

# RUSTINGTON METHODIST CHURCH

England & Wales · Charity number 1134885

## Details

|            |                                                         |
|------------|---------------------------------------------------------|
| Status     | Registered                                              |
| Legal form | Previously excepted                                     |
| Registered | 2010-03-12                                              |
| Register   | <a href="#">View on the Charity Commission register</a> |

## Contact

|         |                                                                                              |
|---------|----------------------------------------------------------------------------------------------|
| Address | Rustington Methodist Church<br>Claigmar Road<br>Rustington<br>Littlehampton<br>BN16 2NL      |
| Phone   | 01903776900                                                                                  |
| Email   | <a href="mailto:rustingtonmethodistchurch@gmail.com">rustingtonmethodistchurch@gmail.com</a> |
| Website | <a href="http://www.rustington-methodist.co.uk">www.rustington-methodist.co.uk</a>           |

## Activities

**Objects:** The purposes of the Methodist Church are and shall be deemed to have been since the date of union the advancement of -(a) the Christian faith in accordance with the doctrinal standards and the discipline of the Methodist Church;(b) any charitable purpose for the time being of any Connexional, district, circuit, local or other organisation of the Methodist Church;(c) any charitable purpose for the time being of any society or institution subsidiary or ancillary to the Methodist Church;(d) any purpose for the time being of any charity being a charity subsidiary or ancillary to the Methodist Church.

**Activities:** 2 Sunday morning worship services , Junior Church, weekday services. Regular activities: Rascals Playgroup, Bible Study Groups, Coffee mornings, Stepping Stones, Young Women's Group (Mod Families).

## Classification

- **How:** Provides Buildings/facilities/open Space, Other Charitable Activities
- **What:** Religious Activities
- **Who:** The General Public/mankind

## Geography

- **Area of benefit:** UNDEFINED. IN PRACTICE, LOCAL.
- West Sussex

## Finances

| Period end | Income   | Expenditure | Assets | Employees |
|------------|----------|-------------|--------|-----------|
| 2024-08-31 | £146,876 | £129,521    | -      | -         |
| 2023-08-31 | £111,668 | £133,245    | -      | -         |
| 2022-08-31 | £111,674 | £131,042    | -      | -         |
| 2021-08-31 | £100,972 | £125,412    | -      | -         |
| 2020-08-31 | £111,097 | £139,109    | -      | -         |

## Trustees

| Name                                       | Role  | Appointed  |
|--------------------------------------------|-------|------------|
| <b>Rev ROSEMARIE ELAINE GAYE CLARKE MA</b> | Chair | 2022-09-01 |
| Ann Elizabeth Waters                       |       | 2021-10-24 |
| Brigette Ann Alexander                     |       | 2022-10-26 |
| Christine Mary Clarke                      |       | 2015-04-19 |
| Dorothy Benison                            |       | 2023-04-23 |
| <b>Dr REBECCA ELIZABETH RICHARDS</b>       |       |            |
| Hilary Ann Colbourn                        |       | 2024-03-13 |
| <b>JOAN ALICE SALMON</b>                   |       | 2011-09-11 |
| Karen Ann Scrivens                         |       | 2022-10-26 |
| <b>MARGARET ELIZABETH SLATTER</b>          |       |            |
| Mary Lax                                   |       | 2023-04-23 |
| Paula Jane Trahern                         |       | 2017-06-12 |
| Philip John Carr                           |       | 2023-11-27 |
| <b>ROBERT HAROLD SLATTER</b>               |       |            |
| Rev Dawn Carn BA                           |       | 2023-09-13 |
| <b>SIMON PETER RICHARDS</b>                |       |            |
| SUSAN COOPER                               |       | 2015-04-19 |
| SUSAN JANICE BINGHAM                       |       | 2013-06-06 |

**RUSTINGTON METHODIST CHURCH**

England & Wales - Charity number 1134885

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# Accounts

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## **Rustington Methodist Church**

### **Trustees Report for the year ending 31<sup>st</sup> August 2024**

#### **1.0 Aims and Purposes**

Our mission is to affirm God's presence, proclaim God's love and demonstrate God's action.

We aim to achieve this by developing worship, social outreach activities that currently exist, and by seeking new ways to extend the fellowship of the Church family.

We endorse the understanding of the Methodist Church in Great Britain that the church exists for:

- **Worship:** to increase awareness of God's presence and to celebrate God's love.
- **Learning and Caring:** to help people to learn and grow as Christians, through mutual support and care.
- **Service:** to be a good neighbour to people in need and challenge injustice.
- **Evangelism:** to make more followers of Jesus Christ.

#### **2.0 Objectives and activities**

In partnership with others wherever possible, Rustington Methodist Church will concentrate its prayers, resources, imagination and commitments on this priority: To proclaim and affirm its conviction of God's love in Christ, for us and for all the world; and renew confidence in God's presence and action in the world and in the Church.

In setting our objectives and planning our activities the Church Council meets at least four times a year under the leadership of the presbyter in pastoral charge. The work of the Church Council is delegated to a variety of teams and working parties including the Church Stewards, Resources (Property and Finance) Committee, Pastoral Committee and Safeguarding.

#### **3.0 Achievements and performance**

The Church funds and grants made to other bodies are all detailed in the Church accounts.

In the course of the year Rustington Methodist Church has provided regular acts of public worship on Sundays and other significant days of the Christian year, and joined with Rustington Churches Together to celebrate the Week of Prayer for Christian Unity, Lent and a walk of witness on Good Friday. It has joined with other churches in the West Sussex (Coast and Downs) Circuit to bid farewell to ministers, and to celebrate other Christian festivals. The Church makes its premises available to the wider community, and community groups meet on the premises on a weekly basis.

Worship services have been held at 9.30 and 10.45. On most Sundays one of the services was live streamed/available as a recording online. The Church Preschool has continued to operate throughout.

The church has a system of Pastoral Care based on a team of volunteer Pastoral Visitors, and both formal and informal pastoral networks operate effectively.

The Link magazine has been published at intervals throughout the year.

### **3.1 Plans for future years**

Rustington Methodist Church is part of the West Sussex (Coast and Downs) Circuit.

The Church Council -

Encourages initiatives for mission in the community

Supports Churches Together in Rustington

Ensures that all those required to do so attend appropriate safeguarding and EDI training.

## **4.0 Financial Review**

Please see the accompanying accounts.

There were no significant events.

The Managing Trustees have every reason to believe that the Church is a going concern. Trustees do not foresee any factors that will significantly affect the financial performance or position in the next year or two.

The church holds no freehold property.

The church's principal sources of funds are from the free-will gifts of the members of the congregation, lettings and donations from groups and from fund-raising events.

### **4.1 Investment policy and performance**

To comply with Methodist Standing Orders, monies for long-term investment are lodged with the Trustees for Methodist Church Purposes (TMCP). These sums are invested in unitised investments or held on deposit. The investment returns are close to tracking the movements on the FTSE100 index. The deposit mirrors the deposit rates available elsewhere. The Managing Trustees' investment policy is aligned with that of the CFB and TMCP because these organisations take into consideration the social, environmental and ethical considerations, both negatively and positively, that make investments suitable for the Methodist Church.

Short term deposits are lodged directly with the Central Finance Board (CFB) and attract the normal current rate of interest.

### **4.2 Reserves Level and policy**

Please see the accompanying Reserves level and policy agreed by the Church Council.

## **5.0 Trustees' Responsibilities**

For each financial year ending on 31st August the Managing Trustees are required to prepare financial statements that give a true and fair view of the Church's financial activities during the year and of its financial position at the end of the year. In preparing these financial statements the Managing Trustees must:

Select suitable accounting policies and apply them consistently

Make judgements and estimates that are reasonable and prudent

Follow applicable accounting standards

Prepare accounts to Charity Commission standards using The Methodist Church Standard Form of Accounts

The Managing Trustees are responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the church and enables them to ensure that financial statements comply with the law. They are also responsible for safeguarding the assets of the Church and hence taking reasonable steps for the prevention and detection of fraud and other irregularities.

### **5.1 Risk**

The Church is largely risk averse.

## **6.0 Structure, governance and management**

The Church is governed by the Methodist Church Act 1976, the Deed of Union and the Model Trust Deeds of the Methodist Church.

### **6.1 Structure**

Rustington Methodist Church is part of the West Sussex (Coast and Downs) Circuit. As such it is represented on the Circuit Meeting which meets four times a year. The Methodist Conference meets once each year as the supreme denominational body for all Methodist Churches.

1. Overall regulatory authority rests with the Methodist Conference.
2. The Connexional Office implements decisions made by the Conference and is responsible for the stationing of presbyters and deacons (collectively known as ministers) in individual Circuits within the District.
3. Connexional decisions are passed to the Chair of the District and the appropriate officers of the District for implementation.
4. The District passes these down to the Circuit Meeting for implementation by the Superintendent Minister, ministerial staff and Circuit Stewards, and authority is delegated to Circuit Meeting for certain matters.
5. The Circuit Meeting passes regulatory control down to Church Councils for local implementation by the presbyter, the Church Stewards, and other officers, and this regulatory control is then exercised by the Church Councils as Managing Trustees of their charity.

### **6.2 Purpose of the Church**

The purposes of the Methodist Church are and shall be deemed to have been since the date of union the advancement of:

a) The Christian faith in accordance with the doctrinal standards and the discipline of the Methodist Church, and b) Any charitable purposes for the time being of any Connexional, District, Circuit, local or other organisation of the Methodist Church, and, c) Any charitable purpose for the time being of any society, or institution subsidiary or ancillary to the Methodist Church, and d) Any purpose for the time being of any charity being a subsidiary or ancillary of the Methodist Church.

The primary purpose of Rustington Methodist Church is to advance the Christian faith by providing opportunities for worship, Christian nurture and fellowship within the wider Rustington Community.

### 6.3 Governance

The Church operates within a statutory framework of regulation and seeks to ensure that it follows Methodist Standing Orders. It relies on the Connexional Office at 25 Tavistock Place, London, WC1H 9SF to provide guidance on changes that could affect the Church.

The members of the Church Council are appointed under the terms of S.O. 610(2). The Superintendent is ex officio chair of the Church Council but may delegate this task to other presbyters in the Circuit. The Church Council normally meets four times per year and deals with routine and exceptional matters. It oversees the work of other groups within the life of the Church.

### 6.4 Responsibilities of the Church Council

The responsibilities of the Church Council and other committees are set out in Standing Orders 603 – 604 of the Constitutional Practice and Discipline of the Methodist Church.

## 7.0 Reference and Administrative Details

7.1 Name of the Church: Rustington Methodist Church

7.2 Charity Registration number: Our charity registration number is 1134885

7.3 Superintendent Minister      The Revd Rosemarie E G Clarke

Presbyter in Pastoral Charge   The Revd Rosemarie E G Clarke

#### 7.4 Names of Managing Trustees (in y/e 31/8/24)

Mrs Brigitte Alexander

Mrs Dorothy Benison

Mrs Sue Bingham

Revd D Carn (*from 13/9/23*)

Mr Philip Carr (*from 27/11/23*)

Mrs Marian Clacher

Mrs Christine Clarke.

Revd Rosemarie E G Clarke

Miss Hilary Colbourn (*from 13/3/24*)

Mrs Sue Cooper

Revd Steven Donnison (*from 1/9/24*)

Mr Colin Fraser

Mrs Mary Lax

Mr Ken Marshall

Revd Frank Okai-Sam (*resigned 31/8/24*)

Dr Rebecca Richards

Mr Simon Richards

Mrs Joan Salmon

Mrs Karen Scrivens

Mr Robert Slatter

Mrs Elizabeth Slatter

Mrs Verena Thrift

Mrs Paula Trahern

Mrs Ann Waters

#### 7.5 Independent Examiner Mr Steven R Trigg ACMA, CGMA of Trigg Accountancy

*February 2025*

THE METHODIST CHURCH  
STANDARD FORM OF ACCOUNTS

Rustington

Church

FOR THE YEAR ENDED

31 August 2024

West Sussex (Coast & Downs)

Circuit

Circuit no.

36/8

Registered Charity - Charity Registration number

11348885

If not a registered charity His Majesty's Revenue and  
Customs Gift Aid number

(The HMRC number is equivalent to a registered charity number in terms of evidence of charitable status and may be used to give to donors or grant funders wishing to see evidence of the organisation's charitable status. Methodist charities in England and Wales that are not registered charities are excepted from registration under Statutory Instrument 2014 No.242)

Minister:

Rev Rosemarie Elaine Gaye Clarke

Church Stewards:

Mrs Elizabeth Slatter

Mrs Susan Bingham

Mrs Christine Clarke

Mrs Susan Cooper

Mrs Verena Thrift

Mr Philip Carr

Treasurer:

Mr Robert Slatter

## SECTION A

Unrestricted  
FundsRestricted  
FundsTotals this  
yearTotals last  
year

|    |                                             | £              | £ | £                   | £              |
|----|---------------------------------------------|----------------|---|---------------------|----------------|
| a1 | <b>RECEIPTS</b>                             | <b>Note</b>    |   |                     |                |
| a2 | Offerings and Tax recovered                 | 74,699         |   | 74,699              | 68,762         |
| a3 | Bank and CFB interest and Investment income | 9,212          |   | 9,212               | 5,359          |
| a4 | Lettings                                    | 8,116          |   | 8,116               | 6,953          |
| a5 | Other receipts                              | 54,849         |   | 54,849              | 30,594         |
| a6 | <b>TOTAL RECEIPTS</b>                       | <b>146,876</b> |   | <b>146,876</b> (a7) | <b>111,668</b> |

## SECTION B

## b1 PAYMENTS

|    |                                                           |                |  |                     |                |
|----|-----------------------------------------------------------|----------------|--|---------------------|----------------|
| b2 | Circuit Assessment or Share                               | 72,356         |  | 72,356              | 74,685         |
| b3 | Donations                                                 | 2,800          |  | 2,800               | 2,650          |
| b4 | Repairs and Maintenance                                   | 13,696         |  | 13,696              | 16,334         |
| b5 | Utilities (Insurances, water charges, heating & lighting) | 9,037          |  | 9,037               | 8,855          |
| b6 |                                                           |                |  |                     |                |
| b7 | Other payments                                            | 31,632         |  | 31,632              | 30,721         |
| b8 | <b>TOTAL PAYMENTS</b>                                     | <b>129,521</b> |  | <b>129,521</b> (b9) | <b>133,245</b> |

## SECTION C

## NET RECEIPTS/PAYMENTS

|    |                     |                |               |               |                 |
|----|---------------------|----------------|---------------|---------------|-----------------|
| c1 | <b>FOR THE YEAR</b> | <b>(a6-b8)</b> | <b>17,355</b> | <b>17,355</b> | <b>(21,577)</b> |
|----|---------------------|----------------|---------------|---------------|-----------------|

|    |                                            |         |  |              |  |
|----|--------------------------------------------|---------|--|--------------|--|
| c2 | Total funds brought forward from last year | 188,429 |  | 188,429 (c6) |  |
|----|--------------------------------------------|---------|--|--------------|--|

|    |                  |                |                |                |                 |
|----|------------------|----------------|----------------|----------------|-----------------|
| c3 | <b>Sub total</b> | <b>(c1+c2)</b> | <b>205,784</b> | <b>205,784</b> | <b>(21,577)</b> |
|----|------------------|----------------|----------------|----------------|-----------------|

|    |                           |  |  |  |      |
|----|---------------------------|--|--|--|------|
| c4 | Transfers and adjustments |  |  |  | (c7) |
|----|---------------------------|--|--|--|------|

|    |                                   |                |                |                     |                      |
|----|-----------------------------------|----------------|----------------|---------------------|----------------------|
| c5 | <b>TOTAL FUNDS AT END OF YEAR</b> | <b>(c3+c4)</b> | <b>205,784</b> | <b>205,784</b> (c8) | <b>(21,577)</b> (c6) |
|----|-----------------------------------|----------------|----------------|---------------------|----------------------|

## SECTION D

## FOR INFORMATION ONLY: MONEY RECEIVED AND PASSED ON TO EXTERNAL ORGANISATIONS

|    |                                                                                 |     |       |
|----|---------------------------------------------------------------------------------|-----|-------|
| d  | (these amounts are not to be included in total receipts/payments figures above) | £   | £     |
| d1 | Balance brought forward from last year                                          |     |       |
| d2 | Offerings/Gifts - received for external organisations                           | 737 | 1,982 |
| d3 | Offerings/Gifts - passed to external organisations                              | 737 | 1,982 |
| d4 | <b>BALANCE STILL TO BE PAID</b>                                                 |     |       |
|    | (d1+d2-d3)                                                                      |     |       |

**SUMMARY OF CHURCH ACCOUNTS AND INTERNAL ORGANISATIONS REPORTING TO THE CHURCH COUNCIL****SECTION E****Please follow the Guidance Notes to complete this page**

Summary of the Church accounts for the year ended 31 August 2024 and Internal Organisations reporting to the Church Council/Church Meeting. Note that the funds of an Internal Organisation would normally be Restricted funds unless it could be clearly shown that they could be used for any Methodist purpose. This section must be completed to arrive at the gross income and expenditure totals of the Church. If gross income exceeds the Accruals threshold, then the Accruals method of accounting AND A DIFFERENT FORM must be used to report the accounts (see Methodist website). Please refer to the guidance notes regarding transfers between the District and connected District Organisations.

| INTERNAL ORGANISATIONS                                                 |                                                                      | Receipts       | Payments       | Net Receipts/<br>Payments | Adjustments | Opening<br>balances | Closing balances |  |
|------------------------------------------------------------------------|----------------------------------------------------------------------|----------------|----------------|---------------------------|-------------|---------------------|------------------|--|
| e1                                                                     | Rascals Pre-School Group                                             | 98,355         | 102,404        | (4,049)                   |             | 69,258              | 65,209           |  |
| e2                                                                     | Mod Mums                                                             | 1,836          | 687            | 1,149                     |             | 1,484               | 2,633            |  |
| e3                                                                     | Stepping Stones                                                      | 3,327          | 3,100          | 227                       |             | 2,195               | 2,422            |  |
| e4                                                                     |                                                                      |                |                |                           |             |                     |                  |  |
| e5                                                                     |                                                                      |                |                |                           |             |                     |                  |  |
| e6                                                                     |                                                                      |                |                |                           |             |                     |                  |  |
| e7                                                                     |                                                                      |                |                |                           |             |                     |                  |  |
| e8                                                                     | Sub total of Internal Organisations funds                            | 103,518        | 106,191        | (2,673)                   |             | 72,937 (e11)        | 70,264 (e12)     |  |
| e9                                                                     | Church accounts (totals brought forward from page 2 - totals column) | 146,876 (a7)   | 129,521 (b9)   | 17,355                    | (c7)        | 188,429 (c6)        | 205,784 (c8)     |  |
| e10                                                                    | TOTAL CASH FUNDS HELD BY CHURCH                                      | 250,394        | 235,712        | 14,682                    |             | 261,366 (x)         | 276,048 (y)      |  |
| Continue on a separate sheet if necessary and bring the totals forward |                                                                      | TOTAL RECEIPTS | TOTAL PAYMENTS |                           |             |                     |                  |  |

**SECTION F****STATEMENT OF ASSETS AND LIABILITIES****CHURCH - CASH FUNDS HELD at 31 August 2024**

|    |                                                                                         | OPENING<br>BALANCES | CLOSING<br>BALANCES |
|----|-----------------------------------------------------------------------------------------|---------------------|---------------------|
| f1 | Cash in hand                                                                            | 110                 | 110                 |
| f2 | Bank Current Account                                                                    | 11,670              | 6,287               |
| f3 | Bank Deposit Account                                                                    | 4,782               | 6,871               |
| f4 | Central Finance Board                                                                   | 458                 | 9,244               |
| f5 | Trustees for Methodist Church Purposes                                                  | 171,409             | 183,272             |
| f6 | Other funds                                                                             |                     |                     |
| f7 | <b>SUB TOTAL - Church accounts</b>                                                      | <b>188,429 (c6)</b> | <b>205,784 (c8)</b> |
| f8 | Total funds held by Internal Organisations (the closing balance total from above) (e12) | <b>72,937 (e11)</b> | <b>70,264 (e12)</b> |
| f9 | <b>TOTAL CASH FUNDS HELD BY CHURCH</b>                                                  | <b>261,366 (x)</b>  | <b>276,048 (y)</b>  |

**SECTION G****OTHER ASSETS and LIABILITIES**

|    |                                                 | At<br>1 September 2023 | At<br>31 August 2024 |
|----|-------------------------------------------------|------------------------|----------------------|
| g1 | Investments (include Endowments)                |                        |                      |
| g2 | Land & Buildings (see notes re Insurance value) | 2,900,613              | 3,002,167            |
| g3 | Other Assets                                    |                        |                      |
| g4 | Loan(s) - show amount outstanding at year end   |                        |                      |
| g5 | Other Liabilities                               |                        |                      |

f4 Include only Funds held at the Central Finance Board

f5 Include only Funds held at Trustees for Methodist Church Purposes

g1 Include any other investments (not the cash element of TMCP trusts accounts this is included in line f5)

## Declarations and Scrutiny

I confirm that these Receipt and Payment based accounts for the year to 31 August 2024 have been prepared from the records of the Church and that they include all funds under the control of the Church trustees.

Signature of treasurer .....

Date.....

9<sup>th</sup> December 2024

Name and address of treasurer ..... Mr Robert H Slatter

14 Jervis Avenue , Rustington , Littlehampton Sussex BN16 2AU

### Presentation to the Church trustees

I confirm that the annual report and accounts for the year ended 31 August 2024 were/will be\* presented to the meeting of the Church trustees held on 25<sup>th</sup> November 2024

Signature of the Chair of the meeting .....

Rosemarie E G Clarke

Name of the Chair of the meeting .... Rev Rosemarie E G Clarke

## Independent Examiner's Report to the Trustees of the

### Rustington Methodist

Charity Number . 11348885

### Responsibilities and basis of report

I report to the trustees on my examination of the accounts of the Rustington Methodist Church for the year ended 31 August 2024 set out on pages 1 to 5 As the Church's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the Church's accounts carried out under section 145 of the Act and, in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

\* delete or circle as appropriate

Independent Examiner’s Statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination (other than that disclosed below\*) which give me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Act; or
- the accounts do not accord with the accounting records.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

I have/have not\* obtained independent verification of all investments with the Trustees for Methodist Church Purposes or held in other trusts, bank balances and funds at the Central Finance Board of the Methodist Church which are individually in excess of £10,000 (ten thousand pounds) at the balance sheet date.

Signature of independent examiner ..... *S R Trigg*

Name of independent examiner ..... Mr Steven R Trigg

Relevant professional qualification of independent examiner ..... ACMA , CGMA

Name of firm (where appropriate) ..... Trigg Accountancy

Address ..... 75 Windroos Drive  
..... Littlehampton BN17 6FA

Date ..... 06/12/2024

\* delete or circle as appropriate

THE METHODIST CHURCH  
STANDARD FORM OF ACCOUNTS

Rustington

Church

FOR THE YEAR ENDED

31 August 2024

West Sussex (Coast & Downs)

Circuit

Circuit no.

36/8

Registered Charity - Charity Registration number

11348885

If not a registered charity His Majesty's Revenue and  
Customs Gift Aid number

(The HMRC number is equivalent to a registered charity number in terms of evidence of charitable status and may be used to give to donors or grant funders wishing to see evidence of the organisation's charitable status. Methodist charities in England and Wales that are not registered charities are excepted from registration under Statutory Instrument 2014 No.242)

Minister:

Rev Rosemarie Elaine Gaye Clarke

Church Stewards:

Mrs Elizabeth Slatter

Mrs Susan Bingham

Mrs Christine Clarke

Mrs Susan Cooper

Mrs Verena Thrift

Mr Philip Carr

Treasurer:

Mr Robert Slatter

## SECTION A

Unrestricted  
FundsRestricted  
FundsTotals this  
yearTotals last  
year

|    |                                             | £              | £ | £                   | £              |
|----|---------------------------------------------|----------------|---|---------------------|----------------|
| a1 | <b>RECEIPTS</b>                             | <b>Note</b>    |   |                     |                |
| a2 | Offerings and Tax recovered                 | 74,699         |   | 74,699              | 68,762         |
| a3 | Bank and CFB interest and Investment income | 9,212          |   | 9,212               | 5,359          |
| a4 | Lettings                                    | 8,116          |   | 8,116               | 6,953          |
| a5 | Other receipts                              | 54,849         |   | 54,849              | 30,594         |
| a6 | <b>TOTAL RECEIPTS</b>                       | <b>146,876</b> |   | <b>146,876</b> (a7) | <b>111,668</b> |

## SECTION B

## b1 PAYMENTS

|    |                                                           |                |  |                     |                |
|----|-----------------------------------------------------------|----------------|--|---------------------|----------------|
| b2 | Circuit Assessment or Share                               | 72,356         |  | 72,356              | 74,685         |
| b3 | Donations                                                 | 2,800          |  | 2,800               | 2,650          |
| b4 | Repairs and Maintenance                                   | 13,696         |  | 13,696              | 16,334         |
| b5 | Utilities (Insurances, water charges, heating & lighting) | 9,037          |  | 9,037               | 8,855          |
| b6 |                                                           |                |  |                     |                |
| b7 | Other payments                                            | 31,632         |  | 31,632              | 30,721         |
| b8 | <b>TOTAL PAYMENTS</b>                                     | <b>129,521</b> |  | <b>129,521</b> (b9) | <b>133,245</b> |

## SECTION C

## NET RECEIPTS/PAYMENTS

|    |                     |                |               |               |                 |
|----|---------------------|----------------|---------------|---------------|-----------------|
| c1 | <b>FOR THE YEAR</b> | <b>(a6-b8)</b> | <b>17,355</b> | <b>17,355</b> | <b>(21,577)</b> |
|----|---------------------|----------------|---------------|---------------|-----------------|

|    |                                            |         |  |              |  |
|----|--------------------------------------------|---------|--|--------------|--|
| c2 | Total funds brought forward from last year | 188,429 |  | 188,429 (c6) |  |
|----|--------------------------------------------|---------|--|--------------|--|

|    |                  |                |                |                |                 |
|----|------------------|----------------|----------------|----------------|-----------------|
| c3 | <b>Sub total</b> | <b>(c1+c2)</b> | <b>205,784</b> | <b>205,784</b> | <b>(21,577)</b> |
|----|------------------|----------------|----------------|----------------|-----------------|

|    |                           |  |  |  |      |
|----|---------------------------|--|--|--|------|
| c4 | Transfers and adjustments |  |  |  | (c7) |
|----|---------------------------|--|--|--|------|

|    |                                   |                |                |                     |                      |
|----|-----------------------------------|----------------|----------------|---------------------|----------------------|
| c5 | <b>TOTAL FUNDS AT END OF YEAR</b> | <b>(c3+c4)</b> | <b>205,784</b> | <b>205,784</b> (c8) | <b>(21,577)</b> (c6) |
|----|-----------------------------------|----------------|----------------|---------------------|----------------------|

## SECTION D

## FOR INFORMATION ONLY: MONEY RECEIVED AND PASSED ON TO EXTERNAL ORGANISATIONS

|    |                                                                                 |     |       |
|----|---------------------------------------------------------------------------------|-----|-------|
| d  | (these amounts are not to be included in total receipts/payments figures above) | £   | £     |
| d1 | Balance brought forward from last year                                          |     |       |
| d2 | Offerings/Gifts - received for external organisations                           | 737 | 1,982 |
| d3 | Offerings/Gifts - passed to external organisations                              | 737 | 1,982 |
| d4 | <b>BALANCE STILL TO BE PAID</b>                                                 |     |       |
|    | (d1+d2-d3)                                                                      |     |       |

