

		<b>Trustees' Annual Report for the period</b>							
		Period start date					Period end date		
		Day	Month	Year	<b>To</b>	Day	Month	Year	
<b>From</b>		1st	January	2022		31st	December	2022	
<b>Section A</b> Reference and administration details									
<b>Charity name</b>				All Saints' Church, Thorpe Acre with Dishley					
<b>Other names charity is known by</b>				Thorpe Acre Church					
<b>Registered charity number (if any)</b>				1135035					
<b>Charity's principal address</b>				Thorpe Acre Road					
				Loughborough					
				Postcode			LE11 4LF		
<b>Names of the charity trustees who manage the charity</b>									
	<b>Trustee name</b>	<b>Office (if any)</b>		<b>Dates acted if not for whole year</b>		<b>Name of person (or body) entitled to appoint trustee (if any)</b>			
1	Tim Day	Chair		From 26/09/22					
2	Ian Sawyer	Church Warden							
3	Mark Green	Church Warden/Lay Chair		From 22/5/22					
4	Colin Wood	Treasurer							
5	Mo Shotter	Deanery Synod							
6	Mandy Tilly	Deanery Synod							
7	Aimee Sullivan	Diocesan Synod							
8	Vanessa Wood	Lay Reader							
9	Jenny Bickley	Pastoral Assistant							
10	Dawn Liquorish	PCC Member							
11	Yvonne Bradburn	PCC Member							
12	Kevin Barnett	PCC Member							
13	Jill Green	PCC Member							
14	Jacqui Stone	PCC Member							
15	Julie Taylor	PCC Member							
16	Sarah Surtees	PCC Member							

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17	Ali Charalambous	PCC Member	From 22/5/22			
18	Sue Fellows	PCC Member	From 22/5/22			
19	Janice Riddle	PCC Member	From 22/5/22			

## Section B Structure, governance and management

### Description of the charity's trusts

Type of governing document  
(eg. trust deed, constitution)

How the charity is  
constituted  
(eg. trust, association,  
company)

Church Representation Rules

Trustee selection

As above

methods (eg. appointed  
by, elected by)

### Additional governance issues (Optional information)

The method of appointment of the PCC members is set out in the Church Representation Rules. At All Saints' the membership of the PCC consists of the Incumbent (Vicar), a Reader/Pastoral Assistant, a Lay Reader, Church Wardens and members elected by those members of the congregation who are on the electoral roll at the Annual Church Parochial Meeting. Our 3 Deanery Synod Representatives currently sit on the PCC but one member is a staff member and thus not a trustee. All Trustees have to sign a Trustee Declaration Form on their appointment.

You **may choose** to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees.
- the charity's organisational structure and any wider network with which the charity works.
- relationship with any related parties.

trustees' consideration of major risks and the system and procedures to manage them.

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Safeguarding:

All parishes are required to formally agree to adopt the formal statement of the House of Bishops' 'Promoting a Safer Church' and this was agreed at the PCC meeting in May 2018.

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		<p>At the same meeting the PCC also agreed to adopt the updated 'Policy and Procedures for Safeguarding children, young people and adults' document from the diocese and this was reviewed in October 2021</p> <p>Our Parish Safeguarding Officer is Susan Fellows, and our Safeguarding Advocates are Mark Sampson and Mary Drake. All policies and more information on how to report Safeguarding issues are on the notice boards around the church. Christine Milner as co Safeguarding officer took over as temporary Safeguarding Officer from December 2022.</p> <p>The church has registered for the Parish Safeguarding Dashboard.</p> <p>There is a handbook for all new PCC members outlining their duties and responsibilities and members can attend training offered by the diocese. One member of the PCC attended last year.</p> <p>The Church's Policy Statements are displayed on the Hall Noticeboard.</p>	

Section C

Objectives and activities

**Summary of the objects of the charity set out in its governing document**

The PCC is committed to enabling as many people as possible to worship at our church and to become part of our parish community at Thorpe Acre. The PCC maintains an overview of worship throughout the parish and makes suggestions on how services can involve the many groups that live in the parish. Our services and worship put our faith into practice through prayer and scripture, music and sacrament.

When planning our activities for the year, the PCC have considered the Commission's guidance on public benefit and, in particular, the specific guidance on charities and the advancement of religion.

In particular, we try to enable ordinary people to live out their faith as part of our parish community through:

- Worship and prayer; learning about the Gospel; and developing their knowledge and trust in Jesus Christ.
- Provision of pastoral care for the people living in the parish: Missionary and Outreach work.

To facilitate this work, it is important that we maintain the fabric of the church of All Saints' and the Church Centre.

