

ORPINGTON AND CHISLEHURST METHODIST CIRCUIT  
YEAR ENDED 31 AUGUST 2022

Charity No. 1134972

ORPINGTON AND CHISLEHURST METHODIST CIRCUIT  
Report of the Trustees and Unaudited Financial Statements  
For the year ended 31 August 2022

ORPINGTON AND CHISLEHURST METHODIST CIRCUIT  
YEAR ENDED 31 AUGUST 2022

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ORPINGTON AND CHISLEHURST METHODIST CIRCUIT  
YEAR ENDED 31 AUGUST 2022

REPORT OF THE TRUSTEES

The Trustees present their report and financial statements for the year ended 31 August 2022.

The accounts have been prepared in accordance with The Constitutional Practice and Discipline of The Methodist Church (2017 edition) volumes 1 and 2, the Charities Act 2011 and “Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)” (as amended for accounting periods commencing from 1 January 2019).

## REPORT OF THE TRUSTEES CONTINUED

### OBJECTIVES AND ACTIVITIES

The purposes of the Methodist Church are and shall be deemed to have been since the Date of Union the advancement of:

- The Christian faith in accordance with the doctrinal standards and discipline of The Methodist Church.
- Any charitable purpose for the time being of any Connexional, District, Circuit and local or other organisation of The Methodist Church.
- Any charitable purpose for the time being of any society or institution subsidiary or ancillary to the Methodist Church.
- Any purpose for the time being of any charity being a charity subsidiary or ancillary to The Methodist Church.
- The organisation and resourcing of regular public acts of worship open to members of the church and non-members alike.
- The teaching of Christianity through sermons, courses and small groups.
- The resourcing of pastoral work including visiting the sick and bereaved.
- Promotion of Christianity through the staging of events and services.

The Trustees have paid due regard to guidance issued by the Charity Commission on public benefit in deciding what activities the charity should undertake, and, in particular, the specific guidance on charities for the advancement of religion. The charity undertakes a number of activities in order to achieve these objectives, which are summarised below.

- The Circuit provides oversight for churches, manses and ministers in its area of responsibility. Through this and the delivery of services by the churches it is providing public benefit.
- There is a regular training programme for Local Preachers, Worship Leaders and church stewards.
- The Circuit has adopted a Safeguarding Policy – covering children and vulnerable adults – and has ensured all relevant members of local churches receive appropriate training which is an ongoing process.

ORPINGTON AND CHISLEHURST METHODIST CIRCUIT  
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REPORT OF THE TRUSTEES CONTINUED

The Circuit reviews its human and financial resources to maximise mission in the area.

As of September 2021 staffing level was two full-time Presbyterian Ministers and a Deacon. Additionally, the Circuit has agreed to an arrangement with the United Reform Church, to provide part-time pastoral support to one church which is a joint Methodist/URC, Local Ecumenical Project. Currently this post is vacant without indication of when a pastor will be appointed. This results in the church receiving less pastoral support and oversight, than is desirable. The Circuit also has an Administrator, to provide support to the Ministers, the Deacon and the Churches that make up the Circuit.

This establishment changed at the end of December 2021, when one Presbyterian Minister move to take up an appointment as a Chaplain with the Army. Later in the year the Circuit was assigned a Minister from overseas, who arrived in the UK during August 2022.

## REPORT OF THE TRUSTEES CONTINUED

### **Achievements and performance**

The Trustees have begun to establish a reserve to facilitate small grants or loans to churches for mission outreach or redevelopment projects.

The Circuit continues to explore its mission and ministry, by improving the facilities they provide, enhancing the worship experience and engaging with the local community through a diverse range of activities. This is achieved through consultations, conferences and training sessions. These have continued to be limited since the pandemic though there are plans to increase these activities during 2022-23.

The on-line services shared with the Bromley Methodist Circuit, continued until July 2021. Throughout 2021/22 written services continued to be available to access on line as well as being posted to people without internet facilities. This has been much appreciated by those who are unable to get to church

The Circuit has responsibility for six residential properties. Two of these are occupied by clergy. The other four are leased to tenants. The manse vacated by a minister was temporarily let on a caretaker basis, then decorated and upgraded ahead of the next minister's arrival. One Presbyterian resides outside the Circuit, occupying a manse in a neighbouring Circuit, where his wife is a Deacon. For the time being, the Circuit has decided to retain all manses as a source of income, rather than realising equity from a sale.

