

All Saints Mattishall with St Peter's Mattishall Burgh



Annual Report and Financial Statement
of the
Parochial Church Council
for the year ended
31 December 2022

All Saints Parish Church

Church Plain, Mattishall, Dereham, NR20 3QF

St Peter's Parish Church

Church Lane, Mattishall Burgh, Mattishall, NR20 3QZ

The PCC is a body corporate (PCC Powers Measure 1956, Church Representation Rules 2022) and a charity registered with the Charity Commission number 1135038.

Correspondence Address: Benefice Church Office

Church Rooms, Dereham Road, Mattishall, NR20 3QA. 01362 858873 contact@matvchurch.uk

PCC members who have served at any time from May 2022 until the date this report was approved are:

Ex Officio members:

- Incumbent: Rev'd Canon Mark McCaghrey (Chair and Standing Committee)
- Assistant Priest: Sally Thurgill
- Curate: Andrea Woods - until February 2023
- Susan Cossey (Churchwarden and Standing Committee)
- Alan Cossey (Churchwarden, Lay Chair, Electoral Roll Officer, and Standing Committee)
- Mel Stevenson (LLM and Deanery Synod)

Elected members:

- Barbara Crawshaw (PCC, Treasurer and Standing Committee)
- Patricia Menaul (PCC, Deanery Synod and Standing Committee) until January 2023
- David Rudling (PCC and Deanery Synod)
- Liz Chappell (PCC)
- Steve Clay (PCC)
- Pauline Cox (PCC and Standing Committee)
- Edward Stone (PCC and Fabric Officer)
- Jackie Clay (PCC, Secretary, Standing Committee, and Benefice Safeguarding Officer)
- Jonathan Rootham (PCC)

Officers (non-members)

- Elizabeth Smith (Independent Examiner)

Report approved by the PCC on -----

and signed on their behalf by -----

Contents

Page 1	Agenda
Page 2	Minutes of the last meetings
Page 4	Independent Examiners Certificate
Page 6	Accounts ending 31 st December 2022
Page 12	Benefice Accounts
Page 13	Treasurer's Report
Page 13	Rector's Report
Page 14	Churchwardens Report
Page 15	Electoral Roll
Page 16	Safeguarding Report
Page 16	Little Angels Report
Page 17	Who Let The Dads Out? Report
Page 18	Drop In Report
Page 19	Quiet Mornings Report
Page 19	Deanery Synod Report

The Agenda for the Annual Meeting of 2023

Annual Meeting of Parishioners

1. Opening prayer, and short homily.
2. Minutes of the last AMP.
3. Nominations read.
4. Election of Churchwardens.
5. Any resolution to allow churchwardens to stand after six successive terms of office, or to disbar them from doing so.

Annual Parochial Church Meeting

1. Apologies for absence.
2. Minutes of the last APCM.
3. Matters arising from these minutes.
4. Acceptance of the reports for 2022, contained within the Annual Reports document.
5. Elections to the PCC.
6. Resolutions concerning the procedures for elections, or the number of lay representatives on the PCC and other items allowed by the CRR. These resolutions take effect from the next APCM.
7. Any questions from the meeting to be considered by the PCC.
8. Closing prayers.

First PCC Meeting

1. Opening prayer.
2. Apologies for absence.
3. Minutes of the last PCC meeting.
4. Matters arising.
5. Appointment of officers: Lay chair of PCC, Secretary, Treasurer, Electoral Roll Officer, Independent Examiner, Parish Safeguarding Officer, and Deanery Synod Representatives.
6. Co-option of members to the PCC until the next APCM.
7. The Standing Committee is constituted in accordance with the CRR rules M31.
8. Statutory items: Safeguarding, Health and Safety and Data Protection.
9. Important and urgent AOB.
10. Date of next meeting.

ALL SAINTS' MATTISHALL & ST. PETER'S MATTISHALL BURGH
APCM WEDNESDAY 4th MAY 2022

ANNUAL MEETING OF PARISHIONERS

Present: Rev. Canon Mark McCaghrey (Chair), Rev Sally Thurgill, Rev Andrea Woods, Steve Clay, Jackie Clay, David Rudling, Pauline Cox, Barbara Crawshaw, Sue Cossey, Alan Cossey, Patricia Menaul, Mel Stevenson, Marney Kuyateh, Jackie Crisp, Anne Molyneux.

MM opened the meeting with a short talk on Ephesians 2:10: "For we are God's handiwork, created in Christ Jesus to do good works, which God prepared in advance for us to do." Linked with this, MM advised an Away-Half Day for the church family is proposed for the morning of Saturday 10th September 2022 at Norwich Cathedral. Further details to follow.

Minutes of the Annual Meeting of Parishioners held on 21st April 2021 were accepted without amendment. There were no matters arising.

Nominations for Churchwardens: MM advised completed forms received from Alan Cossey (AEC) & Sue Cossey (SEC). Both were duly elected. MM thanked Alan & Sue for their extremely hard work and commitment. AEC thanked MM for all he does, often unseen and also SC for his support on Sundays and with the rota.

