

## Trustees' Annual Report for the period 1st September 2021 to 31st August 2022

Charity Name: **North Norfolk Methodist Circuit**

Charity Registration Number: **1134993**

Structure, governance, and management:

Governing document: Deed Of Union (1932) and Methodist Church Act (1976)

How charity is constituted: Act of Parliament

Trustee selection methods: Appointed by local churches and existing trustees.

Ministers are automatically trustees.

Additional Governance Issues:

- Induction/training: Range of guidance produced by Methodist Connexion. Leaflet 'The Role of a Trustee in The Methodist Church' given to each trustee.
- Structure: Part of the East Anglia District. Accountable to the Methodist Conference.
- Related Parties: The Circuit is represented at District Synod by representatives from the list of trustees.
- Risks: Considered by the Circuit Leadership Team who take professional advice as required. There is a regular review process. The Circuit has adopted the Connexional Safeguarding Policy and ensured it is rolled out to the churches.

### **Objectives and activities:**

Summary of the objects of the charity set out in its governing document:

The purposes of the Methodist Church are and shall be deemed to have been since the Date of Union the advancement of:

- a) The Christian faith in accordance with the doctrinal standards and discipline of The Methodist Church,
- b) Any charitable purpose for the time being of any Connexional, District, Circuit, local or other organisation of The Methodist Church,
- c) Any charitable purpose for the time being of any society or institution subsidiary or ancillary to The Methodist Church,
- d) Any purpose for the time being of any charity being a charity subsidiary or ancillary to The Methodist Church.

### **Summary of the main activities undertaken for the public benefit in relation to these objectives:**

The Circuit produces a quarterly preaching plan to ensure regular acts of worship take place at each of the Methodist Churches in its geographical area. These are open to all people, without charge.

The Circuit continues to provide weekly worship materials for use at home. This includes a weekly printed service, telephone worship and links to online worship both live streamed and recorded. The information is sent by email and included on the Circuit website. For those without internet connection the service is sent by post. Regular pastoral letters of support are also shared.

We confirm the trustees have had regard to the Charity Commission's guidance on public benefit.

### **Additional details of objectives and activities:**

Policy on grant-making: Besides its general funds the Circuit has a Model Trust Fund which derives from sales of chapels and/or manses that are no longer required and is restricted by the Conference. This restriction is an internal regulation though the fund can be used for a variety of purposes. The Circuit leadership team has drawn up a set of ground rules, which have been accepted by the Circuit Meeting, to ensure grants made from the Circuit Model Trust Fund are used effectively for mission and capital works. Circuit policy permits individual churches to apply for grants of up to 20% of the cost of improvements or major repairs. In addition the Circuit leadership team also considers funding missional projects in the churches throughout the Circuit.

### **Achievements and performance:**

Summary of the main achievements of the charity during the year:

- a) Circuit Safeguarding Policy Document – This is reviewed annually (at the March Circuit Meeting) and updated as required to reflect current legislation and the activities of the Circuit.
- b) The Circuit Safeguarding Officer ensures that people in all churches receive the relevant safeguarding training for their role and training sessions are held on a regular basis.
- c) The Circuit continues to grow its work among the homeless, impoverished, and lonely. Support is offered through Community Cafes in several of the churches in the Circuit.

- d) We continue to seek new ways to relate the Christian faith to modern family life through All Age Worship in some churches.
- e) The Circuit acts as an umbrella organisation for the work of the Methodist Church in North Norfolk. It provides financial and property resources for the ministerial team and fees to retired ministers for church services that they continue to undertake.
- f) The Circuit continues to fund Lay Employees who promote the work of the Methodist Church in North Norfolk.
- g) Grants continue to be made to churches in respect of approved repair and investment works that they wish to undertake.
- h) The aims of the Methodist Church have been reinforced and will continue to underpin all that we do to promote the work of the Circuit as a charitable body concerned for the needs of others.

### **Financial Review:**

The Reserves Policy for the North Norfolk Circuit is to hold a sum equivalent to 3 months' average expenditure. This should be sufficient to meet any unforeseen item of major expenditure on manses and/or be able to continue, in the short term, funding planned activities in the event of the closure of a large church or an inability to raise the full Circuit Assessment from churches. It is necessary to hold sufficient working capital to enable the monthly payment of stipends and business expenses for ministers and salaries for the part time Lay Employees plus contributions to the District. There are no funds materially in deficit.

