

THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH OF ST ANDREW AND ST BARTHOLOMEW, CHURCHDOWN

England & Wales · Charity number 1134848

Details

Other names	PCC ST ANDREW'S CHURCH, CHURCHDOWN
Status	Registered
Legal form	Previously excepted
Registered	2010-03-11
Register	View on the Charity Commission register

Contact

Address	St. Andrew's Church Centre Station Road Churchdown Gloucester GL3 2JT
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Website	www.stastb.church
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Activities

Objects: Promoting in the ecclesiastical parish the whole mission of the Church.

Activities: The two churches exist for public benefit in the advancement of Christian faith by proclaiming the Gospel and working to address the needs of many, primarily within the Parish but also in the wider community.

Classification

- **How:** Makes Grants To Organisations, Provides Buildings/facilities/open Space, Provides Services
- **What:** Religious Activities
- **Who:** The General Public/mankind

Geography

- **Area of benefit:** UNDEFINED. IN PRACTICE, LOCAL.
- Gloucestershire

Finances

Period end	Income	Expenditure	Assets	Employees
2024-12-31	£385,601	£427,953	-	-
2023-12-31	£349,695	£410,306	-	-
2022-12-31	£368,767	£410,394	-	-
2021-12-31	£379,388	£397,449	-	-
2020-12-31	£468,587	£361,623	-	-

Trustees

Name	Role	Appointed
Rev John Monaghan	Chair	2022-06-08
Alex Lyttle		2026-05-10
Andrew David Smith		2019-04-24
Andy Champness		2025-05-11
Bethany Ashworth		2026-05-10
Celia Martha Anderson		2022-09-12
Christopher Jones		2025-05-11
Deborah Parry		2025-05-11
Gaynor Grove		2024-05-12
JEREMY CHARLES TAYLOR		2021-05-19
Jane Margaret Barnard		2026-05-10
Jennifer Philpott		2025-05-11
Jenny Craig		2025-05-11
Mark Timothy Golledge		2023-07-03
Paul Anthony Frank Hobbs		2023-05-21
Rebecca Maughan		2025-05-11
Ronald Desmond Begbie		2026-05-10
Sarah Christina Wright		2023-05-21
Steven Keith Riddick		2020-10-28
Susan Anne Francis		2023-05-21

Accounts

REGISTERED CHARITY NUMBER:1134848

Report of the Trustees and
Unaudited Financial Statements for the Year Ended 31 December 2024
for
St Andrew's & St Bartholomew's Church

Louise Newman & Co Ltd
2 Bath Mews
Bath Parade
Cheltenham
Gloucestershire
GL53 7HL

St Andrew's & St Bartholomew's Church

Contents of the Financial Statements
for the Year Ended 31 December 2024

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Independent Examiner's Report to the Trustees of
St Andrew's & St Bartholomew's Church

Independent examiner's report to the trustees of St Andrews & St Bartholomew's Church

I report to the charity trustees on my examination of the accounts of St Andrew's & St Bartholomew's Church (the Trust) for the year ended 31 December 2024.

Responsibilities and basis of report

As the charity trustees of the Trust you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the Trust's accounts carried out under section 145 of the Act and in carrying out my examination I have followed all applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

Since your charity's gross income exceeded £250,000 your examiner must be a member of a listed body. I can confirm that I am qualified to undertake the examination because I am a registered member of FCCA which is one of the listed bodies.

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the Trust as required by section 130 of the Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a true and fair view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.



Louise Newman
FCCA
Louise Newman & Co Ltd
2 Bath Mews
Bath Parade
Cheltenham
Gloucestershire
GL53 7HL

Date: 1st April 2025

Review of Financial Activities and Affairs

Under the Charities Act 2014, the PCC Accounts incorporate the activities of all groups under its auspices. PCC funds are also segregated into Unrestricted (for use at the PCC's discretion) and Restricted (where the donor has specified its use).

Income received during the year was £385,161 (2023 £349,695). Of the total income received, approximately £348,000 was for Unrestricted use, with the remaining £37,000 being allocated to Restricted & Endowment projects. The majority of the church's Unrestricted income is received under the Parish Giving Scheme.

The overall expenditure for the year was broadly stable at approximately £430,000. Of this, £355,000 was for Unrestricted use, with the remaining £75,000 being spent on Restricted projects.

The largest items of ongoing church expenditure are the salaries of employees and contributions to the Diocese of Gloucester (including amounts for the stipend and housing of the minister).

Given that expenditure has exceeded income in each of the last four years. Steps have been taken to both increase income and cut expenditure in the year, with the intention to balance income and expenditure in 2025.

The overall balance of Reserves carried forward at 31 December 2024 was £868,052 (2023 - £905,207), a decrease of £37,155. Approximately £700,000 of the year-end Reserves are in respect of the Freehold Property (including the Courtyard); are held to offset future depreciation; and are not available for any other use.

The church investments generated a net gain of approximately £5,000 in the year, compared to a gain of £5,000 in 2023.

As last year, the PCC continued to give 10% of its Unrestricted income to worthwhile missions and charities under the guidance of its Mission Committee.

St Andrew's & St Bartholomew's Church

Statement of Financial Activities
for the Year Ended 31 December 2024

	Notes	Unrestricted fund £	Restricted fund £	Endowment fund £	31.12.24 Total funds £	31.12.23 Total funds £
INCOME AND ENDOWMENTS FROM						
Voluntary Income	1	308,160	17,987	-	326,147	304,284
Income from Charitable Activities		23,967	15,435	-	39,402	25,730
Activities for generating funds	2	13,154	1,541	-	14,695	15,029
Investment income	3	<u>3,048</u>	<u>1,837</u>	<u>472</u>	<u>5,357</u>	<u>4,652</u>
Total		348,329	36,800	472	385,601	349,695
EXPENDITURE ON						
Fundraising and Trading		5,330	1,180	-	6,510	9,508
Support Costs	4	234,771	31,359	-	266,130	240,361
Charitable Activities		23,894	42,204	-	66,098	71,222
Payment to Diocese		<u>89,215</u>	<u>-</u>	<u>-</u>	<u>89,215</u>	<u>89,215</u>
Total		353,210	74,743	-	427,953	410,306
Net gains/on investments		<u>-</u>	<u>935</u>	<u>417</u>	<u>1,352</u>	<u>5,077</u>
NET INCOME/(EXPENDITURE)		(4,881)	(37,008)	889	(41,000)	(55,534)
Transfers between funds	13	<u>(12,621)</u>	<u>13,093</u>	<u>(472)</u>	<u>-</u>	<u>-</u>
Net movement in funds		(17,502)	(23,915)	417	(41,000)	(55,534)
RECONCILIATION OF FUNDS						
Total funds brought forward		<u>112,480</u>	<u>774,492</u>	<u>18,235</u>	<u>905,207</u>	<u>960,741</u>
TOTAL FUNDS CARRIED FORWARD		<u><u>94,978</u></u>	<u><u>750,577</u></u>	<u><u>18,652</u></u>	<u><u>864,207</u></u>	<u><u>905,207</u></u>

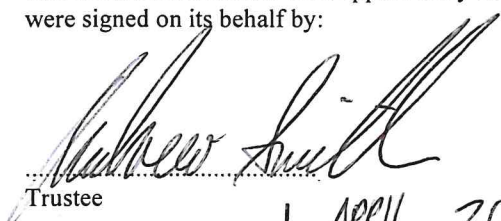
St Andrew's & St Bartholomew's Church

Balance Sheet

31 December 2024

	Notes	Unrestricted fund £	Restricted fund £	Endowment fund £	31.12.24 Total funds £	31.12.23 Total funds £
FIXED ASSETS						
Tangible assets	7	37,310	698,893	-	736,203	764,231
Investments	8	-	41,745	18,652	60,397	59,045
		37,310	740,638	18,652	796,600	823,276
CURRENT ASSETS						
Stocks	9	-	-	-	-	-
Debtors	10	-	-	-	-	3,324
Prepayments and accrued income	10	3,573	-	-	3,573	4,661
Cash at bank and in hand		67,414	24,939	-	92,353	105,011
		70,987	24,939	-	95,926	112,996
CREDITORS						
Amounts falling due within one year	11	(13,319)	(15,000)	-	(28,319)	(31,065)
NET CURRENT ASSETS		57,668	9,939	-	67,607	81,931
TOTAL ASSETS LESS CURRENT LIABILITIES		94,978	750,577	18,652	864,207	905,207
CREDITORS						
Amounts falling due after more than one year	12	-	-	-	-	-
NET ASSETS		94,978	750,577	18,652	864,207	905,207
FUNDS	13					
Unrestricted funds					94,978	112,480
Restricted funds					750,577	774,492
Endowment funds					18,652	18,235
TOTAL FUNDS					864,207	905,207

The financial statements were approved by the Board of Trustees (PCC) and authorised for issue on and were signed on its behalf by:



 Trustee
 1 APRIL 2025

St Andrew's & St Bartholomew's Church

Notes to the Financial Statements for the Year Ended 31 December 2024

ACCOUNTING POLICIES

Basis of preparing the financial statements

The financial statements of the charity, which is a public benefit entity under FRS 102, have been prepared in accordance with the Charities SORP (FRS 102) 'Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019)', Financial Reporting Standard 102 'The Financial Reporting Standard applicable in the UK and Republic of Ireland' and the Charities Act 2011. The financial statements have been prepared under the historical cost convention, with the exception of investments which are included at market value.

Income

All income is recognised in the Statement of Financial Activities once the charity has entitlement to the funds, it is probable that the income will be received and the amount can be measured reliably.

Expenditure

Liabilities are recognised as expenditure as soon as there is a legal or constructive obligation committing the charity to that expenditure, it is probable that a transfer of economic benefits will be required in settlement and the amount of the obligation can be measured reliably. Expenditure is accounted for on an accruals basis and has been classified under headings that aggregate all cost related to the category. Where costs cannot be directly attributed to particular headings they have been allocated to activities on a basis consistent with the use of resources. Grants offered subject to conditions which have not been met at the year end date are noted as a commitment but not accrued as expenditure.

Tangible fixed assets

Depreciation is provided at the following annual rates in order to write off each asset over its estimated useful life:
Freehold property including courtyard @2%, Fixtures, Fittings and Computer Equipment @10%.

Stocks

Stocks are valued at the lower of cost and net realisable value, after making due allowance for obsolete and slow moving items.

Taxation

The charity is exempt from tax on its charitable activities.

Fund accounting

Unrestricted funds can be used in accordance with the charitable objectives at the discretion of the trustees.

Restricted funds can only be used for particular restricted purposes within the objects of the charity. Restrictions arise when specified by the donor or when funds are raised for particular restricted purposes.

NOTES TO THE ACCOUNTS

1. VOLUNTARY INCOME

			31.12.24	31.12.23
			£	£
	<u>Unrestricted</u>	<u>Restricted</u>	<u>Total</u>	<u>Total</u>
Planned Giving	245,683	1,194	246,877	224,379
One Off Donations	55,862	8,838	64,700	60,023
Legacies	328	-	328	-
Courtyard Donations	-	7,955	7,955	16,253
Miscellaneous Income	4	-	4	27
Collections during services	1,533	-	1,533	1,357
Grants	4,750	-	4,750	2,245
Total	<u>308,160</u>	<u>17,987</u>	<u>326,147</u>	<u>304,284</u>

St Andrew's & St Bartholomew's Church

Notes to the Financial Statements
for the Year Ended 31 December 2024

2. ACTIVITIES FOR GENERATING FUNDS

	31.12.24	31.12.23
	£	£
Fees	13,154	11,141
Friday's Kitchen	1,541	2,142
Traidcraft Stall	-	1,746
	<u>14,695</u>	<u>15,029</u>

3. INVESTMENT INCOME

Investment income in both years comprises interest received and receivable.

