

THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH OF CENTRAL EXETER

England & Wales · Charity number 1134851

Details

Other names CENTRAL EXETER PCC

Status Registered

Legal form Previously excepted

Registered 2010-03-11

Register [View on the Charity Commission register](#)

Contact

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Clyst Honiton
Exeter
EX5 2NE

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Website www.parishofcentralexeter.co.uk

Activities

Objects: Promoting in the ecclesiastical parish the whole mission of the Church.

Activities: Regular public worship open to all; the provision of sacred space for prayer and contemplation; pastoral work; teaching of Christianity; promotion of Christianity through the staging of events and meetings and the distribution of literature; promoting the whole mission of the Church through provision of activities; supporting other charities in the UK and overseas.

Classification

- **How:** Makes Grants To Organisations, Provides Buildings/facilities/open Space, Provides Services
- **What:** Religious Activities
- **Who:** The General Public/mankind

Geography

- **Area of benefit:** UNDEFINED. IN PRACTICE, LOCAL
- Devon

Finances

Period end	Income	Expenditure	Assets	Employees
2025-12-31	£81,660	£97,078	-	-
2024-12-31	£64,140	£70,665	-	-
2023-12-31	£73,588	£53,215	-	-
2022-12-31	£56,585	£58,552	-	-
2021-12-31	£54,598	£60,653	-	-
2020-12-31	£56,186	£61,324	-	-

Trustees

Name	Role	Appointed
SHEILA REINHARDT SWARBRICK	Chair	
Betsy Allen		2016-04-17
Celia Smith		2017-04-02
Claire Emma Mayer		2020-10-07
JESSICA CLARIDGE		
Keith Walton		
Vivienne Irene Asher		2019-04-07

Accounts

The Parish of Central Exeter

Churches of St Mary Arches, St Olave, St Pancras, St Petrock, St Stephen

Giving breathing space; Living the values; Engaging with the city

The Parochial Church Council of the
Ecclesiastical Parish of Central Exeter

Annual Report and Unaudited Financial Statements
for the year ended 31 December 2025.

Introduction to 2025 Annual Report

There continues to be change within the shopping facilities along the High Street and within the city centre generally. We see the ongoing march of coffee shops and eateries as more people shop online. There is also a growth in rented housing, mainly for students.

As a parish we are acutely aware of the ever-changing pattern of activity within the city centre and try to provide some sense of long-term continuity through the continuing presence of our medieval churches – which are themselves important features of the city landscape.

Administrative Information

The Parish of Central Exeter is a charity which is registered with the Charity Commissioners, number 1134851. It is part of the Diocese of Exeter within the Church of England. The correspondence address is Parish Administrator, 3, Blackthorn Way, Cullompton EX15 1QH.

Parish Churches

St Stephen, High Street, Exeter EX4 3LN

St Olave, Fore Street, Exeter EX4 3AT

Daughter Churches

St Mary Arches, Mary Arches Street,
Exeter EX4 3BA

St Pancras, Guildhall Centre,
Exeter EX4 3HW

St Petrock, High Street, Exeter EX4 3DT

Team Rector

Revd Sheila Swarbrick

Ministry Team

Revd Sheila Swarbrick, 7 Lower Kings Avenue, Exeter EX4 6JT

Bank

Lloyds Bank, High Street, Exeter, EX4 3NL

Independent Examiner Clare W Lillington, Raddon, Station Hill, Chudleigh, TQ13 0EE

Membership

Members of the PCC are either ex-officio or elected by the Annual Parochial Church Meeting in accordance with the Church Representation rules.

PCC members who have served from 1st January 2025 until the date that this report was approved are:

Ministry Team: Revd Sheila Swarbrick

Chair: Revd Sheila Swarbrick

The Churchwardens: Keith Walton, Betsy Allen

Representatives of Deanery Synod: Jessica Claridge, Celia Smith

The Elected Members from 2022: Richard Skinner, Viv Asher,

The Elected Members from 2023 Helen Evans, Claire Mayer

(There were no elections in 2024)

The Elected Members from April 2025: Richard Skinner (1 year) Viv Asher (3 years)

The following officers were appointed:

Treasurer: Sean Swarbrick

Secretary: Mary Keaney

Structure, Governance and Management

Committees

The Planning Committee (Clergy, Churchwardens) meets in between full PCC meetings. Other ad hoc committees and working groups are created and terminated as needed.

The full PCC met for 4 ordinary meetings (March, June, September, December) with one extra one on Safeguarding in February, all being face to face. The average attendance was 7. The June meeting began with an open one for all church members when the Archdeacon visited to talk about the future for Anglican mission in the city centre.

Aim and Purposes

Statement

'The PCC is required, as stated in the Parochial Church Councils (Powers) Measure 1966, to co-operate with the Parish Priest, in promoting in the Parish the whole mission of the church, pastoral, evangelistic, social and ecumenical'.

Objectives and Activities

The Parish's vision, goals and actions are stated in full in the Mission Action Plan.

Vision

Being part of God's mission of love and reconciliation in and through Jesus Christ, we are committed to:

- Giving breathing space
- Living the values
- Engaging with the City

Objectives (goals)

We will achieve our vision by working together with others as we pursue the following goals:

- To attract more people to enter and use our churches and find it a positive experience;
- To encourage visitors, church members and church users on their spiritual journey, challenging towards deeper levels of Christian commitment;
- To meet our on-going parish commitments, seeking efficient and effective use of our resources with other Anglican or Ecumenical colleagues.

In carrying out their work the Trustees take due regard to the Charity Commission's guidance on public benefit.

Continuing Activities

We have been able to keep all our churches open on weekdays and for the now established pattern of services at St Stephen's on the first, third and fifth Sunday of each month, St Pancras on the second, and St Olave on the fourth.

The lunchtime service of Communion in St Pancras has been maintained monthly on Thursdays at 12.00.

Voluntary organisations are able to use the churches for approved purposes on request and subject to terms and conditions.

Continuing activities (maintained in various formats throughout the year) include:

- Variety of worship services as outlined above.
- Summer concerts and other music activities
- Exhibitions
- 'Inner Room' poetry workshops
- Use of the parish website to communicate with and provide support to the parish members and the general public.
- Jewish Circle Dancing
- Prayers round the Cross bi-monthly
- Seeking Silence
- Book Club

Achievements and Performance

Church Attendance

There are 31 Parishioners on the church electoral roll of which 29 are not resident within the Parish. Average Sunday attendance in-church is about 18, Attendance in-church at Easter 2025 was 22 and 20 on Christmas Day.

Community use of Churches

St Stephen's continues to be the main church for community use. During the autumn of 2024 Safe Space had restarted its support work for people visiting the clubs on some evenings in this church but unfortunately this did not continue into 2025.

We have a regular use of St Stephen's by Exeter Network Church, of St Stephen's and St Pancras by the Romanian and Russian Orthodox churches.

St Petrock's continues to host support group meetings, the Exeter Guild of Bell-ringers plus their library, and we have developed a regular programme of exhibitions. With the main body of the Quire in Exeter Cathedral being out of use for renovation and excavation, the Dean and Chapter have been using St Petrock's for daily morning prayer and eucharist and St Pancras for a weekly communion service lunchtime on Wednesdays. This ceased in July.

St Pancras is on the register of Small Pilgrim Places and is open daily for private prayer, with monthly BCP Communion and monthly shortened lunchtime Communion services. Seeking Silence continues as a monthly time of meditation on the first Wednesday of the month.

St Olave's is the church used least by the community, largely because of its fixed pews.

In total in our churches, we hosted about 400 separate events including worship services, Bible study, prayer meetings, support groups, concerts and coffee mornings.

St Mary Arches is now leased to Unlimited Church – the Diocesan youth church and holds a number of activities to attract young people.

Parish Activities

We supported the Fore Street Flea Market in November with St Olave's taking part in this event. The Christmas St Nic's Fayre took place as a parish fundraiser as did the Thursday lunchtime concerts in July. This year we had 5 excellent concerts with a ploughman's lunch before.

Helen Evans who had launched and led Inner Room from its beginning in 2020 as a parish outreach project, realised she could no longer lead and indeed moved away from Exeter in September. Thus, Inner Room is now in hibernation. The Room to Write events which give participants prompts to write poetry continued independently and organised an event for National Poetry Day in October with the publication of a small anthology and poetry reading.

We decided at the April Annual Church Meeting to delete our Facebook page but have kept the website live and updated.

We continue to support the Exeter Community Initiative, St Petrock's Centre for the Homeless, as well as a programme of monthly giving to selected local, national and international charities.

We are ensuring that members of the PCC receive appropriate Safeguarding clearances and training to their level of involvement in the Parish.

Whilst the Parish is relatively secure financially, the number of people available or able to assist in preparing the church and assisting in the services is a concern. This situation is not unique to our parish and is a matter of concern to the whole Diocese.

Church Buildings.

The PCC has continued to undertake all the necessary repair and maintenance of the churches in the Parish, mostly resulting from normal wear and tear, pests and occasional abuse or vandalism.

Our architect Michila Wilks has begun work in St Olave's with the contractor Richard Hardy to deal with guttering, damp walls and a crack above the arch. We were able in the Spring to appoint a Buildings officer, Bethany Watts, on a self employed basis. She has started on the backlog of maintenance tasks and updating our Fire Safety, risk assessments and log books.

Links with other churches/organisations

The Revd Sheila Swarbrick has continued to provide a vital link between the parish and other churches in the centre of Exeter and Diocese at all levels both formally and informally.

Policy

The PCC is kept abreast of Parish responsibilities under the Safeguarding legislation by our designated representative. We have taken due regard to the guidance issued by the House of Bishops on matters relating to the safeguarding of children and vulnerable adults. The churchwardens and PCC members have completed their required Safeguarding Training. A Safeguarding policy document is in place. We have a Health and Safety Officer and our H&S policy is reviewed as necessary. We introduced a Data Security policy and have issued appropriate privacy notices and received and recorded consents for use of data as required by the General Personal Data Regulations.

Financial Review

The total income for the Parish in 2025 was £81,660 representing income derived from 'normal' parish activities. Expenditure of £97,078 gave us a deficit of £15,418

The target parish (unrestricted) income budget for 2026 has been agreed by the PCC at £50,217.

Reserves Policy

In 2013 the PCC agreed to a reserves policy of 4 times the monthly average expenditure, which equates to £23,500 for 2026

Approved by the PCC on 4 March 26 and signed on their behalf by:

Sheila R Swarbrick

Sheila Swarbrick PCC Chair

Parish of Central Exeter

Charity number 1134851

Financial Statement for 31
Dec 2025

Receipts	Unrestricted £	Restricted £	Total £	Total 2024 £
Voluntary Income				
Planned giving	7772.00		7772.00	8477
Gift Aid recovered	2423.54		2423.54	2659
Service collections	600.00		600.00	874
Recurring donations	2547.00		2547.00	2995
Non-recurring donations	4123.27		4123.27	4003
Grants	17524.59	27414.00	44938.59	23255
Total	34990.40	27414.00	62404.40	42263
Activities for generating funds				
Fund raising	1557.70		1557.70	2505
Church Activities				
Use of PCC property	12740.00		12740.00	15930
Fees retained	35.00		35.00	270
Total	12775.00	0.00	12775.00	16200
Other	2398.35		2398.35	2386
Churches Conservation	1632.80		1632.80	863
Total receipts	53354.25	27414.00	80768.25	64217
Investment income				
CCLA Deposit (interest)	879.27		879.27	979
Shared Interest (interest)	12.64		12.64	5
Total interest	891.91		891.91	984
Total receipts + interest	54246.16	27414.00	81660.16	65201

Expenditure	Unrestricted £	Restricted £	Total £	Total 2024 £
Parish giving	2785.00		2785.00	2395
Diocesan share	9424.00		9424.00	10757
Clergy expenses	100.00		100.00	
Up keep of services	0.00		0.00	6922
Church upkeep	37058.69	26973.00	64031.69	27690
Utilities	9514.79		9514.79	12525
Church admin	10109.81		10109.81	7969
Other	1112.75		1112.75	2407
Total expenditure	70105.04	26973.00	97078.04	70665

	Unrestricted £	Restricted £	Total £	Total 2024 £
Receipts minus Expenditure	-15,858.88	441.00	-15417.88	-5464
Transfer of funds	0			
Balances 1/1/25	57520.24	8727.60	66247.84	72575
Total	41661.36	9168.60	50829.96	67111

Restricted funds

Church upkeep fund	9168.60
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Statement of Assets and Liabilities

Current account	16293.83	9168.60	25462.43	41772
CCLA Deposit	20308.29		20308.29	19429
Shared Interest	5059.24		5059.24	5047
Total	41661.36	9168.60	50829.96	66248

Liabilities - None

NOTES

Current Account	Unrestricted	Restricted	Total
01/01/2025	£33,044.62	£8,727.60	£41,772.22
31/12/2025	£16293.83	£9,168.60	£25462.43

Deposit accounts	(All unrestricted)
CCLA	Shared Int Total
01/01/2025 £19,429.02	£5,046.60 £24,475.62
31/12/2025 £20,308.29	£5,059.24 £25,367.53

Churches Cons Trust for S Martins	192.40x4 + 215.80x4 = £1632.80
Funeral fees retained	£35
Fees to EDBF	£162

Church upkeep (unrestricted) expenditure includes:

Jl Pilkington (Verger)	£318.50 monthly	
JM Richards (cleaner)	£424.66 monthly	
Insurance S Petrocks	£2,630.88	
S MA (UC refund 80%)	£2,997.94	
S Stephens	£2,613.95	
S Olaves	£2,039.91	
S Pancras	£997.34	
Entry Group	£1,427.93	(S Stephens)
Inicio Architects	£2,883.41	
Barley Manor (S Stephens)	£3,171.60	
Barley Manor(S Pancras VAT)	£2,875.60	
Argos Fire Protection	£1,469.36	

Buildings Officer (Bethany Watts) Fees £2487 Expenses £80.70

Grants (unrestricted, one-off)

S Olaves Trust £960, £564.59
 S Kerrians Trust £240
 S Mary Mag Chapel Fund £400
 SMA Church Lands £997.34, £849

Dec-25

(Caretaker & Administrator, Printing)
 (Administrator)
 (S Stephens Electricity)
 (S Pancras Insurance & Electricity)

Utilities expenditure

Water	Jan-May £300	June onwards £73.50 monthly	
Electricity	S Stephen £5552.47	S Pancras £869.40	S Olave £1713.42

Church Admin (Mary Keaney) Fees £9706.63 Expenses £1303.59

Church upkeep (restricted) expenditure:

£12595 (Barley Manor - S Olaves)
 £14378 (Barley Manor - S Pancras)

Church upkeep (restricted) income:

£5380 (Exeter Diocesan BF - S Olaves 23/6)
 £7656 (S Olaves Trust 24/7)
 £14378 (SMA Church Lands 8/12)
 Total £27414

Approved by the PCC on

4/3/26

Sheila Swarbrick

Sheila Swarbrick (Chair)

and signed on its behalf by

S. J. Swarbrick

Sean Swarbrick (Treasurer)



**CHARITY COMMISSION
FOR ENGLAND AND WALES**

**Independent examiner's
report on the accounts**

Section A

Independent Examiner's Report

**Report to the trustees/
members of**

The Parochial Church Council of the Ecclesiastical Parish of Central Exeter

**On accounts for the year
ended**

31st December 2025

**Charity no
(if any)**

1134851

Set out on pages

As attached

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended **31/12/2025**.

