

<b>Trustees' Annual Report for the period</b>							
<b>From</b>		Period start date			<b>To</b>		
		Day 1st	Month January	Year 2021			
		Period end date					
		Day 31st	Month December	Year 2021			

## Section A

## Reference and administration details

<b>Charity name</b>	All Saints' Church, Thorpe Acre with Dishley			
<b>Other names charity is known by</b>	Thorpe Acre Church			
<b>Registered charity number (if any)</b>	1135035			
<b>Charity's principal address</b>	Thorpe Acre Road			
	Loughborough			
	Postcode		LE11 4LF	
<b>Names of the charity trustees who manage the charity</b>				
	<b>Trustee name</b>	<b>Office (if any)</b>	<b>Dates acted if not for whole year</b>	<b>Name of person (or body) entitled to appoint trustee (if any)</b>
1	Ian Sawyer	Church Warden	From 23/05/21	
2	Colin Wood	Treasurer		
3	Mo Shotter	Deanery Synod		
4	Mandy Tilly	Deanery Synod		
5	Aimee Sullivan	Diocesan Synod		
6	Vanessa Wood	Lay Reader		
7	Jenny Bickley	Pastoral Assistant		
8	Dawn Liquorish	PCC Member		
9	Pete Charalambous	PCC Member		
10	Adrian Coad	Lay Chair	From 23/05/21	
11	Jill Green	PCC Member		
12	Yvonne Bradburn	PCC Member		
13	Mark Green	PCC Member		
14	Kevin Barnett	PCC Member		
15	Jacqui Stone	PCC Member		
16	Julie Taylor	PCC Member	From 23/05/21	
17	Sarah Surtees	PCC Member	From 23/05/21	

		Trustees' Annual Report for the period				

## Section B *Structure, governance and management*

### Description of the charity's trusts

Type of governing document  
(eg. trust deed, constitution)

How the charity is  
constituted  
(eg. trust, association,  
company)

Church Representation Rules

Trustee selection

As above

methods (eg. appointed  
by, elected by)

#### **Additional governance issues (Optional information)**

The method of appointment of the PCC members is set out in the Church Representation Rules. At All Saints' the membership of the PCC consists of the Incumbent (Vicar), a Reader/Pastoral Assistant, a Lay Reader, Church Wardens and members elected by those members of the congregation who are on the electoral roll at the Annual Church Parochial Meeting. Our 3 Deanery Synod Representatives currently sit on the PCC but one member is a staff member and thus not a trustee. All Trustees have to sign a Trustee Declaration Form on their appointment.

You **may choose** to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees.
- the charity's organisational structure and any wider network with which the charity works.
- relationship with any related parties.

trustees' consideration of major risks and the system and procedures to manage them.

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Safeguarding:

All parishes are required to formally agree to adopt the formal statement of the House of Bishops' 'Promoting a Safer Church' and this was agreed at the PCC meeting in May 2018.

At the same meeting the PCC also agreed to adopt the updated 'Policy and Procedures for Safeguarding children, young people and adults' document from the diocese and this was reviewed in October 2021

Our Parish Safeguarding Officer is Susan Fellows, and our

Trustees' Annual Report for the period		
		Safeguarding Advocates are Mark Sampson and Mary Drake. All policies and more information on how to report Safeguarding issues are on the notice boards around the church.
		The church has registered for the Parish Safeguarding Dashboard.
		There is a handbook for all new PCC members outlining their duties and responsibilities and members can attend training offered by the diocese. One member of the PCC attended last year. The Church's Policy Statements are displayed on the Hall Noticeboard.

Section C

Objectives and activities

Summary of the objects of the charity set out in its governing document

Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had

The PCC is committed to enabling as many people as possible to worship at our church and to become part of our parish community at Thorpe Acre. The PCC maintains an overview of worship throughout the parish and makes suggestions on how services can involve the many groups that live in the parish. Our services and worship put our faith into practice through prayer and scripture, music and sacrament.

When planning our activities for the year, the PCC have considered the Commission's guidance on public benefit and, in particular, the specific guidance on charities and the advancement of religion.

In particular, we try to enable ordinary people to live out their faith as part of our parish community through:  
Worship and prayer; learning about the Gospel; and developing their knowledge and trust in Jesus Christ.  
Provision of pastoral care for the people living in the parish: Missionary and Outreach work.

To facilitate this work, it is important that we maintain the fabric of the church of All Saints' and the Church Centre.

