

**THE PARISH OF ST. AUGUSTINE
OF CANTERBURY, WHITTON**

Trustees Annual Report for the Year ended 31st December 2021



Registered charity no. 1134957



Trustees Annual Report for the Year ended 31st December 2021

Content

Table of Content	Page
Vicar's Statement and review of the Year	1 - 4
Objectives and Activities	4 - 5
Some Key Developments	5 -10
Structure, Governances and Management	10 -12
Appendix 1	
Financial Review	1 -2
Financial Statements including independent examiner's Report	3 -9

Vicar's Statement and review of the Year

Introduction

This my first report to APCM will very much centre around my experience in the parish the past one year.

My family and I arrived in the Parish on Saturday 12th December 2020, and although COVID-19 restrictions meant that personal contact was not allowed, we were warmly received by the church and wider community (including political leaders), expressed in cards, emails, phone calls, flowers, and various presents.

Worship Life

Licensing, initially scheduled to take place in the church building but due to COVID-19 challenge, took place online via zoom on Wednesday 6th January 2021. This meant that those who do not use social media were unable to join but it also meant that friends and family members abroad and within the UK were able to witness the Licensing service.

My first (online) meeting with the PCC the day after was to close down gathered worship as another national lockdown was being imposed. Although St Augustine Church had no experience of producing online service the people rallied together to produce a pre-recorded service for the first Sunday after licensing, thanks to Taro Russel for his filming skills and the willing members who read scriptures and offered intercessions. The service was available on the church website and the church's newly opened Facebook page.

This became a common feature and brought some level of positivity and a sense of being together even though there were many people who were not able to access these services until the church building was again open for gathered worship, albeit with enhanced COVID-19 restrictions, which meant that we could only have one gathered worship service in a week.

Once again Lenten and Holy Week services could not take place in person but this time, we managed to adapt Ash Wednesday and Holy Week services (including the Stations of the Cross) as online services.

The vaccination roll out, and the COVID-19 guideline measures we had put in place, and having chairs in a building with generous space meant that we were one of the first churches in the Deanery to start meeting in person for Sunday worship, beginning from the last Sunday of February 2021. This meant that we were able to celebrate Mothering Sunday and Easter with a very good attendance even though there was no distribution of flowers by children and young people. We also managed to celebrate all the Advent and Christmas services, including Christmas fair and the Holy Nativity Play by the junior and youth.

As COVID-19 restrictions got eased the Tuesday evening and Friday morning Holy Communion services were restored. This has provided more opportunities for people to access worship along with the morning Sunday worship and the online Compline on Sunday evening.

As a church community we have every reason to be thankful to God because the effects of COVID-19 pandemic did not result in terrible illness or loss of life among us in 2021, and that we were able to do things that were not possible the previous year. We continue

to stand with those for whom the effects of COVID-19 pandemic have caused irreparable loss and damage in theirs or family life.

Pastoral

As a church community with a significant number of members who needed to shield, it was very heartening to note that people reached out to check on one another and ensuring that everyone was okay and supported. We must not only maintain this spirit but encourage it to grow even more.

The easing of COVID-19 restrictions halfway through the year provided the long-awaited chance to meet and visit people in their homes, and/or in health care facilities, to pray with them, learn from their experience and getting to them. This will be an important ongoing engagement.

The opening up also meant Cornerstone could meet and helped people move out of the long period of isolation and meet with others. More on this from the report on Cornerstone.

Baptism and Confirmation

Several baptisms took place this year but due to COVID-19 people have been cautious to seek baptism, and this is expected to pick up depending on how COVID-19 infection levels behave. Meanwhile, we have signed up to host Confirmation in September 2022, and hope that we have a good number of candidates.

Connecting with wider community

During the year under review, I have managed to connect with

- Bishop Perrin where I have been warmly received to serve as a Foundation Governor along with two PCC appointed Foundation Governors. I have conducted online assemblies, and hosted classes during RE learning visits to the church. Many more church visits have been planned for next year.
- Heathfield School (both Infant & Junior) welcomed me to conduct Harvest assemblies in School, and also hosted classes at St Augustine church on RE education visits.
- Homelink welcomed me to serve as a Foundation Trustee and revived a weekly holy communion service when meeting became possible. Homelink is an important institution in the life of St Augustine's Church, therefore our commitment and support is without question.

I look forward to strengthening these relationships in the coming years and develop others.

Key Holder Policy

The PCC developed Key Holder Policy for the buildings under its custody to comply with the insurance provisions and to enhance security of church property, and the health and safety of everyone. The implementation of this policy reduced the number of people in possession of church keys from more than twenty-four (24) to around seven people.

