

ALL SAINTS' LALEHAM
PAROCHIAL CHURCH COUNCIL

Annual Report
and
Statement of Financial Activities
for the year ended 31 December 2021

Registered Charity Number 1135064

Office Address: All Saints' Parish Office, The Broadway, Laleham, Staines, TW18 1RZ
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Incumbent: Revd. Dr. Andrew Saville, Laleham Vicarage, The Broadway, Laleham, Staines, TW18 1SB
Tel: 01784 455524, e-mail: andy.saville@allsaintslaleham.org.uk

Bankers: Charities Aid Foundation (CAF), Santander and Nationwide (Playgroup).

Independent Examiner: Stewardship, 1 Lamb's Passage, London EC1Y 8AB

The Parochial Church Council is a corporate body established by the Church of England. The PCC operates under the Parochial Church Council Powers Measure. The PCC is registered with the Charity Commission from March 2010 – Registration Number 1135064. The appointment of PCC members is governed by and set out in the Church Representation Rules. The PCC is required to co-operate with the Incumbent in promoting in the parish the whole mission of the Church, pastoral, evangelistic, social and ecumenical. Members of the PCC are either ex officio or elected by the Annual Parochial Church Meeting (APCM) in accordance with the Church Representation Rules.

During the year the following served as members of the PCC:

Incumbent: Revd. Dr. Andrew Saville, the Chairman

Assistant Minister: Revd. Elspeth Saville

Associate Minister (PTO): Revd. Ian Smailes

Curate: Revd. Johnny Lawes

Families Minister: (Victoria) Tori Biutanaseva

Licensed Lay Ministers: Alan McLaughlin, Richard Atterton (PTO), Alan Vince (PTO)

Churchwardens: Karen Rieveley, Ian Hunt

Elected Representative to the PCC up to the APCM 2021 were: Richard Atterton, Tori Biutanaseva, Deborah Bull, Ian Hunt, Sharon Maycock Prime, Debbie Nurse, Karen Rieveley, Jo Smith, Stewart Smith (deceased 1st Apr 2021), Ben Usher, Kasia Van't Hoogerhuijs, Simon Williams, Alexandra Wren.

Elected Representative to the Deanery Synod (and thus members of the PCC) up to the APCM 2021 were: Deborah Bull, Alan McLaughlin, Rosalind Smailes, Stewart Smith (deceased 1st Apr 2021).

Ex officio members of the PCC: Revd. Andy Saville, Revd. Elspeth Saville (from January 2021)

Co-opted members up to the APCM 2021 were: Ian Smailes, Keith Vigurs

Elected to the PCC from the APCM 2021 were: Richard Atterton, Tori Biutanaseva, Deborah Bull, Ian Hunt, Sharon Maycock Prime, Debbie Nurse, Karen Rieveley, Jo Smith, Ben Usher (until 16th Nov 2021), Kasia Van't Hoogerhuijs, Simon Williams, Alexandra Wren.

Elected Representative to the Deanery Synod (and thus members of the PCC) up to the APCM 2021 were: Deborah Bull, Alan McLaughlin, Rosalind Smailes.

Ex officio members of the PCC: Revd. Andy Saville, Revd. Elspeth Saville, Revd. Johnny Lawes (from July 2021)

Co-opted members subsequent to the APCM 2021 were: Revd. Ian Smailes

Honorary Treasurer: Keith Vigurs (co-opted member of PCC) until 11th May 2021, then replaced by Simon Williams from 11th May 2021.

Also in attendance:

Honorary Secretary: Louise Blackwell until 20th Jul 2021, then replaced by the Vicar.

The PCC met 7 times in 2021, including a 'Day Away' morning in the Youth Centre in November.

Other roles in the Church include:

Electoral Roll Officer: Mary Hunt

There were 188 Church members on the Church Electoral Roll.

Church Safeguarding Officers: Jan Vince and Wendy Williams

Children's Champion: Alexandra Wren

Administrators: Mary Hunt, Claire Welham

England was in 'lockdown' for the much of the Spring term, with Covid 19 pandemic restrictions gradually easing from the summer. Some of our usual services, events and activities were suspended, some operated online through Zoom or YouTube and further events were introduced for the first time. The following hopefully gives a flavour of what God enabled us to do in 2021.

1. Worship

- Sermon series included studies in John, Mark, Acts, Ephesians & Ezra. Contributors included approximately 22 of All Saints' members who spoke about their 'This Time Tomorrow' in our YouTube service and we heard from some of our Mission Partners and organisations. Weekday Morning Prayer (led by Revd. Ian Smailes) was held twice weekly over Zoom from Jan until Jul, when Covid restrictions began to ease.
- While the main morning service continued to be broadcast at 10am on YouTube, we started two small in-person services on 4th April. 'Mini Saints' at 9am, planned by Elspeth Saville with craft from Fiona Bull, was aimed at those attending with preschool children and 'All the Saints' at 5.30pm, with support from Tori Buitanaseva, was for those with older primary age children. At both services we signed school attendance records for those applying to church schools and we operated a booking system to manage the numbers attending.
- At the 10am Sunday Service, we were able to welcome in-person attendance from 27th June, when the Government's roadmap out of Covid allowed. We continued to live stream to YouTube too.
- From 25th July Government guidelines allowed us to sing in church but we continued to wear masks as we moved around in the building and for singing. From 8th August we ceased the booking system but retained an area of the church for socially distanced seating.
- Two Sunday morning 'in-person' services started on September 5th – 9.15am in Church and 10.45am in Laleham School.
- A weekly midweek service was started on 5th May, initially with booking required to manage the numbers.
- Holy Week and Easter Services were a range of YouTube and in person formats.
- The Memorial Service and Remembrance Sunday services were held in-person.
- Christmas & Advent Services included: Light up Laleham (with a light & sound show as an alternative to fireworks this year), a Nativity, two Christingle services (with thanks to Alison Ash and the team of helpers, for the preparation of the Christingles), Carol services including the Contemporary Service, Lessons and Carols and on Christmas Eve a Carol Service and a Midnight Communion. As the Omicron Covid 19 variant became prevalent in mid-December, masks again became a legal requirement. We broadcast some Christmas Services to YouTube aimed at those concerned about the risks of attending in person.
- Throughout the year, regular assemblies were recorded for Laleham School, and Advent & Christmas Assemblies were recorded for Buckland School.
- A group continued to meet to pray together weekly on Monday mornings.
- The Monthly News & Prayer meetings were held either on Zoom or in a hybrid format.

- Thanks to Alan McLaughlin who continued to work with Mary Hunt, to guide our plans for operating physical services within evolving Covid guidelines.
- Baptisms were held for: Jenson Thompson, Eliza Burt & Holly Choat, Talia Ruddick, Betty Ford, James & Olivia Papanicola, Alice Nicoll, Elizabeth Lawes. Most of these were private baptisms, due to Covid restrictions.
- Mike and Wendy Burt were confirmed by Bp Graham Tomlin in a service at St Hilda's Ashford.
- From our Fellowship, those that died included: Anne Batten, Linda Cockshaw, Carol Davies, Howard Hoare, Vera Huline Dickens, Sieglinde Johnston, Pauline Sims, Stewart Smith and John Trickett.
- Weddings were held in Church for: Charlie Cafe & Bethany Penney, Douglas Wicker & Elizabeth Adesina, Darren Beck & Julie Sparkes.