**SUMMARY OF CHURCH ACCOUNTS AND INTERNAL ORGANISATIONS REPORTING TO THE CHURCH COUNCIL****SECTION E****Please follow the Guidance Notes to complete this page**

Summary of the Church accounts for the year ended 31 August 2024 and Internal Organisations reporting to the Church Council/Church Meeting. Note that the funds of an Internal Organisation would normally be Restricted funds unless it could be clearly shown that they could be used for any Methodist purpose. This section must be completed to arrive at the gross income and expenditure totals of the Church. If gross income exceeds the Accruals threshold, then the Accruals method of accounting AND A DIFFERENT FORM must be used to report the accounts (see Methodist website). Please refer to the guidance notes regarding transfers between the District and connected District Organisations.

| INTERNAL ORGANISATIONS                                                 |                                                                      | Receipts              | Payments              | Net Receipts/<br>Payments | Adjustments | Opening<br>balances | Closing balances |                    |
|------------------------------------------------------------------------|----------------------------------------------------------------------|-----------------------|-----------------------|---------------------------|-------------|---------------------|------------------|--------------------|
| e1                                                                     | Rascals Pre-School Group                                             | 98,355                | 102,404               | (4,049)                   |             | 69,258              |                  | 65,209             |
| e2                                                                     | Mod Mums                                                             | 1,836                 | 687                   | 1,149                     |             | 1,484               |                  | 2,633              |
| e3                                                                     | Stepping Stones                                                      | 3,327                 | 3,100                 | 227                       |             | 2,195               |                  | 2,422              |
| e4                                                                     |                                                                      |                       |                       |                           |             |                     |                  |                    |
| e5                                                                     |                                                                      |                       |                       |                           |             |                     |                  |                    |
| e6                                                                     |                                                                      |                       |                       |                           |             |                     |                  |                    |
| e7                                                                     |                                                                      |                       |                       |                           |             |                     |                  |                    |
| e8                                                                     | Sub total of Internal Organisations funds                            | 103,518               | 106,191               | (2,673)                   |             | 72,937 (e11)        |                  | 70,264 (e12)       |
| e9                                                                     | Church accounts (totals brought forward from page 2 - totals column) | 146,876 (a7)          | 129,521 (b9)          | 17,355                    | (c7)        | 188,429 (c6)        |                  | 205,784 (c8)       |
| e10                                                                    | <b>TOTAL CASH FUNDS HELD BY CHURCH</b>                               | <b>250,394</b>        | <b>235,712</b>        | <b>14,682</b>             |             | <b>261,366 (x)</b>  |                  | <b>276,048 (y)</b> |
| Continue on a separate sheet if necessary and bring the totals forward |                                                                      | <b>TOTAL RECEIPTS</b> | <b>TOTAL PAYMENTS</b> |                           |             |                     |                  |                    |

**SECTION F****STATEMENT OF ASSETS AND LIABILITIES****CHURCH - CASH FUNDS HELD at 31 August 2024**

|                                                                                            | OPENING<br>BALANCES | CLOSING<br>BALANCES |
|--------------------------------------------------------------------------------------------|---------------------|---------------------|
| f1 Cash in hand                                                                            | 110                 | 110                 |
| f2 Bank Current Account                                                                    | 11,670              | 6,287               |
| f3 Bank Deposit Account                                                                    | 4,782               | 6,871               |
| f4 Central Finance Board                                                                   | 458                 | 9,244               |
| f5 Trustees for Methodist Church Purposes                                                  | 171,409             | 183,272             |
| f6 Other funds                                                                             |                     |                     |
| f7 <b>SUB TOTAL - Church accounts</b>                                                      | <b>188,429 (c6)</b> | <b>205,784 (c8)</b> |
| f8 Total funds held by Internal Organisations (the closing balance total from above) (e12) | <b>72,937 (e11)</b> | <b>70,264 (e12)</b> |
| f9 <b>TOTAL CASH FUNDS HELD BY CHURCH</b>                                                  | <b>261,366 (x)</b>  | <b>276,048 (y)</b>  |

**SECTION G****OTHER ASSETS and LIABILITIES**

|                                                    | At<br>1 September 2023 | At<br>31 August 2024 |
|----------------------------------------------------|------------------------|----------------------|
| g1 Investments (include Endowments)                |                        |                      |
| g2 Land & Buildings (see notes re Insurance value) | 2,900,613              | 3,002,167            |
| g3 Other Assets                                    |                        |                      |
| g4 Loan(s) - show amount outstanding at year end   |                        |                      |
| g5 Other Liabilities                               |                        |                      |

f4 Include only Funds held at the Central Finance Board

f5 Include only Funds held at Trustees for Methodist Church Purposes

g1 Include any other investments (not the cash element of TMCP trusts accounts this is included in line f5)

## Declarations and Scrutiny

I confirm that these Receipt and Payment based accounts for the year to 31 August 2024 have been prepared from the records of the Church and that they include all funds under the control of the Church trustees.

Signature of treasurer .....

Date.....

9<sup>th</sup> December 2024

Name and address of treasurer ..... Mr Robert H Slatter

14 Jervis Avenue , Rustington , Littlehampton Sussex BN16 2AU

### Presentation to the Church trustees

I confirm that the annual report and accounts for the year ended 31 August 2024 were/will be\* presented to the meeting of the Church trustees held on 25<sup>th</sup> November 2024

Signature of the Chair of the meeting .....

Rosemarie E G Clarke

Name of the Chair of the meeting .... Rev Rosemarie E G Clarke

## Independent Examiner's Report to the Trustees of the

### Rustington Methodist

Charity Number . 11348885

### Responsibilities and basis of report

I report to the trustees on my examination of the accounts of the Rustington Methodist Church for the year ended 31 August 2024 set out on pages 1 to 5 As the Church's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the Church's accounts carried out under section 145 of the Act and, in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

\* delete or circle as appropriate

Independent Examiner’s Statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination (other than that disclosed below\*) which give me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Act; or
- the accounts do not accord with the accounting records.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

I have/have not\* obtained independent verification of all investments with the Trustees for Methodist Church Purposes or held in other trusts, bank balances and funds at the Central Finance Board of the Methodist Church which are individually in excess of £10,000 (ten thousand pounds) at the balance sheet date.

Signature of independent examiner ..... *S R Trigg*

Name of independent examiner ..... Mr Steven R Trigg

Relevant professional qualification of independent examiner ..... ACMA , CGMA

Name of firm (where appropriate) ..... Trigg Accountancy

Address ..... 75 Windroos Drive  
..... Littlehampton BN17 6FA

Date ..... 06/12/2024

\* delete or circle as appropriate

**RUSTINGTON METHODIST CHURCH**

England & Wales - Charity number 1134885

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# Accounts

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## **Rustington Methodist Church**

### **Trustees Report for the year ending 31<sup>st</sup> August 2023**

#### **1.0 Aims and Purposes**

Our mission is to affirm God's presence, proclaim God's love and demonstrate God's action.

We aim to achieve this by developing worship, social outreach activities that currently exist, and by seeking new ways to extend the fellowship of the Church family.

We endorse the understanding of the Methodist Church in Great Britain that the church exists for:

- **Worship:** to increase awareness of God's presence and to celebrate God's love.
- **Learning and Caring:** to help people to learn and grow as Christians, through mutual support and care.
- **Service:** to be a good neighbour to people in need and challenge injustice.
- **Evangelism:** to make more followers of Jesus Christ.

#### **2.0 Objectives and activities**

In partnership with others wherever possible, Rustington Methodist Church will concentrate its prayers, resources, imagination and commitments on this priority: To proclaim and affirm its conviction of God's love in Christ, for us and for all the world; and renew confidence in God's presence and action in the world and in the Church.

In setting our objectives and planning our activities the Church Council meets at least four times a year under the leadership of the presbyter in pastoral charge. The work of the Church Council is delegated to a variety of teams and working parties including the Church Stewards, Resources (Property and Finance) Committee, Pastoral Committee and Safeguarding.

#### **3.0 Achievements and performance**

The Church funds and grants made to other bodies are all detailed in the Church accounts.

In the course of the year Rustington Methodist Church has provided regular acts of public worship on Sundays and other significant days of the Christian year, and joined with Rustington Churches Together to celebrate the Week of Prayer for Christian Unity, Lent and a walk of witness on Good Friday. It has joined with other churches in the West Sussex (Coast and Downs) Circuit to bid farewell to ministers, and to celebrate other Christian festivals. The Church makes its premises available to the wider community, and community groups meet on the premises on a weekly basis.

Worship services have been held at 9.30 and 10.45. On most Sundays one of the services was live streamed/available as a recording online. The Church Preschool has continued to operate throughout.

The church has a system of Pastoral Care based on a team of volunteer Pastoral Visitors, and both formal and informal pastoral networks operate effectively.

The Link magazine has been published at intervals throughout the year. It has also been available online.

### **3.1 Plans for future years**

Rustington Methodist Church is part of the West Sussex (Coast and Downs) Circuit.

The Church Council -

- Encourages initiatives for mission in the community

- Supports Churches Together in Rustington

- Ensures that all those required to do so attend appropriate safeguarding and EDI training.

### **4.0 Financial Review**

Please see the accompanying accounts.

There were no significant events.

The Managing Trustees have every reason to believe that the Church is a going concern. Trustees do not foresee any factors that will significantly affect the financial performance or position in the next year or two.

The church holds no freehold property.

The church's principal sources of funds are from the free-will gifts of the members of the congregation, lettings and donations from groups and from fund-raising events.

#### **4.1 Investment policy and performance**

To comply with Methodist Standing Orders, monies for long-term investment are lodged with the Trustees for Methodist Church Purposes (TMCP). These sums are invested in unitised investments or held on deposit. The investment returns are close to tracking the movements on the FTSE100 index. The deposit mirrors the deposit rates available elsewhere. The Managing Trustees' investment policy is aligned with that of the CFB and TMCP because these organisations take into consideration the social, environmental and ethical considerations, both negatively and positively, that make investments suitable for the Methodist Church.

Short term deposits are lodged directly with the Central Finance Board (CFB) and attract the normal current rate of interest.

#### **4.2 Reserves Level and policy**

Please see the accompanying Reserves level and policy agreed by the Church Council.

## **5.0 Trustees' Responsibilities**

For each financial year ending on 31st August the Managing Trustees are required to prepare financial statements that give a true and fair view of the Church's financial activities during the year and of its financial position at the end of the year. In preparing these financial statements the Managing Trustees must:

Select suitable accounting policies and apply them consistently

Make judgements and estimates that are reasonable and prudent

Follow applicable accounting standards

Prepare accounts to Charity Commission standards using The Methodist Church Standard Form of Accounts

The Managing Trustees are responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the church and enables them to ensure that financial statements comply with the law. They are also responsible for safeguarding the assets of the Church and hence taking reasonable steps for the prevention and detection of fraud and other irregularities.

### **5.1 Risk**

The Church is largely risk averse.

## **6.0 Structure, governance and management**

The Church is governed by the Methodist Church Act 1976, the Deed of Union and the Model Trust Deeds of the Methodist Church.

### **6.1 Structure**

Rustington Methodist Church is part of the West Sussex (Coast and Downs) Circuit. As such it is represented on the Circuit Meeting which meets four times a year. The Methodist Conference meets once each year as the supreme denominational body for all Methodist Churches.

1. Overall regulatory authority rests with the Methodist Conference.
2. The Connexional Office implements decisions made by the Conference and is responsible for the stationing of presbyters and deacons (collectively known as ministers) in individual Circuits within the District.
3. Connexional decisions are passed to the Chair of the District and the appropriate officers of the District for implementation.
4. The District passes these down to the Circuit Meeting for implementation by the Superintendent Minister, ministerial staff and Circuit Stewards, and authority is delegated to Circuit Meeting for certain matters.
5. The Circuit Meeting passes regulatory control down to Church Councils for local implementation by the presbyter, the Church Stewards, and other officers, and this

regulatory control is then exercised by the Church Councils as Managing Trustees of their charity.

## 6.2 Purpose of the Church

The purposes of the Methodist Church are and shall be deemed to have been since the date of union the advancement of:

a) The Christian faith in accordance with the doctrinal standards and the discipline of the Methodist Church, and b) Any charitable purposes for the time being of any Connexional, District, Circuit, local or other organisation of the Methodist Church, and, c) Any charitable purpose for the time being of any society, or institution subsidiary or ancillary to the Methodist Church, and d) Any purpose for the time being of any charity being a subsidiary or ancillary of the Methodist Church.

The primary purpose of Rustington Methodist Church is to advance the Christian faith by providing opportunities for worship, Christian nurture and fellowship within the wider Rustington Community.

## 6.3 Governance

The Church operates within a statutory framework of regulation and seeks to ensure that it follows Methodist Standing Orders. It relies on the Connexional Office at 25 Marylebone Road, London, NW1 5JR to provide guidance on changes that could affect the Church.

The members of the Church Council are appointed under the terms of S.O. 610(2). The Superintendent is ex officio chair of the Church Council but may delegate this task to other presbyters in the Circuit. The Church Council normally meets four times per year and deals with routine and exceptional matters. It oversees the work of other groups within the life of the Church.

## 6.4 Responsibilities of the Church Council

The responsibilities of the Church Council and other committees are set out in Standing Orders 603 – 604 of the Constitutional Practice and Discipline of the Methodist Church.

## 7.0 Reference and Administrative Details

7.1 Name of the Church: Rustington Methodist Church

7.2 Charity Registration number: Our charity registration number is 1134885

7.3 Superintendent Minister      The Revd Rosemarie E G Clarke

Presbyter in Pastoral Charge   The Revd Rosemarie E G Clarke

7.4 Names of Managing Trustees (in y/e 31/8/23)

Mrs Brigitte Alexander (*from 26/10/22*)

Mrs Dorothy Benison (*from 23/4/23*)

Mrs Sue Bingham

Mr John Bishop

Mrs Marian Clacher (*from 23/4/23*)

Mr Alan Clarke (*until 27/6/23*)

Mrs Christine Clarke.

Revd Rosemarie E G Clarke

Mrs Sue Cooper

Mr Colin Fraser

Mrs Ruth Fraser (*until 23/4/23*)

Mr Patrick Khoo (*until 23/4/23*)

Mrs Mary Lax (*from 23/4/23*)

Mr Ken Marshall

Rev Frank Okai-Sam

Ms Carole Pickworth

Mrs Mollie Priest (*until 11/7/23*)

Dr Rebecca Richards

Mr Simon Richards

Mrs Joan Salmon

Mrs Karen Scrivens (*from 26/10/22*)

Mr Robert Slatter

Mrs Elizabeth Slatter

Mrs Verena Thrift

Mrs Paula Trahern

Mrs Pam Warren (*until 23/4/23*)

Mrs Ann Waters

7.5 Independent Examiner Mr Steven R Trigg ACMA, CGMA of Trigg Accountancy

*March 2024*

## THE METHODIST CHURCH STANDARD FORM OF ACCOUNTS

|                      |        |
|----------------------|--------|
| Rustington Methodist | Church |
|----------------------|--------|

**FOR THE YEAR ENDED**

**31 August 2023**

|                                        |                |                    |             |
|----------------------------------------|----------------|--------------------|-------------|
| <b>West Sussex (Coast &amp; Downs)</b> | <b>Circuit</b> | <b>Circuit no.</b> | <b>36/8</b> |
|----------------------------------------|----------------|--------------------|-------------|

**Registered Charity - Charity Registration number**

11348885

**If not a registered charity Her Majesty's Revenue and  
Customs Gift Aid number**

(The HMRC number is equivalent to a registered charity number in terms of evidence of charitable status and may be used to give to donors or grant funders wishing to see evidence of the organisation's charitable status. Methodist charities in England and Wales that are not registered charities are excepted from registration under Statutory Instrument 2014 No.242)

**Minister:**

|                                  |
|----------------------------------|
| Rev Rosemarie Elaine Gaye Clarke |
|----------------------------------|

**Church Stewards:**

|                       |                   |
|-----------------------|-------------------|
| Mrs Elizabeth Slatter | Mrs Susan Bingham |
| Mrs Christine Clarke  | Mrs Susan Cooper  |
| Mr Patrick Khoo       | Mrs Pamela Warren |
|                       |                   |
|                       |                   |
|                       |                   |
|                       |                   |
|                       |                   |

**Treasurer:**

|                   |
|-------------------|
| Mr Robert Slatter |
|-------------------|

| SECTION A |                                             | Unrestricted Funds | Restricted Funds | Totals this year    | Totals last year |
|-----------|---------------------------------------------|--------------------|------------------|---------------------|------------------|
|           |                                             | £                  | £                | £                   | £                |
| a1        | <b>RECEIPTS</b>                             | <b>Note</b>        |                  |                     |                  |
| a2        | Offerings and Tax recovered                 | 68,762             |                  | 68,762              | 72,805           |
| a3        | Bank and CFB interest and Investment income | 5,359              |                  | 5,359               | 377              |
| a4        | Lettings                                    | 6,953              |                  | 6,953               | 2,965            |
| a5        | Other receipts                              | 30,594             |                  | 30,594              | 35,527           |
| a6        | <b>TOTAL RECEIPTS</b>                       | <b>111,668</b>     |                  | <b>111,668</b> (a7) | <b>111,674</b>   |

| SECTION B |                                                           |                |  |                     |                |
|-----------|-----------------------------------------------------------|----------------|--|---------------------|----------------|
| b1        | <b>PAYMENTS</b>                                           |                |  |                     |                |
| b2        | Circuit Assessment or Share                               | 74,685         |  | 74,685              | 76,093         |
| b3        | Donations                                                 | 2,650          |  | 2,650               | 3,900          |
| b4        | Repairs and Maintenance                                   | 16,334         |  | 16,334              | 5,774          |
| b5        | Utilities (Insurances, water charges, heating & lighting) | 8,855          |  | 8,855               | 7,090          |
| b6        |                                                           |                |  |                     |                |
| b7        | Other payments                                            | 30,721         |  | 30,721              | 38,185         |
| b8        | <b>TOTAL PAYMENTS</b>                                     | <b>133,245</b> |  | <b>133,245</b> (b9) | <b>131,042</b> |

| SECTION C |                                            |                |                 |                     |                     |
|-----------|--------------------------------------------|----------------|-----------------|---------------------|---------------------|
| c1        | <b>NET RECEIPTS/PAYMENTS FOR THE YEAR</b>  | <b>(a6-b8)</b> | <b>(21,577)</b> | <b>(21,577)</b>     | <b>(19,368)</b>     |
| c2        | Total funds brought forward from last year |                | 210,006         | 210,006 (c6)        | 229,374             |
| c3        | <b>Sub total</b>                           | <b>(c1+c2)</b> | <b>188,429</b>  | <b>188,429</b>      | <b>210,006</b>      |
| c4        | Transfers and adjustments                  |                |                 |                     | (c7)                |
| c5        | <b>TOTAL FUNDS AT END OF YEAR</b>          | <b>(c3+c4)</b> | <b>188,429</b>  | <b>188,429</b> (c8) | <b>210,006</b> (c6) |

| SECTION D                                                                           |                                                                                 |                   |       |  |       |
|-------------------------------------------------------------------------------------|---------------------------------------------------------------------------------|-------------------|-------|--|-------|
| <b>FOR INFORMATION ONLY: MONEY RECEIVED AND PASSED ON TO EXTERNAL ORGANISATIONS</b> |                                                                                 |                   |       |  |       |
| d                                                                                   | (these amounts are not to be included in total receipts/payments figures above) |                   | £     |  | £     |
| d1                                                                                  | Balance brought forward from last year                                          |                   |       |  |       |
| d2                                                                                  | Offerings/Gifts - received for external organisations                           |                   | 1,982 |  | 2,735 |
| d3                                                                                  | Offerings/Gifts - passed to external organisations                              |                   | 1,982 |  | 2,735 |
| d4                                                                                  | <b>BALANCE STILL TO BE PAID</b>                                                 | <b>(d1+d2-d3)</b> |       |  |       |

**SUMMARY OF CHURCH ACCOUNTS AND INTERNAL ORGANISATIONS REPORTING TO THE CHURCH COUNCIL****SECTION E****Please follow the Guidance Notes to complete this page**

Summary of the Church accounts for the year ended 31 August 2023 and Internal Organisations reporting to the Church Council/Church Meeting. Note that the funds of an Internal Organisation would normally be Restricted funds unless it could be clearly shown that they could be used for any Methodist purpose. This section must be completed to arrive at the gross income and expenditure totals of the Church. If gross income exceeds the Accruals threshold, then the Accruals method of accounting AND A DIFFERENT FORM must be used to report the accounts (see Methodist website). Please refer to the guidance notes regarding transfers between the District and connected District Organisations.

|     | INTERNAL ORGANISATIONS                                                 | Receipts              | Payments              | Net Receipts/<br>Payments | Adjustments | Opening<br>balances | Closing balances   |
|-----|------------------------------------------------------------------------|-----------------------|-----------------------|---------------------------|-------------|---------------------|--------------------|
| e1  | Rascals Pre-School Group                                               | 82,373                | 96,296                | (13,923)                  |             | 83,181              | 69,258             |
| e2  | Mod Mums                                                               | 1,228                 | 1,375                 | (147)                     |             | 1,631               | 1,484              |
| e3  | Stepping Stones                                                        | 2,960                 | 2,464                 | 496                       |             | 1,699               | 2,195              |
| e4  |                                                                        |                       |                       |                           |             |                     |                    |
| e5  |                                                                        |                       |                       |                           |             |                     |                    |
| e6  |                                                                        |                       |                       |                           |             |                     |                    |
| e7  |                                                                        |                       |                       |                           |             |                     |                    |
| e8  | Sub total of Internal Organisations funds                              | 86,561                | 100,135               | (13,574)                  |             | 86,511 (e11)        | 72,937 (e12)       |
| e9  | Church accounts (totals brought forward from page 2 - totals column)   | 111,668 (a7)          | 133,245 (b9)          | (21,577)                  | (c7)        | 210,006 (c6)        | 188,429 (c8)       |
| e10 | <b>TOTAL CASH FUNDS HELD BY CHURCH</b>                                 | <b>198,229</b>        | <b>233,380</b>        | <b>(35,151)</b>           |             | <b>296,517 (x)</b>  | <b>261,366 (y)</b> |
|     | Continue on a separate sheet if necessary and bring the totals forward | <b>TOTAL RECEIPTS</b> | <b>TOTAL PAYMENTS</b> |                           |             |                     |                    |

**SECTION F****STATEMENT OF ASSETS AND LIABILITIES****CHURCH - CASH FUNDS HELD at 31 August 2023**

|                                                                                            | OPENING<br>BALANCES | CLOSING<br>BALANCES |
|--------------------------------------------------------------------------------------------|---------------------|---------------------|
| f1 Cash in hand                                                                            | 110                 | 110                 |
| f2 Bank Current Account                                                                    | 13,767              | 11,670              |
| f3 Bank Deposit Account                                                                    | 5,866               | 4,782               |
| f4 Central Finance Board                                                                   | 1,363               | 458                 |
| f5 Trustees for Methodist Church Purposes                                                  | 188,900             | 171,409             |
| f6 Other funds                                                                             |                     |                     |
| f7 <b>SUB TOTAL - Church accounts</b>                                                      | <b>210,006 (c6)</b> | <b>188,429 (c8)</b> |
| f8 Total funds held by Internal Organisations (the closing balance total from above) (e12) | <b>86,511 (e11)</b> | <b>72,937 (e12)</b> |
| f9 <b>TOTAL CASH FUNDS HELD BY CHURCH</b>                                                  | <b>296,517 (x)</b>  | <b>261,366 (y)</b>  |

**SECTION G****OTHER ASSETS and LIABILITIES**

|                                                    | At<br>1 September 2022 | At<br>31 August 2023 |
|----------------------------------------------------|------------------------|----------------------|
| g1 Investments (include Endowments)                |                        |                      |
| g2 Land & Buildings (see notes re Insurance value) | 2,675,843              | 2,900,613            |
| g3 Other Assets                                    |                        |                      |
| g4 Loan(s) - show amount outstanding at year end   |                        |                      |
| g5 Other Liabilities                               |                        |                      |

f4 Include only Funds held at the Central Finance Board

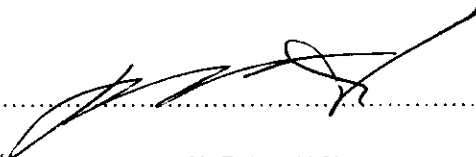
f5 Include only Funds held at Trustees for Methodist Church Purposes

g1 Include any other investments (not the cash element of TMCP trusts accounts this is included in line f5)

Name of Church .. RUSTINGTON METHODIST CHURCH

## Declarations and Scrutiny

I confirm that these Receipt and Payment based accounts for the year to 31 August 2023 have been prepared from the records of the Church and that they include all funds under the control of the Church trustees.

Signature of treasurer .....  ..... Date... 25-2-24 .

Name and address of treasurer ..... Mr Robert H Slatter

14 Jervis Avenue Rustington Littlehampton Sussex BN162AU

### Presentation to the Church trustees

I confirm that the annual report and accounts for the year ended 31 August 2023 were/will be\* presented to the meeting of the Church trustees held on 27th November 2023

Signature of the Chair of the meeting ... Rosemarie E.G. Clarke .....

Name of the Chair of the meeting ... ROSEMARIE E.G. CLARKE ... Date 25th February 2024

## Independent Examiner's Report to the Trustees of the

..... Rustington Methodist

Charity Number . 11348885

### Responsibilities and basis of report

I report to the trustees on my examination of the accounts of the Rustington Methodist Church for the year ended 31 August 2023 set out on pages 1 to 5 As the Church's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the Church's accounts carried out under section 145 of the Act and, in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

\* delete or circle as appropriate

Name of Church ... Rustington Methodist

### Independent Examiner's Statement

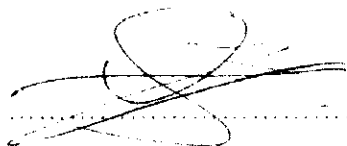
I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination (other than that disclosed below\*) which give me cause to believe that in any material respect:

- the accounting records were not kept in accordance with section 130 of the Act; or
- the accounts do not accord with the accounting records.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

I ~~have~~/have not\* obtained independent verification of all investments with the Trustees for Methodist Church Purposes or held in other trusts, bank balances and funds at the Central Finance Board of the Methodist Church which are individually in excess of £10,000 (ten thousand pounds) at the balance sheet date.

