



**ST GILES' CHURCH**  
**Normanton by Derby**

Registered Charity Number 1135070

**Annual Report**  
**and**  
**Financial Statements**  
**of**  
**the Parochial Church Council**

**For the year ended 31<sup>st</sup> December 2022**

Independent Examiner  
Mr S H Adam,  
1 Sherroside Close  
Allestree  
DERBY  
DE22 2HN



## CONTENTS

	Page
Legal and Administrative Information, PCC Membership	4
Structure, Governance and Management, Objectives and Activities	5
Achievements and Performance	6
Branch Groups, Children's & Youth Groups	8
Other Ministries, Groups & Activities	8
Support Services & Ministry Staff	9
9:38 Ministry Training Scheme	11
Safeguarding	11
Financial Review	12
Financial Statements	15
Receipts and Payments Accounts	15
Statement of Assets and Liabilities	16
Notes to the Financial Statements	17
Independent Examiner's Report	18
Report of the proceedings of Derby City Deanery Synod	19
Report of Fabric, Goods and Ornaments	20

## LEGAL AND ADMINISTRATIVE INFORMATION

St Giles' is the Church of England Parish church for the Ecclesiastical Parish of Normanton by Derby, in the City of Derby and comes within the Deanery of Derby in the Diocese of Derby. The PCC has requested that arrangements be made under the House of Bishops' Declaration on the ministry of Bishops and Priests and so has extended episcopal ministry provided by the Bishop of Maidstone.

The church building is located on Village Street and the full postal address is St Giles' Church, 209 Village Street, Normanton, DERBY DE23 8DE. Any correspondence should be directed to the Church Office at the above address. The Church Office can also be contacted by telephone on 01332-776287 between the hours of 9am and 1pm on Monday to Friday and by email: [info@stgiles-derby.org.uk](mailto:info@stgiles-derby.org.uk).

## PCC MEMBERSHIP

Members of the PCC are either ex-officio or elected by the Annual Parochial Church Meeting (APCM) in accordance with the Church Representation Rules. Those who are elected to the Deanery Synod are also elected members of the PCC. Deputy Church Wardens, though elected annually at the Annual Meeting of Parishioners, are not ex-officio so also have to be either PCC or Deanery Synod members.

During 2022 the following served as members of the PCC:

Clergy (Ex officio)	Neil Barber	Diocesan Synod, General Synod (from Nov)
Churchwardens (Ex officio, elected annually)	Will Eley	Diocesan Synod
Churchwarden Emeritus	Andy Beattie	
	Tom Wright	
	John Wain	
Deanery Synod Representatives (Ex officio) until 2023	Richard Swinburn	Deputy Church Warden
	Dan Hawken	
	Carole Swinburn	Assistant PCC Secretary
	Paul Trethewey	
Diocesan Synod Representative (Ex officio) until 2024	Anna-Louise Lake	Diocesan Synod
Elected Members until 2023	Rebecca Brookes	
	Jill Gratton	
	Andrew Lucas	PCC Treasurer
	Joseph Uhunamure	
Elected Members until 2025	Liz Cox	Safeguarding Coordinator for U18s
	Claire Deeks	
	James Godwin	Deputy Church Warden
	Ray Kilgour	Safeguarding Coordinator for Adults & Additional Needs Champion
Elected Members until 2024	Mike Saunders	
	David Shacklock	
	Jenni Stockwell	
Reader (Ex officio)	Nigel Selby	
Co-opted	Hannah Buckingham	

Sarah Uhunamure, although not a member of the PCC, performs the duties of PCC Secretary

## STRUCTURE, GOVERNANCE AND MANAGEMENT

The Parochial Church Council is a corporate body established by the Church of England. The PCC operates under the Parochial Church Council Powers Measure 1956. The PCC is a charity (registered number 1135070) registered with the Charity Commission. The appointment of PCC members is governed by the Synodical Government Measure 1969 in accordance with the Church Representation Rules 2011. All Christians attending the church are encouraged to register on the Electoral Roll enabling them to vote at the APCM and be nominated for election to the PCC.

The PCC has a Standing Committee (comprising the Vicar, the two Churchwardens, the Deputy Churchwardens and a member elected by the PCC) to which the control of day to day expenditure has been delegated. The Churchwardens and Vicar are responsible for the day to day management of the Church within the overall policy established by the PCC and carried out by the clergy, staff and a host of volunteers.

The PCC banks with the CAF Bank Ltd, PO Box 289, Kings Hill, West Malling, Kent ME19 4TA and has a further account with the National Westminster Bank, St Peter's Street (A) Branch, 58 St Peters Street, DERBY DE1 1XL.

The PCC does not have any other formal advisors, legal or otherwise. However, where the PCC considered it appropriate, such advice would be sought.

## OBJECTIVES AND ACTIVITIES

The primary objective of the PCC is the promotion of the Gospel of our Lord Jesus Christ according to the doctrines and practices of the Church of England.

The Parochial Church Council Powers Measure 1956 states that the PCC *"is to cooperate with the minister in promoting in the parish the whole mission of the Church, pastoral, evangelistic, social and ecumenical"*.

Our mission as a church is often couched in terms drawn from Colossians 1 v28-29: we seek to present Christ to all and to present all mature in Christ.

