

Trustees' Annual Report for the period 1st September 2019 to 31st August 2020

Charity Name: **North Norfolk Methodist Circuit**

Charity Registration Number: **1134993**

Structure, governance and management:

Governing document: Deed Of Union (1932) and Methodist Church Act (1976)

How charity is constituted: Act of Parliament

Trustee selection methods: Appointed by local churches and existing trustees.

Ministers are automatically trustees.

Additional Governance Issues:

- Induction/training: Range of guidance produced by Methodist Connexion. Leaflet 'The Role of a Trustee in The Methodist Church' given to each trustee.
- Structure: Part of the East Anglia District. Accountable to the Methodist Conference.
- Related Parties: The Circuit is represented at District Synod by representatives from the list of trustees.
- Risks: Considered by the Circuit Leadership Team who take professional advice as required. There is a regular review process. The Circuit has adopted the Connexional Safeguarding Policy and ensured it is rolled out to the churches.

Objectives and activities:

Summary of the objects of the charity set out in its governing document :

The purposes of the Methodist Church are and shall be deemed to have been since the Date of Union the advancement of:

- a) The Christian faith in accordance with the doctrinal standards and discipline of The Methodist Church;
- b) Any charitable purpose for the time being of any Connexional, District, Circuit, local or other organisation of The Methodist Church;
- c) Any charitable purpose for the time being of any society or institution subsidiary or ancillary to The Methodist Church;
- d) Any purpose for the time being of any charity being a charity subsidiary or ancillary to The Methodist Church.

Summary of the main activities undertaken for the public benefit in relation to these objectives:

The Circuit produces a quarterly preaching plan to ensure regular acts of worship take place at each of the Methodist Churches in its geographical area. These are open to all people, without charge.

At the beginning of the Covid19 pandemic and the national lockdown, the leadership team acted to provide weekly worship materials for use at home. This included a weekly printed service, telephone worship and links to online worship both live streamed and recorded. The information was sent by email and included on the circuit website. For those without internet connection the service was sent by post. Regular pastoral letters of support were also shared.

We confirm the trustees have had regard to the Charity Commission's guidance on public benefit.

Additional details of objectives and activities:

Policy on grant-making: Besides its general funds the Circuit has a Model Trust Fund which derives from sales of chapels and/or manses that are no longer required and is restricted by the Conference. This restriction is an internal regulation though the fund can be used for a variety of purposes. The Circuit Leadership team has drawn up a set of ground rules, which have been accepted by the Circuit Meeting, to ensure grants made from the Circuit Model Trust Fund are used effectively for mission and capital works. Circuit policy permits individual churches to apply for grants of up to 10% of cost of improvements or major repairs.

Achievements and performance:

Summary of the main achievements of the charity during the year:

- a) Circuit Safeguarding Policy Document – This is reviewed annually (at the March Circuit Meeting) and updated as required to reflect current legislation and the activities of the Circuit.
- b) The Circuit Safeguarding Officer ensures that people in all churches receive the relevant safeguarding training for their role and training sessions are held on a regular basis.
- c) The Circuit continues to grow its work among the homeless, impoverished and lonely. Support is offered through Community Cafes in five communities. When cafes were forced to close due to Covid19 regulations contact and support was offered remotely and later by meeting in groups of six outside.

d) We continue to seek new ways to relate the Christian faith to modern family life through Messy Church and through cafe style worship in some churches.

e) The Circuit acts as an umbrella organisation for the work of the Methodist Church in North Norfolk. It provides financial and property resources for the ministerial team and small fees to retired ministers for church services that they continue to undertake.

f) The Circuit also provides for a significant part of the salaries for three Lay Employees who work to promote the work of the Methodist Church. During the pandemic, this has included building up an online presence for family support, including story and song times, delivering messy church style resources to households as well as co-ordinating the provision of food parcels for struggling families.

g) Small grants continue to be made to churches in respect of approved repair and investment works that they wish to undertake.

h) The aims of the Methodist Church Our Calling Process have been reinforced and will continue to underpin all that we do to promote the work of the Circuit as a charitable body concerned for the needs of others.

