

All Saints Mattishall with St Peter's Mattishall Burgh



Annual Report and Financial Statement
of the
Parochial Church Council
for the year ended
31 December 2024

All Saints Parish Church

Church Plain, Mattishall, Dereham, NR20 3QF

St Peter's Parish Church

Church Lane, Mattishall Burgh, Mattishall, NR20 3QZ

The PCC is a body corporate (PCC Powers Measure 1956, Church Representation Rules 2022) and a charity registered with the Charity Commission number 1135038.

Correspondence Address: Benefice Church Office

Church Rooms, Dereham Road, Mattishall, NR20 3QA. 01362 858873 contact@matvchurch.uk

PCC members who have served at any time from April 2024 until the date this report was approved are:

Ex Officio members:

- Incumbent: Rev'd Canon Mark McCaghrey (Chair and Standing Committee) - until June 2024
- Assistant Priest: Sally Thurgill
- Curate: Tori Venmore-Rowland - until September 2024
- Susan Cossey (Churchwarden and Standing Committee)
- Alan Cossey (Churchwarden, Lay Chair, Electoral Roll Officer, and Standing Committee)
- Mel Stevenson (LLM, Deanery Synod, PCC Secretary, Standing Committee)

Elected members:

- Barbara Crawshaw (PCC, Treasurer front office and Standing Committee)
- David Rudling (PCC)
- Cheryl Bumpass (PCC) - until July 2024
- Pauline Cox (PCC and Standing Committee)
- Jonathan Rootham (PCC)
- Elizabeth Loades (Lizzie) (PCC)

Officers (non-members)

- Patricia Menaul (Independent Examiner)
- Leroy Burrell (Benefice Safeguarding Officer)
- Pauline Street ADP Accounting (Treasurer back office)

Report approved by the PCC on 9TH APRIL 2025

and signed on their behalf by A. E. G. G. G.

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The Agenda for the Annual Meeting of 2025

Annual Meeting of Parishioners

1. Opening prayer, and short homily.
2. Minutes of the last AMP.
3. Nominations read.
4. Election of Churchwardens.
5. Any resolution to allow churchwardens to stand after six successive terms of office, or to disbar them from doing so.

Annual Parochial Church Meeting

1. Apologies for absence.
2. Minutes of the last APCM.
3. Matters arising from these minutes.
4. Acceptance of the reports for 2024, contained within the Annual Report document.
5. Elections to the PCC.
 - a. Elections to Deanery Synod (if required)
 - b. Elections to PCC
6. Resolutions concerning the procedures for elections, or the number of lay representatives on the PCC and other items allowed by the CRR. These resolutions take effect from the next APCM.
7. Any questions from the meeting to be considered by the PCC.
8. Closing prayers.

First PCC Meeting

1. Opening prayer.
2. Apologies for absence.
3. Minutes of the last PCC meeting.
4. Matters arising.
5. Appointment of officers: Lay Chair of PCC, Secretary, Treasurer, Electoral Roll Officer, Independent Examiner, Parish Safeguarding Officer, and Deanery Synod Representative(s).
6. Co-option of members to the PCC until the next APCM.
7. The Standing Committee is constituted in accordance with the CRR rules M31.
8. Statutory items: Safeguarding, Health and Safety and Data Protection.
9. Important and urgent AOB.
10. Date of next meeting.

ALL SAINTS' MATTISHALL & ST. PETER'S MATTISHALL BURGH

APCM 24th APRIL 2024

Annual meeting of Parishioners

Present: Rev Mark McCaghrey, Fiona McCaghrey, Cheryl Bumpass, Dean Bumpass, Barbara Crawshaw, Melanie Stevenson, Alan Cossey, Sue Cossey, Carolyn Plowman. Pauline Cox, Steve Clay, Rev Tori Venmore-Rowland, Elizabeth Loades, John Willers, Marian Willers, Jackie Clay
Apologies: Rev Sally Thurgill

1. The meeting opened in prayer, followed by a homily from MM based on 1 Corinthians 12.
2. Minutes of AMP 26th April 2023: agreed and signed without amendment
3. Nominations for the office of Churchwarden were received for Alan Cossey and Sue Cossey.
4. Both were duly elected.
5. No resolution was proposed.

Annual Parochial Church Meeting

1. Apologies: Sally Thurgill, Ken Crawshaw, Rod Stevenson, Marney Kuyateh
2. Minutes of APCM 26th April 2023 were accepted and signed without amendment.
3. There were no matters arising.
4. The reports within the Annual Report document were accepted unanimously.

5. Elections to the PCC:

MM confirmed Steve Clay and Jonathan Rootham had reached the end of their term. SC would not be standing for re-election. Nothing had been heard from JR. Jackie Clay was also resigning. There were several vacancies.

A nomination was received for Elizabeth Loades, who was duly elected.

The remainder will therefore become 'casual vacancies' which can be filled during the year, should further nominations emerge.

Mel Stevenson is the only Deanery Synod representative. No further nominations were received.

6. No resolutions were raised.

Vacancy process

MM advised the Benefice legally goes into vacancy 19th June 2024 but in reality, 26th May 2024

after Mark and Fiona's last service. The formal process will begin with a meeting of Churchwardens and the Archdeacon 29th May 2024.

During a vacancy, the Churchwardens legally 'hold the reigns' together with the Rural Dean.

MM commented how blessed the Benefice is to have a strong Staff Team.

The first step is to formulate a Benefice profile. It is essential the Benefice 'owns' the profile.

Each parish will contribute and a small group will be formed for this purpose. MM urged for the profile to be forward looking and realistic, reflecting both opportunities and challenges with appropriate weight.

Rev Tori will be 'signed off' in May 24 and will then have a year to find a suitable post of responsibility. Tori will not be appointed Curate in Charge during the vacancy and her length of time here will depend on how soon she is appointed elsewhere.