2. Connect

- Throughout the year Families Minister Tori Biutanaseva, coordinated much of the communication to Children's group parents, including writing a weekly newsletter through the Spring & Summer terms for parents of young children and keeping in touch with families through a number of WhatsApp groups.
- A selection of children's craft activities was emailed with the notices each week, with particular thanks to Fiona Bull and her team. Craft packs, gifts and cards were sent to children and their families on a number of occasions while the children's groups were unable to meet.
- Small Saints Leaders ran an Easter Zoom for Small Saints with chat, songs, a video, and an Easter Garden Craft.
- We ran QR Trails around Laleham Village at Easter, All Hallows Eve and Christmas, with 'actors' dressed as the Bible characters and with literature resources given out to those taking part. The All Hallows Eve trail ended with hot chocolate and hot dogs.
- All Saints' Summer Picnics were held in June (27th) and August (29th) when restrictions eased sufficiently to allow gatherings of up to 30 people outside. Several venues were offered for each event and a booking system was used.
- Parent and Toddlers resumed in April enabling a restricted number of family 'bubbles' to attend and moving to more usual operating processes as Covid 19 restrictions allowed.
- The Wednesday Coffee & Cake morning restarted in early September, running weekly preceding the Mid-Week Service,
- We continued to send a weekly script of the Sunday morning service and notices, to those unable to access online services. Some people chose to receive an audio CD recording of the service.
- Viewers of our Sunday morning YouTube service were encouraged to send pictures showing what they'd been doing during the week. 'Fellowship Photos' were shown as a slideshow at the start and close Sunday services.
- Many members of the congregation met weekly on Zoom following the Sunday service for virtual 'coffee' and chat until services resumed in person. Thanks to Pete & Kerry Tomlins for being our Zoom hosts.
- An All Saints' Easter card containing a message of hope, was designed and posted to everyone on our mailing list, delivered to homes in the parish, and distributed through children's book bags to families at Laleham and Buckland Primary Schools.
- Children at Laleham Primary School made Christmas cards which were sent to 14 All Saints' housebound members and residents of local care/nursing homes.
- Jean Davies continued to lead our Pastoral Care Team which aims to support church family members facing particular issues such as being housebound. Alan Vince continued to lead our Spiritual Care Team which focuses particularly on spiritual support, including arranging home Communions.
- We welcomed visitors to the Church for refreshments and chat on Sat 27th June as part of the 'Laleham Celebration', a summer fair held jointly with Laleham Residents Association and Laleham Primary School.
- Johnny and Hannah Lawes hosted an evening for a small group to watch a seminar on 'Anxiety' which was presented by an Oak Hill college lecturer in Biblical Counselling.

3. Grow

- Almost 100 members of the church are part of a homegroup, many of which have continued to meet regularly either in small gatherings when permitted, or over Zoom. Those that didn't meet regularly were able to maintain phone/text contact. A new group run by Andy & Elspeth was formed for the LiveLent course and has continued to meet weekly on Zoom.
- We ran the 7-week LiveLent Course after Wednesday Zoom coffee, and in homegroups.
- Elspeth Saville continued to help lead WIN (for ages 11-18), a joint youth group partnering with Ashford Congregational on Sunday evenings. Tori Biutanaseva, Simon Williams and Johnny Lawes also served as leaders of this group at various points during the year. WIN met on Zoom until mid-April when they were able to resume meeting in person. Some members also joined Staines Congregational Church for Sunday evening services at 'Espresso Church' and Friday socials at 'The Lounge', some held in person and some on Zoom.
- Super Saints met regularly on Zoom from January until April, following the Sunday morning service. Other Super Saints activities included an Escape Room and a Garden Social with Hot Dogs, Doughnuts, and garden fun.
- Ten young people, along with adult helpers, led by Tori, attended Oakwood Youth Outdoor Centre for the Kensington Area Youth Activity Day, to have fun, deepen friendships and explore their faith.
- Elspeth attend the Emotionally Healthy Leadership Learning Community for a number of sessions throughout the year.
- We aimed to resource younger families through Tori's' weekly newsletter and craft activities linked to the theme of the service, while we were unable to meet in person.
- The preaching team met regularly over Zoom, and this usually included reflection on how we can better communicate God's Word.
- Supplementary Forms were signed for 10 children applying to church primary schools and 16 children applying to church secondary schools. Schools amended their entry criteria to take account of the suspension of physical services. Thanks to Sharon Maycock Prime for coordinating the supplementary school form process.
- There was a Zoom Quiz for All Saints' adults held in February.
- Baptism courses were run by Andy and Johnny over Zoom.

4. Serve

- The PCC and Standing Committee continued to meet regularly, using Zoom or hybrid meetings where necessary. The APCM was held over Zoom on a Tuesday evening in May.
- Jan Vince and Wendy Williams continued to coordinate Safeguarding policy compliance, with over 60 DBS checked volunteers.
- As well as Children's Champion, Alexandra Wren also served as Data Protection Officer.
- Simon Williams took over as Honorary Treasurer from Keith Vigurs after many years of faithful service in this demanding role, and leading our Finance Team.
- We welcomed Curate Johnny Lawes and his family in July.
- Revd. Elspeth Saville was licensed by Bp Graham in January as an Assistant Minister.
- Sharon Maycock Prime continued the task of coordinating the supplementary school form process.
- Jennie Curtis and Alexandra Wren continued to serve on the Governing Body of Laleham Primary School as Foundation Governors, along with Andy Saville as an ex officio Governor.
- The Vicar, Churchwardens and Foundation Governors are also Trustees of the Laleham School Foundation.
- Deborah Bull, Alan McLaughlin, Ros Smailes, and Stewart Smith were elected Representatives to the Deanery Synod.
- Clergy, particularly Ian Smailes, have attended Churches Together in Staines and Laleham meetings.
- Many other acts of service were regularly carried out including flower arranging, church cleaning, delivery of the parish Easter card and managing church heating.

5. Share

- The 19th Bible Holiday Club was held in person for one day and the theme was *Club Storm*. There were 32 children in attendance, with six young people helping, led by Tori Biutanaseva. Fiona Bull supported by sourcing great craft activities and the children engaged well.
- Harvest gifts were taken to Manna Food Bank.
- 34 gift filled shoeboxes were sent out to disadvantaged children around the world via Operation Christmas Child and many more were donated online.
- Ladies' Breakfast & Christmas Craft events were held over Zoom.
- A Pre-Church Dad's & Kids Breakfast was held in the Youth Centre before the school service in October and a Men's Curry and Beer Night in November.
- A number of leaders and children partnered with Staines Congregational Church in July for SportsReach, a week of sports themed mission held at Buckland School.
- We ran 'In Search of Easter', a QR Trail around Laleham Village which was fully booked.
- 15 families (27 adults & 30 children) took part in 'In Search of Christmas', a QR code trail around Laleham Village, ending at the Church where families viewed the final video and enjoyed hot chocolate and mince pies. 36 volunteers, staff, children, and adults joined in to make it happen.
- Contactless and online giving was facilitated through Give a Little & CollecTin and was used at services and events from the start of the Autumn Term.

Fabric Committee: Alastair Duncan (Chair until the APCM 11th May 2021, stood down 30th Sep 2021), Alan McLaughlin, Mike Nelson, Kasia Van't Hoogerhuijs (Chair following APCM 11th May 2021), Rob Van't Hoogerhuijs, Sharon Maycock Prime (from May 2021), Jennie Curtis (Honorary Secretary).

