

All Saints Mattishall with St Peter's Mattishall Burgh



Annual Report and Financial Statement
of the
Parochial Church Council
for the year ended
31 December 2021

All Saints Parish Church

Church Plain, Mattishall, Dereham, NR20 3QF

St Peter's Parish Church

Church Lane, Mattishall Burgh, Mattishall, NR20 3QZ

The PCC is a body corporate (PCC Powers Measure 1956, Church Representation Rules 2006) and a charity registered with the Charity Commission number 1135038.

Correspondence Address: Benefice Church Office

Church Rooms, Dereham Road, Mattishall, NR20 3QA. 01362 858873 contact@matvchurch.uk

PCC members who have served at any time from April 2021 until the date this report was approved are:

Ex Officio members:

- Incumbent: Rev'd Canon Mark McCaghrey (Chair and Standing Committee)
- Assistant Priest: Sally Thurgill
- Curate: Andrea Woods
- Susan Cossey (Church Warden and Standing Committee)
- Alan Cossey (Church Warden, Lay Chair, Electoral Roll Officer and Standing Committee)

Elected members:

- Barbara Crawshaw (PCC, Treasurer and Standing Committee)
- Patricia Menaul (PCC, Deanery Synod and Standing Committee)
- David Rudling (PCC and Deanery Synod)
- Liz Chappell (PCC)
- Steve Clay (PCC)
- Pauline Cox (PCC)
- Anna English (PCC and Secretary)
- Edward Stone (PCC and Fabric Officer)
- Mel Stevenson (PCC and Deanery Synod)
- Jackie Clay (PCC and Benefice Safeguarding Officer from November 2021)

Co-opted members:

- Jonathan Rootham
- Sara Rootham

Officers (non-members)

- Fiona McCaghrey (Benefice Safeguarding Officer until November 2021)
- Maria Brett (Independent Examiner)

Report approved by the PCC on -----

and signed on their behalf by -----

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The Agenda for the Annual Meeting of 2022

Annual Meeting of Parishioners

1. Opening prayer, and short homily.
2. Minutes of the last AMP.
3. Nominations read.
4. Election of Churchwardens.
5. Any resolution to allow churchwardens to stand after six successive terms of office, or to disbar them from doing so.

Annual Parochial Church Meeting

1. Apologies for absence.
2. Minutes of the last APCM.
3. Matters arising from these minutes.
4. Acceptance of the reports for 2021, contained within the Annual Reports document.
5. Elections to the PCC.
6. Resolutions concerning the procedures for elections, or the number of lay representatives on the PCC and other items allowed by the CRR. These resolutions take effect from the next APCM.
7. Any questions from the meeting to be considered by the PCC.
8. Closing prayers.

First PCC Meeting

1. Opening prayer.
2. Apologies for absence.
3. Minutes of the last PCC meeting.
4. Matters arising.
5. Appointment of officers: Lay chair of PCC, Secretary, Treasurer, Electoral Roll Officer, Independent Examiner.
6. Co-option of members to the PCC until the next APCM.
7. The Standing Committee is constituted in accordance with the CRR rules M31.
8. Statutory items: Safeguarding, Health and Safety and Data Protection.
9. Important and urgent AOB.
10. Date of next meeting.

ALL SAINTS' MATTISHALL & ST. PETER'S MATTISHALL BURGH
A.P.C.M. held on Wednesday 21st April, 2021 at 7.30 pm online.

ANNUAL MEETING OF PARISHIONERS:

Present: PCC Members: Jackie Clay JDC: Steve Clay SC: Alan Cossey AC: Sue Cossey SEC: Pauline Cox PC: Barbara Crawshaw BC (Treasurer): Anna English AE (Secretary): Mark McCaghrey MM (Vicar and Chairperson): Patricia Menaul PM: David Rudling DR (arrived 7.45pm): Mel Stevenson MS: Andrea Woods AW.

Parishioners: Les Clark: Marney Kuyateh: Stephen Mudd: Jacqueline Simmonds.

Apologies for absence: Liz Chappell LC: Sally Thurgill ST.

Absent PCC Members: Jonathan Rootham JR: Teresa Raven TR: Eddie Stone ES: John Willers JW.

MM opened the meeting with a reading from Psalm 19, asking the question "God is speaking, are we listening?"

MINUTES OF 2019 APCM: (No APCM was held in 2020 due to the pandemic). The Minutes were approved as a true record. There were no matters arising.

CHURCHWARDENS: Forms had been received from AC and SEC who were duly elected. A resolution was passed which allows Churchwardens to continue in office after serving six consecutive terms. This was deemed necessary as AC and SEC are heavily involved in the current project to remodel parts of ASM. MM thanked them for their hard work in progressing this major project.

ANNUAL REPORT: Those present voted unanimously to accept the reports on pages 14 – 18 contained within the Annual Reports document.

THE COMPOSITION OF THE PCC and DEANERY SYNOD APPOINTMENTS:

1. The ex-officio members of the PCC are MM, ST, AW, SEC and AC. JDC has stood down and is replaced as LLM by MS.
2. There were three Deanery Synod places to fill for the period until 2023. DR, PM and MS were appointed.
3. Because there wasn't an APCM last year, there are 3 x 3 year vacancies on the PCC and 3 x 2 year vacancies.
4. TR has stepped down.
5. SC and JR were appointed for a three-year term and JDC and PC for a two-year term. This leaves one vacancy for the three-year term, which JW will probably fill (he had not returned a form and was not present at the meeting).
6. MM expressed his thanks a) to Janet Clark (deceased) for her faithful service to the PCC and her charitable work through GATE; b) to JDC for her work as Assistant Minister; c) to AC and SEC for their hard work on the re-ordering project; d) to BC as treasurer; e) to Mandy in the Church Office and the Staff Team; f) to AC and Leroy Burrell for their technical skills online; g) to Geraldine Secker (deceased) for her faithful service and legacy to ASM.
7. AC thanked MM for his hard work and PC thanked AE.

The Parishioners did not have any matters which they wished to be discussed by the PCC. AW led the closing prayer thanking God for guiding us through the difficulties and blessings of the past year. At this point, the parishioners left the meeting.

FIRST MEETING OF THE NEWLY APPOINTED PCC:

Apologies for absence: LC and ST.