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<p><b>Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)</b></p>		<p>Throughout the week and over the course of this past year the PCC has offered a range of services that our community finds both beneficial and spiritually fulfilling. We support our services with a blend of contemporary and traditional music, and we have continued to offer a weekly online service.</p> <p>We offered the following:  The 1<sup>st</sup> Sunday of the month; For All the Family which is facilitated by Lay members of the congregation, and this is often the service where Baptisms take place and families from the wider community attend.  The other Sundays are either Morning Praise or Holy Communion (in one kind, with simultaneous administration offered depending on the availability of ordained ministers due the church being in an Interregnum until September 2022.</p> <p>Children's groups on a Sunday continued with 2 sessions per month on Sundays when it was Holy Communion.</p> <p>There was a mid-week Morning Praise service on a Tuesday which attracts mainly older members of our parish. This resumed to a Holy Communion service once a new minister was appointed in September. In Lent, we held a live Maundy Thursday Service in the afternoon and a Stations of the Cross service on Good Friday. There is a weekly Toddlers Church and our Lay Reader offers a service at the local hospital.</p> <p>We have a very active Prayer ministry which offers prayer support through a confidential telephone and email 'prayer chain', and also after the Sunday morning service. We also offer other special services to the wider community. These include the annual Act of Remembrance service during our Sunday service along with 2 events on the local green around the community memorial and a Bereavement Service for all families whose funerals involved our clergy.</p> <p>We hold a regular Chat Cafe on the last Saturday of the month. This takes many formats such as Seasonal events (Easter Crafts and Christmas Fair), Tabletop Sales, or just drop in for a coffee and a chat. Monies raised from this event often goes to an external charity but recently funds have gone to boost church funds.</p> <p>The Church complex is used by church groups and external groups throughout the week. They include Childminders; Brownies; a local Family History group; the Women's Institute; Thorpe Acre Community Association (TACA); Christian</p>	

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Motorcyclists Association (CMA), Way of the Wyrd Morris Dance group, Above and Beyond Youth group (until December) and Charnwood Concert Band. It is also hired out for occasional celebrations, children's parties, local community groups and conferences. The hire fees these groups pay help towards the cost of the upkeep of the premises.

The premises are kept in good condition by a weekly cleaning team and one member of the fellowship helps to co-ordinate minor repairs by using the skills of some members of the fellowship. More complex work is done by contractors, some of whom (eg Heating) have been doing work for the church for many years. We also currently have a member of the fellowship looking after the churchyard. The churchyard is closed, and the upkeep is the responsibility of the local council, but he has created more colourful borders and keeps the area tidy and free from litter.

We have a well-established Ministry to the Elderly with a regular meeting once a week which offers friendship and fellowship as well as a Christmas Lunch and Afternoon tea parties. The weekly meeting offers a variety of activities from games to talks.

During the week, we have Toddlers' Church run by a committed team who not only teach, but befriend Mums, Grandparents and Carers of the children attending. They also invite Thorpe Acre Playgroup to their Easter, Harvest and Christmas Celebrations.

On the 1<sup>st</sup> and 3<sup>rd</sup> Wednesdays we have a Craft afternoon run by 2 members of the church and is attended by women from the local area who are not necessarily members of the church. On the 2<sup>nd</sup> and 4<sup>th</sup> is a Games Afternoon and again is run by a church member but is attended by non-church members.

We have a Men's Ministry which holds bi-monthly breakfasts with guest speakers and in October they restarted their Film evenings. They also send a regular team to The Plough pub quizzes.

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<p>You <b>may choose</b> to include further statements, where relevant, about:</p> <ul style="list-style-type: none"> <li>• policy on grant making; n/a</li> <li>• policy programme related investment.</li> <li>• contribution made by volunteers.</li> </ul>	<p>Reserves are held in Restricted, Designated or General Funds.</p> <p>Where donors specify what they want the PCC to spend their donations on, they are held in an appropriate Restricted Fund. The Education fund – used mainly for training has all been used.</p> <p>Restricted funds include: Education (see above) Improvement Mission Fund (IMF) – to raise money for ongoing projects for improvement of the buildings and equipment and our mission work in the parish. The gifts received for the roof repairs were placed in this fund.</p> <p>Designated Funds are: Thursday Club – used on Ministry for the Elderly activities. Mini-Bus – was used for the upkeep of the mini-bus. Since the sale of the minibus funds have been used to hire a minibus from John Storer House to transport members of Thursday Club to the activity.</p> <p>Sufficient funds are held in the General funds to enable satisfactory cash flow. The bulk of Reserves are held in a Church of England Investment Fund. The rest are held in a community-type Savings A/C with Barclays Bank. Day to day banking transactions take place through a Barclays Community Current A/C which operates automatic transfers to and from the Savings A/C. Interest received is assigned to the Restricted funds.</p> <p>We have the Jeddere-Fisher Fund from which we allocate 10% of all our regular giving to charities and causes with whom, as a church, we are closely linked. Alongside this we hold regular fund-raising events for other fields of mission that particular members of the fellowship have a heart for. These include Arab World Ministries and Navigators, as well as local charities.</p> <p>The running of the church would not be possible without a large band of volunteers who assist in all aspects of church life from the cleaning of the premises to assisting in the facilitating of the services.</p>	