Financial Review:

The Reserves Policy for the North Norfolk Circuit is to hold a sum equivalent to 3 months' average expenditure. This should be sufficient to meet any unforeseen item of major expenditure on manses and/or be able to continue, in the short term, funding planned activities in the event of the closure of a large church or an inability to raise the full Circuit Assessment from churches. It is necessary to hold sufficient working capital to enable the quarterly payment of stipends and business expenses for 3 ministers and salaries for 2 part time Pastoral Lay Employees and one Administration Lay Employees plus contributions to the District.

There are no funds materially in deficit.

The trustees declare that they have approved the trustees' report above.
Signed on behalf of the charity's trustees.

Signature *Colin C Telfer*

Full name Colin Campbell Telfer

Position: Chair of Trustees

Date: 17/7/21

THE METHODIST CHURCH STANDARD FORM OF ACCOUNTS

North Norfolk Methodist	Circuit
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**FOR THE YEAR ENDED
31 AUGUST 2020**

East Anglia	District	Circuit no	14/13
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Registered Charity - Charity Registration number

1134993

If not a registered charity **Her Majesty's Revenue and Customs Gift Aid number**

(The HMRC number is equivalent to a registered charity number in terms of evidence of charitable status and may be used to give to donors or grant funders wishing to see evidence of the organisation's charitable status. Methodist charities in England and Wales that are not registered charities are excepted from registration under Statutory Instrument 2014 No.242)

Ministers:

Rev Sharon Willimott
Rev Sharon Thraves
Rev Christopher Sharp

Circuit Stewards:

Jane Green
Jonathan Bloom
Graham Redgwell
Helen Barnwell

Treasurer:

Barbara George

SECTION A			Un - restricted Funds	Circuit Model Trust Fund	Restricted Funds	Totals this year	Totals last year
a1	RECEIPTS	Note	£	£	£	£	£
a2	Assessment/Share		158,799			158,799	206,399
a3	Capital receipts						
a4	Bank and CFB interest and Investment income		567	2,305		2,872	3,262
a5	Grants	1					6,615
a6	Other receipts	2	41,930			41,930	23,518
a7	TOTAL RECEIPTS		201,296	2,305		203,601 (a8)	239,794

SECTION B							
b1	PAYMENTS						
b2	Stipends, salaries, NIC, Pension and travel costs	3	143,549			143,549	160,990
b3	Manse Costs	4	13,628			13,628	13,604
b4	Administration etc	5	6,091			6,091	6,504
b5	District Assessment		39,962			39,962	40,362
b6	Grants & donations	6	170	2,860		3,030	2,693
b7							
b8	Other payments	7	37,292	11,939		49,231	33,421
b9	TOTAL PAYMENTS		240,692	14,799		255,491 (b9)	257,574

SECTION C							
c1	NET RECEIPTS/PAYMENTS FOR THE YEAR	(a7-b9)	(39,396)	(12,494)		(51,890)	(17,780)
c2	Total funds brought forward from last year		138,323	279,562		417,885 (c6)	435,725
c3	Sub total	(c1+c2)	98,927	267,068		365,995	417,945
c4	Transfers and adjustments		74	(74)		(c7)	(60)
c5	TOTAL FUNDS AT END OF YEAR	(c3+c4)	99,001	266,994		365,995 (c8)	417,885 (c6)

SECTION D							
d	FOR INFORMATION ONLY: MONEY RECEIVED AND PASSED ON TO EXTERNAL ORGANISATIONS (these amounts should not be included in total receipts/payments above)						
d1	Balance brought forward from last year						60
d2	Offerings/Gifts - received for external organisations					3,986	3,296
d3	Offerings/Gifts - passed to external organisations					3,986	3,356
d4	BALANCE STILL TO BE PAID (d1 + d2 - d3)						

SUMMARY OF CIRCUIT ACCOUNTS AND INTERNAL ORGANISATIONS REPORTING TO THE CIRCUIT MEETING**SECTION E** Please follow the Guidance Notes to complete this page

Summary of the Circuit accounts for the year ended 31 August 2020 and Internal Organisations reporting to the Circuit Meeting. Note that the funds of an Internal Organisation would normally be Restricted funds unless it could be clearly shown that they could be used for any Methodist purpose. This section must be completed to arrive at the gross receipts and payments totals of the Circuit. If gross income exceeds the Accruals threshold of £250,000, then the Accruals method of accounting AND A DIFFERENT FORM must be used to report the accounts (see Methodist website). Please refer to the guidance notes regarding transfers between the Circuit and connected Circuit Organisations.