The Church

Two major projects were completed in 2021:

- The refixing, sanding and varnishing of the church's parquet floor.
This generational project took advantage of the relative quietness of the church due to lockdown, and the clearing of the church for decoration.
Particular thanks are due to Alastair Duncan for his tremendous work to plan – in close consultation with the church architect - action, and oversee this project, with notable assistance from Alan McLaughlin.
- The installation of a new AV system in the church, including new wiring, monitors, projector and screen.
Another generational project, in particular this now enables us to stream services in high quality, both on a Sunday and other services such as funerals.
Particular thanks are due to Simon Roe for his tremendous work to design, specify and install the many elements of the system, with notable assistance from Alastair Duncan, and input from Richard Scoates and Ian Smailes.

A number of smaller projects have been completed to maintain and enhance.

- A shelf supporting a large, heavy speaker in the church was replaced urgently as it was found to have water damage. Particular thanks are due to Alastair Duncan and Alan McLaughlin for doing this so quickly, minimising disruption to services.
- The notice Board on Shepperton Road was refurbished and replaced. This is now illuminated as is the one by the mini roundabout.
- Two garden waste bins have been installed in the churchyard which the church gardener is now able to use.

The Youth Centre

- The right hand side of the Youth Centre has had a new permanent surface installed following the previous years installation of new fencing. Particular thanks are due to Kasia Van't Hoogerhuijs.
- The Youth Centre Wi-Fi has now been connected to that of the Parish Office providing a reliable connection.
- The church, youth centre and vicarage gutters were cleaned under an arrangement with a Diocesan gutter cleaning project.

With great thanks to the tireless work of the Fabric Committee, who oversee all the regular maintenance, alongside projects and dealing with problems as they arise. The current members of the Fabric Committee are: Jennie Curtis; Sharon Maycock-Prime; Alan McLaughlin; Mike Nelson; Rob Van t'Hoogerhuijs; Kasia Vant'Hoogerhuis, with Andy Saville recently joining as Chair.

A particular debt of thanks is owed to Alastair Duncan, who stepped down from the Fabric Committee for a well-earned break, after many years of indefatigable service.

Quinquennial Inspection Report

Looking ahead, the most recent Quinquennial Inspection Report was completed in January 2020 by architect, Robert Shaw. This listed the following items, [with a comment added]:

11.00 WORKS OF UTMOST URGENCY

11.01 Commission a specialist electrical inspection and send a copy of the inspection report to the QI. [Booked for April 2022, at a cost up to £500 + VAT.]

11.02 Carry out any category 1 and 2 items found necessary. Send a copy of the inspection report to the QI. [This will be determined by the electrical inspection.]

11.03 Re-set loose wooden flooring strips. [Completed]

11.04 Repair to the new handrail for the steps beside the porch. [Completed]

12.00 WORKS IMPORTANT WITHIN THE NEXT 18 MONTHS

12.01 Replace missing section of tower lead rainwater pipe (now that the spate of lead theft has abated and legislation may be proving effective). [To be done. £800 from an insurance claim is available for this.]

11.02 Investigation and necessary replacement of nave west wall render cracking. [Completed]

11.03 [sic] Initiate a design project to re-order the ground and first floor levels of the tower. [This is not expected to be progressed within the coming year]

11.04 [sic] Prepare proposals for burial/scattering of additional ashes – or a columbarium perhaps. [This is not expected to be progressed within the coming year]

13.00 WORKS OF DESIRABLE WITHIN THE NEXT 5 YEARS

13.01 Repairs and re-pointing to several areas of deteriorated external brickwork. [Completed]

We echo the architect's conclusion, with gratitude to church members past and present, and above all to God:

10.01 This is a beautiful and much-loved church and it is well used and very well cared-for by an enthusiastic congregation. It gives few causes for real concern, which is very much to the credit of the Incumbent, Churchwardens and the large number of parish activists.

Finance Committee until APCM: Keith Vigurs, Stewart Smith (deceased 1st Apr 2021), Linda Dibben

Finance Committee following APCM: Simon Williams, Deborah Bull, Ian Dibben, Linda Dibben, Keith Vigurs, Wendy Williams.

Including the Playgroup, total receipts on unrestricted funds were £266,329 (2020: £238,459) of which £123,740 were planned voluntary donations together with a further £28,056 from Gift Aid. Restricted income of £50,336 (2019: £56,275) including Gift Aid was also received. The restricted income included £47,031 to support our Curate and £2850 to support our Mission Partners.

Total expenditure for the year was £301,181 (2020: 297,815), leading to a net income (surplus) of £17,503 (2020: net expenditure (deficit) of £2,191) after a gain on investments of £2,019 (2020: gain of £889). As a result, total reserves increased from £179,695 at the end of 2020 to £197,197 at the end of 2021, of which £38,984 (2020: £23,113) were for restricted purposes and £5,340 held in an endowment fund. The increase in reserves was caused by one-off donations to the Curate fund and the receipt of legacies totaling £29,000 that were designated by the PCC for use in property improvement e.g. replacement of the church heating system.

General unrestricted income was £165,951 (2020: £166,335) and this was used to pay routine running expenses of £178,097 (2020: 176,679). The deficit was mitigated by gains in our investments and donations from Playgroup for the use of the Youth Centre. The closing balance of the General Fund was £54,306, representing 3.7 months of expenditure on routine running expenses. The PCC reserves policy is to maintain 3-6 months of routine expenditure in the General Fund in accordance with expert advice. We will need to increase regular income and/or decrease routine expenditure in 2022 to avoid another deficit, put our finances on a sustainable footing and keep within our reserve policy guidelines.

Our Parish Share or Quota, which provides the stipends, pensions, training, and housing for clergy, from unrestricted funds amounted to £85,200, the same as for 2020.

Regrettably, the finance team were duped into paying £3800 into a fraudster's bank account on 14th June 2021 when paying the deposit and first month's rent for the curate's house. The police, CAF Bank, Parochial Church Council and Diocese were notified but the money was not recovered. To avoid reoccurrence, we have adopted a procedure to double check new and changed bank account details of payees via different communication methods. The investigation was unable to determine which email account was hacked by the fraudster but nevertheless members of the finance team have switched to email accounts from the allsaintslaleham.org.uk domain. This allows the PCC to control the security of the email accounts and ensures the use of 2-factor authentication so that spoofing of finance team sourced emails is much more difficult.

Cash collections were suspended during the pandemic when we could not meet in person and even when we could meet, the precautions to minimize infection transmission precluded the handing of bank notes. Some who previously gave cash switched to standing order, but some prefer to give Sunday by Sunday. A new digital giving system was introduced in September 2021 which enabled people to make contactless card or Chip & PIN donations. The new system facilitated donations of £2,121 in 2021 to pay for routine expenses and the costs of particular events e.g. the "In Search of Light" QR trail. The system will continue to be useful for people who do not normally carry cash, but now that coronavirus restrictions have ended, we intend to re-introduce cash collections to provide choice.

The finance team is producing a new, more detailed financial control policy document and the first draft covering the key sections was reviewed by the PCC in 2021. The document was well received, and work is continuing to complete it and apply it.

Simon would like to thank Keith Vigurs for his patient support and guidance in progressively handing over the Treasurer role following his well-deserved retirement. He would like to thank Deborah Bull for taking on the role of Deputy Treasurer and maintaining operations while he was unwell or unavailable. He would also like to thank Ian Dibben and Sue Evans for help in operating the financial processes during the year, Linda Dibben for being prepared to deputize on staff payroll matters and Wendy Williams for managing the financial affairs of or Playgroup.

