

WIDMORE METHODIST CIRCUIT

England & Wales · Charity number 1134972

Details

Other names	ORPINGTON AND CHISLEHURST METHODIST CIRCUIT, WIDMORE CIRCUIT, Widmore Methodist Circuit
Status	Registered
Legal form	Previously excepted
Registered	2010-03-16
Register	View on the Charity Commission register

Contact

Address	Widmore Methodist Circuit C/O Petts Wood Methodist Church Corner Queensway / Lakeswood Road Petts Wood BR5 1EB
Phone	01689639185
Email	widmorecircuit@gmail.com
Website	www.widmorecircuit.com

Activities

Objects: The purposes of the Methodist Church are and shall be deemed to have been since the date of union the advancement of -(a) the Christian faith in accordance with the doctrinal standards and the discipline of the Methodist Church;(b) any charitable purpose for the time being of any Connexional, district, circuit, local or other organisation of the Methodist Church;(c) any charitable purpose for the time being of any society or institution subsidiary or ancillary to the Methodist Church;(d) any purpose for the time being of any charity being a charity subsidiary or ancillary to the Methodist Church.

Activities: Supporting local churches in (a) the provision of public acts of worship open to members of the church and non-members alike. (b) the teaching of Christianity through worship, courses and small groups (c) promoting the mission of the church and aiding social cohesion through activities for all age ranges and abilities (d) support other charities financially and with prayer

Classification

- **How:** Provides Services, Acts As An Umbrella Or Resource Body
- **What:** Religious Activities
- **Who:** The General Public/mankind

Geography

- **Area of benefit:** UNDEFINED. IN PRACTICE, LOCAL.
- Bexley
- Bromley
- Greenwich

Finances

Period end	Income	Expenditure	Assets	Employees
2024-08-31	£274,973	£232,613	-	-
2023-08-31	£241,607	£254,278	-	-
2022-08-31	£251,427	£240,299	-	-
2021-08-31	£250,684	£217,415	-	-
2020-08-31	£284,275	£505,741	-	-

Trustees

Name	Role	Appointed
Rev Duncan John MacBean	Chair	2015-09-01
Ann Woolins		2024-09-01
Barry David Stewart		2025-09-04
Belynda Pykes		2024-09-01
Caroline Rose Bullard		2024-09-04
Caroline Thomas		2024-09-01
DAVID EWART JACKSON		2024-09-01
Deacon Laura MacBean		2024-09-01
EDDIE GREEN		
Elaine Margaret Hodges		2024-09-01
Esther Owusu		2024-09-01
Franklyn Brew		2024-09-01
Gillian Tompkins		2021-03-01
Heidi Jones		2024-09-01
Hilary Cheverton		2024-09-01
JOANNE CUMMINS		2024-09-01
JOHN NICHOLAS CROWTHER		
JUDITH MARY HOWARD		2017-03-01
James Alfred Jeffries		2015-09-01
Jennifer Anne Willson		2013-09-01
Joan Mayes		2024-09-04
John Bayes		2024-09-01
John Ntow		2024-09-01
MR CHRIS FIELD		
Mary Elizabeth Christina Jackson		2024-09-01
Mr R Brandhorst		2018-09-01
Mrs D Palmer		2018-09-01

Name	Role	Appointed
Nana Ama Brehene		2024-09-01
PAUL ALANDER CROWTHER MA., BA		
Paul Angus John Tickell		2024-09-01
Pauline Ann Lyons		2024-09-01
Peter James Lake		2021-03-01
RODNEY JOHN CARDER		2016-09-01
ROLANDE ANTOINETTE DEGAZON-JOHNSON		2025-09-04
Rene Gerard Meissner		2024-09-01
Rev David Gillman		2024-09-04
Rev Eric Obenaye Bediako		2025-09-01
Rev KAREN MARY GEORGE		2024-09-01
Rodolphe Kowal		2024-09-01
Sharon Wallis		2018-03-08
Simon Young		2024-09-01
Susan Teresa Chown		2024-09-01
Theophilus Farmer		2024-09-01

Accounts

Charity registration number 1134972

WIDMORE METHODIST CIRCUIT

**(PREVIOUSLY KNOWN AS ORPINGTON AND
CHISLEHURST METHODIST CIRCUIT)**

ANNUAL REPORT AND FINANCIAL STATEMENTS

FOR THE YEAR ENDED 31 AUGUST 2024

**WIDMORE METHODIST CIRCUIT
(PREVIOUSLY KNOWN AS ORPINGTON AND CHISLEHURST METHODIST CIRCUIT)
LEGAL AND ADMINISTRATIVE INFORMATION**

Trustees	L MacBean
	T Farmer
	R G Meissner
	M E C Jackson
	H Cheverton
	J Bayes
	N A Brehene
	S Young
	R Kowal
	H Jones
	E Owusu
	J Cummins
	F Brew
	D E Jackson
	B Pykes
	Rev K M George
	C Thomas
	S T Chown
	P J Lake
	G Tompkins
	R Brandhorst
	Mrs D Palmer
	S Wallis
	J M Howard
	R J Carder
	J A Jeffries
	J A Willson
	J Mayes
	Mr C Field
	K M J Doig
	E Green
	P A Crowther
	J N Crowther
	Reverend D MacBean (Chair)
Charity number	1134972
Principal address	Widmore Circuit
	Petts Wood Methodist Church
	Queensway
	Petts Wood
	BR5 1BJ
Website	widmorecircuit.com

**WIDMORE METHODIST CIRCUIT
(PREVIOUSLY KNOWN AS ORPINGTON AND CHISLEHURST METHODIST CIRCUIT)
LEGAL AND ADMINISTRATIVE INFORMATION**

Auditor

Price & Company
30-32 Gildredge Road
Eastbourne
East Sussex
BN21 4SH

Bankers

HSBC
184 High Street
Bromley
Kent
BR1 1HE

Central Finance Board of the Methodist Church
Methodist Church House
25 Tavistock Place
London
WC1H 9SF

**WIDMORE METHODIST CIRCUIT
(PREVIOUSLY KNOWN AS ORPINGTON AND CHISLEHURST METHODIST CIRCUIT)
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**WIDMORE METHODIST CIRCUIT
(PREVIOUSLY KNOWN AS ORPINGTON AND CHISLEHURST METHODIST CIRCUIT)
TRUSTEES' REPORT
FOR THE YEAR ENDED 31 AUGUST 2024**

The Trustees present their annual report and financial statements for the year ended 31 August 2024.

The financial statements have been prepared in accordance with the accounting policies set out in note 1 to the financial statements and have been prepared in accordance with The Constitutional Practice and Discipline of The Methodist Church (2017 edition) volumes 1 and 2, the Charities Act 2011 and "Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)" (effective 1 January 2019).

Objectives and activities

The purposes of the Methodist Church are and shall be deemed to have been since the Date of Union the advancement of:

- The Christian faith in accordance with the doctrinal standards and discipline of The Methodist Church.
- Any charitable purpose for the time being of any Connexional, District, Circuit and local or other organisation of The Methodist Church.
- Any charitable purpose for the time being of any society or institution subsidiary or ancillary to the Methodist Church.
- Any purpose for the time being of any charity being a charity subsidiary or ancillary to The Methodist Church.
- The organisation and resourcing of regular public acts of worship open to members of the church and non-members alike.
- The teaching of Christianity through sermons, courses and small groups.
- The resourcing of pastoral work including visiting the sick and bereaved.
- Promotion of Christianity through the staging of events and services.

**WIDMORE METHODIST CIRCUIT
(PREVIOUSLY KNOWN AS ORPINGTON AND CHISLEHURST METHODIST CIRCUIT)
TRUSTEES' REPORT (CONTINUED)
FOR THE YEAR ENDED 31 AUGUST 2024**

The Trustees have paid due regard to guidance issued by the Charity Commission in deciding what activities the Charity should undertake, and in particular, the specific guidance on charities for the advancement of religion. The charity undertakes several activities in order to achieve these objectives, which are summarised below:

- The Circuit provides oversight for churches, manses and ministers in its area of responsibility. Through this and the delivery of services by the churches it is providing public benefit.
- There is a regular training programme for Local Preachers, Worship Leaders and church stewards.
- The Circuit has adopted a Safeguarding Policy – covering children and vulnerable adults – and has ensured all relevant members of local churches receive appropriate training which is an ongoing process.

The Circuit reviews its human and financial resources to maximise mission in the area.

As of September 2023, staffing level was two full-time Presbyterian Ministers. Additionally, the Circuit has agreed to an arrangement with the United Reform Church, to provide part-time pastoral support to one church which is a joint Methodist/URC, Local Ecumenical Project. This post is filled by a URC minister. The Circuit also has an Administrator, to provide support to the Ministers and the Churches that make up the Circuit.

Achievements and performance

The Trustees have established a reserve to facilitate small grants or loans to churches for mission outreach or redevelopment projects. There has been no call on these funds during the year.

The Circuit continues to explore its mission and ministry, by improving the facilities they provide, enhancing the worship experience and engaging with the local community through a diverse range of activities. This is achieved through consultations, conferences and training sessions.

Throughout 2023/24 written services continued to be available to access online. This is much appreciated by those who are unable to get to church.

The Circuit has responsibility for six residential properties. During most of 2023/24 five of these were leased to tenants. During July 2023, one of the manses was recommission for an incoming presbyter, who commenced service in the Circuit on 1 September 2024. One Presbyter resides outside the Circuit, occupying a manse in a neighbouring Circuit, where his wife is a Deacon. For the time being, the Circuit has decided to retain all manses as a source of income, rather than realising equity from a sale.

During the year the Orpington and Chislehurst Circuit has been in consultation with the Bromley Circuit, with a view to merging the two circuits. Having passed the necessary approvals, the two Circuits merged on 1 September 2024. The name of the new Circuit is Widmore. This will be the final report for the Orpington and Chislehurst Circuit.

**WIDMORE METHODIST CIRCUIT
(PREVIOUSLY KNOWN AS ORPINGTON AND CHISLEHURST METHODIST CIRCUIT)
TRUSTEES' REPORT (CONTINUED)
FOR THE YEAR ENDED 31 AUGUST 2024**

Financial review and significant events

The Trustees report an unrestricted surplus of £312,083 for the reporting year (2023 – surplus of £2,138,123), excluding the property revaluations this is a surplus of £42,083 (2023 - deficit of £12,709). Utilising Trustees for Methodist Church Purposes funds earmarked for refurbishment projects, held at TMCP results in an overall surplus of £312,360 (2023 – surplus of £2,138,161).

The reserves policy for the Circuit is to hold a sum in general fund net current assets, equivalent to four months average general fund expenditure. This is deemed to be sufficient to meet any unforeseen item of major expenditure or loss of income due to a let property becoming vacant or inability to raise the full Circuit assessment from churches. As at 31 August 2024 the level of reserves was in excess of this requirement.

It is necessary to hold sufficient working capital to meet the payment of stipends and business expenses for two full-time ministers and the administrator.

As part of forward planning Church Treasurers meet annually to consider the assessment required from each church to meet budget requirements, obtain information and share experiences. The Circuit administrator sources cost effective contracts for utilities and other services. Churches in the Circuit also benefit as details of contractors are shared.

The Trustees are satisfied that systems are in place to mitigate exposure to the major risks to the charity.

Going concern

The Trustees have considered the charity's day-to-day cash flow requirements and have a reasonable expectation that the charity has adequate resource to continue in operational existence as the merger takes effect. Accordingly, they continue to adopt the going concern basis in preparing the annual report and financial statements.

Structure, governance and management

The charity is established under the Deed of Union 1932, the Methodist Church Act 1976 and by Standing Orders of the Methodist Church.

Day-to-day management of the Circuit is undertaken by the Circuit Leadership Team ably assisted by the Circuit Administrator.

The name of the charity changed to Widmore Methodist Circuit on 1 September 2024 due to Orpington and Chislehurst Methodist Circuit merging with Bromley Methodist Circuit.

**WIDMORE METHODIST CIRCUIT
(PREVIOUSLY KNOWN AS ORPINGTON AND CHISLEHURST METHODIST CIRCUIT)
TRUSTEES' REPORT (CONTINUED)
FOR THE YEAR ENDED 31 AUGUST 2024**

The Trustees who served during the year and up to the date of signature of the financial statements were:

L MacBean
T Farmer
R G Meissner
M E C Jackson
H Cheverton
J Bayes
N A Brehene
S Young
R Kowal
H Jones
E Owusu
J Cummins
F Brew
D E Jackson
B Pykes
Rev K M George
C Thomas
S T Chown
P J Lake
G Tompkins
R Brandhorst
Mrs D Palmer
S Wallis
J M Howard
R J Carder
J A Jeffries
J A Willson
J Mayes
Mr C Field
K M J Doig
E Green
P A Crowther
J N Crowther
Reverend D MacBean (Chair)

The regulations of the Charity provide that the Board of Trustees may appoint a Trustee and that this appointment is confirmed at an Annual General Meeting.

**WIDMORE METHODIST CIRCUIT
(PREVIOUSLY KNOWN AS ORPINGTON AND CHISLEHURST METHODIST CIRCUIT)
TRUSTEES' REPORT (CONTINUED)
FOR THE YEAR ENDED 31 AUGUST 2024**

The Trustees' report was approved by the Board of Trustees.

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Reverend D MacBean (Chair)

Trustee

Date:

**WIDMORE METHODIST CIRCUIT
(PREVIOUSLY KNOWN AS ORPINGTON AND CHISLEHURST METHODIST CIRCUIT)
STATEMENT OF TRUSTEES' RESPONSIBILITIES
FOR THE YEAR ENDED 31 AUGUST 2024**

The Trustees are responsible for preparing the Trustees' Report and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

The law applicable to charities in England and Wales requires the Trustees to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the Charity and of the incoming resources and application of resources of the Charity for that year.

In preparing these financial statements, the Trustees are required to:

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles in the Charities SORP;
- make judgements and estimates that are reasonable and prudent;
- state whether applicable accounting standards have been followed, subject to any material departures disclosed and explained in the financial statements; and
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charity will continue in operation.

The Trustees are responsible for keeping sufficient accounting records that disclose with reasonable accuracy at any time the financial position of the Charity and enable them to ensure that the financial statements comply with the Charities Act 2011, the Charity (Accounts and Reports) Regulations 2008 and the provisions of the trust deed. They are also responsible for safeguarding the assets of the Charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

**WIDMORE METHODIST CIRCUIT
(PREVIOUSLY KNOWN AS ORPINGTON AND CHISLEHURST METHODIST CIRCUIT)
INDEPENDENT AUDITOR'S REPORT
TO THE TRUSTEES OF WIDMORE METHODIST CIRCUIT**

Opinion

We have audited the financial statements of Widmore Methodist Circuit (the 'Charity') for the year ended 31 August 2024 which comprise the statement of financial activities, the balance sheet and notes to the financial statements, including significant accounting policies. The financial reporting framework that has been applied in their preparation is applicable law and United Kingdom Accounting Standards, including Financial Reporting Standard 102 *The Financial Reporting Standard applicable in the UK and Republic of Ireland* (United Kingdom Generally Accepted Accounting Practice).

In our opinion, the financial statements:

- give a true and fair view of the state of the charity's affairs as at 31 August 2024 and of its incoming resources and application of resources, for the year then ended;
- have been properly prepared in accordance with United Kingdom Generally Accepted Accounting Practice; and
- have been prepared in accordance with the requirements of the Charities Act 2011.

Basis for opinion

We conducted our audit in accordance with International Standards on Auditing (UK) (ISAs (UK)) and applicable law. Our responsibilities under those standards are further described in the *Auditor's responsibilities for the audit of the financial statements* section of our report. We are independent of the Charity in accordance with the ethical requirements that are relevant to our audit of the financial statements in the UK, including the FRC's Ethical Standard, and we have fulfilled our other ethical responsibilities in accordance with these requirements. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

Conclusions relating to going concern

In auditing the financial statements, we have concluded that the Trustees' use of the going concern basis of accounting in the preparation of the financial statements is appropriate.

Based on the work we have performed, we have not identified any material uncertainties relating to events or conditions that, individually or collectively, may cast significant doubt on the Charity's ability to continue as a going concern for a period of at least twelve months from when the financial statements are authorised for issue.

Our responsibilities and the responsibilities of the Trustees with respect to going concern are described in the relevant sections of this report.

**WIDMORE METHODIST CIRCUIT
(PREVIOUSLY KNOWN AS ORPINGTON AND CHISLEHURST METHODIST CIRCUIT)
INDEPENDENT AUDITOR'S REPORT (CONTINUED)
TO THE TRUSTEES OF WIDMORE METHODIST CIRCUIT**

Other information

The other information comprises the information included in the annual report other than the financial statements and our auditor's report thereon. The Trustees are responsible for the other information contained within the annual report. Our opinion on the financial statements does not cover the other information and we do not express any form of assurance conclusion thereon. Our responsibility is to read the other information and, in doing so, consider whether the other information is materially inconsistent with the financial statements or our knowledge obtained in the course of the audit, or otherwise appears to be materially misstated. If we identify such material inconsistencies or apparent material misstatements, we are required to determine whether this gives rise to a material misstatement in the financial statements themselves. If, based on the work we have performed, we conclude that there is a material misstatement of this other information, we are required to report that fact.

We have nothing to report in this regard.

Matters on which we are required to report by exception

We have nothing to report in respect of the following matters in relation to which the Charities (Accounts and Reports) Regulations 2008 require us to report to you if, in our opinion:

- the information given in the financial statements is inconsistent in any material respect with the Trustees' report; or
- sufficient accounting records have not been kept; or
- the financial statements are not in agreement with the accounting records; or
- we have not received all the information and explanations we require for our audit.

Responsibilities of Trustees

As explained more fully in the statement of Trustees' responsibilities, the Trustees are responsible for the preparation of the financial statements and for being satisfied that they give a true and fair view, and for such internal control as the Trustees determine is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error. In preparing the financial statements, the Trustees are responsible for assessing the Charity's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless the Trustees either intend to cease operations, or have no realistic alternative but to do so.

Auditor's responsibilities for the audit of the financial statements

We have been appointed as auditor under section 144 of the Charities Act 2011 and report in accordance with the Act and relevant regulations made or having effect thereunder.

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance but is not a guarantee that an audit conducted in accordance with ISAs (UK) will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements.

**WIDMORE METHODIST CIRCUIT
(PREVIOUSLY KNOWN AS ORPINGTON AND CHISLEHURST METHODIST CIRCUIT)
INDEPENDENT AUDITOR'S REPORT (CONTINUED)
TO THE TRUSTEES OF WIDMORE METHODIST CIRCUIT**

Irregularities, including fraud, are instances of non-compliance with laws and regulations. We design procedures in line with our responsibilities, outlined above, to detect material misstatements in respect of irregularities, including fraud. The extent to which our procedures are capable of detecting irregularities, including fraud is detailed below:

- In planning our audit we assess the risks of material misstatement, including fraud, based on our discussion with trustees, evaluation of the internal controls in place, and identify critical laws and regulations.
- During our detailed audit work we review transactions and documentation relevant to the inherent and specific risks we identified at the planning stage and which could indicate fraud or non-compliance with laws and regulations.
- During our audit procedures we extend the scope of our testing where our planning indicated there was an increased risk of fraud including management override of controls.
- We also considered and reviewed the procedures which trustees have in place to detect and identify any instances of fraud or non-compliance with fraud and regulations. The procedures in place were discussed in detail with management and walkthrough tests were undertaken where appropriate.

A further description of our responsibilities is available on the Financial Reporting Council's website at: <https://www.frc.org.uk/auditorsresponsibilities>. This description forms part of our auditor's report.

Other matters

We were appointed by the Charity to audit the financial statements for the year ending 31 August 2024. The previous financial year ending 31 August 2023 had not been audited by virtue of falling beneath the statutory limits. Additional checks were done on the transactions and closing balances in that period. Material errors were found and have been amended and disclosed in notes 20 and 21.

Your attention is drawn to the fact that the charity has prepared financial statements in accordance with "Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)" (as amended) in preference to the Accounting and Reporting by Charities: Statement of Recommended Practice issued on 1 April 2005 which is referred to in the extant regulations but has now been withdrawn.

This has been done in order for the financial statements to provide a true and fair view in accordance with current Generally Accepted Accounting Practice.

Use of our report

This report is made solely to the charity's trustees, as a body, in accordance with part 4 of the Charities (Accounts and Reports) Regulations 2008. Our audit work has been undertaken so that we might state to the charity's trustees those matters we are required to state to them in an auditor's report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the charity and the charity's trustees as a body, for our audit work, for this report, or for the opinions we have formed.

**WIDMORE METHODIST CIRCUIT
(PREVIOUSLY KNOWN AS ORPINGTON AND CHISLEHURST METHODIST CIRCUIT)
INDEPENDENT AUDITOR'S REPORT (CONTINUED)
TO THE TRUSTEES OF WIDMORE METHODIST CIRCUIT**

Mr Michael Neilan BSc FCA CTA (Senior Statutory Auditor)
for and on behalf of Price & Company

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Chartered Accountants
Statutory Auditor

30-32 Gildredge Road
Eastbourne
East Sussex
BN21 4SH

WIDMORE METHODIST CIRCUIT
(PREVIOUSLY KNOWN AS ORPINGTON AND CHISLEHURST METHODIST CIRCUIT)
STATEMENT OF FINANCIAL ACTIVITIES
INCLUDING INCOME AND EXPENDITURE ACCOUNT

FOR THE YEAR ENDED 31 AUGUST 2024

		Unrestricted funds 2024 £	Restricted funds 2024 £	Total 2024 £	Unrestricted funds 2023 £	Restricted funds 2023 £	Total 2023 £
	Notes						
Income from:							
Donations and legacies	3	-	-	-	80	-	80
Charitable activities	4	266,450	-	266,450	236,115	-	236,115
Investments	5	7,889	634	8,523	5,066	346	5,412
Total income		274,339	634	274,973	241,261	346	241,607
Expenditure on:							
Charitable activities	6	232,256	357	232,613	253,970	308	254,278
Total expenditure		232,256	357	232,613	253,970	308	254,278
Net gains/(losses) on investments		270,000	-	270,000	2,150,832	-	2,150,832
Net income and movement in funds		312,083	277	312,360	2,138,123	38	2,138,161
Reconciliation of funds:							
Fund balances at 1 September 2023		4,955,702	11,096	4,966,798	2,817,579	11,058	2,828,637
Fund balances at 31 August 2024		5,267,785	11,373	5,279,158	4,955,702	11,096	4,966,798

The statement of financial activities includes all gains and losses recognised in the year. All income and expenditure derive from continuing activities.