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Section D

Achievements and performance

Summary of the main achievements of the charity during the year	<p><b>Safeguarding</b> - Sue Fellows attended the Diocesan Safeguarding Conference in October which was held via Zoom. The church has begun to use the Diocesan Dashboard for recording safeguarding training etc and reviewed their policies and paperwork. The Safeguarding officers now meet regularly to discuss and update safeguarding matters. The majority of PCC members completed the Basic Awareness course and Domestic Abuse awareness course online.</p> <p><b>Annual Parochial Church Meeting</b> - after having one Church Warden for the past 12 months a second Warden was elected at the meeting.</p> <p><b>Covid19 Restrictions</b></p>
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## Trustees' Annual Report for the period

Following the restrictions that were put in place in 2020/21 all activities returned to normal in 2022. The Family History Group returned in March 2022 being the last group to do so.

**Interregnum** - We were able to advertise for a new Minister in April 2022. The Parish profile had been prepared in 2021 in readiness for this. Interviews took place at the end of May with 3 candidates being interviewed and Rev Tim Day was appointed. His Induction and Collation service was due to be held on Monday 19<sup>th</sup> September but following the sad news of the death of Queen Elizabeth this was postponed. He received his licence for Bishop Martyn Snow of Leicester at Bishop's Lodge in a small Morning prayer meeting which was attended by a few members of the staff team. A formal welcome service for Rev Day was held on Monday 7<sup>th</sup> November in church.

**Big Conversations Weekend** - In March we were asked by the Bishop of Leicester and the diocese to take part in this. The idea was that Bishop Martyn and a team from the diocese would attend several events which would be planned by the church, and it would be an opportunity for members of the church and the community to meet with him. This was based around several activities that normally take place with some other events being planned. The timetable was as follows:

Friday am - attended Thorpe Acre Community Association Coffee Morning

Lunch - at Morrisons Supermarket

Pm - Prayer walks around the parish

eve - attended Phoenix Youth Group

Saturday am - attended Chat Café (church based activity)

Eve - Hot Potatoes - an evening of food, music and a chance to ask questions to the Bishop

Sunday am - the Bishop attended and preached at our Morning service

**Queen's Platinum Jubilee** - several events were planned along with the Scouts and Thorpe Acre Community Association. On Thursday 2<sup>nd</sup> June the Scouts held a BBQ and Beacon lighting. Friday 3<sup>rd</sup> June there was a Jubilee Concert in church where the Charnwood Concert Band entertained guests. On Sunday 5<sup>th</sup> June we held a special service in church which was followed by a big Jubilee lunch (Hog roast and buffet) for the community. All these events were free.

**Ladies Breakfast** - The first one was held on Saturday 6<sup>th</sup> August and will be held bi-monthly and takes a similar format to the Men's breakfast with invited guest speakers.

**Baptisms** - We held 4 infant baptisms and 1 child baptism



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**Weddings** - There were no weddings in 2022, however we did have a renewal of wedding vows to celebrate the 50th Wedding anniversary of a church couple.

**Funerals** - A total of 17 funerals were taken by either retired Ministers or our lay licensed Readers. There were 11 taken at the Crematorium and 6 in church which included 2 members of our fellowship. In November we also held our Annual Bereavement service.

**Remembrance** - We held an Act of Remembrance during our morning service on 14<sup>th</sup> November. In the afternoon members of the fellowship assisted and attended an Act of Worship on the green (opposite church) along with members of TACA, uniformed groups and the community. There was also a short service on Thursday 11<sup>th</sup> November at 11.00am.

**Men's Groups** - continued with their bi-monthly (alternate to the Ladies one). In October they recommenced their Friday evening Men's Night in with a Film night. They held 2 open events (men, ladies and other guests) one in July when there should have been a training event but this was sadly cancelled but the breakfast went ahead as planned and the other in November when Bishop Saju Muthalaly, Bishop of Loughborough was the guest speaker.

