

**Parochial Church Council of Cirencester
with Watermoor & St Lawrence**

Charity Registration Number - 1135068

Annual Report and Unaudited Financial Statements

Year Ending 31 December 2020

Parochial Church Council of Cirencester with Watermoor & St Lawrence
For the year ending 31 December 2020

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Parochial Church Council of Cirencester with Watermoor & St Lawrence
For the year ending 31 December 2020

Reference and Administrative Information

Charity Name Parochial Church Council of Cirencester with Watermoor and St Lawrence ("PCC")

Charity Reg No 1135068

Registered Office The Parish Office, 3 Dollar Street, Cirencester GL7 2AJ

Diocese Diocese of Gloucester (within the Church of England)

Officers

Chairman	Revd Canon Graham Morris
Honorary Secretary	Mr H Gray
Honorary Treasurer	Mr J Bathurst (resigned 24 April 2020)
	Mr E Paterson (appointed 25 April 2020)

Church Buildings

St John Baptist:	Market Place, Cirencester
Holy Trinity:	Watermoor Road, Watermoor, Cirencester
St Lawrence:	Countess Lillas Road, Chesterton, Cirencester

Advisers

Independent Examiners:	Wenn Townsend, Gosditch Street, Cirencester, Glos.
Solicitors:	Sewell, Mullings and Logie, Solicitors, Dollar Street, Cirencester, Glos.
Bankers:	Lloyds TSB Banking Group, Castle Street, Cirencester, Glos.

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Members of the PCC and Trustees of the Charity

Clergy (ex-officio)

The Reverend Canon Graham Morris	Vicar
The Reverend J Wilson	Associate Curate (NSM)
The Reverend K Richardson	Associate Priest Retired 12/7/20
The Reverend Dr Joe Mottram	Assistant Curate Ordained 19/9/20

Churchwardens (ex-officio)

	St John Baptist	Holy Trinity	St Lawrence
Oct 20 –	Miss A Anderson	Mr P Cottey (Vice-Chair)	Mrs M Austin
Apr 21	Mr N Robbins	Mrs B Springate	Miss P Phillips
Apr 19 –	Mr P Flaherty	Mr P Cottey (Vice-Chair)	Mrs M Austin
Oct 20	Dr R Dolton	Mrs B Springate	Miss P Phillips

Elected Members

	St John Baptist	Holy Trinity	St Lawrence
Oct 20 –	Mr A Breakspear-Jones	Mr J Lawrence	Mr J Light
Apr 21	Mrs E Chapman	Mr I Hillier	
	Mr M Spittle	Mr H Gray	
	Mr J Bathurst	Mrs J Wilkinson	
	Miss R Ivison		
	Mr P Ewart		
	Mr P Kerton		
	Mrs C Mockett		
Apr 19 –	Mr K Greenwood	Mrs J Wilkinson	Mr J Light
Oct 20	Mrs E Chapman	Mrs D Miller	
	Mr R Williams	Mr D Henson	
	Mr J Bathurst	Mrs E Ellis	
	Mr P Ewart		
	Mr H Kennard		
	Mrs C Mockett		

Deanery Synod Representatives

Miss A Anderson
Mrs J Ivison
Mr H Gray
Mr J Light
Mr M Spittle
Miss R Ivison

Ex-Officio Members (additional)

Mr R Marlowe (Reader)

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Trustees Report of the PCC for the Year Ended 31 December 2020

The PCC presents the annual report and financial statements of the Trustees of the Charity for the year ended 31 December 2020.

Structure, Governance and Management (including Risk Management)

The PCC is a body corporate and registered charity. The members of the PCC are the Trustees of the Charity. The PCC members are unpaid volunteers who receive no emoluments from the PCC other than the reimbursement of reasonable and vouched out of pocket expenses.

The method of appointment of PCC members is set out in the Church Representation Rules. The membership consists of the incumbent and all members of the clergy team, churchwardens and members of the congregation elected by members of the congregation on the electoral roll of the church. All members of the congregations are encouraged to register on the Electoral Roll and to stand for election to the PCC. Additional members may be co-opted as required, including to fulfil the roles of Hon. Secretary and Hon. Treasurer. New trustees are given an introduction to their responsibilities as trustees and training as required.

The PCC members are responsible for making decisions on all matters of general concern and importance to the Parish, including deciding on how the funds of the PCC are to be spent. The full PCC met 3 times during the year (2019: 6 times) with an average level of attendance of 88 % (2019: 71%).

Given its wide responsibilities the PCC has a number of committees considering aspects of the Parish life, including: Finance, Personnel, Fabric, and Health and Safety. Other groups overseeing specific elements of the Parish include the Parish Hall at Watermoor committee and the congregational committees at Holy Trinity and St Lawrence churches. A Parish Social Committee organised events during the year. These committees have certain delegated authority under their terms of reference and are all responsible to the PCC and report back to it regularly with minutes of their deliberations being received by the full PCC, where appropriate, and discussed as necessary.