Junior and Youth Ministry

Traditionally, apart from the Guides, ministry among young people has concentrated around those in Primary school (junior) under the umbrella of Sunday School. The emerging vision is an inclusive one that includes toddlers, junior and youth. The details of this work is in the Junior and Youth Report below.

Discerning the Future

As I could neither meet nor visit people in person in the first part of the year, the only way I could start to know the members of the church: listen to their views about their experience of church, where they were at, and what they were hoping for the future, was to speak with them by phone or zoom.

I had made a commitment to spend much of my first year to listen to the people, and after which I would present my findings to the PCC as a basis for starting to think about the future direction: getting the sense of what God was calling us for at this time.

In October, a presentation was made to the PCC which highlighted key issues that emerged from the listening process, and included: the gifts and blessings of the parish, the challenges, and the hopes for the future.

Some of the key points that emerged include the following:

- a) the need for the church to **Heal and Recover** from past hurts and effects of the COVID-19 pandemic.
- b) the need to **Attract more Teenagers** to be part of the church community.
- d) the need to have **more people participating in activities and life of the church.**
- e) to be a **Thriving, Vibrant & Growing Church that is Joyful, Forward looking & Embraces All, and where God's unconditional Love is lived out.**

The presentation concluded that as a Church "We cannot move forward while carrying burdens of COVID-19 and past hurts, and therefore we needed to recover/heal and let go, even though that may take long!"

A date has been set for 5th February 2022 when PCC members will meet with a good number of church members to pray and discern the kind of church community we want to be and known for, and where we could be in the next five years or so.

The Director of Mission for the Kensington Episcopal Area, Revd Jonathan Rust, has accepted invitation to lead us through the process on that day.

Hopes for 2022 and beyond

I invite the church to pray with me for the following points:

- Development of a vision to spur us for next five years or so.
- Have a Youth Pastor or Youth Worker to lead the ministry of Junior and Youth and Family and support the leaders and recruit more.
- Family and All Age Service to reflect more of what we would like it to be.
- Have a "full time" Licensed Lay Minister to support the worship and pastoral work of the church.

A Word of Gratitude

Let me conclude by expressing my heartfelt gratitude to the church and wider community for the warm and kind welcome we have received; and I am especially grateful to the many people who generously continue to give their time, skills and other resources to serve the church in so many ways, and the list is too long to mention everyone.

However, special thanks to Alwyn Williams, Connie Chingwaru and Graham Beaumont, the Church Wardens at the beginning of my ministry here who not only welcomed my family and I and facilitated our settlement in the church life and wider community, but also enabled the thriving of the church during the vacancy and at the most difficult time of the COVID-19 pandemic.

Patricia Hamilton, the PCC Lay Chair, provided leadership to the PCC and wider church community deserves my heartfelt thanks, and so is Graham Dale who although in retirement has been an important alternative voice to preach on Sundays at least once every month.

Further special thanks to Sue Thornton and Roubina de Winton who upon taking office as Wardens became busy to prepare for the Quinquennial Inspection due within a couple of weeks, and for working tirelessly to support and sustain the life and activities of the church for the last six months.

And not forgetting our Director of Music, Liam Godwin, who has expressed his intentions to resign as DoM at the end of this year so that he can pursue other opportunities. Liam's final service is to be on the first Sunday in January 2022, and on the same Sunday we will be welcoming the newly appointed DoM, Dominic Veall.

Finally, thanks be to the Almighty God for seeing us through this year, and now we look to the future with hope and trust in the saving grace and power of the Lord and Saviour of the world, Jesus Christ. Amen.

Revd Canon John Kafwanka Kaoma

Objectives and Activities

The PCC is committed to enabling as many people as possible to worship and to become part of the parish community at St. Augustine. The Incumbent works with the PCC to encourage and involve in the services the many groups that live within our parish. The services and worship put faith into practice through prayer and scripture, music and sacrament, and community outreach. In particular, we try to enable ordinary people to live out their faith as part of parish community through:

- Worship and prayer; learning about the Gospel; and developing their knowledge and trust in Jesus
- Provision of pastoral care for people living in the parish
- Missionary and outreach work

Deanery Synod Report

Due to the pandemic, Synod meetings were mostly by zoom except one which was in person in November 2021 at All Saints, Hampton. This particular one allowed for fellowship and hospitality, much missed by all.

In these meetings the churches shared how they met the various challenges caused by Covid-19 including how some churches grew during this tough time.