**Membership** - there were 99 names on the Electoral roll at the end of 2022. 6 names were removed because of death or moving away from the area.

**For all the Family Services** - these continued being led by a Lay team and in August following the service a picnic was held in the church grounds. Following the October one which was our **Harvest Festival** a bring and share lunch was held to welcome Rev Tim Day and his family to the church.

**Hanover Court Residents Lounge** - a short service and Coffee morning was restarted in October.

**Loughborough Churches Partnership** - The church is a member of and has representatives on Loughborough Churches Partnership and are actively involved in organising some of the events. We were the venue for 2 of the LCP leaders' breakfasts.

**Lay Assistant Ministers training** - Julie Taylor began this one-year course in September 2021 which she continued with in 2022.

**Priesting** - Matthew Green who attended our church was priested in Jul 2022 and as his sending church we presented him with a stole.

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**Sunday Groups** - we restarted Sunday groups for children in January following lesson plans from 'All in One Sunday School books.

**Sound system** - a replacement mixer desk was researched and purchased towards the end of 2022 as the previous one experienced more failures.

**Big Boys Toys Event-** was held on Saturday 30<sup>th</sup> April. This was an event where people could showcase their hobbies eg Meccano, Lego and train sets

**Thursday Club** - we had our usual programme of events but in addition we welcomed the Quorn Ukulele Orchestra to give a concert in the summer and at Christmas.

**Charnwood Concert Band** - the band rehearse each week in the church, and they gave 2 concerts in the year one to celebrate the Queen's Jubilee and one at Christmas. A small training band also joined in with the Christmas Carol Service.

**Christmas Events** - once again we decorated a Christmas tree as part of the All-Saints' Parish Church, Holy Trinity festival with a theme on the nativity characters. A Christingle service was held on the first Sunday of Advent. We also held a Nativity Festival where people could bring along their nativity sets to display, and refreshments and light lunches were offered. On Sunday 11<sup>th</sup> December we held our Carols by Candlelight with the Charnwood Training band joining in the service. On Christmas Eve at 4.00pm we held a Family Crib service followed by our Midnight Communion service at 11.30pm and at 10.30am on Christmas Day we had our Family Communion service. The Nativity Festival and Crib service being new events for 2022. Two community Carol Singing events were held in the community, one being in the local pub.

**Schools' events** - in December we welcomed back 2 schools who held their Christmas Carol services in church and we welcomed another school for a visit to the church as part of the curriculum teaching.

**Charnwood Borough Council-** held a residents open meeting in the hall in May.

**Chat Café** - this continued on a monthly basis and in the spring a joint event of a Yard Sale was held in partnership with Thorpe Acre Community Group. In September it also hosted cyclists visiting the church as part of the **Leicestershire Historic Churches Ride and Stride event.**

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Section E	Financial review
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<b>Brief statement of the charity's policy on reserves</b>	Sufficient funds are held in the General funds to enable satisfactory cash flow for a period of 3 months.
<b>Details of any funds materially in deficit</b>	None

### Further financial review details (Optional information)

<p>You <b>may choose</b> to include additional information, where relevant about:</p> <ul style="list-style-type: none"> <li>the charity's principal sources of funds (including any fundraising);</li> <li>how expenditure has supported the key objectives of the charity;</li> <li>investment policy and objectives including any ethical investment policy adopted. n/a</li> </ul>	<p>See Jeddere-Fisher giving outlined under 'Objectives and Achievement' section.</p> <p>The financial statements have been prepared on a Receipts and Payments basis in accordance with the Church Accounting Regulations 2006 and the Charities Act 2011.</p> <p><b>FUNDS</b> General funds represent the funds of the PCC that are not subject to any restrictions regarding their use and are available for application for the general purposes of the PCC. The accounts include all transactions assets and liabilities for which the PCC is responsible in law. Restricted funds are those funds that must be spent on restricted purposes.</p> <p><b>INCOMING RESOURCES VOLUNTARY INCOME AND CAPITAL SOURCES</b></p> <ul style="list-style-type: none"> <li>Collections are recognised when received by or on behalf of the PCC.</li> <li>Planned giving through Parish giving, standing orders and envelopes receivable under gift aid is recognised only when received</li> <li>Income tax recoverable on gift aid donations is recognised when income is received.</li> <li>Grants and legacies to the PCC are accounted for as soon as the PCC is notified of its legal entitlement, the amount due is quantifiable and its ultimate</li> </ul>
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	<b>Trustees' Annual Report for the period</b>	
	<p>receipt by the PCC is reasonably certain.</p> <p><b>OTHER INCOME</b> Rental income from the letting of church premises.</p> <p><b>INCOME FROM INVESTMENTS</b> Bank interest is recognised when received.</p> <p><b>GAINS AND LOSSES ON INVESTMENTS</b> Realised gains or losses are recognised when investments are sold. Unrealised gains and losses are accounted for on revaluation of investments on 31 December.</p> <p><b>RESOURCES USED GRANTS</b> Grants and donations are accounted for when paid over.</p> <p><b>ACTIVITIES DIRECTLY RELATING TO THE WORK OF THE CHURCH</b> The parish share is accounted for when paid. Any Parish Share unpaid at 31 December is not provided for in these accounts as an operational liability and will not be paid at a future date. All expenditure is recognised when it occurs.</p> <p><b>FIXED ASSETS</b> Equipment used within the church premises is depreciated on a sum of digits basis.</p> <p><b>INVESTMENTS</b> Quoted investments. Such as the Ransdale Shares, are valued at market value on 31 December.</p> <p><b>CURRENT ASSETS</b> Amounts owing to the PCC on 31 December in respect of loans and other income are shown in debtors less provision for amounts that may prove uncollectable. Short term deposits include cash held on deposit with CBF Church of England Funds or at the bank.</p> <p>Some members of the church regularly give through the Parish Funding Scheme. The benefit of this scheme is that Gift Aid is received monthly so allowing a better cash flow and planning for events.</p>	