**Responsibilities and
basis of report**

As the charity trustees of the Trust, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

**Independent
examiner's statement**

I have completed my examination. I confirm that no material matters have come to my attention (~~other than that disclosed below~~ *) in connection with the examination which gives me cause to believe that in, any material respect:

- accounting records were not kept in accordance with section 130 of the Act or
- the accounts do not accord with the accounting records

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

** Please delete the words in the brackets if they do not apply.*

Signed:

C.W. Lillington

Date:

20/02/2026

Name:

Clare Lillington

**Relevant professional
qualification(s) or body
(if any):**

FMAAT

Address:

Raddon, Station Hill

Chudleigh, Newton Abbot

Devon TQ13 0EE

Accounts

The Parish of Central Exeter

Churches of St Mary Arches, St Olave, St Pancras, St Petrock, St Stephen

Giving breathing space; Living the values; Engaging with the city

The Parochial Church Council of the Ecclesiastical Parish of Central Exeter

**Annual Report and Unaudited Financial Statements for the year
ended 31 December 2024.**

Introduction to 2024 Annual Report

There continues to be change within the shopping facilities along the High Street and within the city centre generally. We see the ongoing march of coffee shops and eateries as more people shop online. There is also a growth in rented housing, mainly for students.

As a parish we are acutely aware of the ever-changing pattern of activity within the city centre and try to provide some sense of long-term continuity through the continuing presence of our medieval churches – which are themselves important features of the city landscape.

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St Olave, Fore Street, Exeter EX4 3AT

Daughter Churches

St Mary Arches, Mary Arches Street,
Exeter EX4 3BA

St Pancras, Guildhall Centre,
Exeter EX4 3HW

St Petrock, High Street, Exeter EX4 3DT

Team Rector

Revd Sheila Swarbrick

Ministry Team

Revd Sheila Swarbrick, 7 Lower Kings Avenue, Exeter EX4 6JT

Bank

Lloyds Bank, High Street, Exeter, EX4 3NL

Independent Examiner

Simon Gay, 14A, Church Road, St Thomas, Exeter EX2 9AY

Membership

Members of the PCC are either ex-officio or elected by the Annual Parochial Church Meeting in accordance with the Church Representation rules.

PCC members who have served from 1st January 2024 until the date that this report was approved are:

Ministry Team: Revd Sheila Swarbrick
Chair: Revd Sheila Swarbrick
The Churchwardens: Keith Walton, Betsy Allen
Representatives of Deanery Synod: Jessica Claridge, Celia Smith
The Elected Members from 2022: Richard Skinner, Viv Asher,
The Elected Members from 2023 Helen Evans, Claire Mayer
(There were no elections in 2024)

The following officers were appointed:

Treasurer: Sean Swarbrick

Secretary: Mary Keaney

Structure, Governance and Management

Committees

The Planning Committee (Clergy, Churchwardens) meets in between full PCC meetings. Other ad hoc committees and working groups are created and terminated as needed.

The full PCC met for ordinary meetings four times during the year, all being face to face. The average attendance was 80%.

Aim and Purposes

Statement

'The PCC is required, as stated in the Parochial Church Councils (Powers) Measure 1966, to co-operate with the Parish Priest, in promoting in the Parish the whole mission of the church, pastoral, evangelistic, social and ecumenical'.

Objectives and Activities

The Parish's vision, goals and actions are stated in full in the Mission Action Plan.

Vision

Being part of God's mission of love and reconciliation in and through Jesus Christ, we are committed to:

- Giving breathing space
- Living the values
- Engaging with the City

(Continues)

Objectives (goals)

We will achieve our vision by working together with others as we pursue the following goals:

- To attract more people to enter and use our churches and find it a positive experience;
- To encourage visitors, church members and church users on their spiritual journey, challenging towards deeper levels of Christian commitment;
- To meet our on-going parish commitments, seeking efficient and effective use of our resources with other Anglican or Ecumenical colleagues.

In carrying out their work the Trustees take due regard to the Charity Commission's guidance on public benefit.

Continuing Activities

We have been able to keep all our churches open on weekdays and for the now established pattern of services at St Stephen's on the first, third and fifth Sunday of each month, St Pancras on the second, and St Olave on the fourth. We discontinued the use of parish zoom meetings on the second Sunday of the month as with the prepared worship sheets on those days.

The lunchtime service of Communion in St Pancras has been maintained monthly on Thursdays at 12.00.

Voluntary organisations are able to use the churches for approved purposes on request and subject to terms and conditions.

Continuing activities (maintained in various formats throughout the year) include:

- Variety of worship services as outlined above.
- Lent Groups
- Summer concerts and other music activities
- Exhibitions
- 'Inner Room' poetry workshops
- Use of the parish website to communicate with and provide support to the parish members and the general public.
- Jewish Circle Dancing
- Prayers round the Cross bi-monthly
- Seeking Silence
- Book Club

(Continues)

Achievements and Performance

Church Attendance

There are 36 Parishioners on the church electoral roll of which 34 are not resident within the Parish. Average Sunday attendance in-church is about 19, Attendance in-church at Easter 2024 was 28 and 20 on Christmas Day.

Community use of Churches

St Stephen's continues to be the main church for community use. During the autumn of 2024 Safe Space, which had been on hold during the earlier part of the year awaiting further funding, was able to restart in this church.

Safe Space serves three main purposes - light medical treatment like cuts, sprains, recovery, blisters; welfare support like counselling, phone charging, water, safety alarms, bottle tops, change of clothes and a safe and warm place to wait for transport home.

We have also seen a continued steady use of St Stephen's by Exeter Network Church, of St Stephen's and St Pancras by the Russian and Romanian Orthodox churches.

St Petrock's continues to host support group meetings, the Exeter Guild of Bell-ringers plus their library, and we have developed a regular programme of exhibitions. With the main body of the Quire in Exeter Cathedral being out of use for renovation and excavation, the Dean and Chapter have been using St Petrock's for daily morning prayer and eucharist and St Pancras for a weekly communion service lunchtime on Wednesdays.

St Pancras is on the register of Small Pilgrim Places and is open daily for private prayer, with monthly BCP Communion and monthly shortened lunchtime Communion services. Seeking Silence continues as a monthly time of meditation on the first Wednesday of the month.

St Olave's is the church used least by the community, largely because of its fixed pews.

In total in our churches we hosted over 500 separate events including worship services, Bible study, prayer meetings, support groups, concerts and coffee mornings.

St Mary Arches is now leased to Unlimited Church – the Diocesan youth church and holds a number of activities to attract young people.

(Continues)

Parish Activities

The basic pattern of services remained unchanged in 2024.

We supported the Fore Street Flea Market with St Olave's taking part in this event. The Christmas St Nic's Fayre was also able to take place as a parish fundraiser,

The Inner Room, launched in 2020 as a parish outreach project, has continued to flourish with a mixture of face to face and zoom activities. The Room to Write events which give participants prompts to write poetry is now self-contained without needing regular input from Helen Evans – the project champion. We are delighted to have been able to run live events in St Stephens and St Olaves, giving opportunity to create poems using visual prompts.

Our Facebook page is continually updated along with the website.

We continue to support the Exeter Community Initiative, St Petrock's Centre for the Homeless, and the Exeter City Centre Chaplaincy, as well as a programme of monthly giving to selected local, national and international charities.

We are ensuring that members of the PCC receive appropriate Safeguarding clearances and training to their level of involvement in the Parish.

We are conscious that our membership demographic is getting older and sadly we saw the death of four of our stalwart members, Revd Dr Bob Burn, Sue Blow, Caroline Cornish and John Dobson during the year. Whilst the Parish is relatively secure financially, the number of people available or able to assist in preparing the church and assisting in the services is a concern. This situation is not unique to our parish and is a matter of concern to the whole Diocese.

Church Buildings.

The PCC has continued to undertake all the necessary repair and maintenance of the churches in the Parish, mostly resulting from normal wear and tear, pests and occasional abuse or vandalism.

Following the resignation of Jeremy Chadburn as our architect we have appointed Michila Wilks to this post.

The quinquennial survey of St Pancras has taken place.

(Continues)

Links with other churches/organisations

The Parish continues to be involved with the Exeter City Centre Chaplaincy. The Revd Sheila Swarbrick has continued to provide a vital link between the parish and other churches in the centre of Exeter and Diocese at all levels both formally and informally.

Policy

The PCC is kept abreast of Parish responsibilities under the Safeguarding legislation by our designated representative. We have taken due regard to the guidance issued by the House of Bishops on matters relating to the safeguarding of children and vulnerable adults. The churchwardens and PCC members have completed their required Safeguarding Training. A Safeguarding policy document is in place. We have a Health and Safety Officer and our H&S policy is reviewed as necessary. We introduced a Data Security policy and have issued appropriate privacy notices and received and recorded consents for use of data as required by the General Personal Data Regulations.

Financial Review

The total income for the Parish in 2024 was £64,140 representing income derived from 'normal' parish activities. Expenditure of £70,665 gave us a deficit of £6,525

The target parish (unrestricted) income budget for 2025 has been agreed by the PCC at £55,000.

Reserves Policy

In 2013 the PCC agreed to a reserves policy of 4 times the monthly average expenditure, which equates to £23,500 for 2025

Approved by the PCC on ^{20 March 25} Date and signed on their behalf by:


.....

Sheila Swarbrick PCC Chair

(Continues)

The Parochial Church Council of the Parish of Central Exeter

Statement of Financial Activities for the Year Ended 31 December 2024

	Note	Unrestricted Funds £	Restricted Funds £	Total Funds £	Prev Year £
INCOMING RESOURCES					
Voluntary Income	2(a)	42,065	-	42,065	37,278
Activities for generating funds	2(b)	2,505	-	2,505	1,888
Income from savings	2(c)	984	-	984	579
Church Activities	2(d)	18,586	-	18,586	33,873
TOTAL INCOMING RESOURCES		64,140	-	64,140	73,588
RESOURCES EXPENDED					
Church Activities	3(a)	70,665		70,665	53,215
Fund-raising trading costs	3(b)	-	-	-	
Governance Costs	3(c)	-	-	-	
TOTAL RESOURCES EXPENDED		70,665		70,665	53,215
NET INCOMING RESOURCES		-6,525		-6,525	20,373
Transfers between funds		-	-		
NET MOVEMENT IN FUNDS		-6,525		-6,525	20,373
BALANCES B/FWD start of year		65,497	8,728	74,225	53,851
BALANCES C/FWD end of period		58,972	8,728	67,700	77,224

(Continues)

The Parochial Church Council of the Parish of Central Exeter

Balance Sheet as at 31 December 2024

	Notes	Unrestricted Funds £	Restricted Funds £	Total Funds £	Total Funds Prev Year £
FIXED ASSETS					
Tangible assets	5	-	-	-	
CURRENT ASSETS					
Debtors	6	1452	-	1,452	1,650
Deposit account		19,429	-	19,429	18,450
Shared Interest Account		5,047		5,047	5,042
Cash at bank		33,044	8,728	41,772	49,082
		<u>58,972</u>	<u>8,728</u>	<u>67,700</u>	<u>74,224</u>
LIABILITIES					
Creditors: all amounts falling due in one year	7	-	-	-	
<i>Total assets less current liabilities</i>		<u>58,972</u>	<u>8,728</u>	<u>67,700</u>	<u>74,224</u>
TOTAL NET ASSETS		<u>58,972</u>	<u>8,728</u>	<u>67,700</u>	<u>74,224</u>
REPRESENTED BY					
Unrestricted Funds		58,972	-	58,972	65,497
Restricted Funds	8	-	8,728	8,728	8,727
		<u>58,972</u>	<u>8,728</u>	<u>67,700</u>	<u>74,224</u>

(Continues)

**The Parochial Church Council of the Parish of Central Exeter
Notes to the Financial Statements for the Year Ending 31 December 2024**

and forming an integral part of the statements.

1 Accounting policies

Basis of financial statements

The financial statements have been prepared under the Church Accounting regulations 2006 in accordance with applicable accounting standards and the current Statement of Recommended Practice Accounting and Reporting by Charities (SORP 2005).

The financial statements have been prepared under the historical cost convention and the financial statements include all transactions, assets and liabilities for which the PCC is responsible in law.

(a) Funds

The General Fund represents the funds of the PCC that are not subject to any restrictions regarding their use and are available for application on the general purposes of the PCC. Designated are general funds set aside by the PCC for use in the future and remain unrestricted.

Restricted funds are those donated for use in a particular area or for a specific purpose, the use of which is restricted to that area or purpose.

(b) Incoming resources

Planned giving, collections and donations are recognised when received. Income tax recoverable on Gift Aid donations is recognised when the income is recognised. Grants and legacies to the PCC are accounted for as soon as the PCC is notified of its legal entitlement, the amount due is quantifiable and its ultimate receipt by the PCC is reasonably certain. Funds raised by fundraising events are accounted for gross.

Income received from use of PCC property is on a voluntary basis dependent on the ability to pay and therefore accounted for only when received.

(c) Resources expended

Liabilities are recognised as soon as there is a legal or constructive obligation committing the charity to the expenditure. The Common Fund contribution is accounted for when paid.

