

KIRKBY STEPHEN APPLEBY AND TEBAY METHODIST CIRCUIT

England & Wales · Charity number 1134881

Details

| | |
|------------|---|
| Status | Registered |
| Legal form | Previously excepted |
| Registered | 2010-03-12 |
| Register | View on the Charity Commission register |

Contact

| | |
|---------|--|
| Address | 50 South Road Kirkby Stephen CA17 4SN |
| Phone | 01768371202 |
| Email | ksatcircuit@gmail.com |
| Website | www.ksaandtcircuit.org.uk |

Activities

Objects: The purposes of the Methodist Church are and shall be deemed to have been since the date of union the advancement of -(a) the Christian faith in accordance with the doctrinal standards and the discipline of the Methodist Church;(b) any charitable purpose for the time being of any Connexional, district, circuit, local or other organisation of the Methodist Church;(c) any charitable purpose for the time being of any society or institution subsidiary or ancillary to the Methodist Church;(d) any purpose for the time being of any charity being a charity subsidiary or ancillary to the Methodist Church.

Activities: Provision of regular public acts of worship, open to members of the church and non members alike. Provision of sacred spaces (buildings) for prayer and contemplation. The teaching of Christianity through sermons, courses and small groups. Pastoral work including visiting the sick and bereaved.

Classification

- **How:** Provides Buildings/facilities/open Space, Other Charitable Activities
- **What:** Religious Activities
- **Who:** The General Public/mankind

Geography

- **Area of benefit:** UNDEFINED. IN PRACTICE, LOCAL.
- Cumbria

Finances

| Period end | Income | Expenditure | Assets | Employees |
|------------|----------|-------------|--------|-----------|
| 2024-08-31 | £266,254 | £201,488 | - | - |
| 2023-08-31 | £128,358 | £182,073 | - | - |
| 2022-08-31 | £128,358 | £182,073 | - | - |
| 2021-08-31 | £171,620 | £143,032 | - | - |
| 2020-08-31 | £202,690 | £162,680 | - | - |

Trustees

| Name | Role | Appointed |
|-----------------------------|-------|------------|
| Rev STEPHEN JOHN RADFORD | Chair | 2016-09-01 |
| ALLEN HARRISON BURTON | | |
| Alistair Kirkpatrick | | 2020-07-25 |
| Anne Margaret Crosby | | 2021-12-14 |
| Avril Swinbank | | |
| BERYL ANNE BELL | | 2012-12-11 |
| Caroline Shaw | | 2021-12-18 |
| Catherine Jane Thwaites | | 2021-12-18 |
| Christine Elizabeth Marston | | |
| Christine Marion Merritt | | 2015-01-08 |
| DAVID ASKEW | | |
| DAVID TREVOR BARKER | | |
| DONALD MARSTON | | |
| Dacre Swinbank | | 2017-09-01 |
| David Ireland Thackray | | 2019-10-17 |
| David Russell Ewin | | 2016-01-13 |
| GEORGE DEREK LAW | | |
| GLENDA BURTON MBE | | |
| Geoff Hodgson | | 2019-03-13 |
| Harry Hutchinson | | 2021-07-12 |
| Ian Daniel Simkins | | 2025-02-24 |
| JACQUELINE OUSBY | | 2012-01-24 |
| JEAN BRUNSKILL | | |
| JEAN MARGARET METCALFE | | |
| JOHN BERNARD THORNBORROW | | |
| JOHN MALCOLM THORNBORROW | | |
| JOHN PRATT | | |

| Name | Role | Appointed |
|----------------------------|------|------------|
| JOHN WILLIAM THWAITES | | 2012-09-25 |
| James Peter Alcock | | 2024-03-08 |
| Joanne Mary Boustead | | 2016-06-16 |
| Joyce Worsfold | | 2023-02-10 |
| Julie Plank | | 2024-04-14 |
| KENNETH IVAN BRUNSKILL | | |
| LINDA TAYLOR | | 2012-12-11 |
| Linda Mary Alcock | | 2024-02-10 |
| MARGARET ELIZABETH COWARD | | |
| MARGARET NOBLE COULTHARD | | |
| MARGERIE SARAH CANNON | | 2017-09-01 |
| MAUREEN MURIEL EWIN | | |
| MAURICE METCALFE | | |
| MICHAEL PAUL CAPSTICK | | |
| Martin Alan Ewin | | 2024-01-23 |
| Mary Elizabeth Kirkpatrick | | 2021-12-18 |
| Maureen Muriel Ewin | | 2020-07-25 |
| Molly Ingham | | 2019-01-09 |
| PAULINE CAPSTICK | | 2022-11-27 |
| Penny Hilland | | 2021-12-18 |
| ROWLAND WOOF | | |
| Rachel Anne Woof | | 2011-12-13 |
| Rev Andrew John Sterling | | 2019-01-09 |
| Rev Jacqueline Carol Betts | | 2019-01-09 |
| Rev PHILIP RIGBY | | |
| Richard Ewan McGregor | | 2021-06-21 |
| Susan Georgina Davis | | 2022-03-28 |
| THOMAS BERNARD STALEY | | |

| Name | Role | Appointed |
|--------------------------|------|------------|
| Valerie Elizabeth Walton | | |
| Vivienne Cannon | | 2024-03-05 |
| WENDY MARY SWINBANK | | |
| WILFRED CAPSTICK | | |
| WILLIAM OUSBY | | |

KIRKBY STEPHEN APPLEBY AND TEBAY METHODIST CIRCUIT

England & Wales - Charity number 1134881

Accounts



Trustees' Annual Report for the period

| | | | | | | | |
|-------------|-------------------|-------------|--------------|-----------|-----------------|-------------|--------------|
| From | Period start date | | | To | Period end date | | |
| | Day 01 | Month 09 | Year 2023 | | Day 31 | Month 08 | Year 2024 |

Section A Reference and administration details

Charity name Kirkby Stephen, Appleby & Tebay Methodist Circuit

Other names charity is known by none

Registered charity number (if any) 1134881

Charity's principal address 50 South Road, Kirkby Stephen, Cumbria

Postcode CA17 4SN

Names of the charity trustees who manage the charity

| | Trustee name | Office (if any) | Dates acted if not for whole year | Name of person (or body) entitled to appoint trustee (if any) |
|----|-------------------------------|-----------------|-----------------------------------|---|
| 1 | AS CHARITY COMMISSION WEBSITE | | | |
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Names of the trustees for the charity, if any, (for example, any custodian trustees)

| Name | Dates acted if not for whole year |
|------|-----------------------------------|
| | |
| | |

Names and addresses of advisers (Optional information)

| Type of adviser | Name | Address |
|-----------------|------|---------|
| | | |
| | | |
| | | |
| | | |

Name of chief executive or names of senior staff members (Optional information)

| |
|--|
| |
|--|

Section B Structure, governance and management

Description of the charity's trusts

| | |
|---|---|
| Type of governing document (eg. trust deed, constitution) | Deed Of Union (1932) and Methodist Church Act (1976) |
| How the charity is constituted (eg. trust, association, company) | Act of Parliament |
| Trustee selection methods (eg. appointed by, elected by) | Appointed by local churches and existing trustees Ministers are automatically trustees |

Additional governance issues (Optional information)

| | |
|--|---|
| <p>You may choose to include additional information, where relevant, about:</p> <ul style="list-style-type: none"> • policies and procedures adopted for the induction and training of trustees; • the charity's organisational structure and any wider network with which the charity works; • relationship with any related parties; • trustees' consideration of major risks and the system and procedures to manage them. | <p>Induction/Training</p> <ul style="list-style-type: none"> ◆ Range of guidance produced by Methodist Connexion. <p>Structure</p> <ul style="list-style-type: none"> ◆ Part of the Cumbria District. ◆ Accountable to the Methodist Conference. <p>Risks</p> <ul style="list-style-type: none"> ◆ Considered by the Circuit Leadership Team. ◆ Take professional advice as required. ◆ Regular review process. ◆ Adopted Safeguarding Policy and ensured it is rolled out to the individual churches |
|--|---|

Section C Objectives and activities

Summary of the objects of the charity set out in its governing document

The purposes of the Methodist Church are and shall be deemed to have been since the Date of Union the advancement of:

- a) The Christian faith in accordance with the doctrinal standards and discipline of The Methodist Church;
- b) Any charitable purpose for the time being of any Connexional, District, Circuit, local or other organisation of The Methodist Church;
- c) Any charitable purpose for the time being of any society or

institution subsidiary or ancillary to The Methodist Church;
d) Any purpose for the time being of any charity being a charity subsidiary or ancillary to The Methodist Church.

The Circuit produces a quarterly preaching plan to ensure regular acts of worship take place at each of the 12 Methodist Churches and 2 Local Ecumenical Partnership in its geographical area. These are open to all people, without charge.

We confirm the trustees have had regard to the Charity Commission's guidance on public benefit

All work undertaken by church members/trustees is carried out on a voluntary basis except for the 2 ministers, 1 youth worker and circuit administrator

Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)

Additional details of objectives and activities (Optional information)

In the 2023/24 accounts: 88% of the Circuit's income was provided by the local churches.

48% of expenditure was on pay and related costs. 12% of expenditure was on property. 11% of expenditure is our contribution to the District, of which part is used to fund the work of the wider Methodist Church.

The Circuit Model Trust Fund had a balance, at the year end, of £304735. This fund derives from sales of chapels and manses and is no longer restricted by the Conference. It can now be used for a variety of purposes but the Circuit Leadership team has drawn up a set of ground rules, which have been accepted by the Circuit Meeting, to ensure grants made from the Circuit Model Trust Fund are used effectively for mission and capital works. Grants amounting to £34683 were approved for 14 separate schemes.

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

Section D

Achievements and performance

Section D

Achievements and performance

Summary of the main achievements of the charity during the year

Annual development reviews are undertaken for the 2 ministers.

The Circuit Policy/Strategy is reviewed regularly.

There is a grant giving procedure in place which is administered by the Circuit Leadership Team.

There are established youth activities and groups.

A Food Bank has been set up and referrals are made from a number of organisations for the food to be distributed.

Section E

Financial review

Brief statement of the charity's policy on reserves

The Reserves Policy for the Kirkby Stephen, Appleby & Tebay Circuit is to aim to hold a sum equivalent to 6 months' average expenditure. This should be sufficient to meet any unforeseen item of major expenditure on manses and / or to be able to continue, in the short term, funding planned activities in the event of the closure of a large church or an inability to raise the full Circuit Assessment from churches. As part of our forward planning, expenditure forecasts are prepared looking 2 years ahead. It is necessary to hold sufficient working capital to enable the quarterly payment of stipends and business expenses for 2 ministers and our contribution to the District.

Reserve policy for general funds-Unallocated funds are to be used for proposed refurbishment projects which are being considered and to facilitate the mission of the churches in the Circuit as per the Circuit Mission Policy.

Terms relating to endowment fund held- Single permanent endowment – access to capital is not allowed. Annual interest to general fund is permitted.

