

THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH OF ALL SAINTS MATTISHALL AND ST PETER'S MATTISHALL BURGH

England & Wales · Charity number 1135038

Details

Other names	MATTISHALL & MATTISHALL BURGH PCC
Status	Registered
Legal form	Previously excepted
Registered	2010-03-18
Register	View on the Charity Commission register

Contact

Address	Church Office Dereham Road Mattishall Dereham NR20 3QA
Phone	01362858873
Email	contact@matvchurch.uk
Website	www.matvchurch.uk

Activities

Objects: Promoting in the ecclesiastical parish the whole mission of the Church.

Activities: The provision and maintenance of a place to worship and work with God

Classification

- **How:** Makes Grants To Organisations, Provides Buildings/facilities/open Space
- **What:** Religious Activities
- **Who:** The General Public/mankind

Geography

- **Area of benefit:** UNDEFINED. IN PRACTICE, LOCAL.
- Norfolk

Finances

Period end	Income	Expenditure	Assets	Employees
2024-12-31	£83,784	£81,602	-	-
2023-12-31	£115,050	£120,502	-	-
2022-12-31	£79,266	£83,974	-	-
2021-12-31	£131,790	£101,787	-	-
2020-12-31	£85,302	£73,665	-	-

Trustees

Name	Role	Appointed
ALAN COSSEY		2014-04-23
Cheryl Dawn Herman		2026-04-15
Elizabeth Loades		2024-04-24
Jonathan Rootham		2024-07-24
MELANIE JANE STEVENSON		2018-04-18
PAULINE COX		2016-07-27
Rev Kirsty Long		2026-03-25
Sheila Noelle Eves		2025-04-09
Susan Elizabeth Cossey		2024-04-24

Accounts

All Saints Mattishall with St Peter's Mattishall Burgh



Annual Report and Financial Statement
of the
Parochial Church Council
for the year ended
31 December 2024

All Saints Parish Church

Church Plain, Mattishall, Dereham, NR20 3QF

St Peter's Parish Church

Church Lane, Mattishall Burgh, Mattishall, NR20 3QZ

The PCC is a body corporate (PCC Powers Measure 1956, Church Representation Rules 2022) and a charity registered with the Charity Commission number 1135038.

Correspondence Address: Benefice Church Office

Church Rooms, Dereham Road, Mattishall, NR20 3QA. 01362 858873 contact@matvchurch.uk

PCC members who have served at any time from April 2024 until the date this report was approved are:

Ex Officio members:

- Incumbent: Rev'd Canon Mark McCaghrey (Chair and Standing Committee) - until June 2024
- Assistant Priest: Sally Thurgill
- Curate: Tori Venmore-Rowland - until September 2024
- Susan Cossey (Churchwarden and Standing Committee)
- Alan Cossey (Churchwarden, Lay Chair, Electoral Roll Officer, and Standing Committee)
- Mel Stevenson (LLM, Deanery Synod, PCC Secretary, Standing Committee)

Elected members:

- Barbara Crawshaw (PCC, Treasurer front office and Standing Committee)
- David Rudling (PCC)
- Cheryl Bumpass (PCC) - until July 2024
- Pauline Cox (PCC and Standing Committee)
- Jonathan Rootham (PCC)
- Elizabeth Loades (Lizzie) (PCC)

Officers (non-members)

- Patricia Menaul (Independent Examiner)
- Leroy Burrell (Benefice Safeguarding Officer)
- Pauline Street ADP Accounting (Treasurer back office)

Report approved by the PCC on 9TH APRIL 2025

and signed on their behalf by A. E. G. G. G.

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The Agenda for the Annual Meeting of 2025

Annual Meeting of Parishioners

1. Opening prayer, and short homily.
2. Minutes of the last AMP.
3. Nominations read.
4. Election of Churchwardens.
5. Any resolution to allow churchwardens to stand after six successive terms of office, or to disbar them from doing so.

Annual Parochial Church Meeting

1. Apologies for absence.
2. Minutes of the last APCM.
3. Matters arising from these minutes.
4. Acceptance of the reports for 2024, contained within the Annual Report document.
5. Elections to the PCC.
 - a. Elections to Deanery Synod (if required)
 - b. Elections to PCC
6. Resolutions concerning the procedures for elections, or the number of lay representatives on the PCC and other items allowed by the CRR. These resolutions take effect from the next APCM.
7. Any questions from the meeting to be considered by the PCC.
8. Closing prayers.

First PCC Meeting

1. Opening prayer.
2. Apologies for absence.
3. Minutes of the last PCC meeting.
4. Matters arising.
5. Appointment of officers: Lay Chair of PCC, Secretary, Treasurer, Electoral Roll Officer, Independent Examiner, Parish Safeguarding Officer, and Deanery Synod Representative(s).
6. Co-option of members to the PCC until the next APCM.
7. The Standing Committee is constituted in accordance with the CRR rules M31.
8. Statutory items: Safeguarding, Health and Safety and Data Protection.
9. Important and urgent AOB.
10. Date of next meeting.

ALL SAINTS' MATTISHALL & ST. PETER'S MATTISHALL BURGH

APCM 24th APRIL 2024

Annual meeting of Parishioners

Present: Rev Mark McCaghrey, Fiona McCaghrey, Cheryl Bumpass, Dean Bumpass, Barbara Crawshaw, Melanie Stevenson, Alan Cossey, Sue Cossey, Carolyn Plowman. Pauline Cox, Steve Clay, Rev Tori Venmore-Rowland, Elizabeth Loades, John Willers, Marian Willers, Jackie Clay
Apologies: Rev Sally Thurgill

1. The meeting opened in prayer, followed by a homily from MM based on 1 Corinthians 12.
2. Minutes of AMP 26th April 2023: agreed and signed without amendment
3. Nominations for the office of Churchwarden were received for Alan Cossey and Sue Cossey.
4. Both were duly elected.
5. No resolution was proposed.

Annual Parochial Church Meeting

1. Apologies: Sally Thurgill, Ken Crawshaw, Rod Stevenson, Marney Kuyateh
2. Minutes of APCM 26th April 2023 were accepted and signed without amendment.
3. There were no matters arising.
4. The reports within the Annual Report document were accepted unanimously.

Elections to the PCC:

MM confirmed Steve Clay and Jonathan Rootham had reached the end of their term. SC would not be standing for re-election. Nothing had been heard from JR. Jackie Clay was also resigning. There were several vacancies.

A nomination was received for Elizabeth Loades, who was duly elected.

The remainder will therefore become 'casual vacancies' which can be filled during the year, should further nominations emerge.

Mel Stevenson is the only Deanery Synod representative. No further nominations were received.

6. No resolutions were raised.

Vacancy process

MM advised the Benefice legally goes into vacancy 19th June 2024 but in reality, 26th May 2024

after Mark and Fiona's last service. The formal process will begin with a meeting of Churchwardens and the Archdeacon 29th May 2024.

During a vacancy, the Churchwardens legally 'hold the reigns' together with the Rural Dean.

MM commented how blessed the Benefice is to have a strong Staff Team.

The first step is to formulate a Benefice profile. It is essential the Benefice 'owns' the profile.

Each parish will contribute and a small group will be formed for this purpose. MM urged for the profile to be forward looking and realistic, reflecting both opportunities and challenges with appropriate weight.

Rev Tori will be 'signed off' in May 24 and will then have a year to find a suitable post of responsibility. Tori will not be appointed Curate in Charge during the vacancy and her length of time here will depend on how soon she is appointed elsewhere.

MM ended by thanking everyone for their service, Fiona for her love and support, the Churchwardens and the Staff Team for their commitment and ministry and Barbara Crawshaw for her long and sacrificial service to the role of Treasurer.

The meeting closed in prayer.

PCC meeting 24th April 2024

Present: Rev Mark McCaghrey (MM), Cheryl Bumpass (CB), Barbara Crawshaw (BC), Mel Stevenson (MS), Alan Cossey (AEC), Sue Cossey (SEC), Pauline Cox (PC), Lizzie Loades (EL). Minutes taken by Jackie Clay (JDC)

Minutes of PCC meeting 27th March had not been distributed. They will therefore be reviewed at the May meeting. JDC/MS to action

Appointment of Officers:

Lay Chair: AEC agreed to continue in this role. Agreed unanimously

PCC Secretary: MS agreed to take on this role. Agreed unanimously

Treasurer: Pauline Street (ADP Accounting) will become 'Back Office' Treasurer, managing the accounts on Xero, reducing the burden of work for BC considerably. BC will continue to manage collections, banking and act as Gift Aid Officer.

Electoral Roll Officer: AEC agreed to continue.

Independent Examiner: not formally appointed. Patricia Menaul has offered her services. Libby Smith (Yaxham) may also be available.

Parish Safeguarding Officer: JDC is standing down. Leroy Burrell has been appointed. The handover is not quite complete but in process.

PCC vacancies (casual): AEC will check with David Rudling whether he wishes to continue on the PCC.

AEC to action

No co-options were considered necessary.

Standing Committee: JDC is stepping down. The committee is constituted as follows:

MM, AEC, SEC, BC, PC, VVR. MS.

MM will update all distribution lists.

Safeguarding: JDC referred to the policy for Recruitment of ex-offenders distributed before the meeting. The following was agreed:

This PCC adopts the policy for Recruitment of ex-offenders as drafted.

Accepted with one abstention. JDC will forward the document to EL. **JDC to action**

JDC will email the Safeguarding Action Plan and the Safeguarding policy to PCC members for review and agreement. **JDC to action**

Health & Safety: DR will be asked to distribute the Health & Safety policy for agreement.

AEC to action

Data Protection: AEC had nothing to report but mentioned there is a requirement to check contact details with individuals. This will be done over the next few months.

NEXT MEETING: 22nd May 2024 ASM

(meetings are typically on the 4th Wednesday of alternate months)

Independent Examiners Certificate

Report to the trustees/ members of:	MATTISHALL - MATTISHALL (SLUG)
On accounts for the year ended:	31.12.2024
Charity no (if any):	1135038

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 31.12.2024

Responsibilities and basis of report

As the charity's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

In respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

[The charity's gross income exceeded £250,000 and I am qualified to undertake the examination by being a qualified member of [~~the Institute of Chartered Accountants in England and Wales~~] if not applicable.

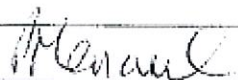
I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination (~~other than that disclosed below~~ *) which gives me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Charities Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

* Please delete the words in the brackets if they do not apply.

Signed:



Date:

18.3.2025

Name:

PATRICIA MARIE MCNAUL

Relevant professional qualification(s) or body (if any)

PETD FINANCIAL DIRECTOR & COMPANY SECRETARY

Address:

8, EDWARD SODRELL PLAIN.

MATTISHALL NR2 2TD

NORWICH

REC

Section B

Disclosure

Only complete if the examiner needs to highlight material matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here brief details of any items that the examiner wishes to disclose

Parochial Church Council of All Saints Mattishall and St Peter's Mattishall Burgh

Financial Statements for the Year Ended 31 December 2024

Receipts and Payments Accounts

		General Fund (Unrestricted)	Designated Funds	Other Funds (Restricted)	2024 TOTAL FUNDS	2023 TOTAL FUNDS
	Note	£	£	£	£	£
Receipts						
Voluntary receipts:						
Planned Giving		42,406			42,406	47,842
Collections at services		1,426			1,426	2,174
All other giving/voluntary receipts	5a)	7,344	12,857		20,201	12,886
Gift Aid recovered		9,867	1,000		10,867	7,415
Activities for generating funds	5b)	74			74	90
Investment income	5c)	1,313		30	1,343	937
Church activities	5d)	4,673		20	4,693	10,095
Other receipts	5e)	1,966		809	2,775	33,611
		<u>69,069</u>	<u>13,857</u>	<u>858</u>	<u>83,784</u>	<u>115,050</u>
Payments						
Church activities:						
Parish Share		35,613			35,613	38,058
Benefice Office Costs		8,760			8,760	7,707
All Saints Running Expenses	6)	8,140			8,140	10,249
All Saints Repairs and Maintenance	7)	9,427	4,355	840	14,623	42,779
St Peter's Running Expenses	6)	1,047			1,047	1,075
St Peter's Repairs and Maintenance		1,408			1,408	1,495
Church Rooms Running Costs	6)	2,433			2,433	2,428
Church Rooms Repairs and Maintenance		429			429	823
Church Activities Costs	5g)	2,151		844	2,995	7,547
Mission giving and donations	5h)	390		5,346	5,736	8,187
Accounting & Misc Costs		419			419	154
Total Payments		<u>70,217</u>	<u>4,355</u>	<u>7,030</u>	<u>81,602</u>	<u>120,502</u>
Excess/(Deficit) in year		<u>(1,148)</u>	<u>9,502</u>	<u>(6,172)</u>	<u>2,182</u>	<u>(5,452)</u>
Transfers between Funds	8)	(5,108)		5,108		
Net Excess/Deficit in year		<u>(6,256)</u>	<u>9,502</u>	<u>(1,064)</u>		
Balances b/fwd at 1 January 2024		19,969	23,903	4,853		
Balances c/fwd at 31 December 2024		<u>£13,713</u>	<u>£33,405</u>	<u>£3,789</u>	<u>£50,908</u>	

Parochial Church Council of All Saints Mattishall and St Peter's Mattishall Burgh
Statement of Assets and Liabilities
as at 31st December 2024

	Note	£	2024 £	2023 £
FUNDS - All Saints mattishall				
Unrestricted - General Fund			13,713	19969
Designated Funds				
Special Project Fund		23,905		23903
Heating Fund		<u>9,500</u>	33,405	0
Restricted Funds				
Mission Giving Fund		690		928
All Saints & St Peter's Conservation Fund		1		841
Vicar & Churchwardens Fund		2,311		2073
Organ Fund		20		0
Bells Fund		767		768
JET Music Scholarship Fund		<u>0</u>	3,789	244
			<u>50,908</u>	<u>48726</u>
FUNDS - Benefice Office				
Benefice Office Expenses	9)	4,713		4169
Benefice Initiatives - Restricted Fund	10)	14,446		19231
Life Events	11)	<u>394</u>	19,553	2857
			<u>£70,462</u>	<u>£74,983</u>
REPRESENTED by:				
Petty Cash in Hand			38	15
Barclays Bank balances				
Current Account		4,338		5945
Deposit Account - General Fund		5,178		5969
Deposit Account - SP & Conservation Fund		<u>14,569</u>	24,084	9633
CBF of the CE Deposit Account			29,035	27919
Barclays Bank balances				
Current Account Benefice		4,556		3012
Deposit Account Benefice		<u>4,029</u>	8,584	14106
CBF of the CE Deposit Account Benefice			<u>8,719</u>	<u>8384</u>
			<u>£70,462</u>	<u>£74,983</u>
OTHER ASSETS				
Assets retained for church use	2)	7,500		7500
Investment Fund shares at market value	3)	<u>1,464</u>		1432
			<u>£8,964</u>	<u>£8,932</u>

Parochial Church Council of All Saints Mattishall and St Peter's Mattishall Burgh

**Notes to the Financial Statements
For the year ended 31 December 2024**

1. The financial statements of the PCC have been prepared in accordance with the Charities Act 2011 5th edition using the Receipts and Payment basis.
2. Fixed assets retained for church use are the Church Rooms, Dereham Road, Mattishall purchased in 1992. The proceeds from the sale of these premises may only be expended on a specific object. The DBF are the custodial trustees and the PCC are the managerial trustees.
3. The investment consists of 72.15 Units COIF Charities Investment Fund and is valued at market value at 31 December 2024. The investment was purchased from the sale of Charity Land and the income may only be credited to the Vicars and Churchwardens Fund.
4. The movement in reserved and restricted funds during the year were:

	Bal b/fwd 1.1.24 £	Receipts /Transfers £	Payments /Transfers £	Bal c/fwd 31.12.24 £
Designated Funds				
Special Project Fund	23,903	4,337	(4,335)	23,905
Heating Fund	0	9,500	0	9,500
Restricted Funds				
Mission Giving Fund	928	5,108	(5,346)	690
All Saints & St Peter's Conservation Fund	841	0	(840)	1
Vicar & Churchwardens	2,072	838	(600)	2,311
Organ	0	20	0	20
Bell	767	0	0	767
JET Music	244	0	(244)	0
	<u>28,757</u>	<u>19,803</u>	<u>(11,365)</u>	<u>37,195</u>

5. Further Analysis of Receipts and Payments Accounts

	General Fund £	Designated Funds £	Restricted Funds £	2024 TOTAL FUNDS £	2023 TOTAL FUNDS £
Receipts					
a) All other giving/voluntary receipts					
Donations	7,344			7,344	8,127
Special Project Fund		4,357		4,357	0
Heating Fund		8,500		8,500	0
Organ Fund				0	159
ASM & SPMB Conservation Fund				0	3,500
Vicars & Churchwardens Fund				0	500
Little Angels				0	600
	<u>7,344</u>	<u>12,857</u>	<u>0</u>	<u>20,201</u>	<u>12,886</u>
b) Activities for generating funds					
Cards and Magazines sales	74			74	90
	<u>74</u>	<u>0</u>	<u>0</u>	<u>74</u>	<u>90</u>
c) Investment income					
Dividends on COIF investment			30	30	20
Interest from Deposit accounts	1,313			1,313	918
	<u>1,313</u>	<u>0</u>	<u>30</u>	<u>1,343</u>	<u>938</u>
				2024	2023
	General Fund £	Designated Funds £	Restricted Funds £	TOTAL FUNDS £	TOTAL FUNDS £
d) Church activities					
Fees received	1,264		20	1,284	1,995
Church Room use	671			671	442
Special Events & Activities				0	0
Mission Activities receipts	2,738			2,738	4,294
Miscellaneous Collections				0	3,364
	<u>4,673</u>	<u>0.00</u>	<u>20</u>	<u>4,693</u>	<u>10,095</u>

NB Drop-In, Little Angels, Who Let the Dads Out & Bible Journaling are self funding activities that contribute to the cost of running All Saints Mattishall church. These are included in Mission activities receipts.

e) Other receipts					
VAT Refunds (ASM & SPMB)	1,516		1,516	5,682	
Grants/Legacies	450		450	2,160	
Insurance Claims			0	24,960	
Rent received from Tithe Land		804	804	804	
Maltishall Charities		5	5	5	
	<u>1,966</u>	<u>0.00</u>	<u>809</u>	<u>2,775</u>	<u>33,611</u>
The Grants/Legacies are as follows:					
Maltishall Parish Council	450				towards the cost of maintenance of St Peter's churchyard

Payments

g) Church Activities Costs					
Purchase of Cards and Magazines	36		36	126	
Discipleship, Pastoral and Mission Costs	795	844	1,639	2,419	
Worship and Church Services Costs	1,320		1,320	4,076	
Special Events & Activities	0		0	926	
	<u>2,151</u>	<u>0.00</u>	<u>844</u>	<u>2,995</u>	<u>7,547</u>
h) Mission Giving, Donations and Subscriptions					
Open Doors UK		1,494	1,494	2,672	
North Breckland Youth for Christ		1,494	1,494	1,530	
Mission Aviation Fellowship		772	772	1,483	
Mid Norfolk Food Bank		772	772	909	
Disaster Emergency Fund (DEC)		697	697	0	
Historic Churches	25		25	25	
Evangelical Alliance	100		100	100	
Norfolk Churches Trust	60		60	610	
Norwich Bellringers	25		25	25	
Maltishall Rainbows/Brownies		116	116	152	
Childrens Society	180		180	207	
World Day of Prayer			0	158	
Local appeal			0	186	
Maltishall Charities			0	130	
	<u>390</u>	<u>0.00</u>	<u>5,346</u>	<u>5,736</u>	<u>8,187</u>

6 Analysis of Running Costs from General Fund

	TOTAL	Electricity	Insurance	Water	Oil	Misc
	£	£	£	£	£	
All Saints Church	8,140	2,426	2,611	183	2,058	662
St Peter's Church	1,047	178	869	0	0	
Church Rooms	2,433	1,897	316	220	0	0
	<u>11,620</u>	<u>4,503</u>	<u>3,996</u>	<u>403</u>	<u>2,058</u>	<u>662</u>

7 All Saints Repairs and Maintenance

Includes the cost of the removal of condemned electric heaters from the Designated Fund and gutter maintenance costs from the Conservation Fund

8 Transfers	General Fund	Designated Funds	Restricted Funds
Mission Giving monthly provision	(5,108)		5,108
	<u>(5,108)</u>	<u>0.00</u>	<u>5,108</u>

BENEFACTURE FUNDS

These Funds are held and managed by Maltishall PCC on behalf of the other parishes in the Benefice

9 Benefice Expenses Account - General Fund

	2024	2023
Receipts		£
Interest received	554	597
Misc receipts	92	87
Transfer from Benefice Initiatives	3,500	0
Parish Contributions		
East Tuddenham	321	144
Hockering	1,068	1,068
Maltishall	8,760	7,707
North Tuddenham	804	870
Welborne	1,100	724
Yaxham	1,581	1,231
	<u>17,780</u>	<u>12,428</u>

Payments		
Benefice Staff Costs	11,219	6,646
Ministerial Costs	832	3,007
Church Office Overheads	3,513	2,652
Church Office Repairs & Renewals	0	164
Printing & Stationery	1,150	1,750
Website & Misc Costs	243	453
Accounting & Payroll Costs	279	0
	<u>17,236</u>	<u>14,672</u>
Excess/(Deficit) in year	544	(2,244)
Balance B/fwd at 1st January 2024	<u>4,169</u>	
Balance C/fwd at 31 December 2024	<u>£4,713</u>	
10 Benefice Initiatives Fund - Restricted		
Receipts		
Donations and Sponsorships	882	2,000
Leaving gift donations	1,544	620
Events Receipts	59	0
	<u>2,485</u>	<u>2,620</u>
Payments		
Transfer to Benefice Office account	3,500	0
Resources & Miscellaneous Costs	1,336	1,629
NCT Bike Ride	701	0
Leaving Gifts and Expenses	1,544	620
Event Costs	189	306
	<u>7,270</u>	<u>2,755</u>
Excess/(Deficit) in year	(4,785)	(135)
Balance B/fwd at 1st January 2024	<u>19,231</u>	
Balance C/fwd at 31 December 2024	<u>£14,446</u>	
11 Life Events - Restricted		
Fees received	12,357	11,825
Fees paid to the Diocese, Parishes, Organists & Vergers	(14,820)	(10,156)
Excess/(Deficit) in year	<u>(2,463)</u>	<u>1,669</u>
Balance B/fwd at 1st January 2024	<u>2,057</u>	
Balance C/fwd at 31 December 2024	<u>£394</u>	

**ALL SAINTS & ST PETER'S MATTISHALL & MATV BENEFICE
ASM GENERAL FUND & BENEFICE EXPENSES ACCOUNT
BUDGET 2024 & Comparison to Actual for year**

	2024 BUDGET	2024 Actual
ASM GENERAL FUND		
Receipts	£	£
Voluntary receipts:		
Planned Giving - Gift Aided	28080	29255
Planned Giving - Other	20080	13155
Collections at services	2120	1420
All other giving/voluntary receipts	0	7339
Gift Aid recovered	7530	8067
Activities for generating funds	0	75
Investment income	980	1313
Church activities - Fees	2080	1264
- Church Rooms use	450	671
- Mission Activities	3300	2738
Other receipts		
- Grants/Legacies	0	1968
Total General Fund receipts	<u>£64,580</u>	<u>£69,069</u>
Payments		
Church activities:		
Parish Share	35763	35813
Benefice Office Contribution	8760	8760
All Saints Running Expenses	7580	8140
All Saints Repairs and Maintenance	2500	9427
St Peter's Running Expenses	1080	1047
St Peter's Repairs and Maintenance	1080	1408
Church Rooms Running Costs	1880	2433
Church Rooms Repairs and Maintenance	750	429
Church Activities Costs	3080	2151
Mission giving and donations	5200	5498
Miscellaneous/accounting costs	500	419
TOTAL EXPENDITURE	<u>£87,773</u>	<u>£75,325</u>
SURPLUS/(DEFICIT) FOR THE YEAR	<u>-£13,273</u>	<u>-£16,255</u>

BENEFICE EXPENSES ACCOUNT

	2024 BUDGET	2024 Actual
	£	£
Expenditure		
Benefice Staff Costs	6800	11219
Ministerial Costs	1080	832
Church Office Overheads	2500	3513
Church Office Repairs & Renewals	100	0
Printing & Stationery	2080	1150
Website & Misc Costs	250	243
Accounting & Payroll costs	220	279
	<u>£13,070</u>	<u>£17,236</u>
Receipts		
Interest Received	0	554
Adverts, photocopying, miscellaneous	0	92
Transfer from Benefice Initiatives	0	3500
Parish Contributions		
East Tuddenham	121	321
Hockering	734	1068
Mattishall	8761	8760
North Tuddenham	779	804
Wellborne	1180	1180
Yasham	1375	1581
	<u>£13,070</u>	<u>£17,780</u>
SURPLUS/(DEFICIT) FOR THE YEAR	<u>£0</u>	<u>£ 544</u>

BENEFICE EXPENSES ACCOUNT

This is held as a Restricted Fund in the accounts of Mattishall PCC
on behalf of the other parishes in the Benefice

	2024 ACTUAL	2024 BUDGET
	£	£
Expenditure		
Benefice Staff Costs	11219	6,000
Ministerial Costs	832	1,000
Church Office Overheads	3513	2,500
Church Office Repairs & Renewals	0	300
Printing & Stationery	1150	2,000
Website & Misc Costs	243	250
Payroll	279	220
	<u>17236</u>	<u>13,070</u>
Receipts		
Interest received	554	0
Misc receipts	92	0
Transfer from Benefice Initiatives	3500	0
Parish Contributions		
East Tuddenham	321	321
Hockering	1060	734
Mattishall	8760	8,761
North Tuddenham	804	779
Welborne	1100	1,100
Yaxham	1581	1,375
	<u>17780</u>	<u>13,070</u>
SURPLUS/(DEFICIT) FOR THE YEAR	£ 544	£0
Balance b/fwd at 1st January 2024	<u>£4,169</u>	
Balance c/fwd at 31st December 2024	<u>£4,713</u>	

BENEFICE INITIATIVES FUND

This is held as a Restricted Fund in the accounts of Mattishall PCC
on behalf of the other parishes in the Benefice

Receipts	
Donations and Sponsorships	882
Leaving gift donations	1544
Events Receipts	59
	<u>2485</u>
Payments	
Transfer to Benefice Office account	3500
Resources & Miscellaneous Costs	1330
WCT Bike Ride	701
Leaving Gifts and Expenses	1544
Event Costs	189
	<u>7,270</u>
Excess/(Deficit) in year	(£ 4,785)
Balance B/fwd at 1st January 2024	<u>£19,231</u>
Balance C/fwd at 31 December 2024	<u>£14,446</u>

Life Events - Restricted Fund

This is held as a Restricted Fund in the accounts of Mattishall PCC
on behalf of the other parishes in the Benefice

Fees received	12357
Fees paid to the Diocese, Parishes, Organists & Vergers	(14,820)
Excess/(Deficit) in year	<u>(2,463.00)</u>
Balance B/fwd at 1st January 2024	<u>£2,057</u>
Balance C/fwd at 31 December 2024	<u>£394</u>

NOTES

The Benefice Initiatives & Resources account is funded by voluntary donations and is used for the cost of benefice resources & the printing of the Easter & Winter booklets.
It has also been made available for each parish to cover any mission/outreach activity costs up to £500.

Treasurer's Report

ACCOUNTS FOR THE YEAR ENDED 31ST DECEMBER 2024

GENERAL FUND

2024 has been a difficult year with the loss of some of the active members of our church family to pastures new, including of course the departure of Mark our Rector. We wish them all well. However, this inevitably affected ASM financially. But by the end of the year, and after many prayers, the situation has moved in an upward direction with new worshippers joining our services. As a result of our changing situation during 2024, the General Fund had a deficit of £6256 reducing the balance at the end of the year to £13,713.

Please note that this includes paying our Parish Share in full - £35,613 and supporting our Mission partners plus other giving at a cost of £5108. However, this is a precarious situation financially as ASM is responsible for maintaining 3 buildings - All Saints church, St Peter's Mattishall Burgh church and the Church Rooms - so your prayers would be appreciated.

OTHER FUNDS

UNRESTRICTED

Special Project Fund - this was set up some time ago to provide funds for the Restoration and Refreshment work to be carried out at ASM. This project is still on hold as other work has taken priority.

Heating Fund - this was set up during the year to fund the replacement of the overhead heaters. It has received some generous donations and there will be a grant due from the diocese of £10K.

RESTRICTED

Conservation Fund – this paid for the spring and autumn gutter clearing contract.

JET Fund - this fund was set up in February 2016 by the late Jean Tamsett in her will to support the cost of music teaching for our worship band members. The final amount was paid out in October 2024, two months before her husband Roy passed away.

ACCOUNTING RESPONSIBILITIES

After the departure of our Rector in April and my desire to stand down as Treasurer some changes in the procedures were implemented.

The **ASM Treasurer** is responsible for collecting and analysing ASM receipts, banking where necessary and doing a monthly payment run of outstanding ASM invoices and the ASM Parish Share. The Mission Giving payments are now paid quarterly. All this is recorded on monthly sheets for the benefit of analysis. It is expected that the Treasurer prepares reports for the Standing Committee and the PCC and also prepares the financial accounts at the end of year in accordance with the Charities Act.

The **Benefice Co-ordinator** deals with all the paperwork, including receipts and payments and all reports to the Diocese, for Life Evens (i.e. Funerals, Cremations, Memorials and Weddings) for all the parishes in the Benefice and for the receipts and payments relating to the Benefice Office. All receipts and payments are recorded on monthly sheets for the benefit of analysis.

The **monthly accounts for both ASM and the Benefice** is outsourced to ADP Ltd who use the XERO accounting system. The information required for the analysis of the payments and receipts is scanned to ADP once a month when the bank statements become available.

FINALLY

Many thanks to all who give support to the activities and services at ASM both financially and physically and who continue to support the Ministry Team during the interregnum.

Barbara Crawshaw

Pastoral Report

A year in the life of our benefice 2024.

Julian of Norwich, famously said

"All shall be well, and all shall be well, and all manner of thing shall be well."

This phrase embodies her spirituality of hope and trust in God's loving care.

As I write this reflection on the life of our benefice in 2024 you may already know that it is as I prepare to retire from ministry at the end of summer 2025. It has been my privilege to serve you in our benefice. Much has changed since I began Ordained Local Ministry (OLM) in 2002. Firstly, no longer being called an OLM but now a SSM – Self-Supporting Minister. I was called to ministry with words of scripture from David's prayer in 1 Chronicles 29: 10-14 "Everything comes from you, and we have given you only what comes from your hand."

I have been on such a journey travelling around the benefice, sharing in memorable worship and prayer, celebrating life events, having the privilege of conducting baptisms and blessings, funerals, and weddings. Thank you for all that each of you have given to enrich both me and Colin, encourage, and grow our faith. It has not been an easy decision to stand down from ministry at this point in time, but it is the right time for us as a family, and a decision we have taken together.

We have so much to celebrate in our benefice and I thank God for all that we can share with our village communities and in support of each other. The danger of making a list to say thank you is that something or someone will be forgotten so I offer you an A-Z of the life of our benefice, with the focus on 2024.