		2024	2023
	Notes	£	£
Fixed assets			
Tangible assets	11	950,000	900,000
Investment property	12	4,150,000	3,930,000
		<u>5,100,000</u>	<u>4,830,000</u>
Current assets			
Debtors	13	3,567	-
Cash at bank and in hand		183,540	138,748
		<u>187,107</u>	<u>138,748</u>
Creditors: amounts falling due within one year	14	(7,949)	(1,950)
		<u></u>	<u></u>
Net current assets		179,158	136,798
		<u></u>	<u></u>
Total assets less current liabilities		5,279,158	4,966,798
		<u></u>	<u></u>
Net assets		5,279,158	4,966,798
		<u></u>	<u></u>
The funds of the Charity			
Restricted income funds	16	11,373	11,096
Unrestricted funds		5,267,785	4,955,702
		<u>5,279,158</u>	<u>4,966,798</u>

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Reverend D MacBean (Chair)
Trustee

**WIDMORE METHODIST CIRCUIT
(PREVIOUSLY KNOWN AS ORPINGTON AND CHISLEHURST METHODIST CIRCUIT)
NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 AUGUST 2024**

1 Accounting policies

Charity information

Widmore Methodist Circuit (previously known as Orpington and Chislehurst Methodist Circuit) is a charity and the principal address is Orpington and Chislehurst Methodist Circuit Office, Petts Wood Methodist Church, Queensway, Petts Wood, Kent, BR5 1LH.

1.1 Accounting convention

The financial statements have been prepared in accordance with the Charity's Constitutional Practice and Discipline of The Methodist Church (2017 edition) volumes 1 and 2, the Charities Act 2011, FRS 102 "The Financial Reporting Standard applicable in the UK and Republic of Ireland" ("FRS 102") and the Charities SORP "Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)" (effective 1 January 2019). The Charity is a Public Benefit Entity as defined by FRS 102.

The Charity has taken advantage of the provisions in the SORP for charities not to prepare a Statement of Cash Flows.

The financial statements have departed from the Charities (Accounts and Reports) Regulations 2008 only to the extent required to provide a true and fair view. This departure has involved following the Statement of Recommended Practice for charities applying FRS 102 rather than the version of the Statement of Recommended Practice which is referred to in the Regulations but which has since been withdrawn.

The financial statements are prepared in sterling, which is the functional currency of the Charity. Monetary amounts in these financial statements are rounded to the nearest £.

The financial statements have been prepared under the historical cost convention, modified to include the revaluation of freehold properties and to include investment properties and certain financial instruments at fair value. The principal accounting policies adopted are set out below.

1.2 Going concern

At the time of approving the financial statements, the Trustees have a reasonable expectation that the Charity has adequate resources to continue in operational existence for the foreseeable future. Thus the Trustees continue to adopt the going concern basis of accounting in preparing the financial statements.

1.3 Charitable funds

Unrestricted funds are available for use at the discretion of the Trustees in furtherance of their charitable objectives.

Restricted funds are subject to specific conditions by donors or grantors as to how they may be used. The purposes and uses of the restricted funds are set out in the notes to the financial statements.

**WIDMORE METHODIST CIRCUIT
(PREVIOUSLY KNOWN AS ORPINGTON AND CHISLEHURST METHODIST CIRCUIT)
NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)
FOR THE YEAR ENDED 31 AUGUST 2024**

1 Accounting policies (Continued)

Endowment funds are subject to specific conditions by donors that the capital must be maintained by the Charity.

1.4 Income

Income is recognised when the Charity is legally entitled to it after any performance conditions have been met, the amounts can be measured reliably, and it is probable that income will be received.

Cash donations are recognised on receipt. Other donations are recognised once the Charity has been notified of the donation, unless performance conditions require deferral of the amount. Income tax recoverable in relation to donations received under Gift Aid or deeds of covenant is recognised at the time of the donation.

1.5 Expenditure

Expenditure is recognised once there is a legal or constructive obligation to transfer economic benefit to a third party, it is probable that a transfer of economic benefits will be required in settlement, and the amount of the obligation can be measured reliably.

Expenditure is classified by activity. The costs of each activity are made up of the total of direct costs and shared costs, including support costs involved in undertaking each activity. Direct costs attributable to a single activity are allocated directly to that activity. Shared costs which contribute to more than one activity and support costs which are not attributable to a single activity are apportioned between those activities on a basis consistent with the use of resources. Central staff costs are allocated on the basis of time spent, and depreciation charges are allocated on the portion of the asset's use.

1.6 Tangible fixed assets

Tangible fixed assets are initially measured at cost and subsequently measured at cost or valuation, net of depreciation and any impairment losses.

Depreciation is recognised so as to write off the cost or valuation of assets less their residual values over their useful lives on the following bases:

Freehold land and buildings	No depreciation
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The gain or loss arising on the disposal of an asset is determined as the difference between the sale proceeds and the carrying value of the asset, and is recognised in the statement of financial activities.

Properties whose fair value can be measured reliably are held under the revaluation model and are carried at a revalued amount, being their fair value at the date of valuation less any subsequent accumulated depreciation and subsequent accumulated impairment losses. The fair value of the land and buildings is usually considered to be their market value.

Revaluation gains and losses are recognised in other recognised gains and losses and accumulated in equity, except to the extent that a revaluation gain reverses a revaluation loss previously recognised in net income/(expenditure) or a revaluation loss exceeds the accumulated revaluation gains recognised in equity; such gains and loss are recognised in net income/(expenditure) for the year.

**WIDMORE METHODIST CIRCUIT
(PREVIOUSLY KNOWN AS ORPINGTON AND CHISLEHURST METHODIST CIRCUIT)
NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)
FOR THE YEAR ENDED 31 AUGUST 2024**

1 Accounting policies (Continued)

1.7 Investment property

Investment property, which is property held to earn rentals and/or for capital appreciation, is initially recognised at cost, which includes the purchase cost and any directly attributable expenditure. Subsequently it is measured at fair value at the reporting end date. The surplus or deficit on revaluation is recognised in profit or loss.

1.8 Impairment of fixed assets

At each reporting end date, the Charity reviews the carrying amounts of its tangible assets to determine whether there is any indication that those assets have suffered an impairment loss. If any such indication exists, the recoverable amount of the asset is estimated in order to determine the extent of the impairment loss (if any).

1.9 Cash and cash equivalents

Cash and cash equivalents include cash in hand, deposits held at call with banks, other short-term liquid investments with original maturities of three months or less, and bank overdrafts. Bank overdrafts are shown within borrowings in current liabilities.

1.10 Financial instruments

The Charity has elected to apply the provisions of Section 11 'Basic Financial Instruments' and Section 12 'Other Financial Instruments Issues' of FRS 102 to all of its financial instruments.

Financial instruments are recognised in the Charity's balance sheet when the Charity becomes party to the contractual provisions of the instrument.

Financial assets and liabilities are offset, with the net amounts presented in the financial statements, when there is a legally enforceable right to set off the recognised amounts and there is an intention to settle on a net basis or to realise the asset and settle the liability simultaneously.

Basic financial assets

Basic financial assets, which include debtors and cash and bank balances, are initially measured at transaction price including transaction costs and are subsequently carried at amortised cost using the effective interest method unless the arrangement constitutes a financing transaction, where the transaction is measured at the present value of the future receipts discounted at a market rate of interest. Financial assets classified as receivable within one year are not amortised.

**WIDMORE METHODIST CIRCUIT
(PREVIOUSLY KNOWN AS ORPINGTON AND CHISLEHURST METHODIST CIRCUIT)
NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)
FOR THE YEAR ENDED 31 AUGUST 2024**

1 Accounting policies (Continued)

Basic financial liabilities

Basic financial liabilities, including creditors and bank loans are initially recognised at transaction price unless the arrangement constitutes a financing transaction, where the debt instrument is measured at the present value of the future payments discounted at a market rate of interest. Financial liabilities classified as payable within one year are not amortised.

Debt instruments are subsequently carried at amortised cost, using the effective interest rate method.

Trade creditors are obligations to pay for goods or services that have been acquired in the ordinary course of operations from suppliers. Amounts payable are classified as current liabilities if payment is due within one year or less. If not, they are presented as non-current liabilities. Trade creditors are recognised initially at transaction price and subsequently measured at amortised cost using the effective interest method.

Derecognition of financial liabilities

Financial liabilities are derecognised when the Charity's contractual obligations expire or are discharged or cancelled.

1.11 Employee benefits

The cost of any unused holiday entitlement is recognised in the period in which the employee's services are received.

Termination benefits are recognised immediately as an expense when the Charity is demonstrably committed to terminate the employment of an employee or to provide termination benefits.

2 Critical accounting estimates and judgements

In the application of the Charity's accounting policies, the Trustees are required to make judgements, estimates and assumptions about the carrying amount of assets and liabilities that are not readily apparent from other sources. The estimates and associated assumptions are based on historical experience and other factors that are considered to be relevant. Actual results may differ from these estimates.

The estimates and underlying assumptions are reviewed on an ongoing basis. Revisions to accounting estimates are recognised in the period in which the estimate is revised where the revision affects only that period, or in the period of the revision and future periods where the revision affects both current and future periods.

WIDMORE METHODIST CIRCUIT
(PREVIOUSLY KNOWN AS ORPINGTON AND CHISLEHURST METHODIST CIRCUIT)
NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)
FOR THE YEAR ENDED 31 AUGUST 2024

3 Income from donations and legacies

	Unrestricted funds 2024 £	Unrestricted funds 2023 £
Donations and gifts	-	80
	<u> </u>	<u> </u>

4 Income from charitable activities

	Unrestricted funds 2024 £	Unrestricted funds 2023 £
Charitable activities		
Circuit and church assessments	172,000	172,000
Charitable rental income	94,450	64,115
	<u> </u>	<u> </u>
	266,450	236,115
	<u> </u>	<u> </u>

5 Income from investments

	Unrestricted funds 2024 £	Restricted funds 2024 £	Total 2024 £	Unrestricted funds 2023 £	Restricted funds 2023 £	Total 2023 £
Interest receivable	7,889	634	8,523	5,066	346	5,412
	<u> </u>	<u> </u>	<u> </u>	<u> </u>	<u> </u>	<u> </u>

WIDMORE METHODIST CIRCUIT
(PREVIOUSLY KNOWN AS ORPINGTON AND CHISLEHURST METHODIST CIRCUIT)
NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)
FOR THE YEAR ENDED 31 AUGUST 2024

6 Expenditure on charitable activities

	Charitable activities 2024 £	Charitable activities 2023 £
Direct costs		
Staff costs	86,447	111,880
Ministers' expenses	4,250	7,448
District assessments and related costs	49,192	47,756
Accountancy	2,050	1,667
TMCP other expenses	357	308
Insurance and utilities	7,493	12,250
Maintenance - manses	11,012	6,321
Maintenance - property lettings	25,016	25,631
Bromley manse costs	5,729	6,237
Manse letting agent fees	10,350	9,517
URC expenses	3,092	2,475
Donations and LP expenses	205	123
Projects/training	796	-
	<u>205,989</u>	<u>231,613</u>
Share of support and governance costs (see note 7)		
Support	26,624	22,665
	<u>232,613</u>	<u>254,278</u>
Analysis by fund		
Unrestricted funds	232,256	253,970
Restricted funds	357	308
	<u>232,613</u>	<u>254,278</u>

WIDMORE METHODIST CIRCUIT
(PREVIOUSLY KNOWN AS ORPINGTON AND CHISLEHURST METHODIST CIRCUIT)
NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)
FOR THE YEAR ENDED 31 AUGUST 2024

7 Support costs allocated to activities

	2024	2023
	£	£
Staff costs	20,618	20,036
Office costs	1,806	2,629
Audit fees	4,200	-
	<u>26,624</u>	<u>22,665</u>
Analysed between:		
Charitable activities	<u>26,624</u>	<u>22,665</u>

8 Trustees

Three ministers, who are also trustees of the charity, received the following remuneration during the year:

Rev Duncan Macbean stipend and pension contributions of £32,320 and £7,678 respectively (2023: £29,990 and £7,291). Rev Robert Selvakumar stipend and pension contributions of £29,399 and £7,678 respectively (2023: £27,104 and £7,291 respectively). Rev Hannah Faal-Heim was appointed during the year and received £2,585 and £0.

Rev Duncan Macbean's stipend includes Superintendent Allowance of £2,921 (2023: £2,710).

Trustees Expenses

Of the three ministers who are also trustees, one opts to forego entitlement to expenses for travel, telephone or any other claimable expenses incurred during the course of his duties. Expenses incurred by the other two ministers relate to their work. No trustee was in receipt of any expenses or payment for work undertaken on behalf of the Circuit.

Ministers' manse cost

The Circuit is required to provide accommodation for each minister in the Circuit and their families and this is seen as a benefit to the Circuit. Ministers are expected to occupy the manse provided for them. The Circuit bears the cost of repairs, maintenance, buildings insurance, Council Tax and water charges. These figures are not separately disclosed as benefits in kind for ministers as HMRC does not seek to tax these receipts in the hands of ministers.

WIDMORE METHODIST CIRCUIT
(PREVIOUSLY KNOWN AS ORPINGTON AND CHISLEHURST METHODIST CIRCUIT)
NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)
FOR THE YEAR ENDED 31 AUGUST 2024

9 Employees

The average monthly number of employees during the year was:

	2024	2023
	Number	Number
Administrative	1	1
Ministerial	3	3
Total	4	4

Employment costs	2024	2023
	£	£
Wages and salaries	107,065	131,916

There were no employees whose annual remuneration was more than £60,000.

10 Taxation

The charity is exempt from taxation on its activities because all its income is applied for charitable purposes.

11 Tangible fixed assets

	Freehold land and buildings £
Cost or valuation	
At 1 September 2023	900,000
Revaluation	50,000
At 31 August 2024	950,000
Carrying amount	
At 31 August 2024	950,000
At 31 August 2023	900,000

WIDMORE METHODIST CIRCUIT
(PREVIOUSLY KNOWN AS ORPINGTON AND CHISLEHURST METHODIST CIRCUIT)
NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)
FOR THE YEAR ENDED 31 AUGUST 2024

11 Tangible fixed assets (Continued)

Land and buildings with a carrying amount of £950,000 were revalued at 31 August 2024 by Glenn Crane of Edmund Estate Agents, independent valuers not connected with the Charity on the basis of market value. The valuation conforms to International Valuation Standards and was based on recent market transactions on arm's length terms for similar properties.

12 Investment property

	2024
	£
Fair value	
At 1 September 2023	3,930,000
Net gains or losses through fair value adjustments	220,000
At 31 August 2024	4,150,000

Investment property is comprised of five properties. The fair value of the investment property has been arrived at on the basis of a valuation carried out by Glenn Crane of Edmund Estate Agents, who are not connected with the Charity. The valuation was made on an open market value basis by reference to market evidence of transaction prices for similar properties.

13 Debtors

	2024	2023
	£	£
Amounts falling due within one year:		
Prepayments and accrued income	3,567	-

14 Creditors: amounts falling due within one year

	2024	2023
	£	£
Other creditors	1,700	-
Accruals and deferred income	6,249	1,950
	7,949	1,950

**WIDMORE METHODIST CIRCUIT
(PREVIOUSLY KNOWN AS ORPINGTON AND CHISLEHURST METHODIST CIRCUIT)
NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)
FOR THE YEAR ENDED 31 AUGUST 2024**

15 Retirement benefit schemes

The charity participates in a pension scheme providing benefits based on final pensionable pay. The assets of the scheme are held separately from those of the charity, being invested with the Methodist Ministers' Pension Scheme.

The contributions are determined by a qualified actuary on the basis of triennial valuations and the most recent valuation was at 1 September 2023 which has been updated to reflect conditions at the balance sheet date.

The pension charge for the year is £18,439 (2023 - £22,664). The contributions of the charity and employees from 1 September 2023 were set at 24.9% and 9.3% of earnings respectively.

At 1 September 2023 the actual assets of the scheme were £395.8 million and liabilities £362.1 million with a surplus of £33.7 million. These figures compare to 2020 – assets £487.5 million, liabilities £501.7 million with a deficit of £14.2 million. In its 2021 Summary Funding Statement, the Methodist Ministers Pension scheme indicated that the shortfall of 2020 could potentially be eliminated by excess investment returns, the result of which is that no core contributions were required, except for conditional transfer of £2.61 million from Pension Reserve, if required.

Following the Methodist conference in July 2021, it was unanimously agreed at the trustees meeting held on 8th September 2021 to contribute 15% of bank balances held at TMCP, CFB, and HSBC on 31st August 2021 as a resolution to the pension deficit.

16 Restricted funds

The restricted funds of the charity comprise the unexpended balances of donations and grants held on trust subject to specific conditions by donors as to how they may be used.

	At 1 September 2023	Incoming resources	Resources expended	At 31 August 2024
	£	£	£	£
Circuit Model Trust Fund	11,096	634	(357)	11,373
	<u> </u>	<u> </u>	<u> </u>	<u> </u>
Previous year:	At 1 September 2022	Incoming resources	Resources expended	At 31 August 2023
	£	£	£	£
Circuit Model Trust Fund	11,058	346	(308)	11,096
	<u> </u>	<u> </u>	<u> </u>	<u> </u>

WIDMORE METHODIST CIRCUIT
(PREVIOUSLY KNOWN AS ORPINGTON AND CHISLEHURST METHODIST CIRCUIT)
NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)
FOR THE YEAR ENDED 31 AUGUST 2024

17 Unrestricted funds

The unrestricted funds of the charity comprise the unexpended balances of donations and grants which are not subject to specific conditions by donors and grantors as to how they may be used. These include designated funds which have been set aside out of unrestricted funds by the trustees for specific purposes.

	At 1 September 2023	Incoming resources	Resources expended	Gains and losses	At 31 August 2024
	£	£	£	£	£
Revaluation reserve	4,830,000	-	-	270,000	5,100,000
General funds	125,702	274,339	(232,256)	-	167,785
	<u>4,955,702</u>	<u>274,339</u>	<u>(232,256)</u>	<u>270,000</u>	<u>5,267,785</u>
Previous year:	At 1 September 2022	Incoming resources	Resources expended	Gains and losses	At 31 August 2023
	£	£	£	£	£
Revaluation reserve	2,679,168	-	-	2,150,832	4,830,000
General funds	138,411	241,261	(253,970)	-	125,702
	<u>2,817,579</u>	<u>241,261</u>	<u>(253,970)</u>	<u>2,150,832</u>	<u>4,955,702</u>

18 Analysis of net assets between funds

	Unrestricted funds 2024	Restricted funds 2024	Total 2024
	£	£	£
At 31 August 2024:			
Tangible assets	950,000	-	950,000
Investment properties	4,150,000	-	4,150,000
Current assets/(liabilities)	167,785	11,373	179,158
	<u>5,267,785</u>	<u>11,373</u>	<u>5,279,158</u>

WIDMORE METHODIST CIRCUIT
(PREVIOUSLY KNOWN AS ORPINGTON AND CHISLEHURST METHODIST CIRCUIT)
NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)
FOR THE YEAR ENDED 31 AUGUST 2024

18 Analysis of net assets between funds (Continued)

	Unrestricted funds 2023 £	Restricted funds 2023 £	Total 2023 £
At 31 August 2023:			
Tangible assets	900,000	-	900,000
Investment properties	3,930,000	-	3,930,000
Current assets/(liabilities)	125,702	11,096	136,798
	<u>4,955,702</u>	<u>11,096</u>	<u>4,966,798</u>

19 Related party transactions

There were no disclosable related party transactions during the year (2023 - none).

20 Prior period adjustment

Changes to the balance sheet

	At 31 August 2023		
	As previously reported £	Adjustment £	As restated £
Fixed assets			
Tangible assets	3,198,941	(2,298,941)	900,000
Investment properties	-	3,930,000	3,930,000
	<u> </u>	<u> </u>	<u> </u>
 Net assets	 <u>3,335,739</u>	 <u>1,631,059</u>	 <u>4,966,798</u>

**WIDMORE METHODIST CIRCUIT
(PREVIOUSLY KNOWN AS ORPINGTON AND CHISLEHURST METHODIST CIRCUIT)
NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)
FOR THE YEAR ENDED 31 AUGUST 2024**

20 Prior period adjustment

At 31 August 2023			
	As previously reported	Adjustment	As restated
	£	£	£
Fixed assets (Continued)			
Capital funds			
Income funds			
Restricted funds	11,096	-	11,096
Unrestricted funds	3,324,643	1,631,059	4,955,702
	<u>3,335,739</u>	<u>1,631,059</u>	<u>4,966,798</u>
Total equity	<u><u>3,335,739</u></u>	<u><u>1,631,059</u></u>	<u><u>4,966,798</u></u>

Changes to the profit and loss account

Period ended 31 August 2023			
	As previously reported	Adjustment	As restated
	£	£	£
Total income	241,607	-	241,607
Total expenditure	(254,278)	-	(254,278)
Net gains on investments	519,773	1,631,059	2,150,832
	<u>507,102</u>	<u>1,631,059</u>	<u>2,138,161</u>
Net movement in funds	<u><u>507,102</u></u>	<u><u>1,631,059</u></u>	<u><u>2,138,161</u></u>

21 Prior period adjustment

Two prior period adjustments have been made to the accounts to ensure that the accounts are accurate and complete.

The first adjustment was to reclassify five of the six properties as investment properties from tangible assets as these properties are being let out for rental income. The remaining property remains a tangible asset as it is being used by a minister.

