

# **The FAN Charity**

**Company Registration Number: 07157056 (England and Wales)**

**Charity no: 1134900**

**Financial statements**

**For the year ending 31<sup>st</sup> March 2021**

**Start date: 1<sup>st</sup> April 2020**

**End date: 31<sup>ST</sup> March 2021**

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**The FAN Charity**  
**Company Information**  
**For the year ended 31st March 2021**

**Registered address:** C/O C3SC, 3<sup>rd</sup> Floor Baltic House, Mount Stuart Square,  
Cardiff, CF10 5FH

**Company Registration Number:** 07157056  
(England and Wales)

**Charity no:** 1134900

**Bankers:** HSBC (Albany Road, Cardiff)

**Directors/Trustees as at 31<sup>st</sup> March 2020**

Peter Akers  
Jane Tooby  
Roy Skelton  
Sara Jones  
Ian Thomson  
Huda Khirelsied.  
Katherine Kanyeihamba

**Annual Directors/Trustees Report of Fan Charity**  
**(Registered Charity No.1134900 Companies House No. 07157056)**  
**1st April 20120 - 31st March 2021**

The FAN Charity is based at C/O C3SC, 3<sup>rd</sup> Floor Baltic House, Mount Stuart Square, Cardiff, CF10 5FH

The FAN Charity's official address has moved to c/o Cardiff Third Sector Council, Baltic House, Mount Stuart Square, Cardiff, CF10 5HF, as Oxfam Cymru have closed their Cardiff Offices.

**Directors/Trustees as at 31st March, 2021.**

Peter Akers, Jane Tooby, Roy Skelton, Sara Jones, Ian Thomson, Huda Khirelseed, Katherine Kanyeihamba.

**1) Objectives and Activities of the FAN Charity**

**Objectives:** to promote religious and racial harmony by developing and strengthening good relations between individuals of all beliefs, races and cultures thus fostering a spirit of kinship, mutual understanding and respect among the peoples of the world.

**Activities:** involve *Bringing people together to meet, listen and talk* by encouraging the spread of FAN Groups, both face to face and online, to achieve its objects; participation in FAN Groups, and adherence to the FAN objectives as outlined in the Opening and Closing statements that govern each meeting, increases public benefit to all participants and the communities in which they sit. Trustees confirm that they have regard to the Charity Commission's guidance on public benefit. In assessing success Trustees use a combination of participation rates, and feedback from participants (at FAN meetings, Questionnaires and in case histories) from Facilitators and partners.

**2) Development of the FAN Charity**

This is the tenth year of operating as a charitable company recognised by the Charities Commission and Companies House. Trustees meet regularly on Zoom and attendance is excellent. Meetings are minuted and active participation in meetings and Working Groups is encouraged, with a new set of structured Working Groups from November 2020 ensuring that all Trustees are equally involved and are able to use their talents for the benefit of FAN. Trustees are working methodically through all governance issues and have implemented a new Safeguarding Policy and procedures; staff support is robust. Trustees do not operate separately from FAN groups; both participating in and leading FAN groups.

FAN has been grateful to be supported in kind by Oxfam Cymru since 2010. Unfortunately, Oxfam Cymru has now closed its offices in Cardiff bringing this link to an end. Membership of the Virgin Money Lounge has enabled us to have a convenient central locale for Trustee and other meetings, which was brought to an end with the first Lockdown in March 2020. Since then Trustee and most FAN meetings are online using Zoom. The FAN AGM in August 2020 also took place successfully on line.

Funding Partnerships continue to be vital to the sustainable growth of FAN both in Cardiff and beyond. With support from the National Lottery Community Fund, FAN employs Development Officers in Swansea and Newport who are continuing to establish virtual FAN Groups in their areas, building on the first year of funding and face to face groups. In Cardiff FAN used the remaining months of the Tudor Trust funding to build a strong network of Virtual FAN Groups on the foundations of existing face to face Groups from mid March.



Other Partnerships including those with Maes Y Coed Community Centre, Library Hubs, MADE Café, Ebenezer Church, South Riverside Community Development remain key to growing FAN. FAN continually seeks to increase and strengthen such partnerships.