MM ended by thanking everyone for their service, Fiona for her love and support, the Churchwardens and the Staff Team for their commitment and ministry and Barbara Crawshaw for her long and sacrificial service to the role of Treasurer.

The meeting closed in prayer.

PCC meeting 24th April 2024

Present: Rev Mark McCaghrey (MM), Cheryl Bumpass (CB), Barbara Crawshaw (BC), Mel Stevenson (MS), Alan Cossey (AEC), Sue Cossey (SEC), Pauline Cox (PC), Lizzie Loades (EL). Minutes taken by Jackie Clay (JDC)

Minutes of PCC meeting 27th March had not been distributed. They will therefore be reviewed at the May meeting. JDC/MS to action

Appointment of Officers:

Lay Chair: AEC agreed to continue in this role. Agreed unanimously

PCC Secretary: MS agreed to take on this role. Agreed unanimously

Treasurer: Pauline Street (ADP Accounting) will become 'Back Office' Treasurer, managing the accounts on Xero, reducing the burden of work for BC considerably. BC will continue to manage collections, banking and act as Gift Aid Officer.

Electoral Roll Officer: AEC agreed to continue.

Independent Examiner: not formally appointed. Patricia Menaul has offered her services. Libby Smith (Yaxham) may also be available.

Parish Safeguarding Officer: JDC is standing down. Leroy Burrell has been appointed. The handover is not quite complete but in process.

PCC vacancies (casual): AEC will check with David Rudling whether he wishes to continue on the PCC.

AEC to action

No co-options were considered necessary.

Standing Committee: JDC is stepping down. The committee is constituted as follows:

MM, AEC, SEC, BC, PC, VVR. MS.

MM will update all distribution lists.

Safeguarding: JDC referred to the policy for Recruitment of ex-offenders distributed before the meeting. The following was agreed:

This PCC adopts the policy for Recruitment of ex-offenders as drafted.

Accepted with one abstention. JDC will forward the document to EL. **JDC to action**

JDC will email the Safeguarding Action Plan and the Safeguarding policy to PCC members for review and agreement. **JDC to action**

Health & Safety: DR will be asked to distribute the Health & Safety policy for agreement.

AEC to action

Data Protection: AEC had nothing to report but mentioned there is a requirement to check contact details with individuals. This will be done over the next few months.

NEXT MEETING: 22nd May 2024 ASM

(meetings are typically on the 4th Wednesday of alternate months)

Report to the trustees/ members of:

MATTISNALL - MATTISNALL (BIRTH)

31 12.2024

1135038

Responsibilities and basis of report

report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

[The charity's gross income exceeded £250,000 and I am qualified to undertake the examination by being a qualified member of [] ~~the Institute of Chartered Accountants in England and Wales~~ If not applicable.

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination (~~other than that disclosed below *~~) which gives me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Charities Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

* Please delete the words in the brackets if they do not apply.

Manual

18.3.2025

PATRICIA MARIE MCNAUL.

Relevant professional qualification(s) or body (if any)

PETD FINANCIAL DIRECTOR & COMPANY SECRETARY

Address:

8, EDWARD SODRELL PLAIN.

MATTISHALL NR2 2TD

NORWICH

REC

Section B

Disclosure

Only complete if the examiner needs to highlight material matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here brief details of any items that the examiner wishes to disclose

Parochial Church Council of All Saints Mattishall and St Peter's Mattishall Burgh

Financial Statements for the Year Ended 31 December 2024

Receipts and Payments Accounts

		General Fund (Unrestricted)	Designated Funds	Other Funds (Restricted)	2024 TOTAL FUNDS	2023 TOTAL FUNDS
	Note	£	£	£	£	£
Receipts						
Voluntary receipts:						
Planned Giving		42,406			42,406	47,842
Collections at services		1,426			1,426	2,174
All other giving/voluntary receipts	5a)	7,344	12,857		20,201	12,886
Gift Aid recovered		9,867	1,000		10,867	7,415
Activities for generating funds	5b)	74			74	90
Investment income	5c)	1,313		30	1,343	937
Church activities	5d)	4,673		20	4,693	10,095
Other receipts	5e)	1,966		809	2,775	33,611
		<u>69,069</u>	<u>13,857</u>	<u>858</u>	<u>83,784</u>	<u>115,050</u>
Payments						
Church activities:						
Parish Share		35,613			35,613	38,058
Benefice Office Costs		8,760			8,760	7,707
All Saints Running Expenses	6)	8,140			8,140	10,249
All Saints Repairs and Maintenance	7)	9,427	4,355	840	14,623	42,779
St Peter's Running Expenses	6)	1,047			1,047	1,075
St Peter's Repairs and Maintenance		1,408			1,408	1,495
Church Rooms Running Costs	6)	2,433			2,433	2,428
Church Rooms Repairs and Maintenance		429			429	823
Church Activities Costs	5g)	2,151		844	2,995	7,547
Mission giving and donations	5h)	390		5,346	5,736	8,187
Accounting & Misc Costs		419			419	154
Total Payments		<u>70,217</u>	<u>4,355</u>	<u>7,030</u>	<u>81,602</u>	<u>120,502</u>
Excess/(Deficit) in year		<u>(1,148)</u>	<u>9,502</u>	<u>(6,172)</u>	<u>2,182</u>	<u>(5,452)</u>
Transfers between Funds	8)	(5,108)		5,108		
Net Excess/Deficit in year		<u>(6,256)</u>	<u>9,502</u>	<u>(1,064)</u>		
Balances b/fwd at 1 January 2024		19,969	23,903	4,853		
Balances c/fwd at 31 December 2024		<u>£13,713</u>	<u>£33,405</u>	<u>£3,789</u>	<u>£50,908</u>	

Parochial Church Council of All Saints Mattishall and St Peter's Mattishall Burgh
Statement of Assets and Liabilities
as at 31st December 2024