Details of any funds materially in deficit

There are none.

Further financial review details (Optional information)

You **may choose** to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

Section F

Other optional information

Section G

Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

| | | |
|--|------------------------|--|
| Signature(s) | Rev Stephen Radford | |
| Full name(s) | Rev Stephen Radford | |
| Position (eg Secretary, Chair, etc) | Circuit Superintendent | |
| | 30/6/25 | |

**THE METHODIST CHURCH
STANDARD FORM OF ACCOUNTS**

Kirkby Stephen Appleby and Tebay Circuit

**FOR THE YEAR ENDED
31 August 2024**

| | | | |
|---------|----------|------------|--------|
| Cumbria | District | Circuit no | 09-Jul |
|---------|----------|------------|--------|

Registered Charity - Charity Registration number 1134881

If not a registered charity His Majesty's Revenue and Customs Gift Aid number

(The HMRC number is equivalent to a registered charity number in terms of evidence of charitable status and may be used to give to donors or grant funders wishing to see evidence of the organisation's charitable status. Methodist charities in England and Wales that are not registered charities are excepted from registration under Statutory Instrument 2014 No.242)

Ministers:

| |
|-----------------------|
| Rev'd Stephen Radford |
| Rev'd Andrew Sterling |
| |
| |
| |
| |

Circuit Stewards:

| |
|-------------------|
| Mr Rowland Woof |
| Mrs Glenda Burton |
| |
| |
| |
| |

Treasurer:

| |
|-----------------|
| Mr David Barker |
|-----------------|

ACCOUNTS FOR THE YEAR ENDED 31 August 2024

Kirkby Stephen Appleby and
Tebay Circuit

| SECTION A | | Un - restricted Funds | Circuit Model Trust Fund | Restricted Funds | Totals this year | Totals last year |
|-----------|---|-----------------------|--------------------------|------------------|---------------------|------------------|
| a1 | RECEIPTS | £ | £ | £ | £ | £ |
| a2 | Assessment/Share | 102,753 | | | 102,753 | 100,995 |
| a3 | Capital receipts | | 112,066 | | 112,066 | 229,952 |
| a4 | Bank and CFB interest and investment income | 2,257 | 14,270 | | 16,527 | 8,306 |
| a5 | Grants | | | | | |
| a6 | Other receipts | 14,803 | 20,105 | | 34,908 | 51,256 |
| a7 | TOTAL RECEIPTS | 119,813 | 146,441 | | 266,254 (a8) | 390,509 |

| SECTION B | | Un - restricted Funds | Circuit Model Trust Fund | Restricted Funds | Totals this year | Totals last year |
|-----------|---|-----------------------|--------------------------|------------------|---------------------|------------------|
| b1 | PAYMENTS | £ | £ | £ | £ | £ |
| b2 | Stipends, salaries, NIC, Pension and travel costs | 89,538 | | | 89,538 | 80,748 |
| b3 | Manse Costs | 10,450 | | | 10,450 | 16,918 |
| b4 | Administration etc | 8,045 | 659 | | 8,704 | 7,865 |
| b5 | District Assessment | 19,388 | | | 19,388 | 18,500 |
| b6 | Grants & donations | 35,483 | | | 35,483 | 11,654 |
| b7 | | | | | | |
| b8 | Other payments | 14,424 | 23,481 | | 37,905 | 64,100 |
| b9 | TOTAL PAYMENTS | 177,328 | 24,140 | | 201,468 (b9) | 199,785 |

| SECTION C | | Un - restricted Funds | Circuit Model Trust Fund | Restricted Funds | Totals this year | Totals last year |
|-----------|--|-----------------------|--------------------------|------------------|---------------------|---------------------|
| c1 | NET RECEIPTS/PAYMENTS FOR THE YEAR | £ | £ | £ | £ | £ |
| c1 | (a7-b9) | (57,515) | 122,301 | | 64,786 | 190,724 |
| c2 | Total funds brought forward from last year | 108,561 | 231,357 | | 339,918 (c6) | 149,194 |
| c3 | Sub total (c1+c2) | 51,046 | 353,658 | | 404,704 | 339,918 |
| c4 | Transfers and adjustments | 48,923 | (48,923) | | | |
| c5 | TOTAL FUNDS AT END OF YEAR (c3+c4) | 99,969 | 304,735 | | 404,704 (c8) | 339,918 (c6) |

| SECTION D | | Un - restricted Funds | Circuit Model Trust Fund | Restricted Funds | Totals this year | Totals last year |
|-----------|--|-----------------------|--------------------------|------------------|------------------|------------------|
| d | FOR INFORMATION ONLY: MONEY RECEIVED AND PASSED ON TO EXTERNAL ORGANISATIONS (these amounts should not be included in total receipts/payments above) | £ | £ | £ | £ | £ |
| d1 | Balance brought forward from last year | | | | | |
| d2 | Offerings/Gifts - received for external organisations | | | | 1,194 | |
| d3 | Offerings/Gifts - passed to external organisations | | | | 1,194 | |
| d4 | BALANCE STILL TO BE PAID (d1 + d2 - d3) | | | | | |

SUMMARY OF CIRCUIT ACCOUNTS AND INTERNAL ORGANISATION REPORTING TO THE CIRCUIT MEETING

SECTION E Please follow the Guidance Notes to complete this page

Summary of the Circuit accounts for the year ended 31 August 2024 and Internal Organisations reporting to the Circuit Meeting. Note that the funds of an Internal Organisation would normally be Restricted funds unless it could be clearly shown that they could be used for any Methodist purpose. This section must be completed to arrive at the gross receipts and payments totals of the Circuit. If gross income exceeds the Accruals threshold of £250,000, then the Accruals method of accounting AND A DIFFERENT FORM must be used to report the accounts (see Methodist website). Please refer to the guidance notes regarding transfers between the Circuit and connected Circuit Organisations.

| INTERNAL ORGANISATIONS | Receipts | Payments | Net Receipts/ Payments | Adjustments | Opening balances | Closing balances |
|--|-----------------------|-----------------------|---------------------------|-------------|---------------------|---------------------|
| e1 UpperEden Food Bank | 15,524 | 12,049 | 3,475 | | 22,103 | 25,578 |
| e2 | | | | | | |
| e3 | | | | | | |
| e4 | | | | | | |
| e5 | | | | | | |
| e6 | | | | | | |
| e7 | | | | | | |
| e8 Sub total of Internal Organisations funds | 15,524 | 12,049 | 3,475 | | 22,103 (e11) | 25,578 (e12) |
| e9 Circuit accounts (totals brought forward from page 2 - totals column) | 266,254 (a8) | 201,466 (b9) | 64,786 | (c7) | 339,918 (c6) | 404,704 (c8) |
| e10 TOTAL CASH FUNDS HELD BY CIRCUIT | 281,778 | 213,517 | 68,261 | | 362,021 (x) | 430,282 (y) |
| | TOTAL RECEIPTS | TOTAL PAYMENTS | | | | |

Continue on a separate sheet if necessary and bring the totals forward

SECTION F
STATEMENT OF ASSETS AND LIABILITIES

CIRCUIT - CASH FUNDS HELD at 31 August 2024

| | OPENING BALANCES | CLOSING BALANCES |
|--|---------------------|---------------------|
| f1 Cash in hand | | |
| f2 Bank Current Account | 88,324 | 41,477 |
| f3 Bank Deposit Account | | |
| f4 Central Finance Board | 20,237 | 58,493 |
| f5 Trustees for Methodist Church Purposes | 231,357 | 304,734 |
| f6 Other funds | | |
| f7 SUB TOTAL | 339,918 (c6) | 404,704 (c8) |
| f8 Total funds held by Internal Organisations (the closing balance totals above) (e12) | 22,103 (e11) | 25,578 (e12) |
| f9 TOTAL CASH FUNDS HELD BY CIRCUIT | 362,021 (x) | 430,282 (y) |

SECTION G
OTHER ASSETS and LIABILITIES

| | At 1 September 2023 | At 31 August 2024 |
|--|------------------------|----------------------|
| g1 Investments (include Endowments) | 2237 | 2411 |
| g2 Land and Buildings (see notes re Insurance value) | 1,108,683 | 1,417,718 |
| g3 Other Assets | 23,986 | 50,000 |
| g4 Loan(s) - show amount outstanding at year end | | 3,200 |
| g5 Other Liabilities | | |

f4 Include only Funds held at the Central Finance Board

f5 Include only CFB Funds held at Trustees for Methodist Church Purposes

g1 Include any other investments (not the cash element of TMCP trust accounts this is inserted in line f5)

Name of Circuit KIRKBY STEPHEN APPLEBY & TEJAY No. 09/07

Declarations and Scrutiny

I confirm that these Receipt and Payment based accounts for the year to 31 August 2024 have been prepared from the records of the Circuit and that they include all funds under the control of the Circuit meeting.

Signature of treasurer *D.T. Barker* Date 19/9/24

Name and address of treasurer D.T. BARKER
9 FRANKLAND PARK, ORTON, PENNETH Post Code CA10 3RP

Presentation to the Circuit meeting

I confirm that the annual report and accounts for the year ended 31 August 2024 ~~were~~ will be* presented to the Circuit meeting held on 14TH November 2024.

Signature of the Chair of the meeting *Rev. Stephen John Pasford*

Name of the Chair of the meeting Rev. Stephen John Pasford Date 3/10/2024.

Independent Examiner's Report to the Trustees of the

KIRKBY STEPHEN APPLEBY & TEJAY Circuit

Charity Number 1134881

Responsibilities and basis of report

I report to the trustees on my examination of the accounts of the Kirkby Stephen, Appleby & Tejay Circuit for the year ended 31 August 2024 set out on pages 1 to 11 to As the Circuit's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

as set out in these Receipts and Payments accounts

I report in respect of my examination of the Circuit's accounts carried out under section 145 of the Act and, in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

* delete or circle as appropriate

Name of Circuit Kings Stephen Arlesby & Tebay No 1134881

Independent Examiner's Statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination (other than that disclosed below*) which give me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Act; or
- the accounts do not accord with the accounting records.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

I have/~~have not~~* obtained independent verification of all investments with the Trustees for Methodist Church Purposes or held in other trusts, bank balances and funds at the Central Finance Board of the Methodist Church which are individually in excess of £10,000 (ten thousand pounds) at the balance sheet date.

Signature of independent examiner Neil

Name of independent examiner H. M. Holmes BSc FCA

Relevant professional qualification of independent examiner ICAGW - FCA

Name of firm (where appropriate) STABLES THOMPSON & BRISCOE

Address 34 LOWNER STREET, KENDAL

Post Code LA9 4DX

Date 24/10/2024

* delete or circle as appropriate

To be retained by Church/Circuit Treasurer

THE METHODIST CHURCH

INTERNAL ORGANISATION REPORT FORM

FINANCIAL YEAR ENDED 31 AUGUST 20

Each year every organisation connected with a local Church, Circuit or District is required by Standing Orders to present its accounts to the Church Council/Circuit Meeting/Synod.