Data collection is well established and data analysis has aided our work and helps to target resources efficiently. While attendance at groups fluctuates, it is monitored and supported where appropriate. Success is measured by numbers of groups, numbers attending but also by the benefits reported by participants and Facilitators – of confidence grown, loneliness alleviated and opportunities for informal English practice. While FAN continues to appeal to people from many different countries now living in the UK, annually increasing numbers of British people attend FAN. Even when Virtual FAN is all we can do, a survey in August 2020 showed participants have high levels of satisfaction with the benefits of attending FAN. The continued enthusiasm and praise of partners suggests that FAN Groups continue to be a useful, economical, vital resource in communities. New Groups are supported or run by staff in the first instance and this has been particularly important during the Covid 19 pandemic. By working with partners such as ACE (Change Grow Live, Job Centre Plus and Swansea Asylum Seeker Support) and training their volunteers to run FAN we have been able to reach particularly vulnerable groups. This has been an important development for FAN this year.

FAN Groups benefit from having dedicated individuals or small groups of people, who volunteer as FAN Facilitators, who ensure that the group meets weekly and follows FAN principles. A training programme using Zoom and Teams has been developed and regular training sessions taken place. These are followed by support from Development Workers who mentor new trainees and offer them opportunities to put their new skills into practice. All facilitators are supported by FAN staff. Facilitators, staff and Trustees have come together 3 times this year to share experiences and good practice, on Zoom. These are very well attended and Zoom has enabled Facilitators from Swansea, Newport and Cambridgeshire as well as Cardiff and Barry to join in. They are creative, supportive and constructive gatherings.

FAN has recently completed a redesign of our website in order to make it more attractive and accessible to users. Throughout this year we have relied on electronic means to connect with our community and those who are interested in FAN. Posts are placed frequently on our Facebook page and we are engaging with Twitter more. Staff and volunteers continue to connect with a wide range of other organisations eg Cardiff Council's Anchor Group, the Cardiff and Vale Mental Health Forum, Aging Well, BAME Job Centre Plus forum, Local Third Sector groups as a way of sharing information about FAN, learning more about our local communities and discovering ways we can work in partnership. In addition Lockdown has enabled FAN staff and volunteers to benefit from virtual training programmes from eg Eden Project Communities, Virgin Money Giving.

FAN participation and group numbers are monitored. Of course, in early Spring all Groups closed, but have rebuilt virtually and now some 24 Groups meet weekly and numbers participating continue to grow. A survey of Virtual FAN participants in August 2020 revealed that the benefits of FAN continue even when we cannot meet face to face. In addition, friendly contact for participants who do not have access to virtual FAN is provided by phone, text and email. Everyone involved was determined that FAN would remain a vital force at this time. FAN continues to innovate and our first Welsh Language FAN group was launched on Zoom in June 2020, and FAN + Moral Ethical and Spiritual Pathways FAN started in February 2021 where the FAN model is used to specifically explore these issues with people from very different faith (and no faith) backgrounds.

### **3) Finance and Funding**



Many thanks to Peter Akers our efficient Treasurer who manages FAN finances and leads the search for further funds to sustain current growth. Funding from the Tudor Trust came to an end in 2020. FAN has been very grateful for their continued support over ten years. Much attention has been given to seeking further funding and FAN has been successful in securing grants from Track 2000 Legacy, Garfield Weston, Foyle Foundation, Virgin Money Foundation for growth and development in Cardiff and core over the next two years; along with project funding from The Welsh Government to work with Asylum Seekers and the local community in the Penally area of West Wales. We are very grateful for this support.

Our staff team comprises of FAN Manager, Sarah Duncan-Jones, Support and Development Officer Janina Kuczyz, and Admin Support worker, Sally Smith who focuses on data collection, support materials and social media. Our FANNING Out project in Swansea and Newport is now completing its second year. FAN Core has also been supported by a NLCF emergency grant which was particularly timely when all funding approaches were adversely affected by the first lockdown. Our Development and Support Officers Philippa Wisdom and new appointee Jane Booty are working hard to ensure that we meet our objectives despite the Lockdown. All staff are working remotely and have risen to the challenge very well. It is particularly pleasing that our training programme for Facilitators has taken off this year with all Development staff contributing and supporting Volunteers.