Some of the topics considered included:

- **Common Fund** - how COVID-19 had affected parishes financially thereby resulting in reduction of Common Fund contributions. It was hoped that this could improve in the next few years.
- **Future of Vocations in Church of England** - the need to have more people responding to the call for ordained and Lay ministries.
- **Social Prescribing** - a discussion around the fact that human wellbeing includes physical, social, psychological, emotional, and mental. With this appreciation, NHS and other health service providers were partnering with communities to promote

wholeness and wellbeing among people, noting that people did not always need medication to be well but needed physical, social, emotional, psychological, and mental support. From St Augustine we highlighted the work of Homelink, Cornerstone and Strollers as examples of social services offered in community that would help those facing isolation and exclusion along with grief, exacerbated by COVID-19 pandemic.

- **Green Church** - As part of Diocesan 2030 Vision the Deanery synod discussed ways churches could respond locally to the environmental crisis caused by carbon emissions resulting in climate change. Churches were asked to see how they could be more environmentally friendly and set good examples for their neighbourhoods. Following our report to the PCC, a small working group has been now constituted to develop a vision for St Augustine to work towards being intentionally greener. Meanwhile, Father John has been reminding us through his sermons on the subject and our Christian duty to look after God's creation.

It has been an honour and privilege to serve as Deanery Synod representatives for our church. We thank you.

Joan Greening & Connie Chingwaru

Some Key Developments

The Church Campus

The grounds of St Augustine also house the Homelink Day Respite Centre building, the Church Hall, the Vicarage and the Garden of Remembrance

- **Homelink Day Respite Centre**

Homelink was established in 1997 as a charity and in 2019 it became a charitable company limited by guarantee. As part of its constitution the incumbent and a member of St Augustine's congregation nominated by the PCC are appointed as directors to Homelink. In 2021, Roubina de Winton was nominated by the PCC and was appointed to the board of its directors.

- **Church Hall**

St Augustine derives rental income from the church Hall which is let to Whitton Playdays, an OFSTED registered playgroup. The hall is used by them from Monday to Friday, term times, from 8am to 3pm. The hall is also let commercially to a Zumba class which runs on Mondays and Thursdays. Fridays. Additionally, the hall is let for private hire at a reasonable hourly rate.

As part of our outreach, the uniform organisations also use the hall for their activities on Thursdays and Fridays Also meeting once a month on a Saturday is the Church Art Group.

- **Garden of Remembrance**

The Garden continues to be run by the Work Party volunteers, with work in progress to create a border with shrubs and perennial plant.

The PCC would like to thank the Work Party volunteers for all their hard work throughout the year

Ecumenical Relationships

St Augustine is a member of Churches Together in Whitton (CTiW). Not surprisingly, the activities of CTiW were yet again affected by Covid restrictions which meant that the Unity Service in January and the Easter Walk of Witness didn't take place. However, the committee was able to offer the usual Christmas Lunch which was delivered to the homes of a number of residence in the parish of the CTiW. We are grateful to the Twickenham Rotary Club, The Royal Hanover Lodge for their generous contribution and the volunteers who make this venture possible.

Electoral Roll Officer's Report

The electoral roll was revised 3 years ago and as at 11th December 2021 there were 166 names on the Electoral Roll. An up to date verbal report would be provided at the APCM meeting.

Jayne Firth

Safeguarding Report

We have continued to ensure that safeguarding at St Augustine's is compliant with regulations and we now have an updated list of those who require a DBS check for their role in Church. We have completed the annual audit for submission to the Diocese and addressed any matters arising from it. Online training and refresher courses have been completed by all PCC members. An online Deanery Safeguarding Officers forum has been set up to support safeguarding in all parishes with help from the Diocese.

Sunday School was, unfortunately, suspended during lockdown. However, this has now re-started, and the Sunday School register is fully functional and will be completed every week by the Leader. The DBS requirements for regular helpers are being checked to ensure we are fully compliant.

Due to Covid restrictions, Patricia Hamilton had been unable to complete DBS checks for all adults helping with Church activities who require one, but this has now resumed with Alwyn Williams helping.

The Vicar, Churchwardens and safeguarding team are made aware of the vulnerable adults and unaccompanied children in the congregation.

Mrs Gill Gooding

Churchwardens' Report

In May 2021 Sue Thornton and Roubina de Winton were elected as churchwardens and In June the churchwarden duties were formally handed over to us by Alwyn Williams and Connie Chingwaru.

Our thanks go Alwyn and Connie who have continued to provide support in filling in the gaps in our knowledge and answering our questions to assist us in managing and discharging our duties.

As we have slowly emerged from Covid restrictions we continued assessing the risk of infection and complied with government and CoE guidance. We would like to thank our congregation for helping us stay safe and putting up with a cold draughty church!

As we have immersed ourselves in our roles with guidance from Fr John and the support of the Standing Committee and the PCC we have addressed various routine and some not so routine work in and around the church.