There is a Standing Committee, comprising of the Vicar, Associate Vicar, together with the churchwardens from all churches, the chairs of PCC committees, the Secretary and the Treasurer, which has the power to transact business in emergency situations. Any decisions by it are required to be ratified by the full PCC at the next meeting.

As a registered charity the PCC must comply with all aspects of charity law, including submitting annual returns to the Charity Commission. In addition, the PCC is required to submit an annual report and financial statements to the Diocese of Gloucester.

Whilst the PCC has no formal Risk Management Strategy Policy, it regularly identifies and discusses issues which may impact on its assets and operations. Follow-up action is communicated to sub-committees or individuals where appropriate and reinforced at weekly staff/management meetings. The PCC reviews its policies for Children and Young People/Vulnerable Adults regularly and has adopted other Diocese Policies as necessary.

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Aims and Purposes

Objectives and Activities for the Public Benefit

The aims of the PCC as defined under the PCC (Powers) Measure 1956 are to co-operate with the Vicar in promoting in the Parish the whole mission of the Church, pastoral, evangelistic, social and ecumenical.

The PCC is committed to enabling as many people as possible to worship at our churches and to become part of our Parish community. The PCC maintains an overview of worship throughout the Parish. Our services and worship put into practice faith, through prayer, scripture, music and sacrament.

When considering our activities for the year the Vicar and the PCC have considered the Charity Commission's guidance on public benefit and in particular, the specific guidance on charities for the advancement of religion. In particular, we try to enable ordinary people to live out their faith as part of our Parish community through:

- Worship and prayer; learning about the Gospel; and developing their knowledge and trust in Jesus
- Provision of pastoral care for people living in the Parish
- Outreach that informs and directs our Mission.

To facilitate this work, it is important that we maintain the fabric of our churches and other buildings.

The work of our organisation can be summarised as follows:

The Parish has embraced the Diocesan LIFE vision and continues to build upon strengthening the leadership both lay and ordained. The regular commitment of a weekly staff meeting, monthly extended team meeting and the implementation of sub-groups to the workings of the PCC enabled the work of the PCC to become more task focused. The Diocesan Vision providing the hooks for reviewing leadership at all levels of Parish life. One of the key themes to emerge was that of accountability, particularly concerning the financial arrangements. Under the heading of Imagination a number of key worship events were continuing to build. Restore at 4 providing an informal gathering offering the opportunity for more lay-involvement, has been appreciated. The opportunity for all three churches to play their part in offering significant services that punctuate the liturgical year has underpinned the ethos of 'three churches one Parish'. The PCC has continued to express its desire to provide a broad-based churchmanship across the Parish, this is undoubtedly one of the Parish's great strengths.

March 16 2020 was a challenging date for this organisation, along with many others. The Covid pandemic has been an 'assault' on the life of the Parish the likes of which have never been experienced before.

All Church activity was halted in line with Government enforced restrictions. This is where our imagination took control as the Parish looked to find ways to continue with its ministry to the parishioners and the wider town community.

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Much of what had become our regular pattern of services and Parish life needed to be suspended. The willingness of the leadership team to explore new and very different ways of delivering our liturgies grew a ministry experience that has continued to flourish despite all the challenges.

Indeed, those challenges were most keenly felt in the area of Youth and Children's work. Fiona Hawes, our Families Worker, has provided materials via our website for our young families, this has been really appreciated. Our Youth Work, under covid regulations, has ceased in the area of dealing with face to face encounters. As with the Families Worker, our Youth Worker has been creative in using social media for keeping in touch with the youth of our parish community. This has been especially noticeable in the inclusion of young people in the parish church choir. Both the Youth and Families workers have where possible been able to give ongoing support to volunteers in both HTW and the Parish Church, enabling the various channels of communication to be kept open. In the forthcoming year the PCC will be looking at reviewing this whole area of our outreach to families and young people in the parish.

The Parish activated and coordinated a home shopping service to those who were housebound. The pastoral cell groups evident amongst the congregations became the vehicle for communication, the phrase 'pick up the phone' and keep in touch with your pew neighbours became the new norm for pastoral contacts. The mothballing of our buildings was very challenging as footfall disappeared over night and with it, cash flow. The finances of the Parish have held up remarkably, despite the underlying challenges with budgetary requirements to curb spending without curbing our activity.

The lockdown has tested the nerve and resolve of all colleagues across the Parish. Thanks is expressed to those of our staff team, and volunteers who have enabled the clergy and laity to continue in their work and reach out in new and exciting ways. Our core pastoral work has continued as best we can, despite the many pandemic constraints around personal contact etc. The support given and received during 2020 was at times overwhelming despite all the odds stacked against the task of reaching out. During the course of the year, we got back to a regular pattern of services in all three buildings albeit for a brief window. As the year drew to a close the opportunity to think about our missional activity has been foremost in the minds of the leadership as we poise ourselves for coming out of the lock down period.