This year our sustainable fundraising efforts raised well over its target of £1500 largely through a quiz and generous donations. FAN is grateful to its generous supporters.

Thanks are extended to Roy Skelton who stood down as Chair of Trustees in September 2020 and thanks to Ian Thomson, the new Chair of the FAN Charity. Thanks also to Jane Tooby who continues to line manage the FAN Manager during a particularly challenging year, and to all Trustees especially Carol Elliot who retired from Trustee duties in 2020 and a warm welcome to Katherine Kanyeihamba who joined the group. All Trustees continue to give enormous support to FAN, many of whom participate in Groups and who bring with them a wide range of skills. Their work at Trustees and in FAN Groups has been critical to FAN's success.

#### **4) Plans for the coming year 2021-22**

To bring the final year's National Lottery Community Funding to a successful conclusion despite the dislocation caused by the continuing lockdown, and to firmly establish sustainable and effective FAN Groups in the Swansea and Newport areas. To use our core funding to re-establish face to face FAN in Cardiff and beyond once the lockdown ends and to strategically integrate Virtual FAN into our ongoing activities. To continue to pursue our own sustainable fundraising efforts and to seek out additional funding to grow on the foundations of FANNING Out and to continue to creatively explore FAN +.

The FAN Charity is grateful to our generous funders for their support 2020-21



**...Bringing people together  
to meet, listen and talk...**

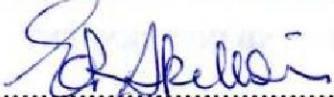
**FAN – Friends and Neighbours**



**the  
Tudortrust**



**SIGNED ON BEHALF OF THE BOARD BY:**

1)  (Director)

E. R. SKELTON Date: 2/8/21

2)  (Director)

I. R. THOMSON Date: 3.8.21



**INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES OF THE FAN CHARITY, for the 12 months ended 31<sup>st</sup> March 2021**

I report on the accounts of the charity for the financial year ended at 31<sup>st</sup> March 2021.

**RESPECTIVE RESPONSIBILITIES OF TRUSTEES AND INDEPENDENT EXAMINER**

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 43(2) of the Charities Act 1993 (the 1993 Act) and that an independent examination is needed.

It is my responsibility to:

- examine the accounts under section 43 of the 1993 Act,
- to follow the procedures laid down in the general Directions given by the Charity Commission (under section 43(7)(b) of the 1993 Act), and
- to state whether any particular matters have come to my attention.

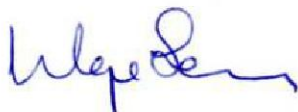
**BASIS OF INDEPENDENT EXAMINER'S STATEMENT**

My examination was carried out in accordance with general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts and seeking explanations from the trustees concerning any such matters. It does not include an examination of whether expenditure is consistent with the provisions of any grant agreements. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair' view. My report is limited to those matters set out in the statement below.

**INDEPENDENT EXAMINER'S STATEMENT**

In connection with my examination, no matter has come to my attention:

1. which gives me reasonable cause to believe that, in any material respect, the requirements:
  - to keep accounting records in accordance with section 41 of the 1993 Act; and
  - to prepare accounts which accord with the accounting records and comply with the accounting requirements of the 1993 Act have not been met; or
2. to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.