INTERNAL ORGANISATIONS	Receipts	Payments	Net Receipts/ Payments	Adjustments	Opening balances	Closing balances
e1						
e2						
e3						
e4						
e5						
e6						
e7						
e8	Sub total of Internal Organisations funds				(e11)	(e12)
e9	Circuit accounts (totals brought forward from page 2 - totals column)					
	203,601 (a8)	255,491 (b9)	(51,890)	(c7)	417,885 (c6)	365,995 (c8)
e10	TOTAL CASH FUNDS HELD BY CIRCUIT					
	203,601	255,491	(51,890)		417,885 (x)	365,995 (y)
Continue on a separate sheet if necessary and bring the totals forward						
	TOTAL RECEIPTS	TOTAL PAYMENTS				

SECTION F**STATEMENT OF ASSETS AND LIABILITIES****CIRCUIT - CASH FUNDS HELD at 31 August 2020**

	OPENING BALANCES	CLOSING BALANCES
f1		
f2	29,923	42,963
f3		
f4	108,400	56,038
f5	279,562	266,994
f6		
f7	417,885 (c6)	365,995 (c8)
f8	(e11)	(e12)
f9	417,885 (x)	365,995 (y)

SECTION G**OTHER ASSETS and LIABILITIES**

	At 1 September 2019	At 31 August 2020
g1	174,099	174,099
g2	957,274	957,274
g3		
g4		
g5		

f4 Include only Funds held at the Central Finance Board

f5 Include only CFB Funds held at Trustees for Methodist Church Purposes

g1 Include any other investments (not the cash element of TMCP trust accounts this is inserted in line f5)

Declarations and Scrutiny

I confirm that these Receipt and Payment based accounts for the year to 31 August 2020 have been prepared from the records of the Circuit and that they include all funds under the control of the Circuit meeting.

Signature of treasurer B A George

Date..... September 12th 2020

Name and address of treasurer Mrs Barbara George
1B Alexandra Road, Sheringham. Norfolk

..... Post Code..... NR26 8HU

Presentation to the Circuit meeting

I confirm that the annual report and accounts for the year ended 31 August 2020 were/will be*
presented to the Circuit meeting held on

Signature of the Chair of the meeting

Name of the Chair of the meetingRev Colin Telfer..... Date

Independent Examiner's Report to the Trustees of the

North Norfolk Methodist Circuit

Charity Number

Responsibilities and basis of report

I report to the trustees on my examination of the accounts of the North Norfolk Methodist Circuit for the year ended 31 August 2020 set out on pages 1 to 3 plus notes. As the Circuit's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the Circuit's accounts carried out under section 145 of the Act and, in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

* delete or circle as appropriate

Independent Examiner's Statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination (~~other than that disclosed below*~~) which give me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Act; or
- the accounts do not accord with the accounting records.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

I ~~have~~/have not* obtained independent verification of all investments with the Trustees for Methodist Church Purposes or held in other trusts, bank balances and funds at the Central Finance Board of the Methodist Church which are individually in excess of £10,000 (ten thousand pounds) at the balance sheet date.

Signature of independent examiner



Name of independent examiner : David Wright

Relevant professional qualification of independent examiner : FCA

Name of firm (where appropriate) : Wright Accountancy

Address : 83 Cromwell Road, Norwich, NR7 8XJ

Date 14 October 2021

* delete or circle as appropriate

Sep-19

North Norfolk Methodist Circuit (No 14/13)
Receipts and Payments 2019/2020
Notes to the accounts