The trustees declare that they have approved the trustees' report above.  
Signed on behalf of the charity's trustees.

Signature *Colin C Telfer*

Full name Colin Campbell Telfer

Position: Chair of Trustees

Date: 21 June 2023

**Statement of Financial Activities (SOFA) for the year ended 31 August 2022**

	Notes to the accounts	General Fund (Unrestricted)	Circuit Model Trust (Unrestricted)	Designated Funds (unrestricted)	Restricted Funds	Endowment Funds	Total 2021-22
		£	£	£	£	£	£
<b>Income</b>							
1 Donations and legacies		-	-				-
2 Income from monetary investments		166	-				166
3 Income from investment properties	1	7,550	-				7,550
4 Assessments on Churches		172,214	-				172,214
5 Capital Receipts		-	175,268				175,268
6 Grants received		-	-				-
7 Other charitable income	1	8,188	-				8,188
<b>8 Total income</b>		<b>188,118</b>	<b>175,268</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>363,386</b>
<b>Expenditure</b>							
9 Grants and donations	5	1,038	3,795				4,833
10 Salaries and associated costs	2	162,113	-				162,113
11 Property maintenance	3	12,954	-				12,954
12 Connexional assessment & model trust levy		-	32				32
13 District Assessment & Levy		39,767	-				39,767
14 Depreciation		-	-				-
15 Office expenses	4	7,972	-				7,972
16 Other outgoings	6	14,709	-				14,709
<b>17 Total charitable expenditure</b>		<b>238,553</b>	<b>3,827</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>242,380</b>
18 Gains/(losses) on monetary investments		-	-				-
19 Gains/(losses) on investment properties		-	-				-
<b>20 Net income/(expenditure)</b>		<b>(50,435)</b>	<b>171,441</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>121,006</b>
21 Transfers between funds	7	47,791	-				47,791
22 Other gains/(losses)		-	-				-
<b>23 Net movement in funds</b>		<b>(2,644)</b>	<b>171,441</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>168,797</b>
24 Total funds brought forward		112,054	159,295				271,349
<b>25 Total funds carried forward</b>		<b>109,410</b>	<b>330,736</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>440,146</b>

**Statement of Financial Activities (SOFA) for the year ended 31 August 2021**

	Notes to the accounts	General Fund (Unrestricted) £	Circuit Model Trust (Unrestricted) £	Designated Funds (unrestricted) £	Restricted Funds £	Endowment Funds £	Total 2020-21 £
<b>Income</b>							
1 Donations and legacies		-	-				-
2 Income from monetary investments		84	754				838
3 Income from investment properties	1	7,550	-				7,550
4 Assessments on Churches		164,657	-				164,657
5 Capital Receipts		-	-				-
6 Grants received		-	-				-
7 Other charitable income	1	6,193	-				6,193
<b>8 Total income</b>		<b>178,484</b>	<b>754</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>179,238</b>
<b>Expenditure</b>							
9 Grants and donations		-	468				468
10 Salaries and associated costs	2	164,165	-				164,165
11 Property maintenance	3	31,005	-				31,005
12 Connexional assessment & model trust levy		-	10,971				10,971
13 District Assessment & Levy		37,165	-				37,165
14 Depreciation		-	-				-
15 Office expenses	4	5,139	-				5,139
16 Other outgoings	6	24,971	-				24,971
<b>17 Total charitable expenditure</b>		<b>262,445</b>	<b>11,439</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>273,884</b>
18 Gains/(losses) on monetary investments		-	-				-
19 Gains/(losses) on investment properties		-	-				-
<b>20 Net income/(expenditure)</b>		<b>(83,961)</b>	<b>(10,685)</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>(94,646)</b>
21 Transfers between funds	7	97,014	(97,014)				-
22 Other gains/(losses)		-	-				-
<b>23 Net movement in funds</b>		<b>13,053</b>	<b>(107,699)</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>(94,646)</b>
24 Total funds brought forward		99,001	266,994				365,995
<b>25 Total funds carried forward</b>		<b>112,054</b>	<b>159,295</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>271,349</b>