APPOINTMENT OF OFFICERS:

1. MM suggested AC as the Lay Chair of the PCC, which AC accepted.
2. AE agreed to continue as Secretary.
3. BC agreed to continue as Treasurer.
4. AC agreed to continue as Electoral Roll Officer.
5. Maria Brett was confirmed as the Independent Examiner of accounts and MM asked PM to convey the thanks of the PCC to her.
6. The following were confirmed as Standing Committee Members: MM, AC, SEC, PM, BC.

AOB: None.

DATE OF NEXT PCC MEETING: Wednesday, 26th May, 2021 at 7.30pm online.

AC led the meeting in a closing prayer and the Grace was said.

The meeting closed at 8.40pm.

AE/21.04.21.



CHARITY COMMISSION
FOR ENGLAND AND WALES

Independent examiner's
report on the accounts

Section A

Independent Examiner's Report

Report to the trustees/
members of

PARISH CHURCH COUNCIL OF ALL SAINTS
MATTISHALL AND ST PETERS MATTISHALL BURETH

On accounts for the year
ended

31ST DECEMBER 2021

Charity no
(if any)

1135038

Set out on pages

I report to the trustees on my examination of the accounts of the above
charity ("the Trust") for the year ended 31/12/2021

Responsibilities and
basis of report

As the charity trustees of the Trust, you are responsible for the preparation
of the accounts in accordance with the requirements of the Charities Act
2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out
under section 145 of the 2011 Act and in carrying out my examination, I
have followed the applicable Directions given by the Charity Commission
under section 145(5)(b) of the Act.

Independent
examiner's statement

I have completed my examination. I confirm that no material matters have
come to my attention (~~other than that disclosed below~~ *) in connection with
the examination which gives me cause to believe that in, any material
respect:

- accounting records were not kept in accordance with section 130 of
the Act or
- the accounts do not accord with the accounting records

I have no concerns and have come across no other matters in connection
with the examination to which attention should be drawn in order to enable a
proper understanding of the accounts to be reached.

* Please delete the words in the brackets if they do not apply.

Signed:

M. Brett

Date:

04/04/22

Name:

MARIA BRETT

Relevant professional
qualification(s) or body
(if any):

ASSOCIATION OF CHARTERED CERTIFIED
ACCOUNTANTS

Address:

1 BLACKMILL LANE
GREAT MOUTON
NR15 2DZ

Only complete if the examiner needs to highlight matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here brief details of any items that the examiner wishes to disclose.

Parochial Church Council of All Saints Mattishall and St Peter's Mattishall Burgh

Financial Statements for the Year Ended 31 December 2021

Receipts and Payments Accounts

		General Fund (Unrestricted)	Designated Funds	Other Funds (Restricted)	2021 TOTAL FUNDS	2020 TOTAL FUNDS
	Note	£	£	£	£	£
Receipts						
Voluntary receipts:						
Planned Giving		52777.00		540.00	53317.00	53334.00
Collections at services		870.03			870.03	426.41
All other giving/voluntary receipts	5a)	155.00	500.00	2450.00	3105.00	5730.44
Gift Aid recovered		7422.38		575.00	7997.38	8007.89
Activities for generating funds	5b)	104.20	0.00	0.00	104.20	145.10
Investment income	5c)	12.38	0.00	38.16	50.54	116.07
Church activities	5d)	3148.21	200.00	14328.69	17676.90	11366.00
Other receipts	5e)	47730.41	0.00	938.50	48668.91	6176.10
		112219.61	700	18870.35	131789.96	85302.01
Payments						
Church activities:						
Parish Share		37063.00			37063.00	37272.00
Benefice Office Costs		0.00			0.00	5150.00
All Saints Running Expenses	6)	3823.37	86.74	660.00	4570.11	4611.24
All Saints Repairs and Maintenance	7)	3647.73	5596.02	17841.16	27084.91	8955.52
St Peter's Running Expenses	6)	1035.13			1035.13	1083.02
St Peter's Repairs and Maintenance		935.00			935.00	1022.67
Church Rooms Running Costs	6)	272.41			272.41	2071.52
Church Rooms Repairs and Maintenance		595.95	6414.49		7010.44	1402.99
Church Activities Costs	5g)	1971.09	235.39	14179.09	16385.57	8313.92
Mission giving and donations	5h)	2734.00		4696.00	7430.00	3783.00
Total Payments		52077.68	12332.64	37376.25	101786.57	73665.88
Excess/(Deficit) in year		60141.93	(11,632.64)	-18505.90	30003.39	11636.13
Transfers	8)	-56198.26	28348.78	19750.98	Benefice Account 8098.50	
Net Excess/Deficit in year		3943.67	16716.14	1245.08	21904.89	
Balances b/fwd at 1 January 2021		19730.29	12,235.39	7570.43	39536.11	
Balances c/fwd at 31 December 2021		23673.96	28951.53	8815.51	61441.00	

Parochial Church Council of All Saints Mattishall and St Peter's Mattishall Burgh
Statement of Assets and Liabilities
as at 31st December 2021