Note	Description	£	2018/19 £
1	Grants		
	District Funding for Café Manager (Cromer)	-	6,615.00
		<u>£ -</u>	<u>£ 6,615.00</u>
2	Other receipts		
	Rent - Hickling Manse	7,550.40	7,550.40
	Lay employee contributions North Walsham & Aylsham	7,083.36	10,000.00
	Payment from churches for offering envelopes and prayer manuals	508.00	541.96
	Refunds minister telephones	-	259.03
	Refund council tax	300.32	35.43
	From District for 3Generate	1,918.95	1,987.81
	East Runton licence (Cromer Baptists)	2,100.00	2,100.00
	District refund re UEA Chaplaincy (Rev S Willimott)	5,629.36	-
	Donations towards S Willimott leaving present	2,010.00	-
	North Walsham loan repayments	10,000.00	-
	Balance of account from Smallburgh Methodist Church	2,367.26	-
	Donation towards training fund	250.00	-
	Refund of solicitors costs re Corpusty land	250.00	-
	Lay employee salary refund	310.00	-
	District Travel fund refund	1,430.00	715.00
	Sundry	222.53	327.80
		<u>£ 41,930.18</u>	<u>£ 23,517.43</u>
3	Stipends etc		
	Minister stipends, pension, NIC, Apprenticeship levy and travel	90,449.61	106,693.26
	Salaries and expenses for 2 Lay Employees	35,035.65	34,611.27
	Salary and expenses PA to Superintendent	15,925.19	15,359.82
	Salary and expenses Café Manager	2,138.12	4,325.89
		<u>£ 143,548.57</u>	<u>£ 160,990.24</u>
4	Manse costs		
	Manse overheads - council tax, water rates etc	5,572.01	6,094.87
	Manses upkeep	6,575.90	6,176.06
	Insurance	1,479.90	1,333.38
		<u>£ 13,627.81</u>	<u>£ 13,604.31</u>
5	Administration etc		
	Office and admin	4,608.02	4,302.82
	Minister telephones	1,483.03	2,201.67
		<u>£ 6,091.05</u>	<u>£ 6,504.49</u>
6	Grants and donations		
	Mundesley Methoday	-	200.00
	Hickling property	-	105.00
	Aylsham property	169.68	322.00
	From general funds	169.68	627.00
	North Walsham boiler	1,108.92	590.82
	Cromer shower	809.44	-
	Hickling windows	98.30	-
	Gresham re tree	-	72.00
	Sheringham boiler	-	953.40
	Sheringham radiators	843.60	-
	Weybourne property maintenance	-	274.50
	Mundesley decorating	-	175.00
	From Circuit Model Trust Fund	2,860.26	2,065.72
		<u>£ 3,029.94</u>	<u>£ 2,692.72</u>

North Norfolk Methodist Circuit (No 14/13)
Receipts and Payments 2019/2020
Notes to the accounts

Note	Description	£	2018/19 £
7	Other payments		
	Preaching fees	1,675.00	2,650.00
	General travel	3,124.00	3,234.85
	Removals	7,750.10	591.21
	East Runton Insurance and Utilities	1,896.83	2,051.50
	West Runton Insurance and Utilities	2,163.06	1,784.89
	3Generate	358.95	2,227.81
	Training	1,759.62	278.00
	Quinquennials	4,428.00	2,700.00
	Rev S Willmott leaving present	2,086.07	-
	Covid PPE supplies for churches	536.76	-
	Supernumeraries meal and gifts	290.92	-
	Stationing visits	374.60	-
	Smallburgh insurance and utilities	21.61	-
	North Walsham Methodist Church loan for boiler	10,000.00	-
	Lay employee payroll error - see contra entry in receipts	310.00	-
	Leaving gift Rev J Smith	200.00	-
	Surveyors fees re interest in Corpusty land	300.00	-
	Sundry	16.96	371.16
	From general funds	<u>£ 37,292.48</u>	<u>£ 15,889.42</u>
	Other payments CMTF		
	District Annual levy	11,379.88	16,757.48
	TMCP administration charge	559.13	774.86
		<u>£ 11,939.01</u>	<u>£ 17,532.34</u>
	Total	<u>£ 49,231.49</u>	<u>£ 33,421.76</u>
	Transfers and adjustments - Funds withdrawn from CMTF		
	Lay Employee salaries 2018-19	-	5,000.00
	Lay Employee salaries 2019-20	-	18,203.00
	Salary PA to Superintendent 2018-19	-	15,600.00
	Salary PA to Superintendent 2019-20	-	16,000.00
		<u>£ -</u>	<u>£ 54,803.00</u>
	Connexional and Charity Funds		
	LWPT (Local Preachers and Worship Leaders Trust)	180.00	280.00
	LWP Homes	500.00	-
	World Mission	567.94	809.29
	Mission In Britain	452.70	531.61
	Fund for Property	740.00	805.00
	FSPD (Fund for the Support of Presbyters and Deacons)	455.00	370.00
	MMHS (Methodist Ministers Housing Society)	180.00	200.00
	MHA (Methodist Homes for the Aged)	165.00	-
	District Benevolent Fund	292.00	300.00
	All We Can	453.00	60.00
		<u>£ 3,985.64</u>	<u>£ 3,355.90</u>
	Designated Funds held at 31 August		
	Manse maintenance	16,321.13	10,427.77
	Removals reserve	-	2,729.85
	Training budget	2,884.28	3,393.90
	Bursary Fund	297.00	297.00
		<u>£ 19,502.41</u>	<u>£ 16,848.52</u>

