of the trustees in furtherance of the general objectives of the charity.

The Monk fund is set aside for maintenance work to the church building and centre. The Partners in Mission fund comprises 10% of relevant general fund income and is set aside to be given away to other organisations to fund their mission work. Whilst the Vicar's Discretionary Fund (VDF) is shown as unrestricted it operates in practice like a restricted fund. However the PCC have the ability to un-designate the fund should they wish to do so, therefore it is shown as an unrestricted fund in the accounts despite operating as if it were restricted. The Vicarage Refurbishment fund is an amount set aside for cyclical maintenance works to the Vicarage.

The Parochial Church Council of St James the Less

Notes To The Accounts

For The Year Ended 31st December 2023

15. Assets Between Funds

	2023			
	Unrestricted		Restricted	Total
	Designated	General	Fund	
Fixed Assets	-	-	-	-
Investments	-	-	349,684	349,684
Current Assets	62,538	66,719	102,234	231,491
Creditors falling due within one year	(15,684)	(12,051)	-	(27,735)
	<hr/>	<hr/>	<hr/>	<hr/>
	£46,834	£54,668	£451,918	£553,440
	<hr/>	<hr/>	<hr/>	<hr/>
	2022			
	Unrestricted		Restricted	Total
	Designated	General	Fund	
Fixed Assets	357	-	-	357
Investments	-	-	324,482	324,482
Current Assets	70,029	80,002	98,157	248,188
Creditors falling due within one year	(15,040)	(16,362)	-	(31,402)
	<hr/>	<hr/>	<hr/>	<hr/>
	£55,346	£63,640	£422,639	£541,625
	<hr/>	<hr/>	<hr/>	<hr/>

16. Employee Information

There were no employees who received employee benefits exceeding £60,000 (2022: None).
The average weekly number of persons employed during the year was:

	2023	2022
	£	£
Office Staff	2	2
	<hr/>	<hr/>
Staff Costs		
Wages and Salaries	34,230	22,632
Social Security Costs	-	(64)
Pension Contributions	790	599
	<hr/>	<hr/>
	£35,020	£23,167
	<hr/>	<hr/>

17. Related Party Transactions

There was no trustees remuneration or other benefits in the year to 31st December 2023 (2022: Nil).
Planned Giving donations amounting to £7,440 were received from trustees during the year. In addition, £3,468 in one-off donations were received from trustees during the year. One trustee, Eunice Komakech, was paid £1,140 for opening and closing the Church Centre during the year for hires.