The PCC met 7 times during 2022 in person with around 76% attendance and with the following key aims:

- to receive reports on the operations and activities of the various groups operating within St Giles'.
- to review the state of finances and approve planned expenditure.
- to review current facilities, manage them and plan future developments.
- to monitor, review and define policy for existing and planned future activities.
- to pray for the general life of the church.

## ACHIEVEMENTS AND PERFORMANCE

On Sunday mornings at the beginning of 2022 we embarked upon a short series in Ephesians chapter 6 and considered Life on the Frontline as a church. We observed that the Christian life is the frontline of a battle, a struggle not against flesh and blood but against the rulers... of this dark world and against the spiritual forces of evil in the heavenly realms. Thank the Lord He has given us the gift of prayer and the whole armour of God with which to stand firm. As the year unfolded we found that to be a timely reminder of the reality.

Attendances at Sunday services in the year and at ministries during the week continued to recover slowly post-pandemic. The population of our parish remains at approximately 13,300. We were able to distribute postcards to each of the approximately 6000 households in the parish at Easter and Christmas. Special celebrations of Christ's coming and passion at Christmas and Easter felt similar to pre-pandemic levels with many guests at different services. As the church continues to grow, we are aware of the responsibility under God to continue to multiply ministry and reach out to the lost locally. We are monitoring the capacity of the morning service in order to do so. We must ensure we have capacity and focus on that priority.

Through the year, as Job observes (Job 1 v21), *"the Lord gave and the Lord has taken away"*. In baptism or thanksgiving, we celebrated new life given to Benjamin Brewster, George Beattie, Melanie Lotter, Cara Paine, Abigail & Freya Roworth, Iona & Jude Buckingham, Bright Chianumba & Lucy Brookes. Sadly for us, the roll up yonder was swelled during the year by a number of saints who were called home from among us: Joe Fraser, Maud James, Tony Eley, Jean Thurgood, Barbara Trethewey, Doug Loach, Iona Buckingham and Margaret Worthington. The early loss of Tony Eley and then baby Iona Buckingham (who of course also appears on the baptism list) both weigh on us as we grieve with their families. The Christian hope of the good news is especially precious in the face of these deaths.

The Church Office continues to be the hub of support to the church family and the organisation of the church's ministries. Sarah Uhunamure has taken on some additional responsibilities as Vicar's PA though this is very much a work in progress. During the year the Church Office started to make use of some church administration/management software, ChurchSuite, and this is already helping to oil the wheels of the church. We look forward to gaining further benefit from ChurchSuite as more ministries are supported, the church grows and our life as a church necessarily becomes more complex. In the Church Office, Beth Powell went on maternity leave in November and maternity cover has been ably provided by Becky Brookes into 2023.

The work of MIDWEEK on Wednesdays at 10.30am has continued to grow with a good cross section of folk attending, some older, some younger, and many staying on at noon each month for Lunch, Light Lunch, Call to Pray or our MIDWEEK service.

February half term featured another successful youth weekend and the summer saw a bumper crop of teenagers at one or other of the M+M weeks – we were pleased to be able to access bursaries for many of the less well-off local young people. Whether the #bestweekendoftheyear or #bestweekoftheyear, these residential experiences are such formative experiences for Christian young people and those exploring faith. As usual for many weeks after the event tales abound young lives transformed through the combination of the good news about Jesus and fun and fellowship in Christian community.

The St Giles' BIG Street (in its established slot on the Sunday at the end of May half term) was again well received by many local people. The weather was bad and so everything was moved inside: including Uttoxeter Town Band, the bouncy castle, face painting, crafts and the amazing Hoverla (Ukrainian) Dance Ensemble. The rain did not dampen spirits and there was just about enough space inside our buildings to accommodate the many residents who ventured out to join in (but it was cosy).

In the Autumn Viv Saunders handed the ministry of English Plus over to Joanne Sherwood. English Plus was Viv's brain child and countless women have benefited from her work over the years. It is very good that Joanne, having completed Ministry Training, has been willing and able to work part time in order to facilitate the ministry of English Plus. Jo and English Plus are working in partnership with the "Urban Life" mission team located in Normanton who also seek to bring the good news to local Muslims.

We have continued to send preachers over to St Stephen's in Sinfen on average twice a month through the year and this support has been greatly appreciated. The growing partnership between the two churches is beginning to bear fruit as members of the church both value being fed through the Scriptures and grow in their desire to reach out to local people. Thanks be to God. This has perhaps been one of the highlights of the year. The Diocese has recognized the logic and effectiveness of the relationship and we are in the process of taking on formal responsibility for the oversight of St Stephen's.

Within the Derby City Deanery, we continue to enjoy warm fellowship with not just St Stephen's but also St Mary's Chaddesden as a family of like-minded Evangelical Anglican churches. Both of these nearby churches and their congregations are also connected into the Derby Diocesan Evangelical Fellowship.

The Rt Revd Rod Thomas, Bishop of Maidstone, announced his retirement early in 2022. He was the Church of England's provision to those parishes who have theological convictions about the distinctiveness and complementarity of men and women in the church. In Bishop Rod we have enjoyed having episcopal oversight that is consistent with our theological convictions so were pleased to find his successor announced in the Autumn: Rt Revd Rob Munro, now Bishop of Ebbsfleet. We hope Bishop Rob will be able to visit us during 2023.