(Continues)

(d) Fixed Assets

Consecrated and beneficed property is not included in the accounts in accordance with s.10(2)(a) and (c) of the Charities Act 2011.

Moveable church furnishings held by the Incumbent and Churchwardens on special trust for the PCC and require a faculty for disposal are inalienable property, listed in the church's inventory. For anything acquired prior to 2000 there is insufficient information available and therefore such assets are not valued in the financial statements.

2 INCOMING RESOURCES	Unrestricted Funds £	Restricted Funds £	Total Funds £
2(a) Voluntary Income			
Tax efficient planned giving	8477	-	8,477
Collections (open plate)	874	-	874
Recurring donations	2995	-	2,995
Non recurring donations	4003	-	4,003
Tax recoverable on planned & non recurring donations	2461	-	3,461
Recurring grants	23255		23,225
Other grants			
	<u>42065</u>		<u>42,065</u>
2(b) Activities for Generating funds			
Fund-raising	2505	-	2,505
	<u>2505</u>		<u>2,505</u>
2(c) Income from savings			
Interest from deposit account	979	-	979
Interest from Shared Interest Acc	5		5
	<u>984</u>		<u>984</u>
2(d) Income from church activities			
Use of church buildings - local community	15930	-	15,930
Other	2386		2,386
Fees retained	270		270
	<u>18586</u>		<u>18,586</u>
2(e) Other incoming resources			
Miscellaneous			-
Total Incoming Resources	64140		64,140

3 RESOURCES EXPENDED

3(a) Church Activities

Missionary and charitable giving

Overseas mission/aid	635	-	635
Local charities	1,290	-	1,290
UK & International charities	470	-	470
	<u>2,395</u>	<u>-</u>	<u>2,395</u>

Ministry: Diocesan parish share	10757		10,757
Clergy expenses			
Cost of services	6922	-	6,922
Church upkeep & maintenance	27690		27,690
Utilities	12 525	-	12,525
Administration	7969	-	7,969
Miscellaneous	2407	-	2,407
Furniture & fittings		-	-
Depreciation		-	-
	<u>70665</u>	<u>-</u>	<u>70,665</u>

3(b) Fund-raising trading costs	<u>-</u>	<u>-</u>	<u>-</u>
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3(c) Governance costs	<u>-</u>	<u>-</u>	<u>-</u>
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TOTAL RESOURCES EXPENDED	<u>70,665</u>	<u>-</u>	<u>70,665</u>
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4 The PCC does not employ any staff and has not made any payments to PCC members for remuneration.

5 TANGIBLE FIXED ASSETS N/A

	Unrestricted Funds £	Restricted Funds £	Total Funds £
6 DEBTORS			
Tax recoverable	1,452	-	1,452
Other debtors	-	-	-
Prepayments and accrued income		-	-
	<u>1452</u>	<u>-</u>	<u>1,452</u>
7 LIABILITIES			
Payments held on trust for charities	-	-	-
Creditors	-	-	-
Other creditors	-	-	-
Accruals	-	-	-
	<u>-</u>	<u>-</u>	<u>-</u>

8 RESTRICTED FUNDS

Fund Movements	Churches Upkeep Fund		Total funds
	£	£	£
Balance at 1st January	8,728	-	8,728
Incoming Resources	-	-	-
Resources Expended	-	-	-
Funds Transfer	-	-	-
Balance at 31st December	8,728	-	8,728
Net assets of restricted funds			
Tangible fixed assets	-	-	-
Tax recoverable	-	-	-
Accrued Income	-	-	-
Deposit account	-	-	-
current account	8,728	-	8,728
liabilities (all within one year)	-	-	-
	8,728	-	8,728

9 Explanation of Restricted Funds

The Churches Upkeep Fund is a restricted fund for donations and grants given to the Parish specifically for the upkeep of the churches for which the PCC is responsible and would include running costs and repair and maintenance.

Approved by the PCC on 20 March 25

and signed on its behalf by

Sheila Swarbrick

Sheila Swarbrick (Chairman)

SJ Swarbrick

Sean Swarbrick (Treasurer)

Independent Examiner's Certificate for the PCC Accounts

Report to the trustees of:

CENTRAL EXETER

Parochial Church Council

On accounts for the year ended:

31/12/24

Charity Number (if applicable):

1134851

Respective responsibilities of trustees and examiner

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 144 of the Charities Act 2011 (the Charities Act) and that an independent examination is needed.

It is my responsibility to:

- examine the accounts under section 145 of the Charities Act,
- to follow the procedures laid down in the general Directions given by the Charity Commission (under section 145(5)(b) of the Charities Act, and
- to state whether particular matters have come to my attention.

Basis of independent examiner's statement

My examination was carried out in accordance with general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair' view and the report is limited to those matters set out in the statement below.

Independent examiner's statement

In connection with my examination, no matter has come to my attention (other than that disclosed below *)

1. which gives me reasonable cause to believe that in, any material respect, the requirements:
 - to keep accounting records in accordance with section 130 of the Charities Act; and
 - to prepare accounts which accord with the accounting records and comply with the accounting requirements of the Charities Act
 have not been met; or
2. to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

* Please delete the words in the brackets if they do not apply.

Signed:

[Signature]

Date:

11/3/25

Name:

C. SIMON GAY

Relevant professional
qualification(s) or body (if
any):

ACC. RECHAMILIAN

Address:

**14A DUSKIN ROAD, St. Andrew's, EXETER
EX2 9DA**

Accounts

THE PARISH OF CENTRAL EXETER

CHURCHES OF ST MARY ARCHES, ST OLAVE, ST PANCRAŚ, ST PETROCK, ST STEPHEN

GIVING BREATHING SPACE; LIVING THE VALUES; ENGAGING WITH THE CITY

The Parochial Church Council of the Ecclesiastical Parish of Central Exeter

Annual Report and Unaudited Financial Statements for the year
ended 31 December 2023.

Introduction to 2024 Annual Report

This last year has seen significant change to the area adjoining St Stephen's church with the redevelopment of the House of Fraser department store into Hotel Indigo – a luxury boutique hotel. The former store has still managed to retain some retail units on the ground floor together with bars and eateries associated with the hotel. This could be said to make up in some way for the loss of the Royal Clarence Hotel, which although its exterior may be retained seems now destined to morph into domestic accommodation.

As a parish we are acutely aware of the ever-changing pattern of activity within the city centre and try to provide some sense of long-term continuity through the continuing presence of our medieval churches – which are themselves important features of the city landscape.

Administrative Information

The Parish of Central Exeter is a charity which is registered with the Charity Commissioners, number 1134851. It is part of the Diocese of Exeter within the Church of England. The correspondence address is Parish Administrator, 3, Blackthorn Way, Cullompton EX15 1QH.

Parish Churches

St Stephen, High Street, Exeter EX4 3LN

St Olave, Fore Street, Exeter EX4 3AT

Daughter Churches

St Mary Arches, Mary Arches Street,
Exeter EX4 3BA

St Pancras, Guildhall Centre,
Exeter EX4 3HW

St Petrock, High Street, Exeter EX4 3DT

Team Rector

Revd Sheila Swarbrick

Ministry Team

Revd Sheila Swarbrick, 7 Lower Kings Avenue, Exeter EX4 6JT

Bank

Lloyds Bank, High Street, Exeter, EX4 3NL

Independent Examiner

Simon Gay, 14A, Church Road, St Thomas, Exeter EX2 9AY

Membership

Members of the PCC are either ex-officio or elected by the Annual Parochial Church Meeting in accordance with the Church Representation rules.

PCC members who have served from 1st January 2023 until the date that this report was approved are:

Ministry Team: Revd Sheila Swarbrick

Chair Keith Walton until April 2023 then Revd Sheila Swarbrick

The Churchwardens: Keith Walton, Betsy Allen

Representatives of Deanery Synod: Jessica Claridge, Celia Smith

The Elected Members from 2022: Don Branton(resigned September 2023), Richard Skinner, Viv Asher,

The Elected Members from 2023 Helen Evans, Claire Mayer

(There were no elections in 2021)

The following officers were appointed:

Treasurer: Sean Swarbrick

Secretary: Mary Keaney

Structure, Governance and Management

Committees

The Planning Committee (Clergy, Churchwardens) meets in between full PCC meetings. Other ad hoc committees and working groups are created and terminated as needed.

The full PCC met for ordinary meetings four times during the year, all being face to face, and for one extraordinary meeting online. The average attendance (ordinary meetings) was 75%.

Aim and Purposes

Statement

'The PCC is required, as stated in the Parochial Church Councils (Powers) Measure 1966, to co-operate with the Parish Priest, in promoting in the Parish the whole mission of the church, pastoral, evangelistic, social and ecumenical'.

(Continues)

Objectives and Activities

The Parish's vision, goals and actions are stated in full in the Mission Action Plan.

Vision

Being part of God's mission of love and reconciliation in and through Jesus Christ, we are committed to:

- Giving breathing space
- Living the values
- Engaging with the City

Objectives (goals)

We will achieve our vision by working together with others as we pursue the following goals:

- To attract more people to enter and use our churches and find it a positive experience;
- To encourage visitors, church members and church users on their spiritual journey, challenging towards deeper levels of Christian commitment;
- To meet our on-going parish commitments, seeking efficient and effective use of our resources with other Anglican or Ecumenical colleagues.

In carrying out their work the Trustees take due regard to the Charity Commission's guidance on public benefit.

Continuing Activities

We have been able to keep all our churches open on weekdays and for the now established pattern of services at St Stephen's on the first, third and fifth Sunday of each month, St Pancras on the second, and St Olave on the fourth. We continued to provide an online service sheet as an alternative to the 8.00 am service in St Pancras, which is also used as a basis for discussion in the ensuing zoom meeting.

The lunchtime service of Communion in St Pancras has been maintained monthly on Thursdays at 12.00.

Voluntary organisations are able to use the churches for approved purposes on request and subject to terms and conditions.

Continuing activities (maintained in various formats throughout the year) include:

- Variety of worship services as outlined above.
- Lent Groups
- Summer concerts and other music activities
- Exhibitions
- 'Inner Room' poetry workshops

(Continues)

- Use of the parish website to communicate with and provide support to the parish members and the general public.
- Jewish Circle Dancing
- Prayers round the Cross bi-monthly
- Seeking Silence
- Book Club

Achievements and Performance

Church Attendance

There are 35 Parishioners on the church electoral roll of which 33 are not resident within the Parish. Average Sunday attendance in-church is about 19, supplemented by others who used online worship sheets. Attendance in-church at Easter 2023 was 22 plus 6 at home communions and 19 on Christmas Day.

Community use of Churches

St Stephen's continues to be the main church for community use. During the late autumn of 2022 a new venture started in this building – Safe Space, open three nights a week, Wednesday, Friday and Saturday, from 11 pm to 3.30 am., and this use continued for most of 2023. Since Autumn 2023 this venture had been on hold as they try to obtain new sources of long-term funding.

Safe Space serves three main purposes - light medical treatment like cuts, sprains, recovery, blisters; welfare support like counselling, phone charging, water, safety alarms, bottle tops, change of clothes and a safe and warm place to wait for transport home.

We have also seen a continued steady use of St Stephen's by the Armed Forces Veterans' Support Group, Exeter Network Church and of St Stephen's and St Pancras by the Russian and Romanian Orthodox churches. In total in St Stephen's we hosted over 270 separate events including worship services, Bible study, prayer meetings, support groups, concerts and coffee mornings.

St Petrock's continues to host support group meetings, the Exeter Guild of Bell-ringers plus their library, and we have developed a regular programme of exhibitions. With the main body of the Quire in Exeter Cathedral being out of use for renovation and excavation, the Dean and Chapter have been using St Petrock's for daily morning prayer and eucharist and St Pancras for a weekly communion service lunchtime on Wednesdays.

St Pancras is on the register of Small Pilgrim Places and is open daily for private prayer, with monthly BCP Communion and monthly shortened lunchtime Communion services. Seeking Silence continues as a monthly time of meditation on the first Wednesday of the month.

St Olave's is the church used least by the community, largely because of its fixed pews, but was used during Lent for a weekly service of compline.

St Mary Arches is now leased to Unlimited Church – the Diocesan youth church and holds a number of activities to attract young people.

Parish Activities

As outlined earlier the pattern of our church services was changed for 2022. We have re-introduced lunches for the Summer Concerts, and restarted Prayers around the Cross at St Pancras,

We supported the Fore Street Flea Market with St Olave's taking part in this event. The Christmas St Nic's Fayre was also able to take place as a parish fundraiser,

The Inner Room, launched in 2020 as a parish outreach project has continued to flourish with a mixture of face to face and zoom activities. The Room to Write events which give participants prompts to write poetry is now self-contained without needing regular input from Helen Evans – the project champion. We are delighted to have been able to run live events in St Stephens and St Olaves, giving opportunity to create poems using visual prompts including the use of the paintings hanging in St Olaves.

Our Facebook page is continually updated along with the website.

We continue to support the Exeter Community Initiative, St Petrock's Centre for the Homeless, and the Exeter City Centre Chaplaincy, as well as a programme of monthly giving to selected local, national and international charities.

We are ensuring that members of the PCC receive appropriate Safeguarding clearances and training to their level of involvement in the Parish.

The churchwardens have continued to meet informally with their counterparts at St Davids to explore ways in which we can work more closely together. With the retirement of the St David's rector there is now a vacancy in that parish, and we need to wait until this is filled before exploring in any depth how future co-operation might work.

(Continues)

Church Buildings.

The PCC has continued to undertake all the necessary repair and maintenance of the churches in the Parish, mostly resulting from normal wear and tear, pests and occasional abuse or vandalism.

The quinquennial surveys of St Stephens and St Olaves have taken place with the report from St Stephen's now available and that from St Olaves expected shortly.

Links with other churches/organisations

The Parish continues to be involved with the Exeter City Centre Chaplaincy. The Revd Sheila Swarbrick has continued to provide a vital link between the parish and other churches in the centre of Exeter and Diocese at all levels both formally and informally.

Policy

The PCC is kept abreast of Parish responsibilities under the Safeguarding legislation by our designated representative. We have taken due regard to the guidance issued by the House of Bishops on matters relating to the safeguarding of children and vulnerable adults. The churchwardens and PCC members have completed their required Safeguarding Training. A Safeguarding policy document is in place. We have a Health and Safety Officer and our H&S policy is reviewed as necessary. We introduced a Data Security policy and have issued appropriate privacy notices and received and recorded consents for use of data as required by the General Personal Data Regulations.