ORPINGTON AND CHISLEHURST METHODIST CIRCUIT  
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**REPORT OF THE TRUSTEES CONTINUED**

**Financial review and significant events**

The Trustees report an unrestricted surplus of £11,391 fund of for the reporting year (2021 – surplus of £33,695). Utilising Trustees for Methodist Church Purposes funds earmarked for refurbishment projects, held at TMCP results in an overall surplus of £11, 128 of (2021 – surplus £33,420)

The reserves policy for the Circuit is to hold a sum in general fund net current assets, equivalent to four months average general fund expenditure. This is deemed to be sufficient to meet any unforeseen item of major expenditure or loss of income due to a let property becoming vacant or inability to raise the full Circuit assessment from churches. As at 31 August 2022 the level of reserves was in excess of this requirement.

It is necessary to hold sufficient working capital to meet the payment of stipends and business expenses for three full-time ministers and the administrator.

As part of forward planning Church Treasurers meet annually to consider the assessment required from each church to meet budget requirements, obtain information and share experiences. The Circuit administrator sources cost effective contracts for utilities and other services. Churches in the Circuit also benefit as details of contractors are shared.

In response to an appeal by the Methodist Church Connexion, the Circuit contributed £21,100 – 15% of our balances at 31/8/21 - to the Pension Fund Deficit which is to help with the provision required by the Methodist Ministers Pension Fund and the Lay Workers Pension Fund.

The Trustees are satisfied that systems are in place to mitigate exposure to the major risks to the charity.

**Going Concern**

The Trustees have considered the charity's day to day cash flow requirements and have a reasonable expectation that the charity has adequate resources to continue in operational existence for at least a further 12 months. Accordingly, they continue to adopt the going concern basis in preparing the annual report and financial statements.

ORPINGTON AND CHISLEHURST METHODIST CIRCUIT  
YEAR ENDED 31 AUGUST 2022

**REPORT OF THE TRUSTEES CONTINUED**

**Structure, governance and management**

The charity is established under the Deed of Union 1932, the Methodist Church Act 1976 and by Standing Orders of the Methodist Church.

Day to day management of the Circuit is undertaken by the Circuit Leadership Team ably assisted by the Circuit Administrator.

The Trustees who served during this reporting year and up to the date of signature of the final accounts were:

Revd Duncan MacBean  
Revd Terry Wright (Resigned 31/12/2021)  
Deacon Maureen Spinks  
Revd Janet Verrier  
Mr Jim Jefferies  
Ms Sharon Wallis  
Mrs Dorrance Palmer  
Mrs Joan Mayes  
Ms Deborah Spinks  
Mr Michael Killpack  
Mr Ralph Bradhorst  
Mr Rodney Carder  
Mr John Crowther  
Mrs Helen VanTeutem (Resigned 31/12/21)  
Mr Paul Crowther  
Mr Eddie Green  
Mrs Ruth Henschel (Resigned 31/8/22)  
Mr Chris Field  
Mr Kevin Doig  
Mr Paul Ticknel  
Mrs Jennifer Willson  
Mrs Judith Howard  
Mrs Marion Parfitt (Resigned 8/3/22)  
Mrs Janet Hailey  
Miss Margaret Sanderson (Resigned 1/9/21)  
Mr John Dodrell  
Mr Ben Aysis  
Ms Nadia Mensah (Resigned 1/9/21)  
Ms Gillian Tompkins (Appointed 1/9/21)  
Mr Peter Lake (Appointed 8/3/22)  
Rev Robert Selvakumar (Appointed 1/9/22)

There has been three new Trustees appointed since 1/9/21 - Gillian Tompkin, Peter Lake and Robert Selvakumar

ORPINGTON AND CHISLEHURST METHODIST CIRCUIT  
YEAR ENDED 31 AUGUST 2022

REPORT OF THE TRUSTEES CONTINUED

Approved by the Trustees of the Orpington and Chislehurst Methodist Circuit  
at their meeting on 15 March 2023

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Signed:  
Chair of Meeting – Revd Duncan MacBean

ORPINGTON AND CHISLEHURST METHODIST CIRCUIT  
YEAR ENDED 31 AUGUST 2022

REPORT OF THE TRUSTEES CONTINUED

**Trustees**

The trustees and officers serving during the year and since the year end were as follows:

Revd Duncan MacBean  
Revd Terry Wright (Resigned 31/12/2021)  
Deacon Maureen Spinks  
Revd Janet Verrier  
Mr Jim Jefferies  
Ms Sharon Wallis  
Mrs Dorrance Palmer  
Mrs Joan Mayes  
Ms Deborah Spinks  
Mr Michael Killpack  
Mr Ralph Bradhorst  
Mr Rodney Carder  
Mr John Crowther  
Mrs Helen VanTeutem (Resigned 31/12/21)  
Mr Paul Crowther  
Mr Eddie Green  
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Mr Chris Field  
Mr Kevin Doig  
Mr Paul Ticknel  
Mrs Jennifer Willson  
Mrs Judith Howard  
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Mrs Janet Hailey  
Miss Margaret Sanderson (Resigned 1/9/21)  
Mr John Dodrell  
Mr Ben Aysis  
Ms Nadia Mensah (Resigned 1/9/21)  
Ms Gillian Tompkins (Appointed 1/9/21)  
Mr Peter Lake (Appointed 8/3/22)  
Rev Robert Selvakumar (Appointed 1/9/22)