Signature of independent examiner



Name of independent examiner ..... Mr Steven R Trigg

Relevant professional qualification of independent examiner ..... ACMA/CGMA

Name of firm (where appropriate) .... Trigg Accountancy

Address ..... 75 Windroos Drive

..... Littlehampton

BN17 6FA

Date 30<sup>th</sup> January 2024

\* delete or circle as appropriate

## THE METHODIST CHURCH STANDARD FORM OF ACCOUNTS

|                      |        |
|----------------------|--------|
| Rustington Methodist | Church |
|----------------------|--------|

**FOR THE YEAR ENDED**

**31 August 2023**

|                                        |                |                    |             |
|----------------------------------------|----------------|--------------------|-------------|
| <b>West Sussex (Coast &amp; Downs)</b> | <b>Circuit</b> | <b>Circuit no.</b> | <b>36/8</b> |
|----------------------------------------|----------------|--------------------|-------------|

**Registered Charity - Charity Registration number**

11348885

**If not a registered charity Her Majesty's Revenue and  
Customs Gift Aid number**

(The HMRC number is equivalent to a registered charity number in terms of evidence of charitable status and may be used to give to donors or grant funders wishing to see evidence of the organisation's charitable status. Methodist charities in England and Wales that are not registered charities are excepted from registration under Statutory Instrument 2014 No.242)

**Minister:**

|                                  |
|----------------------------------|
| Rev Rosemarie Elaine Gaye Clarke |
|----------------------------------|

**Church Stewards:**

|                       |                   |
|-----------------------|-------------------|
| Mrs Elizabeth Slatter | Mrs Susan Bingham |
| Mrs Christine Clarke  | Mrs Susan Cooper  |
| Mr Patrick Khoo       | Mrs Pamela Warren |
|                       |                   |
|                       |                   |
|                       |                   |
|                       |                   |
|                       |                   |

**Treasurer:**

|                   |
|-------------------|
| Mr Robert Slatter |
|-------------------|

| SECTION A |                                             | Unrestricted Funds | Restricted Funds | Totals this year    | Totals last year |
|-----------|---------------------------------------------|--------------------|------------------|---------------------|------------------|
|           |                                             | £                  | £                | £                   | £                |
| a1        | <b>RECEIPTS</b>                             | <b>Note</b>        |                  |                     |                  |
| a2        | Offerings and Tax recovered                 | 68,762             |                  | 68,762              | 72,805           |
| a3        | Bank and CFB interest and Investment income | 5,359              |                  | 5,359               | 377              |
| a4        | Lettings                                    | 6,953              |                  | 6,953               | 2,965            |
| a5        | Other receipts                              | 30,594             |                  | 30,594              | 35,527           |
| a6        | <b>TOTAL RECEIPTS</b>                       | <b>111,668</b>     |                  | <b>111,668 (a7)</b> | <b>111,674</b>   |

| SECTION B |                                                           |                |  |                     |                |
|-----------|-----------------------------------------------------------|----------------|--|---------------------|----------------|
| b1        | <b>PAYMENTS</b>                                           |                |  |                     |                |
| b2        | Circuit Assessment or Share                               | 74,685         |  | 74,685              | 76,093         |
| b3        | Donations                                                 | 2,650          |  | 2,650               | 3,900          |
| b4        | Repairs and Maintenance                                   | 16,334         |  | 16,334              | 5,774          |
| b5        | Utilities (Insurances, water charges, heating & lighting) | 8,855          |  | 8,855               | 7,090          |
| b6        |                                                           |                |  |                     |                |
| b7        | Other payments                                            | 30,721         |  | 30,721              | 38,185         |
| b8        | <b>TOTAL PAYMENTS</b>                                     | <b>133,245</b> |  | <b>133,245 (b9)</b> | <b>131,042</b> |

| SECTION C |                                            |                |                 |                     |                     |
|-----------|--------------------------------------------|----------------|-----------------|---------------------|---------------------|
| c1        | <b>NET RECEIPTS/PAYMENTS FOR THE YEAR</b>  | <b>(a6-b8)</b> | <b>(21,577)</b> | <b>(21,577)</b>     | <b>(19,368)</b>     |
| c2        | Total funds brought forward from last year | 210,006        |                 | 210,006 (c6)        | 229,374             |
| c3        | <b>Sub total</b>                           | <b>(c1+c2)</b> | <b>188,429</b>  | <b>188,429</b>      | <b>210,006</b>      |
| c4        | Transfers and adjustments                  |                |                 |                     | (c7)                |
| c5        | <b>TOTAL FUNDS AT END OF YEAR</b>          | <b>(c3+c4)</b> | <b>188,429</b>  | <b>188,429 (c8)</b> | <b>210,006 (c6)</b> |

| SECTION D                                                                           |                                                                                 |       |       |
|-------------------------------------------------------------------------------------|---------------------------------------------------------------------------------|-------|-------|
| <b>FOR INFORMATION ONLY: MONEY RECEIVED AND PASSED ON TO EXTERNAL ORGANISATIONS</b> |                                                                                 |       |       |
| d                                                                                   | (these amounts are not to be included in total receipts/payments figures above) | £     | £     |
| d1                                                                                  | Balance brought forward from last year                                          |       |       |
| d2                                                                                  | Offerings/Gifts - received for external organisations                           | 1,982 | 2,735 |
| d3                                                                                  | Offerings/Gifts - passed to external organisations                              | 1,982 | 2,735 |
| d4                                                                                  | <b>BALANCE STILL TO BE PAID</b>                                                 |       |       |
|                                                                                     | (d1+d2-d3)                                                                      |       |       |

**SUMMARY OF CHURCH ACCOUNTS AND INTERNAL ORGANISATIONS REPORTING TO THE CHURCH COUNCIL****SECTION E****Please follow the Guidance Notes to complete this page**

Summary of the Church accounts for the year ended 31 August 2023 and Internal Organisations reporting to the Church Council/Church Meeting. Note that the funds of an Internal Organisation would normally be Restricted funds unless it could be clearly shown that they could be used for any Methodist purpose. This section must be completed to arrive at the gross income and expenditure totals of the Church. If gross income exceeds the Accruals threshold, then the Accruals method of accounting AND A DIFFERENT FORM must be used to report the accounts (see Methodist website). Please refer to the guidance notes regarding transfers between the District and connected District Organisations.

|     | INTERNAL ORGANISATIONS                                               | Receipts              | Payments              | Net Receipts/<br>Payments | Adjustments | Opening<br>balances | Closing balances   |
|-----|----------------------------------------------------------------------|-----------------------|-----------------------|---------------------------|-------------|---------------------|--------------------|
| e1  | Rascals Pre-School Group                                             | 82,373                | 96,296                | (13,923)                  |             | 83,181              | 69,258             |
| e2  | Mod Mums                                                             | 1,228                 | 1,375                 | (147)                     |             | 1,631               | 1,484              |
| e3  | Stepping Stones                                                      | 2,960                 | 2,464                 | 496                       |             | 1,699               | 2,195              |
| e4  |                                                                      |                       |                       |                           |             |                     |                    |
| e5  |                                                                      |                       |                       |                           |             |                     |                    |
| e6  |                                                                      |                       |                       |                           |             |                     |                    |
| e7  |                                                                      |                       |                       |                           |             |                     |                    |
| e8  | Sub total of Internal Organisations funds                            | 86,561                | 100,135               | (13,574)                  |             | 86,511 (e11)        | 72,937 (e12)       |
| e9  | Church accounts (totals brought forward from page 2 - totals column) | 111,668 (a7)          | 133,245 (b9)          | (21,577)                  | (c7)        | 210,006 (c6)        | 188,429 (c8)       |
| e10 | <b>TOTAL CASH FUNDS HELD BY CHURCH</b>                               | <b>198,229</b>        | <b>233,380</b>        | <b>(35,151)</b>           |             | <b>296,517 (x)</b>  | <b>261,366 (y)</b> |
|     |                                                                      | <b>TOTAL RECEIPTS</b> | <b>TOTAL PAYMENTS</b> |                           |             |                     |                    |

Continue on a separate sheet if necessary and bring the totals forward

**SECTION F****STATEMENT OF ASSETS AND LIABILITIES****CHURCH - CASH FUNDS HELD at 31 August 2023**

|                                                                                            | OPENING<br>BALANCES | CLOSING<br>BALANCES |
|--------------------------------------------------------------------------------------------|---------------------|---------------------|
| f1 Cash in hand                                                                            | 110                 | 110                 |
| f2 Bank Current Account                                                                    | 13,767              | 11,670              |
| f3 Bank Deposit Account                                                                    | 5,866               | 4,782               |
| f4 Central Finance Board                                                                   | 1,363               | 458                 |
| f5 Trustees for Methodist Church Purposes                                                  | 188,900             | 171,409             |
| f6 Other funds                                                                             |                     |                     |
| f7 <b>SUB TOTAL - Church accounts</b>                                                      | <b>210,006 (c6)</b> | <b>188,429 (c8)</b> |
| f8 Total funds held by Internal Organisations (the closing balance total from above) (e12) | <b>86,511 (e11)</b> | <b>72,937 (e12)</b> |
| f9 <b>TOTAL CASH FUNDS HELD BY CHURCH</b>                                                  | <b>296,517 (x)</b>  | <b>261,366 (y)</b>  |

**SECTION G****OTHER ASSETS and LIABILITIES**

|                                                    | At<br>1 September 2022 | At<br>31 August 2023 |
|----------------------------------------------------|------------------------|----------------------|
| g1 Investments (include Endowments)                |                        |                      |
| g2 Land & Buildings (see notes re Insurance value) | 2,675,843              | 2,900,613            |
| g3 Other Assets                                    |                        |                      |
| g4 Loan(s) - show amount outstanding at year end   |                        |                      |
| g5 Other Liabilities                               |                        |                      |

f4 Include only Funds held at the Central Finance Board

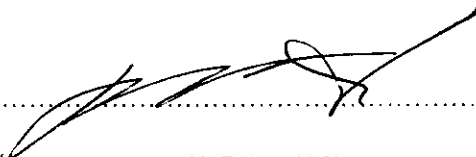
f5 Include only Funds held at Trustees for Methodist Church Purposes

g1 Include any other investments (not the cash element of TMCP trusts accounts this is included in line f5)

Name of Church .. RUSTINGTON METHODIST CHURCH

## Declarations and Scrutiny

I confirm that these Receipt and Payment based accounts for the year to 31 August 2023 have been prepared from the records of the Church and that they include all funds under the control of the Church trustees.

Signature of treasurer .....  ..... Date... 25-2-24 .

Name and address of treasurer ..... Mr Robert H Slatter

14 Jervis Avenue Rustington Littlehampton Sussex BN162AU

### Presentation to the Church trustees

I confirm that the annual report and accounts for the year ended 31 August 2023 were/will be\* presented to the meeting of the Church trustees held on 27th November 2023

Signature of the Chair of the meeting ... Rosemarie E.G. Clarke .....

Name of the Chair of the meeting ... ROSEMARIE E.G. CLARKE ... Date 25th February 2024

## Independent Examiner's Report to the Trustees of the

..... Rustington Methodist

Charity Number . 11348885

### Responsibilities and basis of report

I report to the trustees on my examination of the accounts of the Rustington Methodist Church for the year ended 31 August 2023 set out on pages 1 to 5 As the Church's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the Church's accounts carried out under section 145 of the Act and, in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

\* delete or circle as appropriate

Name of Church ... Rustington Methodist

### Independent Examiner's Statement

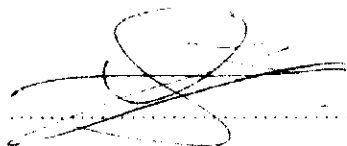
I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination (other than that disclosed below\*) which give me cause to believe that in any material respect:

- the accounting records were not kept in accordance with section 130 of the Act; or
- the accounts do not accord with the accounting records.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

I ~~have~~/have not\* obtained independent verification of all investments with the Trustees for Methodist Church Purposes or held in other trusts, bank balances and funds at the Central Finance Board of the Methodist Church which are individually in excess of £10,000 (ten thousand pounds) at the balance sheet date.

Signature of independent examiner



Name of independent examiner ..... Mr Steven R Trigg

Relevant professional qualification of independent examiner ..... ACMA/CGMA

Name of firm (where appropriate) .... Trigg Accountancy

Address ..... 75 Windroos Drive

..... Littlehampton

BN17 6FA

Date 30<sup>th</sup> January 2024

\* delete or circle as appropriate

**RUSTINGTON METHODIST CHURCH**

England & Wales - Charity number 1134885

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# Accounts

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## **Rustington Methodist Church**

### **Trustees Report for the year ending 31<sup>st</sup> August 2022**

#### **1.0 Aims and Purposes**

Rustington Methodist Church exists for:

Worship: to increase awareness of God's presence and to celebrate God's love.

Learning and Caring: to help people to learn and grow as Christians, through mutual support and care.

Service: to be a good neighbour to people in need and challenge injustice.

Evangelism: to make more followers of Jesus Christ.

#### **2.0 Objectives and activities**

In partnership with others wherever possible, Rustington Methodist Church will concentrate its prayers, resources, imagination and commitments on this priority: To proclaim and affirm its conviction of God's love in Christ, for us and for all the world; and renew confidence in God's presence and action in the world and in the Church.

In setting our objectives and planning our activities the Church Council meets at least four times a year under the leadership of the presbyter in Pastoral Charge. In Covid lockdown there have been more, shorter, meetings than usual using Zoom

The work of the Church Council is delegated to a variety of teams and working parties - the Church Stewards, the Worship Consultation, the Communion Stewards, the Pastoral Meeting, the Family Committee, The Catering Team, Resources/Property, Finance, Lay Employment and Safeguarding

#### **3.0 Achievements and performance**

The Church funds and grants made to other bodies are all detailed in the Church accounts. The policy of the Managing Trustees on grant making is to ensure that all applicants can demonstrate public benefit and show imagination and creativity as well as a perceived need for that for which the grant is being applied.

Since March 2020 the Covid Pandemic has had a severe impact on activities in the building and on our ecumenical activities. Worship services have been held at 9.30 and 10.45 subject to Government and Methodist Guidelines. Most Sundays one of the services was live streamed/available as a recording online. A weekly "reflection in exile" is circulated by email and by post

With regard to Ecumenical activities the 2021 Good Friday walk of witness and Christian Aid Week collections were cancelled.

The Church Preschool has been required by the government to open almost as usual except for a period in the first lockdown.

The church has a system of Pastoral Care based on a team of volunteer Pastoral Visitors. Both formal and informal pastoral networks have been very effective in the lockdown using phone calls, emails etc. when visits were not permitted

The Link magazine as been published at intervals throughout the year. It is also available online.

### 3.1 Plans for future years

Rustington Methodist Church is part of the West Sussex (Coast and Downs) Circuit.

The Church Council -

- Encourages initiatives for mission in the community

- Supports Churches Together in Rustington

- Ensures that all those required to do so attend appropriate safeguarding training.

### 4.0 Financial Review

Please see the accompanying accounts.

We received one legacy during the course of the year from the estate of Geoff Mullineux.

The Managing Trustees have every reason to believe that the Church is a going concern. Trustees do not foresee any factors that will significantly affect the financial performance or position in the next year or two.

Although the Covid situation is having some effect on our income from both collections and lettings, we do, however, have reserves which could be utilised

The church holds no freehold property.

The church's principal sources of funds are from the free-will gifts of the members of the congregation, lettings and donations from groups and from fund-raising events.

### 4.1 Investment policy and performance

To comply with Methodist Standing Orders, monies for long-term investment are lodged with the Trustees for Methodist Church Purposes (TMCP). These sums are invested in unitised investments or held on deposit. The investment returns are close to tracking the movements on the FTSE100 index. The deposit mirrors the deposit rates available elsewhere. The Managing Trustees' investment policy is aligned with that of the CFB and TMCP because these organisations take into consideration the social, environmental and ethical considerations, both negatively and positively, that make investments suitable for the Methodist Church.

Short term deposits are lodged directly with the Central Finance Board (CFB) and attract the normal current rate of interest.

#### 4.2 Reserves Level and policy

Please see the accompanying Reserves level and policy agreed by the Church Council.

#### 5.0 Trustees' Responsibilities

For each financial year ending on 31st August the Managing Trustees are required to prepare financial statements that give a true and fair view of the Church's financial activities during the year and of its financial position at the end of the year. In preparing these financial statements the Managing Trustees must:

- Select suitable accounting policies and apply them consistently

- Make judgements and estimates that are reasonable and prudent

- Follow applicable accounting standards

- Prepare accounts to Charity Commission standards using The Methodist Church Standard Form of Accounts

The Managing Trustees are responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the church and enables them to ensure that financial statements comply with the law. They are also responsible for safeguarding the assets of the Church and hence taking reasonable steps for the prevention and detection of fraud and other irregularities.

#### 5.1 Risk

The Church is largely risk averse.

#### 6.0 Structure, governance and management

The Church is governed by the Methodist Church Act 1976, the Deed of Union and the Model Trust Deeds of the Methodist Church.

#### 6.1 Structure

Rustington Methodist Church is part of the West Sussex (Coast and Downs) Circuit. As such it is represented on the Circuit Meeting which meets four times a year. The Methodist Conference meets once each year as the supreme denominational body for all Methodist Churches.

1. Overall regulatory authority rests with the Methodist Conference.
2. The Connexional Office implements decisions made by the Conference and is responsible for the stationing of presbyters and deacons (collectively known as ministers) in individual Circuits within the District.
3. Connexional decisions are passed to the Chair of the District and the appropriate officers of the District for implementation.
4. The District passes these down to the Circuit Meeting for implementation by the Superintendent Minister, ministerial staff and Circuit Stewards, and authority is delegated to Circuit Meeting for certain matters.
5. The Circuit Meeting passes regulatory control down to Church Councils for local implementation by the presbyter, the Church Stewards, and other officers, and this regulatory control is then exercised by the Church Councils as Managing Trustees of their charity.

## 6.2 Purpose of the Church

The purposes of the Methodist Church are and shall be deemed to have been since the date of union the advancement of:

- a) The Christian faith in accordance with the doctrinal standards and the discipline of the Methodist Church, and b) Any charitable purposes for the time being of any Connexional, District, Circuit, local or other organisation of the Methodist Church, and, c) Any charitable purpose for the time being of any society, or institution subsidiary or ancillary to the Methodist Church, and d) Any purpose for the time being of any charity being a subsidiary or ancillary of the Methodist Church.

The primary purpose of Rustington Methodist Church is to advance the Christian faith by providing opportunities for worship, Christian nurture and fellowship within the wider Rustington Community.

## 6.3 Governance

The Church operates within a statutory framework of regulation and seeks to ensure that it follows Methodist Standing Orders. It relies on the Connexional Office at 25 Marylebone Road, London, NW1 5JR to provide guidance on changes that could affect the Church.

The members of the Church Council are appointed under the terms of S.O. 610(2). The Superintendent is ex officio chair of the Church Council but may delegate this task to other presbyters in the Circuit. The Church Council normally meets four times per year and deals with routine and

exceptional matters. It oversees the work of other groups within the life of the Church.

#### 6.4 Responsibilities of the Church Council

The responsibilities of the Church Council and other committees are set out in Standing Orders 603 – 604 of the Constitutional Practice and Discipline of the Methodist Church.

## THE METHODIST CHURCH STANDARD FORM OF ACCOUNTS

Rustington

Church

FOR THE YEAR ENDED

31 August 2022

West Sussex (Coast & Downs)

Circuit

Circuit no.

36/8

Registered Charity - Charity Registration number

11348885

If not a registered charity Her Majesty's Revenue and  
Customs Gift Aid number

(The HMRC number is equivalent to a registered charity number in terms of evidence of charitable status and may be used to give to donors or grant funders wishing to see evidence of the organisation's charitable status. Methodist charities in England and Wales that are not registered charities are excepted from registration under Statutory Instrument 2014 No.242)

Minister:

Rev'd Robert Sneddon

Church Stewards:

Mrs Elizabeth Slatter

Mrs Susan Bingham

Mrs Christine Clarke

Mrs Susan Cooper

Mr Patrick Khoo

Mrs Pamela Warren

Treasurer:

Mr Robert Slatter

## SECTION A

Unrestricted  
FundsRestricted  
FundsTotals this  
yearTotals last  
year

|    |                                             | £              | £ | £                   |                |
|----|---------------------------------------------|----------------|---|---------------------|----------------|
| a1 | <b>RECEIPTS</b>                             | <b>Note</b>    |   |                     |                |
| a2 | Offerings and Tax recovered                 | 72,805         |   | 72,805              | 77,504         |
| a3 | Bank and CFB interest and Investment income | 377            |   | 377                 | 303            |
| a4 | Lettings                                    | 2,965          |   | 2,965               | 690            |
| a5 | Other receipts                              | 35,527         |   | 35,527              | 22,475         |
| a6 | <b>TOTAL RECEIPTS</b>                       | <b>111,674</b> |   | <b>111,674 (a7)</b> | <b>100,972</b> |

## SECTION B

## b1 PAYMENTS

|    |                                                           |                |  |                     |                |
|----|-----------------------------------------------------------|----------------|--|---------------------|----------------|
| b2 | Circuit Assessment or Share                               | 76,093         |  | 76,093              | 77,714         |
| b3 | Donations                                                 | 3,900          |  | 3,900               | 4,350          |
| b4 | Repairs and Maintenance                                   | 5,774          |  | 5,774               | 9,455          |
| b5 | Utilities (Insurances, water charges, heating & lighting) | 7,090          |  | 7,090               | 4,196          |
| b6 |                                                           |                |  |                     |                |
| b7 | Other payments                                            | 38,185         |  | 38,185              | 29,697         |
| b8 | <b>TOTAL PAYMENTS</b>                                     | <b>131,042</b> |  | <b>131,042 (b9)</b> | <b>125,412</b> |

## SECTION C

c1 NET RECEIPTS/PAYMENTS  
FOR THE YEAR

|  |         |          |  |          |          |
|--|---------|----------|--|----------|----------|
|  | (a6-b8) | (19,368) |  | (19,368) | (24,440) |
|--|---------|----------|--|----------|----------|

|    |                                            |         |  |              |         |
|----|--------------------------------------------|---------|--|--------------|---------|
| c2 | Total funds brought forward from last year | 229,374 |  | 229,374 (c6) | 253,814 |
|----|--------------------------------------------|---------|--|--------------|---------|

|    |                  |                |                |                |                |
|----|------------------|----------------|----------------|----------------|----------------|
| c3 | <b>Sub total</b> | <b>(c1+c2)</b> | <b>210,006</b> | <b>210,006</b> | <b>229,374</b> |
|----|------------------|----------------|----------------|----------------|----------------|

|    |                           |  |  |  |      |
|----|---------------------------|--|--|--|------|
| c4 | Transfers and adjustments |  |  |  | (c7) |
|----|---------------------------|--|--|--|------|

|    |                                   |                |                |                     |                     |
|----|-----------------------------------|----------------|----------------|---------------------|---------------------|
| c5 | <b>TOTAL FUNDS AT END OF YEAR</b> | <b>(c3+c4)</b> | <b>210,006</b> | <b>210,006 (c8)</b> | <b>229,374 (c6)</b> |
|----|-----------------------------------|----------------|----------------|---------------------|---------------------|

## SECTION D

## FOR INFORMATION ONLY: MONEY RECEIVED AND PASSED ON TO EXTERNAL ORGANISATIONS

|    |                                                                                 |       |   |
|----|---------------------------------------------------------------------------------|-------|---|
| d  | (these amounts are not to be included in total receipts/payments figures above) | £     | £ |
| d1 | Balance brought forward from last year                                          |       |   |
| d2 | Offerings/Gifts - received for external organisations                           | 2,735 |   |
| d3 | Offerings/Gifts - passed to external organisations                              | 2,735 |   |
| d4 | <b>BALANCE STILL TO BE PAID</b>                                                 |       |   |
|    | (d1+d2-d3)                                                                      |       |   |

**SUMMARY OF CHURCH ACCOUNTS AND INTERNAL ORGANISATIONS REPORTING TO THE CHURCH COUNCIL****SECTION E****Please follow the Guidance Notes to complete this page**

Summary of the Church accounts for the year ended 31 August 2022 and Internal Organisations reporting to the Church Council/Church Meeting. Note that the funds of an Internal Organisation would normally be Restricted funds unless it could be clearly shown that they could be used for any Methodist purpose. This section must be completed to arrive at the gross income and expenditure totals of the Church. If gross income exceeds the Accruals threshold, then the Accruals method of accounting AND A DIFFERENT FORM must be used to report the accounts (see Methodist website). Please refer to the guidance notes regarding transfers between the District and connected District Organisations.

| INTERNAL ORGANISATIONS                                                 |                                                                      | Receipts              | Payments              | Net Receipts/<br>Payments | Adjustments | Opening<br>balances | Closing balances   |
|------------------------------------------------------------------------|----------------------------------------------------------------------|-----------------------|-----------------------|---------------------------|-------------|---------------------|--------------------|
| e1                                                                     | Rascals Pre-School Group                                             | 77,842                | 93,640                | (15,798)                  |             | 98,979              | 83,181             |
| e2                                                                     | Mod Mums                                                             | 785                   | 727                   | 58                        |             | 1,573               | 1,631              |
| e3                                                                     | Stepping Stones                                                      | 1,972                 | 2,503                 | (531)                     |             | 2,230               | 1,699              |
| e4                                                                     |                                                                      |                       |                       |                           |             |                     |                    |
| e5                                                                     |                                                                      |                       |                       |                           |             |                     |                    |
| e6                                                                     |                                                                      |                       |                       |                           |             |                     |                    |
| e7                                                                     |                                                                      |                       |                       |                           |             |                     |                    |
| e8                                                                     | Sub total of Internal Organisations funds                            | 80,599                | 96,870                | (16,271)                  |             | 102,782 (e11)       | 86,511 (e12)       |
| e9                                                                     | Church accounts (totals brought forward from page 2 - totals column) | 111,674 (a7)          | 131,042 (b9)          | (19,368)                  | (c7)        | 229,374 (c6)        | 210,006 (c8)       |
| e10                                                                    | <b>TOTAL CASH FUNDS HELD BY CHURCH</b>                               | <b>192,273</b>        | <b>227,912</b>        | <b>(35,639)</b>           |             | <b>332,156 (x)</b>  | <b>296,517 (y)</b> |
| Continue on a separate sheet if necessary and bring the totals forward |                                                                      | <b>TOTAL RECEIPTS</b> | <b>TOTAL PAYMENTS</b> |                           |             |                     |                    |

**SECTION F****STATEMENT OF ASSETS AND LIABILITIES****CHURCH - CASH FUNDS HELD at 31 August 2022**

|    |                                                                                         | OPENING<br>BALANCES  | CLOSING<br>BALANCES |
|----|-----------------------------------------------------------------------------------------|----------------------|---------------------|
| f1 | Cash in hand                                                                            | 50                   | 110                 |
| f2 | Bank Current Account                                                                    | 7,012                | 13,767              |
| f3 | Bank Deposit Account                                                                    | 16,331               | 5,866               |
| f4 | Central Finance Board                                                                   | 1,398                | 1,363               |
| f5 | Trustees for Methodist Church Purposes                                                  | 204,583              | 188,900             |
| f6 | Other funds                                                                             |                      |                     |
| f7 | <b>SUB TOTAL - Church accounts</b>                                                      | <b>229,374 (c6)</b>  | <b>210,006 (c8)</b> |
| f8 | Total funds held by Internal Organisations (the closing balance total from above) (e12) | <b>102,782 (e11)</b> | <b>86,511 (e12)</b> |
| f9 | <b>TOTAL CASH FUNDS HELD BY CHURCH</b>                                                  | <b>332,156 (x)</b>   | <b>296,517 (y)</b>  |

**SECTION G****OTHER ASSETS and LIABILITIES**

|    |                                                 | At<br>1 September 2021 | At<br>31 August 2022 |
|----|-------------------------------------------------|------------------------|----------------------|
| g1 | Investments (include Endowments)                |                        |                      |
| g2 | Land & Buildings (see notes re Insurance value) | 2,429,345              | 2,675,843            |
| g3 | Other Assets                                    |                        |                      |
| g4 | Loan(s) - show amount outstanding at year end   |                        |                      |
| g5 | Other Liabilities                               |                        |                      |

f4 Include only Funds held at the Central Finance Board

f5 Include only Funds held at Trustees for Methodist Church Purposes

g1 Include any other investments (not the cash element of TMCP trusts accounts this is included in line f5)

Name of Church ..... Rustington Methodist Church

## Declarations and Scrutiny

I confirm that these Receipt and Payment based accounts for the year to 31 August 2022 have been prepared from the records of the Church and that they include all funds under the control of the Church trustees.

Signature of treasurer .....  ..... Date 11-1-23 .

