

Trustees' Annual Report for the period

Period start date Period end date
 From Day Month Year To Day Month Year
 1st Sept 2020 31st August 2021

Section A Reference and administration details

Charity name Sunderland Methodist Circuit

Other names charity is known by

Registered charity number (if any) 1134964

Charity's principal address Castletown Methodist Church

Castle View

Sunderland

Postcode

SR5 3DS

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Rev Michael Paul Holland	Superintendent		Ex Officio
2	Rev Rosemary Nash	Minister		Ex Officio
3	Rev Gareth Phillips	Minister		Ex Officio
4	Rev Jane Louise Cook	Minister		Ex Officio
5	Rev Robert Kasema	Minister		Ex Officio
6	Rev Richard Arthur Bainbridge	Supernumerary Minister		Ex Officio
7	Deacon John Christopher Daniels	Supernumerary Minister		Ex Officio
8	Mr Derek Norman Sherriff	Circuit Steward/Mission In Britain Treasurer		Ex Officio/Circuit Meeting
9	Mr David Armstrong Tait	Circuit Steward/Church Representative		Ex Officio/Church Council
10	Mrs Susan Mountford	Circuit Administrator		Ex Officio
11	Mr Robinson S. Howarth	Circuit Steward/ Action for Children		Ex Officio/ Circuit Meeting
12	Mr Stephen Trotter	Circuit Steward	From 21/4/2021	Circuit Meeting
13	Mrs Margaret Wright	Volunteer Pastor		Ex officio
14	Mrs Margaret Brown	Volunteer Pastor/Circuit Safeguarding Officer		Ex Officio

15	Mr Malcolm Stuart Muir	Local Preachers and Worship leader's secretary		Circuit Meeting
16	Mrs Joyce Howe	Local Preacher Representative		Circuit Meeting
17	Mr Steven Mapstone	Local Preacher Representative		Circuit Meeting
18	Mrs Margaret Metcalfe	Church Representative	Until 15/2/2021	Church Council
19	Mr Melvyn Thomas Morgan	Church Representative	Until 21/4/2021	Church Council
20	Mr Joseph Bell	Church Steward/Treasurer		Church Council
21	Mrs Maryan Ball	Church Steward		Church Council
22	Mr Grahame Wright	Church Treasurer		Church Council
23	Miss Catherine Patricia Hayes	Church Representative		Church Council
24	Mrs Irene Gilbert	Church Steward/ Treasurer		Church Council
25	Mr John Wesley Holland Gilbert	Church Representative		Church Council
26	Mrs Enid Bond	Church Representative		Church Council
27	Mrs Wendy Anne English	Church Representative		Church Council
28	Mrs Dorothy Thomas	Church Steward	Until 21/4/2021	Church Council
29	Mrs Judith Howarth	Church Representative	Until 21/4/2021	Church Council
30	Mrs Margaret Short	Church Steward		Church Council
31	Dr Christopher E.C. May	Church Treasurer		Church Council
32	Mr William McCutcheon Usher	Church Representative	Until 31/8/2021	Church Council
33	Mrs Elaine Pattison	Church Representative		Church Council
34	Barbara Elizabeth Anne Russell	Church Representative		Church Council
35	Mrs Elsie Davison	Church Steward		Church Council
36	Mr Brian Gibb	Church Treasurer		Church Council
37	Mrs Margaret Higgins	Church Representative		Church Council
38	Mr Stephen Derek Bowerbank	Church Representative		Church Council
39	Norma Roberts	Church Representative		Church Council
40	Mrs Maria Wyness	Church Treasurer		Church Council
41	Mrs Margaret Punton	Church Steward		Church Council
42	Mr James Punton	Church Representative		Church Council
43	Mrs Sarah Ellen Hargreaves	Church Steward		Church Council
44	Mr Frederick Eastaugh	Church Treasurer		Church Council
45	Miss Barbara Ann Plane	Church Representative		Church Council
46	Mrs Beverley Ann Hern	Church Representative		Church Council
47	Muriel Richardson	Church Representative		Church Council
48	Mrs Jennifer Agnes Whitfield	Church Steward		Church Council
49	Miss Barbara Mannall	Church Treasurer		Church Council
50	Mrs Mary Lawson	Church Representative		Church Council
51	Miss Margaret Wood	Church Representative		Church Council
52	Mrs Maureen Watson	Church Representative		Church Council

