

Oriel Ministries

Accounts for the year ended 30 November 2020

**TRUSTEES ANNUAL REPORT**

**COMPANY REGISTRATION NUMBER: 07081812**

**CHARITY REGISTRATION NUMBER: 1134992**

**DIRECTORS / TRUSTEES**

Edward Krolík  
Steve Ovens  
Ruth Krolík  
Jayne Biddle  
David Buckley  
Julia Hatch  
Rachael Quinn – appointed 21<sup>st</sup> April 2020

**REGISTERED OFFICE**

Southgate Technology Park  
Pennygillam Way  
Pennygillam Industrial Estate  
Launceston  
PL15 7ED

**BANKERS**

HSBC Bank plc  
4 Old Town Street  
Plymouth  
Devon  
PL1 1DD

**INDEPENDENT EXAMINER**

A Wing LLB FCA  
Wings Accountants Ltd  
Unit 1,  
Pearl Assurance House  
Elbow lane  
Tavistock  
Devon  
PL19 0BG

## TRUSTEES ANNUAL REPORT

The trustees of Oriel Ministries ("Oriel") who also act as directors of Oriel for the purposes of the Companies Act 2006, present their annual report and the financial statements for the year ended 30 November 2020. The company was incorporated on 19 November 2009 as a company limited by guarantee and was registered with the Charity Commission as a registered charity number 1134992.

### OBJECTIVES OF ORIEL, PRINCIPAL ACTIVITIES AND ORGANISATION OF OUR WORK

As stated in our Memorandum of Association, our purpose in summary is:

1. to give young people opportunities to explore the Christian faith.
2. to help churches and other organisations working with young people provide attractive follow up events in which they will feel comfortable and be able to learn more of the Christian faith.
3. to help young people reach their potential in the school and community and enable them to be the solution rather than the problem by adopting positive life choices.

### REVIEW OF PAST YEAR

We began the Oriel Ministries' year with the weekly girls' discipleship group, 'StarGirlz', thriving, the weekly after-school outreach, 'ShakeShop', becoming increasingly popular and plans in place to make the vision of the Pulse Bus a reality. The monthly prayer breakfasts have been well supported and the Scripture, Isaiah 43:19, 'See I am doing a new thing', has been key to the vision behind Oriel's work in advancing the Christian Faith amongst young people.

Although direct in-school events had become fewer – changes to the curriculum, reduced access and opportunity – Oriel's reach into the youth community through its out of school hours activities was proving to meet the need of an increasing number of un-churched young people, providing them with a 'free at point of access', safe and culturally relevant place to be after school. This is an important part of the Oriel Ministries' work in being for the public benefit. Little were we to know that by March 2020 life would look very different. Coronavirus had spread across much of the world, many lives had sadly been lost as it became classified as a pandemic, and, seemingly overnight, 'COVID 19' had impacted every area of our daily lives. As a nation, we went into our first 'Lockdown' which for the charity meant no clubs, no outreach, staff working from home and a reduction in income.

As we moved into April, it was clear that COVID 19 was not going to be over quickly and that a new way of working would be necessary if we were to continue to support the young people in our community who were feeling increasingly isolated and for whom mental well-being was becoming an increasing reality. The Oriel Team considered different approaches and soon staff were preparing short video messages uploaded onto social media to maintain contact with our youth, Trustees began meeting via Zoom and, in negotiation with staff, we considered safe, practical ways of enabling a return to working from the office. It was at this time that we also learnt of the wonderful news of Nikki and Chris' expected 'baby no.2' and took the difficult decision not to run Innocence Girls' Conference in 2020.

Although the Core Team of four – Chris, Nikki, Matt and Kerri – have currently reduced to three, it has been good to see regular volunteers sharing some of the workload, both within the office and at clubs. Kate has been a great asset with Oriel's finances and has taken to Zero well, attending a webinar as well as receiving support from Andy Wing, our accountant. Val has also taken on much of the hygiene checks and food ordering in the Loft Kitchen for which we are grateful. We welcomed Rachael Quinn to the Board and have appreciated her business insight and thought provoking questions. We continue to be blessed with a Trustee Board who bring a wealth of experience and knowledge to Oriel Ministries, supporting the hard work of the staff, and ensuring policies and procedures are in place to ensure compliance and safety. We continue to prayerfully consider potential Trustees who might add to our skill set as the ministry grows and are aware that training opportunities including induction processes will need consideration.

