

REGISTERED CHARITY NUMBER: 1135039
COMPANY REGISTRATION: 07163366

BENNETT COURT COMMUNITY PLAYGROUP LIMITED

REPORT OF THE TRUSTEES AND FINANCIAL STATEMENTS

FOR THE YEAR ENDED 31 MARCH 2022



Chartered Management Accountants and Business Advisors



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BENNETT COURT COMMUNITY PLAYGROUP LIMITED

CONTENTS OF THE TRUSTEES REPORT AND FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 MARCH 2022

	Page
Report of the Trustees	1 - 7
Independent Examiner's Report	8
Statement of Trustees Responsibilities	9
Statement of Financial Activities	10
Balance Sheet	11
Notes to the Financial Statements	12 - 14

BENNETT COURT COMMUNITY PLAYGROUP LIMITED

TRUSTEES ANNUAL REPORT FOR THE YEAR ENDED 31 MARCH 2022

The Board presents its Trustees'/Directors' report with the financial statements of the charity for the year ended 31 March 2022. The Trustees have adopted the provisions of the Statement of Recommended Practice (SORP) Accounting and Reporting by Charities issued in March 2005.

REFERENCE AND ADMINISTRATIVE INFORMATION

Charity Name

Bennett Court Community Playgroup Limited

Charity registration number - 1135039 Company registration number - 07163366

Registered Office and operational address:

Bennett Court Community Playgroup Limited
Bennett Court Community Centre
Axminster Road
London - N7 6BN

Trustees/Directors

Management committee members are Directors of the Company for the purposes of the Companies Act 2006 and Trustees for the purposes of the Charities Act 2011. The following served as Directors during the year.

Helena F McKeown
Jane Lewis
Cameron McKeown
Joyce Castles-Gibson

Secretary

Jane Lewis

Playgroup Manager

Caroline Connaughton

Independent Examiner

Zahid Tabbassum ACMA, CGMA
Accountax Financial Limited
42 Sandyhill Road, Ilford, IG1 2ET

Bankers

National Westminster Bank
490 Holloway Road
London, N7 6JB

BENNETT COURT COMMUNITY PLAYGROUP LIMITED

Trustees' Annual Report

Bennett Court Community Playgroup Limited (The Playgroup) is managed voluntarily by parents and community members.

The Playgroup is situated within Bennett Court Social Club, on the Bennett Court Estate, Axminster Road, Holloway, in the London Borough of Islington.

The Playgroup is registered with OFSTED for 20 places as a provider of early years' education to children under five years of age. The Playgroup provides subsidised and affordable childcare in a safe and stimulating learning environment to children from diverse backgrounds. Most children attending the Playgroup live locally, and most parents are either in low-paid employment or not in employment. The Playgroup operates from Monday to Friday during term-times only, from 9.00 am to 3.00 pm.

All staff are engaged in continuous professional training, providing child-centred learning support, and working within the Early Years Foundation Stage framework and standards.

The Playgroup supports children learning English as an additional language and children with special educational needs and/or disabilities.

All staff members hold appropriate early years' qualifications.

Pandemic

The Spring Term in 2021 saw the Playgroup returning to its normality. However, the return of children to the Playgroup was gradual as some parents were still keeping their children at home. This has affected the occupancy, which has a knock-on effect on the Playgroup's funding.

All parents were encouraged to send their children to the Playgroup, and this then helped us increase our places by the summer of 2021, when the Playgroup's occupancy reached 27 filled places. However, the new Autumn term had a knock-on effect as children left to join school, and some parents were not sending children to the Playgroup due to them working from home or being concerned about COVID.

While the children were late taking up their places, they missed out on some educational opportunities. Where the Playgroups identified gaps in children's knowledge, this was discussed with the staff and with parents to see how these gaps can be filled to help with the child's development and learning. The main areas of development were around children's communication and language skills and their personal, social and emotional development. All staff have worked on these areas with the children and parents.

The safety measures introduced during the pandemic were strictly adhered to, and the Playgroup continued with those measures and continued with them post-pandemic.