W. M. Strong F.C.A.

24 July 2021



## The Fan Charity

### Financial Statements for the year ended 31 March 2021

<b>Statement of financial activities</b>		<b>Unrestricted</b>	<b>Restricted</b>	<b>Total</b>	<b>Total</b>
		<b>2021</b>	<b>2021</b>	<b>2021</b>	<b>2020</b>
		<b>£</b>	<b>£</b>	<b>£</b>	<b>£</b>
Incoming resources	Notes				
Grants		1,166	78,075	79,241	51,467
Donations		1,254	0	1,254	2,993
Donations in kind	1	0	0	0	3,778
Fundraising		0	0	0	305
Investment Income		0	0	0	0
<b>Total incoming resources</b>	<b>2</b>	<b>2,420</b>	<b>78,075</b>	<b>80,495</b>	<b>58,543</b>
Costs of charitable activities		0	44,641	44,641	48,016
<b>Total resources expended</b>	<b>3</b>	<b>0</b>	<b>44,641</b>	<b>44,641</b>	<b>48,016</b>
<b>Net incoming resources</b>		<b>2,420</b>	<b>33,434</b>	<b>35,854</b>	<b>10,526</b>
Total funds brought forward		6,396	16,157	22,552	12,026
<b>Total Funds carried forward before transfers</b>		<b>8,815</b>	<b>49,591</b>	<b>58,406</b>	<b>22,552</b>
Transfer between funds		0	0	0	0
<b>Total funds carried forward</b>		<b>8,815</b>	<b>49,591</b>	<b>58,406</b>	<b>22,552</b>
<b>Balance sheet:</b>					
<b>Current assets</b>					
Debtors		0	0	0	0
Cash at bank and in hand		8,815	49,591	58,406	22,552
<b>Total current assets</b>		<b>8,815</b>	<b>49,591</b>	<b>58,406</b>	<b>22,552</b>
<b>Creditors:</b>					
Amounts due within one year		0	0	0	0
<b>Net Assets</b>		<b>8,815</b>	<b>49,591</b>	<b>58,406</b>	<b>22,552</b>
<b>Financed by:</b>					
Accumulated funds brought forward		6,396	16,157	22,552	12,026
Recognised gains and losses		2,420	33,434	35,854	10,526
Transfer between funds		0	0	0	0
<b>Closing revenue accumulated funds</b>		<b>8,815</b>	<b>49,591</b>	<b>58,406</b>	<b>22,552</b>

Note 1 - £3,778 donation in kind for use of Oxfam Cymru facilities.

The directors are satisfied that the company is entitled to exemption from the provisions of the Companies Act 2006 (the Act) relating to the audit of the financial statements for the period by

virtue of section 477, and that no member or members have requested an audit pursuant to section 476 of the Act.

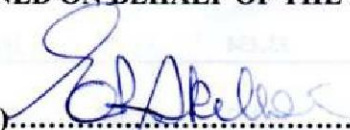
The directors acknowledge their responsibilities for:

(i) Ensuring that the company keeps adequate accounting records which comply with section 386 of the Act, and

(ii) preparing financial statements which give a true and fair view of the state of affairs of the company as at the end of the financial period and of its profit or loss for the financial period in accordance with the requirements of section 393, and which otherwise comply with the requirements of the Act relating to financial statements, so far as applicable to the company.

These financial statements have been prepared in accordance with the special provisions for small companies under Part 15 of the Companies Act 2006 and with the Financial Reporting Standard for Smaller Entities (effective April 2008).

**SIGNED ON BEHALF OF THE BOARD BY:**

1)  ..... (Director )

E.R. SKERTON ..... Date: 2/08/21

2)  ..... (Director)

I.R. Thomson ..... Date 3.8.21



**For the period ended 31 March 2021**

## **1 ACCOUNTING POLICIES**

### **Basis of accounting**

The financial statements have been prepared under the historical cost convention and in accordance with applicable United Kingdom accounting standards, the Statement of Recommended Practice "Accounting and Reporting by Charities" issued in March 2005 (SORP 2005) and the Companies Act 2006, and in accordance with the Financial Reporting Standard for Smaller Entities (effective April 2008).

Insofar as the Statement of Recommended Practice for Accounting and Reporting issued by the Charity Commissioners for England & Wales, effective April 2005 requires compliance with specific Financial Reporting Standards other than the FRSSE then the specific Financial Reporting Standards have been followed where requirements differ from those of the FRSSE.

The charity has taken advantage of the exemption in Financial Reporting Standard No 1 from the requirement to produce a cash flow statement.

The particular accounting policies adopted are set out below.

### **Accounting Convention**

The financial statements are prepared on a going concern basis, under the historical cost convention.

The charity is entirely dependent on continuing donations grant aid and as a consequence the going concern basis is also dependent on the continuing donations grant aid.