The second adjustment was to revalue the properties at the year ending 31 August 2023. The properties have been revalued based on an open market value basis. This has increased the value of the properties by £1,631,059 in the prior year.

These two adjustments in total have decreased tangible assets to £900,000 and investment properties are now £3,930,000 for the year ending 31 August 2023.

Accounts

ORPINGTON AND CHISLEHURST METHODIST CIRCUIT
YEAR ENDED 31 AUGUST 2023

Charity No. 1134972

ORPINGTON AND CHISLEHURST METHODIST CIRCUIT
Report of the Trustees and Unaudited Financial Statements
For the year ended 31 August 2023

ORPINGTON AND CHISLEHURST METHODIST CIRCUIT
YEAR ENDED 31 AUGUST 2023

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ORPINGTON AND CHISLEHURST METHODIST CIRCUIT
YEAR ENDED 31 AUGUST 2023

REPORT OF THE TRUSTEES

The Trustees present their report and financial statements for the year ended 31 August 2023.

The accounts have been prepared in accordance with The Constitutional Practice and Discipline of The Methodist Church (2017 edition) volumes 1 and 2, the Charities Act 2011 and “Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)” (as amended for accounting periods commencing from 1 January 2019).

REPORT OF THE TRUSTEES CONTINUED

OBJECTIVES AND ACTIVITIES

The purposes of the Methodist Church are and shall be deemed to have been since the Date of Union the advancement of:

- The Christian faith in accordance with the doctrinal standards and discipline of The Methodist Church.
- Any charitable purpose for the time being of any Connexional, District, Circuit and local or other organisation of The Methodist Church.
- Any charitable purpose for the time being of any society or institution subsidiary or ancillary to the Methodist Church.
- Any purpose for the time being of any charity being a charity subsidiary or ancillary to The Methodist Church.
- The organisation and resourcing of regular public acts of worship open to members of the church and non-members alike.
- The teaching of Christianity through sermons, courses and small groups.
- The resourcing of pastoral work including visiting the sick and bereaved.
- Promotion of Christianity through the staging of events and services.

The Trustees have paid due regard to guidance issued by the Charity Commission on public benefit in deciding what activities the charity should undertake, and, in particular, the specific guidance on charities for the advancement of religion. The charity undertakes a number of activities in order to achieve these objectives, which are summarised below.

- The Circuit provides oversight for churches, manses, and ministers in its area of responsibility. Through this and the delivery of services by the churches it is providing public benefit.
- There is a regular training programme for Local Preachers, Worship Leaders, and church stewards.
- The Circuit has adopted a Safeguarding Policy – covering children and vulnerable adults – and has ensured all relevant members of local churches receive appropriate training which is an ongoing process.

The Circuit reviews its human and financial resources to maximise mission in the area.

ORPINGTON AND CHISLEHURST METHODIST CIRCUIT
YEAR ENDED 31 AUGUST 2023

As of September 2022 staffing level was two full-time Presbyterian Ministers and a Deacon. The Deacon retired on 31 August 2023 and there is no replacement. Additionally, the Circuit has agreed to an arrangement with the United Reformed Church, to provide part-time pastoral support to one church which is a joint Methodist/URC, Local Ecumenical Project. The post was filled by a URC minister during July 2023. There will be implication relating to costs during the next financial year. The Circuit also has an Administrator, to provide support to the Ministers, the Deacon and the Churches that made up the Circuit.

REPORT OF THE TRUSTEES CONTINUED

Achievements and performance

The Trustees have established a reserve to facilitate small grants or loans to churches for mission outreach or redevelopment projects.

The Circuit continues to explore its mission and ministry, by improving the facilities they provide, enhancing the worship experience and engaging with the local community through a diverse range of activities. This is achieved through consultations, conferences and training sessions.

Throughout 2022-23 written services continued to be available to access on line as well as being posted to people without internet facilities. This has been much appreciated by those who are unable to get to church.

The Circuit has responsibility for six residential properties. Two of these are occupied by clergy. The other four are leased to tenants, though one has been unoccupied for several months due to refurbishment. One Presbyterian resides outside the Circuit, occupying a manse in a neighbouring Circuit, where his wife is a Deacon. For the time being, the Circuit has decided to retain all manses as a source of income, rather than realizing equity from a sale.

REPORT OF THE TRUSTEES CONTINUED

Financial review and significant events

The Trustees report an unrestricted deficit of £12,709 fund for the reporting year (2022 – surplus of £11,391). Utilising Trustees for Methodist Church Purposes funds earmarked for refurbishment projects, held at TMCP results in an overall deficit of £12,671 of (2022 – surplus £11,128)

The reserves policy for the Circuit is to hold a sum in general fund net current assets, equivalent to four months average general fund expenditure. This is deemed to be sufficient to meet any unforeseen item of major expenditure or loss of income due to a let property becoming vacant or inability to raise the full Circuit assessment from churches. As at 31 August 2023 the level of reserves was in excess of this requirement.

It is necessary to hold sufficient working capital to meet the payment of stipends and business expenses for three full-time ministers and the administrator.

As part of forward planning Church Treasurers meet annually to consider the assessment required from each church to meet budget requirements, obtain information and share experiences. The Circuit administrator sources cost effective contracts for utilities and other services. Churches in the Circuit also benefit as details of contractors are shared.

The Trustees are satisfied that systems are in place to mitigate exposure to the major risks to the charity.

Going Concern

The Trustees have considered the charity's day to day cash flow requirements and have a reasonable expectation that the charity has adequate resource to continue in operational existence for at least a further 12 months. Accordingly they continue to adopt the going concern basis in preparing the annual report and financial statements

REPORT OF THE TRUSTEES CONTINUED

Structure, governance and management

The charity is established under the Deed of Union 1932, the Methodist Church Act 1976 and by Standing Orders of the Methodist Church.

Day to day management of the Circuit is undertaken by the Circuit Leadership Team ably assisted by the Circuit Administrator.

The Trustees who served during this reporting year and up to the date of signature of the final accounts were:

Revd Duncan MacBean
Deacon Maureen Spinks (Resigned 31/8/2023)
Revd Janet Verrier
Mr Jim Jefferies
Ms Sharon Wallis
Mrs Dorrance Palmer
Mrs Joan Mayes
Ms Deborah Spinks (Resigned 31/8/2023)
Mr Michael Killpack
Mr Ralph Bradhorst
Mr Rodney Carder
Mr John Crowther
Mr Paul Crowther
Mr Eddie Green
Mrs Ruth Henschel (Resigned 31/8/2022)
Mr Chris Field
Mr Kevin Doig
Mr Paul Ticknel
Mrs Jennifer Willson
Mrs Judith Howard
Mrs Janet Hailey (Resigned 31/8/2023)
Mr John Dodrell (Resigned 31/8/2023)
Mr Ben Aysis (Resigned 31/8/2023)
Ms Gillian Tompkins
Mr Peter Lake
Rev Robert Selvakumar
Mr Thomas Cowie 31/03/2023)
Mrs Pauline Lyon (Appointed 05/9/2023)
Rev Rodolphe Blanchard-Kowal (to be Appointed March 2024)
Ms Nanna Addo (to be Appointed March 2024)

There have been two new Trustees appointed since September 1, 2022 - Thomas Cowie and Pauline Lyon and a further two are due to be appointed in March 2024.

ORPINGTON AND CHISLEHURST METHODIST CIRCUIT
YEAR ENDED 31 AUGUST 2023

REPORT OF THE TRUSTEES CONTINUED

Principal address:

The Superintendent
Orpington and Chislehurst Methodist Circuit Office
Petts Wood Methodist Church
Queensway
Petts Wood
Kent BR5 1LH

Independent examiner

Nadine Crawford-Piper FCCA
30 Vine Square
Eastbourne
BN22 7QD

Bankers

HSBC,
184, High Street,
Bromley,
Kent, BR1 1HE

Central Finance Board of the Methodist Church
9 Bonhill Street
London EC2A 4PE

Approved by the Trustees of the Orpington and Chislehurst Methodist Circuit
at their meeting on 14 March 2024

.....

Signed:

Chair of Meeting – Revd Duncan MacBean
Date 14 March 2024

ORPINGTON AND CHISLEHURST METHODIST CIRCUIT
YEAR ENDED 31 AUGUST 2023

REPORT OF THE TRUSTEES CONTINUED

Trustees

The trustees and officers serving during the year and since the year end were as follows:

Revd Duncan MacBean
Deacon Maureen Spinks (Resigned 31/8/2023)
Revd Janet Verrier
Mr Jim Jefferies
Ms Sharon Wallis
Mrs Dorrance Palmer
Mrs Joan Mayes
Ms Deborah Spinks (Resigned 31/8/2023)
Mr Michael Killpack
Mr Ralph Bradhorst
Mr Rodney Carder
Mr John Crowther
Mr Paul Crowther
Mr Eddie Green
Mrs Ruth Henschel (Resigned 31/8/2022)
Mr Chris Field
Mr Kevin Doig
Mr Paul Ticknel
Mrs Jennifer Willson
Mrs Judith Howard
Mrs Janet Hailey (Resigned 31/8/2023)
Mr John Dodrell (Resigned 31/8/2023)
Mr Ben Aysis (Resigned 31/8/2023)
Ms Gillian Tompkins
Mr Peter Lake
Rev Robert Selvakumar
Mr Thomas Cowie 31/03/2023)
Mrs Pauline Lyon (Appointed 05/9/2023)
Rev Rodolphe Blanchard-Kowal (to be Appointed Mach 2024)
Ms Nanna Addo (to be Appointed March 2024)

INDEPENDENT EXAMINERS REPORT TO THE TRUSTEES

Responsibilities and basis of report

As the charity trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the 2011 Act').

I report in respect of my examination of the charity's accounts carried out under section 145 of the 2011 Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

I report to the trustees on my examination of the financial statements of Orpington and Chislehurst Methodist Circuit (the charity) for the year ended 31 August 2023.

Responsibilities and basis of report

As the trustees of the charity you are responsible for the preparation of the financial statements in accordance with the requirements of the Charities Act 2011 (the 2011 Act).

I report in respect of my examination of the charity's financial statements carried out under section 145 of the 2011 Act. In carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act.

Independent examiner's statement

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the charity as required by section 130 of the 2011 Act; or
2. the financial statements do not accord with those records; or
3. the financial statements do not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a true and fair view which is not a matter considered as part of an independent examination.

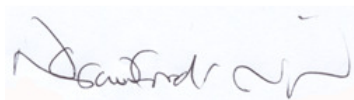
I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the financial statements to be reached.

ORPINGTON AND CHISLEHURST METHODIST CIRCUIT
YEAR ENDED 31 AUGUST 2023

INDEPENDENT EXAMINERS REPORT TO THE TRUSTEES CONTINUED

Independent examiners statement

Since the Charity's gross income was up to and over £250,000 (2022 comparative), your examiner must be a member of a body listed in section 145 of the 2011 Act. I confirm that I am qualified to undertake the examination by virtue of my membership of the Association of Chartered Certified Accountants (ACCA).



.....
Nadine Crawford-Piper
30 Vine Square
Eastbourne
East Sussex
BN22 7QD

15 March 2024

ORPINGTON AND CHISLEHURST METHODIST CIRCUIT
YEAR ENDED 31 AUGUST 2023

Statement of Financial Activities
For the year ended 31 August 2023

		2023	2023	2023	2022
		£	£	Total	Total
				£	£
Income and Donations from:	notes	Unrestricted	Restricted	Total	
Donations	2	80	0	80	839
Charitable activities (Church Assessment and letting income)	3	236,115	0	236,115	249,935
Interest Income	4	5,066	346	5,412	653
Total		241,261	346	241,607	251,427
Expenditure on:					
Ministerial and Administrative Costs	5	191,416	308	191,724	185,674
Charitable activities – Property Maintenance	6	62,554	0	62,554	54,625
Total		253,970	308	254,278	240,299
Net income/expenditure		-12,709	38	-12,671	11,128
Reconciliation of funds					
Total funds brought forward		138,411	11,058	149,469	138,341
Total funds carried forward		125,702	11,096	136,798	149,469

ORPINGTON AND CHISLEHURST METHODIST CIRCUIT
YEAR ENDED 31 AUGUST 2023

Statement of Financial Position
As at 31 August 2023

	Notes	2023 £	2022 £
Fixed assets			
Tangible assets	13	3,198,941	2,679,168
		<u>3,198,941</u>	<u>2,679,168</u>
Current Assets			
Cash at bank and in hand		138,748	151,701
TOTAL ASSETS		3,337,689	2,830,869
Creditors: amounts falling due within one year	14	-1,950	-2,232
Net current assets (current assets less current liabilities)		136,798	149,469
TOTAL ASSETS LESS CURRENT LIABILITIES		3,335,739	2,828,637
The funds of the charity			
Restricted income funds	15	11,096	11,058
Unrestricted income funds		125,702	138,411
Revaluation reserve		3,198,941	2,679,168
TOTAL FUNDS		3,335,739	2,828,637

The financial statements were approved and authorised for issue by the Board and signed on its behalf by:

Rev Duncan McBean
Trustee

14 March 2024

NOTES TO THE ACCOUNTS

1. Accounting Policies

Basis of accounting

The financial statements have been prepared under the historical cost convention, except for investments which are included at market value and the revaluation of certain fixed assets and in accordance with the Charities SORP (FRS 102) 'Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019)', Financial Reporting Standard 102 the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102), and the Charity Act 2011.

ORPINGTON AND CHISLEHURST METHODIST CIRCUIT meets the definition of a public benefit entity under FRS 102. Assets and liabilities are initially recognised at historical cost or transaction value unless otherwise stated in the relevant accounting policy note(s).

The financial statements are prepared in sterling, which is the functional currency of the charity. Monetary amounts in these financial statements are rounded to the nearest £.

The accounts have been prepared under the historical cost convention, modified to include the revaluation of freehold properties. The principal accounting policies adopted are set out below.

Going concern

The trustees have considered the charity's day to day cash flow requirements and have a reasonable expectation that the charity has adequate resources to continue in operational existence for at least a further 12 months. Accordingly, they continue to adopt the going concern basis in preparing the annual report and financial statements.

Funds

Unrestricted funds are available for use at the discretion of the trustees in furtherance of their charitable objectives unless the funds have been designated for other purposes.

Restricted funds are subject to specific conditions by donors as to how they may be used. The purposes and uses of the restricted funds are set out in the notes to the accounts.

NOTES TO THE ACCOUNTS CONTINUED

Incoming resources

All incoming resources are included in the statement of financial activities when the Charity is entitled to the income and the amount can be quantified with reasonable accuracy. The following specific policies are applied to particular categories of income:

Income is recognised when the charity is legally entitled to it after any performance conditions have been met, the amounts can be measured reliably, and it is probable that income will be received.

Where income, relating to specific accounting periods, is received in advance, this is deferred on an accruals basis to the period to which it relates. Such deferrals are included in current liabilities.

Resources expended

Liabilities are recognised as resources expended when there is a legal or constructive obligation committing the Charity to the expenditure:

Expenditure, including any VAT which cannot be recovered, is accounted for on an accruals basis and allocated to the appropriate heading in the accounts. Grants and donations payable are taken into account at the earlier of when they are paid or become legally enforceable.

Other than the normal commitments under contracts of employment there are no contractual or constructive obligations to future expenditure at the balance sheet date. Where the trustees have authorised expenditure which is not yet legally enforceable or become constructive obligations amounts are set aside into funds designated for the purpose.

Tangible fixed assets

Freehold manses and land and buildings are shown at insurance valuation and reviewed five yearly.

No provision is made for depreciation of freehold land and buildings as it is the policy of the trustees to revalue them every five years and carry out a review for any impairment in intervening years. The trustees have concluded that the estimated residual value is not materially different from the carrying amount of the asset.

Impairment of fixed assets

At each reporting end date, the charity reviews the carrying amounts of its tangible assets to determine whether there is any indication that those assets have suffered an impairment loss. If any such indication exists, the recoverable amount of the asset is estimated in order to determine the extent of the impairment loss (if any).

NOTES TO THE ACCOUNTS CONTINUED

Pensions

All Methodist Ministers in the Circuit are members of the Methodist Ministers' Pension Scheme which is a defined benefit scheme.

The charity is unable to identify its share of the underlying assets and liabilities of the scheme and therefore contributions are accounted for as if it were a defined contribution scheme and charged in the accounts as they become payable in accordance with the rules of the scheme.

Critical Accounting Estimates and Judgements

In the application of the charity's accounting policies, the trustees are required to make judgements, estimates and assumptions about the carrying amount of assets and liabilities that are not readily apparent from other sources. The estimates and associated assumptions are based on historical experience and other factors that are considered to be relevant. Actual results may differ from these estimates. The estimates and underlying assumptions are reviewed on an ongoing basis. Revisions to accounting estimates are recognised in the period in which the estimate is revised where the revision affects only that period, or in the period of the revision and future periods where the revision affects both current and future periods.

Cash and cash equivalents

Cash and cash equivalents include cash in hand, deposits held at call with banks, other short-term liquid investments with original maturities of three months or less, and bank overdrafts. Bank overdrafts are shown within borrowings in current liabilities.

Financial Instruments

The charity only has financial assets and financial liabilities of a kind that qualify as basic financial instruments. Basic financial instruments are initially recognised at transaction value and subsequently measured at their settlement value with the exception of bank loans which are subsequently measured at amortised cost using the effective interest method.

2. Income from other donations

	Unrestricted funds	Restricted funds	2023		2022
	£	£	£		£
Donations received	80		80		839
	80		80		839

ORPINGTON AND CHISLEHURST METHODIST CIRCUIT
YEAR ENDED 31 AUGUST 2023

NOTES TO THE ACCOUNTS CONTINUED

3. Income from charitable activities

	Unrestricted funds	Restricted funds	2023 TOTAL		2022 TOTAL
	£	£	£		£
Circuit and Church Assessments	172,000		172,000		172,000
Charitable Activity - Letting Income	64,115		64,115		77,935
Donation and Other income	80		80		839
Investment income	5,066	346	5,412		653
	241,261	346	241,607		251,427

Assessments on Churches

Circuit comprises eight churches and each is assessed for a contribution to meet the overall net costs of the Circuit. An Assessments on Churches is determined annually by the Circuit using a formulaic method which takes into account the number of members in each church and its relative income.

4. Investment income

	2023 Unrestricted	2023 Restricted	2023 TOTAL	2022 TOTAL
	£	£	£	£
Bank interest receivable	5,066	346	5,412	653
Other interest receivable				
	5,066	346	5,412	653

ORPINGTON AND CHISLEHURST METHODIST CIRCUIT
YEAR ENDED 31 AUGUST 2023

NOTES TO THE ACCOUNTS CONTINUED

5. Expenditure on charitable activities

	Unrestricted Funds	Restricted Funds	2023	2022
	£	£	£	£
Minister's and URC Stipends	111,880		111,880	107,671
Ministers' Expenses (Telephone, Travel, other)	7,448		7,448	5,161
Charitable Activities – District Assessments and related costs	47,756		47,756	48,544
Training Costs				1,019
URC Ministers' Expenses				720
Total Stipends and district Assessments	167,084		167,084	163,115
Support costs – admin wages	20,036		20,036	18,654
Support costs - office costs	2,629	308	2,937	3,589
Independent Examination Fee	1,950		1,950	1,950
Adjustment to prior year Accrual	-283		-283	-1,634
Total Admin and Support Costs	24,332	308	24,640	22,559
TOTAL Ministry and Admin Costs	191,416	308	191,724	185,674

ORPINGTON AND CHISLEHURST METHODIST CIRCUIT
YEAR ENDED 31 AUGUST 2023

NOTES TO THE ACCOUNTS CONTINUED

Note 6. Charitable Activities

Charitable Activities	2023 Unrestricted	2023 Restricted	2023 TOTAL	2022 TOTAL
Insurance and Utilities	12,250	0	12,250	11,530
Total Insurance	12,250	0	12,250	11,530
Maintenance and Refurbishment - Manse	6,321	0	6,321	16,185
Maintenance and Refurbishment - Property Let	25,631	0	25,631	8,270
Bromley Manse - Costs	6,237	0	6,237	5,193
Total Property Maintenance	38,189	0	38,189	29,648
Manse Letting Agent Fee	9,517	0	9,517	9,481
URC Expenses	2,475		2,475	2,064
Donations and LP Expenses	123	0	123	1,902
Total Letting fee and URC	12,115	0	12,115	13,447
TOTAL CHARITABLE COSTS	62,554	0	62,554	54,625

ORPINGTON AND CHISLEHURST METHODIST CIRCUIT
YEAR ENDED 31 AUGUST 2023

NOTES TO THE ACCOUNTS CONTINUED

7. Costs of Charitable Activities by activity type

	Activities Undertaken Directly	Grant Funding of Activities	2023	2022
Charitable Activities	£	£	£	£
Costs related to charitable activities	62,544	-	62,544	54,625

8. Analysis of support costs

	2023	2022
	£	£
Ministerial Costs:		
Admin Wages	20,036	18,654
	20,036	18,654
Administrative Costs:		
TMCP Other Expenses - Restricted	308	315
Office Expense:		
Office Expense	2,629	3,274
Governance costs:		
Independent Examination Fee	1,950	1,950
Total Office Expense and Governance Costs	4,579	5,224
Total Support Costs including restricted costs (see note 5 for prior year adjustments/reallocation)	24,923	24,193

ORPINGTON AND CHISLEHURST METHODIST CIRCUIT
YEAR ENDED 31 AUGUST 2023

NOTES TO THE ACCOUNTS CONTINUED

9. Net income/(expenditure) for the year

This is stated after charging/(crediting):

	2023	2022
	£	£
Independent Examination Fee	1,950	1,950
URC Minsters' Expenses and Preachers' Fee	1,091	2,064
Property Let Maintenance and Manse Refurbishments (see note 6 for details)	38,189	29,648

10. Staff costs and emoluments

Total staff costs for the year ended 31 August 2023 were:

	2023	2022
	£	£
Salaries and wages	99,502	100,712
Social security costs	9,750	7,945
Pension costs	22,664	17,668
	131,916	126,325

During the year, Deacon Maureen Spinks left the Circuit on 31 August 2023. She was not replaced.