	Note	£	2024 £	2023 £
FUNDS - All Saints mattishall				
Unrestricted - General Fund			13,713	19969
Designated Funds				
Special Project Fund		23,905		23903
Heating Fund		<u>9,500</u>	33,405	0
Restricted Funds				
Mission Giving Fund		690		928
All Saints & St Peter's Conservation Fund		1		841
Vicar & Churchwardens Fund		2,311		2073
Organ Fund		20		0
Bells Fund		767		768
JET Music Scholarship Fund		<u>0</u>	3,789	244
			<u>50,908</u>	<u>48726</u>
FUNDS - Benefice Office				
Benefice Office Expenses	9)	4,713		4169
Benefice Initiatives - Restricted Fund	10)	14,446		19231
Life Events	11)	<u>394</u>	19,553	2857
			<u>£70,462</u>	<u>£74,983</u>
REPRESENTED by:				
Petty Cash in Hand			38	15
Barclays Bank balances				
Current Account		4,338		5945
Deposit Account - General Fund		5,178		5969
Deposit Account - SP & Conservation Fund		<u>14,569</u>	24,084	9633
CBF of the CE Deposit Account			29,035	27919
Barclays Bank balances				
Current Account Benefice		4,556		3012
Deposit Account Benefice		<u>4,029</u>	8,584	14106
CBF of the CE Deposit Account Benefice			<u>8,719</u>	<u>8384</u>
			<u>£70,462</u>	<u>£74,983</u>
OTHER ASSETS				
Assets retained for church use	2)	7,500		7500
Investment Fund shares at market value	3)	<u>1,464</u>		1432
			<u>£8,964</u>	<u>£8,932</u>

Notes to the Financial Statements
For the year ended 31 December 2024

- | | Bal b/fwd
1.1.24
£ | Receipts
/Transfers
£ | Payments
/Transfers
£ | Bal c/fwd
31.12.24
£ |
|---|--------------------------|-----------------------------|-----------------------------|----------------------------|
| Designated Funds | | | | |
| Special Project Fund | 23,903 | 4,337 | (4,335) | 23,905 |
| Heating Fund | 0 | 9,500 | 0 | 9,500 |
| Restricted Funds | | | | |
| Mission Giving Fund | 928 | 5,108 | (5,346) | 690 |
| All Saints & St Peter's Conservation Fund | 841 | 0 | (840) | 1 |
| Vicar & Churchwardens | 2,072 | 838 | (600) | 2,311 |
| Organ | 0 | 20 | 0 | 20 |
| Bell | 767 | 0 | 0 | 767 |
| JET Music | 244 | 0 | (244) | 0 |
| | <u>28,757</u> | <u>19,803</u> | <u>(11,365)</u> | <u>37,195</u> |

	General Fund	Designated Funds	Restricted Funds	2024 TOTAL FUNDS	2023 TOTAL FUNDS
	£	£	£	£	£
Receipts					
a) All other giving/voluntary receipts					
Donations	7,344			7,344	8,127
Special Project Fund		4,357		4,357	0
Heating Fund		8,500		8,500	0
Organ Fund				0	159
ASM & SPMB Conservation Fund				0	3,500
Vicars & Churchwardens Fund				0	500
Little Angels				0	600
	<u>7,344</u>	<u>12,857</u>	<u>0</u>	<u>20,201</u>	<u>12,886</u>

74			74	90
74	0	0	74	90

Dividends on COI Investment		30	30	20
Interest from Deposit accounts	1,313		1,313	918
	<u>1,313</u>	<u>0</u>	<u>1,343</u>	<u>938</u>

	General Fund	Designated Funds	Restricted Funds	2024 TOTAL FUNDS	2023 TOTAL FUNDS
	£	£	£	£	£
d) Church activities					
Fees received	1,264		20	1,284	1,995
Church Room use	671			671	442
Special Events & Activities				0	0
Mission Activities receipts	2,738			2,738	4,294
Miscellaneous Collections				0	3,364
	<u>4,673</u>	<u>0.00</u>	<u>20</u>	<u>4,693</u>	<u>10,095</u>

8

e) Other receipts					
VAT Refunds (ASM & SPMB)	1,516		1,516	5,682	
Grants/Legacies	450		450	2,160	
Insurance Claims			0	24,960	
Rent received from Tithe Land		804	804	804	
Maltishall Charities		5	5	5	
	<u>1,966</u>	<u>0.00</u>	<u>809</u>	<u>2,775</u>	<u>33,611</u>
The Grants/Legacies are as follows:					
Maltishall Parish Council	450				towards the cost of maintenance of St Peter's churchyard

Payments

g) Church Activities Costs					
Purchase of Cards and Magazines	36		36	126	
Discipleship, Pastoral and Mission Costs	795	844	1,639	2,419	
Worship and Church Services Costs	1,320		1,320	4,076	
Special Events & Activities	0		0	926	
	<u>2,151</u>	<u>0.00</u>	<u>844</u>	<u>2,995</u>	<u>7,547</u>
h) Mission Giving, Donations and Subscriptions					
Open Doors UK		1,494	1,494	2,672	
North Breckland Youth for Christ		1,494	1,494	1,530	
Mission Aviation Fellowship		772	772	1,483	
Mid Norfolk Food Bank		772	772	909	
Disaster Emergency Fund (DEC)		697	697	0	
Historic Churches	25		25	25	
Evangelical Alliance	100		100	100	
Norfolk Churches Trust	60		60	610	
Norwich Bellringers	25		25	25	
Maltishall Rainbows/Brownies		116	116	152	
Childrens Society	180		180	207	
World Day of Prayer			0	158	
Local appeal			0	186	
Maltishall Charities			0	130	
	<u>390</u>	<u>0.00</u>	<u>5,346</u>	<u>5,736</u>	<u>8,187</u>