The waiting for a way forward for the proposed church plant to Blagreaves extended through most of 2022. However, the Bishop of Derby commenced the formal consultation for the proposed Bishop's Mission Order (BMO) in October without warning and closed comments three weeks' later. At the end of November, we were then astonished and deeply dismayed to hear that the Bishop had decided she would not issue the BMO and therefore that our project was at an end. The PCC did not have a lot of time to process this before Christmas and will be responding in 2023 after due consideration and prayer. Having been encouraged to embark on the project by the then Bishop of Derby in 2017-18 and having formally applied for a BMO in February 2019, the PCC was astounded to have been kept waiting all this time, only to have the application rejected at such a late stage. It would be true to say that our relationship with the Diocese of Derby has come under a lot of strain through the sustained mishandling of this initiative and we await proper explanation for what has gone so badly wrong.

The earlier-than-expected redeployment of Revd Steve Boswell put extra pressure on the remaining staff team through 2022; our failure to appoint a Children's Worker after two rounds of advertising also impacted what we were able to achieve. However, we were delighted to recruit Anna Watkin in the autumn and she is to join the staff team as Women & Children's Worker before Easter 2023. Revd Will Eley completed the formal end of his curacy training during the year and was officially signed off by the Bishop. We are greatly blessed by and give thanks to God for all those who serve in the church family, paid and unpaid, staff and volunteer. Every member of the church family is a minister but we have asked a lot of particular members of staff at different times and are very grateful for their unstinting service.

The Electoral Roll of St Giles' stands at 115.

## **BRANCH GROUPS**

Every church member is encouraged to be a member of a Branch Group which meets during the week for Bible study, prayer and personal support and through which we try and reach out with the gospel. The first small groups at St Giles' were formed in 1977, after a mission by Canon Harry Sutton of the (then) South American Missionary Society so in 2017 our small groups celebrated forty years. At the end of 2022 there were twelve Branch Groups in operation – and none of them have been running since 1977!

The following leaders have had oversight of a Branch Group at some point during the year:

David & Liz Cox  
Jon & Claire Deeks  
Will & Anna Eley  
Dan & Jess Hawken  
James & Eleanor Godwin  
Clive & Cathy Hawkins  
Andy & Ruth Horler  
Richard Huxley, Tom & Harriet Beamish  
Graham & Julie Kirsch  
Steve & Laura Paine  
Mike & Vivienne Saunders  
Richard & Carole Swinburn  
Paul & Debbie Trethewey

## **CHILDREN'S & YOUTH GROUPS**

Crèche	Emma Wingfield, Mike Wingfield, Marika Anderson, Emily Beattie, Andy Beattie, Harriet Beamish, Hannah Buckingham, Lucy Cadney, Cath Eley, Anna Eley, Jo Loughton, Esther O'Connor, David Roworth, Megan Roworth, Vivienne Saunders, Sarah Skinner, Jenni Stockwell.
Scramblers	Yvonne Selby, Ruth Horler, Joanna Lucas, Kate Stubbs, Julie Kirsch, Cathy Hawkins, Freya Burnett, Amelie Deeks, Jude Horler, Daisy Weston, Faith O'Connor.
Climbers	Dan Hawken, Jess Hawken, Lucy Miller, Sarah Eley, Carol Bartle, Dan Kilgour, Orlagh O'Conner.
Explorers	Sarah Barber, Richard Bell, Claire Deeks Joanne Sherwood Tom Stockwell, Ruth Godwin.
Sunday Club Musicians Club 7-11	Ray Kilgour, Dan Hawken. David Lake, Sarah Barber, Amy Cordery, Andy Horler, Lucy Miller, Joanne Sherwood, Ben Redfern, Bethany Bennett, Faith Uhunamure.
Impact	David Lake, Amy Cordery, Ben Redfern, Beth Powell, George Cordery, George Powell, Joanne Sherwood, Nic Bliss, Tom Wright
Ignite	David Lake, Anna-Louise Lake, Jill Gratton, Jonny Miller, Lucy Miller, Tom Brookes

## **OTHER MINISTRIES, GROUPS & ACTIVITIES**

The Hub	Andy & Emily Beattie, Tom & Ruthie Brewster, and Helen Colls.
Friday GROW	Liz Cox, Laura Paine (Spring 2022)