Standing Committee:

Up to the APCM 2021 were: Revd. Andrew Saville, Ian Hunt, Karen Rieveley, Stewart Smith (deceased 1st Apr 2021), Keith Vigurs.

From the APCM 2021 were: Revd. Andrew Saville, Deborah Bull, Ian Hunt, Karen Rieveley, Simon Williams. The only committee required by law, it has power to transact the business of the PCC between its meetings, subject to any directions given by the Council. This committee comprises the Incumbent, the Churchwardens, and at least two elected members from the PCC, which usually include the Treasurer and Secretary, if they are PCC members. The Standing Committee usually meets 2 weeks prior to the PCC to plan the agenda.

Safeguarding: Jan Vince (Safeguarding Officer) assisted by Wendy Williams.

The Church Safeguarding Policy was reviewed and agreed following the APCM meeting in 2021. The new policy is displayed on notice boards in the church, the Youth Centre, and the school.

We continue to conduct DBS (Disclosure & Barring Service) checks on everyone who volunteers with the children and young people in our church. We have kept these checks up to date throughout the pandemic to ensure that those meeting on Zoom were cleared, and to ensure that we were ready for face-to-face contact. We are now required to renew the DBS checks every 3 years (previously 5 years), except for the Playgroup staff who, for best practice in Early Years Education, have their DBS status checked every term.

We continue to ensure our volunteers update their Safeguarding training every 3 years as required by the Church of England. This is currently offered as online training, either to be completed independently or with Jan and Wendy if required. We continue to have difficulties getting responses from some volunteers and ensuring that everyone completes this training when required. PCC members are also now required by the Diocese to have basic safeguarding training and the current PCC members have all completed this.

We currently have 60 members of the church DBS checked. We understand that the numbers will change as some no longer volunteer with the children and young people, and so will not be renewing their checks and training. In recent months some new volunteers have come forward and have been DBS checked and

completed Safeguarding training.

The Church Safeguarding Audit is completed each March, with targets being set based on the requirements of the Parish Safeguarding Handbook published by the House of Bishops. As required, we completed a policy for Domestic Abuse which is now displayed on our notice boards. There is also the requirement for a policy on the use of Social Media. A target for completing this was on the previous audit. Completion of this by the PCC is still awaited.

A draft of the latest Safeguarding Audit has been produced, including targets for the coming year. It will be amended after comments are received and will then need to be approved by the PCC before it is forwarded to the Diocese.

The PCC has complied with the duty under section 5 of the Safeguarding and Clergy Discipline Measure 2016 (which sets out the PCC's obligations to safeguard children and vulnerable adults).

Statement of Parochial Church Council Responsibilities

Under the Charities Act 2011, the PCC is required to prepare a statement of accounts for each accounting year which gives a true and fair view of the state of affairs of the church.

They are required to:

- Select suitable accounting policies and apply them consistently.

- Make judgements and estimates that are reasonable and prudent.

- State whether the policies adopted are in accordance with the Church Accounting Regulations and with applicable accounting standards.

- Prepare the financial statements on an ongoing basis.

They are responsible for keeping proper accounting records which disclose with reasonable accuracy at any time, the financial position of the church and to ensure that such accounts comply with applicable accounting standards, and with the Statements of Recommended Practice and the Regulations made under Section 130 of the Charities Act 2011. They also have a responsibility to safeguard the assets of the church and to take reasonable steps for the prevention of fraud and other irregularities.

The Trustees have complied with the duty to have due regard to the public benefit guidance published by the Charity Commission.

For and on behalf of the Parochial Church Council

Revd. Dr. Andrew Saville
Chairman

Date: 12 April 2022

INDEPENDENT EXAMINER'S REPORT
TO THE MEMBERS OF THE PAROCHIAL CHURCH COUNCIL OF
ALL SAINTS LALEHAM PAROCHIAL CHURCH COUNCIL
('the Charity')

I report to the members of the PCC (who are also the charity's trustees) on my examination of the accounts of the Charity for the year ended 31 December 2021 on pages 10 to 22 following, which have been prepared on the basis of the accounting policies set out on pages 12 to 14.

Responsibilities and basis of report

As members of the PCC you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the Charity's accounts carried out under section 145 of the Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

Since the Charity's gross income exceeded £250,000 your examiner must be a member of a body listed in section 145 of the 2011 Act. I confirm that I am qualified to undertake the examination because I am a member of The Institute of Chartered Accountants of Scotland, which is one of the listed bodies.

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe:

1. accounting records were not kept in respect of the Charity as required by section 130 of the Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Archie McDowall BA, CA
Member of The Institute of Chartered Accountants of Scotland

Stewardship
1 Lamb's Passage
London
EC1Y 8AB

Date: 13 April 2022

ALL SAINTS LALEHAM PAROCHIAL CHURCH COUNCIL

STATEMENT OF FINANCIAL ACTIVITIES

YEAR ENDED 31 DECEMBER 2021

	Note	Unrestricted Funds £	Restricted Funds £	Endowment Funds £	Total Funds 2021 £	Total Funds 2020 £
INCOME AND ENDOWMENTS FROM:						
Donations and legacies	3	186,087	50,199	-	236,286	220,113
Charitable activities	4	78,665	-	-	78,665	70,852
Other trading activities	5	1,276	-	-	1,276	3,065
Investments	6	300	137	-	438	704
Total income and endowments		266,329	50,336	-	316,665	294,735
EXPENDITURE ON:						
Charitable activities	7	271,267	29,915	-	301,181	297,753
Raising funds	9	-	-	-	-	62
Total expenditure		271,267	29,915	-	301,181	297,815
Net gains/(losses) on investments		1,353		666	2,019	889
Net income/(expenditure)		(3,585)	20,421	666	17,503	(2,191)
Transfers between funds	17	(124)	(4,550)	4,674	-	-
Net movement in funds		(3,709)	15,872	5,340	17,503	(2,191)
Reconciliation of funds:						
Total funds brought forward		156,582	23,113	-	179,695	181,887
Total funds carried forward	17	152,873	38,984	5,340	197,197	179,696

The statement of financial activities includes all gains and losses recognised in the year.

All income and expenditure derive from continuing operations.

The notes on pages 12-21 form part of these accounts.

ALL SAINTS LALEHAM PAROCHIAL CHURCH COUNCIL

BALANCE SHEET

AS AT 31 DECEMBER 2021

	Note	Unrestricted Funds £	Restricted Funds £	Endowment Funds £	Total Funds 2021 £	Total Funds 2020 £
FIXED ASSETS						
Investments	11	10,758	-	5,340	16,097	14,079
		<u>10,758</u>	<u>-</u>	<u>5,340</u>	<u>16,097</u>	<u>14,079</u>
CURRENT ASSETS						
Stock	12	30	-	-	30	92
Debtors	13	8,597	88	-	8,686	6,218
Cash at bank and in hand	14	142,257	38,896	-	181,153	165,434
		<u>150,884</u>	<u>38,984</u>	<u>-</u>	<u>189,869</u>	<u>171,744</u>
CREDITORS: Amounts falling due within one year	15	(8,769)	-	-	(8,769)	(6,128)
		<u>(8,769)</u>	<u>-</u>	<u>-</u>	<u>(8,769)</u>	<u>(6,128)</u>
Net current assets / (liabilities)		<u>142,115</u>	<u>38,984</u>	<u>-</u>	<u>181,100</u>	<u>165,616</u>
TOTAL NET ASSETS						
		<u>152,873</u>	<u>38,984</u>	<u>5,340</u>	<u>197,197</u>	<u>179,695</u>
FUND BALANCES						
Unrestricted Funds	17					
General funds		54,306			54,306	62,373
Designated funds		98,567			98,567	94,209
		<u>152,873</u>	<u>-</u>	<u>-</u>	<u>152,873</u>	<u>156,582</u>
Restricted Funds		-	38,984		38,984	23,113
Endowment Funds				5,340	5,340	-
		<u>152,873</u>	<u>38,984</u>	<u>5,340</u>	<u>197,197</u>	<u>179,695</u>

The financial statements were approved by the members of the PCC and were signed on its behalf by:

Revd. Dr. Andrew Saville

Date: 12 April 2022

Charity number: 1135064

The notes on pages 12-21 form part of these accounts.