ANNUAL PAROCHIAL CHURCH MEETING

Apologies for absence: Anna English, John Willers, Marian Willers, Liz Chappell, Fiona McCaghrey, Eddie Stone, Rod Stevenson, Ken Crawshaw, June Rootham and Gerald Rootham.

Minutes of the APCM held 21st April 2021 were accepted without amendment. There were no matters arising.

Acceptance of Annual Reports:

Amendments to front page: Mel Stevenson is not an elected member of the PCC but is the LLM representative and a Deanery Synod representative.

Jonathan Rootham is an elected member of the PCC, not co-opted.

Sara Rootham was not co-opted.

AEC requested an amendment to the Electoral Roll (page 17) which should now read 64.

PC identified an error in the Treasurer's Report (Page 14) where the reference to note 5g should read 5h.

Subject to these amendments, the reports were accepted unanimously.

Eddie Stone joined the meeting.

Elections to the PCC:

MM outlined the situation:

Elected in 2021 (to 2024) Steve Clay, Jonathan Rootham, 1 x vacancy (subsequently filled by Liz Chappell).

Elected in 2020 (to 2023) Jackie Clay, Pauline Cox, 1 x vacancy

Elected in 2019 (to 2022) Eddie Stone, Anna English & Barbara Crawshaw.

Therefore ES, AE & BC have reached the end of their three-year term.

Anna English has decided not to stand for re-election.

Nomination forms were received for Barbara Crawshaw and Eddie Stone who were duly elected. One vacancy remains.

MM thanked Anna for her valuable contribution to the PCC, both as an elected member representing the 9am congregation and as PCC Secretary.

MM expressed his grateful thanks to everyone who serves in different ways in particular:

BC for the tremendous commitment and service she has given to the role of Treasurer, especially in view of her health challenges over the last two years.

Mandy Burnett for all she does in the Office to support the Benefice.

David Rudling for his work on Health & Safety and the Staff Team who are a great blessing to the Benefice; and MM expressed his appreciation for how the team work together so effectively.

AEC closed the meeting in prayer.

Independent Examiners Certificate

Report to the trustees/ members of:

MATTISHALL & MATTISHALBURGH
PAROCHIAL CHURCH COUNCIL

On accounts for the year ended:

31st DECEMBER 2022

Charity no (if any):

1135038

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 31/12/2022

Responsibilities and basis of report

As the charity's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

~~[The charity's gross income exceeded £250,000 and I am qualified to undertake the examination by being a qualified member of [] - Delete [] if not applicable.]~~

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination (~~other than that disclosed below*~~) which gives me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Charities Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

* Please delete the words in the brackets if they do not apply.

Signed:



Date:

29th March 2023

Name:

ELIZABETH A H SMITH

Relevant professional qualification(s) or body (if any)

N/A

Address:

4 NORWICH ROAD YAXHAM

NR19 1RP

Section B

Disclosure

Only complete if the examiner needs to highlight material matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here brief details of any items that the examiner wishes to disclose

Parochial Church Council of All Saints Mattishall and St Peter's Mattishall Burgh

Financial Statements for the Year Ended 31 December 2022

Receipts and Payments Accounts

		General Fund (Unrestricted)	Designated Funds	Other Funds (Restricted)	2022 TOTAL FUNDS	2021 TOTAL FUNDS
	Note	£		£	£	£
Receipts						
Voluntary receipts:						
Planned Giving		51,556	0	0	51,556	53,317
Collections at services		1,710	0	0	1,710	870
All other giving/voluntary receipts	5a)	1,307	0	590	1,897	3,105
Gift Aid recovered		7,333	0	75	7,408	7,997
Activities for generating funds	5b)	122	0	100	222	104
Investment income	5c)	368	0	39	407	51
Church activities	5d)	5,222	58	4,121	9,401	17,677
Other receipts	5e)	856	0	5,809	6,664	48,669
		68,473	58	10,734	79,266	131,790
Payments						
Church activities:						
Parish Share		37,376	0	0	37,376	37,063
Benefice Office Costs		8,772	0	0	8,772	0
All Saints Running Expenses	6)	7,761	0	260	8,021	4,570
All Saints Repairs and Maintenance	7)	4,940	1,301	4,473	10,715	27,085
St Peter's Running Expenses	6)	1,007	0	0	1,007	1,035
St Peter's Repairs and Maintenance		1,159	0	0	1,159	935
Church Rooms Running Costs	6)	1,766	0	0	1,766	272
Church Rooms Repairs and Maintenance		844	3,662	0	4,505	7,010
Church Activities Costs	5g)	1,592	0	1,505	3,097	16,386
Mission giving and donations	5h)	0	0	7,300	7,300	7,430
Accounting Costs		256	0	0	256	0
Total Payments		65,473	4,963	13,539	83,974	101,787
Excess/(Deficit) in year		3,001	(4,904)	(2,805)	(4,708)	30,003
Transfers between Funds	8)	(5,516)	150	5,366		
Net Excess/Deficit in year		(2,515)	(4,754)	2,561	(4,708)	
Balances b/fwd at 1 January 2022		23,674	28,952	6,260	61,917	
Balances c/fwd at 31 December 2022		21,159	24,197	8,822	57,209	

Parochial Church Council of All Saints Mattishall and St Peter's Mattishall Burgh
Statement of Assets and Liabilities
as at 31st December 2022