Throughout the week and over the course of this past year the PCC has offered a range of services that our community finds both beneficial and spiritually fulfilling and these have been different to previous years because of ongoing COVID restrictions and guidelines.

We offered the following:  
The 1<sup>st</sup> Sunday of the month; For All the Family which is facilitated by Lay members of the congregation, and this is often the service where Baptisms take place and families from

	Trustees' Annual Report for the period		
<p>regard to the guidance issued by the Charity Commission on public benefit)</p>		<p>the wider community attend.</p> <p>The other Sundays are either Morning Praise or Holy Communion (in one kind, with simultaneous administration offered from 24<sup>th</sup> December) depending on the availability of ordained ministers due the church being in an Interregnum. Children's groups on a Sunday were suspended during Covid restrictions. However, a new structure of children's groups was piloted at the end of 2021.</p> <p>There was a mid-week Morning Praise service on a Tuesday which attracts mainly older members of our parish. In Lent, we held a live Maundy Thursday Service in the afternoon and a Good Friday Reflection which was online. There is a weekly Toddlers Church meeting and our Lay Reader offers a service at the local hospital when restrictions allow.</p> <p>We have a very active Prayer ministry which offers prayer support through a confidential telephone and email 'prayer chain', and also after the Sunday morning service (face to face prayers were suspended during restrictions). We also offer other special services to the wider community. These include the annual Act of Remembrance service during our Sunday service along with 2 events on the local green around the community memorial and a Bereavement Service for all families whose funerals involved our clergy. During the restrictions we also offered an online Prayer meeting, which continued once restrictions were lifted.</p> <p>We hold a regular Chat Cafe on the last Saturday of the month. This takes many formats such as Seasonal events (Easter Crafts and Christmas Fair), Tabletop Sales, or just drop in for a coffee and a chat. Monies raised from this event often goes to an external charity but recently funds have gone to boost church funds.</p> <p>The Church complex is used by church groups and external groups throughout the week. They include Childminders; Brownies; a local Family History group; the Women's Institute; Thorpe Acre Community Association (TACA); Christian Motorcyclists Association (CMA), Way of the Wyrd Morris Dance group, Above and Beyond Youth group and Charnwood Concert Band; The last three were new additions from September 2021. It is also hired out for occasional celebrations, children's parties, local community groups and conferences. The hire fees these groups pay help towards the cost of the upkeep of the premises.</p>	

## Trustees' Annual Report for the period

The premises are kept in good condition by a weekly cleaning team and one member of the fellowship helps to co-ordinate minor repairs by using the skills of some members of the fellowship. More complex work is done by contractors, some of whom (eg Heating) have been doing work for the church for many years. We also currently have a member of the fellowship looking after the churchyard. The churchyard is closed, and the upkeep is the responsibility of the local council, but he has created more colourful borders and keeps the area tidy and free from litter. In 2021 a local family tidied up the Garden of Remembrance as this area had become very overgrown.

We have a well-established Ministry to the Elderly with a regular meeting once a week which offers friendship and fellowship as well as a Christmas Lunch and Afternoon tea parties. The weekly meeting offers a variety of activities from games to talks.

During the week, we have Toddlers' Church run by a committed team who not only teach, but befriend Mums, Grandparents and Carers of the children attending. They also invite Thorpe Acre Playgroup to their Easter, Harvest and Christmas Celebrations.

On the 1<sup>st</sup> and 3<sup>rd</sup> Wednesdays we have a Craft afternoon run by 2 members of the church and is attended by women from the local area who are not necessarily members of the church. On the 2<sup>nd</sup> and 4<sup>th</sup> is a Games Afternoon and again is run by a church member but is attended by non-church members.

We have a Men's Ministry which continued in the first part of the year with virtual breakfast meetings allowing speakers from further away, such as Norway to speak. They also maintained informal online social events and have been sending a regular team to The Plough pub quizzes since the pub has reopened.