A massive lesson has been the use of Digital Live Streaming and the use of all social media where appropriate, and our website www.cirenparish.co.uk for communication. These have proven to be very important tools for the ongoing mission of the Parish throughout 2020, and one the Parish will want to build upon. All major festivals were live streamed or pre-recorded. Daily Offices continued publicly when possible.

At the October Annual Meeting the number recorded on the Electoral Roll of the Parish was 246 (248 in 2019).

Our church buildings, including the halls at Watermoor and St Lawrence, have not been fully utilised during the course of the year due to the restrictions. This has contributed to the substantial loss of income and of pastoral contact with our wider community overall. Where possible we have maintained links with our schools and the Royal Agricultural University. We were able to live stream the Carol Service for the RAU celebrating its 175th anniversary.

As the Parish approached the end of the year, the process for securing an Associate Vicar was met with success. Reverend Alison Love was appointed to be licensed in January 2021. Her role will be alongside the incumbent of the Parish but with particular responsibility for Holy Trinity and St Lawrence congregations.

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A number of other key activities and involvement with groups associated with the Parish has continued throughout this challenging year. We note the particular involvement in both Powell's and Watermoor Church of England Schools. Open the Book, a project that prepares and delivers Christian assemblies to the schools in Cirencester has not been able to access local schools. The PCC will want to give its support to this group once the pandemic restrictions are lifted. The PCC continues to embrace its strong links with the Upper Room Community (Hope Cirencester), through participation in the Partnership Forum set up by the Bishop's Mission Order, and by the Ministry Team working as closely with the project co-leaders as restrictions allowed throughout the year. This project has provided ongoing valuable support to many individuals and families within the wider community of Cirencester.

The Parish is well represented at a number of other organisations within the town. The opportunity for a collaborated approach 'town wide' in terms of 'mission and outreach' enables the Parish to stand alongside Churches Together in Cirencester, Cirencester Street Pastors, Signpost, Christian Aid, Foodbank, the Mothers' Union and the Churn Project. All of these enable the Parish to contribute in some way to the ongoing ecumenical dimension of making the Gospel known throughout the town.

The PCC is affiliated with the project 'Black Jack'. The replacement of two statues on the tower of the Parish Church. John Baptist (Black Jack) and the Virgin with Child. Despite the parameters placed upon the project committee by the pandemic; the sculptor Rodney Munday has been able to continue developing the statues throughout the year. The Vicar and Church Wardens express their sincere thanks to all who have contributed to the life of this Parish, during what has been one of the most challenging years on record. Thank you.

Parochial Church Council of Cirencester with Watermoor & St Lawrence
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Financial Review

The financial position for the year, as summarised in the Statement of Financial Activities, shows a reduction of £113,072 (2019: £57,993 reduction) in unrestricted funds in the year, before investment movements or transfers between funds. This worsening position compared to last year is the direct result of reduced income due to the Covid-19 pandemic. Added to this is the loss sustained on the sale of the Parish Rooms of £62,174. However, this has been partially supported by investment assets movements of £27,573 (2019: £ 52,583). After adjustment for these items the financial result for the year for the PCC is a loss of £147,674 (2019: £5,410). This is a significantly greater loss than the PCC has experienced in recent years and has been managed through the strength of reserves arising from the generosity of past generations. It is also worth noting that despite a paper loss on the sale of the Parish Rooms, the cash injection into the Parish funds resulting from this sale was £241,000.

The PCC is aware that a policy of relying on reserves to meet current expenditure is unsustainable, and in setting a budget for 2021 continued its approach to constraining expenditure as far as possible.

During the year the PCC agreed to designate £104,000 of unrestricted funds for the purposes of refurbishment of 6a West Market Place (£97,000) and repair to St Lawrence Car Park (£7,000).

The expenditure on both Restricted Funds and Endowment funds was covered by interest earned and new restricted donations and grants. Therefore, there was no requirement to access any of our restricted investments to fund expenditure. The losses on both the Restricted Funds and Endowment Funds were entirely due to unrealised drop in capital value over the year.

During the year there were significant movement of assets between funds. £104,000 of Unrestricted funds were moved to Designated funds for the reasons described above. There was also a transfer of £780,236 from Restricted reserves to Unrestricted to correct a previous misallocation of assets.

Reserves Policy

The PCC aims to maintain free reserves in unrestricted funds at a level which equates to approximately 6 months of unrestricted expenditure (c.£200,000) to provide for emergency situations that may occur from time to time. The balance of reserves of £605,345 at the year-end significantly exceeds this target.

Investment Policy

Funds which may be required to meet short-term liabilities are held immediately available in bank accounts or deposit funds. The balance of funds, including Restricted and Endowment funds, are currently invested in a portfolio of income generating assets, which is diversified both through the "managed funds" selected being well diversified, and through the PCC investing in a range of "managed funds" from different providers. Direct investment in a single company is limited to less than 1% of total funds.