4. SUPPORT COSTS

Support costs in both years comprise the charity's day-to-day running expenses, including principally salaries, utilities, depreciation and general maintenance of the properties.

5. TRUSTEES' REMUNERATION AND BENEFITS

There were no trustees' remuneration or other benefits for the year ended 31 December 2024, nor for the year ended 31 December 2023.

Similarly there were no trustees' expenses paid for the year ended 31 December 2024 nor for the year ended 31 December 2023.

6. STAFF NUMBERS

The average monthly number of employees during the year was as follows:

	<u>31.12.24</u>	<u>31.12.23</u>
Number of staff	7	8

No employees received emoluments in excess of £60,000.

St Andrew's & St Bartholomew's Church

Notes to the Financial Statements - continued
for the Year Ended 31 December 2024

7. TANGIBLE FIXED ASSETS

	Land	Freehold Property	Fixtures & Fittings	Courtyard	Computer Equipment	Totals
	£	£	£	£	£	£
COST						
At 1 January 2024	5,978	984,059	41,998	181,832	28,253	1,242,120
Re-classification	-	-	4,805	-	(4,805)	-
At 31 December 2024	<u>5,978</u>	<u>984,059</u>	<u>46,803</u>	<u>181,832</u>	<u>23,448</u>	<u>1,242,120</u>
DEPRECIATION						
At 1 January 2024	-	429,261	17,024	15,206	16,398	477,889
Re-classification	-	-	1,418	-	(1,418)	-
Charge for year	-	19,554	3,955	2,977	1,542	28,028
At 31 December 2024	-	<u>448,815</u>	<u>22,397</u>	<u>18,183</u>	<u>16,522</u>	<u>505,917</u>
NET BOOK VALUE						
At 31 December 2023	<u>5,978</u>	<u>554,798</u>	<u>24,974</u>	<u>166,626</u>	<u>11,855</u>	<u>764,231</u>
At 31 December 2024	<u>5,978</u>	<u>535,244</u>	<u>24,406</u>	<u>163,649</u>	<u>6,926</u>	<u>736,203</u>

8. FIXED ASSET INVESTMENTS

	Listed Investments £
MARKET VALUE	
At 1 January 2024	59,045
Revaluations during the year	<u>1,352</u>
NET BOOK VALUE	
At 31 December 2024	<u>60,397</u>
At 31 December 2023	<u>59,045</u>

There were no investment assets outside the UK.

9. STOCKS

There were no stocks of note at year-end (2023 - nil)

10. DEBTORS, PREPAYMENTS AND ACCRUED INCOME

All debtors, prepayments and accrued income arose from the normal day-to-day running of the charity's activities, and there are no debts falling due after more than one year

11. CREDITORS: AMOUNTS FALLING DUE WITHIN ONE YEAR

	31.12.24	31.12.23
	£	£
Trade creditors	8,786	8,495
Taxation and social security	2,526	3,747
Loans falling due within one year	15,000	15,000
Other creditors	<u>2,007</u>	<u>3,823</u>
	<u>28,319</u>	<u>31,065</u>

The loans are repayable on demand and are interest free.

12. CREDITORS: AMOUNTS FALLING DUE AFTER MORE THAN ONE YEAR

There are no loans falling due after more than one year (2023 - nil).

13. MOVEMENT IN FUNDS

Net movements in funds are as follows:

	At 1.1.24	Net movement	Transfers	At 31.12.24
	£	in funds	between funds	£
		£	£	
Unrestricted funds				
General fund	112,480	(4,881)	(12,621)	94,978
Restricted funds				
Restricted	774,492	(37,008)	13,093	750,577
Endowment funds				
Endowment	18,235	889	(472)	18,652
	<u> </u>	<u> </u>	<u> </u>	<u> </u>
TOTAL FUNDS	<u>905,207</u>	<u>(41,000)</u>	<u>-</u>	<u>864,207</u>

Comparative net movement in funds included in the above are as follows:

	Incoming	Resources	Gains and	Movement
	resources	expended	losses	in funds
	£	£	£	£
Unrestricted funds	348,329	(353,210)	-	(4,881)
Restricted funds	36,800	(74,743)	935	(37,008)
Endowment funds	472	-	417	889
	<u> </u>	<u> </u>	<u> </u>	<u> </u>
TOTAL FUNDS	<u>385,601</u>	<u>(427,953)</u>	<u>1,352</u>	<u>(41,000)</u>

14. RELATED PARTY DISCLOSURES

There were no related party transactions during the year ended 31 December 2024 (2023 – none).

St Andrew's & St Bartholomew's Church – Supplementary Information

Detailed Statement of Financial Activities
for the Year Ended 31 December 2024

	31.12.24 £	31.12.23 £
INCOME AND ENDOWMENTS		
Voluntary Income		
Donations	<u>326,147</u>	<u>304,284</u>
Activities for generating funds		
Friday's Kitchen	1,541	2,142
Traidcraft Stall	-	1,746
Fees	<u>13,154</u>	<u>11,141</u>
	14,695	15,029
Investment income		
Interest receivable	5,357	4,652
Incoming resources from charitable activities		
Church Centre Hire	12,001	10,678
Ministry Activities (see below)	<u>27,401</u>	<u>15,052</u>
	<u>39,402</u>	<u>25,730</u>
Total incoming resources	<u>385,601</u>	<u>349,695</u>
EXPENDITURE		
Fundraising trading: cost of goods sold and other costs		
Traidcraft Stall Purchases	-	2,302
Friday's Kitchen	1,180	1,033
Expenses Against Fees	<u>5,330</u>	<u>6,173</u>
	<u>6,510</u>	<u>9,508</u>
Charitable activities		
Grants to institutions	33,691	42,603
Ministry Activities (see below)	<u>32,407</u>	<u>28,619</u>
	<u>66,098</u>	<u>71,222</u>
Other Resources Expended		
Payment to Diocese	89,215	89,215

St Andrew's & St Bartholomew's Church

Detailed Statement of Financial Activities
for the Year Ended 31 December 2024

	31.12.24 £	31.12.23 £
Support costs		
St Andrew's – Running Expenses		
Rates and water	687	707
Insurance	3,185	3,005
Light and heat	8,705	10,466
Repairs & Maintenance	1,635	9,157
Salaries	3,972	4,641
Cleaning	10,464	11,072
Grounds Maintenance	2,667	2,777
Other Running Expenses	6,353	10,649
Fixtures & Fittings Depn	3,955	2,021
Church Centre Depn	19,554	19,551
Courtyard Depn	<u>2,977</u>	<u>4,655</u>
	64,154	78,701
St Bartholomew's – Running Expenses		
Insurance	2,221	1,756
Light and heat	1,095	607
Repairs & Maintenance	6,109	2,677
Churchyard Maintenance	6,020	7,607
Cottage Running Expenses	<u>617</u>	<u>1,256</u>
	16,062	13,903
Support & Admin Costs		
Salaries	163,444	124,861
Cost of Services	2,300	2,519
Telephone	441	784
Postage and stationery	4,440	2,522
Sundries	7,597	5,236
Subscriptions	1,464	631
Professional Fees		-
IT Costs	2,563	4,172
Depreciation	1,542	3,927
Architect & Professional fees	<u>787</u>	<u>370</u>
	184,578	145,022
Governance costs		
Accountancy and legal fees	<u>1,336</u>	<u>2,735</u>
Total resources expended	<u>427,953</u>	<u>410,306</u>
Net expenditure before gains and losses	(42,352)	(60,611)
Realised gains on fixed asset investments	<u>1,352</u>	<u>5,077</u>
Net expenditure	<u>(41,000)</u>	<u>(55,534)</u>

St Andrew's & St Bartholomew's Church

Detailed Statement of Financial Activities
for the Year Ended 31 December 2024

Ministry Activities:

	31.12.24 £	31.12.23 £
Ministry Activities Income		
Adult	4,843	4,606
Youth	15,310	2,757
Alpha	180	
Impact Weekend	3,645	
Children	557	4,729
Cameo	<u>2,866</u>	<u>2,960</u>
Total Income	<u>27,401</u>	<u>15,052</u>
 Ministry Activities Expenditure		
Adult	11,446	16,390
Youth	12,070	6,225
Alpha	1,117	
Impact Weekend	2,384	
Children	2,725	3,273
Cameo	<u>2,664</u>	<u>2,731</u>
Total Expenditure	<u>32,406</u>	<u>28,619</u>
Net Ministry Activities	<u>(5,005)</u>	<u>(13,567)</u>

<u>Specific Funds</u>	Balance 31.12.23 £	Transfer £	Income £	Expenditure £	Valuation £	Balance 31.12.24 £
Permanent Endowments						
St. Bartholomew's Churchyard 698 CBF Income Shares	15,793	(438)	438	0	362	16,155
St. Andrew's Church Centre & Grounds 108 CBF Income Shares	2,442	(34)	34	0	55	2,497
Endowment Fund Total	18,235	(472)	472	0	417	18,652
Depreciating Assets						
St. Andrew's Church Centre	554,798	0	0	19,554	0	535,244
Courtyard	166,626	0	0	2,977	0	163,649
Depreciating Asset Fund Total	721,424	0	0	22,531	0	698,893
Restricted Funds – CBF Shares						
St. Bartholomew's Maintenance (Fabric) 301 CBF Shares	6,804	(258)	258	0	156	6,960
St. Andrew's Maintenance (Fabric) 112 CBF Shares	2,531	(35)	35	0	59	2,590
St. Bartholomew's Repair & Maintenance (Anon) - 1128 CBF Shares	28,220	(784)	784	0	645	28,865
Witcomb Trust Sunday School 144 CBF Shares	3,255	(90)	90	0	75	3,330
	40,810	(1,167)	1,167	0	935	41,745
Restricted Funds - Current Assets						
St. Bartholomew's Restoration Project	6,978	0	373	210	0	7,141
St. Bartholomew's (Bell ringers)	5,136	0	272	0	0	5,408
St Bartholomew's Restricted Funds	6,904	0	3,067	2,882	0	7,089
Friends of St. Bartholomew's, Churchyard	4,560	(4,560)	0	0	0	0
St Bartholomew's Bells Project	2,312	0	0	0	0	2,312
St Bartholomew's Cottage	254	(254)	0	0	0	0
Courtyard	0	(7,970)	8,080	110	0	0
Youth Residential	0	0	13,528	10,973	0	2,555
Friday's Kitchen	0	(177)	1,607	1,430	0	0
Mission	0	27,265	5,230	32,495	0	0
Cameo	0	(44)	2,908	2,864	0	0
Ordinands Fund	1,114	0	568	1,248	0	434
	27,258	14,260	35,633	52,212	0	24,939
Loan – Courtyard	(15,000)	0				(15,000)
Restricted Funds - Total	774,492	13,093	36,800	74,743	935	750,577

Accounts



Annual Reports & Accounts 2022/23

*To be discussed at the Meeting of Parishioners
& Annual Parochial Church Meeting*

Sunday 21st May, 12 noon, St Andrew's, Churchdown

AGM 2023 Agenda

Annual Parishioner's Meeting

The meeting of Parishioners will be held in St Andrews Church on Sunday 21st May at 12.00 pm.