We are pleased to report that:

- The Church Hall has been leased for a period of 5 years by an OFSTED Registered nursery at a very favourable rent commencing on 1st September. The tenant provided the material and the labour to redecorate the main hall area. As and when funds allow the rest of the rooms will be decorated as required
- Rental is also received from a Zumba class held at the hall for 2 evenings a week.

- The uniformed organisations continue to enjoy the use of the hall for their activities two evenings a week
- The air-conditioning control panel was upgraded to allow better monitoring and regulating of the system. Both the intruder alarm and the Fire Alarm systems which were malfunctioning had to be replaced.
- Notice was given by the sitting tenant at the Powder Mill Lane property for the termination of their rental agreement on 23 June.
- The PCC took this opportunity to carry out major maintenance work to the patio door, redecorate the property which was left in an unsatisfactory state as well replacing the guttering which was causing water to ingress into the property.
- A 2 years rental lease for the above property was signed with a new tenant with the tenancy commencing in 2021 at a rental of £1,850 pm less management fees.
- We were subject to our quinquennial inspection in June. We continue to work through the recommendations made in the report. Issues needing immediate attention have all been addressed and we are now concentrating on issues that need attention within the next 12 months and have made good progress towards them.
- Archdeacon's visitation carried out by the Area Dean took place in early November, various aspects of the church governance, finance, upkeep and so on was discussed and a favourable report was made to the Archdeacon.
- The trees in the south garden and the garden of the church hall are under Tree preservation order. Services of a tree surgeon has been procured to perform the necessary work on these trees.
- The PCC agreed to enter into the scheme introduced by the diocese for the maintenance of gutters for the church, church hall and the vicarage. This work will be done twice yearly at a very reasonable cost.
- In July we changed gas and electricity supplier and, in the process, we locked into a three year fixed price deal. This is shielding us from the present steep increases in the energy prices.
The PCC was able to secure a grant from the diocese to purchase and install a new shed and the hand rail for the choir.
- Much needed improvement was made to the church website and indications are that we have an increased traffic on our church site. We have also updated the information on the website called "A Church Near You" which also informs visitors of our activities.
- The saga relating to the telecommunication Mast continues. Following the Archdeacons visitation, we have received assistance from the diocese who are helping us to bring this matter to a satisfactory conclusion.

Sue Thornton & Roubina de Winton

Children's and Youth Ministry

As we all know there was no Junior and youth church from January to June due to the COVID-19 pandemic. The first gathering for both Junior and Youth church started on Sunday 4th July 2021.

- **Junior Church**

Since July, the Junior church has been meeting every Sunday at 10:00am, beginning the service with everyone and go to their own time of learning in the Church Hall and return to join the 'main' worship at holy communion.

The Junior church ranges from 4 years to around 11, and of course youth can also be catered except that at present many have tended to remain for the 'main' worship service. The current register has around 30 from the Junior group.

- **Youth**

Prior to the Pandemic the Children's ministry only involved those in primary school, up to year six, under the auspices of Sunday School. Nothing was done for those in secondary school and beyond.

Knowing this reality, Father John called a meeting of the leaders, Sian, Pat, Taro and Martha to discuss the way forward that involved both Junior and Youth. It was concluded that a meeting of youth be introduced once a month on Sunday to listen and get ideas from the youth about what they believed would be good and appropriate for them and implement that. The first meeting in July brought out very exciting ideas and it was agreed that the youth, those in year 7 to year 13 would meet on the second Sunday of every month.

Here, Youth Get Together (YGT) was born and continues to meet at 2pm every 2nd Sunday in the church hall. Activities include, sharing ideas of what is possible, playing table and off the table games, reflecting on their faith, eating food (pizza is the most favourite!).

Thanks be to God, the youth group has been growing with numbers, ranging between 8 and 10, and attracting young people from other churches. We are looking at extended the attendance to those in year 6 next year.

- **Leadership**

The leadership team started with 4 leaders: Patricia, Sian, Martha and Taro. Later in the year two helpers were recruited 2: Ana and Hilda who have been of great support, and we give thanks to God.

- **Activities**

For the past six months, Junior and youth church have been participating and taking lead in the family services: bible reading, intercessions prayers sharing what they learn on Sunday in church.

On 8th May 2021 three of our youth attended the Youth Activity Day at Oakwood Youth Centre, organised by the Kensington episcopal Area. This was a time full of activities and learning; they had a wonderful time and would love to go again, and hopefully, more will join in next year's event.

- **Nativity Play**

The Junior and Youth church put up a beautiful Nativity play on Christmas eve. Despite less numbers of the children due COVID-19, they did very well and everyone who attended greatly appreciated the performance.

- **Something to Pray for**

There is need to have more leaders and helpers in order to operate at full capacity and meet the needs of children ministry.