Trustees' Annual Report for the period		
<p>You <b>may choose</b> to include further statements, where relevant, about:</p> <ul style="list-style-type: none"> <li>• policy on grant making; n/a</li> <li>• policy programme related investment.</li> <li>• contribution made by volunteers.</li> </ul>		<p>Reserves are held in Restricted, Designated or General Funds.</p> <p>Where donors specify what they want the PCC to spend their donations on, they are held in an appropriate Restricted Fund. The Education fund – used mainly for training has all been used.</p> <p>Restricted funds include: Education (see above) Improvement Mission Fund (IMF) – to raise money for ongoing projects for improvement of the buildings and equipment and our mission work in the parish. The gifts received for the roof repairs were placed in this fund.</p> <p>Designated Funds are: Thursday Club – used on Ministry for the Elderly activities Mini-Bus – was used for the upkeep of the mini-bus. Since the sale of the minibus funds have been used to hire a minibus to transport members of Thursday Club to the activity.</p> <p>Sufficient funds are held in the General funds to enable satisfactory cash flow. The bulk of Reserves are held in a Church of England Investment Fund. The rest are held in a community-type Savings A/C with Barclays Bank. Day to day banking transactions take place through a Barclays Community Current A/C which operates automatic transfers to and from the Savings A/C. Interest received is assigned to the Restricted funds.</p> <p>We have the Jeddere-Fisher Fund from which we allocate 10% of all our regular giving to charities and causes with whom, as a church, we are closely linked. Alongside this we hold regular fund-raising events for other fields of mission that particular members of the fellowship have a heart for. These include Arab World Ministries and Navigators, as well as local charities.</p> <p>The running of the church would not be possible without a large band of volunteers who assist in all aspects of church life from the cleaning of the premises to assisting in the facilitating of the services.</p>

Trustees' Annual Report for the period	
Section D	Achievements and performance
Summary of the main achievements of the charity during the year	<p><b>Safeguarding</b> – Sue Fellows attended the Diocesan Safeguarding Conference in October which was held via Zoom. The church has begun to use the Diocesan Dashboard for recording safeguarding training etc and reviewed their policies and paperwork. The Safeguarding officers now meet regularly to discuss and update safeguarding matters. The Safeguarding Officers also attended online training on Safer Recruiting. New risk assessments for activities were also done for activities run by the church.</p> <p><b>Covid19 Restrictions</b></p> <p>During 2021 many things that were set up during the restrictions of 2020 continued because of some ongoing restrictions. Our Worship Pastor along with other lay members continued recording various resources. Below is how some groups and activities returned to using the premises.</p> <ul style="list-style-type: none"> <li>• Morning Praise services on a Tuesday were recorded to be shown on Sunday at 10.30am for those who felt unable or anxious to return to the church buildings.</li> <li>• Toddlers Church continued via Zoom until September when they returned to meeting in the hall.</li> <li>• Sunday Groups had not met during 2020 and the first part of 2021 and sadly the lack of children and the retirement of the 2 leaders these were paused until December 2021 when a pilot group with new material was tried.</li> <li>• In October we began offering a room where parents of young children could move to during the Sunday morning services should their children become unsettled. There is a speaker in this room so parents can follow the service.</li> <li>• 2 Cluster groups continued to meet and study via Zoom. One group began meeting in the church hall from September.</li> <li>• The Craft Club continued met via Zoom until September when they returned to the Hall.</li> <li>• The online Prayer group continued via Zoom.</li> <li>• Our email prayer request system was used to contact members to inform them of how to join in the various online services.</li> <li>• Thursday Club recommenced in April 2021 with smaller groups alternating meeting. The full group began meeting together in June 2021.</li> <li>• Women's Institute returned to the hall in September 2021.</li> <li>• The PCC held its first face to face meeting in September.</li> <li>• We placed the Church Administer and Office Assistant on the flexible furlough scheme offered by the government. This ceased in September 2021.</li> <li>• The Family History Group have not yet returned to using the hall.</li> </ul>



	Trustees' Annual Report for the period	
	<p><b>New Groups</b></p> <p>We were able to acquire some new regular bookings in 2021 (due partly to another venue in town closing). These were:</p> <ul style="list-style-type: none"> <li>• Phoenix, Above and Beyond Youth group (September)</li> <li>• Way of the Wyrd Morris Dance group (August)</li> <li>• Charnwood Concert Band (September)</li> <li>• Thorpe Acre Community Association Weekly Coffee Morning (November)</li> </ul> <p><b>Summer Celebration</b> - following the restrictions of 2020/21 the church decided to hold an event to celebrate things beginning to return to normal and give thanks for being able to continue in various ways during the pandemic. The event was held in August, and we had a Hog Roast, Bouncing Castle, Tombola, Games and a variety of entertainment including our Worship group, guest musicians and the Morris dancing group.</p> <p><b>First Aid Course</b> - this had been postponed from earlier in the year but 10 people from church attended the course in September and gained their basic first aid certificate.</p> <p><b>Social Evening, October</b> - a guest speaker from the Sacred Bean Coffee company came to give his testimony and to offer tastings of coffee. There was also a meal provided.</p> <p><b>Baptisms</b> - Sadly we had no baptisms in 2021</p> <p><b>Weddings</b> - we held our first wedding in more than a year in August 2021 (new registry rules were applied). This was couple who attend church and they held their reception in the church hall afterwards.</p> <p><b>Funerals</b> - we were able to have 3 funeral services in the church and our licensed staff and retired minsters took others at the Crematorium.</p> <p><b>Thanksgiving for the life of</b> - we were able to offer one family the chance to say a formal farewell to their loved one who had died in 2020.</p> <p><b>Remembrance</b> - We held an Act of Remembrance during our morning service on 14<sup>th</sup> November. In the afternoon members of the fellowship assisted and attended an Act of Worship on the green (opposite church) along with members of TACA and the community. There was also a short service on Thursday 11<sup>th</sup> November at 11.00am.</p> <p><b>Men's Groups</b> - Men's breakfast resumed in the buildings in July</p>	