Home visits – The Playgroup will commence this again in September 2022 as it's hugely valuable to our staff team to evaluate children's needs and support areas. Parents happily participate as it brings added security to families to meet the children's key person within their home, and it enhances the relationships between child and staff members.

BENNETT COURT COMMUNITY PLAYGROUP LIMITED

Achievements

The table below shows how the Playgroup's occupancy was during each term.

Total Children and Terms	Including SEN	3-4 Years	2 Years
Spring 21 – Total 21	4	13	5
Summer 21 – Total 27	4	19	8
Autumn 21 – Total 13	5	12	1
Spring 22 – Total 15	5	14	1

From the above table, you will note that the total number of children during the Spring Term of 2021 was 21, which increased to 27 children during the Summer Term. This was due to parents being encouraged to send their children to the Playgroup and were assured that the Covid 19 measures were in place and adhered to by the Playgroup. However, at the end of the Summer Term, many children left to go to school, which affected our occupancy. During Autumn 2021, there was a drop in our occupancy to 13 as the Playgroup found some new parents were still concerned about their child's health or were keeping children at home as some parents were not working or working from home and were able to manage their working time.

We are confident the occupancy will increase during Summer 2022 and hope to have optimum occupancy by the end of Autumn 2022.

Library Visits – Our regular library visits resumed in September 2021 as did our Lending Library "Home Learning Experience." Both proved to be a valuable return as we noticed a significant impact on childrens' overall development due to the lockdowns. These activities are essential for childrens' reading and communication skills.

Theatre Visit (5 October 2021) - Some of our older children were invited to a theatre show, 'Handa's Surprise', which supported our childrens' understanding of a very popular core book. This was a useful visit for children, which was much needed after staying indoors throughout the pandemic period.

Music Session – Our visiting teacher Susy holds a regular weekly musical experience called "Jumping Beans" each Monday. The session for the whole cohort also incorporates music alongside sensory play, which particularly delighted all our SEN children! The visits are themed, and Susy supports our curriculum. This hugely benefits all our children's confidence and learning, and all the children are incredibly excited when Susy arrives! This also supports our keen emphasis on providing cultural capital opportunities.

Getting to Know Each Other (23 November 2021) – After lengthy Covid restrictions, the Playgroup invited all our families to a special 'Getting to know you' breakfast morning. This opportunity was a wonderful chance for all new parents to link up with others and share their own experiences and chat with staff members, connecting with their childrens' key persons.

Christmas Treat (9 December 2021) - As part of Christmas treats for the children, a mascot from the popular show "PAW PATROL" and Father Christmas himself came to visit the Playgroup bearing Christmas gifts and treats – all children were delighted!

BENNETT COURT COMMUNITY PLAYGROUP LIMITED

Nature Learning (15 December 2021) - 'Wild Fangs' visited the Playgroup. This is a live animal interactive experience to which all families were invited. This was an amazing experience and provided a golden insight into holding and seeing unusual animals at our Playgroup! These sessions give the children a real connection with the living animal and an opportunity to learn about their existence and habitat. Once again, this is key to providing a unique cultural capital opportunity for children, carers and families.

Partnership Working - As part of local partnership working, our Playgroup was invited to a Christmas theatre show at a nearby nursery which was a great treat for all on 16 December 2021.

Pancake Day (1 March 2022) – All families were invited to join Pancake Day. This again provided an opportunity for all families to get to know each other and to have breakfast. Healthy eating was one of the main subjects for families to discuss and learn.

Oral Health Week (21 to 25 March 2022) - In conjunction with the new EYFS reforms that came into effect in September 2021, a keen focus is now on oral health in young children. The Playgroup held a whole week session to promote the knowledge and understanding of the important aspect of oral health. The week consisted of parent workshops, planned activities that supported childrens' understanding of good practices of oral hygiene, healthy choices in food groups, how to brush their teeth after meals, etc. The feedback from parents was positive and it also provided a chance for parents to come together to share tips and concerns.

Mother's Day Breakfast (23 March 2022) – Mother's day breakfast is provided for all to celebrate their wonderful devotion. Breakfast and flowers were provided for all those who attended the event.