A- All Saints churches - we have three, Activity days with family focus, Ailwyn Hall visits, Answered prayer, AWA Authorised Worship Assistant. B- Baptisms, Bell ringers, Blessings, Breakfasts. C- Churchwardens, Coffee Mornings, Church Office administrator, Churchyards, Concerts, Congregations, Communities. D- Dads who let them out? Deanery Synod, Drop In. E- Easter activities and services. F- Fabric Officers, Fellowship, Fete, Food, Foodbanks, Funerals. G- GOD, Grass cutters. H- History talks, Home groups, Hospitality. I- Introduction of Parish Giving Scheme in some of our churches. L- Little Angels. M- Morning prayer, Ministry Team, Mulled wine and Mince pies. N- Nightingale Care Home services, Norfolk Churches Trust sponsored annual event. O- Oasis, Open churches, Organists. P- Pastoral visiting, Prayer, Prayer Room, Parish Profile. Q- Quiet mornings, Quinquennial reports (QIR). R- Remembrance Sunday, River baptism, Rock the church concert. S- Schools: Collective Worship and School governors, Safeguarding, Singing for wellbeing, St Peter's churches – we have two, St Michael's church, St Mary's church. T- Treasurers, Tithing, Tractor blessing service. V- Village Green service, Volunteers in all parts of church life and care of our churches. W- Website, Weddings, Welcome, Worship band. Z- Zoom.

Goodbyes – During 2024 we said goodbye to Mark and Fiona, Jackie and Steve Clay and Tori and Luke and their family as they all moved on to pastures new. Each in turn blessed us with all that they brought to our benefice and all that they shared with us. We also came together on many occasions to celebrate and give thanks for the lives of folk in our individual villages who died during 2024. They will not be forgotten and will live on in our memories. We thank you God, for each of them and their service to our village communities.

"All shall be well, and all shall be well, and all manner of thing shall be well."

With every blessing and assured prayers for all that 2025 brings.

Sally Thurgill

Churchwardens and Fabric Report

This last year has seen some major changes within ASM. Primarily we have said goodbye to Tori our curate, Mark our rector and their respective families. We give thanks for all that they have given for us and wish them God's blessing in their new roles in their respective benefices. This has obviously put more pressure on our ministry team to cover services throughout the benefice and also meant that Rev Sally Thurgill has had to take all communion services in the benefice as well as any funerals coming in, which have been quite numerous. So, we give a special thanks to them all for their hard work and dedication to continue running the benefice.

During the past year we have had substantial financial pressures both with expenditure and income. Our regular income has dropped significantly due to various reasons. Some peoples' circumstances have changed needing them to revise their giving, we have some church family members who have moved away, and we have also lost our dear Roy Tamsett who is now with the Lord and has no financial worries!! So do please give this subject serious prayer and consideration as we need to continue serving this community and spreading the good news.

On a serious note, at the end of 2024 we had maintenance work that was still required, a decision on electric heating and a buttress on the north wall where there is movement, as well as consideration for repairing/replacing the chancel and side chapel lead roofing. These are large expenditure items, but we do have the option of some possible grants which we are working on. Apart from these items we have the normal day to day running of ASM which is increasing as costs rise. The PCC was considering the options of heating ASM. Although we have a working oil boiler again, we do not have any alternative, additional or short use heating i.e. electric heaters of some sort. Money has been pledged for this, and serious thought is going into what we should pursue.

One further point not in our favour was the possible withdrawal by the government of the Listed Places Of Worship grant. This would mean all future maintenance expenditure which attracts VAT we would have to pay. However, we do still have funds ringfenced for when we start up our R & R Project. Although this has been put on hold it is hoped to start this up again once we appoint a new rector.

Looking at the past year on a positive note we have run many events for the community. These include our regular events such as Drop-In, Little Angels, Who Let the Dad Out? Oasis, Singing for Wellbeing and a Book Club. Some of these are benefice events but are run at ASM. We have much to be thankful for in the many volunteers who have organised and run these events. In addition to these we have organised and run children's seasonal events such as Easter Fun Day, The Bright Party and the Christmas Fun Afternoon, all being very well attended. We have also in the past year had a couple of Community Suppers which have attracted many older people from the community as well as church family.

In addition, we have the joy of two services at ASM every Sunday and an Oasis service once a month. It is essential for us to meet together as church family (Hebrew 10:25) so we can worship God together and meet to support and encourage one another. Our thanks go to everyone who makes the Sunday morning worship times happen, to the Assistant Wardens and to everyone who volunteers to play sung worship, to read, pray and provide refreshments, all of which makes our time together a joy to be part of.

There are also 5 home groups in operation, which are benefice groups, but consist largely of ASM people. Most meet weekly, but one group (the men's group) meets fortnightly on Zoom.

Last but certainly not least we give thanks to our wonderful God who has provided all that we have needed for this last year, and we know we can trust him for the future.

Alan & Sue Cossey

Electoral Roll

Total on the NEW Roll 52

Alan Cossey

Safeguarding Report

The PCC's of the Mattishall and Tudd Valley benefice have complied with its duty under section 5 of the Safeguarding and Clergy Discipline Measure 2016 (duty to have regard to House of Bishops' guidance on safeguarding children and vulnerable adults).

I thank my predecessor Jackie Clay who I have been working closely with until she departed Norfolk for help and guidance as we transferred roles. I have inherited excellent foundations to ensure that we are both compliant, but more importantly ensure children and vulnerable adults are safe within our churches and at our events.

I have been working hard to ensure all training is up to date for roles throughout the benefice; I'm pleased to report that we have almost achieved this. I'm comforted by the reception received and the prompt action to attend courses; thank-you. My next priority is to review the outstanding actions on the Parish Dashboards for safeguarding and address these; to increase our level of compliance - all dashboards are currently at level 2.

I look forward to continuing to work with the PCC's of the benefice.

Leroy Burrell

Deanery Synod Report

Mel Stevenson is the Deanery Synod Rep for ASM and attended one of the three meetings held in 2024. This report comprises the Summary Report by Joan Welsby the Secretary of the Dereham in Mitford Deanery Synod, with grateful thanks to Joan. The Deanery Synod meetings during 2024 were held in March, July and October.

The first meeting of 2024 was attended by Diocesan Secretary Tim Sweeting, who spoke at length about the Church Buildings Report and outlined the key recommendations by the Commission. Tim spoke about the statistics for our Deanery, in which there are 54 churches. Lay Chair Philip Richardson had attended a Diocesan Lay Leadership meeting, which had included discussion as to the current number of 28 clergy vacancies in the Norwich diocese, the impact of reduced congregation numbers impacting Parish Share and the feelings of isolation by many rural parishes. There was an explanation re the appointment of Authorised Pastoral Assistants (APA's) being trialled in the Barnham Broom and Upper Yare Group (BBUY group). Rural Dean Tim Weatherstone provided a Diocesan Synod report and Philip spoke about the reasoning behind creation of individual parish profiles. Rural Dean also mentioned the Clergy Wellbeing Charter which has been adopted by the BBUY group and the progress of, and training possibilities available re Safeguarding.

At the second meeting in July there was discussion about the benefits of joint working and the sharing of resources, but the main thrust of the meeting related to the General Synod Slavery Compensation proposal, culminating in the production of a paper outlining DiM Synod's concerns and suggestions to be presented to the next Diocesan Synod meeting by the four DiM Deanery Synod representatives (who had been elected in the interim between the first two meetings). This meeting ended with a pleasant social/refreshments gathering of attendees.

The third and final meeting of the year was attended by Bishop Jane. Philip started the meeting by outlining an impression of the BBUY group, having attended a Deanery Synod Lay Chairs group meeting with Bishop Ian where he highlighted many of his concerns faced by rural parishes and also re the current Deanery Structure, dire level of funding and lengthy periods of interregnum. Bishop Jane then spoke about the Diocese and Parish Vision, outlining 8 projects, including Baptism, Confirmation, Inclusion, Racial Justice and a Bishop's Certificate training course for Lay people commencing in January 2025. She clarified her role and that of Bishop Ian within the Diocese and spoke about the appointment of Rev'd Canon Richard Lamey as the new Director of Mission and Ministry. This was followed by the Rural Dean's report and the clarification of Safeguarding requirements.

There remains a vacancy for a further Deanery Synod Rep for ASM.

Mel Stevenson

Little Angels Toddler Group Report

Team members:- Sue Cossey, Alan Cossey, Carolyn Plowman, Jackie Crisp, June Rootham, Karen Knight, Marney Kuyateh, Patricia Menaul, Pauline Cox, Val Goulding, Nicola Cordle and Julie Irons.

We are now at the end of another successful year at Little Angels. There is much to be thankful for. A committed team of volunteers serve the mums/carers and little ones each week on a Wednesday morning in term time from 9.00am until 11.30am. The team for the day arrive at 8.30am and set up refreshments then we gather to pray. Tea/coffee for the adults and squash/water for the children is available all morning. We have just had to increase our entrance fee to £2.00 for one child and £3.00 for two or more with a view to helping with the heating costs. At the present time we have 40 families on our register and attendance each week averages about 25 to 30 families, from around our benefice and beyond.

This is an enjoyable time for all attending and is a great opportunity for the mums/carers to have a coffee and chat with friends while the children can play in a safe environment. Also, this means that as a team we are able to engage in conversations and build relationships with those attending. This can give the opportunity for mums to share their struggles and problems as well as the good things happening in their lives. If it is thought appropriate, we offer prayer as well and give each person that choice. Most of our mums are not regular church goers but we advertise the Oasis sessions we do once a month and encourage them to join us with their whole family if they wish.

Our morning runs with free play with the many toys available. A selection of active toys, such as sit and ride on toys, slide and soft play are available. There is plenty of role play opportunities in our home area, with dolls, buggies, cooking utensils, dressing up etc. Other quieter activities include the ever-popular play doh, and train set, with puzzles and construction toys. The trays of dinosaurs and diggers are always a hit! One contained messy area is available with pretend food (seeds, pasta, rice) etc, or we have sand and even shaving foam!

A simple bible-based craft is always prepared, and the theme of the craft is told in the story later on in the session. This last year we have covered many Old Testament favourite stories as well as some New Testament ones. Special events such as Valentines Day and Remembrance Day is also included in the craft sessions.

Each of the children have a small gift and card on their birthday as well as a Christian book at Easter and Christmas.

At approximately 10.15am we pause and offer snacks for the children in the blue tabled area. Adults are sometimes treated to cake as well.

Following snack time, we clear away the foam tiled area of soft play and the children and parents gather for a brief bible story, prayer, and some songs and nursery rhymes.

To finish off the morning we have either bubbles with a song or a parachute game.

As with all events run, there is always a lot of setting up and clearing away. This is enabled by help from one of our volunteers and me the day before and nearly all the mums and children help with the clearing away!

All of the team have been safeguarding trained as we take this very seriously. We also have two members first-aid trained if required.

We continually give thanks to God for the provision of a place to meet, volunteers to help and of course for all the families and little ones who attend. We are truly blessed.

Sue Cossey

LITTLE ANGELS ACCOUNTS 2024		
Cash in hand b/f		£ 147.15
Donations	£ 405.00	
Fees received	£ 1,548.91	
		£ 1,953.91
Plus cash from Bank	£ -	
		£ 2,101.06
Less - Costs in year		
Snacks	£ 409.03	
Resources	£ 556.48	
Cleaning/Misc	£ 64.27	
Gifts	£ 848.43	
Boxes	£ -	
		£ 1,878.21
Less cash to Bank		£ -
Cash in Hand		£ 222.85

Drop In Report

This year we have continued to meet, mainly in the church, and numbers have remained good throughout the year. We had 3 lunches with entertainment in the spring, summer and at Christmas and these were all well attended. Some church members have also joined us some weeks which is helpful to establish relationships between church and community.

Several people from the Drop In then go to lunch together which is a good social extension to Drop In.

There have been opportunities to offer support to people with various needs and people are also supporting each other in various ways.

Lizzie Loades

Income £2460.42

Outgoings £2460.42

Outgoings made up of £1955.34 to ASM and Expenses £505.08

Quiet Mornings Report

This year, we have only hosted one Quiet Morning which was Advent themed. Although we were lower on numbers (17), those who attended were encouraged and drew closer to God. The Holy Spirit was evidently at work as someone had a profound journey of forgiveness and others were evidently being touched by the Holy Spirit as they drew near to Him and received inner peace and healing.

Our Quiet Mornings include meditations on bible readings, a thought provoking prayer path, creative and reflective spaces and the space to give yourself permission to sit at the feet of Jesus. They are an unintrusive way of drawing closer to God. We would welcome others from across the benefice so do please come along and try one out.

Anne Molyneux

Singing For Fun and Wellbeing Report

This year has been very successful for this activity with new people joining and the average attendance is 12-14 people. We now hold 2 sessions a month, one during the day and the other in the evening to allow people a choice of times and the chance to come to both sessions. The community choir has evolved from these sessions, and we have been able to lead community singing at several events during the year.

Feedback has been very good with lots saying that they find the sessions very beneficial; people do smile as they leave. We have also had several members from the group helping out with other village activities such as the Community Suppers.

Lizzie Loades

Oasis Report

Team: Alan Cossey, Sue Cossey, Marney Kuyateh, Carolyn Plowman, Mel Stevenson, Leroy Burrell, Grace Burrell and Jackie Crisp.

Oasis has been running now for just over a year. We meet on the second Sunday of every month (except August) in All Saints Mattishall, and we have regular members each month. It could very loosely be called a 'service'. In content it has craft at the beginning as an introduction to the theme of a bible story, which is then either acted out in a drama or a video. Then follows one or two action songs together with a short prayer and the Lord's prayer. This takes approximately 40 minutes and then we finish up with a light snack meal. Overall, our session runs from 4.00pm until around 5.30pm ish or later with conversations continuing!

The vision when starting this was to draw in young families, something specifically geared to them. Something light yet with Christian teaching and content. It was created to serve as a follow on from relationships built at Little Angels and Who Let The Dads Out? something that we could invite families to which could help them to understand more about what the bible teaches about Jesus and how we can have a relationship with Him.

Each month we have core members attending and various others attending more infrequently. Our average attendance is around 12 adults and 18 children, plus team members. Those attending this see this as their 'church' and are very appreciative of what is offered. During the snack time it has been great to be able to have conversations with those attending.

When this was originally started our team consisted of more people so it would be great if anyone who feels God is calling them to work with young families could join the team. However, we all enjoy these monthly sessions and feel that God is blessing the work we are doing by bringing along these families who otherwise would not attend a church service and learn from the bible.

We want to sincerely thank all the team for giving their time, energy and skills to this venture and thank God for all He is doing and what He is going to do in the future.

Sue and Alan Cossey

Who Let The Dads Out? Report

Team: Alan Cossey, Leroy Burrell, Bryan Irons, Sue Cossey and Mel Stevenson. Also, our junior helpers Grace and Elise Burrell and Abigail Cossey.

This group meets on the first Saturday every month and has been doing so now for 4 to 5 years. The session starts at 9.00am and runs until 10.30am during which time bacon rolls, tea/coffee, snacks and squash are served. Our charge is £3.00 per family. We have around 20 families on the books and attendance is usually around 10 dads and 17 children. This is a great time for dads/grandads and male carers to get together and there is a good socialising atmosphere to the morning.

A considerable number of toys plus craft is provided and is enjoyed by children from 0 to school year 2. Many young children's toys are out in addition to some older ones like a dartboard (magnetic!) and football and ice hockey tables and giant Jenga. Everything is very informal, and children and adults go over for refreshments as and when wanted.

To finish off we all gather to join in some fun songs and celebrate any birthdays for the current month. All the children receive a birthday present and something appropriate at Christmas and Easter.

Our overall aim of this group is to introduce dads etc to the church building and for them to enjoy time with one another and their children. This gives opportunities for us to engage in conversations, build relationships with them and if appropriate share something of our faith in Jesus.

This is also a group in which we advertise our Oasis sessions in the hope that some will come along to something with a little more Christian content; as well as promoting our other child friendly gatherings such as the Bright Party, Christingle and other Christmas and Easter events.

Thank you to everyone who helps with this group, for those on the team and those behind the scenes who help to set up equipment, clear away and provide and deliver material to advertise. Thank you, Lord, for everything you provide to make this happen.

Alan Cossey

WLTD0 ACCOUNTS 2024			
Cash in hand b/f	£	150.75	
Donations	£	110.00	
Fees received	£	236.00	
			£ 496.75
Less - Costs in year			
Snacks	£	170.01	
Resources	£	231.59	
Cleaning/Misc	£	-	
Gifts	£	76.50	
Boxes	£	-	
			£ 478.10
Less cash to Bank			£ -
Cash in Hand			£ 18.65

Accounts

All Saints Mattishall with St Peter's Mattishall Burgh



Annual Report and Financial Statement
of the
Parochial Church Council
for the year ended
31 December 2023

All Saints Parish Church

Church Plain, Mattishall, Dereham, NR20 3QF

St Peter's Parish Church

Church Lane, Mattishall Burgh, Mattishall, NR20 3QZ

The PCC is a body corporate (PCC Powers Measure 1956, Church Representation Rules 2022) and a charity registered with the Charity Commission number 1135038.

Correspondence Address: Benefice Church Office

Church Rooms, Dereham Road, Mattishall, NR20 3QA. 01362 858873 contact@matvchurch.uk

PCC members who have served at any time from April 2023 until the date this report was approved are:

Ex Officio members:

- Incumbent: Rev'd Canon Mark McCaghrey (Chair and Standing Committee)
- Assistant Priest: Sally Thurgill
- Curate: Tori Venmore-Rowland
- Susan Cossey (Churchwarden and Standing Committee)
- Alan Cossey (Churchwarden, Lay Chair, Electoral Roll Officer, and Standing Committee)
- Mel Stevenson (LLM and Deanery Synod)

Elected members:

- Barbara Crawshaw (PCC, Treasurer and Standing Committee)
- David Rudling (PCC)
- Cheryl Bumpass (PCC)
- Steve Clay (PCC)
- Pauline Cox (PCC and Standing Committee)
- Jackie Clay (PCC, Secretary, Standing Committee, and Benefice Safeguarding Officer)
- Jonathan Rootham (PCC)

Officers (non-members)

- Patricia Menaul (Independent Examiner)

Report approved by the PCC on

and signed on their behalf by

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The Agenda for the Annual Meeting of 2024

Annual Meeting of Parishioners

1. Opening prayer, and short homily.
2. Minutes of the last AMP.
3. Nominations read.
4. Election of Churchwardens.
5. Any resolution to allow churchwardens to stand after six successive terms of office, or to disbar them from doing so.

Annual Parochial Church Meeting

1. Apologies for absence.
2. Minutes of the last APCM.
3. Matters arising from these minutes.
4. Acceptance of the reports for 2023, contained within the Annual Report document.
5. Elections to the PCC.
 - a. Elections to Deanery Synod (if required)
 - b. Elections to PCC
6. Resolutions concerning the procedures for elections, or the number of lay representatives on the PCC and other items allowed by the CRR. These resolutions take effect from the next APCM.
7. Any questions from the meeting to be considered by the PCC.
8. Closing prayers.

First PCC Meeting

1. Opening prayer.
2. Apologies for absence.
3. Minutes of the last PCC meeting.
4. Matters arising.
5. Appointment of officers: Lay Chair of PCC, Secretary, Treasurer, Electoral Roll Officer, Independent Examiner, Parish Safeguarding Officer, and Deanery Synod Representative(s).
6. Co-option of members to the PCC until the next APCM.
7. The Standing Committee is constituted in accordance with the CRR rules M31.
8. Statutory items: Safeguarding, Health and Safety and Data Protection.
9. Important and urgent AOB.
10. Date of next meeting.

ALL SAINTS' MATTISHALL & ST. PETER'S MATTISHALL BURGH

APCM WEDNESDAY 26th APRIL 2023

ANNUAL MEETING OF PARISHIONERS

Present: Rev. Canon Mark McCaghrey (Chair), Rev. Sally Thurgill, Rev. Tori Venmore-Rowland, Fiona McCaghrey, David Rudling, Jackie Clay (Secretary), Steve Clay, Pauline Cox, Janet Day, Barbara Crawshaw, Sue Cossey, Alan Cossey.

Apologies: Mel Stevenson, Eddie Stone, Ken Crawshaw, Dean Bumpass, Cheryl Bumpass, John Willers, Marian Willers, Liz Chappell, Sheila Rudling.

MM opened the meeting with prayer and a short homily based on Jeremiah 29: 4-14 and a game of Jenga, suggesting that, as a church, vital foundations are being removed leaving them shaky, at the same time as expanding ministries and activities. This is not sustainable in the long-term, which is of concern. As a counter, the passage in Jeremiah speaks of hope and God's promises: "11 For I know the plans I have for you," declares the LORD, "plans to prosper you and not to harm you, plans to give you hope and a future." (NIV). The question is, how do we build strongly together as a church family?

The minutes of the Annual Meeting of Parishioners 4th May 2022 were accepted and signed without revision.

AEC & SEC have taken the decision to stand down as Churchwardens. MM thanked them for their years of service in the role, hard work, and persistence with some very frustrating projects.

There were no nominations, so the positions remained vacant. MM will work with others on how to make the role more manageable and appealing.

The meeting was closed.

ANNUAL PAROCHIAL CHURCH MEETING

The minutes from 4th May 2022 were agreed and signed without revision.

There were no matters arising.

The annual reports for the year 2022 were accepted.

MM expressed his gratitude to the Staff Team, the teams who deliver the regular activities, to BC for her work as Treasurer, to Mandy in the office, to JDC for moving forward on safeguarding and to Fiona for her constant love and support.

AEC thanked MM for all he gives to the church.

Elections

Deanery Synod:

DR agreed to stand for another three-year term and was duly elected.

MS is prepared to stand and, due to her absence, will be elected at the next PCC.

One vacancy remains.

PCC:

MM advised Eddie Stone and Liz Chappell have stepped down. MM thanked them for their service.

There are 6 x vacancies: 3 x 3-year term, 2 x 2-year term, 1 x 1-year term.

Nominations had been received from Alan Cossey, Jackie Clay, Pauline Cox, and Cheryl Bumpass.

MM clarified:

Terms ending 2024:	Terms ending 2025:	Terms ending 2026
SC	BC	JDC
JR	PC	AEC
1 x vacancy	1 x vacancy	CB

There were no resolutions or questions to be discussed.

The meeting closed in prayer.

PAROCHIAL CHURCH COUNCIL MEETING

Present: MM, ST, DR, PC, BC, AEC, SC, JDC. Rev Tori was present as an observer. Apologies from: MS. Minutes of the last PCC meeting have not yet been distributed, due to the postponement of the Standing Committee. **JDC to action.**

Appointment of Officers:

Lay Chair: AEC

Secretary: JDC

Treasurer: BC. Accounts to be prepared by Pauline Street from April 23 onwards.

Electoral Roll Officer: AEC

Parish Safeguarding Officer: JDC

This year the accounts were examined by Elizabeth Smith. Grateful thanks were expressed by the PCC, which MM will pass on when asking if she would be happy to continue. **MM to action**

Standing Committee: MM, AEC, PC, BC, JDC. MM distributed Trustee forms for signing.

Safeguarding

JDC distributed Confidential Declaration Forms for signing.

MM reminded all PCC members are required to complete Safeguarding training modules Basic Awareness & Foundations. Please advise JDC when completed.

Health & Safety

DR will review the H&S policy by the next PCC. **DR to action**

Font: AEC has tripped over the font base twice more when moving items from the Tower Room. It transpires cutting away the base may not be feasible as the font could become unstable. Removing the font and replacing it with a moveable font may be an option but to do so, the age of the existing font needs to be established. BC and JDC will look at the previous reordering papers, MM will approach the Diocese to ask if they can recommend a font expert. **MM, BC & JDC to action**

Data Protection: nothing to report.

Any Other Business

AEC advised the Terrier has not been reviewed this year. AEC will action when possible. **AEC to action**

Oasis

A family outreach service is proposed for the second Sunday of June and July at 4pm. A review will then take place to consider whether it should continue from September. It will consist of drama, songs, prayer, and food. All agreed with the proposal. SC asked whether an Assistant Churchwarden would be required. The team will discuss and advise. Leaders will require a DBS check. JDC will draft a role description. **JDC to action**

Churchwarden duties

AEC and SEC have produced lists of duties to be fulfilled outside of the Churchwarden role. MM will distribute them for further discussion at the next PCC meeting. **MM to action**

BC/MM will consider expense guidelines, particularly in the absence of Churchwardens.

Weathervane repairs and two leaks

Scaffolding is required for the repair to the weathervane, for which the insurers have covered the cost. To carry out the roof repairs will also require scaffolding so it would be cost effective to combine the two projects. This could be managed with an additional cost of approximately £1600.

AEC advised of a query over the cost of the scaffolding which needs to be addressed. AEC will provide details so that MM can email. **AEC/MM to action**

Next Standing Committee meeting: TBC

Next PCC: Wednesday 24th May 7.30pm, ASM

Independent Examiners Certificate

Report to the trustees/ members of:

ALL SAINTS MATTISHALL AND ST
PETER MATTISHALL BURGA P.C.C.

On accounts for the year ended:

31st DECEMBER 2023

Charity no (if any):

1135038

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 31/12/23

Responsibilities and basis of report

As the charity's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

[The charity's gross income exceeded £250,000 and I am qualified to undertake the examination by being a qualified member of []]. ~~Delete [] if not applicable.~~

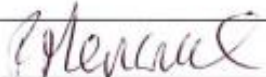
I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination (other than that disclosed below *) which gives me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Charities Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

* Please delete the words in the brackets if they do not apply.

Signed:



Date:

7.4.2024

Name:

PATRICIA MARIE MENAUL

Relevant professional qualification(s) or body (if any)

RET'D. FINANCIAL DIRECTOR (COMPANY SECRETARY)

Address:

HOLLY LODGE, 447, WELGATE,

MATTISHALL NORFOLK. NR20 3PJ

Section B

Disclosure

Only complete if the examiner needs to highlight material matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here brief details of any items that the examiner wishes to disclose

Parochial Church Council of All Saints Mattishall and St Peter's Mattishall Burgh

Financial Statements for the Year Ended 31 December 2023

Receipts and Payments Accounts

		General Fund (Unrestricted)	Designated Funds	Other Funds (Restricted)	2023 TOTAL FUNDS	2022 TOTAL FUNDS
	Note	£	£	£	£	£
Receipts						
Voluntary receipts:						
Planned Giving		47,382	0	460	47,842	51,556
Collections at services		2,174	0	0	2,174	1,710
All other giving/voluntary receipts	5a)	8,128	0	4,759	12,886	1,897
Gift Aid recovered		7,352	0	63	7,415	7,408
Activities for generating funds	5b)	90	0	0	90	222
Investment income	5c)	918	0	20	937	407
Church activities	5d)	5,773	0	4,321	10,095	9,401
Other receipts	5e)	2,160	0	31,451	33,611	6,664
		73,977	0	41,073	115,050	79,265
Payments						
Church activities:						
Parish Share		38,058	0	0	38,058	37,376
Benefice Office Costs		7,707	0	0	7,707	8,772
All Saints Running Expenses	6)	9,563	0	686	10,249	8,021
All Saints Repairs and Maintenance	7)	2,875	294	39,610	42,779	10,715
St Peter's Running Expenses	6)	1,074	0	0	1,074	1,007
St Peter's Repairs and Maintenance		1,495	0	0	1,495	1,159
Church Rooms Running Costs	6)	2,428	0	0	2,428	1,766
Church Rooms Repairs and Maintenance		823	0	0	823	4,505
Church Activities Costs	5g)	4,993	0	2,553	7,547	3,097
Mission giving and donations	5h)	210	0	7,977	8,187	7,300
Accounting & Misc Costs		154	0	0	154	256
Total Payments		69,381	294	50,827	120,502	83,974
Excess/(Deficit) in year		4,595	(294)	(9,753)	(5,452)	(4,709)
Transfers between Funds	8)	(5,785)	0	5,785		
Net Excess/Deficit in year		(1,190)	(294)	(3,968)		
Balances b/fwd at 1 January 2023		21,159	24,197	8,822		
Balances c/fwd at 31 December 2023	u	19,969	23,903	4,853	48,726	

Patricia Meni
PATRICIA MENI
7.4.20

Parochial Church Council of All Saints Mattishall and St Peter's Mattishall Burgh
Statement of Assets and Liabilities
as at 31st December 2023

	Note	£	2023 £	2022 £
FUNDS - All Saints mattishall				
Unrestricted - General Fund			19969	21159
Designated Funds	4)			
Special Project Fund			23903 ✓	24197 ✓
Restricted Funds	4)			
Mission Giving Fund		928 ✓		1549
All Saints & St Peter's Conservation Fund		841 ✓		3492
Vicar & Churchwardens Fund		2072 ✓		2344
Organ Fund		0 ✓		20
Bells Fund		767 ✓		767
JET Music Scholarship Fund		244 ✓		272
Worship Band Equipment Fund		0		38
Misc Collections & Special Events		0		202
Christmas Fayre		0		150
Little Angels		0	4853 ✓	(12)
			<u>48726 ✓</u>	<u>54178</u>
FUNDS - Benefice Office				
Benefice Office Expenses	9)	4169		26967
Benefice Initiatives - Restricted Fund	10)	19231		
Life Events	11)	2857	26257 ✓	0
			<u>74983 ✓</u>	
REPRESENTED by:				
Petty Cash in Hand			15 ✓	13
Barclays Bank balances				
Current Account		5945 ✓		4581
Deposit Account - General Fund		5969 ✓		10145
Deposit Account - SP & Conservation Funds		9633 ✓	21547 ✓	15514 ✓
CBF of the CE Deposit Account			27919 ✓	27052 ✓
Barclays Bank balances				
Current Account Benefice		3012 ✓		5716
Deposit Account Benfice		14106 ✓	17118 ✓	10000
CBF of the CE Deposit Account Benefice			8384 ✓	8124
			<u>74983 ✓</u>	<u>£81,145</u>
OTHER ASSETS				
Assets retained for church use	2)	7500	£	£
Investment Fund shares at market value	3)	1432		
			<u>8932</u>	<u>£8,811</u>

Patricia Menaul
PATRICIA MENAUL
7.4.2024

Parochial Church Council of All Saints Mattishall and St Peter's Mattishall Burgh

**Notes to the Financial Statements
For the year ended 31 December 2023**

- 1 The financial statements of the PCC have been prepared in accordance with the Church Accounting Regulations 2006 using the Receipts and Payment basis
- 2 Fixed assets retained for church use are the Church Rooms, Dereham Road, Mattishall purchased in 1992. The proceeds from the sale of these premises may only be expended on a specific object. The DBF are the custodial trustees and the PCC are the managerial trustees.
- 3 The investment consists of 72.15 Units COIF Charities Investment Fund and is valued at market value at 31 December 2023. The investment was purchased from the sale of Charity Land and the income may only be credited to the Vicars and Churchwardens Fund.
- 4 The movement in reserved and restricted funds during the year were:

	Bal b/fwd 1.1.23 £	Receipts /Transfers £	Payments /Transfers £	Bal c/fwd 31.12.23 £
Designated Funds				
Special Project Fund	24,197 ✓	0	(294)	23,903 ✓
Restricted Funds				
Mission Giving Fund	1,549	5,785 ✓	(6,406)	928 ✓
All Saints & St Peter's Conservation Fund	3,492	34,142 ✓	(36,793)	841 ✓
All Saints Boiler Oil Fund	0	260 ✓	(260)	0 ✓
Vicar & Churchwardens	2,344	1,328 ✓	(1,600) ✓	2,072 ✓
Organ	20	159 ✓	(179) ✓	0 ✓
Bell	767 ✓	0	0	767 ✓
Worship Band Equipment	38	250 ✓	(288)	0
Misc Collections & Special Events	352	4,321	(4,673)	(0)
Little Angels & Who Let The Dads Out	(13)	613	(600) ✓	0
JET Music Scholarship Fund	272	0	(28) ✓	244 ✓
	<u>33,018</u>	<u>46,858</u>	<u>(51,120)</u>	<u>28,756</u> ✓

