

Report and Accounts for the Parochial Church Council of Clutton with Cameley (the PCC) for the year ended 31st December 2020.

Aim and purposes

The PCC has the responsibility of promoting, in the ecclesiastical parish, the whole mission of the Church, pastoral, evangelistic, social and ecumenical.

Objectives and Activities

The PCC is committed to enabling as many people as possible to worship at our church and to become part of our parish community. The PCC maintains an overview of worship throughout the parish and makes suggestions on how our services can involve the many groups that live within our parish. Our services and worship put faith into practice through prayer and scripture, music and sacrament.

When planning our activities for the year, we have considered the Charity Commission's guidance on public benefit and, in particular, the supplementary guidance on charities for the advancement of religion. In particular, we try to enable ordinary people to live out their faith as part of our parish community through:

- Worship and prayer; learning about the Gospel; and developing their knowledge and trust in Jesus.
- Provision of pastoral care for people living in the parish.
- Missionary and outreach work.

To facilitate this work it is important that we maintain the fabric of our Churches – St Augustine's, Clutton, St Barnabas, Temple Cloud and the Churchyard at St James, Cameley

Achievements and Performance

Worship and Prayer

The PCC is keen to offer a range of services that our community find both beneficial and spiritually fulfilling. For example, there is a mix of traditional and more modern services with Holy Communion plus less formal services led by Worship Leaders or visiting Readers. There is at least one service on each of the first 4 Sundays each month at one or other of our Churches.

All are welcome to attend our regular services. There were 71 parishioners on the Church Electoral Roll as at April 2021.

As well as our regular services, we enable our community to celebrate and thank God at the milestones of the journey through life. Through baptism we thank God for the gift of life, in marriage public vows are exchanged with God's blessing and through funeral services friends and family express their grief and give thanks for the life which is now complete in this world and to commend the person into God's keeping.

During the year there were no weddings, 4 funeral services in Church or graveside, 1 funeral service at a crematorium, 5 burials of ashes and no baptisms.

Covid Impact

From March onwards St Barnabas was closed for all services and Hall lettings while St Augustine's was closed from March to mid-July with a reduced number of services being held until the year end.

Regular Zoom services have been held and circulation of weekly Pew News and The Link have been increased to keep in touch with our congregation. Nevertheless, there has been a marked decline in our income as our accounts show.

Deanery Synod

The PCC was represented on the Deanery Synod which provides the PCC with an important link between the parish and the wider structures of the church.

The PCC currently consists of 6 members who communicate regularly and is supported by a Buildings Sub Committee and an Events Committee.

Church Buildings

The major expense this year was replacement of many lights in St Augustine's at a cost of £2,570 net of Vat.

The Quinquennial for St Barnabas has indicated that some substantial repairs will be needed shortly. Ways to fund this are in discussion by the Buildings Sub Committee.

Pastoral Care

Some members of our parish are unable to attend church due to sickness or age. When requested our rota of volunteers, and the Rector, aim to visit all who are sick or unable to get out for any other reason to keep them in touch with church life, however this has had to be suspended for much of the year due to Covid restrictions.

Holy Communion can be arranged at home or in hospital by contacting Reverend Cregan when permitted.

Mission and Evangelism

Helping those in need is a demonstration of our faith. Our finances have been restricted owing to the reordering and other projects in recent years but we give what we sensibly can.

The PCC appoints 2 governors to Cameley Church Of England Voluntary Controlled Primary School in Temple Cloud who regularly attend governors' meetings and lead school assemblies. Both Temple Cloud and Clutton schools hold Carol and Harvest Services in our Churches when permitted by Covid restrictions.

Volunteers

We would like to thank all the volunteers who work so hard in and on behalf of our Churches.

Financial Review

Reserves policy

It is PCC policy to try to maintain a balance on unrestricted funds which equates to at least three months of payments from unrestricted funds. This is equivalent to approx. £6,400 in 2020 to smooth out fluctuations in cash flow and to meet emergencies. The cash balance of £2,198 held on unrestricted funds at the year-end was short of this target. It is the PCC's hope to achieve this level of reserve in future years.