6 Analysis of Running Costs from General Fund

	TOTAL	Electricity	Insurance	Water	Oil	Misc
	£	£	£	£	£	
All Saints Church	8,140	2,426	2,611	183	2,058	662
St Peter's Church	1,047	178	869	0	0	
Church Rooms	2,433	1,897	316	220	0	0
	<u>11,620</u>	<u>4,503</u>	<u>3,996</u>	<u>403</u>	<u>2,058</u>	<u>662</u>

7 All Saints Repairs and Maintenance

Includes the cost of the removal of condemned electric heaters from the Designated Fund and gutter maintenance costs from the Conservation Fund

8 Transfers	General Fund	Designated Funds	Restricted Funds
Mission Giving monthly provision	(5,108)		5,108
	<u>(5,108)</u>	<u>0.00</u>	<u>5,108</u>

BENEFACT FUND

These Funds are held and managed by Maltishall PCC on behalf of the other parishes in the Benefice

9 Benefice Expenses Account - General Fund

	2024	2023
Receipts		£
Interest received	554	597
Misc receipts	92	87
Transfer from Benefice Initiatives	3,500	0
Parish Contributions		
East Tuddenham	321	144
Hockering	1,068	1,068
Maltishall	8,760	7,707
North Tuddenham	804	870
Welborne	1,100	724
Yaxham	1,581	1,231
	<u>17,780</u>	<u>12,428</u>

Payments		
Benefice Staff Costs	11,219	6,646
Ministerial Costs	832	3,007
Church Office Overheads	3,513	2,652
Church Office Repairs & Renewals	0	164
Printing & Stationery	1,150	1,750
Website & Misc Costs	243	453
Accounting & Payroll Costs	279	0
	<u>17,236</u>	<u>14,672</u>
Excess/(Deficit) in year	544	(2,244)
Balance B/fwd at 1st January 2024	<u>4,169</u>	
Balance C/fwd at 31 December 2024	<u>£4,713</u>	
10 Benefice Initiatives Fund - Restricted		
Receipts		
Donations and Sponsorships	882	2,000
Leaving gift donations	1,544	620
Events Receipts	59	0
	<u>2,485</u>	<u>2,620</u>
Payments		
Transfer to Benefice Office account	3,500	0
Resources & Miscellaneous Costs	1,336	1,629
NCT Bike Ride	701	0
Leaving Gifts and Expenses	1,544	620
Event Costs	189	306
	<u>7,270</u>	<u>2,755</u>
Excess/(Deficit) in year	(4,785)	(135)
Balance B/fwd at 1st January 2024	<u>19,231</u>	
Balance C/fwd at 31 December 2024	<u>£14,446</u>	
11 Life Events - Restricted		
Fees received	12,357	11,825
Fees paid to the Diocese, Parishes, Organists & Vergers	(14,820)	(10,156)
Excess/(Deficit) in year	<u>(2,463)</u>	<u>1,669</u>
Balance B/fwd at 1st January 2024	<u>2,057</u>	
Balance C/fwd at 31 December 2024	<u>£394</u>	

**ALL SAINTS & ST PETER'S MATTISHALL & MATV BENEFICE
ASM GENERAL FUND & BENEFICE EXPENSES ACCOUNT
BUDGET 2024 & Comparison to Actual for year**

	2024 BUDGET	2024 Actual
ASM GENERAL FUND		
Receipts	£	£
Voluntary receipts:		
Planned Giving - Gift Aided	28080	29255
Planned Giving - Other	20080	13155
Collections at services	2120	1420
All other giving/voluntary receipts	0	7339
Gift Aid recovered	7530	8867
Activities for generating funds	0	75
Investment income	980	1313
Church activities - Fees	2080	1264
- Church Rooms use	450	671
- Mission Activities	3300	2738
Other receipts		
- Grants/Legacies	0	1968
Total General Fund receipts	<u>£64,580</u>	<u>£69,069</u>
Payments		
Church activities:		
Parish Share	35763	35813
Benefice Office Contribution	8760	8760
All Saints Running Expenses	7580	8140
All Saints Repairs and Maintenance	2500	9427
St Peter's Running Expenses	1080	1047
St Peter's Repairs and Maintenance	1080	1408
Church Rooms Running Costs	1880	2433
Church Rooms Repairs and Maintenance	750	429
Church Activities Costs	3080	2151
Mission giving and donations	5200	5498
Miscellaneous/accounting costs	500	419
TOTAL EXPENDITURE	<u>£87,773</u>	<u>£75,325</u>
SURPLUS/(DEFICIT) FOR THE YEAR	<u>-£13,273</u>	<u>-£6,255</u>

BENEFICE EXPENSES ACCOUNT

	2024 BUDGET	2024 Actual
	£	£
Expenditure		
Benefice Staff Costs	6800	11219
Ministerial Costs	1080	832
Church Office Overheads	2500	3513
Church Office Repairs & Renewals	100	0
Printing & Stationery	2080	1150
Website & Misc Costs	250	243
Accounting & Payroll costs	220	279
	<u>£13,070</u>	<u>£17,236</u>
Receipts		
Interest Received	0	554
Adverts, photocopying, miscellaneous	0	92
Transfer from Benefice Initiatives	0	3500
Parish Contributions		
East Tuddenham	121	321
Hockering	734	1068
Mattishall	8761	8760
North Tuddenham	779	804
Wellborne	1180	1180
Yasham	1375	1581
	<u>£13,070</u>	<u>£17,780</u>
SURPLUS/(DEFICIT) FOR THE YEAR	<u>£0</u>	<u>£ 544</u>

BENEFICE EXPENSES ACCOUNT

This is held as a Restricted Fund in the accounts of Mattishall PCC
on behalf of the other parishes in the Benefice