5 Further Analysis of Receipts and Payments Accounts

	General Fund £	Designated Funds £	Restricted Funds £	2023 TOTAL FUNDS £	2022 TOTAL FUNDS £
Receipts					
a) All other giving/voluntary receipts					
Donations	8,128		0	8,128 ✓	1,607
Heating Oil Donations			0	0	240
Organ Fund			159 ✓	159 ✓	0
Bell Fund			0	0	0
ASM & SPMB Conservation Fund			3,500 ✓	3,500 ✓	0
Vicars & Churchwardens Fund			500 ✓	500 ✓	0
Little Angels			600 ✓	600 ✓	50
	<u>8,128</u>	<u>0</u>	<u>4,759</u>	<u>12,886</u> ✓	<u>1,897</u>
b) Activities for generating funds					
Cards and Magazines sales	90			90	222
	<u>90</u>	<u>0</u>	<u>0</u>	<u>90</u>	<u>222</u>
c) Investment income					
Dividends on COIF Investment			20 ✓	20 ✓	39
Interest from Deposit accounts	918			918 ✓	368
	<u>918</u>	<u>0</u>	<u>20</u>	<u>937</u> ✓	<u>407</u>

Patricia Menaul
PATRICIA MENAUL
7.4.2024

	General Fund	Designated Funds	Restricted Funds	2023 TOTAL FUNDS	2022 TOTAL FUNDS
	£	£	£	£	£
d) Church activities					
Fees received	1,995			1,995	3,232
Church Room use	442			442	606
Special Events & Activities	0			0	1,268
Mission Activities receipts	3,336		957	4,293	1,442
Miscellaneous Collections	0		3,364	3,364	2,853
	<u>5,773</u>	<u>0</u>	<u>4,321</u>	<u>10,095</u>	<u>9,401</u>

NB Drop-In, Little Angels, Who Let the Dads Out & Bible Journaling are self funding activities that contribute to the cost of running All Saints Mattishall church. These are included in Mission activities receipts.

e) Other receipts					
VAT Refunds (ASM & SPMB)			5,682	5,682	406
Grants/Legacies	2,160			2,160	5,450
Insurance Claims			24,960	24,960	0
Rent received from Tithe Land			804	804	804
Mattishall Charities			5	5	5
	<u>2,160</u>	<u>0</u>	<u>31,451</u>	<u>33,611</u>	<u>6,665</u>

The Grants/Legacies are as follows:

Mattishall Parish Council	450	towards the cost of maintenance of St Peter's churchyard
Norwich Diocese	1,710	towards the heating costs of ASM (2022 & 2023)
	<u>2,160</u>	

Payments

g) Church Activities Costs					
Purchase of Cards and Magazines	126			126	77
Discipleship, Pastoral and Mission Costs	792		1,628	2,419	694
Worship and Church Services Costs	4,076			4,076	706
Special Events & Activities			926	926	1,410
Subscriptions				0	210
	<u>4,993</u>	<u>0</u>	<u>2,553</u>	<u>7,547</u>	<u>3,097</u>

h) Mission Giving, Donations and Subscriptions					
Paula & Derek Finlayson		0	0	0	302
Open Doors UK		2,672	2,672	1,210	1,210
North Breckland Youth for Christ		1,530	1,530	1,210	1,210
Mission Aviation Fellowship		1,483	1,483	606	606
Mid Norfolk Food Bank		909	909	606	606
Disaster Emergency Fund (DEC)		0	0	2,808	2,808
Ian Bentley - Diocese collection		0	0	333	333
Historic Churches	25		25	0	0
Evangelical Alliance	100		100	0	0
Norfolk Churches Trust	60	550	610	0	0
Norwich Bellringers	25		25	0	0
Mattishall Rainbows/Brownies		152	152	81	81
Childrens Society		208	208	0	0
World Day of Prayer		158	158	145	145
Local appeal		186	186	0	0
Mattishall Charities		130	130	0	0
	<u>210</u>	<u>0</u>	<u>7,977</u>	<u>8,187</u>	<u>7,300</u>

6 Analysis of Running Costs from General Fund

	TOTAL	Electricity	Insurance	Water	Oil	Misc
	£	£	£	£	£	
All Saints Church	9,563	3,490	2,449	198	2,972	454
St Peter's Church	1,074	147	869	0	0	58
Church Rooms	2,428	1,872	316	240	0	
	<u>13,065</u>	<u>5,509</u>	<u>3,634</u>	<u>438</u>	<u>2,972</u>	<u>512</u>

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Handwritten signature: Patricia Menado
7.4.2024

7 **All Saints Repairs and Maintenance**

Includes Ongoing Project costs from the Designated Fund
Includes maintenance costs from the Conservation, Organ & Worship Equipment Funds & from Special Collections
The major repair costs to the weathervane were covered by an Insurance claim

8 Transfers	General Fund	Designated Funds	Restricted Funds
Mission Giving monthly provision	(5,785)		5,785 ✓
Mission Giving paid	6,406 ✓		(6,406)
	621	0	(621)

BENEFICE FUNDS

These Funds are held and managed by Mattishall PCC on behalf of the other parishes in the Benefice

9 **Benefice Expenses Account - General Fund**

	2023	2022
Receipts	£	£
Interest received	597 ✓	118
Misc receipts	87 ✓	142
Parish Contributions		
East Tuddenham	144 ✓	291
Hockering	1,068 ✓	890
Mattishall	7,707 ✓	8,772
North Tuddenham	870 ✓	870
Welborne	724 ✓	727
Yaxham	1,231 ✓	1,236
	12,428 ✓	13,046
Payments		
Benefice Staff Costs	6,646 ✓	6,115
Ministerial Costs	+ 100.00 3,007 ✓	898
Church Office Overheads	2,652 ✓	2,386
Church Office Repairs & Renewals	164 ✓	347
Printing & Stationery	1,751 ✓	1,946
Website & Computer Costs	453 ✓	353
	14,672	12,046
Excess/(Deficit) in year	(2,244)	1,001
Balance B/fwd at 1st January 2023	6,413	
Balance C/fwd at 31 December 2023	4,169	

10 **Benefice Initiatives Fund - Restricted**

Receipts		
Donations	2,000 ✓	11,493
Leaving gift donations	620 ✓	0
Gift Aid	0	2,873
Events Receipts	0	1,086
	2,620 ✓	15,453
Payments		
Resources & Miscellaneous Costs	1,829 ✓	4,459
Leaving Gift	620 ✓	0
Event Costs	306 ✓	1,075
	2,755 ✓	5,534
Excess/(Deficit) in year	(135) ✓	9,919
Balance B/fwd at 1st January 2023	19,367 ✓	
Balance C/fwd at 31 December 2023	19,231	

11 **Life Events - Restricted**

Fees received	11,825 ✓	13,430
Fees paid to the Diocese, Parishes, Organists & Vergers	(10,156) ✓	(15,273)
Excess/(Deficit) in year	1,669	(1,843)
Balance B/fwd at 1st January 2023	1,188	
Balance C/fwd at 31 December 2023	2,857	

6412.
19367 opening Bal.
1188
26968 ✓

4169
19231
2857
26257 Closing Bal

**ALL SAINTS & ST PETER'S MATTISHALL & MATV BENEFICE
ASM GENERAL FUND & BENEFICE EXPENSES ACCOUNT
BUDGET 2023 & Comparison to Actual for year & 2024 BUDGET
& BUDGET 2024**

	2023 BUDGET	2023 Actual	2024 BUDGET
ASM GENERAL FUND			
Receipts	£	£	£
Voluntary receipts:			
Planned Giving - Gift Aided	28000	27599	28000
Planned Giving - Other	24000	19783	20000
Collections at services	1800	2174	2120
All other giving/voluntary receipts	0	8128	0
Gift Aid recovered	7350	7352	7530
Activities for generating funds	0	90	0
Investment income	350	918	900
Church activities - Fees	2000	1995	2000
- Church Rooms use	500	442	450
- Mission Activities	0	3336	3500
Other receipts			
- Grants/Legacies	0	2160	0
Total General Fund receipts	£64,000	£73,977	£64,500
Payments			
Church activities:			
Parish Share	38088	38058	35763
Benefice Running Expenses	8770	7707	8760
All Saints Running Expenses	6000	9563	7500
All Saints Repairs and Maintenance	4000	2875	2500
St Peter's Running Expenses	1000	1074	1000
St Peter's Repairs and Maintenance	1200	1495	1000
Church Rooms Running Costs	1400	2428	1800
Church Rooms Repairs and Maintenance	600	823	750
Church Activities Costs	1000	4993	3000
Mission giving and donations	5400	5996	5200
Miscellaneous/accounting costs	750	154	500
TOTAL EXPENDITURE	£68,208	£75,167	£67,773
SURPLUS/(DEFICIT) FOR THE YEAR	(4,208)	(1,190)	(3,273)

BENEFICE EXPENSES ACCOUNT

	2023 BUDGET	2023 Actual	2024 BUDGET
	£	£	£
Expenditure			
Benefice Staff Costs	6650	6646	6800
Ministerial Costs	2000	3107	1000
Church Office Overheads	2500	2652	2500
Church Office Repairs & Renewals	400	164	300
Printing & Stationery	2000	1751	2000
Website & Misc Costs	300	452	250
Payroll costs	0		220
	£13,850	£14,772	£13,070
Receipts			
Interest Received	0	597	0
Adverts, photocopying, miscellaneous	50	87	0
Parish Contributions			
East Tuddenham	397	144	321
Hockering	1192	1068	734
Mattishall	7707	7707	8761
North Tuddenham	1325	870	779
Welborne	1192	724	1100
Yaxham	1987	1231	1375
	£13,850	£12,428	£13,070
SURPLUS/(DEFICIT) FOR THE YEAR	£0	-£2,344	

Patricia Menall
PATRICIA MENALL
7.4.2024

Treasurer's Report

ACCOUNTS FOR THE YEAR ENDED 31ST DECEMBER 2023

RECEIPTS & PAYMENTS ACCOUNT

The General Fund ended the year with a deficit of £1,190 giving a balance of £19,969 in the fund at the end of the year. This deficit was despite receiving unplanned giving of just over £8K during the year, together with grants of £1,710 from the Diocese to help towards the cost of heating the church and a grant from Mattishall Parish Council of £450 towards the cost of maintaining the churchyard at St Peter's.

However, the estimated expenditure for 2024 is projected to be £67,773, thus giving a still acceptable reserve of just under 3.4 months. This is slightly less than in 2022, which if the trend continues, indicates a need for both a stewardship campaign together with a careful approach to spending.

However, I would like to take this opportunity to thank the church family and others for your financial support during the year, both by your regular giving and through supporting ASM's outreach activities.

OTHER FUNDS

Special Project Fund (Unrestricted). This was set up to provide funds for the Restoration and Refreshment work to be carried out at ASM. This project has for the time being, only hopefully, come to a halt.

Conservation Fund - During the year work was carried out on the weathervane that had suffered from wind damage. An insurance claim of £24,960 covered this cost.

The Miscellaneous Collections consisted largely of pledges and donations towards the cost of further upgrading our audio/visual system with a new screen and projector at ASM.

The total Mission Giving paid out in the year from both 10% of our voluntary receipts and any special collections amounted to £8,187 (see Note 5h).

FINALLY

We must put our hope in God that He will bless us and see us through this time of change during the coming months in 2024.

Keep praying!

Barbara Crawshaw

Rector's Report

In 1 Corinthians chapter 12, the apostle Paul speaks of the church being a body – with many parts, but which all contribute to the whole. That there are different spiritual gifts and abilities, and different callings, but one purpose. These verses came to mind as I was thinking over the last twelve years. For each parish has had people working, using different spiritual gifts and abilities, different callings for the furtherance of the work of the church in each place.

I am reminded of many acts of loving service, which have contributed in different ways to the work of the kingdom. Some of these acts of loving service have been public and well known, others much more silent.

Each year in my report I say thank you, usually thanking specific people who have contributed significantly over the year. However, this year I'm going to thank you all for your contribution to the mission of God in these parishes, as I don't want anyone to be left out. Thank you for your support and for all you do.

All our APCMs this year are after Easter, and therefore in the season of Easter. Therefore, my mind also calls to mind these words of the apostle Paul in Ephesians chapter 1 when he says *“For this reason, ever since I heard about your faith in the Lord Jesus and your love for all God’s people, I have not stopped giving thanks for you, remembering you in my prayers. I keep asking that the God of our Lord Jesus Christ, the glorious Father, may give you the Spirit of wisdom and revelation, so that you may know him better. I pray that the eyes of your heart may be enlightened in order that you may know the hope to which he has called you, the riches of his glorious inheritance in his holy people, and his incomparably great power for us who believe. That power is the same as the mighty strength he exerted when he raised Christ from the dead and seated him at his right hand in the heavenly realms, far above all rule and authority, power and dominion, and every name that is invoked, not only in the present age but also in the one to come.”*

As Paul focused his mind on the church at Ephesus (and elsewhere in Asia Minor), Paul thinks of the resurrection not as a past event at the first Easter, but an ongoing event in the life of the church – and that calls him to give thanks for them, and to ask that their spiritual life may deepen so that their lives are filled more and more with the reality of the resurrection. That is my prayer for each of you as my time with you draws to a close – firstly giving thanks for you and remembering you in my prayers – but also praying that you may know more and more the reality of the resurrection in your lives and in the life of our six parishes.

Lastly, I hope that you will be able to come to Fiona and my final service, on Trinity Sunday, 26th May, 2024, at 10.00am at All Saints Mattishall, so we can bid you farewell.

May God bless you richly.

Mark McCaghrey

Churchwardens & Fabric Report

Being Churchwardens, then not, then being again.

2023 was a complicated year for us (Sue and Alan Cossey) as churchwardens. During the early part of the year, we felt very frustrated with the amount of work involved and, despite requests for help, not getting very much (apart from at Sunday services, where Steve Clay continued to organise assistant wardens). In the end we decided to stand down as churchwardens from the Annual Parish Meeting in April (formally known as the Annual Vestry Meeting) with immediate effect.

During the early summer people at ASM were asked, in a structured way, to offer to help with some of the tasks that we had been being doing, but which were not formally part of the churchwarden role. A good number of people have indicated interest in helping out (not all of whom we have yet contacted fully to follow up as the tasks are to do with work to be done as the weather improves). The biggest help has been the creation of a Maintenance Team, whose members have been taking on small to medium-sized tasks on a regular basis, with our main means of keeping in contact with each other is via a WhatsApp group. Such tasks are now being carried out in a much better way than before. Members are: Dean Bumpass, Eddie Stone, John Willers and Rod Stevenson. Thank you, gentlemen.

With this concrete extra help, we offered again in October to become churchwardens, with the formalities being completed a few weeks later.

Buildings and Fabric

The R&R project is on hold. There has not been enough time for us to proceed with this project, despite its importance, both for better use of the church building (the proposed new servery, additional loo, improvement of the tower room and much-needed extra storage space, totalling somewhere in the region of £200k) and for the maintenance work that needs carrying out (a further £200k or so). For the project to continue, it will need volunteers and some serious time put in.

The 5-yearly Quinquennial Inspection (QI) is due in February 2024 for both ASM and St. Peter's, Mattishall Burgh, which we have responsibility for even though we don't use the building anymore.

One highlight, at least for us as churchwardens, was the removal of the 14 remaining stand-alone pews in ASM after 2 years of trying with many emails and some visits and bargaining with the Diocesan Advisory Committee (DAC). Back in the noughties, when most of the pews had been removed from ASM to allow for the introduction of around 150 chairs, it had only been allowed on the proviso that we would keep 14 stand-alone pews, as well as the fixed pews in the chancel. Removal of those remaining stand-alone pews was an initial part of the R&R project (to give us more space for the new server and extra storage space and avoid having to hoick them around from time to time). This had been recommended by some of the DAC themselves who had come to visit ASM earlier, but on making a formal application, it met with resistance. It was finally resolved by an agreement to move those pews down to St. Peter's where they replaced some of its own uninteresting pews. This deal allows anyone who wants to see those 14 ex-ASM pews to still do so, with us still retaining the pews in chancel to still give an idea of how ASM used to look, yet freeing up the space we need in ASM.

Another significant piece of work that was done, at least in terms of cost, was the repair of the weathervane on ASM. A period of very windy weather had damaged the fixings of the weathervane, causing it to tilt over even more than it had been doing beforehand, with several people in the village being concerned about it. Our insurance company, Trinitas, was very helpful and paid out for the vast majority of the work to be done. We made use of the scaffolding involved to get a repair done on the leadwork where the tower joins the knave, a point where rain had been coming through. We also had some work done on the lead on the roof of the side (Lady) chapel, but this latter work looks like being only a stopgap.

One ongoing saga is the work on ASM's clock. The clock required manual winding by volunteers twice a week. As its maintenance is the responsibility of Mattishall Parish Council and not ours, they decided to get the winding automated, which was a very good idea. This took two years to get done and now seems to be working well. One remaining piece of work, which has dragged on several months, is the installation of a means of keeping the clock accurate. We look forward to seeing that completed.

One piece of work that needs to be done at some point, is work on the font. As you may well have seen, the base is marked with yellow and black warning tape these days after a number of people have tripped over it while moving things in and out of the tower room (one reason why we need the extra R&R storage space). We have made some enquiries about cutting the base back, but it would seem that this may make the font unstable as we don't know what is underneath it. This will be brought up in the 2024 QI.

Services

We continued to hold two services each Sunday, with our more formal service at 9.00 and a more informal one at 10.30. Thanks are due to Anna English, in particular, for organising the "Sunday Special" services, led once a month by congregation members, and those who regularly help at all 9.00 services, particularly Rob Amey who plays the organ. Attendance at the 9.00 service is back to roughly where it was pre-pandemic, but attendance at the 10.30 service has dropped.

However, we started the Oasis service once a month on Sunday afternoons aimed at families with young children. Though the number of people attending has gone up and down, it is now a contender for being our largest service, albeit once a month. For more details, please see the separate Oasis report.

Thanks are also due to those who help at the 10.30 service, particularly Jonathan and Sara Rootham for leading the musical worship, despite difficult family circumstances. We continue to struggle to get people to help out on the 10.30 rota (not the 9.00) one and it would be a great help if people would more readily volunteer at 10.30 and for us to not have to continually ask for help.

Events

A number of events, over and above normal services, took place in 2023. Drop In, Little Angels and Who Let The Dads Out? have their own reports in this year's report, but below are some other events as well.

Bible Journalling. Each Thursday there is now a small group who do bible journalling while Drop In is taking place. It is an artistic way of learning bible verses led by Cheryl Bumpass.

"A Romp Through the Old Testament" (April 2023), "Mark my Word" and "John – The Word became Flesh" (two half-day courses in October 2023) were run by Rev. Dr. Sue Woan, with 30+ attendees from around the diocese.

An Easter Fun Day was run on the Saturday of Easter, with a pleasantly surprising number of participants. We will run this again in 2024.

The Bright Party took place again on 31st October, with 155 participants, a number up on 2022.

The Christmas Fayre took place again in November, with many attendees again.

A Valuation Day, aiming at getting people to visit ASM (maybe for the first time) to get their antiques valued, went well in November.

The Christmas Fun Activities Afternoon again went well in December. Normally, this is followed by carol/song singing on the village green followed in turn by the switching on of the Christmas Tree lights, but the weather was so bad this year that the singing took place, as agreed only shortly beforehand, in ASM. There were a few minor hiccups, but it generally went well so we are looking to do it again in 2024.

Though it is now an established Christmas service, it is worth noting that the Christingle service continues to attract large numbers of people, with – to our surprise – twice as many adults at it as children.

Mission Partners

With Derek and Paula's work on hold, at least temporarily, money that was being sent to them, has now been transferred to others of our mission partners. Thus, our current mission partners are:

Open Doors UK - North Breckland Youth for Christ - Mission Aviation Fellowship - Mid Norfolk Foodbank

As of the end of 2023, we were intending to restart the Youth Café with NBYFC early in 2024 and to have a speaker from Open Doors come to our services one Sunday in March.

Alan & Sue Cossey

Curate's Report

APCM season has arrived once again, marking a year since I joined you all. I want to start out by thanking all of you for how welcome you've made me feel.

I've been thinking about stories recently. I'm struck by the power of storytelling. We are inherently beings of narrative, people of story. It's inbuilt in us and informs every aspect of us. We have a personal narrative about ourselves and about the people we know. Think about how we describe our loved ones—not with mere statistics, but through the rich tapestry of shared experiences and anecdotes. If I ask you to tell me about someone you love, would you give me height, weight, date of birth? Or would you tell me 'well, there was this one time...'

Jesus understood the power of stories deeply, speaking in parables that go beyond time and culture to convey truths.

The parable of the lost sheep works even if the closest you've ever come to shepherding is roast lamb on Sunday. By making the truth into a story, we can all enter in. Stories allow us to step into the shoes of others, experiencing different perspectives, emotions, and life circumstances.

We're coming out of Holy Week, 2024, where I told the story of Easter to many people. I don't mean stories in the sense that they're untrue, but that they are a narrative by which we see our lives. For us, of course, the story of Easter is a success, a triumph. Jesus, by his death and resurrection, has won. He has conquered death and by extension, we as Christians, as followers of Christ, have also conquered. The Easter story is our story as people of God, as Easter people. The story shapes us, informs how we live our lives, but also informs how we see ourselves. Our story, our identity as people of God, is that we are beloved, welcomed into God's presence, that all barriers of sin and death are removed from us, because of this love. The challenge for us all is how we live out that story in our lives. We who are welcomed, how do we welcome others? We who are loved, how do we love and show that love?

As we go into our interregnum in 2024, we will be asked to create a parish profile. Here we have an opportunity to tell the story of our churches, of the people who worship here, of the villages and communities we serve. Let's paint a vivid portrait of our churches, our communities, and the values that bind us together. What story will we tell those who seek to join us on this journey?

Tori Venmore-Rowland

Safeguarding Report

The PCC has complied with the duty under section 5 of the Safeguarding and Clergy Discipline Measure 2016 (duty to have regard to House of Bishops' guidance on safeguarding children and vulnerable adults).

The majority of role descriptions are now in place and DBS checks have been carried out where appropriate. Most people who hold a role have completed their training as required and I am confident we will have reached 100% compliance by the end of April 2024.

I am standing down as Benefice Safeguarding Officer at the Mattishall APCM, but I am handing over to Leroy Burrell, who has a lot of knowledge and experience in this subject area and will be a very safe pair of hands. I feel very confident that he will do a great job and I am sure you will give him your full support.

Jackie Clay

Electoral Roll

Total on the NEW Roll 58

Alan Cossey

Deanery Synod Report

Each of our parishes belongs to the Dereham in Mitford Deanery, which stretches from the Longwater Retail Park and the A47 bypass around Norwich all the way to Rougham and includes five other benefices than ours. There are 48 parishes and 57 church buildings in the Deanery, and although it goes from the outskirts of Norwich, through the town of Dereham into deep countryside around Litcham, most parishes are similar – rural, deeply connected to their local villages, and in multi-parish benefices like ours.

It has a Synod to coordinate activities across the Deanery and to make decisions on behalf of it. Some parishes in this benefice have elected a lay representative(s) to the Synod, and others have not done so – which means they are not represented in any decisions made. Sally, Tori and I are automatically members of the Synod, but it is vitally important that the Synod represents the wider life of the church too.

There are three Synod meetings a year, this last year, the Synod has been focusing on the implementation of a Deanery Plan, to simplify some items of administration and to overcome the challenges that we all face – of buildings, volunteers, and finances. This work will be continuing into 2024. The Synod also had a visit from Tim Sweeting, the Diocesan Secretary, who runs the team at Diocesan House that support parishes, which gave an opportunity for parish representatives to hear more about the work of the Parish Support Team and for Tim to find out more about this part of the Diocese. The next Synod meeting will on Thursday 4th July, 2024, at Shipdham Church at 7:30pm.

ASM PCC is allowed 3 Deanery Synod representatives. Over the last year David Rudling has been unable to attend and has stood down from this role. Mel Stevenson has only been able to attend one of the meetings but will continue. At this APCM, 2024, there are therefore 2 vacancies for Deanery Synod. If you feel this is a role you would like to consider, please speak to myself or Mel.

Mark McCaghrey

Little Angels Toddler Group Report

Team members include Sue C, Alan C, Carolyn P, Jackie Crp, June R, Karen K, Marney K, Patricia M, Pauline C and Val G

As we come to the end of another year, we have much to celebrate and thank God for within our Little Angels Toddler group. Our wonderfully committed team of volunteers bring so much as they serve the families week by week with their own individual giftings. The church building too gives us so much space to set out toys and equipment.

As the year has progressed we've had new families join us and some have left as their little ones have moved on to big school or nursery school. We've received many favourable comments shared with team members about how they enjoy the group which is so encouraging.

We have at present 46 families registered and around 25 to 35 families attend each week. The parents/grandparents/carers are served hot drinks and biscuits throughout the morning and there is water or squash for the children. During the session there is a time for the children to sit at tables and enjoy a healthy snack. This is always a highlight for many! The adults are sometimes treated to cake as well!!

Our aim is to provide a warm friendly atmosphere to welcome families into, for the children to enjoy the various toys and activities and for the adults to have a chance to chat and share with one another. However, alongside this, we aim to build relationships with the families to enable us to share something of our own faith and what Jesus means to us. This can be through conversation, the way we act showing love and concern and if appropriate to offer to pray for them.

We also promote our Who Let The Dads Out? group and Oasis sessions and encourage families to join with us on those occasions as well.

During the summer break we offered 'meet ups' on a Wednesday at various parks/beaches for families to come along to if they wanted. At Christmas and Easter, the children all receive an age appropriate Christian book and also a small gift and card on their birthday.

The sessions are always lively with a craft item that is based on a bible story. Songs and nursery rhymes are enjoyed during our closing music session, including action songs and musical instruments.

Thank you Lord for all you have provided, and we want to make your love known to those in our benefice communities.

With love and blessings

Sue Cossey

LITTLE ANGELS ACCOUNTS 2023			
As at 31.12.23			
Cash in hand b/f		£	114.65
Donations	£ 356.50		
Fees received	£1,414.99		
		£	1,886.14
Plus cash from Bank	£ -		
		£	1,886.14
Less - Costs in year			
Snacks	£ 491.15		
Resources	£ 693.69		
Cleaning/Misc	£ 92.06		
Gifts	£ 462.09		
Boxes	£ -		
		£	1,738.99
Less cash to Bank		£	-
Cash in Hand		£	147.15

Drop In Report

2023 has been a good year at Drop In. We have several new people now coming along and have had up to 35 people attending at a time. Some of the group also meet for lunch after the session and friendships have been made and enriched.

We held 4 after Drop In lunch/party events over the year and all were very well attended. We had some musical entertainment and games as well as food.

Using the church building in Mattishall has proved to be much better than the Mattishall church rooms as we have space for more people and space to have private chats if needed.

We have a team of people who all take turns to make teas and coffee as well as setting up and clearing away afterwards. If it were not for these people the morning could not take place. They are Anne B, Ruth S, Anne R, Paul N, Ivan L and David B.

Praying for a blessed and successful 2024.

Lizzie Loades

Income £2851.69 Outgoings £2851.69 (Expenses £631.69 / Given to ASM £2220.00)

Quiet Mornings Report

This past year we have hosted another couple of Quiet Mornings for the Benefice at All Saints church, Mattishall. One themed on The Wilderness in Lent and the other was Harvest themed. Both mornings were well attended by people from the Benefice as well as a few others in the area, averaging 30-35 people throughout the mornings.

The Quiet Mornings are centred on reflecting and meditating on bible scriptures followed by some personal quiet space to engage with God in our reflective and creative spaces, exploring the thought provoking, interactive prayer path or simply resting in the presence of God.

Spending quality time with Jesus is important for our spiritual growth. At the Quiet Mornings, we are led into a space where that is possible. If you've never been on a retreat or not sure how to draw closer to God, one of our Quiet Mornings is a good place to explore what that would be like. Many people have been deeply touched by the presence of God during one of these mornings, so you would be welcome to come along and give it a try. It's an informal time of personal prayer. Feel free to stay as long or short a time as you wish. You have the freedom to come and go. Do give it a try!

Anne Molyneux

Oasis Report

Team members include Cheryl & Dean B, Nicola C, Alan & Sue C, Marney K, Mark & Fiona McC, Anne M, Carolyn P, Mel S and Leroy B

In June 2023 we commenced a monthly session called Oasis which runs from 4pm – 5pm every second Sunday in the month at All Saints Mattishall but serves our benefice communities. It is organised and currently implemented by the above team. This is designed to attract children and families to enjoy something along the lines of a 'service' but specifically tailored to meet the needs of families with young children. Each session is based around a bible story or event.

A craft time is set up ready as families arrive based around the story that is being used. This is followed by a short drama (sometimes a video) again based on the bible story being depicted. The drama has proved a popular way of bringing the story to life for the children as they can be involved by dressing up and playing a part. After the sketch, a team member summarises and leads a short prayer and the Lord's Prayer. Then follows one or two action songs that the children (and adults!) can join in which complements the story. Finally, a snack time tea is served for all to enjoy. Food is provided by the team and members of the church family which is enjoyed and appreciated. A good opportunity follows over food to mix and chat.

At present we are attracting around 30 to 40 children and adults (including team members). Connections are being forged predominantly between families who attend Little Angels and Who Let The Dads Out? groups.

Please continue to pray for God's direction for this as we seek what is the best way forward.

Sue Cossey

Who Let The Dads Out? Report

This is a group that meets from 9.00am to 10.30am each 1st Saturday of the month (except August) in All Saints, Mattishall, for dads and their kiddies up to and including school year 2. It is usually the dads who come along, but sometimes granddads do instead, which is fine too. We have a good number of families who attend regularly, some from when we started up 5 years ago. In 2023 we averaged 10 dads and 16 kiddies.

We see ourselves as having two main purposes:

- 1) To give dads a place to spend time and have fun with their kids and to get to chat with other dads in a similar situation as well as with the team. We remind mums beforehand that this is a chance for them to have a bit of peace and quiet on a Saturday morning!
- 2) To show that Christians are not too weird in the hope of having some conversations about Jesus.

We make use of similar toys to Little Angels, but do also have table hockey, table football, and Connect 4 as we have some older kiddies than in Little Angels (and dads like to play those). We also provide bacon rolls as part of the snacks and food, so there is a delicious aroma when people come in. I can smell it now...

We spend from 9.00am to about 10.15am in an unstructured way, but for the last 15 minutes or so we gather together to give out birthday presents, have a song, and do something like mess around with a parachute or do the hokey-cokey (those who want to)!

We thoroughly enjoy our time with the dads and kids and there is the occasional conversation about God stuff. We do also encourage the families to come along to Oasis, which normally happens the following weekend, with a small number also coming along to that.

A really big thank you to the team who help on those Saturdays and for those who pray for the families and us.

Alan Cossey

WLTD0 ACCOUNTS 2023	
Cash in hand b/f	£54.57
Donations	£256.00
Fees received	£216.00
	£526.57
Less - Costs in year	
Snacks	£201.74
Resources	£91.12
Cleaning/Misc	£-
Gifts	£82.96
Boxes	£-
	£375.82
Less cash to Bank	£-
Cash in Hand	£150.75

Singing For Fun and Wellbeing Report

This new activity was started mid-2023 and seems to be going quite well. All Saints Mattishall hosts the sessions. We have an average of 12 people attending each time, second Wednesday each month from 1pm, and have now introduced an extra session on the fourth Thursday each month at 7pm. Current people attending are mainly from Mattishall village although we have had others come along as well. We meet up a bit earlier so people can have a cuppa before singing, this gives an opportunity to chat. The music is mainly well known popular songs.

