

NORTH NORFOLK METHODIST CIRCUIT

England & Wales · Charity number 1134993

Details

Status Registered

Legal form Previously excepted

Registered 2010-03-17

Register [View on the Charity Commission register](#)

Contact

Address North Walsham Methodist Church
Grammar School Road
North Walsham
Norfolk
NR28 9JH

Phone 07535 528613

Email nncircuitadm@gmail.com

Website www.northnorfolkmethodist.org.uk

Activities

Objects: THE PURPOSES OF THE METHODIST CHURCH ARE AND SHALL BE DEEMED TO HAVE BEEN SINCE THE DATE OF UNION THE ADVANCEMENT OF -(A) THE CHRISTIAN FAITH IN ACCORDANCE WITH THE DOCTRINAL STANDARDS AND THE DISCIPLINE OF THE METHODIST CHURCH;(B) ANY CHARITABLE PURPOSE FOR THE TIME BEING OF ANY CONNEXIONAL, DISTRICT, CIRCUIT, LOCAL OR OTHER ORGANISATION OF THE METHODIST CHURCH;(C) ANY CHARITABLE PURPOSE FOR THE TIME BEING OF ANY SOCIETY OR INSTITUTION SUBSIDIARY OR ANCILLARY TO THE METHODIST CHURCH;(D) ANY PURPOSE FOR THE TIME BEING OF ANY CHARITY BEING A CHARITY SUBSIDIARY OR ANCILLARY TO THE METHODIST CHURCH.

Activities: Umbrella organisation for 11 Methodist Churches in the North Norfolk area

Classification

- **How:** Provides Buildings/facilities/open Space, Acts As An Umbrella Or Resource Body, Other Charitable Activities
- **What:** Religious Activities
- **Who:** The General Public/mankind

Geography

- **Area of benefit:** UNDEFINED. IN PRACTICE, LOCAL.
- Norfolk

Finances

Period end	Income	Expenditure	Assets	Employees
2025-08-31	£238,938	£272,922	-	-
2024-08-31	£145,779	£322,586	-	-
2023-08-31	£493,310	£496,270	-	-
2022-08-31	£364,067	£293,816	-	-
2021-08-31	£179,238	£273,884	-	-
2020-08-31	£203,676	£257,482	-	-

Trustees

Name	Role	Appointed
Rev Colin Campbell Telfer	Chair	2020-09-01
ALAN GEORGE FROST		2016-09-14
ALAN JOHN SKEATES		2016-09-14
BARRY CHARLES WALTER STARLING		2017-12-13
Barbara Ann George		2021-03-24
CAROL SELWYN		2016-09-14
CHRISTINE ELIZABETH CASTLE		2016-10-27
CHRISTINE MARY WARSOP		2016-09-14
CHRISTOPHER BARLOW PAYNE		2016-09-14
Carole Ann Cole		2019-12-11
Cedric Maynard Brown		2021-09-01
DEACON BRENDA MARGARET HAYES		2016-09-14
Dr Barbara Kathleen Kelly		2025-06-26
Dr Wendy Kay Allen		2025-06-04
Frances Mary Price		2017-04-05
GEOFFREY ARTHUR BREEZE		2016-09-14
Gordon Christopher Partridge		2021-09-01
Graham Thompson		2023-09-01
HELEN AGNES BARNWELL		2016-09-14
JANE GREEN		2015-09-01
JILL EMMS		2016-09-14
JOHN PETER FENN MA		2017-09-01
JOY ANN COOPER		2016-09-14
Janet Margaret Johnson		2021-09-01
Jean Iris Downes		2021-09-01
Jennifer Margaret Clough		2022-09-14
John Nelson Richard Tubby		2022-06-22

Name	Role	Appointed
Josephine Mary Thirtle		2021-09-01
Linda Jane Edwards		2021-09-01
Lindsey Anne Smith		2021-09-01
Margaret Patricia WICKS		2023-07-30
Margaret Unite		2021-09-01
NINA MARILYN PARRETT		2016-09-14
Patricia Ann Elliott		2021-09-01
REVD ARTHUR CHARLES WINDRIDGE		2016-09-14
ROBERT GEORGE HOLMAN		2016-09-14
ROSALIND MARY PEEDLE		2016-09-14
Raymond George Horne		2018-09-12
Rebecca Belshaw		2024-06-19
Rev ARNOLD CLOUGH		2016-09-14
Rev CHRISTOPHER JOHN SHARP		2016-09-14
Rev Deborah Humphries		2024-09-01
Rev Diane Elizabeth Grice		2024-09-01
Rev Elizabeth Denise Trinder		2021-09-01
Susan Rose DYE		2023-10-02

NORTH NORFOLK METHODIST CIRCUIT

England & Wales - Charity number 1134993

Accounts

Trustees' Annual Report for the period 1st September 2023 to 31st August 2024

Charity Name: **North Norfolk Methodist Circuit**

Charity Registration Number: **1134993**

Structure, governance, and management:

Governing document: Deed Of Union (1932) and Methodist Church Act (1976)

How charity is constituted: Act of Parliament

Trustee selection methods: Appointed by local churches and existing trustees.

Ministers are automatically trustees.

Additional Governance Issues:

- Induction/training: Range of guidance produced by Methodist Connexion. Leaflet 'The Role of a Trustee in The Methodist Church' given to each trustee.
- Structure: Part of the East Anglia District. Accountable to the Methodist Conference.
- Related Parties: The Circuit is represented at District Synod by representatives from the list of trustees.
- Risks: Considered by the Circuit Leadership Team who take professional advice as required. There is a regular review process. The Circuit has adopted the Connexional Safeguarding Policy and ensured it is rolled out to the churches.

Objectives and activities:

Summary of the objects of the charity set out in its governing document:

The purposes of the Methodist Church are and shall be deemed to have been since the Date of Union the advancement of:

- a) The Christian faith in accordance with the doctrinal standards and discipline of The Methodist Church,
- b) Any charitable purpose for the time being of any Connexional, District, Circuit, local or other organisation of The Methodist Church,
- c) Any charitable purpose for the time being of any society or institution subsidiary or ancillary to The Methodist Church,
- d) Any purpose for the time being of any charity being a charity subsidiary or ancillary to The Methodist Church.

Summary of the main activities undertaken for the public benefit in relation to these objectives:

The Circuit produces a quarterly preaching plan to ensure regular acts of worship take place at each of the Methodist Churches in its geographical area. These are open to all people, without charge.

The Circuit continues to provide weekly worship materials for use at home. This includes a weekly printed service, telephone worship and links to online worship both live streamed and recorded. The information is sent by email and included on the Circuit website. For those without internet connection the service is sent by post. Regular pastoral letters of support are also shared.

We confirm the trustees have had regard to the Charity Commission's guidance on public benefit.

Additional details of objectives and activities:

Policy on grant-making: Besides its general funds the Circuit has a Model Trust Fund which derives from sales of chapels and/or manses that are no longer required and is restricted by the Conference. This restriction is an internal regulation though the fund can be used for a variety of purposes. The Circuit leadership team has drawn up a set of ground rules, which have been accepted by the Circuit Meeting, to ensure grants made from the Circuit Model Trust Fund are used effectively for mission and capital works. Circuit policy permits individual churches to apply for grants of up to 20% of the cost of improvements or major repairs. In addition, the Circuit leadership team also considers funding missional projects in the churches throughout the Circuit.

Achievements and performance:

Summary of the main achievements of the charity during the year:

- a) Circuit Safeguarding Policy Document – This is reviewed annually (at the March Circuit Meeting) and updated as required to reflect current legislation and the activities of the Circuit.
- b) The Circuit Safeguarding Officer ensures that people in all churches receive the relevant safeguarding training for their role and training sessions are held on a regular basis.
- c) The Circuit continues to grow its work among the homeless, impoverished, and lonely. Support is offered through Community Cafes in several of the churches in the Circuit.

- d) We continue to seek new ways to relate the Christian faith to modern family life through All Age Worship in some churches.
- e) The Circuit acts as an umbrella organisation for the work of the Methodist Church in North Norfolk. It provides financial and property resources for the ministerial team and fees to retired ministers for church services that they continue to undertake.
- f) The Circuit continues to fund Lay Employees who promote the work of the Methodist Church in North Norfolk.
- g) Grants continue to be made to churches in respect of approved repair and investment works that they wish to undertake.
- h) The aims of the Methodist Church have been reinforced and will continue to underpin all that we do to promote the work of the Circuit as a charitable body concerned for the needs of others.

Financial Review:

The Reserves Policy for the North Norfolk Circuit is to hold a sum equivalent to 3 months' average expenditure. This should be sufficient to meet any unforeseen item of major expenditure on manses and/or be able to continue, in the short term, funding planned activities in the event of the closure of a large church or an inability to raise the full Circuit Assessment from churches. It is necessary to hold sufficient working capital to enable the monthly payment of stipends and business expenses for ministers and salaries for the part time Lay Employees plus contributions to the District. There are no funds materially in deficit.

The trustees declare that they have approved the trustees' report above.
Signed on behalf of the charity's trustees.

Signature *Colin C Telfer*

Full name Colin Campbell Telfer

Position: Chair of Trustees

Date: 30 June 2025

SECTION A		Un - restricted Funds	Circuit Model Trust Fund	Restricted Funds	Totals this year	Totals last year
a1	RECEIPTS	Note	£	£	£	£
a2	Assessment/Share		121,825		121,825	170,873
a3	Capital receipts					297,526
a4	Bank and CFB interest and Investment income		1,851	9,663	11,514	11,107
a5	Grants					
a6	Other receipts	1	12,440		12,440	13,804
a7	TOTAL RECEIPTS		136,116	9,663	145,779 (a8)	493,310

SECTION B						
b1	PAYMENTS					
b2	Stipends, salaries, NIC, Pension and travel costs	2	96,623		96,623	156,503
b3	Manse Costs	3	22,855		22,855	17,792
b4	Administration etc	4	6,420		6,420	8,367
b5	District Assessment		42,097		42,097	41,581
b6	Grants & donations	5	846	109,257	110,103	170,408
b7						
b8	Other payments	6	33,813	10,675	44,488	101,619
b9	TOTAL PAYMENTS		202,654	119,932	322,586 (b9)	496,270

SECTION C						
c1	NET RECEIPTS/(PAYMENTS) FOR THE YEAR	(a7-b9)	(66,538)	(110,269)	(176,807)	(2,960)
c2	Total funds brought forward from last year		78,798	259,843	338,641 (c6)	341,601
c3	Sub total	(c1+c2)	12,260	149,574	161,834	338,641
c4	Transfers and adjustments		51,730	(51,730)	(c7)	
c5	TOTAL FUNDS AT END OF YEAR	(c3+c4)	63,990	97,844	161,834 (c8)	338,641 (c6)

SECTION D				
FOR INFORMATION ONLY: MONEY RECEIVED AND PASSED ON TO EXTERNAL ORGANISATIONS				
(these amounts should not be included in total receipts/payments above)				
d1	Balance brought forward from last year			
d2	Offerings/Gifts - received for external organisations		2,050	2,314
d3	Offerings/Gifts - passed to external organisations		2,050	2,314
d4	BALANCE STILL TO BE PAID (d1 + d2 - d3)			

SUMMARY OF CIRCUIT ACCOUNTS AND INTERNAL ORGANISATIONS REPORTING TO THE CIRCUIT MEETING

SECTION E Please follow the Guidance Notes to complete this page

Summary of the Circuit accounts for the year ended 31 August 2024 and Internal Organisations reporting to the Circuit Meeting. Note that the funds of an Internal Organisation would normally be Restricted funds unless it could be clearly shown that they could be used for any Methodist purpose. This section must be completed to arrive at the gross receipts and payments totals of the Circuit. If gross income exceeds the Accruals threshold of £250,000, then the Accruals method of accounting AND A DIFFERENT FORM must be used to report the accounts (see Methodist website). Please refer to the guidance notes regarding transfers between the Circuit and connected Circuit Organisations.