	2024 ACTUAL	2024 BUDGET
	£	£
Expenditure		
Benefice Staff Costs	11219	6,000
Ministerial Costs	832	1,000
Church Office Overheads	3513	2,500
Church Office Repairs & Renewals	0	300
Printing & Stationery	1150	2,000
Website & Misc Costs	243	250
Payroll	279	220
	<u>17236</u>	<u>13,070</u>
Receipts		
Interest received	554	0
Misc receipts	92	0
Transfer from Benefice Initiatives	3500	0
Parish Contributions		
East Tuddenham	321	321
Hockering	1060	734
Mattishall	8760	8,761
North Tuddenham	804	779
Welborne	1100	1,100
Yaxham	1581	1,375
	<u>17780</u>	<u>13,070</u>
SURPLUS/(DEFICIT) FOR THE YEAR	£ 544	£0
Balance b/fwd at 1st January 2024	<u>£4,169</u>	
Balance c/fwd at 31st December 2024	<u>£4,713</u>	

BENEFICE INITIATIVES FUND

This is held as a Restricted Fund in the accounts of Mattishall PCC
on behalf of the other parishes in the Benefice

Receipts	
Donations and Sponsorships	882
Leaving gift donations	1544
Events Receipts	59
	<u>2485</u>
Payments	
Transfer to Benefice Office account	3500
Resources & Miscellaneous Costs	1330
WCT Bike Ride	701
Leaving Gifts and Expenses	1544
Event Costs	189
	<u>7,270</u>
Excess/(Deficit) in year	(£ 4,785)
Balance B/fwd at 1st January 2024	<u>£19,231</u>
Balance C/fwd at 31 December 2024	<u>£14,446</u>

Life Events - Restricted Fund

This is held as a Restricted Fund in the accounts of Mattishall PCC
on behalf of the other parishes in the Benefice

Fees received	12357
Fees paid to the Diocese, Parishes, Organists & Vergers	(14,820)
Excess/(Deficit) in year	<u>(2,463.00)</u>
Balance B/fwd at 1st January 2024	<u>£2,057</u>
Balance C/fwd at 31 December 2024	<u>£394</u>

NOTES

The Benefice Initiatives & Resources account is funded by voluntary donations and is used for the cost of benefice resources & the printing of the Easter & Winter booklets.
It has also been made available for each parish to cover any mission/outreach activity costs up to £500.

Treasurer's Report

ACCOUNTS FOR THE YEAR ENDED 31ST DECEMBER 2024

GENERAL FUND

2024 has been a difficult year with the loss of some of the active members of our church family to pastures new, including of course the departure of Mark our Rector. We wish them all well. However, this inevitably affected ASM financially. But by the end of the year, and after many prayers, the situation has moved in an upward direction with new worshippers joining our services. As a result of our changing situation during 2024, the General Fund had a deficit of £6256 reducing the balance at the end of the year to £13,713.

Please note that this includes paying our Parish Share in full - £35,613 and supporting our Mission partners plus other giving at a cost of £5108. However, this is a precarious situation financially as ASM is responsible for maintaining 3 buildings - All Saints church, St Peter's Mattishall Burgh church and the Church Rooms - so your prayers would be appreciated.

OTHER FUNDS

UNRESTRICTED

Special Project Fund - this was set up some time ago to provide funds for the Restoration and Refreshment work to be carried out at ASM. This project is still on hold as other work has taken priority.

Heating Fund - this was set up during the year to fund the replacement of the overhead heaters. It has received some generous donations and there will be a grant due from the diocese of £10K.

RESTRICTED

Conservation Fund – this paid for the spring and autumn gutter clearing contract.

JET Fund - this fund was set up in February 2016 by the late Jean Tamsett in her will to support the cost of music teaching for our worship band members. The final amount was paid out in October 2024, two months before her husband Roy passed away.

ACCOUNTING RESPONSIBILITIES

After the departure of our Rector in April and my desire to stand down as Treasurer some changes in the procedures were implemented.

The **ASM Treasurer** is responsible for collecting and analysing ASM receipts, banking where necessary and doing a monthly payment run of outstanding ASM invoices and the ASM Parish Share. The Mission Giving payments are now paid quarterly. All this is recorded on monthly sheets for the benefit of analysis. It is expected that the Treasurer prepares reports for the Standing Committee and the PCC and also prepares the financial accounts at the end of year in accordance with the Charities Act.

The **Benefice Co-ordinator** deals with all the paperwork, including receipts and payments and all reports to the Diocese, for Life Evens (i.e. Funerals, Cremations, Memorials and Weddings) for all the parishes in the Benefice and for the receipts and payments relating to the Benefice Office. All receipts and payments are recorded on monthly sheets for the benefit of analysis.

The **monthly accounts for both ASM and the Benefice** is outsourced to ADP Ltd who use the XERO accounting system. The information required for the analysis of the payments and receipts is scanned to ADP once a month when the bank statements become available.

FINALLY

Many thanks to all who give support to the activities and services at ASM both financially and physically and who continue to support the Ministry Team during the interregnum.

Barbara Crawshaw

Pastoral Report

A year in the life of our benefice 2024.

Julian of Norwich, famously said

"All shall be well, and all shall be well, and all manner of thing shall be well."

This phrase embodies her spirituality of hope and trust in God's loving care.

As I write this reflection on the life of our benefice in 2024 you may already know that it is as I prepare to retire from ministry at the end of summer 2025. It has been my privilege to serve you in our benefice. Much has changed since I began Ordained Local Ministry (OLM) in 2002. Firstly, no longer being called an OLM but now a SSM – Self-Supporting Minister. I was called to ministry with words of scripture from David's prayer in 1 Chronicles 29: 10-14 "Everything comes from you, and we have given you only what comes from your hand."

