

Southend Malayalee Association (SMA)

Secretary's Report

Reporting Period: January 2023 – December 2023

Presented for submission to the Charity Commission

Dear Members,

I am pleased to present the Secretary's Report of the Southend Malayalee Association for the period January 2023 – December 2023. During this period, the association continued its efforts to bring together the Malayalee community through cultural, social, and community-oriented programs.

Major Activities Conducted

- Smash 2023 sports activities
- Goal 2023 football activities
- La Fete 2023 cultural event
- SMA One Day Tour
- Onam 2023 celebrations
- Christmas and year-end celebrations
- Community charity and member support initiatives

Administrative Activities

Regular committee meetings were conducted to plan and manage association activities. Communication with members was maintained through official announcements and digital platforms to ensure transparency and coordination. Member participation and volunteer support remained strong.

Acknowledgment

The committee extends sincere appreciation to all volunteers, sponsors, committee members, and families whose continued support contributed to the success of association programs.

Conclusion

With continued cooperation and community participation, the association looks forward to further strengthening cultural and social engagement in the coming years.

Secretary
Southend Malayalee Association

Sma Income and Expenditure statement 2023

Period 01/01/2023 to 31/12/2023

Opening Balance

Bank Balance: £5,343.00

Cash Balance: £133.35

Programme / Activity Account

Programme / Item	Income (£)	Expense (£)	Surplus / (Deficit) (£)
Christmas 2022	6,133.20	6,876.27	-743.07
Smash 2023	940.00	1,084.50	-144.50
Goal 2023	390.00	407.07	-17.07
La Fete 2023	2,692.43	3,203.26	-510.83
SMA One Day Tour	3,920.00	3,875.88	+44.12
Onam 2023	14,407.04	15,874.67	-1,467.63

Other Income & Expenses

Item	Income (£)	Expense (£)
SMA New Membership	1,950.00	-
Charity money returned	1,000.00	-
Charity Donation (Sep 2023)	1,310.00	-
SMA New Phone	-	149.00
UUKMA Kalamela Registration	-	75.00
Public Liability Insurance	-	283.77

Financial Summary

Description	Amount (£)
Total Income	32,742.67

Total Expenses	32,829.42
----------------	-----------

Net Result	86.75
------------	-------

Closing Balance

Bank Balance: £4,076.47

Cash Balance: £47.35

Auditor's Report

Southend Malayalee Association (SMA)

Financial Period: January 2023 – December 2023

Scope of Examination

We have examined the accounting records and financial statements of Southend Malayalee Association for the period stated above. The examination included review of bank statements, income and expenditure records, supporting vouchers, and financial summaries provided by the association's officers.

Responsibilities of the Committee

The association's committee is responsible for maintaining proper accounting records and preparing financial statements that fairly reflect the financial activities of the association.

Auditor's Responsibility

Our responsibility is to examine the records and provide an independent report based on the information and explanations made available during the examination process.

Financial Summary Examined

Description	Amount (£)
Total Income	53,327.22
Total Expenditure	52,341.31
Net Movement for Period	985.91
Closing Bank Balance	4,076.47
Closing Cash Balance	47.35

Auditor's Opinion

Based on our examination, the accounting records and explanations provided are consistent with the financial summary presented and reasonably reflect the association's financial position for the period stated.

Auditor Details

Internal Auditor: Joby Baby John

External Auditor: Joe V. Jose