ORPINGTON AND CHISLEHURST METHODIST CIRCUIT
YEAR ENDED 31 AUGUST 2023

NOTES TO THE ACCOUNTS CONTINUED

Note 10 - continued

	2023	2022
Administrative	1	1
Ministerial	3	4
	4	5

There were no employees whose annual remuneration was £60,000 or more.

Retirement benefit schemes

The charity participates in a pension scheme providing benefits based on final pensionable pay. The assets of the scheme are held separately from those of the charity, being invested with the Methodist Ministers' Pension Scheme.

The contributions are determined by a qualified actuary on the basis of triennial valuations and the most recent valuation was at 1 September 2022 which has been updated to reflect conditions at the balance sheet date.

The pension charge for the year is shown in note 10. The contributions of the charity and employees from 1 September 2017 were set at 26.9% and 9.3% of earnings respectively.

At 1 September 2021 the actual assets of the scheme were £574.3 million and liabilities £498.5 million with a surplus of £75.8 million. These figures compare to 2020 – assets £487.5 million, liabilities £501.7 million with a deficit of £14.2 million. In its 2021 Summary Funding Statement, the Methodist Ministers Pension scheme indicates that the shortfall of 2020 could potentially be eliminated by excess investment returns, the result of which is that no core contributions were required, except for conditional transfer of £2.61 million from Pension Reserve, if required.

Following the Methodist conference in July 2021, it was unanimously agreed at trustees meeting held on 8th September 2021 to contribute 15% of bank balances held at TMCP, CFB, and HSBC on 31st August 2021 as a resolution to the pension deficit.

NOTES TO THE ACCOUNTS CONTINUED

11. Trustee remuneration and related party transactions

Three ministers, who are also trustees of the charity, received the following remuneration during the year:

Rev Duncan Macbean stipend and pension contributions of £29,990 and £7,291 respectively (2022 £28,2678 and £6,971); Maureen Spinks resigned at the end of August 2023. Her stipend and pension contributions during the year were £24,860 and £6,640 respectively (2022 £26,087 and £6,971); Rev Terry Wright £0 stipend and pensions contributions (2022 £6,627 and £1,737 respectively). Rev Robert Selvakumar stipend and pension contributions of £27,104 and £7,291 respectively (2022 £0 respectively).

Rev Duncan Macbean's stipend includes Superintendent Allowance of £2,710 (2022 £2,591).

Trustees Expenses

Of the three ministers who are also trustees, one opts to forego entitlement to expenses for travel, telephone or any other claimable expenses incurred during the course of his duties. Expenses incurred by the other two ministers relate to their work. No trustee was in receipt of any expenses or payment for work undertaken on behalf of the Circuit.

Ministers' manse cost

The Circuit is required to provide accommodation for each minister in the Circuit and their families and this is seen as a benefit to the Circuit. Ministers are expected to occupy the manse provided for them. The Circuit bears the cost of repairs, maintenance, buildings insurance, Council Tax and water charges. These figures are not separately disclosed as benefits in kind for ministers as HMRC does not seek to tax these receipts in the hands of ministers.

ORPINGTON AND CHISLEHURST METHODIST CIRCUIT
YEAR ENDED 31 AUGUST 2023

NOTES TO THE ACCOUNTS CONTINUED

12. Comparative for the Statement of Financial Activities

	2022 Unrestricted funds £	2022 Restricted funds £	2022 Total £	2021 Total £
Income and endowments				
from:				
Donations	839	-	839	-
Charitable activities	249,935		249,935	250,646
Interest Income	601	52	653	189
Total	251,375	52	251,427	250,835
Expenditure on:				
Ministerial and Administrative Costs	-185,359	-315	185,674	-183,768
Charitable activities – Property Maintenance	-54,625	-	-54,625	-33,647
Total	-239,984	-315	240,299	-217,415
Net income/expenditure	11,391	-263	11,128	33,420
Reconciliation of funds				
Total funds brought forward	127,020	11,321	138,341	104,921
Total funds carried forward	138,411	11,058	149,469	138,341

ORPINGTON AND CHISLEHURST METHODIST CIRCUIT
YEAR ENDED 31 AUGUST 2023

NOTES TO THE ACCOUNTS CONTINUED

13. Tangible fixed assets

Cost or valuation – Land and Buildings **£**

As at 31 August 2022	2,679,168
Revaluations	519,773
At 31 August 2023	3,198,941
Net Book Value at 31 August 2023	3,198,941
At 31 August 2023	3,198,941

Land and buildings with a carrying amount of £3,198,941 (2022 £2,679,168) were revalued at insurance value per February 2023 insurance schedule.

The trustees consider this to be a fair reflection of the value of property held after any potential Connexional Priority Fund Levy that would apply should disposal proceeds not be reinvested in qualifying projects. The next revaluation is due in 2024.

ORPINGTON AND CHISLEHURST METHODIST CIRCUIT
YEAR ENDED 31 AUGUST 2023

NOTES TO THE ACCOUNTS CONTINUED

14. Creditors: amounts falling due within one year

	2023		2022
	£		£
Accruals	1,950		2,232
TOTAL	1,950		2,232

Funds received on behalf of member churches

During the year the Circuit received funds from member churches for payment of administrative salaries. The amount of administrative wages £20,036 is the net total after amounts collected and includes repayments of £777 paid to the Circuit from member churches for church administration and £861 for projects/training. Monies received for administrative salaries were £29,655 (2022 £25,324) and salaries paid out £48,054 made up as follows:

New Eltham	£9,012
Chislehurst	£15,368
Circuit	£18,813
Orpington	£3,316
Admin fee	£1,545
TOTAL	48,054

ORPINGTON AND CHISLEHURST METHODIST CIRCUIT
YEAR ENDED 31 AUGUST 2023

NOTES TO THE ACCOUNTS CONTINUED

15. Movement in funds

Restricted Funds – Current Year

	Balance at	Incoming	Outgoing	Balance at
	01/09/2022	resources	resources	31/08/2023
	£	£	£	£
Restricted Funds – Circuit Model Trust Fund	11,058	346	(308)	11,096
	11,058	346	(308)	11,096

Note 15 – continued Restricted Funds - Previous year

Restricted Funds - Previous year	Balance at	Incoming	Outgoing	Balance at
	01/09/2021	resources	resources	31/08/2022
Restricted Funds – Circuit Model Trust Fund	11,321	52	(315)	11,058
Total	11,321	52	(315)	11,058

The Circuit Model Trust Fund holds monies for the charity that can be used for a range of purposes including property projects, ministry and mission grants and other Methodist purposes. Prior approval for expenditure is required from the Trustees for Methodist Church Purposes.

ORPINGTON AND CHISLEHURST METHODIST CIRCUIT
YEAR ENDED 31 AUGUST 2023

NOTES TO THE ACCOUNTS CONTINUED

16. Analysis of net assets between funds

	Unrestricted Funds	Restricted Funds	Total Funds	Unrestricted Funds	Restricted Funds	Total
	2023	2023	2023	2022	2022	2022
	£	£	£	£	£	£
Fund balances at 31 August 2023 represented by:						
Tangible Assets	3,198,941	0	3,198,941	2,679,168	0	2,679,168
Current assets/(liabilities)	125,702	11,096	136,798	138,411	11,058	149,469
Balance at year end	3,324,643	11,096	3,335,739	2,817,579	11,058	2,828,637

17. Guarantees and contingent assets and liabilities

During the year, the Circuit did not make any awards or grants. There are no outstanding grants authorized and not yet paid out.

ORPINGTON AND CHISLEHURST METHODIST CIRCUIT
YEAR ENDED 31 AUGUST 2023

Detailed Statement of Financial Activities

This page does not form part of the Statutory Financial Statements

Detailed Statement of Financial Activities	2023	2022
	£	£
Charitable activities - INCOME		
Circuit and Church Assessments	172,000	172,000
Charitable Activity – Letting Income	64,115	77,935
Income – Charitable Donations	80	839
Total Income	236,195	250,774
Investments		
Bank interest receivable	5,066	601
Other interest receivable – restricted	346	52
Total Interest Income	5,412	653
TOTAL INCOME	241,607	251,427
EXPENDITURE		
Ministers Stipends, Salaries, NIC & Pension	-111,880	-107,671
URC Expenses		-720
Telephone, travel and other Ministerial Expenses	-7,448	-5,161
Training	0	-1,019
District Assessment	-47,756	-48,544
TOTAL STIPENDS, ASSESSMENTS AND MINISTERS' EXPENSES	-167,084	-163,115

ORPINGTON AND CHISLEHURST METHODIST CIRCUIT
YEAR ENDED 31 AUGUST 2023

Detailed Statement of Financial Activities (continued)

This page does not form part of the Statutory Financial Statements

Charitable activities		
Insurance and Utilities	-12,250	-11,530
Maintenance and Refurbishment – Manses	-6,321	-16,185
Maintenance and Refurbishment Property Lettings	-25,631	-8,270
Bromley Manse - Costs	-6,237	-5,193
Manse Letting Agent Fee	-9,517	-9,481
URC Trust	-1,091	-1,344
URC Assessment, Stipends	-1,384	-1,634
Donations and LP Expenses	-123	-988
TOTAL CHARITABLE ACTIVITIES	-62,554	-54,625
Admin Wages	-20,036	-18,654
TOTAL ADMINISTRATIVE WAGES	-20,036	-18,654
Administrative Costs - Restricted	-308	-315
Total Restricted Costs	-308	-315

Office Expense	-2,629	-3,274
Total Office Expenses	-2,629	-3,274
Independent Examination Fee	-1,950	-1,950
Independent Examination Fee Prior year adjustment	283	
Total Governance Costs	-1,667	-1,950
Other reallocation adjustments (see URC Stipends above)		1,634
TOTAL ADMIN	-24,641	-24,193
Total resources expended	-254,278	-241,933
Net Expenditure	-12,671	11,128

Accounts

ORPINGTON AND CHISLEHURST METHODIST CIRCUIT
YEAR ENDED 31 AUGUST 2022

Charity No. 1134972

ORPINGTON AND CHISLEHURST METHODIST CIRCUIT
Report of the Trustees and Unaudited Financial Statements
For the year ended 31 August 2022

ORPINGTON AND CHISLEHURST METHODIST CIRCUIT
YEAR ENDED 31 AUGUST 2022

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For the year ended 31 August 2022

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ORPINGTON AND CHISLEHURST METHODIST CIRCUIT
YEAR ENDED 31 AUGUST 2022

REPORT OF THE TRUSTEES

The Trustees present their report and financial statements for the year ended 31 August 2022.

The accounts have been prepared in accordance with The Constitutional Practice and Discipline of The Methodist Church (2017 edition) volumes 1 and 2, the Charities Act 2011 and “Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)” (as amended for accounting periods commencing from 1 January 2019).

REPORT OF THE TRUSTEES CONTINUED

OBJECTIVES AND ACTIVITIES

The purposes of the Methodist Church are and shall be deemed to have been since the Date of Union the advancement of:

- The Christian faith in accordance with the doctrinal standards and discipline of The Methodist Church.
- Any charitable purpose for the time being of any Connexional, District, Circuit and local or other organisation of The Methodist Church.
- Any charitable purpose for the time being of any society or institution subsidiary or ancillary to the Methodist Church.
- Any purpose for the time being of any charity being a charity subsidiary or ancillary to The Methodist Church.
- The organisation and resourcing of regular public acts of worship open to members of the church and non-members alike.
- The teaching of Christianity through sermons, courses and small groups.
- The resourcing of pastoral work including visiting the sick and bereaved.
- Promotion of Christianity through the staging of events and services.

The Trustees have paid due regard to guidance issued by the Charity Commission on public benefit in deciding what activities the charity should undertake, and, in particular, the specific guidance on charities for the advancement of religion. The charity undertakes a number of activities in order to achieve these objectives, which are summarised below.

- The Circuit provides oversight for churches, manses and ministers in its area of responsibility. Through this and the delivery of services by the churches it is providing public benefit.
- There is a regular training programme for Local Preachers, Worship Leaders and church stewards.
- The Circuit has adopted a Safeguarding Policy – covering children and vulnerable adults – and has ensured all relevant members of local churches receive appropriate training which is an ongoing process.

REPORT OF THE TRUSTEES CONTINUED

The Circuit reviews its human and financial resources to maximise mission in the area.

As of September 2021 staffing level was two full-time Presbyterian Ministers and a Deacon. Additionally, the Circuit has agreed to an arrangement with the United Reform Church, to provide part-time pastoral support to one church which is a joint Methodist/URC, Local Ecumenical Project. Currently this post is vacant without indication of when a pastor will be appointed. This results in the church receiving less pastoral support and oversight, than is desirable. The Circuit also has an Administrator, to provide support to the Ministers, the Deacon and the Churches that make up the Circuit.

This establishment changed at the end of December 2021, when one Presbyterian Minister move to take up an appointment as a Chaplain with the Army. Later in the year the Circuit was assigned a Minister from overseas, who arrived in the UK during August 2022.

REPORT OF THE TRUSTEES CONTINUED

Achievements and performance

The Trustees have begun to establish a reserve to facilitate small grants or loans to churches for mission outreach or redevelopment projects.

The Circuit continues to explore its mission and ministry, by improving the facilities they provide, enhancing the worship experience and engaging with the local community through a diverse range of activities. This is achieved through consultations, conferences and training sessions. These have continued to be limited since the pandemic though there are plans to increase these activities during 2022-23.

The on-line services shared with the Bromley Methodist Circuit, continued until July 2021. Throughout 2021/22 written services continued to be available to access on line as well as being posted to people without internet facilities. This has been much appreciated by those who are unable to get to church

The Circuit has responsibility for six residential properties. Two of these are occupied by clergy. The other four are leased to tenants. The manse vacated by a minister was temporarily let on a caretaker basis, then decorated and upgraded ahead of the next minister's arrival. One Presbyterian resides outside the Circuit, occupying a manse in a neighbouring Circuit, where his wife is a Deacon. For the time being, the Circuit has decided to retain all manses as a source of income, rather than realising equity from a sale.

ORPINGTON AND CHISLEHURST METHODIST CIRCUIT
YEAR ENDED 31 AUGUST 2022

REPORT OF THE TRUSTEES CONTINUED

Financial review and significant events

The Trustees report an unrestricted surplus of £11,391 fund of for the reporting year (2021 – surplus of £33,695). Utilising Trustees for Methodist Church Purposes funds earmarked for refurbishment projects, held at TMCP results in an overall surplus of £11, 128 of (2021 – surplus £33,420)

The reserves policy for the Circuit is to hold a sum in general fund net current assets, equivalent to four months average general fund expenditure. This is deemed to be sufficient to meet any unforeseen item of major expenditure or loss of income due to a let property becoming vacant or inability to raise the full Circuit assessment from churches. As at 31 August 2022 the level of reserves was in excess of this requirement.

It is necessary to hold sufficient working capital to meet the payment of stipends and business expenses for three full-time ministers and the administrator.

As part of forward planning Church Treasurers meet annually to consider the assessment required from each church to meet budget requirements, obtain information and share experiences. The Circuit administrator sources cost effective contracts for utilities and other services. Churches in the Circuit also benefit as details of contractors are shared.

In response to an appeal by the Methodist Church Connexion, the Circuit contributed £21,100 – 15% of our balances at 31/8/21 - to the Pension Fund Deficit which is to help with the provision required by the Methodist Ministers Pension Fund and the Lay Workers Pension Fund.

The Trustees are satisfied that systems are in place to mitigate exposure to the major risks to the charity.

Going Concern

The Trustees have considered the charity's day to day cash flow requirements and have a reasonable expectation that the charity has adequate resources to continue in operational existence for at least a further 12 months. Accordingly, they continue to adopt the going concern basis in preparing the annual report and financial statements.

ORPINGTON AND CHISLEHURST METHODIST CIRCUIT
YEAR ENDED 31 AUGUST 2022

REPORT OF THE TRUSTEES CONTINUED

Structure, governance and management

The charity is established under the Deed of Union 1932, the Methodist Church Act 1976 and by Standing Orders of the Methodist Church.

Day to day management of the Circuit is undertaken by the Circuit Leadership Team ably assisted by the Circuit Administrator.

The Trustees who served during this reporting year and up to the date of signature of the final accounts were:

Revd Duncan MacBean
Revd Terry Wright (Resigned 31/12/2021)
Deacon Maureen Spinks
Revd Janet Verrier
Mr Jim Jefferies
Ms Sharon Wallis
Mrs Dorrance Palmer
Mrs Joan Mayes
Ms Deborah Spinks
Mr Michael Killpack
Mr Ralph Bradhorst
Mr Rodney Carder
Mr John Crowther
Mrs Helen VanTeutem (Resigned 31/12/21)
Mr Paul Crowther
Mr Eddie Green
Mrs Ruth Henschel (Resigned 31/8/22)
Mr Chris Field
Mr Kevin Doig
Mr Paul Ticknel
Mrs Jennifer Willson
Mrs Judith Howard
Mrs Marion Parfitt (Resigned 8/3/22)
Mrs Janet Hailey
Miss Margaret Sanderson (Resigned 1/9/21)
Mr John Dodrell
Mr Ben Aysis
Ms Nadia Mensah (Resigned 1/9/21)
Ms Gillian Tompkins (Appointed 1/9/21)
Mr Peter Lake (Appointed 8/3/22)
Rev Robert Selvakumar (Appointed 1/9/22)

There has been three new Trustees appointed since 1/9/21 - Gillian Tompkin, Peter Lake and Robert Selvakumar

ORPINGTON AND CHISLEHURST METHODIST CIRCUIT
YEAR ENDED 31 AUGUST 2022

REPORT OF THE TRUSTEES CONTINUED

Approved by the Trustees of the Orpington and Chislehurst Methodist Circuit
at their meeting on 15 March 2023

.....

Signed:
Chair of Meeting – Revd Duncan MacBean

ORPINGTON AND CHISLEHURST METHODIST CIRCUIT
YEAR ENDED 31 AUGUST 2022

REPORT OF THE TRUSTEES CONTINUED

Trustees

The trustees and officers serving during the year and since the year end were as follows:

Revd Duncan MacBean
Revd Terry Wright (Resigned 31/12/2021)
Deacon Maureen Spinks
Revd Janet Verrier
Mr Jim Jefferies
Ms Sharon Wallis
Mrs Dorrance Palmer
Mrs Joan Mayes
Ms Deborah Spinks
Mr Michael Killpack
Mr Ralph Bradhorst
Mr Rodney Carder
Mr John Crowther
Mrs Helen VanTeutem (Resigned 31/12/21)
Mr Paul Crowther
Mr Eddie Green
Mrs Ruth Henschel (Resigned 31/8/22)
Mr Chris Field
Mr Kevin Doig
Mr Paul Ticknel
Mrs Jennifer Willson
Mrs Judith Howard
Mrs Marion Parfitt (Resigned 8/3/22)
Mrs Janet Hailey
Miss Margaret Sanderson (Resigned 1/9/21)
Mr John Dodrell
Mr Ben Aysis
Ms Nadia Mensah (Resigned 1/9/21)
Ms Gillian Tompkins (Appointed 1/9/21)
Mr Peter Lake (Appointed 8/3/22)
Rev Robert Selvakumar (Appointed 1/9/22)

Independent examiners

Nadine Crawford-Piper, FCCA
1 Bromley Lane
Chislehurst
Kent
BR7 6LH

ORPINGTON AND CHISLEHURST METHODIST CIRCUIT
YEAR ENDED 31 AUGUST 2022

REPORT OF THE TRUSTEES CONTINUED

Bankers

HSBC
184 High Street
Bromley
Kent
BR1 1HE

Central Finance Board of the Methodist Church
9 Bonhill Street
London
EC2A 4PE

Principal address:

The Superintendent
Orpington and Chislehurst Methodist Circuit Office
Petts Wood Methodist Church
Queensway
Petts Wood
Kent BR5 1LH

Independent examiner

Nadine Crawford-Piper FCCA
1 Bromley Lane
Chislehurst
BR7 6LH

Approved by the Trustees of the Orpington and Chislehurst Methodist Circuit
at their meeting on 15th March 2023

Signed: Chair of Meeting

.....

Revd Duncan MacBean

Date 15 March 2023

INDEPENDENT EXAMINERS REPORT TO THE TRUSTEES

Responsibilities and basis of report

As the charity trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the 2011 Act').

I report in respect of my examination of the charity's accounts carried out under section 145 of the 2011 Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

I report to the trustees on my examination of the financial statements of Orpington and Chislehurst Methodist Circuit (the charity) for the year ended 31 August 2022.

Responsibilities and basis of report

As the trustees of the charity you are responsible for the preparation of the financial statements in accordance with the requirements of the Charities Act 2011 (the 2011 Act).

I report in respect of my examination of the charity's financial statements carried out under section 145 of the 2011 Act. In carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act.

Independent examiner's statement

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the charity as required by section 130 of the 2011 Act; or
2. the financial statements do not accord with those records; or
3. the financial statements do not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a true and fair view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the financial statements to be reached.

ORPINGTON AND CHISLEHURST METHODIST CIRCUIT
YEAR ENDED 31 AUGUST 2022

INDEPENDENT EXAMINERS REPORT TO THE TRUSTEES CONTINUED

Independent examiners statement

Since the Charity's gross income exceeded £250,000, your examiner must be a member of a body listed in section 145 of the 2011 Act. I confirm that I am qualified to undertake the examination by virtue of my membership of the Association of Chartered Certified Accountants (ACCA).