	Note	£	2021 £	2020 £
FUNDS				
Unrestricted - General Fund			23673.96	19730.29
Designated Funds				
Special Project Fund		22404.26		7000.00
Mission Resources Fund		0.00		235.39
Covid -19 Grant		<u>6547.27</u>	28951.53	5000.00
Restricted Funds				
Fees & Wedding Deposits		3031.00		1621.00
Mission Giving Fund		682.00		0.00
All Saints & St Peter's Conservation Fund		0.00		558.40
All Saints Boiler Oil Fund		20.00		240.00
Vicar & Churchwardens Fund		1496.58		1669.92
Organ Fund		20.00		0.00
Bells Fund		767.38		762.38
Worship Band Equipment Fund		2528.25		2207.13
Misc Collections & Special Events		0.00		0.00
Little Angels		279.60		95.00
Who Let Ther Dads Out		100.00		0.00
JET Music Scholarship Fund		366.60		366.60
Bible Stories for Schools		0.00	9291.41	50.00
			<u>61916.90</u>	<u>39536.11</u>
Benefice Expenses & Initiatives - Restricted Fund	9)		14860.07	14766.36
			<u>76776.97</u>	<u>54302.47</u>
REPRESENTED by:				
Petty Cash in Hand			3.34	2.89
Barclays Bank balances:				
Current Account		7377.80		3494.11
Deposit Account - General Fund		35890.00		15985.39
Deposit Account - Conservation Fund		262.11		638.49
Deposit Account - Benefice		<u>8927.50</u>	52457.41	9878.03
CBF of the CE Deposit Account		16298.14		16289.65
CBF of the CE Deposit Account - Benefice		<u>8018.08</u>	24316.22	8013.91
			<u>76776.97</u>	<u>54302.47</u>
OTHER ASSETS			£	£
Assets retained for church use	2)	7500.00		7500.00
Investment Fund shares at market value	3)	<u>1481.73</u>	8981.73	1299.52
RECEIPTS AND INVOICES RECEIVED AFTER 31 DECEMBER 2021				
(Not included in these accounts)				
Receipts			£	£
The Gift Aid & GASDS due for December 2021			2495.00	618.86
			<u>2495.00</u>	<u>618.86</u>
Payments				
Green Pastures			0.00	32.44
Archangel Ltd - Architect			0.00	521.52
Verger & Organist			80.00	0.00
			<u>80.00</u>	<u>553.96</u>

Parochial Church Council of All Saints Mattishall and St Peter's Mattishall Burgh

**Notes to the Financial Statements
For the year ended 31 December 2021**

- 1 The financial statements of the PCC have been prepared in accordance with the Church Accounting Regulations 2006 using the Receipts and Payment basis
- 2 Fixed assets retained for church use are the Church Rooms, Dereham Road Mattishall purchased in 1992. The proceeds from the sale of these premises may only be expended on a specific object. The DBF are the custodial trustees and the PCC are the managerial trustees.
- 3 The investment consists of 72.15 Units COIF Charities Investment Fund and is valued at market value at 31 December 2021. The investment was purchased from the sale of Charity Land and the income may only be credited to the Vicars and Churchwardens Fund.
- 4 The movement in reserved and restricted funds during the year were:

	Bal b/fwd	Receipts	Payments	Bal c/fwd
	£	/Transfers £	/Transfers £	£
Designated Funds				
Special Project Fund	7000.00	21000.28	5596.02	22404.26
Mission Resources Fund	235.39	0.00	235.39	0.00
Covid -19 Grant	5000.00	8048.50	6501.23	6547.27
	<u>12235.39</u>	<u>29048.78</u>	<u>5831.41</u>	<u>28951.53</u>
Restricted Funds				
Fees received for the Diocese etc & Deposits	1,621.00	12882.00	11472.00	3031
Mission Giving Fund	0.00	5378.00	4696.00	682
All Saints & St Peter's Conservation Fund	558.40	17228.88	17787.28	0.00
All Saints Boiler Oil Fund	240.00	440.00	660.00	20.00
Vicar & Churchwardens	1,669.92	976.66	1150.00	1496.58
Organ	0.00	20.00	0.00	20.00
Bell	762.38	30.00	25.00	767.38
Worship Band Equipment	2,207.13	375.00	53.88	2528.25
Misc Collections & Special Events	0.00	1446.69	1446.69	0.00
Little Angels	95.00	270.00	85.40	279.60
Who Let The Dads Out	0.00	100.00	0.00	100.00
JET Music Scholarship Fund	366.60	0.00	0.00	366.60
Bible Stories for Schools	50.00	0.00	50.00	0.00
	<u>7570.43</u>	<u>39147.23</u>	<u>37426.25</u>	<u>9291.41</u>

5 Further Analysis of Receipts and Payments Accounts

	General Fund	Designated Funds	Restricted Funds	2021 TOTAL FUNDS	2020 TOTAL FUNDS
	£	£	£	£	£
Receipts					
a) All other giving/voluntary receipts					
Donations	155.00	500.00		655.00	5568.44
Heating Oil Donations			200.00	200.00	0.00
Organ Fund			20.00	20.00	0.00
Bell Fund			30.00	30.00	0.00
ASM & SPMB Conservation Fund			2200.00	2200.00	162.00
	<u>155.00</u>	<u>500.00</u>	<u>2450.00</u>	<u>3105.00</u>	<u>5730.44</u>
b) Activities for generating funds					
Cards and Magazines sales	104.20			104.20	145.10
	<u>104.20</u>	<u>0.00</u>	<u>0.00</u>	<u>104.20</u>	<u>145.10</u>
c) Investment income					
Dividends on COIF Investment	0.00		38.16	38.16	37.41
Interest from Deposit accounts	12.38		0.00	12.38	78.66
	<u>12.38</u>	<u>0.00</u>	<u>38.16</u>	<u>50.54</u>	<u>116.07</u>