	Note	£	2022 £	2021 £
FUNDS				
Unrestricted - General Fund			21159	23674
Designated Funds				
Special Project Fund		24197		22404
Covid -19 Grant		<u>0</u>	24197	6547
Restricted Funds				
Fees & Wedding Deposits		0		3031
Mission Giving Fund		1549		682
All Saints & St Peter's Conservation Fund		3492		0
All Saints Boiler Oil Fund		0		20
Vicar & Churchwardens Fund		2344		1497
Organ Fund		20		20
Bells Fund		767		767
JET Music Scholarship Fund		272		367
Worship Band Equipment Fund		38		2528
Misc Collections & Special Events		202		0
Christmas Fayre		150		0
Little Angels	9)	(13)		280
Who Let Ther Dads Out		<u>0</u>	8822	100
			<u>54177</u>	61917
Benefice Expenses & Initiatives - Restricted Fund	10)		<u>26967</u>	<u>14860</u>
			81145	76777
REPRESENTED by:				
Petty Cash in Hand			13	3
Barclays Bank balances:				
Current Account		4581		7378
Deposit Account - General Fund		10145		35890
Deposit Account - SP & Consevation Funds		15515		262
Current Account- - Benefice		5716		0
Deposit Account - Benefice		<u>10000</u>	45957	8928
CBF of the CE Deposit Account		27052		16298
CBF of the CE Deposit Account - Benefice		<u>8124</u>	35175	8018
			<u>81145</u>	<u>76777</u>
OTHER ASSETS				
			£	£
Assets retained for church use	2)	7500		7500
Investment Fund shares at market value	3)	<u>1311</u>	8811	1482

Parochial Church Council of All Saints Mattishall and St Peter's Mattishall Burgh

**Notes to the Financial Statements
For the year ended 31 December 2022**

- The financial statements of the PCC have been prepared in accordance with the Church Accounting Regulations 2006 using the Receipts and Payment basis
- Fixed assets retained for church use are the Church Rooms, Dereham Road Mattishall purchased in 1992. The proceeds from the sale of these premises may only be expended on a specific object. The DBF are the custodial trustees and the PCC are the managerial trustees.
- The investment consists of 72.15 Units COIF Charities Investment Fund and is valued at market value at 31 December 2022. The investment was purchased from the sale of Charity Land and the income may only be credited to the Vicars and Churchwardens Fund.
- The movement in reserved and restricted funds during the year were:

	Bal b/fwd	Receipts /Transfers	Payments /Transfers	Bal c/fwd	
	£	£	£	£	
Designated Funds					
Special Project Fund	22,404	3,094	1,301	24,197	
Covid -19 Grant	6,547		6,547	0	
	<u>28,952</u>	<u>3,094</u>	<u>1,301</u>	<u>24,197</u>	
Restricted Funds					
Fees received for the Diocese etc & Deposits	3,031	0	3,031	0	See Note 10
Mission Giving Fund	682	5,516	4,649	1,549	
All Saints & St Peter's Conservation Fund	0	5,000	1,508	3,492	
All Saints Boiler Oil Fund	20	240	260	0	
Vicar & Churchwardens	1,497	848	0	2,344	
Organ	20	100	100	20	
Bell	767	0	0	767	
Worship Band Equipment	2,528	375	2,866	38	
Misc Collections & Special Events	0	2,853	2,651	202	
Little Angels & Who Let The Dads Out	380	50	442	(12)	See Note 9
JET Music Scholarship Fund	367	0	95	272	
Christmas Fayre	0	488	338	150	
	<u>9,292</u>	<u>15,470</u>	<u>15,940</u>	<u>8,822</u>	

5 Further Analysis of Receipts and Payments Accounts

	General Fund	Designated Funds	Restricted Funds	2022 TOTAL FUNDS	2021 TOTAL FUNDS
	£	£	£	£	£
Receipts					
a) All other giving/voluntary receipts					
Donations	1,307		300	1,607	655
Heating Oil Donations			240	240	200
Organ Fund			0	0	20
Bell Fund			0	0	30
ASM & SPMB Conservation Fund			0	0	2,200
Little Angels donation			50	50	0.00
	<u>1,307</u>	<u>0</u>	<u>590</u>	<u>1,897</u>	<u>3,105</u>
b) Activities for generating funds					
Cards and Magazines sales	122		100	222	104
	<u>122</u>	<u>0</u>	<u>100</u>	<u>222</u>	<u>104</u>
c) Investment income					
Dividends on COIF Investment			39	39	38
Interest from Deposit accounts	368		0	368	12
	<u>368</u>	<u>0</u>	<u>39</u>	<u>407</u>	<u>51</u>