During 2020 the income generated from assets totalled £42,944 (£41,169 2019). The change in capital value of the assets in 2020 was a reduction of £45,020 (£171,157 increase in 2019).

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Trustees' Responsibilities for the Financial Statements

The Trustees are responsible for keeping proper accounting records which are sufficient to show and explain the Charity's transactions and to disclose with reasonable accuracy at any time its financial position and to enable them to ensure that any financial statements comply with the Charities Act 2011, the applicable Charities (Accounts and Reports) Regulations and the provisions of the Trust deed.

The law applicable to charities in England and Wales requires the Trustees to prepare financial statements for each financial year, which give a true and fair view of the state of affairs of the Charity and of its incoming resources and application of resources for that period. In preparing those financial statements, the Trustees are required to:

- select suitable accounting policies and apply them consistently
- observe the methods principles in the applicable Charities SORP
- make judgements and estimates that are reasonable and prudent
- state whether applicable UK Accounting Standards have been followed, subject to any material departures disclosed and explained in the financial statements
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the Charity will continue in operation.

They are also responsible for safeguarding the assets of the Charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

By order of the Trustees

Signed:
Reverend Canon Graham Morris

Date: 21 April 2021

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Independent Examiner's Report to the Trustees of Cirencester Parochial Church Council with Watermoor and St Lawrence

I report to the Charity Trustees on my examination of the accounts of the Charity for the year ended 31 December 2020.

Responsibilities and basis of report

As the Charity's Trustees you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the Charity's accounts carried out under section 145 of the Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

Since the Charity's gross income exceeded £250,000 your examiner must be a member of a body listed in section 145 of the Act. I confirm that I am qualified to undertake the examination because I am a member of the Association of Chartered Accountants which is one of the listed bodies.

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the Charity as required by section 130 of the Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair view' which is not a matter considered as part of an independent examination

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Name:	Ruth Herbert
Relevant Professional qualification or body:	Association of Chartered Certified Accountants
Address:	Wenn Townsend 5 Gosditch Street Cirencester Gloucestershire GL7 2AG

Date: 22 April 2021

Parochial Church Council of Cirencester with Watermoor & St Lawrence
Statement of Financial Activities
For the year ending 31 December 2020

	Note	Unrestricted	Restricted	Endowment	TOTAL FUNDS	
		£	£	£	2020 £	2019 £
INCOME						
Voluntary income:						
-Incoming resources from donors	2(a)	171,001	19,022	-	190,023	241,869
-Other voluntary incoming resources	2(b)	21,976	49,643	-	71,619	46,051
Other activities	2(c)	47,474	-	-	47,474	95,799
Investment income	2(d)	14,795	17,731	10,418	42,944	41,169
TOTAL		255,246	86,396	10,418	352,060	424,888
EXPENDITURE						
Charitable activities	3(a)	330,657	66,906	9,477	407,040	423,961
Church management and administration	3(b)	37,661	9,627	941	48,229	58,758
Raising funds	3(c)	-	-	-	-	2,423
TOTAL		368,318	76,533	10,418	455,269	485,142
		(113,072)	9,863	-	(103,209)	(60,254)
INVESTMENT MOVEMENTS						
Realised gains/ (losses) on disposals of fixed assets		(62,175)	-	-	(62,175)	-
Unrealised gains/(losses) on investments		27,573	(65,608)	(6,985)	(45,020)	171,157
NET INCOME/(EXPENDITURE)		(147,674)	(55,745)	(6,985)	(210,404)	110,903
Transfer between funds		780,236	(780,236)	-	-	-
NET MOVEMENT IN FUNDS		632,562	(835,981)	(6,985)	(210,404)	110,903
RECONCILIATION OF FUNDS:						
BALANCES BROUGHT FORWARD AT 1 JANUARY 2019						
		421,472	1,317,817	305,382	2,044,671	1,933,768
BALANCES CARRIED FORWARD AT 31 DECEMBER 2020		1,054,034	481,836	298,397	1,834,267	2,044,671

The Statement of Financial Activities includes all gains and losses recognised in the year.
All Incoming Resources and Resources Expended derive from continuing activities.

Parochial Church Council of Cirencester with Watermoor & St Lawrence
Balance Sheet
For the year ending 31 December 2020

		PCC	
	Notes	2020	2019
		£	£
Fixed Assets			
Investments	5(a)	1,414,061	1,365,488
Tangible Fixed Assets	5(b)	298,992	602,751
NET FIXED ASSETS		1,713,053	1,968,239
Current Assets			
Debtors	7	39,676	58,662
Cash at bank and in hand		90,863	83,790
TOTAL CURRENT ASSETS		130,539	142,452
Current Liabilities			
Creditors	8	9,325	66,020
NET CURRENT ASSETS		121,214	76,432
TOTAL NET ASSETS		1,834,267	2,044,671
Funds			
Unrestricted	9	967,778	421,472
Designated	9a	86,256	-
Restricted	9	481,836	1,317,817
Endowment	9	298,397	305,382
TOTAL FUNDS		1,834,267	2,044,671