The Managing Trustees are annually required to complete the Annual Accounts setting out the financial affairs of the Church/Circuit/District including all its connected internal organisations.

This form (which can be used for a Church/Circuit, District organisation) requires details of the accounts of your organisation so that all responsibilities can be fulfilled. We ask for your co-operation which will ensure proper public accountability and the protection of those who willingly act as treasurers.

| | |
|--------------------|---|
| Circuit/District | KIRKBY STEPHEN CIRCUIT: <u>APPLEBY TERAY</u> DISTRICT: <u>CUMBRIA 09</u> |
| Group/Organisation | <u>UPPER EDEN FOOD BANK</u> |

Signatures section

I confirm that I have prepared the information overleaf from the accounts and records of the above named Group or Organisation

Anna Bell
Treasurer of Group or Organisation

16th September, 2024
Date

I confirm that I have examined the accounts and records of the

UPPER EDEN FOOD BANK

and that the information overleaf is in accordance therewith.

RM Carter
Independent Examiner/Registered Auditor

17/9/24
Date

I confirm that the information overleaf has been prepared from independently examined/audited accounts which were ~~will~~ presented to

UPPER EDEN FOOD BANK AGM.

at a meeting which I chaired/intend to chair on

24TH September.
Date

Rev S. [Signature]
Signature of Chair of Meeting

24/9/2024.
Date

This form can be used by Church, Circuit and District Internal Organisations who report to their respective Methodist bodies.

INTERNAL ORGANISATIONS' REPORT FORM

This form should be used in conjunction with the STANDARD FORM OF ACCOUNTS (Church, Circuit & District)

A separate Report Form should be prepared for each Internal Organisation

RECEIPTS AND PAYMENTS ACCOUNT

Note

| SECTION H | | |
|-----------|---|--------------|
| RECEIPTS | | |
| h1 | Gifts & donations | 11524 |
| h2 | Other receipts | 4000 |
| h3 | TOTAL RECEIPTS (to Receipts col page 3 in the main accounts) | 15524 |

| SECTION I | | |
|-----------|---|--------------|
| PAYMENTS | | |
| i1 | Donations | |
| i2 | Other payments | 12049 |
| i3 | TOTAL PAYMENTS (to Payments col page 3 in the main accounts) | 12049 |

| SECTION J | | |
|-----------|--|---------------------------|
| j1 | NET RECEIPTS (PAYMENTS) | (h3 - i3) 3475 |
| j2 | OPENING BALANCE (to Opening balance column page 3 in the main accounts) | 22103 |
| j3 | Adjustments (show any negative adjustments in brackets) | |
| j4 | CLOSING BALANCE (to Closing balance col. page 3 in the main accounts) | (j1+j2+/-j3) 25578 |

| SECTION K | | |
|------------------------|---|-------------------------|
| HOW THE FUNDS ARE HELD | | |
| k1 | Cash in hand | 60 |
| k2 | Cash at Bank/CFB etc | 25518 |
| k3 | Other accounts | |
| k4 | TOTAL FUNDS HELD (should agree with line j4 above) | (k1+k2+k3) 25578 |

| SECTION M | | |
|--|---|------------|
| FOR INFORMATION ONLY: MONEY RECEIVED AND PASSED ON TO OTHER EXTERNAL ORGANISATIONS | | |
| (These amounts should not be included in total receipts/payments above) | | |
| m1 | Balance brought forward from last year | |
| m2 | Offerings/Gifts - received for external organisations | |
| m3 | Offerings/Gifts - passed to external organisations | |
| m4 | BALANCE STILL TO BE PAID | (m1+m2-m3) |

Name of Circuit KIRKBY STEPHEN APPLEBY & TEBAY No. 09/07

Declarations and Scrutiny

I confirm that these Receipt and Payment based accounts for the year to 31 August 2024 have been prepared from the records of the Circuit and that they include all funds under the control of the Circuit meeting.

Signature of treasurer [Signature] Date 19/9/24

Name and address of treasurer D. T. BARKER
9 FLEWING ROAD PARK ORTON, LEICESTER Post Code CA10 3RP

Presentation to the Circuit meeting

I confirm that the annual report and accounts for the year ended 31 August 2024 ~~were~~ will be* presented to the Circuit meeting held on 14TH November 2024.

Signature of the Chair of the meeting [Signature]
Name of the Chair of the meeting Rev. Stephen John Brooks Date 3/10/2024

Independent Examiner's Report to the Trustees of the

KIRKBY STEPHEN APPLEBY & TEBAY Circuit

Charity Number 1134881

Responsibilities and basis of report

I report to the trustees on my examination of the accounts of the Kirkby Stephen, Appleby & Tebay Circuit for the year ended 31 August 2024 ~~set out on pages~~ to as set out in these Receipts and Payment accounts. As the Circuit's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the Circuit's accounts carried out under section 145 of the Act and, in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

* delete or circle as appropriate

Name of Circuit Kings Bishop, Appleby & TEBBY No 1134831

Independent Examiner's Statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination (other than that disclosed below*) which give me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Act; or
- the accounts do not accord with the accounting records.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

I have/~~have not~~ obtained independent verification of all investments with the Trustees for Methodist Church Purposes or held in other trusts, bank balances and funds at the Central Finance Board of the Methodist Church which are individually in excess of £10,000 (ten thousand pounds) at the balance sheet date.

Signature of independent examiner 

Name of independent examiner H. M. Howler BSc FCA

Relevant professional qualification of independent examiner ICAGW - FCA

Name of firm (where appropriate) STABLES THOMSON & BRISCOE

Address 34 LOWTHER STREET, KENDAL

Post Code LA9 4DX

Date 24/10/2024

* delete or circle as appropriate

KIRKBY STEPHEN APPLEBY AND TEBAY METHODIST CIRCUIT

England & Wales - Charity number 1134881

Accounts

THE METHODIST CHURCH
STANDARD FORM OF ACCOUNTS

| | |
|------|---------|
| KSAT | Circuit |
|------|---------|

FOR THE YEAR ENDED
31 August 2023

| | | | |
|---------|----------|------------|-------|
| Cumbria | District | Circuit no | 09/07 |
|---------|----------|------------|-------|

Registered Charity - Charity Registration number 1134881

If not a registered charity Her Majesty's Revenue and Customs Gift Aid number

(The HMRC number is equivalent to a registered charity number in terms of evidence of charitable status and may be used to give to donors or grant funders wishing to see evidence of the organisation's charitable status. Methodist charities in England and Wales that are not registered charities are excepted from registration under Statutory Instrument 2014 No.242)

Ministers:

| |
|-----------------------|
| Rev'd Stephen Radford |
| Rev'd Andrew Sterling |
| |
| |
| |
| |

Circuit Stewards:

| |
|-------------------|
| Mrs Glenda Burton |
| Mr Roland Woof |
| |
| |
| |
| |

Treasurer:

| |
|-----------------|
| Mr David Barker |
|-----------------|

| SECTION A | | Un - restricted Funds | Circuit Model Trust Fund | Restricted Funds | Totals this year | Totals last year |
|------------------|--|-----------------------|--------------------------|------------------|---------------------|---------------------|
| | Note | £ | £ | £ | £ | £ |
| a1 | RECEIPTS | | | | | |
| a2 | Assessment/Share | 100,995 | | | 100,995 | 102,435 |
| a3 | Capital receipts | | 229,952 | | 229,952 | |
| a4 | Bank and CFB interest and Investment income | 593 | 7,713 | | 8,306 | 630 |
| a5 | Grants | | | | | |
| a6 | Other receipts | 51,256 | | | 51,256 | 9,971 |
| a7 | TOTAL RECEIPTS | 152,844 | 237,665 | | 390,509 (a8) | 113,036 |
| SECTION B | | | | | | |
| b1 | PAYMENTS | | | | | |
| b2 | Stipends, salaries, NIC, Pension and travel costs | 80,748 | | | 80,748 | 76,591 |
| b3 | Manse Costs | 16,918 | | | 16,918 | 9,531 |
| b4 | Administration etc | 7,626 | 239 | | 7,865 | 8,270 |
| b5 | District Assessment | 18,500 | | | 18,500 | 19,732 |
| b6 | Grants & donations | 11,654 | | | 11,654 | 4,177 |
| b7 | | | | | | |
| b8 | Other payments | 16,642 | 47,457 | | 64,100 | 57,544 |
| b9 | TOTAL PAYMENTS | 152,088 | 47,697 | | 199,785 (b9) | 175,845 |
| SECTION C | | | | | | |
| c1 | NET RECEIPTS/PAYMENTS FOR THE YEAR | (a7-b9) | 756 | 189,968 | 190,724 | (62,809) |
| c2 | Total funds brought forward from last year | | 65,181 | 84,013 | 149,194 (c6) | 212,003 |
| c3 | Sub total | (c1+c2) | 65,937 | 273,981 | 339,918 | 149,194 |
| c4 | Transfers and adjustments | | 42,624 | (42,624) | | (c7) |
| c5 | TOTAL FUNDS AT END OF YEAR | (c3+c4) | 108,561 | 231,357 | 339,918 (c8) | 149,194 (c6) |
| SECTION D | | | | | | |
| d | FOR INFORMATION ONLY: MONEY RECEIVED AND PASSED ON TO EXTERNAL ORGANISATIONS (these amounts should not be included in total receipts/payments above) | | | | | |
| d1 | Balance brought forward from last year | | | | | |
| d2 | Offerings/Gifts - received for external organisations | | | | 1,478 | 2,202 |
| d3 | Offerings/Gifts - passed to external organisations | | | | 1,478 | 2,202 |
| d4 | BALANCE STILL TO BE PAID (d1 + d2 - d3) | | | | | |

SUMMARY OF CIRCUIT ACCOUNTS AND INTERNAL ORGANISATION REPORTING TO THE CIRCUIT MEETING

SECTION E Please follow the Guidance Notes to complete this page

Summary of the Circuit accounts for the year ended 31 August 2023 and Internal Organisations reporting to the Circuit Meeting. Note that the funds of an Internal Organisation would normally be Restricted funds unless it could be clearly shown that they could be used for any Methodist purpose. This section must be completed to arrive at the gross receipts and payments totals of the Circuit. If gross income exceeds the Accruals threshold of £250,000, then the Accruals method of accounting AND A DIFFERENT FORM must be used to report the accounts (see Methodist website). Please refer to the guidance notes regarding transfers between the Circuit and connected Circuit Organisations.