We hope that this new outreach activity will continue to grow during 2024 and can serve our benefice communities well.

Everyone is welcome.

Lizzie Loades

Accounts

All Saints Mattishall with St Peter's Mattishall Burgh



Annual Report and Financial Statement
of the
Parochial Church Council
for the year ended
31 December 2022

All Saints Parish Church

Church Plain, Mattishall, Dereham, NR20 3QF

St Peter's Parish Church

Church Lane, Mattishall Burgh, Mattishall, NR20 3QZ

The PCC is a body corporate (PCC Powers Measure 1956, Church Representation Rules 2022) and a charity registered with the Charity Commission number 1135038.

Correspondence Address: Benefice Church Office

Church Rooms, Dereham Road, Mattishall, NR20 3QA. 01362 858873 contact@matvchurch.uk

PCC members who have served at any time from May 2022 until the date this report was approved are:

Ex Officio members:

- Incumbent: Rev'd Canon Mark McCaghrey (Chair and Standing Committee)
- Assistant Priest: Sally Thurgill
- Curate: Andrea Woods - until February 2023
- Susan Cossey (Churchwarden and Standing Committee)
- Alan Cossey (Churchwarden, Lay Chair, Electoral Roll Officer, and Standing Committee)
- Mel Stevenson (LLM and Deanery Synod)

Elected members:

- Barbara Crawshaw (PCC, Treasurer and Standing Committee)
- Patricia Menaul (PCC, Deanery Synod and Standing Committee) until January 2023
- David Rudling (PCC and Deanery Synod)
- Liz Chappell (PCC)
- Steve Clay (PCC)
- Pauline Cox (PCC and Standing Committee)
- Edward Stone (PCC and Fabric Officer)
- Jackie Clay (PCC, Secretary, Standing Committee, and Benefice Safeguarding Officer)
- Jonathan Rootham (PCC)

Officers (non-members)

- Elizabeth Smith (Independent Examiner)

Report approved by the PCC on -----

and signed on their behalf by -----

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The Agenda for the Annual Meeting of 2023

Annual Meeting of Parishioners

1. Opening prayer, and short homily.
2. Minutes of the last AMP.
3. Nominations read.
4. Election of Churchwardens.
5. Any resolution to allow churchwardens to stand after six successive terms of office, or to disbar them from doing so.

Annual Parochial Church Meeting

1. Apologies for absence.
2. Minutes of the last APCM.
3. Matters arising from these minutes.
4. Acceptance of the reports for 2022, contained within the Annual Reports document.
5. Elections to the PCC.
6. Resolutions concerning the procedures for elections, or the number of lay representatives on the PCC and other items allowed by the CRR. These resolutions take effect from the next APCM.
7. Any questions from the meeting to be considered by the PCC.
8. Closing prayers.

First PCC Meeting

1. Opening prayer.
2. Apologies for absence.
3. Minutes of the last PCC meeting.
4. Matters arising.
5. Appointment of officers: Lay chair of PCC, Secretary, Treasurer, Electoral Roll Officer, Independent Examiner, Parish Safeguarding Officer, and Deanery Synod Representatives.
6. Co-option of members to the PCC until the next APCM.
7. The Standing Committee is constituted in accordance with the CRR rules M31.
8. Statutory items: Safeguarding, Health and Safety and Data Protection.
9. Important and urgent AOB.
10. Date of next meeting.

ALL SAINTS' MATTISHALL & ST. PETER'S MATTISHALL BURGH
APCM WEDNESDAY 4th MAY 2022

ANNUAL MEETING OF PARISHIONERS

Present: Rev. Canon Mark McCaghrey (Chair), Rev Sally Thurgill, Rev Andrea Woods, Steve Clay, Jackie Clay, David Rudling, Pauline Cox, Barbara Crawshaw, Sue Cossey, Alan Cossey, Patricia Menaul, Mel Stevenson, Marney Kuyateh, Jackie Crisp, Anne Molyneux.

MM opened the meeting with a short talk on Ephesians 2:10: "For we are God's handiwork, created in Christ Jesus to do good works, which God prepared in advance for us to do." Linked with this, MM advised an Away-Half Day for the church family is proposed for the morning of Saturday 10th September 2022 at Norwich Cathedral. Further details to follow.

Minutes of the Annual Meeting of Parishioners held on 21st April 2021 were accepted without amendment. There were no matters arising.

Nominations for Churchwardens: MM advised completed forms received from Alan Cossey (AEC) & Sue Cossey (SEC). Both were duly elected. MM thanked Alan & Sue for their extremely hard work and commitment. AEC thanked MM for all he does, often unseen and also SC for his support on Sundays and with the rota.

ANNUAL PAROCHIAL CHURCH MEETING

Apologies for absence: Anna English, John Willers, Marian Willers, Liz Chappell, Fiona McCaghrey, Eddie Stone, Rod Stevenson, Ken Crawshaw, June Rootham and Gerald Rootham.

Minutes of the APCM held 21st April 2021 were accepted without amendment. There were no matters arising.

Acceptance of Annual Reports:

Amendments to front page: Mel Stevenson is not an elected member of the PCC but is the LLM representative and a Deanery Synod representative.

Jonathan Rootham is an elected member of the PCC, not co-opted.

Sara Rootham was not co-opted.

AEC requested an amendment to the Electoral Roll (page 17) which should now read 64.

PC identified an error in the Treasurer's Report (Page 14) where the reference to note 5g should read 5h.

Subject to these amendments, the reports were accepted unanimously.

Eddie Stone joined the meeting.

Elections to the PCC:

MM outlined the situation:

Elected in 2021 (to 2024) Steve Clay, Jonathan Rootham, 1 x vacancy (subsequently filled by Liz Chappell).

Elected in 2020 (to 2023) Jackie Clay, Pauline Cox, 1 x vacancy

Elected in 2019 (to 2022) Eddie Stone, Anna English & Barbara Crawshaw.

Therefore ES, AE & BC have reached the end of their three-year term.

Anna English has decided not to stand for re-election.

Nomination forms were received for Barbara Crawshaw and Eddie Stone who were duly elected. One vacancy remains.

MM thanked Anna for her valuable contribution to the PCC, both as an elected member representing the 9am congregation and as PCC Secretary.

MM expressed his grateful thanks to everyone who serves in different ways in particular:

BC for the tremendous commitment and service she has given to the role of Treasurer, especially in view of her health challenges over the last two years.

Mandy Burnett for all she does in the Office to support the Benefice.

David Rudling for his work on Health & Safety and the Staff Team who are a great blessing to the Benefice; and MM expressed his appreciation for how the team work together so effectively.

AEC closed the meeting in prayer.

Independent Examiners Certificate

Report to the trustees/ members of:

MATTISHALL & MATTISHALBURGH
PAROCHIAL CHURCH COUNCIL

On accounts for the year ended:

31st DECEMBER 2022

Charity no (if any):

1135038

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 31/12/2022

Responsibilities and basis of report

As the charity's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

~~[The charity's gross income exceeded £250,000 and I am qualified to undertake the examination by being a qualified member of [] - Delete [] if not applicable.]~~

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination (~~other than that disclosed below*~~) which gives me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Charities Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

* Please delete the words in the brackets if they do not apply.

Signed:



Date:

29th March 2023

Name:

ELIZABETH A H SMITH

Relevant professional qualification(s) or body (if any)

N/A

Address:

4 NORWICH ROAD YAXHAM

NR19 1RP

Section B

Disclosure

Only complete if the examiner needs to highlight material matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here brief details of any items that the examiner wishes to disclose

Parochial Church Council of All Saints Mattishall and St Peter's Mattishall Burgh

Financial Statements for the Year Ended 31 December 2022

Receipts and Payments Accounts

		General Fund (Unrestricted)	Designated Funds	Other Funds (Restricted)	2022 TOTAL FUNDS	2021 TOTAL FUNDS
	Note	£		£	£	£
Receipts						
Voluntary receipts:						
Planned Giving		51,556	0	0	51,556	53,317
Collections at services		1,710	0	0	1,710	870
All other giving/voluntary receipts	5a)	1,307	0	590	1,897	3,105
Gift Aid recovered		7,333	0	75	7,408	7,997
Activities for generating funds	5b)	122	0	100	222	104
Investment income	5c)	368	0	39	407	51
Church activities	5d)	5,222	58	4,121	9,401	17,677
Other receipts	5e)	856	0	5,809	6,664	48,669
		68,473	58	10,734	79,266	131,790
Payments						
Church activities:						
Parish Share		37,376	0	0	37,376	37,063
Benefice Office Costs		8,772	0	0	8,772	0
All Saints Running Expenses	6)	7,761	0	260	8,021	4,570
All Saints Repairs and Maintenance	7)	4,940	1,301	4,473	10,715	27,085
St Peter's Running Expenses	6)	1,007	0	0	1,007	1,035
St Peter's Repairs and Maintenance		1,159	0	0	1,159	935
Church Rooms Running Costs	6)	1,766	0	0	1,766	272
Church Rooms Repairs and Maintenance		844	3,662	0	4,505	7,010
Church Activities Costs	5g)	1,592	0	1,505	3,097	16,386
Mission giving and donations	5h)	0	0	7,300	7,300	7,430
Accounting Costs		256	0	0	256	0
Total Payments		65,473	4,963	13,539	83,974	101,787
Excess/(Deficit) in year		3,001	(4,904)	(2,805)	(4,708)	30,003
Transfers between Funds	8)	(5,516)	150	5,366		
Net Excess/Deficit in year		(2,515)	(4,754)	2,561	(4,708)	
Balances b/fwd at 1 January 2022		23,674	28,952	6,260	61,917	
Balances c/fwd at 31 December 2022		21,159	24,197	8,822	57,209	

Parochial Church Council of All Saints Mattishall and St Peter's Mattishall Burgh
Statement of Assets and Liabilities
as at 31st December 2022

	Note	£	2022 £	2021 £
FUNDS				
Unrestricted - General Fund			21159	23674
Designated Funds				
Special Project Fund		24197		22404
Covid -19 Grant		<u>0</u>	24197	6547
Restricted Funds				
Fees & Wedding Deposits		0		3031
Mission Giving Fund		1549		682
All Saints & St Peter's Conservation Fund		3492		0
All Saints Boiler Oil Fund		0		20
Vicar & Churchwardens Fund		2344		1497
Organ Fund		20		20
Bells Fund		767		767
JET Music Scholarship Fund		272		367
Worship Band Equipment Fund		38		2528
Misc Collections & Special Events		202		0
Christmas Fayre		150		0
Little Angels	9)	(13)		280
Who Let Ther Dads Out		<u>0</u>	8822	100
			<u>54177</u>	61917
Benefice Expenses & Initiatives - Restricted Fund	10)		<u>26967</u>	<u>14860</u>
			81145	76777
REPRESENTED by:				
Petty Cash in Hand			13	3
Barclays Bank balances:				
Current Account		4581		7378
Deposit Account - General Fund		10145		35890
Deposit Account - SP & Consevation Funds		15515		262
Current Account- - Benefice		5716		0
Deposit Account - Benefice		<u>10000</u>	45957	8928
CBF of the CE Deposit Account		27052		16298
CBF of the CE Deposit Account - Benefice		<u>8124</u>	35175	8018
			<u>81145</u>	<u>76777</u>
OTHER ASSETS				
			£	£
Assets retained for church use	2)	7500		7500
Investment Fund shares at market value	3)	<u>1311</u>	8811	1482

Parochial Church Council of All Saints Mattishall and St Peter's Mattishall Burgh

**Notes to the Financial Statements
For the year ended 31 December 2022**

- The financial statements of the PCC have been prepared in accordance with the Church Accounting Regulations 2006 using the Receipts and Payment basis
- Fixed assets retained for church use are the Church Rooms, Dereham Road Mattishall purchased in 1992. The proceeds from the sale of these premises may only be expended on a specific object. The DBF are the custodial trustees and the PCC are the managerial trustees.
- The investment consists of 72.15 Units COIF Charities Investment Fund and is valued at market value at 31 December 2022. The investment was purchased from the sale of Charity Land and the income may only be credited to the Vicars and Churchwardens Fund.
- The movement in reserved and restricted funds during the year were:

	Bal b/fwd	Receipts /Transfers	Payments /Transfers	Bal c/fwd	
	£	£	£	£	
Designated Funds					
Special Project Fund	22,404	3,094	1,301	24,197	
Covid -19 Grant	6,547		6,547	0	
	<u>28,952</u>	<u>3,094</u>	<u>1,301</u>	<u>24,197</u>	
Restricted Funds					
Fees received for the Diocese etc & Deposits	3,031	0	3,031	0	See Note 10
Mission Giving Fund	682	5,516	4,649	1,549	
All Saints & St Peter's Conservation Fund	0	5,000	1,508	3,492	
All Saints Boiler Oil Fund	20	240	260	0	
Vicar & Churchwardens	1,497	848	0	2,344	
Organ	20	100	100	20	
Bell	767	0	0	767	
Worship Band Equipment	2,528	375	2,866	38	
Misc Collections & Special Events	0	2,853	2,651	202	
Little Angels & Who Let The Dads Out	380	50	442	(12)	See Note 9
JET Music Scholarship Fund	367	0	95	272	
Christmas Fayre	0	488	338	150	
	<u>9,292</u>	<u>15,470</u>	<u>15,940</u>	<u>8,822</u>	

5 Further Analysis of Receipts and Payments Accounts

	General Fund	Designated Funds	Restricted Funds	2022 TOTAL FUNDS	2021 TOTAL FUNDS
	£	£	£	£	£
Receipts					
a) All other giving/voluntary receipts					
Donations	1,307		300	1,607	655
Heating Oil Donations			240	240	200
Organ Fund			0	0	20
Bell Fund			0	0	30
ASM & SPMB Conservation Fund			0	0	2,200
Little Angels donation			50	50	0.00
	<u>1,307</u>	<u>0</u>	<u>590</u>	<u>1,897</u>	<u>3,105</u>
b) Activities for generating funds					
Cards and Magazines sales	122		100	222	104
	<u>122</u>	<u>0</u>	<u>100</u>	<u>222</u>	<u>104</u>
c) Investment income					
Dividends on COIF Investment			39	39	38
Interest from Deposit accounts	368		0	368	12
	<u>368</u>	<u>0</u>	<u>39</u>	<u>407</u>	<u>51</u>

	General Fund	Designated Funds	Restricted Funds	2022 TOTAL FUNDS	2021 TOTAL FUNDS
	£	£	£	£	£
d) Church activities					
Fees received	3,232		0	3,232	15,280
Bell Fund fees			0	0	0
Church Room use	606		0	606	191
Special Events & Activities			1,268	1,268	1,017
Mission activities receipts	1,383	58	0	1,442	505
Miscellaneous Collections			2,853	2,853	684
	<u>5,222</u>	<u>58</u>	<u>4,121</u>	<u>9,401</u>	<u>17,677</u>
e) Other receipts					
VAT Refunds (ASM & SPMB)	406		0	406	4,287
Grants/Legacies	450		5,000	5,450	43,443
Rent received from Tithe Land			804	804	934
Mattishall Charities			5	5	5
	<u>856</u>	<u>0</u>	<u>5,809</u>	<u>6,664</u>	<u>48,669</u>
The Grants/Legacies are as follows:					
Mattishall Parish Council	450				towards the cost of maintenance of St Peter's churchyard
Legacy received	5,000				towards the maintenance costs of All Saints Mttishall
	<u>5,450</u>				

Payments

g) Church Activities Costs					
Purchase of Cards and Magazines	77		0	77	150
Discipleship, Pastoral and Mission Costs	599		95	694	1,953
Worship and Church Services Costs	706		0	706	1,104
Special Events & Activities	0		1,410	1,410	1,682
Fees paid to Diocese etc (see Note 10)	0		0	0	11,472
Subscriptions	210		0	210	100
	<u>1,592</u>	<u>0</u>	<u>1,505</u>	<u>3,097</u>	<u>16,461</u>
h) Mission Giving and Donations					
Paula & Derek Finlayson			302	302	1,625
Open Doors UK			1,210	1,210	1,180
North Breckland Youth for Christ			1,210	1,210	502
Mission Aviation Fellowship			606	606	251
Mid Norfolk Food Bank			606	606	251
Disaster Emergency Fund (DEC)			2,808	2,808	0
Ian Bentley - Diocese collection			333	333	0
World Day of Prayer			145	145	0
CMS				0	71
Evangelical Alliance				0	100
Crisis				0	1,119
British Legion				0	50
Barnabas Fund				0	420
Christian Aid				0	364
Unicef UK				0	992
The CofE Childrens Society				0	109
Mattishall Youth Football Club				0	200
Just Giving				0	5
Bishop's Fund				0	50
Mattishall Rainbows/Brownies			81	81	56
	<u>0</u>	<u>0</u>	<u>7,300</u>	<u>7,300</u>	<u>7,345</u>

£150 of the Christmas Fayre surplus was donated locally towards the cost of cancer treatment after date

6 Analysis of Running Costs from General Fund

	TOTAL	Electricity	Insurance	Water	Oil/Misc
	£	£	£	£	£
All Saints Church	7,761	2,649	2,164	250	2,698
St Peter's Church	1,007	231	768	0	8
Church Rooms	1,766	1,359	279	128	0
	<u>10,534</u>	<u>4,239</u>	<u>3,211</u>	<u>378</u>	<u>2,706</u>

NB Additional £260 was paid from Oil Fund

7 **All Saints Repairs and Maintenance**

Includes Ongoing Project costs from Designated Funds

Includes maintenance costs from the Conservation, Organ & Worship Equipment Funds

8 **Transfers**

	General Fund	Designated Funds	Restricted Funds
Mission Giving provision	(5,516)		5,516
Christmas Fayre surplus to Special Project Fund		150	(150)
Balance of the COVID grant money		(2,886)	
Special Project Fund		2,886	
	(5,516)	150	5,366

9 **Little Angels**

The credit balance on this account represents gift aid to be claimed on a donation made in December.

10 **Benefice Expenses Account - Restricted Fund**

This Fund is held and managed by Mattishall PCC on behalf of the other parishes in the Benefice

	2022 £	2021 £
Receipts		
COVID Grant (50%)	0	8,049
Donations	11,493	7,272
Gift Aid	2,873	1,818
Adverts & Photocopying	9	12
Interest received	118	5
Misc receipts	133	193
Transfer of Bible Stories balance	0	50
Events Receipts	1,086	0
Parish Contributions		
East Tuddenham	291	0
Hockering	890	89
Mattishall	8,772	0
North Tuddenham	870	0
Welborne	727	0
Yaxham	1,236	0
	28,499	17,487
Payments		
Benefice Staff Costs	6,115	6,042
Ministerial Costs	898	1,763
Church Office Overheads	2,386	2,225
Church Office Repairs & Renewals	347	835
Printing & Stationery	1,946	1,676
Website & Computer Costs	353	364
Resources & Miscellaneous Costs	5,534	4,489
	17,580	17,394
Excess/(Deficit) in year	10,919	94
Fees received	13,430	0
Fees paid to the Diocese etc	(15,273)	0
Balance B/fwd at 1st January 2022	14,860	14,766
Balance on Fees account 1st January 2022	3,031	
Balance C/fwd at 31 December 2022	26,967	14,860
The above balance is accounted for as below:		
	£	£
Benefice Office Expenses Account	6,413	5,412
Benefice Initiatives Account	19,317	9,398
Bible Stories for Schools	50	50
Fees Account	1,188	0
	26,967	14,860

NB It was considered appropriate to account for all the fees for the 6 parishes through the Benefice Account.

ALL SAINTS & ST PETER'S MATTISHALL
GENERAL FUND BUDGET 2022- Comparison to Actual for year
& BUDGET 2023

	2022 BUDGET	2022 Actual	2023 BUDGET
GENERAL FUND			
Receipts	£	£	£
Voluntary receipts:			
Planned Giving - Gift Aided	30000	27733	28000
Planned Giving - Other	23500	23823	24000
Collections at services	850	1710	1800
All other giving/voluntary receipts	0	1307	0
Gift Aid recovered	7500	7333	7350
Activities for generating funds	0	158	0
Investment income	20	368	350
Church activities - Fees	1800	3232	2000
- Church Rooms use	150	606	500
- Mission Activities	0	1383	0
Other receipts			
- Grants/Legacies	0	856	0
Total General Fund receipts	£63,820	£68,509	£64,000
Payments			
Church activities:			
Parish Share	37272	37376	38088
Benefice Running Expenses	7500	8772	8770
All Saints Running Expenses	4500	7801	6000
All Saints Repairs and Maintenance	2800	4940	4000
St Peter's Running Expenses	1000	1007	1000
St Peter's Repairs and Maintenance	1000	1159	1200
Church Rooms Running Costs	600	1766	1400
Church Rooms Repairs and Maintenance	500	844	600
Mission, Pastoral & Discipleship	0	589	0
Church Activities Costs	1500	702	1000
Mission giving and donations	5400	5516	5400
Miscellaneous/accounting costs	0	466	750
TOTAL EXPENDITURE	£62,072	£70,938	£68,208
Transfers to Designated/Restricted Funds			
SURPLUS/(DEFICIT) FOR THE YEAR	1748	(2,429.00)	(4,208.00)
BENEFICE EXPENSES ACCOUNT			
	2022 BUDGET (Rev) £	2022 Actual £	2023 BUDGET £
Expenditure			
Fees paid to the Diocese etc	0	15323	0
Benefice Staff Costs	6200	6115	6650
Ministerial Costs	1400	898	1200
Church Office Overheads	2200	2386	2400
Church Office Repairs & Renewals	800	347	350
Printing & Stationery	1700	1946	2000
Website & Misc Costs	400	353	400
Initiatives and Core Groups	0	5534	0
	£12,700	17579	£13,000
Receipts			
Fees received	0	13480	0
Adverts, photocopying, miscellaneous	0	132	130
Interest Received	0	118	120
Donations	0	11493	0
Gift Aid recovered	0	2873	0
Events receipts	0	1252	0
Parish Contributions			
East Tuddenham	291	291	290
Hockering	800	890	868
Mattishall	8773	8772	8768
North Tuddenham	873	870	869
Welborne	727	727	724
Yaxham	1236	1236	1231
	£12,700	£28,654	£13,000
SURPLUS/(DEFICIT) FOR THE YEAR	£0	£11,075	£0

BENEFICE EXPENSES ACCOUNT

This is held as a Restricted Fund in the accounts of Mattishall PCC
on behalf of the other parishes in the Benefice

	2022 ACTUAL	2022 BUDGET (Rev'd)	2023 BUDGET
	£	£	£
Expenditure			
Fees paid to the Diocese etc,	15273	0	
Benefice Staff Costs	6115	6200	6650
Ministerial Costs	898	1400	1200
Church Office Overheads	2386	2200	2400
Church Office Repairs & Renewals	347	800	350
Printing & Stationery	1946	1700	2000
Resources & Misc Costs	5888	400	400
	<u>£32,853</u>	<u>£12,700</u>	<u>£13,000</u>
Receipts			
Fees received	13430	0	0
Adverts, photocopying, miscellaneous	9	0	0
Interest received	118	0	120
Misc receipts	134	0	130
Donations	11493	0	0
Gift Aid recovered	2873	0	0
Events receipts	1086	0	0
Parish Contributions			
East Tuddenham	291	291	290
Hockering	890	800	868
Mattishall	8772	8773	8768
North Tuddenham	870	873	869
Welborne	727	727	724
Yaxham	1236	1236	1231
	<u>£41,929</u>	<u>£12,700</u>	<u>£13,000</u>
SURPLUS/(DEFICIT) FOR THE YEAR	<u>£9,076</u>	<u>£ -</u>	<u>£0</u>
Balance b/fwd at 1st January 2022	£14,860		
Balance on Fees account 1st January 2022	£3,031		
Balance c/fwd at 31st December 202	<u>£26,967</u>		
The above balance is accounted for as below:			
Benefice Office Expenses Account	6412		
Benefice Initiatives Account	19317		
Bible Stories for Schools	50		
Fees Account	1188		
	<u>£26,967</u>		

NOTES

The Benefice Initiatives & Resources account is funded by voluntary donations and is used for the cost of benefice resources & the printing of the Easter & Winter booklets.

It has also been made available for each parish to cover any mission/outreach activity costs up to £500.

Treasurer's Report

Once again, I would like to thank our church family, new and old, for their support during 2022 through both service and finance. The life of the church has gathered pace during the year after a period of restrictions and thankfully we have been able to finance various events.

ACCOUNTS FOR THE YEAR ENDING 31 DECEMBER 2022

During the year a couple of changes were made to the operation of the financial accounting system. Firstly, a new bank account was opened to be used for the Benefice receipts (mainly regarding fees from funeral directors, stonemasons etc.) and payments of the Benefice office expenses and all payments relating to parish fees. Previously all these transactions had gone through an ASM general current account and deposit account. Secondly, the accounts were transferred from an old Cashbook computer programme to the more up to date Xero programme (as advertised on TV!!) that downloads all transactions from the bank accounts. Thus, making life easier for the Treasurer!!

RECEIPTS & PAYMENTS ACCOUNT

The General Fund ended the year with a deficit of £2,515 giving a balance of £21,159 in the fund at the end of the year. With an estimated 2023 expenditure of £68,208 this gives an acceptable reserve of just over 3.5 months.

OTHER FUNDS

During the year a £5,000 legacy was received for use towards the cost of maintaining the fabric at All Saints church and was therefore allocated to the ASM & SP Conservation Fund. We also received a grant of £450 from the Parish Council towards the cost of maintaining the churchyard at St Peter's. The total Mission Giving paid out from both 10% of our voluntary receipts and any special collections amounted to £7,300 (see Note 5h). The Worship Band Equipment Fund was used to pay for the 3 new TV's and for audio visual work carried out by AED.

Barbara Crawshaw

Rector's Report

As ever, I need to say a big thank you to everyone who works so hard at ensuring that ASM is a lively and welcoming Christian presence in the village, covering so many bases – reaching young and old, serving the community, and worshiping the Lord. The fruit of this is seen in the amazing links we have with a wide range of people in the community. So many give sacrificially of their time, energies, and money to enable these things to happen, this includes the staff team, churchwardens, PCC, leaders of activities, those who help practically or as part of a team. To each of you I say a big thank you.

In our "Away Days at Home", we have been reflecting on the opportunities God has given us to share his Good News in Jesus in word and deed, and we are looking at ways of implementing the priorities identified there – building on our links with families and children, ensuring that prayer infuses our life as a church, and moving forward with our plans for All Saints so it can better serve us and the village. Alongside these things we also need to ensure we are doing the behind the scenes day to day things that ensure we can carry on – such as administration, or building maintenance, care of St. Peters and its churchyard. These are not always the most exciting tasks, but without them being done well everything else that we do would not be possible. It is very easy for these things to fall on the shoulders of a few people, not least in our case at the moment, Alan and Sue as churchwardens, so we will be seeking ways of sharing the load and identifying teams of people who will be happy to get stuck in.

At the last of our away days, I spoke about God's vision for the church – as a body – which enables us to work together using the different gifts and abilities God has given us. I am grateful to him for giving us such a diverse group of people who bring such different gifts together. I know that his church will not be able to thrive unless we are all working together bringing that which God has given us for his glory.

My prayer is that as we give thanks for all that has happened this last year and to seek to fulfil God's plans for the future, that we will go from strength to strength in our abilities to work together as a church family in the best way to support God's vision for his church and to build a sustainable, growing, lively, exciting, welcoming, loving, caring, fun, prayerful, and worshipful church that looks more like Jesus and through whom people come to discover his grace, power and love for themselves. Please join with me in this prayer.

Rev Mark McCaghrey

Churchwardens Report

2022 has been a year of both good and frustrating things happening. We had our first ASM Parish Day where we came together to look at what we do at ASM and try to determine where God wants us heading as a church family. We looked at the things we do now, e.g., Drop In, Who Let The Dads Out?, Little Angels, home groups and our services to see, in particular, how we could build on the connections we already have with the community around us. We are due to have a follow-up in January 2023.

Early in 2022 we had an Easter fun day, with Andrea leading the session in ASM and we aim to have another one in 2023.

During 2022, both Drop In and the Mattishall Book Club both met in ASM. In particular, the move of Drop In from the church rooms seems to have been a real success.

Our four home groups continued to meet throughout the year as did our prayer group on Saturday mornings, though attenders of the latter are few in number. We all claim to see prayer as important, but don't seem to make the connection to regularly praying together apart from on Sunday mornings.

Our usual pattern of services continued throughout 2022 with Rob Amey usually playing the organ at our 9.00 services and the Rootham family leading the musical worship at 10.30. Anna English continues to organise the monthly Sunday Specials. We are very thankful for and to all of them.

During the year we also had the high of the Queen's Platinum Jubilee followed all too soon after by her death. It was good to be able to look back over her life of service though and we look forward to the coronation of King Charles this coming May.

In September, we ran a "Walking in New Testament Sandals" event, led by Rev Dr Sue Woan, which went well. As a follow-up, we are due to have Sue lead us on a "Romp through the Old Testament" in April 2023.

In October we ran a "Women's Day" together with New Wine and nearly 100 women attended. There have been a few encouraging reports of the effect it has had on some of the attenders.

Events like The Bright Party and the Christmas events were encouragingly well attended once more as do Little Angels and Who Let The Dads Out? There are separate reports for the latter two.

By the end of 2022, plans were under way for the start of a bible-journalling group, led by Cheryl Bumpass.

Towards the end of the year, we replaced the old TVs with two new, larger ones, which are better placed, as well as adding a new one at the back of the church which is visible to the service leader.

In terms of other building and fabric at ASM, it has been rather hard work to make progress. Back in June 2021 representatives of the Diocesan Advisory Committee (DAC) came to look at the proposals of the R & R project. The R & R project involves some significant maintenance work (about £200k worth) as well as a new servery, a new loo, revamping the tower room and the addition of extra storage (again, about £200k worth of work). We had already moved the sound desk with a view to making more space in front of the intended new servery and the DAC representatives suggested that we do the intended disposal of the remaining 14 pews. Thus, we submitted a faculty request that month, but 18 months later were still struggling to get it approved due to external bodies objecting as they seem to think ASM is a museum rather than a building for use by part of the church of the living God. Mid 2022, we were given permission by the acting archdeacon to move the pews out of ASM ahead of a final decision and store them down at St. Peter's. However, there is insufficient space and so a request was made to replace some of the very plain pews there with the spare pews from ASM. At the end of 2022 we were still struggling with getting even this approved, though we are confident it will be approved eventually. There are good points about the Church of England, but this is not one of them. Spending time on these frustrating, time-consuming efforts has slowed the pace of the R & R to a crawl at present.

Other building and fabric items include:

The weathervane getting bent by high winds around the start of the year. We expect its repair (£15k!) to be covered by an insurance claim.

The purchase of a defibrillator.

Identification of the base of the font as a trip hazard. Several people have tripped over it over the months, and we are attempting to find a contractor to cut the base back (if we can get a faculty for that approved). ASM's clock-winding mechanism is being automated. This is being paid for by the parish council and is expected to be complete fairly early in 2023.

Being a churchwarden is, like some of the things mentioned above, a mixture of satisfaction and frustration. Thank you to those who have supported us in our attempts. Particular thanks go to Steve Clay and the assistant wardens once again.