Financial Review

The total income for the Parish in 2023 was £73,588, of which £5,000 was restricted funding for specific projects. This means that £68,538 represents income derived from 'normal' parish activities. Expenditure of £53,215 gave us an excess of total income by £20,373. This is largely because of increased use of the churches by outside bodies especially the Cathedral. However this can only be seen as a one-off.

The target parish (unrestricted) income budget for 2024 has been agreed by the PCC at £52,500.

Reserves Policy

In 2013 the PCC agreed to a reserves policy of 4 times the monthly average expenditure, which equates to £17,500 for 2024

Approved by the PCC on Date and signed on their behalf by:

Sheila Swarbrick
.....

Sheila Swarbrick PCC Chair

(Continues)

The Parochial Church Council of the Parish of Central Exeter

Statement of Financial Activities for the Year Ended 31 December 2023

	Note	Unrestricted Funds £	Restricted Funds £	Total Funds £	Prev Year £
INCOMING RESOURCES					
Voluntary Income	2(a)	32,278	5,000	37,278	40,757
Activities for generating funds	2(b)	1,888	-	1,888	3,479
Income from savings	2(c)	579	-	579	105
Church Activities	2(d)	33,843	-	33,843	9,948
TOTAL INCOMING RESOURCES		68,588	5,000	73,588	54,289
RESOURCES EXPENDED					
Church Activities	3(a)	52,486	729	53,215	64,426
Fund-raising trading costs	3(b)	-	-	-	367
Governance Costs	3(c)	-	-	-	200
TOTAL RESOURCES EXPENDED		52,486	729	53,215	64,993
NET INCOMING RESOURCES		16,102	4,271	20,373	-10,704
Transfers between funds			-		
NET MOVEMENT IN FUNDS		16,102	4,271	20,373	-10,704
BALANCES B/FWD start of year		49,395	4,456	53,851	77,005
BALANCES C/FWD end of period		65,497	8,727	74,224	66,301

(Continues)

The Parochial Church Council of the Parish of Central Exeter

Balance Sheet as at 31 December 2023

	Notes	Unrestricted Funds £	Restricted Funds £	Total Funds £	Total Funds Prev Year £
FIXED ASSETS					
Tangible assets	5	-	-	-	9,889
CURRENT ASSETS					
Debtors	6	1,650	-	1,650	1,756
Deposit account		18,450	-	18,450	17,036
Shared Interest Account		5,042		5,042	
Cash at bank		40,355	8,727	49,082	58,221
		<u>65,497</u>	<u>8,727</u>	<u>74,224</u>	<u>86,902</u>
LIABILITIES					
Creditors: all amounts falling due in one year	7	-	-	-	20,601
<i>Total assets less current liabilities</i>		<u>65,497</u>	<u>8,727</u>	<u>74,224</u>	<u>66,301</u>
TOTAL NET ASSETS		<u>65,497</u>	<u>8,727</u>	<u>74,224</u>	<u>66,301</u>
REPRESENTED BY					
Unrestricted Funds		65,497	-	65,497	30,569
Restricted Funds	8		8,727	8,727	35,732
		<u>65,497</u>	<u>8,727</u>	<u>74,224</u>	<u>66,301</u>

(Continues)

The Parochial Church Council of the Parish of Central Exeter
Notes to the Financial Statements for the Year Ending 31 December 2023,
and forming an integral part of the statements.

1 Accounting policies

Basis of financial statements

The financial statements have been prepared under the Church Accounting regulations 2006 in accordance with applicable accounting standards and the current Statement of Recommended Practice Accounting and Reporting by Charities (SORP 2005).

The financial statements have been prepared under the historical cost convention and the financial statements include all transactions, assets and liabilities for which the PCC is responsible in law.

(a) Funds

The General Fund represents the funds of the PCC that are not subject to any restrictions regarding their use and are available for application on the general purposes of the PCC. Designated are general funds set aside by the PCC for use in the future and remain unrestricted.

Restricted funds are those donated for use in a particular area or for a specific purpose, the use of which is restricted to that area or purpose.

(b) Incoming resources

Planned giving, collections and donations are recognised when received. Income tax recoverable on Gift Aid donations is recognised when the income is recognised. Grants and legacies to the PCC are accounted for as soon as the PCC is notified of its legal entitlement, the amount due is quantifiable and its ultimate receipt by the PCC is reasonably certain. Funds raised by fundraising events are accounted for gross.

Income received from use of PCC property is on a voluntary basis dependent on the ability to pay and therefore accounted for only when received.

(c) Resources expended

Liabilities are recognised as soon as there is a legal or constructive obligation committing the charity to the expenditure. The Common Fund contribution is accounted for when paid.

(Continues)

(d) Fixed Assets

Consecrated and beneficed property is not included in the accounts in accordance with s.10(2)(a) and (c) of the Charities Act 2011.

Moveable church furnishings held by the Incumbent and Churchwardens on special trust for the PCC and require a faculty for disposal are inalienable property, listed in the church's inventory which can be inspected (at any reasonable time). For anything acquired prior to 2000 there is insufficient information available and therefore such assets are not valued in the financial statements. Subsequently no individual item has cost over £2,000 so all such expenditure has been written off when incurred.

Equipment used within the church premises is depreciated on a straight-line basis over 4 years. Equipment with a purchase price of £2,000 or less is written off when acquired.

	Unrestricted Funds £	Restricted Funds £	Total Funds £
2 INCOMING RESOURCES			
2(a) Voluntary Income			
Tax efficient planned giving	10,032	-	10,032
Collections (open plate)	710	-	710
Recurring donations	3,492	-	3,492
Non recurring donations	3,935	-	3,935
Tax recoverable on planned & non recurring donations	3,152	-	3,152
Recurring grants	10,957		10,957
Other grants		5,000	5000
	<u>32,278</u>	<u>5,000</u>	<u>37,278</u>
2(b) Activities for Generating funds			
Fund-raising	1,888	-	1,888
	<u>1,888</u>	<u>-</u>	<u>1,888</u>
2(c) Income from savings			
Interest from deposit account	573	-	573
Interest from Shared Interest Acc	5		5
	<u>578</u>		<u>578</u>
2(d) Income from church activities			
Use of church buildings - local community	31,618	-	31,618
Other	2,122		2,122
Fees retained	104		104
	<u>33,844</u>	<u>-</u>	<u>33,844</u>
2(e) Other incoming resources			
Miscellaneous			-
	<u></u>	<u></u>	<u>-</u>
Total Incoming Resources	68,588	5,000	73,588

3 RESOURCES EXPENDED

3(a) Church Activities

Missionary and charitable giving

Overseas mission/aid	635	-	635
Local charities	1,290	-	1,290
UK & International charities	470	-	470
	<u>2,395</u>	<u>-</u>	<u>2,395</u>

Ministry: Diocesan parish share	9,469		9,469
Clergy expenses	107		107
Cost of services	95	-	95
Church upkeep & maintenance	19,223	729	19,952
Utilities	12,471	-	12,471
Administration	7,328	-	7,328
Miscellaneous	1,398	-	1,398
Furniture & fittings		-	-
Depreciation		-	-
	<u>52,486</u>	<u>729</u>	<u>53,215</u>

3(b) Fund-raising trading costs

	<u>-</u>	<u>-</u>	<u>-</u>
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3(c) Governance costs

	<u>-</u>	<u>-</u>	<u>-</u>
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TOTAL RESOURCES EXPENDED	<u>52,486</u>	<u>729</u>	<u>53,215</u>
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4 The PCC does not employ any staff and has not made any payments to PCC members for remuneration.

5 TANGIBLE FIXED ASSETS N/A

	Unrestricted Funds £	Restricted Funds £	Total Funds £
6 DEBTORS			
Tax recoverable	1,650	-	1,650
Other debtors	-	-	-
Prepayments and accrued income	-	-	-
	<u>1,650</u>	<u>-</u>	<u>1,650</u>

7 LIABILITIES

Payments held on trust for charities	-	-	-
Creditors	-	-	-
Other creditors	-	-	-
Accruals	-	-	-

8 RESTRICTED FUNDS

Fund Movements	Churches Upkeep Fund		Total funds
	£	£	£
Balance at 1st January	4,456	-	4,456
Incoming Resources	5,000	-	5,000
Resources Expended	-728	-	-728
Funds Transfer			-
Balance at 31st December	8,728	-	8,728
Net assets of restricted funds			
Tangible fixed assets			-
Tax recoverable	-	-	-
Accrued Income	-	-	-
Deposit account		-	-
current account	8,728	-	8,728
liabilities (all within one year)	-	-	-
	8,728	-	8,728

9 Explanation of Restricted Funds

The Churches Upkeep Fund is a restricted fund for donations and grants given to the Parish specifically for the upkeep of the churches for which the PCC is responsible and would include running costs and repair and maintenance.

Approved by the PCC on 6th March 24

Sheila Swarbrick

Sheila Swarbrick (Chairman)

and signed on its behalf by

S. J. Swarbrick

Sean Swarbrick (Treasurer)

Independent Examiner's Certificate for the PCC Accounts

Report to the trustees of:

CENTRAL EXETER

Parochial Church Council

On accounts for the year ended:

31 / 12 / 2023

Charity Number (if applicable):

1134851

Respective responsibilities of trustees and examiner

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 144 of the Charities Act 2011 (the Charities Act) and that an independent examination is needed.

It is my responsibility to:

- examine the accounts under section 145 of the Charities Act,
- to follow the procedures laid down in the general Directions given by the Charity Commission (under section 145(5)(b) of the Charities Act, and
- to state whether particular matters have come to my attention.

Basis of independent examiner's statement

My examination was carried out in accordance with general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair' view and the report is limited to those matters set out in the statement below.

Independent examiner's statement

In connection with my examination, no matter has come to my attention (other than that disclosed below *)

1. which gives me reasonable cause to believe that in, any material respect, the requirements:
 - to keep accounting records in accordance with section 130 of the Charities Act; and
 - to prepare accounts which accord with the accounting records and comply with the accounting requirements of the Charities Acthave not been met; or
2. to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

* Please delete the words in the brackets if they do not apply.

Signed:



Date:

12 / 3 / 24

Name:

SIMON GAY.

Relevant professional
qualification(s) or body (if
any):

ACCT ACCOUNTING TECHNICIAN (NVQ4)

Address:

14A CHARLTON ROAD, ST THOMAS, EXETER
EX2 9AX

Accounts

The parish of central Exeter

Churches of St Mary Arches, St Olave, St Pancras, St Petrock, St Stephen

Giving breathing space; Living the values; Engaging with the city

The Parochial Church Council of the Ecclesiastical Parish of Central Exeter

**Annual Report and Unaudited Financial Statements for the year
ended 31 December 2022.**

Introduction to 2022 Annual Report

After two years of disruption following the Covid 19 pandemic, this year has been a time when we have been able to resume all activities. It is good to report that we lost none of our members during this lengthy period due to Covid. Nevertheless, although all activities have resumed this has not meant that everyone simply reverted to old practices. There has been an increased awareness that there are alternative means of undertaking worship, and attendance at church services has not returned to pre-pandemic levels.

Similarly in the city centre itself footfall has not returned to earlier levels, and the general rise in inflation and prices caused by a variety of factors has also had an impact on people's discretionary expenditure which in turn has impacted on shopping. There continues to be frequent changes of ownership and type of retail business within the city centre.

Despite everything the parish has continued to exercise its ministry, and will, by God's grace, continue so to do.

Administrative Information

The Parish of Central Exeter is a charity which is registered with the Charity Commissioners, number 1134851. It is part of the Diocese of Exeter within the Church of England. The correspondence address is Parish Administrator, 1, Fairview Terrace, Pinhoe, Exeter, EX1 3SQ.

Parish Churches

St Stephen, High Street, Exeter EX4 3LN

St Olave, Fore Street, Exeter EX4 3AT

Daughter Churches

St Mary Arches, Mary Arches Street,
Exeter EX4 3BA

St Pancras, Guildhall Centre,
Exeter EX4 3HW

St Petrock, High Street, Exeter EX4 3DT

Team Rector

Revd Sheila Swarbrick

Ministry Team

Revd Sheila Swarbrick, 7 Lower Kings Avenue, Exeter EX4 6JT

Bank

Lloyds Bank, High Street, Exeter, EX4 3NL

Independent Examiner

Simon Gay, The Sycamores, Mount Pleasant Road, Exeter, EX4 7AE

Membership

Members of the PCC are either ex-officio or elected by the Annual Parochial Church Meeting in accordance with the Church Representation rules.

PCC members who have served from 1st January 2022 until the date that this report was approved are:

Ministry Team: Revd Sheila Swarbrick

Chair Keith Walton

The Churchwardens: Keith Walton, Betsy Allen

Representatives of Deanery Synod: Jessica Claridge, Celia Smith

The Elected Members in 2020 Sue Blow, Helen Evans, Claire Mayer

(There were no elections in 2021)

The Elected Members from 2022: Don Branton, Richard Skinner, Viv Asher,

The following officers were appointed:

Treasurer: Sean Swarbrick

Secretary: Mary Keaney

Structure, Governance and Management

Committees

The Planning Committee (Clergy, Churchwardens) meets in between full PCC meetings. Other ad hoc committees and working groups are created and terminated as needed.

The full PCC met for ordinary meetings four times during the year, all being face to face, for two extraordinary meetings face to face and one extraordinary meeting online. The average attendance (ordinary meetings) was 70%.

Aim and Purposes

Statement

'The PCC is required, as stated in the Parochial Church Councils (Powers) Measure 1966, to co-operate with the Parish Priest, in promoting in the Parish the whole mission of the church, pastoral, evangelistic, social and ecumenical'.

(Continues)

Objectives and Activities

The Parish's vision, goals and actions are stated in full in the Mission Action Plan.

Vision

Being part of God's mission of love and reconciliation in and through Jesus Christ, we are committed to:

- Giving breathing space
- Living the values
- Engaging with the City

Objectives (goals)

We will achieve our vision by working together with others as we pursue the following goals:

- To attract more people to enter and use our churches and find it a positive experience;
- To encourage visitors, church members and church users on their spiritual journey, challenging towards deeper levels of Christian commitment;
- To meet our on-going parish commitments, seeking efficient and effective use of our resources with other Anglican or Ecumenical colleagues.