Treasurer's Report to the APCM of Clutton w Cameley Parish covering the year ended 31st December 2020.

It will come as no surprise that Covid had a severe negative impact on our finances in 2020 – which has also carried through to Spring 2021. We did well to contain the shortfall in our Unrestricted Funds to just £466 in 2020, largely due to:

- a) A £5,000 grant from B&NES Council, £2,500 to cover loss of income from hall rents at St Barnabas and £2,500 because they had surplus funds to dispose of in the grant they received from the Government!
- b) many members of the congregation maintaining their giving at 2019 levels or more through the Pink Envelope Scheme, bankers orders, BACS payments and cheques.

Unrestricted Funds - Highs and Lows

Receipts

Planned Giving. This actually rose by some £890 thanks to b) above.

Collections. Down about £3,400 due to the lack of normal services and restricted attendances at funerals.

Event Income. Dropped over £2,000 as lockdowns and other restrictions meant cancelling our social event

Wedding & Funeral Fees. Up by almost £1,500 but sadly due in the main to the number of funerals, burials etc.

Hall Hire. Down £1,500, again due to Covid (but see above re B&NES grant!). Total Receipts fell £654 from 2019.

Payments

Parish Share. This was supposed to increase by £1,050 to £20,609 last year but The Diocese gave us a refund of £742 which limited the increase to just £312. Because of falling numbers our Parish Share for 2021 is £18,548, a reduction of £1,319.

Church Running Expenses. Dropped only £309 as insurance, licencing fees, water, gas and electricity bills still had to be met. We pay electricity monthly by bankers order and have built up credit balances which should benefit us in 2021. Total Payments fell by £993.

Restricted Funds - Highs and Lows

We were disappointed that Clutton Parish Council ceased paying us a grant towards the cost of grass cutting at St Augustine's, usually £2,000, causing us to restrict the number of cuts to 6 p.a. We have funded this from the income from our ancient trusts but of course there is less money available for building maintenance now. We are very grateful to Temple Cloud w Cameley Parish Council for their renewed contribution to the maintenance of the churchyard at St James, Cameley.

The major works carried out on our buildings was to the lighting in the side aisles and elsewhere at St Augustine's.

We are grateful to the Ralph and Irma Sperring Trust once again – this time for a grant of £944 towards the re-tarmacking of the path to the compost heap at St Augustine's. Halfway down that path you will notice a new seat, kindly donated by a member of the congregation and very comfortable it is too!

Summary and thanks. We bring forward £2,198 in Unrestricted funds into 2021 and will not have the B&NES grant repeated, nor collection income for the first 14 weeks. It's going to be a tough year but your generosity will, I'm sure, see us through this difficult time, spiritually and financially!

My thanks go to Phil Lewis for his speedy but thorough examination of the accounts presented to you today and to Lynda Smart for her stewardship of the Pink Envelope Scheme, and to you all for your financial support, past, present and future.

Roger Snary. PCC Treasurer.