We also very much want to thank Mark (and family) for his leadership in the complicated setup that is the Mattishall and Tudd Valley Benefice as well as all those who lead our services or serve in other ways.

Sue and Alan Cossey

Electoral Roll

The electoral roll for April 2023 for Mattishall remains a total of **64** people, with 2 people being added during the last 12 months and 2 people coming off.

Alan Cossey

Benefice Safeguarding Report

The PCC has complied with the duty under section 5 of the Safeguarding and Clergy Discipline Measure 2016 (duty to have regard to House of Bishops' guidance on safeguarding children and vulnerable adults).

For me, getting to grips with the safeguarding rules and protocols this past year has been like wading through treacle. There is so much to read and interpret my mind has boggled! However, it is so very important that we do all we can as a Benefice to do the right thing and be seen to do so – there really is no choice.

With Mark's agreement, I have used Mattishall as the 'guinea pig' parish. We have agreed role descriptions for almost all roles, and I have started the process of obtaining DBS checks for all who require them. By the time you read this, the roll-out will have started.

A new training strategy was agreed by the Diocese recently - some of you will already have completed some levels, which is great and thank you so much. Please do let me know if you hold any sort of role in the Benefice, training to a certain level is required. Much of it is online and I realise that may not suit everyone, so if it is a problem, please let me know and we will do all we can to support you.

Some of the documentation may seem overdone and like 'red tape' and I am sorry if that's the case but the consequences of the church getting it wrong have been all too public. The Safeguarding Team at the Diocese are so knowledgeable and helpful and have given me personally a lot of support in my grappling with the rights and wrongs and I have been guided by them in all we have produced.

However, this is not really about the documentation. It is about each of us understanding and committing to our own safeguarding responsibilities when we hold a role of any sort within a church, so please look at it through this lens rather than the annoying red tape one.

Safeguarding is everyone's responsibility and must be part of our ethos as churches. If you have any concerns or questions, please let me know. I am learning all the time so I may not know the answer, but I will know someone who does.

Jackie Clay
jackie.clay@matvchurch.uk

Little Angels Toddler Group Report

Another year has passed, and our Little Angels Toddler Group is still attracting new families. We currently have 49 families registered. The loyal team of helpers continue to welcome in parents/carers/grandparents with their little ones. It is such a joy to see everyone having a relaxing and fun filled time! It allows an opportunity for the adults to chat and the children to play and experience socialising in a warm, friendly, and safe atmosphere. During this time, we have developed some great relationships.

We serve coffee throughout the morning and the children receive a snack at 10.00am together with drinks. Birthdays are celebrated with a card and small gift. After snacks we have a very short bible story and songs, including favourite nursery rhymes. The children join in on various instruments!

In May we had an Afternoon Tea which allowed the adults to enjoy tea and cakes while the children played. Something we will repeat again. Through the summer holidays when Little Angels wasn't running, we offered 'meet ups' at various parks and beaches each Wednesday for parents to join us if they wanted.

When our older children leave at around 4 years old to go up to 'big school' we send them with our prayers, blessings, and a gift. It is sad to see them leave but good to have had the privilege of seeing them grow through to youngsters ready to start learning about independence.

Christmas and Easter are celebrated with giving the children a gift, usually a book, if it is age appropriate. We also had a visit from Santa at Christmas which caused some excitement and also a few tears!

It has been a great pleasure to serve these families throughout the last year and we pray that our love and care for them shows them something of the Lord we serve. Please continue to pray for this outreach in the community.

Sue Cossey

LITTLE ANGELS ACCOUNTS 2022			
Cash in hand b/f		£	247.01
Donations	£ 710.43		
Fees received	£1,367.38		
		£	2,324.82
Plus cash from Bank	£ 29.60		
		£	2,354.42
Less - Costs in year			
Snacks	£ 277.03		
Resources	£ 910.72		
Cleaning/Misc	£ 204.24		
Gifts	£ 847.78		
Boxes	£ -		
		£	2,239.77
Less cash to Bank		£	-
Cash in Hand		£	114.65

Who Let The Dads Out? Report

Who Let The Dads Out? is a group that meets on the 1st Saturday of each month for dads (and other male carers) bringing along their children aged up to and including school year 2. Each session starts at 9.00am and finishes at 10.30am.

There are plenty of toys for the kiddies and hot drinks and bacon rolls for the dads (and team!) and near the end we have been having fun together with things like a parachute and the hokey-cokey. We occasionally also get to talk about God with the dads but would love to be able to do so more.

Numbers have been fairly constant throughout the year at an average of 7 dads and 13 children and have been so since we restarted after Covid in August 2021. This is a significant increase in the number of children to before Covid.

We have a couple of claims to fame in that we were featured in the Diocesan Advent Calendar and are due to appear in the next edition of the PCC news.

Alan Cossey

WLTD0 ACCOUNTS 2022		
Cash in hand b/f	£85.62	
Donations	£411.42	
Fees received	£150.00	
		£647.04
Less - Costs in year		
Snacks	£162.79	
Resources	£211.00	
Cleaning/Misc	£-	
Gifts	£218.68	
Boxes	£-	
		£592.47
Less cash to Bank		£-
Cash in Hand		£54.57

Drop In Report

2022 has been a great year for Drop In with our numbers increasing over the year.

We held four social events throughout the year; an Easter party with a buffet and entertainment; a Jubilee party, again with buffet and entertainment; a soup lunch and then our Christmas party with a ploughman's lunch and more entertainment. At the Christmas party we prepared 33 lunches, which was more than we have had before.

During the year we increased our donation suggestion to £2 to cover the additional costs to heat the church. Most of our refreshment expenses are donated now so our food costs are limited to the packet biscuits and the events. This was agreed with everyone who attends, and they are quite happy to pay a bit more as it is still very good value!

I love going to Drop In and am so thankful that we are able to meet new people and maybe shed a little cheer on their day.

Lizzie Loades

Income	<u>£1,650.88</u>
Expenses	
Biscuits	£ 108.47
Events food	£ 205.85
To ASM	£1,336.00
Expenses Total	<u>£1,650.32</u>
C/F	<u>£ 0.56</u>

Quiet Mornings Report

Being intentional about spending time in the presence of God is a very important part of our Christian lives. We read in the bible that Jesus often went off to be on His own with His Father, so should it not be a priority in our lives too?

We have hosted two Quiet Mornings for the Benefice at All Saints, Mattishall. One themed on Advent and the second on The Ascension. By the time this report is published, a third morning will have taken place in 2023 on the theme of The Wilderness, in Lent.

The Quiet Mornings are centred on reflecting and meditating on bible scriptures followed by some personal quiet space to engage with God in our reflective and creative spaces, exploring the thought provoking, interactive prayer path or simply resting in the presence of God. Spending quality time with Jesus is important for our spiritual growth. At the Quiet Mornings, we are led into a space where that is possible.

If you've never been on a retreat or not sure how to draw closer to God, one of our Quiet Mornings is a good place to explore what that would be like. Many people have been deeply touched by the presence of God during one of these mornings, so you would be welcome to come along and give it a try. It's an informal time of personal prayer.

Anne Molyneux

Deanery Synod Report

This PCC has two representatives on the Dereham and Mitford Deanery Synod, David Rudling and Mel Stevenson.

2022 saw a full programme of face-to-face meetings - the first since Covid 19 restrictions were lifted.

Our first meeting of the year took place on 16th **March** at Swanton Morley. Agenda items discussed included the identity and purpose of Deanery Synod, the Covenant for Clergy Care and Well-Being, and the Diocesan Strategy Review, specifically looking at buildings and how congregations and clergy can work with the Diocese to look after them. Reassurance was given that the Review is about looking at our churches as Heritage and finding sustainable options for the future. The Commission will report back in due course.

July's meeting was held at Easton. Items included updates from each of our Benefices, Rev James Rosie gave a presentation on the Church's Living in Faith and Love programme, Rev Paul Cubitt spoke about the Parish Giving Scheme and there was a discussion around practical help with raising revenue.

On 13th **October** DS met at Gressenhall. Members welcomed Bishop Jane who spoke about the Diocesan Vision and Mission. She spoke about working collaboratively and is keen to include the Deanery's perspective. She encouraged Deanery Reps to ensure that DS is on their PCC Agenda regularly so that issues can be raised both ways.

Paul Roast, Director of Breckland Youth for Christ, presented on the work of NBYFC. A member advised DS that it is proposed that parishes undertake a review of their likely future viability as a basis for discussion. Benefice updates were shared, and official business discussed including notification of the forthcoming elections and the resignation of the Lay Chair.

Elections to Deanery Synod are due next year. PCCs will be asked to elect Members at their APCMs for a two-year term. Finally, Rev Mark McCaghrey is stepping down as Rural Dean and will be replaced by Rev Tim Weatherstone, Barnham Broom Group.

Dates of DS Meetings 2023: 8th March, 4th July, 12th October

Mel Stevenson & David Rudling

Accounts

All Saints Mattishall with St Peter's Mattishall Burgh



Annual Report and Financial Statement
of the
Parochial Church Council
for the year ended
31 December 2021

All Saints Parish Church

Church Plain, Mattishall, Dereham, NR20 3QF

St Peter's Parish Church

Church Lane, Mattishall Burgh, Mattishall, NR20 3QZ

The PCC is a body corporate (PCC Powers Measure 1956, Church Representation Rules 2006) and a charity registered with the Charity Commission number 1135038.

Correspondence Address: Benefice Church Office

Church Rooms, Dereham Road, Mattishall, NR20 3QA. 01362 858873 contact@matvchurch.uk

PCC members who have served at any time from April 2021 until the date this report was approved are:

Ex Officio members:

- Incumbent: Rev'd Canon Mark McCaghrey (Chair and Standing Committee)
- Assistant Priest: Sally Thurgill
- Curate: Andrea Woods
- Susan Cossey (Church Warden and Standing Committee)
- Alan Cossey (Church Warden, Lay Chair, Electoral Roll Officer and Standing Committee)

Elected members:

- Barbara Crawshaw (PCC, Treasurer and Standing Committee)
- Patricia Menaul (PCC, Deanery Synod and Standing Committee)
- David Rudling (PCC and Deanery Synod)
- Liz Chappell (PCC)
- Steve Clay (PCC)
- Pauline Cox (PCC)
- Anna English (PCC and Secretary)
- Edward Stone (PCC and Fabric Officer)
- Mel Stevenson (PCC and Deanery Synod)
- Jackie Clay (PCC and Benefice Safeguarding Officer from November 2021)

Co-opted members:

- Jonathan Rootham
- Sara Rootham

Officers (non-members)

- Fiona McCaghrey (Benefice Safeguarding Officer until November 2021)
- Maria Brett (Independent Examiner)

Report approved by the PCC on

and signed on their behalf by

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The Agenda for the Annual Meeting of 2022

Annual Meeting of Parishioners

1. Opening prayer, and short homily.
2. Minutes of the last AMP.
3. Nominations read.
4. Election of Churchwardens.
5. Any resolution to allow churchwardens to stand after six successive terms of office, or to disbar them from doing so.

Annual Parochial Church Meeting

1. Apologies for absence.
2. Minutes of the last APCM.
3. Matters arising from these minutes.
4. Acceptance of the reports for 2021, contained within the Annual Reports document.
5. Elections to the PCC.
6. Resolutions concerning the procedures for elections, or the number of lay representatives on the PCC and other items allowed by the CRR. These resolutions take effect from the next APCM.
7. Any questions from the meeting to be considered by the PCC.
8. Closing prayers.

First PCC Meeting

1. Opening prayer.
2. Apologies for absence.
3. Minutes of the last PCC meeting.
4. Matters arising.
5. Appointment of officers: Lay chair of PCC, Secretary, Treasurer, Electoral Roll Officer, Independent Examiner.
6. Co-option of members to the PCC until the next APCM.
7. The Standing Committee is constituted in accordance with the CRR rules M31.
8. Statutory items: Safeguarding, Health and Safety and Data Protection.
9. Important and urgent AOB.
10. Date of next meeting.

ALL SAINTS' MATTISHALL & ST. PETER'S MATTISHALL BURGH
A.P.C.M. held on Wednesday 21st April, 2021 at 7.30 pm online.

ANNUAL MEETING OF PARISHIONERS:

Present: PCC Members: Jackie Clay JDC: Steve Clay SC: Alan Cossey AC: Sue Cossey SEC: Pauline Cox PC: Barbara Crawshaw BC (Treasurer): Anna English AE (Secretary): Mark McCaghrey MM (Vicar and Chairperson): Patricia Menaul PM: David Rudling DR (arrived 7.45pm): Mel Stevenson MS: Andrea Woods AW.

Parishioners: Les Clark: Marney Kuyateh: Stephen Mudd: Jacqueline Simmonds.

Apologies for absence: Liz Chappell LC: Sally Thurgill ST.

Absent PCC Members: Jonathan Rootham JR: Teresa Raven TR: Eddie Stone ES: John Willers JW.

MM opened the meeting with a reading from Psalm 19, asking the question "God is speaking, are we listening?"

MINUTES OF 2019 APCM: (No APCM was held in 2020 due to the pandemic). The Minutes were approved as a true record. There were no matters arising.

CHURCHWARDENS: Forms had been received from AC and SEC who were duly elected. A resolution was passed which allows Churchwardens to continue in office after serving six consecutive terms. This was deemed necessary as AC and SEC are heavily involved in the current project to remodel parts of ASM. MM thanked them for their hard work in progressing this major project.

ANNUAL REPORT: Those present voted unanimously to accept the reports on pages 14 – 18 contained within the Annual Reports document.

THE COMPOSITION OF THE PCC and DEANERY SYNOD APPOINTMENTS:

1. The ex-officio members of the PCC are MM, ST, AW, SEC and AC. JDC has stood down and is replaced as LLM by MS.
2. There were three Deanery Synod places to fill for the period until 2023. DR, PM and MS were appointed.
3. Because there wasn't an APCM last year, there are 3 x 3 year vacancies on the PCC and 3 x 2 year vacancies.
4. TR has stepped down.
5. SC and JR were appointed for a three-year term and JDC and PC for a two-year term. This leaves one vacancy for the three-year term, which JW will probably fill (he had not returned a form and was not present at the meeting).
6. MM expressed his thanks a) to Janet Clark (deceased) for her faithful service to the PCC and her charitable work through GATE; b) to JDC for her work as Assistant Minister; c) to AC and SEC for their hard work on the re-ordering project; d) to BC as treasurer; e) to Mandy in the Church Office and the Staff Team; f) to AC and Leroy Burrell for their technical skills online; g) to Geraldine Secker (deceased) for her faithful service and legacy to ASM.
7. AC thanked MM for his hard work and PC thanked AE.

The Parishioners did not have any matters which they wished to be discussed by the PCC. AW led the closing prayer thanking God for guiding us through the difficulties and blessings of the past year. At this point, the parishioners left the meeting.

FIRST MEETING OF THE NEWLY APPOINTED PCC:

Apologies for absence: LC and ST.

APPOINTMENT OF OFFICERS:

1. MM suggested AC as the Lay Chair of the PCC, which AC accepted.
2. AE agreed to continue as Secretary.
3. BC agreed to continue as Treasurer.
4. AC agreed to continue as Electoral Roll Officer.
5. Maria Brett was confirmed as the Independent Examiner of accounts and MM asked PM to convey the thanks of the PCC to her.
6. The following were confirmed as Standing Committee Members: MM, AC, SEC, PM, BC.

AOB: None.

DATE OF NEXT PCC MEETING: Wednesday, 26th May, 2021 at 7.30pm online.

AC led the meeting in a closing prayer and the Grace was said.

The meeting closed at 8.40pm.

AE/21.04.21.



CHARITY COMMISSION
FOR ENGLAND AND WALES

Independent examiner's
report on the accounts

Section A

Independent Examiner's Report

Report to the trustees/
members of

PRESBYTERIAL CHURCH COUNCIL OF AULSAM
WATTS HALL AND ST PETER'S WATTS HALL BURETH

On accounts for the year
ended

31ST DECEMBER 2021

Charity no
(if any)

1135038

Set out on pages

I report to the trustees on my examination of the accounts of the above
charity ("the Trust") for the year ended 31/12/2021

Responsibilities and
basis of report

As the charity trustees of the Trust, you are responsible for the preparation
of the accounts in accordance with the requirements of the Charities Act
2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out
under section 145 of the 2011 Act and in carrying out my examination, I
have followed the applicable Directions given by the Charity Commission
under section 145(5)(b) of the Act.

Independent
examiner's statement

I have completed my examination. I confirm that no material matters have
come to my attention (~~other than that disclosed below~~ *) in connection with
the examination which gives me cause to believe that in, any material
respect:

- accounting records were not kept in accordance with section 130 of
the Act or
- the accounts do not accord with the accounting records

I have no concerns and have come across no other matters in connection
with the examination to which attention should be drawn in order to enable a
proper understanding of the accounts to be reached.

* Please delete the words in the brackets if they do not apply.

Signed:

M. Brett

Date:

04/04/22

Name:

MARIA BRETT

Relevant professional
qualification(s) or body
(if any):

ASSOCIATION OF CHARTERED CERTIFIED
ACCOUNTANTS

Address:

1 BLACKMILL LANE
GREAT MOUTON
NR15 2DZ

Only complete if the examiner needs to highlight matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here brief details of any items that the examiner wishes to disclose.

Parochial Church Council of All Saints Mattishall and St Peter's Mattishall Burgh

Financial Statements for the Year Ended 31 December 2021

Receipts and Payments Accounts

		General Fund (Unrestricted)	Designated Funds	Other Funds (Restricted)	2021 TOTAL FUNDS	2020 TOTAL FUNDS
	Note	£	£	£	£	£
Receipts						
Voluntary receipts:						
Planned Giving		52777.00		540.00	53317.00	53334.00
Collections at services		870.03			870.03	426.41
All other giving/voluntary receipts	5a)	155.00	500.00	2450.00	3105.00	5730.44
Gift Aid recovered		7422.38		575.00	7997.38	8007.89
Activities for generating funds	5b)	104.20	0.00	0.00	104.20	145.10
Investment income	5c)	12.38	0.00	38.16	50.54	116.07
Church activities	5d)	3148.21	200.00	14328.69	17676.90	11366.00
Other receipts	5e)	47730.41	0.00	938.50	48668.91	6176.10
		112219.61	700	18870.35	131789.96	85302.01
Payments						
Church activities:						
Parish Share		37063.00			37063.00	37272.00
Benefice Office Costs		0.00			0.00	5150.00
All Saints Running Expenses	6)	3823.37	86.74	660.00	4570.11	4611.24
All Saints Repairs and Maintenance	7)	3647.73	5596.02	17841.16	27084.91	8955.52
St Peter's Running Expenses	6)	1035.13			1035.13	1083.02
St Peter's Repairs and Maintenance		935.00			935.00	1022.67
Church Rooms Running Costs	6)	272.41			272.41	2071.52
Church Rooms Repairs and Maintenance		595.95	6414.49		7010.44	1402.99
Church Activities Costs	5g)	1971.09	235.39	14179.09	16385.57	8313.92
Mission giving and donations	5h)	2734.00		4696.00	7430.00	3783.00
Total Payments		52077.68	12332.64	37376.25	101786.57	73665.88
Excess/(Deficit) in year		60141.93	(11,632.64)	-18505.90	30003.39	11636.13
Transfers	8)	-56198.26	28348.78	19750.98	Benefice Account 8098.50	
Net Excess/Deficit in year		3943.67	16716.14	1245.08	21904.89	
Balances b/fwd at 1 January 2021		19730.29	12,235.39	7570.43	39536.11	
Balances c/fwd at 31 December 2021		23673.96	28951.53	8815.51	61441.00	

Parochial Church Council of All Saints Mattishall and St Peter's Mattishall Burgh
Statement of Assets and Liabilities
as at 31st December 2021

	Note	£	2021 £	2020 £
FUNDS				
Unrestricted - General Fund			23673.96	19730.29
Designated Funds				
Special Project Fund		22404.26		7000.00
Mission Resources Fund		0.00		235.39
Covid -19 Grant		<u>6547.27</u>	28951.53	5000.00
Restricted Funds				
Fees & Wedding Deposits		3031.00		1621.00
Mission Giving Fund		682.00		0.00
All Saints & St Peter's Conservation Fund		0.00		558.40
All Saints Boiler Oil Fund		20.00		240.00
Vicar & Churchwardens Fund		1496.58		1669.92
Organ Fund		20.00		0.00
Bells Fund		767.38		762.38
Worship Band Equipment Fund		2528.25		2207.13
Misc Collections & Special Events		0.00		0.00
Little Angels		279.60		95.00
Who Let Ther Dads Out		100.00		0.00
JET Music Scholarship Fund		366.60		366.60
Bible Stories for Schools		0.00	9291.41	50.00
			<u>61916.90</u>	<u>39536.11</u>
Benefice Expenses & Initiatives - Restricted Fund	9)		14860.07	14766.36
			<u>76776.97</u>	<u>54302.47</u>
REPRESENTED by:				
Petty Cash in Hand			3.34	2.89
Barclays Bank balances:				
Current Account		7377.80		3494.11
Deposit Account - General Fund		35890.00		15985.39
Deposit Account - Conservation Fund		262.11		638.49
Deposit Account - Benefice		<u>8927.50</u>	52457.41	9878.03
CBF of the CE Deposit Account		16298.14		16289.65
CBF of the CE Deposit Account - Benefice		<u>8018.08</u>	24316.22	8013.91
			<u>76776.97</u>	<u>54302.47</u>
OTHER ASSETS			£	£
Assets retained for church use	2)	7500.00		7500.00
Investment Fund shares at market value	3)	<u>1481.73</u>	8981.73	1299.52
RECEIPTS AND INVOICES RECEIVED AFTER 31 DECEMBER 2021				
(Not included in these accounts)				
Receipts			£	£
The Gift Aid & GASDS due for December 2021			2495.00	618.86
			<u>2495.00</u>	<u>618.86</u>
Payments				
Green Pastures			0.00	32.44
Archangel Ltd - Architect			0.00	521.52
Verger & Organist			80.00	0.00
			<u>80.00</u>	<u>553.96</u>

Parochial Church Council of All Saints Mattishall and St Peter's Mattishall Burgh

**Notes to the Financial Statements
For the year ended 31 December 2021**

- 1 The financial statements of the PCC have been prepared in accordance with the Church Accounting Regulations 2006 using the Receipts and Payment basis
- 2 Fixed assets retained for church use are the Church Rooms, Dereham Road Mattishall purchased in 1992. The proceeds from the sale of these premises may only be expended on a specific object. The DBF are the custodial trustees and the PCC are the managerial trustees.
- 3 The investment consists of 72.15 Units COIF Charities Investment Fund and is valued at market value at 31 December 2021. The investment was purchased from the sale of Charity Land and the income may only be credited to the Vicars and Churchwardens Fund.
- 4 The movement in reserved and restricted funds during the year were:

	Bal b/fwd	Receipts	Payments	Bal c/fwd
	£	/Transfers £	/Transfers £	£
Designated Funds				
Special Project Fund	7000.00	21000.28	5596.02	22404.26
Mission Resources Fund	235.39	0.00	235.39	0.00
Covid -19 Grant	5000.00	8048.50	6501.23	6547.27
	<u>12235.39</u>	<u>29048.78</u>	<u>5831.41</u>	<u>28951.53</u>
Restricted Funds				
Fees received for the Diocese etc & Deposits	1,621.00	12882.00	11472.00	3031
Mission Giving Fund	0.00	5378.00	4696.00	682
All Saints & St Peter's Conservation Fund	558.40	17228.88	17787.28	0.00
All Saints Boiler Oil Fund	240.00	440.00	660.00	20.00
Vicar & Churchwardens	1,669.92	976.66	1150.00	1496.58
Organ	0.00	20.00	0.00	20.00
Bell	762.38	30.00	25.00	767.38
Worship Band Equipment	2,207.13	375.00	53.88	2528.25
Misc Collections & Special Events	0.00	1446.69	1446.69	0.00
Little Angels	95.00	270.00	85.40	279.60
Who Let The Dads Out	0.00	100.00	0.00	100.00
JET Music Scholarship Fund	366.60	0.00	0.00	366.60
Bible Stories for Schools	50.00	0.00	50.00	0.00
	<u>7570.43</u>	<u>39147.23</u>	<u>37426.25</u>	<u>9291.41</u>

5 Further Analysis of Receipts and Payments Accounts

	General Fund	Designated Funds	Restricted Funds	2021 TOTAL FUNDS	2020 TOTAL FUNDS
	£	£	£	£	£
Receipts					
a) All other giving/voluntary receipts					
Donations	155.00	500.00		655.00	5568.44
Heating Oil Donations			200.00	200.00	0.00
Organ Fund			20.00	20.00	0.00
Bell Fund			30.00	30.00	0.00
ASM & SPMB Conservation Fund			2200.00	2200.00	162.00
	<u>155.00</u>	<u>500.00</u>	<u>2450.00</u>	<u>3105.00</u>	<u>5730.44</u>
b) Activities for generating funds					
Cards and Magazines sales	104.20			104.20	145.10
	<u>104.20</u>	<u>0.00</u>	<u>0.00</u>	<u>104.20</u>	<u>145.10</u>
c) Investment income					
Dividends on COIF Investment	0.00		38.16	38.16	37.41
Interest from Deposit accounts	12.38		0.00	12.38	78.66
	<u>12.38</u>	<u>0.00</u>	<u>38.16</u>	<u>50.54</u>	<u>116.07</u>

				2021	2020
	General	Designated	Restricted	TOTAL	TOTAL
	Fund	Funds	Funds	FUNDS	FUNDS
	£	£	£	£	£
d) Church activities					
Fees received	2398.00		12882.00	15280.00	10030.00
Bell Fund fees	0.00			0.00	0.00
Organ Fund fees	0.00			0.00	40.00
Church Room use	191.00			191.00	280.00
Special Events & Activities	54.09	200.00	762.60	1016.69	261.50
Mission activities receipts	505.12			505.12	266.00
Miscellaneous Collections	0.00		684.09	684.09	188.50
Miscellaneous receipts	0.00			0.00	300.00
Worship receipts	0.00			0.00	0.00
	<u>3148.21</u>	<u>200.00</u>	<u>14328.69</u>	<u>17676.90</u>	<u>11366.00</u>
e) Other receipts					
VAT Refunds (ASM & SPMB)	4286.93	0.00	0.00	4286.93	561.60
Grants/Legacies	43443.48	0.00	0.00	43443.48	5400.00
Rent received from Tithe Land	0.00	0.00	934.00	934.00	210.00
Mattishall Charities	0.00	0.00	4.50	4.50	4.50
	<u>47730.41</u>	<u>0.00</u>	<u>938.50</u>	<u>48668.91</u>	<u>6176.10</u>
The Grants/Legacies are as follows:					
Mattishall Parish Council	400.00				towards the cost of maintenance of St Peter's churchyard
Legacy received	15446.48				
Historic England	11500.00				towards the cost of lead roofing replacement
Covid grants	16097.00				re. Church Room
	<u>43443.48</u>				
Payments					
g) Church Activities Costs					
Purchase of Cards and Magazines	149.62			149.62	159.69
Discipleship, Pastoral and Mission Costs	717.60		1235.40	1953.00	862.80
Worship and Church Services Costs	1103.87			1103.87	506.43
Special Events	0.00	235.39	1446.69	1682.08	257.00
Fees paid to Diocese etc	0.00		11472.00	11472.00	6528.00
Subscriptions	0.00		25.00	25.00	0.00
	<u>1971.09</u>	<u>235.39</u>	<u>14179.09</u>	<u>16385.57</u>	<u>8313.92</u>
h) Mission Giving and Donations					
Paula & Derek Finlayson	738.00		887.00	1625.00	331.00
Open Doors UK	212.00		968.00	1180.00	50.00
North Breckland Youth for Christ			502.00	502.00	617.00
Mission Aviation Fellowship			251.00	251.00	0.00
Mid Norfolk Food Bank			251.00	251.00	618.00
CMS	71.00			71.00	0.00
Evangelical Alliance	100.00			100.00	100.00
Crisis	694.00		425.00	1119.00	135.00
British Legion	50.00			50.00	50.00
Barnabas Fund	420.00			420.00	751.00
Christian Aid			364.00	364.00	0.00
Unicef UK			992.00	992.00	0.00
Leeway Domestic Violence				0.00	185.00
Wellspring Family				0.00	140.00
Compassion UK				0.00	182.00
The CofE Childrens Society	109.00			109.00	187.00
Women's World Day of Prayer				0.00	146.00
Mattishall Youth Football Club	200.00			200.00	0.00
Historic Churches	25.00			25.00	0.00
Just Giving	5.00			5.00	0.00
Bishop's Fund	50.00			50.00	0.00
Norfolk Churches Trust	60.00			60.00	0.00
Mattishall Rainbows/Brownies			56.00	56.00	0.00
	<u>2734.00</u>	<u>0.00</u>	<u>4696.00</u>	<u>7430.00</u>	<u>1876.00</u>

£200 being 50% of the Christmas Fayre surplus was donated to the Logan Gostling Just Giving Fund

6 Analysis of Running Costs from General Fund

	TOTAL	Electricity	Insurance	Water	Oil/Misc
	£	£	£	£	£
All Saints Church	3823.37	598.09	2606.66	58.50	560.12
St Peter's Church	1035.13	95.85	939.28		
Church Rooms	272.41	22.93	325.80	(76.32)	
	<u>5130.91</u>	<u>716.87</u>	<u>3871.74</u>	<u>(17.82)</u>	<u>560.12</u>
				Oil	300.79
				Misc	259.33

NB There were donations totalling £340 received towards the cost of the oil at All Saints.