THE METHODIST CHURCH STANDARD FORM OF ACCOUNTS

North Norfolk Methodist	Circuit
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**FOR THE YEAR ENDED
31 AUGUST 2020**

East Anglia	District	Circuit no	14/13
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Registered Charity - Charity Registration number

1134993

If not a registered charity **Her Majesty's Revenue and Customs Gift Aid number**

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Ministers:

Rev Sharon Willimott
Rev Sharon Thraves
Rev Christopher Sharp

Circuit Stewards:

Jane Green
Jonathan Bloom
Graham Redgwell
Helen Barnwell

Treasurer:

Barbara George

SECTION A			Un - restricted Funds	Circuit Model Trust Fund	Restricted Funds	Totals this year	Totals last year
a1	RECEIPTS	Note	£	£	£	£	£
a2	Assessment/Share		158,799			158,799	206,399
a3	Capital receipts						
a4	Bank and CFB interest and Investment income		567	2,305		2,872	3,262
a5	Grants	1					6,615
a6	Other receipts	2	41,930			41,930	23,518
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SECTION B							
b1	PAYMENTS						
b2	Stipends, salaries, NIC, Pension and travel costs	3	143,549			143,549	160,990
b3	Manse Costs	4	13,628			13,628	13,604
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b7							
b8	Other payments	7	37,292	11,939		49,231	33,421
b9	TOTAL PAYMENTS		240,692	14,799		255,491 (b9)	257,574

SECTION C							
c1	NET RECEIPTS/PAYMENTS FOR THE YEAR	(a7-b9)	(39,396)	(12,494)		(51,890)	(17,780)
c2	Total funds brought forward from last year		138,323	279,562		417,885 (c6)	435,725
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c4	Transfers and adjustments		74	(74)		(c7)	(60)
c5	TOTAL FUNDS AT END OF YEAR	(c3+c4)	99,001	266,994		365,995 (c8)	417,885 (c6)

SECTION D							
d	FOR INFORMATION ONLY: MONEY RECEIVED AND PASSED ON TO EXTERNAL ORGANISATIONS (these amounts should not be included in total receipts/payments above)						
d1	Balance brought forward from last year						60
d2	Offerings/Gifts - received for external organisations					3,986	3,296
d3	Offerings/Gifts - passed to external organisations					3,986	3,356
d4	BALANCE STILL TO BE PAID (d1 + d2 - d3)						

SUMMARY OF CIRCUIT ACCOUNTS AND INTERNAL ORGANISATIONS REPORTING TO THE CIRCUIT MEETING**SECTION E** Please follow the Guidance Notes to complete this page

Summary of the Circuit accounts for the year ended 31 August 2020 and Internal Organisations reporting to the Circuit Meeting. Note that the funds of an Internal Organisation would normally be Restricted funds unless it could be clearly shown that they could be used for any Methodist purpose. This section must be completed to arrive at the gross receipts and payments totals of the Circuit. If gross income exceeds the Accruals threshold of £250,000, then the Accruals method of accounting AND A DIFFERENT FORM must be used to report the accounts (see Methodist website). Please refer to the guidance notes regarding transfers between the Circuit and connected Circuit Organisations.

INTERNAL ORGANISATIONS	Receipts	Payments	Net Receipts/ Payments	Adjustments	Opening balances	Closing balances
e1						
e2						
e3						
e4						
e5						
e6						
e7						
e8 Sub total of Internal Organisations funds					(e11)	(e12)
e9 Circuit accounts (totals brought forward from page 2 - totals column)	203,601 (a8)	255,491 (b9)	(51,890)	(c7)	417,885 (c6)	365,995 (c8)
e10 TOTAL CASH FUNDS HELD BY CIRCUIT	203,601	255,491	(51,890)		417,885 (x)	365,995 (y)
Continue on a separate sheet if necessary and bring the totals forward	TOTAL RECEIPTS	TOTAL PAYMENTS				