				2021	2020
	General	Designated	Restricted	TOTAL	TOTAL
	Fund	Funds	Funds	FUNDS	FUNDS
	£	£	£	£	£
d) Church activities					
Fees received	2398.00		12882.00	15280.00	10030.00
Bell Fund fees	0.00			0.00	0.00
Organ Fund fees	0.00			0.00	40.00
Church Room use	191.00			191.00	280.00
Special Events & Activities	54.09	200.00	762.60	1016.69	261.50
Mission activities receipts	505.12			505.12	266.00
Miscellaneous Collections	0.00		684.09	684.09	188.50
Miscellaneous receipts	0.00			0.00	300.00
Worship receipts	0.00			0.00	0.00
	<u>3148.21</u>	<u>200.00</u>	<u>14328.69</u>	<u>17676.90</u>	<u>11366.00</u>
e) Other receipts					
VAT Refunds (ASM & SPMB)	4286.93	0.00	0.00	4286.93	561.60
Grants/Legacies	43443.48	0.00	0.00	43443.48	5400.00
Rent received from Tithe Land	0.00	0.00	934.00	934.00	210.00
Mattishall Charities	0.00	0.00	4.50	4.50	4.50
	<u>47730.41</u>	<u>0.00</u>	<u>938.50</u>	<u>48668.91</u>	<u>6176.10</u>
The Grants/Legacies are as follows:					
Mattishall Parish Council	400.00				towards the cost of maintenance of St Peter's churchyard
Legacy received	15446.48				
Historic England	11500.00				towards the cost of lead roofing replacement
Covid grants	16097.00				re. Church Room
	<u>43443.48</u>				
Payments					
g) Church Activities Costs					
Purchase of Cards and Magazines	149.62			149.62	159.69
Discipleship, Pastoral and Mission Costs	717.60		1235.40	1953.00	862.80
Worship and Church Services Costs	1103.87			1103.87	506.43
Special Events	0.00	235.39	1446.69	1682.08	257.00
Fees paid to Diocese etc	0.00		11472.00	11472.00	6528.00
Subscriptions	0.00		25.00	25.00	0.00
	<u>1971.09</u>	<u>235.39</u>	<u>14179.09</u>	<u>16385.57</u>	<u>8313.92</u>
h) Mission Giving and Donations					
Paula & Derek Finlayson	738.00		887.00	1625.00	331.00
Open Doors UK	212.00		968.00	1180.00	50.00
North Breckland Youth for Christ			502.00	502.00	617.00
Mission Aviation Fellowship			251.00	251.00	0.00
Mid Norfolk Food Bank			251.00	251.00	618.00
CMS	71.00			71.00	0.00
Evangelical Alliance	100.00			100.00	100.00
Crisis	694.00		425.00	1119.00	135.00
British Legion	50.00			50.00	50.00
Barnabas Fund	420.00			420.00	751.00
Christian Aid			364.00	364.00	0.00
Unicef UK			992.00	992.00	0.00
Leeway Domestic Violence				0.00	185.00
Wellspring Family				0.00	140.00
Compassion UK				0.00	182.00
The CofE Childrens Society	109.00			109.00	187.00
Women's World Day of Prayer				0.00	146.00
Mattishall Youth Football Club	200.00			200.00	0.00
Historic Churches	25.00			25.00	0.00
Just Giving	5.00			5.00	0.00
Bishop's Fund	50.00			50.00	0.00
Norfolk Churches Trust	60.00			60.00	0.00
Mattishall Rainbows/Brownies			56.00	56.00	0.00
	<u>2734.00</u>	<u>0.00</u>	<u>4696.00</u>	<u>7430.00</u>	<u>1876.00</u>

£200 being 50% of the Christmas Fayre surplus was donated to the Logan Gostling Just Giving Fund

6 Analysis of Running Costs from General Fund

	TOTAL	Electricity	Insurance	Water	Oil/Misc
	£	£	£	£	£
All Saints Church	3823.37	598.09	2606.66	58.50	560.12
St Peter's Church	1035.13	95.85	939.28		
Church Rooms	272.41	22.93	325.80	(76.32)	
	<u>5130.91</u>	<u>716.87</u>	<u>3871.74</u>	<u>(17.82)</u>	<u>560.12</u>
				Oil	300.79
				Misc	259.33

NB There were donations totalling £340 received towards the cost of the oil at All Saints.

7 All Saints Repairs and Maintenance

Includes Ongoing Project costs from Designated funds

Includes Lead roofing costs from the Conservation Fund

8 Transfers

	General Fund	Designated Funds	Restricted Funds	Benefice Funds
Covid-19 Grant	(16,097.00)	8,048.50		8,048.50
Legacy to Special Project Fund	(15,446.48)	15,446.48		
EH Grant to Conservation Fund	(11,500.00)		11,500.00	
VAT on Conservation Work	(3,276.78)	353.80	2,922.98	
Gift Aided Donation to Special Project Fund	(4,500.00)	4,500.00		
Mission Giving provision	(5,378.00)		5,378.00	
Bible Stories for Schools to Benefice			(50.00)	50.00
	<u>(56,198.26)</u>	<u>28348.78</u>	<u>19750.98</u>	<u>8098.50</u>

9 Benefice Expenses Account - Restricted Fund

This Fund is held and managed by Mattishall PCC on behalf of the other parishes in the Benefice

	2021	2020
	£	£
Receipts		
Miscellaneous Receipts		
COVID Grant (50%)	8048.50	0.00
Donations	7272.00	1796.00
Gift Aid	1818.00	442.75
Adverts & Photocopying	12.00	49.15
Bank Interest	5.48	22.37
Misc receipts	192.50	158.00
Transfer of Bible Stories balance	50.00	0.00
Parish Contributions		
East Tuddenham	0.00	1130.00
Hockering	89.00	895.00
Mattishall	0.00	7950.00
North Tuddenham	0.00	811.00
Welborne	0.00	1001.00
Yaxham	0.00	1613.00
	<u>17487.48</u>	<u>15868.27</u>
Payments		
Benefice Staff Costs	6042.00	7429.10
Ministerial Costs	1763.21	856.47
Church Office Overheads	2225.46	2097.01
Church Office Repairs & Renewals	834.44	653.08
Printing & Stationery	1676.21	1492.30
Website & Computer Costs	363.84	135.39
Resources & Miscellaneous Costs	4488.61	4034.76
	<u>17393.77</u>	<u>16698.11</u>
Excess/(Deficit) in year	93.71	(829.84)
Balance B/fwd at 1st January 2021	<u>14766.36</u>	<u>15596.20</u>
Balance C/fwd at 31 December 2021	<u>14860.07</u>	<u>14766.36</u>

The above balance is accounted for as below:

	£	£
Benefice Office Expenses Account	5411.92	4969.69
Benefice Initiatives Account	9398.15	9796.67
Bible Stories for Schools	50.00	50.00
	<u>14860.07</u>	<u>14766.36</u>

RECEIPTS & INVOICES RECEIVED AFTER 31 DECEMBER 2020

(Not included in these accounts)

	£	£
Ministerial expenses	182.16	50.00
Photocopying	21.33	0.00
AUK Ltd Office Alarm	72.00	0.00
Surelock - Office Lock & Keys	160.00	0.00
Hockering refund	89.00	0.00
	<u>524.49</u>	<u>50.00</u>

ALL SAINTS & ST PETER'S MATTISHALL
GENERAL FUND BUDGET 2021- Comparison to Actual for year
& BUDGET 2022

