

The FAN Charity

Company Registration Number: 07157056 (England and Wales)

Charity no: 1134900

Financial statements

For the year ending 31st March 2023

Start date: 1st April 2022

End date: 31ST March 2023

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The FAN Charity
Company Information
For the year ended 31st March 2023

Registered address: C/O C3SC, 3rd Floor Baltic House, Mount
Stuart Square,
Cardiff, CF10 5FH

Company Registration Number: 07157056
(England and Wales)

Charity no: 1134900

Bankers: HSBC (Albany Road, Cardiff)

Directors/Trustees as at 31st March 2023

Peter Akers

Jane Tooby

Sara Jones

Ian Thomson

Huda Khirelsied.

Katherine Kanyeihamba

Jane Booty

Susan Morris

Annual Directors/ Trustees Report of Fan Charity
(Reg.Charity No.1134900 Companies House No. 7157056)
1st April 2022 - 31st March 2023

Directors/Trustees as at 31st March, 2023.

Peter Akers, Jane Tooby, Sara Jones, Ian Thomson, Huda Khirelsied, Katherine Kanyeihamba, Jane Booty, Susan Morris.

1) Objectives and Activities of the FAN Charity

Objectives: to promote religious and racial harmony by developing and strengthening good relations between individuals of all beliefs, races and cultures thus fostering a spirit of kinship, mutual understanding and respect among the peoples of the world.

Activities: FAN Groups bring people together to meet, listen and talk. The FAN Charity encourages the growth of FAN Groups, both face to face and online, to achieve its objectives; increase participation in FAN Groups, and adherence to the FAN principles as outlined in the Opening and Closing statements that govern each meeting, thus increasing public benefit to all participants and the communities in which they sit. Trustees confirm that they have regard to the Charity Commission's guidance on public benefit. In assessing success Trustees use a combination of participation rates, and feedback from participants (at FAN meetings, Questionnaires and in case histories) from Facilitators and partners.

2) Development of the FAN Charity

This is the twelfth year of operating as a charitable company recognised by the Charities Commission and Companies House. Trustees meet regularly on Zoom and attendance is excellent. Meetings are minuted with active participation by all Trustees in meetings and Working Groups. Trustees ensure that governance and staff support and supervision are robust. Trustees do not operate separately from FAN Groups; both participating in and leading FAN Groups.

Since March 2020 all Trustee meetings have been held via Zoom. The FAN Charity AGM in September 2022 also took place successfully online. Delivery of FAN has changed during this year with groups returning to (Classic) ie face to face delivery as the need for Virtual FAN declined with just 7 of our 34 FAN Groups held via Zoom and no Hybrid Groups. Staff and volunteers have worked together and this has been an organic reversion to face to face delivery which has responded to participant need following the relaxation of Government Covid lockdown restrictions. While face to face FAN is the more satisfying mode of delivery, Virtual FAN offers those who are unable or unwilling to attend in person, the opportunity to take part and it is valued as such.

We were delighted to receive continued funding from the National Lottery Community Fund (NLCF) and are delighted that the thriving network of FAN Groups in Swansea and Llanelli continues to grow and become sustainable as a band of trained, confident Facilitators is supported by our Development Officer who is now a

well-established and valued member of the local Third Sector. During this year an active steering group has been established bringing together Facilitators and local stakeholders to act as critical friend of the local provision. Unfortunately, we were unsuccessful in recruiting a Development Officer in the Newport area and further to negotiation with NLCF we were able to redirect our efforts towards Cardiff. Our initial recruit as Development Officer was unable to continue due to health issues but we have restructured our staffing and our Volunteer Coordinator was able to step into those shoes. She is working well to develop new sustainable FAN Groups in Cardiff. Additional funding was secured from Cardiff Third Sector Council to run a project targeting loneliness and we were able to recruit and train FAN Ambassadors to connect with local communities. Funding from the Welsh Government enabled FAN to take part in a community consultation with refugees and asylum seekers to establish their experience of community in South Wales. Funding was secured to enable FAN Groups to reach out to the wider community under the umbrella of the Great Winter Get Together and the Jo Cox Foundation. This has connected us closely with other groups promoting community cohesion.