## ST GILES' CHURCH – NORMANTON BY DERBY - ANNUAL REPORT 2022

GROW Crèche	Amy Cordery, Joanne Sherwood, Lucy Miller, Ben Redfern, Carol Bartle, Trish Haddon, Ann Hilton, Cath Eley, Alison Herbert, David Cox & the women from GROW.
Tuesday GROW	Liz Cox
Life Explored/Christianity Explored	Neil Barber, Will Eley
XTB (at Village Primary Academy & Cottons Farm Academy)	David Lake, Amy Cordery, Ben Redfern, Joanne Sherwood, Lucy Miller.
MIDWEEK Ministry	Nigel Selby, Jean Selby, Liz Cox, Mandy Packham, Angela Woodcock, Chris Woodcock, Sue Meek, Jenny Wallace, Carole Swinburn, Eleanor Godwin, Rosie Houghton, Trevor Houghton, Joanne Sherwood, Will Eley, Graham and Julie Kirsch, Cathy Hawkins, Amy Cordery, Lucy Miller, Ben Redfern, Sarah Barber, Carole Bartle, Mark Gratton.
Cornerstone Coffee shop	David Shacklock, Liz Cox + Bakers: Eleanor Godwin, Carole Swinburn, Emily Beattie, Sarah Barber.
Little 'uns	Harriet Beamish, Emily Beattie, Becky Brookes, Hannah Buckingham, Lucy Cadney, Liz Cox, Anna Eley, Sarah Eley, Jo Loughton, Lucy Miller, Ben Redfern, Megan Roworth, Jenni Stockwell
Little 'uns Refreshments	Sue Meek, Angela Woodcock, Trish Haddon.
Early morning prayer meeting	Mike & Viv Saunders, David & Liz Cox
5-a-side Football	George Powell
English Plus	Vivienne Saunders, Joanne Sherwood, Carol Bartle, Hannah Buckingham, Kate Pegg, Trish Haddon, Ann Hilton, Emily Gay
St Giles' Outdoors	Andy Packham, Mike Saunders
Music	Carole Swinburn, Will Eley, Peter Rothe, Ben Eley, Emily Beattie, Andy Beattie, Sarah Barber, Tom Brewster, Jill Gratton, Megan Roworth, Sam Loughton, Eleanor Godwin, Rachel Burnett, Josh Barber, Jon Deeks, Claire Deeks, Tom Beamish, Tom Brookes, David Lake, Alex Deeks, Jacob Godwin, Ruth Godwin, Faith O' Connor.
Moore College Bible Course	Liz Cox and the clergy
Biblical Counselling/Side by Side /Real Change	Eleanor Godwin

### SUPPORT SERVICES & MINISTRY STAFF

Finance	Andrew Lucas, Harriet Beamish, Ruth Withey, Paul Trethewey, Richard Swinburn.
Administration & Site Management	Sarah Uhumamure, Beth Powell (until November 2022) Becky Brookes (from November 2022)
Music Administrator	Carole Swinburn
Safeguarding Coordinator for U18s	Liz Cox
Safeguarding Coordinator for Adults	Ray Kilgour
Additional Needs Champion	Ray Kilgour
Pastoral Care Coordinators	Paul & Janet Baxter
Pastoral Care Fund Administrators	Richard Swinburn, Andrew Lucas, Jenni Stockwell
Pastoral Care Team	Paul and Janet Baxter, Sarah Barber, Carol Bartle, Rachel Burnett, Liz Slaney, Viv Saunders, Nigel and Jean Selby, Paul and Debbie Trethewey <b>and</b> the entire congregation.
Pastoral Worker	Eleanor Godwin
Health & Safety Officer	David Shacklock

## ST GILES' CHURCH – NORMANTON BY DERBY - ANNUAL REPORT 2022

Communications	Church Office
Website	David Cox
PA & Audio-Visual	Nic Bliss, Tom Brookes, Amy Cordery, George Cordery, David Cox, Dan Hawken, Andy Horler, Jonny Miller, Lucy Miller, Ben Redfern, Joanne Sherwood, Tom Wright.
Stewarding Team Leaders	Lauren Allen, Mark Gratton, Russ Muir, Mike Saunders, David Shacklock, Sarah Uhunamure.
Stewards/sidespeople	Lauren Allen, Barbara Allen, Sarah Blackwood, Lisa Burton, Joe Cerkeliunas, David Cox, Emily Gay, Jill Gratton, Mark Gratton, Ann Hilton, Russ, Muir, Rebecca Muir, Anna-Louise Lake, Andy Packham, Ed Packham, Mandy Packham, Beth Powell, Mike Saunders, David Shacklock, Dolly Shaw, Debbie Trethewey, Paul Trethewey, Joseph Uhunamure, Sarah Uhunamure, Chris Woodcock, Angela Woodcock.
Speakers	Neil Barber (Revd), Will Eley (Revd), Clive Hawkins (Revd), Tim Houghton (Revd), David Cox, Richard Huxley, Jason Ward (Revd), Tom Wright, Ant Adams, Mark Burkhill (Revd), Josh Ananda-Rajan, Rupert Shelley, Rod Thomas (Rt Revd), The Venerable Matthew Trick.
Service Leaders	Richard Huxley, James Godwin, Liz Cox, Will Eley (Revd), Neil Barber (Revd), Tom Stockwell, Becky Brookes, Carole Swinburn, George Powell, Nigel Selby, David Cox, Lucy Miller, Jonny Miller, Jenny Wallace, Hannah Buckingham, Tom Beamish
Lead Intercessions	Becky Brookes, Tom Brewster, Kate Ananda-Rajan, George Powell, David Cox, Lisa Burton, Amy Cordery, Mike Saunders, Graham Kirsch, Lucy Miller, Paul Trethewey, Trevor Houghton, Hannah Buckingham, Tom Wright, Liz Cox, Angela Woodcock, Joanne Sherwood.
Bible Reading	Joe Cerkeliunas, Andy Lucas, Hazel hardy, Christopher Buckingham, Trevor Houghton, Rosie Houghton, Alison Herbert, Ken Kaweesa, Graham Kirsch, Amy Cordery, Anna-Louise Lake, Marika Anderson, Jill Gratton, Lucy Miller, Viv Saunders, Mike Saunders, Ken Kaweesa, Trevor Houghton, Joanne Sherwood, Ben Redfern.
Sunday Club Preview	Dan Hawken, Richard Bell, Sarah Barber, Lucy Miller, Carole Swinburn, Joanne Sherwood, David Lake, Becky Brookes, Tom Stockwell.
Parish mailings	David Shacklock
Cleaning	Esther O'Connor
Catering	Sarah Barber, Julie Kirsch
Talk Library	David Cox
Flower rota	Church Office
Verger	David Shacklock
Premises Maintenance	David Shacklock
Derby City Mission Basics Bank	Michael & Margaret McNaught, Eleanor Godwin
Mission Partners	Chris & Ros Howles
Crosslinks BEST Partner	Samuel Longok
Reader Emeritus	Alan Hartropp
Reader	Nigel Selby
Warden Emeritus	Richard Swinburn
Warden Emeritus	John Wain
Incumbent	Neil Barber (Revd)
Planting Curate	Will Eley (Revd)
Minister for Women & Community	Liz Cox
Youth Worker	David Lake
Zoom	David Cox, Liz Cox

The whole body of the church family of St Giles' are the ministers of the church. There are of course many who serve in ministry and have no official title but are, as they say, "known unto God". We give thanks to all who serve and to God for His empowering.