Name and address of treasurer ..... Mr Robert H Slatter

14 Jervis Avenue Rustington Littlehampton Sussex BN162AU

### Presentation to the Church trustees

I confirm that the annual report and accounts for the year ended 31 August 2022 were/will be\* presented to the meeting of the Church trustees held on 14th November 2022

Signature of the Chair of the meeting ..... Rosemarie E G Clarke .....

Name of the Chair of the meeting ROSEMARIE E G CLARKE Date 11th January 2023

### Independent Examiner's Report to the Trustees of the

..... Rustington Methodist

Charity Number . 11348885

### Responsibilities and basis of report

I report to the trustees on my examination of the accounts of the ..... Church for the year ended 31 August 2022 set out on pages ... to .... As the Church's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the Church's accounts carried out under section 145 of the Act and, in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

\* delete or circle as appropriate

Name of Church ...**Rustington Methodist Church**..... No .....

### Independent Examiner's Statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination (other than that disclosed below\*) which give me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Act; or
- the accounts do not accord with the accounting records.

[the [the

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

I have not\* obtained independent verification of all investments with the Trustees for Methodist Church Purposes or held in other trusts, bank balances and funds at the Central Finance Board of the Methodist Church which are individually in excess of £10,000 (ten thousand pounds) at the balance sheet date.

Signature of independent examiner ..... 

Name of independent examiner .....Mr Steven R Trigg

Relevant professional qualification of independent examiner ...ACMA, CGMA

Name of firm (where appropriate) .....Trigg Accountancy

Address .....Unit 2 Gloucester Road Estate, Gloucester Road

.....Littlehampton..... Post Code ...BN17 7BS

Date ...*6<sup>th</sup> January 2023*.....

\* delete or circle as appropriate

Sep-22

Name of Church ...**Rustington Methodist Church**..... No .....

### Independent Examiner's Statement

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Date ...*6<sup>th</sup> January 2023*.....

\* delete or circle as appropriate

Sep-22

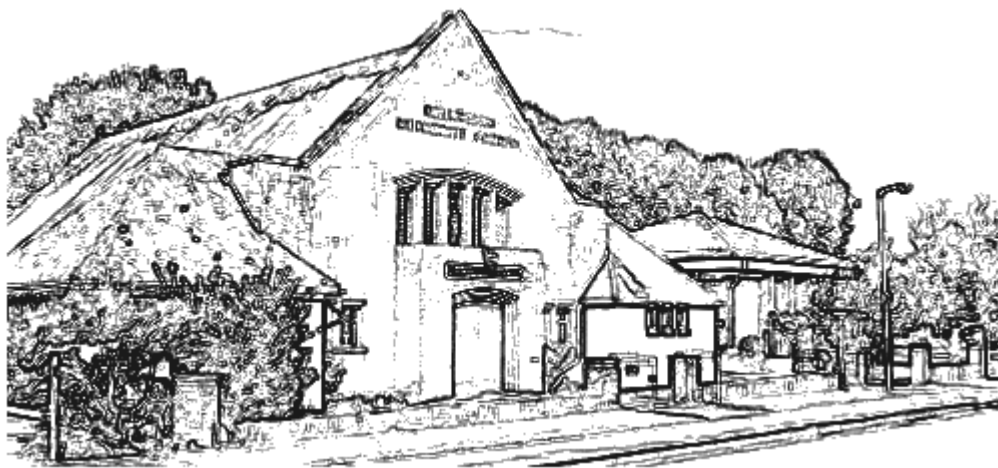
**RUSTINGTON METHODIST CHURCH**

England & Wales - Charity number 1134885

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# Accounts

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# Rustington Methodist Church

Claigmar Road

Rustington

West Sussex BN16 2NL

## Annual Report 2022

# Welcome to Rustington Methodist Church's Annual Booklet for 2022



This booklet serves to give information regarding all of the Church's activities during the year September 2020 to August 2021 but ranges more widely also.

There will be an opportunity to reflect on individual reports at the General Church Meeting on Sunday May 8<sup>th</sup>.

In due course the whole report and our accounts are sent to the Charity Commission.

The Church's Mission Statement is on page 5.

You will find the Agenda for the meeting and information about the formation of the Church Council on Page 4. Please inform Rev Bob Sneddon before the meeting if there is something you would like to raise that is not covered by the Agenda.

At the meeting appointments will be made, as appropriate, of Church Stewards and Congregational Representatives to the Church Council. Nominations, agreed by the nominee, should be received by 1<sup>st</sup> May. Nomination forms are available. Everyone eligible to vote can do so at the meeting. As the Church is registered with the Charity Commission elected Council members become Trustees.

We are aiming to start the meeting at 11.45 following the second service/refreshments. The first part of the meeting will deal with items in the Annual Report, appointments and conversation about the work of God in our church.

*Please bring a packed lunch and drink*

The second part of the meeting, starting at approximately 1.00 p.m., will be led by Tim Cooper (the Lay Pastor at Selsey) who will help us to explore the "God in Love Unites Us" report that was adopted by the Methodist Conference in 2021. One part of that report gives Church Council's the choice of whether or not to approve same sex marriages in a local church. That is on a Church Council Agenda later in May.

The General Church Meeting will end **no later than 2.30 p.m.**

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## AGENDA

1. Opening devotions
2. Apologies for absence
3. Minutes of General Church Meeting 24.10.21
4. Matters arising from the Minutes
5. Collection of Any Other Business
6. Appointment of Church Stewards
7. Appointment of Communion Steward - Convenor
8. Appointment of representativeness to Church Council
9. Finance Report
10. Annual Reports
12. Minister's reflections
13. Any Other Business / Conversation about the work of God
14. Date of next General Church Meeting
15. A conversation about the “God in Love Unites Us”  
report led by Tim Cooper the Lay Pastor at Selsey Methodist Church
16. Closing Devotions

## **CHURCH MEMBERSHIP 151 at 3.2.22**

### **Church Council Membership**

The following were members of the Church Council as of 12th April 2022: Minister, Rev Bob Sneddon; Church Council Secretary, Paula Trahern; Circuit Ministers, Ian Suttie and Frank Okai-Sam; Church Treasurer (and Chair of Resources), Bob Slatter; Pastoral Secretary, Mollie Priest; Church Stewards, Elizabeth Slatter (Senior), Sue Bingham, Chris Clarke, Sue Cooper, Patrick Khoo and Pam Warren; Junior Church Leaders, Simon and Bec Richards; Communion Steward, Verena Thrift and Designated Circuit Representative, John Bishop (Circuit Steward).

#### **Church Representatives:**

Alan Clarke, Ruth Fraser, Colin Fraser, Jean Marshall, Ken Marshall, Carole Pickworth, Joan Salmon, Ann Waters, Stephen Waters

A maximum of **eight** more church representatives are eligible for election. There is information about this in the April edition of The Link. Nomination forms are on the notice boards and voting forms are available from the church office. Please do consider undertaking this role.

## **RUSTINGTON METHODIST CHURCH MISSION STATEMENT**

### **Rustington Methodist Church exists for:**

- **Worship:** to increase awareness of God's presence and to celebrate God's love.
- **Learning and Caring:** to help people to learn and grow as Christians, through mutual support and care.
- **Service:** to be a good neighbour to people in need and challenge injustice.
- **Evangelism:** to make more followers of Jesus Christ.

### **Priorities for Rustington Methodist Church:**

**In partnership with others wherever possible, Rustington Methodist Church will concentrate its prayers, resources, imagination and commitments on this priority:**

To proclaim and affirm its conviction of God's love in Christ, for us and for all the world; and renew confidence in God's presence and action in the world and in the Church.

**As ways towards realising this priority, Rustington Methodist Church will give particular attention to:**

1. underpinning everything we do with God-centred worship and prayer;
2. supporting community development and action for justice, especially among the most deprived and poor - in Britain and worldwide;
3. developing confidence in evangelism and in the capacity to speak of God and faith in ways that make sense to all involved;
4. encouraging fresh ways of being Church;
5. nurturing a culture in the Church which is people-centred and flexible.

## **Rustington Methodist Church**

### **General Church Meeting May 8<sup>th</sup> 2022**

#### **Minister's Report**

For the first time since 2019 the General Church Meeting is back to some sort of normal. My annual report that year focused on a number of challenges that faced us and the potential of the forthcoming Church Review (held in July that year).

Since then, completely unforeseen at the time, and for the more than two years from March 2020, the global and local impact of the Covid virus has dominated our life and worship. We have discovered the benefits of technologies old and new and benefitted from the generosity and creativity of our church community in pastoral care, worship and every other aspect of our life. I want to express my thanks to all those who, often unseen, have prayed and planned to sustain us.

We are gradually emerging into a new phase of our life together. It will never be the same so we must find “the different” that God requires from us. A token of that is the preparation that is in place for the Church Council to consider the God in Love Unites Us report including the possibility of same sex couples being married at Rustington Methodist Church. There will be an opportunity for the whole church to reflect on that report at the General Church Meeting.

It is probably true to say that the last two years have been more about living in the shadows than in the light. As we began to emerge from lockdown the world was rocked by the Russian invasion of Ukraine. Having wrestled with the creation in the form of a virus we have been starkly reminded of the human capacity for violence in the pursuit of power. Prior to the invasion of Ukraine there were already strains on global prices and the cost of living, particularly with regard to fuel. Energy provision to churches is non-domestic so not capped. Rising prices are likely to impact on our budget, and the way we use our premises, in the immediate future.

Our woes continued when on March 26<sup>th</sup> our friend Stephen Waters died suddenly. We surround Ann and Stephen's family and friends with our love and prayers.

The last few years have not been without joy – the birth of children, the gift of marriage, the treasure of friendship, the presence of God in our worship - but the shadow, if not the darkness, has weighed upon us. To adapt a phrase that my grandfather often used - we are longing for God to “pull us up by our bootstraps”.

I am conscious that, in the very near future, my role in Rustington will change. I retire in the summer and from September 1<sup>st</sup> the Rev Rosemarie Clarke will be your minister and the Circuit Superintendent. Be assured that you will continue to be held in my love and prayers.

On retirement I will have had the privilege and responsibility of being the minister here for nine years including the unprecedented times resulting from COVID. Inevitably my heart and mind are full of what has been and my future lies down a different road. By way of a farewell suggestion however may I remind you of a question that was asked at the Church Review in July 2019? The Review asked everyone attending to rate how well we were doing in seven areas of church life on a scale from 1 to 6 where 1 is low and 6 is high. The scores of the 42 who attended were added together and the totals ranged from a high of 193 (average of 4.5) to a low of 127 (average of 3). The lowest score, so possibly the area needing most attention, was to the question “Does the church seek to find what God wants”. As much as possible I have sought to respond to the challenge of that question as we have lived through the years since. If I can offer you anything by way of a legacy it would be make this question central in discerning the way that lies ahead.

In conclusion I would like to say how much I have relished my time as Minister here in Rustington and living in this community. It has been a privilege to lead worship so regularly in one place and to share the wider life of the church and village. In particular, I would like to express my very great appreciation of the care, kindness, courage and support of so many as we have sought to live together as a community of Christians

**Bob Sneddon**

## STEWARD'S REPORT

The role of a Church Steward is many and varied. On Sundays they supervise each service and support the preachers, aware of the congregational needs. They have an oversight of the spiritual life of the church and an awareness of the social and pastoral aspects of the Church Family. Stewards have a place on the Church Council, so have a very broad view of the church as a whole and its role in the wider community.

Unfortunately, owing to social distancing and lockdowns the regular meetings with the Minister have not taken place.

We have managed to maintain weekly worship slowly changing the way we do things as Government and Methodist regulations relaxed. We are still working to keep everyone as safe as possible, aware of the varied needs of the congregation.

We currently have a small, loyal team of people who have been preparing the church and welcoming people for worship on a Sunday. They have been especially trained to the different regulations and way of doing things to keep the congregation safe. I think the church should say a very big thank you to them all for stepping forward.

I am, however, aware that this team will be changing and we will need more support to continue as we have

I would like to thank all the Stewarding team. They are very supportive and willing to work together, being flexible within the various roles. Their support is essential for smooth running of the church on Sundays.

### Appointments

Sue Bingham has completed eight years of service and has agreed to continue as a steward.

Sue Cooper, Pam Warren and myself have each served seven years and are all willing to continue in this role. Both Pam and Sue have challenges at present and may not be able to serve as regularly as they did in the past.

I bring the following names to you as stewards for the coming year:

Sue Bingham,

Sue Cooper

Patrick Khoo

Pam Warren

Chris Clarke – appointed at the November 2021 General Church Meeting

Elizabeth Slatter willing to serve as Senior

I have no names of prospective new stewards, so, I request that, should a suitable person offer to serve within the year, the Church Council can agree the appointment and it be ratified at the next General Church Meeting.

**If you would like to offer your assistance on a Sunday, or would like more information about how you could help,** please do not hesitate to speak to Rev Bob Sneddon or myself to find out more.

**Elizabeth Slatter – Senior Steward**

## FINANCE REPORT

Annual Accounts for the year Sept 2020 to August 2021 are available on request: they are abbreviated below.

| <b>INCOME</b>               |                       | <b>EXPENDITURE</b>                             |                       |
|-----------------------------|-----------------------|------------------------------------------------|-----------------------|
| Church Giving               | 64,394                | Assessment                                     | 77,714                |
| Income Tax Recovered        | 13,109                | Church Donations                               | 4,350                 |
| Gift Aided Giving           |                       |                                                |                       |
| Special Collections         | 1,331                 | Special Collections                            | 1,331                 |
| Fund Raising Activities     |                       | Fund Raising Activities                        |                       |
| <b>Lettings</b>             |                       | Worship Expenses                               | 2,252                 |
| External Bodies             | 690                   | Organists/music                                |                       |
| Church Based Bodies         | 4,165                 | Youth + Junior Church                          | 528                   |
| Interest                    | 303                   | Church Administrator                           | 4,585                 |
| Weddings/Funerals           |                       | Salaries/Office Costs                          |                       |
| Coffee mornings etc         |                       | Property – maintenance                         | 3,978                 |
|                             |                       | Utilities (Gas & Electricity and Insurance)    | 4,195                 |
| Legacies & Living Gifts     | 500                   | Cleaning                                       | 3,197                 |
| Self- funded activities     | 350                   | Self- funded activities                        | 350                   |
| Recovered costs Insurance   | 1,404                 | Recovered costs Insurance                      | 1,404                 |
| Recovered Costs             | 463                   | Church Projects                                | 2,280                 |
| Circuit Grant re Lay Worker | 7,040                 | Church Family Worker                           | 20,117                |
| Circuit Grant and Rebate    | 8,554                 | Paid by Church <u>but</u> funded from Reserves |                       |
| Sundries                    |                       | Sundries                                       | 462                   |
| <b>Total Income</b>         | <b><u>102,303</u></b> | <b>Total Expenditure</b>                       | <b><u>126,743</u></b> |

### Adjusted Income

|                                |                |
|--------------------------------|----------------|
| Interest on Parry Legacy       | 256            |
| Circuit Grant re Family Worker | 7,040          |
| Circuit Assessment Rebate      | <u>8,554</u>   |
|                                | <b>£86,453</b> |

### Adjusted Expenditure

|                      |                 |
|----------------------|-----------------|
| Church Projects      | 2,280           |
| Church Family Worker | <u>20,117</u>   |
|                      | <b>£104,346</b> |

This shows that our adjusted expenditure exceeded our adjusted income by **£17,893**. I have previously reported that our church needs personal giving of £75,000 per year, so regrettably this year we were £10,000 below this level.

We have been fortunate that again this year the Circuit has found that their actual overall costs for the previous year, were not as high as budgeted, so they were able to rebate part of the original Assessment to all the churches, which has been of great assistance in this difficult year - without this our shortfall would have been even worse.

During this Pandemic, many people have been letting us have their collection envelopes and donations by several means and many others have changed their method of giving to Standing Order which has been very beneficial. Thank you very much.

Bob Slatter, Church Treasurer

| SECTION A |                                             |             | Unrestricted Funds | Restricted Funds | Totals this year    | Totals last year |
|-----------|---------------------------------------------|-------------|--------------------|------------------|---------------------|------------------|
|           |                                             |             | £                  | £                | £                   | £                |
| a1        | <b>RECEIPTS</b>                             | <b>Note</b> |                    |                  |                     |                  |
| a2        | Offerings and Tax recovered                 |             | 77,504             |                  | <b>77,504</b>       | 77,934           |
| a3        | Bank and CFB interest and Investment income |             | 303                |                  | <b>303</b>          | 1,691            |
| a4        | Lettings                                    |             | 690                |                  | <b>690</b>          | 7,169            |
| a5        | Other receipts                              |             | 22,475             |                  | <b>22,475</b>       | 24,303           |
| a6        | <b>TOTAL RECEIPTS</b>                       |             | <b>100,972</b>     |                  | <b>100,972</b> (a7) | <b>111,097</b>   |

| SECTION B |                                                           |  |                |  |                     |                |
|-----------|-----------------------------------------------------------|--|----------------|--|---------------------|----------------|
| b1        | <b>PAYMENTS</b>                                           |  |                |  |                     |                |
| b2        | Circuit Assessment or Share                               |  | 77,714         |  | <b>77,714</b>       | 78,892         |
| b3        | Donations                                                 |  | 4,350          |  | <b>4,350</b>        | 4,440          |
| b4        | Repairs and Maintenance                                   |  | 9,455          |  | <b>9,455</b>        | 17,978         |
| b5        | Utilities (Insurances, water charges, heating & lighting) |  | 4,196          |  | <b>4,196</b>        | 6,273          |
| b6        |                                                           |  |                |  |                     |                |
| b7        | Other payments                                            |  | 29,697         |  | <b>29,697</b>       | 31,526         |
| b8        | <b>TOTAL PAYMENTS</b>                                     |  | <b>125,412</b> |  | <b>125,412</b> (b9) | <b>139,109</b> |

| SECTION C |                                            |                |                 |  |                     |                     |
|-----------|--------------------------------------------|----------------|-----------------|--|---------------------|---------------------|
| c1        | <b>NET RECEIPTS/PAYMENTS FOR THE YEAR</b>  | <b>(a6-b8)</b> | <b>(24,440)</b> |  | <b>(24,440)</b>     | <b>(28,012)</b>     |
| c2        | Total funds brought forward from last year |                | 253,814         |  | <b>253,814</b> (c6) | 281,826             |
| c3        | <b>Sub total</b>                           | <b>(c1+c2)</b> | <b>229,374</b>  |  | <b>229,374</b>      | <b>253,814</b>      |
| c4        | Transfers and adjustments                  |                |                 |  |                     |                     |
| c5        | <b>TOTAL FUNDS AT END OF YEAR</b>          | <b>(c3+c4)</b> | <b>229,374</b>  |  | <b>229,374</b> (c8) | <b>253,814</b> (c6) |

| SECTION D |                                                                                        |                   |  |  |       |       |
|-----------|----------------------------------------------------------------------------------------|-------------------|--|--|-------|-------|
| d         | <b>FOR INFORMATION ONLY: MONEY RECEIVED AND PASSED ON TO EXTERNAL ORGANISATIONS</b>    |                   |  |  |       |       |
|           | <b>(these amounts are not to be included in total receipts/payments figures above)</b> |                   |  |  |       |       |
| d1        | Balance brought forward from last year                                                 |                   |  |  | £     | £     |
| d2        | Offerings/Gifts - received for external organisations                                  |                   |  |  | 1,331 | 1,071 |
| d3        | Offerings/Gifts - passed to external organisations                                     |                   |  |  | 1,331 | 1,071 |
| d4        | <b>BALANCE STILL TO BE PAID</b>                                                        | <b>(d1+d2-d3)</b> |  |  |       |       |

## RESOURCES COMMITTEE - PROPERTY REPORT

Our role is to upkeep the premises in a safe way, sensitive to all its users and uses.

This year has been more challenging than most due to the National Government Lockdowns caused by the Covid19 virus pandemic. We had to find a way to keep the Rascals Pre-school Playgroup open and safe, and, after September 2021, find a way for others to use the premises safely as other groups re-commenced their activities.

In autumn 2020 we had problems with broken windows in the church which were replaced as necessary. We have subsequently also had issues with vandalism to the church roof and breakage of skylights – all of which have been dealt with. Police and local officers have been informed.

We have also been challenged by the new regulations to the Tesco Car Park opposite our entrance and subsequent increase in the general public using our car park.

The Resources Committee have not met until very recently, but people within the maintenance team have been doing all sorts of general maintenance to keep the premises in good order.

The Annual Risk Assessment was carried out in January though the group are regularly checking and re-assessing the building and reviewing health and safety, as well as fire risks in all areas of the premises.

The Church has continued to remain open for worship, with amendments being made on a regular basis to both relax things, yet endeavour to keep people safe. Our Risk Assessments and instructions have been regularly updated to keep up with the change in regulations and ways of doing things.

As we were able to work outside we have been able to maintain our gardens which have been much appreciated by our own folk and the people in the village. Kathleen Tidbury has been in charge of the main gardens, very ably assisted by Ann Waters and Marlon, as well as the general team who have mowed the grass. Norman and Pam Peck also have a team of people who maintain the car park area and have improved that greatly. They are assisted by others who have kept the hedges and taller plants under control.

Many thanks to all who assist in any way in keeping our premises in good shape.

**Bob Slatter**

Chairman of Resources – formerly known as Property and Finance Committee

## LAY WORKERS REPORT

We had been in lockdown since March 2020, fortunately the lockdown restrictions started easing in August. So we were now allowed to start opening the church for private prayer, which we started from 16th August. It was a very nervous time for us all, but things progressed well and we were all delighted to be able to open the doors for weekly Sunday services on 6th September, with two services, one at 9.30am and the other at 10.45. There were still a lot of rules and regulations from the government we had to follow but it was wonderful to be back worshipping God together. We had our first communion service on 4th October, a very moving service. Sadly we went back into lockdown from 5th November for another 4 weeks and there was a lot of uncertainty as to what we would or wouldn't be allowed to do over the Christmas period. We again went back into lockdown from 6th January, however we reopened for two Sunday services from 18<sup>th</sup> April and this has continued to evolve and progress as restrictions have lifted.

During this year we worked on starting a Youth Alpha course for the older members of Junior Church and had our first meeting on 4th July for the young adults. The sessions consist of a short Christian film with questions and discussions and of course food!

In November the team and Simon did a video recording of the story of Ruth using 'Open the Book'. This was used as part of a school assembly and it was linked to the food bank. Due to national restrictions we have not been able to do any live performances for Rascals but hope to get back to doing them on a regular basis again soon.

Pastoral care has, as usual, been very busy this year. We found different ways of offering ongoing support to those in need. Sadly visiting people in their homes, in hospitals or nursing homes continued to be very difficult. The telephone has proved to be a lifeline for a lot of people. Other ways of keeping in touch have been explored and implemented such as emails, regular letters and zoom.

The Zoom group meetings, which were set up soon after lockdown, have continued and have been enjoyed and of great benefit to those who attend. These quickly

turned into regular Wednesday meetings with a large variety of topics. We also ran short Bible studies and a Lent course and we even managed a zoom Christmas party on 23rd December.

We have not been in a position to resume Food for Thought due to continuing government restrictions. We hope to be able to carry on with these popular events again soon.

The Church Prayer Chain was set up in April 2020 and is still going strong. Some of the group receive the prayers via the phone and others via a confidential WhatsApp group. Everyone prays in their own way daily for those who have requested prayers. It has been much appreciated by both those who are prayed for and by those who are praying.

Several of our wonderful knitters had been very busy knitting gorgeous Easter chicks which we were planning on using the year before. Fortunately the chicks were very patient and waited quietly in a drawer. This year we were able to stuff each knitted chick with a small Easter egg and then a wonderful team delivered them out to everyone with their copy of the Easter Link, they looked and tasted delicious!

During this year we have been unable to collect and deliver food to the Littlehampton Food Bank but are working towards restating this very soon.

As always I am available and happy to have a conversation with you to talk about what else I'm doing and what is in the pipeline.

**Brigette Alexander**

## **SAFEGUARDING**

During the period of Sept 20 – August 21, the main focus of safeguarding, not only in our church but around the whole Connexion was, of course, the pandemic. Constant updates from the Government and the Methodist Church kept us busy and sometimes extremely frustrated! With every easing came pages and pages to read and interpret and also a new look at the required Risk Assessments.

Many thanks to Elizabeth Slatter who helped so much with not only writing Risk Assessments but also liaising with groups as we began to “open” up again. Without Bob Slatter, the church building would not have been kept safe during the periods when the church had to be closed. Rev Bob and also Brigitte have been instrumental in implementing all the necessary procedures to keep Rustington Methodist Church functioning during this worrying time.

In the background, there have been many changes to Safeguarding regulations and procedures over the past few years. Covid has slowed the implementation of these in practical terms, in the Church Community.

Safe Recruitment guidance now brings churches into line with the “outside world” and means that everyone who takes on a role with children/young people and vulnerable adults must not only have a DBS check (as they always have done) but will require further paperwork to be completed. There is a much greater need for record keeping. If you do take on a role, please don’t be daunted by this process, we are organised and ready to make it as simple as possible!!

Could I ask please that if your group falls into this category (check if you need to) that you inform the Safeguarding Officer if you wish to take on a new recruit. **No one must start volunteering with children/young people or vulnerable adults without a DBS first being obtained.** The need to attend initial Safeguarding training and updates remains the same.

If you are organising any event for the church then please do check if a Risk Assessment is necessary because in most cases the answer to this question is “Yes.”

From my own point of view, after being involved in Safeguarding in one way or another for many years, I have taken a step back from some of the role. Please support Karen Scrivens as she takes on the position of Safeguarding Officer. I will still be involved in Risk Assessment and Safe Recruitment but would be delighted to hear from anyone who feels they have a heart for Safeguarding and would like to be part of the team. If I had not fervently believed that the Church must live in the modern world and improve its practices to keep people safe, I would have not been involved for so long. If you have any doubts about safeguarding practice, I would refer you to read the “Past cases review” on the Methodist website (where you can also find details of new and existing requirements.)

I do thank all those who have patiently listened, attended training and put into practice what they have heard.

**Lindsey Tilbrook**

## **PASTORAL REPORT**

In a Church where my husband once served as Minister, all those involved in Pastoral care wore a small silver shepherd's crook in their lapel. This indicated to the congregation that they were "Shepherds to the flock" and could be called upon for pastoral care. Here, at Rustington Methodist Church, 28 people are appointed, by the Church, to be Shepherds, or as we call them, Pastoral Visitors to the 151 members.

The work of the Pastoral Visitor has been challenging during covid restrictions and we have all needed to adapt in our caring roles. Now we can meet freely again in homes, coffee shops, or parks as we visit our flock. Only Care facilities and Hospitals still have restrictions in place for visiting.

As Pastoral Visitors we seek to rejoice with those who rejoice and walk happily by green pastures and still waters and we weep with those in the Church family who walk through a dark valley and face the many challenges of life. I express boundless gratitude to all those who work alongside the Minister and lay Worker in offering Pastoral Care to the flock at Rustington.

**Mollie Priest**

## **BRING AND SHARE LUNCH.**

This group, for people who live alone and find Sunday a lonely day after Church worship is over, has not yet reconvened. Normally we meet on the first Sunday of each month for a bring and share meal in the Coffee lounge. We have had a group of 20 +people, but because of Covid restrictions involving sharing food and the limited way we can use the Church kitchen it has been too complicated to start again. We will see what restrictions are eased in the future for this group to meet.

**Mollie Priest.**

## **CHURCH FAMILY COMMITTEE**

During the period in question, we were unable to hold any events or meet as a committee, so perhaps the best way to update you all is to repeat the article I submitted to the Link for April this year.