Name of Circuit

North Norfolk Methodist Circuit

Circuit No 14/13

**Balance Sheet as at 31 August 2022**

Notes to the Accounts	General Fund (Unrestricted) £	Circuit Model Trusts (Unrestricted) £	Designated Funds (Unrestricted) £	Restricted Funds £	Endowment Funds £	Totals 2021/22 £	Totals 2020/21 £
<b>Fixed Assets</b>							
Circuit Manses & Equipment	1,127,660					1,127,660	989,825
Investment properties	205,087					205,087	180,019
Investments						0	
<b>Total fixed assets</b>	<b>1,332,747</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>1,332,747</b>	<b>1,169,844</b>
<b>Current Assets</b>							
Debtors						0	
Loans by the Circuit						0	
Investments with TMCP		330,736				330,736	159,295
Central Finance Board Deposits	58,269					58,269	55,544
Cash at Bank and in hand	51,141					51,141	56,510
<b>Total current assets</b>	<b>109,410</b>	<b>330,736</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>440,146</b>	<b>271,349</b>
<b>Current liabilities</b>							
Creditors (due in under 1 year)						0	
Grants payable within 2021-22						0	
<b>Total current liabilities</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>Net current assets/liabilities</b>	<b>109,410</b>	<b>330,736</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>440,146</b>	<b>271,349</b>
<b>Total assets less current liabilities</b>	<b>1,442,157</b>	<b>330,736</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>1,772,893</b>	<b>1,441,193</b>
<b>Long term liabilities (due after more than one year)</b>							
Grants payable after 2021-22						0	
Loans to the Circuit						0	
						0	
<b>Net assets</b>	<b>1,442,157</b>	<b>330,736</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>1,772,893</b>	<b>1,441,193</b>
<b>Funds of the Circuit</b>							
General Fund (Unrestricted)	1,442,157					1,442,157	1,281,898
Circuit Model Trust Fund (Unrestricted)		330,736				330,736	159,295
Designated Funds (Unrestricted)			0			0	
<b>Total Unrestricted Funds</b>						<b>1,772,893</b>	<b>1,441,193</b>
Restricted Funds				0		0	
Endowment Funds					0	0	
<b>Total Funds</b>	<b>1,442,157</b>	<b>330,736</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>1,772,893</b>	<b>1,441,193</b>

Signed

Circuit Treasurer

North Norfolk Methodist Circuit (No 14/13)  
Accounts 2021/2022  
Notes to the accounts

Note	Description	£	2020/21 £
1	Other receipts		
	Rent - Hickling Manse	7,550.40	7,550.40
	Lay employee contributions North Walsham & Aylsham	5,000.00	2,500.00
	Payment from churches for offering envelopes and prayer handbooks	167.61	216.66
	East Runton licence (Cromer Baptists)	2,100.00	-
	Insurance claim and donation re West Runton wall repair	-	1,230.00
	Souper Aid book sales and donations towards costs	-	1,592.20
	Refund of expenses re sale of Smallburgh chapel	470.00	-
	Energy rebate re North Walsham manse	150.00	-
	Car park season ticket refund	-	24.00
	District Travel fund refund	300.00	630.00
		<u>£ 15,738.01</u>	<u>£ 13,743.26</u>
2	Stipends etc		
	Minister stipends, pension, NIC, Apprenticeship levy and travel	115,842.59	113,172.55
	Salaries and expenses for 2 Lay Employees	36,807.87	35,179.11
	Salary and expenses PA to Superintendent	3,944.86	15,813.49
	Salary and expenses circuit administrator	5,517.30	-
		<u>£ 162,112.62</u>	<u>£ 164,165.15</u>
3	Manse costs		
	Manse overheads - council tax, water rates etc	6,983.75	7,128.20
	Manse upkeep	4,433.53	22,478.35
	Insurance	1,536.91	1,398.88
		<u>£ 12,954.19</u>	<u>£ 31,005.43</u>
4	Administration etc		
	Office and admin	6,687.38	3,897.31
	Minister telephones	1,284.87	1,242.00
		<u>£ 7,972.25</u>	<u>£ 5,139.31</u>
5	Grants and donations		
	Weybourne Singing the Faith books	60.40	-
	Sheringham fridges	279.98	-
	Reepham Tot Spot toys	280.10	-
	North Walsham kitchen & shed	417.36	-
	From general funds	1,037.84	-
	North Walsham projector	1,643.21	-
	Sheringham internal redecoration	1,431.60	-
	Reepham windows	720.00	-
	Weybourne property maintenance	-	467.72
	From Circuit Model Trust Fund	3,794.81	467.72
		<u>£ 4,832.65</u>	<u>£ 467.72</u>