.....
Nadine Crawford-Piper
1 Bromley Lane Chislehurst
Kent
BR7 6LH

15 March 2022

ORPINGTON AND CHISLEHURST METHODIST CIRCUIT
YEAR ENDED 31 AUGUST 2022

Statement of Financial Activities
For the year ended 31 August 2022

	Notes	Unrestricted funds £	Restricted funds £	2022 £	2021 £
Income and endowments from:					
Donations	2	839	-	839	-
Charitable activities	3	249,935		249,935	250,646
Interest Income	3/4	601	52	653	189
Total		251,375	52	251,427	250,835
Expenditure on:					
Ministerial and Administrative Costs		(185,359)	(315)	(185,674)	(183,768)
Charitable activities – Property Maintenance	6	(54,625)	-	(54,625)	(33,647)
Total	5	(239,984)	(315)	(240,299)	(217,415)
Net income/expenditure		11,391	-263	11,128	33,420
Reconciliation of funds					
Total funds brought forward		127,020	11,321	138,341	104,921
Total funds carried forward		138,411	11,058	149,469	138,341

ORPINGTON AND CHISLEHURST METHODIST CIRCUIT
YEAR ENDED 31 AUGUST 2022

Statement of Financial Position
As at 31 August 2021

	Notes	2022 £	2021 £
Fixed assets			
Tangible assets	13	2,679,168	2,460,218
		2,679,168	2,460,218
Cash at bank and in hand		151,701	140,691
TOTAL ASSETS		2,830,869	2,600,909
Creditors: amounts falling due within one year	14	(2,232)	(2,350)
Net current assets		149,469	138,341
Total assets less current liabilities		2,828,637	2,598,559
The funds of the charity			
Restricted income funds	15	11,058	11,321
Unrestricted income funds		138,411	127,020
Revaluation reserve		2,679,168	2,460,218
Total funds		2,828,637	2,598,559

The financial statements were approved and authorised for issue by the Board and signed on its behalf by:

Rev Duncan McBean
Trustee

15 March 2023

NOTES TO THE ACCOUNTS

1. Accounting Policies

Basis of accounting

The financial statements have been prepared under the historical cost convention, except for investments which are included at market value and the revaluation of certain fixed assets and in accordance with the Charities SORP (FRS 102) 'Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019)', Financial Reporting Standard 102 the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102), and the (2011 or 2006 Act).

ORPINGTON AND CHISLEHURST METHODIST CIRCUIT meets the definition of a public benefit entity under FRS 102. Assets and liabilities are initially recognised at historical cost or transaction value unless otherwise stated in the relevant accounting policy note(s). The financial statements are prepared in sterling, which is the functional currency of the charity. Monetary amounts in these financial statements are rounded to the nearest £.

The accounts have been prepared under the historical cost convention, modified to include the revaluation of freehold properties. The principal accounting policies adopted are set out below.

Going concern

The trustees have considered the charity's day to day cash flow requirements and have a reasonable expectation that the charity has adequate resources to continue in operational existence for at least a further 12 months. Accordingly, they continue to adopt the going concern basis in preparing the annual report and financial statements.

Funds

Unrestricted funds are available for use at the discretion of the trustees in furtherance of their charitable objectives unless the funds have been designated for other purposes.

Restricted funds are subject to specific conditions by donors as to how they may be used. The purposes and uses of the restricted funds are set out in the notes to the accounts.

NOTES TO THE ACCOUNTS CONTINUED

Incoming resources

All incoming resources are included in the statement of financial activities when the Charity is entitled to the income and the amount can be quantified with reasonable accuracy. The following specific policies are applied to particular categories of income:

Income is recognised when the charity is legally entitled to it after any performance conditions have been met, the amounts can be measured reliably, and it is probable that income will be received.

Where income, relating to specific accounting periods, is received in advance, this is deferred on an accruals basis to the period to which it relates. Such deferrals are included in current liabilities.

Resources expended

Liabilities are recognised as resources expended when there is a legal or constructive obligation committing the Charity to the expenditure:

Expenditure, including any VAT which cannot be recovered, is accounted for on an accruals basis and allocated to the appropriate heading in the accounts. Grants and donations payable are taken into account at the earlier of when they are paid or become legally enforceable.

Other than the normal commitments under contracts of employment there are no contractual or constructive obligations to future expenditure at the balance sheet date. Where the trustees have authorised expenditure which is not yet legally enforceable or become constructive obligations amounts are set aside into funds designated for the purpose.

Tangible fixed assets

Freehold manses and land and buildings are shown at insurance valuation and reviewed five yearly.

No provision is made for depreciation of freehold land and buildings as it is the policy of the trustees to revalue them every five years and carry out a review for any impairment in intervening years. The trustees have concluded that the estimated residual value is not materially different from the carrying amount of the asset.

Impairment of fixed assets

At each reporting end date, the charity reviews the carrying amounts of its tangible assets to determine whether there is any indication that those assets have suffered an impairment loss. If any such indication exists, the recoverable amount of the asset is estimated in order to determine the extent of the impairment loss (if any).

ORPINGTON AND CHISLEHURST METHODIST CIRCUIT
YEAR ENDED 31 AUGUST 2022

NOTES TO THE ACCOUNTS CONTINUED

Pensions

All Methodist Ministers in the Circuit are members of the Methodist Ministers' Pension Scheme which is a defined benefit scheme.

The charity is unable to identify its share of the underlying assets and liabilities of the scheme and Therefore contributions are accounted for as if it were a defined contribution scheme and charged in the accounts as they become payable in accordance with the rules of the scheme.

Critical Accounting Estimates and Judgements

In the application of the charity's accounting policies, the trustees are required to make judgements, estimates and assumptions about the carrying amount of assets and liabilities that are not readily apparent from other sources. The estimates and associated assumptions are based on historical experience and other factors that are considered to be relevant. Actual results may differ from these estimates. The estimates and underlying assumptions are reviewed on an ongoing basis. Revisions to accounting estimates are recognised in the period in which the estimate is revised where the revision affects only that period, or in the period of the revision and future periods where the revision affects both current and future periods.

Cash and cash equivalents

Cash and cash equivalents include cash in hand, deposits held at call with banks, other short-term liquid investments with original maturities of three months or less, and bank overdrafts. Bank overdrafts are shown within borrowings in current liabilities.

Financial Instruments

The charity only has financial assets and financial liabilities of a kind that qualify as basic financial instruments. Basic financial instruments are initially recognised at transaction value and subsequently measured at their settlement value with the exception of bank loans which are subsequently measured at amortised cost using the effective interest method.

2. Income from other donations

	Unrestricted funds	Restricted funds	2022		2021
	£	£	£		£
Donations received	839		839		-
	839		839		-

ORPINGTON AND CHISLEHURST METHODIST CIRCUIT
YEAR ENDED 31 AUGUST 2022

NOTES TO THE ACCOUNTS CONTINUED

3. Income from charitable activities

	Unrestricted funds	Restricted funds		2022	2021
	£	£		£	£
Charitable Income					
Circuit and Church Assessments	172,000	52		172,052	177,700
Charitable Activity - Letting Income	77,935	52		77,987	72,984
Donation and Other income	839			839	
TOTAL	250,774	52		250,826	250,684
	250,774	52		250,826	250,684

Assessments on Churches

Circuit comprises eight churches and each is assessed for a contribution to meet the overall net costs of the Circuit. An Assessments on Churches is determined annually by the Circuit using a formulaic method which takes into account the number of members in each church and its relative income.

4. Investment income	Unrestricted	Restricted	Total	
	2022 £	2022 £	2022 £	2021 £
Restricted funds				
Bank interest receivable	601	52	653	151
Other interest receivable				38
	601	52	653	189

ORPINGTON AND CHISLEHURST METHODIST CIRCUIT
YEAR ENDED 31 AUGUST 2022

NOTES TO THE ACCOUNTS CONTINUED

5. Expenditure on charitable activities	Unrestricted Funds	Restricted Funds	2022	2021
	£	£	£	£
Minister's Stipends	107,671	-	107,671	108,305
Charitable Activities – District Assessments and related costs	103,169	-	103,169	86,769
Support costs – admin	29,144	315	29,459	22,341
	239,984	315	240,299	217,415

Ministers' stipends in 2022 include £21,100 payment made in response to an appeal by the Methodist Church Connexion. The Circuit contributed £21,100 – 15% of our balances at 31/8/21 - to the Pension Fund Deficit which is to help with the provision required by the Methodist Ministers Pension Fund and the Lay Workers Pension Fund.

ORPINGTON AND CHISLEHURST METHODIST CIRCUIT
YEAR ENDED 31 AUGUST 2022

NOTES TO THE ACCOUNTS CONTINUED

6. Costs of charitable activities by fund type	Unrestricted funds	Restricted funds	2022	2021
	£	£	£	£

Direct cost

Insurance and Utilities	11,530	-	11,530	11,264
Maintenance and Refurbishment - Manses	21,378	-	21,378	5,611
Maintenance and Refurbishment - Property Let	8,270	-	8,270	6,341
Manse Letting Agent Fee	9,481	-	9,481	9,087
URC Trustee Expenses	2,064	-	2,064	1,344
Grants and Donations	1,902	-	1,902	-
Total	54,625	-	54,625	33,647

ORPINGTON AND CHISLEHURST METHODIST CIRCUIT
YEAR ENDED 31 AUGUST 2022

NOTES TO THE ACCOUNTS CONTINUED

7. Costs of Charitable Activities by activity type

	Activities Undertaken Directly	Grant Funding of Activities	2022	2021
Charitable Activities	£	£	£	£
Costs related to charitable activities	54,625	-	54,625	33,347

8. Analysis of support costs

	2022	2021
	£	£
Ministerial Costs:		
Admin Wages	18,654	17,031
	18,654	17,031
Administrative Costs:		
CMTC Other Expenses - Restricted	315	313
Office Expense:		
Office Expense	3,274	3,047
Governance costs:		
Independent Examination Fee	1,950	1,950
Total Office Expense and Governance Costs	5,224	4,997
Total Support Costs including restricted costs	24,193	22,341

ORPINGTON AND CHISLEHURST METHODIST CIRCUIT
YEAR ENDED 31 AUGUST 2022

NOTES TO THE ACCOUNTS CONTINUED

9. Net income/(expenditure) for the year

This is stated after charging/(crediting):

	2022	2021
	£	£
Independent Examination Fee	1,950	1,950
URC Minsters' Expenses and Preachers' Fee	2,119	3,691
Property Let Maintenance and Manse Refurbishments	13,463	13,014

10. Staff costs and emoluments

Total staff costs for the year ended 31 August 2022 were:

	2022	2021
	£	£
Salaries and wages	100,712	111,234
Social security costs	8,875	20,618
Pension costs	17,668	7,977
	127,255	139,829

During the year Rev. Terry Wright resigned as trustee and employee with final salary paid on 30 November 2021. Rev. Selvakumar commenced employment in August 2022

ORPINGTON AND CHISLEHURST METHODIST CIRCUIT
YEAR ENDED 31 AUGUST 2022

NOTES TO THE ACCOUNTS CONTINUED

	2022	2021
Administrative	1	1
Ministerial	4	3
	5	4

There were no employees whose annual remuneration was £60,000 or more.

Retirement benefit schemes

The charity participates in a pension scheme providing benefits based on final pensionable pay. The assets of the scheme are held separately from those of the charity, being invested with the Methodist Ministers' Pension Scheme.

The contributions are determined by a qualified actuary on the basis of triennial valuations and the most recent valuation was at 1 September 2021 which has been updated to reflect conditions at the balance sheet date.

The pension charge for the year is shown in note 10. The contributions of the charity and employees from 1 September 2017 were set at 26.9% and 9.3% of earnings respectively.

At 1 September 2021 the actual assets of the scheme were £574.3 million and liabilities £498.5 million with a surplus of £75.8 million. These figures compare to 2020 – assets £487.5 million, liabilities £501.7 million with a deficit of £14.2 million. In its 2021 Summary Funding Statement, the Methodist Ministers Pension scheme indicates that the shortfall of 2020 could potentially be eliminated by excess investment returns, the result of which is that no core contributions were required, except for conditional transfer of £2.61 million from Pension Reserve, if required.

Following the Methodist conference in July 2021, it was unanimously agreed at trustees meeting held on 8th September 2021 to contribute 15% of bank balances held at TMCP, CFB, and HSBC on 31st August 2021 as a resolution to the pension deficit.

NOTES TO THE ACCOUNTS CONTINUED

11. Trustee remuneration and related party transactions

Three ministers, who are also trustees of the charity, received the following remuneration during the year:

Rev Duncan Macbean stipend and pension contributions of £28,678 and £6,971 respectively (2021 £28,272 and £6,872); Maureen Spinks stipend and pension contributions of £26,087 and £6,971 respectively (2021 £25,718 and £6,873); Rev Terry Wright stipend and pensions contributions of £6,627 and £1,737 respectively (2021 £25,718 and £6,873).

Rev Duncan Macbean's stipend includes Superintendent Allowance of £2,591 (2021 £2,554).

Trustees Expenses

Of the three ministers who are also trustees, one opts to forego entitlement to expenses for travel, telephone or any other claimable expenses incurred during the course of his duties. Expenses incurred by the other two ministers relate to their work. No trustee was in receipt of any expenses or payment for work undertaken on behalf of the Circuit.

Ministers' manse cost

The Circuit is required to provide accommodation for each minister in the Circuit and their families and this is seen as a benefit to the Circuit. Ministers are expected to occupy the manse provided for them. The Circuit bears the cost of repairs, maintenance, buildings insurance, Council Tax and water charges. These figures are not separately disclosed as benefits in kind for ministers as HMRC does not seek to tax these receipts in the hands of ministers.

ORPINGTON AND CHISLEHURST METHODIST CIRCUIT
YEAR ENDED 31 AUGUST 2022

NOTES TO THE ACCOUNTS CONTINUED

12. Comparative for the Statement of Financial Activities	Unrestricted	Restricted	2021
	funds	funds	
	£	£	£
Income and assessments from:			
Donations – Sundry Amounts	-		-
Charitable activities – Assessments and property rental	250,646		250,646
Investments (bank interest)	151	38	189
Total	250,797	38	250,835
Ministerial and Admin Costs	(183,455)	(313)	(183,768)
Charitable activities – property maintenance	(33,647)	-	(33,647)
Total	(217,102)	(313)	(217,415)
Net income/expenditure	33,695	(275)	33,420
Reconciliation of funds			
Total funds brought forward	93,325	11,596	104,921
Total funds carried forward	127,020	11,321	138,341

ORPINGTON AND CHISLEHURST METHODIST CIRCUIT
YEAR ENDED 31 AUGUST 2022

NOTES TO THE ACCOUNTS CONTINUED

13. Tangible fixed assets

Cost or valuation – Land and Buildings **£**

As at 31 August 2021	2,460,218
Revaluations	218,950
At 31 August 2022	2,679,168
Net Book Value at 31 August 2022	2,679,168
At 31 August 2021	2,460,218

Land and buildings with a carrying amount of £2,679,168 (2021 £2,460,218) were revalued at insurance value per February 2022 insurance schedule.

The trustees consider this to be a fair reflection of the value of property held after any potential Connexional Priority Fund Levy that would apply should disposal proceeds not be reinvested in qualifying projects. The next revaluation is due in 2023.

ORPINGTON AND CHISLEHURST METHODIST CIRCUIT
YEAR ENDED 31 AUGUST 2022

NOTES TO THE ACCOUNTS CONTINUED

14. Creditors: amounts falling due within one year			
	2022		2021
	£		£
Accruals	2,232		1,950
TOTAL	2,232		1,950

Accruals include £400 adjustment for Independent Examination fees accrued in the prior year.

Funds received as agent

During the year the Circuit received funds from member churches for payment of administrative salaries. The amount of administrative wages £18,654 is the net amount after amounts collected and includes repayment of £179 made to the circuit after the end of the reporting period. Monies received for administrative salaries were £23,212 (2021 £17,031) and salaries paid out £41,687 made up as follows:

New Eltham	8,681.40
Chislehurst	14,709.52
Circuit	18,295.95
Admin fee	-
TOTAL	41,686.87

15. Movement in funds				
Restricted Funds – Current Year				
	Balance at	Incoming	Outgoing	Balance at
	01/09/2021	resources	resources	31/08/2022
	£	£	£	£
Restricted Funds – Circuit Model Trust Fund	11,321	52	(315)	11,058
	11,321	52	(315)	11,058

ORPINGTON AND CHISLEHURST METHODIST CIRCUIT
YEAR ENDED 31 AUGUST 2022

NOTES TO THE ACCOUNTS CONTINUED

Restricted Funds - Previous year	Balance at	Incoming	Outgoing	Balance at
	01/09/2020	resources	resources	31/08/2021
	£	£	£	£
Restricted Funds – Circuit Model Trust Fund	11,596	38	(313)	11,321
Total	11,596	38	(313)	11,321

The Circuit Model Trust Fund holds monies for the charity that can be used for a range of purposes including property projects, ministry and mission grants and other Methodist purposes. Prior approval for expenditure is required from the Trustees for Methodist Church Purposes.

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ORPINGTON AND CHISLEHURST METHODIST CIRCUIT
YEAR ENDED 31 AUGUST 2022

NOTES TO THE ACCOUNTS CONTINUED

16. Analysis of net assets between funds

	Unrestricted Funds	Restricted Funds	Total Funds	Unrestricted Funds	Restricted Funds	Total
	2022	2022	2022	2021	2021	2021
	£	£	£	£	£	£
Fund balances at 31 August 2022 represented by:						
Tangible Assets	2,679,168	0	2,679,168	2,460,218	0	2,460,218
Current assets/(liabilities)	138,411	11,058	149,469	127,020	11,321	138,341
Balance at year end	2,817,579	11,058	2,828,637	2,587,238	11,321	2,598,559

2021 Unrestricted assets £127,020 include £400 adjustment for Independent Examination fees accrued in the prior year.

17. Guarantees and contingent assets and liabilities

During the year, the Circuit did not make any awards or grants. The following are the grant making and awarding activities of previous years:

The Circuit awarded a grant of up to £200,000 to Orpington Methodist Church in March 2016 from the Circuit Model Trust Fund the payment of which depends on the church obtaining consent from the London District of the Methodist Church.

The Circuit awarded a grant of up to £25,000 to Emmanuel Sidcup Church in March 2016 from the Circuit Model Trust Fund of which £15,000 has been paid.

The Circuit awarded a grant of up to £45,000 to Bromley Common Methodist Church in March 2017 from the Circuit Model Trust Fund the payment of which depends on the church obtaining consent from the London District of the Methodist Church.

The Circuit disbursed financial commitments to churches to assist them with building developments during 2020 as follows: Orpington Methodist Church - £200,000 and Bromley Common Methodist Church - £45,000. Total £245,000.

ORPINGTON AND CHISLEHURST METHODIST CIRCUIT
YEAR ENDED 31 AUGUST 2022

Detailed Statement of Financial Activities

This page does not form part of the Statutory Financial Statements

INCOME	2022	2021
Donations		
Sundry Donations	-	
Charitable activities		
Circuit and Church Assessments	172,000	177,700
Charitable Activity – Letting Income	77,935	72,946
Income – Charitable Donations	839	
Total Income	250,774	250,646
Investments		
Bank interest receivable	601	151
Other interest receivable – restricted	52	38
Total Interest Income	653	189
TOTAL INCOME	251,427	250,835
EXPENDITURE		
Ministers Stipends, Salaries, NIC & Pension	(107,671)	(108,305)
Telephone, travel and other Ministerial Expenses	(5,161)	(2,946)
Training	(1,019)	(887)
District Assessment	(48,544)	(48,544)
Circuit Model Trust Assessment – Restricted	-	-
URC Assessment, Stipends		(745)
URC Ministers Expenses	(720)	
TOTAL STIPENDS, ASSESSMENTS AND MINISTERS' EXPENSES	(163,115)	(161,427)
Charitable activities		
Insurance and Utilities	(11,530)	(11,264)
Maintenance and Refurbishment – Manses	(16,185)	(5,611)
Maintenance and Refurbishment	(8,270)	(6,341)
Bromley Manse - Costs	(5,193)	
Manse Letting Agent Fee	(9,481)	(9,087)
URC Trust	(1,344)	(1,344)
Donations and LP Expenses	(988)	
TOTAL CHARITABLE ACTIVITIES	(52,991)	(33,647)

ORPINGTON AND CHISLEHURST METHODIST CIRCUIT
YEAR ENDED 31 AUGUST 2022

**Detailed Statement of Financial Activities
(continued)**

This page does not form part of the Statutory Financial Statements

	2022	2021
Admin Wages	(18,654)	(17,031)
TOTAL ADMINISTRATIVE WAGES	(18,654)	(17,031)
Administrative Costs - Restricted	(315)	(313)
Total Restricted Costs	(315)	(313)
Office Expense	(3,274)	(3,047)
Total Office Expenses	(3,274)	(3,047)
Independent Examination Fee	(1,950)	(1,950)
Total Governance Costs	(1,950)	(1,950)
Total resources expended	(240,299)	(217,415)
Net Expenditure	11,128	33,420

Accounts

ORPINGTON AND CHISLEHURST METHODIST CIRCUIT
YEAR ENDED 31 AUGUST 2021

Charity No. 1134972

ORPINGTON AND CHISLEHURST METHODIST CIRCUIT
Report of the Trustees and Unaudited Financial Statements
For the year ended 31 August 2021

ORPINGTON AND CHISLEHURST METHODIST CIRCUIT
YEAR ENDED 31 AUGUST 2021

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For the year ended 31 August 2021

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ORPINGTON AND CHISLEHURST METHODIST CIRCUIT
YEAR ENDED 31 AUGUST 2021

REPORT OF THE TRUSTEES

The Trustees present their report and financial statements for the year ended 31 August 2021.

The accounts have been prepared in accordance with the The Constitutional Practice and Discipline of The Methodist Church (2017 edition) volumes 1 and 2, the Charities Act 2011 and “Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)” (as amended for accounting periods commencing from 1 January 2019).

REPORT OF THE TRUSTEES CONTINUED

OBJECTIVES AND ACTIVITIES

The purposes of the Methodist Church are and shall be deemed to have been since the Date of Union the advancement of:

- The Christian faith in accordance with the doctrinal standards and discipline of The Methodist Church.
- Any charitable purpose for the time being of any Connexional, District, Circuit and local or other organisation of The Methodist Church.
- Any charitable purpose for the time being of any society or institution subsidiary or ancillary to the Methodist Church.
- Any purpose for the time being of any charity being a charity subsidiary or ancillary to The Methodist Church.
- The organisation and resourcing of regular public acts of worship open to members of the church and non-members alike.
- The teaching of Christianity through sermons, courses and small groups.
- The resourcing of pastoral work including visiting the sick and bereaved.
- Promotion of Christianity through the staging of events and services.