	General Fund	Designated Funds	Restricted Funds	2022 TOTAL FUNDS	2021 TOTAL FUNDS
	£	£	£	£	£
d) Church activities					
Fees received	3,232		0	3,232	15,280
Bell Fund fees			0	0	0
Church Room use	606		0	606	191
Special Events & Activities			1,268	1,268	1,017
Mission activities receipts	1,383	58	0	1,442	505
Miscellaneous Collections			2,853	2,853	684
	<u>5,222</u>	<u>58</u>	<u>4,121</u>	<u>9,401</u>	<u>17,677</u>
e) Other receipts					
VAT Refunds (ASM & SPMB)	406		0	406	4,287
Grants/Legacies	450		5,000	5,450	43,443
Rent received from Tithe Land			804	804	934
Mattishall Charities			5	5	5
	<u>856</u>	<u>0</u>	<u>5,809</u>	<u>6,664</u>	<u>48,669</u>
The Grants/Legacies are as follows:					
Mattishall Parish Council	450				towards the cost of maintenance of St Peter's churchyard
Legacy received	5,000				towards the maintenance costs of All Saints Mttishall
	<u>5,450</u>				

Payments

g) Church Activities Costs					
Purchase of Cards and Magazines	77		0	77	150
Discipleship, Pastoral and Mission Costs	599		95	694	1,953
Worship and Church Services Costs	706		0	706	1,104
Special Events & Activities	0		1,410	1,410	1,682
Fees paid to Diocese etc (see Note 10)	0		0	0	11,472
Subscriptions	210		0	210	100
	<u>1,592</u>	<u>0</u>	<u>1,505</u>	<u>3,097</u>	<u>16,461</u>
h) Mission Giving and Donations					
Paula & Derek Finlayson			302	302	1,625
Open Doors UK			1,210	1,210	1,180
North Breckland Youth for Christ			1,210	1,210	502
Mission Aviation Fellowship			606	606	251
Mid Norfolk Food Bank			606	606	251
Disaster Emergency Fund (DEC)			2,808	2,808	0
Ian Bentley - Diocese collection			333	333	0
World Day of Prayer			145	145	0
CMS				0	71
Evangelical Alliance				0	100
Crisis				0	1,119
British Legion				0	50
Barnabas Fund				0	420
Christian Aid				0	364
Unicef UK				0	992
The CofE Childrens Society				0	109
Mattishall Youth Football Club				0	200
Just Giving				0	5
Bishop's Fund				0	50
Mattishall Rainbows/Brownies			81	81	56
	<u>0</u>	<u>0</u>	<u>7,300</u>	<u>7,300</u>	<u>7,345</u>

£150 of the Christmas Fayre surplus was donated locally towards the cost of cancer treatment after date

6 Analysis of Running Costs from General Fund

	TOTAL	Electricity	Insurance	Water	Oil/Misc
	£	£	£	£	£
All Saints Church	7,761	2,649	2,164	250	2,698
St Peter's Church	1,007	231	768	0	8
Church Rooms	1,766	1,359	279	128	0
	<u>10,534</u>	<u>4,239</u>	<u>3,211</u>	<u>378</u>	<u>2,706</u>

NB Additional £260 was paid from Oil Fund

7 **All Saints Repairs and Maintenance**

Includes Ongoing Project costs from Designated Funds

Includes maintenance costs from the Conservation, Organ & Worship Equipment Funds

8 **Transfers**

	General Fund	Designated Funds	Restricted Funds
Mission Giving provision	(5,516)		5,516
Christmas Fayre surplus to Special Project Fund		150	(150)
Balance of the COVID grant money		(2,886)	
Special Project Fund		2,886	
	(5,516)	150	5,366

9 **Little Angels**

The credit balance on this account represents gift aid to be claimed on a donation made in December.

10 **Benefice Expenses Account - Restricted Fund**

This Fund is held and managed by Mattishall PCC on behalf of the other parishes in the Benefice

	2022 £	2021 £
Receipts		
COVID Grant (50%)	0	8,049
Donations	11,493	7,272
Gift Aid	2,873	1,818
Adverts & Photocopying	9	12
Interest received	118	5
Misc receipts	133	193
Transfer of Bible Stories balance	0	50
Events Receipts	1,086	0
Parish Contributions		
East Tuddenham	291	0
Hockering	890	89
Mattishall	8,772	0
North Tuddenham	870	0
Welborne	727	0
Yaxham	1,236	0
	28,499	17,487
Payments		
Benefice Staff Costs	6,115	6,042
Ministerial Costs	898	1,763
Church Office Overheads	2,386	2,225
Church Office Repairs & Renewals	347	835
Printing & Stationery	1,946	1,676
Website & Computer Costs	353	364
Resources & Miscellaneous Costs	5,534	4,489
	17,580	17,394
Excess/(Deficit) in year	10,919	94
Fees received	13,430	0
Fees paid to the Diocese etc	(15,273)	0
Balance B/fwd at 1st January 2022	14,860	14,766
Balance on Fees account 1st January 2022	3,031	
Balance C/fwd at 31 December 2022	26,967	14,860
The above balance is accounted for as below:		
	£	£
Benefice Office Expenses Account	6,413	5,412
Benefice Initiatives Account	19,317	9,398
Bible Stories for Schools	50	50
Fees Account	1,188	0
	26,967	14,860

NB It was considered appropriate to account for all the fees for the 6 parishes through the Benefice Account.