AGENDA:

- i. Opening thought and prayer - Revd John Monaghan
- ii. Appointment of a clerk for the meeting
- iii. Apologies for absence
- iv. Minutes of the meeting held on 10th May 2022
- v. Election of Churchwardens

Annual Parochial Church Meeting

The APCM will be held in St Andrews Church on Sunday 21st May at 12.00 pm following the Annual Parishioners' Meeting.

AGENDA:

- 1. Apologies for absence
- 2. Appointment of a clerk to the meeting
- 3. Minutes of the meeting held on 10th May 2022
- 4. Motion to approve a Burial Policy
- 5. Elections to the Deanery Synod
- 6. Elections to the Parochial Church Council
- 7. Electoral Roll Report
- 8. PCC & Standing Committee report
- 9. Churchwarden's Report
- 10. Vicar's report
- 11. Fabric/Facilities report
- 12. Other Ministry reports
- 13. Finance report, accounts & appointment of auditor
- 14. Closing Prayer

3. Minutes of the meeting held on 10th May 2022

ANNUAL MEETING OF PARISHIONERS, 10th May 2022

1. The meeting opened with a song and a prayer, led by Steve Riddick.
2. **Election of Churchwardens:** Andrew Smith and Nigel Roe were both happy to continue in their roles as churchwarden and, as no-one else wished to stand, they were both re-elected unopposed without the need for a vote. Steve thanked Andrew and Nigel and said we are very blessed and grateful for all their work, especially during the interregnum.

ANNUAL PAROCHIAL CHURCH MEETING, 10th May 2022

1. Apologies were received from Julie Ingram, Peter Ingram, Moira Perrin, Jane Pringle, Helen Wilson and Lucy Worsley
2. The **Minutes of the Annual Parochial Church Meeting of 2021** were accepted and signed by Gareth Davies, Deputy Chairman of the PCC. This was proposed by Dave Fisher and seconded by Clare Corley.
3. **Matters arising:** There were no matters arising.
4. **Postal voting for the election of lay representatives to the PCC:** Postal voting has been discussed at recent PCC meetings and it is now proposed that postal voting be allowed at the APCM from 2023 onwards. Electronic voting is not allowed under Church of England rules. The voting will take place after the meeting because people are eligible to be nominated for the PCC up until the start of the APCM. Therefore, the results will not be known for approximately 2 weeks following the meeting. People will have to request a postal voting in advance of the meeting and must be on the electoral roll. It was proposed by Andrew Smith and seconded by Rhi Reeves that postal voting for the election of lay representatives to the PCC be available from 2023 APCM and onwards. The majority of people present voted for the motion, with 5 abstentions and one person voting against.
5. **Treasurer's Report/ Acceptance of the Accounts for the year ended 31st December 2021:**
Andrew Smith introduced Rachel Limbrick, our Treasurer and said that she had suffered a serious injury 7 weeks ago but had managed to put together the accounts and gave a big vote of thanks to Rachel.

Rachel reported that in 2021 our total income was £379,388, down on the income of 2020 of £468,587. However, the 2020 income included £134,000 donation for the courtyard project. Most of our income comes from planned/regular giving. Planned giving was £274,000 in 2021, slightly down from £278,000 in 2020. Rachel said it is very humbling to see how generous people are. In 2010 planned giving was £143,000 and this has nearly doubled in 11 years. 125 people give through the regular giving scheme. Expenditure was £397,449, giving a small deficit of £18,000. However, the budget forecast was a deficit of £50,000 so this is much better than expected.

The Parish Share is one of the largest expenditure lines and currently stands at £83,000 in 2021. This has stayed the same for 2 years but will increase next year to £87,000. This payment is outside our control. We have long term investments of £61,168, an increase of £7,655 from 2020. These have not suffered during Covid. Rachel gave huge thanks to the assistant treasurers, Alice Oakes and Di Rowe for all their help managing the day-to-day finances. She thanked Andrew and Nigel for their support

and also thanked all the volunteers we have in the church, who are amazing. The accounts are unexamined at present but have been scrutinised by the Finance Committee. Steve Riddick said he doesn't expect them to change. Gareth reiterated Andrew's thanks to Rachel for all her help.

6. **Election of Independent Examiner for 2022:** The accounts are due to be examined by Louise Newman & Co. It was proposed by Andrew Smith and seconded by Rachel Limbrick that the company be asked to examine them again for 2022. All were in favour.

7. **Elections/Appointments:**

One Parochial Lay member was elected to the Parochial Church Council for 3 years: Rachael Champness.

Sidesmen/Welcomers: Andrew reported that welcomers have restarted at St Bart's, the same people as before. Celia Anderson has put together 5 welcome teams for St Andrew's of approximately 40 people. We now have welcomers and people serving coffee at the 9.00 am and 10.30 am services. Celia thanked all the people who have volunteered to help and team leaders and recorded a vote of thanks. The list of names was proposed by Steve Riddick, seconded by Nigel Roe and agreed by all.

8. **Churchwardens' report:** An overhead presentation was made by Andrew and Nigel. The full report will be made available.

Two issues dominated the year; the continued and varying impact of Covid and the church family saying goodbye to Jonathan and Susie and entering into an interregnum in June.

It was great that we were able to have a sizeable leaving service for Jonathan and Susie. After 16 years theirs is a great loss but praise God we have come through the interregnum and Reverend John Monaghan our new vicar is starting in less than a month.

Throughout the year church life was impacted by Covid. However, the extent it impacted was greatly reduced through the live streaming project, the Connect Groups and the Pastoral Team. The activity of many going beyond that which could reasonably be expected has ensured that people within the congregation have felt involved, connected and pastorally cared for. As live streaming continued to be crucial for many in the congregation to connect with the church and its worship equipment was enhanced and the technical teams were relocated to a new platformed area within St Andrew's. The reformed computer team completed an update of the website. Attention then moved on to developing 'ChurchSuite' as the main channel for church communication. We aim to improve our communication through electronic means. Nigel thanked Ben Witchard and Colin Stephenson who provide a lot of technical advice and livestreaming and without whom we couldn't do it. Nigel said that he and Andrew have been so blessed by the support of so many people in keeping the congregation active, looking forward and working together for the Kingdom of God. He thanked people for their support. Connect groups had flourished through the use of Zoom and relocating into the church building while pastoral support has included the provision of over 200 meals, shopping for others and care for neighbours. Thanks went to Christina Castrolippo for organising this. Daily thoughts were shared on You Tube throughout the Lent period.

The children's and youth work were able to start meeting in person, but Covid had an impact on those able and wishing to volunteer. The introduction of intergenerational services once a month sought to ease this pressure and in the autumn we saw the numbers in our children's and youth groups increase. Harry started Youth Alpha two weeks ago and the average number of people in the first three weeks was 50, which is amazing, with 10-15 of those not connected with church before.

A Parish Profile was developed and agreed with Bishop Rachel which took up a lot of time. However, this helped to encourage a strong shortlist of applicants. A special mention is needed of our retired clergy; Reverends John Risdon, Pat Springford, Simon Marshall, Paul Kenchington and also Dan Button who have been central to helping us function. It is also a great blessing that Ian White has joined our church. We thank you for 'coming out of retirement' to help us provide marriages, funerals, baptisms and regular Sunday and mid-week services. In 2021 there were 6 baptisms, 9 marriages and 31 funerals. Nigel thanked Gareth Davies, our organist and his new recruit Jenni Philpott. We are very grateful to Gareth and to Jenni for giving support to Gareth. Andrew thanked Marilyn Baldwin for her help with the children's groups. He also thanked Julie Smith for all her work in the kitchen and said how important this is. Nigel thanked the many people who help in various ways at St Andrew's and St Bart's.

The church continued to provide support by prayer and financial giving to its mission partners throughout the year. Mission giving is overseen by the Mission Team, a subcommittee of the PCC. The Mission Team allocates money from the tithing (approximately 10% of general voluntary income given to the Church that is not given specifically for other purposes) and special gifts encouraged by holding a special Mission orientated Sunday. A specific legacy and some individual gifts in 2021 also increased the total given to £29,202. The giving was approved by the PCC. In making its decisions the Mission Team primarily supports charities that are either overtly Christian or known to be run by Christians, with the exception of some local organisations. It divides the giving between local, national and overseas. It ensures that a variety of needs are met – relief aid, promoting the Christian faith and working with those in need. It gives particular emphasis to those charitable activities linked to members. We also give non financial support to Listening Post who have the use of the whole building on Thursday evenings. In the coming year we aim to restore more elements of church life, welcome our new vicar and his family, support Ukrainian refugees with church families and agree an improved policy for our financial reserves. Nigel said that we can be optimistic for 2022 and see the Kingdom of God growing in Churchdown.

9. Question Time:

- a. When is the new vicar John starting? Andrew said that his first service is Wednesday 8th June with the Bishop and Archdeacon. John has been listening to our services on line and has been impressed by the preaching of our retired clergy. He has said that he doesn't want to preach every week and is happy for people to carry on helping if they so wish. Andrew doesn't think that the character of our church services will change very much.
- b. What qualities did we see in John at his interview? Celia who covered for Nigel, who had Covid at the time, said that John seemed to be a very honest and open person and has a strong desire to take the Gospel out to the community. Andrew said that all five people on the interview panel were very impressed by John. He gave a very good short sermon, talking about real life and real situations.

Gareth said that it has been a privilege for him to chair the PCC meetings since Jonathan left. When John arrives and attends his first PCC meeting on 13th June he has asked Gareth to chair the meeting. Gareth echoed the point about our indebtedness to our retired clergy throughout the vacancy. He also said that the work Andrew and Nigel have done is hardly known and he thanked them for all their hard work. The meeting ended with a song, prayers and the saying of the Grace.

4. Burial Policy Motion

The following policy was approved by the PCC in January but it has been recommended that the policy should also be approved by the wider church through a motion to our APCM. We therefore ask the church to approve this policy:

This policy covers requests for new burial plots in our churchyard. The policy recognises that there is now limited space left for such plots. Reservations of plots before death should not be allowed whether from those with an entitlement or those requesting discretionary permission. In accordance with the law, plots are available to anyone resident in the parish at the time of death and all on the parish electoral roll. Requests for burial plots for those not meeting these criteria are at the discretion of our incumbent but as a matter of fairness, the PCC wishes these to be granted only where there is a very strong connection to the church, the parish or the churchyard. Andrew Smith, Churchwarden.

7. Electoral Roll report

Currently, there are 400 on the electoral roll: 20 additions and 5 deletions.

