

# THE RAHELI TRUST

Trustees Report and Financial Statements

Year ended: 30 November 2022

Charity no: 1135046



## Reference and administration details

**Charity Name:** The Raheli Trust

**Registered charity number:** 1135046

### Trustees:

Lynda Helen Addison  
James William Bailey  
Gillien Carter  
Frances Mary Jones  
Kathryn Alyson Liston  
Susan Mary Elizabeth Percy  
Thomas James Perry  
Catherine Moyra Tuke  
Dru Vesty  
Sarah Jane Wixey

### Charity Address:

186 Connaught Road  
Brookwood  
WOKING  
Surrey  
GU24 0AH

## Structure and governance

The Trust is a registered charity and is constituted under a Trust Deed dated 28 October 2009.

The deed states that there must be least three Trustees and, after the initial staged appointments of the first set of Trustees, it provided for every Trustee to be appointed (or re-appointed) by resolution at a special meeting of the Trustees for a term of 4 years.

If at any time there are fewer than three Trustees, none of the powers or discretions conferred by the deed or by law on the Trustees are exercisable by the remaining Trustees except the power to appoint new ones.

The deed states that the Trustees must hold at least two ordinary meetings each year. At each meeting the date, time and place of the next meeting is fixed, unless already arranged. Further ordinary meetings may be called at any time by the person elected each year to chair the meetings or by any two Trustees, in which case at least 10 days' clear notice must be given.

Special meetings require 21 days' clear notice if the agenda is to include the appointment of a Trustee and may take place immediately after or before an ordinary meeting.

New Trustees are provided as a minimum with:

- (a) A copy of the Trust Deed
- (b) Regulations made under the Trust Deed
- (c) The Annual Return made to the Charity Commission for the preceding year
- (d) The Annual Report for the preceding year

- (e) Receipts and Payments Accounts
- (f) Trustees' Report on the latest of the bi-annual visits to Tanzania
- (g) A set of 'Frequently Asked Questions' and a leaflet on the Trust's work in Tanzania produced for sponsors
- (h) A list of students being sponsored at the time of appointment
- (i) Meeting papers and Minutes for the previous meeting of the Trustees

Prospective trustees are also referred to the Charity Commission website with guidance on how charities should operate and what is expected of a Trustee.

The Trust held five Board Meetings in 2021/2022, three of them virtually and two in person but also with virtual access. The Trust also held one special meeting with the sole purpose of election of Trustees.

## **Objectives and Activities**

The objects of the Trust are:

1. The prevention or relief of poverty or financial hardship in Western Tanzania by assisting in the provision of education and training and support designed to enable individuals to generate a future income and be self-sufficient.
2. For the public benefit to provide for the education and/or training of children and young people in Western Tanzania in poverty or suffering financial hardship by:
  - (i) Awarding to such persons and/or providing funds for the educational establishments responsible for advancing their education, to cover fees, scholarships, maintenance allowances and/or grants for travel, uniforms, books and stationery and bedding and personal needs; and/or
  - (ii) In providing for their education and/ or training, funding for them to undertake travel in furtherance of that education and/or to prepare for entry into any occupation, trade or profession.

The Trustees have had regard to the guidance issued by the Charity Commission on public benefit.

## **Risk Management**

The major risk is an inability to pay fees and costs for the individual youngsters taken on for set periods for each stage of their education. This is not a legal commitment, but Trustees would not want to disappoint a student doing well.

The risk for secondary school students has been mitigated by forward calculations of potential commitments and income for each new academic year, made in October/ December before the start of the main school year each January. Forward cash flow figures are presented to the autumn meeting of the Trust and sponsor payments are checked at the end of December.

Requests for secondary school students to continue into high schools, colleges and universities are sent from Tanzania when allocations are made by the government. The number of such students has grown. Trust capability to make up any shortfall in sponsors funds is dealt with by in-year finance update reports to Board members.

Measures for risk mitigation would have been identified and actioned by the Trust should these have proved necessary. In the last 13 years of operation, however, a loyal and committed set of sponsors

have always paid in accordance with their original offers. The forward cash flows did not include any assumptions about the likelihood or otherwise of 'one off' donations during the year.