SECTION F**STATEMENT OF ASSETS AND LIABILITIES****CIRCUIT - CASH FUNDS HELD at 31 August 2020**

	OPENING BALANCES	CLOSING BALANCES
f1 Cash in hand		
f2 Bank Current Account	29,923	42,963
f3 Bank Deposit Account		
f4 Central Finance Board	108,400	56,038
f5 Trustees for Methodist Church Purposes	279,562	266,994
f6 Other funds		
f7 SUB TOTAL	417,885 (c6)	365,995 (c8)
f8 Total funds held by Internal Organisations (the closing balance totals above) (e12)	(e11)	(e12)
f9 TOTAL CASH FUNDS HELD BY CIRCUIT	417,885 (x)	365,995 (y)

SECTION G**OTHER ASSETS and LIABILITIES**

	At 1 September 2019	At 31 August 2020
g1 Investments (include Endowments)	174,099	174,099
g2 Land and Buildings (see notes re Insurance value)	957,274	957,274
g3 Other Assets		
g4 Loan(s) - show amount outstanding at year end		
g5 Other Liabilities		

f4 Include only Funds held at the Central Finance Board

f5 Include only CFB Funds held at Trustees for Methodist Church Purposes

g1 Include any other investments (not the cash element of TMCP trust accounts this is inserted in line f5)

Declarations and Scrutiny

I confirm that these Receipt and Payment based accounts for the year to 31 August 2020 have been prepared from the records of the Circuit and that they include all funds under the control of the Circuit meeting.

Signature of treasurer B A George

Date..... September 12th 2020

Name and address of treasurer Mrs Barbara George
1B Alexandra Road, Sheringham. Norfolk

..... Post Code..... NR26 8HU

Presentation to the Circuit meeting

I confirm that the annual report and accounts for the year ended 31 August 2020 were/will be*
presented to the Circuit meeting held on

Signature of the Chair of the meeting

Name of the Chair of the meetingRev Colin Telfer..... Date

Independent Examiner's Report to the Trustees of the

North Norfolk Methodist Circuit

Charity Number

Responsibilities and basis of report

I report to the trustees on my examination of the accounts of the North Norfolk Methodist Circuit for the year ended 31 August 2020 set out on pages 1 to 3 plus notes. As the Circuit's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the Circuit's accounts carried out under section 145 of the Act and, in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

* delete or circle as appropriate

Independent Examiner's Statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination (~~other than that disclosed below*~~) which give me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Act; or
- the accounts do not accord with the accounting records.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

I ~~have~~/have not* obtained independent verification of all investments with the Trustees for Methodist Church Purposes or held in other trusts, bank balances and funds at the Central Finance Board of the Methodist Church which are individually in excess of £10,000 (ten thousand pounds) at the balance sheet date.

Signature of independent examiner



Name of independent examiner : David Wright

Relevant professional qualification of independent examiner : FCA

Name of firm (where appropriate) : Wright Accountancy

Address : 83 Cromwell Road, Norwich, NR7 8XJ

Date 14 October 2021

* delete or circle as appropriate

Sep-19

North Norfolk Methodist Circuit (No 14/13)
Receipts and Payments 2019/2020
Notes to the accounts