8. PCC & Standing Committee report

PCC for 2022/23

Ex-officio members

Revd John Monaghan

Churchwardens

Andrew Smith

Deanery Synod

Gareth Davies, Gordon Goodman
Steve Riddick, Lesley Sadler

PCC

With 3 years to serve
Rachael Champness

With 2 years to serve
Dave Fisher, Jane Pringle,
Jeremy Taylor, Lynda Britton

With 1 year to serve
Tim Door, Tom Nhachi
Maira Perrin

Co-opted members
Celia Anderson

PCC for 2023/24

Ex-officio members

Revd John Monaghan

Churchwardens

Andrew Smith (STE*)
Celia Anderson (STE*)

Deanery Synod

Steve Riddick (STE*)

PCC

With 3 years to serve
(nominations received to date)
Sue Francis, Kath Baker, Sarah Wright,
Paul Hobbs, Jack Neave

With 2 years to serve
Rachael Champness

With 1 year to serve
Dave Fisher, Jane Pringle
Jeremy Taylor, Lynda Britton

**STE =Subject to Election*

St Andrew's and St Bartholomew's joint PCC has the responsibility of working with the Vicar in promoting the mission of the Church. The PCC is responsible for sharing the leadership, management and administration of a parish with the Vicar. Members of the PCC are elected by the Annual Parochial Church Meeting (APCM) and serve for three years. Its function can be summarised as follows:

- It exists to enable the church to play its part in God's mission to his world
- It exists to cooperate with the minister in sharing leadership
- It exists to ensure legal compliance with charity law and ecclesiastical law, in particular in the areas of finance, employment and appointments
- It exists to care for the buildings and churchyard so that they may be best suited for the purpose of the church's ministry and mission
- It exists to be a channel of consultation within the wider Church through its synodical structures on matters that affect the Church locally and nationally

The PCC met 6 times during the year. Since Revd John has arrived, we have met every second month on a Monday night and John has set up a Standing Committee which meets in the interim months to prepare the next meeting and chase up any outstanding actions needed. This Committee usually consists of the Vicar, Wardens, and a couple of others such as the Secretary and/or Treasurer. This year we had a vision/values evening in October 2023 where we reflected on our values and function (see above) as a PCC; we formed a HR sub-committee to help us with our employment governance; and we are so thrilled to have made three full-time staff appointments. We also have a series of 'spotlights' throughout the year which help us to reflect on areas such as young people, safeguarding, mission and seasonal events. Any member of the church who has an issue they wish to be raised in the PCC is invited to bring this to the attention of the PCC secretary (or Revd John). If you think you have gifts to offer our churches by standing on our PCC, do have a chat with our Vicar John at any stage in the year. There are options to co-opt you onto the PCC during the year if necessary. *Sue Francis, PCC Secretary.*

9. Churchwarden Report

This year has been one of many changes, the biggest one being the arrival of John in June after a year-long interregnum! John has been a tremendous blessing to the church, and we are incredibly thankful for his leadership, guidance and dedication.

In addition, we also want to express our gratitude to Nigel Roe, who stepped down as Churchwarden in December, for his hard work, wisdom, and kindness during his time in this role. We have experienced a few staff changes during the year as people have moved on to pastures new and are grateful for God's abundant goodness and provision, sending us the right people at the right time to join our staff team.

We want to express thanks to those in the church family who are serving in the church in whatever capacity – they are often hidden but their faithful dedication and commitment enable us all to flourish. Do please prayerfully consider how you could serve and express an interest through the “Join In” link on the website or by contacting the church office.

Sunday worship and teachings have been inspiring, and it is a joy to see so many people coming together to worship God as one, particularly as the threat from Covid recedes. We look forward to seeing how and where God will lead us in the coming year.

10. Vicar's Report

It's been a joy and an honour, to pick up the 'Vicar' baton back in June 2022. Over the past 11 months, I've been inspired and touched by stories of Jesus making a difference in your lives, and appreciating what a special community this is, under Jesus' Lordship. For 'such a time as this', the Lord has called us all together as we continue to bring 'hope for all ages' in Jesus' name. We received such a warm welcome when we moved from Bristol to Churchdown and are looking forward to planting roots here with our new church family. There has been so much life and change, so much to give thanks to God for over the past year. There have been many people to say thank you to for their faithfulness and service as they have moved on into new roles, here or elsewhere, and many new faces that the Lord has provided.

In just a few weeks, back in August, we said goodbye to our outgoing Youth pastor Harry Bennett, and our Children's pastor Laine Lewis – who have gone to Trinity Theological College, Bristol, to put on their own 'Vicar L-plates'. We are so thrilled that our new Children's pastor Kate Smith started in January, and our new Youth Pastor Jamie Flores is hoping to start in July. Later in August, we said goodbye to Dave Keeper, who was heading up Discipleship, and who has gone on to pastures new. In November, Rhiannon Reeves, our Worship Pastor went on Maternity leave. In December, our Warden Nigel Roe stood down during his third year of faithful service. Andrew Smith, our current warden has been supported hugely by our deputy warden Celia Anderson. In January, we said goodbye to Loraine Yates and Kevin Sadler in their long-held part-time roles as Church Administrator and Facilities Manager, and this May, Matt Waterfield has been able to absorb both previous roles in a newly created full-time role as Operations Manager. Earlier in 2023, our PCC secretary Leslie Dennish handed over the reins to Sue Francis, our Parish Safeguarding Officer, Lesley Ward handed over to Corinne Phillimore, and Tim Door, who took a lead in our Men's ministry, handed over to Andy Champness.

I am sure there have been many more volunteer changes than those mentioned above, and we are so grateful to the Lord for all of your continued service to him, in this, your local church. Below is a snippet of some of the other leadership areas that I have been involved in this past year:

Governance and leadership – made the staff appointments described above and amended staff line-management and appraisal process; set up a PCC HR sub-committee; adopted a new staff handbook and values; reconfigured PCC yearly pattern, agenda for meetings and adopted values; set up a Standing Committee; established yearly process for away days and training. I have worked with our administrator and staff team to standardise the processes for offices such as Weddings, Funerals and Baptisms and we have moved our work calendars, diaries and events onto an online system. I have also been meeting with leaders of various ministry roles such as Mission, Pastoral and Connect leaders as we discern the best way of supporting their leadership. I have immensely enjoyed visiting roughly 20 Connect groups in the first part of 2023 and getting to know more individuals in this way. It has been so rewarding being a part of releasing others to lead ministries such as our January 24/7 prayer week, and our Alpha course.

Sunday services – updated 9am service liturgy. We are also delighted that Jenni Philpott has come alongside Gareth Davies as one of our organists. At the 10.30am, we integrated the rotas fully onto ChurchSuite as well as the service plans; reconfigured the monthly pattern, reinstated a once-a-month Communion, offered more opportunity for testimonies, expanded the leading and preaching team considerably and started termly welcome teas for newcomers to find out more. Our once-a-month 6pm service has been wonderfully led by Mark and Jen Golledge and has been a time of informal sung

worship, space, informal prayer and encounter with the Holy Spirit. We continue to hold two services each month at St Bartholomew's and I have been enjoying getting to know folk there.

Further afield - I have enjoyed engaging with the Deanery, the Diocese, with Churches together in Churchdown, and getting to know fellow clergy in the area.

Some thoughts for this next year – I am looking forward to continuing to identify, empower and release leaders in various ministries so we can continue to be the 'one-body, many parts' church that God has called us to be, rather than a 'few parts' serving the 'large-body'!

There may be formal or informal leadership training available where volunteers can have time to reflect, learn and grow in their ministries. I want to continue to work well with our newly created staff team and PCC/leadership as we discern the way forward together. I will be grateful for a little bit more stability from the staff appointments process and HR/governance this year(!) so that there is more time available to provide leadership, and vision, building relationships and starting to engage a bit more evangelistically with our community.

In September, we will be launching a mini-Stewardship series as we encourage each other to give faithfully and generously of our time, resources and money so that we have the opportunities to continue to be a church that brings 'hope for all ages' and increasingly looks outwards into our communities with the hope of Jesus. Also in the Autumn term, as well as our Church weekend at home, I hope we can work with our new Youth and Children's Pastors to think strategically about developing relationships and outreach opportunities with our local schools. Finally, I'm excited about learning how we can all continue to go deeper in discipleship as apprentices under Jesus. I love the phrase 'Holy habits that keep God at the centre of everything'. Habits such as Scripture, prayer, service, community and witness need to become increasingly a way of life for us all. I'd love to find out more information on what actually works in our day-to-day lives – what patterns and practices have actually taken root in our lives (and in the lives of our children/teenagers if we have them) and is there a disconnect between where we'd like to be and where we are currently; and how do we bridge that gap? Let's continue to pray for the Lord's rich provision, wisdom and blessing as we keep in step with his Holy Spirit in this year ahead, love in Christ, Revd John Monaghan

11. Fabric/Facilities report

Last year the church facilities were used more extensively as the threat from Covid reduced. No major works were carried out but lots of maintenance activity was undertaken. The regular 5-yearly survey of both churches was carried out in the summer and autumn. Unfortunately, we won't receive the written report until later this year due to the surveyor's maternity leave, but we have had strong verbal assurances that no urgent work on the buildings is required.

At the beginning of this year, Kevin Sadler left his role looking after our facilities, and another long-serving stalwart of ensuring the buildings are fit for purpose - Gordon Goodman - is also starting to step back. Julian Myrans continues to support in many ways as do many volunteers. With our new Operations Manager, we are developing new regimes to keep the facilities in a safe and suitable condition and identify plans for project activity in future years.

12. Other Ministry reports

This is not an exhaustive list of the many and various ways we serve the local church and wider community and world. We hope that this offers a flavour of some of the ministries that you have been involved in and offers us all opportunities for expressing thankfulness to God, to each other, and prayer for the future.

Ministry	Leader
6pm Services at St A's & 24/7 prayer	Mark & Jen Golledge
Alpha	Jane Pringle
CAMEO	Sue Conaty
Children's Assemblies Open the Book	Kate Smith
Children's Work & BLT	Kate Smith
Choir and St Bartholomew's	John Risdon
Churches together in Churchdown	Catherine Rowland
Comms & ChurchSuite	Adam Greenland
Connect Groups	Simon & Joy Marshall
Deanery Synod	Steve Riddick
Friday's Kitchen	Jane Badley
Hospitality	Jane Badley
Meals Ministry	Christina Castrolillo
Men's Ministry	Andy Champness
Mission team	Angus Johnson
Pastoral care (incl. home HC visits)	Nigel Roe
Prayer chain and Friday healing prayer	Julie Ingram Gordon Goodman
Prayer Ministry	Kath Baker
Prayer on Thursdays	Matt Perrin
Safeguarding	Corinne Phillimore
The Knitters	Anne Ewart
The Producers	Julian Myrans
Welcome & Information Teams	Celia Anderson
Women's Ministry	Becs Maughan
Worship & tech teams	Christopher Phillimore
Youth	Chris Follett

6pm Services & 24/7 Prayer

We are excited about the momentum that is gathering for our Sunday 6pm encounter evenings. St Andrew's has grown in this area over many years through a previously held meeting called Fuel. Our heart for our Sunday evenings is to be a place where people can encounter the Holy Spirit and share what He is talking to us about. These times (currently on the first Sunday of every month at 6pm) allow for extended sung worship, provide an opportunity for people to bring prophetic words that bring encouragement as well as a time of discussion/reflection/prayer/supporting each other, depending on the theme for the evening. We are looking forward to seeing these evening times together grow in 2023. In particular, we are looking to make the space open to our young people as well as gathering a small team who will build into these evenings. If you are interested in being part of the team then get in touch with us. mark@markgolledge.com

24-7 prayer was a dedicated week held at St Andrew's in early January 2023. We received many contributions of God communicating during that week. We grouped these into 10 themes which we are taking into our Sunday evening meetings. We are looking forward to arranging another 24-7 prayer week in due course. In the meantime, we are encouraging people to link into the Thursday evening prayer meetings. You can find out more about 24/7 prayer at <https://www.24-7prayer.com/> or contact us at: prayer@stastb.church

Alpha

Alpha is a course from Holy Trinity Brompton, designed to encourage people to discuss life and the Christian faith through videos and small group discussions in an informal setting. There are 15 talks, each looking at a different aspect, although not all of these need to be included in every course. The sessions usually take place once a week and there is an away day or weekend with the talks on the Holy Spirit and time to pray with people who would like this. The last Alpha course at St Andrew's ran from January to March 2023. We had a team of 8 leaders and 25 guests, including a small Ukrainian group using material in Ukrainian available through HTB. Most guests came through a personal invitation from friends. It made a huge difference to be able to provide a meal at the start of each session thanks to a wonderful kitchen team. We had at least one person commit to faith and a number of others move forward in their understanding and thinking about Jesus. Some have joined Connect Groups. Please pray for those who are just starting out in their faith that it would take root and grow strong!