ALL SAINTS & ST PETER'S MATTISHALL
GENERAL FUND BUDGET 2022- Comparison to Actual for year
& BUDGET 2023

	2022 BUDGET	2022 Actual	2023 BUDGET
GENERAL FUND			
Receipts	£	£	£
Voluntary receipts:			
Planned Giving - Gift Aided	30000	27733	28000
Planned Giving - Other	23500	23823	24000
Collections at services	850	1710	1800
All other giving/voluntary receipts	0	1307	0
Gift Aid recovered	7500	7333	7350
Activities for generating funds	0	158	0
Investment income	20	368	350
Church activities - Fees	1800	3232	2000
- Church Rooms use	150	606	500
- Mission Activities	0	1383	0
Other receipts			
- Grants/Legacies	0	856	0
Total General Fund receipts	£63,820	£68,509	£64,000
Payments			
Church activities:			
Parish Share	37272	37376	38088
Benefice Running Expenses	7500	8772	8770
All Saints Running Expenses	4500	7801	6000
All Saints Repairs and Maintenance	2800	4940	4000
St Peter's Running Expenses	1000	1007	1000
St Peter's Repairs and Maintenance	1000	1159	1200
Church Rooms Running Costs	600	1766	1400
Church Rooms Repairs and Maintenance	500	844	600
Mission, Pastoral & Discipleship	0	589	0
Church Activities Costs	1500	702	1000
Mission giving and donations	5400	5516	5400
Miscellaneous/accounting costs	0	466	750
TOTAL EXPENDITURE	£62,072	£70,938	£68,208
Transfers to Designated/Restricted Funds			
SURPLUS/(DEFICIT) FOR THE YEAR	1748	(2,429.00)	(4,208.00)
BENEFICE EXPENSES ACCOUNT			
	2022 BUDGET (Rev) £	2022 Actual £	2023 BUDGET £
Expenditure			
Fees paid to the Diocese etc	0	15323	0
Benefice Staff Costs	6200	6115	6650
Ministerial Costs	1400	898	1200
Church Office Overheads	2200	2386	2400
Church Office Repairs & Renewals	800	347	350
Printing & Stationery	1700	1946	2000
Website & Misc Costs	400	353	400
Initiatives and Core Groups	0	5534	0
	£12,700	17579	£13,000
Receipts			
Fees received	0	13480	0
Adverts, photocopying, miscellaneous	0	132	130
Interest Received	0	118	120
Donations	0	11493	0
Gift Aid recovered	0	2873	0
Events receipts	0	1252	0
Parish Contributions			
East Tuddenham	291	291	290
Hockering	800	890	868
Mattishall	8773	8772	8768
North Tuddenham	873	870	869
Welborne	727	727	724
Yaxham	1236	1236	1231
	£12,700	£28,654	£13,000
SURPLUS/(DEFICIT) FOR THE YEAR	£0	£11,075	£0

BENEFICE EXPENSES ACCOUNT

This is held as a Restricted Fund in the accounts of Mattishall PCC
on behalf of the other parishes in the Benefice

	2022 ACTUAL	2022 BUDGET (Rev'd)	2023 BUDGET
	£	£	£
Expenditure			
Fees paid to the Diocese etc,	15273	0	
Benefice Staff Costs	6115	6200	6650
Ministerial Costs	898	1400	1200
Church Office Overheads	2386	2200	2400
Church Office Repairs & Renewals	347	800	350
Printing & Stationery	1946	1700	2000
Resources & Misc Costs	5888	400	400
	£32,853	£12,700	£13,000
Receipts			
Fees received	13430	0	0
Adverts, photocopying, miscellaneous	9	0	0
Interest received	118	0	120
Misc receipts	134	0	130
Donations	11493	0	0
Gift Aid recovered	2873	0	0
Events receipts	1086	0	0
Parish Contributions			
East Tuddenham	291	291	290
Hockering	890	800	868
Mattishall	8772	8773	8768
North Tuddenham	870	873	869
Welborne	727	727	724
Yaxham	1236	1236	1231
	£41,929	£12,700	£13,000
SURPLUS/(DEFICIT) FOR THE YEAR	£9,076	£ -	£0
Balance b/fwd at 1st January 2022	£14,860		
Balance on Fees account 1st January 2022	£3,031		
Balance c/fwd at 31st December 202	£26,967		
The above balance is accounted for as below:			
Benefice Office Expenses Account	6412		
Benefice Initiatives Account	19317		
Bible Stories for Schools	50		
Fees Account	1188		
	£26,967		

NOTES

The Benefice Initiatives & Resources account is funded by voluntary donations and is used for the cost of benefice resources & the printing of the Easter & Winter booklets.

It has also been made available for each parish to cover any mission/outreach activity costs up to £500.

Treasurer's Report

Once again, I would like to thank our church family, new and old, for their support during 2022 through both service and finance. The life of the church has gathered pace during the year after a period of restrictions and thankfully we have been able to finance various events.

ACCOUNTS FOR THE YEAR ENDING 31 DECEMBER 2022

During the year a couple of changes were made to the operation of the financial accounting system. Firstly, a new bank account was opened to be used for the Benefice receipts (mainly regarding fees from funeral directors, stonemasons etc.) and payments of the Benefice office expenses and all payments relating to parish fees. Previously all these transactions had gone through an ASM general current account and deposit account. Secondly, the accounts were transferred from an old Cashbook computer programme to the more up to date Xero programme (as advertised on TV!!) that downloads all transactions from the bank accounts. Thus, making life easier for the Treasurer!!