**Independent examiners**

Nadine Crawford-Piper, FCCA  
1 Bromley Lane  
Chislehurst  
Kent  
BR7 6LH

ORPINGTON AND CHISLEHURST METHODIST CIRCUIT  
YEAR ENDED 31 AUGUST 2022

REPORT OF THE TRUSTEES CONTINUED

**Bankers**

HSBC  
184 High Street  
Bromley  
Kent  
BR1 1HE

Central Finance Board of the Methodist Church  
9 Bonhill Street  
London  
EC2A 4PE

**Principal address:**

The Superintendent  
Orpington and Chislehurst Methodist Circuit Office  
Petts Wood Methodist Church  
Queensway  
Petts Wood  
Kent BR5 1LH

**Independent examiner**

Nadine Crawford-Piper FCCA  
1 Bromley Lane  
Chislehurst  
BR7 6LH

Approved by the Trustees of the Orpington and Chislehurst Methodist Circuit  
at their meeting on 15th March 2023

Signed: Chair of Meeting

.....

Revd Duncan MacBean

Date 15 March 2023

## INDEPENDENT EXAMINERS REPORT TO THE TRUSTEES

### **Responsibilities and basis of report**

As the charity trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the 2011 Act').

I report in respect of my examination of the charity's accounts carried out under section 145 of the 2011 Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

I report to the trustees on my examination of the financial statements of Orpington and Chislehurst Methodist Circuit (the charity) for the year ended 31 August 2022.

### **Responsibilities and basis of report**

As the trustees of the charity you are responsible for the preparation of the financial statements in accordance with the requirements of the Charities Act 2011 (the 2011 Act).

I report in respect of my examination of the charity's financial statements carried out under section 145 of the 2011 Act. In carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act.

### **Independent examiner's statement**

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the charity as required by section 130 of the 2011 Act; or
2. the financial statements do not accord with those records; or
3. the financial statements do not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a true and fair view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the financial statements to be reached.

## INDEPENDENT EXAMINERS REPORT TO THE TRUSTEES CONTINUED

### **Independent examiners statement**

Since the Charity's gross income exceeded £250,000, your examiner must be a member of a body listed in section 145 of the 2011 Act. I confirm that I am qualified to undertake the examination by virtue of my membership of the Association of Chartered Certified Accountants (ACCA).

.....  
Nadine Crawford-Piper  
1 Bromley Lane Chislehurst  
Kent  
BR7 6LH

15 March 2022

ORPINGTON AND CHISLEHURST METHODIST CIRCUIT  
YEAR ENDED 31 AUGUST 2022

Statement of Financial Activities  
For the year ended 31 August 2022

	Notes	Unrestricted funds £	Restricted funds £	2022 £	2021 £
<b>Income and endowments from:</b>					
Donations	2	839	-	839	-
Charitable activities	3	249,935		249,935	250,646
Interest Income	3/4	601	52	653	189
<b>Total</b>		<b>251,375</b>	<b>52</b>	<b>251,427</b>	<b>250,835</b>
<b>Expenditure on:</b>					
Ministerial and Administrative Costs		(185,359)	(315)	(185,674)	(183,768)
Charitable activities – Property Maintenance	6	(54,625)	-	(54,625)	(33,647)
<b>Total</b>	5	<b>(239,984)</b>	<b>(315)</b>	<b>(240,299)</b>	<b>(217,415)</b>
<b>Net income/expenditure</b>		<b>11,391</b>	<b>-263</b>	<b>11,128</b>	<b>33,420</b>
<b>Reconciliation of funds</b>					
Total funds brought forward		127,020	11,321	138,341	104,921
<b>Total funds carried forward</b>		<b>138,411</b>	<b>11,058</b>	<b>149,469</b>	<b>138,341</b>