Trustees' Annual Report for the period	
	<p>following on from their virtual breakfasts.</p> <p><b>Interregnum</b> -We are continuing all our services with the help of licensed retired ministers, visiting ministers and lay members of the church. The diocese has put a hold on all new appointments during 2021. We were asked as a PCC and church to vote on the restructuring of the diocese and the Shaped by God Together process.</p> <p><b>Membership</b> - this has remained fairly static because of Covid 19.</p> <p><i>The church is a member of and has representatives on Loughborough Churches Partnership and are actively involved in organising some of the events.</i></p> <p><b>Pastoral Assistant</b> - Vanessa Wood began her training to be able to take funerals.</p> <p><b>Lay Assistant Ministers training</b> - Julie Taylor began this one-year course in September.</p> <p><b>Priesting</b> - Rev Maria Jukes, who was our Worship Leader from 2014 -2017 was priested in September 2021 and we have welcomed her back to preach and preside at communion.</p>

Section E	Financial review
<b>Brief statement of the charity's policy on reserves</b>	Sufficient funds are held in the General funds to enable satisfactory cash flow for a period of 3 months.
<b>Details of any funds materially in deficit</b>	None

#### Further financial review details (Optional information)

You **may choose** to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;

See Jeddere-Fisher giving outlined under 'Objectives and Achievement' section.

The financial statements have been prepared on a Receipts and Payments basis in accordance with the Church Accounting Regulations 2006 and the Charities Act 2011.

#### FUNDS

General funds represent the funds of the PCC that are not subject to any restrictions regarding their use and are available for application for the general purposes of the PCC. The accounts include all transactions assets and liabilities for which the PCC is responsible in law.

	<b>Trustees' Annual Report for the period</b>		
<ul style="list-style-type: none"> <li>investment policy and objectives including any ethical investment policy adopted. n/a</li> </ul>	<p>Restricted funds are those funds that must be spent on restricted purposes.</p> <p><b>INCOMING RESOURCES VOLUNTARY INCOME AND CAPITAL SOURCES</b></p> <ul style="list-style-type: none"> <li>Collections are recognised when received by or on behalf of the PCC.</li> <li>Planned giving through Parish giving, standing orders and envelopes receivable under gift aid is recognised only when received</li> <li>Income tax recoverable on gift aid donations is recognised when income is received.</li> <li>Grants and legacies to the PCC are accounted for as soon as the PCC is notified of its legal entitlement, the amount due is quantifiable and its ultimate receipt by the PCC is reasonably certain.</li> </ul> <p><b>OTHER INCOME</b> Rental income from the letting of church premises.</p> <p><b>INCOME FROM INVESTMENTS</b> Bank interest is recognised when received.</p> <p><b>GAINS AND LOSSES ON INVESTMENTS</b> Realised gains or losses are recognised when investments are sold. Unrealised gains and losses are accounted for on revaluation of investments on 31 December.</p> <p><b>RESOURCES USED GRANTS</b> Grants and donations are accounted for when paid over.</p> <p><b>ACTIVITIES DIRECTLY RELATING TO THE WORK OF THE CHURCH</b> The parish share is accounted for when paid. Any Parish Share unpaid at 31 December is not provided for in these accounts as an operational liability and will not be paid at a future date. All expenditure is recognised when it occurs.</p> <p><b>FIXED ASSETS</b> Equipment used within the church premises is depreciated on a sum of digits basis.</p> <p><b>INVESTMENTS</b> Quoted investments. Such as the Ransdale Shares, are valued at market value on 31 December.</p> <p><b>CURRENT ASSETS</b> Amounts owing to the PCC on 31 December in respect of</p>		