CAMEO

CAMEO is a lunch club. This stands for: come and meet each other. Once a month, we offer lunch to people over the age of 65 who live in Churchdown, or who go to St Andrew's or St. Bartholomew's. The lunch consists of a served, two-course meal followed by a short period of entertainment: a quiz, a speaker, a musical group or a conversation. We have seen the number of guests dip following Covid. We now have a list of 57 guests, compared to 82 prior to the epidemic. We are very thankful for the three new volunteers who have joined the team over the last year and also for Debbie Cratchley, who has taken on the role of committee leader, after Chris Eade retired last month. We are grateful to Chris, who led the team for 15 years and are glad she will continue to come to CAMEO, this time as a guest. We would welcome your prayers for a few more volunteers and specifically, someone to join the committee.

Children's Assemblies and 'Open the Book'

Our small team of Open the Book volunteers go into Churchdown Infants and Juniors School every Wednesday to give an assembly. We follow a series of Bible Stories, telling a different one each week by acting out the stories in costume. We also bring costumes for children and invite a few each week to come and help us tell the story by joining us at the front. After each story, we give a short explanation about what we can learn from this and invite the children to join us in a prayer to finish if they would like to. This has given the church a great chance to connect with the school and keep on building relationships with them. Recently, the junior school have spoken to us about inviting someone from St Andrews to come into a few classes and chat with some of the children about what being a Christian looks like, which is a wonderful opportunity. As this ministry continues, prayer would be valued for continued opportunities to build closer relationships with the school and for more volunteers to join the team so that we can keep this ministry going.

Children's Work & BLT

Children's groups run every Sunday morning during our 10:30am service except for the first Sunday of the month when we all have the opportunity to join together for an intergenerational service. We have five groups running on a Sunday morning for children aged 0-11 and an amazing team of volunteers who keep this running. During our groups, the children have the chance to dig into God's word and learn more about him together through craft, discussions, games and prayer. It's been really exciting to be a part of discussions with the children and to hear their thoughts and insights into God's word. We've also been using different methods of prayer in our older groups, and it's been wonderful to see some of the children really engaging with this. Our biggest prayer need in the Children's Work at the moment is for more people to help. Ideally, we would have 4-5 more helpers; each helping once a month in our Children's Groups. Alongside those helpers, several of our children have additional needs and would really benefit from having 1-1 support to engage in the sessions.

BLT - Babies, Lunch and Toddlers runs every Wednesday in term time from 11:30am-1:00pm. We welcome parents and carers with children under the age of 4 to come, chat and play. The session starts with free play, followed by a story time and a chance to say grace together before a simple lunch of soup and cake. After a Diocese Under 5s Training Day gave the team some new ideas, we've decided to start introducing a singing time to the session which will include some simple worship songs. This will alternate with our Bible story time and we feel that both of these give us a great opportunity to share a simple message of God's love for everyone with the children and their families. BLT is a wonderful ministry giving us a chance to welcome and connect with families from the local community. The team are often encouraged when we meet before each session to hear that someone has had the opportunity to lend a book or offer prayer to a parent or carer and we thank God for these openings. Please pray for wisdom as we look for events going on at St Andrew's that we can invite our Wednesday families along to.

Choir and St Bartholomew's

Festival Celebrations at St Bartholomew's attracted more worshippers than in recent years this autumn, with Choral Evensong adding to the regular pattern of Sunday worship. The Church Choir has welcomed the addition of Organist, Jenni Philpott to the team leading worship which includes valued worship volunteers. Festival occasions have attracted occasional worshippers who rarely come to regular services at either St Andrew's or St Bartholomew's. Looking ahead, additional festival celebrations are planned, including St Bartholomew's weekend, Harvest Thanksgiving, All Saints and Advent, with the return of the traditional village Carol Service, with local Rotary Groups.

At St Andrew's, the Church Choir also shares in the Communion Worship at the 9 o'clock Service. In leading the sung worship, the Choir looks to encourage those present with the use of hymns and songs that reflect the Biblical themes explored in the sermon series. We are encouraged that regular attendance has increased to pre-Covid numbers, and the Vicar's new Orders of Service Booklets have been appreciated. These offer a creative approach to seasonal variations, including Easter and other major festivals.

Churches Together in Churchdown

Churches Together in Churchdown was formed 25 years ago formally but it is likely that it has been in existence for much longer. It is a group of people/ reps from all four churches in the village (St John's, Methodist church, Our Lady's RC church and St Andrew's). We meet four times a year to share what we have been doing and how we can support each other. We plan joint activities to serve the Churchdown area in which we can show God's love and be a blessing to others...

In past years, we have supported Christmas Day lunches at St John's and St Andrew's. All congregations have helped at the summer holiday clubs at Innsworth. We have worked together to hold very successful summer parties with each church organising one aspect of it. There have been many special churches together services, some outdoors in the summer. The charity shop Ripples was an amazing community project. The Good Friday Walk of Witness, which is a great way people can meet and talk with each other, is planned by the CCT team as is Remembrance Sunday and World Day of Prayer. If anyone has a heart for seeing Christians working together to further our joint witness in Churchdown, we would welcome more representatives from St Andrew's and St Bartholomew's. Please talk to Catherine Rowland or Rachael Champness.

Comms & Church Suite

Communication continues to be vital, especially after coming out of lockdown. We aim to continue and push forward with our digital communications with social media becoming a big part of this - we're currently on Facebook, Instagram, Twitter and YouTube and will be looking to increase content across all these platforms. Be sure to check if you are following us - all links are available on the website. ChurchSuite has continued to grow over the last year with now over 350 people signed up which is about 90% of the congregation. We are continuing with another big rollout this year to get all who can sign up signed up. We have started to use "Newcomers cards" to help to get up-to-date information. Each newcomer will be presented with a newcomer's card, either during a Sunday service or newcomers tea. These have been of great use in transferring data onto ChurchSuite; on average we are able to sign up 10 people at each newcomer's tea. This coming year, we aim to have a ChurchSuite signup/help desk area once a month, in church, so we can help sign new people up and also help with any issues that people might have. If you have any questions about comms or ChurchSuite, feel free to email me on comms@stastb.church

Connect Groups

Connect Groups are where small gatherings of church members meet in homes at various times during the week. They provide the opportunity for building strong supportive relationships that are difficult to form in a church where there are many members as in St Andrew's. They aim to be places of welcome where there is worship, bible study, prayer and encouragement to share faith with those who have yet to know God's love in Christ. There is no 'one size fits all' such that each group has its own 'flavour'. As the Bible has much to say about caring for one another, Connect Groups are an ideal setting for this to take place. The past year has been one of restructuring, with the aim of improving communication and making it easier for people to access groups and sharing of resources. We have seen new group leaders emerge, some groups 'retired' and other groups form. At present, we have 22 groups meeting and a huge debt of thanks goes to the numerous group leaders who give sacrificially of their time to serve St Andrew's in this vital ministry of discipleship.

Deanery Synod

In order to facilitate upwards and downwards communication, the Diocese of Gloucester is divided (on a largely geographical basis) into nine deaneries, headed by an Area Dean. Each parish is entitled to elect representatives to their Deanery for three meetings each year (known as Synods). We are in the Severn Vale Deanery. Synods in 2022 were held in Westbury, Sandhurst and Hartpury. The first two meetings dealt largely with a Strategic Planning Process which the Diocese has asked each Deanery to undertake, and covered topics including: (i) how our plans are being developed, (ii) how we can all work together more closely, and (iii) the future of our church buildings (especially relevant for more rural parishes). Meanwhile, the third Synod was largely given over to Bishop Rachel, visiting the Deanery, who spoke of the changes she has seen in her seven years in Gloucester; the LIFE Together Vision which knits together everything the Diocese is trying to do; and various issues facing the church as a whole. We currently have vacancies for Deanery representatives, and I would encourage anyone who is interested in wider Church matters to consider putting themselves forward.

Friday's Kitchen

Friday's Kitchen offers food and fellowship on the first, third and fifth Fridays of the month during term time. We provide a light lunch of soup, salads and sweets, tea & coffee. We ask for a donation - this enables anyone to attend. We are staffed by two teams of volunteers made up of both women and men. We offer a warm welcome. The average attendance is 40; made up of all ages - church members from both St Andrew's and St Bart's, along with members of the wider community. We are always looking for new members of the team to lighten the load. No experience is necessary, just a desire to learn and serve.

Hospitality

St Andrew's Church kitchen offers us a fantastic resource to provide hospitality for a range of situations. Although we run the kitchen entirely with volunteers, we are covered by the requirements of Food Hygiene Inspections by Tewkesbury Borough Council - because we serve such a wide range of people, young, elderly, including the vulnerable. We currently hold a five-star rating. This requires us to run the facility as a food outlet, not a domestic kitchen. All church events are led by at least one member who holds a Level 2 Food Hygiene Certificate. This year we have provided; refreshments for services and church-based groups, lunch at BLT, CAMEO and Friday's Kitchen, an evening meal for ALPHA (ably supported by volunteer servers from Connect Groups), Women's and Men's breakfasts, refreshments for those attending Warm Spaces, refreshments and meals during interview processes, a meal for visiting clergy groups, and a celebration tea at John's licensing service. Those booking the church for lettings also have the opportunity to use the kitchen. If you'd like to become more involved, or just know more, please do ask.

Meals Ministry

The meals ministry is a group of men and women from within the St Andrew's church family who has volunteered to provide a meal when needed. Meals are provided to families and individuals to help in situations like short-term illness/injury, the birth of a new baby, bereavement, and significant life-changing events/situations. Meals are organised by using an online scheduling website. Team members can sign up quickly and easily by using a link which is sent to them in a WhatsApp group. It is a joy to be able to provide homemade meals to people in their time of need. Relationships and community are built through the conversations that take place on the doorsteps of people's homes.

Thank you to all the people on the meals team, who so willingly and reliably make wonderful meals for people. Prayer point – please pray that the Lord would call two or three more people to join the meals team in the next few months.