Funds from any donations and from HMRC tax relief are used to provide general school assistance, with items needed usually identified during the bi-annual Trustee visits to Tanzania. No money is ever sent without adequate cover in the bank account. The Trust currently has healthy reserve funds to cover any shortfall in donations for 2022/23.

It is acknowledged that Coronavirus presented a risk to individual sponsors. No problem arose in 2021/22 and the Trust will keep a watchful eye on any effects in the future. Financial security is available from reserves.

Exchange rate risk is dealt with by close attention to fluctuating rates. In 2022 the rates of the £UK against the Tanzanian Shilling/\$USD were more volatile than in previous years but did not differ to the extent that the Trust needed to ask its sponsors to add to their agreed donations. Accumulated reserves will cover any likely shortfall.

Operational risk in the U.K. is minimal. All activities are carried out by volunteers, mainly the Trustees of the charity. There are no paid advisers and there were a limited number of administrative costs in the year ended 30 November 2022, other than bank charges.

### **Achievements and Performance during the year to November 2022**

We see our main role as supporting individual pupils for whom we can find sponsors. But we also seek to improve some of the facilities at the schools they attend so as to benefit all the pupils and support the dedicated staff.

The main activities undertaken in the year ended 30 November 2022 for the public benefit were:

1. Communication with local partners in Kigoma following the earlier establishment of the Raheli Education and Livelihood Support Development Group continued. This has enabled our donations to be used for community benefit under local law, in particular to support pupils at the Archbishop Kahurananga Secondary School.
2. Formal arrangements with Bishop Mpango Secondary School in Kibondo continued so that the Trust could ensure that the benefits it provided were more widely spread and enjoyed by a school in a different part of western Tanzania.
3. Fund raising for the provision of fees and support for 64 students, specifically:
  - 8 students at Archbishop Kahurananga Secondary School, Kigoma, where the Trust has had sponsorships since it started active work in 2009.
  - 15 students are attending Bishop Mpango Secondary School in Kibondo, where the Trust has started a sponsorship programme so as to widen its sphere of influence.
  - 19 students are attending High School.
  - 22 are at University or Vocational Colleges, including the Tanzanian Institute of Accountancy in Kigoma.

For those at Archbishop Kahurananga Secondary School and Bishop Mpango Secondary School costs included school fees and contributions; uniforms, transport; pocket money; books and stationery; and accommodation for those in the school hostels.

Costs for those undertaking post-secondary studies included fees; food and accommodation; transport; and pocket money. Students at the Tanzanian Institute of Accountancy were able to board locally or to live at home.

This support could not be given without the generous help of our 60 sponsors.

4. In January 2020 the Trustees decided to continue sponsoring needy youngsters, mostly girls, but giving emphasis to taking on new students at Bishop Mpango Secondary School in Kibondo whilst still supporting only those students still at Archbishop Kahurananga (ABK) Secondary School in Kigoma. The remaining students at ABK are all in their final year (Form 4). Once they have completed their final exams our relationship with this school will come to an end.
5. It was also decided to continue to support students undertaking post-secondary education. This review process continued in 2021/22.
6. At its meeting in June 2020 the Trustees agreed a Reserves Policy Statement, to be reviewed annually, as follows:  
*The Raheli Trust maintains reserves to enable the Trust to fulfil its objectives and to implement the Action Plan as well as ensuring provision of liquid resources representing a minimum three months operating expenditure. In addition, contingencies may arise due to the long-term nature of the Trust's activities which may need funding out of reserves in the event of unforeseen circumstances.*
7. The Trust has continued with the provision of funds for mid-day meals for day students, so that they do not have to go home at 2pm but can stay in school and study with the benefit of electric lighting and the additional lessons now provided.
8. The Trust continues with the provision of information for sponsors on the progress of individual students and arrangements for communication from students to the sponsors and vice versa. A newsletter was published in September 2022.
9. Despite world-wide restrictions due to Coronavirus the Trust's income, and therefore its ability to continue to provide a similar level of support to our students, was maintained thanks to the generosity of the sponsors.
10. Two Trustees were planning to visit Tanzania in early 2021. This had to be postponed, due to Coronavirus and travel restrictions. Four Trustees now plan to visit in autumn 2023.
11. In 2020/21 the Trustees took a longer term look at all its activities and prepared a 3 to 5 year Strategic Plan, so as to ensure it can remain an effective organisation to fulfil its objectives. The plan sets out the Trusts mission as:  
*"To support girls from deprived backgrounds through education to realise their potential and provide a way out of poverty."*  
The plan then sets out the Trust's vision as:  
*"To enable the girls we sponsor to stay in school, progress through secondary education and further education and eventually become self-reliant adults."*  
The plan also sets out our five strategic priorities as:
  - (i) To have modest and sustainable growth in the number of students we support
  - (ii) To support students through their whole education life cycle
  - (iii) To encourage students to support the Trust once they have completed their education and to become role models
  - (iv) To develop a more sustainable financial model for the Trust, based on a variety of methods of fundraising and sponsorship