INTERNAL ORGANISATIONS	Receipts	Payments	Net Receipts/ Payments	Adjustments	Opening balances	Closing balances
e1						
e2						
e3						
e4						
e5						
e6						
e7						
e8 Sub total of Internal Organisations funds					(e11)	(e12)
e9 Circuit accounts (totals brought forward from page 2 - totals column)	145,779 (a8)	322,586 (b9)	(176,807)	(c7)	338,641 (c6)	161,834 (c8)
e10 TOTAL CASH FUNDS HELD BY CIRCUIT	145,779	322,586	(176,807)		338,641 (x)	161,834 (y)
	TOTAL RECEIPTS	TOTAL PAYMENTS				

Continue on a separate sheet if necessary and bring the totals forward

SECTION F
STATEMENT OF ASSETS AND LIABILITIES

CIRCUIT - CASH FUNDS HELD at 31 August 2024

	OPENING BALANCES	CLOSING BALANCES
f1 Cash in hand		
f2 Bank Current Account	34,645	27,092
f3 Bank Deposit Account		
f4 Central Finance Board	44,153	36,898
f5 Trustees for Methodist Church Purposes	259,843	97,844
f6 Other funds		
f7 SUB TOTAL	338,641 (c6)	161,834 (c8)
f8 Total funds held by Internal Organisations (the closing balance totals above) (e12)	(e11)	(e12)
f9 TOTAL CASH FUNDS HELD BY CIRCUIT	338,641 (x)	161,834 (y)

SECTION G
OTHER ASSETS and LIABILITIES

	At 1 September 2023	At 31 August 2024
g1 Investments (include Endowments)	242,620	254,024
g2 Land and Buildings (see notes re Insurance value)	1,334,031	1,396,733
g3 Other Assets		
g4 Loan(s) - show amount outstanding at year end		
g5 Other Liabilities		

f4 Include only Funds held at the Central Finance Board
 f5 Include only CFB Funds held at Trustees for Methodist Church Purposes
 g1 Include any other investments (not the cash element of TMCP trust accounts this is inserted in line f5)

North Norfolk Methodist Circuit (No 14/13)
Receipts and Payments 2023/2024
Notes to the accounts

Note	Description	£	2022/23 £
1	Other receipts		
	Rent - Hickling Manse	7,669.20	7,550.40
	Payment from churches for offering envelopes and prayer handbooks	509.42	636.19
	East Runton licence fee (Cromer Baptists)	4,000.00	2,700.00
	Donations towards Rev Sharon Thraves and Deacon Lemia Nkwela leaving gifts	-	1,300.00
	Refund of expenses re sale of West Runton chapel	-	930.00
	Refund of expenses re sale of Barton Turf chapel	-	470.00
	Wedding fees received	200.00	-
	Funeral fee received	-	217.00
	Gas and electricity refund (Aylsham manse)	47.66	-
	Office broadband refund	13.23	-
	Sundry	-	-
		<u>£ 12,439.51</u>	<u>£ 13,803.59</u>
2	Stipends etc		
	Minister stipends, pension, NIC, Apprenticeship levy and travel	51,329.90	113,647.33
	Salaries and expenses for Lay Employees	29,705.49	29,449.26
	Salary and expenses circuit administrator	<u>15,587.78</u>	<u>13,406.07</u>
		<u>£ 96,623.17</u>	<u>£ 156,502.66</u>
3	Manse costs		
	Manse overheads - council tax, water rates etc	7,853.81	7,247.86
	Manses upkeep	12,670.81	8,780.84
	Insurance	<u>2,329.97</u>	<u>1,763.07</u>
		<u>£ 22,854.59</u>	<u>£ 17,791.77</u>
4	Administration etc		
	Office and admin	4,555.89	6,688.74
	Minister telephones	<u>1,864.08</u>	<u>1,678.02</u>
		<u>£ 6,419.97</u>	<u>£ 8,366.76</u>
5	Grants and donations		
	Trunch cooker	-	429.99
	Warm spaces grants to circuit churches	-	1,680.00
	North Walsham plumbing leak repair	-	208.87
	Aylsham door locks & heater	-	494.60
	Aylsham hall curtains	-	1,095.02
	Gresham external painting	-	776.00
	Hickling kitchen initial advance	-	5,000.00
	Lessingham external work	285.00	-
	Lessingham car park	<u>561.00</u>	-
	From general funds	<u>846.00</u>	<u>9,684.48</u>
	Sheringham sanctuary refurbishment	50,000.00	-
	North Walsham kitchen	-	50,000.00
	Reepham kitchen/toilet	-	50,000.00
	Cromer kitchen	-	47,894.43
	North Walsham fire doors	-	1,541.45
	Sheringham redecorations	-	832.00
	Trunch roof (part loan)	10,000.00	-
	Trunch doors	-	456.00
	Aylsham cottages	4,257.00	10,000.00
	Hickling kitchen	<u>45,000.00</u>	-
	From Circuit Model Trust Fund	<u>109,257.00</u>	<u>160,723.88</u>
		<u>£ 110,103.00</u>	<u>£ 170,408.36</u>

North Norfolk Methodist Circuit (No 14/13)
Receipts and Payments 2023/2024
Notes to the accounts

Note	Description	£	2022/23 £
6 Other payments			
	Preaching fees	3,130.00	2,475.00
	General travel	4,951.90	2,498.35
	Removals	13,170.00	-
	East Runton insurance, property repairs and utilities	4,860.61	3,630.79
	West Runton insurance, property repairs, fees and utilities	-	290.25
	Training	861.00	1,495.00
	Quinquennials	2,893.20	-
	Stationing visits	871.28	-
	Weybourne insurance, property repairs, fees and utilities	1,315.55	-
	Job adverts for circuit lay worker	291.58	-
	Roof insulation for circuit office	990.00	-
	Rev Sharon Thraves and Deacon Lemmy Nkwelah leaving gifts & meal	-	1,636.25
	Donation to Methodist Women in Britain	-	100.00
	Laptops for lay workers and circuit administrator	477.95	134.90
	Sundry	-	-
	From general funds	£ 33,813.07	£ 12,260.54
Other payments CMTF			
	District Annual levy	9,934.02	8,551.41
	Connexional levy on sale of chapels	-	80,144.96
	TMCP administration charge	740.55	661.74
		£ 10,674.57	£ 89,358.11
Total		£ 44,487.64	£ 101,618.65
Transfers and adjustments - Funds withdrawn from CMTF			
	Transfer to fund work on N Walsham manse	-	3,780.00
	Transfer to fund advance re Hickling kitchen	5,000.00	-
	Transfer to fund removal costs	6,170.00	-
	Lay Employee salaries 2023-24	-	10,516.00
	Lay Employee salaries 2024-25	22,097.00	-
	Salary circuit administrator 2023-24	-	15,055.00
	Salary circuit administrator 2024-25	18,463.00	-
		£ 51,730.00	£ 29,351.00
Connexional and Charity Funds			
	LWPT (Local Preachers and Worship Leaders Trust)	150.00	165.00
	World Mission	350.00	363.00
	Mission In Britain	350.00	408.00
	Fund for Property	250.00	300.00
	FSPD (Fund for the Support of Presbyters and Deacons)	250.00	275.00
	MMHS (Methodist Ministers Housing Society)	150.00	155.00
	MHA (Methodist Homes for the Aged)	150.00	258.00
	District Benevolent Fund	200.00	190.00
	Methodist Church Fund	100.00	100.00
	All We Can	100.00	100.00
		£ 2,050.00	£ 2,314.00
Designated Funds			
	Manses maintenance	-	-
	Removals reserve	-	6,000.00
	Training budget	2,301.78	2,662.78
	Bursary Fund	297.00	297.00
		£ 2,598.78	£ 8,959.78

Independent Examiner's Report to the Trustees of the North Norfolk Methodist Circuit

For the year ended 31 August 2024

Responsibilities and basis of report

I report to the trustees on my examination of the accounts of the North Norfolk Methodist Circuit for the year ended 31 August 2024 set out on pages 1 to 2 plus notes showing total cash funds held at the balance sheet date of £161,834. As the Circuit's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the Circuit's accounts carried out under section 145 of the Act and, in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent Examiner's Statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination (~~other than that disclosed below*~~) which give me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Act; or
- the accounts do not accord with the accounting records.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

I ~~have~~ have not* obtained independent verification of all investments with the Trustees for Methodist Church Purposes or held in other trusts, bank balances and funds at the Central Finance Board of the Methodist Church which are individually in excess of £10,000 (ten thousand pounds) at the balance sheet date.



David Wright FCA

Wright Accountancy
83 Cromwell Road, Norwich
NR7 8XJ

29 June 2025

SECTION A			Un - restricted Funds	Circuit Model Trust Fund	Restricted Funds	Totals this year	Totals last year
a1 RECEIPTS	Note	£	£	£	£	£	
a2	Assessment/Share		121,825			121,825	170,873
a3	Capital receipts						297,526
a4	Bank and CFB interest and Investment income		1,851	9,663		11,514	11,107
a5	Grants						
a6	Other receipts	1	12,440			12,440	13,804
a7	TOTAL RECEIPTS		136,116	9,663		145,779 (a8)	493,310

SECTION B							
b1	PAYMENTS						
b2	Stipends, salaries, NIC, Pension and travel costs	2	96,623			96,623	156,503
b3	Manse Costs	3	22,855			22,855	17,792
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b7							
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b9	TOTAL PAYMENTS		202,654	119,932		322,586 (b9)	496,270

SECTION C							
c1	NET RECEIPTS/(PAYMENTS) FOR THE YEAR	(a7-b9)	(66,538)	(110,269)		(176,807)	(2,960)
c2	Total funds brought forward from last year		78,798	259,843		338,641 (c6)	341,601
c3	Sub total	(c1+c2)	12,260	149,574		161,834	338,641
c4	Transfers and adjustments		51,730	(51,730)			(c7)
c5	TOTAL FUNDS AT END OF YEAR	(c3+c4)	63,990	97,844		161,834 (c8)	338,641 (c6)

SECTION D					
FOR INFORMATION ONLY: MONEY RECEIVED AND PASSED ON TO EXTERNAL ORGANISATIONS					
(these amounts should not be included in total receipts/payments above)					
d1	Balance brought forward from last year				
d2	Offerings/Gifts - received for external organisations			2,050	2,314
d3	Offerings/Gifts - passed to external organisations			2,050	2,314
d4	BALANCE STILL TO BE PAID (d1 + d2 - d3)				

SUMMARY OF CIRCUIT ACCOUNTS AND INTERNAL ORGANISATIONS REPORTING TO THE CIRCUIT MEETING

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e10 TOTAL CASH FUNDS HELD BY CIRCUIT	145,779	322,586	(176,807)		338,641 (x)	161,834 (y)
Continue on a separate sheet if necessary and bring the totals forward	TOTAL RECEIPTS	TOTAL PAYMENTS				

SECTION F
STATEMENT OF ASSETS AND LIABILITIES

CIRCUIT - CASH FUNDS HELD at 31 August 2024

	OPENING BALANCES	CLOSING BALANCES
f1 Cash in hand		
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SECTION G
OTHER ASSETS and LIABILITIES

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g1 Investments (include Endowments)	242,620	254,024
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g3 Other Assets		
g4 Loan(s) - show amount outstanding at year end		
g5 Other Liabilities		

f4 Include only Funds held at the Central Finance Board
 f5 Include only CFB Funds held at Trustees for Methodist Church Purposes
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North Norfolk Methodist Circuit (No 14/13)
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	Refund of expenses re sale of Barton Turf chapel	-	470.00
	Wedding fees received	200.00	-
	Funeral fee received	-	217.00
	Gas and electricity refund (Aylsham manse)	47.66	-
	Office broadband refund	13.23	-
	Sundry	-	-
		<u>£ 12,439.51</u>	<u>£ 13,803.59</u>
2	Stipends etc		
	Minister stipends, pension, NIC, Apprenticeship levy and travel	51,329.90	113,647.33
	Salaries and expenses for Lay Employees	29,705.49	29,449.26
	Salary and expenses circuit administrator	15,587.78	13,406.07
		<u>£ 96,623.17</u>	<u>£ 156,502.66</u>
3	Manse costs		
	Manse overheads - council tax, water rates etc	7,853.81	7,247.86
	Manses upkeep	12,670.81	8,780.84
	Insurance	2,329.97	1,763.07
		<u>£ 22,854.59</u>	<u>£ 17,791.77</u>
4	Administration etc		
	Office and admin	4,555.89	6,688.74
	Minister telephones	1,864.08	1,678.02
		<u>£ 6,419.97</u>	<u>£ 8,366.76</u>
5	Grants and donations		
	Trunch cooker	-	429.99
	Warm spaces grants to circuit churches	-	1,680.00
	North Walsham plumbing leak repair	-	208.87
	Aylsham door locks & heater	-	494.60
	Aylsham hall curtains	-	1,095.02
	Gresham external painting	-	776.00
	Hickling kitchen initial advance	-	5,000.00
	Lessingham external work	285.00	-
	Lessingham car park	561.00	-
	From general funds	<u>846.00</u>	<u>9,684.48</u>
	Sheringham sanctuary refurbishment	50,000.00	-
	North Walsham kitchen	-	50,000.00
	Reepham kitchen/toilet	-	50,000.00
	Cromer kitchen	-	47,894.43
	North Walsham fire doors	-	1,541.45
	Sheringham redecorations	-	832.00
	Trunch roof (part loan)	10,000.00	-
	Trunch doors	-	456.00
	Aylsham cottages	4,257.00	10,000.00
	Hickling kitchen	45,000.00	-
	From Circuit Model Trust Fund	<u>109,257.00</u>	<u>160,723.88</u>
		<u>£ 110,103.00</u>	<u>£ 170,408.36</u>

North Norfolk Methodist Circuit (No 14/13)
Receipts and Payments 2023/2024
Notes to the accounts

Note	Description	£	2022/23 £
6	Other payments		
	Preaching fees	3,130.00	2,475.00
	General travel	4,951.90	2,498.35
	Removals	13,170.00	-
	East Runton insurance, property repairs and utilities	4,860.61	3,630.79
	West Runton insurance, property repairs, fees and utilities	-	290.25
	Training	861.00	1,495.00
	Quinquennials	2,893.20	-
	Stationing visits	871.28	-
	Weybourne insurance, property repairs, fees and utilities	1,315.55	-
	Job adverts for circuit lay worker	291.58	-
	Roof insulation for circuit office	990.00	-
	Rev Sharon Thraves and Deacon Lemmy Nkwelah leaving gifts & meal	-	1,636.25
	Donation to Methodist Women in Britain	-	100.00
	Laptops for lay workers and circuit administrator	477.95	134.90
	Sundry	-	-
	From general funds	£ 33,813.07	£ 12,260.54
	Other payments CMTF		
	District Annual levy	9,934.02	8,551.41
	Connexional levy on sale of chapels	-	80,144.96
	TMCP administration charge	740.55	661.74
		£ 10,674.57	£ 89,358.11
	Total	£ 44,487.64	£ 101,618.65
	Transfers and adjustments - Funds withdrawn from CMTF		
	Transfer to fund work on N Walsham manse	-	3,780.00
	Transfer to fund advance re Hickling kitchen	5,000.00	-
	Transfer to fund removal costs	6,170.00	-
	Lay Employee salaries 2023-24	-	10,516.00
	Lay Employee salaries 2024-25	22,097.00	-
	Salary circuit administrator 2023-24	-	15,055.00
	Salary circuit administrator 2024-25	18,463.00	-
		£ 51,730.00	£ 29,351.00
	Connexional and Charity Funds		
	LWPT (Local Preachers and Worship Leaders Trust)	150.00	165.00
	World Mission	350.00	363.00
	Mission In Britain	350.00	408.00
	Fund for Property	250.00	300.00
	FSPD (Fund for the Support of Presbyters and Deacons)	250.00	275.00
	MMHS (Methodist Ministers Housing Society)	150.00	155.00
	MHA (Methodist Homes for the Aged)	150.00	258.00
	District Benevolent Fund	200.00	190.00
	Methodist Church Fund	100.00	100.00
	All We Can	100.00	100.00
		£ 2,050.00	£ 2,314.00
	Designated Funds		
	Manses maintenance	-	-
	Removals reserve	-	6,000.00
	Training budget	2,301.78	2,662.78
	Bursary Fund	297.00	297.00
		£ 2,598.78	£ 8,959.78

Independent Examiner's Report to the Trustees of the North Norfolk Methodist Circuit

For the year ended 31 August 2024

Responsibilities and basis of report

I report to the trustees on my examination of the accounts of the North Norfolk Methodist Circuit for the year ended 31 August 2024 set out on pages 1 to 2 plus notes showing total cash funds held at the balance sheet date of £161,834. As the Circuit's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the Circuit's accounts carried out under section 145 of the Act and, in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent Examiner's Statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination (~~other than that disclosed below*~~) which give me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Act; or
- the accounts do not accord with the accounting records.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

I ~~have~~ have not* obtained independent verification of all investments with the Trustees for Methodist Church Purposes or held in other trusts, bank balances and funds at the Central Finance Board of the Methodist Church which are individually in excess of £10,000 (ten thousand pounds) at the balance sheet date.