In carrying out their work the Trustees take due regard to the Charity Commission's guidance on public benefit.

Continuing Activities

We have been able to keep all our churches open on weekdays and for the now established pattern of services at St Stephen's on the first, third and fifth Sunday of each month, St Pancras on the second, and St Olave on the fourth. We continued to provide an online service sheet as an alternative to the 8.00 am service in St Pancras, which is also used as a basis for discussion in the ensuing zoom meeting.

The lunchtime service of Communion in St Pancras has been maintained fortnightly until June then monthly on Thursdays at 12.00.

Voluntary organisations are able to use the churches for approved purposes on request and subject to terms and conditions.

Continuing activities (maintained in various formats throughout the year) include:

- Variety of worship services as outlined above.
- Lent Groups
- Summer concerts and other music activities
- Exhibitions
- 'Inner Room' poetry workshops

(Continues)

- Use of the parish website to communicate with and provide support to the parish members and the general public.
- Jewish Circle Dancing
- Online prayer groups
- Restart of Prayers round the Cross bi-monthly
- Book Club

Achievements and Performance

Church Attendance

There are 37 Parishioners on the church electoral roll of which 34 are not resident within the Parish. Average Sunday attendance in-church is about 19, supplemented by others who used online worship sheets. Attendance in-church at Easter 2022 was 19 and 16 on Christmas Day.

Community use of Churches

St Stephen's continues to be the main church for community use. During the late autumn of 2022 a new venture started in this building – Safe Space, open three nights a week, Wednesday, Friday and Saturday, from 11 pm to 3.30 am.

The space serves three main purposes - light medical treatment like cuts, sprains, recovery, blisters; welfare support like phone charging, water, safety alarms, bottle tops, change of clothes and a safe and warm place to wait for transport home.

It is one of the projects funded from the Safer Streets Fund 4 bid led by Exeter University, which saw around £680,000 awarded to deliver initiatives to reduce violence against women and girls and reduce anti-social behaviour at night. The project has also received funding from InExeter and the Community Safety Partnership.

We have also seen a steady use of St Stephen's by the Armed Forces Veterans' Support Group, Exeter Network Church and of St Stephen's and St Pancras by the Russian and Romanian Orthodox churches. In total in St Stephen's we hosted 265 separate events including worship services, Bible study, prayer meetings, support groups, concerts and coffee mornings.

St Petrock's continues to host support group meetings, the Exeter Guild of Bell-ringers plus their library, and we have developed a regular programme of exhibitions.

St Pancras is on the register of Small Pilgrim Places and is open daily for private prayer, with monthly BCP Communion and fortnightly (monthly from June 2022) shortened lunchtime Communion services. Seeking Silence continues as a monthly time of meditation on the first Wednesday of the month.

St Olave's is the church used least by the community, largely because of its fixed pews, but was used during Lent for a weekly service of compline.

St Mary Arches is now leased to Unlimited Church – the Diocesan youth church and holds a number of activities to attract young people.

Parish Activities

As outlined earlier the pattern of our church services was changed for 2022. We have re-introduced lunches for the Summer Concerts, restarted Prayers around the Cross at St Pancras, and held a public exhibition to celebrate the Queen's Platinum Jubilee in St Stephen's.

We supported the Fore Street Flea Market with St Olave's taking part in this event. The Christmas St Nic's Fayre was also able to take place as a parish fundraiser,

The Inner Room, launched in 2020 as a parish outreach project has continued to flourish despite being almost entirely on zoom. The Room to Write events which give participants prompts to write poetry is now becoming self-contained without needing regular input from Helen Evans – the project champion. We are delighted to have been able to run live events in St Stephens and St Olaves, giving opportunity to create poems using visual prompts including the use of the paintings hanging in St Olaves.

A French conversation class continues guided by Claire Mayer but as a private rather than a parish sponsored service.

Our Facebook page is continually updated along with the website.

We continue to support the Exeter Community Initiative, St Petrock's Centre for the Homeless, and the Exeter City Centre Chaplaincy, as well as a programme of monthly giving to selected local, national and international charities.

We are ensuring that members of the PCC receive appropriate Safeguarding clearances and training to their level of involvement in the Parish.

An important meeting for the future of the Parish took place in Autumn 2022 when the Archdeacon came to talk about the way the parish might need to develop. This was an issue we were deeply concerned about given the demographics of our congregation, and the changing way of use of the City Centre. The Archdeacon made clear that the Diocese was not in the business of closing churches, but did encourage us to find closer ways of working with St David's Parish and Unlimited Church. Discussions with both these will take place in 2023.

(Continues)

Church Buildings.

The PCC has continued to undertake all the necessary repair and maintenance of the churches in the Parish, mostly resulting from normal wear and tear, pests and occasional abuse or vandalism.

We appointed Jeremy Chadburn to be our new Parish Architect following the retirement of Russ Palmer. He has since undertaken the quinquennial survey of St Petrock's.

Links with other churches/organisations

The Parish continues to be involved with the Exeter City Centre Chaplaincy which has faced exceptional challenges to its work this year. The Revd Sheila Swarbrick has continued to provide a vital link between the parish and other churches in the centre of Exeter and Diocese at all levels both formally and informally.

Policy

The PCC is kept abreast of Parish responsibilities under the Safeguarding legislation by our designated representative. We have taken due regard to the guidance issued by the House of Bishops on matters relating to the safeguarding of children and vulnerable adults. The churchwardens and PCC members have completed their required Safeguarding Training. A Safeguarding policy document is in place. We have a Health and Safety Officer and our H&S policy is reviewed as necessary. We introduced a Data Security policy and have issued appropriate privacy notices and received and recorded consents for use of data as required by the General Personal Data Regulations.

Financial Review

The total income for the Parish in 2022 was £56,585, of which £3,841 was restricted funding for specific projects. This means that £52,744 represents income derived from 'normal' parish activities. Expenditure of £58,552 was in excess of total income by £1,967. This is much less than the previous year. Overall, this will be accommodated within our finances.

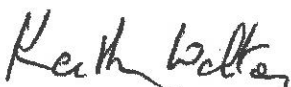
The target parish (unrestricted) income budget for 2023 has been agreed by the PCC at £45,000.

Reserves Policy

In 2013 the PCC agreed to a reserves policy of 4 times the monthly average expenditure, which equates to £17,000 for 2023

16/4/23

Approved by the PCC on Date and signed on their behalf by:



Keith Walton PCC Chair

(Continues)

The Parochial Church Council of the Parish of Central Exeter

Statement of Financial Activities for the Year Ended 31 December 2022

	Note	Unrestricted Funds £	Restricted Funds £	Total Funds £	Prev Year £
INCOMING RESOURCES					
Voluntary Income	2(a)	35,190	3,841	39,031	34,741
Activities for generating funds	2(b)	3,137	-	3,137	2,545
Income from savings	2(c)	245	-	245	22
Church Activities	2(d)	14,173	-	14,173	11,854
TOTAL INCOMING RESOURCES		52,744	3,841	56,585	49,163
RESOURCES EXPENDED					
Church Activities	3(a)	56,255	2,297	58,552	53,063
Fund-raising trading costs	3(b)	-	-	-	-
Governance Costs	3(c)	-	-	-	-
TOTAL RESOURCES EXPENDED		56,255	2,297	58,552	53,063
NET INCOMING RESOURCES		-3,511	1,544	-1,967	-3,900
Transfers between funds		-	-		
NET MOVEMENT IN FUNDS		-3,511	1,544	-1,967	-3,900
BALANCES B/FWD start of year		52,906	2,913	55,819	61,873
BALANCES C/FWD end of period		49,395	4,456	53,852	57,973

(Continues)

The Parochial Church Council of the Parish of Central Exeter

Balance Sheet as at 31 December 2022

	Notes	Unrestricted Funds £	Restricted Funds £	Total Funds £	Total Funds Prev Year £
FIXED ASSETS					
Tangible assets	5	-	-	-	-
CURRENT ASSETS					
Debtors	6	1,676	-	1,676	1,673
Deposit account		17,877	-	17,877	17,645
Shared Interest Account		5,037		5,037	5,024
Cash at bank		24,806	4,456	29,262	31,477
		<u>49,395</u>	<u>4,456</u>	<u>53,852</u>	<u>55,819</u>
LIABILITIES					
Creditors: all amounts falling due in one year	7	-	-	-	-
<i>Total assets less current liabilities</i>		<u>49,395</u>	<u>4,456</u>	<u>53,852</u>	<u>55,819</u>
TOTAL NET ASSETS		<u>49,395</u>	<u>4,456</u>	<u>53,852</u>	<u>55,819</u>
REPRESENTED BY					
Unrestricted Funds		49,395	-	49,395	52,906
Restricted Funds	8	-	4,456	4,456	2,913
		<u>49,395</u>	<u>4,456</u>	<u>53,852</u>	<u>55,819</u>

(Continues)

The Parochial Church Council of the Parish of Central Exeter
Notes to the Financial Statements for the Year Ending 31 December 2022,
and forming an integral part of the statements.

1 Accounting policies

Basis of financial statements

The financial statements have been prepared under the Church Accounting regulations 2006 in accordance with applicable accounting standards and the current Statement of Recommended Practice Accounting and Reporting by Charities (SORP 2005).

The financial statements have been prepared under the historical cost convention and the financial statements include all transactions, assets and liabilities for which the PCC is responsible in law.

(a) Funds

The General Fund represents the funds of the PCC that are not subject to any restrictions regarding their use and are available for application on the general purposes of the PCC. Designated are general funds set aside by the PCC for use in the future and remain unrestricted.

Restricted funds are those donated for use in a particular area or for a specific purpose, the use of which is restricted to that area or purpose.

(b) Incoming resources

Planned giving, collections and donations are recognised when received. Income tax recoverable on Gift Aid donations is recognised when the income is recognised. Grants and legacies to the PCC are accounted for as soon as the PCC is notified of its legal entitlement, the amount due is quantifiable and its ultimate receipt by the PCC is reasonably certain. Funds raised by fundraising events are accounted for gross.

Income received from use of PCC property is on a voluntary basis dependent on the ability to pay and therefore accounted for only when received.

(c) Resources expended

Liabilities are recognised as soon as there is a legal or constructive obligation committing the charity to the expenditure. The Common Fund contribution is accounted for when paid.

(Continues)

(d) Fixed Assets

Consecrated and beneficed property is not included in the accounts in accordance with s.10(2)(a) and (c) of the Charities Act 2011.

Moveable church furnishings held by the Incumbent and Churchwardens on special trust for the PCC and require a faculty for disposal are inalienable property, listed in the church's inventory which can be inspected (at any reasonable time). For anything acquired prior to 2000 there is insufficient information available and therefore such assets are not valued in the financial statements. Subsequently no individual item has cost over £2,000 so all such expenditure has been written off when incurred.

Equipment used within the church premises is depreciated on a straight-line basis over 4 years. Equipment with a purchase price of £2,000 or less is written off when acquired.

2	INCOMING RESOURCES	Unrestricted Funds £	Restricted Funds £	Total Funds £
2(a)	Voluntary Income			
	Tax efficient planned giving	11,882	-	11,882
	Collections (open plate)	904	-	904
	Recurring donations	3,714	-	3,714
	Non recurring donations	3,477	-	3,477
	Tax recoverable on planned & non recurring donations	3,367	-	3,367
	Recurring grants	11,845		11,845
	Other grants		3,841	3,841
		<u>35,190</u>	<u>3,841</u>	<u>39,031</u>
2(b)	Activities for Generating funds			
	Fund-raising	3,137	-	3,137
		<u>3,137</u>	<u>-</u>	<u>3,137</u>
2(c)	Income from savings			
	Interest from deposit account	232	-	232
	Interest from Shared Interest Acc	13		13
		<u>245</u>		<u>245</u>
2(d)	Income from church activities			
	Use of church buildings - local community	11,738	-	11,738
	Other	2,387		2,387
	Fees retained	48		48
		<u>14,173</u>	<u>-</u>	<u>14,173</u>
2(e)	Other incoming resources			
	Miscellaneous			-
		<u></u>	<u></u>	<u></u>
	Total Incoming Resources	52,744	3,841	56,585

3 RESOURCES EXPENDED

3(a) Church Activities

Missionary and charitable giving

Overseas mission/aid	715	-	715
Local charities	1,440	-	1,440
UK & International charities	530	-	530
	<u>2,685</u>	<u>-</u>	<u>2,685</u>

Ministry: Diocesan parish share	8,855		8,855
Clergy expenses	140		140
Cost of services	1,139	-	1,139
Church upkeep & maintenance	25,729	2,297	28,027
Utilities	9,173	-	9,173
Administration	6,734	-	6,734
Miscellaneous	1,799	-	1,799
Furniture & fittings		-	-
Depreciation		-	-
	<u>56,255</u>	<u>2,297</u>	<u>58,552</u>

3(b) Fund-raising trading costs	<u>-</u>	<u>-</u>	<u>-</u>
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3(c) Governance costs	<u>-</u>	<u>-</u>	<u>-</u>
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TOTAL RESOURCES EXPENDED	<u>56,255</u>	<u>2,297</u>	<u>58,552</u>
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4 The PCC does not employ any staff and has not made any payments to PCC members for remuneration.

5 TANGIBLE FIXED ASSETS N/A

	Unrestricted Funds £	Restricted Funds £	Total Funds £
6 DEBTORS			
Tax recoverable	1,676	-	1,676
Other debtors	-	-	-
Prepayments and accrued income		-	-
	<u>1,676</u>	<u>-</u>	<u>1,676</u>
7 LIABILITIES			
Payments held on trust for charities	-	-	-
Creditors	-	-	-
Other creditors	-	-	-
Accruals	-	-	-

8 RESTRICTED FUNDS

Fund Movements

	Churches Upkeep Fund		Total funds
	£	£	£
Balance at 1st January	2,913	-	2,913
Incoming Resources	3,841	-	3,841
Resources Expended	2,297	-	2,297
Funds Transfer			-
Balance at 31st December	4,456	-	4,456

Net assets of restricted funds

Tangible fixed assets			-
Tax recoverable	-	-	-
Accrued Income	-	-	-
Deposit account		-	-
current account	4,456	-	4,456
liabilities (all within one year)	-	-	-
	4,456	-	4,456

9 Explanation of Restricted Funds

The Churches Upkeep Fund is a restricted fund for donations and grants given to the Parish specifically for the upkeep of the churches for which the PCC is responsible and would include running costs and repair and maintenance.