	2021 BUDGET	2021 Actual	2022 BUDGET
GENERAL FUND			
Receipts	£	£	£
Voluntary receipts:			
Planned Giving - Gift Aided	30000	29715	30000
Planned Giving - Other	22500	23062	23500
Collections at services	300	870	850
All other giving/voluntary receipts	0	155	0
Gift Aid recovered	7500	7422	7500
Activities for generating funds	0	104	0
Investment income	75	12	20
Church activities - Fees	1600	2399	1800
- Church Rooms use	0	191	150
- Mission Activities	0	559	0
Other receipts			
- Grants/Legacies	620	47730	0
Total General Fund receipts	£62,595	£112,219	£63,820

Payments

Church activities:			
Parish Share	37272	37063	37272
Benefice Running Expenses	7500	0	7500
All Saints Running Expenses	4500	3823	4500
All Saints Repairs and Maintenance	2500	3648	2800
St Peter's Running Expenses	1000	1035	1000
St Peter's Repairs and Maintenance	1000	935	1000
Church Rooms Running Costs	1500	272	600
Church Rooms Repairs and Maintenance	1000	596	500
Mission, Pastoral & Discipleship	400	718	500
Church Activities Costs	500	1254	1000
Mission giving and donations	5200	2734	5400

TOTAL EXPENDITURE	£62,372	£52,078	£62,072
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Transfers to Designated/Restricted Funds (56,197)

SURPLUS/(DEFICIT) FOR THE YEAR	£ 223	£3,944	£1,748	£0
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BENEFICE EXPENSES ACCOUNT

	2021 BUDGET (Rev')	2021 Actual	2022 BUDGET	
	£	£	£	
Expenditure				
Benefice Staff Costs	5900	6042	6200	
Ministerial Costs	1100	1763	1400	
Church Office Overheads	2500	2225	2200	
Church Office Repairs & Renewals	700	835	800	
Printing & Stationery	1600	1676	1700	
Website & Misc Costs	200	364	400	
Initiatives and Core Groups	4250	4488	0	
	£16,250	17393	£12,700	£

Receipts

Adverts, photocopying, miscellaneous	169	259	0
Donations	0	7272	0
Gift Aid recovered	0	1818	0
Covid grant	0	8049	0

Parish Contributions

East Tuddenham	820	0)
Hockering	820	89)
Mattishall	6443	0)
North Tuddenham	1171	0)
Welbome	820	0)
Yaxham	1757	0)
	£12,000	£17,487	£12,700

SURPLUS/(DEFICIT) FOR THE YEAR	(£ 4,250)	£94	£0
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BENEFICE EXPENSES ACCOUNT

This is held as a Restricted Fund in the accounts of Mattishall PCC
on behalf of the other parishes in the Benefice

	2021 ACTUAL	2021 BUDGET (Rev'd)	2022 BUDGET
	£	£	£
Expenditure			
Benefice Staff Costs	6042	5900	6200
Ministerial Costs	1763	1100	1400
Church Office Overheads	2225	2500	2200
Church Office Repairs & Renewals	834	700	800
Printing & Stationery	1676	1600	1700
Initiatives and Core Groups	4489	4250	0
Resources & Misc Costs	364	200	400
	£17,393	£16,250	£12,700
Receipts			
Adverts, photocopying, miscellaneous	259	169	0
Donations	7272	0	0
Gift Aid recovered	1818	0	0
Covid Grant	8049	0	0
Parish Contributions			
East Tuddenham	0	820)
Hockering	89	820)
Mattishall	0	6443)
North Tuddenham	0	1171)
Welborne	0	820)
Yaxham	0	1757) 12700
	£17,487	£12,000	£12,700
SURPLUS/(DEFICIT) FOR THE YEAR	£94	(£ 4,250)	£0
Balance b/fwd at 1st January 2021	£14,766		
Balance c/fwd at 31st December 2021	£14,860		
The above balance is accounted for as below:			
Benefice Office Expenses Account	5412		
Benefice Initiatives Account	9398		
Bible Storie for Schools	50		
	£14,860		

NOTES

The Benefice Initiatives & Resources account is funded by voluntary donations and is used for the cost of benefice resources & the printing of the Easter & Winter booklets.
It has also been made available for each parish to cover any mission/outreach activity costs up to £500.

During 2021 COVID related grants pertaining to the Church Rooms and Office were allocated 50/50 between the Church Rooms and the cost of running the Benefice Office. This grant enabled the running costs to be covered for the year with no further cost from the parishes (NB The £89 from Hockering was repaid in 2022)

Treasurer's Report

I would like to thank the church family for their continued support through service and finance during a year when restrictions had still not allowed a full return to all our usual church activities and fellowship.

ACCOUNTS FOR THE YEAR ENDING 31ST DECEMBER 2021

RECEIPTS & PAYMENTS ACCOUNT

The General Fund ended the year with a surplus of over £60K due to the receipt of various grants and a legacy (see note 5e). These were allocated to various funds (see note 6) leaving a balance of £3943 in the general fund. This gave a final balance in the general fund at the end of the year of £23673.

OTHER FUNDS

The grant received from English Heritage enabled lead work to be carried out on the roof of All Saints and the COVID related grants were used to carry out maintenance work in the Church Rooms and the purchase of new chairs and a replacement oven as well as financing the costs of running the Benefice Office. We also received a grant from the Parish Council towards the cost of maintaining the churchyard at St Peter's.

The receipt of a legacy together with a generous donation has taken the Special Project fund from £7K to over £22K.

The total Mission Giving paid out from both 10% of our voluntary receipts and any special collections amounted to £7430 (see note 5g).

Finally, I would like to thank you all once again for your support of the church and its activities. With God's blessing we will hopefully move forward in the coming years to carry out the Restoration and Refreshment Project enabling us to welcome and minister to those in the village who do not yet know the love of Jesus.

Barbara Crawshaw

Rector's Report

As we look back at the turbulent year that was 2021, it's important that we start with thanksgiving. Thanks that we have been brought through such a strange time, thanks for the amazing work of many behind the scenes who kept things going or who have brought us some respite from the worst ravages of Covid. Thanks that we are privileged to live in a placid village with all that meant during the pandemic. Thanks that we have been given a living relationship with the Father through Jesus and by the Spirit.