ORPINGTON AND CHISLEHURST METHODIST CIRCUIT  
YEAR ENDED 31 AUGUST 2022

Statement of Financial Position  
As at 31 August 2021

	Notes	2022 £	2021 £
<b>Fixed assets</b>			
Tangible assets	13	2,679,168	2,460,218
		<b>2,679,168</b>	<b>2,460,218</b>
Cash at bank and in hand		151,701	140,691
<b>TOTAL ASSETS</b>		<b>2,830,869</b>	<b>2,600,909</b>
<b>Creditors: amounts falling due within one year</b>	14	(2,232)	(2,350)
<b>Net current assets</b>		<b>149,469</b>	<b>138,341</b>
<b>Total assets less current liabilities</b>		<b>2,828,637</b>	<b>2,598,559</b>
<b>The funds of the charity</b>			
Restricted income funds	15	11,058	11,321
Unrestricted income funds		138,411	127,020
Revaluation reserve		2,679,168	2,460,218
<b>Total funds</b>		<b>2,828,637</b>	<b>2,598,559</b>

The financial statements were approved and authorised for issue by the Board and signed on its behalf by:

Rev Duncan McBean  
Trustee

15 March 2023

## NOTES TO THE ACCOUNTS

### 1. Accounting Policies

#### **Basis of accounting**

The financial statements have been prepared under the historical cost convention, except for investments which are included at market value and the revaluation of certain fixed assets and in accordance with the Charities SORP (FRS 102) 'Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019)', Financial Reporting Standard 102 the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102), and the (2011 or 2006 Act).

ORPINGTON AND CHISLEHURST METHODIST CIRCUIT meets the definition of a public benefit entity under FRS 102. Assets and liabilities are initially recognised at historical cost or transaction value unless otherwise stated in the relevant accounting policy note(s). The financial statements are prepared in sterling, which is the functional currency of the charity. Monetary amounts in these financial statements are rounded to the nearest £.

The accounts have been prepared under the historical cost convention, modified to include the revaluation of freehold properties. The principal accounting policies adopted are set out below.

#### **Going concern**

The trustees have considered the charity's day to day cash flow requirements and have a reasonable expectation that the charity has adequate resources to continue in operational existence for at least a further 12 months. Accordingly, they continue to adopt the going concern basis in preparing the annual report and financial statements.

#### **Funds**

Unrestricted funds are available for use at the discretion of the trustees in furtherance of their charitable objectives unless the funds have been designated for other purposes.

Restricted funds are subject to specific conditions by donors as to how they may be used. The purposes and uses of the restricted funds are set out in the notes to the accounts.

## NOTES TO THE ACCOUNTS CONTINUED

### **Incoming resources**

All incoming resources are included in the statement of financial activities when the Charity is entitled to the income and the amount can be quantified with reasonable accuracy. The following specific policies are applied to particular categories of income:

Income is recognised when the charity is legally entitled to it after any performance conditions have been met, the amounts can be measured reliably, and it is probable that income will be received.

Where income, relating to specific accounting periods, is received in advance, this is deferred on an accruals basis to the period to which it relates. Such deferrals are included in current liabilities.

### **Resources expended**

Liabilities are recognised as resources expended when there is a legal or constructive obligation committing the Charity to the expenditure:

Expenditure, including any VAT which cannot be recovered, is accounted for on an accruals basis and allocated to the appropriate heading in the accounts. Grants and donations payable are taken into account at the earlier of when they are paid or become legally enforceable.

Other than the normal commitments under contracts of employment there are no contractual or constructive obligations to future expenditure at the balance sheet date. Where the trustees have authorised expenditure which is not yet legally enforceable or become constructive obligations amounts are set aside into funds designated for the purpose.

### **Tangible fixed assets**

Freehold manses and land and buildings are shown at insurance valuation and reviewed five yearly.

No provision is made for depreciation of freehold land and buildings as it is the policy of the trustees to revalue them every five years and carry out a review for any impairment in intervening years. The trustees have concluded that the estimated residual value is not materially different from the carrying amount of the asset.

### **Impairment of fixed assets**

At each reporting end date, the charity reviews the carrying amounts of its tangible assets to determine whether there is any indication that those assets have suffered an impairment loss. If any such indication exists, the recoverable amount of the asset is estimated in order to determine the extent of the impairment loss (if any).

ORPINGTON AND CHISLEHURST METHODIST CIRCUIT  
YEAR ENDED 31 AUGUST 2022

NOTES TO THE ACCOUNTS CONTINUED

**Pensions**

All Methodist Ministers in the Circuit are members of the Methodist Ministers' Pension Scheme which is a defined benefit scheme.

The charity is unable to identify its share of the underlying assets and liabilities of the scheme and Therefore contributions are accounted for as if it were a defined contribution scheme and charged in the accounts as they become payable in accordance with the rules of the scheme.

**Critical Accounting Estimates and Judgements**

In the application of the charity's accounting policies, the trustees are required to make judgements, estimates and assumptions about the carrying amount of assets and liabilities that are not readily apparent from other sources. The estimates and associated assumptions are based on historical experience and other factors that are considered to be relevant. Actual results may differ from these estimates. The estimates and underlying assumptions are reviewed on an ongoing basis. Revisions to accounting estimates are recognised in the period in which the estimate is revised where the revision affects only that period, or in the period of the revision and future periods where the revision affects both current and future periods.