I have been on such a journey travelling around the benefice, sharing in memorable worship and prayer, celebrating life events, having the privilege of conducting baptisms and blessings, funerals, and weddings. Thank you for all that each of you have given to enrich both me and Colin, encourage, and grow our faith. It has not been an easy decision to stand down from ministry at this point in time, but it is the right time for us as a family, and a decision we have taken together.

We have so much to celebrate in our benefice and I thank God for all that we can share with our village communities and in support of each other. The danger of making a list to say thank you is that something or someone will be forgotten so I offer you an A-Z of the life of our benefice, with the focus on 2024.

A- All Saints churches - we have three, Activity days with family focus, Ailwyn Hall visits, Answered prayer, AWA Authorised Worship Assistant. B- Baptisms, Bell ringers, Blessings, Breakfasts. C- Churchwardens, Coffee Mornings, Church Office administrator, Churchyards, Concerts, Congregations, Communities. D- Dads who let them out? Deanery Synod, Drop In. E- Easter activities and services. F- Fabric Officers, Fellowship, Fete, Food, Foodbanks, Funerals. G- GOD, Grass cutters. H- History talks, Home groups, Hospitality. I- Introduction of Parish Giving Scheme in some of our churches. L- Little Angels. M- Morning prayer, Ministry Team, Mulled wine and Mince pies. N- Nightingale Care Home services, Norfolk Churches Trust sponsored annual event. O- Oasis, Open churches, Organists. P- Pastoral visiting, Prayer, Prayer Room, Parish Profile. Q- Quiet mornings, Quinquennial reports (QIR). R- Remembrance Sunday, River baptism, Rock the church concert. S- Schools: Collective Worship and School governors, Safeguarding, Singing for wellbeing, St Peter's churches – we have two, St Michael's church, St Mary's church. T- Treasurers, Tithing, Tractor blessing service. V- Village Green service, Volunteers in all parts of church life and care of our churches. W- Website, Weddings, Welcome, Worship band. Z- Zoom.

Goodbyes – During 2024 we said goodbye to Mark and Fiona, Jackie and Steve Clay and Tori and Luke and their family as they all moved on to pastures new. Each in turn blessed us with all that they brought to our benefice and all that they shared with us. We also came together on many occasions to celebrate and give thanks for the lives of folk in our individual villages who died during 2024. They will not be forgotten and will live on in our memories. We thank you God, for each of them and their service to our village communities.

"All shall be well, and all shall be well, and all manner of thing shall be well."

With every blessing and assured prayers for all that 2025 brings.

Sally Thurgill

Churchwardens and Fabric Report

This last year has seen some major changes within ASM. Primarily we have said goodbye to Tori our curate, Mark our rector and their respective families. We give thanks for all that they have given for us and wish them God's blessing in their new roles in their respective benefices. This has obviously put more pressure on our ministry team to cover services throughout the benefice and also meant that Rev Sally Thurgill has had to take all communion services in the benefice as well as any funerals coming in, which have been quite numerous. So, we give a special thanks to them all for their hard work and dedication to continue running the benefice.

During the past year we have had substantial financial pressures both with expenditure and income. Our regular income has dropped significantly due to various reasons. Some peoples' circumstances have changed needing them to revise their giving, we have some church family members who have moved away, and we have also lost our dear Roy Tamsett who is now with the Lord and has no financial worries!! So do please give this subject serious prayer and consideration as we need to continue serving this community and spreading the good news.

On a serious note, at the end of 2024 we had maintenance work that was still required, a decision on electric heating and a buttress on the north wall where there is movement, as well as consideration for repairing/replacing the chancel and side chapel lead roofing. These are large expenditure items, but we do have the option of some possible grants which we are working on. Apart from these items we have the normal day to day running of ASM which is increasing as costs rise. The PCC was considering the options of heating ASM. Although we have a working oil boiler again, we do not have any alternative, additional or short use heating i.e. electric heaters of some sort. Money has been pledged for this, and serious thought is going into what we should pursue.

One further point not in our favour was the possible withdrawal by the government of the Listed Places Of Worship grant. This would mean all future maintenance expenditure which attracts VAT we would have to pay. However, we do still have funds ringfenced for when we start up our R & R Project. Although this has been put on hold it is hoped to start this up again once we appoint a new rector.

Looking at the past year on a positive note we have run many events for the community. These include our regular events such as Drop-In, Little Angels, Who Let the Dad Out? Oasis, Singing for Wellbeing and a Book Club. Some of these are benefice events but are run at ASM. We have much to be thankful for in the many volunteers who have organised and run these events. In addition to these we have organised and run children's seasonal events such as Easter Fun Day, The Bright Party and the Christmas Fun Afternoon, all being very well attended. We have also in the past year had a couple of Community Suppers which have attracted many older people from the community as well as church family.

In addition, we have the joy of two services at ASM every Sunday and an Oasis service once a month. It is essential for us to meet together as church family (Hebrew 10:25) so we can worship God together and meet to support and encourage one another. Our thanks go to everyone who makes the Sunday morning worship times happen, to the Assistant Wardens and to everyone who volunteers to play sung worship, to read, pray and provide refreshments, all of which makes our time together a joy to be part of.

There are also 5 home groups in operation, which are benefice groups, but consist largely of ASM people. Most meet weekly, but one group (the men's group) meets fortnightly on Zoom.

Last but certainly not least we give thanks to our wonderful God who has provided all that we have needed for this last year, and we know we can trust him for the future.

Alan & Sue Cossey

Electoral Roll

Total on the NEW Roll 52

Alan Cossey

Safeguarding Report

The PCC's of the Mattishall and Tudd Valley benefice have complied with its duty under section 5 of the Safeguarding and Clergy Discipline Measure 2016 (duty to have regard to House of Bishops' guidance on safeguarding children and vulnerable adults).

I thank my predecessor Jackie Clay who I have been working closely with until she departed Norfolk for help and guidance as we transferred roles. I have inherited excellent foundations to ensure that we are both compliant, but more importantly ensure children and vulnerable adults are safe within our churches and at our events.