There are many young people (under eighteen) who willingly serve in all sorts of roles and capacities through the year and in this way many are being trained informally for gospel ministry.

### **9:38 MINISTRY TRAINING SCHEME**

Inspired by Matthew 9 v38, our training scheme takes its name from a national initiative to train up gospel workers for the future. Ministry Trainees serve for 1 or 2 years and Amy Cordery and Joanne Sherwood both completed their training and time as MTs in the summer. Lucy Miller stayed on for her 2nd year and we recruited Ben Redfern as a new Ministry Trainee from September.

### **SAFEGUARDING**

Safeguarding is carried out in accordance with the PCC's Safeguarding Policy and Procedures relating to U18s (March 2012) and Vulnerable Adults (June 2017).

The PCC Safeguarding Task Force has not met this year and will need to reconvene soon.

Advice and guidance was given to group leaders as and when requested. Advice was also sought, and received, from the Diocesan Safeguarding Team as and when required.

This data is provided in compliance with the Diocese of Derby Safeguarding Policy, Procedures and Practice Guidance (PPPG):

6 new volunteers were started in the last 12 months.

30 Justification Forms were returned to the Diocese in support of DBS requests.

30 House of Bishops' Confidential Declaration Forms were completed by volunteers and returned to the Diocese.

30 DBS checks were completed.

No issues were raised from outside groups.

## Financial Review 2022

St Giles' Church funds are split as follows:

<b>Fund</b>	<b>Description</b>
General Fund	An unrestricted fund for the general operations of the church.
Annexe Fund	A restricted fund for the Annexe project. The building was completed in 2017, however the fund continues to see transactions, including loan repayments to the Diocese of Derby.
Pastoral Care Fund	A restricted fund for pastoral care.
Designated Funds	Four designated funds for areas as described above in the 'Achievements and Performance' section e.g. Youth Group and Little 'Uns.

## Basis of preparation of these financial statements

As the gross income of the PCC was not over £250,000 in 2022, the PCC has elected, as permitted by section 133 of the Charities Act 2011, to prepare a Receipts & Payments accounts for 2022 (2021: Receipts & Payments accounts).

The Receipts & Payments basis is a simpler form of accounts, which focuses on the cash movements in and out of the PCC's bank accounts during the financial year. The PCC has also prepared a statement of assets and liabilities, and notes to the accounts.

## Receipts

Total receipts in 2022 were £168,000, just over £10,000 higher than in 2021.

Voluntary Receipts comprised most of the receipts at £142,000 (including Gift Aid Recovered).

Voluntary Receipts were just under £10,000 lower than in 2021. This is due to a reduction in overall giving of approximately £15,000, however this was offset by Gift Aid recovered being £5,000 higher than in 2021.

The reduction in Voluntary Receipts comprises an increase in planned regular giving of £10,000 but is offset by a reduction in ad-hoc giving of £28,000 over 2021. This is because of the special appeal which was held in October 2021 in which we saw a fantastic response to prayer receiving just over £28,000 in late 2021.

Other income was £20,000 higher than in 2021. This difference is due to:

- Higher income for Church Centre Hire (£2,000) as the Centre was able to open for the entire year and higher fees for Occasional Services (£1,000).
- Higher income for chargeable outreach events (e.g. Water into Wine) and higher income from designated fund activities as these were fully operating during 2022 after a truncated 2021 due to Covid restrictions (£8,000).
- Higher payroll taxes for PCC employees being reimbursed by an independent charitable trust, The Tympanum Trust. In 2022 the reimbursement was £8,892 and in 2021 it was £1,451. This is due to such taxes payable being higher in 2022 as during 2021 the PCC was able to reclaim the Statutory Maternity Pay (SMP) for a PCC employee and thus payments were lower.

## **Payments**

Payments are split between Church Activities, such as mission giving and donations, and Church expenses - generally church running expenses and major capital expenditures.

Total payments were £198,000 in 2021 being approximately £44,000 higher than in 2021.

Included within the £44,000 is:

- Just over £7,000 increase in Common Fund Payments.
- Clergy and staffing costs were £12,500 higher in 2022 than 2021. This is due to a number of factors including the effect of maternity pay the PCC could reclaim in 2021, an increase in office hours given increased workload and an increase in ministerial expenses due to more activity in 2022 as Covid restrictions were lifted.
- Other Church running expenses increased by £21,000 as seen in note 4i to the financial statements. In general, this is due to a more representative level of activity as were able to get back to normal levels of outreach and events. Outreach was nearly £14,000 higher in 2022 as the activity represented by the designated funds was able to operate for a fully year, we also had increased costs related to the Street Party and events such as the Water into Wine outreach event.