David Wright FCA

Wright Accountancy
83 Cromwell Road, Norwich
NR7 8XJ

29 June 2025

NORTH NORFOLK METHODIST CIRCUIT

England & Wales - Charity number 1134993

Accounts

Statement of Financial Activities (SOFA) for the year ended 31 August 2023

	Notes to the account s	Circuit Model Designated					Total 2022-23 £
		General Fund (Unrestricted) £	Trust (Unrestricted) £	Funds (unrestricted) £	Restricted Funds £	Endowment Funds £	
Income							
1		-	-				-
2		1,548	9,559				11,107
3	1	7,550	-				7,550
4		170,873	-				170,873
5		-	297,526				297,526
6		-	-				-
7	1	6,254	-				6,254
8 Total income		186,225	307,085	-	-	-	493,310
Expenditure							
9	5	9,684	160,724				170,408
10	2	156,503	-				156,503
11	3	17,792	-				17,792
12		-	89,358				89,358
13		41,581	-				41,581
14		-	-				-
15	4	8,367	-				8,367
16	6	12,261	-				12,261
17 Total charitable expenditure		246,188	250,082	-	-	-	496,270
18		-	-				-
19		-	-				-
20 Net income/(expenditure)		(59,963)	57,003	-	-	-	(2,960)
21		29,351	(29,351)				-
22		-	-				-
23 Net movement in funds		(30,612)	27,652	-	-	-	(2,960)
24		109,410	232,191				341,601
25 Total funds carried forward		£ 78,798	£ 259,843	-	-	-	£338,641

Balance Sheet as at 31 August 2023

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Notes to the Accounts	General Fund (Unrestricted) £	Circuit Model Trusts (Unrestricted) £	Designated Funds (Unrestricted) £	Restricted Funds £	Endowment Funds £	Totals 2022/23 £	Totals 2021/22 £
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Fixed Assets

Circuit Manses & Equipment	1,334,031					1,334,031	1,127,660
Investment properties	242,620					242,620	205,087
Investments						-	-
Total fixed assets	1,576,651	-	-	-	-	1,576,651	1,332,747

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Current Assets

Debtors	-	-	-	-	-	-	-
Loans by the Circuit	-	-	-	-	-	-	-
Investments with TMCP	-	259,843	-	-	-	259,843	232,190
Central Finance Board Deposits	44,153	-	-	-	-	44,153	58,269
Cash at Bank and in hand	34,645	-	-	-	-	34,645	51,141
Total current assets	78,798	259,843	-	-	-	338,641	341,600

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Current liabilities

Creditors (due in under 1 year)	-	-	-	-	-	-	-
Grants payable within 2022-23	-	-	-	-	-	-	-
Total current liabilities	-	-	-	-	-	-	-
Net current assets/liabilities	78,798	259,843	-	-	-	338,641	341,600

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Total assets less current liabilities	1,655,449	259,843	-	-	-	1,915,292	1,674,347
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Long term liabilities

(due after more than one year)							
Grants payable after 2022-23	-	-	-	-	-	-	-
Loans to the Circuit	-	-	-	-	-	-	-
Net assets	£ 1,655,449	£ 259,843	£ -	£ -	£ -	£ 1,915,292	£ 1,674,347

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Funds of the Circuit

General Fund (Unrestricted)	1,655,449					1,655,449	1,442,157
Circuit Model Trust Fund (Unrestricted)		259,843				259,843	232,190
Designated Funds (Unrestricted)			-			-	-
Total Unrestricted Funds						1,915,292	1,674,347
Restricted Funds				-		-	-
Endowment Funds					-	-	-
Total Funds	£ 1,655,449	£ 259,843	£ -	£ -	£ -	£ 1,915,292	£ 1,674,347

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Signed

Circuit Treasurer

North Norfolk Methodist Circuit (No 14/13)
 Receipts and Payments 2022/2023
 Notes to the accounts

Note	Description	£	2021/22 £
1	Other receipts		
	Rent - Hickling Manse	7,550.40	7,550.40
	Lay employee contributions North Walsham & Aylsham	-	5,000.00
	Payment from churches for offering envelopes and prayer handbooks	636.19	167.61
	East Runton licence fee (Cromer Baptists)	2,700.00	2,100.00
	Donations towards Rev Sharon Thraves and Deacon Lemia Nkwela leaving gifts	1,300.00	-
	Refund of expenses re sale of Smallburgh chapel	-	470.00
	Refund of expenses re sale of West Runton chapel	930.00	-
	Refund of expenses re sale of Barton Turf chapel	470.00	-
	Energy rebate re North Walsham manse	-	150.00
	Funeral fee received	217.00	-
	District Travel fund refund	-	300.00
	Sundry	-	-
		<u>£ 13,803.59</u>	<u>£ 15,738.01</u>
2	Stipends etc		
	Minister stipends, pension, NIC, Apprenticeship levy and travel	113,647.33	115,842.59
	Salaries and expenses for Lay Employees	29,449.26	36,807.87
	Salary and expenses PA to Superintendent	-	3,944.86
	Salary and expenses circuit administrator	13,406.07	5,517.30
		<u>£ 156,502.66</u>	<u>£ 162,112.62</u>
3	Manse costs		
	Manse overheads - council tax, water rates etc	7,247.86	6,983.75
	Manses upkeep	8,780.84	4,433.53
	Insurance	1,763.07	1,536.91
		<u>£ 17,791.77</u>	<u>£ 12,954.19</u>
4	Administration etc		
	Office and admin	6,688.74	6,687.38
	Minister telephones	1,678.02	1,284.87
		<u>£ 8,366.76</u>	<u>£ 7,972.25</u>
5	Grants and donations		
	Weybourne Singing the Faith books	-	60.40
	Sheringham fridges	-	279.98
	Trunch cooker	429.99	-
	Warm spaces grants to circuit churches	1,680.00	-
	North Walsham plumbing leak repair	208.87	-
	Aylsham door locks & heater	494.60	-
	Aylsham hall curtains	1,095.02	-
	Gresham external painting	776.00	-
	Hickling kitchen initial advance	5,000.00	-
	Reepham Tot Spot toys	-	280.10
	North Walsham kitchen electrics & shed	-	417.36
	From general funds	<u>9,684.48</u>	<u>1,037.84</u>
	North Walsham projector	-	1,643.21
	North Walsham kitchen	50,000.00	-
	Reepham kitchen/toilet	50,000.00	-
	Cromer kitchen	47,894.43	-
	North Walsham fire doors	1,541.45	-
	Sheringham redecorations	832.00	1,431.60
	Trunch doors	456.00	-
	Aylsham cottages	10,000.00	-
	Reepham windows	-	720.00
	From Circuit Model Trust Fund	<u>160,723.88</u>	<u>3,794.81</u>
		<u>£ 170,408.36</u>	<u>£ 4,832.65</u>

North Norfolk Methodist Circuit (No 14/13)
 Receipts and Payments 2022/2023
 Notes to the accounts

Note	Description	£	2021/22 £
6	Other payments		
	Preaching fees	2,475.00	2,125.00
	General travel	2,498.35	1,936.71
	East Runton insurance, property repairs and utilities	3,630.79	1,778.02
	West Runton insurance, property repairs, fees and utilities	290.25	3,131.21
	Training	1,495.00	37.75
	Quinquennials	-	2,479.20
	Local preachers' conference	-	126.00
	Supernumeraries meal and gifts	-	176.71
	Smallburgh insurance, property repairs, fees and utilities	-	576.42
	Barton Turf surveyor's fees and disbursements re sale	-	470.00
	Rev Sharon Thraves and Deacon Lemmy Nkwelah leaving gifts & meal	1,636.25	-
	Donation to Methodist Women in Britain	100.00	-
	Laptops for lay workers and circuit administrator	134.90	1,871.85
	Professional fees re interest in Corpusty land	-	-
	Sundry	-	-
	From general funds	<u>£ 12,260.54</u>	<u>£ 14,708.87</u>
	Other payments CMTF		
	District Annual levy	8,551.41	4,906.54
	Connexional levy on sale of chapels	80,144.96	46,107.04
	TMCP administration charge	661.74	453.98
		<u>£ 89,358.11</u>	<u>£ 51,467.56</u>
	Total	<u>£ 101,618.65</u>	<u>£ 66,176.43</u>
	Transfers and adjustments - Funds withdrawn from CMTF		
	Transfer to fund work on N Walsham manse	3,780.00	-
	Transfer to fund live streaming equipment	-	1,003.97
	Transfer to fund laptops for lay employees	-	1,871.85
	Lay Employee salaries 2023-24	10,516.00	-
	Lay Employee salaries 2022-23	-	31,270.00
	Salary circuit administrator 2023-24	15,055.00	-
	Salary circuit administrator 2022-23	-	13,645.00
		<u>£ 29,351.00</u>	<u>£ 47,790.82</u>
	Connexional and Charity Funds		
	LWPT (Local Preachers and Worship Leaders Trust)	165.00	165.00
	World Mission	363.00	275.00
	Mission In Britain	408.00	320.00
	Fund for Property	300.00	600.00
	FSPD (Fund for the Support of Presbyters and Deacons)	275.00	275.00
	MMHS (Methodist Ministers Housing Society)	155.00	155.00
	MHA (Methodist Homes for the Aged)	258.00	130.00
	District Benevolent Fund	190.00	205.00
	Methodist Church Fund	100.00	-
	All We Can	100.00	702.00
		<u>£ 2,314.00</u>	<u>£ 2,827.00</u>
	Designated Funds		
	Manses maintenance	-	566.47
	Removals reserve	6,000.00	4,000.00
	Training budget	2,662.78	3,157.78
	Bursary Fund	297.00	297.00
		<u>£ 8,959.78</u>	<u>£ 8,021.25</u>

Independent Examiner's Report to the Trustees of the North Norfolk Methodist Circuit

For the year ended 31 August 2023

Responsibilities and basis of report

I report to the trustees on my examination of the accounts of the North Norfolk Methodist Circuit for the year ended 31 August 2023 set out on pages 1 to 3 plus notes showing total cash funds held at the balance sheet date of £338,641. As the Circuit's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the Circuit's accounts carried out under section 145 of the Act and, in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent Examiner's Statement

The Circuit's gross income exceeded £250,000 and I am qualified to undertake the examination by being a qualified member of the Institute of Chartered Accountants in England and Wales

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination (~~other than that disclosed below*~~) which give me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Act; or
- the accounts do not accord with the accounting records; or
- the accounts do not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view, which is not a matter considered as part of an independent examination
- the trustees' annual report is not consistent with the accounts

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

I ~~have~~/have not* obtained independent verification of all investments with the Trustees for Methodist Church Purposes or held in other trusts, bank balances and funds at the Central Finance Board of the Methodist Church which are individually in excess of £10,000 (ten thousand pounds) at the balance sheet date.



David Wright FCA

Wright Accountancy
83 Cromwell Road, Norwich
NR7 8XJ

28 June 2024

NORTH NORFOLK METHODIST CIRCUIT

England & Wales - Charity number 1134993

Accounts

Trustees' Annual Report for the period 1st September 2021 to 31st August 2022

Charity Name: **North Norfolk Methodist Circuit**

Charity Registration Number: **1134993**

Structure, governance, and management:

Governing document: Deed Of Union (1932) and Methodist Church Act (1976)

How charity is constituted: Act of Parliament

Trustee selection methods: Appointed by local churches and existing trustees.

Ministers are automatically trustees.

Additional Governance Issues:

- Induction/training: Range of guidance produced by Methodist Connexion. Leaflet 'The Role of a Trustee in The Methodist Church' given to each trustee.
- Structure: Part of the East Anglia District. Accountable to the Methodist Conference.
- Related Parties: The Circuit is represented at District Synod by representatives from the list of trustees.
- Risks: Considered by the Circuit Leadership Team who take professional advice as required. There is a regular review process. The Circuit has adopted the Connexional Safeguarding Policy and ensured it is rolled out to the churches.