Approved by the Parochial Church Council on 21 April 2021 and signed on its behalf by:

..... **Rev. Canon Graham Morris**

..... **Mr E Paterson**
Honorary Treasurer

Parochial Church Council of Cirencester with Watermoor & St Lawrence
Notes to the Financial Statements
For the year ending 31 December 2020

1. Accounting Policies

The principal accounting policies adopted, judgements and key sources of estimating uncertainty in the preparation of the financial statements are as follows:

Basis of Reporting

The financial statements have been prepared in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) – (Charities SORP (FRS 102)). Parochial Church Council of Cirencester with Watermoor and St Lawrence meets the definition of a public benefit entity under FRS 102. Assets and liabilities are initially recognised at historical cost or transaction value unless otherwise stated in the relevant accounting policy notes.

The Charity has applied Update Bulletin 2 and does not include a cash flow statement on the grounds that it is applying FRS 102 Section 1A.

Funds

Unrestricted funds represent the funds of the PCC that are not subject to any restriction regarding their use and are available for application on the general purposes of the PCC. Funds designated for a particular purpose by the PCC are also unrestricted.

Restricted funds are to be used in accordance with specific restrictions imposed by the donor. Funds have been given historically for a number of specific areas of expenditure, and the remaining restricted funds include:

- the fabric of St John Baptist
- the bells of St John Baptist
- separate funds for both the flowers of St John Baptist and Holy Trinity Watermoor
- funding for Youth and Children's Workers within the Parish

The PCC also has a number of permanent endowment funds which provide an income to support the repair and maintenance of St John Baptist.

Income

Voluntary income and capital sources

Collections are recognised when received by or on behalf of the PCC.

Special collections are recognised as Restricted Income.

Planned giving receivable under Gift Aid is recognised only when received.

Income tax recoverable on Gift Aid donations is recognised when the income is recognised.

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Notes to the Financial Statements
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Accounting Policies (Continued)

Grants and legacies to the PCC are accounted for as soon as the PCC is notified of its legal entitlement, the amount due is quantifiable and its ultimate receipt by the PCC is reasonably certain.

Funds raised by fetes, garden parties and similar events are accounted for gross.

Other Income

Rental income from the letting of PCC buildings is recognised when the rental is due.

Income from investments

Dividends are accounted for when due and payable. Interest entitlements are accounted for as they accrue. Tax recoverable on such income is recognised in the same accounting year.

Gains and losses on investments

Realised gains or losses are recognised when investments are sold.

Unrealised gains or losses are accounted for on the revaluation of investments at 31 December.

Expenditure

Grants

Grants and donations are accounted for when paid over, or when awarded, if that award creates a binding obligation on the PCC.

Allocation between funds

Relevant expenses are allocated firstly against income from endowment funds, and then, where possible, against restricted funds. All remaining expenses are met from unrestricted funds.

Fixed Assets

Consecrated property and moveable church furnishings

Consecrated and beneficed property of any kind is excluded from the financial statements by **section 10(2)(a), Charities Act 2011**.

Moveable church furnishings held by the Vicar and Churchwardens on special trust for the PCC, and which require a faculty for disposal, are accounted for as inalienable property unless consecrated. They are listed in the respective Church Inventories, which can be inspected (at any reasonable time). For inalienable property acquired prior to 2000, there is insufficient cost information available and therefore such assets are not valued in the financial statements. Items acquired since January 2000 have been capitalised and depreciated in the financial statements over their currently anticipated useful economic life, which is estimated at 15 % on a reducing balance basis.

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Notes to the Financial Statements
For the year ending 31 December 2020

Accounting Policies (Continued)

All expenditure in the year on consecrated or beneficed buildings, individual items under £1,500 or on the repair of moveable church furnishings acquired before 1 January 2000, is written off as incurred.

Other freehold properties

Property is depreciated at 2% on a straight-line basis on the buildings element only; land is not depreciated.

Other fixtures, fittings and office equipment

Equipment used within church premises is depreciated at 25% on a straight-line basis. Individual items of equipment with a purchase price of £1,000 or less are written off when the asset is acquired.

Investments

Investments are valued at market value at 31 December.

Current assets

Amounts owing to the PCC at 31 December in respect of fees, rents or other income are shown as debtors, with provision being made for any amounts that may prove impossible to collect.