More leaders will help us separate the younger and older children at junior and youth church. Currently we can't because there are not enough leaders. As a

result, some of the children avoid coming especially the older ones. Having more leaders would also enable us to develop work among the toddlers.

Please prayerfully consider joining the leadership team, it is a great way to serve God.

- **A Word of Thanks**

On behalf of Junior and Youth Church, I would like to say a big thank you to the leaders and helpers for their hard work in helping the children to grow in faith and know God as their creator and God's love for them. I would also like to thank Fr John for the prayers for the leaders, helpers, and the children. Thank you to Patricia and Alwyn who have been helping with the DBS checks.

To the whole congregation, thank you for all your support and prayers. As a team we give thanks to God for the privilege to work and support the young people.

Mrs Martha Kafwanka

On behalf of the Junior and Youth Leadership Team

Cornerstone Café

Cornerstone meets in the church on the second Tuesday of each month from 2.30pm until 5pm, enabling anyone to call in for a very sociable chat over a cup of tea or coffee, with biscuits or cake (sometimes home-made!).

The purpose of the 'café' is to provide a friendly and compassionate atmosphere within our beautiful church for those who enjoy and/or need company, including anyone who is lonely or feels the need of support through a difficult time, for instance bereavement. Those who attend regularly have expressed their appreciation of the welcoming and sociable ambience they have experienced.

Currently an average of 15 members of our congregation attend these sessions and we hope in the near future to increase the number of times we open each month and to have some people on hand with special expertise to give advice to make life easier for those with problems.

I wish to express thanks to Alwyn Williams, Kathy Bale and Jayne Firth for their reliable support and welcoming kindness to all who attend and for their response to Christ's call for compassion for those in need.

Patricia Hamilton

Strollers' Report

It has been a very busy and enjoyable year of walking. We restarted activities in April 2021, and the need for fresh air and company brought our members together once again. We met each month during 2021 on the final Saturday (conditions permitting) and focussed on local walks accessible from public transport, to avoid car use and also to see more of our beautiful locality.

We enjoyed the well known local parks, sometimes using new routes within them, and received and also acted on suggestions for new walks from members, which has resulted in discovering some promising new days out.

During the year we have opened the group to non church members and this has enabled the introduction of friends and family, enriching the fellowship we already enjoy.

Peter de Winton & John Woodley

Uniformed Organisations

It has been such a pleasure for us at Rainbows, Brownies, and Guides to have been able to meet in person over the last year and to be back in the church hall – seeing young people enjoying their activities and each other's company has been so rewarding. Over the last few terms, we have been working on a series of badges and awards as part of the new guiding programme which has involved activities as diverse as fire-lighting, dancing, cooking, and creating. Some of our badge work has focused on sustainability and diversity as we mix a range of activities between traditional guiding skills such as first aid and map reading with contemporary issues. We have a great group of girls who throw themselves whole-heartedly into everything we do, including our off-site activities which have covered high ropes, outdoor cooking, and skating. Next term we are thinking about the Queen's Platinum Jubilee, running some camps, and hopefully benefiting from the better weather; there's lots to look forward to!

Mrs Gill Gooding

Structure, Governances and Management

The St Augustine Whitton Parochial Church Council, registered charity no 1134957, is a corporate body established by the Church of England and operates under the 'PCC' Powers Measures of 1956.

PCC members, elected at the Annual Parochial Church Meeting serve for a period of three years after which they are required to step down for a minimum of one year before re-election.

The PCC has the responsibility of co-operating with the incumbent in promoting the ecclesiastical parish, the whole mission of the church, pastoral, evangelism, social and ecumenical. It also has maintenance responsibilities for the fabric of the church as well as the church hall and the parish house.

The method of appointment of PCC members is set out in the Church Representation Rules. All church attendees and Parish members are encouraged to register on the Electoral Roll and stand for election to the PCC if they have registered for six months prior to the APCM and are over 16 years of age, or in the case of a new roll have been on the old roll for the required rulings.

With the incumbent the PCC should look after individual people, tell people the 'Good News' of Jesus Christ, help the poorer and vulnerable members of society and those suffering from racial, economic and other injustices, and should encourage good relations with other Christian denominations.

The PCC should make known and put into effect any provisions made by the Diocesan Synod or the Deanery Synod, but without prejudice to the powers of the Council on any particular matter. Also, to contribute and where appropriate give advice to the Deanery Synod on any matter referred to the Council and raise such matters as the Council consider appropriate with the Deanery Synod, thus showing the link between the PCC, the Deanery Synod and through it with the Diocesan Synod.