If you enjoy cooking and are interested in getting involved with this ministry, please contact Christina Castrolfilippo Email: christinagingerich@hotmail.com

Men's Ministry

Over the last year we have maintained the activities held previously and begun to develop new ways of supporting and encouraging the men in St Andrew's and St Bartholomew's in their discipleship. We have held a men's breakfast every 2 months, with over 40 men attending each occasion. The men's connect group continues to thrive under Andrew Smith's leadership. A small group, coordinated by Matt Mortlock, have started meeting twice a month on Friday evenings at the Old Elm for those on the fringes of the church. Tim Door stood down from leading the men's ministries after several years. The men of the churches would like to thank him for his energy and service. As we pick up the reins, we are in the process of reviewing the purpose, vision, strategy and approach, and are looking to involve more men in making men's ministries happen and coordinating activities.

Mission Team

The church continued to support mission by providing facilities, volunteers' prayer and financial giving to its mission partners throughout the year. The Mission Team enables this, but many aspects of church life are missional. Some highlights from 2022:

Ukrainian families seeking refuge in the UK were welcomed, hosted, and enabled to make the most of their unfamiliar environment. £8k was given and disbursed to help the families with necessities such as school uniforms. In support of Operation Christmas Child, 19,500 shoeboxes of Christmas goodies for children were checked, sorted, and packed into container lorries destined for Eastern Europe. Many of the recipients were children displaced by the Russian invasion. We held a Mission Sunday including displays from some of our mission partners covering outreach and pastoral support to the motorcycle community, bible and language translation including non-verbal language and the use of art to communicate the gospel.

10% of the church's unrestricted voluntary giving plus individuals' gifts is given to mission partners. In 2022 this amounted to £35k in total, disbursed to enable 22 mission partners - some serving close to home such as Foodbank and Teens In Crisis, some thousands of miles away such as Africa Inland Church (Daniel & Susan Lemadada) leading church plants in Kenya and via a church member's mission trip, essential food to help alleviate the famine in Malawi.

Pastoral Care & Home HC Visits

This year has been one of transition from the restrictions placed on pastoral care through Covid 19 to a return to 'normal'. Throughout Covid 19 there has been a wonderful informal network established to keep in touch with those who are in our church family. Thank you everyone for making this possible. We are now seeking to provide a little more structure to the pastoral care provided within our churches over the coming year. More details will be forthcoming in due course. However, we will continue to rely on all church members to be committed to love one another because we ourselves are first loved by God and therefore help others in their time of need. Included in pastoral care provision will be: Bereavement Support; Home Communion; Meal Provision; Pastoral concerns; Prayer

and visits. Once again, thank you to all those who have made it possible to provide pastoral care within our churches. It could not be achieved without you. For more details do contact Nigel Roe.

Prayer Chain and Friday Healing Prayer

There has been a prayer group meeting on Fridays, for many years, in person at St Andrew's and on Zoom, throughout Covid times, to offer intercessory prayer (or in-person prayer) for those in need of healing. In particular, we have been persistent in prayer for several children and young people who are members of our church family, with significant long-term medical conditions, as well as at one stage having three group members undergoing active chemotherapy. The pastoral prayer chain has also been running for many years – this is a small group of committed members who don't meet together, but are willing to pray, in confidence, for all significant needs communicated to them – often this may be where someone has requested that 'the church' should pray for their situation. This group of faithful prayer warriors diligently undertakes this on our behalf. The Friday Healing Prayer group has recently decided to stop meeting for the time being (many thanks to Gordon Goodman for his leadership), but the Prayer Chain (coordinated by Julie Ingram) is still active.

Prayer Ministry

Luke 4:40 'At sunset, the people brought to Jesus all who had various kinds of illness, and laying his hands on each one, he healed them.' John 14:12 'Very truly I tell you, whoever believes in me will do the works I have been doing, and they will do even greater things than these, because I am going to the Father.'

The Prayer Ministry team offers prayer, in church, at the end of the 10.30am services. We have teams (currently 6-8 people) on a rota for a particular Sunday of the month, and we pair up to pray. The team meets from 10-10.20am in the church lounge, to pray for each other, and wait on the Lord, in case He gives a word/picture to share. Then we make ourselves available at the front, at the end of each 10.30am service, to offer prayer ministry to whoever comes forward, in the name of Jesus and in the power of the Holy Spirit. We're grateful to God for the way in which He ministers to people during these times. It's also encouraging to see church members chatting and spontaneously praying for those around them after the service.

Prayer on Thursdays

Prayer is so important. We all know that, right?

It is like the engine in a car. It gives power to our lives and the life of the church. And the more we pray, the more we will see answered prayer and God's will and way being revealed, not to mention miracles happening. And it's relational. Not only does prayer change things, it also helps us get to know God better. With it, we see more of God's fingerprints on the things that matter. Without it, well it comes down to our own human strength and perseverance. Isn't it better to involve the One who knows everything?! So we meet to pray every Thursday evening at 7.30pm for about 40 minutes over Zoom; the online group video app that no-one had heard of before Covid. The password is detailed in the weekly notice sheet. It's incredibly convenient; we all join from the comfort of our own homes.

We pray for others. Be it in church ministries, in leadership, in outreach, for upcoming events and festivals. Also for current issues that need God's intervention in this broken world we live in, and for our mission partners who are serving in various places locally and abroad. Whilst we don't always get to see the answers to our prayers, we strongly believe that God hears everyone and is constantly

working behind the scene to answer them His way in His timing. It's all about Him at the end of the day! Over the past year, we definitely know prayer has influenced many key decisions and outcomes in our church. And we wait expectantly for more. There is no wrong prayer, just too few of them. If you are free and want to join in seeking more of His Kingdom coming, more of His Will being done on earth as in heaven, do log in on Thursday nights at 7.30pm. It will be great to see you!

Safeguarding Report

Safeguarding Children and Vulnerable Adults within our church community.

Whilst everyone in our community is responsible for safeguarding the children and vulnerable adults within our community, there is a core team of us that meet regularly to ensure that the formal systems and documents required to support this are robust, up to date and user-friendly. The work of our church core team is supported by the local Diocesan Safeguarding team who have lots of useful information, training and guidance to help us navigate any issues that arise. We are here to implement strategies to support any individuals subject to formal safeguarding processes to continue to attend church activities with confidence. We are currently working on developing a user-friendly pathway for each team to use for their safer recruitment process which will mean that anyone volunteering in any capacity in the church will have a clear description of the role responsibilities and the church will be able to demonstrate due diligence for the safeguarding of children and vulnerable adults within our community in our recruitment of volunteers.

Anyone who volunteers in any capacity in the church needs to complete a self-declaration or a Data and Barring Service check every three years depending on the role they fulfil. This will be led by the people who head up each particular activity or group.

We are so grateful to God for bringing together the core team and the provision of sound leadership and support from the Diocesan team. Please pray that we are quietly guided to every safeguarding situation and that there are always capable people ready to support those who are in need. Our Safeguarding policy is on our website <https://www.stastb.church/safeguarding> and more contact information is available outside the parish office.

The Knitters

The St Andrews Knitting group meets every Thursday from 10am to 12 noon in the Church Centre. We are a mix of both Church and non-Church members and numbers are regularly twenty or more each week. The morning provides an opportunity for ladies in our local community to meet up together to knit and chat. Some of our group first attend the 10am Communion Service and then join the group. We provide coffee and biscuits for refreshments. In 2022 we raised £1,200 for Gloucester Foodbank, run by the Trussell Trust, and £425 for Samaras Aid, a Syrian charity. All the money raised was from the sale of our knitwear plus donations. We have also donated blankets to Gloucester City Mission, hats and scarves to the Cathedral Breakfast Club and baby items to Little Bundles and the Elim Charity shop in Gloucester. For more information, please contact Anne Ewart ewartanne@gmail.com or 07751784083

The Producers

The Producers is a group that promotes the health and well-being of men who suffer with long-term chronic pain. It is open to the wider community and comes under the heading of social prescribing. Repairs, refurbishment and construction of new items including benches, raised veg beds and garden

planters are worked on every Tuesday in the Church Centre. Through listening and talking to each other (including tea and cake) strong bonds have been made and a new inner confidence has occurred within the group.

I believe that the right people have been involved from the start nearly 7 years ago to oversee God's work in giving hope to men who sometimes have no hope. If you need any more information or need anything, please contact Julian 07778039216.

Welcome and Info Teams Report

The Welcome Team is responsible for making our church family and visitors feel welcome and comfortable in church - the welcome received sets the tone for the experience of being in church. When people feel welcomed, they are more likely to return, become active members, and invite others. During the past year, the Welcome Ministry has aimed to:

- create an atmosphere which makes everyone feel valued and appreciated, fostering a sense of community and belonging.
- answer questions, particularly for newcomers, and provide information.
- provide assistance with seating and help visitors and members navigate the building.
- provide refreshments after the Sunday services to encourage people to stay longer and connect with one another, sharing stories and building relationships.

We are thankful for all the people who serve in this area and for the number of new church members whom we have been able to interact with. However, there are times when we are short of people – please pray for more to offer to serve in this area. Please also pray for the team to have an increased awareness of people who are not feeling “at home” in the church – it is very easy in a large church for people to feel alone.

Being part of the Welcome Team provides a great opportunity to serve others and to meet other people in the church. We are organised into 5 teams, each team taking its turn throughout the year. Do use the “JOIN IN” link on the website if you would like to offer to serve in this area.

Women’s Breakfast & Women’s Day

The women's church breakfast is held every two months as an opportunity for fellowship over breakfast, where 40-50 women listen to a talk from a church member or a guest speaker, followed by discussion and prayer on the topic. The aim is to encourage each other's growth in faith through testimony. The Women’s Day is a larger annual event where invitations are sent out to smaller churches in the area. Women come together for a day to listen to talks, pray, worship, grow in faith and support each other in Christian friendships. For some, it is a time to be held in the spirit and for others a time to build faith and courage to live according to God's purposes. Please pray that the Lord will continue to use the group to encourage and build faith.

Worship & Tech Teams

The Worship Team provides musicians and singers for the 1030 and 1800 services at St Andrew’s. These services have a contemporary style of sung worship led by a worship leader and band. The worship at these services utilises a rich mixture of musical sources from the last two centuries - traditional hymns that suit a band arrangement, more recent hymns from composers such as Stuart Townend and Phil Wickham, and modern worship songs from ministries such as Hillsong,

Bethel, Vineyard, Elevation and Passion that have inspired worship over the church worldwide. The Worship Team is led by Rhiannon Reeves, Worship & Creative Pastor, but otherwise comprises of volunteers, and altogether there are currently 20 people involved in the ministry. This year we've had to manage through some parallel absences – Rhiannon's maternity leave, and Isy and Flo taking up their posting in California – but as He has always done over the years, God has provided new and capable musicians at just the right moment to see us through. The ministry aims to maintain a high standard of musicianship – we interview and audition new members to assess their musical ability and their alignment with the values and qualities we strive for. We want the band to serve and support our worship and not to be 'noticed'. To God be the glory!

The Tech Team is involved in supporting all morning and evening services at St Andrew's. At every service we have personnel running the sound desk and data projection, and we add a further three people at the 1030 service to coordinate the livestream broadcast and video cameras. Tech Team members also coordinate the installation and maintenance of the necessary hardware and software that supports our worship. In all, 16 volunteers are involved in the ministry.