ALL SAINTS LALEHAM PAROCHIAL CHURCH COUNCIL

NOTES TO THE ACCOUNTS

YEAR ENDED 31 DECEMBER 2021

1 Statutory Information

The Parochial Church Council of All Saints Church Laleham is a charity registered with the Charity Commission in England & Wales. The charity's registered number and principal address can be found on the Charity Information page.

2 Accounting Policies

These financial statements are prepared on a going concern basis, under the historical cost convention. The financial statements include all activities for which the PCC is legally responsible; the activities of informal gatherings of church members and groups that owe their main affiliation to another body and are excluded.

These financial statements have been prepared in accordance with The Church Accounting Regulations 2006, the 'Statement of Recommended Practice: Accounting and Reporting by Charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)' ('the Charities SORP'), with the Financial Reporting Standard applicable in the United Kingdom and Republic of Ireland ("FRS 102") and with the Charities Act 2011. The charity meets the definition of a public benefit entity as set out in FRS 102.

The Charities (Accounts and Reports) Regulations 2008 (the '2008 Regulations') requires charities to prepare their accounts in accordance with 'Accounting and Reporting by Charities: Statement of Recommended Practice effective from 1 April 2005' but this accounting standard has since been withdrawn and has been replaced by the Charities SORP mentioned in the preceding paragraph. The charity has prepared these financial statements in accordance with the new Charities SORP; this departure from the 2008 Regulations is believed to be necessary for these financial statements to give a 'true and fair view'.

The principles adopted in the preparation of the financial statements are set out below.

a) Going concern

The PCC have assessed whether the use of the going concern basis is appropriate and have considered possible events or conditions that might cast significant doubt on the ability of the charity to continue as a going concern. The PCC have made this assessment for a period of at least one year from the date of approval of the financial statements. In particular the PCC have considered the charity's forecasts and projections and the possible implications should projected income and / or expenditure vary unexpectedly. The PCC have concluded that there is a reasonable expectation that the charity has adequate resources to continue to operate for the foreseeable future. The charity therefore continues to adopt the going concern basis in preparing its financial statements.

In making this assessment the trustees have considered the impact of Covid-19.

b) Income

Income (which includes planned giving, collections and other donations) is recognised in the period in which the charity becomes entitled to receipt, the amount receivable can be measured with reasonable certainty, and receipt is probable. For the most part income is generally recognised when it is received by, or on behalf of, the PCC. Income is only deferred when the charity has to fulfil conditions before becoming entitled to it or where the donor has specified that the income is to be expended in a future period.

Income from donations and legacies includes:

- i) Recoverable gift aid. This is recognised when the related donation is received. Gift aid that has not been recovered by the balance sheet date is included as a debtor.
- ii) The charity relies on volunteers to carry out many of its activities. However, in accordance with the SORP, the value of these services has not been included in these financial statements as they cannot be reliably measured.
- iii) Legacies. Income from legacies is recognised when a distribution is received from the estate or, if earlier, when the charity has been notified that a distribution will be made and the amount receivable can be measured reliably.

Income from charitable activities represents income receivable from goods, services and facilities supplied in furtherance of the charity's charitable objects. It includes income from the Playgroup, church retreats and other events and courses.

c) Expenditure

Expenditure, including irrecoverable VAT, is recognised when it is incurred or, if earlier, when a legal or constructive obligation for a payment arises provided that it is probable that settlement will be required and the amount of the obligation can be measured reliably.

Contributions in respect of the diocesan parish share are included in the Statement of Financial Activities for all amounts agreed to being payable for the financial year.

ALL SAINTS LALEHAM PAROCHIAL CHURCH COUNCIL

NOTES TO THE ACCOUNTS

YEAR ENDED 31 DECEMBER 2021

The charity makes grants to other institutions and individuals to further its charitable objectives. Grants payable are recognised as constructive obligations arise, which is generally when the charity expresses a commitment to the recipient that can be measured reliably and then only to the extent that any conditions associated with the grant are outside of the control of the charity.

Governance costs, which are included in expenditure on charitable activities but are identified separately in the notes to the accounts, includes costs associated with the independent examination of the financial statements, compliance with constitutional and statutory requirements and any other expenditure incurred on the strategic management of the charity.

d) Fund accounting

General funds are unrestricted funds which are available for use at the discretion of the PCC in furtherance of the general objectives of the charity. Designated funds comprise unrestricted funds that have been set aside by the PCC for particular purposes. Restricted funds are donations which are to be used in accordance with specific restrictions imposed by donors; they include donations received from appeals for specific activities or projects.

e) Tangible fixed assets

Consecrated and beneficed property is not included in these financial statements by virtue of s.10(2) of the Charities Act 2011. All expenditure on consecrated or beneficed buildings is written off in the year in which it is incurred.

Movable church furnishings held by the incumbent and Churchwardens on special trust for the PCC and which require a faculty for disposal are capitalised in accordance with the policy set out below. These items are regarded as inalienable property and are listed in the church's inventory which can be inspected at any reasonable time. Inalienable property acquired prior to 2000 has not been capitalised as there is insufficient cost information available.

The Youth Centre which was built in the 1960's at a cost of approximately £7,000 on land given to All Saints' for that specific purpose, would today cost approximately £250,000. However it is not considered to be a realisable asset since we have been advised that no other use would be permitted. Therefore it is not included on the balance sheet.

Items purchased or donated for the charity's own use are capitalised when the cost of purchased items, or the fair value of donated items, is more than 5% of total expenditure in the accounting period and the item is expected to benefit the charity over more than one accounting period. Depreciation is charged on a straight line basis so as to write down the value of each asset to its estimated residual value (if any) over its expected useful economic life. To achieve this objective the following rates of depreciation are charged:

Freehold land	Is not depreciated (because it is not consumed by use)
Freehold buildings	Over 50 years after taking account of the building's residual value
Equipment	Over 3 to 7 years

The carrying values of tangible fixed assets are reviewed for impairment in periods when events or changes in circumstances indicate that the carrying value may not be recoverable.

f) Stocks

Stocks of books purchased for re-sale are stated at the lower of cost and net realisable value.

g) Pension scheme arrangements

The charity contributes to the Church Workers Pension Fund, which is a multi-employer defined benefits pension scheme as described in Section 28 of FRS 102. The charity is not able to identify its share of the Scheme's assets and liabilities and, therefore, as permitted by FRS 102, the Scheme is accounted for as if it were a defined contribution pension scheme. Contributions to the Scheme are charged to the Statement of Financial Activities as they become payable. Further information about the Scheme is disclosed in note 16 'Pension Commitments'.

h) Taxation

The charity has taken advantage of the various reliefs from taxation available to charities and no tax is payable on the charity's income.

i) Financial instruments

The charity's financial assets and financial liabilities all qualify as basic financial instruments, as defined by FRS102. Except for loans, creditors and debtors are measured at their expected settlement value (normally the amount of cash that the charity expects to pay or receive). The charity recognises liabilities for the principal of those loans that remains outstanding at the year end (i.e. the liabilities exclude any interest chargeable on the loans in future years).

j) Exemption from preparing a cashflow statement

The charity has taken advantage of an exemption conferred by the Charities SORP and has not prepared a cash flow statement.