7 All Saints Repairs and Maintenance

Includes Ongoing Project costs from Designated funds

Includes Lead roofing costs from the Conservation Fund

8 Transfers

	General Fund	Designated Funds	Restricted Funds	Benefice Funds
Covid-19 Grant	(16,097.00)	8,048.50		8,048.50
Legacy to Special Project Fund	(15,446.48)	15,446.48		
EH Grant to Conservation Fund	(11,500.00)		11,500.00	
VAT on Conservation Work	(3,276.78)	353.80	2,922.98	
Gift Aided Donation to Special Project Fund	(4,500.00)	4,500.00		
Mission Giving provision	(5,378.00)		5,378.00	
Bible Stories for Schools to Benefice			(50.00)	50.00
	<u>(56,198.26)</u>	<u>28348.78</u>	<u>19750.98</u>	<u>8098.50</u>

9 Benefice Expenses Account - Restricted Fund

This Fund is held and managed by Mattishall PCC on behalf of the other parishes in the Benefice

	2021	2020
	£	£
Receipts		
Miscellaneous Receipts		
COVID Grant (50%)	8048.50	0.00
Donations	7272.00	1796.00
Gift Aid	1818.00	442.75
Adverts & Photocopying	12.00	49.15
Bank Interest	5.48	22.37
Misc receipts	192.50	158.00
Transfer of Bible Stories balance	50.00	0.00
Parish Contributions		
East Tuddenham	0.00	1130.00
Hockering	89.00	895.00
Mattishall	0.00	7950.00
North Tuddenham	0.00	811.00
Welborne	0.00	1001.00
Yaxham	0.00	1613.00
	<u>17487.48</u>	<u>15868.27</u>
Payments		
Benefice Staff Costs	6042.00	7429.10
Ministerial Costs	1763.21	856.47
Church Office Overheads	2225.46	2097.01
Church Office Repairs & Renewals	834.44	653.08
Printing & Stationery	1676.21	1492.30
Website & Computer Costs	363.84	135.39
Resources & Miscellaneous Costs	4488.61	4034.76
	<u>17393.77</u>	<u>16698.11</u>
Excess/(Deficit) in year	93.71	(829.84)
Balance B/fwd at 1st January 2021	<u>14766.36</u>	<u>15596.20</u>
Balance C/fwd at 31 December 2021	<u>14860.07</u>	<u>14766.36</u>

The above balance is accounted for as below:

	£	£
Benefice Office Expenses Account	5411.92	4969.69
Benefice Initiatives Account	9398.15	9796.67
Bible Stories for Schools	50.00	50.00
	<u>14860.07</u>	<u>14766.36</u>

RECEIPTS & INVOICES RECEIVED AFTER 31 DECEMBER 2020

(Not included in these accounts)

	£	£
Ministerial expenses	182.16	50.00
Photocopying	21.33	0.00
AUK Ltd Office Alarm	72.00	0.00
Surelock - Office Lock & Keys	160.00	0.00
Hockering refund	89.00	0.00
	<u>524.49</u>	<u>50.00</u>

ALL SAINTS & ST PETER'S MATTISHALL
GENERAL FUND BUDGET 2021- Comparison to Actual for year
& BUDGET 2022

	2021 BUDGET	2021 Actual	2022 BUDGET
GENERAL FUND			
Receipts	£	£	£
Voluntary receipts:			
Planned Giving - Gift Aided	30000	29715	30000
Planned Giving - Other	22500	23062	23500
Collections at services	300	870	850
All other giving/voluntary receipts	0	155	0
Gift Aid recovered	7500	7422	7500
Activities for generating funds	0	104	0
Investment income	75	12	20
Church activities - Fees	1600	2399	1800
- Church Rooms use	0	191	150
- Mission Activities	0	559	0
Other receipts			
- Grants/Legacies	620	47730	0
Total General Fund receipts	£62,595	£112,219	£63,820

Payments

Church activities:			
Parish Share	37272	37063	37272
Benefice Running Expenses	7500	0	7500
All Saints Running Expenses	4500	3823	4500
All Saints Repairs and Maintenance	2500	3648	2800
St Peter's Running Expenses	1000	1035	1000
St Peter's Repairs and Maintenance	1000	935	1000
Church Rooms Running Costs	1500	272	600
Church Rooms Repairs and Maintenance	1000	596	500
Mission, Pastoral & Discipleship	400	718	500
Church Activities Costs	500	1254	1000
Mission giving and donations	5200	2734	5400

TOTAL EXPENDITURE	£62,372	£52,078	£62,072
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Transfers to Designated/Restricted Funds (56,197)

SURPLUS/(DEFICIT) FOR THE YEAR	£ 223	£3,944	£1,748	£0
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BENEFICE EXPENSES ACCOUNT

	2021 BUDGET (Rev')	2021 Actual	2022 BUDGET	
	£	£	£	
Expenditure				
Benefice Staff Costs	5900	6042	6200	
Ministerial Costs	1100	1763	1400	
Church Office Overheads	2500	2225	2200	
Church Office Repairs & Renewals	700	835	800	
Printing & Stationery	1600	1676	1700	
Website & Misc Costs	200	364	400	
Initiatives and Core Groups	4250	4488	0	
	£16,250	17393	£12,700	£

Receipts

Adverts, photocopying, miscellaneous	169	259	0
Donations	0	7272	0
Gift Aid recovered	0	1818	0
Covid grant	0	8049	0

Parish Contributions

East Tuddenham	820	0	)
Hockering	820	89	)
Mattishall	6443	0	)
North Tuddenham	1171	0	)
Welbome	820	0	)
Yaxham	1757	0	)
	£12,000	£17,487	£12,700

SURPLUS/(DEFICIT) FOR THE YEAR	(£ 4,250)	£94	£0
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BENEFICE EXPENSES ACCOUNT

This is held as a Restricted Fund in the accounts of Mattishall PCC
on behalf of the other parishes in the Benefice

	2021 ACTUAL	2021 BUDGET (Rev'd)	2022 BUDGET
	£	£	£
Expenditure			
Benefice Staff Costs	6042	5900	6200
Ministerial Costs	1763	1100	1400
Church Office Overheads	2225	2500	2200
Church Office Repairs & Renewals	834	700	800
Printing & Stationery	1676	1600	1700
Initiatives and Core Groups	4489	4250	0
Resources & Misc Costs	364	200	400
	<u>£17,393</u>	<u>£16,250</u>	<u>£12,700</u>
Receipts			
Adverts, photocopying, miscellaneous	259	169	0
Donations	7272	0	0
Gift Aid recovered	1818	0	0
Covid Grant	8049	0	0
Parish Contributions			
East Tuddenham	0	820	)
Hockering	89	820	)
Mattishall	0	6443	)
North Tuddenham	0	1171	)
Welborne	0	820	)
Yaxham	0	1757	) 12700
	<u>£17,487</u>	<u>£12,000</u>	<u>£12,700</u>
SURPLUS/(DEFICIT) FOR THE YEAR	<u>£94</u>	<u>(£ 4,250)</u>	<u>£0</u>
Balance b/fwd at 1st January 2021	£14,766		
Balance c/fwd at 31st December 2021	<u>£14,860</u>		
The above balance is accounted for as below:			
Benefice Office Expenses Account	5412		
Benefice Initiatives Account	9398		
Bible Storie for Schools	50		
	<u>£14,860</u>		

NOTES

The Benefice Initiatives & Resources account is funded by voluntary donations and is used for the cost of benefice resources & the printing of the Easter & Winter booklets.
It has also been made available for each parish to cover any mission/outreach activity costs up to £500.

During 2021 COVID related grants pertaining to the Church Rooms and Office were allocated 50/50 between the Church Rooms and the cost of running the Benefice Office. This grant enabled the running costs to be covered for the year with no further cost from the parishes (NB The £89 from Hockering was repaid in 2022)

Treasurer's Report

I would like to thank the church family for their continued support through service and finance during a year when restrictions had still not allowed a full return to all our usual church activities and fellowship.

ACCOUNTS FOR THE YEAR ENDING 31ST DECEMBER 2021

RECEIPTS & PAYMENTS ACCOUNT

The General Fund ended the year with a surplus of over £60K due to the receipt of various grants and a legacy (see note 5e). These were allocated to various funds (see note 6) leaving a balance of £3943 in the general fund. This gave a final balance in the general fund at the end of the year of £23673.

OTHER FUNDS

The grant received from English Heritage enabled lead work to be carried out on the roof of All Saints and the COVID related grants were used to carry out maintenance work in the Church Rooms and the purchase of new chairs and a replacement oven as well as financing the costs of running the Benefice Office. We also received a grant from the Parish Council towards the cost of maintaining the churchyard at St Peter's.

The receipt of a legacy together with a generous donation has taken the Special Project fund from £7K to over £22K.

The total Mission Giving paid out from both 10% of our voluntary receipts and any special collections amounted to £7430 (see note 5g).

Finally, I would like to thank you all once again for your support of the church and its activities. With God's blessing we will hopefully move forward in the coming years to carry out the Restoration and Refreshment Project enabling us to welcome and minister to those in the village who do not yet know the love of Jesus.

Barbara Crawshaw

Rector's Report

As we look back at the turbulent year that was 2021, it's important that we start with thanksgiving. Thanks that we have been brought through such a strange time, thanks for the amazing work of many behind the scenes who kept things going or who have brought us some respite from the worst ravages of Covid. Thanks that we are privileged to live in a placid village with all that meant during the pandemic. Thanks that we have been given a living relationship with the Father through Jesus and by the Spirit.

I write these words on Easter Eve, that strange day between Good Friday and Easter Day. We, who know the end of the story, know that resurrection is around the corner, that hope is not lost. But yet, in our imaginations and through the Scriptures, we know that for the first disciples the Saturday would have been a day of crushing grief, of hopes dashed, the very opposite of a Sabbath rest. As disciples of Jesus, sometimes it can feel as if our lives are a continuous Easter Eve, we know the reality of resurrection and the hope it brings, but we live in a world where grief is real, where hopes are dashed, and where there is a lack of peace. That's why I come back again and again to the words of Paul found in the first chapter of the book of Ephesians, where Paul is praying for the Christians in the churches to who he is writing. He prays that they may know hope, the riches of their inheritance in Jesus, and the greatness of his power, shown in the resurrection. (Ephesians 1:16-21). He is saying – don't forget that every day is Resurrection Day and that this power is at work in you now!

That doesn't mean that everything magically becomes easy, just as it didn't for the first disciples – who went on to suffer rejection and martyrdom, but that rather that we know that the Risen Love of Jesus is at work in the world and especially in us who have entered into that new relationship with Jesus.

What does resurrection every day look like for us in Mattishall?

First, it calls us to hold on to hope: In all the ravages of Covid, and our uncertain world beyond, the difficulties faced personally and globally, it's easy to lose hope. But we know different. Resurrection is at work.

Second, it commands us to let God be in charge: Resurrection happened not because the disciples had a pretty good plan, but the opposite. Resurrection happened in God's way, at God's timing, and the ones who discovered it first (the women) were the ones who were most attentive to what God was already doing. If we believe in Resurrection then we believe it is happening now, we just need to open our eyes to see it.

Third, it tells us we have good news to share: "We have a gospel to proclaim, good news for men (and women) in all the earth", so said Timothy Dudley Smith, Bishop of Thetford. We have good news to share with our village and our world. This means that as the disciples of Jesus, we have a job to do, how else can our world hear about it but from us?

I believe that there are seeds of hope at work here in Mattishall that should encourage us to be faithful disciples of that good news. First, the connections with have with families and children thanks to the years of work at Little Angels, Who Let the Dads Out? and other events. When we could let them back into the church, they were overjoyed to be connecting with us again. These are important first steps. Second, our partnerships in the gospel with others around the world, agreed after prayer and discernment. Third, the plans for the work to the building to enable us to use the building better as a place of gospel hospitality. This again is building on the work already done but will enable us to be so much more effective.

Are these things all completed. No. But they are a good place to grow from if we let the power of the Resurrection be at work in us. That's our task for 2022 and beyond.

I want to finish, as I begun, by saying thank you. Thank you to Alan and Sue as churchwardens, them, Lizzy and the teams who do the amazing work with Little Angels, Who Let the Dads Out?, and Drop In, Barbara of her stewardship of the finances in a tough year for her, Mandy at the office for keeping the ship running, the staff team for their hard work during lockdown and beyond in leading worship and giving wise leadership of the benefice, to the PCC, everyone who helps on fun days and the like, and lastly but not least to Fiona and the family for their love and support.

May God bless us all in 2022.

Mark McCaghrey

Churchwardens Report

Buildings and Fabric – ASM

The only major work carried out at ASM was work on the lead roof where nearly £14,000 worth of work repairing lead on the roof of the north aisle and the side (Lady) chapel was carried out due to significant slippages of the lead down the roof. A small amount of minor work was also done on the south aisle.

We were fortunate to have much of the cost covered by a grant from Historic England. Similar work is needed on the chancel roof, but this will be carried out as part of the R&R project as Gonville and Caius College, Cambridge, should be paying for that lead work.

Some work has been done by the parish council on the churchyard wall and they have kept the trees trimmed.

The gate to the north of the church, leading onto Dereham Road has been much improved by our own John Willers at the parish council's expense. Rather than opening directly onto the main road at the bottom of the steps, the gate is now situated at the top of the steps, thereby allowing users to walk through the gate and stand on the steps at the bottom prior to walking into the road. This is a safer method than the old way of having to open and shut the gate at the same time as stepping out onto the road itself.

Other major work that needs doing is being handled as part of the R&R project.

We have continued to keep the churchyard as tidy as possible in conjunction with the parish council arranging for the grass to be cut and the paths to receive weedkiller twice a year.

Inside ASM, we had some trouble with the new boiler, but it has generally worked well, though we sometimes still need to switch on the electric heaters during services.

Buildings and Fabric – Church Rooms and Church Office

Using some of the money from a grant from Breckland District Council, we had major work done on the south wall of the church rooms where much of the pointing was in a very bad state, with water getting through it completely. The wall there is now in much better condition.

At the end of the year, we were due to have work done on the roof of the church rooms where there had been significant leakage of water into the timbers underneath.

Some brickwork on the church office will need to be carried out in 2022 and, possibly, the wall between the two external gates to the car park.

Buildings and Fabric – St. Peter's, Mattishall Burgh

No major work has been done at this end of the village, but a resident living nearby, Phil Hewitt, is kindly keeping an eye on the area and carrying out small jobs there. The churchyard itself needs regular work done on it to keep it tidy, including flattening of graves once appropriate. The church building continues to not be used for any services.

R&R Project (Restoration and Refreshment)

The project is still progressing slowly and consists of two parts: i) the creation of a new servery, extra storage, changes to the tower room, allowing it to be used again for other than just storage, and an extra toilet and ii) some significant maintenance work. Both i) and ii) are likely to cost about £200,000 each. We invited the Diocesan Advisory Committee (DAC) for an informal look at the proposals in ASM itself. They were very positive about the proposals. A presentation was then made to both ASM congregations, and the team took on board the suggestion of keeping the current sink in place and having extra storage near the font.

The main part of the R&R project was put on hold for a time while we attempted to get permission to dispose of (most of) the remaining free-standing pews from ASM. A faculty was raised and as is to be the case for this sort of thing, many outside bodies had to be consulted.

As at the end of 2021, we were trying to sort out what to do as there were some objections raised. However, DAC representatives themselves agree that most could be removed, but it remains for us to get as many external bodies on board as possible. It is a long, convoluted job getting everyone to agree on what really ought to be a simple decision.

Details of the improvements to television screens and other audio-visual equipment were agreed on earlier in the year. The audio-visual desk was moved from the north aisle to the south aisle as part of this and in preparation for making more space available in front of the proposed new server. The remainder of the audio-visual changes should be done early in 2022.

Church Inventory (Terrier)

No changes have been made during the year and all items are accounted for.

Assistant Wardens

We would again like to express our sincere thanks to the assistant wardens (Stephen, Eddie, John, Bruce, Les and Steve) who help on Sunday mornings and make sure things run smoothly. In particular, we would like to thank Steve Clay for also drawing up the rota for each month.

Sue and Alan Cossey

Electoral Roll

There are 63 on the electoral roll in Mattishall this year.

Alan Cossey

Safeguarding Report

The PCC has complied with the duty under section 5 of the Safeguarding and Clergy Discipline Measure 2016 (duty to have regard to House of Bishops' guidance on safeguarding children and vulnerable adults). Training was held in the Benefice at the end of 2019 and the beginning of 2020 towards training local volunteers and PCC members but in 2021 more training has not been possible owing to Covid-19 restrictions and a change of staff at Diocesan level.

Owing to national restrictions on who can be the Benefice Safeguarding Officer, Fiona handed the role to Jackie Clay in November 2021.

Fiona McCaghrey and Jackie Clay

Little Angels Toddler Group Report

Our toddler group has now been running for over 11 years and is a well-established group and well known in the community. This continues to be hosted in All Saints Mattishall church. I have recently taken over from Mandy Burnett as coordinator for the group and am supported by a wonderfully committed team of volunteers without whom this group just couldn't run. A big thank you to Patricia Menaul, June Rootham, Marney Kuyateh, Pauline Cox, Val Goulding, Janet Day, Carolyn Plowman and Michelle Goulding for their commitment, love, and enthusiasm for this group and all the various gifts that they bring along. A big thank you too to Alan who sets up the chairs every week which is quite a workout!

Regular families are now coming along again following Covid and we now have 58 children on our register which is still growing; these families come from many of our benefice villages and out as far as Watton, Costessey and Kings Lynn!!

As a team we are building a great rapport with many of the families who attend and are providing a safe and welcoming group each week during term time on a Wednesday morning. The group offers practical support by a listening ear on the basis that it is all confidential within the team, so giving them a chance for sharing some of their joys and sorrows. Prayer is offered on suitable occasions if the recipients are comfortable with that.

Each child's birthday is celebrated with a card and small individual gift. We also offer a suitable age relevant gift at Christmas which is handed out by a visit from Santa at the session. At Easter we will be giving a gift of a Christian book plus small chocolate eggs for each child. Other events such as St. Valentine's Day, Mothers/Fathers' Day, Remembrance Day etc are recognised by a craft activity within the session. Each week there is a bible story based simple craft activity alongside a conversation with the children about the story.

Our aim is to gently introduce our love for Jesus through gifts to the children and our love and commitment to each of the families. To this end we are providing a social evening for all the parents/carers in March/April next year at which we will offer them an evening meal which will be provided at a small cost and served in the church building. The aim is to give a chance for relaxation, conversation and generally enjoy time out from their children, obviously assuming they can obtain suitable child-minding facilities!! In the near future we may consider an occasional afternoon event at which children can join in the fun.

We would very much like this group to be a stepping-stone for the families to know Jesus for themselves. It is obviously dependant on their willingness to receive what Jesus offers and that is in God's hands through his Holy Spirit. Our job is to make it available. Many of the families have little or no knowledge of Christian teaching and it would be good to have a specific time of very gentle relevant teaching and worship alongside some fun activities, for them specifically. Discussions are in progress about how we could enable this to happen maybe on a Sunday afternoon. If available, it would give us an opportunity to invite families along. At the present time we have a Sunday morning service but this for many would be out of their comfort zone and they would feel out of their depth in. However, we are seeing families asking for Blessing/Thanksgiving or Baptism services and many attend Christmas and Easter celebrations around our Benefice.

I know many of you are committed to regularly praying for this group so can I urge you to continue in that, as I know that any Christian growth within this group of families is dependent on prayer. Above all I give thanks to our wonderful Saviour who is central to all that we undertake. May your light shine here Jesus and may all the glory go to you.

Sue Cossey

LITTLE ANGELS ACCOUNTS 2021			
Cash in hand b/f		£	40.50
Donation	£230.01		
Fees received	£434.44		
		£	664.45
Plus cash from Bank	£ 30.00		
		£	694.45
Less - Costs in year			
Snacks	£ 19.21		
Resources	£140.01		
Cleaning/Misc	£ 25.83		
Gifts	£302.89		
Boxes	£ -		
Cash to bank	£ -		
		£	487.94
Less cash to Bank		£	-
Cash in Hand 31.12.21		£	247.01

Who Let The Dads Out? Report

Who Let The Dads Out? was started in May 2019, as a monthly meeting place for dads (and other male carers), along with their young children. The aim of the meetings is to bring dads together and to enable them to have a fun time with their kids. It is also our hope that we can talk with them from time to time about Jesus.

Numbers of dads and kiddies slowly grew from, at its lowest of 2 dads to a maximum of 13 dads (+ 18 kiddies) in March 2020 before Covid prevented us from meeting again until August 2021. We now average around 9 dads (+ 16 kiddies). Unlike Little Angels where the youngsters are all pre-school age, our oldest kiddies are school year 2. A proportion of the kiddies also come to Little Angels, usually with their mum.

We usually meet on the 1st Saturday of each month, from 9.00am to 10.30am, in All Saints Mattishall, where there are plenty of toys out for the kiddies and some more adult stuff for the dads, e.g. air hockey and table football. We provide snacks for the kiddies, but also bacon sarnies for the dads. Towards the end of the session, we usually have a story read and presents for kiddies having a birthday that same month are given out.

There is a friendly atmosphere in the group, and we have a number of dads who are there nearly every month as well as some who come less frequently.

As well as all enjoying ourselves, it has introduced us to a number of dads from around Mattishall (and further afield), with some coming to other family-friendly events like Christingle and The Bright Party.

Thank you to all the team there each Saturday, including those who come to help put things away afterwards and rearrange the chairs ready for Sunday services, and to those who take out advertising leaflets around the village.

Alan Cossey

WLTD0 ACCOUNTS 2021	
Cash in hand b/f	£30.73
Donations	£200.00
Fees received	£86.20
	£316.93
Less - Costs in year	
Snacks	£72.83
Resources	£70.14
Cleaning/Misc	£-
Gifts	£88.34
Boxes	£-
	£231.31
Less cash to Bank	£-
Cash in Hand 31.12.21	£85.62

Drop In Report

The Drop In started again during September and we used All Saints Mattishall church (rather than the church rooms) so we could socially distance more effectively. It has been very successful, and most people prefer to stay in the church for the future. We have actually had over 30 people on 2 occasions so I think we will have to stay in the church anyway! The atmosphere is great, and we have several new people now coming along.

Just before Christmas we held our party which went down very well. Instead of going out for a Christmas meal we decided to have a buffet brought in, prepared by Paul at The Swan. We also had some entertainment and the event proved to be quite popular.

Sadly, we have lost some members, but I will not name them as over the course of 2 years people have moved away and I have not got full information to quote. We do, however, miss all those who are no longer with us and pray for their families as they continue to process their loss.

Accounts:

Income	£	544.33
Expenses	£	176.76
Paid to ASM	£	355.00
Carried forward	£	12.57

Buffet figures are included in the income/expenses above as we just asked people to put in extra to cover the cost on that day.

Quite a lot of the weekly refreshments are now donated which allows us to give more money to the church to cover the cost of heating.

Please feel free to join us on a Thursday morning – it would be great to see you.

Lizzie Loades

Deanery Synod Report

The purpose of Deanery Synod is to represent the parishes to the Diocese and the Diocese to the parishes. It acts as an intermediary between the two. Our Deanery consists of all the clergy licensed across the deanery and elected members from each benefice. Revd. Mark McCaghrey is our Rural Dean, and the Chair is Tim Farnham from Scarning. If PCCs have a question to be raised at Deanery Synod, please discuss it with our representative(s). This will be brought to Synod, and, if appropriate, voted on and passed by Deanery Synod, a request can be made to Diocesan Synod to put the matter on the agenda. Diocesan Synod Representatives are: Gerry Palmer, Sue Martin, Theresa Hewett and Patricia Menaul.

The PCC has two representatives on the Dereham and Mitford Deanery Synod, Helen Jeckells and Theresa Hewett. Theresa is the Secretary of the Synod and also a Member of Diocesan Synod. On-going restrictions arising from the Corona Virus pandemic meant that Deanery Synod meetings were held via Zoom in February and July and under a degree of social distancing rules in September. The February meeting was reported at last year's APCM and is repeated here.

The **February** meeting was held by Zoom. The Speaker was **The Ven Ian Bentley, Archdeacon**, who spoke about the Deployment Review, initiated by Bishop Graham Usher in order to get the Diocese running on a balanced budget. Ian informed the meeting that the current situation of the Diocese running on a deficit was to change under the new Bishop. Discussions will be held at the next meeting in July to progress this review.

On **July 1st** Members of Deanery Synod met again via Zoom. Thanks were expressed to the outgoing Lay Chair, Sheila Hanmer. Tim Farnham from Scarning was nominated for the position of Lay Chair and duly appointed by Synod. The Rev. Steven Wilson from the Barracks was elected to the House of Clergy. Theresa Hewett was elected as Secretary to Deanery Synod. The meeting discussed some outcomes of the Bishop's Deployment Review which I have included in full in this report so that parishioners and PCCs can have an idea of discussions held on their behalf:

Review of Deployment Review Decisions

By way of introduction, the situation at Launditch and Upper Nar benefice was explained – The team had consisted of two clergy. When the Team Vicar retired the decision was made not to replace that post as part of the Deployment Review. This, it was considered, would help to balance the books.

Members of Synod raised the following points:

- That managing the finances by not replacing retiring clergy was not a strategic plan and could lead to the situation not being managed at a strategic level.
- Benefices need to pay the cost of their clergy. This had not been the case and this kind of decision was part of the outcome of that.
- There had been no consultation about this which appeared to make a nonsense of the assurances around consultation that had been made in February by the Archdeacon.
- One way to look at it is that this is a wake-up call to parishes – the reality now is that the Deanery will receive what it pays for.
- We need a plan, like a Local Plan (in terms of Development).
- Must recognise that ministry and church is more than the stipendiary clergy.
- The Deployment Review may offer opportunities to bring other people into roles we need to be filled. Who can help us with the jobs that need to be done? This will free up clergy to do the clergy jobs rather than admin.
- A query was raised as to whether we need to wait for recommendations from Diocesan Synod before discussing it. The answer received was that we can and should have conversations around the issues now.
- Another way to look at it was to change the conversation – if we can find a way to pay for a full-time priest then we can commit to having one.
- A reminder was given that some parishes simply don't agree with the TRIO system of payments.

So, where do we start? Parishes need to recognise the situation: income makes a difference to ministry. What information do we need? What causes the problems or issues with raising enough money? What is our current situation? How much of the money we raise is spent on admin for example?

Members were asked to discuss the following with PCCs/parishioners:

Key issues and what we need to do locally.

It was suggested to start at the bottom, review what we have and want and cost it out.

Who/what do we need to engage with to begin the process?

The meeting usually held in October was brought forward to 23rd **September** to coincide with the Rt Rev Dr Jane Steen Bishop of Lynn's visitation to the Deanery and was the first in-person meeting since March 2020. +Jane had asked Synod to consider three questions: What are our priorities? What do we want from our Bishop? How are we to shape ourselves for mission going forward? Three priorities became clear – people, buildings, finances.

+Jane summarised the discussions with the following points:

- Our priorities point to new initiatives, we need more specificity here.
- +Jane would like to be invited to our parishes and meetings.
- She wants to get to know as many people as possible.
- The Lord has given us a huge amount, let's say thanks be to God and let's build on it.
- +Jane is meeting with clergy, recognises desire for more resourcing (and has found a page of apps for grants). She said the burning question is – how do we ensure that our benefices are appropriate for mission whilst supporting clergy?

Each of the Synod's meetings in 2022 will focus on one of these priority areas – March – buildings, July - finances, October – people. Please speak about ideas in these areas to your own PCC Deanery Synod Representatives, David Rudling, Mel Stevenson and Patricia Menaul.

Theresa Hewett

Accounts

All Saints Mattishall with St Peter's Mattishall Burgh



Annual Report and Financial Statement
of the
Parochial Church Council
for the year ended
31 December 2019 & 2020

All Saints Parish Church

Church Plain, Mattishall, Dereham, NR20 3QF

St Peter's Parish Church

Church Lane, Mattishall Burgh, Mattishall, NR20 3QZ

The PCC is a body corporate (PCC Powers Measure 1956, Church Representation Rules 2006) and a charity registered with the Charity Commission number 1135038.

Correspondence Address: Benefice Church Office

Church Rooms, Dereham Road, Mattishall, NR20 3QA. 01362 858873 contact@matvchurch.uk

PCC members who have served at any time from 1st January 2020 until the date this report was approved are:

Ex Officio members:

- Incumbent: Rev'd Mark McCaghrey (Chair and Standing Committee)
- Assistant Priest: Sally Thurgill
- Curate: Andrea Woods
- Jackie Clay (Vice Chair, Assistant Minister, LLM Representative and Standing Committee)
- Susan Cossey (Church Warden and Standing Committee)
- Alan Cossey (Church Warden, Electoral Roll Officer and Standing Committee)

Elected members:

- Barbara Crawshaw (PCC, Treasurer and Standing Committee)
- Patricia Menaul (Deanery Synod and Standing Committee)
- David Rudling (Deanery Synod)
- Liz Chappell (PCC)
- Steve Clay (PCC)
- Pauline Cox (PCC)
- Anna English (PCC and Secretary)
- Teresa Raven (PCC)
- Edward Stone (PCC and Fabric Officer)
- Mel Stevenson (PCC)
- John Willers (PCC)

Co-opted members:

- Jonathan Rootham
- Sara Rootham

Officers (non-members)

- Fiona McCaghrey (Benefice Safeguarding Officer)
- Adrian Akester (Independent Examiner), 2019
- Maria Brett (Independent Examiner), 2020

Report approved by the PCC on -----

and signed on their behalf by -----

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The Agenda for the Annual Meetings for 2021

Annual Meeting of Parishioners

1. Opening prayer, and short homily.
2. Minutes of the last AMP held in 2019.
3. Nominations read.
4. Election of Churchwardens.
5. Any resolution to allow churchwardens to stand after six successive terms of office, or to disbar them from doing so.

Annual Parochial Church Meeting

APCM 2020

1. Acceptance of the reports for 2019, contained within the Annual Reports document.

APCM 2021

1. Apologies for absence.
2. Minutes of the last APCM held in 2019.
3. Matters arising from these minutes.
4. Acceptance of the reports for 2020, contained within the Annual Reports document.
5. Elections to vacancies to Deanery Synod.
6. Elections to the PCC.
(This will include vacancies that would have fallen in 2019 as well as 2020. The vacancies that would have fallen vacant in 2019 will be for a two year term).
7. Resolutions concerning the procedures for elections, or the number of lay representatives on the PCC and other items allowed by the CRR. These resolutions take effect from the next APCM.
8. Any questions from the meeting to be considered by the PCC.
9. Closing prayers.

First PCC Meeting

1. Opening prayer.
2. Apologies for absence.
3. Minutes of the last PCC meeting.
4. Matters arising.
5. Appointment of officers: Lay-chair of PCC, Secretary, Treasurer, Electoral Roll Officer, Independent Examiner.
6. Co-option of members to the PCC until the next APCM.
7. The Standing Committee is constituted in accordance with the CRR rules M31.
8. Important and urgent AOB.
9. Date of next meeting.

ALL SAINTS' MATTISHALL & ST. PETER'S MATTISHALL BURGH
A.P.C.M. held on Wednesday 27th March, 2019 at 7.30pm

ANNUAL MEETING OF PARISHIONERS

PRESENT: PCC MEMBERS: Jackie Clay JDC, Steve Clay SEC, Alan Cossey AEC, Pauline Cox PC, Barbara Crawshaw BC/Treasurer, Anna English AE/Secretary, Mark McCaghrey MM/Vicar/Chairperson, Patricia Menaul PM, David Rudling DR, Sally Thurgill ST, John Willers JW.

PARISHIONERS: Janet Day, Fiona McCaghrey.

APOLOGIES FOR ABSENCE: PCC MEMBERS: Janet Clark JCC, Liz Chappell LC, Sue Cossey SEC, Eddie Stone ES, Jonathan Rootham JR, Mel Stevenson MS, Teresa Raven TR.

PARISHIONERS: Les Clark, Ken Crawshaw, John and Val Goulding, Sara Rootham, Sheila Rudling, Rod Stevenson, Marian Willers.

MM opened the meeting with prayer.

Minutes of 2018 APCM: were approved as a true record and signed. There were no matters arising.

Appointment of Church Wardens: MM thanked AC and SEC for their hard work over the past year and they were re-appointed as Church Wardens for 2019-2020.

ANNUAL PAROCHIAL CHURCH MEETING

Annual Report and Accounts:

On P.4 Cynthia Wake's name (CLW) should be removed and AC's name should replace that of SC's as Church Warden. On P6 of the Annual Report, Assistant Churchwardens: Mike Brandish's name should be replaced with ES's.

With these amendments, the Report and Accounts were accepted and signed as a true record.

MM thanked all those present for their hard work throughout the year, mentioning especially JDC and ST for covering during MM's sabbatical; AC for managing the website and GDPR; JDC, MS, AC, BC, SEC, the Worship Team; the Office Staff. He also thanked Fiona McCaghrey for her love and support and reminded those present of the huge contribution CLW made until her death a year ago.

Reflection: MM invited ST to lead those present in a reflection. ST said that she had read the annual report and noted a theme running through it – namely that ASM has been sowing seeds, some of which are bearing fruit, reminding us that we do not always see the fruits of the seeds we sow and that we cannot always know what effect we are having, but to continue in the same vein in the coming year.

Reports: There were no questions on the reports in the Annual Reports Booklet.

CHILD PROTECTION AND VULNERABLE ADULT POLICY:

Fiona McCaghrey is to take over as the named person for both the above roles. Janet Day is stepping down from her role as named person for Vulnerable Adults. MM thanked her for fulfilling this role in the past year.