Over the last year we have had sound engineer training – helping especially in correctly setting EQ for each individual singer, speaker and instrument to improve sound quality in the church and on the livestream, we have made improvements to the visual mix of video and words projection on the livestream, and have dealt with the quirks and gremlins that linking multiple PCs running multiple software packages through hundreds of metres of cable throw our way from time to time! Always fun when these occur live in the services! It's also been really pleasing to get some of our youth participating in the Tech Team. We pray that this ministry continues to make our services accessible, audible, atmospheric and enjoyable and that God never ceases to sustain it with able volunteers!

Youth Report

St Andrew's youth ministry serves children in the church who are secondary school age. Since Harry's departure last year, the ministry has been covered by Adam Greenland from the staff team, supported by a team of volunteers. We anticipate that our new youth worker, Jamie Flores, will join us over the summer. Youth currently have two sessions each week, one on Sunday mornings during the 10.30am service and another on Monday evenings. Sunday sessions have been following a termly teaching programme devised by Chris Follett. Last term we looked at different ways to encounter Jesus and were pleased that other members of the congregation were able to input into this. The Monday evenings have had a more informal, social focus, and are delivered by a team led by Adam.

Both sessions are well attended, and we are blessed with a group of young people who are keen to grow in their relationships with each other and Jesus. Our main prayer points are really for the current team, as they seek to encourage and support the young people in their faith journey. We have been looking to expand the team and also develop Monday evenings further, in order to recapture some aspects of the youth small groups that ran previously. Please also pray for Jamie and his family, as they make the transition from living and working in the US to joining us here in Churchdown.

13. Finance report and audited accounts

See separate PDF entitled 'St Andrews Accounts year end 2022', also available on our website.

Report of the Trustees and
Financial Statements for the Year Ended 31 December 2023
for
St Andrew's & St Bartholomew's Church

Louise Newman & Co Ltd
2 Bath Mews
Bath Parade
Cheltenham
Gloucestershire
GL53 7HL

St Andrew's & St Bartholomew's Church

Contents of the Financial Statements
for the Year Ended 31 December 2023

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Independent Examiner's Report to the Trustees of
St Andrew's & St Bartholomew's Church

Independent examiner's report to the trustees of St Andrews & St Bartholomew's Church

I report to the charity trustees on my examination of the accounts of St Andrew's & St Bartholomew's Church (the Trust) for the year ended 31 December 2023.

Responsibilities and basis of report

As the charity trustees of the Trust you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the Trust's accounts carried out under section 145 of the Act and in carrying out my examination I have followed all applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

Since your charity's gross income exceeded £250,000 your examiner must be a member of a listed body. I can confirm that I am qualified to undertake the examination because I am a registered member of FCCA which is one of the listed bodies.

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the Trust as required by section 130 of the Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a true and fair view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Louise Newman
FCCA
Louise Newman & Co Ltd
2 Bath Mews
Bath Parade
Cheltenham
Gloucestershire
GL53 7HL

Date: 1st May 2024

Review of Financial Activities and Affairs

Under the Charities Act 2014, the PCC Accounts incorporate the activities of all groups under its auspices. PCC funds are also segregated into unrestricted (for use at the PCC's discretion) and restricted (where the donor has specified its use).

Income received during the year was £350k (2022 £369k). Of the total income received, approximately £314k was for unrestricted use, with the remaining £36k being designated for Restricted & Endowment projects. Planned and one-off gifts accounted for £302k of total income (2022 £325k).

The overall expenditure for the year was stable at £410k. £30k of this was depreciation of the value of assets which does not need to be funded by income, but the remaining expenditure (£380k) exceeded income by £30k (2022 £11k).

Given that expenditure has exceeded income in each of the last three years, efforts are underway to increase all sources of income in 2024. In 2023 as in other recent years several activities have been funded from general funds when restricted reserve funds could have been allocated. Where appropriate it is intended to use restricted funds in future years.

The largest items of ongoing church expenditure are the salaries of employees at £136k (2022 £148k) and contributions to the Diocese of Gloucester (including amounts for the stipend and housing of the minister) of £89k (2022 £87k).

As last year, the PCC continued to give 10% of its unrestricted income to worthwhile missions and charities under the guidance of its Mission Committee . When combined with specific restricted donations this giving totalled £42.6k compared with £40.4k in 2022.

The overall balance of Reserves carried forward at 31 December 2023 was £905k (2022 - £961k), a decrease of £56k. Approximately £775k of the year-end Reserves represent value of the Freehold Property (including the Courtyard) owned by the church; are held to offset future depreciation; and are thus not available to spend. Net current assets at 31 December 2023 were £81k (2022 £127k).

The church investments generated a net gain of approximately £5k in the year, compared to a loss of £7k in 2022.

St Andrew's & St Bartholomew's Church

Statement of Financial Activities
for the Year Ended 31 December 2023

	Notes	Unrestricted fund £	Restricted fund £	Endowment fund £	31.12.23 Total funds £	31.12.22 Total funds £
INCOME AND ENDOWMENTS FROM						
Voluntary Income	1	277,289	26,995	-	304,284	328,026
Income from Charitable Activities		22,770	2,960	-	25,730	17,680
Activities for generating funds	2	11,141	3,888	-	15,029	20,509
Investment income	3	<u>2,656</u>	<u>1,498</u>	<u>498</u>	<u>4,652</u>	<u>2,552</u>
Total		313,856	35,341	498	349,695	368,767
EXPENDITURE ON						
Fundraising and Trading		6,173	3,335	-	9,508	11,065
Support Costs	4	215,982	24,379	-	240,361	246,850
Charitable Activities		27,558	43,664	-	71,222	65,013
Payment to Diocese		<u>89,215</u>	<u>-</u>	<u>-</u>	<u>89,215</u>	<u>87,466</u>
Total		338,928	71,378	-	410,306	410,394
Net gains/(losses) on investments		<u>-</u>	<u>3,509</u>	<u>1,568</u>	<u>5,077</u>	<u>(7,201)</u>
NET INCOME/(EXPENDITURE)		(25,072)	(32,528)	2,066	(55,534)	(48,828)
Transfers between funds	13	<u>(2,097)</u>	<u>2,595</u>	<u>(498)</u>	<u>-</u>	<u>-</u>
Net movement in funds		(27,169)	(29,933)	1,568	(55,534)	(48,828)
RECONCILIATION OF FUNDS						
Total funds brought forward		<u>139,649</u>	<u>804,425</u>	<u>16,667</u>	<u>960,741</u>	<u>1,009,569</u>
TOTAL FUNDS CARRIED FORWARD		<u>112,480</u>	<u>774,492</u>	<u>18,235</u>	<u>905,207</u>	<u>960,741</u>

St Andrew's & St Bartholomew's Church

Balance Sheet
31 December 2023

	Notes	Unrestricted fund £	Restricted fund £	Endowment fund £	31.12.23 Total funds £	31.12.22 Total funds £
FIXED ASSETS						
Tangible assets	7	42,807	721,424	-	764,231	794,376
Investments	8	-	40,810	18,235	59,045	53,968
		42,807	762,234	18,235	823,276	848,344
CURRENT ASSETS						
Stocks	9	-	-	-	-	1,860
Debtors	10	3,324	-	-	3,324	2,215
Prepayments and accrued income	10	4,661	-	-	4,661	4,434
Cash at bank and in hand		77,753	27,258	-	105,011	129,129
		85,738	27,258	-	112,996	137,638
CREDITORS						
Amounts falling due within one year	11	(16,065)	(15,000)	-	(31,065)	(10,241)
NET CURRENT ASSETS		69,673	12,258	-	81,931	127,397
TOTAL ASSETS LESS CURRENT LIABILITIES		112,480	774,492	18,235	905,207	975,741
CREDITORS						
Amounts falling due after more than one year	12	-	-	-	-	(15,000)
NET ASSETS		112,480	774,492	18,235	905,207	960,741
FUNDS	13					
Unrestricted funds					112,480	139,649
Restricted funds					774,492	804,425
Endowment funds					18,235	16,667
TOTAL FUNDS					905,207	960,741

The financial statements were approved by the Board of Trustees and authorised for issue on and were signed on its behalf by:

.....
Trustee

Notes to the Financial Statements
for the Year Ended 31 December 2023

ACCOUNTING POLICIES

Basis of preparing the financial statements

The financial statements of the charity, which is a public benefit entity under FRS 102, have been prepared in accordance with the Charities SORP (FRS 102) 'Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019)', Financial Reporting Standard 102 'The Financial Reporting Standard applicable in the UK and Republic of Ireland' and the Charities Act 2011. The financial statements have been prepared under the historical cost convention, with the exception of investments which are included at market value.

Income

All income is recognised in the Statement of Financial Activities once the charity has entitlement to the funds, it is probable that the income will be received and the amount can be measured reliably.

Expenditure

Liabilities are recognised as expenditure as soon as there is a legal or constructive obligation committing the charity to that expenditure, it is probable that a transfer of economic benefits will be required in settlement and the amount of the obligation can be measured reliably. Expenditure is accounted for on an accruals basis and has been classified under headings that aggregate all cost related to the category. Where costs cannot be directly attributed to particular headings they have been allocated to activities on a basis consistent with the use of resources. Grants offered subject to conditions which have not been met at the year end date are noted as a commitment but not accrued as expenditure.

Tangible fixed assets

Depreciation is provided at the following annual rates in order to write off each asset over its estimated useful life: Freehold property including courtyard @2%, Fixtures, Fittings and Computer Equipment @10%.

Stocks

Stocks are valued at the lower of cost and net realisable value, after making due allowance for obsolete and slow moving items.

Taxation

The charity is exempt from tax on its charitable activities.

Fund accounting

Unrestricted funds can be used in accordance with the charitable objectives at the discretion of the trustees.

Restricted funds can only be used for particular restricted purposes within the objects of the charity. Restrictions arise when specified by the donor or when funds are raised for particular restricted purposes.

NOTES TO THE ACCOUNTS

1. VOLUNTARY INCOME

			31.12.23	31.12.22
			£	£
	<u>Unrestricted</u>	<u>Restricted</u>	<u>Total</u>	<u>Total</u>
Planned Giving	222,761	1,618	224,379	257,723
One Off Donations	50,899	9,124	60,023	43,225
Legacies	-	-	-	500
Courtyard Donations	-	16,253	16,253	15,098
Miscellaneous Income	27	-	27	7,507
Collections during services	1,357	-	1,357	1,563
Grants	<u>2,245</u>	<u>-</u>	<u>2,245</u>	<u>2,410</u>
Total	<u>277,289</u>	<u>26,995</u>	<u>304,284</u>	<u>328,026</u>

Notes to the Financial Statements
for the Year Ended 31 December 2023

2. ACTIVITIES FOR GENERATING FUNDS

	31.12.23	31.12.22
	£	£
Fees	11,141	15,103
Friday's Kitchen	2,142	34
Traidcraft Stall	<u>1,746</u>	<u>5,372</u>
	<u>15,029</u>	<u>20,509</u>

3. INVESTMENT INCOME

Investment income in both years comprises interest received and receivable.

4. SUPPORT COSTS

Support costs in both years comprise the charity's day-to-day running expenses, including principally salaries, utilities, depreciation and general maintenance of the properties.