Objectives and activities:

Summary of the objects of the charity set out in its governing document:

The purposes of the Methodist Church are and shall be deemed to have been since the Date of Union the advancement of:

- a) The Christian faith in accordance with the doctrinal standards and discipline of The Methodist Church,
- b) Any charitable purpose for the time being of any Connexional, District, Circuit, local or other organisation of The Methodist Church,
- c) Any charitable purpose for the time being of any society or institution subsidiary or ancillary to The Methodist Church,
- d) Any purpose for the time being of any charity being a charity subsidiary or ancillary to The Methodist Church.

Summary of the main activities undertaken for the public benefit in relation to these objectives:

The Circuit produces a quarterly preaching plan to ensure regular acts of worship take place at each of the Methodist Churches in its geographical area. These are open to all people, without charge.

The Circuit continues to provide weekly worship materials for use at home. This includes a weekly printed service, telephone worship and links to online worship both live streamed and recorded. The information is sent by email and included on the Circuit website. For those without internet connection the service is sent by post. Regular pastoral letters of support are also shared.

We confirm the trustees have had regard to the Charity Commission's guidance on public benefit.

Additional details of objectives and activities:

Policy on grant-making: Besides its general funds the Circuit has a Model Trust Fund which derives from sales of chapels and/or manses that are no longer required and is restricted by the Conference. This restriction is an internal regulation though the fund can be used for a variety of purposes. The Circuit leadership team has drawn up a set of ground rules, which have been accepted by the Circuit Meeting, to ensure grants made from the Circuit Model Trust Fund are used effectively for mission and capital works. Circuit policy permits individual churches to apply for grants of up to 20% of the cost of improvements or major repairs. In addition the Circuit leadership team also considers funding missional projects in the churches throughout the Circuit.

Achievements and performance:

Summary of the main achievements of the charity during the year:

- a) Circuit Safeguarding Policy Document – This is reviewed annually (at the March Circuit Meeting) and updated as required to reflect current legislation and the activities of the Circuit.
- b) The Circuit Safeguarding Officer ensures that people in all churches receive the relevant safeguarding training for their role and training sessions are held on a regular basis.
- c) The Circuit continues to grow its work among the homeless, impoverished, and lonely. Support is offered through Community Cafes in several of the churches in the Circuit.

- d) We continue to seek new ways to relate the Christian faith to modern family life through All Age Worship in some churches.
- e) The Circuit acts as an umbrella organisation for the work of the Methodist Church in North Norfolk. It provides financial and property resources for the ministerial team and fees to retired ministers for church services that they continue to undertake.
- f) The Circuit continues to fund Lay Employees who promote the work of the Methodist Church in North Norfolk.
- g) Grants continue to be made to churches in respect of approved repair and investment works that they wish to undertake.
- h) The aims of the Methodist Church have been reinforced and will continue to underpin all that we do to promote the work of the Circuit as a charitable body concerned for the needs of others.

Financial Review:

The Reserves Policy for the North Norfolk Circuit is to hold a sum equivalent to 3 months' average expenditure. This should be sufficient to meet any unforeseen item of major expenditure on manses and/or be able to continue, in the short term, funding planned activities in the event of the closure of a large church or an inability to raise the full Circuit Assessment from churches. It is necessary to hold sufficient working capital to enable the monthly payment of stipends and business expenses for ministers and salaries for the part time Lay Employees plus contributions to the District. There are no funds materially in deficit.

The trustees declare that they have approved the trustees' report above.
Signed on behalf of the charity's trustees.

Signature *Colin C Telfer*

Full name Colin Campbell Telfer

Position: Chair of Trustees

Date: 21 June 2023

Statement of Financial Activities (SOFA) for the year ended 31 August 2022

	Notes to the accounts	General Fund (Unrestricted)	Circuit Model Trust (Unrestricted)	Designated Funds (unrestricted)	Restricted Funds	Endowment Funds	Total 2021-22
		£	£	£	£	£	£
Income							
1	Donations and legacies	-	-	-	-	-	-
2	Income from monetary investments	166	-	-	-	-	166
3	Income from investment properties	7,550	-	-	-	-	7,550
4	Assessments on Churches	172,214	-	-	-	-	172,214
5	Capital Receipts	-	175,268	-	-	-	175,268
6	Grants received	-	-	-	-	-	-
7	Other charitable income	8,188	-	-	-	-	8,188
8	Total income	188,118	175,268	-	-	-	363,386
Expenditure							
9	Grants and donations	1,038	3,795	-	-	-	4,833
10	Salaries and associated costs	162,113	-	-	-	-	162,113
11	Property maintenance	12,954	-	-	-	-	12,954
12	Connexional assessment & model trust levy	-	32	-	-	-	32
13	District Assessment & Levy	39,767	-	-	-	-	39,767
14	Depreciation	-	-	-	-	-	-
15	Office expenses	7,972	-	-	-	-	7,972
16	Other outgoings	14,709	-	-	-	-	14,709
17	Total charitable expenditure	238,553	3,827	-	-	-	242,380
18	Gains/(losses) on monetary investments	-	-	-	-	-	-
19	Gains/(losses) on investment properties	-	-	-	-	-	-
20	Net income/(expenditure)	(50,435)	171,441	-	-	-	121,006
21	Transfers between funds	47,791	-	-	-	-	47,791
22	Other gains/(losses)	-	-	-	-	-	-
23	Net movement in funds	(2,644)	171,441	-	-	-	168,797
24	Total funds brought forward	112,054	159,295	-	-	-	271,349
25	Total funds carried forward	109,410	330,736	-	-	-	440,146

Statement of Financial Activities (SOFA) for the year ended 31 August 2021

	Notes to the accounts	General Fund (Unrestricted) £	Circuit Model Trust (Unrestricted) £	Designated Funds (unrestricted) £	Restricted Funds £	Endowment Funds £	Total 2020-21 £
Income							
1	Donations and legacies	-	-	-	-	-	-
2	Income from monetary investments	84	754	-	-	-	838
3	Income from investment properties	7,550	-	-	-	-	7,550
4	Assessments on Churches	164,657	-	-	-	-	164,657
5	Capital Receipts	-	-	-	-	-	-
6	Grants received	-	-	-	-	-	-
7	Other charitable income	6,193	-	-	-	-	6,193
8	Total income	178,484	754	-	-	-	179,238
Expenditure							
9	Grants and donations	-	468	-	-	-	468
10	Salaries and associated costs	164,165	-	-	-	-	164,165
11	Property maintenance	31,005	-	-	-	-	31,005
12	Connexional assessment & model trust levy	-	10,971	-	-	-	10,971
13	District Assessment & Levy	37,165	-	-	-	-	37,165
14	Depreciation	-	-	-	-	-	-
15	Office expenses	5,139	-	-	-	-	5,139
16	Other outgoings	24,971	-	-	-	-	24,971
17	Total charitable expenditure	262,445	11,439	-	-	-	273,884
18	Gains/(losses) on monetary investments	-	-	-	-	-	-
19	Gains/(losses) on investment properties	-	-	-	-	-	-
20	Net income/(expenditure)	(83,961)	(10,685)	-	-	-	(94,646)
21	Transfers between funds	97,014	(97,014)	-	-	-	-
22	Other gains/(losses)	-	-	-	-	-	-
23	Net movement in funds	13,053	(107,699)	-	-	-	(94,646)
24	Total funds brought forward	99,001	266,994	-	-	-	365,995
25	Total funds carried forward	112,054	159,295	-	-	-	271,349

Balance Sheet as at 31 August 2022

Notes to the Accounts	General Fund (Unrestricted) £	Circuit Model Trusts (Unrestricted) £	Designated Funds (Unrestricted) £	Restricted Funds £	Endowment Funds £	Totals 2021/22 £	Totals 2020/21 £
Fixed Assets							
Circuit Manses & Equipment	1,127,660					1,127,660	989,825
Investment properties	205,087					205,087	180,019
Investments						0	
Total fixed assets	1,332,747	0	0	0	0	1,332,747	1,169,844
Current Assets							
Debtors						0	
Loans by the Circuit						0	
Investments with TMCP		330,736				330,736	159,295
Central Finance Board Deposits	58,269					58,269	55,544
Cash at Bank and in hand	51,141					51,141	56,510
Total current assets	109,410	330,736	0	0	0	440,146	271,349
Current liabilities							
Creditors (due in under 1 year)						0	
Grants payable within 2021-22						0	
Total current liabilities	0	0	0	0	0	0	0
Net current assets/liabilities	109,410	330,736	0	0	0	440,146	271,349
Total assets less current liabilities	1,442,157	330,736	0	0	0	1,772,893	1,441,193
Long term liabilities (due after more than one year)							
Grants payable after 2021-22						0	
Loans to the Circuit						0	
Net assets	1,442,157	330,736	0	0	0	1,772,893	1,441,193
Funds of the Circuit							
General Fund (Unrestricted)	1,442,157					1,442,157	1,281,898
Circuit Model Trust Fund (Unrestricted)		330,736				330,736	159,295
Designated Funds (Unrestricted)			0			0	
Total Unrestricted Funds						1,772,893	1,441,193
Restricted Funds				0		0	
Endowment Funds					0	0	
Total Funds	1,442,157	330,736	0	0	0	1,772,893	1,441,193

Signed

Circuit Treasurer

North Norfolk Methodist Circuit (No 14/13)
Accounts 2021/2022
Notes to the accounts

Note	Description	£	2020/21 £
1	Other receipts		
	Rent - Hickling Manse	7,550.40	7,550.40
	Lay employee contributions North Walsham & Aylsham	5,000.00	2,500.00
	Payment from churches for offering envelopes and prayer handbooks	167.61	216.66
	East Runton licence (Cromer Baptists)	2,100.00	-
	Insurance claim and donation re West Runton wall repair	-	1,230.00
	Souper Aid book sales and donations towards costs	-	1,592.20
	Refund of expenses re sale of Smallburgh chapel	470.00	-
	Energy rebate re North Walsham manse	150.00	-
	Car park season ticket refund	-	24.00
	District Travel fund refund	300.00	630.00
		<u>£ 15,738.01</u>	<u>£ 13,743.26</u>
2	Stipends etc		
	Minister stipends, pension, NIC, Apprenticeship levy and travel	115,842.59	113,172.55
	Salaries and expenses for 2 Lay Employees	36,807.87	35,179.11
	Salary and expenses PA to Superintendent	3,944.86	15,813.49
	Salary and expenses circuit administrator	5,517.30	-
		<u>£ 162,112.62</u>	<u>£ 164,165.15</u>
3	Manse costs		
	Manse overheads - council tax, water rates etc	6,983.75	7,128.20
	Manses upkeep	4,433.53	22,478.35
	Insurance	1,536.91	1,398.88
		<u>£ 12,954.19</u>	<u>£ 31,005.43</u>
4	Administration etc		
	Office and admin	6,687.38	3,897.31
	Minister telephones	1,284.87	1,242.00
		<u>£ 7,972.25</u>	<u>£ 5,139.31</u>
5	Grants and donations		
	Weybourne Singing the Faith books	60.40	-
	Sheringham fridges	279.98	-
	Reepham Tot Spot toys	280.10	-
	North Walsham kitchen & shed	417.36	-
	From general funds	1,037.84	-
	North Walsham projector	1,643.21	-
	Sheringham internal redecoration	1,431.60	-
	Reepham windows	720.00	-
	Weybourne property maintenance	-	467.72
	From Circuit Model Trust Fund	3,794.81	467.72
		<u>£ 4,832.65</u>	<u>£ 467.72</u>

North Norfolk Methodist Circuit (No 14/13)
Accounts 2021/2022
Notes to the accounts

Note	Description	£	2020/21 £
6	Other payments		
	Preaching fees	2,125.00	275.00
	General travel	1,936.71	391.05
	East Runton insurance, property repairs and utilities	1,778.02	2,061.88
	West Runton insurance, property repairs, fees and utilities	3,131.21	10,475.64
	Training	37.75	1,688.75
	Quinquennials	2,479.20	792.00
	Local preachers' conference	126.00	-
	Supernumeraries meal and gifts	176.71	-
	Smallburgh insurance, property repairs, fees and utilities	576.42	5,828.08
	Barton Turf surveyor's fees and disbursements re sale	470.00	-
	Telephone worship equipment	-	562.68
	Live service recording equipment	-	1,003.97
	Donations to Christian Aid re Souper Aid book	-	1,592.20
	Laptops for lay workers and circuit administrator	1,871.85	-
	Professional fees re interest in Corpusty land	-	300.00
	From general funds	<u>£ 14,708.87</u>	<u>£ 24,971.25</u>
	Other payments CMTF		
	District Annual levy	4,906.54	10,437.34
	Connexional levy on sale of chapels	46,107.04	-
	TMCP administration charge	453.98	533.99
		<u>£ 51,467.56</u>	<u>£ 10,971.33</u>
	Total	<u>£ 66,176.43</u>	<u>£ 35,942.58</u>
7	Transfers and adjustments - Funds withdrawn from CMTF		
	Transfer to fund work on N Walsham manse roof	-	15,000.00
	Transfer to fund work on W Runton property	-	7,000.00
	Transfer to fund work on Smallburgh property	-	3,000.00
	Transfer to fund live streaming equipment	1,003.97	-
	Transfer to fund laptops for lay employees	1,871.85	-
	Lay Employee salaries 2020-21	-	19,183.00
	Lay Employee salaries 2021-22	-	19,514.00
	Lay Employee salaries 2022-23	31,270.00	-
	Salary circuit administrator 2022-23	13,645.00	-
	Salary PA to Superintendent 2020-21	-	16,419.00
	Salary PA to Superintendent 2021-22	-	16,898.00
		<u>£ 47,790.82</u>	<u>£ 97,014.00</u>
8	Connexional and Charity Funds		
	LWPT (Local Preachers and Worship Leaders Trust)	165.00	165.00
	World Mission	275.00	180.00
	Mission In Britain	320.00	225.00
	Fund for Property	600.00	625.00
	FSPD (Fund for the Support of Presbyters and Deacons)	275.00	275.00
	MMHS (Methodist Ministers Housing Society)	155.00	180.00
	MHA (Methodist Homes for the Aged)	130.00	130.00
	District Benevolent Fund	205.00	205.00
	All We Can	702.00	130.00
		<u>£ 2,827.00</u>	<u>£ 2,115.00</u>
9	Designated Funds		
	Manses maintenance	566.47	-
	Removals reserve	4,000.00	2,000.00
	Training budget	3,157.78	2,195.53
	Bursary Fund	297.00	297.00
		<u>£ 8,021.25</u>	<u>£ 4,492.53</u>