I have been working hard to ensure all training is up to date for roles throughout the benefice; I'm pleased to report that we have almost achieved this. I'm comforted by the reception received and the prompt action to attend courses; thank-you. My next priority is to review the outstanding actions on the Parish Dashboards for safeguarding and address these; to increase our level of compliance - all dashboards are currently at level 2.

I look forward to continuing to work with the PCC's of the benefice.

Leroy Burrell

Deanery Synod Report

Mel Stevenson is the Deanery Synod Rep for ASM and attended one of the three meetings held in 2024. This report comprises the Summary Report by Joan Welsby the Secretary of the Dereham in Mitford Deanery Synod, with grateful thanks to Joan. The Deanery Synod meetings during 2024 were held in March, July and October.

The first meeting of 2024 was attended by Diocesan Secretary Tim Sweeting, who spoke at length about the Church Buildings Report and outlined the key recommendations by the Commission. Tim spoke about the statistics for our Deanery, in which there are 54 churches. Lay Chair Philip Richardson had attended a Diocesan Lay Leadership meeting, which had included discussion as to the current number of 28 clergy vacancies in the Norwich diocese, the impact of reduced congregation numbers impacting Parish Share and the feelings of isolation by many rural parishes. There was an explanation re the appointment of Authorised Pastoral Assistants (APA's) being trialled in the Barnham Broom and Upper Yare Group (BBUY group). Rural Dean Tim Weatherstone provided a Diocesan Synod report and Philip spoke about the reasoning behind creation of individual parish profiles. Rural Dean also mentioned the Clergy Wellbeing Charter which has been adopted by the BBUY group and the progress of, and training possibilities available re Safeguarding.

At the second meeting in July there was discussion about the benefits of joint working and the sharing of resources, but the main thrust of the meeting related to the General Synod Slavery Compensation proposal, culminating in the production of a paper outlining DiM Synod's concerns and suggestions to be presented to the next Diocesan Synod meeting by the four DiM Deanery Synod representatives (who had been elected in the interim between the first two meetings). This meeting ended with a pleasant social/refreshments gathering of attendees.

The third and final meeting of the year was attended by Bishop Jane. Philip started the meeting by outlining an impression of the BBUY group, having attended a Deanery Synod Lay Chairs group meeting with Bishop Ian where he highlighted many of his concerns faced by rural parishes and also re the current Deanery Structure, dire level of funding and lengthy periods of interregnum. Bishop Jane then spoke about the Diocese and Parish Vision, outlining 8 projects, including Baptism, Confirmation, Inclusion, Racial Justice and a Bishop's Certificate training course for Lay people commencing in January 2025. She clarified her role and that of Bishop Ian within the Diocese and spoke about the appointment of Rev'd Canon Richard Lamey as the new Director of Mission and Ministry. This was followed by the Rural Dean's report and the clarification of Safeguarding requirements.

There remains a vacancy for a further Deanery Synod Rep for ASM.

Mel Stevenson

Little Angels Toddler Group Report

Team members:- Sue Cossey, Alan Cossey, Carolyn Plowman, Jackie Crisp, June Rootham, Karen Knight, Marney Kuyateh, Patricia Menaul, Pauline Cox, Val Goulding, Nicola Cordle and Julie Irons.

We are now at the end of another successful year at Little Angels. There is much to be thankful for. A committed team of volunteers serve the mums/carers and little ones each week on a Wednesday morning in term time from 9.00am until 11.30am. The team for the day arrive at 8.30am and set up refreshments then we gather to pray. Tea/coffee for the adults and squash/water for the children is available all morning. We have just had to increase our entrance fee to £2.00 for one child and £3.00 for two or more with a view to helping with the heating costs. At the present time we have 40 families on our register and attendance each week averages about 25 to 30 families, from around our benefice and beyond.

This is an enjoyable time for all attending and is a great opportunity for the mums/carers to have a coffee and chat with friends while the children can play in a safe environment. Also, this means that as a team we are able to engage in conversations and build relationships with those attending. This can give the opportunity for mums to share their struggles and problems as well as the good things happening in their lives. If it is thought appropriate, we offer prayer as well and give each person that choice. Most of our mums are not regular church goers but we advertise the Oasis sessions we do once a month and encourage them to join us with their whole family if they wish.

Our morning runs with free play with the many toys available. A selection of active toys, such as sit and ride on toys, slide and soft play are available. There is plenty of role play opportunities in our home area, with dolls, buggies, cooking utensils, dressing up etc. Other quieter activities include the ever-popular play doh, and train set, with puzzles and construction toys. The trays of dinosaurs and diggers are always a hit! One contained messy area is available with pretend food (seeds, pasta, rice) etc, or we have sand and even shaving foam!

A simple bible-based craft is always prepared, and the theme of the craft is told in the story later on in the session. This last year we have covered many Old Testament favourite stories as well as some New Testament ones. Special events such as Valentines Day and Remembrance Day is also included in the craft sessions.

Each of the children have a small gift and card on their birthday as well as a Christian book at Easter and Christmas.

At approximately 10.15am we pause and offer snacks for the children in the blue tabled area. Adults are sometimes treated to cake as well.

Following snack time, we clear away the foam tiled area of soft play and the children and parents gather for a brief bible story, prayer, and some songs and nursery rhymes.

To finish off the morning we have either bubbles with a song or a parachute game.

As with all events run, there is always a lot of setting up and clearing away. This is enabled by help from one of our volunteers and me the day before and nearly all the mums and children help with the clearing away!

All of the team have been safeguarding trained as we take this very seriously. We also have two members first-aid trained if required.

We continually give thanks to God for the provision of a place to meet, volunteers to help and of course for all the families and little ones who attend. We are truly blessed.