22.5.21

	PARISH OF CLUTTON WITH CAMELEY				Charity Number 1135065						
STATEMENT OF FINANCIAL ACTIVITIES- for the year ended 31st December 2020											
2019	Receipts And Payments A/C										2020
Total	Receipts			Unrestricted			Restricted		Endowment		Total
£	Voluntary Receipts			£			£				£
8808	Planned Giving			9698.00							
4588	Collections			1197.57							
4199	Income Tax Refunds			3185.89			105.00		62.50		
17595				14081.5			105.00		62.50		###
	Other Voluntary Receipts										
2219	Donations			1826.50			64.60				
0	re St A new bench						561.00				
250	Martin Memorial Fund								250.00		
15190	Roof/Loo/Tower Appeal a/c						6884.14				
2000	Grants Clutton PC						0.00				
475	T/Cloud PC						450.00				
	B&NES			5000.00			0.00				
2103	Events	2019 Fete £20. St B Lunches £50			70.00						
352											
22589					6896.50			7959.74		250.00	
	Receipts From Investments & Trusts										###
142		Interest				72.07			0.49		0.29
345		Rent- PCC Share Of Grass Keep							345.34		
12		Wayleaves							12.17		
2490		Trust Investment Income							2570.07		
2989						72.07			2928.07		0.29
	Receipts From Church Activities & Other Sources										
2279		Hire Of Hall				700.00					
2680		Wedding/Funeral Fees Etc	4340.00								
-970		less Diocesan Share & CCT	-1133.00			3207.00					
		VAT Rebates							1321.57		
192		Shared Expenses				257.54					
130		Sundry Income									
4311						4164.54			1321.57		5486.11
47484			Total Receipts			###			###		312.79
	Payments										###
353		Harvest Lunch Charities									
140		Change Ringers £15, Frds Som Chches £	40.00			0.00					
493						40.00			0.00		40.00
	On Activities Directly Relating To The Work Of The Church										
19554		Diocesan Quota				19866.99					
4077		Church Running Expenses	3777.31								
0		less rebates	-8.83			3768.48					
908		Clergy Expenses & Phone				681.92					
699		Cost Of Services/Ceremonies incl Covid P				472.26					
0		Organ & Piano Tuning				0.00					
50		Honoraria/Courses/Hospitality				100.00					
175		Building Maintenance							148.80		
3123		Churchyard Mtnance & Repair							2318.12		
33004		Roof, Loo & Tower Appeal							7563.00		
110		Website				115.35					
0		Sundry Expenses									
61700						###			###		###
	Church Mgt & Administration										
151		Postages, Printing & Station	67.46								
-70		less recharges	0.00			67.46					
137		Fundraising Expenses				78.46					
1818		Salaries				331.15			331.16		
2036						477.07			331.16		808.23
10	Assets Purchased	St A Bench							561.00		
		Zerox Photo Copier				125.42					
		Keys £9.50, CD £33.74				33.74			9.50		
						159.16			570.50		729.66
64239			Total Payments			###			###		0.00
-16755	Excess/Shortfall Of Receipts Over Payments										-466.66
45487	Bank/Cash balances at 1st January 2020										1382.80
28732	Bank/Cash balances at 31st December 2020										312.79
											1228.93

Statement Of Assets & Liabilities - 31st December 2020

	General Fund	Restricted Funds	Martin Endowment Fund	2020	Total 2019
	£	£	£	£	£
Monetary Assets					
Bank Accounts	C/A & Deps 2198.11	###	5492.33	###	###

Report to the members/trustees of Clutton with Cameley PCC (charity number 1135065) on accounts for the year ended 31st December 2020, set out on pages 1 - 3.

Respective responsibilities of trustees and examiner

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 144 of the Charities Act 2011 (the Charities Act) and that an independent examination is needed.

It is my responsibility to:

- examine the accounts under section 145 of the Charities Act
- follow the procedures laid down in the General Directions given by the Charity Commissioners under section 145(5)(b) of the Charities Act, and to state whether particular matters have come to my attention.

Basis of independent examiner's statement

My examination was carried out in accordance with general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the trustees concerning any such matters

The procedures undertaken do not provide all the evidence that would be required in a full audit, and consequently no opinion is given as to whether the accounts represent a 'true or fair' view and the report is limited to those matters set out in the statement below.

Independent examiner's statement

In connection with my examination, no matters have come to my attention;

(1) which give me reasonable cause to believe that, in any material respect the requirements;

- to keep accounting records in accordance with section 130 of the Charities Act;
- to prepare accounts which accord with the accounting records and comply with the accounting requirements of the Charities Act have not been met; and

(2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Signed
Philip Lewis.

