



**Wakefield Baptist Church**  
Loving others as we are loved

Annual Report

and

Accounts

for the period

6th April 2022 to 5th April 2023

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## Annual Report

### Section A- Reference and administration details

Charity name Wakefield Baptist Church

Registered charity number 1134998

Principal office Belle Isle Christian Centre

Belle Isle Avenue  
Wakefield  
WF1 SJY  
01924 382966  
Email: [wbc.centremanager@gmail.com](mailto:wbc.centremanager@gmail.com)

The following were Managing Trustees on 19<sup>th</sup> September 2023 being the date which these Accounts were approved by the Community Council.

David Andrew Taylor	Deacon
Flora Catherine Davies	Deacon
Melanie Angela Neale	Deacon
Andrew Willis	Deacon
Vivienne Rowden	Deacon
Elham Khassafi	Deacon

The above named were the Managing Trustees during the actual financial year to which the Accounts relate.

The Custodian Trustee of the charity is the Yorkshire Baptist Association (Charity No. 247173). 17-19 York Place, LS1 2EX Tel: 0113 2784954

#### Advisers

##### Bank:

Triodos Bank  
Brunel House  
11 The Promenade  
Clifton  
Bristol  
BS8 3FA

##### Independent Examiner:

Mr Nigel P L Wyatt B.Sc, FCA  
Wyatt & Co,  
Chartered  
Accountants, 125  
Main Street,  
Garforth,  
Leeds LS25 1AF

## **Section B - Structure, Governance and Management**

Type of governing document: Trust Deed, Registered 14<sup>th</sup> July 1843.  
Approved Governing Document, registered 17<sup>th</sup> March 2010

Wakefield Baptist Church is a city-wide community of Christians of a broadly evangelical nature committed to 'loving others as we are loved'. Before God and one another, we have covenanted to help each other discern and do what God's will is for Christians in Wakefield. All members are encouraged to play a full part in the life and witness of the Church by undertaking such spiritual and practical tasks as are required for the furtherance of our vision and objective.

## **Section C - Objectives and Activities**

Our principal objective is the advancement of the Christian faith according to the principles of the Baptist denomination, to include education, community service and such other general charitable purposes in such parts of the UK and the World as the Church shall determine.

The Trustees have given due consideration to the Charity Commission's guidance on Public Benefit.

The church building is held by the Custodian Trustees for the use of the church. See note 14 in the accounts.

### **Summary of main activities:**

We encourage each other to live balanced and healthy Christian lives, and to adopt a practice of whole life discipleship. This means we take seriously each person's call under God, and as a body of people support one another in how we work that out in the place God has put us.

We run a host of church groups as part of wanting to equip each other to seek God in the ordinary day to day routine. The community at WBC is very diverse but rich in fellowship; all are welcome.

We are thankful to be able to meet in Church again, although some still use Zoom to worship on Sunday mornings when they are unable to attend in person. Gradually we have seen numbers returning. Some settled in more local Churches during the pandemic, and they have chosen to remain there since the return of 'in person' worship.

With the use of Zoom during the pandemic we hosted an online bible study group, which continues to be popular especially amongst those who are unable to come out in an evening due to childcare responsibilities or to being elderly.

We returned to holding our weekly 'Acorns' group for toddlers and their carers. An average of 35 children attended every Wednesday to play, sing and listen to stories. The children enjoy their time together.

The Church ran the cold weather Night Shelter during the winter funded by the local Council for another year. We were able to go back to providing food and a place to sleep in the building. We are in discussions regarding this provision in the future. We are grateful for our volunteers who each year help to staff the Shelter.

This year was our 13<sup>th</sup> year providing a Drop-in for those who are homeless or

vulnerable housed, with mental health issues and learning disabilities. For 2 days a week, attendees received a cooked meal and clothing needs. They also received help with applications for housing or employment.

Our work with asylum seekers has continued. Many have been helped with their applications to remain in the UK. Many have come into membership and have attended the worship group each week. Those who have chosen to stay locally have made a great contribution to our community.