ALL SAINTS LALEHAM PAROCHIAL CHURCH COUNCIL

NOTES TO THE ACCOUNTS

YEAR ENDED 31 DECEMBER 2021

k) Critical accounting estimates and areas of judgement

The members of the PCC do not consider that there are any material sources of estimation or uncertainty at the balance sheet date that could result in a material adjustment to the carrying values of assets and liabilities in the next reporting period.

3 Donations and legacies

	2021	2020
	£	£
Planned Giving	133,592	128,945
Tax Recoverable	34,379	40,257
Other Giving	38,524	30,000
Special Appeals	-	14,869
Collections	792	3,072
Legacies	29,000	2,968
	<u>236,286</u>	<u>220,112</u>

4 Income from charitable activities

	2021	2020
	£	£
Fees for weddings and Funerals	4,573	1,705
Book Sales	490	80
Holiday Club	225	-
Church weekend and youth events	-	-
Other generated income	-	-
Playgroup: Local Authority Funding	53,117	59,185
Fees	18,380	9,711
Fundraising	338	149
Job Retention Scheme grants	1,540	-
Other	3	22
	<u>78,665</u>	<u>70,852</u>

5 Income from other trading activities

	2021	2020
	£	£
Lettings	1,276	2,265
Advertising fees	-	800
	<u>1,276</u>	<u>3,065</u>

6 Investment income

	2021	2020
	£	£
Dividends & interest	438	704
	<u>438</u>	<u>704</u>

ALL SAINTS LALEHAM PAROCHIAL CHURCH COUNCIL

NOTES TO THE ACCOUNTS

YEAR ENDED 31 DECEMBER 2021

7 Charitable expenditure

		2021 £	2020 £
a	Costs incurred directly on specific activities		
	<i>Ministry costs</i>		
	note		
	Diocesan contribution	85,200	85,200
	Other clergy costs 8(a)	44,620	21,236
	Assistant Vicar	-	-
	Church running expenses 8(b)	5,829	4,641
	Church maintenance 8(c)	20,196	8,346
	Upkeep of services	5,522	7,489
	Upkeep of churchyard 8(d)	5,530	7,478
	Parish newsletter	-	824
	Training & support costs (inc youth w 8(e)	5,195	3,220
	Youth Centre running costs 8(f)	16,201	21,834
	Playgroup running costs 8(g)	68,371	61,808
	Bookstall	396	131
		<u>257,060</u>	<u>222,204</u>
	<i>Grants payable (see b) below</i>	2,906	41,335
	<i>Administration</i>		
	Salary	27,486	25,392
	Administration	7,988	4,064
	Telephone	694	585
	Insurance	536	360
	Utilities	1,133	827
	Office refurbishment & maintenance	499	76
	Governance Costs	2,880	2,910
		<u>41,216</u>	<u>34,213</u>
	Total expenditure on charitable activities	<u><u>301,181</u></u>	<u><u>297,753</u></u>
b	Grants payable		
		2021 £	2020 £
	Grants for UK and overseas mission	1,481	39,792
	Grants for the relief of poverty	<u>1,425</u>	<u>1,543</u>
		<u><u>2,906</u></u>	<u><u>41,335</u></u>

The charity's principal grants to institutions comprised:

	2021 £	2020 £
Bible Society	-	12,582
Barnabus Trust	-	12,500
Leprosy Mission	-	-
London City Mission	-	12,500
Church Pastoral Aid Society	1,125	601
Tearfund	1,425	1,543
Grants to institutions for less than £1,000 each	356	2,210
	<u><u>2,906</u></u>	<u><u>41,335</u></u>

The fee payable to the independent examiner for preparing and examining the accounts was £2,880 (2020: £2,880). The charity paid £nil (2020: £nil) to Stewardship for other services

ALL SAINTS LALEHAM PAROCHIAL CHURCH COUNCIL

NOTES TO THE ACCOUNTS

YEAR ENDED 31 DECEMBER 2021

8		2021	2020
		£	£
8(a)	Other Clergy costs		
	Clergy expenses	1,512	4,283
	Vicarage expenses	623	777
	Curate's house expense	15,161	-
	Curate training contribution	9,868	-
	Additional staff costs	16,697	15,443
	Staff expenses	759	-
	Preaching costs	-	733
		<u>44,620</u>	<u>21,236</u>
8(b)	Church Running expenses		
	Insurance	2,090	2,008
	Telephone and internet	533	285
	Utilities	3,206	2,347
		<u>5,829</u>	<u>4,641</u>
8(c)	Church maintenance		
	Repairs & maintenance	20,196	8,346
	Other costs		
		<u>20,196</u>	<u>8,346</u>
8(d)	Upkeep of Churchyard		
	Contract Gardener	5,262	5,538
	R&M and other costs	268	1,940
		<u>5,530</u>	<u>7,478</u>
8(e)	Training & support costs		
	Hire of school	1,925	2,488
	Children's holiday club	72	35
	Children's work	1,048	645
	Parish support and mission	2,150	15
	Education	-	36
		<u>5,195</u>	<u>3,220</u>
8(f)	Youth Centre costs		
	Insurance	1,465	1,407
	Utility charges	3,785	2,412
	Repairs & maintenance	10,415	15,065
	Other costs	537	2,949
		<u>16,201</u>	<u>21,834</u>
8(g)	Playgroup costs		
	Salaries	61,848	57,780
	Running costs	4,940	2,590
	Equipment & consumables	1,389	1,393
	Donations	195	45
		<u>68,371</u>	<u>61,808</u>
9	Fundraising costs	2021	2020
		£	£
	Stewardship costs	-	62
		<u>-</u>	<u>62</u>

ALL SAINTS LALEHAM PAROCHIAL CHURCH COUNCIL

NOTES TO THE ACCOUNTS

YEAR ENDED 31 DECEMBER 2021

10 Analysis of staff costs, the cost of key management personnel and trustee remuneration and expenses

	Church £	Playgroup £	2021 £	Church £	Playgroup £	2020 £
Gross wages and salaries	40,800	61,848	102,648	39,123	57,780	96,903
Pension costs	3,382		3,382	3,418		3,418
	<u>44,182</u>	<u>61,848</u>	<u>106,030</u>	<u>42,541</u>	<u>57,780</u>	<u>100,321</u>

The average monthly number of church employees during the year was 3 (2020: 3).

The average monthly number of playgroup employees during the year was 12 (2020: 10).

Most of the charity's activities are carried out by volunteers.

No staff received salaries at a rate of more than £60,000 per annum.