(v) To focus our efforts predominately on supporting girls

12. The Trust has considered the need to improve the marketing of its work. To assist it has set up a Facebook page which is regularly updated and has proved a useful mechanism for publicity to individual sponsors and others.
13. The Trust has also identified the need to secure funding from sources other than individual sponsors. It is looking into the possibility of corporate funding and will launch a fund-raising leaflet in 2023.
14. The Trust has continued to be viable in 2021/22 despite Covid. No students or sponsors have been lost due to the epidemic.
15. The Trust has identified a former teacher from Archbishop Kahurananga School to support the Trust, particularly by making personal contact with all those young people being supported. It has been particularly useful to have additional support in the country.

### **Financial Review**

The Charity operates on a Payments and Receipts basis, in accordance with the requirements of the Charity Commission.

In the year ended 30 November 2022 the Trust received a total of £41,964 from sponsors and in donations. With the Gift Aid refund amounting to £16,543, and restricted funds totalling £4,221 its total income was £62,728. It sent £57,468 to recipients in Tanzania during the year in staged payments and incurred £525 in bank transfer fees. There were no other UK expenses.

The balance in the bank account on 30 November 2022 was £26,986 – an increase of £4,735 over the year. There are no other liabilities.

They were also subject to inspection by an Independent Examiner, whose report is attached.

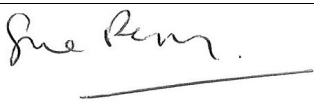
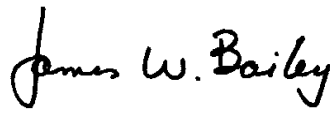
## Financial Statement for the year ended 30 November 2022 (2021/22)

RECEIPTS AND PAYMENTS				
	Unrestricted funds £	Restricted funds £	Total Funds £	Last year 2020/21 £
<b>Receipts</b>				
Sponsorships	41,316	4,221	45,537	55,850
Individual donations	648		648	10,691
HMRC tax relief	16,543		16,543	0
<b>Total Receipts</b>	<b>58,507</b>	<b>4,221</b>	<b>62,728</b>	<b>66,541</b>
<b>Payments</b>				
Sent to Tanzania	56,968	500	57,468	63,298
Expenses in the UK (bank charges)	525		525	560
<b>Total payments</b>	<b>57,493</b>	<b>500</b>	<b>57,993</b>	<b>63,858</b>
Excess of receipts over payments			4,735	2,683
Excess of payments over receipts				
Cash funds last year end				<b>22,251</b>
Cash funds this year end			<b>26,986</b>	
<b>Statement of assets and liabilities at the end of the period</b>				
Cash Funds			<b>26,986</b>	
Other assets			-	
Legal Liabilities				

<b>Expenses - UK</b>	<b>£</b>
Bank charges	525

### Summary Financial position (£)

Bank at 1.12.21	Income from sponsors Includes individuals	HMRC Gift Aid refund	Total Income	Bank + income	Payments to Tanzania Includes charges	Expenses in UK	Total Expenditure	Bank at 30.11.22
£	£	£	£	£	£	£	£	£
22,251	46,185	16,543	62,728	84,979	57,468	525	57,993	26,986

Signature	Print Name	Date of Approval
	S. M. E. PERCY	8.6.23
	J. W. BAILEY	8.6.23