Mission giving and donations comprises £20,438 (2021: £21,785) of the total Payments, the Church family's contribution to the Gospel work of our mission partners and other organisations such as the Anglican Mission in England (AMiE) and CPAS as shown in note 4f to the financial statements.

The largest payment item is our Common fund contribution. In 2022 this was £54,503 (2021: £47,190). The request from the Diocese of Derby was for a payment for the year of £65,403. As in 2021, the PCC regularly considered the level of payment to the Diocese. Due to cashflow constraints the PCC made the difficult decision to not pay the full amount of the request in 2022. The PCC continues to keep the level of payments under review in 2023.

## **Statement of Assets and Liabilities**

These financial statements estimate the assets of the PCC to be £690,809 at the end of 2022 (2021: £686,657). The majority (£638,000) of these assets are the estimated value of the Church Centre and the house at 211 Village Street.

At the end of 2022 cash at bank and in hand was £32,033 (2021: £62,079). Of this balance only £4,358 was within the unrestricted General Fund. The surplus generated by the special appeal in October 2021 has been used on the payments outlined above. Most of the remainder (£19,987) was within the Annexe Fund, which is restricted. This balance will largely be required to pay the loan from the Diocese of Derby related to the Annexe, the outstanding balance of which was £14,746 at the end of December 2022 and is being repaid in monthly instalments until December 2023. This means that the PCC expect there to be a final surplus on this fund of approximately £5,000 which will be restricted for maintenance and capital expenditure in the Annexe, for example a kitchen upgrade taking place in 2023.

Liabilities are recorded at £20,690 at the end of 2022 (2021: £34,348). This reduction is due primarily to the continuing repayment of the Annexe loan to the Diocese of Derby continuing during 2022.

In 2019 the PCC recognised that it did not have an agreed reserves policy. The PCC had planned to address this, however due to the significant uncertainties during the year, and the constant need to focus on cashflow, the PCC has again delayed this decision.

**Summary**

The overall position remained similar in 2022 to that reported in 2021 in that the PCC had to maintain a focus on cashflow.

The PCC has set a budget for 2023 (for the General Fund) in which payments are expected to be £14,000 higher than in 2022, generally due to the high levels of inflation.

Based on the level of regular giving in 2022, in the April 2023 appeal the PCC requested the church family prayerfully consider an increase in giving of £52,000 in 2023 which would match expected payments to receipts.

# ST GILES' CHURCH – NORMANTON BY DERBY - ANNUAL REPORT 2022

## Financial Statements for the Year Ended 31 December 2022

### Receipts and Payments Accounts

	Note	Unrestricted Fund General £	Designated Funds £	Restricted Fund Annexe £	Restricted Fund Pastoral care £	Total 2022 £	Total 2021 £
<b>Receipts</b>							
<b>Voluntary Receipts</b>							
Planned giving		97,749	-	1,800	-	99,549	90,260
Collections at services		3,443	-	-	-	3,443	214
All other giving/voluntary receipts	4a	16,755	-	-	60	16,815	44,423
Gift Aid recovered (July 2021 to June 2022 giving)		22,511	-	-	-	22,511	17,139
		<b>140,459</b>	<b>-</b>	<b>1,800</b>	<b>60</b>	<b>142,319</b>	<b>152,036</b>
<b>Activities for generating funds</b>							
	4b	2,207	-	-	-	2,207	287
<b>Investment Income</b>							
	4c	26	-	-	-	26	2
<b>Church Activities</b>							
	4d	4,638	-	-	-	4,638	2,044
<b>Other receipts</b>							
	4e	11,225	7,651	-	-	18,876	3,389
<b>Total receipts</b>		<b>158,556</b>	<b>7,651</b>	<b>1,800</b>	<b>60</b>	<b>168,067</b>	<b>157,758</b>
<b>Payments</b>							
<b>Church Activities</b>							
Mission giving and donations	4f	20,438	-	-	-	20,438	21,785
Parish Share/Common Fund	4g	54,503	-	-	-	54,503	47,190
Clergy and staffing costs	4h	51,079	-	-	-	51,079	38,414
		<b>126,019</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>126,019</b>	<b>107,389</b>
<b>Church expenses</b>							
Church running expenses	4i	37,659	7,999	-	700	46,359	25,054
Church utility bills		9,225	-	-	-	9,225	6,837
Other expenses	4j	-	-	16,510	-	16,510	14,746
		<b>46,884</b>	<b>7,999</b>	<b>16,510</b>	<b>700</b>	<b>72,094</b>	<b>46,638</b>
<b>Major capital expenditure</b>							
	4k	-	-	-	-	-	-
		<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Total payments</b>		<b>172,904</b>	<b>7,999</b>	<b>16,510</b>	<b>700</b>	<b>198,113</b>	<b>154,026</b>
<b>Excess of receipts over payments</b>		<b>-14,348</b>	<b>-348</b>	<b>-14,710</b>	<b>-640</b>	<b>-30,046</b>	<b>3,731</b>
<b>Transfers between funds</b>							
		<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
		<b>-14,348</b>	<b>-348</b>	<b>-14,710</b>	<b>-640</b>	<b>-30,046</b>	<b>3,731</b>
<b>Cash at bank and in hand at 1 January 2022</b>							
		18,706	4,713	34,697	3,963	62,079	58,348
<b>Cash at bank and in hand at 31 December 2022</b>							
		<b>4,358</b>	<b>4,365</b>	<b>19,987</b>	<b>3,323</b>	<b>32,033</b>	<b>62,079</b>
		<b>-0.00</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>