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Despite the challenges, much was achieved during the year - in particular finalising plans for the Pulse Bus and securing its essential funding, enabling the build to start. Following guidance from Chris, in his role as CEO, Trustees took the decision to use a professional fundraiser. Working with Chell Fundraising, multiple bids have been written and grant funding applied for. Chris and the Finance Team worked with Rob Allingham, Management Consultant, to look at a number of management tools, including budget setting exercises. Chris has also reached out to the local business and Facebook communities to raise further funds. By the end of the financial year an amazing £34,208 had been raised for the bus alone. The double decker, donated by Plymouth City Bus, arrived in the Autumn and was taken to Kent where South Eastern Coachworks would complete the refit ahead of its planned return later in 2021. Matt has revamped the Oriel website; this now includes a clear reference to the need for a personal relationship with Jesus Christ. It is easy to navigate and gives a good overview of the charity. Time has been taken to review policies and staff and Trustees have individually undertaken a variety of online and in-person training courses.

In response to COVID, minor alterations have been made to the building. A successful Tesco bid enabled the purchase of sanitisers, barriers, screens etc in preparation for implementing a re-opening. This will help keep staff and young people safe when the government deem it safe to return to face to face activities. Matt and kerri have begun to consider ways of meeting with StarGirlz using Zoom and worked with Trustees to consider appropriate policies needed as part of this. A wonderful mural has been painted in the Loft Venue, using inspiring scripture, and a small room within the Conference Suite has been created which can be used for counselling and other one to one sessions as needed.

### FINANCIAL REVIEW

The ministry has again been blessed financially by significant gifts to develop the work.

Total income was £74,032, of which £68,349 was either gifted by individuals, local churches or granted from other charities. Whilst the amount of regular gifting was lower than in the previous year, reflecting the impact of COVID on communities and the limited opportunities to raise additional funds through kitchen sales, StarGirlz subscriptions etc, sponsors have continued to be incredibly generous, raising £34,208 in 'restricted funds' for the Pulse Bus project. It is anticipated that these 'carried forward' funds will be spent in 2021 as the Pulse Bus work is completed. The Loft Kitchen takings of £1,634 are for the 3 month period, December 2019 to March 2020. It is hoped that over time the takings will enable the Loft Kitchen to become self sufficient and a part-time cook employed.

Expenditure this year has been significantly lower at £39,286, reflecting both the impact of COVID on activities and decisions taken such as to cancel the 2020 Innocence Girls' Conference, and fewer leasehold improvements as the majority of the building work was completed in 2019. As a charity we have agreed a vehicle lease as the previous van which had been a free loan, was in need of replacement. We were grateful for a reduced rent during much of the year due to our inability to use much of the premises for long periods. Trustees took the decision to work with an external fundraiser, Chell, this year representing an initial outlay of £3,000. It is hoped this will prove a worthwhile investment, bringing much needed funding to the charity.

### RESERVES POLICY

Free reserves held by the charity should be maintained at a sufficient level for the orderly wind up of the charity free from debt. Currently no debt is held against assets owned by the company. Assets loaned would be returned.

### STATEMENT OF DIRECTORS' RESPONSIBILITIES

Law applicable to companies in England and Wales requires the Directors to prepare financial statements for each financial year that give a true and fair view of the state of the financial activities of the company and of its financial position at the end of that year.

In preparing those financial statements, the Directors are required to:

### TRUSTEES ANNUAL REPORT

- select suitable accounting policies and then apply them consistently;
- make judgements and estimates that are reasonable and prudent;
- state whether applicable accounting standards have been followed, subject to any material departures disclosed and explained in the financial statements;
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the company will continue in operation.

The Directors are responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the company and which enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

### INDEPENDENT EXAMINER

A resolution to re-appoint A Wing LLB FCA as independent examiner will be put to the Annual General Meeting.

This report has been prepared in accordance with the Accounting and Reporting by Charities Statement of Recommended Practice: applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2015) and in accordance with the special provisions of the Companies Act 2006 relating to small entities.

By order of the Board

*RMKrolík*

Director / Trustee

Date: *9/8/2021*

## TRUSTEES ANNUAL REPORT

### INDEPENDENT EXAMINERS REPORT

I report on the accounts of Oriel Ministries for the year ended 30 November 2020, which are set out on pages 5 to 8 below.