The charity's key management comprise the members of the PCC and the key staff named in the Trustees Annual Report. Total employment benefits payable to key management for the year were as follows:

	Wages & salaries	Other employment benefits	Employer pension contributions	2021 £
Key management connected to members of the PCC				
Mary Hunt, church administrator, spouse of trustee	13,026	65	521	13,612
Wendy Williams, playgroup, spouse of trustee	4,608	-	-	4,608
Tori Biutanaseva, Families Minister, member of PCC	15,978	80	639	16,697
Other members of key management	13,276	66	531	<u>13,873</u>
				<u>48,790</u>

The following amounts were payable in the previous year:

	Wages & salaries	Other employment benefits	Employer pension contributions	2020 £
Key management connected to members of the PCC				
Mary Hunt, church administrator, spouse of trustee	12,866		1,093	13,959
Wendy Williams, playgroup, spouse of trustee	7,184		-	7,184
Tori Biutanaseva, Families Minister	13,906		1,231	15,137
Other members of key management	12,351		1,094	<u>13,445</u>
				<u>49,725</u>

Andrew Saville, clergy member of the PCC, and Jonathan Lawes, Curate in Training and member of the PCC, receive a stipend from the Diocese and so are not employees; some of the Parish Share paid to the Diocese is used to help meet the cost of these stipends. Andrew and Jonathan are provided with accommodation (which is customary for clergy) and the cost of this accommodation to the PCC is disclosed in note 8 'Charitable Expenditure'. The charity also reimbursed expenses to Andrew and Jonathan, again these costs are disclosed in note 8 'Charitable Expenditure' under the heading 'Clergy expenses'. In addition, the PCC contributed £9,868 towards the diocesan costs of employing and training Jonathan.

No other member of the PCC received employment benefits in either the current or preceding year.

11 Investments:

	# Units	2021 Value £	2020 Value £
CBF Church of England			
460 Investment Fund Income Units	460	10,758	9,405
COIF Charities			
260 Investment Fund Units	260	5,340	4,674
	<u>720</u>	<u>16,097</u>	<u>14,079</u>
Opening Market Value		14,079	13,190
Net Gain(Loss) in the year on revaluation		<u>2,019</u>	<u>889</u>
Closing Market Value		<u>16,097</u>	<u>14,079</u>

ALL SAINTS LALEHAM PAROCHIAL CHURCH COUNCIL

NOTES TO THE ACCOUNTS

YEAR ENDED 31 DECEMBER 2021

12 Stock

	2021	2020
	£	£
Books purchased for re-sale, at cost	30	92
	<u>30</u>	<u>92</u>

13 Debtors

	2021	2020
	£	£
Income Tax Recoverable - Church	2,381	2,545
Other Debtors	2,329	-
Prepayments	3,976	3,673
	<u>8,686</u>	<u>6,218</u>

14 Cash at Bank and in Hand

		2021	2020
		£	£
Church	Santander	50,015	51,930
	CAF Bank	45,383	27,472
	Cash in hand	-	605
Playgroup	Santander	12,014	11,754
	Cash	112	74
	Building Society	22,415	22,412
		<u>129,940</u>	<u>114,248</u>
CBF Church of England Deposit		51,213	51,186
		<u>181,153</u>	<u>165,434</u>

15 Creditors: liabilities falling due within one year

	2021	2020
	£	£
Creditors and Accruals	8,769	6,128
	<u>8,769</u>	<u>6,128</u>

16 Pension commitments

The Church Workers Pension Fund (CWPF)

The charity participates in the Pension Builder Scheme section of CWPF for lay staff. The Scheme is administered by the Church of England Pensions Board, which holds the assets of the schemes separately from those of the Employer and the other participating employers.

The Pension Builder Scheme is a defined benefits scheme and has two sections - a deferred annuity section known as Pension Builder Classic and a cash balance section known as Pension Builder 2014.

Pension Builder Classic provides a pension for members for payment from retirement, accumulated from contributions paid and converted into a deferred annuity during employment based on terms set and reviewed by the Church of England Pensions Board from time to time. Bonuses may also be declared, depending upon the investment returns and other factors.

Pension Builder 2014 is a cash balance scheme that provides a lump sum that members use to provide benefits at retirement. Pension contributions are recorded in an account for each member. This account may have bonuses added by the Board before retirement. The bonuses depend on investment experience and other factors. There is no requirement for the Board to grant any bonuses. The account, plus any bonuses declared, is payable from members' Normal Pension Age.

There is no sub-division of assets between employers in each section of the Pension Builder Scheme. The scheme is considered to be a multi-employer scheme as described in Section 28 of FRS 102. This is because it is not possible to attribute the Pension Builder Scheme's assets and liabilities to specific employers and that contributions are accounted for as if the Scheme were a defined contribution scheme. The pension contributions payable for the year, which have been charged to the Statement of Financial Activities, were £3,382.46 (2020: £3,082).

A valuation of the Pension Builder Scheme is carried out once every three years. The most recent was carried out as at 31 December 2019.

For the Pension Builder Classic section, the valuation revealed a deficit of £4.8m on the ongoing assumptions used. At the most recent annual review, the Board chose not to grant a discretionary bonus, which will have acted to improve the funding position. There is no requirement for deficit payments at the current time.

ALL SAINTS LALEHAM PAROCHIAL CHURCH COUNCIL

NOTES TO THE ACCOUNTS

YEAR ENDED 31 DECEMBER 2021

For the Pension Builder 2014 section, the valuation revealed a surplus of £5.5m on the ongoing assumptions used. There is no requirement for deficit payments at the current time.

The legal structure of the Scheme is such that if another employer fails, the PCC could become responsible for paying a share of that employer's pension liabilities.

17 Funds

During the year the movements in the charity's funds were as follows:

	Opening balance 2021 £	Incoming resources 2021 £	Outgoing resources 2021 £	Transfers in the year 2021 £	Gains and losses 2021 £	Closing balance 2021 £
<i>Designated Funds</i>						
Playgroup	34,385	73,378	(68,371)	(4,850)	-	34,542
Legacy - Property Improvement	16,891	27,000	(16,427)	2,000	-	29,463
Legacy - Support Staff	42,933	-	(8,371)	(25,000)	-	9,562
Legacy - Curate reserve		-	-	25,000	-	25,000
	94,209	100,378	(93,169)	(2,850)	-	98,567
<i>General Unrestricted Funds</i>	62,373	165,951	(178,097)	2,726	1,353	54,306
Total Unrestricted Funds	156,582	266,329	(271,266)	(124)	1,353	152,873
<i>Restricted Funds</i>						
Mission	(24)	2,850	(2,850)	24	-	0
Bursary Fund	2,810	-	-	-	-	2,810
Curate Fund	15,600	47,031	(26,964)	-	-	35,667
Church yard	4,726	137		(4,726)	-	137
Parent & Toddlers	-	317	(100)	152	-	369
	23,113	50,336	(29,915)	(4,550)	-	38,984
<i>Endowment Funds</i>						
Alfred Want churchyard fund	-	-	-	4,674	666	5,340
Aggregate of funds	179,695	316,665	(301,181)	-	2,019	197,197

The transfers referred to above were made for the following reasons:

- The transfer from the designated Playgroup fund to General funds represents rent for the year.
- An unrestricted legacy of £2,000 was allocated to the designated Property Improvement Fund by the PCC
- £25,000 was transferred from the Support Staff designated fund to the Curate designated fund by the PCC
- 2 small transfers were made to restricted funds from the general funds to reallocate income received, and one transfer was made from the Churchyard restricted fund to the general funds to recognise previous years' expenditure which had not been allocated.
- A transfer was made from Restricted Churchyard funds to Alfred Want churchyard fund as it has been established that this is an endowment fund.