We have built on established partnerships with Library Hubs in Cardiff and The Vale, along with MADE Café, South Riverside Community Development, The United Reform Church (Windsor Place), the Grangetown Pavilion, Urban Crofters, Oasis and the Zone Bridgend. New partnerships have developed with Gendros and Penrhos primary schools in West Wales, the GROW project, in Swansea, and Mack 61, Capel I Bawb, Penylan Library and Grangetown Hub in Cardiff. In the West we have close links with Swansea Asylum Seeker Support (SASS) and have 2 FAN Groups attached to their groups which means we are able to share the benefits of FAN with many of the most vulnerable in our society. Our Welsh Language FAN Group continues to meet weekly on Zoom. An initiative with Cardiff University Insight Volunteers resulted in a pilot FAN Group targeting young people. However, this was short-lived and did not really take off. We will not repeat this initiative in this way, next year, although continuing to welcome participation by younger people in all FAN Groups.

Data collection is well established and data analysis has aided our work and helps to target resources efficiently. While attendance at Groups fluctuates, it is monitored and supported where appropriate. Success is measured by numbers of Groups, numbers attending but also by the benefits reported by participants and Facilitators – of confidence grown, loneliness alleviated and opportunities for informal English practice. While FAN continues to appeal to people from many different countries now living in the UK, two thirds of FAN participants are local people. Consultation at the start of 2023 showed that for many of our participants especially those who have come from other countries, FAN makes a distinct contribution to their sense of community. If they are learning English they have had a good place to practise. As one participant said “I like being able to help. I live in a new home with lots of older people. I am part of FAN. It helps you if you do things to help others.”

It is clear that FAN Groups continue to be a useful, economical, vital resource in communities. Even though the pandemic has receded we recognise that Groups still need a considerable amount of input from staff to ensure that Facilitators are confident and the Group can operate independently. The systems for Facilitator

training and support that was one of the significant successes of Covid times and it continues to deliver. FAN Groups benefit from having dedicated individuals or small groups of people, who volunteer as FAN Facilitators, who ensure that the group meets weekly and follows FAN principles. A training programme using Zoom and Teams has been developed and regular training sessions taken place. These are followed by support from Development Workers who mentor new trainees and offer them opportunities to put their new skills into practice. All Facilitators are supported by FAN staff. Facilitators, staff and Trustees have come together 3 times in 2022-23 to share experiences and good practice, on Zoom. These are very well attended and Zoom has enabled Facilitators from across South Wales to join in. They are creative, supportive and enjoyable gatherings.

FAN continues to update our website and Facebook pages. FAN now has 1100 followers and increasing engagement with posts. As some sort of normality has returned Staff and volunteers have been pleased to engage with increasing numbers of people and organisations face to face at the same time, contact through Zoom and Teams forums has reduced but we maintain close links with Third Sector Support and the Wales Council for Voluntary Action (WCVA).

In April 2023 FAN will celebrate our 20th Birthday and we have been delighted to receive funding from NLCF Awards for All to enable us to explore just what FAN means to our participants and to develop innovative ways of sharing this with the wider community. A FAN-wide celebration is planned for late April.

3) Finance and Funding

Many thanks to Peter Akers our efficient Treasurer who manages FAN finances and leads the search for further funds to sustain current growth. Our NLCF project in Cardiff and West Wales are secure until May 2025. Prudent management of our existing funds (from Track 2000) mean that we have been able to fund our core activities without the benefit of further significant funding this year but finding significant core funding is proving difficult – exacerbated by the Cost of Living Crisis that is also putting pressure on charities and pressure on funders. The lack of core funding is the major challenge facing Trustees and the charity at this point.

Our staff team comprises of FAN Manager, Sarah Duncan-Jones and Admin Support worker, Sally Smith who focuses on data collection and DEWIS Cymru. Our NLCF Development and Support Workers are Philippa Wisdom in Swansea and Janina Kuczys in Cardiff (Janina moved into this role January 2023). All staff are working at home, using Zoom and Teams for efficiency but meeting participants, prospective partners and the public increasingly as the year progressed.

This year our sustainable fundraising efforts raised almost £3000 largely through generous donations. FAN is enormously grateful to its supporters.

Thanks are extended to Ian Thomson, Chair of the FAN Charity who works tirelessly on the Charity's behalf. Thanks also to Jane Tooby who continues to line manage the FAN Manager, to all Trustees. Roy Skelton retired as a Trustee at the AGM in September 2022. We are very grateful for his contribution to FAN over many years and especially as Chairman of the Board. All Trustees continue to give enormous

support to FAN, many of whom participate in Groups and who bring with them a wide range of skills. Their work at Trustees and in FAN Groups has been critical to FAN's success.