| INTERNAL ORGANISATIONS | Receipts | Payments | Net Receipts/ Payments | Adjustments | Opening balances | Closing balances |
|--|-----------------------|-----------------------|------------------------|-------------|--------------------|--------------------|
| Education & Youth | | 19,274 | (19,274) | | 19,274 | |
| Upper Eden Food Bank | 17,947 | 13,593 | 4,354 | | 17,749 | 22,103 |
| | | | | | | |
| | | | | | | |
| | | | | | | |
| | | | | | | |
| Sub total of Internal Organisations funds | 17,947 | 32,867 | (14,920) | | 37,023 (e11) | 22,103 (e12) |
| Circuit accounts (totals brought forward from page 2 - totals column) | 390,509 (a8) | 199,785 (b9) | 190,724 | (c7) | 149,194 (c6) | 339,918 (c8) |
| TOTAL CASH FUNDS HELD BY CIRCUIT | 408,456 | 232,652 | 175,804 | | 186,217 (x) | 362,021 (y) |
| Continue on a separate sheet if necessary and bring the totals forward | TOTAL RECEIPTS | TOTAL PAYMENTS | | | | |

SECTION F
STATEMENT OF ASSETS AND LIABILITIES

| CIRCUIT - CASH FUNDS HELD at 31 August 2023 | OPENING BALANCES | CLOSING BALANCES |
|---|---------------------|---------------------|
| Cash in hand | | |
| Bank Current Account | 47,270 | 88,324 |
| Bank Deposit Account | | |
| Central Finance Board | 17,911 | 20,237 |
| Trustees for Methodist Church Purposes | 84,013 | 231,357 |
| Other funds | | |
| SUB TOTAL | 149,194 (c6) | 339,918 (c8) |
| Total funds held by Internal Organisations (the closing balance totals above) (e12) | 37,023 (e11) | 22,103 (e12) |
| TOTAL CASH FUNDS HELD BY CIRCUIT | 186,217 (x) | 362,021 (y) |

SECTION G
OTHER ASSETS and LIABILITIES

| | At 1 September 2022 | At 31 August 2023 |
|---|------------------------|----------------------|
| Investments (include Endowments) | 2337 | 2237 |
| Land and Buildings (see notes re Insurance value) | 1,020,877 | 1,108,683 |
| Other Assets | 21,746 | 23,986 |
| Loan(s) - show amount outstanding at year end | 25,000 | |
| Other Liabilities | | |

f4 Include only Funds held at the Central Finance Board
 f5 Include only CFB Funds held at Trustees for Methodist Church Purposes
 g1 Include any other investments (not the cash element of TMCP trust accounts this is inserted in line f5)

Name of Circuit K S A T. No.....

Declarations and Scrutiny

I confirm that these Receipt and Payment based accounts for the year to 31 August 2023 have been prepared from the records of the Circuit and that they include all funds under the control of the Circuit meeting.

Signature of treasurer [Signature] Date.....

Name and address of treasurer MR D. T. BARKER

9 FRANKLAND PARK, ORTON Post Code SA10 3RP

Presentation to the Circuit meeting

I confirm that the annual report and accounts for the year ended 31 August 2023 ~~were~~ will be* presented to the Circuit meeting held on 23RD NOV 2023

Signature of the Chair of the meeting [Signature]

Name of the Chair of the meeting REV STEPHEN WADFORD Date 8/10/23

Independent Examiner's Report to the Trustees of the

..... K S A T Circuit

Charity Number 1134581

Responsibilities and basis of report

I report to the trustees on my examination of the accounts of the Circuit for the year ended 31 August 2023 set out on pages ... to As the Circuit's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the Circuit's accounts carried out under section 145 of the Act and, in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

* delete or circle as appropriate

Name of Circuit KSAT No

Independent Examiner's Statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination (other than that disclosed below*) which give me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Act; or
- the accounts do not accord with the accounting records.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

I have/~~have not~~* obtained independent verification of all investments with the Trustees for Methodist Church Purposes or held in other trusts, bank balances and funds at the Central Finance Board of the Methodist Church which are individually in excess of £10,000 (ten thousand pounds) at the balance sheet date.

Signature of independent examiner 

Name of independent examiner H. M. Howmes BSc FCA

Relevant professional qualification of independent examiner FCA - ICAEW

Name of firm (where appropriate) J NOEL PAUL & Co.

Address 21 MARKET STREET, KILKBY STEPHEN

Post Code CA17 4QS

Date 10 November 2023

* delete or circle as appropriate

KIRKBY STEPHEN APPLEBY AND TEBAY METHODIST CIRCUIT

England & Wales - Charity number 1134881

Accounts



Trustees' Annual Report for the period

Period start date

From

Period end date

To

Day
01
Month
09
Year
2021

Day
31
Month
08
Year
2022

Section A

Reference and administration details

Charity name

Kirkby Stephen, Appleby & Tebay Methodist Circuit

Other names charity is known by

none

1134881

Registered charity number (if any)

Charity's principal address

50 South Road, Kirkby Stephen, Cumbria

Postcode

CA17 4SN

Names of the charity trustees who manage the charity

Trustee name

Office (if any)

Dates acted if not for whole year

Name of person (or body) entitled to appoint trustee (if any)

AS CHARITY COMMISSION WEBSITE

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Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name
Dates acted if not for whole year

Names and addresses of advisers (Optional information)

Type of adviser

Name

Address

Name of chief executive or names of senior staff members (Optional information)

Section B Structure, governance and management

Description of the charity's trusts

Type of governing document
(eg. trust deed, constitution)

Deed Of Union (1932) and Methodist Church Act (1976)

How the charity is constituted
(eg. trust, association, company)

Act of Parliament

Trustee selection methods
(eg. appointed by, elected by)

Appointed by local churches and existing trustees
Ministers are automatically trustees

Additional governance issues (Optional information)

You **may choose** to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

Induction/Training

Range of guidance produced by Methodist Connexion.

Structure

Part of the Cumbria District.

Accountable to the Methodist Conference.

Risks

Considered by the Circuit Leadership Team.

Take professional advice as required.

Regular review process.

Adopted Safeguarding Policy and ensured it is rolled out to the individual churches

Section C Objectives and activities

Summary of the objects of the charity set out in its governing document

The purposes of the Methodist Church are and shall be deemed to have been since the Date of Union the advancement of:

- a) The Christian faith in accordance with the doctrinal standards and discipline of The Methodist Church;
- b) Any charitable purpose for the time being of any Connexional, District, Circuit, local or other organisation of The Methodist Church;
- c) Any charitable purpose for the time being of any society or institution subsidiary or ancillary to The Methodist Church;
- d) Any purpose for the time being of any charity being a charity subsidiary or ancillary to The Methodist Church.

Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)

The Circuit produces a quarterly preaching plan to ensure regular acts of worship take place at each of the 12 Methodist Churches and 2 Local Ecumenical Partnership in its geographical area. These are open to all people, without charge.

We confirm the trustees have had regard to the Charity Commission's guidance on public benefit

All work undertaken by church members/trustees is carried out on a voluntary basis except for the 2 ministers and circuit administrator

Additional details of objectives and activities (Optional information)

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

In the 2021/22 accounts: 99% of the Circuit's income was provided by the local churches.

35% of expenditure was on pay and related costs. 9% of expenditure was on property 9% of expenditure is our contribution to the District, of which part is used to fund the work of the wider Methodist Church.

The Circuit Model Trust Fund had a balance, at the year end, of £257877.26 . This fund derives from sales of chapels and manses and is no longer restricted by the Conference. It can now be used for a variety of purposes but the Circuit Leadership team has drawn up a set of ground rules, which have been accepted by the Circuit Meeting, to ensure grants made from the Circuit Model Trust Fund are used effectively for mission and capital works. One Grant amounting to £4157 was approved.

Section D

Achievements and performance

Section D

Achievements and performance

Summary of the main achievements of the charity during the year

Annual development reviews are undertaken for the 2 ministers.

The Circuit Policy/Strategy is reviewed regularly.

There is a grant giving procedure in place which is administered by the Circuit Leadership Team.

There are established youth activities and groups.

A Food Bank has been set up and referrals are made from a number of organisations for the food to be distributed.

Section E

Financial review

Brief statement of the charity's policy on reserves

The Reserves Policy for the Kirkby Stephen, Appleby & Tebay Circuit is to aim to hold a sum equivalent to 6 months' average expenditure. This should be sufficient to meet any unforeseen item of major expenditure on manses and / or to be able to continue, in the short term, funding planned activities in the event of the closure of a large church or an inability to raise the full Circuit Assessment from churches. As part of our forward planning, expenditure forecasts are prepared looking 2 years ahead.

It is necessary to hold sufficient working capital to enable the quarterly payment of stipends and business expenses for 2 ministers and our contribution to the District.

Reserve policy for general funds-Unallocated funds are to be used for proposed refurbishment projects which are being considered and to facilitate the mission of the churches in the Circuit as per the Circuit Mission Policy.

Terms relating to endowment fund held- Single permanent endowment - access to capital is not allowed. Annual interest to general fund is permitted.

Details of any funds materially in deficit

There are none.

Further financial review details (Optional information)

You **may choose** to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

Section G

Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)

Rev Stephen Radford

Full name(s)

Rev Stephen Radford

Position (eg Secretary, Chair, etc)

Circuit Superintendent

/6/23

THE METHODIST CHURCH
STANDARD FORM OF ACCOUNTS

| | |
|------|---------|
| KSAT | Circuit |
|------|---------|

FOR THE YEAR ENDED
31 AUGUST 2022

| | | | |
|---------|----------|------------|-------|
| Cumbria | District | Circuit no | 09/07 |
|---------|----------|------------|-------|

Registered Charity - Charity Registration number

| |
|---------|
| 1134881 |
|---------|

If not a registered charity **Her Majesty's Revenue and Customs Gift Aid number**

| |
|--|
| |
|--|

(The HMRC number is equivalent to a registered charity number in terms of evidence of charitable status and may be used to give to donors or grant funders wishing to see evidence of the organisation's charitable status. Methodist charities in England and Wales that are not registered charities are excepted from registration under Statutory Instrument 2014 No.242)

Ministers:

| |
|-----------------------|
| Rev'd Stephen Radford |
| Rev'd Andrew Sterling |
| |
| |
| |
| |

Circuit Stewards:

| |
|-------------------|
| Mrs Glenda Burton |
| Mr Rowland Woof |
| |
| |
| |
| |