ALL SAINTS LALEHAM PAROCHIAL CHURCH COUNCIL

NOTES TO THE ACCOUNTS

YEAR ENDED 31 DECEMBER 2021

Analysis of net assets by fund

The assets and liabilities of the various funds were as follows:

	<u>Unrestricted Funds</u>				
	General funds £	Designated funds £	Restricted funds £	Endowment funds £	2021 £
Fixed asset investments	10,758	-	-	5,340	16,097
Stock	30	-	-	-	30
Debtors	8,597	-	88	-	8,686
Cash at bank and in hand	43,689	98,567	38,896	-	181,153
Creditors falling due within one year	(8,769)	-	-	-	(8,769)
	<u>54,306</u>	<u>98,567</u>	<u>38,984</u>	<u>5,340</u>	<u>197,197</u>

In the previous year the movements in the charity's funds were as follows:

	Opening balance 2020 £	Incoming resources 2020 £	Outgoing resources 2020 £	Transfers in the year 2020 £	Gains and losses 2020 £	Closing balance 2020 £
<i>Designated Funds</i>						
Playgroup	30,436	69,156	(61,608)	(3,600)	-	34,385
Legacy - Property Improvement	20,000	2,968	(6,077)	-	-	16,891
Legacy - Support Staff	50,500	-	(7,567)	-	-	42,933
	<u>100,936</u>	<u>72,124</u>	<u>(75,252)</u>	<u>(3,600)</u>	<u>-</u>	<u>94,209</u>
<i>General Unrestricted Funds</i>	<u>68,516</u>	<u>166,335</u>	<u>(176,679)</u>	<u>3,595</u>	<u>607</u>	<u>62,373</u>
Total Unrestricted Funds	<u>169,452</u>	<u>238,460</u>	<u>(251,931)</u>	<u>(5)</u>	<u>607</u>	<u>156,582</u>
<i>Restricted Funds</i>						
Mission	7	40,675	(40,706)	-	-	(24)
Building Appeal	5,173	-	(5,178)	5	-	0
Bursary Fund	2,810	-	-	-	-	2,810
Curate Fund	-	15,600	-	-	-	15,600
Churchyard	4,444	-	-	-	282	4,726
	<u>12,435</u>	<u>56,275</u>	<u>(45,884)</u>	<u>5</u>	<u>282</u>	<u>23,113</u>
Aggregate of funds	<u>181,887</u>	<u>294,735</u>	<u>(297,815)</u>	<u>-</u>	<u>889</u>	<u>179,695</u>

Analysis of net assets by fund

In the previous year, the assets and liabilities of the various funds were as follows:

	<u>Unrestricted Funds</u>			
	General funds £	Designated funds £	Restricted funds £	2020 £
Fixed asset investments	9,405	-	4,674	14,079
Stock	92	-	-	92
Debtors	6,218	-	-	6,218
Cash at bank and in hand	52,786	94,209	18,439	165,434
Creditors falling due within one year	(6,128)	-	-	(6,128)
	<u>62,373</u>	<u>94,209</u>	<u>23,113</u>	<u>179,695</u>

ALL SAINTS LALEHAM PAROCHIAL CHURCH COUNCIL

NOTES TO THE ACCOUNTS

YEAR ENDED 31 DECEMBER 2021

Designated Funds

The Playgroup Fund represents the income and expenditure for the Laleham Church Playgroup

The Legacy - Property Improvement Fund represents unrestricted legacy income which the PCC has designated for use on property maintenance & improvements

The Legacy - Support Staff Fund represents unrestricted legacy income which the PCC has designated for costs associated with staff employment

The Legacy - Curate reserve Fund represents unrestricted legacy income which the PCC has designated for costs associated with having a Curate.

Restricted Funds

The Mission Fund represents donations received for mission partners

The Building Appeal Fund represents income received for specific building projects.

The Bursary Fund represents the income received to enable children to attend Christian events, camps and holidays.

The Curate Fund represents income received to contribute towards the costs associated with having a Curate.

The Churchyard Permanent Endowment Fund represents the investment made by the charity of Alfred Want for the purpose of maintaining the grave and gravestone of John Thornton and the lychgate erected in his memory

18 Transactions with related parties

During the year the charity:

During the year the charity received donations totalling £57,370 (2020: £41,700) from related parties (which includes members of the PCC, any other members of key management and anyone closely connected to them).

During the year the charity also made the following payments to, or for, related parties:

- a) Steven Page, spouse of trustee Karen Rieveley, received payments totalling £5,261.50 (2020: £5,537) for providing gardening services to the charity
- b) Rob Van't Hoogerhuis is the owner of Pro-Ferb Limited and spouse of trustee Kasia Van't Hoogerhuis. Pro-Ferb was paid £1,296.00 in 2021 (2020: £nil) for building maintenance work on the Youth Centre.
- c) Simon Roe is the Managing Director of Zest4.TV and spouse of trustee Alexandra Wren. Zest4.TV was paid £13,771.26 in 2021 (2020: £nil) for the supply of equipment to build the replacement AV system in the church.

ALL SAINTS LALEHAM PAROCHIAL CHURCH COUNCIL
DETAILED STATEMENT OF FINANCIAL ACTIVITIES WITH COMPARATIVES
YEAR ENDED 31 DECEMBER 2021

	Note	Unrestricted funds					Unrestricted funds				
		General	Designated	Restricted	Endowment	Total	General	Designated	Restricted	Endowment	Total
		2021	2021	2021	2021	2021	2020	2020	2020	2020	2020
		£	£	£	£	£	£	£	£	£	£
INCOME AND ENDOWMENTS FROM:											
Donations and legacies	3	159,087	27,000	50,199	-	236,286	160,869	2,968	56,275	-	220,112
Charitable activities	4	5,288	73,378	-	-	78,665	1,785	69,067	-	-	70,852
Other trading activities	5	1,276	-	-	-	1,276	3,065	-	-	-	3,065
Investments	6	300	-	137	-	438	615	89	-	-	704
Total income and endowments		165,951	100,378	50,336	-	316,665	166,334	72,124	56,275	-	294,734
EXPENDITURE ON:											
Charitable activities:	7	178,097	93,170	29,915	-	301,181	176,617	75,252	45,884	-	297,753
Raising funds	9	-	-	-	-	-	62	-	-	-	62
Other		-	-	-	-	-	-	-	-	-	-
Total Expenditure		178,097	93,170	29,915	-	301,181	176,679	75,252	45,884	-	297,815
Net gains/(losses) on investments		1,353	-	-	666	2,019	607	-	282	-	889
Net income/(expenditure)		(10,793)	7,208	20,421	666	17,502	(9,738)	(3,127)	10,673	-	(2,192)
Transfers between funds	17	2,726	(2,850)	(4,550)	4,674	-	3,595	(3,600)	5	-	-
Net movement in funds		(8,067)	4,358	15,871	5,340	17,502	(6,143)	(6,727)	10,678	-	(2,192)
Reconciliation of funds:											
Total funds brought forward		62,373	94,209	23,113	-	179,695	68,516	100,936	12,435	-	181,887
Total funds carried forward	17	54,306	98,567	38,984	5,340	197,197	62,373	94,209	23,113	-	179,695