**Cash and cash equivalents**

Cash and cash equivalents include cash in hand, deposits held at call with banks, other short-term liquid investments with original maturities of three months or less, and bank overdrafts. Bank overdrafts are shown within borrowings in current liabilities.

**Financial Instruments**

The charity only has financial assets and financial liabilities of a kind that qualify as basic financial instruments. Basic financial instruments are initially recognised at transaction value and subsequently measured at their settlement value with the exception of bank loans which are subsequently measured at amortised cost using the effective interest method.

**2. Income from other donations**

	Unrestricted funds	Restricted funds	2022		2021
	£	£	£		£
Donations received	839		839		-
	<b>839</b>		<b>839</b>		<b>-</b>

ORPINGTON AND CHISLEHURST METHODIST CIRCUIT  
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NOTES TO THE ACCOUNTS CONTINUED

**3. Income from charitable activities**

	Unrestricted funds	Restricted funds		2022	2021
	£	£		£	£
<b>Charitable Income</b>					
Circuit and Church Assessments	172,000	52		172,052	177,700
Charitable Activity - Letting Income	77,935	52		77,987	72,984
Donation and Other income	839			839	
<b>TOTAL</b>	<b>250,774</b>	<b>52</b>		<b>250,826</b>	<b>250,684</b>
	<b>250,774</b>	<b>52</b>		<b>250,826</b>	<b>250,684</b>

**Assessments on Churches**

Circuit comprises eight churches and each is assessed for a contribution to meet the overall net costs of the Circuit. An Assessments on Churches is determined annually by the Circuit using a formulaic method which takes into account the number of members in each church and its relative income.

<b>4. Investment income</b>	Unrestricted	Restricted	Total	
	2022 £	2022 £	2022 £	2021 £
<b>Restricted funds</b>				
Bank interest receivable	601	52	653	151
Other interest receivable				38
	<b>601</b>	<b>52</b>	<b>653</b>	<b>189</b>

ORPINGTON AND CHISLEHURST METHODIST CIRCUIT  
YEAR ENDED 31 AUGUST 2022

NOTES TO THE ACCOUNTS CONTINUED

<b>5. Expenditure on charitable activities</b>	<b>Unrestricted Funds</b>	<b>Restricted Funds</b>	<b>2022</b>	<b>2021</b>
	£	£	£	£
Minister's Stipends	107,671	-	107,671	108,305
Charitable Activities – District Assessments and related costs	103,169	-	103,169	86,769
Support costs – admin	29,144	315	29,459	22,341
	<b>239,984</b>	<b>315</b>	<b>240,299</b>	<b>217,415</b>

Ministers' stipends in 2022 include £21,100 payment made in response to an appeal by the Methodist Church Connexion. The Circuit contributed £21,100 – 15% of our balances at 31/8/21 - to the Pension Fund Deficit which is to help with the provision required by the Methodist Ministers Pension Fund and the Lay Workers Pension Fund.

ORPINGTON AND CHISLEHURST METHODIST CIRCUIT  
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NOTES TO THE ACCOUNTS CONTINUED

6. Costs of charitable activities by fund type	Unrestricted funds	Restricted funds	2022	2021
	£	£	£	£

**Direct cost**

Insurance and Utilities	11,530	-	11,530	11,264
Maintenance and Refurbishment - Manses	21,378	-	21,378	5,611
Maintenance and Refurbishment - Property Let	8,270	-	8,270	6,341
Manse Letting Agent Fee	9,481	-	9,481	9,087
URC Trustee Expenses	2,064	-	2,064	1,344
Grants and Donations	1,902	-	1,902	-
<b>Total</b>	<b>54,625</b>	<b>-</b>	<b>54,625</b>	<b>33,647</b>

ORPINGTON AND CHISLEHURST METHODIST CIRCUIT  
YEAR ENDED 31 AUGUST 2022

NOTES TO THE ACCOUNTS CONTINUED

**7. Costs of Charitable Activities by activity type**

	Activities Undertaken Directly	Grant Funding of Activities	2022	2021
Charitable Activities	£	£	£	£
Costs related to charitable activities	54,625	-	54,625	33,347