Staff Training Support - This year, we liaised and worked closely with other agencies to access more specified training due to our cohort. The Playgroup shows its appreciation and gratitude to SCT at Northern Health for their support of our training needs and development.

Staff Matters

Isa Patel joined the Playgroup in March 2022. She is fully qualified in Level 3. Her updated qualification will support the Playgroup in delivering childcare services to families and children. Working with our Playgroup will be her first experience in a community setting. She is particularly interested in working with SEN children and has completed her training in this area.

We are sorry to see Sara Does leaving the Playgroup in December 2021. Heather McIntyre is on maternity leave until September 2022.

Early Years Framework (Reform) - From September 2021, a revised EYFS Framework became a statutory requirement. The Educational Programmes and the Early Learning Goals (ELGs) have been entirely re-written under the EYFS Reform. It was important that the Playgroup adapt the service to meet the new EYFS Reform. Staff are receiving training and will continue to attend training courses for their continuous professional development and ensure that Playgroup meets the EYFS Reform requirements.

BENNETT COURT COMMUNITY PLAYGROUP LIMITED

Staff Training and Development

All staff completed or attended the following training:

Autism Awareness (November 2021) – All staff team completed this training session. This is important for the Playgroup as it has few children with high and complex needs; the team need to feel confident within their knowledge and practice.

Disability Awareness Training (November 2021) – Attended by all staff, this training is important to support our knowledge and understanding, particularly on hidden disabilities.

Child Protection/Safeguarding Update (February 2022) – This is regular mandatory training that staff attends to learn and understand new safeguarding and child protection legislation. It is also a good refresher training for our staff.

First Aid Refresher Course. All staff each year attend a first aid refresher course to keep their skills and knowledge up to date.

In addition, the following staff achieved or attended the following training courses:

Caroline Connaughton

- First Aid (April 2021)
- Introduction to Complex Trauma (June 2021) - Looking at the impact on young children who experience trauma
- Introduction to Autism (September 2021) – A valuable training to keep abreast of the needs and caring for children with autism.
- EYFS reforms (November 2021) – New curriculum, looking at self-regulation in young children and how best to support this.
- Monthly DSL supervisions to implement all safeguarding procedures
- Termly attendance at the SENCO forums to further enhance knowledge as a Playgroup lead SENCO
- Attends all EY and DSL forums termly to gain updates from LA and government

JEANETTE BURBIDGE

- First Aid (April 2021)
- EYFS reforms (November 2021) – Maths is one of the early learning goals focused on child development, and it is one part of the seven learning development goals. This is to apply to early years teaching at the Playgroup.

HEATHER MCINTYRE

- First Aid (April 2021)

SARA DORE

- First Aid (April 2021)

BENNETT COURT COMMUNITY PLAYGROUP LIMITED

Future plans

- To continue to provide a warm and caring first step for children entering into early education for the first time
- To form close partnerships with our families, so that good and positive outcomes are available to all our children
- As a community playgroup, it is embedded into our ethos the importance of providing opportunities and experiences for those who may not be able to access them. We will continue to strive to provide these opportunities
- All staff to have opportunities to access vital training throughout the year for their continuous professional development
- To continue to work closely and strengthen the working relationships with vital agencies who support our community/families

Risk Management

Since returning full-time to the Playgroup from the pandemic, a robust risk assessment has been adopted and updated regularly. No incidents were reported to OFSTED or the local authority.

From the national shutdown and working through the pandemic, the Playgroup learned that communication and community spirit are important to get through any difficult period. The feedback from the families was that they felt supported and knew they had an opportunity to convey any worries or concerns to the staff at any time. The confidence of families had made the transition to return after lockdown much easier for all our families.

It is pleasing that Covid 19 had no severe impact on the Playgroup's service. The Playgroup is also pleased to report no significant incidents for the period. The Playgroup will continue to review and update the risk management action plan, which will be implemented to control the virus in the Playgroup.

The Trustees have a duty to identify and review the risks to which the Playgroup is exposed, particularly those related to operations and finances of the Playgroup. The Trustees confirm that they have established systems to mitigate the significant risks. The Trustees also ensure appropriate controls are in place to provide reasonable assurance against fraud and error.