The Trustees have paid due regard to guidance issued by the Charity Commission on public benefit in deciding what activities the charity should undertake, and, in particular, the specific guidance on charities for the advancement of religion. The charity undertakes a number of activities in order to achieve these objectives, which are summarised below.

- The Circuit provides oversight for churches, manses and ministers in its area of responsibility. Through this and the delivery of services by the churches it is providing public benefit.
- There is a regular training programme for Local Preachers, Worship Leaders and church stewards.
- The Circuit has adopted a Safeguarding Policy – covering children and vulnerable adults – and has ensured all relevant members of local churches receive appropriate training which is an ongoing process.

ORPINGTON AND CHISLEHURST METHODIST CIRCUIT
YEAR ENDED 31 AUGUST 2021

REPORT OF THE TRUSTEES CONTINUED

The Circuit reviews its human and financial resources to maximise mission in the area. From September 2020, staffing levels have been two full-time Presbyterial Ministers and a Deacon. There is provision for part-time support from the United Reform Church, for one church which is a joint Methodist/URC, Local Ecumenical Project. This post terminated on 31 August 2020, and due to the shortage of presbyters has not been filled. For the time being responsibility will remain with the URC though it will result in the church receiving less pastoral support and oversight. The Circuit also has an Administrator, to provide support to the Ministers, the Deacon and the Churches that make up the Circuit. Due to added responsibilities the administrator's hours were increased.

REPORT OF THE TRUSTEES CONTINUED

Achievements and performance

The Circuit reported that financial commitments made to Churches to assist them with building developments has significantly reduced the funds held in the circuit model trust. A moratorium has been declared on future grant allocations. However, the Trustees have agreed to establish a reserve to facilitate small grants or loans to churches for mission outreach or redevelopment projects.

The Circuit continues to explore its mission and ministry, by improving the facilities they provide, enhancing the worship experience and engaging with the local community through a diverse range of activities. This is achieved through consultations, conferences and training sessions, though there has been minimum activity during the current period, due to the pandemic.

Inevitably, several planned events, training sessions and meetings have been curtailed in recent months, due to the Covid 19 pandemic, though some have been facilitated via zoom. During the period when church services could not take place, the Circuit made provision for virtual services online. This was expanded to include the neighbouring Bromley Methodist Circuit and is also accessed by people further afield. For those without internet access, printable meditations continue to be circulated by email and post. Online services were provided until the end of July 2021, by which time churches were again meeting 'in-person'. Printed material continued to be circulated by post and email for the benefit of people who are unable to attend church services.

The Circuit has responsibility for six residential properties. Two of these are occupied by clergy. The other four are leased to tenants. One Presbyterian resides outside the Circuit, occupying a manse in a neighbouring Circuit, where his wife is a Deacon. For the time being, the Circuit has decided to retain all manses as a source of income, rather than realising equity from a sale.

ORPINGTON AND CHISLEHURST METHODIST CIRCUIT
YEAR ENDED 31 AUGUST 2021

REPORT OF THE TRUSTEES CONTINUED

Financial review and significant events

The Trustees report a surplus of £34,095 for the reporting year (2020 - deficit £45,557). Utilising Trustees for Methodist Church Purposes funds earmarked for refurbishment projects, held at TMCP results in an overall surplus of £33,820 (2020 - deficit of £221,467).

The reserves policy for the Circuit is to hold a sum in general fund net current assets, equivalent to four months average general fund expenditure. This is deemed to be sufficient to meet any unforeseen expenditure on manses and be able to continue short term in the event of an unexpected circumstance or inability to raise the full Circuit assessments from churches

It is necessary to hold sufficient working capital to meet the payment of stipends and business expenses for three full-time ministers and the administrator.

As part of forward planning Church Treasurers meet annually to consider the assessment required from each church to meet budget requirements, obtain information and share experiences. The Circuit administrator is in the process of sourcing cost effective contracts for utilities and other services.

Income to the Circuit has not been adversely affected by the pandemic. There are some additional costs relating to streaming licences, printing and postage, offset by savings elsewhere.

The Trustees are satisfied that systems are in place to mitigate exposure to the major risks to the charity.

Significant events

The Trustees report an unrestricted fund surplus of £33,695 for the reporting year (2020 - deficit £45,557). Utilising Trustees for Methodist Church Purposes Funds earmarked for refurbishment projects results in an overall surplus of £33,420 for the reporting year (2020 – deficit £221,467.)

The reserves policy for the Circuit is to hold a sum in general fund net current assets, equivalent to four months average general fund expenditure. This is deemed to be sufficient to meet any unforeseen expenditure or loss of income due to a let property becoming vacant or inability to raise the full circuit assessment from churches. As at 31 August 2021 the level of reserves was in excess of the requirement.

It is necessary to hold sufficient working capital to meet the payment of stipends and business expenses for three full-time ministers and the administrator.

ORPINGTON AND CHISLEHURST METHODIST CIRCUIT
YEAR ENDED 31 AUGUST 2021

REPORT OF THE TRUSTEES CONTINUED

As part of forward planning Church Treasurers meet annually to consider the assessment required from each church to cover budget requirements, obtain information and share experiences. The Circuit administrator sources cost effective contracts for utilities and other services.

Income to the Circuit has not been adversely affected by the pandemic.

The Trustees are satisfied that systems are in place to mitigate exposure to the major risks of the charity.

Going Concern

The Trustees have considered the charity's day to day cash flow requirements and have a reasonable expectation that the charity has adequate resources to continue in operational existence for at least a further 12 months. Accordingly, they continue to adopt the going concern basis in preparing the annual report and financial statements.

ORPINGTON AND CHISLEHURST METHODIST CIRCUIT
YEAR ENDED 31 AUGUST 2021

REPORT OF THE TRUSTEES CONTINUED

Structure, governance and management

The charity is established under the Deed of Union 1932, the Methodist Church Act 1976 and by Standing Orders of the Methodist Church.

Day to day management of the Circuit is undertaken by the Circuit Leadership Team ably assisted by the Circuit Administrator.

The Trustees who served during this reporting year and up to the date of signature of the final accounts were:

Rev Jongikaya Zihle	Terminated 31/8/2021
Revd Duncan MacBean	
Revd Terry Wright	Terminated 31/12/2021
Deacon Maureen Spinks	
Revd Janet Verrier	
Mr Jim Jefferies	
Ms Sharon Wallis	
Mrs Dorrance Palmer	
Mrs Joan Mayes	
Ms Deborah Spinks	
Mr Michael Killpack	
Mr Ralph Bradhorst	
Mr Rodney Carder	
Mr John Crowther	
Mrs Helen VanTeutem	
Mr Paul Crowther	
Mr Eddie Green	
Mrs Ruth Henschel	
Mr Graham Bunce	Resigned 3/3/2021
Mr Chris Field	
Mr Kevin Doig	
Mrs Jennifer Willson	
Mrs Judith Howard	
Mrs Marion Parfitt	
Mrs Janet Hailey	
Miss Margaret Sanderson	
Mr John Dodrell	
Mr Ben Aysis	
Ms Nadia Mensah	Appointed 17/9/2020
Mr Paul Tickell	Appointed 3/3/2021

Approved by the Trustees of the Orpington and Chislehurst Methodist Circuit
at their meeting on 8th March 2022

ORPINGTON AND CHISLEHURST METHODIST CIRCUIT
YEAR ENDED 31 AUGUST 2021

REPORT OF THE TRUSTEES CONTINUED

.....

Signed: Chair of Meeting – Revd Duncan MacBean

ORPINGTON AND CHISLEHURST METHODIST CIRCUIT
YEAR ENDED 31 AUGUST 2021

REPORT OF THE TRUSTEES CONTINUED

Trustees

The trustees and officers serving during the year and since the year end were as follows:

Rev Jongikaya Zihle Terminated 31/8/2021

Revd Duncan MacBean

Revd Terry Wright

Deacon Maureen Spinks

Revd Janet Verrier

Mr Jim Jefferies

Ms Sharon Wallis

Mrs Dorrance Palmer

Mrs Joan Mayes

Ms Deborah Spinks

Mr Michael Killpack

Mr Ralph Bradhorst

Mr Rodney Carder

Mr John Crowther

Mrs Helen VanTeutem

Mr Paul Crowther

Mr Eddie Green

Mrs Ruth Henschel

Mr Graham Bunce Resigned 3/3/2021

Mr Chris Field

Mr Kevin Doig

Mrs Jennifer Willson

Mrs Judith Howard

Mrs Marion Parfitt

Mrs Janet Hailey

Miss Margaret Sanderson

Mr John Dodrell

Mr Ben Aysis

Ms Nadia Mensah Appointed 17/9/2020

Mr Paul Tickell Appointed 3/3/2021

Independent examiners

Nadine Crawford-Piper

1 Bromley Lane

Chislehurst

Kent

BR7 6LH

ORPINGTON AND CHISLEHURST METHODIST CIRCUIT
YEAR ENDED 31 AUGUST 2021

REPORT OF THE TRUSTEES CONTINUED

Bankers

HSBC
184 High Street
Bromley
Kent
BR1 1HE
Central Finance Board of the Methodist Church
9 Bonhill Street
London
EC2A 4PE

Approved by the Board of Trustees and signed on its behalf by

08 March 2022

Revd Duncan MacBean

.....

INDEPENDENT EXAMINERS REPORT TO THE TRUSTEES

Responsibilities and basis of report

As the charity trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the 2011 Act').

I report in respect of my examination of the charity's accounts carried out under section 145 of the 2011 Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

I report to the trustees on my examination of the financial statements of Orpington and Chislehurst Methodist Circuit (the charity) for the year ended 31 August 2021.

Responsibilities and basis of report

As the trustees of the charity you are responsible for the preparation of the financial statements in accordance with the requirements of the Charities Act 2011 (the 2011 Act).

I report in respect of my examination of the charity's financial statements carried out under section 145 of the 2011 Act. In carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act.

Independent examiner's statement

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the charity as required by section 130 of the 2011 Act; or
2. the financial statements do not accord with those records; or
3. the financial statements do not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a true and fair view which is not a matter considered as part of an independent examination.

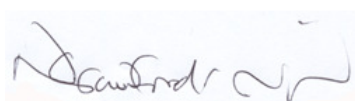
I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the financial statements to be reached.

ORPINGTON AND CHISLEHURST METHODIST CIRCUIT
YEAR ENDED 31 AUGUST 2021

INDEPENDENT EXAMINERS REPORT TO THE TRUSTEES CONTINUED

Independent examiners statement

Since the Charity's gross income exceeded £250,000, your examiner must be a member of a body listed in section 145 of the 2011 Act. I confirm that I am qualified to undertake the examination by virtue of my membership of the Association of Chartered Certified Accountants (ACCA).



.....
Nadine Crawford-Piper
1 Bromley Lane Chislehurst
Kent
BR7 6LH

.....
8 March 2022

ORPINGTON AND CHISLEHURST METHODIST CIRCUIT
YEAR ENDED 31 AUGUST 2021

Statement of Financial Activities
For the year ended 31 August 2021

	Notes	Unrestricted funds £	Restricted funds £	2021 £	2020 £
Income and endowments from:					
Donations	2	-	-	-	89
Charitable activities	3	250,646	-	250,646	282,845
Interest Income	3/4	151	38	189	1,341
Total		250,797	38	250,835	284,275
Expenditure on:					
Ministerial and Administrative Costs		(183,455)	(313)	(183,768)	(233,170)
Charitable activities – Property Maintenance	6	(33,647)	-	(33,647)	(272,571)
Total	5	(217,102)	(313)	(217,415)	(505,741)
Net income/expenditure		33,695	(275)	33,420	(221,466)
Reconciliation of funds					
Total funds brought forward		93,325	11,596	104,921	326,386
Total funds carried forward		127,020	11,321	138,341	104,920

ORPINGTON AND CHISLEHURST METHODIST CIRCUIT
YEAR ENDED 31 AUGUST 2021

Statement of Financial Position
As at 31 August 2021

	Notes	2021 £	2020 £
Fixed assets			
Tangible assets	13	2,460,218	2,327,576
		2,460,218	2,327,576
Cash at bank and in hand		140,691	107,270
TOTAL ASSETS		2,600,909	2,434,846
Creditors: amounts falling due within one year	14	(1,950)	(2,350)
Net current assets		138,741	104,920
Total assets less current liabilities		2,598,959	2,432,496
The funds of the charity			
Restricted income funds	15	11,321	11,595
Unrestricted income funds		127,420	93,325
Revaluation reserve		2,460,218	2,327,576
Total funds		2,598,959	2,432,496

The financial statements were approved and authorised for issue by the Board and signed on its behalf by:

Rev Duncan McBean
Trustee
08 March 2022

NOTES TO THE ACCOUNTS

1. Accounting Policies

Basis of accounting

The financial statements have been prepared under the historical cost convention, except for investments which are included at market value and the revaluation of certain fixed assets and in accordance with the Charities SORP (FRS 102) 'Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019)', Financial Reporting Standard 102 the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102), and the (2011 or 2006 Act).

ORPINGTON AND CHISLEHURST METHODIST CIRCUIT meets the definition of a public benefit entity under FRS 102. Assets and liabilities are initially recognised at historical cost or transaction value unless otherwise stated in the relevant accounting policy note(s). The financial statements are prepared in sterling, which is the functional currency of the charity. Monetary amounts in these financial statements are rounded to the nearest £.

The accounts have been prepared under the historical cost convention, modified to include the revaluation of freehold properties. The principal accounting policies adopted are set out below.

Going concern

The trustees have considered the charity's day to day cash flow requirements and have a reasonable expectation that the charity has adequate resources to continue in operational existence for at least a further 12 months. Accordingly, they continue to adopt the going concern basis in preparing the annual report and financial statements.

Funds

Unrestricted funds are available for use at the discretion of the trustees in furtherance of their charitable objectives unless the funds have been designated for other purposes.

Restricted funds are subject to specific conditions by donors as to how they may be used. The purposes and uses of the restricted funds are set out in the notes to the accounts.

NOTES TO THE ACCOUNTS CONTINUED

Incoming resources

All incoming resources are included in the statement of financial activities when the Charity is entitled to the income and the amount can be quantified with reasonable accuracy. The following specific policies are applied to particular categories of income:

Income is recognised when the charity is legally entitled to it after any performance conditions have been met, the amounts can be measured reliably, and it is probable that income will be received.

Where income, relating to specific accounting periods, is received in advance, this is deferred on an accruals basis to the period to which it relates. Such deferrals are included in current liabilities.

Income is recognised when the charity is legally entitled to it after any performance conditions have been met, the amounts can be measured reliably, and it is probable that income will be received.

Where income, relating to specific accounting periods, is received in advance, this is deferred on an accruals basis to the period to which it relates. Such deferrals are included in current liabilities.

NOTES TO THE ACCOUNTS CONTINUED

Resources expended

Liabilities are recognised as resources expended when there is a legal or constructive obligation committing the Charity to the expenditure:

Expenditure, including any VAT which cannot be recovered, is accounted for on an accruals basis and allocated to the appropriate heading in the accounts. Grants and donations payable are taken into account at the earlier of when they are paid or become legally enforceable.

Other than the normal commitments under contracts of employment there are no contractual or constructive obligations to future expenditure at the balance sheet date. Where the trustees have authorised expenditure which is not yet legally enforceable or become constructive obligations amounts are set aside into funds designated for the purpose.

Tangible fixed assets

Freehold manses and land and buildings are shown at insurance valuation and reviewed five yearly.

No provision is made for depreciation of freehold land and buildings as it is the policy of the trustees to revalue them every five years and carry out a review for any impairment in intervening years. The trustees have concluded that the estimated residual value is not materially different from the carrying amount of the asset.

Impairment of fixed assets

At each reporting end date, the charity reviews the carrying amounts of its tangible assets to determine whether there is any indication that those assets have suffered an impairment loss. If any such indication exists, the recoverable amount of the asset is estimated in order to determine the extent of the impairment loss (if any).

ORPINGTON AND CHISLEHURST METHODIST CIRCUIT
YEAR ENDED 31 AUGUST 2021

NOTES TO THE ACCOUNTS CONTINUED

Pensions

All Methodist Ministers in the Circuit are members of the Methodist Ministers' Pension Scheme which is a defined benefit scheme.

The charity is unable to identify its share of the underlying assets and liabilities of the scheme and Therefore contributions are accounted for as if it were a defined contribution scheme and charged in the accounts as they become payable in accordance with the rules of the scheme.

Critical Accounting Estimates and Judgements

In the application of the charity's accounting policies, the trustees are required to make judgements, estimates and assumptions about the carrying amount of assets and liabilities that are not readily apparent from other sources. The estimates and associated assumptions are based on historical experience and other factors that are considered to be relevant. Actual results may differ from these estimates. The estimates and underlying assumptions are reviewed on an ongoing basis. Revisions to accounting estimates are recognised in the period in which the estimate is revised where the revision affects only that period, or in the period of the revision and future periods where the revision affects both current and future periods.

Cash and cash equivalents

Cash and cash equivalents include cash in hand, deposits held at call with banks, other short-term liquid investments with original maturities of three months or less, and bank overdrafts. Bank overdrafts are shown within borrowings in current liabilities.

Financial Instruments

The charity only has financial assets and financial liabilities of a kind that qualify as basic financial instruments. Basic financial instruments are initially recognised at transaction value and subsequently measured at their settlement value with the exception of bank loans which are subsequently measured at amortised cost using the effective interest method.

2. Income from other donations

	Unrestricted funds	Restricted funds	2021		2020
	£	£	£		£
Donations received	-		-		89
	-		-		89

ORPINGTON AND CHISLEHURST METHODIST CIRCUIT
YEAR ENDED 31 AUGUST 2021

NOTES TO THE ACCOUNTS CONTINUED

3. Income from charitable activities

	Unrestricted funds	Restricted funds		2021	2020
	£	£		£	£
Charitable Income					
Circuit and Church Assessments	177,700	38		177,700	206,445
Charitable Activity - Letting Income	72,946	-		72,946	72,800
Income from Church Assessment Bank	-				3,600
TOTAL	250,646	38		250,684	282,845
	250,646	38		250,684	282,845

The Church Assessment income for 2021 includes accrued income of £0 (2020 £40,825)

Assessments on Churches

Circuit comprises eight churches and each is assessed for a contribution to meet the overall net costs of the Circuit. An Assessments on Churches is determined annually by the Circuit using a formulaic method which takes into account the number of members in each church and its relative income.

4. Investment income	Unrestricted	Restricted	Total	
	2021 £	2021 £	2021 £	2020 £
Restricted funds				
Bank interest receivable	151	-	151	-
Other interest receivable		38	38	1,341
	151	38	189	1,341

ORPINGTON AND CHISLEHURST METHODIST CIRCUIT
YEAR ENDED 31 AUGUST 2021

NOTES TO THE ACCOUNTS CONTINUED

5. Expenditure on charitable activities	Unrestricted Funds	Restricted Funds	2021	2020
	£	£	£	£
Minister's Stipends	108,305	-	108,305	114,234
Charitable Activities – District Assessments and related costs	86,769	-	86,769	67,977
Support costs – admin	22,028	313	23,041	50,959
	217,102	313	217,415	233,170

ORPINGTON AND CHISLEHURST METHODIST CIRCUIT
YEAR ENDED 31 AUGUST 2021

NOTES TO THE ACCOUNTS CONTINUED

6. Costs of charitable activities by fund type	Unrestricted funds	Restricted funds	2021	2020
	£	£	£	£

Direct cost

Insurance and Utilities	11,264	-	11,264	11,051
Maintenance and Refurbishment - Manses	5,611	-	5,611	4,873
Maintenance and Refurbishment - Property Let	6,341	-	6,341	3,058
Manse Letting Agent Fee	9,087	-	9,087	8,589
Grants				
URC Trustee Expenses	1,344	-	1,344	-
Grants and Donations	-	-	-	245,000
CMTF – Restricted (including £75,000 from CFB)				
Total	33,647	-	33,647	272,571

ORPINGTON AND CHISLEHURST METHODIST CIRCUIT
YEAR ENDED 31 AUGUST 2021

NOTES TO THE ACCOUNTS CONTINUED

7. Costs of Charitable Activities by activity type

	Activities Undertaken Directly	Grant Funding of Activities	2021	2020
Charitable Activities	£	£	£	£
Costs related to charitable activities	33,367	-	33,347	272,571

8. Analysis of support costs

	2021	2020
	£	£
Ministerial Costs:		
Admin Wages	17,031	45,926
	17,031	45,926
Administrative Costs:		
CMTC Other Expenses - Restricted	313	375
Office Expense:		
Office Expense	3,047	2,798
Governance costs:		
Independent Examination Fee	1,950	1,860
Total Office Expense and Governance Costs	4,997	4,658
Total Support Costs including restricted costs	22,341	50,959

ORPINGTON AND CHISLEHURST METHODIST CIRCUIT
YEAR ENDED 31 AUGUST 2021

NOTES TO THE ACCOUNTS CONTINUED

9. Net income/(expenditure) for the year

This is stated after charging/(crediting):

	2021	2020
	£	£
Independent Examination Fee	1,950	1,860
URC Minsters' Expenses and Preachers' Fee	3,691	4,297
Property Let Maintenance and Manse Refurbishments	13,014	12,684
District Assessment - TMCP	-	6,875

10. Staff costs and emoluments

Total staff costs for the year ended 31 August 2021 were:

	2021		2020
	£		£
Salaries and wages	111,234		133,232
Social security costs	20,618		10,466
Pension costs	7,977		23,825
	139,829		167,523

ORPINGTON AND CHISLEHURST METHODIST CIRCUIT
YEAR ENDED 31 AUGUST 2021

NOTES TO THE ACCOUNTS CONTINUED

	2021	2020
Administrative	1	1
Ministerial	3	3
	4	4

There were no employees whose annual remuneration was £60,000 or more.