"Over the past ten years, representatives of groups from the Church Family have

met as a committee to provide support for each other, fundraise and organise social occasions for the whole church.

I have so enjoyed my involvement in all the activities – Quiz and Pud evenings and musical mornings, Christmas parties, games on the lawn and so much more. Most of all, working with such an enthusiastic team.

However, all things must evolve and grow if they are to survive. When we started out in 2012, as a result of consultation at the General Church Meeting that year, we had 16 members and 12 groups represented. Ten years and Covid have taken their toll and in 2022, we have found ourselves with 4 groups and only 6 people in total.

We met recently and after some honest discussion decided that it was time for the Committee to hang up its hat and stand down.

We do this in the fervent hope that the space left by Church Family Committee leaves room and possibility for something else to begin.

Can we please ask you to pray for new beginnings and God's guidance for new and beneficial ventures as we learn to move forward in His name? Let's hope that the piano we fundraised for in the church hall is played by many musicians over the coming years.

Thank you so much for supporting all our efforts."

**Lindsey Tilbrook**

## **COMMUNION STEWARDS**

Members of the team: Sheena Baker, Anne Bound, Christine Carr, Joy and Terry Smith, Verena Thrift, Joan Welham-Jones, Margaret White and Wilma Walton. Rev Norman Peck is also part of the team, assisting our minister at the 10.45 Services.

Due to the ongoing restrictions of Covid, we are not able to work as a complete team assisting Rev Bob Sneddon with preparing and serving Holy Communion.

For a while Rev Bob Sneddon has been carrying out these services on his own.

It was then agreed, that I could prepare the Elements and the Communion table and assist Rev Bob Sneddon with serving the wine to the Communicants.

It was also decided, that for the time being the Communion Rails would not be used due to social distancing.

The use of plastic glasses and wafers will continue for the foreseeable future.

It is hoped, that when restrictions are eased, the whole team will once more be able to be involved in preparing and assisting with Holy Communion.

My very special Thanks to the whole team, for their patience and understanding in these difficult and ever changing times.

**Verena Thrift**

## **THE LUNCH BUNCH REPORT**

The Lunch Bunch is a group of people, around 14-18, who have experienced bereavement. We meet once a month for lunch in various homes and at the present time we take our own packed lunch and the host provides drinks and dessert. We offer support and encouragement to each other and remember anniversaries of loved ones. It is a group who can freely cry over loss but also knows how to laugh and share good news. People join the group whenever they feel ready after bereavement.

**Mollie Priest**

## **CONSULTATION ON WORSHIP**

We anticipate a Worship Consultation meeting with our new Minister early in the new Church Year.

## **FRIDAY SHOPPERS SERVICE**

We have recently had some services on a Friday morning for Rascals Playgroup and we hope we may be able to resume some sort of activity on a Friday morning in the future.

## **FOOD FOR THOUGHT**

Food for thought was started 4 years ago. It took place on the 3rd Tuesday of every other month. Sadly since lockdown we have not been able to hold any meetings.

The evening is based around food, fellowship and a topic. There is no definitive format and it has taken on different guises depending on who is involved in organising the evening and on what the topic is. We have had speakers, film clips, quizzes, prayers, music, debates, bible readings, poetry, silences, hymns, personal reflections, a labyrinth and much, much more.

From the feedback I have received Food for Thought evenings have been greatly missed and although we started an evening zoom group it is not possible to include us eating a meal together.

We are always open to consider new topics that anyone might suggest. It is an excellent way to meet, get to know and form lasting friendships with like-minded Christians in a relaxed, informal and friendly environment. It is not a club and there is nothing to join. We only ask that you let us know you are coming and about your dietary requirements, we don't want you to go hungry! If you haven't been before please come along as soon as we are back up and running again.

**Brigette Alexander**

### **MONDAY EVENING HOUSE GROUP (...FOR THE YOUNG AT HEART)**

We have not met in the preceding year due to COVID-19, but keep in touch. We will consider restarting in the near future.

**Simon Richards**

### **FRIDAY BIBLE STUDY GROUP.**

During this time of the Corona Virus Pandemic, the Friday morning Bible study group has ceased to meet on the church premises. We had months of reading our Daily Bread Bible Notes on our own and really missed getting together each Friday to discuss them and how they have spoken to us as individuals. We also find this very helpful when we come across something we don't understand.

There were just six of us who met each Friday, and when that meeting couldn't get together three of our group felt unable to carry on with the Daily Bread notes. One joined in with a Bible group on line and two were feeling very unwell and could not concentrate enough to do them each day on their own, so gave up having the Bible Notes.

When the church felt it was O K to get together on the church premises there were so many restrictions that we decided to take up the invitation of Maureen Robinson to use her apartment instead. At the moment we are only three, a new member who is a neighbour of Maureen now meets with us, with another past member intending to rejoin us again once her commitment of meeting with an elderly friend each Friday morning stops. We look forward to having her back with us again when she is ready.

Even though there are three of us at present, the hour we spend together is most helpful to us all and also keeps us continuing with the Bible readings and commentaries each day, which is why the group began so many years ago. We have great fellowship and are a grand group together.

There is space for a few more ladies and if you would like to know more, please contact me and I will make arrangements with Maureen. Our group is not a deep Bible Study Group by any means, but a support to encourage each other to read our Bibles each day and then discuss the weeks readings when we meet together. Maureen uses audio Bible notes and we always finish with listening to the Friday reading together.

We start at 10 am and aim to finish by 11.15. Please get in touch if you feel this group is for you. The apartment is very central to the village shops and has a lift but no parking for visitors. Our church car park or the village car park behind Iceland store is very near.

**Doreen Straw**

## Coffee Time is Here Again!



**Thanks to a great band of helpers we are now serving hot drinks after the 10.45 morning service again.**

There's also a great selection of snacks to go with your drink too!

We'd like to welcome you to stop and join us for a chat, to share the news and reconnect with people you may not have had a chance to see lately.

If you had some time to help we might even be able to extend our 'drinking hours' to another day in the week!!!!

**Chris Clarke**  
Catering Co-ordinator

## This is Christian Aid

- A global movement of people, churches and local organisations. We are the changemakers, the peacemakers, the mighty of heart.
- We stand together. For dignity. For equality. For justice.
- Together we have the power to transform lives.
- Together we can create a world where everyone can live a full life, free from poverty.
- For over 70 years, we've been standing with the poorest of our neighbours working in 37 countries, with people of all faiths and none, to stand up for dignity, equality and justice.

## So where is Rustington Methodist?

### Where do we stand? What are we doing?

During the year we raised **£2002**



*Thank you for trying to make a difference, in a difficult time.*

*Chris Clarke Area co-ordinator*

## CHURCH FLOWERS

Each week we are grateful to those who kindly give the money for the church flowers. The arrangements are enjoyed on Sundays by the congregations; then on Mondays they are taken to those who the church feels are in need of being remembered or thanked. A team of ladies enjoy arranging the flowers for those who prefer someone else to arrange them. The team is Margaret Cocker and Doreen Straw, joint coordinators, Ina Eleveld, Ann Waters. Sadly, this year both Margaret Barker and Marion Davis are unable to continue with the team. We thank them for the years they have produced beautiful arrangements for us. We know they have enjoyed their time and are sorry to have to give up. We welcome to the team Pam Chapple who is worshipping with us. We are delighted that she is keen to help arrange the flowers.

If anyone would like to donate the money for flowers, please contact Doreen or Margaret. We suggest at least £20 for the pedestal and a small arrangement on the organ. If specific flowers or colours are wished then the cost may be higher. We try to accommodate a request for a specific date. The team enjoys decorating the church for Easter and harvest and providing arrangements for weddings. If anyone else would like to join the arrangers we would be very happy to have extra help.

At Christmas we appreciate the help from various groups within the church family with the window decorations. Although we have a theme the varying interpretations are always a delight and add greatly to the Christmas worship.

**Margaret Cocker, Doreen Straw**

## **FLOWER DISTRIBUTION**

The ministry of taking flowers to members has now restarted. It is a lovely ministry, taking just a couple of hours on a Monday morning and is enjoyed by both the small team who deliver the flowers and those receiving the flowers. New helpers are welcome – all you need is a ready smile and the ability to drive.

**Brigette Alexander**

## **HANDBELL MINISTRY**

With relaxation of some of the Covid 19 rules I decided to contact the Bell Ringers' Team in November 2021 to see if there was an interest to re-commence practice and maybe play at Christmas. I also needed to ascertain whether members were still interested in playing.

We have lost some members and were mindful we should recruit others. The general consensus was that it was too early to resume and we would reconsider when the situation re Covid became clearer.

**Margaret White**

## **HEALTHY AGEING.**

We restarted classes on the 7th. May 2021 because of the Pandemic with limited numbers.

Classes were held on a weekly basis instead of fortnightly to accommodate those who wished to attend.

It was good for the class to meet up socially and also do some exercise after a long time away.

**Carole Pickworth.**

## **JUNIOR CHURCH**

Junior Church was unable to meet during the various 2020/2021 lockdowns and COVID precautions but we made positive use of technology to help us stay connected. After starting a WhatsApp group for Junior Church families in March 2020, we continued to share a daily Christian song until the summer of 2020 and in total shared over 300 songs reminding us of God's love. We also began to add craft videos for families to our recorded services on YouTube and in December 2020 we created a stop-frame animation Nativity, with voice-over provided by our children and young people. Over the months, we delivered a variety of goody bags to our thirteen families, reaching out to our twenty-six children and young people. Goodies ranged from Advent calendars and Christingles, to Lent-in-a-bag and Easter crafts, with a chick and Easter egg.

We were delighted to be able to meet together again on three Sundays in June/July 2021. We enjoyed spending time together under a gazebo in the church garden where we sang, shared craft activities and played games in the sunshine. Do look for the bug hotel we made in the garden! Quite a few of us also met at Mewsbrook Park in August for a family picnic, to catch up with news and see how much everyone had grown! We enjoyed playing football, games and climbing trees, as well as picnic food and ice-cream.

Since September 2021, Junior Church has started meeting again in the hall on Sunday mornings. We have been meeting from 10.30am until 11.30am, whilst some of our parents join the 10.45am service. Our attendance varies from just a few to twelve children/young people, with two leaders and one helper for each session. We have restarted using Roots as a resource and share time together playing games, singing,

being creative with craft, hearing stories and thinking about what it means to know and follow Jesus. In the Autumn, our teens had several taster sessions of Youth Alpha with Brigitte but for now have decided that the group is a little too small for this. For a while, we have been meeting in a pattern of 3 weeks on, 3 weeks off, so that families and helpers could ease back in gradually. We are excited to be trying weekly meetings after Easter 2022 and hope to be joining you all back in church too!

Thank you to everyone who has helped Junior Church over the last few years. To all those who reflected during lockdown and for various reasons decided not to re-join us - a truly heartfelt “thanks for everything!”

To those still helping – “thank you so much for all your support and help!”

To those who haven’t yet tried Junior Church – we would very much welcome more helpers or even just occasional visits from church members to come and share with us – do contact me if you would be interested!

**Bec Richards**

## **LINKTOHOPE SHOEBOX APPEAL**

In the Autumn of 2021, RMC members and friends supported the Shoebox Appeal for the tenth year in a row. Happily, we were able to collect items more easily this year as lockdown had eased and we were also able to meet for The Big Wrap, although on a slightly smaller scale and with face masks hiding our smiles!

We filled 90 boxes with a wide range of items for the whole family. In total we collected just over £750.00 which went towards transportation costs (£3 per box) and buying extra items so that the boxes were filled to the brim.

Every year I have been delighted and humbled by the generosity of our church folk and friends and by God’s grace in helping it all come together. In 2021 this sense was even stronger, considering what a difficult year everyone had experienced. Huge thanks to everyone who knitted, crocheted, collected, shopped, donated, packed, wrapped, made refreshments and prayed.

I think some of you are already knitting again for this year!!

God bless

**Bec Richards**

## **MOD MUMS**

Mod Mums has had a very quiet year due to not meeting in the church since March 2020. We have met up during the summer month in local parks, to comply with legal guidelines and we have continued to hold Zoom meetings to discuss the future of Mod Mums. We also continued to use our Facebook page as a community hub. Since we have been more engaging on social media, we have had a number of new followers and people reach out to enquire about the group. We are hoping with the right promotion, we can enjoy a larger number of attendees again in the very near future.

Our aim is to restart meeting in the church hall and we would really like to get the crèches going again, as the babies and children really enjoyed playing in the crèches, making new friends whilst their parent or carer had a good chat with the other adults in a separate room. We would like to extend a sincere thanks to the wonderful crèche ladies – we have missed you all!

**Brigette Alexander**

## **ORGANISTS**

With lockdown in place for most of the year there were no baptisms, weddings or funerals. Currently Ann and myself are covering regular shortened morning services under present Covid restrictions.

The new church hymnal is proving successful on the rare occasions that it has been needed. Thank you, Simon.

My thanks also to those of you who acknowledge and thank the organists as you leave, even though at times we are not able to look up from the music

**Colin Fraser**

## **RASCALS PRESCHOOL PLAYGROUP**

This period has continued to present us with challenges at Rascals Playgroup.

We reopened after the summer holidays in September 2020 to all children.

However, as the new year approached there was another major lockdown but we were asked to remain open for all children. At this point in time approximately half of our families had older children attending school, but as most school children were being asked to stay at home, several of our families chose to keep their pre-school children at home also. This meant we were still operating at much lower numbers than usual for this time of year.

We were unable to do a Nativity performance in the church so instead we recorded the children singing some Christmas songs and sent this to all of our families via email. This was very well received.

We continued to receive funding from WSCC throughout this period for all eligible children so financially our position wasn't too severe although it meant we did lose some income from our fee paying families who chose to keep their children at home.

On 8<sup>th</sup> March we welcomed back all of our children and staff. Transitions to school were supported by phone calls rather than visits but we felt we were able to discuss all of the children and we were able to provide extra information to the schools for those children who required additional support.

Our end of academic year celebrations were held outside in the car park rather than in the hall and the staff decorated the 'podium' with banners and made it feel very special for the children and their families.

Unfortunately, I was in isolation as my son had caught Covid and so I missed the last day of term. I was extremely sad but the staff and children video called me during the morning to wave goodbye which was lovely and very emotional.

As always Bob Sneddon and other members of the church team fully supported us through this challenging year for which we are grateful and we would like to extend our thanks to them all.

**Tracey Hubbard**

Manager Rascals Preschool Playgroup

## **SERVICE RECORDING AND PROJECTION**

In the last year services have been streamed onto YouTube so that those at home have the opportunity to feel part of worship. These services are also then available, having been uploaded to YouTube, to watch at a convenient time to viewers. The church YouTube Channel is here: <https://www.youtube.com/channel/UC6jTCVUj-Zo7SPu9kAUIoUA> or search 'Rustington Methodist Church' in YouTube.

We have not been sending out audio recordings of services, although this could be possible if there was a need. Please do let me or one of the leadership team know if this is the case.

Each service has projection of media, ranging from hymn words to videos. This is done at each service by either the minister or one of the team.

**Simon Richards**

## **STEPPING STONES**

Stepping Stones shut down due to covid on March 24<sup>th</sup> 2020.

We were unable to reopen until September 16<sup>th</sup> 2021.

The committee tried to keep members informed by email and telephone, but it wasn't until the summer of 2021 that it was hoped lockdown could be eased.

In the preceding months members had expressed a preference for meeting during the day as many disliked venturing out in the evening, especially during the winter months.

The committee started meeting in people's gardens when allowed, to discuss what could be done about continuing the club or closing down completely.

We were eventually given the green light for a free Thursday afternoon and decided that we would try for September 16<sup>th</sup> with a social evening.

The Women's Fellowship group had folded during lockdown and many of the members came to join Stepping Stones.

The club is now viable with an interesting future programme.

**Jill Corby**

## **STITCHERS**

In 2020 we were still dreaming of an end to restrictions and looking forward to meeting again. In the meantime we kept in touch by email and phone and were able to keep up to date with whatever people were stitching. Unfortunately many

of us lost some motivation during all the restrictions and it was not until the summer, when garden meetings became feasible, that we could meet face to face, chat and share experiences.

By October it looked as though we could once again meet at RMC but after only one meeting that was no longer possible. Frustrations all round!

However we are now back and functioning at full strength so everything is much more interesting. Long may it last this time round.

Although this sounds like all doom and gloom, the truth is that the group is more than stitching and our friendships and ongoing support in difficult times have kept us all cheerful and positive. We believe that stitching in its various forms keeps us sane. So, keep stitching everyone.

**Tessa Greig**

## **TABLE TENNIS CLUB**

I find it difficult to write a report about the Table Tennis Club as we haven't met for over 2 years.

All I can say that we intend to re-open on Friday April 22<sup>nd</sup>.

Our numbers are likely to be very reduced due to ill health and the ageing of our members.

We are also unsure how covid restrictions will impact upon us, but we face the future hoping that the club will attract new people who want to play Table tennis.

**Norman Peck**

## **THE LINK (RMC Church Magazine)**

The Link is produced in the Church Office and informs on the life of our Church. When the usual activities of the church ceased in March 2020, owing to the restrictions necessitated by the Covid pandemic, it was important for The Link to continue to be produced. Along with the Minister's message, various church members continued to contribute poems, occasional articles and other items, and these are always most welcome. We have continued to distribute copies of The Link to members and anyone who is interested in receiving a copy.

I am very grateful to everyone who has contributed in any way to the production of The Link or made contributions of items for inclusion.

Please continue to send any items you would like to be incorporated into the Link, by email, to the Church Office so that they can be processed.

**Brigette Alexander**

## **WOMEN'S FELLOWSHIP**

### **Wednesday afternoons just won't be the same at Rustington Meth . . .**

After many decades of women gathering in this place, through good times and bad, to support each other and the church, Women's Fellowship is coming to an end. With committee members all feeling their age and no younger members to take over their role, it was decided, initially, that we would reduce activities to a simple weekly tea and chat. In the end, however, especially with all the additional precautions necessary to help keep us Covid secure, we had to face the fact that we just did not have enough fit and willing members to make it viable.

We had initially set the beginning of September as our re-start date after lockdown but that will not now happen and we shall not meet again as a group. However, we have kept in touch with members by telephone during lockdown and we hope to continue those friendships in some way.

So, farewell Women's Fellowship. We have thoroughly enjoyed the work over quite a few years with many happy memories of dear friends and the joy of spending time together on a regular basis. The sound of 30 or 40 women (it was double that number in the old days!) excitedly meeting and greeting each other as I walked into the hall always lifted the spirits. The memory of that will remain with me.

Our hope and prayer is that WF's departure, though sad, will inspire other younger church folk to fill that gaping Wednesday afternoon space with something fresh and new to encourage each other and draw others closer to God.

Thanks to all the church folk who have helped us in so many ways over the years. It has been so, so appreciated.

God bless.

**Jenny Ludwig** (for the Women's Fellowship committee)

# Regular Activities

## **Mondays**

- 2.00pm      Healthy Ageing (fortnightly) contact Carole Pickworth: 770313  
Please confirm dates with Carole
- 7.45pm      Ageless House Group (recommencing soon) at Simon & Bec's,  
47 Mallon Dene, Rustington, 772214

## **Tuesdays**

## **Wednesdays**

- 9.55-11.30am      Mod Mums' Coffee Club (weekly/term-time)  
contact Church Office

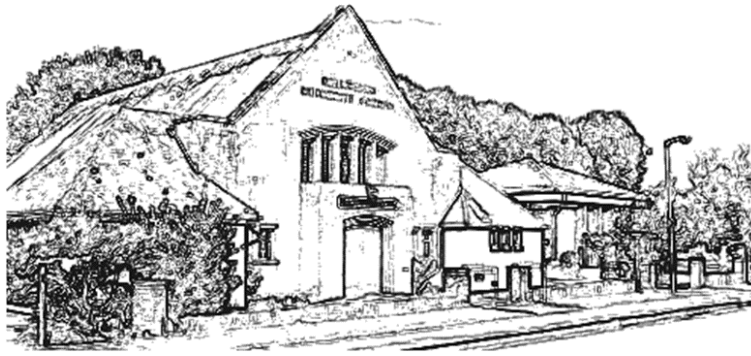
## **Thursdays**

- 1.30-4.00pm      Stitchers (2<sup>nd</sup> & 4<sup>th</sup> Thursday)  
contact Tessa Greig: 786896
- 2.15-4.00pm      Stepping Stones (1<sup>st</sup> & 3<sup>rd</sup> Thursday)  
contact Verena Thrift: 776178

## **Fridays**

- 9.45am      Bible Study (weekly)  
contact Doreen Straw: 770372
- 2.00pm      Table Tennis Club (weekly)  
contact Norman Peck: 731356

**Rascals Play Group** meets on 4 days (term-time): Monday & Tuesday  
(9.30am – 3.30pm) and Thursday & Friday (9.30am – 12.30pm)  
contact Tracey Hubbard: 07546 584314



Claigmar Road, Rustington  
West Sussex, BN16 2NL

Web site <http://www.rustington-methodist.co.uk/>

Registered Charity Number 11354885

**Minister Rev Bob Sneddon**

60 Westlands, Rustington BN16 NW

Church Office 01903 776900

Home 01903 717035

[gorsefore@googlemail.com](mailto:gorsefore@googlemail.com)

**Lay Worker Brigitte Alexander**

Mobile 07757 717730

Or via Church office 01903 776900

[brigitte.rmc@gmail.com](mailto:brigitte.rmc@gmail.com)

**Church Office**

01903 776900

[rustingtonmethodistchurch@gmail.com](mailto:rustingtonmethodistchurch@gmail.com)

**CHURCH  
RECEIPTS AND PAYMENTS  
ACCOUNTS**

**THE METHODIST CHURCH  
STANDARD FORM OF ACCOUNTS**

|            |        |
|------------|--------|
| Rustington | Church |
|------------|--------|

**FOR THE YEAR ENDED**

**31 August 2021**

|                         |         |            |       |
|-------------------------|---------|------------|-------|
| Worthing(Coast & Downs) | Circuit | Circuit no | 36/08 |
|-------------------------|---------|------------|-------|

**Registered Charity - Charity Registration number**

11348885

If not a registered charity **Her Majesty's Revenue and  
Customs Gift Aid number**

(The HMRC number is equivalent to a registered charity number in terms of evidence of charitable status and may be used to give to donors or grant funders wishing to see evidence of the organisation's charitable status. Methodist charities in England and Wales that are not registered charities are excepted from registration under Statutory Instrument 2014 No.242)

Minister:

|                      |
|----------------------|
| Rev'd Robert Sneddon |
|----------------------|

Church Stewards:

|                       |                      |
|-----------------------|----------------------|
| Mrs Elizabeth Slatter | Mr Patrick Khoo      |
| Mr John Bell          | Mrs Kathleen Tidbury |
| Mrs Susan Cooper      | Mrs Susan Bingham    |
| Mrs Pamela Warren     |                      |
|                       |                      |
|                       |                      |
|                       |                      |

Treasurer:

|                   |
|-------------------|
| Mr Robert Slatter |
|-------------------|

ACCOUNTS FOR THE YEAR ENDED 31 AUGUST 2021

**Rustington**

**Church**

| SECTION A |                                             | Unrestricted Funds | Restricted Funds | Totals this year    | Totals last year |
|-----------|---------------------------------------------|--------------------|------------------|---------------------|------------------|
|           | Note                                        | £                  | £                | £                   | £                |
| a1        | <b>RECEIPTS</b>                             |                    |                  |                     |                  |
| a2        | Offerings and Tax recovered                 | 77,504             |                  | 77,504              | 77,934           |
| a3        | Bank and CFB interest and Investment income | 303                |                  | 303                 | 1,691            |
| a4        | Lettings                                    | 690                |                  | 690                 | 7,169            |
| a5        | Other receipts                              | 22,475             |                  | 22,475              | 24,303           |
| a6        | <b>TOTAL RECEIPTS</b>                       | <b>100,972</b>     |                  | <b>100,972</b> (a7) | <b>111,097</b>   |

| SECTION B |                                                           | Unrestricted Funds | Restricted Funds | Totals this year    | Totals last year |
|-----------|-----------------------------------------------------------|--------------------|------------------|---------------------|------------------|
| b1        | <b>PAYMENTS</b>                                           |                    |                  |                     |                  |
| b2        | Circuit Assessment or Share                               | 77,714             |                  | 77,714              | 78,892           |
| b3        | Donations                                                 | 4,350              |                  | 4,350               | 4,440            |
| b4        | Repairs and Maintenance                                   | 9,455              |                  | 9,455               | 17,978           |
| b5        | Utilities (Insurances, water charges, heating & lighting) | 4,196              |                  | 4,196               | 6,273            |
| b6        |                                                           |                    |                  |                     |                  |
| b7        | Other payments                                            | 29,697             |                  | 29,697              | 31,526           |
| b8        | <b>TOTAL PAYMENTS</b>                                     | <b>125,412</b>     |                  | <b>125,412</b> (b9) | <b>139,109</b>   |

| SECTION C |                                            | Unrestricted Funds | Restricted Funds | Totals this year    | Totals last year    |
|-----------|--------------------------------------------|--------------------|------------------|---------------------|---------------------|
| c1        | <b>NET RECEIPTS/PAYMENTS FOR THE YEAR</b>  | (a6-b8)            | (24,440)         | (24,440)            | (28,012)            |
| c2        | Total funds brought forward from last year | 253,814            |                  | 253,814 (c6)        | 281,826             |
| c3        | <b>Sub total</b>                           | <b>(c1+c2)</b>     | <b>229,374</b>   | <b>229,374</b>      | <b>253,814</b>      |
| c4        | Transfers and adjustments                  |                    |                  | (c7)                |                     |
| c5        | <b>TOTAL FUNDS AT END OF YEAR</b>          | <b>(c3+c4)</b>     | <b>229,374</b>   | <b>229,374 (c8)</b> | <b>253,814 (c6)</b> |

| SECTION D                                                                           |                                                                                 | £     | £     |
|-------------------------------------------------------------------------------------|---------------------------------------------------------------------------------|-------|-------|
| <b>FOR INFORMATION ONLY: MONEY RECEIVED AND PASSED ON TO EXTERNAL ORGANISATIONS</b> |                                                                                 |       |       |
| d                                                                                   | (these amounts are not to be included in total receipts/payments figures above) |       |       |
| d1                                                                                  | Balance brought forward from last year                                          |       |       |
| d2                                                                                  | Offerings/Gifts - received for external organisations                           | 1,331 | 1,071 |
| d3                                                                                  | Offerings/Gifts - passed to external organisations                              | 1,331 | 1,071 |
| d4                                                                                  | <b>BALANCE STILL TO BE PAID</b>                                                 |       |       |
|                                                                                     | (d1+d2-d3)                                                                      |       |       |

*hds*

**SUMMARY OF CHURCH ACCOUNTS AND INTERNAL ORGANISATIONS REPORTING TO THE CHURCH COUNCIL****SECTION E**

Please follow the Guidance Notes to complete this page

Summary of the Church accounts for the year ended 31 August 2021 and Internal Organisations reporting to the Church Council/Church Meeting. Note that the funds of an Internal Organisation would normally be Restricted funds unless it could be clearly shown that they could be used for any Methodist purpose. This section must be completed to arrive at the gross income and expenditure totals of the Church. If gross income exceeds the Accruals threshold, then the Accruals method of accounting AND A DIFFERENT FORM must be used to report the accounts (see Methodist website). Please refer to the guidance notes regarding transfers between the District and connected District Organisations.

| INTERNAL ORGANISATIONS                                                  | Receipts       | Payments       | Net Receipts/<br>Payments | Adjustments | Opening<br>balances | Closing balances |
|-------------------------------------------------------------------------|----------------|----------------|---------------------------|-------------|---------------------|------------------|
| e1 Rascals Pre-School Group                                             | 81,275         | 73,824         | 7,451                     |             | 91,528              | 98,979           |
| e2 Womens Fellowship                                                    |                |                |                           |             | 394                 | 394              |
| e3 Mod Mums                                                             |                |                |                           |             | 1,573               | 1,573            |
| e4 Stepping Stones                                                      |                |                |                           |             | 2,230               | 2,230            |
| e5                                                                      |                |                |                           |             |                     |                  |
| e6                                                                      |                |                |                           |             |                     |                  |
| e7                                                                      |                |                |                           |             |                     |                  |
| e8 Sub total of Internal Organisations funds                            | 81,275         | 73,824         | 7,451                     |             | 95,725 (e11)        | 103,176 (e12)    |
| e9 Church accounts (totals brought forward from page 2 - totals column) | 100,972 (a7)   | 125,412 (b9)   | (24,440)                  | (c7)        | 253,814 (c6)        | 229,374 (c8)     |
| e10 TOTAL CASH FUNDS HELD BY CHURCH                                     | 182,247        | 199,236        | (16,989)                  |             | 349,539 (x)         | 332,550 (y)      |
| Continue on a separate sheet if necessary and bring the totals forward  | TOTAL RECEIPTS | TOTAL PAYMENTS |                           |             |                     |                  |

**SECTION F****STATEMENT OF ASSETS AND LIABILITIES**

| CHURCH - CASH FUNDS HELD AT 31 August 2021                                                 | OPENING<br>BALANCES | CLOSING<br>BALANCES |
|--------------------------------------------------------------------------------------------|---------------------|---------------------|
| f1 Cash in hand                                                                            | 50                  | 50                  |
| f2 Bank Current Account                                                                    | 22,550              | 7,012               |
| f3 Bank Deposit Account                                                                    | 1,040               | 16,331              |
| f4 Central Finance Board                                                                   | 1,071               | 1,398               |
| f5 Trustees for Methodist Church Purposes                                                  | 229,103             | 204,583             |
| f6 Other funds                                                                             |                     |                     |
| f7 SUB TOTAL - Church accounts                                                             | 253,814 (c6)        | 229,374 (c8)        |
| f8 Total funds held by Internal Organisations (the closing balance total from above) (e12) | 95,725 (e11)        | 103,176 (e12)       |
| f9 TOTAL CASH FUNDS HELD BY CHURCH                                                         | 349,539 (x)         | 332,550 (y)         |

**SECTION G****OTHER ASSETS and LIABILITIES**

|                                                    | At<br>1 September 2020 | At<br>31 August 2021 |
|----------------------------------------------------|------------------------|----------------------|
| g1 Investments (include Endowments)                |                        |                      |
| g2 Land & Buildings (see notes re Insurance value) | 2,381,711              | 2,429,345            |
| g3 Other Assets                                    |                        |                      |
| g4 Loan(s) - show amount outstanding at year end   |                        |                      |
| g5 Other Liabilities                               |                        |                      |

f4 Include only Funds held at the Central Finance Board

f5 Include only Funds held at Trustees for Methodist Church Purposes

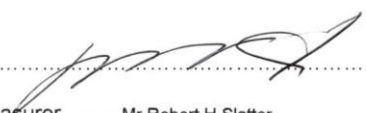
g1 Include any other investments (not the cash element of TMCP trusts accounts this is included in line f5)

had

Name of Church .. Rustington Methodist Church

## Declarations and Scrutiny

I confirm that these Receipt and Payment based accounts for the year to 31 August 2021 have been prepared from the records of the Church and that they include all funds under the control of the Church trustees.