These accounts (Receipts & payments account, Statement of Assets and Liabilities and notes) were approved by the PCC of St Giles' Church – Normanton by Derby, and signed on their behalf by:

Neil Barber

(Incumbent/Priest-in-Charge and Chairperson)

# ST GILES' CHURCH – NORMANTON BY DERBY - ANNUAL REPORT 2022

## Financial Statements for the Year Ended 31 December 2022

### Statement of Assets and Liabilities

Cash Funds	Notes	Unrestricted Fund General £	Designated Funds -	Restricted Fund Annexe £	Restricted Fund Pastoral care £	Total 2022 (£) £	Total 2021 (£) £
Cash in Bank deposit accounts and in hand		4,358	4,365	19,987	3,323	32,033	62,079
<b>Other Monetary Assets</b>							
Gift Aid recoverable - July 2022 to Dec 2022 (Received Feb 2023)		9,776	-	-	-	9,776	11,578
		<b>9,776</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>9,776</b>	<b>11,578</b>
<b>Assets retained for Church use (estimated values)</b>							
Church Centre		375,000	-	-	-	375,000	353,000
House, 211 Village Street		263,000	-	-	-	263,000	247,000
Church AV system		6,000	-	-	-	6,000	7,000
Chairs in Church		5,000	-	-	-	5,000	6,000
		<b>649,000</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>649,000</b>	<b>613,000</b>
<b>Liabilities</b>							
Loan from Diocese of Derby - Annexe (full balance due within one year)		-	-	14,746	-	14,746	29,491
Payroll taxes and NI contributions not yet paid to HMRC		857	-	-	-	857	2,131
Other expenses (primarily late-2022 energy costs paid Jan 2023)		5,087	-	-	-	5,087	2,725
		<b>5,944</b>	<b>-</b>	<b>14,746</b>	<b>-</b>	<b>20,690</b>	<b>34,348</b>

### Notes

- The financial statements of the PCC have been prepared in accordance with the Church Accounting Regulations 2006 using the Receipts and Payments basis

#### 2 Restricted funds

	Bal B/fwd	Receipts	Payments	Transfers	Bal C/fwd
Annexe	34,697	1,800	16,510	-	19,987
Pastoral care	3,963	60	700	-	3,323
	<b>38,660</b>	<b>1,860</b>	<b>17,210</b>	<b>-</b>	<b>23,310</b>

#### 3 Designated Funds

	Bal B/fwd	Receipts	Payments	Transfers	Bal C/fwd
Club 7-11	1,167	240	849	-	558
Little 'uns	374	384	220	-	538
Youth Group	2,319	4,817	4,416	-	2,720
Midweek	854	2,210	2,515	-	548
	<b>4,713</b>	<b>7,651</b>	<b>7,999</b>	<b>-</b>	<b>4,365</b>

## Financial Statements for the Year Ended 31 December 2022

### NOTES

	Unrestricted Fund General £	Designated Funds £	Restricted Fund Annexe £	Restricted Fund Pastoral care £	Total 2022 £	Total 2021 £
<b>4 Further Analysis of Receipts and Payments</b>						
<b>Receipts</b>						
a) All other giving/voluntary receipts:						
Donations	16,755	-	-	60	16,815	44,423
	<b>16,755</b>	-	-	<b>60</b>	<b>16,815</b>	<b>44,423</b>
b) Activities for generating funds:						
Church Centre hire	2,207	-	-	-	2,207	287
	<b>2,207</b>	-	-	-	<b>2,207</b>	<b>287</b>
c) Investment Income						
Bank and CBF Deposit Fund interest	26	-	-	-	26	2
	<b>26</b>	-	-	-	<b>26</b>	<b>2</b>
d) Church Activities						
Parochial fees	1,409	-	-	-	1,409	718
Church weekends	-	-	-	-	-	-
Occasional Services income (verger, organ, sound etc.)	2,728	-	-	-	2,728	1,041
Literature sales	502	-	-	-	502	285
	<b>4,638</b>	-	-	-	<b>4,638</b>	<b>2,044</b>
e) Other receipts						
Reimbursement of Payroll tax and NI contributions for certain PCC employees where salary and related taxes were paid by an independent charitable trust	8,892	-	-	-	8,892	1,451
Insurance income	-	-	-	-	-	-
Outreach which brings income (e.g. Holiday Club, other events)	2,333	7,651	-	-	9,984	1,938
	<b>11,225</b>	<b>7,651</b>	-	-	<b>18,876</b>	<b>3,389</b>
<b>Payments</b>						
f) Mission giving and donations						
Crosslinks	12,882	-	-	-	12,882	15,505
AMIE	3,580	-	-	-	3,580	4,850
CPAS	964	-	-	-	964	1,000
Derby University CU	222	-	-	-	222	430
EMU Music/Crosslands	2,495	-	-	-	2,495	-
Other	295	-	-	-	295	-
	<b>20,438</b>	-	-	-	<b>20,438</b>	<b>21,785</b>
g) Parish Share/Common Fund						
Our contribution to the Diocese of Derby, including contribution towards the Incumbent's Salary & pension.						
h) Clergy and staffing costs						
Includes employment costs of support staff (salaries, tax, National Insurance) and ministerial expenses						
i) Church running expenses:						
Fees for occasional services	2,856	-	-	-	2,856	2,364
Administration costs	8,700	-	-	-	8,700	6,604
Outreach (Including Street Party)	8,179	7,999	-	-	16,178	2,295
Training	2,318	-	-	-	2,318	1,457
Church Weekends	-	-	-	-	-	-
Pastoral care	-	-	-	700	700	1,000
Purchase of Literature	2,880	-	-	-	2,880	1,139
Church and Church Centre repairs and maintenance	6,063	-	-	-	6,063	3,205
Insurance	5,615	-	-	-	5,615	5,518
Publicity	1,049	-	-	-	1,049	1,472
	<b>37,659</b>	<b>7,999</b>	-	<b>700</b>	<b>46,359</b>	<b>25,054</b>
j) Other expenditure						
Loan repayments for Annexe	-	-	14,746	-	14,746	14,746
Purchase of Fixed Assets	-	-	1,764	-	1,764	-
	-	-	<b>16,510</b>	-	<b>16,510</b>	<b>14,746</b>
k) Major capital expenditure						
Major repairs to the church building	-	-	-	-	-	-
Major repairs to the church hall or other PCC property (incl. decoration)	-	-	-	-	-	-
	-	-	-	-	-	-