Net Expenditure

Net expenditure in the year is stated after charging:

	2020 £	2019 £
Depreciation	5,830	11,569
Independent Examiners Fees	2,000	2,000
Accounts preparation Fees	2,000	3,142

Parochial Church Council of Cirencester with Watermoor & St Lawrence
Notes to the Financial Statements
For the year ending 31 December 2020

2. INCOME

	Unrestricted Funds £	Designated Funds £	Restricted Funds £	Endowment Funds £	TOTAL FUNDS 2020 2019 £ £	
2(a) Incoming resources from donors						
Planned Giving	94,158	-	-	-	94,158	101,799
Collections at all services	5,488	-	-	-	5,488	18,556
Parish Church visitor donations	23,001	-	-	-	23,001	55,938
Sundry donations	12,838	-	5,294	-	18,132	41,814
Income tax recoverable	22,442	-	1,494	-	23,936	23,762
Grants	13,074	-	12,234	-	25,308	-
	171,001	-	19,022	-	190,023	241,869
2(b) Other voluntary incoming resources						
Special collections	-	-	-	-	-	2,165
Youth & family worker donations	-	-	6,485	-	6,485	16,981
Friends of Cirencester Parish Church	11,284	-	-	-	11,284	905
John Jones charity donation	-	-	-	-	-	26,000
Legacies	10,692	-	43,158	-	53,850	-
	21,976	-	49,643	-	71,619	46,051
2(c) Income from activities for generating funds						
Church hire	-	-	-	-	-	21,597
Hall hire	7,216	-	-	-	7,216	29,036
Fees	19,458	-	-	-	19,458	29,454
Other income	12,411	-	-	-	12,411	2,726
Rents received	6,239	-	-	-	6,239	7,805
Events	2,150	-	-	-	2,150	5,181
	47,474	-	-	-	47,474	95,779
2(d) Income from investment						
Quoted shares and securities	14,795	-	17,731	10,418	42,944	40,911
Bank etc deposits	-	-	-	-	-	258
	14,795	-	17,731	10,418	42,944	41,169

Parochial Church Council of Cirencester with Watermoor & St Lawrence
Notes to the Financial Statements
For the year ending 31 December 2020

3. EXPENDITURE

	Unrestricted Funds £	Designated Funds £	Restricted Funds £	Endowment Funds £	TOTAL FUNDS	
					2020 £	2019 £
3(a) Charitable Activities						
Ministry:						
Diocesan Share	167,736	-	-	-	167,736	170,036
Clergy expenses	6,373	-	-	-	6,373	8,600
Upkeep of services	2,699	-	-	-	2,699	14,741
Music and musicians	17,184	-	600	-	17,784	24,394
Flowers	-	-	987	-	987	447
Youth and family	-	-	25,187	-	25,187	37,439
Buildings & Equipment:						
Building & ground maintenance	5,544	17,744	28,012	1,838	53,138	60,418
Capital projects	-	-	-	-	-	1,191
Equipment purchase & maintenance	3,592	-	11,941	7,639	23,172	7,285
Insurance	19,490	-	-	-	19,490	21,082
Utilities	37,732	-	-	-	37,732	40,246
Cleaning	8,186	-	-	-	8,186	7,036
Vergers & staff/volunteer expenses	41,525	-	179	-	41,704	28,930
Other	2,852	-	-	-	2,852	2,116
	312,913	17,744	66,906	9,477	407,041	423,961
3(b) Church management and Administration						
Administration:						
Wages	13,238	-	5,335	481	19,055	32,355
Stationery, printing etc	1,666	-	676	72	2,415	5,686
Telephone, internet & computing	4,838	-	1,963	210	7,012	2,397
Equipment & miscellaneous	1,695	-	-	-	1,695	1,609
Depreciation	5,830	-	-	-	5,830	11,569
Accounting & professional fees	4,071	-	1,652	177	5,900	5,142
Bad debt write off	6,322	-	-	-	6,322	-
	37,661	-	9,627	941	48,229	58,758
3(c) Cost of raising funds	-	-	-	-	-	2,423

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For the year ending 31 December 2020

EXPENDITURE (CONTINUED)

4(a) Employees

The average number of persons employed by the PCC is 10. There is no employee earning over £60,000.

4(b) The Diocesan Parish Share

The Diocesan "Parish Share" is payable to the Diocese of Gloucester and is the Parish's contribution to Diocesan expenditure. It is calculated by the Gloucester Diocesan Board of Finance using a formula based on usage of clergy resources and average Sunday attendance.

4(c) Clergy Expenses

The clergy are reimbursed travelling expenses at the recommended Diocesan rates. It is the PCC's policy also to reimburse the clergy's out of pocket parish expenses. Clergy stipends are met by the Diocese of Gloucester and accordingly, are not provided for in these financial statements.

4(d) PCC Members Remuneration

PCC members received no emoluments and their expenses in the year were also zero. PCC members were offered one ream of A4 printing paper to help defray the cost of printing papers for meetings.