All Playgroups policies were reviewed and updated.

Financial Review and Reserves Policy

The Playgroup's total Unrestricted Fund as at 31 March 2022 is £36,942, and the Restricted Fund balance is nil. The Playgroup's income decreased by £29,598 compared to the previous year. This represents an decrease of more than 24%. The total expenditure for the period was £104,185 of which £87,035 are the staffing and employers NIC cost. The total expenditure if compared against the previous year has increased by £9,178. The main increase is in the staff cost, which increased by £3,495.

The Playgroup also needs the reserves to meet the working capital. It needs to have sufficient funds in general reserves for the organisation to continue with activities for up to 6 months if the charity loses its funding from the local council or there is a significant drop in the charity's income.

BENNETT COURT COMMUNITY PLAYGROUP LIMITED

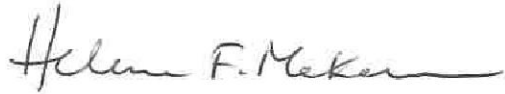
The present level of general reserve available to the Playgroup is well below the amount required to continue activities for up to 6 months if income drops significantly.

The Playgroup is working towards having a full occupancy. There are families on the waiting list for September 2022, which would support generating additional income. The Playgroup is confident that it would have sufficient reserve to meet its ongoing activities for 6 months within the next three years.

The Board of Trustees recognises and acknowledges the work of the Playgroup's staff team during the pandemic period. Many Early Years settings were severely impacted due to the Covid virus, but the commitment and support of our staff team have helped our Playgroup sustain our services. As Trustees, we are appreciative of the support of our staff team.

The Trustees declare that they have approved the Trustees' report above.

Signed on behalf of the Charity's Trustees



Helena F McKeown
Trustee

Date: 07 September 2022

BENNETT COURT COMMUNITY PLAYGROUP LIMITED

INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES OF BENNETT COURT COMMUNITY PLAYGROUP LIMITED

I report on the accounts for the year ended 31 March 2022 set out on pages ten to fourteen.

Respective responsibilities of trustees and examiner

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year (under Section 144(2) of the Charities Act 2011 (the 2011 Act)) and that an independent examination is required.

It is my responsibility to:

- examine the accounts under Section 145 of the 2011 Act
- to follow the procedures laid down in the General Directions given by the Charity Commission (under section 145(5) (b) of the 2011 Act); and
- to state whether particular matters have come to my attention.

Basis of the independent examiner's report

My examination was carried out in accordance with the General Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair view' and the report is limited to those matters set out in the statements below.

Independent examiner's statement

In connection with my examination, no matter has come to my attention:

(1) which gives me reasonable cause to believe that in any material respect the requirements:

- to keep accounting records in accordance with section 130 of the 2011 Act and
- to prepare accounts which accord with the accounting records and comply with the accounting requirements of the 2011 Act

have not been met or

(2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached



Zahid Tabbassum ACMA, CGMA
Accountell Limited
Chartered Management Accountants
44A Marlands Road
Clayhall, Greater London
IG5 0JL

07 September 2022

BENNETT COURT COMMUNITY PLAYGROUP LIMITED

STATEMENTS OF TRUSTEES' RESPONSIBILITIES

AS AT 31 MARCH 2022

The charity trustees are responsible for preparing an annual report and financial statements in accordance with applicable law and United Kingdom Generally Accepted Accounting Practice.

The law applicable to charities in England and Wales requires the charity trustees to prepare financial statements for each year which give a true and fair view of the state of affairs of the charity and of the incoming resources and application of resources of the charity for that period. For preparing the financial statements, the trustees are required to:

Select suitable accounting policies and then apply them consistently;

Observe the method and principles in the Charities SORP;

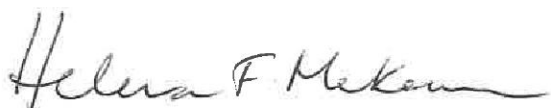
Make judgements and estimates that are reasonable and prudent;

State whether applicable accounting standards have been followed, subject to any material departures disclosed and explained in the financial statements;

Prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charity will continue in business.