North Norfolk Methodist Circuit (No 14/13)  
Accounts 2021/2022  
Notes to the accounts

Note	Description	£	2020/21 £
6	Other payments		
	Preaching fees	2,125.00	275.00
	General travel	1,936.71	391.05
	East Runton insurance, property repairs and utilities	1,778.02	2,061.88
	West Runton insurance, property repairs, fees and utilities	3,131.21	10,475.64
	Training	37.75	1,688.75
	Quinquennials	2,479.20	792.00
	Local preachers' conference	126.00	-
	Supernumeraries meal and gifts	176.71	-
	Smallburgh insurance, property repairs, fees and utilities	576.42	5,828.08
	Barton Turf surveyor's fees and disbursements re sale	470.00	-
	Telephone worship equipment	-	562.68
	Live service recording equipment	-	1,003.97
	Donations to Christian Aid re Souper Aid book	-	1,592.20
	Laptops for lay workers and circuit administrator	1,871.85	-
	Professional fees re interest in Corpusty land	-	300.00
	From general funds	<u>£ 14,708.87</u>	<u>£ 24,971.25</u>
	Other payments CMTF		
	District Annual levy	4,906.54	10,437.34
	Connexional levy on sale of chapels	46,107.04	-
	TMCP administration charge	453.98	533.99
		<u>£ 51,467.56</u>	<u>£ 10,971.33</u>
	Total	<u>£ 66,176.43</u>	<u>£ 35,942.58</u>
7	Transfers and adjustments - Funds withdrawn from CMTF		
	Transfer to fund work on N Walsham manse roof	-	15,000.00
	Transfer to fund work on W Runton property	-	7,000.00
	Transfer to fund work on Smallburgh property	-	3,000.00
	Transfer to fund live streaming equipment	1,003.97	-
	Transfer to fund laptops for lay employees	1,871.85	-
	Lay Employee salaries 2020-21	-	19,183.00
	Lay Employee salaries 2021-22	-	19,514.00
	Lay Employee salaries 2022-23	31,270.00	-
	Salary circuit administrator 2022-23	13,645.00	-
	Salary PA to Superintendent 2020-21	-	16,419.00
	Salary PA to Superintendent 2021-22	-	16,898.00
		<u>£ 47,790.82</u>	<u>£ 97,014.00</u>
8	Connexional and Charity Funds		
	LWPT (Local Preachers and Worship Leaders Trust)	165.00	165.00
	World Mission	275.00	180.00
	Mission In Britain	320.00	225.00
	Fund for Property	600.00	625.00
	FSPD (Fund for the Support of Presbyters and Deacons)	275.00	275.00
	MMHS (Methodist Ministers Housing Society)	155.00	180.00
	MHA (Methodist Homes for the Aged)	130.00	130.00
	District Benevolent Fund	205.00	205.00
	All We Can	702.00	130.00
		<u>£ 2,827.00</u>	<u>£ 2,115.00</u>
9	Designated Funds		
	Manse maintenance	566.47	-
	Removals reserve	4,000.00	2,000.00
	Training budget	3,157.78	2,195.53
	Bursary Fund	297.00	297.00
		<u>£ 8,021.25</u>	<u>£ 4,492.53</u>



## **Independent Examiner's Report to the Trustees of the North Norfolk Methodist Circuit**

**For the year ended 31 August 2022**

### **Responsibilities and basis of report**

I report to the trustees on my examination of the accounts of the North Norfolk Methodist Circuit for the year ended 31 August 2022 set out on pages 1 to 3 plus notes showing total cash funds held at the balance sheet date of £341,600. As the Circuit's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the Circuit's accounts carried out under section 145 of the Act and, in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

### **Independent Examiner's Statement**

The Circuit's gross income exceeded £250,000 and I am qualified to undertake the examination by being a qualified member of the Institute of Chartered Accountants in England and Wales

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination (~~other than that disclosed below\*~~) which give me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Act; or
- the accounts do not accord with the accounting records; or
- the accounts do not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view, which is not a matter considered as part of an independent examination
- the trustees' annual report is not consistent with the accounts

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

I ~~have~~/have not\* obtained independent verification of all investments with the Trustees for Methodist Church Purposes or held in other trusts, bank balances and funds at the Central Finance Board of the Methodist Church which are individually in excess of £10,000 (ten thousand pounds) at the balance sheet date.