There are ? parishioners on the roll, ? who are not resident on the parish. The average weekly attendance (Tuesdays and Sundays) counted during October 2022 was 77.

Portable Appliance testing (PAT) is carried out every year as well as heating and boiler servicing to receive a Gas safety Certificate.

The Wardens do an Inventory/Tertiary audit every year and the Church Logbook is kept up to date.

In September 2022 a member of the fellowship reported the church and the PCC to the Information Commissioners Office (ICO). This was with regards to what they saw as a breach of data protection. The PCC were informed of this, and the church responded to the recommendations given by the ICO. The ICO informed the PCC that no further action would be taken.

The PCC agreed that Rev Tim Day should file a serious incident report to the Charity Commission to inform them of the details of the complaint and we are awaiting a response from them.

## **Section G Declaration**

**The trustees declare that they have approved the trustees' report above.**

**Signed on behalf of the charity's trustees**

**Signature(s)**

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**Full name(s)**

Christine Milner	
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**Position (eg Secretary, Chair, etc)**

Secretary

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**Date**

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# All Saints Thorpe Acre

## Balance Sheet detailed

	As at 31/12/2022	As at 31/12/2021
<b>Fixed assets</b>		
6504: Shares Ransdale Education Fondation	961.91	1,088.45
CHAIRS: Chairs	889.66	1,576.21
COOKER: Cooker	-	-
IT: Computers	-	-
KEYBOARD: Keyboard	-	-
MINIBUS: Minibus	-	-
PROJECTOR: New Projector 2015	-	-
SOUND: Sound Equipment Church	1,142.69	-
TV: Largescreen TV church	-	-
<b>Total Fixed assets</b>	<b>2,994.26</b>	<b>2,664.66</b>
<b>Current assets</b>		
6501: Bank current account	19,373.66	22,231.28
6505: CCLA deposit account	35,523.46	35,062.30
6506: Barclays Small account	-	-
6507: Community Fund	850.10	800.10
6590: Cash in hand	434.89	256.79
6600: Prepayments	-	-
Z05: Accounts Receivable	-	-
<b>Total Current assets</b>	<b>56,182.11</b>	<b>58,350.47</b>
<b>Liabilities</b>		
6699: Agency collections	205.49	28.40
Z04: Accounts Payable	5,949.49	8,230.68
<b>Total Liabilities</b>	<b>6,154.98</b>	<b>8,259.08</b>
<b>Net Asset surplus (deficit)</b>	<b>53,021.39</b>	<b>52,756.05</b>
<b>Reserves</b>		
Excess/(deficit) to date	391.88	16,067.30
Z01: Starting balances	52,756.05	36,553.01
Z02: Other gains/(losses)	(126.54)	-
Z03: Gains/(losses) on reval of fixed assets	-	135.74
<b>Total Reserves</b>	<b>53,021.39</b>	<b>52,756.05</b>

### Represented by Funds

General (Unrestricted)	43,520.37	37,484.59
Designated	4,925.66	4,921.02
Restricted	4,575.36	10,350.44
<b>Total</b>	<b>53,021.39</b>	<b>52,756.05</b>