Independent Examiner's Report to the Trustees of the North Norfolk Methodist Circuit

For the year ended 31 August 2022

Responsibilities and basis of report

I report to the trustees on my examination of the accounts of the North Norfolk Methodist Circuit for the year ended 31 August 2022 set out on pages 1 to 3 plus notes showing total cash funds held at the balance sheet date of £341,600. As the Circuit's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the Circuit's accounts carried out under section 145 of the Act and, in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent Examiner's Statement

The Circuit's gross income exceeded £250,000 and I am qualified to undertake the examination by being a qualified member of the Institute of Chartered Accountants in England and Wales

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination (~~other than that disclosed below*~~) which give me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Act; or
- the accounts do not accord with the accounting records; or
- the accounts do not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view, which is not a matter considered as part of an independent examination
- the trustees' annual report is not consistent with the accounts

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

I ~~have~~/have not* obtained independent verification of all investments with the Trustees for Methodist Church Purposes or held in other trusts, bank balances and funds at the Central Finance Board of the Methodist Church which are individually in excess of £10,000 (ten thousand pounds) at the balance sheet date.



David Wright FCA

Wright Accountancy
83 Cromwell Road, Norwich
NR7 8XJ

28 June 2023

Statement of Financial Activities (SOFA) for the year ended 31 August 2022

	Notes to the accounts	General Fund (Unrestricted)	Circuit Model Trust (Unrestricted)	Designated Funds (unrestricted)	Restricted Funds	Endowment Funds	Total 2021-22
		£	£	£	£	£	£
Income							
1	Donations and legacies	-	-	-	-	-	-
2	Income from monetary investments	166	-	-	-	-	166
3	Income from investment properties	7,550	-	-	-	-	7,550
4	Assessments on Churches	172,214	-	-	-	-	172,214
5	Capital Receipts	-	175,268	-	-	-	175,268
6	Grants received	-	-	-	-	-	-
7	Other charitable income	8,188	-	-	-	-	8,188
8	Total income	188,118	175,268	-	-	-	363,386
Expenditure							
9	Grants and donations	1,038	3,795	-	-	-	4,833
10	Salaries and associated costs	162,113	-	-	-	-	162,113
11	Property maintenance	12,954	-	-	-	-	12,954
12	Connexional assessment & model trust levy	-	32	-	-	-	32
13	District Assessment & Levy	39,767	-	-	-	-	39,767
14	Depreciation	-	-	-	-	-	-
15	Office expenses	7,972	-	-	-	-	7,972
16	Other outgoings	14,709	-	-	-	-	14,709
17	Total charitable expenditure	238,553	3,827	-	-	-	242,380
18	Gains/(losses) on monetary investments	-	-	-	-	-	-
19	Gains/(losses) on investment properties	-	-	-	-	-	-
20	Net income/(expenditure)	(50,435)	171,441	-	-	-	121,006
21	Transfers between funds	47,791	-	-	-	-	47,791
22	Other gains/(losses)	-	-	-	-	-	-
23	Net movement in funds	(2,644)	171,441	-	-	-	168,797
24	Total funds brought forward	112,054	159,295	-	-	-	271,349
25	Total funds carried forward	109,410	330,736	-	-	-	440,146

Statement of Financial Activities (SOFA) for the year ended 31 August 2021

	Notes to the accounts	General Fund (Unrestricted) £	Circuit Model Trust (Unrestricted) £	Designated Funds (unrestricted) £	Restricted Funds £	Endowment Funds £	Total 2020-21 £
Income							
1	Donations and legacies	-	-	-	-	-	-
2	Income from monetary investments	84	754	-	-	-	838
3	Income from investment properties	7,550	-	-	-	-	7,550
4	Assessments on Churches	164,657	-	-	-	-	164,657
5	Capital Receipts	-	-	-	-	-	-
6	Grants received	-	-	-	-	-	-
7	Other charitable income	6,193	-	-	-	-	6,193
8	Total income	178,484	754	-	-	-	179,238
Expenditure							
9	Grants and donations	-	468	-	-	-	468
10	Salaries and associated costs	164,165	-	-	-	-	164,165
11	Property maintenance	31,005	-	-	-	-	31,005
12	Connexional assessment & model trust levy	-	10,971	-	-	-	10,971
13	District Assessment & Levy	37,165	-	-	-	-	37,165
14	Depreciation	-	-	-	-	-	-
15	Office expenses	5,139	-	-	-	-	5,139
16	Other outgoings	24,971	-	-	-	-	24,971
17	Total charitable expenditure	262,445	11,439	-	-	-	273,884
18	Gains/(losses) on monetary investments	-	-	-	-	-	-
19	Gains/(losses) on investment properties	-	-	-	-	-	-
20	Net income/(expenditure)	(83,961)	(10,685)	-	-	-	(94,646)
21	Transfers between funds	97,014	(97,014)	-	-	-	-
22	Other gains/(losses)	-	-	-	-	-	-
23	Net movement in funds	13,053	(107,699)	-	-	-	(94,646)
24	Total funds brought forward	99,001	266,994	-	-	-	365,995
25	Total funds carried forward	112,054	159,295	-	-	-	271,349

Balance Sheet as at 31 August 2022

Notes to the Accounts	General Fund (Unrestricted) £	Circuit Model Trusts (Unrestricted) £	Designated Funds (Unrestricted) £	Restricted Funds £	Endowment Funds £	Totals 2021/22 £	Totals 2020/21 £
Fixed Assets							
Circuit Manses & Equipment	1,127,660					1,127,660	989,825
Investment properties	205,087					205,087	180,019
Investments						0	
Total fixed assets	1,332,747	0	0	0	0	1,332,747	1,169,844
Current Assets							
Debtors						0	
Loans by the Circuit						0	
Investments with TMCP		330,736				330,736	159,295
Central Finance Board Deposits	58,269					58,269	55,544
Cash at Bank and in hand	51,141					51,141	56,510
Total current assets	109,410	330,736	0	0	0	440,146	271,349
Current liabilities							
Creditors (due in under 1 year)						0	
Grants payable within 2021-22						0	
Total current liabilities	0	0	0	0	0	0	0
Net current assets/liabilities	109,410	330,736	0	0	0	440,146	271,349
Total assets less current liabilities	1,442,157	330,736	0	0	0	1,772,893	1,441,193
Long term liabilities (due after more than one year)							
Grants payable after 2021-22						0	
Loans to the Circuit						0	
Net assets	1,442,157	330,736	0	0	0	1,772,893	1,441,193
Funds of the Circuit							
General Fund (Unrestricted)	1,442,157					1,442,157	1,281,898
Circuit Model Trust Fund (Unrestricted)		330,736				330,736	159,295
Designated Funds (Unrestricted)			0			0	
Total Unrestricted Funds						1,772,893	1,441,193
Restricted Funds				0		0	
Endowment Funds					0	0	
Total Funds	1,442,157	330,736	0	0	0	1,772,893	1,441,193

Signed

Circuit Treasurer

North Norfolk Methodist Circuit (No 14/13)
Accounts 2021/2022
Notes to the accounts

Note	Description	£	2020/21 £
1	Other receipts		
	Rent - Hickling Manse	7,550.40	7,550.40
	Lay employee contributions North Walsham & Aylsham	5,000.00	2,500.00
	Payment from churches for offering envelopes and prayer handbooks	167.61	216.66
	East Runton licence (Cromer Baptists)	2,100.00	-
	Insurance claim and donation re West Runton wall repair	-	1,230.00
	Souper Aid book sales and donations towards costs	-	1,592.20
	Refund of expenses re sale of Smallburgh chapel	470.00	-
	Energy rebate re North Walsham manse	150.00	-
	Car park season ticket refund	-	24.00
	District Travel fund refund	300.00	630.00
		<u>£ 15,738.01</u>	<u>£ 13,743.26</u>
2	Stipends etc		
	Minister stipends, pension, NIC, Apprenticeship levy and travel	115,842.59	113,172.55
	Salaries and expenses for 2 Lay Employees	36,807.87	35,179.11
	Salary and expenses PA to Superintendent	3,944.86	15,813.49
	Salary and expenses circuit administrator	5,517.30	-
		<u>£ 162,112.62</u>	<u>£ 164,165.15</u>
3	Manse costs		
	Manse overheads - council tax, water rates etc	6,983.75	7,128.20
	Manses upkeep	4,433.53	22,478.35
	Insurance	1,536.91	1,398.88
		<u>£ 12,954.19</u>	<u>£ 31,005.43</u>
4	Administration etc		
	Office and admin	6,687.38	3,897.31
	Minister telephones	1,284.87	1,242.00
		<u>£ 7,972.25</u>	<u>£ 5,139.31</u>
5	Grants and donations		
	Weybourne Singing the Faith books	60.40	-
	Sheringham fridges	279.98	-
	Reepham Tot Spot toys	280.10	-
	North Walsham kitchen & shed	417.36	-
	From general funds	1,037.84	-
	North Walsham projector	1,643.21	-
	Sheringham internal redecoration	1,431.60	-
	Reepham windows	720.00	-
	Weybourne property maintenance	-	467.72
	From Circuit Model Trust Fund	3,794.81	467.72
		<u>£ 4,832.65</u>	<u>£ 467.72</u>

North Norfolk Methodist Circuit (No 14/13)
Accounts 2021/2022
Notes to the accounts

Note	Description	£	2020/21 £
6	Other payments		
	Preaching fees	2,125.00	275.00
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	East Runton insurance, property repairs and utilities	1,778.02	2,061.88
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	Quinquennials	2,479.20	792.00
	Local preachers' conference	126.00	-
	Supernumeraries meal and gifts	176.71	-
	Smallburgh insurance, property repairs, fees and utilities	576.42	5,828.08
	Barton Turf surveyor's fees and disbursements re sale	470.00	-
	Telephone worship equipment	-	562.68
	Live service recording equipment	-	1,003.97
	Donations to Christian Aid re Souper Aid book	-	1,592.20
	Laptops for lay workers and circuit administrator	1,871.85	-
	Professional fees re interest in Corpusty land	-	300.00
	From general funds	<u>£ 14,708.87</u>	<u>£ 24,971.25</u>
	Other payments CMTF		
	District Annual levy	4,906.54	10,437.34
	Connexional levy on sale of chapels	46,107.04	-
	TMCP administration charge	453.98	533.99
		<u>£ 51,467.56</u>	<u>£ 10,971.33</u>
	Total	<u>£ 66,176.43</u>	<u>£ 35,942.58</u>
7	Transfers and adjustments - Funds withdrawn from CMTF		
	Transfer to fund work on N Walsham manse roof	-	15,000.00
	Transfer to fund work on W Runton property	-	7,000.00
	Transfer to fund work on Smallburgh property	-	3,000.00
	Transfer to fund live streaming equipment	1,003.97	-
	Transfer to fund laptops for lay employees	1,871.85	-
	Lay Employee salaries 2020-21	-	19,183.00
	Lay Employee salaries 2021-22	-	19,514.00
	Lay Employee salaries 2022-23	31,270.00	-
	Salary circuit administrator 2022-23	13,645.00	-
	Salary PA to Superintendent 2020-21	-	16,419.00
	Salary PA to Superintendent 2021-22	-	16,898.00
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8	Connexional and Charity Funds		
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	MHA (Methodist Homes for the Aged)	130.00	130.00
	District Benevolent Fund	205.00	205.00
	All We Can	702.00	130.00
		<u>£ 2,827.00</u>	<u>£ 2,115.00</u>
9	Designated Funds		
	Manses maintenance	566.47	-
	Removals reserve	4,000.00	2,000.00
	Training budget	3,157.78	2,195.53
	Bursary Fund	297.00	297.00
		<u>£ 8,021.25</u>	<u>£ 4,492.53</u>

Independent Examiner's Report to the Trustees of the North Norfolk Methodist Circuit

For the year ended 31 August 2022

Responsibilities and basis of report

I report to the trustees on my examination of the accounts of the North Norfolk Methodist Circuit for the year ended 31 August 2022 set out on pages 1 to 3 plus notes showing total cash funds held at the balance sheet date of £341,600. As the Circuit's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the Circuit's accounts carried out under section 145 of the Act and, in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent Examiner's Statement

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I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination (~~other than that disclosed below*~~) which give me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Act; or
- the accounts do not accord with the accounting records; or
- the accounts do not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view, which is not a matter considered as part of an independent examination
- the trustees' annual report is not consistent with the accounts

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

I ~~have~~/have not* obtained independent verification of all investments with the Trustees for Methodist Church Purposes or held in other trusts, bank balances and funds at the Central Finance Board of the Methodist Church which are individually in excess of £10,000 (ten thousand pounds) at the balance sheet date.