53	Mr Peter Allan-Robson	Church Property Steward		Circuit Meeting
54	Mr Alan Charles William Stridiron	Church Property Steward	Until 14/4/2021	Circuit Meeting
55	Mrs Joan Wilson	Church Steward		Church Council
56	Mr George William Blyth	Church Treasurer		Church Council
57	Mr Philip Douglas Outram	Church Representative		Church Council
58	Janet Kathleen Sykes	Church Representative	Until 31/08/21	Church Council
59	Mrs Elizabeth Mary Stewart	Church Steward		Church Council
60	Mr Christopher Dawson	Church Treasurer		Church Council
61	Miss Hazel Ayers	Church Representative	Until 9/02/21	Church Council
62	Mrs Irene Langlands	Church Representative		Church Council
63	Mrs Winifred Irene Smith	Church Representative		Church Council
64	Mrs Mary Ann McDonald	MWiB Representative		Circuit Meeting
65	Miss Joyce Hindmarch	Methodist Homes		Circuit Meeting
66	Mr Christopher Wright	Overseas Missions Treasurer		Circuit Meeting
67	Mr Stewart Elder Langlands	Circuit Property Secretary		Circuit Meeting
68	Mr Donald Chroston	Circuit Treasurer		Circuit Meeting

Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted If not for whole year
The Trustees for the Methodist Church	
(Custodian Trustees)	

Names and addresses of advisers (Optional Information)

Type of adviser	Name	Address
Independent Examiners	Osbourne, Sandy and Co	10 Grange Terrace, Sunderland, SR2 7DF

Name of chief executive or names of senior staff members (Optional Information)

Rev Michael Holland

Section B Structure, governance and management

Description of the charity's trusts

Type of governing document (e.g. trust deed, constitution)	Deed of Union (1932) and Methodist Church Act (1976)
How the charity is constituted (e.g. trust, association, company)	Trust
Trustee selection methods (e.g. appointed by, elected by)	Appointed by local churches (some ex-Officio)

Additional governance issues (Optional information)

You **may choose** to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

Induction/Training

Range of guidance provided by Methodist Connexion.
Leaflet 'the role of a Trustee in the Methodist Church' given to each trustee.

Structure

Part of Newcastle District.
Accountable to Methodist Conference.

Related Parties

Newcastle Methodist District.

Risks

Considered by the Circuit Leadership Team.
Take professional advice as required.
Regular review process.
Adopted Safeguarding Policy and ensured that it is rolled out to the Churches.

Section C Objectives and activities

Summary of the objects of the charity set out in its governing document

Set out in the Methodist Church Act 1976 (clause 4) synopsis – Advancement of Religion and any charitable purpose of the Methodist Church or church organisation. (See Methodist Church Act 1976)

The purposes of the Methodist Church are and shall be deemed to have been since the date of the Deed of Union the advancement of:

- a) The Christian faith in accordance with the doctrinal standards and discipline of the Methodist Church, and
- b) Any charitable purposes for the time being of any Connexional, District, Circuit, local or other organisation of the Methodist Church, and
- c) Any charitable purpose for the time being of any society or institution subsidiary or ancillary to the Methodist Church, and
- d) Any purpose for the time being of any charity being a charity subsidiary or ancillary of the Methodist Church.

Summary of the main activities undertaken for the public benefit in relation to these objects (Include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)

The Circuit produces a quarterly preaching plan to ensure regular acts of worship take place at each of our 9 Methodist Churches. These are open to all people without charge.
The Trustees have had regard to the guidance by the Charity Commission on public benefit.

Additional details of objectives and activities (Optional information)

You **may choose** to include further statements, where relevant, about:

- policy on grant making;
- policy programme related investment;
- contribution made by volunteers.

Local Churches are not defined as grant making bodies.
The main part of our Church Activities is undertaken by lay persons.



Section D**Achievements and performance****Summary of the main achievements of the charity during the year**

The Circuit continued to develop and oversee the delivery of the objectives of the charity as set out in the governing documents.

The partnership with other agencies in the Southwick area of the City continue to develop.

Living with the ongoing restrictions imposed upon us due to the pandemic has been both challenging and creative. Challenging, in terms of ensuring that a sense of connection and belonging was maintained whilst being dispersed. And creative in that we have embraced technology and the use of social media to support a sense of church community, as well as participating in local initiatives designed to support local communities.