I write these words on Easter Eve, that strange day between Good Friday and Easter Day. We, who know the end of the story, know that resurrection is around the corner, that hope is not lost. But yet, in our imaginations and through the Scriptures, we know that for the first disciples the Saturday would have been a day of crushing grief, of hopes dashed, the very opposite of a Sabbath rest. As disciples of Jesus, sometimes it can feel as if our lives are a continuous Easter Eve, we know the reality of resurrection and the hope it brings, but we live in a world where grief is real, where hopes are dashed, and where there is a lack of peace. That's why I come back again and again to the words of Paul found in the first chapter of the book of Ephesians, where Paul is praying for the Christians in the churches to who he is writing. He prays that they may know hope, the riches of their inheritance in Jesus, and the greatness of his power, shown in the resurrection. (Ephesians 1:16-21). He is saying – don't forget that every day is Resurrection Day and that this power is at work in you now!

That doesn't mean that everything magically becomes easy, just as it didn't for the first disciples – who went on to suffer rejection and martyrdom, but that rather that we know that the Risen Love of Jesus is at work in the world and especially in us who have entered into that new relationship with Jesus.

What does resurrection every day look like for us in Mattishall?

First, it calls us to hold on to hope: In all the ravages of Covid, and our uncertain world beyond, the difficulties faced personally and globally, it's easy to lose hope. But we know different. Resurrection is at work.

Second, it commands us to let God be in charge: Resurrection happened not because the disciples had a pretty good plan, but the opposite. Resurrection happened in God's way, at God's timing, and the ones who discovered it first (the women) were the ones who were most attentive to what God was already doing. If we believe in Resurrection then we believe it is happening now, we just need to open our eyes to see it.

Third, it tells us we have good news to share: "We have a gospel to proclaim, good news for men (and women) in all the earth", so said Timothy Dudley Smith, Bishop of Thetford. We have good news to share with our village and our world. This means that as the disciples of Jesus, we have a job to do, how else can our world hear about it but from us?

I believe that there are seeds of hope at work here in Mattishall that should encourage us to be faithful disciples of that good news. First, the connections with have with families and children thanks to the years of work at Little Angels, Who Let the Dads Out? and other events. When we could let them back into the church, they were overjoyed to be connecting with us again. These are important first steps. Second, our partnerships in the gospel with others around the world, agreed after prayer and discernment. Third, the plans for the work to the building to enable us to use the building better as a place of gospel hospitality. This again is building on the work already done but will enable us to be so much more effective.

Are these things all completed. No. But they are a good place to grow from if we let the power of the Resurrection be at work in us. That's our task for 2022 and beyond.

I want to finish, as I begun, by saying thank you. Thank you to Alan and Sue as churchwardens, them, Lizzy and the teams who do the amazing work with Little Angels, Who Let the Dads Out?, and Drop In, Barbara of her stewardship of the finances in a tough year for her, Mandy at the office for keeping the ship running, the staff team for their hard work during lockdown and beyond in leading worship and giving wise leadership of the benefice, to the PCC, everyone who helps on fun days and the like, and lastly but not least to Fiona and the family for their love and support.

May God bless us all in 2022.

Mark McCaghrey

Churchwardens Report

Buildings and Fabric – ASM

The only major work carried out at ASM was work on the lead roof where nearly £14,000 worth of work repairing lead on the roof of the north aisle and the side (Lady) chapel was carried out due to significant slippages of the lead down the roof. A small amount of minor work was also done on the south aisle.

We were fortunate to have much of the cost covered by a grant from Historic England. Similar work is needed on the chancel roof, but this will be carried out as part of the R&R project as Gonville and Caius College, Cambridge, should be paying for that lead work.

Some work has been done by the parish council on the churchyard wall and they have kept the trees trimmed.

The gate to the north of the church, leading onto Dereham Road has been much improved by our own John Willers at the parish council's expense. Rather than opening directly onto the main road at the bottom of the steps, the gate is now situated at the top of the steps, thereby allowing users to walk through the gate and stand on the steps at the bottom prior to walking into the road. This is a safer method than the old way of having to open and shut the gate at the same time as stepping out onto the road itself.

Other major work that needs doing is being handled as part of the R&R project.

We have continued to keep the churchyard as tidy as possible in conjunction with the parish council arranging for the grass to be cut and the paths to receive weedkiller twice a year.

Inside ASM, we had some trouble with the new boiler, but it has generally worked well, though we sometimes still need to switch on the electric heaters during services.

Buildings and Fabric – Church Rooms and Church Office

Using some of the money from a grant from Breckland District Council, we had major work done on the south wall of the church rooms where much of the pointing was in a very bad state, with water getting through it completely. The wall there is now in much better condition.

At the end of the year, we were due to have work done on the roof of the church rooms where there had been significant leakage of water into the timbers underneath.

Some brickwork on the church office will need to be carried out in 2022 and, possibly, the wall between the two external gates to the car park.

Buildings and Fabric – St. Peter's, Mattishall Burgh

No major work has been done at this end of the village, but a resident living nearby, Phil Hewitt, is kindly keeping an eye on the area and carrying out small jobs there. The churchyard itself needs regular work done on it to keep it tidy, including flattening of graves once appropriate. The church building continues to not be used for any services.

R&R Project (Restoration and Refreshment)

The project is still progressing slowly and consists of two parts: i) the creation of a new servery, extra storage, changes to the tower room, allowing it to be used again for other than just storage, and an extra toilet and ii) some significant maintenance work. Both i) and ii) are likely to cost about £200,000 each. We invited the Diocesan Advisory Committee (DAC) for an informal look at the proposals in ASM itself. They were very positive about the proposals. A presentation was then made to both ASM congregations, and the team took on board the suggestion of keeping the current sink in place and having extra storage near the font.

The main part of the R&R project was put on hold for a time while we attempted to get permission to dispose of (most of) the remaining free-standing pews from ASM. A faculty was raised and as is to be the case for this sort of thing, many outside bodies had to be consulted.

As at the end of 2021, we were trying to sort out what to do as there were some objections raised. However, DAC representatives themselves agree that most could be removed, but it remains for us to get as many external bodies on board as possible. It is a long, convoluted job getting everyone to agree on what really ought to be a simple decision.

Details of the improvements to television screens and other audio-visual equipment were agreed on earlier in the year. The audio-visual desk was moved from the north aisle to the south aisle as part of this and in preparation for making more space available in front of the proposed new server. The remainder of the audio-visual changes should be done early in 2022.