CHARITY COMMISSION  
FOR ENGLAND AND WALES

Charity Name  
**THE RAHELI TRUST**

No (if any)  
**1135046**

## Receipts and payments accounts

**CC16a**

For the period  
from

Period start date  
**01.12.2021**

To


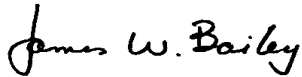
Period end date  
**30.11.2022**

### Section A Receipts and payments

	Unrestricted funds	Restricted funds	Endowment funds	Total funds	Last year
	to the nearest £	to the nearest £	to the nearest £	to the nearest £	to the nearest £
<b>A1 Receipts</b>					
Sponsorships	41,316	4,221	-	45,537	55,850
Individual Donations	648		-	648	10,691
HMRC tax relief	16,543	-	-	16,543	
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
<b>Sub total (Gross income for AR)</b>	<b>58,507</b>	<b>4,221</b>	<b>-</b>	<b>62,728</b>	<b>66,541</b>
<b>A2 Asset and investment sales, (see table).</b>					
	-	-	-	-	-
	-	-	-	-	-
<b>Sub total</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Total receipts</b>	<b>58,507</b>	<b>4,221</b>	<b>-</b>	<b>62,728</b>	<b>66,541</b>
<b>A3 Payments</b>					
Sent to Tanzania	56,968	500	-	57,468	63,298
Expenses in UK (bank charges)	525	-	-	525	560
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
<b>Sub total</b>	<b>57,493</b>	<b>500</b>	<b>-</b>	<b>57,993</b>	<b>63,858</b>
<b>A4 Asset and investment purchases, (see table)</b>					
	-	-	-	-	-
	-	-	-	-	-
<b>Sub total</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Total payments</b>	<b>57,493</b>	<b>500</b>	<b>-</b>	<b>57,993</b>	<b>63,858</b>
<b>Net of receipts/(payments)</b>	<b>1,014</b>	<b>3,721</b>	<b>-</b>	<b>4,735</b>	<b>2,683</b>
<b>A5 Transfers between funds</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>A6 Cash funds last year end</b>	<b>22,251</b>	<b>-</b>	<b>-</b>	<b>22,251</b>	<b>22,251</b>
<b>Cash funds this year end</b>	<b>23,265</b>	<b>3,721</b>	<b>-</b>	<b>26,986</b>	



## Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
<b>B1 Cash funds</b>		23,265	3,721	-
		-	-	-
		-	-	-
	<b>Total cash funds</b>	<b>23,265</b>	<b>3,721</b>	<b>-</b>
	(agree balances with receipts and payments account(s))	OK	OK	OK
		Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
<b>B2 Other monetary assets</b>		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
<b>B3 Investment assets</b>			Cost (optional)	Current value (optional)
			-	-
			-	-
			-	-
			-	-
<b>B4 Assets retained for the charity's own use</b>			Cost (optional)	Current value (optional)
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
<b>B5 Liabilities</b>			Amount due (optional)	When due (optional)
			-	now paid
			-	
			-	
Signed by one or two trustees on behalf of all the trustees	Signature	Print Name	Date of approval	
		S. M. E. PERCY	8.6.23	
		J.W.BAILEY	8.6.23	



# CHARITY COMMISSION FOR ENGLAND AND WALES

## Independent examiner's report on the accounts

### Section A

### Independent Examiner's Report

Report to the trustees/  
members of

Charity Name  
Raheli Trust

On accounts for the year  
ended

30 November 2022

Charity no  
(if any)

1135046

Set out on pages

(remember to include the page numbers of additional sheets)

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 30/11/2022

Responsibilities and  
basis of report

As the charity trustees of the Trust, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent  
examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention (other than that disclosed below \*) in connection with the examination which gives me cause to believe that in, any material respect:

- accounting records were not kept in accordance with section 130 of the Act or
- the accounts do not accord with the accounting records

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

\* Please delete the words in the brackets if they do not apply.

Signed:

P. M. Vandome

Date:

11/4/23

Name:

PAMELA MARY VANDOME

Relevant professional  
qualification(s) or body  
(if any):

RETIRED ACCOUNTANT

Address:

ORCHARD RISE, 14 STONE LANE

KINVER, SOUTH STAFFORDSHIRE DY76EG

Only complete if the examiner needs to highlight matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

**Give here brief details of any items that the examiner wishes to disclose.**