Retirement benefit schemes

The charity participates in a pension scheme providing benefits based on final pensionable pay. The assets of the scheme are held separately from those of the charity, being invested with the Methodist Ministers' Pension Scheme.

The contributions are determined by a qualified actuary on the basis of triennial valuations and the most recent valuation was at 1 September 2017 which has been updated to reflect conditions at the balance sheet date.

The pension charge for the year is shown in note 10. The contributions of the charity and employees from 1 September 2017 were set at 26.9% and 9.3% of earnings respectively.

At 1 September 2017 the actual assets of the scheme were £469.3 million and liabilities £449.7 million with a surplus of £19.6 million. An interim funding statement at 1 September 2018 shows actual assets of the scheme were £487.4 million and liabilities £443.2 with a surplus of £44.2 million.

The next formal triennial valuation is due as at 1 September 2021 when contributions payable will be reviewed.

Following the Methodist conference in July 2021, it was unanimously agreed at trustees meeting held on 8th September 2021 to contribute 15% of bank balances held at TMCP, CFB, and HSBC on 31st August 2021 as a resolution to the pension deficit.

NOTES TO THE ACCOUNTS CONTINUED

11. Trustee remuneration and related party transactions

Three ministers, who are also trustees of the charity, received the following remuneration during the year:

Rev Duncan Macbean stipend and pension contributions of £28,272 and £6,872 respectively (2020 £27,751 and £6,685); Maureen Spinks stipend and pension contributions of £25,718 and £6,873 respectively (2020-£24,852 and £6,685); Rev Terry Wright stipend and pensions contributions of £25,718 and £6,872.65 respectively (2020 £24,852 and £6,685).

Rev Duncan Macbean's stipend includes Superintendent Allowance of £2,554 (2020 £2,899).

Trustees Expenses

Of the three ministers who are also trustees, one opts to forego entitlement to expenses for travel, telephone or any other claimable expenses incurred during the course of his duties. Expenses incurred by the other two ministers relate to their work. No trustee was in receipt of any expenses or payment for work undertaken on behalf of the Circuit.

Ministers' manse cost

The Circuit is required to provide accommodation for each minister in the Circuit and their families and this is seen as a benefit to the Circuit. Ministers are expected to occupy the manse provided for them. The Circuit bears the cost of repairs, maintenance, buildings insurance, Council Tax and water charges. These figures are not separately disclosed as benefits in kind for ministers as HMRC does not seek to tax these receipts in the hands of ministers.

ORPINGTON AND CHISLEHURST METHODIST CIRCUIT
YEAR ENDED 31 AUGUST 2021

NOTES TO THE ACCOUNTS CONTINUED

12. Comparative for the Statement of Financial Activities	Unrestricted	Restricted	2020
	funds	funds	
	£	£	£
Income and assessments from:			
Donations – Sundry Amounts	89		89
Charitable activities – Assessments and property rental	282,845		282,845
Investments (bank interest)		1,341	1,341
Total	282,934	1,341	284,275
Ministerial and Admin Costs	(225,920)	(7,250)	(233,170)
Charitable activities – property maintenance	(102,571)	(170,000)	(272,571)
Total	(328,491)	(177,250)	(505,741)
Net income/expenditure	(45,557)	(175,909)	(221,466)
Reconciliation of funds			
Total funds brought forward	138,882	187,504	326,386
Total funds carried forward	93,325	11,595	104,920

ORPINGTON AND CHISLEHURST METHODIST CIRCUIT
YEAR ENDED 31 AUGUST 2021

NOTES TO THE ACCOUNTS CONTINUED

13. Tangible fixed assets

Cost or valuation – Land and Buildings

£

As at 31 August 2020	2,327,576
Revaluations	132,642
At 31 August 2021	2,460,218
Net Book Value at 31 August 2021	2,460,218
At 31 August 2020	2,327,576

Land and buildings with a carrying amount of £2,460,218 (2020 £2,327,576) were revalued at insurance value per February 2021 insurance schedule.

The trustees consider this to be a fair reflection of the value of property held after any potential Connexional Priority Fund Levy that would apply should disposal proceeds not be reinvested in qualifying projects. The next revaluation is due in 2023.

14. Creditors: amounts falling due within one year			
	2021		2020
	£		£
Accruals	1,950		2,350
	1,950		2,350

ORPINGTON AND CHISLEHURST METHODIST CIRCUIT
YEAR ENDED 31 AUGUST 2021

NOTES TO THE ACCOUNTS CONTINUED

Funds received as agent

During the year the Circuit received funds from member churches for payment of administrative salaries. The amount of administrative wages £17,031 is the net amount after amounts collected. Monies received for administrative salaries were £22,070 (2020 £31,407) and salaries paid out £39,101 made up as follows:

New Eltham	8,073.00
Chislehurst	14,000.64
Circuit	16,550.85
Admin fee	476.55
TOTAL	39,101.04

15. Movement in funds Restricted Funds				
	Balance at	Incoming	Outgoing	Balance at
	01/09/2020	resources	resources	31/08/2021
	£	£	£	£
Restricted Funds – Circuit Model Trust Fund	11,596	38	(313)	11,321
	11,596	38	(313)	11,321
The Circuit Model Trust Fund holds monies for the charity that can be used for a range of purposes including property projects, ministry and mission grants and other Methodist purposes. Prior approval for expenditure is required from The Trustees for Methodist Church Purposes.				

Restricted Funds - Previous year	Balance at	Incoming	Outgoing	Balance at
	01/09/2019	resources	resources	31/08/2020
	£	£	£	£

Restricted Funds – Circuit Model Trust Fund	187,504	1,341	(177,250)	11,595
Total	187,504	1,341	(177,250)	11,595

ORPINGTON AND CHISLEHURST METHODIST CIRCUIT
YEAR ENDED 31 AUGUST 2021

NOTES TO THE ACCOUNTS CONTINUED

The Circuit Model Trust Fund holds monies for the charity that can be used for a range of purposes including property projects, ministry and mission grants and other Methodist purposes. Prior approval for expenditure is required from the Trustees for Methodist Church Purposes.

The Circuit Model Trust Fund holds monies for the charity that can be used for a range of purposes including property projects, ministry and mission grants and other Methodist purposes. Prior approval for expenditure is required from the Trustees for Methodist Church Purposes.

16. Analysis of net assets between funds

	Unrestricted Funds	Restricted Funds	Total Funds	Unrestricted Funds	Restricted Funds	Total
	2021	2021	2021	2020	2020	2020
	£	£	£	£	£	£
Fund balances at 31 August 2020 represented by:						
Tangible Assets	2,460,218	0	2,460,218	2,327,576	0	2,237,576
Current assets/(liabilities)	127,420	11,321	138,741	93,325	11,595	104,920
Balance at year end	2,587,638	11,321	2,598,959	2,420,901	11,595	2,432,496

NOTES TO THE ACCOUNTS CONTINUED

17. Guarantees and contingent assets and liabilities

During the year, the Circuit did not make any awards or grants. The following are the grant making and awarding activities of previous years:

The Circuit awarded a grant of up to £200,000 to Orpington Methodist Church in March 2016 from the Circuit Model Trust Fund the payment of which depends on the church obtaining consent from the London District of the Methodist Church.

The Circuit awarded a grant of up to £25,000 to Emmanuel Sidcup Church in March 2016 from the Circuit Model Trust Fund the payment of which £15,000 has been paid.

The Circuit awarded a grant of up to £45,000 to Bromley Common Methodist Church in March 2017 from the Circuit Model Trust Fund the payment of which depends on the church obtaining consent from the London District of the Methodist Church.

The Circuit disbursed financial commitments to churches to assist them with building developments during 2020 as follows: Orpington Methodist Church - £200,000 and Bromley Common Methodist Church - £45,000. Total £245,000.

ORPINGTON AND CHISLEHURST METHODIST CIRCUIT
YEAR ENDED 31 AUGUST 2021

Detailed Statement of Financial Activities

This page does not form part of the Statutory Financial Statements

INCOME	2021	2020
Donations		
Sundry Donations	-	89
		89
Charitable activities		
Circuit and Church Assessments	177,700	206,445
Charitable Activity – Letting Income	72,946	72,800
Income from charitable activities – Church Assessment Bank	-	3,600
Total Income	250,646	282,845
Investments		
Bank interest receivable	151	-
Other interest receivable – restricted	38	1,341
Total Interest Income	189	1,341
TOTAL INCOME	250,835	284,275
EXPENDITURE		
Ministers Stipends, Salaries, NIC & Pension	(108,305)	(114,234)
Telephone, travel and other Ministerial Expenses	(2,946)	(3,229)
Training	(887)	(1,037)
District Assessment	(48,544)	(47,584)
Circuit Model Trust Assessment – Restricted	-	(6,875)
URC Assessment, Stipends	(745)	(8,184)
URC Ministers Expenses		(1,068)
TOTAL STIPENDS, ASSESSMENTS AND MINISTERS' EXPENSES	(161,427)	(182,211)
Charitable activities		
Insurance and Utilities	(11,264)	(11,051)
Maintenance and Refurbishment – Manses	(5,611)	(4,873)
Maintenance and Refurbishment	(6,341)	(3,058)
Manse Letting Agent Fee	(9087)	(8,589)
URC Trust	(1,344)	-
Grants and Donations CMTF – Restricted	-	(170,000)
Grants – Unrestricted	-	(75,000)
TOTAL CHARITABLE ACTIVITIES	(33,647)	(275,571)

ORPINGTON AND CHISLEHURST METHODIST CIRCUIT
YEAR ENDED 31 AUGUST 2021

**Detailed Statement of Financial Activities
(continued)**

This page does not form part of the Statutory Financial Statements

	2021	2020
Admin Wages	(17,031)	(45,926)
TOTAL ADMINISTRATIVE WAGES	(17,031)	(45,926)
Administrative Costs - Restricted	(313)	(375)
Total Restricted Costs	(313)	(375)

Office Expense	(3,047)	(2,798)
Total Office Expenses	(3,047)	(2,798)
Independent Examination Fee	(1,950)	(1,860)
Total Governance Costs	(1,950)	(1,860)
Total resources expended	(217,415)	(505,741)
Net Expenditure	33,420	(221,467)

Accounts

Charity number: 1134972

ORPINGTON AND CHISLEHURST METHODIST CIRCUIT
Report of the Trustees and Unaudited Financial Statements
For the year ended 31 August 2020

ORPINGTON AND CHISLEHURST METHODIST CIRCUIT
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For the year ended 31 August 2020

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Detailed Statement of Financial Activities	25 to 26

ORPINGTON AND CHISLEHURST METHODIST CIRCUIT
Report of the Trustees
For the year ended 31 August 2020

The Trustees have pleasure in presenting their report and the financial statements for the charity for the year ended 31 August 2020. The Trustees have adopted the provisions of Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and the Republic of Ireland (FRS 102) (effective 1 January 2019).

ORPINGTON AND CHISLEHURST METHODIST CIRCUIT
Report of the Trustees Continued
For the year ended 31 August 2020

OBJECTIVES AND ACTIVITIES

Objectives and aims

The purposes of the Methodist Church are and shall be deemed to have been since the Date of Union the advancement of:

1. The Christian faith in accordance with the doctrinal standards and discipline of The Methodist Church.
2. Any charitable purpose for the time being of any Connexional, District, Circuit and local or other organisation of The Methodist Church.
 - Any charitable purpose for the time being of any society or institution subsidiary or ancillary to the Methodist Church.
 - Any purpose for the time being of any charity being a charity subsidiary or ancillary to The Methodist Church.
 - The organisation and resourcing of regular public acts of worship open to members of the church and non-members alike.
 - The teaching of Christianity through sermons, courses and small groups.
 - The resourcing of pastoral work including visiting the sick and bereaved.
 - Promotion of Christianity through the staging of events and services.

The Trustees have paid due regard to guidance issued by the Charity Commission on public benefit in deciding what activities the charity should undertake, and, in particular, the specific guidance on charities for the advancement of religion. The charity undertakes a number of activities in order to achieve these objectives, which are summarised below.

- (a) The Circuit provides oversight for churches, manses and ministers in its area of responsibility. Through this and the delivery of services by the churches it is providing public benefit.
- (b) There is a regular training programme for Local Preachers, Worship Leaders and church stewards.
- (c) The Circuit has adopted a Safeguarding Policy - covering children and vulnerable adults - and has ensured all relevant members of local churches receive appropriate training which is an ongoing process.

The Circuit reviews its human and financial resources to maximise mission in the area.

As of September 2019 staffing levels continued to be two full-time Presbyterian Ministers and a Deacon. Additionally, the Circuit has agreed to an arrangement with the United Reform Church, who provide part-time pastoral support to one church which is a joint Methodist/URC, Local Ecumenical Project. This post terminated on 31 August 2020, though for the time being responsibility will remain with the URC through this will result in the church receiving less pastoral support and oversight.

The Circuit also has an Administrator, to provide support to the Ministers, the Deacon and the Churches that make up the Circuit. The establishment will remain the same for 2020-21, though the administrator's hours will increase due to added responsibilities.

The trustees have considered the Charity Commission's guidance on public benefit, including the guidance 'public benefit: running a charity (PB2)'.

ORPINGTON AND CHISLEHURST METHODIST CIRCUIT
Report of the Trustees Continued
For the year ended 31 August 2020

ACHIEVEMENTS AND PERFORMANCE

Significant activities

The Circuit reported that financial commitments made to Churches to assist them with building developments would leave the circuit model trust depleted. Majority of these funds have been disbursed during the year as follows: Orpington Methodist Church - £200,000 and Bromley Common Methodist Church - £45,000. Total £245,000. A moratorium has been declared on future grant allocations. The Trustees plan to build up a reserve to facilitate small grants or loans to churches for mission outreach or redevelopment projects.

The Circuit continues to explore its mission and ministry, by improving the facilities they provide, enhancing the worship experience and engaging with the local community through a diverse range of activities. This is achieved through consultations, conferences and training sessions.

Inevitably, some planned events, training sessions and meetings have been curtailed in recent months, due to the Covid 19 pandemic. During the period when church services could not take place, the Circuit made provision for virtual services online. This was expanded to include the neighbouring Bromley Methodist Circuit and is also accessed by people further afield. For those without internet access, printable meditations have been circulated by email and post. These are judged to be very successful and will continue until at least the end of February 2021

The Circuit has responsibility for six residential properties. Two of these are occupied by clergy. The other four are leased to tenants. One Presbyterian resides outside the Circuit, occupying a manse in a neighbouring Circuit, where his wife is a Deacon.

For the time being, the Circuit has decided to retain all manses as a source of income, rather than realising equity from a sale.

FINANCIAL REVIEW

The trustees report an unrestricted fund deficit of £45,557 for the year (2019 - surplus £19,867).

Utilising of accumulated restricted fund reserves, the overall result was a deficit of £221,467 (2019- deficit of £12,408).

The reserves policy for the Circuit is to hold a sum in general fund net current assets equivalent to four months average general fund expenditure. This should be sufficient to meet any unforeseen item of major expenditure on manses and be able to continue short term, in the event of an unexpected circumstance or inability to raise the full Circuit assessment from churches.

It is necessary to hold sufficient working capital to meet the payment of stipends and business expenses for three full-time ministers and other support staff.

As part of forward planning Church Treasurers continue to meet annually to consider the assessment required from each church to meet budget requirements, obtain information and share experiences. The Circuit administrator is in the process of sourcing cost effective contracts for utilities and other services.

The trustees have assessed the major risks to which the charity is exposed, and are satisfied that systems are in place to mitigate exposure to the major risks.

ORPINGTON AND CHISLEHURST METHODIST CIRCUIT
Report of the Trustees Continued
For the year ended 31 August 2020

Significant events

The Trustees report an unrestricted fund deficit of £45,557 for the reporting year (2019 - surplus of £19,867). Utilising Trustees for Methodist Church Purposes funds earmarked for refurbishment projects, held at TMCP results in an overall deficit of £221,467 (2019 - deficit of £12,408).

The reserves policy for the Circuit is to hold a sum in general fund net current assets, equivalent to four months average general fund expenditure. This is deemed to be sufficient to meet any unforeseen item of major expenditure or loss of income due to a let property becoming vacant or inability to raise the full Circuit assessment from churches. As at 31 August 2020 the level of reserves was in excess of this requirement.

It is necessary to hold sufficient working capital to meet the payment of stipends and business expenses for three full-time ministers and the administrator.

As part of forward planning Church Treasurers meet annually to consider the assessment required from each church to meet budget requirements, obtain information and share experiences. The Circuit administrator is in the process of sourcing cost effective contracts for utilities and other services.

Income to the Circuit has not been adversely affected by the pandemic. There are some additional costs relating to streaming licenses, printing and postage, offset by savings elsewhere.

The Trustees are satisfied that systems are in place to mitigate exposure to the major risks to the charity.

Going concern

The trustees have considered the charity's day to day cash flow requirements and have a reasonable expectation that the charity has adequate resources to continue in operational existence for at least a further 12 months. Accordingly, they continue to adopt the going concern basis in preparing the annual report and financial statements.

STRUCTURE, GOVERNANCE AND MANAGEMENT

Governing document

The charity was established under the Deed of Union 1932, the Methodist Church Act 1976 and by Standing Orders of the Methodist Church.

ORPINGTON AND CHISLEHURST METHODIST CIRCUIT
Report of the Trustees Continued
For the year ended 31 August 2020

Recruitment and appointment of trustees

The trustees who served during the year and up to the date of signature of the financial statements were:

Rev Jongikaya Zihle	
Revd Duncan MacBean	
Revd Terry Wright	
Deacon Maureen Spinks	
Revd Alison Davis (URC)	Appointed 1/9/2019 Resigned 31/8/2020
Revd Janet Verrier	Appointed 1/9/2019
Mr Jim Jefferies	
Ms Sharon Wallis	
Mrs Dorrance Palmer	
Mrs Marianne Outteridge	Resigned 4/3/2020
Mrs Joan Mayes	
Ms Deborah Spinks	
Mr Michael Killpack	
Mr Gordon Chapman	Resigned 31/10/2019
Mr Ralph Brandhorst	
Mr Rodney Carder	
Mr John Crowther	
Mrs Helen VanTeutem	
Mr Paul Crowther	
Mr Eddie Green	
Mrs Ruth Henschel	
Mr Graham Bunce	
Mr Chris Field	
Mr Kevin Doig	
Mrs Jennifer Wilson	
Mrs Judith Howard	
Mrs Marion Parfitt	
Mrs Janet Hailey	
Miss Margaret Sanderson	
Mr John Doddrell	
Mr Ben Ayisi	Appointed 4/3/2020
Mrs Jane Cowie	Resigned 5/4/2020
Ms Nadia Mensah	Appointed 17/9/2020

There have been two new Trustees appointed since 1/9/2019 - Ben Ayisi and Nadia Mensah

Eligible trustees are proposed by local Methodist Churches within the Circuit and appointed by existing trustees. Ministers of Methodist Churches within the Circuit are automatically appointed as trustees. The Circuit is part of the London Methodist District which is accountable to the Methodist Conference.

Safeguarding: The Methodist Church has adopted a safeguarding policy covering children and vulnerable adults. The Circuit ensures relevant members of the local churches receive appropriate training which is an ongoing process.

ORPINGTON AND CHISLEHURST METHODIST CIRCUIT
Report of the Trustees Continued
For the year ended 31 August 2020

Reference and administrative information is provided on the page following the cover sheet.

REFERENCE AND ADMINISTRATIVE INFORMATION

Name of Charity	ORPINGTON AND CHISLEHURST METHODIST CIRCUIT
Charity registration number	1134972
Principal address	Petts Wood Methodist Church Queens Way Orpington BR5 1LH

ORPINGTON AND CHISLEHURST METHODIST CIRCUIT
Report of the Trustees Continued
For the year ended 31 August 2020

Trustees

The trustees and officers serving during the year and since the year end were as follows:

Rev Jongikaya Zihle
Revd Duncan MacBean
Revd Terry Wright
Deacon Maureen Spinks
Revd Alison Davis (URC) (Appointed: 01 September 2019) (Resigned: 31 August 2020)
Revd Janet Verrier (Appointed: 01 September 2019)
Mr Jim Jefferies
Ms Sharon Wallis
Mrs Dorrance Palmer
Mrs Marianne Outteridge (Resigned: 04 March 2020)
Mrs Joan Mayes
Ms Deborah Spinks
Mr Michael Killpack
Mr Gordon Chapman (Resigned: 31 October 2019)
Mr Ralph Brandhorst
Mr Rodney Carder
Mr John Crowther
Mrs Helen VanTeutem
Mr Paul Crowther
Mr Eddie Green
Mrs Ruth Henschel
Mr Graham Bunce
Mr Chris Field
Mr Kevin Doig
Mrs Jennifer Wilson
Mrs Judith Howard
Mrs Marion Parfitt
Mrs Janet Hailey
Miss Margaret Sanderson
Mr John Doddrell
Mr Ben Ayisi (Appointed: 04 March 2020)
Mrs Jane Cowie (Resigned: 05 April 2020)
Ms Nadia Mensah

ORPINGTON AND CHISLEHURST METHODIST CIRCUIT
Report of the Trustees Continued
For the year ended 31 August 2020

Independent examiners

Nadine Crawford-Piper
1 Bromley Lane
Chislehurst
Kent
BR7 6LH

Bankers

HSBC
184 High Street
Bromley
Kent
BR1 1HE
Central Finance Board of the Methodist Church
9 Bonhill Street
London
EC2A 4PE

Approved by the Board of Trustees and signed on its behalf by

.....
Revd Duncan MacBean

31 March 2021

ORPINGTON AND CHISLEHURST METHODIST CIRCUIT
Independent Examiners Report to the Trustees
For the year ended 31 August 2020

Responsibilities and basis of report

As the charity trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the 2011 Act').