**David Wright FCA**

Wright Accountancy  
83 Cromwell Road, Norwich  
NR7 8XJ

28 June 2023

**Statement of Financial Activities (SOFA) for the year ended 31 August 2022**

	Notes to the accounts	General Fund (Unrestricted) £	Circuit Model Trust (Unrestricted) £	Designated Funds (unrestricted) £	Restricted Funds £	Endowment Funds £	Total 2021-22 £
<b>Income</b>							
1 Donations and legacies		-	-				-
2 Income from monetary investments		166	-				166
3 Income from investment properties	1	7,550	-				7,550
4 Assessments on Churches		172,214	-				172,214
5 Capital Receipts		-	175,268				175,268
6 Grants received		-	-				-
7 Other charitable income	1	8,188	-				8,188
<b>8 Total income</b>		<b>188,118</b>	<b>175,268</b>	-	-	-	<b>363,386</b>
<b>Expenditure</b>							
9 Grants and donations	5	1,038	3,795				4,833
10 Salaries and associated costs	2	162,113	-				162,113
11 Property maintenance	3	12,954	-				12,954
12 Connexional assessment & model trust levy		-	32				32
13 District Assessment & Levy		39,767	-				39,767
14 Depreciation		-	-				-
15 Office expenses	4	7,972	-				7,972
16 Other outgoings	6	14,709	-				14,709
<b>17 Total charitable expenditure</b>		<b>238,553</b>	<b>3,827</b>	-	-	-	<b>242,380</b>
18 Gains/(losses) on monetary investments		-	-				-
19 Gains/(losses) on investment properties		-	-				-
<b>20 Net income/(expenditure)</b>		<b>(50,435)</b>	<b>171,441</b>	-	-	-	<b>121,006</b>
21 Transfers between funds	7	47,791	-				47,791
22 Other gains/(losses)		-	-				-
<b>23 Net movement in funds</b>		<b>(2,644)</b>	<b>171,441</b>	-	-	-	<b>168,797</b>
24 Total funds brought forward		112,054	159,295				271,349
<b>25 Total funds carried forward</b>		<b>109,410</b>	<b>330,736</b>	-	-	-	<b>440,146</b>

**Statement of Financial Activities (SOFA) for the year ended 31 August 2021**

	Notes to the accounts	General Fund (Unrestricted) £	Circuit Model Trust (Unrestricted) £	Designated Funds (unrestricted) £	Restricted Funds £	Endowment Funds £	Total 2020-21 £
<b>Income</b>							
1 Donations and legacies		-	-				-
2 Income from monetary investments		84	754				838
3 Income from investment properties	1	7,550	-				7,550
4 Assessments on Churches		164,657	-				164,657
5 Capital Receipts		-	-				-
6 Grants received		-	-				-
7 Other charitable income	1	6,193	-				6,193
<b>8 Total income</b>		<b>178,484</b>	<b>754</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>179,238</b>
<b>Expenditure</b>							
9 Grants and donations		-	468				468
10 Salaries and associated costs	2	164,165	-				164,165
11 Property maintenance	3	31,005	-				31,005
12 Connexional assessment & model trust levy		-	10,971				10,971
13 District Assessment & Levy		37,165	-				37,165
14 Depreciation		-	-				-
15 Office expenses	4	5,139	-				5,139
16 Other outgoings	6	24,971	-				24,971
<b>17 Total charitable expenditure</b>		<b>262,445</b>	<b>11,439</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>273,884</b>
18 Gains/(losses) on monetary investments		-	-				-
19 Gains/(losses) on investment properties		-	-				-
<b>20 Net income/(expenditure)</b>		<b>(83,961)</b>	<b>(10,685)</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>(94,646)</b>
21 Transfers between funds	7	97,014	(97,014)				-
22 Other gains/(losses)		-	-				-
<b>23 Net movement in funds</b>		<b>13,053</b>	<b>(107,699)</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>(94,646)</b>
24 Total funds brought forward		99,001	266,994				365,995
<b>25 Total funds carried forward</b>		<b>112,054</b>	<b>159,295</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>271,349</b>