4) Plans for 2023-24

Our plans for the coming year are to

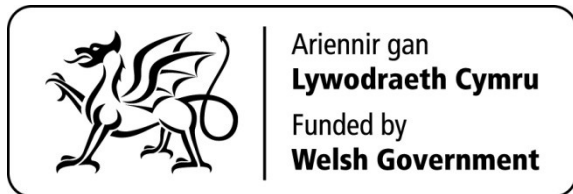
- ensure the continued operation of our network of FAN Groups across South Wales
- seek new funding for core to ensure that FAN can continue
- fund FAN management and training capabilities
- continue to pursue our own sustainable fundraising efforts
- increase our supporter base and to send them a biannual newsletter.

The FAN Charity is grateful to our generous funders for their support 2022-23



...Bringing people together
to meet, listen and talk...

FAN – Friends and Neighbours



SIGNED ON BEHALF OF THE BOARD BY:

1) (Director)

..... **Date:**

2) (Director)

..... **Date**

INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES OF THE FAN CHARITY, for the 12 months ended 31st March 2023

I report on the accounts of the charity for the financial year ended at 31st March 2023.

RESPECTIVE RESPONSIBILITIES OF TRUSTEES AND INDEPENDENT EXAMINER

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 43(2) of the Charities Act 1993 (the 1993 Act) and that an independent examination is needed.

It is my responsibility to:

- examine the accounts under section 43 of the 1993 Act,
- to follow the procedures laid down in the general Directions given by the Charity Commission (under section 43(7)(b) of the 1993 Act), and
- to state whether any particular matters have come to my attention.

BASIS OF INDEPENDENT EXAMINER'S STATEMENT

My examination was carried out in accordance with general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts and seeking explanations from the trustees concerning any such matters. It does not include an examination of whether expenditure is consistent with the provisions of any grant agreements. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair' view. My report is limited to those matters set out in the statement below.

INDEPENDENT EXAMINER'S STATEMENT

In connection with my examination, no matter has come to my attention:

1. which gives me reasonable cause to believe that, in any material respect, the requirements:
 - to keep accounting records in accordance with section 41 of the 1993 Act; and
 - to prepare accounts which accord with the accounting records and comply with the accounting requirements of the 1993 Act have not been met; or
2. to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

W. M. Strong F.C.A.

4 July 2022

The Fan Charity

Financial Statements for the year ended 31 March 2023

		Unrestricted	Restricted	Total	Total
		2023	2023	2023	2022
		£	£	£	£
<u>Statement of financial activities</u>					
Incoming resources	Notes				
Grants		0	35,564	35,564	15,525
Donations		2,948	0	2,948	2,239
Donations in kind		0	0	0	0
Fundraising		0	0	0	613
Investment Income		0	0	0	0
Total incoming resources	2	2,948	35,564	38,512	18,377
Costs of charitable activities		0	48,699	48,699	41,745
Total resources expended	3	0	48,699	48,699	41,745
Net incoming resources		2,948	(13,135)	(10,187)	(23,368)
Total funds brought forward		11,667	23,371	35,038	58,406
Total Funds carried forward before transfers		14,615	10,236	24,851	35,038
Transfer between funds		(1,526)	1526	0	0
Total funds carried forward		13,089	11,762	24,851	35,038
<u>Balance sheet:</u>					
Current assets					
Debtors		0	0	0	0
Cash at bank and in hand		13,089	11,762	24,851	35,038
Total current assets		13,089	11,762	24,851	35,038
Creditors:					
Amounts due within one year		0	0	0	0
Net Assets		13,089	11,762	24,851	35,038
<i>Financed by:</i>					
Accumulated funds brought forward		11,667	23,371	35,038	58,406
Recognised gains and losses		2,948	(13,135)	(10,187)	(23,368)
Transfer between funds		(1,526)	1,526	0	0
Closing revenue accumulated funds		13,089	11,762	24,851	35,038

The directors acknowledge their responsibilities for:

(i) Ensuring that the company keeps adequate accounting records which comply with section 386 of the Act, and

(ii) preparing financial statements which give a true and fair view of the state of affairs of the company as at the end of the financial period and of its profit or loss for the financial period in accordance with the requirements of section 393, and which otherwise comply with the requirements of the Act relating to financial statements, so far as applicable to the company.

These financial statements have been prepared in accordance with the special provisions for small companies under Part 15 of the Companies Act 2006 and with the Financial Reporting Standard for Smaller Entities (effective April 2008).