David Wright FCA

Wright Accountancy
83 Cromwell Road, Norwich
NR7 8XJ

28 June 2023

NORTH NORFOLK METHODIST CIRCUIT

England & Wales - Charity number 1134993

Accounts

Trustees' Annual Report for the period 1st September 2020 to 31st August 2021

Charity Name: **North Norfolk Methodist Circuit**
Charity Registration Number: **1134993**

Structure, governance, and management:

Governing document: Deed Of Union (1932) and Methodist Church Act (1976)

How charity is constituted: Act of Parliament

Trustee selection methods: Appointed by local churches and existing trustees.

Ministers are automatically trustees.

Additional Governance Issues:

- Induction/training: Range of guidance produced by Methodist Connexion. Leaflet 'The Role of a Trustee in The Methodist Church' given to each trustee.
- Structure: Part of the East Anglia District. Accountable to the Methodist Conference.
- Related Parties: The Circuit is represented at District Synod by representatives from the list of trustees.
- Risks: Considered by the Circuit Leadership Team who take professional advice as required. There is a regular review process. The Circuit has adopted the Connexional Safeguarding Policy and ensured it is rolled out to the churches.

Objectives and activities:

Summary of the objects of the charity set out in its governing document:

The purposes of the Methodist Church are and shall be deemed to have been since the Date of Union the advancement of:

a) The Christian faith in accordance with the doctrinal standards and discipline of The Methodist Church,

- b) Any charitable purpose for the time being of any Connexional, District, Circuit, local or other organisation of The Methodist Church,
- c) Any charitable purpose for the time being of any society or institution subsidiary or ancillary to The Methodist Church,
- d) Any purpose for the time being of any charity being a charity subsidiary or ancillary to The Methodist Church.

Summary of the main activities undertaken for the public benefit in relation to these objectives:

The Circuit produces a quarterly preaching plan to ensure regular acts of worship take place at each of the Methodist Churches in its geographical area. These are open to all people, without charge.

At the beginning of the Covid 19 pandemic and the national lockdown, the Circuit leadership team acted to provide weekly worship materials for use at home. This included a weekly printed service, telephone worship and links to online worship both live streamed and recorded. The information was sent by email and included on the Circuit website. For those without internet connection the service was sent by post. Regular pastoral letters of support were also shared. This has continued since the lifting of restrictions.

We confirm the trustees have had regard to the Charity Commission's guidance on public benefit.

Additional details of objectives and activities:

Policy on grant-making: Besides its general funds the Circuit has a Model Trust Fund which derives from sales of chapels and/or manses that are no longer required and is restricted by the Conference. This restriction is an internal regulation though the fund can be used for a variety of purposes. The Circuit leadership team has drawn up a set of ground rules, which have been accepted by the Circuit Meeting, to ensure grants made from the Circuit Model Trust Fund are used effectively for mission and capital works. Circuit policy permits individual

churches to apply for grants of up to 20% of the cost of improvements or major repairs.

Achievements and performance:

Summary of the main achievements of the charity during the year:

a) Circuit Safeguarding Policy Document - This is reviewed annually (at the March Circuit Meeting) and updated as required to reflect current legislation and the activities of the Circuit.

b) The Circuit Safeguarding Officer ensures that people in all churches receive the relevant safeguarding training for their role and training sessions are held on a regular basis.

c) The Circuit continues to grow its work among the homeless, impoverished, and lonely. Support is offered through Community Cafes in several of the churches in the Circuit.

d) We continue to seek new ways to relate the Christian faith to modern family life through Messy Church and through cafe style worship in some churches.

e) The Circuit acts as an umbrella organisation for the work of the Methodist Church in North Norfolk. It provides financial and property resources for the ministerial team and small fees to retired ministers for church services that they continue to undertake.

f) The Circuit also provides for a significant part of the salaries for the Lay Employees who work to promote the work of the Methodist Church.

g) Small grants continue to be made to churches in respect of approved repair and investment works that they wish to undertake.

h) The aims of the Methodist Church Our Calling Process have been reinforced and will continue to underpin all that we do to promote the work of the Circuit as a charitable body concerned for the needs of others.

Financial Review:

The Reserves Policy for the North Norfolk Circuit is to hold a sum equivalent to 3 months' average expenditure. This should be sufficient to meet any unforeseen item of major expenditure on manses and/or be able to continue, in the short term, funding planned activities in the event of the closure of a large church or an inability to raise the full Circuit Assessment from churches. It is necessary to hold sufficient working capital to enable the monthly payment of stipends and business expenses for ministers and salaries for the part time Lay Employees plus contributions to the District. There are no funds materially in deficit.

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees.

Signature Colin C Telfer

Full name Colin Campbell Telfer

Position: Chair of Trustees

Date: 22 June 2022

THE METHODIST CHURCH
STANDARD FORM OF ACCOUNTS

North Norfolk Methodist	Circuit
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FOR THE YEAR ENDED
31 AUGUST 2021

East Anglia	District	Circuit no	14/13
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Registered Charity - Charity Registration number

1134993

If not a registered charity Her Majesty's Revenue and Customs Gift Aid number

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(The HMRC number is equivalent to a registered charity number in terms of evidence of charitable status and may be used to give to donors or grant funders wishing to see evidence of the organisation's charitable status. Methodist charities in England and Wales that are not registered charities are excepted from registration under Statutory Instrument 2014 No.242)

Ministers:

Rev Colin Telfer
Rev Sharon Thraves
Deacon Lemia Nkweleh

Circuit Stewards:

Jane Green
Jonathan Bloom
Alan Frost
Helen Barnwell
Graham Redgwell

Treasurer:

Graham Redgwell & Alan Skeates (assistant)
--

SECTION A			Un - restricted Funds	Circuit Model Trust Fund	Restricted Funds	Totals this year	Totals last year
a1	RECEIPTS	Note	£	£	£	£	£
a2	Assessment/Share		164,657			164,657	158,799
a3	Capital receipts						
a4	Bank and CFB interest and Investment income		84	754		838	2,872
a5	Grants						
a6	Other receipts	1	13,743			13,743	41,930
a7	TOTAL RECEIPTS		178,484	754		179,238 (a8)	203,601

SECTION B							
b1	PAYMENTS						
b2	Stipends, salaries, NIC, Pension and travel costs	2	164,165			164,165	143,549
b3	Manse Costs	3	31,005			31,005	13,628
b4	Administration etc	4	5,139			5,139	6,091
b5	District Assessment		37,165			37,165	39,962
b6	Grants & donations	5		468		468	3,030
b7							
b8	Other payments	6	24,971	10,971		35,942	49,231
b9	TOTAL PAYMENTS		262,445	11,439		273,884 (b9)	255,491

SECTION C							
c1	NET RECEIPTS/(PAYMENTS) FOR THE YEAR						
		(a7-b9)	(83,961)	(10,685)		(94,646)	(51,890)
c2	Total funds brought forward from last year		99,001	266,994		365,995 (c6)	417,885
c3	Sub total	(c1+c2)	15,040	256,309		271,349	365,995
c4	Transfers and adjustments		97,014	(97,014)		(c7)	
c5	TOTAL FUNDS AT END OF YEAR	(c3+c4)	112,054	159,295		271,349 (c8)	365,995 (c6)

SECTION D					
FOR INFORMATION ONLY: MONEY RECEIVED AND PASSED ON TO EXTERNAL ORGANISATIONS					
(these amounts should not be included in total receipts/payments above)					
d1	Balance brought forward from last year				
d2	Offerings/Gifts - received for external organisations			2,115	3,986
d3	Offerings/Gifts - passed to external organisations			2,115	3,986
d4	BALANCE STILL TO BE PAID (d1 + d2 - d3)				

SUMMARY OF CIRCUIT ACCOUNTS AND INTERNAL ORGANISATIONS REPORTING TO THE CIRCUIT MEETING**SECTION E** Please follow the Guidance Notes to complete this page

Summary of the Circuit accounts for the year ended 31 August 2021 and Internal Organisations reporting to the Circuit Meeting. Note that the funds of an Internal Organisation would normally be Restricted funds unless it could be clearly shown that they could be used for any Methodist purpose. This section must be completed to arrive at the gross receipts and payments totals of the Circuit. If gross income exceeds the Accruals threshold of £250,000, then the Accruals method of accounting AND A DIFFERENT FORM must be used to report the accounts (see Methodist website). Please refer to the guidance notes regarding transfers between the Circuit and connected Circuit Organisations.

INTERNAL ORGANISATIONS	Receipts		Payments		Net Receipts/ Payments	Adjustments	Opening balances		Closing balances	
e1										
e2										
e3										
e4										
e5										
e6										
e7										
e8	Sub total of Internal Organisations funds								(e11)	(e12)
e9	Circuit accounts (totals brought forward from page 2 - totals column)		179,238 (a8)	273,884 (b9)	(94,646)	(c7)	365,995 (c6)			271,349 (c8)
e10	TOTAL CASH FUNDS HELD BY CIRCUIT		179,238	273,884	(94,646)		365,995 (x)			271,349 (y)
	Continue on a separate sheet if necessary and bring the totals forward		TOTAL RECEIPTS	TOTAL PAYMENTS						

SECTION F**STATEMENT OF ASSETS AND LIABILITIES****CIRCUIT - CASH FUNDS HELD at 31 August 2021**

	OPENING BALANCES	CLOSING BALANCES
f1	Cash in hand	
f2	Bank Current Account	42,963
f3	Bank Deposit Account	
f4	Central Finance Board	56,038
f5	Trustees for Methodist Church Purposes	266,994
f6	Other funds	
f7	SUB TOTAL	365,995 (c6)
f8	Total funds held by Internal Organisations (the closing balance totals above) (e12)	(e11)
f9	TOTAL CASH FUNDS HELD BY CIRCUIT	365,995 (x)
		271,349 (y)

SECTION G**OTHER ASSETS and LIABILITIES**

	At 1 September 2020	At 31 August 2021
g1	Investments (include Endowments)	174,099
g2	Land and Buildings (see notes re Insurance value)	957,274
g3	Other Assets	
g4	Loan(s) - show amount outstanding at year end	
g5	Other Liabilities	

f4 Include only Funds held at the Central Finance Board

f5 Include only CFB Funds held at Trustees for Methodist Church Purposes

g1 Include any other investments (not the cash element of TMCP trust accounts this is inserted in line f5)

North Norfolk Methodist Circuit (No 14/13)
 Receipts and Payments 2020/2021
 Notes to the accounts

Note	Description	£	2019/20 £
1	Other receipts		
	Rent - Hickling Manse	7,550.40	7,550.40
	Lay employee contributions North Walsham & Aylsham	2,500.00	7,083.36
	Payment from churches for offering envelopes and prayer manuals	216.66	508.00
	Refund council tax	-	300.32
	From District for 3Generate	-	1,918.95
	East Runton licence (Cromer Baptists)	-	2,100.00
	District refund re UEA Chaplaincy (Rev S Willimott)	-	5,629.36
	Donations towards Rev S Willimott leaving gift	-	2,010.00
	North Walsham loan repayments	-	10,000.00
	Balance of account from Smallburgh Methodist Church	-	2,367.26
	Insurance claim and donation re West Runton wall repair	1,230.00	-
	Donation towards training fund	-	250.00
	Souper Aid book sales and donations towards costs	1,592.20	-
	Refund of solicitors costs re Corpusty land	-	250.00
	Lay employee salary refund	-	310.00
	Car park season ticket refund	24.00	-
	District Travel fund refund	630.00	1,430.00
	Sundry	-	222.53
		<u>£ 13,743.26</u>	<u>£ 41,930.18</u>
2	Stipends etc		
	Minister stipends, pension, NIC, Apprenticeship levy and travel	113,172.55	90,449.61
	Salaries and expenses for 2 Lay Employees	35,179.11	35,035.65
	Salary and expenses PA to Superintendent	15,813.49	15,925.19
	Salary and expenses Café Manager	-	2,138.12
		<u>£ 164,165.15</u>	<u>£ 143,548.57</u>
3	Manse costs		
	Manse overheads - council tax, water rates etc	7,128.20	5,572.01
	Manses upkeep	22,478.35	6,575.90
	Insurance	1,398.88	1,479.90
		<u>£ 31,005.43</u>	<u>£ 13,627.81</u>
4	Administration etc		
	Office and admin	3,897.31	4,608.02
	Minister telephones	1,242.00	1,483.03
		<u>£ 5,139.31</u>	<u>£ 6,091.05</u>
5	Grants and donations		
	Aylsham property	-	169.68
	From general funds	-	169.68
	North Walsham boiler	-	1,108.92
	Cromer shower	-	809.44
	Hickling windows	-	98.30
	Sheringham radiators	-	843.60
	Weybourne property maintenance	467.72	-
	From Circuit Model Trust Fund	467.72	2,860.26
		<u>£ 467.72</u>	<u>£ 3,029.94</u>

North Norfolk Methodist Circuit (No 14/13)
 Receipts and Payments 2020/2021
 Notes to the accounts