Name of Circuit

North Norfolk Methodist Circuit

Circuit No 14/13

**Balance Sheet as at 31 August 2022**

Notes to the Accounts	General Fund (Unrestricted) £	Circuit Model Trusts (Unrestricted) £	Designated Funds (Unrestricted) £	Restricted Funds £	Endowment Funds £	Totals 2021/22 £	Totals 2020/21 £
<b>Fixed Assets</b>							
Circuit Manses & Equipment	1,127,660					1,127,660	989,825
Investment properties	205,087					205,087	180,019
Investments						0	
<b>Total fixed assets</b>	<b>1,332,747</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>1,332,747</b>	<b>1,169,844</b>
<b>Current Assets</b>							
Debtors						0	
Loans by the Circuit						0	
Investments with TMCP		330,736				330,736	159,295
Central Finance Board Deposits	58,269					58,269	55,544
Cash at Bank and in hand	51,141					51,141	56,510
<b>Total current assets</b>	<b>109,410</b>	<b>330,736</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>440,146</b>	<b>271,349</b>
<b>Current liabilities</b>							
Creditors (due in under 1 year)						0	
Grants payable within 2021-22						0	
<b>Total current liabilities</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>Net current assets/liabilities</b>	<b>109,410</b>	<b>330,736</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>440,146</b>	<b>271,349</b>
<b>Total assets less current liabilities</b>	<b>1,442,157</b>	<b>330,736</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>1,772,893</b>	<b>1,441,193</b>
<b>Long term liabilities (due after more than one year)</b>							
Grants payable after 2021-22						0	
Loans to the Circuit						0	
						0	
<b>Net assets</b>	<b>1,442,157</b>	<b>330,736</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>1,772,893</b>	<b>1,441,193</b>
<b>Funds of the Circuit</b>							
General Fund (Unrestricted)	1,442,157					1,442,157	1,281,898
Circuit Model Trust Fund (Unrestricted)		330,736				330,736	159,295
Designated Funds (Unrestricted)			0			0	
<b>Total Unrestricted Funds</b>						<b>1,772,893</b>	<b>1,441,193</b>
Restricted Funds				0		0	
Endowment Funds					0	0	
<b>Total Funds</b>	<b>1,442,157</b>	<b>330,736</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>1,772,893</b>	<b>1,441,193</b>

Signed

Circuit Treasurer

North Norfolk Methodist Circuit (No 14/13)  
Accounts 2021/2022  
Notes to the accounts

Note	Description	£	2020/21 £
1	Other receipts		
	Rent - Hickling Manse	7,550.40	7,550.40
	Lay employee contributions North Walsham & Aylsham	5,000.00	2,500.00
	Payment from churches for offering envelopes and prayer handbooks	167.61	216.66
	East Runton licence (Cromer Baptists)	2,100.00	-
	Insurance claim and donation re West Runton wall repair	-	1,230.00
	Souper Aid book sales and donations towards costs	-	1,592.20
	Refund of expenses re sale of Smallburgh chapel	470.00	-
	Energy rebate re North Walsham manse	150.00	-
	Car park season ticket refund	-	24.00
	District Travel fund refund	300.00	630.00
		<u>£ 15,738.01</u>	<u>£ 13,743.26</u>
2	Stipends etc		
	Minister stipends, pension, NIC, Apprenticeship levy and travel	115,842.59	113,172.55
	Salaries and expenses for 2 Lay Employees	36,807.87	35,179.11
	Salary and expenses PA to Superintendent	3,944.86	15,813.49
	Salary and expenses circuit administrator	5,517.30	-
		<u>£ 162,112.62</u>	<u>£ 164,165.15</u>
3	Manse costs		
	Manse overheads - council tax, water rates etc	6,983.75	7,128.20
	Manse upkeep	4,433.53	22,478.35
	Insurance	1,536.91	1,398.88
		<u>£ 12,954.19</u>	<u>£ 31,005.43</u>
4	Administration etc		
	Office and admin	6,687.38	3,897.31
	Minister telephones	1,284.87	1,242.00
		<u>£ 7,972.25</u>	<u>£ 5,139.31</u>
5	Grants and donations		
	Weybourne Singing the Faith books	60.40	-
	Sheringham fridges	279.98	-
	Reepham Tot Spot toys	280.10	-
	North Walsham kitchen & shed	417.36	-
	From general funds	1,037.84	-
	North Walsham projector	1,643.21	-
	Sheringham internal redecoration	1,431.60	-
	Reepham windows	720.00	-
	Weybourne property maintenance	-	467.72
	From Circuit Model Trust Fund	3,794.81	467.72
		<u>£ 4,832.65</u>	<u>£ 467.72</u>

North Norfolk Methodist Circuit (No 14/13)  
Accounts 2021/2022  
Notes to the accounts