The PCC also has duties concerning the maintenance of the Church building, churchyard, for the contents of the Church, a five-year Quinquennial inspection, insurance, annual inspections, terrier, inventory and log book, other property matters, the conduct of financial affairs of the Parish and rights respecting female priests. Whilst members of the PCC cannot be expected to know all the rules and legal implications of certain fields but would be expected to seek advice before any discussions and decisions

made. This could involve such things as health and safety, discrimination legislation, child protection, church appointments, church services and property conveyancing. The PCC acknowledge and accept their collective responsibility that proper financial books and records are kept, adequate control systems in place to safeguard the assets and the format and content of the financial statement.

The PCC met 10 times during the year with committees meeting in between and their deliberations discussed by the full PCC.

Standing Committee

Constituted by PCC to transact PCC's business in between the meetings, and is made up of the Minister, Wardens, and at least two members appointed by the PCC.

Administrative and Legal Information

St Augustine of Canterbury Church is situated in Whitton, in the London Borough of Richmond Upon Thames and is a part of the Hampton Deanery in the Kensington Episcopal Area of the Diocese of London.

Ecclesiastical Parish	St Augustine of Canterbury, Whitton Hospital Bridge Road, Twickenham, TW2 6DE
Vicarage Address	The Vicarage, Hospital Bridge Road, Twickenham, TW2 6DE
Incumbent	The Rev Canon John Kafwanka K (Since 6 th January 2021)
Churchwardens	Mrs Sue Thornton & Mrs Roubina de Winton (Since 23 May 2021)
Electoral Roll Officer	Mrs Jayne Firth
Safeguarding Officer	Mrs Gill Gooding
Stewardship Recorder	Mrs Roubina de Winton
Bookkeeper	Mr Peter de Winton

Elected Members of the Parochial Church Council

Graham Beaumont, Assistant Warden (Since 23 May 2021)
 Sian Cadogan, Children's' Champion
 Jay Cao (Since 23 May 2021)
 Pauline Churchman, PCC Secretary
 Liam Godwin (until 2 January 2021)
 Patricia Hamilton, Vice Chair
 Tom Hood (until 23 May 2021)
 Jeannie Ruggles (until 22 February 2021)
 Charlotte Skilling (until 23 May 2021)
 Alwyn Williams (until 23 May 2021)

Other Members of the Parochial Church Council

Incumbent The Rev Canon John Kafwanka K (Chair)
Lay Reader (PTO) Mr Graham Dale
Deanery Synod Rep(s) Mrs Constance Chingwaru
 Mrs Joan Greening
Churchwardens Mrs Sue Thornton

Treasurer	Mrs Roubina de Winton Eric Girma
Independent Examiner	James Parker, 16 Cranbrook Drive, Twickenham TW2 6HN
Bankers	CAF Bank Ltd 25 Kings Hill Avenue, Kings Hill, West Malling, Kent, ME19 4JQ

Appendix 1

Financial Review for the Year ending December 2021

Unrestricted — Income

St Augustine has been very fortunate to continue to be generously supported by its congregation throughout the pandemic. There was a small increase of less than 1% in our planned giving (£27,931 - 2021, £27,718 - 2020). Open plate collection which includes the Goodbox (the Contactless giving launched in early in 2021) has seen an increase of 55% (£3,352 -2021, £2162-2020).

The collection through Goodbox, with an annual service fee of £115, amounted to £1,534 (gross of fees of £62), this is expected to continue to grow as contactless giving becomes more widespread amongst our congregation members. St Augustine continues to receive rental income from the Parish House, £1,850 pm less management fee of £200 pm. The parish hall was leased to an OFSTED registered playgroup for a period of 5 years.

St Augustine was also blessed by two unexpected contributions during the year under review. Firstly, we received the residual of an unrestricted legacy which totalled £9,000, and we also received another legacy of £3,000. Secondly, the Diocese has also forgiven approximately £36,909 of Common Fund arrears that were incurred in 2019, as we could not pay in full our original Common Fund pledge. Our Common Fund contribution for 2021 was set at £50,000.

Overall, income totalled £89,957 up by 38.5% on last year. This is forecasted to decrease slightly in 2022. It is anticipated that the hall will have a full year of income offset by no budgeted legacies

Unrestricted — Expenditure

Expenditure for the year was £82,252 (2020 £72,212). Despite the impact of the pandemic, St Augustine has been able to maintain its agreed Common Fund contribution of £50,000 over the past two years. Church running expenses amounted to £10,636 (2020 - £10,634) primarily spent on Lighting, Heating and Water and Insurance. The church also caught up on deferred maintenance for the grounds, the church hall and the Parish House. This increased maintenance cost to £15,487 from £4,985. This is expected to remain somewhat elevated in 2022 while coming down in future years.