The trustee are responsible for keeping proper accounting records that disclose with reasonable accuracy at any time the financial position of the charity and to enable them to ensure that the financial statements comply with the Charity Act, the Charity (Accounts and Reports) Regulations and the provisions of the trust deed. They are responsible for safeguarding the assets of the charity and hence taking reasonable steps for the prevention and detection of fraud and other irregularities.

The financial statements were approved by the Board of Trustees and were signed on its behalf by:



Helena F McKeown
Trustee/Director

07 September 2022

BENNETT COURT COMMUNITY PLAYGROUP LIMITED
STATEMENT OF FINANCIAL ACTIVITIES
FOR THE YEAR ENDED 31 MARCH 2022

	Note	Unrestricted	Restricted	2022	2021
		£	£	Total	Total
				£	£
INCOMING RESOURCES					
Incoming resources from generated funds					
Voluntary income	3	77,772	12,720	90,492	120,670
Activities for generating funds	3	2,645	-	2,645	2,065
Total incoming resources		80,417	12,720	93,137	122,735
RESOURCES EXPENDED					
Costs of generating funds					
Support costs	4	7,518	5,979	13,497	8,964
Staff costs		80,294	6,741	87,035	83,540
Governance costs		3,653	-	3,653	2,503
Total resources expended		91,465	12,720	104,185	95,007
NET INCOMING/(OUTGOING) RESOURCES		(11,048)	-	(11,048)	27,728
RECONCILIATION OF FUNDS					
Transfers between funds	6	-	-	-	-
Total funds brought forward		47,990	-	47,990	20,262
TOTAL FUNDS CARRIED FORWARD		36,942	-	36,942	47,990

The notes form part of these financial statements

BENNETT COURT COMMUNITY PLAYGROUP LIMITED

BALANCE SHEET

AS AT 31 MARCH 2022

	Note	2022 £	2021 £
CURRENT ASSETS			
Debtors		-	-
Cash at bank and in hand		<u>38,297</u>	<u>51,592</u>
		38,297	51,592
LIABILITIES			
Creditors: amounts falling due within one year	5	<u>1,356</u>	<u>3,602</u>
NET CURRENT ASSETS		<u>36,941</u>	<u>47,990</u>
TOTAL ASSETS LESS CURRENT LIABILITIES		<u>36,941</u>	<u>47,990</u>
NET ASSETS		<u><u>36,941</u></u>	<u><u>47,990</u></u>
FUNDS	6		
Unrestricted funds			
General funds		36,941	47,990
Restricted funds		<u>0</u>	<u>-</u>
TOTAL FUNDS		<u><u>36,941</u></u>	<u><u>47,990</u></u>

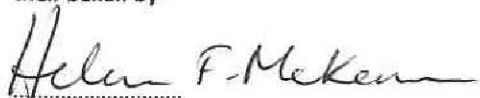
For the year ending 31/03/2022 the company was entitled to exemption under section 477 of the Companies Act 2006 relating to small companies.

The members have not required the company to obtain an audit in accordance with section 476 of the Companies Act 2006.

The directors acknowledge their responsibilities for complying with the requirements of the Act with respect to accounting records and the preparation of accounts.

These accounts have been prepared in accordance with the provisions applicable to companies subject to the small companies regime.

Approved by the Board of Trustees on 07/09/2022 and signed on their behalf by



Helena F McKeown
Trustee/Director

BENNETT COURT COMMUNITY PLAYGROUP LIMITED

NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 MARCH 2022

1. ACCOUNTING POLICIES

Accounting convention

The financial statements have been prepared under the historical cost convention, and in accordance with the requirements of the Statement of Recommended Practice, Accounting and Reporting by Charities (SORP 2005) and applicable UK Generally Accepted Accounting Practice.

Incoming resources

All incoming resources are included on the Statement of Financial Activities when the charity is legally entitled to the income and the amount can be quantified with reasonable accuracy.

Resources expended

Expenditure is accounted for on an accruals basis and has been classified under headings that aggregate all cost related to the category. Where costs cannot be directly attributed to particular headings they have been allocated to activities on a basis consistent with the use of resources.