**8. Analysis of support costs**

	2022	2021
	£	£
<b>Ministerial Costs:</b>		
Admin Wages	18,654	17,031
	<b>18,654</b>	<b>17,031</b>
<b>Administrative Costs:</b>		
CMTC Other Expenses - Restricted	<b>315</b>	<b>313</b>
<b>Office Expense:</b>		
Office Expense	3,274	3,047
<b>Governance costs:</b>		
Independent Examination Fee	1,950	1,950
<b>Total Office Expense and Governance Costs</b>	<b>5,224</b>	<b>4,997</b>
<b>Total Support Costs including restricted costs</b>	<b>24,193</b>	<b>22,341</b>

ORPINGTON AND CHISLEHURST METHODIST CIRCUIT  
YEAR ENDED 31 AUGUST 2022

NOTES TO THE ACCOUNTS CONTINUED

**9. Net income/(expenditure) for the year**

This is stated after charging/(crediting):

	<b>2022</b>	<b>2021</b>
	<b>£</b>	<b>£</b>
Independent Examination Fee	1,950	1,950
URC Minsters' Expenses and Preachers' Fee	2,119	3,691
Property Let Maintenance and Manse Refurbishments	13,463	13,014

**10. Staff costs and emoluments**

**Total staff costs for the year ended 31 August 2022 were:**

	<b>2022</b>	<b>2021</b>
	<b>£</b>	<b>£</b>
Salaries and wages	100,712	111,234
Social security costs	8,875	20,618
Pension costs	17,668	7,977
	<b>127,255</b>	<b>139,829</b>

During the year Rev. Terry Wright resigned as trustee and employee with final salary paid on 30 November 2021. Rev. Selvakumar commenced employment in August 2022

ORPINGTON AND CHISLEHURST METHODIST CIRCUIT  
YEAR ENDED 31 AUGUST 2022

NOTES TO THE ACCOUNTS CONTINUED

	2022	2021
Administrative	1	1
Ministerial	4	3
	5	4

There were no employees whose annual remuneration was £60,000 or more.

**Retirement benefit schemes**

The charity participates in a pension scheme providing benefits based on final pensionable pay. The assets of the scheme are held separately from those of the charity, being invested with the Methodist Ministers' Pension Scheme.

The contributions are determined by a qualified actuary on the basis of triennial valuations and the most recent valuation was at 1 September 2021 which has been updated to reflect conditions at the balance sheet date.

The pension charge for the year is shown in note 10. The contributions of the charity and employees from 1 September 2017 were set at 26.9% and 9.3% of earnings respectively.

At 1 September 2021 the actual assets of the scheme were £574.3 million and liabilities £498.5 million with a surplus of £75.8 million. These figures compare to 2020 – assets £487.5 million, liabilities £501.7 million with a deficit of £14.2 million. In its 2021 Summary Funding Statement, the Methodist Ministers Pension scheme indicates that the shortfall of 2020 could potentially be eliminated by excess investment returns, the result of which is that no core contributions were required, except for conditional transfer of £2.61 million from Pension Reserve, if required.

Following the Methodist conference in July 2021, it was unanimously agreed at trustees meeting held on 8<sup>th</sup> September 2021 to contribute 15% of bank balances held at TMCP, CFB, and HSBC on 31<sup>st</sup> August 2021 as a resolution to the pension deficit.

## NOTES TO THE ACCOUNTS CONTINUED

### **11. Trustee remuneration and related party transactions**

Three ministers, who are also trustees of the charity, received the following remuneration during the year:

Rev Duncan Macbean stipend and pension contributions of £28,678 and £6,971 respectively (2021 £28,272 and £6,872); Maureen Spinks stipend and pension contributions of £26,087 and £6,971 respectively (2021 £25,718 and £6,873); Rev Terry Wright stipend and pensions contributions of £6,627 and £1,737 respectively (2021 £25,718 and £6,873).

Rev Duncan Macbean's stipend includes Superintendent Allowance of £2,591 (2021 £2,554).

#### **Trustees Expenses**

Of the three ministers who are also trustees, one opts to forego entitlement to expenses for travel, telephone or any other claimable expenses incurred during the course of his duties. Expenses incurred by the other two ministers relate to their work. No trustee was in receipt of any expenses or payment for work undertaken on behalf of the Circuit.

#### **Ministers' manse cost**

The Circuit is required to provide accommodation for each minister in the Circuit and their families and this is seen as a benefit to the Circuit. Ministers are expected to occupy the manse provided for them. The Circuit bears the cost of repairs, maintenance, buildings insurance, Council Tax and water charges. These figures are not separately disclosed as benefits in kind for ministers as HMRC does not seek to tax these receipts in the hands of ministers.