#### ***Respective responsibilities of trustees (directors) and examiner***

The organisation's trustees are responsible for the preparation of the accounts. They consider that an audit is not required for this year (under Section 43(2) of the Charities Act 1993 (the 1993 Act)) and that an independent examination is needed. It is my responsibility to:

- examine the accounts (under section 43(3)(a) of the Act;
- to follow the procedures laid down in the General Directions given by the Charity Commissioners (under section 43 (7)(b) of the Act; and
- to state whether particular matters have come to my attention.

#### ***Basis of Independent Examiner's Statement***

My examination was carried out in accordance with the General Directions given by the Charity Commissioners. An examination includes a review of the accounting records kept by the organisation and a comparison of the accounts presented with these records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently I do not express an audit opinion on the accounts.

#### ***Independent Examiner's Statement***

In connection with my examination, no matter has come to my attention:

- (1) which gives me reasonable cause to believe that in any material respect the requirements:
- to keep accounting records in accordance with section 41 of the 1993 Act; and
  - to prepare accounts which accord with the accounting records and comply with the accounting requirements of the 1993 Act have not been met; or
- (2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached

*A Wing*

*23<sup>rd</sup> August 2021*

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A Wing LLB FCA

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Date

(Fellow of the Institute of Chartered Accountants in England & Wales)

Wings Accountants Ltd, Unit 1, Pearl Assurance House, Elbow Lane, Tavistock, Devon PL19 0BG

# Oriel Ministries

## INCOME & EXPENDITURE ACCOUNT

For the year ended 30 November

	2020 £	2019 £
<b>INCOMING RESOURCES</b>		
Gifts – donations and regular giving	34,141	44,569
Seedbed	-	10,000
Loft kitchen	1,634	-
Pulse Bus	34,208	-
Acquila Fellowship Trust	-	500
Merchandise sales	-	210
Interest	4	1
Innocence Conference	3,380	14,800
StarGirlz	665	2,890
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<b>TOTAL INCOMING RESOURCES</b>	<b>74,032</b>	<b>72,970</b>
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<b>RESOURCES EXPENDED</b>		
Fuel / maintenance of vehicles	4,693	5,415
Loft Kitchen	1,687	5,731
Charitable donations	2,053	-
Insurance / governance	541	1,648
Office expenses	4,022	10,802
Rent	13,100	17,500
Consultancy - fundraising	3,000	-
Covid-19 compliance	548	-
Events	-	1,288
Publicity	694	1,772
Innocence Conference	77	17,499
Utilities and building expenses	1,713	805
Cleaning & waste disposal	1,421	-
StarGirlz	649	1,853
Depreciation	4,943	5,383
Profit on disposal of fixed asset	-	(1,100)
HP interest	145	-
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<b>TOTAL RESOURCES EXPENDED</b>	<b>39,286</b>	<b>68,596</b>
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<b>NET MOVEMENT IN FUNDS</b>	<b>34,746</b>	<b>4,374</b>
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<b>BALANCE BROUGHT FORWARD</b>	<b>26,538</b>	<b>22,164</b>
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<b>BALANCE CARRIED FORWARD AS AT 30 NOVEMBER 2020</b>	<b>61,284</b>	<b>26,538</b>
	=====	=====

# Oriel Ministries

## BALANCE SHEET at 30 November

	Note	2020 £	2019 £
<b>FIXED ASSETS</b>			
Tangible fixed assets	2	28,494	22,171
<b>CURRENT ASSETS</b>			
Bank Accounts		36,539	4,574
Prepayments		2,153	1,250
		38,692	5,824
<b>CREDITORS: AMOUNTS FALLING DUE WITHIN ONE YEAR:</b>		(5,902)	(1,457)
<b>NET CURRENT ASSETS</b>		32,790	4,367
<b>NET ASSETS</b>		<b>61,284</b>	<b>26,538</b>
<b>FUNDS ACCOUNT</b>	3		
Restricted funds		34,208	-
Unrestricted funds		27,076	26,538
<b>NET FUNDS</b>		<b>61,284</b>	<b>26,538</b>

For the year ended 30 November 2020 the company was entitled to exemption from audit under section 477 of the Companies Act 2006 relating to small companies. The members have not required the company to obtain an audit in accordance with section 476 of the Companies Act 2006.