ELECTIONS AND APPOINTMENTS:

DEANERY SYNOD REPRESENTATIVE: AEC has stepped down. PM was elected to the resulting vacancy. ES, AE & BC were elected to the PCC.

JDC led closing prayers at 20.05 and the attending parishioners left.

.....

FIRST MEETING OF THE NEW PCC

ELECTION OF OFFICERS:

Lay Vice-Chair – JDC

Secretary – AE

Treasurer – BC

Electoral Roll Officer – AEC

Gift Aid Officer – BC

Standing Committee – MM, JDC, BC, TR, AEC, SEC, PM.

Co-opted – JR

APPOINTMENT OF THE INDEPENDENT EXAMINER:

Jane Moore and Adrian Akester are no longer able to audit the accounts. PCC members were asked to suggest a possible replacement.

BUILDINGS & FABRICS REPORT:

1. Cozens (consultants for the new boiler installation) has been very helpful. Cozens, Fisher Bullen and the Church Wardens were thanked for their hard work during the installation of the new system. It was suggested that a written 'thank you' could be sent to each of them.
2. MM had received the Quinquennial Report and will forward it to the Standing Committee Members.
3. Welborne is hosting a course on flint-work to help train lay people who could help with conservation work. It runs on 6/7 April and 13/14 April 2019 from 11am – 4pm. There are places on the later course. Details may be found in Miscellanea.

A.O.B. None.

DATE OF NEXT PCC MEETING: WEDNESDAY 22 MAY, 2019 7.30pm in ASM

MM closed the meeting in prayer at 20.25.

AE/27.03.2019.

Independent Examiners Certificate

Report to the trustees/ members of:

ALL SAINTS MATTISHALL AND ST PETERS
MATTISHALL RUSSH PREBENDAL CHURCH COUNCIL

On accounts for the year ended:

31 DEC 2019

Charity no (if any):

1135038

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended / / .

Responsibilities and basis of report

As the charity's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

~~[The charity's gross income exceeded £250,000 and I am qualified to undertake the examination by being a qualified member of []]. Delete [] if not applicable.~~

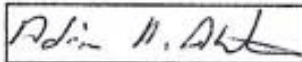
I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination (other than that disclosed below*) which gives me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Charities Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

* Please delete the words in the brackets if they do not apply.

Signed:



Date:

3rd Feb 2020

Name:

ADRIAN HOWARD AKBSTER

Relevant professional
qualification(s) or body
(if any)

--

Address:

4 THE CLIFF
HOCKING
NEED SIX

Section B

Disclosure

Only complete if the examiner needs to highlight material matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here
brief
details of
any items
that the
examiner
wishes to
disclose

--

**Parochial Church Council of All Saints
Mattishall and St Peter's Mattishall Burgh**

**Accounts for the year ending
31st December 2019**

Parochial Church Council of All Saints Mattishall and St Peter's Mattishall Burgh

Financial Statements for the Year Ended 31 December 2019

Receipts and Payments Accounts

		General Fund (Unrestricted)	Designated Funds	Other Funds (Restricted)	2019 TOTAL FUNDS	2018 TOTAL FUNDS
	Note	£	£	£	£	£
Receipts						
Voluntary receipts:						
Planned Giving		55021	0	300	55321	50692
Collections at services		1562	0	0	1562	1883
All other giving/voluntary receipts	5a)	10385	25	577	10987	5144
Gift Aid recovered		10381	0	316	10697	10142
Activities for generating funds	5b)	343	0	0	343	418
Investment income	5c)	118	0	37	155	130
Church activities	5d)	5297	500	18748	24546	29664
Other receipts	5e)	400	0	6923	7323	21706
Significant Incident	5f)	3459	0	0	3459	0
		<u>86967</u>	<u>525</u>	<u>26902</u>	<u>114394</u>	<u>119778</u>
Payments						
Church activities:						
Parish Share		37612	0	0	37612	36415
Benefice Office Costs		12192	0	0	12192	11688
All Saints Running Expenses	6)	5978	325	0	6303	4701
All Saints Repairs and Maintenance	7)	4485	0	30197	34682	16916
St Peter's Running Expenses	6)	1087	0	0	1087	1083
St Peter's Repairs and Maintenance		1250	0	0	1250	1012
Church Rooms Running Costs	6)	1625	0	0	1625	2040
Church Rooms Repairs and Maintenance		1187	0	0	1187	1454
Church Activities Costs	5g)	2491	0	15142	17633	24670
Mission giving and donations	5h)	150	7430	3778	11358	8247
Significant Incident	5f)	3459	0	0	3459	0
Total Payments		<u>71517</u>	<u>7755</u>	<u>49117</u>	<u>128388</u>	<u>108225</u>
Excess/(Deficit) in year		<u>15,450</u>	<u>(7,230)</u>	<u>(22,215)</u>	<u>(13,995)</u>	<u>11553</u>
Transfers	8)	(5,272)	(4,769)	10,041	0	
Net Excess/Deficit in year		<u>10,178</u>	<u>(11,999)</u>	<u>(12,174)</u>	<u>(13,995)</u>	
Balances b/fwd at 1 January 2019		<u>1984</u>	<u>20234</u>	<u>19677</u>	<u>41894</u>	<u>30342</u>
Balances c/fwd at 31 December 2019		<u>12161</u>	<u>8235</u>	<u>7503</u>	<u>27900</u>	<u>41894</u>

Parochial Church Council of All Saints Mattishall and St Peter's Mattishall Burgh
Statement of Assets and Liabilities
as at 31st December 2019

	Note	£	2019 £	2018 £
FUNDS				
Unrestricted - General Fund			12,161	4,098
Designated Funds				
Special Project General		0		9,734
Cynthia Wake Legacy		8,000		10,000
Mission Giving		0		200
Heating Oil		0		300
Mission Resources Fund		235	8,235	0
Restricted Funds				
Fees & Wedding Deposits		(20)		300
All Saints & St Peter's Fabric Fund		0		118
All Saints & St Peter's Conservation Fund		1,410		829
All Saints Boiler Fund		0		11,383
Vicar & Churchwardens		1,818		2,191
Bell		1,709		1,602
Organ		74		38
Worship Band Equipment		1,832		2,353
Misc Collections & Special Events		190		191
JET Music Scholarship Fund		441		623
Bible Stories for Schools		50	7,503	50
			<u>27,900</u>	<u>44,009</u>
Benefice Expenses & Initiatives - Restricted Fun	10)		15,596	8,739
			<u>43,496</u>	<u>52,748</u>
REPRESENTED by:				
Petty Cash in Hand			25	25
Barclays Bank balances:				
Current Account		3,029		5,163
Deposit Account - General Fund		7,020		16,000
Deposit Account - Conservation Fund	9)	1,405		11,389
Deposit Account - Benefice		15,796	27,250	8,920
CBF of the CE Deposit Account			16,221	9,137
			<u>43,496</u>	<u>50,633</u>
OTHER ASSETS			£	£
Assets retained for church use	2)		7,500	7,500
Investment Fund shares at market value	3)		1,221	1,034
RECEIPTS AND INVOICES RECEIVED AFTER 31 DECEMBER 2019 (Not included in these accounts)				
Receipts			£	£
Littleprouds - Funeral Fees			323	0
The Gift Aid & GASDS due for December 2019			806	928
VAT Refund on church repairs			326	1,991
Breckland Council re Polling Station			100	0
			<u>1,555</u>	<u>2,919</u>
Payments				
Green Pastures			41	41
Alan Cossey - re Computer repairs			144	0
			<u>185</u>	<u>41</u>

Parochial Church Council of All Saints Mattishall and St Peter's Mattishall Burgh

**Notes to the Financial Statements
For the year ended 31 December 2019**

- 1** The financial statements of the PCC have been prepared in accordance with the Church Accounting Regulations 2011 using the Receipts and Payment basis
- 2** Fixed assets retained for church use are the Church Rooms, Dereham Road Mattishall purchased in 1992. The proceeds from the sale of these premises may only be expended on a specific object. The DBF are the custodial trustees and the PCC are the managerial trustees.
- 3** The investment consists of 72.15 Units COIF Charities Investment Fund and is valued at market value at 31 December 2019. The investment was purchased from the sale of Charity Land and the income may only be credited to the Vicars and Churchwardens Fund.
- 4** The movement in reserved and restricted funds during the year were:

	Bal b/fwd	Receipts /Transfers	Payments /Transfers	Bal c/fwd
	£	£	£	£
Designated Funds				
Special Project General	9734	0	9734	0
Cynthia Wake Legacy	10000	0	2000	8000
Mission Giving	200	7537	7737	0
Heating Oil	300	25	325	0
Mission Resources Fund	0	500	265	235
	<u>20234</u>	<u>8062</u>	<u>20061</u>	<u>8235</u>
Restricted Funds				
Fees received for the Diocese etc & Deposits	300	13445	13765	(20)
All Saints & St Peter's Fabric Fund	118	0	118	0
All Saints & St Peter's Conservation Fund	829	1282	700	1410
All Saints Boiler Fund	11383	16916	28299	0
Vicar & Churchwardens	2191	301	675	1818
Bell	1602	132	25	1709
Organ	38	220	184	74
Worship Band Equipment	2353	375	896	1832
Misc Collections & Special Events	191	4282	4283	190
JET Music Scholarship Fund	623	0	183	441
Bible Stories for Schools	50	0	0	50
	<u>19677</u>	<u>36953</u>	<u>49126</u>	<u>7503</u>

5 Further Analysis of Receipts and Payments Accounts

	General Fund	Designated Funds	Restricted Funds	2019 TOTAL FUNDS	2018 TOTAL FUNDS
	£	£	£	£	£
Receipts					
a) All other giving/voluntary receipts					
Donations	10385	0	0	10385	1021
Heating Oil Donations	0	25	0	25	300
Worship Equipment Donations	0	0	0	0	155
Boiler Fund Donations	0	0	523	523	3120
ASM & SPMB Fabric Fund	0	0	0	0	100
ASM & SPMB Conservation Fund	0	0	54	54	248
	<u>10385</u>	<u>25</u>	<u>577</u>	<u>20044</u>	<u>5144</u>
b) Activities for generating funds					
Cards and Magazines sales	343	0	0	343	418
	<u>343</u>	<u>0</u>	<u>0</u>	<u>343</u>	<u>418</u>
c) Investment income					
Dividends on COIF Investment	0	0	37	37	36
Interest from Deposit accounts	118	0	0	118	94
	<u>118</u>	<u>0</u>	<u>37</u>	<u>155</u>	<u>130</u>

	General Fund £	Designated Funds £	Restricted Funds £	2019 TOTAL FUNDS £	2018 TOTAL FUNDS £
d) Church activities					
Fees received	2922	0	13445	16367	23449
Bell Fund fees	0	0	132	132	115
Organ Fund fees	0	0	220	220	200
Church Room use	625	0	0	625	435
Special Events & Activities	0	0	3035	3035	1446
Mission activities receipts	1574	500	0	2074	999
Miscellaneous Collections	0	0	1917	1917	2771
Miscellaneous receipts	177	0	0	177	250
Worship receipts	0	0	0	0	0
	<u>5297</u>	<u>500</u>	<u>18748</u>	<u>24546</u>	<u>29664</u>

e) Other receipts					
VAT Refunds (ASM & SPMB)	0	0	6659	6659	811
Grants/Legacies	400	0	0	400	20630
Rent received from Tithe Land	0	0	260	260	260
Mattishall Charities	0	0	5	5	5
	<u>400</u>	<u>0</u>	<u>6923</u>	<u>7323</u>	<u>21706</u>

The Grants/Legacies are as follows:

Grant received from Mattishall Parish Council towards the cost of maintenance of St Peter's churchyard

- f) On 21st June 2019 a fraud was conducted against the treasurer which resulted in a loss of £3459 from our accounts. Barclays reimbursed £1755 of the amount after a complaint was made to them. £625 was given by members of the congregation towards the loss and the treasurer reimbursed the remaining £1079. This means that the church has not suffered any financial loss as a result of the scam. Financial procedures have also been tightened to prevent this kind of fraud happening again.

Payments

g) Church Activities Costs					
Purchase of Cards and Magazines	300	0	0	300	356
Discipleship, Pastoral and Mission Costs	1034	0	922	1956	1537
Worship and Church Services Costs	864	0	0	864	1043
Special Events	0	0	430	430	473
Youth Church Costs	293	0	0	293	271
Fees paid to Diocese etc	0	0	13765	13765	20965
Subscriptions	0	0	25	25	25
	<u>2491</u>	<u>0</u>	<u>15142</u>	<u>17633</u>	<u>24670</u>

h) Mission Giving and Donations					
Giving from voluntary receipts					
CMS - support for Ed & Marie Brice		1065		1065	2012
GATE		543		543	400
North Breckland Youth for Christ		1086		1086	802
Mattishall Dementia Group		543		543	400
Evangelical Alliance	100	0		100	100
Paula & Derek Finlayson		534		534	0
Sage in Kenya		437		437	0
Open Doors UK		534		534	0
DEC Tsunami		0		0	200
Archdeacon John Ashe Retirement Fund		0		0	100
British Legion	50	0		50	50
Bishop Graham Gift Collection		0		0	100
Barnabas Fund		252		252	0
Bahamas Appeal (All We Can)		162		162	0
Relief/Disaster Giving c/fwd				0	200

Giving from dedicated collections				
DEC Cyclone IDIA		630	630	0
Bishop's Lent Appeal		422	422	193
The Barnabas Fund		256	256	163
Norfolk Churches Trust		305	305	160
Womens World Day of Prayer		105	105	121
Archdeacon's Charge		220	220	120
Bahamas Appeal (All We Can)		138	138	0
Parkinson's UK			0	648
YWAM			0	200
North Breckland Youth for Christ			0	78
Paula & Derek Finlayson	274		274	375
DEC Tsunami			0	425
Open Doors UK	84		84	0
The Children's Society	233		233	0
Giving from the collection in honour of Cynthia Wake				
CMS			0	450
Hockering Primary Academy			0	450
Giving from Cynthia Wake's legacy (10%)				
Paula & Dereck Finlayson	1100		1100	0
Open Doors UK	600		600	0
Leprosy Mission International	300		300	0
Giving from Christmas Fayre - 50% proceeds				
Mattishall Primary School		285	285	0
Conservation Fund		285	285	0
Giving from Christmas Fayre cake stall		215	215	0
Giving from Eden Concert to Conservation Fund		600	600	0
Hebron Trust			0	250
	150	7430	3778	11358
				7997

6 Analysis of Running Costs from General Fund

	TOTAL	Electricity	Insurance	Water	Oil/Misc
	£	£	£	£	£
All Saints Church	5978	1648	2770	78	1482
St Peter's Church	1087	80	922	0	85
Church Rooms	1625	1164	292	168	0
	8690	2893	3984	246	1567

7 All Saints Repairs and Maintenance

Included in the payments from the General Fund was £859.20 to Marriott Security being an annual fee for the roof alarm
Included in the payments from the Restricted Funds was:
£23,897.60 to Fisher Bullen for the new boiler & £3,105 to Cozens heating consultants
£895.51 from the Band Equipment Fund

8 Transfers

	General Fund	Designated Funds	Restricted Funds
Special Project Fund to Boiler Fund		(9,734)	9,734
Mission Resources Fund to General Fund	265	(265)	
General Fund to Mission Giving Fund	(7,537)	7,537	
Mission Giving Fund to Misc Collections		(307)	307
Legacy Fund to General Fund	2,000	(2,000)	
	(5,272)	(4,769)	10,041

9 Barclays Bank

Deposit Account - Conservation Fund. This account was formerly used for the Boiler Fund

10 Benefice Expenses Account - Restricted Fund

This Fund is held and managed by Mattishall PCC on behalf of the other parishes in the Benefice

	2019	2018
	£	£
Receipts		
Miscellaneous Receipts		
Donations	10000	0
Gift Aid	2500	0
Adverts & Photocopying	61	177
Bank Interest	33	18
Misc receipts	335	206
Co-ordinators leaving donations	244	0
Parish Contributions		
East Tuddenham	1608	1524
Hockering	1066	1040
Mattishall	12192	11688
North Tuddenham	984	936
Welborne	1164	1092
Yaxham	2280	2280
	<u>32467</u>	<u>18961</u>
Payments		
Benefice Staff Costs	10292	9698
Ministerial Costs	4229	1282
Church Office Overheads	2131	2130
Church Office Repairs & Renewals	978	737
Printing & Stationery	2919	2718
Website & Computer Costs	203	1049
Resources & Miscellaneous Costs	4614	1654
Co-ordinators leaving gift	244	0
	<u>25611</u>	<u>19268</u>
Excess/(Deficit) in year	<u>6857</u>	<u>(307)</u>
Balance B/fwd at 1st January 2019	<u>8739</u>	<u>5756</u>
Balance C/fwd at 31 December 2019	<u>15596</u>	<u>8739</u>

The above balance is accounted for as below:

	£	£
Benefice Office Expenses Account	4021	5049
Benefice Initiatives Account	11576	3690
	<u>15596</u>	<u>8739</u>

RECEIPTS & INVOICES RECEIVED AFTER 31 DECEMBER 2019

(Not included in these accounts)

	£	£
Contribution towards Winter Booklet printing	30	0
Welborne PCC - balance of 2018 contribution	0	72
	<u>30</u>	<u>72</u>
	£	£
Ministerial expenses	384	3343
Photocopying	116	37
	<u>500</u>	<u>3380</u>

Please note that for the sake of clarity these accounts have been produced in whole pounds format which sometimes results in inconsistency in the totals column.

ALL SAINTS & ST PETER'S MATTISHALL
GENERAL FUND BUDGET 2019- Comparison to Actual for year
& BUDGET 2020

	2019 (Original)	2019 Budget (Revised Sept)	2019 Actual	2020 Budget
GENERAL FUND				
Receipts	£	£	£	£
Voluntary receipts:				
Planned Giving - Gift Aided	34500	33537	33624	34000
Planned Giving - Other	17000	21268	21397	22500
Collections at services	2200	1575	1562	1500
All other giving/voluntary receipts	0	9874	10385	0
Gift Aid recovered	9800	10133	10381	8500
Activities for generating funds	350	450	549	275
Investment income	50	75	118	80
Church activities - Fees	2200	2525	2922	1700
- Church Rooms use	400	545	625	500
- Mission Activities	0	1279	1545	0
Other receipts				
- Grants	400	400	400	400
Total General Fund receipts	<u>£66,900</u>	<u>£81,661</u>	<u>£83,508</u>	<u>£69,455</u>
Payments				
Church activities:				
Parish Share	37869	37869	37612	37273
Benefice Running Expenses	12192	12192	12192	10620
All Saints Running Expenses	5000	6173	6068	6200
All Saints Repairs and Maintenance	4000	3700	4480	3000
St Peter's Running Expenses	1000	1085	1087	1000
St Peter's Repairs and Maintenance	850	1046	1160	1000
Church Rooms Running Costs	2000	2081	1625	2000
Church Rooms Repairs and Maintenance	1000	1216	1187	1000
Mission, Pastoral & Discipleship	800	301	1077	650
Church Activities Costs	1850	1809	1150	1175
Mission giving and donations	5370	6354	5687	5800
TOTAL EXPENDITURE	<u>£71,931</u>	<u>£73,826</u>	<u>£73,325</u>	<u>£69,718</u>
SURPLUS/(DEFICIT) FOR THE YEAR	<u>(£ 5,031)</u>	<u>£7,835</u>	<u>£ 10,183</u>	<u>(£ 263)</u>

BENEFICE EXPENSES ACCOUNT

	2019 BUDGET £	2019 ACTUAL £	2020 BUDGET £
Expenditure			
Benefice Staff Costs	9500	10292	10700
Ministerial Costs	2800	4229	3000
Church Office Overheads	2500	2131	2400
Church Office Repairs & Renewals	500	978	300
Printing & Stationery	3500	2919	2250
Initiatives and Core Groups	800	203	158
Resources & Misc Costs		4858	
	<u>£19,600</u>	<u>£25,610</u>	<u>£18,808</u>
Receipts			
Adverts, photocopying, miscellaneous	256	673	100
Donations	0	10000	0
Gift Aid recovered	0	2500	0
 Parish Contributions			
East Tuddenham	1608	1608	1464
Hockering	1068	1066	1332
Mattishall	12192	12192	10620
North Tuddenham	984	984	1308
Welborne	1188	1164	1500
Yaxham	2304	2280	2484
	<u>£19,600</u>	<u>£32,467</u>	<u>£18,808</u>
SURPLUS/(DEFICIT) FOR THE YEAR	<u>£0</u>	<u>£ 6,857</u>	<u>£0</u>

BENEFICE EXPENSES ACCOUNT

This is held as a Restricted Fund in the accounts of Mattishall PCC on behalf of the other parishes in the Benefice

		2019 ACTUAL £	2019 BUDGET £	2020 BUDGET £
Expenditure				
Benefice Staff Costs		10292	9500	10700
Ministerial Costs	1)	4229	2800	3000
Church Office Overheads		2131	2500	2400
Church Office Repairs & Renewals	2)	978	500	300
Printing & Stationery		2919	3500	2250
Initiatives and Core Groups		203	800	158
Resources & Misc Costs	3)	4858	)	)
		<u>£25,610</u>	<u>£19,600</u>	<u>£18,808</u>
Receipts				
Adverts, photocopying, miscellaneous		673	256	100
Donations		10000	0	0
Gift Aid recovered		2500	0	0
Parish Contributions				
East Tuddenham		1608	1608	1464
Hockering		1066	1068	1332
Mattishall		12192	12192	10620
North Tuddenham		984	984	1308
Welborne		1164	1188	1500
Yaxham		2280	2304	2484
		<u>£32,467</u>	<u>£19,600</u>	<u>£18,808</u>
SURPLUS/(DEFICIT) FOR THE YEAR		<u>£6,857</u>	<u>£0</u>	<u>£0</u>
Balance b/fwd at 1st January 2019		8739		
Balance c/fwd at 31st December 2019		<u>£15,596</u>		
The above balance is accounted for as below:				
Benefice Office Expenses Account		4020		
Benefice Initiatives Account		11576		
		<u>£15,596</u>		

RECEIPTS & INVOICES RECEIVED AFTER 31 DECEMBER 2019

(Not included in these accounts)

	£	£
Contribution towards Winter Booklet printing	30	0
Welborne PCC - balance of year's contribution	79	72
	<u>109</u>	<u>72</u>
	£	£
Ministerial expenses	384	3343
Photocopying	116	37
	<u>500</u>	<u>3380</u>

NOTES

1) These cost include 2 years' expenses

2) This figure includes the cost of an asbestos survey.

3) The Benefice Initiatives & Resources account is funded by voluntary donations and is used for the cost of benefice resources & the printing of the Easter & Winter booklets.

It has also been made available for each parish to cover any mission/outreach activity costs up to £500.

Treasurer's Report 2019

RECEIPTS & PAYMENTS ACCOUNT

The year ended with a surplus of £10,177 in the General Church Fund thanks to the church family response to the appeal regarding our financial situation, not only in one-off donations but also in the planned giving. These increases in voluntary giving show in the comparative figures with 2018. This has resulted in a balance at the end of the year of just over £12,000, compared to £4,098 at the beginning of the year.

The reduction in the Other Receipts comes about because of the Legacy received in 2018.

With regard to payments the most significant increase during the year is in the All Saints Repairs & Maintenance costs due to the payments made from the Boiler Fund for the installation of the replacement boiler.

The Mission Giving also increased as it included £2000 from the legacy received in 2018 as agreed by the PCC.

The Significant Incident is fully reported in Note 5f).

DESIGNATED FUNDS

At the end of the year there are three designated funds:

Cynthia Wake Legacy with a balance of £8,000.

Mission Giving Fund - to which the monthly mission giving figure is transferred.

Mission Resources Fund with a balance of £235 from a £500 allowance from the Benefice Resources Fund.

RESTRICTED FUNDS

The Boiler Fund, which still has a regular donor, is used towards the cost of the heating oil.

The ASM & SPMB Fabric Fund now forms part of the ASM & SPMB Conservation Fund.

The balance on the Miscellaneous Collections Fund relates to the Christingle collection for The Children's Society.

All other Restricted Funds are self-explanatory and the total receipts in and payments out are shown in Note 4.

This year we have been truly blessed with resources to carry forward into 2020 and use to glorify God's name and reach out to those who do not yet know God's love.

Barbara Crawshaw - Treasurer

Electoral Roll Report 2019 / 2020

The total on the electoral roll for the 2020 APCM is 69, a reduction of 2 against last year.

Churchwardens' Report 2019

Buildings and Fabric

In March 2019 we had our Quinquennial (5 yearly) Inspection, aka QI, carried out on both All Saints and St. Peter's, Mattishall Burgh. The churchyard at St. Peter's, unlike at ASM, is still open for burials and accounts for the vast majority of work done at that end of the village, with work continuing to bring the churchyard up to scratch. There is the ongoing work of levelling graves which have settled so that the contractor can mow the grass properly and we have had some work done on the trees as well. Thankfully, the work is bearing fruit and some of the people who walk through the churchyard with their dogs and those who attend the graves have commented on how nice the churchyard is beginning to look. However, the work is ongoing and time-consuming.

St. Peter's church itself has not been used for any services this year and the QI found that there was no *urgent* work to be done on the building apart from a dodgy ladder going up the tower. However, some work is required to prevent further deterioration.

At ASM, the churchyard is the responsibility of the Parish Council who regularly have it mown and keep it in good nick. There has been some work done on the trees by the Parish Council, but we have continued to sweep seemingly unending amounts of leaves during the Autumn, and we keep the weeds down on the paths ourselves. Though this is not strictly our responsibility, we like to keep it looking good and safe for people using the church and churchyard.

Now for the biggie. ASM's building itself is in reasonable shape with no major deficiencies. However, no significant *maintenance* work has been done for some years apart from new main doors in 2019 (we are not counting the new boiler as *maintenance* here). This means that things are piling up and a major amount of work needs to be done over the next few years. We are not sure of the total cost, but we are estimating that it will be around £250,000 in total. Roughly. Ish. To organise and oversee this work, a team has been set up, entitled the ASM Restoration and Refreshment team ("R & R" for short). It is headed by Jackie Clay and includes the churchwardens (Sue and Alan Cossey), our fabric officer (Eddie Stone) and our treasurer (Barbara Crawshaw). We have identified some work that we can carry out ourselves, but will work with our architect, Nigel Walter, who was also responsible for conducting the QI. We are fortunate in that Gonville and Caius (pronounced "keys") College in Cambridge will be responsible for some of the work to be done on the chancel. We are also aiming to not just repair stuff, but to improve ASM's facilities somewhat by installing a servery and possibly an extra toilet, assuming we can raise enough money. Some major funding will be needed to get any significant amount of the work required. Organisation of the getting of funds is being handled by the Conservation Fund group, which overlaps somewhat in membership with the R & R group itself.

Boiler

As you will be aware, the new oil-powered boiler was commissioned and has been running well. We still have something of a problem in getting the right level of heating, but, as long as it keeps working, we no longer have to sit wrapped up in thick coats, scarves, long johns and gloves. The temperature that the system has been getting to is around 18 degrees, though we have not yet had a really cold snap to test it. You may still feel a draft near the back of the main seating, but that is due to drafts coming from broken panes of glass and the general leakiness of the building. Though replacement of such glass is very expensive indeed, we aim to have it handled in the main R & R project. We are sincerely thankful to the boiler team who worked hard on getting this up and running and sorting out the initial problems in a tactful yet firm manner.

Roof Alarm

Over recent years there have been many thefts of lead from church roofs around the country, including in Norfolk and in built up areas (dropping sheets of lead from a height during such a theft does not make much noise). A scheme was set up a couple of years ago to fund the installation of alarms, with church congregations paying for the maintenance and running of the alarms. In the two years before the launch of the scheme, there were 48 thefts in 2 years in Norfolk/Norwich diocese, which has been reduced to 26 in the 2 years since (see <https://www.edp24.co.uk/news/crime/innovative-scheme-to-protect-norfolk-churches-is-proving-to-be-a-success-1-6257727> for details). We bid for such funding and were accepted. The alarm was installed and commissioned in October 2019 and is now up and running. However, it at the end of 2019 we were getting some activations of the alarms, which need sorting out and which may be draining the batteries which power the system currently. If we need to connect the system to the mains, there may be some significant outlay of money required.

Currently, we have to pay a not insignificant amount for ongoing maintenance of the alarm system, but this has been partially offset by a reduction in our insurance premium. However, the main benefit is that the likelihood of having the lead stripped from the roof has been reduced. Such a loss would involve huge cost (there being a limit to how much the insurance company would pay out) and major effort to get the church up and running again.

Church Inventory (Terrier)

There is nothing too exciting to report. The communion table and rail that were moved down to St. Peter's near the end of 2018 will now be disposed of, as will some surplus and worn communion table frontals.

Assistant Wardens

Our sincere thanks go to all who help us in our task, particularly the assistant wardens (Stephen, Eddie, John, Bruce, Les and Steve). We would particularly like to thank Steve for organising the rota and for "wardening" at so many services.

Sue and Alan Cossey

Safeguarding Report 2019

In 2019, we hosted a training event which was run by the safeguarding team in the Diocese for Churchwardens, those working with young people and vulnerable adults and Mattishall PCC. In 2020, we are hosting further training for those Church Wardens, Mattishall PCC and those people who lead events involving young people and vulnerable adults. These events were also open to people who hold similar roles within the Deanery.

Throughout this year, all PCCs have complied with the duty under section 5 of the Safeguarding and Clergy Discipline Measure 2016 (duty to have due regard to House of Bishops' guidance on safeguarding children and vulnerable adults).

Although I am the Parish Safeguarding Officer for the safeguarding of children in the benefice, safeguarding is all our responsibility; so if you have any worries or concerns, please phone me on 07736301549 and I will respond as soon as I am able to.

Thank you for your support.

Fiona McCaghrey

Dereham and Mitford Deanery Synod 2019

There were three meetings of the Deanery Synod in 2019:

27th February 2019, 2nd July 2019, and 17th October 2019

The February meeting was held at Church House in Dereham. Rev Louisa Pittman was licensed at the end of March to the curacy of the Barnham Broom Group. She explained her journey to ministry in rural Norfolk from South Carolina. We also heard Rev Heather Butcher's insight into her first experience of General Synod and the Rural Dean Rev Mark McCaghrey gave us some insight into his sabbatical on Luke 15.

In July Swanton Morley kindly hosted the Synod and Summer Social. Our speakers were Rev Sally Theakston and Robert Culyer. Reverend Sally Theakston was invited to give her reflections on her time in the Deanery. Sally spoke about her ordination 30 years ago and how her work in the Navy, Hackney, Putney, Gaywood and Dereham had shown her how people share the same dreams and hopes. She said how the Team is facing a time of great challenge now, with generations of people unfamiliar with hymns, church, liturgy, bible, and faith. She sees ministry now as a mission ministry going back to the time of the disciples who also faced indifference in the general population. There will be challenges around how to use our buildings, how to raise the parish share, ageing congregations such that we will need to develop different ways of having clergy, perhaps more as an organisational role in the future rather than pastoral. Sally asked the question, what will ministry look like in 30 years' time? Sally has hope and knows that working with God is the way forward. Robert Culyer (Funding Support Officer for the Diocese) talked about stewardship and legacies. Charities gain 50% of their income from legacies while the church is getting 7.5% of its income from legacies. Robert was keen for us to promote and celebrate legacies among our congregations, possibly having a Legacy Officer in each benefice. We were also encouraged to engage with our local communities, not just for fund raising but also inviting people to help the church with their talents and skills and using our buildings as community hubs.