### **Financial Review**

The church received income of £125,304 (2022 £85,086) and paid out £146,876 (2022 £84,504) leaving a deficit of £21,572. The amount of the deficit is primarily due to the increased one-off costs of repairs and maintenance during the year, which included replacement windows and entrance door.

The closing unrestricted reserves were £93,694 (2022 £137,943) and restricted reserves of £36,035 (2022 £13,358) There was £127,329 in bank accounts, which is more than is required to meet the ongoing needs of the charity.

### **Plans for future periods**

The plans of the charity going forward are to continue moving towards providing a safe environment for all people to come, meet and worship following the Covid-19 pandemic.

We are now seeing people returning, but some remain unsure. We ensure that the Church building is a safe place to be, and we hope more will join us soon. Night Shelter and Drop-in work will continue.

### **Reserves policy**

The reserves policy of the church is to have sufficient cash resources to meet its day-to-day needs including staff and premises costs. The church would expect to have at least 6 months of running costs in its bank accounts.

### **Section D: Declaration**

The Church Leadership Team has received approval from Church members at the AGM of the Annual Report contained on pages 6 to 10.

Signature: .....

Name: .....David A Taylor.....

**Wakefield Baptist Church (1134998)**

**Financial Statement for the Year ended 5<sup>th</sup> April 2023**

**Report of the Independent Examiner to the Deacons and the Members of**

**Wakefield Baptist Church**

I report on the accounts of the church for the year ended 5<sup>th</sup> April 2023, which are set out on the following pages.

**Respective Responsibilities of Trustees and Examiner**

The church's trustees are responsible for the preparation of the accounts. The Church's Trustees consider that an audit is not required for this year under section 144(2) of the Charities Act 2011 and that an independent examination is needed. It is my responsibility to :

- examine the accounts under section 145 of the 2011 Act;
- to follow the procedures laid down in the general Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act; and
- to state whether particular matters have come to my attention.

**Basis of independent examiner's report**

My examination was carried out in accordance with the general directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently no opinion is given as to whether the accounts present a 'true and fair view' and the report is limited to those matters set out in the statement below.

**Independent examiner's statement**

In connection with my examination, no matter has come to my attention which gives me reasonable cause to believe that in any material respect the requirements:

- to keep accounting records in accordance with section 130 of the 2011 Act; and
- to prepare accounts which accord with the accounting records and comply with the accounting requirements of the 2011 Act

have not been met; or to which in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

**Wyatt & Co**  
Chartered Accountants  
125 Main Street  
Garforth  
LEEDS LS25 1AF  
Dated: 13/09/2023



**Nigel P L Wyatt B.Sc F A**

Receipts and payment Account	Restricted Funds	Unrestricted Fund	Total	Total
	2023	2023	2023	2022
	£	£	£	£
Voluntary income Receipts (Note 3)		64769.29	64769.29	77783.16
Rental Receipts (Note 4)		14796.50	14796.50	5454.38
Bank interest received (Note 5)		1380.35	1380.35	63.83
Night Shelter receipts (Note 6)	40464.94		40464.94	0.00
Other Miscellaneous receipts		233.00	233.00	1709.96
Feed in Tariff		2629.69	2629.69	0.00
Donations towards Drop In		1030.00	1030.00	75.00
	<b>40464.94</b>	<b>84838.83</b>	<b>125303.11</b>	<b>85086.33</b>
<b>Payments</b>				
Stipend & other employment cost (Note 7)		38098.77	38098.77	30216.47
Mission (Note 8)		19328.91	19328.91	20914.85
Premises cost (Note 9)		53085.83	53085.83	15211.68
Admin & Office cost (Note 10)		9428.51	9428.51	6453.44
Church & Group activities Payment (Note 11)		7376.97	7376.97	2406.16
Night Shelter expenditure (Note 12)	17787.98		17787.98	9301.69
Drop In cost		1768.68	1768.68	0.00
Interim Cost -Absence of substantive Minister			0.00	0.00
	<b>11781.98</b>	<b>129087.67</b>	<b>146815.65</b>	<b>84504.29</b>
Surplus (deficit)	22676.96	44248.84	21571.88	582.04
Opening balances (start year 6th April)	13358.15	137943.10	151301.25	150719.21
Transfers between funds	0.00	0.00	0.00	
Closing balances (end year 5th April)	<b>36035.11</b>	<b>93694.26</b>	<b>129729.37</b>	<b>151301.25</b>