ORPINGTON AND CHISLEHURST METHODIST CIRCUIT  
YEAR ENDED 31 AUGUST 2022

NOTES TO THE ACCOUNTS CONTINUED

<b>12. Comparative for the Statement of Financial Activities</b>	<b>Unrestricted</b>	<b>Restricted</b>	<b>2021</b>
	<b>funds</b>	<b>funds</b>	
	<b>£</b>	<b>£</b>	<b>£</b>
<b>Income and assessments from:</b>			
Donations – Sundry Amounts	-		-
Charitable activities – Assessments and property rental	250,646		250,646
Investments (bank interest)	151	38	189
<b>Total</b>	<b>250,797</b>	<b>38</b>	<b>250,835</b>
Ministerial and Admin Costs	(183,455)	(313)	(183,768)
Charitable activities – property maintenance	(33,647)	-	(33,647)
<b>Total</b>	<b>(217,102)</b>	<b>(313)</b>	<b>(217,415)</b>
<b>Net income/expenditure</b>	<b>33,695</b>	<b>(275)</b>	<b>33,420</b>
<b>Reconciliation of funds</b>			
Total funds brought forward	93,325	11,596	104,921
<b>Total funds carried forward</b>	<b>127,020</b>	<b>11,321</b>	<b>138,341</b>

ORPINGTON AND CHISLEHURST METHODIST CIRCUIT  
YEAR ENDED 31 AUGUST 2022

NOTES TO THE ACCOUNTS CONTINUED

**13. Tangible fixed assets**

**Cost or valuation – Land and Buildings** **£**

As at 31 August 2021	<b>2,460,218</b>
Revaluations	218,950
At 31 August 2022	<b>2,679,168</b>
Net Book Value at 31 August 2022	<b>2,679,168</b>
At 31 August 2021	<b>2,460,218</b>

Land and buildings with a carrying amount of £2,679,168 (2021 £2,460,218) were revalued at insurance value per February 2022 insurance schedule.

The trustees consider this to be a fair reflection of the value of property held after any potential Connexional Priority Fund Levy that would apply should disposal proceeds not be reinvested in qualifying projects. The next revaluation is due in 2023.

ORPINGTON AND CHISLEHURST METHODIST CIRCUIT  
YEAR ENDED 31 AUGUST 2022

NOTES TO THE ACCOUNTS CONTINUED

<b>14. Creditors: amounts falling due within one year</b>			
	<b>2022</b>		<b>2021</b>
	<b>£</b>		<b>£</b>
Accruals	2,232		1,950
<b>TOTAL</b>	<b>2,232</b>		<b>1,950</b>

Accruals include £400 adjustment for Independent Examination fees accrued in the prior year.

**Funds received as agent**

During the year the Circuit received funds from member churches for payment of administrative salaries. The amount of administrative wages £18,654 is the net amount after amounts collected and includes repayment of £179 made to the circuit after the end of the reporting period. Monies received for administrative salaries were £23,212 (2021 £17,031) and salaries paid out £41,687 made up as follows:

New Eltham	8,681.40
Chislehurst	14,709.52
Circuit	18,295.95
Admin fee	-
<b>TOTAL</b>	<b>41,686.87</b>

<b>15. Movement in funds</b>				
<b>Restricted Funds – Current Year</b>				
	<b>Balance at</b>	<b>Incoming</b>	<b>Outgoing</b>	<b>Balance at</b>
	<b>01/09/2021</b>	<b>resources</b>	<b>resources</b>	<b>31/08/2022</b>
	<b>£</b>	<b>£</b>	<b>£</b>	<b>£</b>
Restricted Funds – Circuit Model Trust Fund	11,321	52	(315)	11,058
	<b>11,321</b>	<b>52</b>	<b>(315)</b>	<b>11,058</b>

ORPINGTON AND CHISLEHURST METHODIST CIRCUIT  
YEAR ENDED 31 AUGUST 2022

NOTES TO THE ACCOUNTS CONTINUED

<b>Restricted Funds - Previous year</b>	Balance at	Incoming	Outgoing	Balance at
	01/09/2020	resources	resources	31/08/2021
	£	£	£	£
Restricted Funds – Circuit Model Trust Fund	11,596	38	(313)	11,321
<b>Total</b>	<b>11,596</b>	<b>38</b>	<b>(313)</b>	<b>11,321</b>

The Circuit Model Trust Fund holds monies for the charity that can be used for a range of purposes including property projects, ministry and mission grants and other Methodist purposes. Prior approval for expenditure is required from the Trustees for Methodist Church Purposes.