Note	Description	£	2018/19 £
1	Grants		
	District Funding for Café Manager (Cromer)	-	6,615.00
		<u>£ -</u>	<u>£ 6,615.00</u>
2	Other receipts		
	Rent - Hickling Manse	7,550.40	7,550.40
	Lay employee contributions North Walsham & Aylsham	7,083.36	10,000.00
	Payment from churches for offering envelopes and prayer manuals	508.00	541.96
	Refunds minister telephones	-	259.03
	Refund council tax	300.32	35.43
	From District for 3Generate	1,918.95	1,987.81
	East Runton licence (Cromer Baptists)	2,100.00	2,100.00
	District refund re UEA Chaplaincy (Rev S Willimott)	5,629.36	-
	Donations towards S Willimott leaving present	2,010.00	-
	North Walsham loan repayments	10,000.00	-
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	Donation towards training fund	250.00	-
	Refund of solicitors costs re Corpusty land	250.00	-
	Lay employee salary refund	310.00	-
	District Travel fund refund	1,430.00	715.00
	Sundry	222.53	327.80
		<u>£ 41,930.18</u>	<u>£ 23,517.43</u>
3	Stipends etc		
	Minister stipends, pension, NIC, Apprenticeship levy and travel	90,449.61	106,693.26
	Salaries and expenses for 2 Lay Employees	35,035.65	34,611.27
	Salary and expenses PA to Superintendent	15,925.19	15,359.82
	Salary and expenses Café Manager	2,138.12	4,325.89
		<u>£ 143,548.57</u>	<u>£ 160,990.24</u>
4	Manse costs		
	Manse overheads - council tax, water rates etc	5,572.01	6,094.87
	Manses upkeep	6,575.90	6,176.06
	Insurance	1,479.90	1,333.38
		<u>£ 13,627.81</u>	<u>£ 13,604.31</u>
5	Administration etc		
	Office and admin	4,608.02	4,302.82
	Minister telephones	1,483.03	2,201.67
		<u>£ 6,091.05</u>	<u>£ 6,504.49</u>
6	Grants and donations		
	Mundesley Methoday	-	200.00
	Hickling property	-	105.00
	Aylsham property	169.68	322.00
	From general funds	169.68	627.00
	North Walsham boiler	1,108.92	590.82
	Cromer shower	809.44	-
	Hickling windows	98.30	-
	Gresham re tree	-	72.00
	Sheringham boiler	-	953.40
	Sheringham radiators	843.60	-
	Weybourne property maintenance	-	274.50
	Mundesley decorating	-	175.00
	From Circuit Model Trust Fund	2,860.26	2,065.72
		<u>£ 3,029.94</u>	<u>£ 2,692.72</u>

North Norfolk Methodist Circuit (No 14/13)
Receipts and Payments 2019/2020
Notes to the accounts

Note	Description	£	2018/19 £
7	Other payments		
	Preaching fees	1,675.00	2,650.00
	General travel	3,124.00	3,234.85
	Removals	7,750.10	591.21
	East Runton Insurance and Utilities	1,896.83	2,051.50
	West Runton Insurance and Utilities	2,163.06	1,784.89
	3Generate	358.95	2,227.81
	Training	1,759.62	278.00
	Quinquennials	4,428.00	2,700.00
	Rev S Willmott leaving present	2,086.07	-
	Covid PPE supplies for churches	536.76	-
	Supernumeraries meal and gifts	290.92	-
	Stationing visits	374.60	-
	Smallburgh insurance and utilities	21.61	-
	North Walsham Methodist Church loan for boiler	10,000.00	-
	Lay employee payroll error - see contra entry in receipts	310.00	-
	Leaving gift Rev J Smith	200.00	-
	Surveyors fees re interest in Corpusty land	300.00	-
	Sundry	16.96	371.16
	From general funds	<u>£ 37,292.48</u>	<u>£ 15,889.42</u>
	Other payments CMTF		
	District Annual levy	11,379.88	16,757.48
	TMCP administration charge	559.13	774.86
		<u>£ 11,939.01</u>	<u>£ 17,532.34</u>
	Total	<u>£ 49,231.49</u>	<u>£ 33,421.76</u>
	Transfers and adjustments - Funds withdrawn from CMTF		
	Lay Employee salaries 2018-19	-	5,000.00
	Lay Employee salaries 2019-20	-	18,203.00
	Salary PA to Superintendent 2018-19	-	15,600.00
	Salary PA to Superintendent 2019-20	-	16,000.00
		<u>£ -</u>	<u>£ 54,803.00</u>
	Connexional and Charity Funds		
	LWPT (Local Preachers and Worship Leaders Trust)	180.00	280.00
	LWP Homes	500.00	-
	World Mission	567.94	809.29
	Mission In Britain	452.70	531.61
	Fund for Property	740.00	805.00
	FSPD (Fund for the Support of Presbyters and Deacons)	455.00	370.00
	MMHS (Methodist Ministers Housing Society)	180.00	200.00
	MHA (Methodist Homes for the Aged)	165.00	-
	District Benevolent Fund	292.00	300.00
	All We Can	453.00	60.00
		<u>£ 3,985.64</u>	<u>£ 3,355.90</u>
	Designated Funds held at 31 August		
	Manse maintenance	16,321.13	10,427.77
	Removals reserve	-	2,729.85
	Training budget	2,884.28	3,393.90
	Bursary Fund	297.00	297.00
		<u>£ 19,502.41</u>	<u>£ 16,848.52</u>