The directors acknowledge their responsibility for complying with the requirements of the Act with respect to accounting records and for the preparation of accounts

These accounts have been prepared in accordance with the provisions applicable to companies subject to the small companies regime

These financial statements were approved by the directors and authorised for issue on the date below and signed on its behalf by:

Director: *RMKrolík* Date: *9/8/21*

**Company No: 07081812 (England & Wales)**



## NOTES TO THE ACCOUNTS

As at 30 November 2020

### 1 ACCOUNTING POLICIES

#### ***Basis of preparation of accounts***

The financial statements have been prepared under the historic cost convention and in accordance with the Statement of Recommended Practice 'Accounting and reporting for Charities' preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2015) and in accordance with the special provisions of the Companies Act 2006 relating to small entities.

#### ***Incoming resources***

Income is included on an accruals basis, except when the donors specify that they must be used in future accounting periods or donor's conditions have not been fulfilled, then the income is deferred.

#### ***Resources expended***

Resources expended are included in the Statement of Financial Activities on an accruals basis, inclusive of any VAT, which cannot be recovered.

#### ***Taxation***

Based on its status as a charitable company limited by guarantee, Oriel Ministries is exempt from Corporation Tax.

#### ***Fixed assets and depreciation***

Depreciation is provided on all tangible fixed assets at rates calculated to write off the cost of tangible fixed assets over their useful lives, on the following basis:

Motor vehicles and Plant & machinery	-	20% straight line & 25% reducing balance
Fixtures, fittings & equipment	-	15% reducing balance & 3 yrs straight line

### 2 TANGIBLE FIXED ASSETS

	<i>Leasehold Improvements</i>	<i>Plant &amp; Equipment</i>	<i>Total</i>
	£	£	£
Cost at 1 December 2019	11,727	37,618	49,345
Additions	-	11,266	11,266
Disposals	-	-	-
At 30 <sup>th</sup> November 2020	<b>11,727</b>	<b>48,884</b>	<b>60,611</b>
Accumulated depreciation at 1 December 2019	-	27,174	27,174
Charge for year	-	4,943	4,943
Depreciation on disposals	-	-	-
At 30 November 2020	<b>-</b>	<b>32,117</b>	<b>32,117</b>
<b>Net Book Values</b>			
At 30 November 2020	<b>11,727</b>	<b>16,767</b>	<b>28,494</b>
At 30 November 2019	<b>11,727</b>	<b>10,444</b>	<b>22,171</b>

## NOTES TO THE ACCOUNTS

As at 30 November 2020

Oriel's use of a vehicle has now ended; Oriel continues to have use of sound and light equipment on free loan from Mr C Uglow. Oriel has undertaken to cover the maintenance and repair costs of these items whilst in its care.

### 3 ANALYSIS OF FUNDS

Restricted Funds	Net				C/fwd
	B/fwd	Income	Expenditure	Transfers	
	£	£	£	£	£
Pulse Bus	-	34,208	-	-	34,208
<b>Total restricted funds</b>	<b>-</b>	<b>34,208</b>	<b>-</b>	<b>-</b>	<b>34,208</b>
<b>Unrestricted funds</b>					
General reserve	26,538	39,824	39,286	-	27,076
<b>Total unrestricted funds</b>	<b>26,538</b>	<b>39,824</b>	<b>39,286</b>	<b>-</b>	<b>27,076</b>
<b>Total Funds</b>	<b>26,538</b>	<b>74,022</b>	<b>39,286</b>	<b>-</b>	<b>61,284</b>

**Unrestricted funds** comprise those funds, which the trustees are free to use in accordance with the charitable objects.

**Restricted funds** comprise those funds, which the trustees have to use in accordance with the specific request of the donors or terms of the income stream.

### 5 TRANSACTIONS WITH DIRECTORS

There were no transactions with the Directors in the year.

### 6 CONTROLLING INTERESTS

The company is limited by guarantee and each member's liability is limited to £1. The members' interests are as follows:

	2020	2019
	£	£
Mr E Krolik	1	1
Mr S Ovens	1	1
Mrs R Krolik	1	1
Mrs J Biddle	1	1
Mr D Buckley	1	1
Mrs J Hatch	1	1
Mrs R Quinn	1	0