Date 16th April 2021
4 Tynings Way, Clutton, Bristol. BS39 5RY

Memo - analysis of Roof/Loo/Tower expenditure

Receipts		Expenditure	
Covenants	420.00	200 Club Prizes	2800.00
200 Club	5515.00	St A Lighting Fault	212.70
Donations	0.60	St A Lighting Replacement	2580.00
Sperring Trust Gr	944.00	Tower Window Repair	652.80
VAT reclaim	1321.57		
Gift Aid & Interest	105.49	Share of 200 Club surplus	<u>1317.50</u>
Interest	<u>5.14</u>		
	8311.80		7563.00

Restricted Receipts and Payments Analysis					Year 2020						
										Endowm't	
		Living	St Aug	Camele	Endow't	Welcom	Roof/Loo/	Adminstr	Others	Martin	
		C'yard	C'yard	C'yard	Income	Leaflets	Tower Fund			Mem Fd	
Receipts											Total
Roof Appeal A/C							6879.00				###
	Owed by PCC						1321.57				###
Gift Aid & Interest							105.49			62.79	168.28
Restricted Donations			24.00				0.60		40.00	250.00	314.60
Temple Cloud PC				450.00					561.00		###
Trust Income/Interest					2570.07		5.14				###
Grasskeep & Wayleaves					357.51						357.51
		0.00	24.00	450.00	###	0.00	8311.80	0.00	601.00	312.79	###
Bals B/Fwd		514.90	0.00	61.96	###	32.79	11245.14	2197.16	533.00	5179.54	###
		514.90	24.00	511.96	###	32.79	19556.94	2197.16	###	5492.33	###
Payments											
Grass Cutting Etc. St A			24.00		1776.00						###
	St James			511.96	6.16						518.12
New Bench - St A									561.00		561.00
Repairs/Mntnance					158.30						158.30
Administrator Costs								331.16			331.16
Roof/Loo/Tower Fund							7563.00				###
		0.00	24.00	511.96	###	0.00	7563.00	331.16	561.00	0.00	###
Bals C/Fwd		514.90	0.00	0.00	###	32.79	11993.94	1866.00	573.00	5492.33	###
Memo - Others											
	Paten Change								3.00		
	Organ Fund								570.00		
									573.00		
Administrator											
Grant	50%	3411.00									
Used	2017	-56.81									
	2018	-766.91									
	2019	-908.93									
	2020	-331.16									
	Due to be repaid	1347.19									
NB Balance £518.81 - £56.81 due to PCC re salary 12/17 & £462 to pay future adminstrator if general funds not available.											

**Report to the members/trustees of Clutton with Cameley PCC (charity number :
the year ended 31st December 2020, set out on pages 1 - 3.**

Respective responsibilities of trustees and examiner

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees confirm that the accounts have been prepared in accordance with the requirements of the Charities Act 2011 (the Charities Act) and that an independent auditor has audited the accounts in accordance with the requirements of the Charities Act 2011.

It is my responsibility to:

- examine the accounts under section 145 of the Charities Act
- follow the procedures laid down in the General Directions given by the Charity Commission under the Charities Act, and to state whether particular matters have come to my attention.

Basis of independent examiner's statement

My examination was carried out in accordance with general Directions given by the Charity Commission for England and Wales in relation to the examination of charities, and in particular in relation to the examination of the accounting records kept by the charity and a comparison of the accounts presented to the Commission with the accounts kept by the charity, and seeking explanations from the trustees of any unusual items or disclosures in the accounts, and seeking explanations from the trustees of any unusual items or disclosures in the accounts, and seeking explanations from the trustees of any unusual items or disclosures in the accounts.

The procedures undertaken do not provide all the evidence that would be required in a full audit, and we are not giving an opinion on whether the accounts represent a 'true or fair' view and the report is limited to the work undertaken.

Independent examiner's statement

In connection with my examination, no matters have come to my attention;

- (1) which give me reasonable cause to believe that, in any material respect the requirements of the Charities Act 2006 have not been met; and
- (2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the charity's affairs to be achieved.

Signed _____ Date 16th April 2021
Philip Lewis. 4 Tynings Way, Clutton, Bristol. BS39 5RY

1135065) on accounts for

Trustees consider that an audit is not required
Independent examination is needed.

Commissioners under section 145(5)(b) of the Charities

Charity Commission. An examination includes a review
of those records. It also includes consideration
of matters concerning any such matters

will audit, and consequently no opinion is
on those matters set out in the statement below.

ents;

Accounting requirements of the Charities Act

standing of the accounts to be reached.