I report in respect of my examination of the charity's accounts carried out under section 145 of the 2011 Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

I report to the trustees on my examination of the financial statements of Orpington and Chislehurst Methodist Circuit (the charity) for the year ended 31 August 2020.

Responsibilities and basis of report

As the trustees of the charity you are responsible for the preparation of the financial statements in accordance with the requirements of the Charities Act 2011 (the 2011 Act).

I report in respect of my examination of the charity's financial statements carried out under section 145 of the 2011 Act. In carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act.

Independent examiner's statement

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

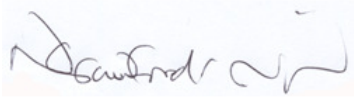
1. accounting records were not kept in respect of the charity as required by section 130 of the 2011 Act; or
2. the financial statements do not accord with those records; or
3. the financial statements do not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a true and fair view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the financial statements to be reached.

Independent examiners statement

Since the Charity's gross income exceeded £250,000, your examiner must be a member of a body listed in section 145 of the 2011 Act. I confirm that I am qualified to undertake the examination by virtue of my membership of the Association of Chartered Certified Accountants (ACCA).

ORPINGTON AND CHISLEHURST METHODIST CIRCUIT
Independent Examiners Report to the Trustees
For the year ended 31 August 2020



.....
Nadine Crawford-Piper
FASN Accountancy & Business Solutions Ltd
1 Bromley Lane Chislehurst
Kent
BR7 6LH

5 April 2021

ORPINGTON AND CHISLEHURST METHODIST CIRCUIT
Statement of Financial Activities
For the year ended 31 August 2020

	Notes	Unrestricted funds £	Restricted funds £	2020 £	2019 £
Income and endowments from:					
Donations	2	89		89	251
Charitable activities	3/4	282,845		282,845	243,881
Investments	3/4	-	1,341	1,341	2,330
Total		282,934	1,341	284,275	246,462
Expenditure on:					
Ministerial and Administrative Costs	5	(225,920)	(7,250)	(233,170)	(186,684)
Charitable activities – Property Maintenance	6/7	(102,571)	(170,000)	(272,571)	(72,186)
Total		(328,491)	(177,250)	(505,741)	(258,870)
Net income/expenditure		(45,557)	(175,909)	(221,466)	(12,408)
Reconciliation of funds					
Total funds brought forward		138,882	187,504	326,386	338,794
Total funds carried forward		93,325	11,595	104,920	326,386

ORPINGTON AND CHISLEHURST METHODIST CIRCUIT
Statement of Financial Position
As at 31 August 2020

	Notes	2020 £	2019 £
Fixed assets			
Tangible assets	13	2,327,576	2,109,485
		2,327,576	2,109,485
Current assets			
Debtors	14		10,741
Cash at bank and in hand		107,270	360,398
		107,270	371,139
Creditors: amounts falling due within one year	15	-	(306)
Net current assets		107,270	370,833
Total assets less current liabilities		2,434,846	2,480,318
Creditors: Accruals and deferred income	16	(2,350)	(44,447)
Net assets		2,432,496	2,435,871
The funds of the charity			
Restricted income funds	18	11,595	187,504
Unrestricted income funds		93,325	138,882
Revaluation reserve		2,327,576	2,109,485
Total funds		2,432,496	2,435,871

The financial statements were approved and authorised for issue by the Board and signed on its behalf by:

.....
Rev'd Duncan MacBean
Trustee

31 March 2021

ORPINGTON AND CHISLEHURST METHODIST CIRCUIT
Notes to the Financial Statements
For the year ended 31 August 2020

1. Accounting Policies

Basis of accounting

The financial statements have been prepared under the historical cost convention, except for investments which are included at market value and the revaluation of certain fixed assets and in accordance with the Charities SORP (FRS 102) 'Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019)', Financial Reporting Standard 102 the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102), and the (2011 or 2006 Act).

ORPINGTON AND CHISLEHURST METHODIST CIRCUIT meets the definition of a public benefit entity under FRS 102. Assets and liabilities are initially recognised at historical cost or transaction value unless otherwise stated in the relevant accounting policy note(s).

The financial statements are prepared in sterling, which is the functional currency of the charity. Monetary amounts in these financial statements are rounded to the nearest £.

The accounts have been prepared under the historical cost convention, modified to include the revaluation of freehold properties. The principal accounting policies adopted are set out below.

Going concern

The trustees have considered the charity's day to day cash flow requirements and have a reasonable expectation that the charity has adequate resources to continue in operational existence for at least a further 12 months. Accordingly, they continue to adopt the going concern basis in preparing the annual report and financial statements.

Funds

Unrestricted funds are available for use at the discretion of the trustees in furtherance of their charitable objectives unless the funds have been designated for other purposes.

Restricted funds are subject to specific conditions by donors as to how they may be used. The purposes and uses of the restricted funds are set out in the notes to the accounts.

Incoming resources

All incoming resources are included in the statement of financial activities when the Charity is entitled to the income and the amount can be quantified with reasonable accuracy. The following specific policies are applied to particular categories of income:

Income is recognised when the charity is legally entitled to it after any performance conditions have been met, the amounts can be measured reliably, and it is probable that income will be received.

Where income, relating to specific accounting periods, is received in advance, this is deferred on an accruals basis to the period to which it relates. Such deferrals are included in current liabilities.

ORPINGTON AND CHISLEHURST METHODIST CIRCUIT
Notes to the Financial Statements Continued
For the year ended 31 August 2020

Resources expended

Liabilities are recognised as resources expended when there is a legal or constructive obligation committing the Charity to the expenditure:

Expenditure, including any VAT which cannot be recovered, is accounted for on an accruals basis and allocated to the appropriate heading in the accounts. Grants and donations payable are taken into account at the earlier of when they are paid or become legally enforceable.

Other than the normal commitments under contracts of employment there are no contractual or constructive obligations to future expenditure at the balance sheet date. Where the trustees have authorised expenditure which is not yet legally enforceable or become constructive obligations amounts are set aside into funds designated for the purpose.

Tangible fixed assets

Freehold manses and land and buildings are shown at insurance valuation and reviewed five yearly.

No provision is made for depreciation of freehold land and buildings as it is the policy of the trustees to revalue them every five years and carry out a review for any impairment in intervening years. The trustees have concluded that the estimated residual value is not materially different from the carrying amount of the asset.

Impairment of fixed assets

At each reporting end date, the charity reviews the carrying amounts of its tangible assets to determine whether there is any indication that those assets have suffered an impairment loss.

If any such indication exists, the recoverable amount of the asset is estimated in order to determine the extent of the impairment loss (if any).

Pensions

All Methodist Ministers in the Circuit are members of the Methodist Ministers' Pension Scheme which is a defined benefit scheme.

The charity is unable to identify its share of the underlying assets and liabilities of the scheme and therefore contributions are accounted for as if it were a defined contribution scheme and therefore contributions are charged in the accounts as they become payable in accordance with the rules of the scheme.

ORPINGTON AND CHISLEHURST METHODIST CIRCUIT
Notes to the Financial Statements Continued
For the year ended 31 August 2020

Critical Accounting Estimates and Judgements

In the application of the charity's accounting policies, the trustees are required to make judgements, estimates and assumptions about the carrying amount of assets and liabilities that are not readily apparent from other sources. The estimates and associated assumptions are based on historical experience and other factors that are considered to be relevant. Actual results may differ from these estimates.

The estimates and underlying assumptions are reviewed on an ongoing basis. Revisions to accounting estimates are recognised in the period in which the estimate is revised where the revision affects only that period, or in the period of the revision and future periods where the revision affects both current and future periods.

Cash and cash equivalents

Cash and cash equivalents include cash in hand, deposits held at call with banks, other short-term liquid investments with original maturities of three months or less, and bank overdrafts. Bank overdrafts are shown within borrowings in current liabilities.

Financial Instruments

The charity only has financial assets and financial liabilities of a kind that qualify as basic financial instruments. Basic financial instruments are initially recognised at transaction value and subsequently measured at their settlement value with the exception of bank loans which are subsequently measured at amortised cost using the effective interest method.

2. Other donations and charity activities	Unrestricted funds	Restricted funds	2020	2019
	£	£	£	£
Donations received	89	-	89	251
	89		89	251

ORPINGTON AND CHISLEHURST METHODIST CIRCUIT
Notes to the Financial Statements Continued
For the year ended 31 August 2020

3. Income from charitable activities

	Unrestricted funds £	Restricted funds £	2020 £	2019 £
Charitable Income				
Circuit and Church Assessments	206,445	1,341	207,786	171,656
Charitable Activity - Letting Income	72,800	-	72,800	72,225
Income from Church Assessment Bank	3,600		3,600	-
	282,845	1,341	284,186	243,881
	282,845	1,341	284,186	243,881

Church Assessment income for 2020 includes accrued income of £40,825 received in 2019 (2019 £0)

Assessments on Churches

The Circuit comprises eight churches and each is assessed for a contribution to meet the overall net costs of the Circuit. An Assessments on Churches is determined annually by the Circuit using a formulaic method which takes into account the number of members in each church and its relative income.

4. Investment income

	2020 £	2019 £
Restricted funds		
Bank interest receivable	-	677
Other interest receivable	1,341	1,653
	1,341	2,330

5. Expenditure on charitable activities

	Unrestricted funds £	Restricted funds £	2020 £	2019 £
Minister's Stipends	114,234	-	114,234	108,204
Charitable Activities – Church Assessments	61,102	6,875	67,977	59,192
Support costs – admin	50,584	375	50,959	19,288
	225,920	7,250	233,170	186,684

ORPINGTON AND CHISLEHURST METHODIST CIRCUIT
Notes to the Financial Statements Continued
For the year ended 31 August 2020

6. Costs of charitable activities by fund type

	Unrestricted funds £	Restricted funds £	2020 £	2019 £
Direct cost				
Insurance and Utilities	11,051	-	11,051	10,900
Maintenance and Refurbishment - Manses	4,873	-	4,873	4,420
Maintenance and Refurbishment - Property Let	3,058	-	3,058	18,388
Manse Letting Agent Fee	8,589	-	8,589	9,001
Grants				
Grants and Donations Bromley Circuit	-	-	-	4,477
Grants and Donations CMTF – Restricted (including £75,000 from CFB)	75,000	170,000	245,000	25,000
	<u>102,571</u>	<u>170,000</u>	<u>272,571</u>	<u>72,186</u>
	<u>102,571</u>	<u>170,000</u>	<u>272,571</u>	<u>72,186</u>

7. Costs of charitable activities by activity type

	Activities undertaken directly £	Grant funding of activities £	2020 £	2019 £
Charitable Activities				
Costs related to charitable activities	102,571	170,000	272,571	72,186

ORPINGTON AND CHISLEHURST METHODIST CIRCUIT
Notes to the Financial Statements Continued
For the year ended 31 August 2020

8. Analysis of support costs

	2020	2019
	£	£
Ministerial Costs		
Admin Wages	45,926	12,050
Other Admin Staff Costs	-	1,285
	<u>45,926</u>	<u>13,335</u>
Administrative Costs		
CMTC Other Expenses - Restricted	375	440
Office Expense		
Office Expense	2,798	837
Governance costs		
Accountancy fees	-	1,916
Independent Examination Fee	1,860	2,760
	<u>1,860</u>	<u>4,676</u>
	<u>50,959</u>	<u>19,288</u>

9. Net income/(expenditure) for the year

This is stated after charging/(crediting):

	2020	2019
	£	£
Accountancy fees	-	1,916
Independent Examination Fee	1,860	2,760
URC Minsters' Expenses and Preachers' Fee	4,297	1,597
Property Let Maintenance and Refurbishments	9,626	15,910
District Assessment - TMCP	6,875	8,489
Manse Maintenance and Refurbishments	3,058	18,388
	<u><u>30,716</u></u>	<u><u>49,060</u></u>

ORPINGTON AND CHISLEHURST METHODIST CIRCUIT
Notes to the Financial Statements Continued
For the year ended 31 August 2020

10. Staff costs and emoluments

Total staff costs for the year ended 31 August 2020 were:

	2020	2019
	£	£
Salaries and wages	133,232	86,445
Social security costs	10,466	7,235
Pension costs	23,825	19,504
	<u>167,523</u>	<u>113,184</u>

Retirement benefit schemes

The charity participates in a pension scheme providing benefits based on final pensionable pay. The assets of the scheme are held separately from those of the charity, being invested with the Methodist Ministers' Pension Scheme.

The contributions are determined by a qualified actuary on the basis of triennial valuations and the most recent valuation was at 1 September 2017 which has been updated to reflect conditions at the balance sheet date.

The pension charge for the year is shown in note 10. The contributions of the charity and employees from 1 September 2017 were set at 26.9% and 9.3% of earnings respectively.

At 1 September 2017 the actual assets of the scheme were £469.3 million and liabilities £449.7 million with a surplus of £19.6 million. An interim funding statement at 1 September 2018 shows actual assets of the scheme were £487.4 million and liabilities £443.2 with a surplus of £44.2 million.

The next formal triennial valuation is due as at 1 September 2020 when contributions payable will be reviewed.

	2020	2019
Administrative	1	1
Ministerial	3	3
	<u>4</u>	<u>4</u>

There were no employees whose annual remuneration was £60,000 or more.

ORPINGTON AND CHISLEHURST METHODIST CIRCUIT
Notes to the Financial Statements Continued
For the year ended 31 August 2020

11. Trustee remuneration and related party transactions

Three ministers, who are also trustees of the charity, received the following remuneration during the year:

Rev Duncan Macbean stipend and pension contributions of £27,751 and £6,685 respectively (2019 £24,168 and £6,501); Maureen Spinks stipend and pension contributions of £24,852 and £6,685 respectively (2019-£24,168 and £6,501); Rev Terry Wright stipend and pensions contributions of £24,852 and £6,685 respectively (2019 £24,168 and £6,501).

Rev Duncan Macbean's stipend includes Superintendent Allowance of £2,899.

Trustees stipends for the year include £8,715 collected in the previous year.

Trustees Expenses

Of the three ministers who are also trustees, one opts to forego entitlement to expenses for travel, telephone or any other claimable expenses incurred during the course of his duties. Expenses incurred by the other two ministers relate to their work. No trustee was in receipt of any expenses or payment for work undertaken on behalf of the Circuit.

Ministers' manse cost

The Circuit is required to provide accommodation for each minister in the Circuit and their families and this is seen as a benefit to the Circuit. Ministers are expected to occupy the manse provided for them. The Circuit bears the cost of repairs, maintenance, buildings insurance, Council Tax and water charges. These figures are not separately disclosed as benefits in kind for ministers as HMRC does not seek to tax these receipts in the hands of ministers.

ORPINGTON AND CHISLEHURST METHODIST CIRCUIT
Notes to the Financial Statements Continued
For the year ended 31 August 2020

12. Comparative for the Statement of Financial Activities

	Unrestricted funds £	Restricted funds £	2019 £
Income and assessments from:			
Donations – Sundry Amounts	250		250
Charitable activities – Assessments and property rental	243,881	-	243,881
Investments (bank interest)	677	1,653	2,330
Total	244,808	1,653	246,462
Expenditure on:			
Ministerial and Admin Costs	(173,079)	(8,929)	(182,008)
Charitable activities – property maintenance	(47,186)	(25,000)	(72,186)
Total	(220,265)	(33,929)	(254,194)
Net income/expenditure	24,543	(32,275)	(7,732)
Reconciliation of funds			
Total funds brought forward	306,519	32,275	338,794
Total funds carried forward	331,062	-	331,062

13. Tangible fixed assets

Cost or valuation	Land and Buildings £
At 01 September 2019	2,109,485
Revaluations	218,091
At 31 August 2020	2,327,576
Net book values	
At 31 August 2020	2,327,576
At 31 August 2019	2,109,485

Land and buildings with a carrying amount of £2,327,576 (2019 £2,109,485) were revalued at insurance value per February 2020 insurance schedule.

The trustees consider this to be a fair reflection of the value of property held after any potential Connexional Priority Fund Levy that would apply should disposal proceeds not be reinvested in qualifying projects. The next revaluation is due in 2022.

ORPINGTON AND CHISLEHURST METHODIST CIRCUIT
Notes to the Financial Statements Continued
For the year ended 31 August 2020

14. Debtors

	2020 £	2019 £
Amounts due within one year:		
Trade debtors	-	1,450
Prepayments and accrued income		9,291
		<u>10,741</u>

15. Creditors: amounts falling due within one year

	2020 £	2019 £
Trade creditors	-	306
	-	<u>306</u>

16. Creditors: amounts falling due after more than one year

	2020 £	2019 £
Accruals and deferred income	2,350	44,447
	<u>2,350</u>	<u>44,447</u>

17. Funds received as agent

£31,407 (2019- £29,432) was received as agent in the year from New Eltham, Chelsfield and Chislehurst Methodist Churches and paid over as salary for staff working at these churches. Note 8 details the payment for administrative support during the year related to this income. The circuit remains with one admin staff during the year and facilitated the payment of admin staff for member churches.

18. Movement in funds
Restricted Funds

	Balance at 01/09/2019 £	Incoming resources £	Outgoing resources £	Balance at 31/08/2020 £
Restricted Funds – Circuit Model Trust Fund	187,504	1,340	(177,250)	11,594
	<u>187,504</u>	<u>1,340</u>	<u>(177,250)</u>	<u>11,594</u>

The Circuit Model Trust Fund holds monies for the charity that can be used for a range of purposes including property projects, ministry and mission grants and other Methodist purposes. Prior approval for expenditure is required from The Trustees for Methodist Church Purposes.

ORPINGTON AND CHISLEHURST METHODIST CIRCUIT
Notes to the Financial Statements Continued
For the year ended 31 August 2020

Restricted Funds - Previous year

	Balance at 01/09/2018	Incoming resources	Outgoing resources	Balance at 31/08/2019
	£	£	£	£
Restricted Funds – Circuit Model Trust Fund	219,779	1,654	(33,929)	187,504
	219,779	1,654	(33,929)	187,504

ORPINGTON AND CHISLEHURST METHODIST CIRCUIT
Notes to the Financial Statements Continued
For the year ended 31 August 2020

19. Analysis of net assets between funds

	Unrestricted funds	Restricted funds	Total funds	Unrestricted funds	Restricted funds	Total
	2020	2020	2020	2019	2019	2019
	£	£	£	£	£	£
Fund balances at 31 August 2020 represented by:						
Tangible Assets	2,327,576	-	2,327,576	2,109,485	-	2,109,485
Current assets/(liabilities)	93,325	11,595	104,920	138,882	187,504	326,386
	2,420,901	11,595	2,432,496	2,248,367	187,504	2,435,871

The Circuit Model Trust Fund holds monies for the charity that can be used for a range of purposes including property projects, ministry and mission grants and other Methodist purposes. Prior approval for expenditure is required from the Trustees for Methodist Church Purposes.

20. Guarantees and contingent assets and liabilities

The Circuit awarded a grant of up to £200,000 to Orpington Methodist Church in March 2016 from the Circuit Model Trust Fund the payment of which depends on the church obtaining consent from the London District of the Methodist Church.

The Circuit awarded a grant of up to £25,000 to Emmanuel Sidcup Church in March 2016 from the Circuit Model Trust Fund the payment of which £15,000 has been paid.

The Circuit awarded a grant of up to £45,000 to Bromley Common Methodist Church in March 2017 from the Circuit Model Trust Fund the payment of which depends on the church obtaining consent from the London District of the Methodist Church.

The Circuit disbursed financial commitments to churches to assist them with building developments during 2020 as follows: Orpington Methodist Church - £200,000 and Bromley Common Methodist Church - £45,000. Total £245,000.

ORPINGTON AND CHISLEHURST METHODIST CIRCUIT
Notes to the Financial Statements Continued
For the year ended 31 August 2020

This page does not form part of the statutory financial statements

	2020	2019
	£	£
INCOME		
Donations		
Sundry Donations	89	251
	89	251
Charitable activities		
Circuit and Church Assessments	206,445	171,656
Charitable Activity - Letting Income	72,800	72,225
Income from charitable activities – Church Assessment Bank	3,600	-
	282,845	243,881
Investments		
Bank interest receivable	-	677
Other interest receivable - restricted	1,341	1,653
	1,341	2,330
Total incoming resources	284,275	246,462
EXPENDITURE		
Ministers Stipends, Salaries, NIC & Pension	(114,234)	(101,294)
Telephone, travel and other Ministerial Expenses	(3,299)	(6,910)
Training	(1,037)	-
District Assessment	(47,584)	(40,922)
Circuit Model Trust Assessment - Restricted	(6,875)	(8,489)
URC Assessment	(8,184)	(8,184)
URC Ministers Expenses	(1,068)	(1,597)
	(182,211)	(167,396)
Charitable activities		
Insurance and Utilities	(11,051)	(10,900)
Maintenance and Refurbishment - Manses	(4,873)	(4,420)
Maintenance and Refurbishment - Property Let	(3,058)	(18,388)
Manse Letting Agent Fee	(8,589)	(9,001)
Grants and Donations Bromley Circuit	-	(4,477)
Grants and Donations CMTF - Restricted	(170,000)	(25,000)
Grants - Unrestricted	(75,000)	
SUPPORT COSTS	(272,571)	(72,186)
Ministerial Costs		
Admin Wages	(45,926)	(12,050)
Other Admin Staff Costs	-	(1,285)
	(45,926)	(13,335)

ORPINGTON AND CHISLEHURST METHODIST CIRCUIT
Detailed Statement of Financial Activities
For the year ended 31 August 2020

This page does not form part of the statutory financial statements

Administrative Costs		
CMTC Other Expenses - Restricted	(375)	(440)
	<u>(375)</u>	<u>(440)</u>
Office Expense		
Office Expense	(2,798)	(837)
	<u>(2,798)</u>	<u>(837)</u>
Governance costs		
Accountancy fees	-	(1,916)
Independent Examination Fee	(1,860)	(2,760)
	<u>(1,860)</u>	<u>(4,676)</u>
Total resources expended	<u>(505,741)</u>	<u>(258,870)</u>
Net Expenditure	<u>(221,467)</u>	<u>(12,408)</u>