Note	Description	£	2019/20 £
6	Other payments		
	Preaching fees	275.00	1,675.00
	General travel	391.05	3,124.00
	Removals	-	7,750.10
	East Runton insurance, property repairs and utilities	2,061.88	1,896.83
	West Runton insurance, property repairs and utilities	10,475.64	2,163.06
	3Generate	-	358.95
	Training	1,688.75	1,759.62
	Quinquennials	792.00	4,428.00
	Rev S Willimott leaving gift	-	2,086.07
	Covid PPE supplies for churches	-	536.76
	Supernumeraries meal and gifts	-	290.92
	Stationing visits	-	374.60
	Smallburgh insurance, property repairs and utilities	5,828.08	21.61
	North Walsham Methodist Church loan for boiler	-	10,000.00
	Lay employee payroll error - see contra entry in receipts	-	310.00
	Telephone worship equipment	562.68	-
	Live service recording equipment	1,003.97	-
	Donations to Christian Aid re Souper Aid book	1,592.20	-
	Rev J Smith leaving gift	-	200.00
	Professional fees re interest in Corpusty land	300.00	300.00
	Sundry	-	16.96
	From general funds	<u>£ 24,971.25</u>	<u>£ 37,292.48</u>
	Other payments CMTF		
	District Annual levy	10,437.34	11,379.88
	TMCP administration charge	533.99	559.13
		<u>£ 10,971.33</u>	<u>£ 11,939.01</u>
	Total	<u>£ 35,942.58</u>	<u>£ 49,231.49</u>
	Transfers and adjustments - Funds withdrawn from CMTF		
	Transfer to fund work on N Walsham manse roof	15,000.00	-
	Transfer to fund work on W Runton property	7,000.00	-
	Transfer to fund work on Smallburgh property	3,000.00	-
	Lay Employee salaries 2020-21	19,183.00	-
	Lay Employee salaries 2021-22	19,514.00	-
	Salary PA to Superintendent 2020-21	16,419.00	-
	Salary PA to Superintendent 2021-22	16,898.00	-
		<u>£ 97,014.00</u>	<u>£ -</u>
	Connexional and Charity Funds		
	LWPT (Local Preachers and Worship Leaders Trust)	165.00	180.00
	LWP Homes	-	500.00
	World Mission	180.00	567.94
	Mission In Britain	225.00	452.70
	Fund for Property	625.00	740.00
	FSPD (Fund for the Support of Presbyters and Deacons)	275.00	455.00
	MMHS (Methodist Ministers Housing Society)	180.00	180.00
	MHA (Methodist Homes for the Aged)	130.00	165.00
	District Benevolent Fund	205.00	292.00
	All We Can	130.00	453.00
		<u>£ 2,115.00</u>	<u>£ 3,985.64</u>
	Designated Funds		
	Manses maintenance	-	16,321.13
	Removals reserve	2,000.00	-
	Training budget	2,195.53	2,884.28
	Bursary Fund	297.00	297.00
		<u>£ 4,492.53</u>	<u>£ 19,502.41</u>

Independent Examiner's Report to the Trustees of the North Norfolk Methodist Circuit
For the year ended 31 August 2021

Responsibilities and basis of report

I report to the trustees on my examination of the accounts of the North Norfolk Methodist Circuit for the year ended 31 August 2020 set out on pages 1 to 3 plus notes showing total cash funds held at the balance sheet date of £271,349. As the Circuit's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the Circuit's accounts carried out under section 145 of the Act and, in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent Examiner's Statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination (~~other than that disclosed below~~) which give me cause to believe that in any material respect:

- the accounting records were not kept in accordance with section 130 of the Act; or
- the accounts do not accord with the accounting records.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

I ~~have~~ have not obtained independent verification of all investments with the Trustees for Methodist Church Purposes or held in other trusts, bank balances and funds at the Central Finance Board of the Methodist Church which are individually in excess of £10,000 (ten thousand pounds) at the balance sheet date.



David Wright FCA

Wright Accountancy
83 Cromwell Road, Norwich
NR7 8XJ

28 June 2022

NORTH NORFOLK METHODIST CIRCUIT

England & Wales - Charity number 1134993

Accounts

Trustees' Annual Report for the period 1st September 2019 to 31st August 2020

Charity Name: **North Norfolk Methodist Circuit**

Charity Registration Number: **1134993**

Structure, governance and management:

Governing document: Deed Of Union (1932) and Methodist Church Act (1976)

How charity is constituted: Act of Parliament

Trustee selection methods: Appointed by local churches and existing trustees.

Ministers are automatically trustees.

Additional Governance Issues:

- Induction/training: Range of guidance produced by Methodist Connexion. Leaflet 'The Role of a Trustee in The Methodist Church' given to each trustee.
- Structure: Part of the East Anglia District. Accountable to the Methodist Conference.
- Related Parties: The Circuit is represented at District Synod by representatives from the list of trustees.
- Risks: Considered by the Circuit Leadership Team who take professional advice as required. There is a regular review process. The Circuit has adopted the Connexional Safeguarding Policy and ensured it is rolled out to the churches.

Objectives and activities:

Summary of the objects of the charity set out in its governing document :

The purposes of the Methodist Church are and shall be deemed to have been since the Date of Union the advancement of:

- a) The Christian faith in accordance with the doctrinal standards and discipline of The Methodist Church;
- b) Any charitable purpose for the time being of any Connexional, District, Circuit, local or other organisation of The Methodist Church;
- c) Any charitable purpose for the time being of any society or institution subsidiary or ancillary to The Methodist Church;
- d) Any purpose for the time being of any charity being a charity subsidiary or ancillary to The Methodist Church.

Summary of the main activities undertaken for the public benefit in relation to these objectives:

The Circuit produces a quarterly preaching plan to ensure regular acts of worship take place at each of the Methodist Churches in its geographical area. These are open to all people, without charge.

At the beginning of the Covid19 pandemic and the national lockdown, the leadership team acted to provide weekly worship materials for use at home. This included a weekly printed service, telephone worship and links to online worship both live streamed and recorded. The information was sent by email and included on the circuit website. For those without internet connection the service was sent by post. Regular pastoral letters of support were also shared.

We confirm the trustees have had regard to the Charity Commission's guidance on public benefit.

Additional details of objectives and activities:

Policy on grant-making: Besides its general funds the Circuit has a Model Trust Fund which derives from sales of chapels and/or manses that are no longer required and is restricted by the Conference. This restriction is an internal regulation though the fund can be used for a variety of purposes. The Circuit Leadership team has drawn up a set of ground rules, which have been accepted by the Circuit Meeting, to ensure grants made from the Circuit Model Trust Fund are used effectively for mission and capital works. Circuit policy permits individual churches to apply for grants of up to 10% of cost of improvements or major repairs.

Achievements and performance:

Summary of the main achievements of the charity during the year:

a) Circuit Safeguarding Policy Document – This is reviewed annually (at the March Circuit Meeting) and updated as required to reflect current legislation and the activities of the Circuit.

b) The Circuit Safeguarding Officer ensures that people in all churches receive the relevant safeguarding training for their role and training sessions are held on a regular basis.

c) The Circuit continues to grow its work among the homeless, impoverished and lonely. Support is offered through Community Cafes in five communities. When cafes were forced to close due to Covid19 regulations contact and support was offered remotely and later by meeting in groups of six outside.

d) We continue to seek new ways to relate the Christian faith to modern family life through Messy Church and through cafe style worship in some churches.

e) The Circuit acts as an umbrella organisation for the work of the Methodist Church in North Norfolk. It provides financial and property resources for the ministerial team and small fees to retired ministers for church services that they continue to undertake.

f) The Circuit also provides for a significant part of the salaries for three Lay Employees who work to promote the work of the Methodist Church. During the pandemic, this has included building up an online presence for family support, including story and song times, delivering messy church style resources to households as well as co-ordinating the provision of food parcels for struggling families.

g) Small grants continue to be made to churches in respect of approved repair and investment works that they wish to undertake.

h) The aims of the Methodist Church Our Calling Process have been reinforced and will continue to underpin all that we do to promote the work of the Circuit as a charitable body concerned for the needs of others.

Financial Review:

The Reserves Policy for the North Norfolk Circuit is to hold a sum equivalent to 3 months' average expenditure. This should be sufficient to meet any unforeseen item of major expenditure on manses and/or be able to continue, in the short term, funding planned activities in the event of the closure of a large church or an inability to raise the full Circuit Assessment from churches. It is necessary to hold sufficient working capital to enable the quarterly payment of stipends and business expenses for 3 ministers and salaries for 2 part time Pastoral Lay Employees and one Administration Lay Employees plus contributions to the District.

There are no funds materially in deficit.

The trustees declare that they have approved the trustees' report above.
Signed on behalf of the charity's trustees.

Signature *Colin C Telfer*

Full name Colin Campbell Telfer

Position: Chair of Trustees

Date: 17/7/21

THE METHODIST CHURCH
STANDARD FORM OF ACCOUNTS

North Norfolk Methodist	Circuit
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FOR THE YEAR ENDED
31 AUGUST 2020

East Anglia	District	Circuit no	14/13
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Registered Charity - Charity Registration number

1134993

If not a registered charity **Her Majesty's Revenue and Customs Gift Aid number**

--

(The HMRC number is equivalent to a registered charity number in terms of evidence of charitable status and may be used to give to donors or grant funders wishing to see evidence of the organisation's charitable status. Methodist charities in England and Wales that are not registered charities are excepted from registration under Statutory Instrument 2014 No.242)

Ministers:

Rev Sharon Willimott
Rev Sharon Thraves
Rev Christopher Sharp

Circuit Stewards:

Jane Green
Jonathan Bloom
Graham Redgwell
Helen Barnwell

Treasurer:

Barbara George

ACCOUNTS FOR THE YEAR ENDED 31 AUGUST 2020

North Norfolk Methodist

Circuit

SECTION A			Un - restricted Funds	Circuit Model Trust Fund	Restricted Funds	Totals this year	Totals last year
	Note	£	£	£	£	£	£
a1	RECEIPTS						
a2	Assessment/Share		158,799			158,799	206,399
a3	Capital receipts						
a4	Bank and CFB interest and Investment income		567	2,305		2,872	3,262
a5	Grants	1					6,615
a6	Other receipts	2	41,930			41,930	23,518
a7	TOTAL RECEIPTS		201,296	2,305		203,601 (a8)	239,794

SECTION B							
b1	PAYMENTS						
b2	Stipends, salaries, NIC, Pension and travel costs	3	143,549			143,549	160,990
b3	Manse Costs	4	13,628			13,628	13,604
b4	Administration etc	5	6,091			6,091	6,504
b5	District Assessment		39,962			39,962	40,362
b6	Grants & donations	6	170	2,860		3,030	2,693
b7							
b8	Other payments	7	37,292	11,939		49,231	33,421
b9	TOTAL PAYMENTS		240,692	14,799		255,491 (b9)	257,574

SECTION C							
c1	NET RECEIPTS/PAYMENTS FOR THE YEAR	(a7-b9)	(39,396)	(12,494)		(51,890)	(17,780)
c2	Total funds brought forward from last year		138,323	279,562		417,885 (c6)	435,725
c3	Sub total	(c1+c2)	98,927	267,068		365,995	417,945
c4	Transfers and adjustments		74	(74)		(c7)	(60)
c5	TOTAL FUNDS AT END OF YEAR	(c3+c4)	99,001	266,994		365,995 (c8)	417,885 (c6)

SECTION D					
d	FOR INFORMATION ONLY: MONEY RECEIVED AND PASSED ON TO EXTERNAL ORGANISATIONS (these amounts should not be included in total receipts/payments above)				
d1	Balance brought forward from last year				60
d2	Offerings/Gifts - received for external organisations			3,986	3,296
d3	Offerings/Gifts - passed to external organisations			3,986	3,356
d4	BALANCE STILL TO BE PAID (d1 + d2 - d3)				

SUMMARY OF CIRCUIT ACCOUNTS AND INTERNAL ORGANISATIONS REPORTING TO THE CIRCUIT MEETING**SECTION E** Please follow the Guidance Notes to complete this page

Summary of the Circuit accounts for the year ended 31 August 2020 and Internal Organisations reporting to the Circuit Meeting. Note that the funds of an Internal Organisation would normally be Restricted funds unless it could be clearly shown that they could be used for any Methodist purpose. This section must be completed to arrive at the gross receipts and payments totals of the Circuit. If gross income exceeds the Accruals threshold of £250,000, then the Accruals method of accounting AND A DIFFERENT FORM must be used to report the accounts (see Methodist website). Please refer to the guidance notes regarding transfers between the Circuit and connected Circuit Organisations.

INTERNAL ORGANISATIONS	Receipts	Payments	Net Receipts/ Payments	Adjustments	Opening balances	Closing balances
e1						
e2						
e3						
e4						
e5						
e6						
e7						
e8	Sub total of Internal Organisations funds				(e11)	(e12)
e9	203,601 (a8)	255,491 (b9)	(51,890)	(c7)	417,885 (c6)	365,995 (c8)
e10	TOTAL CASH FUNDS HELD BY CIRCUIT	203,601	255,491	(51,890)	417,885 (x)	365,995 (y)
	TOTAL RECEIPTS	TOTAL PAYMENTS				

Continue on a separate sheet if necessary and bring the totals forward

SECTION F**STATEMENT OF ASSETS AND LIABILITIES****CIRCUIT - CASH FUNDS HELD at 31 August 2020**

	OPENING BALANCES	CLOSING BALANCES
f1		
f2	29,923	42,963
f3		
f4	108,400	56,038
f5	279,562	266,994
f6		
f7	417,885 (c6)	365,995 (c8)
f8	(e11)	(e12)
f9	417,885 (x)	365,995 (y)

SECTION G**OTHER ASSETS and LIABILITIES**

	At 1 September 2019	At 31 August 2020
g1	174,099	174,099
g2	957,274	957,274
g3		
g4		
g5		

f4 Include only Funds held at the Central Finance Board

f5 Include only CFB Funds held at Trustees for Methodist Church Purposes

g1 Include any other investments (not the cash element of TMCP trust accounts this is inserted in line f5)

Declarations and Scrutiny

I confirm that these Receipt and Payment based accounts for the year to 31 August 2020 have been prepared from the records of the Circuit and that they include all funds under the control of the Circuit meeting.