Treasurer:

| |
|-----------------|
| Mr David Barker |
|-----------------|

| SECTION A | | Un - restricted Funds | Circuit Model Trust Fund | Restricted Funds | Totals this year | Totals last year |
|-----------|---|-----------------------|--------------------------|------------------|---------------------|------------------|
| | Note | £ | £ | £ | £ | £ |
| a1 | RECEIPTS | | | | | |
| a2 | Assessment/Share | 102,435 | (N4) | | 102,435 | 107,450 |
| a3 | Capital receipts | | | | | 48,167 |
| a4 | Bank and CFB interest and Investment income | 109 | 521 | | 630 | 502 |
| a5 | Grants | | | | | |
| a6 | Other receipts | 9,971 | | | 9,971 | 15,501 |
| a7 | TOTAL RECEIPTS | 112,515 | 521 | | 113,036 (a8) | 171,620 |

| SECTION B | | Un - restricted Funds | Circuit Model Trust Fund | Restricted Funds | Totals this year | Totals last year |
|-----------|---|-----------------------|--------------------------|------------------|---------------------|------------------|
| | Note | £ | £ | £ | £ | £ |
| b1 | PAYMENTS | | | | | |
| b2 | Stipends, salaries, NIC, Pension and travel costs | 76,591 | | | 76,591 | 74,339 |
| b3 | Manse Costs | 9,531 | | | 9,531 | 7,598 |
| b4 | Administration etc | 7,890 | 380 | | 8,270 | 9,795 |
| b5 | District Assessment | 19,732 | | | 19,732 | 20,248 |
| b6 | Grants & donations | 4,177 | | | 4,177 | 8,000 |
| b7 | | | | | | |
| b8 | Other payments | 30,595 | 26,949 | | 57,544 | 23,052 |
| b9 | TOTAL PAYMENTS | 148,516 | 27,329 | | 175,845 (b9) | 143,032 |

| SECTION C | | Un - restricted Funds | Circuit Model Trust Fund | Restricted Funds | Totals this year | Totals last year |
|-----------|--|-------------------------|--------------------------|------------------|---------------------|---------------------|
| | Note | £ | £ | £ | £ | £ |
| c1 | NET RECEIPTS/PAYMENTS FOR THE YEAR | (36,001) (a7-b9) | (26,808) | | (62,809) | 28,588 |
| c2 | Total funds brought forward from last year | 78,514 | 133,489 | | 212,003 (c6) | 183,415 |
| c3 | Sub total | 42,513 (c1+c2) | 106,681 | | 149,194 | 212,003 |
| c4 | Transfers and adjustments | 22,668 | (22,668) | | | (c7) |
| c5 | TOTAL FUNDS AT END OF YEAR | 65,181 (c3+c4) | 84,013 | | 149,194 (c8) | 212,003 (c6) |

| SECTION D | | Un - restricted Funds | Circuit Model Trust Fund | Restricted Funds | Totals this year | Totals last year |
|---|---|-----------------------|--------------------------|------------------|------------------|------------------|
| | Note | £ | £ | £ | £ | £ |
| FOR INFORMATION ONLY: MONEY RECEIVED AND PASSED ON TO EXTERNAL ORGANISATIONS | | | | | | |
| d (these amounts should not be included in total receipts/payments above) | | | | | | |
| d1 | Balance brought forward from last year | | | | | |
| d2 | Offerings/Gifts - received for external organisations | | | | 2,202 | 1,918 |
| d3 | Offerings/Gifts - passed to external organisations | | | | 2,202 | 1,918 |
| d4 | BALANCE STILL TO BE PAID (d1 + d2 - d3) | | | | | |

SUMMARY OF CIRCUIT ACCOUNTS AND INTERNAL ORGANISATION REPORTING TO THE CIRCUIT MEETING

SECTION E Please follow the Guidance Notes to complete this page
 Summary of the Circuit accounts for the year ended 31 August 2022 and Internal Organisations reporting to the Circuit Meeting. Note that the funds of an Internal Organisation would normally be Restricted funds unless it could be clearly shown that they could be used for any Methodist purpose. This section must be completed to arrive at the gross receipts and payments totals of the Circuit. If gross income exceeds the Accruals threshold of £250,000, then the Accruals method of accounting AND A DIFFERENT FORM must be used to report the accounts (see Methodist website). Please refer to the guidance notes regarding transfers between the Circuit and connected Circuit Organisations.

| INTERNAL ORGANISATIONS | Receipts | Payments | Net Receipts/ Payments | Adjustments | Opening balances | Closing balances |
|--|-----------------------|-----------------------|---------------------------|-------------|---------------------|------------------|
| | | | | | | 19,892 |
| e1 Education & Youth | 132 | 750 | (618) | | | |
| e2 Upper Eden Food Bank | 15,190 | 5,478 | 9,712 | | 8,037 | 17,749 |
| e3 | | | | | | |
| e4 | | | | | | |
| e5 | | | | | | |
| e6 | | | | | | |
| e7 | | | | | | |
| e8 Sub total of Internal Organisations funds | 16,322 | 8,228 | 9,094 | | 27,929 (e11) | 37,023 (e12) |
| e9 Circuit accounts (totals brought forward from page 2 - totals column) | 113,036 (a8) | 176,845 (b9) | (62,809) (c7) | | 212,003 (c6) | 149,194 (c8) |
| e10 TOTAL CASH FUNDS HELD BY CIRCUIT | 129,358 | 182,073 | (53,715) | | 239,932 (x) | 186,217 (y) |
| | TOTAL RECEIPTS | TOTAL PAYMENTS | | | | |

Continue on a separate sheet if necessary and bring the totals forward

SECTION F
STATEMENT OF ASSETS AND LIABILITIES

CIRCUIT - CASH FUNDS HELD at 31 August 2022

| | OPENING BALANCES | CLOSING BALANCES |
|--|------------------|------------------|
| i1 Cash in hand | 54,527 | 47,270 |
| i2 Bank Current Account | | |
| i3 Bank Deposit Account | 23,987 | 17,911 |
| i4 Central Finance Board | 133,489 | 84,013 |
| i5 Trustees for Methodist Church Purposes | | |
| i6 Other funds | | |
| i7 SUB TOTAL | 212,003 (c6) | 149,194 (c8) |
| i8 Total funds held by Internal Organisations (the closing balance totals above) (e12) | 27,929 (e11) | 37,023 (e12) |
| i9 TOTAL CASH FUNDS HELD BY CIRCUIT | 239,932 (x) | 186,217 (y) |

SECTION G
OTHER ASSETS and LIABILITIES

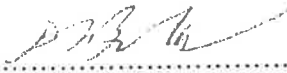
| | At 1 September 2021 | At 31 August 2022 |
|--|------------------------|----------------------|
| g1 Investments (include Endowments) | 2493 | 2337 |
| g2 Land and Buildings (see notes re Insurance value) | 849,091 | 1,020,877 |
| g3 Other Assets | 17,932 | 21,746 |
| g4 Loan(s) - show amount outstanding at year end | | 25,000 |
| g5 Other Liabilities | | |

i4 Include only Funds held at the Central Finance Board
 i5 Include only CFB Funds held at Trustees for Methodist Church Purposes
 g1 Include any other investments (not the cash element of TMCP trust accounts this is inserted in line i5)

Name of Circuit KSAT No. 09/07

Declarations and Scrutiny

I confirm that these Receipt and Payment based accounts for the year to 31 August 2022 have been prepared from the records of the Circuit and that they include all funds under the control of the Circuit meeting.


Signature of treasurer  Date 21/10/22

Name and address of treasurer D.T. BARKER

9 FRANKLAND PARK, CRTON Post Code CA10 3RP

Presentation to the Circuit meeting

I confirm that the annual report and accounts for the year ended 31 August 2022 ~~were~~ will be* presented to the Circuit meeting held on 24th November 2022

Signature of the Chair of the meeting 

Name of the Chair of the meeting REVEREND STEPHEN Date 22/10/2022
JOHN RADFORD

Independent Examiner's Report to the Trustees of the

..... KSAT METHODIST Circuit

Charity Number 1134881

Responsibilities and basis of report

I report to the trustees on my examination of the accounts of the KSAT Methodist Circuit for the year ended 31 August 2022 set out on pages ... to As the Circuit's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the Circuit's accounts carried out under section 145 of the Act and, in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

* delete or circle as appropriate

Name of Circuit KSAT No 09/07

Independent Examiner's Statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination (other than that disclosed below*) which give me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Act; or
- the accounts do not accord with the accounting records.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

I have/have not* obtained independent verification of all investments with the Trustees for Methodist Church Purposes or held in other trusts, bank balances and funds at the Central Finance Board of the Methodist Church which are individually in excess of £10,000 (ten thousand pounds) at the balance sheet date.

Signature of independent examiner Helen M

Name of independent examiner Miss H.M. HOLMES BSc FCA

Relevant professional qualification of independent examiner FCA - ICAEW

Name of firm (where appropriate) J. NOEL PAUL & Co

Address 21 MARKET STREET, KIRKBY STEPHEN

..... CUMBRIA Post Code CA17 4QS

Date 12/1/2023

* delete or circle as appropriate

Sep-22

KIRKBY STEPHEN APPLEBY AND TEBAY METHODIST CIRCUIT

England & Wales - Charity number 1134881

Accounts



Trustees' Annual Report for the period

| | | | | | | | |
|-------------|-----|-------------------|------|-----------|-----------------|-------|------|
| | | Period start date | | | Period end date | | |
| From | Day | Month | Year | To | Day | Month | Year |
| | 01 | 09 | 2020 | | 31 | 08 | 2021 |

Section A Reference and administration details

Charity name Kirkby Stephen, Appleby & Tebay Methodist Circuit

Other names charity is known by none

Registered charity number (if any) 1134881

Charity's principal address 50 South Road, Kirkby Stephen, Cumbria

Postcode CA17 4SN

Names of the charity trustees who manage the charity

| | Trustee name | Office (if any) | Dates acted if not for whole year | Name of person (or body) entitled to appoint trustee (if any) |
|----|-------------------------------|-----------------|-----------------------------------|---|
| 1 | AS CHARITY COMMISSION WEBSITE | | | |
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| 18 | | | | |
| 19 | | | | |
| 20 | | | | |

Names of the trustees for the charity, if any, (for example, any custodian trustees)

| Name | Dates acted if not for whole year |
|------|-----------------------------------|
| | |
| | |

Names and addresses of advisers (Optional information)

| Type of adviser | Name | Address |
|-----------------|------|---------|
| | | |
| | | |
| | | |
| | | |

Name of chief executive or names of senior staff members (Optional information)

| |
|--|
| |
|--|

Section B Structure, governance and management

Description of the charity's trusts

| | |
|---|---|
| Type of governing document (eg. trust deed, constitution) | Deed Of Union (1932) and Methodist Church Act (1976) |
| How the charity is constituted (eg. trust, association, company) | Act of Parliament |
| Trustee selection methods (eg. appointed by, elected by) | Appointed by local churches and existing trustees Ministers are automatically trustees |

Additional governance issues (Optional information)

| | |
|--|---|
| <p>You may choose to include additional information, where relevant, about:</p> <ul style="list-style-type: none"> • policies and procedures adopted for the induction and training of trustees; • the charity's organisational structure and any wider network with which the charity works; • relationship with any related parties; • trustees' consideration of major risks and the system and procedures to manage them. | <p>Induction/Training</p> <ul style="list-style-type: none"> ◆ Range of guidance produced by Methodist Connexion. <p>Structure</p> <ul style="list-style-type: none"> ◆ Part of the Cumbria District. ◆ Accountable to the Methodist Conference. <p>Risks</p> <ul style="list-style-type: none"> ◆ Considered by the Circuit Leadership Team. ◆ Take professional advice as required. ◆ Regular review process. ◆ Adopted Safeguarding Policy and ensured it is rolled out to the individual churches |
|--|---|

Section C Objectives and activities

Summary of the objects of the charity set out in its governing document

The purposes of the Methodist Church are and shall be deemed to have been since the Date of Union the advancement of:

- The Christian faith in accordance with the doctrinal standards and discipline of The Methodist Church;
- Any charitable purpose for the time being of any Connexional, District, Circuit, local or other organisation of The Methodist Church;
- Any charitable purpose for the time being of any society or

institution subsidiary or ancillary to The Methodist Church;
d) Any purpose for the time being of any charity being a charity subsidiary or ancillary to The Methodist Church.