As our buildings have been restricted in their indoor use, we have embraced ways of connecting with others by creating displays and focal points in our outdoor spaces. From this, new ideas have formed which will be utilised in the future.

Many lessons have been learned around building a sense of connection and community which will shape the future work and direction of the circuit.

Looking towards 2021-2022 our aim is to build on all that we have learnt and in doing so encourage the churches to strengthen links with their respective local communities. Our mission for the coming year is to not simply survive but to thrive.

Section E**Financial review****Brief statement of the charity's policy on reserves**

The Reserves Policy for the Sunderland Circuit is to hold a sum equivalent to 6 months average expenditure. This should be sufficient to meet any unforeseen item of major expenditure. Circuit Reserves fund the Circuit Administrator.

Details of any funds materially in deficit

None.

Further financial review details (Optional information)

You **may choose** to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

The majority of the Circuit Finance is derived from Circuit Churches.

Section F

Other optional information

Section G

Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)	RNOOH	David
Full name(s)	Rev Rosemary Nash	David Tant
Position (e.g. Secretary, Chair, etc)	CHAIR	Grant Steward
Date	16/3/2022	

Sunderland Circuit							Circuit No	20/16
Statement of Financial Activities (SOFA) for the year ended 31 August 2021								
	Notes to the accounts	General Fund (Unrestricted)	Circuit Model Trust (Unrestricted)	Designated Funds (unrestricted)	Restricted Funds	Endowment Funds	Total 2020-21	2019-20
		£	£	£	£	£	£	
Income								
1 Donations and legacies	1	410					410	695
2 Income from monetary investments		125	514		31		670	2173
3 Income from investment properties								
4 Assessments on Churches		244071					244071	276232
5 Capital Receipts								
6 Grants received								
7 Other charitable income		1646		5300			13146	11434
8 Total income		252252	514	5300	31		258297	290534
Expenditure								
9 Grants and donations		5000					5000	6164
10 Salaries and associated costs	6	189305					189305	185117
11 Property maintenance		5681		604			6375	5601
12 Connexional assessment & model trust levy		600					600	600
13 District Assessment & Levy		58960	3031				61991	62193
14 Depreciation								
15 Office expenses		10059	221				10280	9016
16 Other outgoings		30007		3666			33673	47864
17 Total charitable expenditure		305412	3252	4360			313224	316555
18 Gains/(losses) on monetary investments			1890				1890	(185)
19 Gains/(losses) on investment properties								
20 Net income/(expenditure)		(53360)	(848)	1140	31		(53037)	(26206)
21 Transfers between funds		61000	(61000)					
22 Other gains/(losses)								
23 Net movement in funds		7640	(61848)		31		(53037)	(26206)
24 Total funds brought forward		1236918	110672	4511	23128		137519	1401385
25 Total funds carried forward		1244558	48474	5051	23159		137519	1375179

Name of Circuit
Sunderland

Circuit No
20/16

Balance Sheet as at 31 August 2021

Notes to the Accounts	General Fund (Unrestricted)	Circuit Model Trusts (Unrestricted)	Designated Funds (Unrestricted)	Restricted Funds	Endowment Funds	Totals 2020/21	Totals 2019/20
	£	£	£	£	£	£	£

Fixed Assets

Circuit Manses & Equipment	3, 9	1129113				1129113	1129113
Investment properties							
Investments							10297
Total fixed assets		1129113				1129113	114110

Current Assets

Debtors + REIMBURSEMENTS	3	27814				27814	22085
Loans by the Circuit							
Investments with TMCP	3	53	48774			48827	110325
Central Finance Board Deposits		98875			22900	121775	126380
Cash at Bank and in hand		19105		5651	259	25015	10805
Total current assets		145847	48774	5651	23159	223431	269595

Current liabilities

Creditors (due in under 1 year) + Allowances	3	30402				30402	33826
Grants payable within 2018-19							
Total current liabilities		30402				30402	33826
Net current assets/liabilities		115445	48774	5651	23159	193029	235769

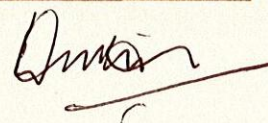
Total assets less current liabilities		1244558	48774	5651	23159	1322142	1375179
--	--	---------	-------	------	-------	---------	---------

Long term liabilities (due after more than one year)							
Grants payable after 2018-19							
Loans to the Circuit							
Net assets							