### **Basis of preparation of the accounts**

The financial statements have been prepared in accordance with the Financial Reporting Standard for Smaller Entities (FRSSE), effective January 2007, and all other applicable accounting standards, as modified by the 2005 Revision of the Statement of Recommended Practice for Accounting and Reporting issued by the Charity Commissioners for England & Wales, effective April 2005. The accounts have been drawn up in accordance with the provisions of the Charities Act.

### **Income receivable**

Revenue grants received are credited to the statement of financial activities in the year in which they are due. Legacies, donations and voluntary income are credited to the statement of financial activities in the year in which they are received.

### **Resources Expended**

The policy for including items within the relevant activity categories of resources expended is to recognize them when there is a legal and constructive obligation committing the charity to the expenditure as described in the Financial Reporting Standards 5 and 12.

### Costs of Charitable Activities

Costs included in charitable activities comprise all resources applied to the charity in undertaking its work to meet its charitable objectives as opposed to the costs of raising the funds to finance these activities and governance costs.

### Governance Costs

Included are the costs of governance arrangements which relate to the general running of the charity as opposed to the direct management functions inherent in generating funds, service delivery and programmed project work.

**Allocation of Costs within Types of Resources Expended** The methods and principles for the allocation and apportionment of all costs between the different activity categories of resources are based on directly attributable costs.

### Winding Up or Dissolution of the Charity

If upon winding up or dissolution of the charity there remains any assets, after the satisfaction of all debts and liabilities, the assets represented by the accumulated fund shall be transferred to some other charitable body or bodies having similar objects to the charity.

## 2 INCOMING RESOURCES

	Unrestricted	Restricted	Total	Total
	2021	2021	2021	2020
	£	£	£	£
Donations	1,254	0	1,254	2,993
Donations in kind	0	0	0	3,778
Grants	1,166	78,075	79,241	51,467
Fundraising	0	0	0	305
<b>Total</b>	<b>2,420</b>	<b>78,075</b>	<b>80,495</b>	<b>58,543</b>
<b>Investment Income</b>				
Other bank deposit interest received				
<b>Total Investment Income</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>Total Incoming Resources</b>	<b>2,420</b>	<b>78,075</b>	<b>80,495</b>	<b>58,543</b>



### 3 CHARITABLE EXPENDITURE

	Unrestricted 2021 £	Restricted 2021 £	Total 2021 £	Total 2020 £
Cost of Wages /Consultancy	0	41,504	41,504	37,600
Hiring costs	0	386	386	986
Admin and other Office Expense	0	1,113	1,113	2,024
Oxfam Office cost in kind	0	0	0	3,778
Subsistence/Travel	0	344	344	1,950
Print and PR	0	473	473	479
Meeting Expenses	0	185	185	1,005
Training	0	432	432	0
Insurance	0	204	204	194
<b>Total Expended on Charitable Activities</b>	<b>0</b>	<b>44,641</b>	<b>44,461</b>	<b>48,016</b>

Number of part-time employees included within cost of wages: 5 (2020: 5)

Trustees' time given voluntarily to the charity during the past year has been the equivalent of 2 x full-time employees,

### 4 PARTICULARS OF RESTRICTED FUNDS

	£ Tudor Trust	£ Lottery grants	£ FANTIL	£ Garfield	£ Foyle	£ Track 2k	£ FANTIP
Balance at 1/4/2020	12,318	2,532	1,306	0	0	0	0
Incoming Resources	0	30,525	0	5,000	5,000	35,000	2,550
<b>Total</b>	<b>12,318</b>	<b>33,057</b>	<b>1,306</b>	<b>5,000</b>	<b>5,000</b>	<b>35,000</b>	<b>2,550</b>
Outgoing Resources	5,587	28,026	1,306	3,524	3,524	1,025	1,649
<b>Balance 31/3/2021</b>	<b>6,731</b>	<b>5,031</b>	<b>0</b>	<b>1,476</b>	<b>1,476</b>	<b>33,975</b>	<b>901</b>
Transfers	0	0	0	0	0	0	0
<b>Balance at 31/3/2021</b>	<b>6,731</b>	<b>5,031</b>	<b>0</b>	<b>1,476</b>	<b>1,476</b>	<b>33,975</b>	<b>901</b>