## INDEPENDENT EXAMINER'S REPORT

### Independent examiner's report to the PCC of St Giles Church, Normanton by Derby.

I report to the PCC on my examination of the accounts of St Giles Church, Normanton by Derby, for the period ended 31 December 2022.

#### Responsibilities and basis of report

As the PCC you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

#### Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the Trust as required by section 130 of the Act; or
2. the accounts do not accord with those records.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Signed:



Name: Mr Stephen Henry Adam

Relevant professional qualification or membership of professional bodies (if any):

Member of the Institute of Chartered Accountants of Scotland (ICAS)

Address: 1 Sherroside Close  
Allestree  
Derby  
DE22 2HN

Date: 28<sup>th</sup> April, 2023

**DERBY CITY DEANERY SYNOD 2022**

**Thursday 27<sup>th</sup> January 2022 on Zoom**

The main business was a presentation about the Church of England's "Living in Love and Faith" project. This was to be given by Revd Alicia Dring from St Peter's Littleover but at the last minute Revd Julian Hollywell from St Werburgh's Spondon stepped in to present the plans and timetable for the project.

There was also a statement read out from the Bishop that, after consultation, with effect from June 2022 the Diocese was proceeding to create a third archdeaconry. The Diocese will then have Archdeacons of Derbyshire Peak and Dales, East Derbyshire Archdeaconry and Derby City and South Derbyshire.

**Wednesday 18<sup>th</sup> May 2022 at St Giles' Normanton by Derby**

The main business was to be the future shape of lay ministry but it was changed to be a presentation by the new Diocesan Giving Generously Advisor, Steve Johnson. He exhorted the Synod to use all means to maximize income for the church.

**Tuesday 20<sup>th</sup> September 2022 at St Alkmund's**

The main business was the introduction to Ven Matthew Trick, the new Archdeacon for Derby City and South Derbyshire. He shared his findings about the Deanery so far and his vision for mission.

**Wednesday 23<sup>rd</sup> November 2022 at St Augustine's**

The main business was a presentation by Aiden Watson, Diocesan Strategic Youth Lead. It is a stated aim of the whole Church of England that it wants to grow younger. The Diocese has a national target to double the number of young people by 2030.

## **REPORT ON THE FABRIC, GOODS AND ORNAMENTS 2022**

In general, the church buildings and facilities are in good condition and offer excellent provision for the purpose of sharing the Gospel and growing Christians in their discipleship walks.

Routine maintenance was undertaken to ensure that the premises continued to remain in good condition and comfortable to use. A quinquennial electrical circuit testing survey (EICR) was undertaken, more rigorous than the annual PAT testing. The boilers and fire equipment were serviced. The organ was professionally tuned.

The LED lighting in the church building was replaced after failure of several of the units, installed a number of years earlier.

In addition to the regular servicing, three sets of unplanned heating repairs were also necessary. The first was to the church centre boiler, and later two sets of repairs were needed to keep the church boilers operational. Aside from Christian worship, important outreach ministries also rely on the building being comfortably heated, such as youth work on Friday evenings and Midweek each Wednesday.

Other minor works were conducted throughout the year to maintain the appearance and function of the premises, some more noticeable than others. One particularly visible example is the repainting of the chancel step, but many less obvious jobs were also performed, and similarly white goods were repaired or replaced as necessary.

The church buildings were subjected to what appeared to be several deliberate acts of vandalism in 2022. The tall, narrow glass panel next to the door in the Annexe porch was shattered, and damage was sustained to an area of the stained-glass window in the main church building porch. Both sets of damage were repaired towards the end of the year. Furthermore, the main door to the church centre was damaged in a way that suggested a failed attempt at forced entry. The damage was swiftly repaired, the lock replaced, and new keys distributed.

The wooden door and window frames in the church office and centre, adjoining 211's garden, continue to deteriorate and are in need of investment. These works have been deferred in recent years but their urgency grows as the fabric deteriorates. A relatively modest investment was made to the office IT to facilitate the administration work.

The churchyard grass was mown by Derby City Council during the year.

In summary, the fabric, goods and ornaments are well suited to meet the purposes of the church, and upkeep continues as needed.