Statement of Assets & Liabilities as at 5<sup>th</sup> April 2023

	Restricted Funds	Unrestricted Fund	Total	Total
	2023	2023	2023	2022
	£	£	£	£
Petty cash/ Soldo card		329.80	329.80	329.80
Triodos Current Account	18137.70		18137.70	39996.19
Triodos Eco Account	17897.41	33281.61	51179.02	50297.32
COIF Deposit Account		57682.81	57682.81	56677.94
Loan		2400.04	2400.04	4000.00
Total Current Asset	<u>36035.11</u>	<u>23624.26</u>	<u>129229.32</u>	<u>150011.25</u>

		2023	2022
Assets for Church use (Premises & Contents) (Note 14)	2903596.00	2903596.00	2388972.00
Liabilities - Long Term (Pension Deficit) (Note 15)	12.00	12.00	-48900.00

The attached notes form part of these financial statements. The accounts and statement of assets and liabilities set out on pages 2 to 3 relating to the year ending 5<sup>th</sup> April 2023 were approved by the Church Leadership Team on 20<sup>th</sup> July 2023 and signed on their behalf.

Signature: David A. Taylor

Name: .....David A Taylor.....

Signature: Andrew Willis

Name: .....Andrew Willis.....

## Notes to the Accounts

**Note 1-** Wakefield Baptist Church (Registered Charity NO 1134998) has been registered with the Charity Commission since 17<sup>th</sup> March 2010 - prior to that date it was an excepted charity and as such did not require individual registration

**Note 2-** The Charity Commission threshold for 'accrual' accounts is now £250k. As Wakefield Baptist Church's income is around the £100k level, the Trustees have decided to continue using the simpler 'Receipts and Payments' format, and these accounts have been prepared on that basis in accordance with Charities Act 2011.

	Restricted Fund 2023	Unrestricted Fund 2023	Total 2023	Total 2022
	£	£	£	£
<b>Note 3 - Voluntary Income Receipts</b>				
Weekly Offerings		2649.00	2649.00	1426.74
Bank Standing Orders		53032.75	53032.75	55357.68
Donations		8338.24	8338.24	6868.50
Fellowship Support		650.00	650.00	2419.00
Gift Aid Reclaim on offerings & standing orders		99.30	99.30	11711.24
	<b>0.00</b>	<b>64769.29</b>	<b>64769.29</b>	<b>77,783.16</b>
Church group activities		48.00	48.00	0.00
Insurances/other		185.00	185.00	1649.96
	<b>0.00</b>	<b>233.00</b>	<b>233.00</b>	<b>1709.96</b>
<b>Note 4- Rental Receipts</b>				
Cross Project - Lease		4030.00	4030.00	3410.00
Rent of Premises		10766.50	10766.50	2044.38
	<b>0.00</b>	<b>14796.50</b>	<b>14796.50</b>	<b>5454.38</b>
<b>Note 5 - Bank Interest Received</b>				
Triodos Bank Interest (Eco & Current Accounts)		375.48	375.48	39.75
COIF Charity Deposit Fund		1004.87	1004.87	24.08
	<b>0.00</b>	<b>1380.35</b>	<b>1380.35</b>	<b>63.83</b>
<b>Note 6 - Night Shelter</b>				
Wakefield Metropolitan Council	40464.94		40464.94	0.00
	<b>40464.94</b>	<b>0.00</b>	<b>40464.94</b>	<b>0.00</b>



**Note 7- Stipend & Other employment costs**

Minister/Minister in Training	12793.73	12793.73	1452.89
Pensions and PAYE/NI	1248.00	1248.00	883.58
Pension arrears	946.44	946.44	3631.49
Centre Manager	12347.73	12347.73	7292.14
Mission enabler	8960.04	8960.04	4480.02
Temporary Youth Worker		0.00	12476.35
Travel expenses	1802.83	1802.83	0.00
	<b><u>0.00</u></b>	<b><u>38098.77</u></b>	<b><u>38098.77</u></b>
			<b><u>17740.12</u></b>