Signature of treasurer .....  ..... Date ..... 8/11/21 .....

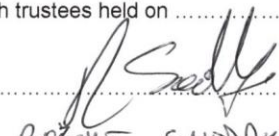
Name and address of treasurer ..... Mr Robert H Slatter

..... 14 Jervis Avenue Rustington Littlehampton Sussex

BN162AU

### Presentation to the Church trustees

I confirm that the annual report and accounts for the year ended 31 August 2021 were/will be\* presented to the meeting of the Church trustees held on .....

Signature of the Chair of the meeting .....  .....

Name of the Chair of the meeting ..... ROBERT SNOWDEN ..... Date ..... 8/11/21 .....

### Independent Examiner's Report to the Trustees of the

..... Rustington Methodist

Charity Number ..... 11348885

### Responsibilities and basis of report

I report to the trustees on my examination of the accounts of the ..... Church for the year ended 31 August 2021 set out on pages ... to .... As the Church's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the Church's accounts carried out under section 145 of the Act and, in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

\* delete or amend as appropriate

Name of Church .. Rustington Methodist Church

### Independent Examiner's Statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination (other than that disclosed below\*) which give me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Act; or
- the accounts do not accord with the accounting records.

[the [the

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

I ~~have~~/have not\* obtained independent verification of all investments with the Trustees for Methodist Church Purposes or held in other trusts, bank balances and funds at the Central Finance Board of the Methodist Church which are individually in excess of £10,000 (ten thousand pounds) at the balance sheet date.

Signature of independent examiner ..... 

Name of independent examiner ..... Mr Leslie Allen Drew

Relevant professional qualification of independent examiner ..... City & Guild Book-Keeping & Accountancy  
(equivalent to ICB Level 3)

Name of firm (where appropriate) .... Arun Book-Keeping & Computing

Address ..... 28 Linnet Close ,Littlehampton ,West Sussex

..... Post Code ..... BN177GW

Date ..... 5/11/2021

\* delete or circle as appropriate

Sep-20

**CHURCH  
RECEIPTS AND PAYMENTS  
ACCOUNTS**

**THE METHODIST CHURCH  
STANDARD FORM OF ACCOUNTS**

|            |        |
|------------|--------|
| Rustington | Church |
|------------|--------|

**FOR THE YEAR ENDED**

**31 August 2021**

|                         |         |            |       |
|-------------------------|---------|------------|-------|
| Worthing(Coast & Downs) | Circuit | Circuit no | 36/08 |
|-------------------------|---------|------------|-------|

**Registered Charity - Charity Registration number**

11348885

If not a registered charity **Her Majesty's Revenue and  
Customs Gift Aid number**

(The HMRC number is equivalent to a registered charity number in terms of evidence of charitable status and may be used to give to donors or grant funders wishing to see evidence of the organisation's charitable status. Methodist charities in England and Wales that are not registered charities are excepted from registration under Statutory Instrument 2014 No.242)

Minister:

|                      |
|----------------------|
| Rev'd Robert Sneddon |
|----------------------|

Church Stewards:

|                       |                      |
|-----------------------|----------------------|
| Mrs Elizabeth Slatter | Mr Patrick Khoo      |
| Mr John Bell          | Mrs Kathleen Tidbury |
| Mrs Susan Cooper      | Mrs Susan Bingham    |
| Mrs Pamela Warren     |                      |
|                       |                      |
|                       |                      |
|                       |                      |

Treasurer:

|                   |
|-------------------|
| Mr Robert Slatter |
|-------------------|

| SECTION A |                                             | Unrestricted Funds | Restricted Funds | Totals this year    | Totals last year |
|-----------|---------------------------------------------|--------------------|------------------|---------------------|------------------|
|           | Note                                        | £                  | £                | £                   | £                |
| a1        | <b>RECEIPTS</b>                             |                    |                  |                     |                  |
| a2        | Offerings and Tax recovered                 | 77,504             |                  | 77,504              | 77,934           |
| a3        | Bank and CFB interest and Investment income | 303                |                  | 303                 | 1,691            |
| a4        | Lettings                                    | 690                |                  | 690                 | 7,169            |
| a5        | Other receipts                              | 22,475             |                  | 22,475              | 24,303           |
| a6        | <b>TOTAL RECEIPTS</b>                       | <b>100,972</b>     |                  | <b>100,972</b> (a7) | <b>111,097</b>   |

| SECTION B |                                                           | Unrestricted Funds | Restricted Funds | Totals this year    | Totals last year |
|-----------|-----------------------------------------------------------|--------------------|------------------|---------------------|------------------|
| b1        | <b>PAYMENTS</b>                                           |                    |                  |                     |                  |
| b2        | Circuit Assessment or Share                               | 77,714             |                  | 77,714              | 78,892           |
| b3        | Donations                                                 | 4,350              |                  | 4,350               | 4,440            |
| b4        | Repairs and Maintenance                                   | 9,455              |                  | 9,455               | 17,978           |
| b5        | Utilities (Insurances, water charges, heating & lighting) | 4,196              |                  | 4,196               | 6,273            |
| b6        |                                                           |                    |                  |                     |                  |
| b7        | Other payments                                            | 29,697             |                  | 29,697              | 31,526           |
| b8        | <b>TOTAL PAYMENTS</b>                                     | <b>125,412</b>     |                  | <b>125,412</b> (b9) | <b>139,109</b>   |

| SECTION C |                                            | Unrestricted Funds | Restricted Funds | Totals this year    | Totals last year    |
|-----------|--------------------------------------------|--------------------|------------------|---------------------|---------------------|
| c1        | <b>NET RECEIPTS/PAYMENTS FOR THE YEAR</b>  | (a6-b8)            | (24,440)         | (24,440)            | (28,012)            |
| c2        | Total funds brought forward from last year | 253,814            |                  | 253,814 (c6)        | 281,826             |
| c3        | <b>Sub total</b>                           | <b>(c1+c2)</b>     | <b>229,374</b>   | <b>229,374</b>      | <b>253,814</b>      |
| c4        | Transfers and adjustments                  |                    |                  | (c7)                |                     |
| c5        | <b>TOTAL FUNDS AT END OF YEAR</b>          | <b>(c3+c4)</b>     | <b>229,374</b>   | <b>229,374</b> (c8) | <b>253,814</b> (c6) |

| SECTION D                                                                           |                                                                                 | £     | £     |
|-------------------------------------------------------------------------------------|---------------------------------------------------------------------------------|-------|-------|
| <b>FOR INFORMATION ONLY: MONEY RECEIVED AND PASSED ON TO EXTERNAL ORGANISATIONS</b> |                                                                                 |       |       |
| d                                                                                   | (these amounts are not to be included in total receipts/payments figures above) |       |       |
| d1                                                                                  | Balance brought forward from last year                                          |       |       |
| d2                                                                                  | Offerings/Gifts - received for external organisations                           | 1,331 | 1,071 |
| d3                                                                                  | Offerings/Gifts - passed to external organisations                              | 1,331 | 1,071 |
| d4                                                                                  | <b>BALANCE STILL TO BE PAID</b>                                                 |       |       |
|                                                                                     | (d1+d2-d3)                                                                      |       |       |

hds

**SUMMARY OF CHURCH ACCOUNTS AND INTERNAL ORGANISATIONS REPORTING TO THE CHURCH COUNCIL****SECTION E**

Please follow the Guidance Notes to complete this page

Summary of the Church accounts for the year ended 31 August 2021 and Internal Organisations reporting to the Church Council/Church Meeting. Note that the funds of an Internal Organisation would normally be Restricted funds unless it could be clearly shown that they could be used for any Methodist purpose. This section must be completed to arrive at the gross income and expenditure totals of the Church. If gross income exceeds the Accruals threshold, then the Accruals method of accounting AND A DIFFERENT FORM must be used to report the accounts (see Methodist website). Please refer to the guidance notes regarding transfers between the District and connected District Organisations.

| INTERNAL ORGANISATIONS                                                  | Receipts       | Payments       | Net Receipts/<br>Payments | Adjustments | Opening<br>balances | Closing balances |
|-------------------------------------------------------------------------|----------------|----------------|---------------------------|-------------|---------------------|------------------|
| e1 Rascals Pre-School Group                                             | 81,275         | 73,824         | 7,451                     |             | 91,528              | 98,979           |
| e2 Womens Fellowship                                                    |                |                |                           |             | 394                 | 394              |
| e3 Mod Mums                                                             |                |                |                           |             | 1,573               | 1,573            |
| e4 Stepping Stones                                                      |                |                |                           |             | 2,230               | 2,230            |
| e5                                                                      |                |                |                           |             |                     |                  |
| e6                                                                      |                |                |                           |             |                     |                  |
| e7                                                                      |                |                |                           |             |                     |                  |
| e8 Sub total of Internal Organisations funds                            | 81,275         | 73,824         | 7,451                     |             | 95,725 (e11)        | 103,176 (e12)    |
| e9 Church accounts (totals brought forward from page 2 - totals column) | 100,972 (a7)   | 125,412 (b9)   | (24,440)                  | (c7)        | 253,814 (c6)        | 229,374 (c8)     |
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| Continue on a separate sheet if necessary and bring the totals forward  | TOTAL RECEIPTS | TOTAL PAYMENTS |                           |             |                     |                  |

**SECTION F****STATEMENT OF ASSETS AND LIABILITIES**

| CHURCH - CASH FUNDS HELD AT 31 August 2021                                                 | OPENING<br>BALANCES | CLOSING<br>BALANCES |
|--------------------------------------------------------------------------------------------|---------------------|---------------------|
| f1 Cash in hand                                                                            | 50                  | 50                  |
| f2 Bank Current Account                                                                    | 22,550              | 7,012               |
| f3 Bank Deposit Account                                                                    | 1,040               | 16,331              |
| f4 Central Finance Board                                                                   | 1,071               | 1,398               |
| f5 Trustees for Methodist Church Purposes                                                  | 229,103             | 204,583             |
| f6 Other funds                                                                             |                     |                     |
| f7 SUB TOTAL - Church accounts                                                             | 253,814 (c6)        | 229,374 (c8)        |
| f8 Total funds held by Internal Organisations (the closing balance total from above) (e12) | 95,725 (e11)        | 103,176 (e12)       |
| f9 TOTAL CASH FUNDS HELD BY CHURCH                                                         | 349,539 (x)         | 332,550 (y)         |

**SECTION G****OTHER ASSETS and LIABILITIES**

|                                                    | At<br>1 September 2020 | At<br>31 August 2021 |
|----------------------------------------------------|------------------------|----------------------|
| g1 Investments (include Endowments)                |                        |                      |
| g2 Land & Buildings (see notes re Insurance value) | 2,381,711              | 2,429,345            |
| g3 Other Assets                                    |                        |                      |
| g4 Loan(s) - show amount outstanding at year end   |                        |                      |
| g5 Other Liabilities                               |                        |                      |

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f5 Include only Funds held at Trustees for Methodist Church Purposes

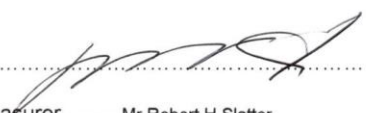
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Name of Church .. Rustington Methodist Church

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Signature of treasurer .....  ..... Date ..... 8/11/21 .....

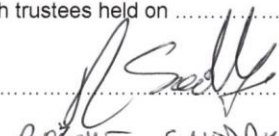
Name and address of treasurer ..... Mr Robert H Slatter

..... 14 Jervis Avenue Rustington Littlehampton Sussex

BN162AU

### Presentation to the Church trustees

I confirm that the annual report and accounts for the year ended 31 August 2021 were/will be\* presented to the meeting of the Church trustees held on .....

Signature of the Chair of the meeting .....  .....

Name of the Chair of the meeting ..... ROBERT SNOWDEN ..... Date ..... 8/11/21 .....

### Independent Examiner's Report to the Trustees of the

..... Rustington Methodist

Charity Number ..... 11348885

### Responsibilities and basis of report

I report to the trustees on my examination of the accounts of the ..... Church for the year ended 31 August 2021 set out on pages ... to .... As the Church's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the Church's accounts carried out under section 145 of the Act and, in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

\* delete or amend as appropriate

Name of Church .. Rustington Methodist Church

### Independent Examiner's Statement

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- the accounts do not accord with the accounting records.

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Signature of independent examiner ..... 

Name of independent examiner ..... Mr Leslie Allen Drew

Relevant professional qualification of independent examiner ..... City & Guild Book-Keeping & Accountancy  
(equivalent to ICB Level 3)

Name of firm (where appropriate) .... Arun Book-Keeping & Computing

Address ..... 28 Linnet Close ,Littlehampton ,West Sussex

..... Post Code ..... BN177GW

Date ..... 5/11/2021

\* delete or circle as appropriate

Sep-20

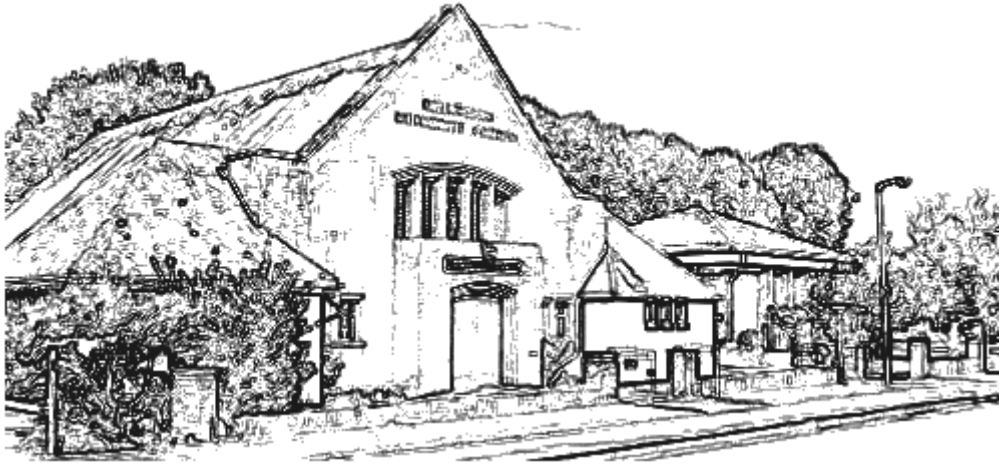
**RUSTINGTON METHODIST CHURCH**

England & Wales - Charity number 1134885

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# Accounts

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# Rustington Methodist Church

Claigmar Road

Rustington

West Sussex BN16 2NL

## Annual Report 2021



## **Welcome to Rustington Methodist Church's Annual Booklet for 2021**

This booklet serves to give information regarding all of the Church's activities during the year September 2019 to August 2020. Normally this would be in preparation for a General Church Meeting but because of the COVID lockdown the report is being received by the Church Council and then circulated within the church.

Receiving the report in this way will mean we can fulfil our responsibility to send it to the Charity Commission. It is hoped that we will be able to hold a Church Meeting in the autumn. That meeting will appoint Church Stewards and congregational representatives to the Church Council. Information about and an agenda for that meeting will be available nearer the time. As the Church is registered with the Charity Commission, elected members become Trustees.

In the meantime please contact Rev Bob Sneddon if you have any questions

The Church's Mission Statement is on page 4.

# CONTENTS/CONTRIBUTORS

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| Senior Steward                           | Elizabeth Slatter  | 7    |
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| Resources Committee                      | Bob Slatter        | 11   |
| Lay Worker                               | Brigette Alexander | 12   |
| Safeguarding                             | Lindsey Tilbrook   | 14   |
| Pastoral Secretary                       | Mollie Priest      | 15   |
| Bring & Share Lunch                      | Mollie Priest      | 15   |
| Church Family Committee                  | Lindsey Tilbrook   | 16   |
| Communion Stewards                       | Verena Thrift      | 16   |
| The Lunch Bunch                          | Mollie Priest      | 17   |
| Consultation on Worship                  | Helen Baines       | 17   |
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| Organisations/Activities                 | Name               |      |
| Ageless House Group                      | Simon Richards     | 18   |
| Bell's Bible Study                       | John & Hazel Bell  | 19   |
| Bible Study Group - Wednesdays           | Anne Bound         | 19   |
| Bible Study Group – Friday Mornings      | Doreen Straw       | 19   |
| Coffee Mornings                          | Kathleen Tidbury   | 20   |
| Christian Aid                            | Chris Clarke       | 21   |
| Church Flowers                           | Margaret Cocker    | 21   |
| Flower Distribution                      | Dorothy Benison    | 22   |
| Church Sitting                           | Dorothy Benison    | 22   |
| Hand Bell Ministry                       | Margaret White     | 23   |
| Healthy Ageing                           | Carole Pickworth   | 23   |
| Junior Church                            | Bec Richards       | 23   |
| Link to Hope Family Shoebox Appeal       | Bec Richards       | 25   |
| Mod Mums                                 | Natasha Lee        | 25   |
| Organists                                | Colin Fraser       | 26   |
| Rascals Pre School Playgroup             | Tracey Hubbard     | 26   |
| Shoppers' Service                        | Lindsey Tilbrook   | 29   |
| Service Recording & Projection Operation | Simon Richards     | 29   |
| Stepping Stones                          | Jill Corby         | 30   |
| Stitchers                                | Tessa Greig        | 30   |
| Table Tennis Club                        | Rev Norman Peck    | 31   |
| The Link (RMC Church Magazine)           | Stephen Waters     | 32   |
| Women's Fellowship                       | Jenny Ludwig       | 32   |
| Regular Activities                       |                    | 35   |

## **RUSTINGTON METHODIST CHURCH MISSION STATEMENT**

### **Rustington Methodist Church exists for:**

- **Worship:** to increase awareness of God's presence and to celebrate God's love.
- **Learning and Caring:** to help people to learn and grow as Christians, through mutual support and care.
- **Service:** to be a good neighbour to people in need and challenge injustice.
- **Evangelism:** to make more followers of Jesus Christ.

### **Priorities for Rustington Methodist Church:**

**In partnership with others wherever possible, Rustington Methodist Church will concentrate its prayers, resources, imagination and commitments on this priority:**

To proclaim and affirm its conviction of God's love in Christ, for us and for all the world; and renew confidence in God's presence and action in the world and in the Church.

**As ways towards realising this priority, Rustington Methodist Church will give particular attention to:**

1. underpinning everything we do with God-centred worship and prayer;
2. supporting community development and action for justice, especially among the most deprived and poor - in Britain and worldwide;
3. developing confidence in evangelism and in the capacity to speak of God and faith in ways that make sense to all involved;
4. encouraging fresh ways of being Church;
5. nurturing a culture in the Church which is people-centred and flexible.

## **CHURCH MEMBERSHIP 169 at 3.2.21**

### **Church Council Membership**

The following were members of the Church Council as of 8<sup>th</sup> March 2020: Minister, Rev Bob Sneddon; Church Council Secretary, Paula Trahern; Circuit Ministers, Ian Suttie and Frank Okai-Sam; Church Treasurer (and Chair of Resources), Bob Slatter; Pastoral Secretary, Mollie Priest; Church Stewards, Elizabeth Slatter (Senior), John Bell (until April 9<sup>th</sup>), Sue Bingham, Sue Cooper, Patrick Khoo, Kathleen Tidbury and Pam Warren; Junior Church Leaders, Simon and Bec Richards; Communion Steward, Verena Thrift and Designated Circuit Representative, John Bishop (Circuit Steward).

**Church Representatives:** Alan Clarke, Chris Clarke, Ruth Fraser, Colin Fraser, Jean Marshall, Ken Marshall, Joan Salmon and Stephen Waters.

A maximum of **nine** more church representatives are eligible for election. There will be information about these vacancies prior to the General Church meeting we hope to hold in the autumn. Please do consider undertaking this role.

### **Minister's report**

In my filing cabinet I have printed copies of the annual motto cards that Sandie and I have shared with congregations we have been part of since January 1983 when I first came across the idea. The printed collection is incomplete as, in recent years, the archive moved to my computer. Looking back the verses and places remind me of times of joy, of challenges faced by congregations and individuals and of the unpredictable journey of faith. I think that has never been truer than with regard to the motto verses for 2020 and 2021.

As 2020 started we were planning and organising in many ways. By April the Covid Pandemic was upon us and we were closed for worship and so were all activities on our premises. The evidence of that is scattered like shrapnel throughout this annual report. Our Motto text promised that God would give us wisdom – James 1:5!

The long months of lockdown – which stretch beyond the formal church year September 2019 to August 2020 - have been times of sadness, struggle and tears. Yet even in the midst of that we have not lacked wisdom. We have those amongst us with knowledge about risk assessments, knowledge of how to look after our building in unprecedented times, and knowledge of how mobile phone and computer technology offers a new angle on life together. So the word Zoom became part of our vocabulary at the same time as we rediscovered the value as a letter sent by post and the value of a phone call!

We have known loss. The absence of the worship we call “normal”, weddings and baptisms delayed. The pain of bereavement where a loved one could not be mourned by all would have hoped to gather to celebrate and support. New faces amongst us are only known wearing a mask and there are people who have moved without that being marked by our traditional farewell. Again it is beyond the strict time boundary but Andie Cankalis, our Church administrator, moved to a new job in December 2020 and we had to mark that with love squeezed into cards and gifts and flowers. We cannot wait until a church report in 2022 to give thanks for all she did amongst us!

We have opened and closed for worship as Government guidelines have dictated. The Preschool has met for much of the lockdown and there was a brief period when it looked as though some groups, at least, might return only for the guidelines to veto that.

The 2021 motto card took the words our Father gave to Paul when he prayed for release from some of the burdens of his life. “My grace is sufficient for you....” (2 Corinthians 12:9).

We do not know what the future holds. We talk of the “before times” or of “the new normal” but there is so much uncertainty that is almost impossible to make any but the most basic plans. These were and are testing times – and the testing is not over. The journey out of exile is only over when mind and body and spirit are at home. It is a journey measured not with a calendar but by the human heart.

Not knowing what the future holds poses a question about the bedrock of our life as believers. Who or what holds the future? Is it, from hereon in, a Covid gripped future where viruses and vaccinations rule? Or does our God - Father, Son and Spirit holds the future?

The future is not about restoring the past. It is not about newness for its own sake. It is about living the life and promise of our God who is the Life Giver, the Pain Bearer and the Joy Maker. It may not be easy or straightforward but “His grace will be sufficient”.

**Rev Bob Sneddon**

## **Senior Steward**

The role of a Church Steward is many and varied. On Sundays they supervise each service and support the preachers, aware of the congregational needs. They have an oversight of the spiritual life of the church and an awareness of the social and pastoral aspects of the Church Family. Regular meetings with the Minister review the past few months and look forward to services and events planned for the future, discussing other issues and concerns. Stewards have a place on the Church Council, so have a very broad view of the church as a whole and its role in the wider community.

Steward Helpers and Counters work well alongside the stewards on a Sunday and we would not be able to manage without their assistance.

Since the Lockdown in March we have been doing things rather differently. We opened the church for private prayer in early August and later in the month we re-commenced services, though in a different form because of all the restrictions.

As some of our regular stewards were unable to serve, for various reasons, we currently have a team of people who are serving the church by stewarding at these services. They have been especially trained to the different regulations and way of doing things to keep the congregation safe from the COVID19 virus. I think the church should say a very big thank you to them all for stepping forward to take on this new role, we would have been unable to re-open without them.

I would like to thank all the Stewarding team, Stewards, Helpers and Counters along with the Aisle & Door stewards, who do such a good job of welcoming people into our church. They are very supportive and willing to work together, being flexible within the various roles. Their support is essential for smooth running of the church on Sundays.

## Appointments

Kathleen Tidbury stepped down from her role as a steward during the year, but I am sure she will be assisting the stewards in other ways.

John Bell has moved away from the area, so has resigned as a steward.

Thank you both for your dedicated service to the church in this role.

Sue Bingham has completed seven years of service and has agreed to continue as a steward at the 9.00 service. Sue Cooper, Pam Warren and myself have each served six years and are all willing to continue in this role. Pam Warren has been the steward for funerals.

I bring the following names to you as stewards for the coming year:

Sue Bingham,

Patrick Khoo

Elizabeth Slatter

Sue Cooper

Pam Warren

willing to serve as Senior

As you can see this leaves us very short – we ideally need a team of 8 stewards. I have no names of prospective new stewards, so, I request that, should a suitable person offer to serve within the year, the Church Council can agree the appointment and it be ratified at the next General Church Meeting.