The Circuit produces a quarterly preaching plan to ensure regular acts of worship take place at each of the 12 Methodist Churches and 2 Local Ecumenical Partnership in its geographical area. These are open to all people, without charge.

We confirm the trustees have had regard to the Charity Commission's guidance on public benefit

All work undertaken by church members/trustees is carried out on a voluntary basis except for the 2 ministers and circuit administrator

Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)

Additional details of objectives and activities (Optional information)

In the 2020/21 accounts: 99% of the Circuit's income was provided by the local churches.

36% of expenditure was on pay and related costs. 9% of expenditure was on property 10% of expenditure is our contribution to the District, of which part is used to fund the work of the wider Methodist Church.

The Circuit Model Trust Fund had a balance, at the year end, of £133,489. This fund derives from sales of chapels and manses and is no longer restricted by the Conference. It can now be used for a variety of purposes but the Circuit Leadership team has drawn up a set of ground rules, which have been accepted by the Circuit Meeting, to ensure grants made from the Circuit Model Trust Fund are used effectively for mission and capital works. Grants amounting to £8000 were approved for 1 scheme.

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

Section D

Achievements and performance

Section D

Achievements and performance

Summary of the main achievements of the charity during the year

Annual development reviews are undertaken for the 2 ministers.

The Circuit Policy/Strategy is reviewed regularly.

There is a grant giving procedure in place which is administered by the Circuit Leadership Team.

There are established youth activities and groups.

A Food Bank has been set up and referrals are made from a number of organisations for the food to be distributed.

Section E

Financial review

Brief statement of the charity's policy on reserves

The Reserves Policy for the Kirkby Stephen, Appleby & Tebay Circuit is to aim to hold a sum equivalent to 6 months' average expenditure. This should be sufficient to meet any unforeseen item of major expenditure on manses and / or to be able to continue, in the short term, funding planned activities in the event of the closure of a large church or an inability to raise the full Circuit Assessment from churches. As part of our forward planning, expenditure forecasts are prepared looking 2 years ahead. It is necessary to hold sufficient working capital to enable the quarterly payment of stipends and business expenses for 2 ministers and our contribution to the District.

Reserve policy for general funds-Unallocated funds are to be used for proposed refurbishment projects which are being considered and to facilitate the mission of the churches in the Circuit as per the Circuit Mission Policy.

Terms relating to endowment fund held- Single permanent endowment – access to capital is not allowed. Annual interest to general fund is permitted.

Details of any funds materially in deficit

There are none.

Further financial review details (Optional information)

You **may choose** to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

Section F

Other optional information

Section G

Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

| | | |
|--|------------------------|--|
| Signature(s) | Rev Stephen Radford | |
| Full name(s) | Rev Stephen Radford | |
| Position (eg Secretary, Chair, etc) | Circuit Superintendent | |
| | 25/6/22 | |

THE METHODIST CHURCH
STANDARD FORM OF ACCOUNTS

| | |
|------|---------|
| KSAT | Circuit |
|------|---------|

FOR THE YEAR ENDED
31 AUGUST 2021

| | | | |
|---------|----------|------------|--------|
| Cumbria | District | Circuit no | 09-Jul |
|---------|----------|------------|--------|

Registered Charity - Charity Registration number

| |
|---------|
| 1134881 |
|---------|

If not a registered charity Her Majesty's Revenue and Customs Gift Aid number

| |
|--|
| |
|--|

(The HMRC number is equivalent to a registered charity number in terms of evidence of charitable status and may be used to give to donors or grant funders wishing to see evidence of the organisation's charitable status. Methodist charities in England and Wales that are not registered charities are excepted from registration under Statutory Instrument 2014 No.242)

Ministers:

| |
|-----------------------|
| Rev'd Stephen Radford |
| Rev'd Andrew Sterling |
| |
| |
| |
| |

Circuit Stewards:

| |
|-------------------|
| Mrs Glenda Burton |
| Mr Rowland Woof |
| |
| |
| |
| |

Treasurer:

| |
|-----------------|
| Mr David Barker |
|-----------------|

| SECTION A | | Un - restricted Funds | Circuit Model Trust Fund | Restricted Funds | Totals this year | Totals last year |
|-----------|--|-----------------------------|--------------------------------|---------------------|---------------------|---------------------|
| a1 | RECEIPTS | £ | £ | £ | £ | £ |
| a2 | Assessment/Share | 107,450 | | | 107,450 | 126,955 |
| a3 | Capital receipts | | 48,167 | | 48,167 | 64,552 |
| a4 | Bank and CFB interest and Investment income | 85 | 417 | | 502 | 1,290 |
| a5 | Grants | | | | | |
| a6 | Other receipts | 15,501 | | | 15,501 | 9,893 |
| a7 | TOTAL RECEIPTS | 123,036 | 48,584 | | 171,620 (a8) | 202,690 |

| SECTION B | | Un - restricted Funds | Circuit Model Trust Fund | Restricted Funds | Totals this year | Totals last year |
|-----------|--|-----------------------------|--------------------------------|---------------------|---------------------|---------------------|
| b1 | PAYMENTS | £ | £ | £ | £ | £ |
| b2 | Stipends, salaries, NIC, Pension and travel costs | 74,339 | | | 74,339 | 76,540 |
| b3 | Manse Costs | 7,598 | | | 7,598 | 7,615 |
| b4 | Administration etc | 9,560 | 235 | | 9,795 | 9,922 |
| b5 | District Assessment | 20,248 | | | 20,248 | 23,356 |
| b6 | Grants & donations | 8,000 | | | 8,000 | 19,978 |
| b7 | | | | | | |
| b8 | Other payments | 7,679 | 15,373 | | 23,052 | 25,269 |
| b9 | TOTAL PAYMENTS | 127,424 | 15,608 | | 143,032 (b9) | 162,680 |

| SECTION C | | Un - restricted Funds | Circuit Model Trust Fund | Restricted Funds | Totals this year | Totals last year |
|-----------|--|-----------------------------|--------------------------------|---------------------|---------------------|---------------------|
| c1 | NET RECEIPTS/PAYMENTS FOR THE YEAR | £ | £ | £ | £ | £ |
| c1 | (a7-b9) | (4,388) | 32,976 | | 28,588 | 40,010 |
| c2 | Total funds brought forward from last year | 65,707 483,415 | 117,708 | | 183,415 (c6) | 143,405 |
| c3 | Sub total | (c1+c2) | 179,027 | 32,976 | 212,003 | 183,415 |
| c4 | Transfers and adjustments | 17,196 | (17,196) | | | (c7) |
| c5 | TOTAL FUNDS AT END OF YEAR | (c3+c4) | 196,223 | 15,780 | 212,003 (c8) | 183,415 (c6) |

78515 133488

| SECTION D | | Un - restricted Funds | Circuit Model Trust Fund | Restricted Funds | Totals this year | Totals last year |
|-----------|---|-----------------------------|--------------------------------|---------------------|---------------------|---------------------|
| d | FOR INFORMATION ONLY: MONEY RECEIVED AND PASSED ON TO EXTERNAL ORGANISATIONS (these amounts should not be included in total receipts/payments above) | £ | £ | £ | £ | £ |
| d1 | Balance brought forward from last year | | | | | |
| d2 | Offerings/Gifts - received for external organisations | | | | 1,918 | 1,157 |
| d3 | Offerings/Gifts - passed to external organisations | | | | 1,918 | 1,157 |
| d4 | BALANCE STILL TO BE PAID (d1 + d2 - d3) | | | | | |

SUMMARY OF CIRCUIT ACCOUNTS AND INTERNAL ORGANISATION REPORTING TO THE CIRCUIT MEETING

SECTION E

Please follow the Guidance Notes to complete this page

Summary of the Circuit accounts for the year ended 31 August 2021 and Internal Organisations reporting to the Circuit Meeting. Note that the funds of an Internal Organisation would normally be Restricted funds unless it could be clearly shown that they could be used for any Methodist purpose. This section must be completed to arrive at the gross receipts and payments totals of the Circuit. If gross income exceeds the Accruals threshold of £250,000, then the Accruals method of accounting AND A DIFFERENT FORM must be used to report the accounts (see Methodist website). Please refer to the guidance notes regarding transfers between the Circuit and connected Circuit Organisations.

| INTERNAL ORGANISATIONS | Receipts | Payments | Net Receipts/ Payments | Adjustments | Opening balances | Closing balances |
|--|-----------------------|-----------------------|---------------------------|-------------|---------------------|---------------------|
| e1 Education & Youth | 368 | 2,334 | (1,966) | | 21,858 | 19,892 |
| e2 Upper Eden Food Bank | 18,798 | 14,162 | 4,636 | | 3,401 | 8,037 |
| e3 | | | | | | |
| e4 | | | | | | |
| e5 | | | | | | |
| e6 | | | | | | |
| e7 | | | | | | |
| e8 Sub total of Internal Organisations funds | 19,166 | 16,496 | 2,670 | | 25,259 (e11) | 27,929 (e12) |
| e9 Circuit accounts (totals brought forward from page 2 - totals column) | 171,620 (a8) | 143,032 (b9) | 28,588 | (c7) | 183,415 (c6) | 212,003 (c8) |
| e10 TOTAL CASH FUNDS HELD BY CIRCUIT | 190,786 | 159,528 | 31,258 | | 208,674 (x) | 239,932 (y) |
| | TOTAL RECEIPTS | TOTAL PAYMENTS | | | | |

Continue on a separate sheet if necessary and bring the totals forward

SECTION F

STATEMENT OF ASSETS AND LIABILITIES

CIRCUIT - CASH FUNDS HELD at 31 August 2021

| | OPENING BALANCES | CLOSING BALANCES |
|--|---------------------|---------------------|
| f1 Cash in hand | | |
| f2 Bank Current Account | 23,798 | 54,527 |
| f3 Bank Deposit Account | | |
| f4 Central Finance Board | 41,908 | 23,987 |
| f5 Trustees for Methodist Church Purposes | 117,709 | 133,489 |
| f6 Other funds | | |
| f7 SUB TOTAL | 183,415 (c6) | 212,003 (c8) |
| f8 Total funds held by Internal Organisations (the closing balance totals above) (e12) | 25,259 (e11) | 27,929 (e12) |
| f9 TOTAL CASH FUNDS HELD BY CIRCUIT | 208,674 (x) | 239,932 (y) |

SECTION G

OTHER ASSETS and LIABILITIES

| | At 1 September 2020 | At 31 August 2021 |
|--|------------------------|----------------------|
| g1 Investments (include Endowments) | 2107 | 2493 |
| g2 Land and Buildings (see notes re Insurance value) | 926,091 | 849,091 |
| g3 Other Assets | 17,932 | 17,932 |
| g4 Loan(s) - show amount outstanding at year end | | |
| g5 Other Liabilities | | |

f4 Include only Funds held at the Central Finance Board

f5 Include only CFB Funds held at Trustees for Methodist Church Purposes

g1 Include any other Investments (not the cash element of TMCP trust accounts this is inserted in line f5)

Name of Circuit ... KIRKBY STEPHEN APPLEBY 9 TEBAY No. 09/07

Declarations and Scrutiny


I confirm that these Receipt and Payment based accounts for the year to 31 August 2021 have been prepared from the records of the Circuit and that they include all funds under the control of the Circuit meeting.