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5. FIXED ASSETS FOR USE BY THE PCC

5(a) Fixed Asset Investments

		2020 £	2019 £
Shares and Securities	As note 6	1,281,274	1,236,294
Bank Deposits		132,787	129,194
		1,414,061	1,365,488

5(b) Tangible Fixed Assets

		Properties £	Office Equipment £	Furniture and Fittings £	Total £
ACTUAL/DEEMED COST	At 1 Jan 2020	752,601	21,585	42,742	816,928
	Additions	-	5,365	-	5,365
	Disposals	(424,172)	-	-	(424,172)
	At 31 Dec 2020	328,429	26,950	42,742	398,121
DEPRECIATION	At 1 Jan 2020	151,651	21,585	40,941	214,177
	Charge for the year	4,888	671	271	5,830
	Disposals	(120,878)	-	-	(120,878)
	At 31 Dec 2020	35,661	22,256	41,212	99,129
NET BOOK VALUE	At 31 Dec 2020	292,768	4,694	1,530	298,992
NET BOOK VALUE	At 31 Dec 2019	600,950	-	1,801	602,751

The value of freehold land included within the Properties category above is £23,380.

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Notes to the Financial Statements
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6. INVESTMENTS AND SECURITIES

Designation	Item	Units		Prices		Value	Additions	Realised	Reval'n	Value
		31/12/19	31/12/20	31/12/19	31/12/20	31/12/19				31/12/20
				£	£	£	£	£	£	£
<u>Unrestricted Funds</u>										
HT	CCLA CBF Inv't Inc Units	5,375	5,375	-	2.05	103,028	-	-	7,082	110,110
PC	CCLA CBF Inv't Inc Units	5,375	2,775	1.92	2.05	103,028	-	50,000	3,829	56,857
John Vernon Bequest	CCLA CBF Inv't Inc Units	3,094	3,094	-	2.05	59,317	-	-	4,076	63,393
PM Radway Trust	CCLA CBF Inv't Inc Units	3,564	3,564	-	2.05	68,323	-	-	4,696	73,018
	Quilter Cheviot	-	-	-	-	179,286	153,142	38,350	7,888	301,966
Total: Cirencester Parish Unrestricted Fund						512,981			27,572	605,345
<u>Restricted Funds:</u>										
Jennings – SJB Fabric	M & G Charifund Inc Units	4,125	4,125	-	13.73	68,503	-	-	(11,884)	56,619
W Saunders – SJB Fabric	M & G Charifund Inc Units	19,315	19,315	-	13.73	320,762	-	-	(55,650)	265,112
J Vernon – SJB Fabric	CCLA CBF Fix'd Int Secs Inc Units	17,378	17,378	-	169.62	28,472	-	-	1,004	29,476
E Stevens – SJB Fabric	CCLA COIF – Ethical Inv't Inc Units	37	37	-	2.76	97	-	-	5	102
E Stevens - Foundation	CCLA COIF – Ethical Inv't Inc Units	36	36	-	2.76	95	-	-	6	101
Jones Legacy for HT	Quilter Cheviot	-	-	-	-	-	36,858	11,650	912	26,120
Total: Restricted Funds						417,929			(65,608)	377,529
<u>Endowment Funds:</u>										
Cumberland Jones	CCLA CBF Fix'd Int Secs Inc Units	4,205	4,205	1.66	1.70	6,990	-	-	143	7,133
Queen Annes Bounty	CCLA CBF Fix'd Int Secs Inc Units	29	29	1.66	1.70	48	-	-	1	49
S H Saunders	CCLA CBF Fix'd Int Secs Inc Units	440	440	1.66	1.70	731	-	-	15	746
Taylor	M & G Charibond Inc Units	18,198	18,198	1.24	1.25	22,575	-	-	260	22,835
Unknown donors	CCLA COIF– Ethical Inv't Inc Units	35,562	35,562	2.60	2.76	92,284	-	-	5,804	98,088
Unknown donors	CCLA COIF- Ethical Inv't Inc Units	28,351	28,351	2.60	2.76	73,571	-	-	4,626	78,197
Vernon	CCLA CBF Fix'd Int Secs Inc Units	3,442	3,442	1.66	1.70	5,722	-	-	116	5,838
Vernon	M & G Charifund Inc Units	881	881	16.61	13.73	14,631	-	-	(2,539)	12,092
Dyer Street	M & G Charifund Inc Units	5,349	5,349	16.61	13.73	88,830	-	-	(15,411)	73,419
Total: Cirencester Parish Endowment Funds						305,382	-		(6,984)	298,398
GRAND TOTAL:						1,236,292	190,000	100,000	(45,020)	1,281,272

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7. DEBTORS

	2020 £	2019 £
Parish of Cirencester Limited	38,347	38,347
Trade debtors	-	19,227
Other	1,329	1,088
	39,676	58,662

8. LIABILITIES: AMOUNTS FALLING DUE WITHIN ONE YEAR

	2020 £	2019 £
Trade Creditors	993	56,064
Accountancy & Examination fees	4,000	3,200
Clergy expenses	529	1,000
Other taxes and social security costs	201	1,574
Rent	-	1,875
Other liabilities	3,602	2,307
	9,325	66,020