Church Inventory (Terrier)

No changes have been made during the year and all items are accounted for.

Assistant Wardens

We would again like to express our sincere thanks to the assistant wardens (Stephen, Eddie, John, Bruce, Les and Steve) who help on Sunday mornings and make sure things run smoothly. In particular, we would like to thank Steve Clay for also drawing up the rota for each month.

Sue and Alan Cossey

Electoral Roll

There are 63 on the electoral roll in Mattishall this year.

Alan Cossey

Safeguarding Report

The PCC has complied with the duty under section 5 of the Safeguarding and Clergy Discipline Measure 2016 (duty to have regard to House of Bishops' guidance on safeguarding children and vulnerable adults). Training was held in the Benefice at the end of 2019 and the beginning of 2020 towards training local volunteers and PCC members but in 2021 more training has not been possible owing to Covid-19 restrictions and a change of staff at Diocesan level.

Owing to national restrictions on who can be the Benefice Safeguarding Officer, Fiona handed the role to Jackie Clay in November 2021.

Fiona McCaghrey and Jackie Clay

Little Angels Toddler Group Report

Our toddler group has now been running for over 11 years and is a well-established group and well known in the community. This continues to be hosted in All Saints Mattishall church. I have recently taken over from Mandy Burnett as coordinator for the group and am supported by a wonderfully committed team of volunteers without whom this group just couldn't run. A big thank you to Patricia Menaul, June Rootham, Marney Kuyateh, Pauline Cox, Val Goulding, Janet Day, Carolyn Plowman and Michelle Goulding for their commitment, love, and enthusiasm for this group and all the various gifts that they bring along. A big thank you too to Alan who sets up the chairs every week which is quite a workout!

Regular families are now coming along again following Covid and we now have 58 children on our register which is still growing; these families come from many of our benefice villages and out as far as Watton, Costessey and Kings Lynn!!

As a team we are building a great rapport with many of the families who attend and are providing a safe and welcoming group each week during term time on a Wednesday morning. The group offers practical support by a listening ear on the basis that it is all confidential within the team, so giving them a chance for sharing some of their joys and sorrows. Prayer is offered on suitable occasions if the recipients are comfortable with that.

Each child's birthday is celebrated with a card and small individual gift. We also offer a suitable age relevant gift at Christmas which is handed out by a visit from Santa at the session. At Easter we will be giving a gift of a Christian book plus small chocolate eggs for each child. Other events such as St. Valentine's Day, Mothers/Fathers' Day, Remembrance Day etc are recognised by a craft activity within the session. Each week there is a bible story based simple craft activity alongside a conversation with the children about the story.

Our aim is to gently introduce our love for Jesus through gifts to the children and our love and commitment to each of the families. To this end we are providing a social evening for all the parents/carers in March/April next year at which we will offer them an evening meal which will be provided at a small cost and served in the church building. The aim is to give a chance for relaxation, conversation and generally enjoy time out from their children, obviously assuming they can obtain suitable child-minding facilities!! In the near future we may consider an occasional afternoon event at which children can join in the fun.

We would very much like this group to be a stepping-stone for the families to know Jesus for themselves. It is obviously dependant on their willingness to receive what Jesus offers and that is in God's hands through his Holy Spirit. Our job is to make it available. Many of the families have little or no knowledge of Christian teaching and it would be good to have a specific time of very gentle relevant teaching and worship alongside some fun activities, for them specifically. Discussions are in progress about how we could enable this to happen maybe on a Sunday afternoon. If available, it would give us an opportunity to invite families along. At the present time we have a Sunday morning service but this for many would be out of their comfort zone and they would feel out of their depth in. However, we are seeing families asking for Blessing/Thanksgiving or Baptism services and many attend Christmas and Easter celebrations around our Benefice.

I know many of you are committed to regularly praying for this group so can I urge you to continue in that, as I know that any Christian growth within this group of families is dependent on prayer. Above all I give thanks to our wonderful Saviour who is central to all that we undertake. May your light shine here Jesus and may all the glory go to you.

Sue Cossey

LITTLE ANGELS ACCOUNTS 2021			
Cash in hand b/f		£	40.50
Donation	£230.01		
Fees received	£434.44		
		£	664.45
Plus cash from Bank	£ 30.00		
		£	694.45
Less - Costs in year			
Snacks	£ 19.21		
Resources	£140.01		
Cleaning/Misc	£ 25.83		
Gifts	£302.89		
Boxes	£ -		
Cash to bank	£ -		
		£	487.94
Less cash to Bank		£	-
Cash in Hand 31.12.21		£	247.01

Who Let The Dads Out? Report

Who Let The Dads Out? was started in May 2019, as a monthly meeting place for dads (and other male carers), along with their young children. The aim of the meetings is to bring dads together and to enable them to have a fun time with their kids. It is also our hope that we can talk with them from time to time about Jesus.

Numbers of dads and kiddies slowly grew from, at its lowest of 2 dads to a maximum of 13 dads (+ 18 kiddies) in March 2020 before Covid prevented us from meeting again until August 2021. We now average around 9 dads (+ 16 kiddies). Unlike Little Angels where the youngsters are all pre-school age, our oldest kiddies are school year 2. A proportion of the kiddies also come to Little Angels, usually with their mum.

We usually meet on the 1st Saturday of each month, from 9.00am to 10.30am, in All Saints Mattishall, where there are plenty of toys out for the kiddies and some more adult stuff for the dads, e.g. air hockey and table football. We provide snacks for the kiddies, but also bacon sarnies for the dads. Towards the end of the session, we usually have a story read and presents for kiddies having a birthday that same month are given out.

There is a friendly atmosphere in the group, and we have a number of dads who are there nearly every month as well as some who come less frequently.

As well as all enjoying ourselves, it has introduced us to a number of dads from around Mattishall (and further afield), with some coming to other family-friendly events like Christingle and The Bright Party.

Thank you to all the team there each Saturday, including those who come to help put things away afterwards and rearrange the chairs ready for Sunday services, and to those who take out advertising leaflets around the village.