Signature of treasurer  Date 24/10/21

Name and address of treasurer D. T. BARKER, 9 FRANKLAND PARK
ORTON, PENRITH Post Code CA10 3RP

Presentation to the Circuit meeting

I confirm that the annual report and accounts for the year ended 31 August 2021 ~~were~~/will be* presented to the Circuit meeting held on 25/11/2021

Signature of the Chair of the meeting 

Name of the Chair of the meeting REV STEPHEN CADFORD Date 25/10/21

Independent Examiner's Report to the Trustees of the

..... KSAT Circuit

Charity Number 1134881

Responsibilities and basis of report

I report to the trustees on my examination of the accounts of the Circuit for the year ended 31 August 2021 set out on pages ... to As the Circuit's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the Circuit's accounts carried out under section 145 of the Act and, in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

* delete or circle as appropriate

Name of Circuit ... KIRKBY STEPHEN APPLEBY 9 TEBAY No. 09/07

Declarations and Scrutiny


I confirm that these Receipt and Payment based accounts for the year to 31 August 2021 have been prepared from the records of the Circuit and that they include all funds under the control of the Circuit meeting.

Signature of treasurer  Date 24/10/21

Name and address of treasurer D. T. BARKER, 9 FRANKLAND PARK
ORTON, PENRITH Post Code CA10 3RP

Presentation to the Circuit meeting

I confirm that the annual report and accounts for the year ended 31 August 2021 ~~were~~/will be* presented to the Circuit meeting held on 25/11/2021

Signature of the Chair of the meeting 

Name of the Chair of the meeting REV STEPHEN CADFORD Date 25/10/21

Independent Examiner's Report to the Trustees of the

..... KSAT Circuit

Charity Number 1134881

Responsibilities and basis of report

I report to the trustees on my examination of the accounts of the Circuit for the year ended 31 August 2021 set out on pages ... to As the Circuit's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the Circuit's accounts carried out under section 145 of the Act and, in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

* delete or circle as appropriate

Independent Examiner's Statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination (other than that disclosed below*) which give me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Act; or
- the accounts do not accord with the accounting records.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

I have ~~have not~~ obtained independent verification of all investments with the Trustees for Methodist Church Purposes or held in other trusts, bank balances and funds, at the Central Finance Board of the Methodist Church which are individually in excess of £10,000 (ten thousand pounds) at the balance sheet date.

Signature of independent examiner H M

Name of independent examiner MISS H M HOLMES BSc FCA

Relevant professional qualification of independent examiner FCA (ICAEW)

Name of firm (where appropriate) J. NOEL PAUL & Co

Address 21 MARKET STREET, KIRKBY STEPHEN

..... CUMBRIA Post Code CA17 4RS

Date 19/11/2021

* delete or circle as appropriate

Sep-21

KIRKBY STEPHEN APPLEBY AND TEBAY METHODIST CIRCUIT

England & Wales - Charity number 1134881

Accounts



Trustees' Annual Report for the period

| | | | | | | | |
|-------------|-------------------|-------------|--------------|-----------|-----------------|-------------|--------------|
| From | Period start date | | | To | Period end date | | |
| | Day 01 | Month 09 | Year 2019 | | Day 31 | Month 08 | Year 2020 |

Section A Reference and administration details

Charity name Kirkby Stephen, Appleby & Tebay Methodist Circuit

Other names charity is known by none

Registered charity number (if any) 1134881

Charity's principal address 50 South Road, Kirkby Stephen, Cumbria

Postcode CA17 4SN

Names of the charity trustees who manage the charity

| | Trustee name | Office (if any) | Dates acted if not for whole year | Name of person (or body) entitled to appoint trustee (if any) |
|----|-------------------------------|-----------------|-----------------------------------|---|
| 1 | AS CHARITY COMMISSION WEBSITE | | | |
| 2 | | | | |
| 3 | | | | |
| 4 | | | | |
| 5 | | | | |
| 6 | | | | |
| 7 | | | | |
| 8 | | | | |
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| 12 | | | | |
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| 14 | | | | |
| 15 | | | | |
| 16 | | | | |
| 17 | | | | |
| 18 | | | | |
| 19 | | | | |
| 20 | | | | |

Names of the trustees for the charity, if any, (for example, any custodian trustees)

| Name | Dates acted if not for whole year |
|------|-----------------------------------|
| | |
| | |

Names and addresses of advisers (Optional information)

| Type of adviser | Name | Address |
|-----------------|------|---------|
| | | |
| | | |
| | | |
| | | |

Name of chief executive or names of senior staff members (Optional information)

| |
|--|
| |
|--|

Section B Structure, governance and management

Description of the charity's trusts

| | |
|---|---|
| Type of governing document (eg. trust deed, constitution) | Deed Of Union (1932) and Methodist Church Act (1976) |
| How the charity is constituted (eg. trust, association, company) | Act of Parliament |
| Trustee selection methods (eg. appointed by, elected by) | Appointed by local churches and existing trustees Ministers are automatically trustees |

Additional governance issues (Optional information)

| | |
|--|---|
| <p>You may choose to include additional information, where relevant, about:</p> <ul style="list-style-type: none"> • policies and procedures adopted for the induction and training of trustees; • the charity's organisational structure and any wider network with which the charity works; • relationship with any related parties; • trustees' consideration of major risks and the system and procedures to manage them. | <p>Induction/Training</p> <ul style="list-style-type: none"> ◆ Range of guidance produced by Methodist Connexion. <p>Structure</p> <ul style="list-style-type: none"> ◆ Part of the Cumbria District. ◆ Accountable to the Methodist Conference. <p>Risks</p> <ul style="list-style-type: none"> ◆ Considered by the Circuit Leadership Team. ◆ Take professional advice as required. ◆ Regular review process. ◆ Adopted Safeguarding Policy and ensured it is rolled out to the individual churches |
|--|---|

Section C Objectives and activities

| | |
|---|---|
| <p>Summary of the objects of the charity set out in its governing document</p> | <p>The purposes of the Methodist Church are and shall be deemed to have been since the Date of Union the advancement of:</p> <ol style="list-style-type: none"> The Christian faith in accordance with the doctrinal standards and discipline of The Methodist Church; Any charitable purpose for the time being of any Connexional, District, Circuit, local or other organisation of The Methodist Church; Any charitable purpose for the time being of any society or |
|---|---|

institution subsidiary or ancillary to The Methodist Church;
d) Any purpose for the time being of any charity being a charity subsidiary or ancillary to The Methodist Church.

The Circuit produces a quarterly preaching plan to ensure regular acts of worship take place at each of the 16 Methodist Churches and 2 Local Ecumenical Partnership in its geographical area. These are open to all people, without charge.

We confirm the trustees have had regard to the Charity Commission's guidance on public benefit

All work undertaken by church members/trustees is carried out on a voluntary basis except for the 2 ministers and circuit administrator

Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)

Additional details of objectives and activities (Optional information)

In the 2019/20 accounts: 91% of the Circuit's income was provided by the local churches.

36% of expenditure was on pay and related costs. 17% of expenditure was on property 10% of expenditure is our contribution to the District, of which part is used to fund the work of the wider Methodist Church.

The Circuit Model Trust Fund had a balance, at the year end, of £117,709. This fund derives from sales of chapels and manses and is no longer restricted by the Conference. It can now be used for a variety of purposes but the Circuit Leadership team has drawn up a set of ground rules, which have been accepted by the Circuit Meeting, to ensure grants made from the Circuit Model Trust Fund are used effectively for mission and capital works. Grants amounting to £11,978 were approved for 7 separate schemes.

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

Section D

Achievements and performance

Section D

Achievements and performance

Summary of the main achievements of the charity during the year

Annual development reviews are undertaken for the 2 ministers.

The Circuit Policy/Strategy is reviewed regularly.

There is a grant giving procedure in place which is administered by the Circuit Leadership Team.

There are established youth activities and groups.

A Food Bank has been set up and referrals are made from a number of organisations for the food to be distributed.

Section E

Financial review

Brief statement of the charity's policy on reserves

The Reserves Policy for the Kirkby Stephen, Appleby & Tebay Circuit is to aim to hold a sum equivalent to 6 months' average expenditure. This should be sufficient to meet any unforeseen item of major expenditure on manses and / or to be able to continue, in the short term, funding planned activities in the event of the closure of a large church or an inability to raise the full Circuit Assessment from churches. As part of our forward planning, expenditure forecasts are prepared looking 2 years ahead. It is necessary to hold sufficient working capital to enable the quarterly payment of stipends and business expenses for 2 ministers and our contribution to the District.

Reserve policy for general funds-Unallocated funds are to be used for several proposed refurbishment projects which are being considered and to facilitate the mission of the churches in the Circuit as per the Circuit Mission Policy.

Terms relating to endowment fund held- Single permanent endowment – access to capital is not allowed. Annual interest to general fund is permitted.

Details of any funds materially in deficit

There are none.