<b>Trustees' Annual Report for the period</b>		
	<p>loans and other income are shown in debtors less provision for amounts that may prove uncollectable. Short term deposits include cash held on deposit with CBF Church of England Funds or at the bank.</p> <p>Some members of the church regularly give through the Parish Funding Scheme. The benefit of this scheme is that Gift Aid is received monthly so allowing a better cash flow and planning for events.</p>	

<b>Section F</b>	<b>Other optional information</b>
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There are 94 parishioners on the roll, 19 who are not resident on the parish. The average weekly attendance (Tuesdays and Sundays) counted during October 2021 was 78 and sadly this year numbers at the festivals were down because of some continuing Covid restrictions.

Portable Appliance testing (PAT) is carried out every year as well as heating and boiler servicing to receive a Gas safety Certificate.

The Wardens do an Inventory/Tertiary audit every year and the Church Log book is kept up to date.

<b>Section G</b>	<b>Declaration</b>
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**The trustees declare that they have approved the trustees' report above.**

**Signed on behalf of the charity's trustees**

**Signature(s)**

**Full name(s)**

**Position (eg Secretary, Chair, etc)**

**Date**

# All Saints Thorpe Acre

## Balance Sheet detailed

	As at 31/12/2021	As at 31/12/2020
<b>Fixed assets</b>		
6504: Shares Ransdale Education Fondation	1,088.45	952.71
CHAIRS: Chairs	1,576.21	2,462.77
COOKER: Cooker	-	-
IT: Computers	-	-
KEYBOARD: Keyboard	-	-
MINIBUS: Minibus	-	-
PROJECTOR: New Projector 2015	-	-
SOUND: Sound Equipment Church	-	-
TV: Largescreen TV church	-	-
<b>Total Fixed assets</b>	<b>2,664.66</b>	<b>3,415.48</b>
<b>Current assets</b>		
6501: Bank current account	22,231.28	19,600.89
6505: CCLA deposit account	35,062.30	20,549.87
6506: Barclays Small account	-	-
6507: Community Fund	800.10	540.10
6590: Cash in hand	256.79	229.13
6600: Prepayments	-	-
Z05: Accounts Receivable	-	-
<b>Total Current assets</b>	<b>58,350.47</b>	<b>40,919.99</b>
<b>Liabilities</b>		
6699: Agency collections	28.40	19.51
Z04: Accounts Payable	8,230.68	7,762.95
<b>Total Liabilities</b>	<b>8,259.08</b>	<b>7,782.46</b>
<b>Net Asset surplus (deficit)</b>	<b>52,756.05</b>	<b>36,553.01</b>
<b>Reserves</b>		
Excess/(deficit) to date	16,067.30	(10,552.11)
Z01: Starting balances	36,553.01	47,047.61
Z02: Other gains/(losses)	-	57.51
Z03: Gains/(losses) on reval of fixed assets	135.74	-
<b>Total Reserves</b>	<b>52,756.05</b>	<b>36,553.01</b>

### Represented by Funds

General (Unrestricted)	37,484.59	30,866.47
Designated	4,921.02	4,884.22
Restricted	10,350.44	802.32
<b>Total</b>	<b>52,756.05</b>	<b>36,553.01</b>



**CHARITY COMMISSION  
FOR ENGLAND AND WALES**

**Independent examiner's  
report on the accounts**

**Section A**

**Independent Examiner's Report**

**Report to the trustees/  
members of**

Charity Name

The Parochial Church Council of the Ecclesiastical Parish of All Saints' Church, Thorpe Acre with Dishley

**On accounts for the year  
ended**

31/12/2021

**Charity no  
(if any)**

1135035

**Set out on pages**

(remember to include the page numbers of additional sheets)

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 31/12/2021.

**Responsibilities and  
basis of report**

As the charity trustees of the Trust, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

**Independent  
examiner's statement**

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination which gives me cause to believe that in, any material respect:

- accounting records were not kept in accordance with section 130 of the Act or
- the accounts do not accord with the accounting records

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

*\* Please delete the words in the brackets if they do not apply.*

**Signed:**

*Rebecca Davis*

**Date:**

5/5/2022

**Name:**

Rebecca Davis

**Relevant professional  
qualification(s) or body  
(if any):**

FCA – Institute of Chartered Accountants of England and Wales

**Address:**

46, Anstey Lane, Thurstaston, LE7 7JA