Approved by the PCC on 16/4/23

Keith Walton

Keith Walton (Chairman)

and signed on its behalf by

SJ Swarbrick

Sean Swarbrick (Treasurer)

Independent Examiner's Certificate for the PCC Accounts



Report to the trustees of:

CENTRAL EXETER

Parochial Church Council

On accounts for the year ended:

2022 NEC 3rd

Charity Number (if applicable):

1134851

Respective responsibilities of trustees and examiner

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 144 of the Charities Act 2011 (the Charities Act) and that an independent examination is needed.

It is my responsibility to:

- examine the accounts under section 145 of the Charities Act,
- to follow the procedures laid down in the general Directions given by the Charity Commission (under section 145(5)(b) of the Charities Act, and
- to state whether particular matters have come to my attention.

Basis of independent examiner's statement

My examination was carried out in accordance with general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair' view and the report is limited to those matters set out in the statement below.

Independent examiner's statement

In connection with my examination, no matter has come to my attention (other than that disclosed below *)

1. which gives me reasonable cause to believe that in, any material respect, the requirements:
 - to keep accounting records in accordance with section 130 of the Charities Act; and
 - to prepare accounts which accord with the accounting records and comply with the accounting requirements of the Charities Act
 have not been met; or
2. to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

* Please delete the words in the brackets if they do not apply.

Signed:

[Signature]

Date:

2/3/23

Name:

SIMON EAT

Relevant professional
qualification(s) or body (if
any):

ACI NEW Level 4 (Accounting Technician)

Address:

11th A Church Lane, St Andrew Exeter, EX2 9AY

Accounts

The parish of central Exeter
Churches of St Mary Arches, St Olave, St Pancras, St Petrock, St Stephen
Giving breathing space; Living the values; Engaging with the city

**The Parochial Church Council of the Ecclesiastical Parish of
Central Exeter**

**Annual Report and Unaudited Financial Statements for the year
ended 31 December 2021.**

Introduction to 2021 Annual Report

This year has been characterised by a gradual coming to terms with the realisation that the Covid-19 pandemic will not disappear quickly although its impact on health has been much lessened by the introduction of a vaccination programme. Nevertheless, restrictions on social life have continued throughout the year changing in severity according to the way new variants of the virus impacted on the population. Even where some restrictions have been lifted many people have chosen to continue to apply them voluntarily. Thus, although we have been able to keep our churches open throughout the year, despite a national lockdown between January and March, we have required worshippers to wear masks, the use of singing has been controlled, and the administration of the chalice at communion remained in abeyance.

Nevertheless, we have been able to permit some lettings of the church to take place which have given us better levels of income than we anticipated.

Social restrictions continue to have a significant impact on the city centre shops, as well as the entertainment and tourist industry, and the move to online shopping does not seem to have been significantly reversed despite easing of restrictions. The amount of activity within the city centre has grown compared to 2020 but still seems well behind previous levels.

Despite everything the parish has continued to exercise its ministry, and will, by God's grace, continue so to do.

Administrative Information

The Parish of Central Exeter is a charity which is registered with the Charity Commissioners, number 1134851. It is part of the Diocese of Exeter within the Church of England. The correspondence address is Parish Administrator, 1, Fairview Terrace, Pinhoe, Exeter, EX1 3SQ.

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St Stephen, High Street, Exeter EX4 3LN

St Olave, Fore Street, Exeter EX4 3AT

Team Rector

Revd Sheila Swarbrick

Daughter Churches

St Mary Arches, Mary Arches Street,
Exeter EX4 3BA

St Pancras, Guildhall Centre,
Exeter EX4 3HW

St Petrock, High Street, Exeter EX4 3DT

Ministry Team

Revd Sheila Swarbrick, 7 Lower Kings Avenue, Exeter EX4 6JT

Bank

Lloyds Bank, High Street, Exeter, EX4 3NL

Independent Examiner

Simon Gay, The Sycamores, Mount Pleasant Road, Exeter , EX4 7AE

Membership

Members of the PCC are either ex-officio or elected by the Annual Parochial Church Meeting in accordance with the Church Representation rules.

PCC members who have served from 1st January 2021 until the date that this report was approved are:

Ministry Team: Revd Sheila Swarbrick

Chair Keith Walton

The Churchwardens: Keith Walton, Betsy Allen

Representatives of Deanery Synod: Jessica Claridge, Celia Smith

The Elected Members from 2019: Don Branton, Richard Skinner, Viv Asher,

The Elected Members in 2020 Sue Blow (re-elected); Helen Evans, Claire Mayer

The following officers were appointed:

Treasurer: Sean Swarbrick

Secretary: Mary Keaney

Structure, Governance and Management**Committees**

The Planning Committee (Clergy, Churchwardens) meets in between full PCC meetings. Other ad hoc committees and working groups are created and terminated as needed.

The full PCC met 5 times during the year, one being an extra-ordinary meeting. Three of the four planned meetings were face to face in church, the others by a mixture of zoom and email. The average attendance was 85%.

(Continues)

Aim and Purposes

Statement

'The PCC is required, as stated in the Parochial Church Councils (Powers) Measure 1966, to co-operate with the Parish Priest, in promoting in the Parish the whole mission of the church, pastoral, evangelistic, social and ecumenical'.

Objectives and Activities

The Parish's vision, goals and actions are stated in full in the Mission Action Plan.

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Being part of God's mission of love and reconciliation in and through Jesus Christ, we are committed to:

- Giving breathing space
- Living the values
- Engaging with the City

Objectives (goals)

We will achieve our vision by working together with others as we pursue the following goals:

- To attract more people to enter and use our churches and find it a positive experience;
- To encourage visitors, church members and church users on their spiritual journey, challenging towards deeper levels of Christian commitment;
- To meet our on-going parish commitments, seeking efficient and effective use of our resources with other Anglican or Ecumenical colleagues.

In carrying out their work the Trustees take due regard to the Charity Commission's guidance on public benefit.

Continuing Activities

Churches were permitted to remain open during the Jan-March lockdown, but we had to close St Stephen's and St Olave's for a period to allow ceiling repairs (St Stephen's) and refurbishment (St Olave's) to take place. The impact of the pandemic on builders did mean that these works were more spread-out than normal. In-church services were maintained each Sunday throughout this period using St Petrock's and St Pancras. Online service sheets continued to be provided to support those who were unable to attend an in-church service and Sunday zoom meetings were maintained to enable discussion of the services and pastoral support.

(Continues)

However, it became clear that with an ageing congregation our ability to cover the practical provision of two services on the second and fourth Sundays in the month was becoming too problematic. We have therefore reduced the number of services to one a week, with the pattern of (from 1st to 5th Sundays) St Stephen, St Pancras, St Stephen, St Olave, St Stephen or other churches on the 5th Sunday.

We took the opportunity to collect feedback on whether these should all be communion services. There was general agreement that the opportunity of a lay-led act of worship similar to Meeting Point should be maintained and so the third Sunday in the month was designated for this purpose and the name chosen was Crossing Place. The service in St Pancras was maintained as a BCP Communion Service at 8.00am and that in St Olaves continued at its traditional time of 9.30, but it has been agreed that this will change to 10.30 from 2022.

The lunchtime service of Communion in St Pancras was moved in April to Thursdays fortnightly at 12.00.

Depending on the restrictions in place it was possible in certain instances for voluntary organisations to continue to use the churches for approved purposes on request and subject to terms and conditions.

Continuing activities (maintained in various formats throughout the year) include:

- Variety of worship services as outlined above.
- Lent Groups (online)
- Restart of concerts and other music activities as permitted.
- Restart of exhibitions.
- 'Inner Room' poetry workshops
- Use of the parish website to communicate with and provide support to the parish members and the general public.
- Online prayer groups
- Book Club initially online but then moving to face to face

Achievements and Performance

Church Attendance

There are 38 Parishioners on the church electoral roll of which 35 are not resident within the Parish. Average Sunday attendance in-church is about 20, supplemented by others who used online worship sheets. Attendance in-church at Easter 2021 was 29 and 20 on Christmas Day.

Community use of Churches

When possible, St Stephen's continues to be the main church for community use. In 2021 after the January-March lockdown many groups restarted their activities in the church. A pleasing development over the last two years has been the use of St Stephen's and St Pancras by other church groups for worship. In total in St Stephen's we hosted 149 separate events including worship services, Bible study, prayer meetings, support groups, concerts and coffee mornings.

St Petrock's continues to host support group meetings, the Exeter Guild of Bell-ringers plus their library, and we are pleased that we have been able to start using the church for exhibitions again.

St Pancras is on the register of Small Pilgrim Places and is open daily for private prayer, with monthly BCP Communion and fortnightly shortened lunchtime Communion services. A new introduction (October) has been Seeking Silence – a weekly led meditation.

St Mary Arches is now leased to Unlimited Church – the Diocesan youth church and holds a number of activities to attract young people.

Parish Activities

As outlined earlier we have been able to retain in-church services throughout the year, but the pattern of services has changed. There has been a slow reduction in the number of occasions when online worship sheets have been produced and we now provide one a month when there is an 8.00 am communion for those for whom it is just too early a service. A zoom meeting supplements the sheet. Night prayer continues with a sheet issued at the beginning of each month for use over that period.

Our ability to enable and support community use of our churches has improved as restrictions have been eased. Likewise, we have been able to enable a number of music activities to take place including a welcome return for the Summer concerts. We were also delighted to host the Lockdown Quilt Exhibition and an Art Exhibition.

In November we supported the Fore Street Flea Market with St Olave's taking part in this event. The Christmas St Nic's Fayre was also able to take place as a parish fundraiser,

The Inner Room, launched in 2020 as a parish outreach project has continued to flourish despite being almost entirely on zoom. On the plus side this means we have one member joining from Australia. The Inner Room facilitator Helen Evans, having started to take on paid
(Continues)

employment during the year, has had to reshape the nature of her commitment to the project, but even so it has retained an impetus and helped its members to develop new skills. One great achievement of the group in 2021 was the publishing of its first book, 'The Watchful Heart', a collection of poems written by members of Inner Room. Despite (or because of?) being self-published, all costs have been covered through sales.

The other parish service introduced during 2020 lockdown was Claire Meyer's French classes via zoom. One class still continues but as a private rather than a parish sponsored service.

Our Facebook page is continually updated along with the website.

We continue to support the Exeter Community Initiative, St Petrock's Centre for the Homeless, and the Exeter City Centre Chaplaincy, as well as a programme of monthly giving to selected local, national and international charities.

We are ensuring that members of the PCC receive appropriate Safeguarding clearances and training to their level of involvement in the Parish.

Church Buildings.

The PCC has continued to undertake all the necessary repair and maintenance of the churches in the Parish, mostly resulting from normal wear and tear, pests and occasional abuse or vandalism.

The reordering project for St Olave's was finally completed, with a new server and much improved lighting. Rain ingress during a period of bad weather created a problem which has hopefully been resolved.

Some significant cracks in the ceiling of St Stephens required the temporary closure of the church for repairs. Some further remedial work will be needed in 2022. Because of some misuse of the church we were able to apply successfully to the Office of the Police and Crime Commissioner for a grant to install CCTV cameras in St Stephen's. These now provide continuous monitoring and recording on the entire inside of the church.

Links with other churches/organisations

The Parish continues to be involved with the Exeter City Centre Chaplaincy which has faced exceptional challenges to its work this year. The Revd Sheila Swarbrick has continued to provide a vital link between the parish and other churches in the centre of Exeter and Diocese at all levels both formally and informally.

(Continues)

Policy

The PCC is kept abreast of Parish responsibilities under the Safeguarding legislation by our designated representative. We have taken due regard to the guidance issued by the House of Bishops on matters relating to the safeguarding of children and vulnerable adults. The churchwardens and PCC members have completed their required Safeguarding Training. A Safeguarding policy document is in place. We have a Health and Safety Officer and our H&S policy is reviewed as necessary. We introduced a Data Security policy and have issued appropriate privacy notices and received and recorded consents for use of data as required by the General Personal Data Regulations.

Financial Review

The total income for the Parish in 2021 was £54,598, of which £5,435 was restricted funding for specific projects. This means that £49,163 represents income derived from 'normal' parish activities. Expenditure of £60,653 was in excess of total income by £6,055. This is largely accounted for by the renovations at St Olave. Overall this will be accommodated within our finances.

The target parish (unrestricted) income budget for 2022 has been agreed by the PCC at £43,360.

Reserves Policy

In 2013 the PCC agreed to a reserves policy of 4 times the monthly average expenditure, which equates to £16,000 for 2022

Approved by the PCC on 25 March 2022 and signed on their behalf by:



.....
Keith Walton
PCC Chair

(Continues)

The Parochial Church Council of the Parish of Central Exeter

Statement of Financial Activities for the Year Ended 31 December 2021

	Note	Unrestricted Funds £	Restricted Funds £	Total Funds £	Prev. year £
INCOMING RESOURCES					
Voluntary Income	2(a)	34,742	5,435	40,177	53,349
Activities for generating funds	2(b)	2,545	-	2,545	80
Income from savings	2(c)	22	-	22	86
Church Activities	2(d)	11,854	-	11,854	2,671
TOTAL INCOMING RESOURCES		49,163	5,435	54,598	56,186
RESOURCES EXPENDED					
Church Activities	3(a)	42,620	18,033	60,653	61,324
Fund-raising trading costs	3(b)	-	-	-	-
Governance Costs	3(c)	-	-	-	0
TOTAL RESOURCES EXPENDED		42,620	18,033	60,653	
NET INCOMING RESOURCES		6,543	-12,598	-6,055	-5,138
Transfers between funds					
NET MOVEMENT IN FUNDS		6,543	-12,598	-6,055	- 5,138
BALANCES B/FWD start of year		46,363	15,511	61,873	67,012
BALANCES C/FWD end of year		52,906	2,913	55,819	61,873

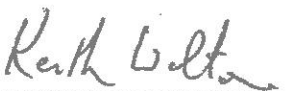
(Continues)

The Parochial Church Council of the Parish of Central Exeter

Balance Sheet as at 31 December 2021

	Notes	Unrestricted Funds £	Restricted Funds £	Total Funds £	(Total 2020) £
FIXED ASSETS					
Tangible assets	5	-	-	-	
CURRENT ASSETS					
Debtors	6	1,673	-	1,673	1,507
Deposit account		17,645	-	17,645	17,636
Shared Interest account		5,024	-	5,024	5,011
Cash at bank		28,564	2,913	31,477	37,719
Total		52,906	2,913	55,819	61,873
LIABILITIES					
Creditors: all amounts falling due in one year	7	-	-	-	
Total assets less current liabilities		52,906	2,913	55,819	61,873
TOTAL NET ASSETS		52,906	2,913	55,819	61,873
REPRESENTED BY:					
Unrestricted Funds		52,906	-	52,906	46,362
Restricted Funds	8	-	2,913	2,913	15,511
Total		52,906	2,913	55,819	61,873

Approved by the PCC on 25 March 2022 and signed on its behalf by:


Keith Walton (PCC Chair)


Sean Swarbrick. (Treasurer)

(Continues)

**The Parochial Church Council of the Parish of Central Exeter
Notes to the Financial Statements for the Year Ending 31 December 2021,
and forming an integral part of the statements.**

1 Accounting policies

Basis of financial statements

The financial statements have been prepared under the Church Accounting regulations 2006 in accordance with applicable accounting standards and the current Statement of Recommended Practice Accounting and Reporting by Charities (SORP 2005).