Note	Description	£	2020/21 £
6	Other payments		
	Preaching fees	2,125.00	275.00
	General travel	1,936.71	391.05
	East Runton insurance, property repairs and utilities	1,778.02	2,061.88
	West Runton insurance, property repairs, fees and utilities	3,131.21	10,475.64
	Training	37.75	1,688.75
	Quinquennials	2,479.20	792.00
	Local preachers' conference	126.00	-
	Supernumeraries meal and gifts	176.71	-
	Smallburgh insurance, property repairs, fees and utilities	576.42	5,828.08
	Barton Turf surveyor's fees and disbursements re sale	470.00	-
	Telephone worship equipment	-	562.68
	Live service recording equipment	-	1,003.97
	Donations to Christian Aid re Souper Aid book	-	1,592.20
	Laptops for lay workers and circuit administrator	1,871.85	-
	Professional fees re interest in Corpusty land	-	300.00
	From general funds	<u>£ 14,708.87</u>	<u>£ 24,971.25</u>
	Other payments CMTF		
	District Annual levy	4,906.54	10,437.34
	Connexional levy on sale of chapels	46,107.04	-
	TMCP administration charge	453.98	533.99
		<u>£ 51,467.56</u>	<u>£ 10,971.33</u>
	Total	<u>£ 66,176.43</u>	<u>£ 35,942.58</u>
7	Transfers and adjustments - Funds withdrawn from CMTF		
	Transfer to fund work on N Walsham manse roof	-	15,000.00
	Transfer to fund work on W Runton property	-	7,000.00
	Transfer to fund work on Smallburgh property	-	3,000.00
	Transfer to fund live streaming equipment	1,003.97	-
	Transfer to fund laptops for lay employees	1,871.85	-
	Lay Employee salaries 2020-21	-	19,183.00
	Lay Employee salaries 2021-22	-	19,514.00
	Lay Employee salaries 2022-23	31,270.00	-
	Salary circuit administrator 2022-23	13,645.00	-
	Salary PA to Superintendent 2020-21	-	16,419.00
	Salary PA to Superintendent 2021-22	-	16,898.00
		<u>£ 47,790.82</u>	<u>£ 97,014.00</u>
8	Connexional and Charity Funds		
	LWPT (Local Preachers and Worship Leaders Trust)	165.00	165.00
	World Mission	275.00	180.00
	Mission In Britain	320.00	225.00
	Fund for Property	600.00	625.00
	FSPD (Fund for the Support of Presbyters and Deacons)	275.00	275.00
	MMHS (Methodist Ministers Housing Society)	155.00	180.00
	MHA (Methodist Homes for the Aged)	130.00	130.00
	District Benevolent Fund	205.00	205.00
	All We Can	702.00	130.00
		<u>£ 2,827.00</u>	<u>£ 2,115.00</u>
9	Designated Funds		
	Manse maintenance	566.47	-
	Removals reserve	4,000.00	2,000.00
	Training budget	3,157.78	2,195.53
	Bursary Fund	297.00	297.00
		<u>£ 8,021.25</u>	<u>£ 4,492.53</u>

## **Independent Examiner's Report to the Trustees of the North Norfolk Methodist Circuit**

**For the year ended 31 August 2022**

### **Responsibilities and basis of report**

I report to the trustees on my examination of the accounts of the North Norfolk Methodist Circuit for the year ended 31 August 2022 set out on pages 1 to 3 plus notes showing total cash funds held at the balance sheet date of £341,600. As the Circuit's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the Circuit's accounts carried out under section 145 of the Act and, in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

### **Independent Examiner's Statement**

The Circuit's gross income exceeded £250,000 and I am qualified to undertake the examination by being a qualified member of the Institute of Chartered Accountants in England and Wales

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination (~~other than that disclosed below\*~~) which give me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Act; or
- the accounts do not accord with the accounting records; or
- the accounts do not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view, which is not a matter considered as part of an independent examination
- the trustees' annual report is not consistent with the accounts

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

I ~~have~~/have not\* obtained independent verification of all investments with the Trustees for Methodist Church Purposes or held in other trusts, bank balances and funds at the Central Finance Board of the Methodist Church which are individually in excess of £10,000 (ten thousand pounds) at the balance sheet date.



**David Wright FCA**

Wright Accountancy  
83 Cromwell Road, Norwich  
NR7 8XJ

28 June 2023