RECEIPTS & PAYMENTS ACCOUNT

The General Fund ended the year with a deficit of £2,515 giving a balance of £21,159 in the fund at the end of the year. With an estimated 2023 expenditure of £68,208 this gives an acceptable reserve of just over 3.5 months.

OTHER FUNDS

During the year a £5,000 legacy was received for use towards the cost of maintaining the fabric at All Saints church and was therefore allocated to the ASM & SP Conservation Fund. We also received a grant of £450 from the Parish Council towards the cost of maintaining the churchyard at St Peter's. The total Mission Giving paid out from both 10% of our voluntary receipts and any special collections amounted to £7,300 (see Note 5h). The Worship Band Equipment Fund was used to pay for the 3 new TV's and for audio visual work carried out by AED.

Barbara Crawshaw

Rector's Report

As ever, I need to say a big thank you to everyone who works so hard at ensuring that ASM is a lively and welcoming Christian presence in the village, covering so many bases – reaching young and old, serving the community, and worshiping the Lord. The fruit of this is seen in the amazing links we have with a wide range of people in the community. So many give sacrificially of their time, energies, and money to enable these things to happen, this includes the staff team, churchwardens, PCC, leaders of activities, those who help practically or as part of a team. To each of you I say a big thank you.

In our "Away Days at Home", we have been reflecting on the opportunities God has given us to share his Good News in Jesus in word and deed, and we are looking at ways of implementing the priorities identified there – building on our links with families and children, ensuring that prayer infuses our life as a church, and moving forward with our plans for All Saints so it can better serve us and the village. Alongside these things we also need to ensure we are doing the behind the scenes day to day things that ensure we can carry on – such as administration, or building maintenance, care of St. Peters and its churchyard. These are not always the most exciting tasks, but without them being done well everything else that we do would not be possible. It is very easy for these things to fall on the shoulders of a few people, not least in our case at the moment, Alan and Sue as churchwardens, so we will be seeking ways of sharing the load and identifying teams of people who will be happy to get stuck in.

At the last of our away days, I spoke about God's vision for the church – as a body – which enables us to work together using the different gifts and abilities God has given us. I am grateful to him for giving us such a diverse group of people who bring such different gifts together. I know that his church will not be able to thrive unless we are all working together bringing that which God has given us for his glory.

My prayer is that as we give thanks for all that has happened this last year and to seek to fulfil God's plans for the future, that we will go from strength to strength in our abilities to work together as a church family in the best way to support God's vision for his church and to build a sustainable, growing, lively, exciting, welcoming, loving, caring, fun, prayerful, and worshipful church that looks more like Jesus and through whom people come to discover his grace, power and love for themselves. Please join with me in this prayer.

Rev Mark McCaghrey

Churchwardens Report

2022 has been a year of both good and frustrating things happening. We had our first ASM Parish Day where we came together to look at what we do at ASM and try to determine where God wants us heading as a church family. We looked at the things we do now, e.g., Drop In, Who Let The Dads Out?, Little Angels, home groups and our services to see, in particular, how we could build on the connections we already have with the community around us. We are due to have a follow-up in January 2023.

Early in 2022 we had an Easter fun day, with Andrea leading the session in ASM and we aim to have another one in 2023.

During 2022, both Drop In and the Mattishall Book Club both met in ASM. In particular, the move of Drop In from the church rooms seems to have been a real success.

Our four home groups continued to meet throughout the year as did our prayer group on Saturday mornings, though attenders of the latter are few in number. We all claim to see prayer as important, but don't seem to make the connection to regularly praying together apart from on Sunday mornings.

Our usual pattern of services continued throughout 2022 with Rob Amey usually playing the organ at our 9.00 services and the Rootham family leading the musical worship at 10.30. Anna English continues to organise the monthly Sunday Specials. We are very thankful for and to all of them.

During the year we also had the high of the Queen's Platinum Jubilee followed all too soon after by her death. It was good to be able to look back over her life of service though and we look forward to the coronation of King Charles this coming May.

In September, we ran a "Walking in New Testament Sandals" event, led by Rev Dr Sue Woan, which went well. As a follow-up, we are due to have Sue lead us on a "Romp through the Old Testament" in April 2023.

In October we ran a "Women's Day" together with New Wine and nearly 100 women attended. There have been a few encouraging reports of the effect it has had on some of the attenders.

Events like The Bright Party and the Christmas events were encouragingly well attended once more as do Little Angels and Who Let The Dads Out? There are separate reports for the latter two.

By the end of 2022, plans were under way for the start of a bible-journalling group, led by Cheryl Bumpass.

Towards the end of the year, we replaced the old TVs with two new, larger ones, which are better placed, as well as adding a new one at the back of the church which is visible to the service leader.