Restricted Funds — (Funds restricted by the doner for a specific purpose)

The Fabric Fund which is used for significant maintenance and capital improvements was enhanced by strong performance of the church's equity investments. There was no expenditure allocated to the Fabric Fund.

The Diocese has generously provided the church a grant to support the installation of a much-needed handrail for the choir and to replace the shed in the church garden.

Reserves policy

The PCC established a reserves policy in October 2021 to maintain an unrestricted funds balance equivalent to 3 months of unrestricted payments including the common fund. This is equivalent to £22,000. It is held to smooth out cash flow fluctuations and to meet emergencies. Unrestricted funds at the end of 2021 were £9,603 and the PCC established a goal to meet the unrestricted funds policy over the coming five years.

Independent examiner's Report

To the Trustees of

St Augustine of Canterbury Church, Whitton

On accounts for the year
ended

31 December 2021

Charity no

1134957

Set out on pages

3 to 9

Respective responsibilities of trustees and examiner

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 144 of the Charities Act 2011 ("the Charities Act") and that an independent examination is needed.

It is my responsibility to:

- examine the accounts under section 145 of the Charities Act,
- to follow the procedures laid down in the general Directions given by the Charity Commission under section 145(5)(b) of the Charities Act, and
- to state whether particular matters have come to my attention

Basis of independent examiner's statement


My examination was carried out in accordance with general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair' view and the report is limited to those matters set out in the statement below.

Independent examiner's statement

In connection with my examination, no material matters have come to my attention which gives me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Charities Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.



James Parker
16 Cranbrook Drive
Twickenham
TW2 6HN

St Augustine of Canterbury Whitton

Statement of Financial Activities

For the year ended 31 December 2021

	Note	Unrestricted Funds £	Restricted Funds £	Total Funds 2021 £	2020 £
Income and endowments					
Voluntary income	2a	53,469		53,469	37,906
Activities for generating funds	2b	2,210		2,210	340
Income from investments	2c	18,168		18,168	18,374
Church activities	2d	16,110		16,110	8,300
Total Income		89,957		89,957	64,920
Expenditure					
Church activities	3a	82,252		82,252	72,212
Total expenditure		82,252		82,252	72,212
Net income/(expenditure) before investment gains/losses		7,705		7,705	(7,292)
Release of Common Fund liability		36,609		36,609	
Gains/ (Losses) on Investments	4b	-	4,176	4,176	(2,481)
Net Movement in Funds		44,314	4,176	48,490	(9,773)
Balances brought/Fwd at 1 January 2021		(34,711)	518,079	483,368	493,141
Balances C/Fwd at 31 December 2021		9,603	522,255	531,858	483,368

St Augustine of Canterbury Whitton

Balance Sheet at 31 December 2021

	Note	2021 £	2020 £
Fixed Assets			
Tangible	4a	465,001	465,001
Investments	4b	35,754	31,578
Current Assets			
Debtors	6	2,073	3,463
Deposits		27,605	17,151
Cash at bank and in hand		6,803	7,157
		<hr/> 36,481	<hr/> 27,771
Liabilities:			
Amounts Falling Due Within One Year	7	(5,378)	(40,982)
Net Assets		<hr/> 531,858	<hr/> 483,368
Funds			
Unrestricted	5	9,603	(34,711)
Restricted		522,255	518,079
Total Funds		<hr/> 531,858	<hr/> 483,368

Approved by the Parochial Church Council on 15th March 2022 and signed on its behalf by:



The Rev'd Canon John Kafwanka K(Chairman)

The notes attached form part of these accounts

St Augustine of Canterbury Whitton

Notes To The Financial Statements For the year ended 31 December 2021

1 Accounting Policies

The accounts are prepared under the historical cost convention (except for the valuation of investment assets, which are shown at market value), in accordance with the Church Accounting Regulations 2006 and Accounting and Reporting by Charities: Statement of Recommended Practice applicable to Charities preparing their accounts in accordance with FRS 102 (effective 1 January 2015) Charities SORP (FRS102) and the Charities Act 2011.

The charity meets the definition of a public benefit charity.

There are no material uncertainties about the charity's ability to continue in operation as a going concern

Funds

The Unrestricted funds are general funds which can be used for PCC ordinary purposes.
The Fabric Fund is for major repairs or building improvements to the church, hall or Parish House. .

Income

Planned giving, collections and donations are recognised when received. Gift aid refunds are recognised when the Incoming resource to which they relate are received. Grants and Legacies are accounted for when the PCC is legally entitled to the amounts due. All other Income is accounted for when receivable. All Incoming resources are accounted for gross.

Expenditure

Grants and donations are accounted for when paid over. The diocesan quota or parish share is accounted for when due. All other expenditure is generally recognised when it is incurred and is accounted for gross.