Further financial review details (Optional information)

You **may choose** to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

Section F

Other optional information

Section G

Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

| | | |
|--|------------------------|--|
| Signature(s) | Rev Stephen Radford | |
| Full name(s) | Rev Stephen Radford | |
| Position (eg Secretary, Chair, etc) | Circuit Superintendent | |
| | 1/7/21 | |

THE METHODIST CHURCH
STANDARD FORM OF ACCOUNTS

| | |
|----------------------------------|---------|
| Kirkby Stephen Appleby And Tebay | Circuit |
|----------------------------------|---------|

FOR THE YEAR ENDED
31 AUGUST 2020

| | | | |
|---------|----------|------------|-------|
| Cumbria | District | Circuit no | 09/07 |
|---------|----------|------------|-------|

Registered Charity - Charity Registration number

| |
|---------|
| 1134881 |
|---------|

If not a registered charity **Her Majesty's Revenue and Customs Gift Aid number**

| |
|--|
| |
|--|

(The HMRC number is equivalent to a registered charity number in terms of evidence of charitable status and may be used to give to donors or grant funders wishing to see evidence of the organisation's charitable status. Methodist charities in England and Wales that are not registered charities are excepted from registration under Statutory Instrument 2014 No.242)

Ministers:

| |
|-----------------------|
| Rev'd Stephen Radford |
| Rev'd Andrew Sterling |
| |
| |
| |
| |

Circuit Stewards:

| |
|---------------------|
| Mr Wilfred Capstick |
| Mr Rowland Woof |
| Mrs Shirley Miller |
| Mrs Glenda Burton |
| |
| |

Treasurer:

| |
|-----------------|
| Mr David Barker |
|-----------------|

| SECTION A | | Un - restricted Funds | Circuit Model Trust Fund | Restricted Funds | Totals this year | Totals last year |
|-----------|--|-----------------------------|--------------------------------|---------------------|---------------------|---------------------|
| a1 | RECEIPTS | £ | £ | £ | £ | £ |
| a2 | Assessment/Share | 126,955 | | | 126,955 | 95,412 |
| a3 | Capital receipts | | 64,552 | | 64,552 | |
| a4 | Bank and CFB interest and Investment income | 261 | 1,029 | | 1,290 | 800 |
| a5 | Grants | | | | | |
| a6 | Other receipts | 9,893 | | | 9,893 | 79,428 |
| a7 | TOTAL RECEIPTS | 137,109 | 65,581 | | 202,690 (a8) | 175,640 |

| SECTION B | | Un - restricted Funds | Circuit Model Trust Fund | Restricted Funds | Totals this year | Totals last year |
|-----------|--|-----------------------------|--------------------------------|---------------------|---------------------|---------------------|
| b1 | PAYMENTS | £ | £ | £ | £ | £ |
| b2 | Stipends, salaries, NIC, Pension and travel costs | 76,540 | | | 76,540 | 73,667 |
| b3 | Manse Costs | 7,615 | | | 7,615 | 10,147 |
| b4 | Administration etc | 9,719 | 203 | | 9,922 | 8,577 |
| b5 | District Assessment | 19,000 | 4,356 | | 23,356 | 19,200 |
| b6 | Grants & donations | 11,978 | 8,000 | | 19,978 | 984 |
| b7 | | | | | | |
| b8 | Other payments | 12,359 | 12,910 | | 25,269 | 24,401 |
| b9 | TOTAL PAYMENTS | 137,211 | 25,469 | | 162,680 (b9) | 136,976 |

| SECTION C | | Un - restricted Funds | Circuit Model Trust Fund | Restricted Funds | Totals this year | Totals last year |
|-----------|--|-----------------------------|--------------------------------|---------------------|---------------------|---------------------|
| c1 | NET RECEIPTS/PAYMENTS FOR THE YEAR | £ | £ | £ | £ | £ |
| c1 | (a7-b9) | (102) | 40,112 | | 40,010 | 38,664 |
| c2 | Total funds brought forward from last year | 143,405 | | | 143,405 (c6) | 104,741 |
| c3 | Sub total | 143,303 (c1+c2) | 40,112 | | 183,415 | 143,405 |
| c4 | Transfers and adjustments | | | | (c7) | |
| c5 | TOTAL FUNDS AT END OF YEAR | 143,303 (c3+c4) | 40,112 | | 183,415 (c8) | 143,405 (c6) |

| SECTION D | | Un - restricted Funds | Circuit Model Trust Fund | Restricted Funds | Totals this year | Totals last year |
|-----------|---|-----------------------------|--------------------------------|---------------------|---------------------|---------------------|
| d | FOR INFORMATION ONLY: MONEY RECEIVED AND PASSED ON TO EXTERNAL ORGANISATIONS (these amounts should not be included in total receipts/payments above) | £ | £ | £ | £ | £ |
| d1 | Balance brought forward from last year | | | | | 7 |
| d2 | Offerings/Gifts - received for external organisations | | | | 1,157 | 3,808 |
| d3 | Offerings/Gifts - passed to external organisations | | | | 1,157 | 3,815 |
| d4 | BALANCE STILL TO BE PAID (d1 + d2 - d3) | | | | | |

SUMMARY OF CIRCUIT ACCOUNTS AND INTERNAL ORGANISATION REPORTING TO THE CIRCUIT MEETING**SECTION E** Please follow the Guidance Notes to complete this page

Summary of the Circuit accounts for the year ended 31 August 2020 and Internal Organisations reporting to the Circuit Meeting. Note that the funds of an Internal Organisation would normally be Restricted funds unless it could be clearly shown that they could be used for any Methodist purpose. This section must be completed to arrive at the gross receipts and payments totals of the Circuit. If gross income exceeds the Accruals threshold of £250,000, then the Accruals method of accounting AND A DIFFERENT FORM must be used to report the accounts (see Methodist website). Please refer to the guidance notes regarding transfers between the Circuit and connected Circuit Organisations.

| INTERNAL ORGANISATIONS | Receipts | Payments | Net Receipts/ Payments | Adjustments | Opening balances | Closing balances |
|--|-----------------------|-----------------------|---------------------------|-------------|---------------------|--------------------|
| e1 Education and youth | 157 | 1,070 | (913) | | 22,771 | 21,858 |
| e2 Uper Eden Food Bank | 8,362 | 12,310 | (3,948) | | 7,349 | 3,401 |
| e3 | | | | | | |
| e4 | | | | | | |
| e5 | | | | | | |
| e6 | | | | | | |
| e7 | | | | | | |
| e8 Sub total of Internal Organisations funds | 8,519 | 13,380 | (4,861) | | 30,120 (e11) | 25,259 (e12) |
| e9 Circuit accounts (totals brought forward from page 2 - totals column) | 202,690 (a8) | 162,680 (b9) | 40,010 | (c7) | 143,405 (c6) | 183,415 (c8) |
| e10 TOTAL CASH FUNDS HELD BY CIRCUIT | 211,209 | 176,060 | 35,149 | | 173,525 (x) | 208,674 (y) |
| | TOTAL RECEIPTS | TOTAL PAYMENTS | | | | |

Continue on a separate sheet if necessary and bring the totals forward

SECTION F**STATEMENT OF ASSETS AND LIABILITIES**

| CIRCUIT - CASH FUNDS HELD at 31 August 2020 | | OPENING BALANCES | CLOSING BALANCES |
|--|--|---------------------|---------------------|
| f1 Cash in hand | | | |
| f2 Bank Current Account | | 27,280 | 23,798 |
| f3 Bank Deposit Account | | | |
| f4 Central Finance Board | | 14,772 | 41,908 |
| f5 Trustees for Methodist Church Purposes | | 101,353 | 117,709 |
| f6 Other funds | | | |
| f7 SUB TOTAL | | 143,405 (c6) | 183,415 (c8) |
| f8 Total funds held by Internal Organisations (the closing balance totals above) (e12) | | 30,120 (e11) | 25,259 (e12) |
| f9 TOTAL CASH FUNDS HELD BY CIRCUIT | | 173,525 (x) | 208,674 (y) |

SECTION G**OTHER ASSETS and LIABILITIES**

| | At 1 September 2019 | At 31 August 2020 |
|--|------------------------|----------------------|
| g1 Investments (include Endowments) | 2144 | 2107 |
| g2 Land and Buildings (see notes re insurance value) | 1,131,105 | 926,091 |
| g3 Other Assets | 95,000 | 17,932 |
| g4 Loan(s) - show amount outstanding at year end | | |
| g5 Other Liabilities | | |

inc Kirkby Thore land

f4 Include only Funds held at the Central Finance Board

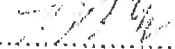
f5 Include only CFB Funds held at Trustees for Methodist Church Purposes

g1 Include any other Investments (not the cash element of TMCP trust accounts this is inserted in line f5)

Name of Circuit ... KIRKBY STEPHEN APOSTOLY STEWAY ... No. 07 ...

Declarations and Scrutiny

I confirm that these Receipt and Payment based accounts for the year to 31 August 2020 have been prepared from the records of the Circuit and that they include all funds under the control of the Circuit meeting.


Signature of treasurer  Date 17/10/2020

Name and address of treasurer DAVID TREVOR BARKER

9 FRANKLAND PARK, ORTON, PENRITH, CO. DURHAM Post Code CA10 3KP

Presentation to the Circuit meeting

I confirm that the annual report and accounts for the year ended 31 August 2020 ~~were~~ will be* presented to the Circuit meeting held on 26/10/2020

Signature of the Chair of the meeting 

Name of the Chair of the meeting Rev. John Stevens Date 22/10/2020

Independent Examiner's Report to the Trustees of the

KIRKBY STEPHEN APOSTOLY STEWAY Circuit

Charity Number 1134881

Responsibilities and basis of report

I report to the trustees on my examination of the accounts of the Circuit for the year ended 31 August 2020 set out on pages ... to As the Circuit's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Circuit's accounts carried out under section 115 of the Act and, in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

* delete or circle as appropriate

Name of Circuit ... KIRKBY STEPHEN APOSTOLY STEWAY ... No. 07

Declarations and Scrutiny

I confirm that these Receipt and Payment based accounts for the year to 31 August 2020 have been prepared from the records of the Circuit and that they include all funds under the control of the Circuit meeting.

Signature of treasurer [Signature] Date 17/10/2020

Name and address of treasurer DAVID TREVOR BARKER

9 FRANKLAND PARK, ORTON, PENRITH, CUMBERTH Post Code CA10 3K2

Presentation to the Circuit meeting

I confirm that the annual report and accounts for the year ended 31 August 2020 were/will be* presented to the Circuit meeting held on 26/11/2020

Signature of the Chair of the meeting [Signature]

Name of the Chair of the meeting Roseola Stevan John Date 27/10/2020
Roseola

Independent Examiner's Report to the Trustees of the

KIRKBY STEPHEN APOSTOLY STEWAY Circuit

Charity Number 1134881

Responsibilities and basis of report

I report to the trustees on my examination of the accounts of the Circuit for the year ended 31 August 2020 set out on pages ... to As the Circuit's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the Circuit's accounts carried out under section 145 of the Act and, in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

* delete or circle as appropriate

Name of Circuit KIRKBY STEPHEN APPLESBY AND TEBBY No. 01

Independent Examiner's Statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination (other than that disclosed below*) which give me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Act; or
- the accounts do not accord with the accounting records.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

I have/~~have not~~* obtained independent verification of all investments with the Trustees for Methodist Church Purposes or held in other trusts, bank balances and funds at the Central Finance Board of the Methodist Church which are individually in excess of £10,000 (ten thousand pounds) at the balance sheet date.

Signature of independent examiner 

Name of independent examiner Miss H. M. Holmes BSc FCA

Relevant professional qualification of independent examiner FCA (ICAEW)

Name of firm (where appropriate) J. NOEL PAUL & Co

Address 21 MARKET STREET, KIRKBY STEPHEN

CUMBRIA Post Code LA7 4QS

Date 09/11/2020

* delete or circle as appropriate