Alan Cossey

WLTD0 ACCOUNTS 2021	
Cash in hand b/f	£30.73
Donations	£200.00
Fees received	£86.20
	£316.93
Less - Costs in year	
Snacks	£72.83
Resources	£70.14
Cleaning/Misc	£-
Gifts	£88.34
Boxes	£-
	£231.31
Less cash to Bank	£-
Cash in Hand 31.12.21	£85.62

Drop In Report

The Drop In started again during September and we used All Saints Mattishall church (rather than the church rooms) so we could socially distance more effectively. It has been very successful, and most people prefer to stay in the church for the future. We have actually had over 30 people on 2 occasions so I think we will have to stay in the church anyway! The atmosphere is great, and we have several new people now coming along.

Just before Christmas we held our party which went down very well. Instead of going out for a Christmas meal we decided to have a buffet brought in, prepared by Paul at The Swan. We also had some entertainment and the event proved to be quite popular.

Sadly, we have lost some members, but I will not name them as over the course of 2 years people have moved away and I have not got full information to quote. We do, however, miss all those who are no longer with us and pray for their families as they continue to process their loss.

Accounts:

Income	£	544.33
Expenses	£	176.76
Paid to ASM	£	355.00
Carried forward	£	12.57

Buffet figures are included in the income/expenses above as we just asked people to put in extra to cover the cost on that day.

Quite a lot of the weekly refreshments are now donated which allows us to give more money to the church to cover the cost of heating.

Please feel free to join us on a Thursday morning – it would be great to see you.

Lizzie Loades

Deanery Synod Report

The purpose of Deanery Synod is to represent the parishes to the Diocese and the Diocese to the parishes. It acts as an intermediary between the two. Our Deanery consists of all the clergy licensed across the deanery and elected members from each benefice. Revd. Mark McCaghrey is our Rural Dean, and the Chair is Tim Farnham from Scarning. If PCCs have a question to be raised at Deanery Synod, please discuss it with our representative(s). This will be brought to Synod, and, if appropriate, voted on and passed by Deanery Synod, a request can be made to Diocesan Synod to put the matter on the agenda. Diocesan Synod Representatives are: Gerry Palmer, Sue Martin, Theresa Hewett and Patricia Menaul.

The PCC has two representatives on the Dereham and Mitford Deanery Synod, Helen Jeckells and Theresa Hewett. Theresa is the Secretary of the Synod and also a Member of Diocesan Synod. On-going restrictions arising from the Corona Virus pandemic meant that Deanery Synod meetings were held via Zoom in February and July and under a degree of social distancing rules in September. The February meeting was reported at last year's APCM and is repeated here.

The **February** meeting was held by Zoom. The Speaker was **The Ven Ian Bentley, Archdeacon**, who spoke about the Deployment Review, initiated by Bishop Graham Usher in order to get the Diocese running on a balanced budget. Ian informed the meeting that the current situation of the Diocese running on a deficit was to change under the new Bishop. Discussions will be held at the next meeting in July to progress this review.

On **July 1st** Members of Deanery Synod met again via Zoom. Thanks were expressed to the outgoing Lay Chair, Sheila Hanmer. Tim Farnham from Scarning was nominated for the position of Lay Chair and duly appointed by Synod. The Rev. Steven Wilson from the Barracks was elected to the House of Clergy. Theresa Hewett was elected as Secretary to Deanery Synod. The meeting discussed some outcomes of the Bishop's Deployment Review which I have included in full in this report so that parishioners and PCCs can have an idea of discussions held on their behalf:

Review of Deployment Review Decisions

By way of introduction, the situation at Launditch and Upper Nar benefice was explained – The team had consisted of two clergy. When the Team Vicar retired the decision was made not to replace that post as part of the Deployment Review. This, it was considered, would help to balance the books.

Members of Synod raised the following points:

- That managing the finances by not replacing retiring clergy was not a strategic plan and could lead to the situation not being managed at a strategic level.
- Benefices need to pay the cost of their clergy. This had not been the case and this kind of decision was part of the outcome of that.
- There had been no consultation about this which appeared to make a nonsense of the assurances around consultation that had been made in February by the Archdeacon.
- One way to look at it is that this is a wake-up call to parishes – the reality now is that the Deanery will receive what it pays for.
- We need a plan, like a Local Plan (in terms of Development).
- Must recognise that ministry and church is more than the stipendiary clergy.
- The Deployment Review may offer opportunities to bring other people into roles we need to be filled. Who can help us with the jobs that need to be done? This will free up clergy to do the clergy jobs rather than admin.
- A query was raised as to whether we need to wait for recommendations from Diocesan Synod before discussing it. The answer received was that we can and should have conversations around the issues now.
- Another way to look at it was to change the conversation – if we can find a way to pay for a full-time priest then we can commit to having one.
- A reminder was given that some parishes simply don't agree with the TRIO system of payments.

So, where do we start? Parishes need to recognise the situation: income makes a difference to ministry. What information do we need? What causes the problems or issues with raising enough money? What is our current situation? How much of the money we raise is spent on admin for example?

Members were asked to discuss the following with PCCs/parishioners:

Key issues and what we need to do locally.

It was suggested to start at the bottom, review what we have and want and cost it out.

Who/what do we need to engage with to begin the process?

The meeting usually held in October was brought forward to 23rd **September** to coincide with the Rt Rev Dr Jane Steen Bishop of Lynn's visitation to the Deanery and was the first in-person meeting since March 2020. +Jane had asked Synod to consider three questions: What are our priorities? What do we want from our Bishop? How are we to shape ourselves for mission going forward? Three priorities became clear – people, buildings, finances.

+Jane summarised the discussions with the following points:

- Our priorities point to new initiatives, we need more specificity here.
- +Jane would like to be invited to our parishes and meetings.
- She wants to get to know as many people as possible.
- The Lord has given us a huge amount, let's say thanks be to God and let's build on it.
- +Jane is meeting with clergy, recognises desire for more resourcing (and has found a page of apps for grants). She said the burning question is – how do we ensure that our benefices are appropriate for mission whilst supporting clergy?

Each of the Synod's meetings in 2022 will focus on one of these priority areas – March – buildings, July - finances, October – people. Please speak about ideas in these areas to your own PCC Deanery Synod Representatives, David Rudling, Mel Stevenson and Patricia Menaul.

Theresa Hewett