In terms of other building and fabric at ASM, it has been rather hard work to make progress. Back in June 2021 representatives of the Diocesan Advisory Committee (DAC) came to look at the proposals of the R & R project. The R & R project involves some significant maintenance work (about £200k worth) as well as a new servery, a new loo, revamping the tower room and the addition of extra storage (again, about £200k worth of work). We had already moved the sound desk with a view to making more space in front of the intended new servery and the DAC representatives suggested that we do the intended disposal of the remaining 14 pews. Thus, we submitted a faculty request that month, but 18 months later were still struggling to get it approved due to external bodies objecting as they seem to think ASM is a museum rather than a building for use by part of the church of the living God. Mid 2022, we were given permission by the acting archdeacon to move the pews out of ASM ahead of a final decision and store them down at St. Peter's. However, there is insufficient space and so a request was made to replace some of the very plain pews there with the spare pews from ASM. At the end of 2022 we were still struggling with getting even this approved, though we are confident it will be approved eventually. There are good points about the Church of England, but this is not one of them. Spending time on these frustrating, time-consuming efforts has slowed the pace of the R & R to a crawl at present.

Other building and fabric items include:

The weathervane getting bent by high winds around the start of the year. We expect its repair (£15k!) to be covered by an insurance claim.

The purchase of a defibrillator.

Identification of the base of the font as a trip hazard. Several people have tripped over it over the months, and we are attempting to find a contractor to cut the base back (if we can get a faculty for that approved). ASM's clock-winding mechanism is being automated. This is being paid for by the parish council and is expected to be complete fairly early in 2023.

Being a churchwarden is, like some of the things mentioned above, a mixture of satisfaction and frustration. Thank you to those who have supported us in our attempts. Particular thanks go to Steve Clay and the assistant wardens once again.

We also very much want to thank Mark (and family) for his leadership in the complicated setup that is the Mattishall and Tudd Valley Benefice as well as all those who lead our services or serve in other ways.

Sue and Alan Cossey

Electoral Roll

The electoral roll for April 2023 for Mattishall remains a total of **64** people, with 2 people being added during the last 12 months and 2 people coming off.

Alan Cossey

Benefice Safeguarding Report

The PCC has complied with the duty under section 5 of the Safeguarding and Clergy Discipline Measure 2016 (duty to have regard to House of Bishops' guidance on safeguarding children and vulnerable adults).

For me, getting to grips with the safeguarding rules and protocols this past year has been like wading through treacle. There is so much to read and interpret my mind has boggled! However, it is so very important that we do all we can as a Benefice to do the right thing and be seen to do so – there really is no choice.

With Mark's agreement, I have used Mattishall as the 'guinea pig' parish. We have agreed role descriptions for almost all roles, and I have started the process of obtaining DBS checks for all who require them. By the time you read this, the roll-out will have started.

A new training strategy was agreed by the Diocese recently - some of you will already have completed some levels, which is great and thank you so much. Please do let me know if you hold any sort of role in the Benefice, training to a certain level is required. Much of it is online and I realise that may not suit everyone, so if it is a problem, please let me know and we will do all we can to support you.

Some of the documentation may seem overdone and like 'red tape' and I am sorry if that's the case but the consequences of the church getting it wrong have been all too public. The Safeguarding Team at the Diocese are so knowledgeable and helpful and have given me personally a lot of support in my grappling with the rights and wrongs and I have been guided by them in all we have produced.

However, this is not really about the documentation. It is about each of us understanding and committing to our own safeguarding responsibilities when we hold a role of any sort within a church, so please look at it through this lens rather than the annoying red tape one.

Safeguarding is everyone's responsibility and must be part of our ethos as churches. If you have any concerns or questions, please let me know. I am learning all the time so I may not know the answer, but I will know someone who does.

Jackie Clay
jackie.clay@matvchurch.uk

Little Angels Toddler Group Report

Another year has passed, and our Little Angels Toddler Group is still attracting new families. We currently have 49 families registered. The loyal team of helpers continue to welcome in parents/carers/grandparents with their little ones. It is such a joy to see everyone having a relaxing and fun filled time! It allows an opportunity for the adults to chat and the children to play and experience socialising in a warm, friendly, and safe atmosphere. During this time, we have developed some great relationships.

We serve coffee throughout the morning and the children receive a snack at 10.00am together with drinks. Birthdays are celebrated with a card and small gift. After snacks we have a very short bible story and songs, including favourite nursery rhymes. The children join in on various instruments!

In May we had an Afternoon Tea which allowed the adults to enjoy tea and cakes while the children played. Something we will repeat again. Through the summer holidays when Little Angels wasn't running, we offered 'meet ups' at various parks and beaches each Wednesday for parents to join us if they wanted.

When our older children leave at around 4 years old to go up to 'big school' we send them with our prayers, blessings, and a gift. It is sad to see them leave but good to have had the privilege of seeing them grow through to youngsters ready to start learning about independence.

Christmas and Easter are celebrated with giving the children a gift, usually a book, if it is age appropriate. We also had a visit from Santa at Christmas which caused some excitement and also a few tears!

It has been a great pleasure to serve these families throughout the last year and we pray that our love and care for them shows them something of the Lord we serve. Please continue to pray for this outreach in the community.