Sue Cossey

LITTLE ANGELS ACCOUNTS 2024		
Cash in hand b/f		£ 147.15
Donations	£ 405.00	
Fees received	£ 1,548.91	
		£ 1,953.91
Plus cash from Bank	£ -	
		£ 2,101.06
Less - Costs in year		
Snacks	£ 409.03	
Resources	£ 556.48	
Cleaning/Misc	£ 64.27	
Gifts	£ 848.43	
Boxes	£ -	
		£ 1,878.21
Less cash to Bank		£ -
Cash in Hand		£ 222.85

Drop In Report

This year we have continued to meet, mainly in the church, and numbers have remained good throughout the year. We had 3 lunches with entertainment in the spring, summer and at Christmas and these were all well attended. Some church members have also joined us some weeks which is helpful to establish relationships between church and community.

Several people from the Drop In then go to lunch together which is a good social extension to Drop In.

There have been opportunities to offer support to people with various needs and people are also supporting each other in various ways.

Lizzie Loades

Income £2460.42

Outgoings £2460 42

Outgoings made up of £1955.34 to ASM and Expenses £505.08

Quiet Mornings Report

This year, we have only hosted one Quiet Morning which was Advent themed. Although we were lower on numbers (17), those who attended were encouraged and drew closer to God. The Holy Spirit was evidently at work as someone had a profound journey of forgiveness and others were evidently being touched by the Holy Spirit as they drew near to Him and received inner peace and healing.

Our Quiet Mornings include meditations on bible readings, a thought provoking prayer path, creative and reflective spaces and the space to give yourself permission to sit at the feet of Jesus. They are an unintrusive way of drawing closer to God. We would welcome others from across the benefice so do please come along and try one out.

Anne Molyneux

Singing For Fun and Wellbeing Report

This year has been very successful for this activity with new people joining and the average attendance is 12-14 people. We now hold 2 sessions a month, one during the day and the other in the evening to allow people a choice of times and the chance to come to both sessions. The community choir has evolved from these sessions, and we have been able to lead community singing at several events during the year.

Feedback has been very good with lots saying that they find the sessions very beneficial; people do smile as they leave. We have also had several members from the group helping out with other village activities such as the Community Suppers.

Lizzie Loades

Oasis Report

Team: Alan Cossey, Sue Cossey, Marney Kuyateh, Carolyn Plowman, Mel Stevenson, Leroy Burrell, Grace Burrell and Jackie Crisp.

Oasis has been running now for just over a year. We meet on the second Sunday of every month (except August) in All Saints Mattishall, and we have regular members each month. It could very loosely be called a 'service'. In content it has craft at the beginning as an introduction to the theme of a bible story, which is then either acted out in a drama or a video. Then follows one or two action songs together with a short prayer and the Lord's prayer. This takes approximately 40 minutes and then we finish up with a light snack meal. Overall, our session runs from 4.00pm until around 5.30pm ish or later with conversations continuing!

The vision when starting this was to draw in young families, something specifically geared to them. Something light yet with Christian teaching and content. It was created to serve as a follow on from relationships built at Little Angels and Who Let The Dads Out? something that we could invite families to which could help them to understand more about what the bible teaches about Jesus and how we can have a relationship with Him.

Each month we have core members attending and various others attending more infrequently. Our average attendance is around 12 adults and 18 children, plus team members. Those attending this see this as their 'church' and are very appreciative of what is offered. During the snack time it has been great to be able to have conversations with those attending.

When this was originally started our team consisted of more people so it would be great if anyone who feels God is calling them to work with young families could join the team. However, we all enjoy these monthly sessions and feel that God is blessing the work we are doing by bringing along these families who otherwise would not attend a church service and learn from the bible.

We want to sincerely thank all the team for giving their time, energy and skills to this venture and thank God for all He is doing and what He is going to do in the future.

Sue and Alan Cossey

Who Let The Dads Out? Report

Team: Alan Cossey, Leroy Burrell, Bryan Irons, Sue Cossey and Mel Stevenson. Also, our junior helpers Grace and Elise Burrell and Abigail Cossey.

This group meets on the first Saturday every month and has been doing so now for 4 to 5 years. The session starts at 9.00am and runs until 10.30am during which time bacon rolls, tea/coffee, snacks and squash are served. Our charge is £3.00 per family. We have around 20 families on the books and attendance is usually around 10 dads and 17 children. This is a great time for dads/grandads and male carers to get together and there is a good socialising atmosphere to the morning.

A considerable number of toys plus craft is provided and is enjoyed by children from 0 to school year 2. Many young children's toys are out in addition to some older ones like a dartboard (magnetic!) and football and ice hockey tables and giant Jenga. Everything is very informal, and children and adults go over for refreshments as and when wanted.

To finish off we all gather to join in some fun songs and celebrate any birthdays for the current month. All the children receive a birthday present and something appropriate at Christmas and Easter.

Our overall aim of this group is to introduce dads etc to the church building and for them to enjoy time with one another and their children. This gives opportunities for us to engage in conversations, build relationships with them and if appropriate share something of our faith in Jesus.

This is also a group in which we advertise our Oasis sessions in the hope that some will come along to something with a little more Christian content; as well as promoting our other child friendly gatherings such as the Bright Party, Christingle and other Christmas and Easter events.

Thank you to everyone who helps with this group, for those on the team and those behind the scenes who help to set up equipment, clear away and provide and deliver material to advertise. Thank you, Lord, for everything you provide to make this happen.

Alan Cossey

WLTD0 ACCOUNTS 2024			
Cash in hand b/f	£	150.75	
Donations	£	110.00	
Fees received	£	236.00	
			£ 496.75
Less - Costs in year			
Snacks	£	170.01	
Resources	£	231.59	
Cleaning/Misc	£	-	
Gifts	£	76.50	
Boxes	£	-	
			£ 478.10
Less cash to Bank			£ -
Cash in Hand			£ 18.65