Funds of the Circuit

General Fund (Unrestricted)	1244558	1244558				1244558	1236918
Circuit Model Trust Fund (Unrestricted)			48774			48774	110622
Designated Funds (Unrestricted)				5651		5651	4511
Total Unrestricted Funds						1298983	1352051
Restricted Funds					23159	23159	23128
Endowment Funds							
Total Funds	1244558	1244558	48774	5651	23159	1322142	1375179

Signed



Circuit Treasurer

DONALD CHELOSTONY

Notes to the Accounts

1 Basis of accounting

The financial statements have been prepared under the Charities Act 2011 in accordance with the 2014 version of Accounting and Reporting by Charities: Statement of Recommended Practice (SORP) applicable to charities preparing their accounts in accordance with FRS102 – the Charities SORP (FRS102) and taking note of the Update Bulletin 1 Issued In 2016.

2 Funds

The funds held constitute: General Funds held for any purpose of the Circuit which are Unrestricted. The Circuit Model Trust Fund has wide purposes defined in Standing Orders and is categorised as unrestricted. Restricted funds which are held for a narrower purpose. There are no Endowment funds. Details of each material fund are disclosed in the final note to these accounts. Any funds may be represented by more than just cash.

3 Accounting policies

Basis

These accounts have been prepared on the basis of historical cost except that investments are shown at their market value at the end of the year, on the accruals basis to show a true and fair view of the Circuit's financial position and activities.

Incoming Resources

Income is included in the Statement of Financial Activities (SOFA) when the Circuit becomes entitled to the resources, and the trustees are reasonably certain they will receive the resources; and the monetary value can be measured with sufficient reliability.

Resources Expended

This is recognised when a liability is incurred, or a constructive obligation arises, that results in the payment being unavoidable. Liabilities are recognised as soon as an outflow of economic benefit is considered more likely than not under the legal or constructive obligation committing the Circuit to pay out resources.

Grants

Grants made by the Circuit from its own funds are recognised in full at the time of agreement or when the Circuit accepts that there is a legal or operational obligation to make the payment.

VAT

Since the Circuit is not VAT registered, all input VAT is charged with the expenses to which it refers.

Tangible fixed assets for use by the Circuit

Tangible fixed assets are capitalised if they can be used for more than one year, and cost at least £4500.

The freehold property is shown in the accounts at 2017 deemed values. No depreciation is provided on the building because the trustees consider the current residual fair value of the manse buildings (on the assumption that it had reached the end of its useful economic life by the year-end) to be not less than its current value. Any depreciation would not be material. The property has been reviewed for impairment.

Investment Properties

Investment properties - no property is currently deemed to not be held for the long term purposes of the charity.

Investments

Investments are valued in the balance sheet at market value at the year end. Investment income is included in the accounts when receivable and any gains or losses on revaluation at the year end are shown in the SOFA.

Debtors and Prepayments

The prepayment included in the accounts includes £1600 paid to Methodist Publishing and Roots.

Creditors

Creditors include both sundry expenses and specifically the 1st quarter assessment received in August.

4 Payment to Trustees

There were no payments made to trustees for additional services provided to the Circuit by agreement with the Circuit Meeting, this excludes stipends.

Trustee expenses

	2020/21	2019/20
Number of Trustees	7	5
Total amount	£9788	£10374

Expense payments primarily relate to reimbursement for travel and computing costs

5 Fees for examination or audit of the accounts

	20/21 £	2019/20 £
Independent examiner's or auditors' fees for reporting on the accounts	2840	3300
Other fees (eg: advice, accountancy services) paid to the independent examiner or auditor	NIL	NIL

6 Paid employees

Staff Costs paid during the year were:

	20/21 £	2019/20 £
Gross wages, salaries and benefits in kind	141728	138219
Employer's National Insurance costs	13247	13472
Pension costs	34330	33426
Total staff costs	189305	185117

Average number of full-time equivalent employees in the year were:

5.5	5.5
-----	-----

7 Capital Commitments and Contingent Liabilities

At the 31 st August 2015 there are no capital commitments.
No Contingent liabilities were identified at 31st August 2015.