Sue Cossey

LITTLE ANGELS ACCOUNTS 2022			
Cash in hand b/f		£	247.01
Donations	£ 710.43		
Fees received	£1,367.38		
		£	2,324.82
Plus cash from Bank	£ 29.60		
		£	2,354.42
Less - Costs in year			
Snacks	£ 277.03		
Resources	£ 910.72		
Cleaning/Misc	£ 204.24		
Gifts	£ 847.78		
Boxes	£ -		
		£	2,239.77
Less cash to Bank		£	-
Cash in Hand		£	114.65

Who Let The Dads Out? Report

Who Let The Dads Out? is a group that meets on the 1st Saturday of each month for dads (and other male carers) bringing along their children aged up to and including school year 2. Each session starts at 9.00am and finishes at 10.30am.

There are plenty of toys for the kiddies and hot drinks and bacon rolls for the dads (and team!) and near the end we have been having fun together with things like a parachute and the hokey-cokey. We occasionally also get to talk about God with the dads but would love to be able to do so more.

Numbers have been fairly constant throughout the year at an average of 7 dads and 13 children and have been so since we restarted after Covid in August 2021. This is a significant increase in the number of children to before Covid.

We have a couple of claims to fame in that we were featured in the Diocesan Advent Calendar and are due to appear in the next edition of the PCC news.

Alan Cossey

WLTD0 ACCOUNTS 2022		
Cash in hand b/f	£85.62	
Donations	£411.42	
Fees received	£150.00	
		£647.04
Less - Costs in year		
Snacks	£162.79	
Resources	£211.00	
Cleaning/Misc	£-	
Gifts	£218.68	
Boxes	£-	
		£592.47
Less cash to Bank		£-
Cash in Hand		£54.57

Drop In Report

2022 has been a great year for Drop In with our numbers increasing over the year.

We held four social events throughout the year; an Easter party with a buffet and entertainment; a Jubilee party, again with buffet and entertainment; a soup lunch and then our Christmas party with a ploughman's lunch and more entertainment. At the Christmas party we prepared 33 lunches, which was more than we have had before.

During the year we increased our donation suggestion to £2 to cover the additional costs to heat the church. Most of our refreshment expenses are donated now so our food costs are limited to the packet biscuits and the events. This was agreed with everyone who attends, and they are quite happy to pay a bit more as it is still very good value!

I love going to Drop In and am so thankful that we are able to meet new people and maybe shed a little cheer on their day.

Lizzie Loades

Income	<u>£1,650.88</u>
Expenses	
Biscuits	£ 108.47
Events food	£ 205.85
To ASM	£1,336.00
Expenses Total	<u>£1,650.32</u>
C/F	<u>£ 0.56</u>

Quiet Mornings Report

Being intentional about spending time in the presence of God is a very important part of our Christian lives. We read in the bible that Jesus often went off to be on His own with His Father, so should it not be a priority in our lives too?

We have hosted two Quiet Mornings for the Benefice at All Saints, Mattishall. One themed on Advent and the second on The Ascension. By the time this report is published, a third morning will have taken place in 2023 on the theme of The Wilderness, in Lent.

The Quiet Mornings are centred on reflecting and meditating on bible scriptures followed by some personal quiet space to engage with God in our reflective and creative spaces, exploring the thought provoking, interactive prayer path or simply resting in the presence of God. Spending quality time with Jesus is important for our spiritual growth. At the Quiet Mornings, we are led into a space where that is possible.

If you've never been on a retreat or not sure how to draw closer to God, one of our Quiet Mornings is a good place to explore what that would be like. Many people have been deeply touched by the presence of God during one of these mornings, so you would be welcome to come along and give it a try. It's an informal time of personal prayer.

Anne Molyneux

Deanery Synod Report

This PCC has two representatives on the Dereham and Mitford Deanery Synod, David Rudling and Mel Stevenson.

2022 saw a full programme of face-to-face meetings - the first since Covid 19 restrictions were lifted.

Our first meeting of the year took place on 16th **March** at Swanton Morley. Agenda items discussed included the identity and purpose of Deanery Synod, the Covenant for Clergy Care and Well-Being, and the Diocesan Strategy Review, specifically looking at buildings and how congregations and clergy can work with the Diocese to look after them. Reassurance was given that the Review is about looking at our churches as Heritage and finding sustainable options for the future. The Commission will report back in due course.

July's meeting was held at Easton. Items included updates from each of our Benefices, Rev James Rosie gave a presentation on the Church's Living in Faith and Love programme, Rev Paul Cubitt spoke about the Parish Giving Scheme and there was a discussion around practical help with raising revenue.

On 13th **October** DS met at Gressenhall. Members welcomed Bishop Jane who spoke about the Diocesan Vision and Mission. She spoke about working collaboratively and is keen to include the Deanery's perspective. She encouraged Deanery Reps to ensure that DS is on their PCC Agenda regularly so that issues can be raised both ways.

Paul Roast, Director of Breckland Youth for Christ, presented on the work of NBYFC. A member advised DS that it is proposed that parishes undertake a review of their likely future viability as a basis for discussion. Benefice updates were shared, and official business discussed including notification of the forthcoming elections and the resignation of the Lay Chair.

Elections to Deanery Synod are due next year. PCCs will be asked to elect Members at their APCMs for a two-year term. Finally, Rev Mark McCaghrey is stepping down as Rural Dean and will be replaced by Rev Tim Weatherstone, Barnham Broom Group.

Dates of DS Meetings 2023: 8th March, 4th July, 12th October

Mel Stevenson & David Rudling