The financial statements have been prepared under the historical cost convention and the financial statements include all transactions, assets and liabilities for which the PCC is responsible in law.

(a) Funds

The General Fund represents the funds of the PCC that are not subject to any restrictions regarding their use and are available for application on the general purposes of the PCC. Designated are general funds set aside by the PCC for use in the future and remain unrestricted. Restricted funds are those donated for use in a particular area or for a specific purpose, the use of which is restricted to that area or purpose.

(b) Incoming resources

Planned giving, collections and donations are recognised when received. Income tax recoverable on Gift Aid donations is recognised when the income is recognised. Grants and legacies to the PCC are accounted for as soon as the PCC is notified of its legal entitlement, the amount due is quantifiable and its ultimate receipt by the PCC is reasonably certain. Funds raised by fundraising events are accounted for gross. Income received from use of PCC property is on a voluntary basis dependent on the ability to pay and therefore accounted for only when received.

(c) Resources expended

Liabilities are recognised as soon as there is a legal or constructive obligation committing the charity to the expenditure. The Common Fund contribution is accounted for when paid.

(d) Fixed Assets

Consecrated and beneficed property is not included in the accounts in accordance with s.10(2)(a) and (c) of the Charities Act 2011.

(Continues)

Moveable church furnishings held by the Priest in Charge and Churchwardens on special trust for the PCC and require a faculty for disposal are inalienable property, listed in the church's inventory which can be inspected (at any reasonable time). For anything acquired prior to 2000 there is insufficient information available and therefore such assets are not valued in the financial statements. Subsequently no individual item has cost over £2,000 so all such expenditure has been written off when incurred. Equipment used within the church premises is depreciated on a straight-line basis over 4 years. Equipment with a purchase price of £2,000 or less is written off when acquired.

2 INCOMING RESOURCES

	Unrestricted Funds	Restricted Funds	Total Funds 2021
	£	£	£
2(a) Voluntary Income			
Tax efficient planned giving	11,312	-	11,312
Collections (open plate)	1,984	-	1,984
Recurring donations	3,649	-	3,649
Non recurring donations	1,933	-	1,933
Tax recoverable on planned & non-recurring donations	3,410	-	3,410
Recurring grants	12,454		12,454
Other grants		5,435	5,435
2(a) totals	34,742	5,435	40,177
2(b) Activities for Generating funds			
Fund-raising	2,545	-	2,545
2(c) Income from savings			
Interest from deposit account	9	-	9
Interest from Shared Interest Acc	13	-	13
Total 2(c)	22	-	22
2(d) Income from church activities			
Use of church buildings			
- local community	6,829	-	6,829
Other	5,025	-	5,025
Fees retained	-	-	-
Total 2(d)	11,854	-	11,854
Total Incoming Resources	49,163	5,435	54,598

(Continues)

3 RESOURCES EXPENDED

	Unrestricted funds	Restricted funds	Total funds
	£	£	£
3(a) Church Activities			
Missionary and charitable giving			
Overseas mission/aid	635	-	635
Local charities	1,370	-	1,370
UK & International charities	470	-	470
Ministry: Diocesan parish share	10,325	-	10,325
Clergy expenses	101	-	101
Cost of services	170	-	170
Church upkeep & maintenance	21,131	18,033	39,164
Utilities	1,576	-	1,576
Administration	5,385	-	5,385
Miscellaneous	1,457	-	1,457
Furniture & fittings	-	-	-
Depreciation	-	-	-
Total (3a)	42,620	18,033	60,653
3(b) Fund-raising trading costs	-	-	-
3(c) Governance costs	-	-	-
TOTAL RESOURCES EXPENDED	42,620	18,033	60,653

4 The PCC does not employ any staff and has made no payments to PCC members for remuneration.

5 TANGIBLE FIXED ASSETS (N/A)

6 DEBTORS

	Unrestricted Funds	Restricted Funds	Total Funds 2021
	£	£	£
Tax recoverable	1,673	-	1,673
Other debtors	-	-	-
Prepayments and accrued income	-	-	-
Totals	1,673		1,673

(Continues)

7 LIABILITIES

Payments held on trust for charities	-	-	-
Creditors	-	-	-
Other creditors	-	-	-
Accruals	-	-	-

8 RESTRICTED FUNDS

Fund Movements

	Churches Upkeep Fund £	S Stephens Project Fund £	Total Funds 2021 £
Balance at 1st January	7,921	7,590	15,511
Incoming Resources	5,435	-	5,435
Resources Expended	10,443	7,590	18,033
Funds Transfer			
Balance at 31st December	2,913	0	2,913
Net assets of restricted funds			
Tangible fixed assets		-	
Tax recoverable	-	-	-
Accrued Income	-	-	-
Deposit account	-	-	-
current account	2,913		2,913
Total net assets	2,913		2,913

8 Explanation of Restricted Funds

The Churches Upkeep Fund is a restricted fund for donations and grants given to the Parish specifically for the upkeep of the churches for which the PCC is responsible, and would include running costs and repair and maintenance.

The St Stephen's Project Fund is a restricted fund for the St Stephen's Project which was set up to enable essential repairs to St Stephen's church in Exeter High Street to be carried out and also internal refurbishment for shared community use. This fund was spent up in 2021 and so is now extinct.



Independent Examiner's Certificate for the PCC Accounts

Report to the trustees of:

CENTRAL EXETER

Parochial Church Council

On accounts for the year ended:

31/12/21

Charity Number (if applicable):

1134851

Respective responsibilities of trustees and examiner

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 144 of the Charities Act 2011 (the Charities Act) and that an independent examination is needed.

It is my responsibility to:

- examine the accounts under section 145 of the Charities Act,
- to follow the procedures laid down in the general Directions given by the Charity Commission (under section 145(5)(b) of the Charities Act, and
- to state whether particular matters have come to my attention.

Basis of independent examiner's statement

My examination was carried out in accordance with general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair' view and the report is limited to those matters set out in the statement below.

Independent examiner's statement

In connection with my examination, no matter has come to my attention (other than that disclosed below *)

1. which gives me reasonable cause to believe that in, any material respect, the requirements:
 - to keep accounting records in accordance with section 130 of the Charities Act; and
 - to prepare accounts which accord with the accounting records and comply with the accounting requirements of the Charities Act have not been met; or
2. to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

* Please delete the words in the brackets if they do not apply.

Signed:

Simon Cat

Date:

16/3/22.

Name:

SIMON CAT.

Relevant professional
qualification(s) or body (if
any):

AAT TECHNICIAN (NWC 24 ACCOUNTING)

Address:

14A Church Road, St Thomas. Exeter EX2 9AX

Accounts

THE PARISH OF CENTRAL EXETER
CHURCHES OF ST MARY ARCHES, ST OLAVE, ST PANCRAS, ST PETROCK, ST STEPHEN
GIVING BREATHING SPACE; LIVING THE VALUES; ENGAGING WITH THE CITY

**The Parochial Church Council of the Ecclesiastical Parish of
Central Exeter**

**Annual Report and Unaudited Financial Statements for the year
ended 31 December 2020.**

Introduction to 2020 Annual Report

This has been a year like no other, as any contemporary readers of this report will be well aware. For any readers in the more distant future, a world-wide pandemic involving a flu virus known as Covid-19 affected the entire country. Part of the government's response to this situation was to order the closure of many shops, places of entertainment, pubs, clubs, and restaurants, also between late March and the beginning of July - all churches. When churches were allowed to reopen again (for worship or private prayer only), it was still with many restrictions, including the mandatory wearing of face-masks, sitting an approved distance apart, no communal singing, and the administration of bread alone in the communion service.

Churches learnt to adapt to this new situation surprisingly quickly, using online technology to enable worship and pastoral care to continue without being physically present in church. The actions of this parish will be recorded in the appropriate sections of the report.

One major outcome of the restrictions, which continued with changing degrees of severity throughout the year, was substantial loss of income from lettings of the church buildings and donations by visitors.

Social restrictions have had a major impact on the city centre shops, as well as the entertainment and tourist industry, leading to significant changes in the way people buy goods and services, and it is still hard to predict the extent or speed with which the city centre will recover its vitality.

Despite everything the parish has continued to exercise its ministry, and will, by God's grace, continue so to do.

Administrative Information

The Parish of Central Exeter is a charity which is registered with the Charity Commissioners, number 1134851. It is part of the Diocese of Exeter within the Church of England. The correspondence address is Parish Administrator, 1, Fairview Terrace, Pinhoe, Exeter, EX1 3SQ.

Parish Churches

St Stephen, High Street, Exeter EX4 3LN

St Olave, Fore Street, Exeter EX4 3AT

Daughter Churches

St Mary Arches, Mary Arches Street,
Exeter EX4 3BA

St Pancras, Guildhall Centre,
Exeter EX4 3HW

St Petrock, High Street, Exeter EX4 3DT

Team Rector

Revd Sheila Swarbrick

Ministry Team

Revd Sheila Swarbrick, 7 Lower Kings Avenue, Exeter EX4 6JT

Bank

Lloyds Bank, High Street, Exeter, EX4 3NL

Independent Examiner

Simon Gay, 14a Church Road, St Thomas, Exeter EX2 9AX

Membership

Members of the PCC are either ex-officio or elected by the Annual Parochial Church Meeting in accordance with the Church Representation rules.

PCC members who have served from 1st January 2020 until the date that this report was approved are:

Ministry Team: Revd Sheila Swarbrick

Chair Keith Walton

The Churchwardens: Keith Walton, Betsy Allen

Representatives of Deanery Synod: Jessica Claridge, Celia Smith

The Elected members from 2018: (none)

The Elected Members from 2019: Don Branton, Richard Skinner, Viv Asher,

The Elected Members in 2020 Sue Blow (re-elected); Helen Evans, Claire Mayer

The following officers were appointed:

Treasurer: Sean Swarbrick

Secretary: Mary Keaney

Structure, Governance and Management**Committees**

The Planning Committee (Clergy, Churchwardens) meets in between full PCC meetings. Other ad hoc committees and working groups are created and terminated as needed.

The full PCC met 5 times during the year, just once as a face-to-face meeting, twice by email correspondence only, and twice by email and zoom. The average attendance was 79%.

(Continues)

Aim and Purposes

Statement

'The PCC is required, as stated in the Parochial Church Councils (Powers) Measure 1966, to co-operate with the Parish Priest, in promoting in the Parish the whole mission of the church, pastoral, evangelistic, social and ecumenical'.

Objectives and Activities

The Parish's vision, goals and actions are stated in full in the Mission Action Plan.

Vision

Being part of God's mission of love and reconciliation in and through Jesus Christ, we are committed to:

- Giving breathing space
- Living the values
- Engaging with the City

Objectives (goals)

We will achieve our vision by working together with others as we pursue the following goals:

- To attract more people to enter and use our churches and find it a positive experience;
- To encourage visitors, church members and church users on their spiritual journey, challenging towards deeper levels of Christian commitment;
- To meet our on-going parish commitments, seeking efficient and effective use of our resources with other Anglican or Ecumenical colleagues.

In carrying out their work the Trustees take due regard to the Charity Commission's guidance on public benefit.

Continuing Activities

Many activities have had to cease or operate in different ways because of the Covid 19 restrictions. All churches were closed from late March to early July and afterwards when they could be opened for private prayer and public worship, we decided that the opening of our churches during the working day would be limited, primarily to times and occasions when we could check that anyone entering observed all the health protocols. Services were limited to only one on a Sunday, with a fortnightly mid-week service.

Between July and December when the second lockdown began, we were able to open St Stephen's and occasionally St Pancras for up to three hours on 60 separate days. During these times we recorded 222 visitors, over half of these being people who were not members of the parish. It is clear that the opening was valued and played a purpose.

(Continues)

Depending on the restrictions in place it was possible in certain instances for voluntary organisations to continue to use the churches for approved purposes on request and subject to terms and conditions.

Continuing activities (maintained in various formats throughout the year) include:

- Variety of worship services when and as permitted during the course of the month.
- Use of music and the arts within worship activities when and as permitted.
- Use of the parish website to communicate with and provide support to the parish members and the general public.
- Online prayer groups
- Book Club online

Achievements and Performance

Church Attendance

There are 36 Parishioners on the church electoral roll of which 34 are not resident within the Parish. Average Sunday attendance cannot be calculated meaningfully this year. All members of the Parish receive the online worship service each Sunday. The church was closed at Easter 2020, but open on Christmas Day when 22 people attended.

Community use of Churches

When possible, St Stephen's continues to be the main church for community use. In 2020 the church could only be fully used between January and March, and even then, concerns about the virus meant that booked events did not always take place. By the year end we had still been able to host 35 events with only four coffee mornings, and three Stay and Play sessions, but twelve services for worship by other churches and three music and meditation sessions.

St Petrock's is now in its third year after remodelling and refurbishment and has proved a good venue for confidential small group meetings and small-scale exhibitions, as well as being a centre for promoting and teaching bell-ringing. The Guild of Devonshire Ringers maintain their library in St Petrock's church.