8 For information only Money received and passed on to External Organisations

	20/21 £	2019/20 £
Balance brought forward from last year	NIL	NIL
Offerings/Gifts - received for External Organisations	1050	800

Offerings/Gifts - passed to External Organisations

1050

800

Balance carried forward

0

0

9 Tangible Fixed Assets

Cost or valuation

	Land £	Manses £	Other buildings £	Fixtures, fittings and equipment £	Payments on account and assets under construction £	Total £
Balance brought forward	0	1129113	0	0		1129113
Additions		0				0
Revaluations (+/-)						
Disposals (-)						
Transfers * (+/-)						
Balance carried forward	0	1129113		0		1129113

Accumulated depreciation

Balance brought forward				00		
Depreciation charge for year (-)				0		0
Revaluations (+/-)						
Disposals (-)						
Transfers* (+/-)						
Balance carried forward				0		0

Net book value

Brought forward		1129113	0	0		1129113
Carried forward	0	1129113	0	0		1129113

10 Investment assets

The circuit has no investment properties

The circuit has no common investment fund holdings

11 Loans

The Circuit currently has no loans

12 Analysis of restricted and designated funds

2020/21

Restricted Fund Name	Opening Balance	Incoming Resources	Resources Expended	Transfers	Closing Balance	Purpose of the fund
Southwick Matters	5168	6	0		5174	Available for funding outreach and development work in Southwick
Circuit Reserve Fund	17960	25	0		17985	Fund designated for grants and loans to churches within the Circuit
	0	0	0		0	
Totals	23128	31	0		23159	

****Comparative analysis of restricted and designated funds 2020/21

Restricted Fund Name	Opening Balance	Incoming Resources	Resources Expended	Transfers	Closing Balance	Purpose of the fund
Redhouse Methodist Church	4511	5500	4360		5651	Maintenance of church which has closed for Methodist Worship
	0	0	0		0	
	0	0	0		0	
Totals	4511	5500	4360		5651	

The income and expenditure of maintaining St. Andrews and St Cuthberts churches which also have closed for regular Worship is recorded in General Fund activity.

13.The financial statements have been prepared on a going concern basis as the Trustees believe that no material uncertainties exist.The Trustees have considered the level of funds held and the expected level of income and expenditure for 12

months from authorising these accounts and have concluded that the Circuit is able to continue as a going concern.

Name of Circuit SUNDERLAND MEMORIST CIRCUIT No. 20/16

Declarations and Scrutiny

I confirm that these accruals-based accounts for the year to 31 August 2021 have been prepared from the records of the Circuit and that they include all funds under the control of the Circuit meeting.

Signature of treasurer *[Signature]* Date 31st January, 2022

Name and address of treasurer DONALD CLARSON
5, RYEDALE, SOUTH BENDS, SUNDERLAND Post Code S26 8AQ

Presentation to the Circuit meeting

I confirm that the annual report and accounts for the year ended 31 August 2021 were/will be* presented to the Circuit meeting held on 16th March, 2022

Signature of the Chair of the meeting *[Signature]*

Name of the Chair of the meeting REV. ROSEMARY NASH Date 16. 03. 2022

Independent Examiner's Report to the Trustees of the

..... SUNDERLAND Circuit

Charity Number

Responsibilities and basis of report

I report to the trustees on my examination of the accounts of the SUNDERLAND Circuit for the year ended 31 August 2021 ~~set out on pages ... to ...~~ As the Circuit's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the Circuit's accounts carried out under section 145 of the Act and, in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

* delete or circle as appropriate

Name of Circuit SUNDERLAND No 20/16

Independent Examiner's Statement

[The Circuit's gross income exceeded £250,000 and I am qualified to undertake the examination by being a qualified member of (*insert name of applicable listed body*)]. Delete [] if not applicable.

ICAEW

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination (~~other than that disclosed below~~*) which give me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Act; or
- the accounts do not accord with the accounting records; or
- the accounts do not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view, which is not a matter considered as part of an independent examination *Delete if not applicable ie all R&P accounts*
- the trustees' annual report is not consistent with the accounts *Delete if not applicable ie all R&P accounts.*

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

I ~~have~~/have not* obtained independent verification of all investments with the Trustees for Methodist Church Purposes or held in other trusts, bank balances and funds at the Central Finance Board of the Methodist Church which are individually in excess of £10,000 (ten thousand pounds) at the balance sheet date.

Signature of independent examiner O.E. Sandy

Name of independent examiner O. E. SANDY

Relevant professional qualification of independent examiner FCA

Name of firm (where appropriate) Osbourne Sandy & Co
Chartered Accountants

Address 10 Grange Terrace
Sunderland
SR2 7DF

..... Post Code

Date 01/03/2022

* delete or circle as appropriate