9. ANALYSIS OF NET ASSET BY FUND

PCC

	Unrestricted	Restricted	Endowment	TOTAL FUNDS 2020	2019
	£	£	£	£	£
Investments	737,835	377,829	298,397	1,414,061	1,365,488
Tangible Fixed Assets	298,992	-	-	298,992	602,751
Current Assets	26,532	104,007	-	130,539	142,452
Current Liabilities	(9,325)	-	-	(9,325)	(66,020)
Total	1,054,034	481,836	298,397	1,834,267	2,044,671

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9(a). Unrestricted Funds

	<u>General</u>	<u>Designated</u>	<u>Total</u>
As at 1 January 2019	421,472	-	421,472
(Deficit)/Surplus for the year	650,306	(17,744)	632,562
Transfers between Funds	(104,000)	104,000	-
Total	967,478	86,556	1,054,034

Different types of funds are defined as follows:

- Unrestricted funds are those that are not subject to any restriction regarding their use and are available for any purpose deemed appropriate by the PCC.
During the year it transpired that funds returned to us from The Diocese in 2015 as unrestricted, general funds were wrongly designated as restricted funds in our accounts. On advice from The Diocese, we have transferred the remaining amount of £179,286 from restricted reserves. The properties held under restricted funds were also deemed to be unrestricted and also transferred across, the amount £600,950.
- Restricted funds are those in relation to which both income and capital elements are available to the PCC, but only for a certain purpose(s) specified when the money is received. For example, the terms of the gift may stipulate that it can only be used for maintaining the fabric of one or more of the churches. Currently the Restricted funds include funds for:
 - the fabric of St John Baptist
 - Stevens SS fund
 - Jones Legacy for Holy Trinity
 - Watermoor deposit
 - St John Baptist bells
 - St John Baptist deposit
 - Ralston fund St John Baptist
 - Higgs legacy for Holy Trinity
 - Servers fund
 - Camera project
 - Shopping service
 - Flower fund
 - Choral Foundation fund
 - Youth Appeal fund
- Endowment funds arise where the PCC is entitled to benefit from the income received from a particular investment (usually for a purpose specified when the gift was made) but cannot benefit from the capital itself. The PCC has a number of permanent endowment funds which provide an income for the repair and maintenance of St John Baptist.
- During the year the PCC agreed to designate part of our unrestricted funds for work on 6a West Market Place and the unfunded part of the repairs to St Lawrence car park. £104,000 was therefore moved into a new designated fund for this purpose.

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10. MOVEMENT OF FUNDS

PCC

	Unrestricted	Restricted	Endowment	TOTAL FUNDS	
				2020	2019
	£	£	£	£	£
Balance brought forward at 1 Jan 20	421,472	1,317,817	305,382	2,044,671	1,933,768
Surplus/(deficit) for the year	(147,674)	(55,745)	(6,985)	(210,404)	110,903
Transfers	780,236	(780,236)	-	-	-
Balance carried forward at 31 Dec 20	1,054,034	481,836	298,397	1,834,267	2,044,671

11. Parish of Cirencester Limited (trading as The Corner Stone)

The Parish of Cirencester Limited is effectively controlled by the PCC, and therefore its income, costs, assets and liabilities are consolidated with those of the PCC in these financial statements. The company is limited by guarantee and consequently does not have a share capital. The guarantee is provided by the directors of the company and is limited to £1 each. The directors of the company can only be appointed by resolution approved by the PCC.

A summary of the Financial Performance of the subsidiary alone is noted below:

Cornerstone	2020	2019
	£	£
Turnover	16,822	53,649
Cost of sales	(14,437)	(31,438)
Gross profit	2,385	22,211
Other Administrative expenses	(13,283)	(22,290)
Government grants	3,941	-
Covenant to the PCC	-	8,894

The aggregate of the assets, liabilities and funds is:

	2020	2019
	£	£
Assets	31,728	41,945
Liabilities	(9,815)	(13,075)
Interest free loan from PCC repayable on demand	(30,000)	(30,000)
Funds	(8,087)	(1,130)

As a result of trading in 2020 the company covenanted profits of £nil to the PCC (2019: £8,894)

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12. Related Party Transactions

The following related party transactions are noted:

- Mr R Williams was paid to provide gardening services to the PCC during the year.
- Mr P Cottey, Mr H Gray and Mr J Lawrence undertook verging duties during the year.
- Mr H Kennard is employed as a youth and children's worker and receives a salary for provision of music services.
- Mrs C Mockett is employed by Parish of Cirencester Ltd as a shop manager.

13. Insurance Valuation of the Buildings

The properties owned and managed by the PCC are currently valued for insurance purposes as follows:

Building	Description	Insurance Valuation
St John Baptist	Church	£30,868,593
Holy Trinity, Watermoor	Church	£ 7,436,242
St Lawrence, Chesterton	Church and Community Hall	£ 380,595
Watermoor Hall	Community Hall	£ 338,267
1 Coxwell Street	Office space	£ 240,800
6 West Market Place	Commercial premises	£ 230,000

14. Government Grants

Furlough claims of £7,728.58 were received during the year.