St Pancras is on the register of Small Pilgrim Places and is the venue for weekday specific services of prayer and reflection. When possible, we have continued with a monthly Book of Common Prayer on Sunday morning and a short midday communion service midweek for the benefit of city workers. Both these have attracted and maintained a clear group of regular attenders.

(Continues)

St Mary Arches is now leased to Unlimited Church – the Diocesan youth church and holds a number of activities to attract young people.

Parish Activities

Our ability to enable and support community use of our churches has been severely curtailed this year.

However, we have been able when permitted to enable other groups to make use of our churches for worship and certain types of support groups. We have been able to welcome Orthodox communities and Exeter Network Church, as well as the Veteran's Support Group.

We have been able when restrictions allowed to create special meditative worship services involving music and poetry.

Our Facebook page is continually updated along with the website.

Before we entered lockdown, we were able to enjoy a parish visit to the Cathedral Library to see the restored St Petrock's Pall, and to hear more about the restoration process.

We were able to start face to face Lent groups, but this subsequently had to stop.

In 2020 we launched Inner Room as a Parish Outreach project. The main aim was to help people to be creative acknowledging that we are all co-creators of God's kingdom. The main vehicle to be used for this creative process is poetry. Originally conceived as involving small group meetings/events, the restrictions meant that the process had to happen on-line through 'zoom' meetings. This has worked far better than we could have anticipated (not least because of the skills of Helen Evans as the facilitator) with (mainly) small groups meeting regularly to learn how to understand and interpret poetry, to develop their own poetry writing skills, and to read poems on specific subjects (eg Christmas).

During the restrictions and 'lockdown' another service was introduced using the language skill of Claire Mayer to provide French conversation classes via 'zoom'. Two classes meet regularly at beginner and advanced levels. C'est magnifique!

Because almost all our parishioners are online it has been possible to use technology to communicate, and provide regular services of worship, as well as pastoral support. We are conscious that 'almost all' means that some can become left out, and we have checks by phone when physical visits are not possible and worship material posted to ensure that every member of the parish can feel assured of our care. **(Continues)**

The main vehicle for worship this year has not been the physical church service, but the production of worship services with written text, links to music and embedded art work, sent out by email or post, and added to the parish website. The morning service includes an act of spiritual communion, using text provided by the diocese. A shorter service of night prayer aims to create a more contemplative atmosphere.

Between the two is a coffee break where members of the parish are encouraged to provide material, so that all who wish can have a chance to become involved.

Each week has seen the production by Keith Walton of different material taken from a variety of sources, with intercessions and reflections on scriptural readings provided by the clergy team and other members of the parish. These sheets have developed in technical sophistication over the months. The services are supplemented by a weekly parish zoom meeting on Sunday mornings which gives the opportunity to discuss the service material. It could certainly be argued that there is greater level of involvement by participants than can normally be the case in a conventional church service.

We continue to support the Exeter Community Initiative, St Petrock's Centre for the Homeless, and the Exeter City Centre Chaplaincy, as well as a programme of monthly giving to selected local, national, and international charities.

We are ensuring that members of the PCC receive appropriate Safeguarding clearances and training to their level of involvement in the Parish.

Church Buildings.

The PCC has continued to undertake all the necessary repair and maintenance of the churches in the Parish, mostly resulting from normal wear and tear, pests and occasional abuse or vandalism.

Some major repair work was required at St Petrock's when part of the drainage system failed.

Despite the restrictions the reordering project for St Olave's has been able to go ahead although some elements have not yet been completed. The conservation work on the banner was completed and it was possible for parishioners to hear from the conservator about how the work had been undertaken.

(Continues)

Links with other churches/organisations

The Parish continues to be involved with the Exeter City Centre Chaplaincy which has faced exceptional challenges to its work this year. The Revd Sheila Swarbrick has continued to provide a vital link between the parish and other churches in the centre of Exeter and Diocese at all levels both formally and informally. We were involved in the annual pulpit exchange in January and the annual homelessness joint service in St Petrock's (both before lockdown.)

Policy

The PCC is kept abreast of Parish responsibilities under the Safeguarding legislation by our designated representative. We have taken due regard to the guidance issued by the House of Bishops on matters relating to the safeguarding of children and vulnerable adults. The churchwardens and PCC members have completed their required Safeguarding Training. A Safeguarding policy document is in place. We have a Health and Safety Officer and our H&S policy is reviewed as necessary. We introduced a Data Security policy and have issued appropriate privacy notices and received and recorded consents for use of data as required by the General Personal Data Regulations.

Financial Review

The total income for the Parish in 2020 was £56,186, of which £17,434 was restricted funding for specific projects. This means that £38,752 represents income derived from 'normal' parish activities. Expenditure of £61,324 was in excess of total income by £5,139. Given the problems this year, this could have been much worse. Overall this will be accommodated within our finances.

The target parish income budget for 2021 has been agreed by the PCC at £50,825

Reserves Policy

In 2013 the PCC agreed to a reserves policy of 4 times the monthly average expenditure, which equates to £16,000 for 2021

Approved by the PCC on 17th March 2021 and signed on their behalf by:


.....

Keith Walton
PCC Chair

(Continues)

The Parochial Church Council of the Parish of Central Exeter

Statement of Financial Activities for the Year Ended 31 December 2020

	Note	Unrestricted Funds £	Restricted Funds £	Total Funds £	Total 2019 £
INCOMING RESOURCES					
Voluntary Income	2(a)	35,914	17,435	58,349	37,105
Activities					
for generating funds	2(b)	80	-	80	2,151
Income from savings	2(c)	86	-	86	131
Church Activities	2(d)	2,671	-	2,671	7,348
TOTAL INCOMING RESOURCES		38,751	17,435	56,186	46,735
RESOURCES EXPENDED					
Church Activities	3(a)	48,896	12,428	61,324	47,301
Fund-raising					
trading costs	3(b)	-	-	-	0
Governance Costs	3(c)	-	-	-	0
TOTAL RESOURCES EXPENDED		48,896	12,428	61,324	47,301
NET INCOMING RESOURCES		-10,145	5,006	-5,138	-566
Transfers between funds					
NET MOVEMENT IN FUNDS		-10,145	5,006	-5,138	-566
BALANCES B/FWD start of year		56,507	10,505	67,012	67,577
BALANCES C/FWD end of year		46,362	15,511	61,874	67,012

(Continues)

The Parochial Church Council of the Parish of Central Exeter

Balance Sheet as at 31 December 2020

	Notes	Unrestricted Funds £	Restricted Funds £	Total Funds £	(Total 2019) £
FIXED ASSETS					
Tangible assets	5	-	-	-	
CURRENT ASSETS					
Debtors	6	1,507	-	1,507	1,493
Deposit account		17,636	-	17,636	17,561
Shared Interest account		5,011		5,011	5,000
Cash at bank		22,208	15,511	37,719	42,958
Total		46,362	15,511	61,873	67,012
LIABILITIES					
Creditors: all amounts falling due in one year	7	-	-	-	-
Total assets less current liabilities		46,362	15,511	61,873	67,012
TOTAL NET ASSETS		46,362	15,511	61,873	67,012
REPRESENTED BY:					
Unrestricted Funds		46,362	-	46,362	56,507
Restricted Funds	8		15,511	15,511	10,505
Total		46,362	15,511	61,873	67,012

Approved by the PCC on 17 March 2021 and signed on its behalf by:


 Keith Walton (PCC Chair)


 Sean Swarbrick. (Treasurer)

(Continues)

The Parochial Church Council of the Parish of Central Exeter
Notes to the Financial Statements for the Year Ending 31 December 2020;
and forming an integral part of the statements.

1 Accounting policies

Basis of financial statements

The financial statements have been prepared under the Church Accounting regulations 2006 in accordance with applicable accounting standards and the current Statement of Recommended Practice Accounting and Reporting by Charities (SORP 2005).

The financial statements have been prepared under the historical cost convention and the financial statements include all transactions, assets and liabilities for which the PCC is responsible in law.

(a) Funds

The General Fund represents the funds of the PCC that are not subject to any restrictions regarding their use and are available for application on the general purposes of the PCC. Designated are general funds set aside by the PCC for use in the future and remain unrestricted. Restricted funds are those donated for use in a particular area or for a specific purpose, the use of which is restricted to that area or purpose.

(b) Incoming resources

Planned giving, collections and donations are recognised when received. Income tax recoverable on Gift Aid donations is recognised when the income is recognised. Grants and legacies to the PCC are accounted for as soon as the PCC is notified of its legal entitlement, the amount due is quantifiable and its ultimate receipt by the PCC is reasonably certain. Funds raised by fundraising events are accounted for gross. Income received from use of PCC property is on a voluntary basis dependent on the ability to pay and therefore accounted for only when received.

(c) Resources expended

Liabilities are recognised as soon as there is a legal or constructive obligation committing the charity to the expenditure. The Common Fund contribution is accounted for when paid.

(d) Fixed Assets

Consecrated and beneficed property is not included in the accounts in accordance with s.10(2)(a) and (c) of the Charities Act 2011.

(Continues)

Moveable church furnishings held by the Priest in Charge and Churchwardens on special trust for the PCC and require a faculty for disposal are inalienable property, listed in the church's inventory which can be inspected (at any reasonable time). For anything acquired prior to 2000 there is insufficient information available and therefore such assets are not valued in the financial statements. Subsequently no individual item has cost over £2,000 so all such expenditure has been written off when incurred. Equipment used within the church premises is depreciated on a straight-line basis over 4 years. Equipment with a purchase price of £2,000 or less is written off when acquired.

2 INCOMING RESOURCES

	Unrestricted Funds	Restricted Funds	Total Funds 2020
	£	£	£
2(a) Voluntary Income			
Tax efficient planned giving	12,573	-	12,573
Collections (open plate)	284	-	284
Recurring donations	4,587	-	4,587
Non recurring donations	2,338	-	2,338
Tax recoverable on planned & non-recurring donations	3,172	-	3,172
Recurring grants	12,960		12,960
Other grants		17,434	17,434
2(a) totals	35,914	17,434	53,348
2(b) Activities for Generating funds			
Fund-raising	80	-	80
2(c) Income from savings			
Interest from deposit account	75	-	75
Interest from Shared Interest Acc	11	-	11
Total 2(c)	86		86
2(d) Income from church activities			
Use of church buildings			
- local community	1,830	-	1,830
Other	535		535
Fees retained	306		306
Total 2(d)	2,671	-	2,671
Total Incoming Resources	38,751	17,434	56,185

(Continues)

3 RESOURCES EXPENDED

	Unrestricted funds	Restricted funds	Total funds
	£	£	£
3(a) Church Activities			
Missionary and charitable giving			
Overseas mission/aid	635	-	635
Local charities	1,370	-	1,370
UK & International charities	470	-	470
Ministry: Diocesan parish share	10,811		10,811
Clergy expenses	70		70
Cost of services	360	-	360
Church upkeep & maintenance	19,888	12,429	32,317
Utilities	6,601	-	6,601
Administration	5,799	-	5,799
Miscellaneous	2,891	-	2,891
Furniture & fittings	-	-	-
Depreciation	-	-	-
Total (3a)	48,895	12,429	61,324
3(b) Fund-raising trading costs	-	-	-
3(c) Governance costs	-		-
TOTAL RESOURCES EXPENDED	48,895	12,429	61,324

4 The PCC does not employ any staff and has made no payments to PCC members for remuneration.

5 TANGIBLE FIXED ASSETS (N/A)

6 DEBTORS

	Unrestricted Funds	Restricted Funds	Total Funds 2020
	£	£	£
Tax recoverable	1,507	-	1,507
Other debtors	-	-	-
Prepayments and accrued income			
Totals	1,507		1,507

(Continues)

7 LIABILITIES

Payments held on trust for charities	-	-	-
Creditors	-	-	-
Other creditors	-	-	-
Accruals	-	-	-

8 RESTRICTED FUNDS

Fund Movements

	Churches Upkeep Fund £	S Stephens Project Fund £	Total Funds 2020 £
Balance at 1st January	2,321	8,183	10,504
Incoming Resources	17,434	-	17,434
Resources Expended	11,834	594	12,428
Funds Transfer			
Balance at 31st December	7,921	7,589	15,510
Net assets of restricted funds			
Tangible fixed assets		-	
Tax recoverable	-	-	
Accrued Income	-	-	-
Deposit account	-	-	
current account	7,921	7,589	15,510
Total net assets	7,921	7,589	15,510

8 Explanation of Restricted Funds

The Churches Upkeep Fund is a restricted fund for donations and grants given to the Parish specifically for the upkeep of the churches for which the PCC is responsible, and would include running costs and repair and maintenance.

The St Stephen's Project Fund is a restricted fund for the St Stephen's Project which has been set up to enable essential repairs to St Stephen's church in Exeter High Street to be carried out and also internal refurbishment for shared community use.

Independent Examiner's Certificate
for the PCC Accounts

Report to the trustees of:

CENTRAL EXETER

Parochial Church Council

On accounts for the year ended:

31/12/2020

Charity Number (if applicable):

1134851

Respective responsibilities
of trustees and examiner

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 144 of the Charities Act 2011 (the Charities Act) and that an independent examination is needed.

It is my responsibility to:

- examine the accounts under section 145 of the Charities Act,
- to follow the procedures laid down in the general Directions given by the Charity Commission (under section 145(5)(b) of the Charities Act, and
- to state whether particular matters have come to my attention.

Basis of independent
examiner's statement

My examination was carried out in accordance with general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair' view and the report is limited to those matters set out in the statement below.

Independent examiner's
statement

In connection with my examination, no matter has come to my attention (other than that disclosed below *)

1. which gives me reasonable cause to believe that in, any material respect, the requirements:
 - to keep accounting records in accordance with section 130 of the Charities Act; and
 - to prepare accounts which accord with the accounting records and comply with the accounting requirements of the Charities Act
 have not been met; or
2. to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

* Please delete the words in the brackets if they do not apply.

Signed:

Date:

7/4/21

Name:

SIMON GRAY

Relevant professional
qualification(s) or body (if
any)

ACC. NVQ Level 4 in Accounting, (Accounting Technician)

Address:

11A CHURCH ROAD, ST THOMAS, EXETER, EX2 9AX