SIGNED ON BEHALF OF THE BOARD BY:

1)..... (Director)

..... **Date:**

2).....(Director)

..... **Date**

The Fan charity
Notes to the Accounts
For the period ended 31 March 2023

1 ACCOUNTING POLICIES

Basis of accounting

The financial statements have been prepared under the historical cost convention and in accordance with applicable United Kingdom accounting standards, the Statement of Recommended Practice "Accounting and Reporting by Charities" issued in March 2005 (SORP 2005) and the Companies Act 2006, and in accordance with the Financial Reporting Standard for Smaller Entities (effective April 2008).

Insofar as the Statement of Recommended Practice for Accounting and Reporting issued by the Charity Commissioners for England & Wales, effective April 2005 requires compliance with specific Financial Reporting Standards other than the FRSSE then the specific Financial Reporting Standards have been followed where requirements differ from those of the FRSSE.

The charity has taken advantage of the exemption in Financial Reporting Standard No 1 from the requirement to produce a cash flow statement.

The particular accounting policies adopted are set out below.

Accounting Convention

The financial statements are prepared on a going concern basis, under the historical cost convention.

The charity is entirely dependent on continuing donations grant aid and as a consequence the going concern basis is also dependent on the continuing donations grant aid.

Basis of preparation of the accounts

The financial statements have been prepared in accordance with the Financial Reporting Standard for Smaller Entities (FRSSE), effective January 2007, and all other applicable accounting standards, as modified by the 2005 Revision of the Statement of Recommended Practice for Accounting and Reporting issued by the Charity Commissioners for England & Wales, effective April 2005. The accounts have been drawn up in accordance with the provisions of the Charities Act.

Income receivable

Revenue grants received are credited to the statement of financial activities in the year in which they are due. Legacies, donations and voluntary income are credited to the statement of financial activities in the year in which they are received.

Resources Expended

The policy for including items within the relevant activity categories of resources expended is to recognize them when there is a legal and constructive obligation committing the charity to the expenditure as described in the Financial Reporting Standards 5 and 12.

Costs of Charitable Activities

Costs included in charitable activities comprise all resources applied to the charity in undertaking its work to meet its charitable objectives as opposed to the costs of raising the funds to finance these activities and governance costs.

Governance Costs

Included are the costs of governance arrangements which relate to the general running of the charity as opposed to the direct management functions inherent in generating funds, service delivery and programmed project work.

Allocation of Costs within Types of Resources Expended The methods and principles for the allocation and apportionment of all costs between the different activity categories of resources are based on directly attributable costs.

Winding Up or Dissolution of the Charity

If upon winding up or dissolution of the charity there remains any assets, after the satisfaction of all debts and liabilities, the assets represented by the accumulated fund shall be transferred to some other charitable body or bodies having similar objects to the charity.

2 INCOMING RESOURCES

	Unrestricted	Restricted	Total	Total
	2023	2023	2023	2022
	£	£	£	£
Donations	2,948	0	2,948	2,239
Donations in kind	0	0	0	0
Grants	0	35,564	35,564	15,525
Fundraising	0	0	0	613
Total	2,948	35,564	38,512	18,377
Investment Income				
Other bank deposit interest received				
Total Investment Income	0	0	0	0
Total Incoming Resources	2,948	35,564	38,512	18,377

3 CHARITABLE EXPENDITURE

	Unrestricted 2023 £	Restricted 2023 £	Total 2023 £	Total 2022 £
Cost of Wages /Consultancy	0	40,720	40,720	38,407
Hiring costs	0	681	681	0
Admin and other Office Expense	0	1,510	1,510	1,319
Subsistence/Travel	0	962	962	801
Publicity	0	392	392	289
Meeting Expenses	0	4,133	4,133	721
Training	0	94	94	0
Insurance	0	208	208	208
Total Expended on Charitable Activities	0	48,699	48,699	44,641

Number of part-time employees included within cost of wages: 5 (2021: 5)

Trustees' time given voluntarily to the charity during the past year has been the equivalent of 2 x full-time employees,

4 PARTICULARS OF RESTRICTED FUNDS

	£ Tudor Trust	£ Lottery grants	£ Celebr Grant	£ GWGT	£ Migr Supp	£ Track 2k	£ C3SC
Balance at 1/4/2022	6,720	760	0	0	0	15,892	0
Incoming Resources	0	28,124	6,650	0	0	0	790
Total	6,720	28,884	6,650	0	0	15,892	790
Outgoing Resources	3,087	24,129	3,276	602	923	15,892	790
Balance 31/3/2023	3,633	4,755	3,374	(602)	(923)	0	0
Transfers	0	0	0	602	923	0	0

Balance at 31/3/2023	3,633	4,755	3,374	0	0	0	0
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