Signature of treasurer B A George

Date..... September 12th 2020

Name and address of treasurer Mrs Barbara George
1B Alexandra Road, Sheringham. Norfolk

..... Post Code..... NR26 8HU

Presentation to the Circuit meeting

I confirm that the annual report and accounts for the year ended 31 August 2020 were/will be* presented to the Circuit meeting held on

Signature of the Chair of the meeting

Name of the Chair of the meetingRev Colin Telfer..... Date

Independent Examiner's Report to the Trustees of the

North Norfolk Methodist Circuit

Charity Number

Responsibilities and basis of report

I report to the trustees on my examination of the accounts of the North Norfolk Methodist Circuit for the year ended 31 August 2020 set out on pages 1 to 3 plus notes. As the Circuit's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the Circuit's accounts carried out under section 145 of the Act and, in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

* delete or circle as appropriate

Name of Circuit : North Norfolk : No 14/13

Independent Examiner's Statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination (~~other than that disclosed below*~~) which give me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Act; or
- the accounts do not accord with the accounting records.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

I ~~have~~/have not* obtained independent verification of all investments with the Trustees for Methodist Church Purposes or held in other trusts, bank balances and funds at the Central Finance Board of the Methodist Church which are individually in excess of £10,000 (ten thousand pounds) at the balance sheet date.

Signature of independent examiner



Name of independent examiner : David Wright

Relevant professional qualification of independent examiner : FCA

Name of firm (where appropriate) : Wright Accountancy

Address : 83 Cromwell Road, Norwich, NR7 8XJ

Date 14 October 2021

* delete or circle as appropriate

Sep-19

North Norfolk Methodist Circuit (No 14/13)
 Receipts and Payments 2019/2020
 Notes to the accounts

Note	Description	£	2018/19 £
1	Grants		
	District Funding for Café Manager (Cromer)	-	6,615.00
		<u>£ -</u>	<u>£ 6,615.00</u>
2	Other receipts		
	Rent - Hickling Manse	7,550.40	7,550.40
	Lay employee contributions North Walsham & Aylsham	7,083.36	10,000.00
	Payment from churches for offering envelopes and prayer manuals	508.00	541.96
	Refunds minister telephones	-	259.03
	Refund council tax	300.32	35.43
	From District for 3Generate	1,918.95	1,987.81
	East Runton licence (Cromer Baptists)	2,100.00	2,100.00
	District refund re UEA Chaplaincy (Rev S Willimott)	5,629.36	-
	Donations towards S Willimott leaving present	2,010.00	-
	North Walsham loan repayments	10,000.00	-
	Balance of account from Smallburgh Methodist Church	2,367.26	-
	Donation towards training fund	250.00	-
	Refund of solicitors costs re Corpusty land	250.00	-
	Lay employee salary refund	310.00	-
	District Travel fund refund	1,430.00	715.00
	Sundry	222.53	327.80
		<u>£ 41,930.18</u>	<u>£ 23,517.43</u>
3	Stipends etc		
	Minister stipends, pension, NIC, Apprenticeship levy and travel	90,449.61	106,693.26
	Salaries and expenses for 2 Lay Employees	35,035.65	34,611.27
	Salary and expenses PA to Superintendent	15,925.19	15,359.82
	Salary and expenses Café Manager	2,138.12	4,325.89
		<u>£ 143,548.57</u>	<u>£ 160,990.24</u>
4	Manse costs		
	Manse overheads - council tax, water rates etc	5,572.01	6,094.87
	Manses upkeep	6,575.90	6,176.06
	Insurance	1,479.90	1,333.38
		<u>£ 13,627.81</u>	<u>£ 13,604.31</u>
5	Administration etc		
	Office and admin	4,608.02	4,302.82
	Minister telephones	1,483.03	2,201.67
		<u>£ 6,091.05</u>	<u>£ 6,504.49</u>
6	Grants and donations		
	Mundesley Methoday	-	200.00
	Hickling property	-	105.00
	Aylsham property	169.68	322.00
	From general funds	169.68	627.00
	North Walsham boiler	1,108.92	590.82
	Cromer shower	809.44	-
	Hickling windows	98.30	-
	Gresham re tree	-	72.00
	Sheringham boiler	-	953.40
	Sheringham radiators	843.60	-
	Weybourne property maintenance	-	274.50
	Mundesley decorating	-	175.00
	From Circuit Model Trust Fund	2,860.26	2,065.72
		<u>£ 3,029.94</u>	<u>£ 2,692.72</u>

North Norfolk Methodist Circuit (No 14/13)
 Receipts and Payments 2019/2020
 Notes to the accounts

Note	Description	£	2018/19 £
7	Other payments		
	Preaching fees	1,675.00	2,650.00
	General travel	3,124.00	3,234.85
	Removals	7,750.10	591.21
	East Runton Insurance and Utilities	1,896.83	2,051.50
	West Runton Insurance and Utilities	2,163.06	1,784.89
	3Generate	358.95	2,227.81
	Training	1,759.62	278.00
	Quinquennials	4,428.00	2,700.00
	Rev S Willmott leaving present	2,086.07	-
	Covid PPE supplies for churches	536.76	-
	Supernumeraries meal and gifts	290.92	-
	Stationing visits	374.60	-
	Smallburgh insurance and utilities	21.61	-
	North Walsham Methodist Church loan for boiler	10,000.00	-
	Lay employee payroll error - see contra entry in receipts	310.00	-
	Leaving gift Rev J Smith	200.00	-
	Surveyors fees re interest in Corpusty land	300.00	-
	Sundry	16.96	371.16
	From general funds	<u>£ 37,292.48</u>	<u>£ 15,889.42</u>
	Other payments CMTF		
	District Annual levy	11,379.88	16,757.48
	TMCP administration charge	559.13	774.86
		<u>£ 11,939.01</u>	<u>£ 17,532.34</u>
	Total	<u>£ 49,231.49</u>	<u>£ 33,421.76</u>
	Transfers and adjustments - Funds withdrawn from CMTF		
	Lay Employee salaries 2018-19	-	5,000.00
	Lay Employee salaries 2019-20	-	18,203.00
	Salary PA to Superintendent 2018-19	-	15,600.00
	Salary PA to Superintendent 2019-20	-	16,000.00
		<u>£ -</u>	<u>£ 54,803.00</u>
	Connexional and Charity Funds		
	LWPT (Local Preachers and Worship Leaders Trust)	180.00	280.00
	LWP Homes	500.00	-
	World Mission	567.94	809.29
	Mission In Britain	452.70	531.61
	Fund for Property	740.00	805.00
	FSPD (Fund for the Support of Presbyters and Deacons)	455.00	370.00
	MMHS (Methodist Ministers Housing Society)	180.00	200.00
	MHA (Methodist Homes for the Aged)	165.00	-
	District Benevolent Fund	292.00	300.00
	All We Can	453.00	60.00
		<u>£ 3,985.64</u>	<u>£ 3,355.90</u>
	Designated Funds held at 31 August		
	Manses maintenance	16,321.13	10,427.77
	Removals reserve	-	2,729.85
	Training budget	2,884.28	3,393.90
	Bursary Fund	297.00	297.00
		<u>£ 19,502.41</u>	<u>£ 16,848.52</u>

THE METHODIST CHURCH
STANDARD FORM OF ACCOUNTS

North Norfolk Methodist	Circuit
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FOR THE YEAR ENDED
31 AUGUST 2020

East Anglia	District	Circuit no	14/13
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Registered Charity - Charity Registration number

1134993

If not a registered charity **Her Majesty's Revenue and Customs Gift Aid number**

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(The HMRC number is equivalent to a registered charity number in terms of evidence of charitable status and may be used to give to donors or grant funders wishing to see evidence of the organisation's charitable status. Methodist charities in England and Wales that are not registered charities are excepted from registration under Statutory Instrument 2014 No.242)

Ministers:

Rev Sharon Willimott
Rev Sharon Thraves
Rev Christopher Sharp

Circuit Stewards:

Jane Green
Jonathan Bloom
Graham Redgwell
Helen Barnwell

Treasurer:

Barbara George

ACCOUNTS FOR THE YEAR ENDED 31 AUGUST 2020

North Norfolk Methodist

Circuit

SECTION A			Un - restricted Funds	Circuit Model Trust Fund	Restricted Funds	Totals this year	Totals last year
	Note	£	£	£	£	£	£
a1	RECEIPTS						
a2	Assessment/Share		158,799			158,799	206,399
a3	Capital receipts						
a4	Bank and CFB interest and Investment income		567	2,305		2,872	3,262
a5	Grants	1					6,615
a6	Other receipts	2	41,930			41,930	23,518
a7	TOTAL RECEIPTS		201,296	2,305		203,601 (a8)	239,794

SECTION B							
b1	PAYMENTS						
b2	Stipends, salaries, NIC, Pension and travel costs	3	143,549			143,549	160,990
b3	Manse Costs	4	13,628			13,628	13,604
b4	Administration etc	5	6,091			6,091	6,504
b5	District Assessment		39,962			39,962	40,362
b6	Grants & donations	6	170	2,860		3,030	2,693
b7							
b8	Other payments	7	37,292	11,939		49,231	33,421
b9	TOTAL PAYMENTS		240,692	14,799		255,491 (b9)	257,574

SECTION C							
c1	NET RECEIPTS/PAYMENTS FOR THE YEAR	(a7-b9)	(39,396)	(12,494)		(51,890)	(17,780)
c2	Total funds brought forward from last year		138,323	279,562		417,885 (c6)	435,725
c3	Sub total	(c1+c2)	98,927	267,068		365,995	417,945
c4	Transfers and adjustments		74	(74)		(c7)	(60)
c5	TOTAL FUNDS AT END OF YEAR	(c3+c4)	99,001	266,994		365,995 (c8)	417,885 (c6)

SECTION D					
d	FOR INFORMATION ONLY: MONEY RECEIVED AND PASSED ON TO EXTERNAL ORGANISATIONS (these amounts should not be included in total receipts/payments above)				
d1	Balance brought forward from last year				60
d2	Offerings/Gifts - received for external organisations			3,986	3,296
d3	Offerings/Gifts - passed to external organisations			3,986	3,356
d4	BALANCE STILL TO BE PAID (d1 + d2 - d3)				

SUMMARY OF CIRCUIT ACCOUNTS AND INTERNAL ORGANISATIONS REPORTING TO THE CIRCUIT MEETING**SECTION E** Please follow the Guidance Notes to complete this page

Summary of the Circuit accounts for the year ended 31 August 2020 and Internal Organisations reporting to the Circuit Meeting. Note that the funds of an Internal Organisation would normally be Restricted funds unless it could be clearly shown that they could be used for any Methodist purpose. This section must be completed to arrive at the gross receipts and payments totals of the Circuit. If gross income exceeds the Accruals threshold of £250,000, then the Accruals method of accounting AND A DIFFERENT FORM must be used to report the accounts (see Methodist website). Please refer to the guidance notes regarding transfers between the Circuit and connected Circuit Organisations.

INTERNAL ORGANISATIONS	Receipts	Payments	Net Receipts/ Payments	Adjustments	Opening balances	Closing balances
e1						
e2						
e3						
e4						
e5						
e6						
e7						
e8	Sub total of Internal Organisations funds				(e11)	(e12)
e9	203,601 (a8)	255,491 (b9)	(51,890)	(c7)	417,885 (c6)	365,995 (c8)
e10	TOTAL CASH FUNDS HELD BY CIRCUIT	203,601	255,491	(51,890)	417,885 (x)	365,995 (y)
	TOTAL RECEIPTS	TOTAL PAYMENTS				

Continue on a separate sheet if necessary and bring the totals forward

SECTION F**STATEMENT OF ASSETS AND LIABILITIES****CIRCUIT - CASH FUNDS HELD at 31 August 2020**

	OPENING BALANCES	CLOSING BALANCES
f1		
f2	29,923	42,963
f3		
f4	108,400	56,038
f5	279,562	266,994
f6		
f7	417,885 (c6)	365,995 (c8)
f8	(e11)	(e12)
f9	417,885 (x)	365,995 (y)

SECTION G**OTHER ASSETS and LIABILITIES**

	At 1 September 2019	At 31 August 2020
g1	174,099	174,099
g2	957,274	957,274
g3		
g4		
g5		

f4 Include only Funds held at the Central Finance Board

f5 Include only CFB Funds held at Trustees for Methodist Church Purposes

g1 Include any other investments (not the cash element of TMCP trust accounts this is inserted in line f5)

Declarations and Scrutiny

I confirm that these Receipt and Payment based accounts for the year to 31 August 2020 have been prepared from the records of the Circuit and that they include all funds under the control of the Circuit meeting.

Signature of treasurer B A George

Date..... September 12th 2020

Name and address of treasurer Mrs Barbara George
1B Alexandra Road, Sheringham. Norfolk

..... Post Code..... NR26 8HU

Presentation to the Circuit meeting

I confirm that the annual report and accounts for the year ended 31 August 2020 were/will be* presented to the Circuit meeting held on

Signature of the Chair of the meeting

Name of the Chair of the meetingRev Colin Telfer..... Date

Independent Examiner's Report to the Trustees of the

North Norfolk Methodist Circuit

Charity Number

Responsibilities and basis of report

I report to the trustees on my examination of the accounts of the North Norfolk Methodist Circuit for the year ended 31 August 2020 set out on pages 1 to 3 plus notes. As the Circuit's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the Circuit's accounts carried out under section 145 of the Act and, in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

* delete or circle as appropriate

Name of Circuit : North Norfolk : No 14/13

Independent Examiner's Statement

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Name of independent examiner : David Wright

Relevant professional qualification of independent examiner : FCA

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