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ORPINGTON AND CHISLEHURST METHODIST CIRCUIT  
YEAR ENDED 31 AUGUST 2022

NOTES TO THE ACCOUNTS CONTINUED

**16. Analysis of net assets between funds**

	Unrestricted Funds	Restricted Funds	Total Funds	Unrestricted Funds	Restricted Funds	Total
	<b>2022</b>	<b>2022</b>	<b>2022</b>	<b>2021</b>	<b>2021</b>	<b>2021</b>
	£	£	£	£	£	£
<b>Fund balances at 31 August 2022 represented by:</b>						
Tangible Assets	2,679,168	0	2,679,168	2,460,218	0	2,460,218
Current assets/(liabilities)	138,411	11,058	149,469	127,020	11,321	138,341
<b>Balance at year end</b>	<b>2,817,579</b>	<b>11,058</b>	<b>2,828,637</b>	<b>2,587,238</b>	<b>11,321</b>	<b>2,598,559</b>

2021 Unrestricted assets £127,020 include £400 adjustment for Independent Examination fees accrued in the prior year.

**17. Guarantees and contingent assets and liabilities**

During the year, the Circuit did not make any awards or grants. The following are the grant making and awarding activities of previous years:

The Circuit awarded a grant of up to £200,000 to Orpington Methodist Church in March 2016 from the Circuit Model Trust Fund the payment of which depends on the church obtaining consent from the London District of the Methodist Church.

The Circuit awarded a grant of up to £25,000 to Emmanuel Sidcup Church in March 2016 from the Circuit Model Trust Fund of which £15,000 has been paid.

The Circuit awarded a grant of up to £45,000 to Bromley Common Methodist Church in March 2017 from the Circuit Model Trust Fund the payment of which depends on the church obtaining consent from the London District of the Methodist Church.

The Circuit disbursed financial commitments to churches to assist them with building developments during 2020 as follows: Orpington Methodist Church - £200,000 and Bromley Common Methodist Church - £45,000. Total £245,000.

ORPINGTON AND CHISLEHURST METHODIST CIRCUIT  
YEAR ENDED 31 AUGUST 2022

**Detailed Statement of Financial Activities**

This page does not form part of the Statutory Financial Statements

<b>INCOME</b>	<b>2022</b>	<b>2021</b>
<b>Donations</b>		
Sundry Donations	-	
Charitable activities		
Circuit and Church Assessments	172,000	177,700
Charitable Activity – Letting Income	77,935	72,946
Income – Charitable Donations	839	
<b>Total Income</b>	<b>250,774</b>	<b>250,646</b>
<b>Investments</b>		
Bank interest receivable	601	151
Other interest receivable – restricted	52	38
<b>Total Interest Income</b>	<b>653</b>	<b>189</b>
<b>TOTAL INCOME</b>	<b>251,427</b>	<b>250,835</b>
<b>EXPENDITURE</b>		
Ministers Stipends, Salaries, NIC & Pension	(107,671)	(108,305)
Telephone, travel and other Ministerial Expenses	(5,161)	(2,946)
Training	(1,019)	(887)
District Assessment	(48,544)	(48,544)
Circuit Model Trust Assessment – Restricted	-	-
URC Assessment, Stipends		(745)
URC Ministers Expenses	(720)	
<b>TOTAL STIPENDS, ASSESSMENTS AND MINISTERS' EXPENSES</b>	<b>(163,115)</b>	<b>(161,427)</b>
<b>Charitable activities</b>		
Insurance and Utilities	(11,530)	(11,264)
Maintenance and Refurbishment – Manses	(16,185)	(5,611)
Maintenance and Refurbishment	(8,270)	(6,341)
Bromley Manse - Costs	(5,193)	
Manse Letting Agent Fee	(9,481)	(9,087)
URC Trust	(1,344)	(1,344)
Donations and LP Expenses	(988)	
<b>TOTAL CHARITABLE ACTIVITIES</b>	<b>(52,991)</b>	<b>(33,647)</b>

ORPINGTON AND CHISLEHURST METHODIST CIRCUIT  
YEAR ENDED 31 AUGUST 2022

**Detailed Statement of Financial Activities  
(continued)**

This page does not form part of the Statutory Financial Statements

	<b>2022</b>	<b>2021</b>
Admin Wages	(18,654)	(17,031)
<b>TOTAL ADMINISTRATIVE WAGES</b>	<b>(18,654)</b>	<b>(17,031)</b>
Administrative Costs - Restricted	(315)	(313)
<b>Total Restricted Costs</b>	<b>(315)</b>	<b>(313)</b>
Office Expense	(3,274)	(3,047)
<b>Total Office Expenses</b>	<b>(3,274)</b>	<b>(3,047)</b>
Independent Examination Fee	(1,950)	(1,950)
<b>Total Governance Costs</b>	<b>(1,950)</b>	<b>(1,950)</b>
<b>Total resources expended</b>	<b>(240,299)</b>	<b>(217,415)</b>
<b>Net Expenditure</b>	<b>11,128</b>	<b>33,420</b>