Fixed assets

Consecrated and Beneficed property is excluded from the accounts by s.96(2)(A) of the Charities Act 1993. All expenditure incurred during the year on consecrated or benefice buildings and moveable church furnishings, whether maintenance or improvement, is written off as expenditure in the SOFA and separately disclosed.

Investments are valued at market value at 31st December.

St Augustine of Canterbury Whitton

Notes To The Financial Statements (continued) For the year ended 31 December 2021

	Unrestricted Funds £	Restricted Funds £	Total Funds	
2. Income and endowments			2021 £	2020 £
2a Incoming resources from donors				
Planned giving:				
Gift Aid donations	25,000		25,000	25,258
Tax recoverable	6,751		6,751	5,824
Other	2,931		2,931	2,460
Collections (open plate)	3,352		3,352	2,162
Grants	2,076		2,076	-
Legacies	12,081		12,081	-
Sundry donations	1,278		1,278	2,202
	53,469	-	53,469	37,906
2b Activities for generating funds				
Fund raising	2,210		2,210	340
	2,210	-	2,210	340
2c Income from investments				
Dividends on CBF Investment Fund	439		439	424
Distributions on Charifund	888		888	804
CBF Deposit fund interest	15		15	84
Rent on parish house	16,826		16,826	17,062
	18,168		18,168	18,374
2d Income from church activities				
Fees for weddings and funerals	974		974	91
Rent for phone mast	7,859		7,859	7,859
Church hall lettings	7,277		7,277	350
	16,110		16,110	8,300
Total Income and endowments	89,957		89,957	64,920

St Augustine of Canterbury Whitton

Notes To The Financial Statements (continued) For the year ended 31 December 2021

3 Expenditure

	Unrestricted Funds £	Restricted Funds £	Total Funds 2021 £	2020 £
3a Church activities				
Missionary and charitable giving				
Overseas: Bishops Easter Appeals				279
Tear Fund	88		88	
Home: Open Doors				137
Embracing Age				50
Bishops Easter Appeal	180		180	
Homelink				103
Action for Children re Methodist	200		200	
church				
Crisis at Christmas	287		287	332
	755		755	901
Ministry: diocesan parish share	50,000		50,000	50,000
clergy expenses	392		392	1,482
Church - running expenses	10,636		10,636	10,634
Church and church hall maintenance	6,504		6,504	2,300
parish house repairs	6,236		6,236	2,245
Upkeep of churchyard	2,738		2,738	440
Phone, stationery and copying	1,826		1,826	1,984
Director of music	3,165		3,165	2,226
	81,497		81,497	71,311
Total Church activities	82,252		82,252	72,212

During the year there were no disclosable transactions in respect of PCC members, persons closely connected with them or other related parties.

4 Fixed Assets

The property at 60 Powder Mill Lane is revalued at 5 year intervals. The Church Hall which was transferred from HomeLink in 2015 is included at a nominal value of £1.

4a Tangible Fixed Assets

	Parish House £	Church Hall £	Total
Valuation at 1 January 2021	465,000	114,369	579,369
Cumulative depreciation		(114,368)	(114,368)
Valuation at 31 December 2021	465,000	1	465,001

St Augustine of Canterbury Whitton

Notes To The Financial Statements (continued) For the year ended 31 December 2021

4b Investment Fixed Assets	CCLA	Charifund	Total
	£	£	£
Market Value 1 January 2021	15,107	16,471	31,578
Revaluation adjustment. 31 December 2021	2,173	2,003	4,176
Market Value 31 December 2021	17,280	18,474	35,754

	Balance at 1 January 2021	Incoming resources	Outgoing resources	Balance at 31 December 2021
	£	£	£	£
5 Analysis of movements by Fund				
Unrestricted Funds				
Reserve Fund	(34,711)	44,314		9,603
Restricted Funds				
Fabric Fund	37,971	2,003		39,974
Investment Fund	15,107	2,173		17,280
Parish House/ Church Hall fund	465,001			465,001
Total Restricted Funds	518,079	4,176		522,255
Total Funds	483,368	48,490		531,858

6 Analysis of balance sheet by fund	Unrestricted	Restricted	Total
	£	£	£
Fixed assets		500,755	500,755
Current assets	14,981	21,500	36,481
Current liabilities	(5,378)		(5,378)
Total	9,603	522,255	531,858

7 Debtors	2021	2020
	£	£
Accrued income	1,566	1,687
Other debtors	507	1,776
	2,073	3,463

8 Liabilities: Amounts falling due within one year	2021	2020
	£	£
Deferred income	1,964	3,997
Accrual of utility and other costs	3,414	376
Common Fund	-	36,609
	5,378	40,982