Taxation

The charity is exempt from income taxes on its charitable activities.

Fund accounting

Unrestricted funds can be used in accordance with the charitable objectives at the discretion of the trustees.

Restricted funds can only be used for particular restricted purposes within the objects of the charity. Restrictions arise when specified by the donor or when funds are raised for particular restricted purposes.

Further explanation of the nature and purpose of each fund is included in the notes to the financial statements.

2. TRUSTEES' REMUNERATION AND BENEFITS

There were no trustees' remuneration or other benefits for the year ended 31 March 2022.

Trustees' expenses

There were no trustees' expenses paid for the year ended 31 March 2022.

BENNETT COURT COMMUNITY PLAYGROUP LIMITED

NOTES TO THE FINANCIAL STATEMENTS

FOR THE YEAR ENDED 31 MARCH 2022

	Unrestricted	Restricted	2022 Total	2021 Total
	£	£	£	£
3. INCOMING RESOURCES				
Incoming resources from generated funds				
Voluntary income				
LBI Grant Aid Payment	5,850	-	5,850	5,606
LBI NEG	35,691	-	35,691	74,323
LBI 2 Year Old NEG	31,231	-	31,231	21,463
SEN	-	12,720	12,720	7,292
LBI Early Years	-	-	-	-
LBI Others	5,000	-	5,000	8,000
Others	-	-	-	3,986
	77,772	12,720	90,492	120,670
Activities for generating funds				
Fee Income	2,645	-	2,645	2,065
Other Income from Fundraising	-	-	-	-
Interest Income	-	-	-	-
	2,645	-	2,645	2,065
Total incoming resources	80,417	12,720	93,137	122,735
4. RESOURCES EXPENDED				
Support costs				
Advertising	-	-	-	102
Agency staff	-	3,399	3,399	-
Canteen & refreshment	1,314	150	1,464	1,185
Cleaning	246	-	246	164
Equipment leasing	-	-	-	236
Events & outgoing	50	-	50	-
Insurance	629	-	629	-
Learning materials & nursery resources	234	2,178	2,412	2,341
Postage, printing, stationery & supplies	1,657	202	1,859	1,254
PPE & Clothing	142	-	142	819
Professional fee	1,150	-	1,150	1,600
Software subscription	140	-	140	-
Subscription	1,117	-	1,117	208
Sundry expenses	-	-	-	136
Telephone & broadband	832	50	882	919
Bank charges	7	-	7	-
	7,518	5,979	13,497	8,964
Staff costs				
Salaries and wages	76,202	6,486	82,687	80,078
Employer NI contribution	1,705	137	1,842	1,572
Employer pension contribution	1,474	118	1,592	1,345
Staff training	914	-	914	545
	80,294	6,741	87,035	83,540
<i>Average number of staff employed</i>			4	4
Governance costs				
Independent examiner fee	600	-	600	500
Book-keeping & payroll	3,053	-	3,053	2,003
	3,653	-	3,653	2,503
Total resources expended	91,466	12,720	104,185	95,007

BENNETT COURT COMMUNITY PLAYGROUP LIMITED

NOTES TO THE FINANCIAL STATEMENTS

FOR THE YEAR ENDED 31 MARCH 2022

5. CREDITORS: AMOUNTS FALLING DUE WITHIN ONE YEAR

	2022	2021
	£	£
Accruals	600	500
Taxation and social security	756	2,835
Net wages payable	-	-
NEST pension payable	-	267
	1,356	3,602

6. MOVEMENT IN FUNDS

	At the start of the year	Incoming resources	Outgoing resources	Transfers	At the end of the year
	£	£	£	£	£
Unrestricted funds:					
General fund	47,990	80,417	(91,466)	-	36,941
Total unrestricted funds	47,990	80,417	(91,466)	-	36,941
Restricted funds:					
LBI Training	-	-	-	-	-
SEN	-	12,720	(12,720)	-	0
LBI Early Years	-	-	-	-	-
Total unrestricted funds	-	12,720	(12,720)	-	0
TOTAL FUNDS	47,990	93,137	(104,186)	-	36,941