In October, the meeting was held at All Saints, Mattishall. We had two speakers: Rev. Canon Heather Butcher - *Every Day Faith*. Heather talked about the initiative *Setting God's People Free*. It encourages lay people to become more confident in discipleship. We are all called to be Disciples. Everybody should be encouraged and enabled to lead intercession and to share their faith stories. The Lay Development and Spirituality Officer (Rev Susannah Gunner) has been appointed. Clergy and laity share in the discipling of the nation. Story is a very important tool in discipleship.

Further News:

Rev Sally Theakston has been appointed as Bishop Graham's Chaplain.

Bishop Jonathan's 2020 Lent project will be Papua New Guinea.

Safeguarding – on-going training for Church Wardens, PCCs, clergy, lay readers etc. The Diocese has appointed Nicola King and there is a lot of information on the website.

Awareness was raised of an attempted theft of lead from South Walsham.

Bishop Graham will be visiting the Deanery on 11th March 2020. The Archdeacon's Visitation to Deaneries will take place on 20th June 2020 at Mattishall. This is open to all members in addition to clergy and church wardens.

Theresa Hewett - Deanery Synod Secretary

Independent Examiners Certificate

Report to the trustees/ members of:

PAROCHIAL CHURCH COUNCIL OF
ALL SAINTS MATTHEW & ST PETER'S MATTHEW
BURGH

On accounts for the year ended:

31st DECEMBER 2020

Charity no (if any):

1135038

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 31 / 12 / 2020

Responsibilities and basis of report

As the charity's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

~~[The charity's gross income exceeded £250,000 and I am qualified to undertake the examination by being a qualified member of]~~ ~~]]. Delete [] if not applicable.~~

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination (~~other than that disclosed below~~*) which gives me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Charities Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

* Please delete the words in the brackets if they do not apply.

Signed:

M. Brett

Date:

08.04.21

Name:

MARIA BRETT

Relevant professional qualification(s) or body (if any)

ASSOCIATION OF CERTIFIED CHARTERED ACCOUNTANTS

Address:

1 BLACKMILL LANE

GREAT MOULTON

NR15 2DZ

Section B

Disclosure

Only complete if the examiner needs to highlight material matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here brief details of any items that the examiner wishes to disclose

Parochial Church Council of All Saints
Mattishall and St Peter's Mattishall Burgh

Accounts for the year ending
31st December 2020

Parochial Church Council of All Saints Mattishall and St Peter's Mattishall Burgh

Financial Statements for the Year Ended 31 December 2020

Receipts and Payments Accounts

		General Fund (Unrestricted)	Designated Funds	Other Funds (Restricted)	2020 TOTAL FUNDS	2019 TOTAL FUNDS
	Note	£	£	£	£	£
Receipts						
Voluntary receipts:						
Planned Giving		52794.00	0.00	540.00	53,334.00	55,320.64
Collections at services		426.41	0.00	0.00	426.41	1,562.15
All other giving/voluntary receipts	5a)	5568.44	0.00	162.00	5,730.44	10,987.45
Gift Aid recovered		7932.89		75.00	8,007.89	10,697.15
Activities for generating funds	5b)	145.10		0.00	145.10	343.35
Investment income	5c)	78.66		37.41	116.07	154.83
Church activities	5d)	2412.00		8954.00	11,366.00	24,545.68
Other receipts	5e)	5951.60		214.50	6,176.10	7,323.40
Significant Incident					0.00	3,459.07
		<u>75319.10</u>	<u>0.00</u>	<u>9,982.91</u>	<u>85,302.01</u>	<u>114,393.72</u>
Payments						
Church activities:						
Parish Share		37,272.00			37,272.00	37,611.50
Benefice Office Costs		5,150.00			5,150.00	12,192.00
All Saints Running Expenses	6)	4,611.24			4,611.24	6,303.30
All Saints Repairs and Maintenance	7)	5,881.72		3,073.80	8,955.52	34,682.06
St Peter's Running Expenses	6)	1,083.02			1,083.02	1,086.91
St Peter's Repairs and Maintenance		1,022.67			1,022.67	1,250.34
Church Rooms Running Costs	6)	2,071.52			2,071.52	1,624.77
Church Rooms Repairs and Maintenance		1,402.99			1,402.99	1,187.02
Church Activities Costs	5g)	854.97	0.00	7,458.95	8,313.92	17,633.29
Mission giving and donations	5h)	3,400.00	0.00	383.00	3,783.00	11,357.97
Significant Incident		0.00			0.00	3,459.07
Total Payments		<u>62,750.13</u>	<u>0.00</u>	<u>10,915.75</u>	<u>73,665.88</u>	<u>128,388.23</u>
Excess/(Deficit) in year		<u>12,568.97</u>	<u>0.00</u>	<u>(932.84)</u>	<u>11,636.13</u>	<u>(13,994.51)</u>
Transfers	8)	(5,000.00)	4,000.00	1,000.00		
Net Excess/Deficit in year		<u>7,568.97</u>	<u>4,000.00</u>	<u>67.16</u>	<u>11,636.13</u>	
Balances b/fwd at 1 January 2020		<u>12,161.32</u>	<u>8,235.39</u>	<u>7,503.27</u>	<u>27,899.98</u>	
Balances c/fwd at 31 December 2020		<u>19,730.29</u>	<u>12,235.39</u>	<u>7,570.43</u>	<u>39,536.11</u>	

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Parochial Church Council of All Saints Mattishall and St Peter's Mattishall Burgh
Statement of Assets and Liabilities
as at 31st December 2020

	Note	£	2020 £	2019 £
FUNDS				
Unrestricted - General Fund			19,730.29	12,161.32
Designated Funds				
Cynthia Wake Legacy		7,000.00		8,000.00
Mission Resources Fund		235.39		235.39
Covid -19 Grant		<u>5,000.00</u>	12,235.39	
Restricted Funds				
Fees & Wedding Deposits		1,621.00		(20.00)
All Saints & St Peter's Conservation Fund		558.40		1,410.00
All Saints Boiler Oil Fund		240.00		0.00
Vicar & Churchwardens Fund		1,669.92		1,818.01
Bells Fund		762.38		1,708.98
Organ Fund		0.00		73.60
Worship Band Equipment Fund		2,207.13		1,832.13
Misc Collections & Special Events		0.00		190.00
JET Music Scholarship Fund		366.60		440.55
Little Angels		95.00		
Bible Stories for Schools		<u>50.00</u>	7,570.43	50.00
			<u>39,536.11</u>	<u>27,899.98</u>
Benefice Expenses & Initiatives - Restricted Fund	9)		14,766.36	15,596.20
			<u>54,302.47</u>	<u>43,496.18</u>
REPRESENTED by:				
Petty Cash in Hand			2.89	25.04
Barclays Bank balances:				
Current Account		3,494.11		3,029.43
Deposit Account - General Fund		15,985.39		7,020.00
Deposit Account - Conservation Fund		638.49		1,405.22
Deposit Account - Benefice		<u>9,878.03</u>	29,996.02	15,795.72
CBF of the CE Deposit Account		16,289.65		16,220.77
CBF of the CE Deposit Account - Benefice		<u>8,013.91</u>	24,303.56	
			<u>54,302.47</u>	<u>43,496.18</u>
OTHER ASSETS			£	£
Assets retained for church use	2)	7,500.00		7,500.00
Investment Fund shares at market value	3)	1,299.52		1,221.41

RECEIPTS AND INVOICES RECEIVED AFTER 31 DECEMBER 2020

(Not included in these accounts)

Receipts	£	£
Littleprouds - Funeral Fees	0.00	323.00
The Gift Aid & GASDS due for December 2020	618.86	806.40
VAT Refund on church repairs	0.00	326.00
Breckland Council re Polling Station	0.00	100.00
	<u>618.86</u>	<u>1,555.40</u>
Payments		
Green Pastures	32.44	40.72
Archangel Ltd - Architect	521.52	0.00
Alan Cossey - re Computer repairs	0.00	144.00
	<u>553.96</u>	<u>184.72</u>

M. S. Galt

Parochial Church Council of All Saints Mattishall and St Peter's Mattishall Burgh

**Notes to the Financial Statements
For the year ended 31 December 2020**

- 1 The financial statements of the PCC have been prepared in accordance with the Church Accounting Regulations 2006 using the Receipts and Payment basis
- 2 Fixed assets retained for church use are the Church Rooms, Dereham Road Mattishall purchased in 1992. The proceeds from the sale of these premises may only be expended on a specific object. The DBF are the custodial trustees and the PCC are the managerial trustees.
- 3 The investment consists of 72.15 Units COIF Charities Investment Fund and is valued at market value at 31 December 2020. The investment was purchased from the sale of Charity Land and the income may only be credited to the Vicars and Churchwardens Fund.
- 4 The movement in reserved and restricted funds during the year were:

	Bal b/fwd	Receipts /Transfers	Payments /Transfers	Bal c/fwd
	£	£	£	£
Designated Funds				
Special Project General	0.00			0.00
Cynthia Wake Legacy	8000.00		1000.00	7000.00
Mission Resources Fund	235.39			235.39
Covid -19 Grant	0.00	5000.00		5000.00
	<u>8235.39</u>	<u>5000.00</u>	<u>1000.00</u>	<u>12235.39</u>
Restricted Funds				
Fees received for the Diocese etc & Deposits	(20)	8169.00	6528.00	1,621.00
All Saints & St Peter's Conservation Fund	1410.00	1162.00	2013.60	558.40
All Saints Boiler Oil Fund	0.00	240.00	0.00	240.00
Vicar & Churchwardens	1818.01	451.91	600.00	1669.92
Bell	1708.98	0.00	946.60	762.38
Organ	73.60	40.00	113.60	0.00
Worship Band Equipment	1832.13	375.00	0.00	2207.13
Misc Collections & Special Events	190.00	450.00	640.00	0.00
Little Angels	0.00	95.00	0.00	95.00
JET Music Scholarship Fund	440.55	0.00	73.95	366.60
Bible Stories for Schools	50.00	0.00	0.00	50.00
	<u>7503.27</u>	<u>10982.91</u>	<u>10915.75</u>	<u>7570.43</u>

5 Further Analysis of Receipts and Payments Accounts

	General Fund	Designated Funds	Restricted Funds	2020 TOTAL FUNDS	2019 TOTAL FUNDS
	£	£	£	£	£
Receipts					
a) All other giving/voluntary receipts					
Donations	5568.44			5568.44	10385.10
Heating Oil Donations				0.00	25.00
Worship Equipment Donations				0.00	0.00
Boiler Fund Donations	0.00			0.00	523.35
ASM & SPMB Conservation Fund			162.00	162.00	54.00
	<u>5568.44</u>	<u>0.00</u>	<u>162.00</u>	<u>5730.44</u>	<u>10987.45</u>
b) Activities for generating funds					
Cards and Magazines sales	145.10			145.10	343.35
	<u>145.10</u>	<u>0.00</u>	<u>0.00</u>	<u>145.10</u>	<u>343.35</u>
c) Investment income					
Dividends on COIF Investment			37.41	37.41	36.68
Interest from Deposit accounts	78.66			78.66	118.15
	<u>78.66</u>	<u>0.00</u>	<u>37.41</u>	<u>116.07</u>	<u>154.83</u>

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				2020	2019
	General	Designated	Restricted	TOTAL	TOTAL
	Fund	Funds	Funds	FUNDS	FUNDS
	£	£	£	£	£
d) Church activities					
Fees received	1861.00		8169.00	10030.00	16367.00
Bell Fund fees				0.00	132.00
Organ Fund fees			40.00	40.00	220.00
Church Room use	280.00			280.00	625.00
Special Events & Activities			261.50	261.50	3034.74
Mission activities receipts	266.00			266.00	2073.52
Miscellaneous Collections			188.50	188.50	1916.67
Miscellaneous receipts	5.00		295.00	300.00	176.75
Worship receipts				0.00	0.00
	<u>2412.00</u>	<u>0.00</u>	<u>8954.00</u>	<u>11366.00</u>	<u>24545.68</u>
e) Other receipts					
VAT Refunds (ASM & SPMB)	561.60			561.60	6658.90
Grants/Legacies	5400.00			5400.00	400.00
Rent received from Tithe Land			210.00	210.00	260.00
Mattishall Charities			4.50	4.50	4.50
	<u>5961.60</u>	<u>0.00</u>	<u>214.50</u>	<u>6176.10</u>	<u>7323.40</u>
The Grants/Legacies are as follows:					
Grant received from Mattishall Parish Council	400.00				towards the cost of maintenance of St Peter's churchyard
Payments					
g) Church Activities Costs					
Purchase of Cards and Magazines	159.69			159.69	299.97
Discipleship, Pastoral and Mission Costs	188.85		673.95	862.80	1956.17
Worship and Church Services Costs	506.43			506.43	863.94
Special Events	0.00		257.00	257.00	429.74
Youth Church Costs	0.00			0.00	293.47
Fees paid to Diocese etc	0.00		6528.00	6528.00	13765.00
Subscriptions	0.00			0.00	25.00
	<u>854.97</u>	<u>0.00</u>	<u>7458.95</u>	<u>8313.92</u>	<u>17633.29</u>
h) Mission Giving and Donations					
Giving from voluntary receipts					
CMS - support for Ed & Marie Brice				0.00	1065.00
GATE				0.00	543.00
North Breckland Youth for Christ	617.00			617.00	1086.00
Mattishall Dementia Group	101.00			101.00	543.00
Evangelical Alliance	100.00			100.00	100.00
Paula & Derek Finlayson	331.00			331.00	534.00
Sage in Kenya				0.00	437.00
Open Doors UK			50.00	50.00	534.00
British Legion	50.00			50.00	50.00
Barnabas Fund	751.00			751.00	252.00
Bahamas Appeal (All We Can)				0.00	162.00
Mid Norfolk Food Bank	618.00			618.00	0.00
Christian Aid	190.00			190.00	0.00
Crisis	135.00			135.00	0.00
Leeway Domestic Violence	185.00			185.00	0.00
Wellspring Family	140.00			140.00	0.00
Compassion UK	182.00			182.00	0.00
The Childrens Society			187.00	187.00	0.00
Women's World Day of Prayer			146.00	146.00	0.00

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Giving from dedicated collections				
DEC Cyclone IDIA	0.00			630.14
Bishop's Lent Appeal	0.00			422.00
The Barnabas Fund	0.00			256.38
Norfolk Churches Trust	0.00			304.50
Womens World Day of Prayer	0.00			105.35
Archdeacon's Charge	0.00			220.00
Bahamas Appeal (All We Can)	0.00			138.00
Paula & Derek Finlayson	0.00			274.00
Open Doors UK	0.00			83.75
The Children's Society	0.00			232.85
Giving from Cynthia Wake's legacy (10%)				
Paula & Derek Finlayson	0.00			1100.00
Open Doors UK	0.00			600.00
Leprosy Mission International	0.00			300.00
Giving from Christmas Fayre - 50% proceeds				
Mattishall Primary School	0.00			285.00
Conservation Fund	0.00			285.00
Giving from Christmas Fayre cake stall	0.00			215.00
	<u>3400.00</u>	<u>0.00</u>	<u>383.00</u>	<u>3783.00</u>
				<u>10757.97</u>

There is an amount of £1822 mission giving from the General Fund still to be allocated

6 Analysis of Running Costs from General Fund

	TOTAL	Electricity	Insurance	Water	Oil/Misc
	£	£	£	£	£
All Saints Church	4611.24	900.00	2605.67	78.00	1027.57
St Peter's Church	1083.02	60.20	937.82	0.00	85.00
Church Rooms	<u>2071.52</u>	<u>1437.84</u>	<u>325.68</u>	<u>308.00</u>	<u>0.00</u>
	<u>7765.78</u>	<u>2398.04</u>	<u>3869.17</u>	<u>386.00</u>	<u>1112.57</u>

7 All Saints Repairs and Maintenance

Included in the payments from the General Fund was £859.20 to Marriott Security being an annual fee for the roof alarm and £1308 to EFL Ltd for work on the roof and to carry out a survey on the lead roofing.
The payment from the restricted fund was to the architect regarding the re-ordering.

8 Transfers

	General Fund	Designated Funds	Restricted Funds
Covid-19 Grant	(5,000.00)	5,000.00	
Legacy Fund to General Fund		(1,000.00)	1,000.00
	<u>(5,000.00)</u>	<u>4,000.00</u>	<u>1,000.00</u>

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9 Benefice Expenses Account - Restricted Fund

This Fund is held and managed by Mattishall PCC on behalf of the other parishes in the Benefice

	2020 £	2019 £
Receipts		
Miscellaneous Receipts		
Donations	1796.00	10000.00
Gift Aid	442.75	2500.00
Adverts & Photocopying	49.15	61.04
Bank Interest	22.37	32.97
Misc receipts	158.00	335.43
Co-ordinators leaving donations	0.00	244.00
Parish Contributions		
East Tuddenham	1130.00	1608.00
Hockering	895.00	1066.00
Mattishall	7950.00	12192.00
North Tuddenham	811.00	984.00
Welborne	1001.00	1164.00
Yaxham	1613.00	2280.00
	<u>15868.27</u>	<u>32467.44</u>
Payments		
Benefice Staff Costs	7429.10	10292.12
Ministerial Costs	856.47	4228.75
Church Office Overheads	2097.01	2131.40
Church Office Repairs & Renewals	653.08	978.38
Printing & Stationery	1492.30	2918.88
Website & Computer Costs	135.39	202.66
Resources & Miscellaneous Costs	4034.76	4614.33
Co-ordinators leaving gift	0.00	244.00
	<u>16698.11</u>	<u>25610.52</u>
Excess/(Deficit) in year	<u>(829.84)</u>	<u>6,856.92</u>
Balance B/fwd at 1st January 2020	<u>15596.20</u>	<u>8739.28</u>
Balance C/fwd at 31 December 2020	<u>14766.36</u>	<u>15596.20</u>

The above balance is accounted for as below:

	£	£
Benefice Office Expenses Account	4969.69	4020.52
Benefice Initiatives Account	9796.67	11575.88
	<u>14766.36</u>	<u>15596.40</u>

RECEIPTS & INVOICES RECEIVED AFTER 31 DECEMBER 2020
(Not included in these accounts)

	£	£
Contribution towards Winter Booklet printing	0.00	30.00
Welborne PCC - balance of year's contribution	0.00	79.00
	<u>0.00</u>	<u>109.00</u>
	£	£
Ministerial expenses	50.00	384.10
Photocopying	0.00	116.29
	<u>50.00</u>	<u>500.39</u>

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ALL SAINTS & ST PETER'S MATTISHALL
GENERAL FUND BUDGET 2020- Comparison to Actual for year
& BUDGET 2021

	2020 BUDGET	2020 Actual	2021 BUDGET
GENERAL FUND			
Receipts	£	£	
Voluntary receipts:			
Planned Giving - Gift Aided	34000	30154	30000
Planned Giving - Other	22500	22640	22500
Collections at services	1500	426	300
All other giving/voluntary receipts	0	5568	0
Gift Aid recovered	8500	7933	7500
Activities for generating funds	275	145	0
Investment income	80	79	75
Church activities - Fees	1700	1861	1600
- Church Rooms use	500	280	0
- Mission Activities	0	271	0
Other receipts			
- Grants	400	5962	620
Total General Fund receipts	£69,455	£75,319	£62,595
Payments			
Church activities:			
Parish Share	37273	37272	37272
Benefice Running Expenses	10620	5150	7500
All Saints Running Expenses	6200	4611	4500
All Saints Repairs and Maintenance	3000	5982	2500
St Peter's Running Expenses	1000	1083	1000
St Peter's Repairs and Maintenance	1000	1023	1000
Church Rooms Running Costs	2000	2072	1500
Church Rooms Repairs and Maintenance	1000	1403	1000
Mission, Pastoral & Discipleship	650	189	400
Church Activities Costs	1175	666	500
Mission giving and donations	5800	3300	5200
TOTAL EXPENDITURE	£69,718	£62,750	£62,372
SURPLUS/(DEFICIT) FOR THE YEAR	(£ 263)	£12,569	£223

BENEFICE EXPENSES ACCOUNT

	2020 BUDGET £	2020 Actual	2020 BUDGET
Expenditure			
Benefice Staff Costs	10700	7429	6500
Ministerial Costs	3000	856	3000
Church Office Overheads	2400	2097	2000
Church Office Repairs & Renewals	300	653	250
Printing & Stationery	2250	1492	1600
Initiatives and Core Groups	158	0	0
Resources & Misc Costs	0	4170	4250
	£18,808	£16,698	£17,600
Receipts			
Adverts, photocopying, miscellaneous	100	230	0
Donations	0	1796	0
Gift Aid recovered	0	443	0
 Parish Contributions			
East Tuddenham	1464	1130	)
Hockering	1332	895	)
Mattishall	10620	7950	)
North Tuddenham	1308	811	)
Welborne	1500	1001	)
Yaxham	2484	1613	) 17600
	£18,808	£15,868	£17,600
SURPLUS/(DEFICIT) FOR THE YEAR	£0	(£ 830)	£0

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BENEFACT EXPENSES ACCOUNT

This is held as a Restricted Fund in the accounts of Mattishall PCC
on behalf of the other parishes in the Benefice

	2020 ACTUAL £	2020 BUDGET £
Expenditure		
Benefice Staff Costs	7429	10700
Ministerial Costs	856	3000
Church Office Overheads	2097	2400
Church Office Repairs & Renewals	653	300
Printing & Stationery	1492	2250
Initiatives and Core Groups	152	158
Resources & Misc Costs	4018	0
	<u>£16,698</u>	<u>£18,808</u>
Receipts		
Adverts, photocopying, miscellaneous	230	100
Donations	1796	0
Gift Aid recovered	443	0
Parish Contributions		
East Tuddenham	1130	1464
Hockering	895	1332
Mattishall	7950	10620
North Tuddenham	811	1308
Welborne	1001	1500
Yaxham	1613	2484
	<u>£15,868</u>	<u>£18,808</u>
SURPLUS/(DEFICIT) FOR THE YEAR	<u>£(830)</u>	<u>£0</u>
Balance b/fwd at 1st January 2020	15596	
Balance c/fwd at 31st December 2020	<u>£14,766</u>	
The above balance is accounted for as below:		
Benefice Office Expenses Account	4970	
Benefice Initiatives Account	9797	
	<u>£14,766</u>	

NOTES

The Benefice Initiatives & Resources account is funded by voluntary donations and is used for the cost of benefice resources & the printing of the Easter & Winter booklets.

It has also been made available for each parish to cover any mission/outreach activity costs up to £500.

During the year a COVID related grant was received covering the Church Rooms & Office. This was allocated on the basis of 50% to All Saints Mattishall for use in the Church Rooms and the remaining 50% was split across all the parishes based on the electoral roll figure of each church and allocated to the cost of the Church Offices expenses.

MBrett
INDEPENDENT
EXAMINER
08/04/21

Treasurer's Report 2020

RECEIPTS & PAYMENTS ACCOUNT

As is well known by all, 2020 has been a very strange year. And this strangeness is reflected in the accounts for the year. ASM's general fund started the year with a healthy surplus of £10,177 due to a generous response to an appeal in 2019. As the majority of the church family's giving is by standing orders, our receipts have varied little from the previous year. Sadly, however, due to the pandemic, our activities have been curtailed and therefore little cost has been involved. The parish share and insurance have remained much the same as 2019 but some overheads have reduced. The result of all this has meant a further increase in the General Fund balance which at the end of the year stands at £19,730.

There has also been money coming in from COVID grants regarding the church office and church rooms buildings. As the church office is run for the benefice this money has helped reduced the cost of running the office. The remainder of the money relating to the church rooms will go to essential repair work. The balance in the fund for the benefice office costs at the end of the year is £14,766. This more than covers the agreed reserve and will therefore be under review in 2021.

With regard to the balance in ASM's general fund, consideration and thanks must be given to the amount of work undertaken by the R & R (Restoration & Refreshment) team during this "quiet" time in the church in progressing the plans that will enable the church to be used for more outreach occasions. Having a healthy balance in the general fund will support the applications for various grants to enable this work to be carried to completion.

Along with the general fund there are other funds as detailed below:

DESIGNATED FUNDS (these can be un-designated by the PCC)

The balance of the Cynthia Wake Legacy £7,000 (this is now part of a Special Projects fund) Mission Resources Fund with a balance of £235 from a £500 allowance from the Benefice Resources Fund.

RESTRICTED FUNDS

The Restricted Funds are self-explanatory and the total receipts in and payments out are shown in Note 4.

Some of the Worship Band equipment balance may well be utilised this year as part of the re-organisation within the church.

Although the events of 2020 are not what anyone would have wanted to happen, nevertheless it has given a time when we have been able to venture into new projects - both digital (zoom services and group meetings) and practical (re-ordering the church building to enhance its use and make necessary repairs).

We must trust in the Lord that he will guide us into a fresh and fruitful future.

Barbara Crawshaw

Electoral Roll 2020 / 2021

Total Roll is 67

This is a reduction of 2 against the previous year.

Rector's Reflection for 2020

It is difficult to know how to reflect on 2020 without becoming glib or bombastic.

First of course, it is important to recognise those in our communities for whom 2020 was a year of loss. Lost loved ones. Lost time. Lost relationships. Lost business.

And for those it has been hard – forced to be in lockdown with those who abuse them; on the breadline because they have lost their jobs; those who have struggled to access healthcare or whose lives have felt on pause; those who have been locked down on their own.

But I believe we can also give thanks.

Thanks for those who have worked tirelessly behind the scenes, in the NHS, essential shops and services, and the many, many other people in this country and around the world who have ensured that despite the huge shock of the pandemic, we have been able to get through this most difficult of times without the famines, millions of deaths and other effects of previous similar pandemics.

Thanks for the ingenuity and skill of the scientists who were able to map the virus and create successful vaccines in record time.

Thanks for those in our communities who have come alongside neighbour and stranger in their time of need. And for those around the world who have worked tirelessly in foodbanks and among vulnerable communities to ensure that they would not be forgotten.

Thanks for the consideration shown by those who step to one side as you walk, wear masks in enclosed spaces, and keep away from you.

Thanks for the opportunities as those who live in small villages of being able to obey the lockdown rules of staying at home, but yet still being able to walk in the countryside.

Thanks for the technology which has meant we can meet together with family and friends despite being scattered across this country or the world and has meant we can meet together as a benefice church family.

Thanks for the good new things in our world, inspired by the creativity of the human mind and the fluttering of the wings of the Holy Spirit.

Thanks for the hope we have in Jesus Christ, which means we can trust in God through the darkest of times.

Thanks for the staff team here who have adjusted to new ways of working and continued to support our benefice church family, and those who have taken part week by week.

Thanks for those who have carried on to enable our parishes to carry on into the future despite the shock of this year and the closure of buildings.

Thanks for friends and family and those who encourage and support.

As we hold our APCMs in 2021 we will be hoping that the road out of lockdown is a sure and steady one, but the future will not be the same as the past. We are not the same people we were in March 2020 and neither are our villages.

Things have changed and we face increased challenges. We have lost valued members of our congregations. Members of the staff team have stepped down or wish to change the focus of their ministry in a way which means they will be less available for Sunday worship.

And for parishes which relied on people bringing cash to collections or fund-raising events there is a real fear that money will run out in 2021.

But there is also opportunity. People in our villages have also had time to reflect and re-evaluate their lives. And if people never 'go back to the office' in the same way, they may be around in our communities in a way we haven't seen for fifty years. Are we attentive to the opportunities to be a listening ear, a welcoming presence, an encourager of healthy patterns of life?

So let us open our eyes and our lives to the God who does a new thing (Isaiah 43:19) and is at work in our world and in people's lives, pandemic, or no pandemic.

Rev Mark McCaghrey

Churchwardens' Report 2020

Buildings and Fabric - ASM

This last year 2020 has seen no major inroads into the items required to be done under our Quinquennial Inspection Report carried out in 2019. Most of the items listed have been transferred to our R & R Project which is being formulated.

A few smaller items have been carried out, such as some new lighting in the ringing chamber and an electrical connection made available for future use for the roof alarm. The room stat for the boiler has been moved to a position where it will control the heating more efficiently. This work was undertaken by Wensum Electrical.

Some minor lead repairs have been carried out on the South and North Aisle roofs. However, this revealed more major works required and a report was compiled by Eastern Foundry Lead Ltd. The cost of the work was quoted at £13,670 and exceeded funds we had available, so a grant was applied for with Historic England. A grant of £11,500 was given and the work is now planned for this year, subject to the necessary bat surveys being carried out.

Volunteers have worked on repairing areas of lime mortar requiring attention and keeping the exterior of the church walls ivy free. This is work required on an on-going basis. More shingle has been added to the boundary of the church building wall to ensure better weed control. The churchyard grass is cut on a regular basis by contractors paid for by the Parish Council, but we continue to weed, sweep and generally keep the churchyard in a tidy condition.

The Parish Council have also paid for damage to the corner of the boundary wall around the churchyard and are repairing the side gate onto the road by the fish and chip shop. Plans are also afoot to alter the gate onto the Dereham Road to make it safer including handrails.

Normal yearly inspections and servicing have been carried out. Fire extinguishers and the boiler have been serviced and the organ has been tuned.

Buildings and Fabric - St. Peters Mattishall Burgh

The church has remained out of use this last year and most of the work is maintaining the churchyard. Grass is cut regularly by contractors and the hedge is cut annually by Chris Bingham from the neighbouring farm. Volunteers regularly weed and tidy the Memorial Garden and attend to graves requiring attention, either levelling or disposing of dead flowers and wreaths.

R & R Project

This project has continued throughout this last year with plans being drawn up for a new kitchen servery, an additional toilet, four areas of storage and clearing the Tower Room of storage items to utilise it as a room. In addition, various others work, such as levelling the floor in the lady chapel, installing ramps at the main entrance doors and removing the remainder of the pews is planned. Together with all of these improvements we plan to carry out major maintenance works as defined in the last QI Report. The estimated cost of this project is in the region of £300,000 for which grants will be sought to help with the cost. Work has also started on plans to up-date our audio visual equipment and should be completed in the next year.

Church Inventory (Terrier)

No changes have been made during the last year and all items are accounted for.

Assistant Wardens

We would like to express sincere thanks to our assistant wardens (Stephen, Eddie, John, Bruce Les and Steve) who help at Sunday morning services and do a valuable job ensuring everything runs smoothly.

Alan and Sue Cossey

Safeguarding Report 2020

The PCC has complied with the duty under section 5 of the of the Safeguarding and Clergy Discipline Measure 2016 (duty to have regard to House of Bishops' guidance on safeguarding children and vulnerable adults). Training was held in the Benefice at the end of 2019 and the beginning of 2020 towards training local volunteers and PCC members in the Foundation (C1) and Leadership (C2) models. Unfortunately, more local training has not been possible owing to Covid-19 restrictions.

Fiona McCaghrey

Deanery Synod Report 2020

On 11th March 2020, the new Bishop of Norwich, Bishop Graham, visited the Deanery. Evensong was held in St. Nicholas' Church followed by refreshments and a Question-and-Answer session. +Graham answered questions on his journey into ministry, his love of bees (but surprisingly not honey), and his connections with Norfolk. He expressed his delight at coming to Norfolk and said he was in conversation about a joint vision for the church in Norfolk during his tenure. The environment, evangelism and deepening discipleship and our life in prayer will be part of his focus. (This vision has now been produced and agreed by Diocesan Synod). Little did we know at the time that this was almost the last time we could have a meeting of people mingling in a building and sharing food and drink together!

Mark McCaghrey