**Note 8 - Mission, Grant to Individuals & Organisations**

YBA Home Mission	3500.00	3500.00	3425.00
BMS World Mission	3270.00	3270.00	2285.00
Mark & Andrea	1000.00	1000.00	1148.29
Tim & Hannah	1000.00	1000.00	1000.00
Farsi Sessions	9509.76	9509.76	9509.76
Fellowship Support	1049.15	1049.15	703.80
	<b><u>0.00</u></b>	<b><u>19328.91</u></b>	<b><u>19328.91</u></b>
			<b><u>20914.85</u></b>

**Note 9- Premises Costs**

Building & Contents Insurance	3060.16	3060.16	2837.89
Heating, Lighting & Water	4793.94	4793.94	4404.72
Cleaning Costs - rooms & windows	3163.62	3163.62	3166.20
Supplies - paper towels, cleaning materials	942.66	942.66	954.27
Premises Maintenance	38897.98	38897.98	3848.60
Premises Spares	1313.08	1313.08	0.00
New equipment & furniture	914.39	914.39	0.00
	<b><u>0.00</u></b>	<b><u>53085.83</u></b>	<b><u>53085.83</u></b>
			<b><u>15211.68</u></b>

**Note 10 -Administration & Office Costs**

Telephone & Broadband	1152.55	1152.55	1166.00
Photocopier - Running cost	7.84	7.84	2.11
Office /Worship Equipment	2514.33	2514.33	2891.37
Office supplies & computer software	42.09	42.09	391.18
Other Admin cost	2266.72	2266.72	233.66
Payroll Agency fees	1134.98	1134.98	384.12
Subscription to various Organisations	2310.00	2310.00	1385.00
	<b><u>0.00</u></b>	<b><u>9428.51</u></b>	<b><u>9428.51</u></b>
			<b><u>6453.44</u></b>

**Note 11- Church & Group Activities - payments**

Catering at Church events	3653.07	3653.07	660.00
Tea & Coffee	278.60	278.60	157.44
Copyright licenses - music, videos etc	950.17	950.17	862.57
Training, Conference & Sabbatical expenses	839.95	839.95	0.00
Annual Event	1165.14	1165.14	0.00
Youth Work - Sunday School	490.04	490.04	611.15

	<u>0.00</u>	<u>7376.97</u>	<u>7376.97</u>	<u>2406.16</u>
<b>Note 12 - Night Shelter Expenditure</b>				
Shelter Co-Ordinator wages & on cost	10113.03		10113.03	7175.28
Shelter management	1504.25		1504.25	1013.44
Volunteers expenses	60.70		60.70	391.70
Premises cost			0.00	436.22
Equipment & Food	110.00		110.00	60.30
Room Hire & insurances	6000.00		6000.00	224.75
	<u>17787.98</u>	<u>0.00</u>	<u>17787.98</u>	<u>9301.69</u>

<b>Note 13 - Movement of Restricted funds (Shelter)</b>	<u>B/F</u>	<u>Receipts</u>	<u>Payments</u>	<u>Transfers</u>	<u>Balance</u>
	£	£	£	£	£
	13358.15	40464.94	17787.98	0.00	36035.11

**Note 14 - Assets retained for Church use (Premises and Contents)**

The Church is the beneficial owner of the Church Premises, the legal title to which is held by the Yorkshire Baptist Association as the Church's custodian trustee. (Charity number 247173). The Church premises are currently insured for £2,793,333 (2022 £2,298,252) and the contents are insured for £110,263 (2022 £90,720.)

**Note 15 - Long Term Liabilities- Pension Deficit**

The Pension Deficit is a provision for past members of the scheme should the Church close. During the year the deficit has been cleared by way of national contributions to the scheme. The amount agreed as payable going forward is a simply £1 per month contribution to any ongoing administration costs.