**If you would like to offer for any of these roles, or would like more information about them,** please do not hesitate to speak to Rev Bob Sneddon or myself to find out more.

Elizabeth Slatter

## FINANCE REPORT

Annual Accounts for the year Sept 2019 to August 2020 have abbreviated below.  
They reflect 6 months of normal activity and 6 months following Covid19 restrictions.

| <u>INCOME</u>               |                       | <u>EXPENDITURE</u>                             |                       |
|-----------------------------|-----------------------|------------------------------------------------|-----------------------|
| Church Giving               | 64,532                | Assessment                                     | 78,892                |
| Income Tax Recovered        | 13,401                | Church Donations                               | 4,440                 |
| Gift Aided Giving           |                       |                                                |                       |
| Special Collections         | 1,071                 | Special Collections                            | 1,071                 |
| Fund Raising Activities     | 420                   | Fund Raising Activities                        | 119                   |
| <b>Lettings</b>             |                       | Worship Expenses                               | 2,222                 |
| External Bodies             | 7,169                 | Organists/music                                |                       |
| Church Based Bodies         | 6,761                 | Youth + Junior Church                          | 570                   |
|                             |                       | Church Administrator                           | 9,295                 |
| Interest                    | 1,691                 | Salaries/Office Costs                          |                       |
| Weddings/Funerals           | 150                   | Property – maintenance                         | 3,218                 |
| Coffee mornings etc         | 1,085                 | Utilities (Gas & Electricity and Insurance)    | 6,273                 |
| Legacies & Living Gifts     | 0                     | Cleaning                                       | 4,868                 |
| Self- funded activities     | 389                   | Self- funded activities                        | 322                   |
| Recovered Costs             | 374                   | Church Projects                                | 9,892                 |
| Circuit Grant re Lay Worker | 6,840                 | Church Family Worker                           | 18,968                |
| Circuit Grant and Rebate    | 8,285                 | Paid by Church <u>but</u> funded from Reserves |                       |
| Sundries                    |                       | Sundries                                       | 29                    |
| <b>Total Income</b>         | <b><u>112,168</u></b> | <b>Total Expenditure</b>                       | <b><u>140,179</u></b> |

### Adjusted Income

|                                |                |
|--------------------------------|----------------|
| Interest on Parry Legacy       | 1,374          |
| Circuit Grant re Family Worker | 6,840          |
| Circuit Assessment Rebate      | <u>8,285</u>   |
|                                | <b>£95,669</b> |

### Adjusted Expenditure

|                      |                 |
|----------------------|-----------------|
| Church Projects      | 9,892           |
| Church Family Worker | <u>18,968</u>   |
|                      | <b>£113,319</b> |

This shows that our adjusted expenditure exceeded our adjusted income by **£17,650**. Regrettably our Church Giving was £10,000 below budget.

We have been fortunate that again this year the Circuit has found that their actual overall costs for the previous year, were not as high as budgeted, so they were able to rebate part of the original Assessment to all the churches, which has been of great assistance in this difficult year - without this our shortfall would have been even worse.

During this Pandemic, many people have been letting us have their collection envelopes and donations by several means and others have changed their method of giving to Standing Order which has been very beneficial. Thank you very much.

Bob Slatter, Church Treasurer

| SECTION A |                                                                                        |                   | Unrestricted Funds | Restricted Funds | Totals this year | Totals last year |
|-----------|----------------------------------------------------------------------------------------|-------------------|--------------------|------------------|------------------|------------------|
|           |                                                                                        |                   | £                  | £                | £                | £                |
| a1        | <b>RECEIPTS</b>                                                                        | <b>Note</b>       |                    |                  |                  |                  |
| a2        | Offerings and Tax recovered                                                            |                   | 77,934             |                  | 77,934           | 81,698           |
| a3        | Bank and CFB interest and Investment income                                            |                   | 1,691              |                  | 1,691            | 1,720            |
| a4        | Lettings                                                                               |                   | 7,169              |                  | 7,169            | 11,066           |
| a5        | Other receipts                                                                         |                   | 24,303             |                  | 24,303           | 53,031           |
| a6        | <b>TOTAL RECEIPTS</b>                                                                  |                   | <b>111,097</b>     |                  | <b>111,097</b>   | <b>147,515</b>   |
| SECTION B |                                                                                        |                   |                    |                  |                  |                  |
| b1        | <b>PAYMENTS</b>                                                                        |                   |                    |                  |                  |                  |
| b2        | Circuit Assessment or Share                                                            |                   | 78,892             |                  | 78,892           | 72,958           |
| b3        | Donations                                                                              |                   | 4,440              |                  | 4,440            | 4,801            |
| b4        | Repairs and Maintenance                                                                |                   | 17,978             |                  | 17,978           | 21,938           |
| b5        | Utilities (Insurances, water charges, heating & lighting)                              |                   | 6,273              |                  | 6,273            | 6,815            |
| b7        | Other payments                                                                         |                   | 31,526             |                  | 31,526           | 31,577           |
| b8        | <b>TOTAL PAYMENTS</b>                                                                  |                   | <b>139,109</b>     |                  | <b>139,109</b>   | <b>138,089</b>   |
| SECTION C |                                                                                        |                   |                    |                  |                  |                  |
| c1        | <b>NET RECEIPTS/PAYMENTS FOR THE YEAR</b>                                              | <b>(a6-b8)</b>    | <b>(28,012)</b>    |                  | <b>(28,012)</b>  | 9,426            |
| c2        | Total funds brought forward from last year                                             |                   | 281,826            |                  | 281,826          | 272,400          |
| c3        | <b>Sub total</b>                                                                       | <b>(c1+c2)</b>    | <b>253,814</b>     |                  | <b>253,814</b>   | <b>281,826</b>   |
| c4        | Transfers and adjustments                                                              |                   |                    |                  |                  |                  |
| c5        | <b>TOTAL FUNDS AT END OF YEAR</b>                                                      | <b>(c3+c4)</b>    | <b>253,814</b>     |                  | <b>253,814</b>   | <b>281,826</b>   |
| SECTION D |                                                                                        |                   |                    |                  |                  |                  |
| d         | <b>FOR INFORMATION ONLY: MONEY RECEIVED AND PASSED ON TO EXTERNAL ORGANISATIONS</b>    |                   |                    |                  |                  |                  |
|           | <b>(these amounts are not to be included in total receipts/payments figures above)</b> |                   |                    |                  |                  |                  |
|           |                                                                                        |                   |                    |                  | £                | £                |
| d1        | Balance brought forward from last year                                                 |                   |                    |                  |                  |                  |
| d2        | Offerings/Gifts - received for external organisations                                  |                   |                    |                  | 1,071            | 2,719            |
| d3        | Offerings/Gifts - passed to external organisations                                     |                   |                    |                  | 1,071            | 2,719            |
| d4        | <b>BALANCE STILL TO BE PAID</b>                                                        | <b>(d1+d2-d3)</b> |                    |                  |                  |                  |

## RESOURCES COMMITTEE - PROPERTY REPORT

Our role is the upkeep of the premises in a safe way, sensitive to all its users and uses, though this year has been more challenging than most due to the National Government Lockdown in March caused by the Covid19 virus pandemic.

We began the year with some alterations and refurbishment.

Alterations were made to the existing toilets in the church vestibule area. A wider passageway created and the furthest area converted to an Accessible Toilet with baby changing facilities. The remaining toilet was redecorated and designated as unisex. All existing flooring replaced.

Following the replacement of the old window, the Church office was redecorated and updated.

The carpet to the church vestibule area was replaced with carpet tiles which extend into the newly refurbished church office.

The Resources Committee, who met regularly until March, have been responsible for the oversight of these projects along with the Monday Team keeping up with all the regular maintenance needed around the premises, building and gardens. .

The Annual Risk Assessment was carried out in January though the group are regularly checking and re-assessing the building and reviewing health and safety, as well as fire risks in all areas of the premises.

We were challenged by having a couple of homeless gentlemen pitching tents in our grounds. One remained for an extended period, but was eventually found safe permanent housing during the first Lockdown and seems to have settled there.

Once the Government Lockdown was in place, the building was effectively closed with just a few key workers entering as the need arose.

As many tasks as possible were undertaken from home.

Because of the Pandemic many special measures had to be put in place to make the building safe. PPE was purchased to be used as per government guidelines. Water heaters were drained, toilets flushed and taps run regularly to keep the water circulating. The dishwasher run regularly to keep that clean too.

This is an ongoing situation until the building is in full use again.

Our preschool playgroup returned in June and that part of the premises is being kept exclusively for their use to reduce the risk of contamination from other users.

The Church opened for private prayer in August and later that month for services. Additional very specific Risk Assessments and instructions have been created so these events are safe. This involved some movement of church furniture.

A limited number of people have been working, in small numbers, maintaining our grounds so they look colourful and well kept. Our gardens have been much appreciated by people in the village able to meet friends, even if they are socially distanced, over the past months.

Many thanks to all who assist in any way in keeping our premises in good shape.

Bob Slatter      Chairman of Resources / Property and Finance Committee

## **Lay Workers Report**

It was a good start to the year with lots of events planned, however, little did we know how much our world would be turned upside down, when we were forced to shut the doors to our Church building on 22nd March. I remember that day very well.

I thought it was very important to let the village know that although we were no longer able to open our doors God was very much with us all. So I started putting posters up on the front door. They were like an enormous post-it note with a Bible verse on and I changed the verses weekly. More recently I have put up other posters announcing that we are opening for private prayer on 16th August and then to let all know that we will be open for weekly Sunday services on 6th September.

Open the Book had a Saturday afternoon event for all their teams at the Methodist Central Hall in London, we met the author and founder of Open the Book, Bob Hartman and we were able to hear about other groups' experiences of retelling the wonderful Bible stories to children and young people. Our team did more stories for Rascals and those coming to shoppers services. We were about to give the whole Church family an opportunity to see us in action on Palm Sunday but sadly that had to be postponed for another year. But we are planning on doing a recording of one of the stories to be used as part of a school assembly and linking it to the food bank.

It was a real privilege to help organise and attend Pam Hallam's 90th Birthday Party in the hall on 20th October 2019, I think all those who came will agree

with me that it was a very special occasion and one that won't be forgotten, especially by Pam.

Pastoral care has, as usual, been very busy this year, although the second half of the year was very different. We had to find different ways of offering ongoing support to those in need. Sadly visiting people in their homes, in hospital or nursing homes has been impossible since March. The telephone has proved to be a lifeline for a lot of people. We have recently had times when we were able to see people outside, maybe to go for a walk or have a coffee and chat outside a cafe. Other ways of keeping in touch have been explored and implemented such as emails, regular letters and zoom.

Zoom group meetings were set up soon after lockdown and we started with a general conversational meeting on the first Wednesday evening in June. These quickly turned into weekly meetings with a large variety of subjects. We also run short Bible studies and had a very successful Songs of Praise style sing-a-long in July. We have also listened to a variety of speakers and discussed their content afterwards, Speakers included prison chaplain Jonathan Aitkin, Bishop Michael Curry and Alpha founder Nicky Gumbel.

Holiday at home was a very successful outreach social event that started in August 2019 but sadly it was unable to take place in August 2020 due to the government restriction in place at the time, but I plan to see if we will be able to run it again in the future.

Food for Thought continued to grow and develop during the first six months until we had to cancel group meetings due to government restrictions. We were able to hold events with very diverse topics but all linked to us growing in our faith.

As we had no idea how long we would be in lockdown for I set up a Church Prayer Chain in April 2020. Some of the group receive the prayers via the phone and others via a confidential WhatsApp group, Everyone prays in their own way daily for those who have requested prayers. It has been much

appreciated by both those who are prayed for and by those who are praying, This is something very worthwhile doing and I feel it should continue when we are able to meet up again.

Several of our wonderful knitters had been very busy knitting gorgeous Easter chicks which we were going to stuff with a small Easter egg and give out to everyone in the services on Easter Sunday, sadly this also had to be postponed,

A visit to the The Pines day centre in Durrington, a day service for adults with learning disabilities, resulted in us being able to invite their choir to come and share their singing with us at a Shoppers service, it was a very emotional time.

As always I am available and happy to have a conversation with you to talk about what else I'm doing and what is in the pipeline.

**Brigette Alexander**

### **Safeguarding Report**

Updates to the Safeguarding Policy were accepted by Church Council in November 2019. Can I just take this opportunity to ask you to let me know via the Church Office if your group has new contact details and/or officers as they may well need to be issued with a copy of the Safeguarding policy for the Church.

Of course, the Pandemic has meant that all who are involved in safeguarding on behalf of the church, have been very busy indeed – reading seemingly endless documents from the Government and The Methodist Church that have been constantly updated. We have had to produce our own Risk Assessments to send to Circuit for approval. Putting all the regulations and restrictions into practice has not always been straightforward or popular but we thank all who have attended worship for bearing with us. Our thanks should go to the team of volunteers who have enabled Worship to take place whenever possible and of course to Church Council, without whose permission, none of this could have taken place.

**Lindsey Tilbrook**

## **Pastoral Report.**

Rustington Methodist Church appointed 30 Pastoral Visitors who readily offer care to the members of the Church. They assist the Minister and Lay Worker by visiting members in their home, Care facility, or hospital. Since lockdown, the natural way we offered support for people in our pastoral group needed to adapt and adjust.

Pastoral care became especially difficult during bereavement, or when someone was admitted to hospital. At these moments of immense need, the Pastoral visitor could not physically stand alongside to offer support and compassion. However, we wrote letters and cards and continued to pray regularly for those in our care. We made frequent telephone calls. In these ways, we expressed comfort and support in times of sorrow and when life was tough but we also rejoiced with those who had good news to share.

My gratitude to all those who have reached out, in a variety of ways, to offer pastoral care during the year.

**Mollie Priest**

## **Sunday Bring and Share lunch.**

For some people, returning home to an empty house and eating alone after Sunday worship at Rustington Methodist Church is a very difficult time. For this reason, the Bring and Share lunch, meets on the first Sunday of each month after the second service in the coffee lounge. About 20 people enjoy company, friendship, and happy conversation over a shared meal. Because of Covid restrictions this group has not been able to meet since March 2020.

**Mollie Priest**

## **Church Family Committee**

It all began so well in the Autumn of 2019! We were able to organise a Hymn-a-long in October which was well attended and followed on from our morning of Chorus singing the year before.

In December, we broke with tradition and held our Christmas Party on a Saturday morning to give our younger groups a better chance to attend. This was a great success and Brigitte did a stalwart job in the small kitchen, producing a huge amount of hotdogs for the hungry party guests.

Our only event in 2020 was a visit from the Brighton Male Voice Choir in February – again enjoyed by a good, if largely different number of people. Obviously there has not been any opportunity for the Committee to meet for over a year or plan any of our usual events.

**Lindsey Tilbrook**

## **Communion Stewards Report**

Members of the team: Sheena Baker, Anne Bound, Christine Carr, Joy and Terry Smith, Verena Thrift, Joan Welham-Jones, Margaret White and Wilma Walton.

Rev Norman Peck is also part of the team sharing the 10.45 services with our minister. We were able to assist Rev Bob Sneddon at the various Communion Services during 2019.

The services over the Christmas period were enjoyed by us all and the rota for the first quarter of 2020 was ready.

Sadly the Services stopped in March 2020 due to the pandemic.

When we were able to meet again in the “New Normal” Rev Bob Sneddon prepared the Communion Elements himself and also served the Communicants on his own.

This is an ongoing arrangement due to Covid19.

We are very much looking forward to be able to assist Rev Bob again when restriction are able to be eased.

**Verena Thrift**

## **The Lunch Bunch.**

On the second Tuesday of each month a group of people from Rustington Methodist Church, who had experienced bereavement had lunch together. Occasionally the group would eat out in a restaurant, but generally we would meet in someone's home where 14-20 people could be accommodated for a buffet type meal.

Together, over a meal, we shared concerns and difficulties about living and alone. We offered support and encouragement to each other and laughed as well as cried. A group holiday was organised each year to Cyprus but the 24 booked to fly in March 2020 now have to wait for travel restrictions to be lifted.

**Mollie Priest**

## **Consultation on Worship**

Rustington Methodist Church usually holds a Consultation on Worship three times a year, when all who worship at our church are invited to meet with the minister to review recent services, discuss current worship styles and make suggestions for the future worship life of the church.

In the past year period, September 2019 to August 2020, meetings were held in October and January, with the scheduled June meeting being cancelled due to COVID restrictions. Attendance was between 6 and 10 folk per meeting.

In addition to feedback around recent services and events, and the consideration of upcoming services, the meetings also offered space to discuss particular aspects or topics relating to worship:

At these two meetings the direction of the 'Sunday Celebration' evening service and the progression of the 'Food for Thought' worship were discussed, and this led to separate meetings being held for those directly involved with these services.

Other items discussed within these Consultation meetings included the pros and cons of using glow sticks rather than candles for the Christingles on Christmas eve, the best timings for including the crèche children and the young people from Junior Church within the Communion services, and suggestions for ways to cater for large baptismal parties within the 10.45 service.

It is felt that the Church greatly benefits from constructive feedback and fresh ideas with regards to worship. It is hoped that the worshipping congregation of Rustington will have opportunities to contribute to such meetings in the year to come.

**Helen Baines**

## **Food for Thought**

Food for thought has been going for nearly three years now. It takes place on the 3rd Tuesday of every other month. We had meetings in September, November, January and March. We also ran a full length feature film in January relating to the January title 'Homeless'. Our last meeting was on 17th March and was titled 'Tell Me the Old Old Story'

The evening is based around food, fellowship and a topic. There is no definitive format and it has taken on different guises depending on who is involved in organising the evening and on what the topic is. We have had speakers, film clips, quizzes, prayers, music, debates, bible readings, poetry, silences, hymns, personal reflections, a labyrinth and much, much more.

Sadly we have not been able to run any more meetings since we were forced to go into lockdown on 22nd March. From the feedback I have received Food for Thought evenings have been greatly missed and although we started an evening zoom group it is not possible to include us eating a meal together.

We are always open to consider new topics that anyone might suggest. It is an excellent way to meet, get to know and form lasting friendships with like-minded Christians in a relaxed, informal and friendly environment. It is not a club and there is nothing to join. We only ask that you let us know you are coming and about your dietary requirements, we don't want you to go hungry! If you haven't been before please do come along as soon as we are back up and running again.

**Brigette Alexander**

## **Ageless Home Group**

We meet on a Monday evening and follow a Bible study. We chat about our lives so that we can support each other through hard times and rejoice in happy events. We have not met since the end of March due to Covid restrictions, but have kept in touch with each other.

We will review the situation when lockdown restrictions are eased.

**Simon Richards**

## **Bell's Bible study**

It is with great regret, due to the Corona virus pandemic, that we have not been able to meet for our bible study in over a year.

We still do not know when it will be possible to hold our meetings at the church due to self-distancing and our meeting room is so small.

However, we know that everyone is keen to get together for study again and we trust that we will soon be together again to study God's word.

**Hazel and John Bell**

## **Bible Study Group –Wednesdays**

Prior to lockdown the group met as normal and then broke up for Lent to be part of the Churches Together meetings.

The group has not met since

**Anne Bound**

## **Friday morning Bible Study group.**

What is there to report on for this last year?

The Pandemic causing a very strange year has put paid to our weekly meetings where we discuss what we have read in the Daily Bread Bible study notes. We have always found the discussions to be a great help as we listen to each other's understanding of the notes and Bible passages, and how each reading has given us cause to look at our own lives, at what we felt God was saying to us. Some of us have continued with our Daily Bread notes at home and others decided to use some other source. We have found plenty of help in our lives of faith from Radio, T V and Bob's reflections, and the free time from not having to run here and there has given us more time to look around and appreciate God's goodness in his wonderful creation .

We look forward to being able to meet together again in the not too distant future. Once this happens we hope to meet again at 9-45 am each Friday in room one on the church premises for one hour. If you would like to join in with

a small and friendly group of very light hearted Bible Study to help you get little more understanding of what God is saying to you, then please feel welcome to join us. We certainly don't do DEEP study as some other groups. Our aim is to help each other to read our Bibles each day.

**Doreen Straw**

## **COFFEE MORNINGS**

Sundays, Tuesdays, Fridays & Saturdays

Sunday, after morning worship, there is an opportunity to meet with other members of the Church family in the coffee lounge.



Also coffee mornings are run in the coffee lounge on most Tuesdays, Fridays and Saturdays! You can enjoy a warm atmosphere, friendly conversation, a Fair-trade cuppa and a biscuit all for the price of 50p!

Sadly all coffee mornings, including after the morning services, ceased with effect from Sunday 22<sup>nd</sup> March 2020 when the Government guidelines stated that we should all stay at home to reduce the risk of catching corona virus. During this time of enforced retirement I have reached the decision that I am no longer able to be in charge of the coffee mornings, due to failing eyesight.

I would like to take this opportunity to thank all the loyal team of helpers, without whom we could not have offered this service. The Church is always looking for more helpers. ***Kathleen Tidbury***



## **Christian Aid Activity and Accounts**

**July 2019 – July 2020**

Before the pandemic made a dramatic effect on our charitable work and that of Churches Together in Rustington we were able to:

- Provide our usual monthly ‘Souper’ Lunches from July to January

Our plans for Christian Aid Week were drastically curtailed:

- We served 3 Lent Lunches
- Made an appeal for donations through our online 3854

connections with local churches.

Total Remitted to Christian Aid:

£4850

In addition, Gift Aid recoverable was, £817

The world-wide implications of the pandemic, especially for the poorest nations weighed heavily on our minds and we were grateful that we could at least make some small contribution to the vital work of Christian Aid.

Restrictions continued to impact on our ability to serve the community both locally and nationally.

More detailed accounts have been published previously and are available on request.

**Chris Clarke**

### **Church Flowers**

In the past year sadly we have not had many Sundays with fresh flowers in the church. The silk flowers have been changed according to the seasons. Any money donated but not used is safely in the flower fund bank account and will be available whenever we are able to arrange fresh flowers again and the requested dates will, if possible, be honoured.

If anyone would like to add their name to the list of donors Doreen Straw or I will be pleased to hear from you. We suggest at least £20 for flowers in the pedestal and a small arrangement on the organ. If specific flowers or colours are requested then the cost may be higher. We try to accommodate a request for a specific date.

The arrangements are always appreciated as are the flowers when they are distributed after the weekend.

**Margaret Cocker, Doreen Straw**

### **Flower Distribution**

The ministry of taking flowers to members continued from September 2019 until March 2020 when the first lockdown came in to force. This is something much appreciated by folk who have a need or just a thank you. It is a lovely job taking a couple of hours on a Monday morning and is enjoyed by the small team who deliver the flowers. New helpers are welcome – all you need is a ready smile and the ability to drive.

**Dorothy Benison**

### **Church Sitting**

In normal times the Church is open for private prayer on Tuesday and Thursday mornings. Two people are needed to guard the church and offer a welcome to any visitors. This is very vital service to the community. It is not an onerous job and is mostly an opportunity to get to know another Church member really well. Sadly it is yet another form of outreach that has had to be dropped during the pandemic. New names for the rota would be welcome for when we are able to resume again.

**Dorothy Benison**

## **HANDBELL MINISTRY**

During the past year we have not met to practise or play due to the Pandemic.

We usually play the bells at Easter, Harvest and Christmas services and rehearse monthly on a Sunday morning between the two services.

We realised that we had a limited folio of music so requested a grant from the Church Council to buy some more music. We were delighted to receive £100 which enabled us to buy enough books for the team and we were looking favourably at playing some new pieces just before the pandemic struck.

We understand that we are likely to lose two or three members of the team and we therefore will need some new recruits. If anyone would like to consider joining us, when we are able to meet once more, please be in touch with me or Kay Wilson.

A knowledge of musical notation would help! We would love to have some young people join us too.

Playing bells is essentially a team effort so if we do not recruit anyone else we will not be able to play all the bells needed to create beautiful music in the Church services. It really is fun!

**Margaret White**

## **Healthy Ageing**

This class was started in August 2017 as a Chair Exercise Class and has been consistently well attended.

Period September 2019 - August 2020 were also proceeding as planned until classes were stopped in March because of Covid 19.

**Carole Pickworth**

## **Junior Church**

The last time Junior Church met as usual was 8<sup>th</sup> March 2020 but we have kept in touch in several different ways during the many months since.

We formed a WhatsApp group which consists of an adult from each of the fourteen Junior Church families. Almost every day since 28<sup>th</sup> March 2020, we have shared a Christian song via the group. The choices cover a wide variety of

styles, ages, tastes and themes and while some favourites get repeated, we have probably shared well over three hundred songs reminding us of God's love.

We have also reached out to all the families with deliveries during the year, with something for each of our twenty-eight children ranging from under 1 to 18yrs old. The first was a bag of craft activities which linked to stories and craft videos sent via Whatsapp in Spring 2020. The second delivery was an end of Summer Term gift which the children would usually have received at our Anniversary Service. In the Autumn term everyone received a chocolate Advent calendar and a Christingle kit and during Spring 2021 there have been Lent-in-a Bag deliveries and Easter goodies too.

Some Junior Church families attended our two "Lighthouse" services at the church in October and December 2020. We shared in family-friendly worship with a difference – actions to songs (but no singing!), videos to watch, stories to hear and prayer activities to do whilst sat in family groups.

In December it felt important not to miss out on our usual Nativity fun, but with lockdown it needed to be different. We used a rhyming script "God is with us – everywhere!" by Fay Rowland and made a stop-motion animation with characters made from paper cups! Each of our children and young people recorded themselves reading their lines and with some clever technology (and a good chunk of time) our Nativity film came together. It's still available on YouTube if you haven't seen it yet!

Over the months, I have been adding craft videos to our YouTube services, often with help from my lovely family. Recording myself takes me rather out of my comfort zone which is why you usually only see my hands! But I hope that these have been a blessing in some way to our Junior Church families and perhaps the wider church family too.

I am very thankful for the new ways we have found of connecting and sharing with each other this year.

**Bec Richards**

## **LinktoHope Family Shoebox Appeal**

With such a strange year in which everything has been so different, it has been important to find things to celebrate. One such thing has been the generosity of Rustington Methodist Church friends and families towards the LinktoHope Shoebox Appeal. Sadly, it was not possible to meet together in a large group as we usually do. However, many folk still made and donated items, gave money and offered prayers, and some met in small groups or families to fill boxes with gifts and love. It was humbling to drop off 129 boxes to the charity warehouse with sufficient money to cover the transport. There was even a little money, some knitted items and toiletries to spare! Thank you so much!

**Bec Richards**

## **Mod Mums**

Mod Mums has had a very quiet year due to not meeting since March 2020. However, from the period of September 2019 – March 2020 the group enjoyed various activities, including Zumba, talks from speakers on topics such as domestic abuse, an auction, a craft morning and a sign language session.

When the world went into lockdown in March, we continued to use our Facebook page as a community hub. Each week our social secretary arranged talks by different speakers (some from the beauty industry and one charity etc). which they filmed beforehand or did live at the same time a normal Mod Mums session would run.

The team tried to keep this engagement going as long as possible, often posting funny memes (funny texts or pictures) and anecdotes to try and brighten someone's day. A huge concern we have had has been parents and carers feeling isolated and lonely. It was around August that the weekly talks petered out due to the strain on the team to keep them up and things opening slightly for summer.

When Mod Mums was in session, the babies and children really enjoyed playing in the crèches, making new friends whilst their parent or carer had a good chat with the other adults in a separate room. We are really grateful to the church for enabling the crèches by proving the helpers and doing their

DBS checks etc. And of course we would like to extend this sincere thanks to the crèche ladies themselves – we have missed you all!

Numbers were a little low just before lockdown in March 2020, but since we have been more engaging on social media, we have had a number of new followers and people enquire about the group. We are hoping with the right promotion, we can enjoy a larger number of attendees again, once it's 100% safe to do so.

In July's AGM we chose a new chair who chose 'St Barnabas' as our charity, and 3 members of the team did a sponsored sunrise walk in October 2020 to raise funds for them. Obviously other than that we have not actually worked with them this year. Our accounts were detailed in the same AGM and obviously these figures also haven't changed.

**Natasha Lee**

### **Organists**

Michael, Ann and myself have covered Sunday and shoppers' services and pre-school praise but it has been a relatively quiet year with only two funerals, no weddings and lockdown starting in March.

The Christmas services were kindly covered by Ann and I was able to spend rare time with family. Thank you Ann.

The support and encouragement of Rev Bob and the church family is much appreciated.

**Colin Fraser**

### **Rascals Playgroup**

This has been a very different year at Rascals Playgroup.

As the news of Covid 19 hit the headlines and the country went into lockdown we closed our doors to the children on March 20<sup>th</sup> at 12.30pm.

We were asked to remain open for children of key workers and for those children with an Educational Health Care plan but all of our families were able to safely keep their children at home, so we remained closed until 1<sup>st</sup> June. As the majority of our income at that time was coming from West

Sussex County Council in the form of free entitlement, we were able to continue paying all of our staff a normal wage.

We maintained contact with our families via our private Facebook page, emails, texts and we hand delivered an Easter egg to every family which was appreciated.

We reopened on 1<sup>st</sup> June and welcomed back children of key workers and had a small group of about 11 children. Two members of staff remained at home on full pay as they were clinically vulnerable with Asthma.

We produced a Covid policy and asked all the parents to sign a Covid 19 parent's agreement. Our new enhanced cleaning regime became embedded into every day practice and the wearing of masks became a familiar occurrence when speaking to parents/carers.

Our end of year celebrations were all cancelled and some of the children left Rascals without us seeing them again which was very sad. In these cases we hand delivered the children's learning journals with a small gift and our best wishes for their transition to school.

Usually around this time teachers would visit us to meet our children but this was all cancelled and our transition conversations were all held over the phone. For those children who required additional support with the transition to school, we made sure all our paperwork was shared with the relevant school and long telephone conversations took place regarding each child's needs.

We welcomed a few new children to Rascals in September and welcomed back all of our remaining children until another lockdown hit again in January. This time we remained open to all children as requested by the Government, however, half of our families chose to keep their children at home because they had older children at home. This time one of our supervisors had to remain at home on full pay as her eldest child couldn't go to school.

Again, luckily the majority of our income was from Government funding and after a tense time of it being suggested we wouldn't receive this funding, it

was then confirmed that funding would be in place even for those children remaining at home which was a big relief to us all.

On 8<sup>th</sup> March we welcomed back all of our children and staff. Transitions to school will again be supported by phone calls rather than visits which is a shame but we are now able to invite Health visitors and Educational Psychologists into the setting to support some children.

We have a visit to Summerlea Forest School booked for July which we are really hoping can go ahead. We also have a photographer booked for May which parents are looking forward to.

During this strange year, I have felt fully supported by my staff team and also by Bob Sneddon the minister and Bob Slatter for which I am extremely thankful. It has been an emotional rollercoaster with lots of personal issues for us all to cope with but we have all pulled together and got through it supporting and caring for each other.

We are hopeful that our numbers will be healthy for September and we are currently busy answering new enquiries which is positive.

We have all been thankful as a staff team that we have had exclusive use of the church hall during this uncertain time and have felt extremely grateful for the support provided to us in this respect. We do understand that other groups will soon be operating again and look forward to seeing the church being used more often and we will be happy to work with other groups to ensure the safety of all users.

We all hope that other church groups have all remained safe and well.

**Tracey Hubbard – Manager**

## **The Friday Shoppers Service**

Prior to Covid 19, the Shoppers service, for many years held on a Friday, took place for just 15 minutes and offered the 30-40 strong congregation a variety of styles and speakers. This included the very popular Pre-School Praise and Rascals Pre-School Playgroup Nativity -standing room only!! I am sure that all who usually attended so regularly (including those from residential homes) really missed this annual event in December 2020 and also the week-by-week Friday slot that was open to all but was obviously unable to take place during the pandemic.

**Lindsey Tilbrook**

## **Service Recording and Projecting**

During this year services were recorded weekly and sent to 3 people up until lockdown began in March 2020. Following this time there were no further services due to Covid restrictions.

Preparing for and projecting services took place shared between three of us on a rota basis up until the Covid lockdown.

In August we started a YouTube channel and produced an online 'service' with the plan to continue this format while people could not attend church. The online service included a reflection from the minister, Bible reading, craft activity and input from members of the church talking about their lockdown experience.

**Simon Richards, Margaret Cocker, Corrie Brown**

## **Stepping Stones**

The Club resumed meeting in September after the August break, with a Social evening of Housey-Housey. Later that month our gentlemen joined us for a very informative talk about ‘ The Old London Docks’.

In October we had a quiz and a speaker who’s fee went as a donation to The Motor Neurone Disease Association.

A ‘Good as New’ sale in November raised money for our chosen charity : Safe in Sussex. We specifically targeted their Women’s refuge in Littlehampton also donating bed-linen and towels among the items.

Our Xmas Hat Party was a great success with various headgear worn and plates of food brought along. Xmas Lunch was enjoyed at The Angmering Manor Hotel in December.

The New Year started with a Beetle Drive and we were joined by the gentlemen when The Littlehampton Camera Club visited.

A fish and chip supper was enjoyed in February when Louise Gisbey came to tell us more about the Women’s refuge.

Bob Sneddon Chaired our A.G.M. which had been brought forward a week to comply with the new financial year date. Our ‘Silent Auction’ was also held for our charity that night.

In March we heard about the life of a Lighthouse Keeper. The club was then hit with the first lockdown. Members were kept in touch by ‘phone or email during that time. Money from club funds was donated to Safe In Sussex, and more linen was collected and donated by members.

Over the year we have lost Barbara Ayling, a loyal and valued member after a long illness. May she Rest in Peace.

**Jill Corby**

## **Stitchers**

Remember September 2019? Life was “normal” and we were all busy enjoying our various projects and trying to keep up with the new techniques and styles we were learning. Soon we were planning a couple of special events for 2020.

A whole day workshop would be held in the spring featuring Seminole patchwork. Members were set to work preparing various materials for our big day. Then came Covid and just a day or two before the workshop date lockdown was announced. Twelve weeks “they” announced, so the workshop was postponed. We had also planned a one-day exhibition of work as a charity fund-raising event. But - Watch This Space – eventually both these plans may come to fruition.

We turned to making scrub bags and so on for the NHS.

However, four of us attended the Quilters’ Guild Regional Day at Chichester College on 7<sup>th</sup> March which was very enjoyable and turned out to be the last event any of us could attend. In the meantime, we continued with our own projects, with advice, help and suggestions by phone or email, until we were able to meet in small groups a few times in Elizabeth’s garden later in the summer, so there was a flurry of activity to finish some work for a Show-n-Tell (when everyone shows their work to members and explains the inspiration or incentive involved in making the piece) and of course to enjoy a chat and catch up on everyone’s activities.

We have been amazed to find ourselves swapping patterns for masks and making them for friends, family and neighbours and have continued to make quilts or blankets for the Linus Foundation.

**Tessa Greig**

### **Table Tennis Club**

The Table Tennis Club continued its usual format from previous years. We have 2 tables in constant use, playing doubles which means 8 people competing at the same time. Those waiting to play sit and watch whilst having social interaction with one another. We have a half time break for refreshments, during which the leader has a sharing of news with one another, and shares a few funny stories and some interesting sports tales. Our membership has remained fairly steady, with some retiring with “old age”, but fresh faces have appeared to take their place. The spirit has kept high, with the reputation that there is no other Club like ours, so we have greatly missed our Friday afternoons since our last meeting on March 13<sup>th</sup> 2020. After expenses have been paid for from the weekly membership fee, all our profits are paid directly into Church funds.

**Norman Peck**

## **THE LINK (RMC Church Magazine)**

The Link is produced in the Church Office and informs on the life of our Church. When the usual activities of the church ceased in March 2020, owing to the restrictions necessitated by the Covid pandemic, it was important for The Link to continue to be produced. Along with the Minister's message, various church members continued to contribute poems, occasional articles and other items, and these are always most welcome. We have continued to distribute copies of The Link to members and anyone who is interested in receiving a copy.

I am very grateful to Andie Cankalis who was the Link Co-ordinator for the year 2019/2020, to Colin Tompsett for his artwork and to Jan Elliman and Margaret Rudlin for their invaluable help during the year.

Please continue to send any items you have for inclusion, by e-mail, to the Church Office so that they can be processed.

**Stephen Waters**

## **WOMEN'S FELLOWSHIP**

When I began this report in March 2020 the work of WF was continuing much as usual. Statistics were fairly constant at 54 members on the register, average weekly attendance around 30, and 7 new members. Once again, we had said farewell to several much-loved and sadly-missed friends who had died since my previous report.

We were continuing to look for ways to freshen and revitalise our meetings. One change we had made was, with Bob Sneddon's assistance, to update our New Year communion service to make it more relevant for current members. In the process, we realised that aims, meaningfully expressed by WF members several decades ago, were not entirely appropriate for our 2020 membership, and these have been altered (as below):

*'With a clear Christian ethos, Women's Fellowship aims to provide a relaxed, happy place where women can meet regularly to greet old friends and make*

*new ones as, together, we engage in a varied weekly programme of speakers, performers and 'home-grown' activities.*

*'We acknowledge that each person's faith journey is unique and we welcome women of faith as well as women of no faith trusting that we might learn from each other.'*

It's always a relief - twice a year - to have managed to produce varied weekly programmes of speakers and activities. As always, we were extremely thankful to church members who willingly came to entertain - and often challenge our ageing brain cells!

There had been more fingernail-biting moments when two speakers let us down in the previous programme and we quickly decided that booking any of the emergency services to talk to us was a lost cause. The fire service was called out to a fire 20 minutes before they were due to speak - having already cancelled a visit some months earlier - and, more embarrassing as we had opened the afternoon to others, the speaker from Air Ambulance went into hospital and no one was aware until it was too late.

Then Covid-19 struck! Meetings and speakers cancelled,

Early in the pandemic, the committee took up Lindsey Tilbrook's suggestion that we divide our membership into small groups (in alphabetic order so we didn't just phone our friends!) and phone each member regularly to keep in touch. That has worked well and all agree it has been a positive experience for phoners as well as receivers.

Comments from 3 of our phoners:

*"The bonus of this year's non-events has been keeping in touch with the members on my list . Three I phone every week and the other three every two weeks. I have been able to build up a good relationship with members and we now know one another much better - something we don't have time for at a meeting with duties to carry out. I look forward to my Tuesday mornings of making the phone calls and am pleased to report my members do too. When we are able to meet again on a Wednesday afternoon it will hopefully be fresh to us all and lovely to see each other face-to-face.'*

*'We've had lots of lovely chats, and being one-to-one is much more personal than is possible in a meeting. We always manage to have a laugh about something, and it's reassuring to find we're all experiencing the same feelings and worries.'*

*'How lovely it has been to get to know everyone on my phone list so much better over the past year or more. Even though all our activities have been so restricted, there has always been plenty to talk about. It will be wonderful actually to see everyone again in person when regulations allow and people feel confident to do so again.'*

On a personal note, lockdown has proved a very welcome sabbatical, enabling me to spend more time at home with my husband, helping more in the garden and just sitting about and chatting (something we hadn't done for a long, long time).

*'But one thing we do: Forgetting what is behind and straining toward what is ahead, we press on toward the goal to win the prize for which God has called us... ' Amen to that!*

**Jenny Ludwig**

# Regular Activities

## Mondays

- 10.15am Bible Study and Fellowship in Room 1 (fortnightly)  
contact John and Hazel Bell: 724451
- 2.00pm Healthy Ageing (fortnightly) contact Carole Pickworth: 770313  
Please confirm dates with Carole
- 7.45pm Ageless House Group (weekly) at Simon & Bec's,  
47 Mallon Dene, Rustington, 772214

## Tuesdays

- 10-12noon Church open for prayer
- 10-11.30am Coffee and Chat
- 7.30pm Stepping Stones (2<sup>nd</sup> & 4<sup>th</sup> Tuesdays)  
contact Verena Thrift: 776178

## Wednesdays

- 9.55-11.30am Mod Mums' Coffee Club (weekly/term-time)  
contact Natasha Lee [ntshlee57@gmail.com](mailto:ntshlee57@gmail.com)
- 10.00am House Group for Bible study and fellowship (fortnightly)  
contact Anne Bound: 771537
- 2.30pm Women's Fellowship MWiB (weekly)  
contact Jenny Ludwig: 770083

## Thursdays

- 10-12noon Church open for prayer
- 1.30-4.00pm Stitchers (1<sup>st</sup> & 3<sup>rd</sup> Thursday) contact Tessa Greig: 786896

## Fridays

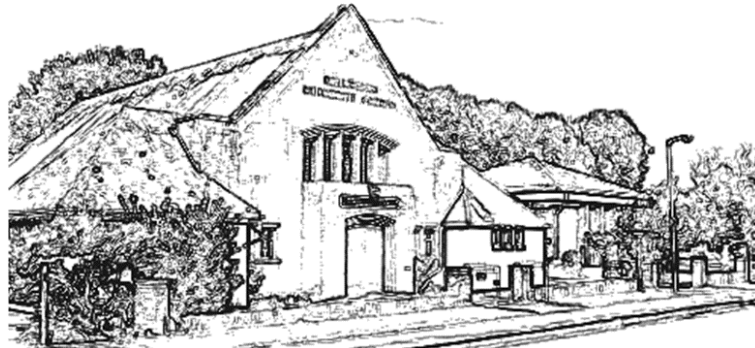
- 9.45am Bible Study (weekly) contact Doreen Straw: 770372
- 10.45am Shoppers' service – Refreshments served before and after
- 12noon Christian Aid Lunch (3<sup>rd</sup> Friday) contact Chris Clarke: 782458
- 2.00pm Table Tennis Club (weekly) contact Norman Peck: 731356

## Saturdays

- 10.00am Coffee Morning

**Rascals Play Group** meets on 4 days (term-time): Monday & Tuesday  
(9.30am – 3.30pm) and Thursday & Friday (9.30am – 12.30pm)  
contact Tracey Hubbard: 07546 584314

# Rustington Methodist Church



Claigmar Road, Rustington  
West Sussex, BN16 2NL

Web site <http://www.rustington-methodist.co.uk/>

Registered Charity Number 11354885

**Minister Rev Bob Sneddon**

60 Westlands, Rustington BN16 NW

Church Office 01903 776900

Home 01903 717035

[gorsefore@googlemail.com](mailto:gorsefore@googlemail.com)

**Lay Worker Brigitte Alexander**

Mobile 07757 717730

Or via Church office 01903 776900

[brigitte.rmc@gmail.com](mailto:brigitte.rmc@gmail.com)

**Church Office**

01903 776900

[rustingtonmethodistchurch@gmail.com](mailto:rustingtonmethodistchurch@gmail.com)

**CHURCH  
RECEIPTS AND PAYMENTS  
ACCOUNTS**

**THE METHODIST CHURCH  
STANDARD FORM OF ACCOUNTS**

|  |               |
|--|---------------|
|  | <b>Church</b> |
|--|---------------|

FOR THE YEAR ENDED

31 August 2020

|                                     |                |                   |              |
|-------------------------------------|----------------|-------------------|--------------|
| <b>WORTHING (Coast &amp; Downs)</b> | <b>Circuit</b> | <b>Circuit no</b> | <b>36/08</b> |
|-------------------------------------|----------------|-------------------|--------------|

**Registered Charity - Charity Registration number**

11348885

If not a registered charity **Her Majesty's Revenue and  
Customs Gift Aid number**

(The HMRC number is equivalent to a registered charity number in terms of evidence of charitable status and may be used to give to donors or grant funders wishing to see evidence of the organisation's charitable status. Methodist charities in England and Wales that are not registered charities are excepted from registration under Statutory Instrument 2014 No.242)

Minister:

|                      |
|----------------------|
| Rev'd Robert Sneddon |
|----------------------|

Church Stewards:

|                       |                      |
|-----------------------|----------------------|
| Mrs Elizabeth Slatter | Mr Patrick Khoo      |
| Mrs Joan Salmon       | Mrs Kathleen Tidbury |
| Mrs Susan Cooper      | Mrs Susan Bingham    |
| Mr John Bell          | Mrs Pamela Warren    |
|                       |                      |
|                       |                      |
|                       |                      |

Treasurer:

|                   |
|-------------------|
| Mr Robert Slatter |
|-------------------|

ACCOUNTS FOR THE YEAR ENDED 31 AUGUST 2020

Church

| SECTION A |                                             | Unrestricted Funds | Restricted Funds | Totals this year | Totals last year |
|-----------|---------------------------------------------|--------------------|------------------|------------------|------------------|
|           | Note                                        | £                  | £                | £                | £                |
| a1        | <b>RECEIPTS</b>                             |                    |                  |                  |                  |
| a2        | Offerings and Tax recovered                 | 77,934             | ✓                | 77,934           | 81,698           |
| a3        | Bank and CFB interest and Investment income | 1,691              | ✓                | 1,691            | 1,720            |
| a4        | Lettings                                    | 7,169              | ✓                | 7,169            | 11,066           |
| a5        | Other receipts                              | 24,303             | ✓                | 24,303           | 53,031           |
| a6        | <b>TOTAL RECEIPTS</b>                       | <b>111,097</b>     | ✓                | <b>111,097</b>   | <b>147,515</b>   |

| SECTION B |                                                           | Unrestricted Funds | Restricted Funds | Totals this year | Totals last year |
|-----------|-----------------------------------------------------------|--------------------|------------------|------------------|------------------|
| b1        | <b>PAYMENTS</b>                                           |                    |                  |                  |                  |
| b2        | Circuit Assessment or Share                               | 78,892             | ✓                | 78,892           | 72,958           |
| b3        | Donations                                                 | 4,440              | ✓                | 4,440            | 4,801            |
| b4        | Repairs and Maintenance                                   | 17,978             | ✓                | 17,978           | 21,938           |
| b5        | Utilities (Insurances, water charges, heating & lighting) | 6,273              | ✓                | 6,273            | 6,815            |
| b6        |                                                           |                    | ✓                |                  |                  |
| b7        | Other payments                                            | 31,526             | ✓                | 31,526           | 31,577           |
| b8        | <b>TOTAL PAYMENTS</b>                                     | <b>139,109</b>     | ✓                | <b>139,109</b>   | <b>138,089</b>   |

| SECTION C |                                            | Unrestricted Funds | Restricted Funds | Totals this year | Totals last year |
|-----------|--------------------------------------------|--------------------|------------------|------------------|------------------|
| c1        | <b>NET RECEIPTS/PAYMENTS FOR THE YEAR</b>  | (a6-b8)            | (28,012) ✓       | (28,012)         | 9,426            |
| c2        | Total funds brought forward from last year | 281,826            |                  | 281,826          | 272,400          |
| c3        | <b>Sub total</b>                           | <b>(c1+c2)</b>     | 253,814          | 253,814          | 281,826          |
| c4        | Transfers and adjustments                  |                    |                  |                  |                  |
| c5        | <b>TOTAL FUNDS AT END OF YEAR</b>          | <b>(c3+c4)</b>     | <b>253,814</b> ✓ | <b>253,814</b>   | <b>281,826</b>   |

| SECTION D                                                                           |                                                                                 | £       | £ |
|-------------------------------------------------------------------------------------|---------------------------------------------------------------------------------|---------|---|
| <b>FOR INFORMATION ONLY: MONEY RECEIVED AND PASSED ON TO EXTERNAL ORGANISATIONS</b> |                                                                                 |         |   |
| d                                                                                   | (these amounts are not to be included in total receipts/payments figures above) |         |   |
| d1                                                                                  | Balance brought forward from last year                                          |         |   |
| d2                                                                                  | Offerings/Gifts - received for external organisations                           | 1,071 ✓ |   |
| d3                                                                                  | Offerings/Gifts - passed to external organisations                              | 1,071 ✓ |   |
| d4                                                                                  | <b>BALANCE STILL TO BE PAID</b>                                                 |         |   |

*L.A. Drew*

## SUMMARY OF CHURCH ACCOUNTS AND INTERNAL ORGANISATIONS REPORTING TO THE CHURCH COUNCIL

## SECTION E

Please follow the Guidance Notes to complete this page

Summary of the Church accounts for the year ended 31 August 2020 and Internal Organisations reporting to the Church Council/Church Meeting. Note that the funds of an Internal Organisation would normally be Restricted funds unless it could be clearly shown that they could be used for any Methodist purpose. This section must be completed to arrive at the gross income and expenditure totals of the Church. If gross income exceeds the Accruals threshold, then the Accruals method of accounting AND A DIFFERENT FORM must be used to report the accounts (see Methodist website). Please refer to the guidance notes regarding transfers between the District and connected District Organisations.

| INTERNAL ORGANISATIONS                                                  | Receipts     | Payments       | Net Receipts/ Payments | Adjustments | Opening balances | Closing balances |
|-------------------------------------------------------------------------|--------------|----------------|------------------------|-------------|------------------|------------------|
| e1 Rascals Pre-School Group                                             | 90,540       | 71,956         | 18,584                 |             | 72,944           | 91,528           |
| e2 Womens Fellowship                                                    | 1,248        | 1,331          | (83)                   |             | 477              | 394              |
| e3 Mod Mums                                                             | 742          | 1,648          | (906)                  |             | 2,479            | 1,573            |
| e4 Stepping Stones                                                      | 2,269        | 2,977          | (708)                  |             | 2,938            | 2,230            |
| e5                                                                      |              |                |                        |             |                  |                  |
| e6                                                                      |              |                |                        |             |                  |                  |
| e7                                                                      |              |                |                        |             |                  |                  |
| e8 Sub total of Internal Organisations funds                            | 94,799       | 77,912         | 16,887                 |             | 78,838 (e11)     | 95,725 (e12)     |
| e9 Church accounts (totals brought forward from page 2 - totals column) | 111,097 (a7) | 139,109 (b9)   | (28,012)               | (c7)        | 281,826 (c6)     | 253,814 (c8)     |
| e10 TOTAL CASH FUNDS HELD BY CHURCH                                     | 205,896      | 217,021        | (11,125)               |             | 360,664 (x)      | 349,539 (y)      |
| TOTAL RECEIPTS                                                          |              | TOTAL PAYMENTS |                        |             |                  |                  |

Continue on a separate sheet if necessary and bring the totals forward

## SECTION F

## STATEMENT OF ASSETS AND LIABILITIES

## CHURCH - CASH FUNDS HELD at 31 August 2020

|                                                                                            | OPENING BALANCES | CLOSING BALANCES |
|--------------------------------------------------------------------------------------------|------------------|------------------|
| f1 Cash in hand                                                                            | 50               | 50               |
| f2 Bank Current Account                                                                    | 18,166           | 22,550           |
| f3 Bank Deposit Account                                                                    | 10,328           | 1,040            |
| f4 Central Finance Board                                                                   | 4,684            | 1,071            |
| f5 Trustees for Methodist Church Purposes                                                  | 248,598          | 229,103          |
| f6 Other funds                                                                             |                  |                  |
| f7 SUB TOTAL - Church accounts                                                             | 281,826 (c6)     | 253,814 (c8)     |
| f8 Total funds held by Internal Organisations (the closing balance total from above) (e12) | 78,838 (e11)     | 95,725 (e12)     |
| f9 TOTAL CASH FUNDS HELD BY CHURCH                                                         | 360,664 (x)      | 349,539 (y)      |

## SECTION G

## OTHER ASSETS and LIABILITIES

|                                                    | At<br>1 September 2019 | At<br>31 August 2020 |
|----------------------------------------------------|------------------------|----------------------|
| g1 Investments (include Endowments)                |                        |                      |
| g2 Land & Buildings (see notes re Insurance value) | 2,335,011              | 2,381,711            |
| g3 Other Assets                                    |                        |                      |
| g4 Loan(s) - show amount outstanding at year end   |                        |                      |
| g5 Other Liabilities                               |                        |                      |

f4 Include only Funds held at the Central Finance Board

f5 Include only Funds held at Trustees for Methodist Church Purposes

g1 Include any other investments (not the cash element of TMCP trusts accounts this is included in line f5)

*L. A. Drew*

Name of Church ..... Rustington Methodist Church

## Declarations and Scrutiny

I confirm that these Receipt and Payment based accounts for the year to 31 August 2020 have been prepared from the records of the Church and that they include all funds under the control of the Church trustees.

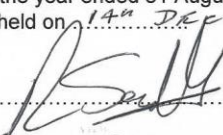
Signature of treasurer .....  ..... Date 14<sup>th</sup> DECEMBER '20

Name and address of treasurer ..... M<sup>r</sup> ROBERT H. SLATER .....

14 JERVIS AVENUE, RUSTINGTON, LITTLEHAMPTON, Post Code BN16 2AU  
SUSSEX

### Presentation to the Church trustees

I confirm that the annual report and accounts for the year ended 31 August 2020 were ~~will be~~<sup>presented</sup> to the meeting of the Church trustees held on 14<sup>th</sup> DECEMBER 2020.

Signature of the Chair of the meeting .....  .....

Name of the Chair of the meeting ..... REV'D ROBERT SNEDDON ..... Date 14<sup>th</sup> DECEMBER '20

## Independent Examiner's Report to the Trustees of the

..... Rustington Methodist Church

Charity Number .. 11348885

### Responsibilities and basis of report

I report to the trustees on my examination of the accounts of the ..... Church for the year ended 31 August 2020 set out on pages ... to .... As the Church's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the Church's accounts carried out under section 145 of the Act and, in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

\* delete or circle as appropriate

Name of Church ..... Rustington Methodist Church

### Independent Examiner's Statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination (~~other than that disclosed below\*~~) which give me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Act; or
- the accounts do not accord with the accounting records.

[the [the

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

I have/have not\* obtained independent verification of all investments with the Trustees for Methodist Church Purposes or held in other trusts, bank balances and funds at the Central Finance Board of the Methodist Church which are individually in excess of £10,000 (ten thousand pounds) at the balance sheet date.

Signature of independent examiner ..... *L.A. Drew*

Name of independent examiner ..... Mr Leslie Allen Drew

Relevant professional qualification of independent examiner .....  
City & Guild Book-Keeping & Accountancy (equivalent to ICB Level 3)

Name of firm (where appropriate) .... Arun Book-Keeping & ~~Company~~ *Computing*

Address ... *28* ... Linnet Close, Littlehampton, West Sussex

..... Post Code .... BN177GW

Date ... *26/11/2020* .....

\* delete or circle as appropriate

Sep-19

Name of Church ..... Rustington Methodist Church

### Independent Examiner's Statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination (~~other than that disclosed below~~\*) which give me cause to believe that in, any material respect:

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Signature of independent examiner ..... *L.A. Drew*

Name of independent examiner ..... Mr Leslie Allen Drew

Relevant professional qualification of independent examiner .....  
City & Guild Book-Keeping & Accountancy (equivalent to ICB Level 3)

Name of firm (where appropriate) .... Arun Book-Keeping & ~~Company~~ *Computing*

Address ... *28* ... Linnet Close, Littlehampton, West Sussex

..... Post Code .... BN177GW

Date *26/11/2020* .....

\* delete or circle as appropriate

Sep-19