5. TRUSTEES' REMUNERATION AND BENEFITS

There were no trustees' remuneration or other benefits for the year ended 31 December 2023, nor for the year ended 31 December 2022.
Similarly there were no trustees' expenses paid for the year ended 31 December 2023 nor for the year ended 31 December 2022.

6. STAFF NUMBERS

The average monthly number of employees during the year was as follows:

	<u>31.12.23</u>	<u>31.12.22</u>
Number of staff	8	9

No employees received emoluments in excess of £60,000.

Notes to the Financial Statements - continued
for the Year Ended 31 December 2023

7. TANGIBLE FIXED ASSETS

	Land	Freehold Property	Fixtures & Fittings	Courtyard	Computer Equipment	Totals
	£	£	£	£	£	£
COST						
At 1 January 2023	5,978	984,059	41,998	181,832	28,253	1,242,120
Additions	-	-	-	-	-	-
At 31 December 2023	<u>5,978</u>	<u>984,059</u>	<u>41,998</u>	<u>181,832</u>	<u>28,253</u>	<u>1,242,120</u>
DEPRECIATION						
At 1 January 2023	-	409,710	12,647	10,551	14,836	447,744
Charge for year	-	<u>19,551</u>	<u>4,377</u>	<u>4,655</u>	<u>1,562</u>	<u>30,145</u>
At 31 December 2023	-	<u>429,261</u>	<u>17,024</u>	<u>15,206</u>	<u>16,398</u>	<u>477,889</u>
NET BOOK VALUE						
At 31 December 2022	<u>5,978</u>	<u>574,349</u>	<u>29,351</u>	<u>171,281</u>	<u>13,417</u>	<u>794,376</u>
At 31 December 2023	<u>5,978</u>	<u>554,798</u>	<u>24,974</u>	<u>166,626</u>	<u>11,855</u>	<u>764,231</u>

8. FIXED ASSET INVESTMENTS

	Listed Investments £
MARKET VALUE	
At 1 January 2023	53,968
Revaluations during the year	<u>5,077</u>
NET BOOK VALUE	
At 31 December 2023	<u>59,045</u>
At 31 December 2022	<u>53,968</u>

There were no investment assets outside the UK.

9. STOCKS

Following the wind-down of Traidcraft, there were no stocks of note at year-end (2022 - £1,860)

10. DEBTORS, PREPAYMENTS AND ACCRUED INCOME

All debtors, prepayments and accrued income arose from the normal day-to-day running of the charity's activities, and there are no debts falling due after more than one year

Notes to the Financial Statements - continued
for the Year Ended 31 December 2023

11. CREDITORS: AMOUNTS FALLING DUE WITHIN ONE YEAR

	31.12.23	31.12.22
	£	£
Trade creditors	8,495	6,055
Taxation and social security	3,747	149
Loans falling due within one year	15,000	-
Other creditors	<u>3,823</u>	<u>4,037</u>
	<u>31,065</u>	<u>10,241</u>

12. CREDITORS: AMOUNTS FALLING DUE AFTER MORE THAN ONE YEAR

Loans falling due after more than one year in 2022 (£15,000) are now included as current liabilities.

13. MOVEMENT IN FUNDS

Net movements in funds are as follows:

	At 1.1.23	Net movement	Transfers	At 31.12.23
	£	in funds	between funds	£
		£	£	
Unrestricted funds				
General fund	139,649	(25,072)	(2,097)	112,480
Restricted funds				
Restricted	804,425	(32,528)	2,595	774,492
Endowment funds				
Endowment	16,667	2,066	(498)	18,235
	<u> </u>	<u> </u>	<u> </u>	<u> </u>
TOTAL FUNDS	<u>960,741</u>	<u>(55,534)</u>	<u>-</u>	<u>905,207</u>

Comparative net movement in funds included in the above are as follows:

	Incoming	Resources	Gains and	Movement
	resources	expended	losses	in funds
	£	£	£	£
Unrestricted funds	313,856	(338,928)	-	(25,072)
Restricted funds	35,341	(71,378)	3,509	(32,528)
Endowment funds	498	-	1,568	2,066
	<u> </u>	<u> </u>	<u> </u>	<u> </u>
TOTAL FUNDS	<u>349,695</u>	<u>(410,306)</u>	<u>5,077</u>	<u>(55,534)</u>

14. RELATED PARTY DISCLOSURES

There were no related party transactions during the year ended 31 December 2023 (2022 – none).

St Andrew's & St Bartholomew's Church – Supplementary Information

Detailed Statement of Financial Activities
for the Year Ended 31 December 2023

	31.12.23 £	31.12.22 £
INCOME AND ENDOWMENTS		
Voluntary Income		
Donations	<u>304,284</u>	<u>328,026</u>
Activities for generating funds		
Friday's Kitchen	2,142	34
Traidcraft Stall	1,746	5,372
Fees	<u>11,141</u>	<u>15,103</u>
	15,029	20,509
Investment income		
Interest receivable	4,652	2,552
Incoming resources from charitable activities		
Church Centre Hire	10,678	9,891
Ministry Activities (see below)	<u>15,052</u>	<u>7,789</u>
	<u>25,730</u>	<u>17,680</u>
Total incoming resources	<u>349,695</u>	<u>368,767</u>
EXPENDITURE		
Fundraising trading: cost of goods sold and other costs		
Traidcraft Stall Purchases	2,302	4,531
Friday's Kitchen	1,033	-
Expenses Against Fees	<u>6,173</u>	<u>6,533</u>
	<u>9,508</u>	<u>11,064</u>
Charitable activities		
Grants to institutions	42,603	40,373
Ministry Activities (see below)	<u>28,619</u>	<u>24,619</u>
	<u>71,222</u>	<u>64,992</u>
Other Resources Expended		
Payment to Diocese	89,215	87,466

St Andrew's & St Bartholomew's Church

Detailed Statement of Financial Activities
for the Year Ended 31 December 2023

	31.12.23 £	31.12.22 £
Support costs		
St Andrew's – Running Expenses		
Rates and water	707	570
Insurance	3,005	2,745
Light and heat	10,466	11,984
Repairs & Maintenance	9,157	5,549
Salaries	4,641	3,311
Cleaning	11,072	10,081
Grounds Maintenance	2,777	3,051
Other Running Expenses	10,649	11,208
Fixtures & Fittings Depn	2,021	5,738
Church Centre Depn	19,551	19,551
Courtyard Depn	<u>4,655</u>	<u>4,655</u>
	78,701	78,443
St Bartholomew's – Running Expenses		
Insurance	1,756	1,641
Light and heat	607	(1,369)
Repairs & Maintenance	2,677	1,040
Churchyard Maintenance	7,607	11,386
Cottage Running Expenses	<u>1,256</u>	<u>1,700</u>
	13,903	14,398
Support & Admin Costs		
Salaries	124,861	137,513
Cost of Services	2,519	3,190
Telephone	784	686
Postage and stationery	2,522	2,078
Sundries	5,236	2,056
Subscriptions	631	538
Professional Fees	-	973
IT Costs	4,172	4,640
Depreciation	3,927	-
Architect & Professional fees	<u>370</u>	<u>383</u>
	145,022	152,057
Governance costs		
Accountancy and legal fees	<u>2,735</u>	<u>1,974</u>
Total resources expended	<u>410,306</u>	<u>410,394</u>
Net expenditure before gains and losses	(60,611)	(41,627)
Realised gains/(losses) on fixed asset investments	<u>5,077</u>	<u>(7,201)</u>
Net expenditure	<u><u>(55,534)</u></u>	<u><u>(48,828)</u></u>

St Andrew's & St Bartholomew's Church

Detailed Statement of Financial Activities
for the Year Ended 31 December 2023

Ministry Activities:

	31.12.23	31.12.22
	£	£
Ministry Activities Income		
Adult	4,606	2,877
Youth	2,757	2,478
Children	4,729	534
Cameo	<u>2,960</u>	<u>1,900</u>
Total Income	<u>15,052</u>	<u>7,789</u>
Ministry Activities Expenditure		
Adult	16,390	14,570
Youth	6,225	4,783
Children	3,273	3,463
Cameo	<u>2,731</u>	<u>1,803</u>
Total Expenditure	<u>28,619</u>	<u>24,619</u>
Net Ministry Activities	<u>(13,567)</u>	<u>(16,830)</u>

Specific Funds

	Balance 31.12.22 £	Transfer £	Income £	Expenditure £	Valuation £	Balance 31.12.23 £
Permanent Endowments						
St. Bartholomew's Churchyard 698 CBF Income Shares	14,435	(432)	432	0	1,358	15,793
St. Andrew's Church Centre & Grounds 108 CBF Income Shares	2,232	(66)	66	0	210	2,442
Endowment Fund Total	16,667	(498)	498	0	1,568	18,235
Depreciating Assets						
St. Andrew's Church Centre Courtyard	574,349 171,281	0 0	0 0	19,551 4,655	0 0	554,798 166,626
Depreciating Asset Fund Total	745,630	0	0	24,206	0	721,424
Restricted Funds – CBF Shares						
St. Bartholomew's Maintenance (Fabric) 301 CBF Shares	6,219	(186)	186	0	585	6,804
St. Andrew's Maintenance (Fabric) 112 CBF Shares	2,314	(69)	69	0	217	2,531
St. Bartholomew's Repair & Maintenance (Anon) - 1128 CBF Shares	25,793	(772)	772	0	2,427	28,220
Witcomb Trust Sunday School 144 CBF Shares	2,975	(89)	89	0	280	3,255
	37,301	(1,116)	1,116	0	3,509	40,810
Restricted Funds - Current Assets						
St. Bartholomew's Restoration Project	6,783	0	195	0	0	6,978
St. Bartholomew's (Bell ringers)	4,976	0	160	0	0	5,136
St Bartholomew's Restricted Funds	5,353	0	1,660	109	0	6,904
Friends of St. Bartholomew's, Churchyard	4,560	0	0	0	0	4,560
St Bartholomew's Bells Project	2,312	0	0	0	0	2,312
St Bartholomew's Cottage	254	0	0	0	0	254
Courtyard	8,990	(25,209)	16,280	61	0	0
Traidcraft	745	1,238	1,746	3,729	0	0
Friday's Kitchen	0	(1,609)	2,142	533	0	0
Mission	0	29,803	8,804	38,607	0	0
Cameo	683	(512)	2,960	3,131	0	0
Ordinands Fund	1,838	0	278	1,002	0	1,114
	36,494	3,711	34,225	47,172	0	27,258
Loan – Courtyard	(15,000)	0				(15,000)
Restricted Funds - Total	804,425	2,595	35,341	71,378	3,509	774,492

Report of the Trustees and
Financial Statements for the Year Ended 31 December 2023
for
St Andrew's & St Bartholomew's Church

Louise Newman & Co Ltd
2 Bath Mews
Bath Parade
Cheltenham
Gloucestershire
GL53 7HL

St Andrew's & St Bartholomew's Church

Contents of the Financial Statements
for the Year Ended 31 December 2023

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Statement of Financial Activities	3
Balance Sheet	4
Notes to the Financial Statements	5 to 8
Detailed Statement of Financial Activities	9 to 12

Independent Examiner's Report to the Trustees of
St Andrew's & St Bartholomew's Church

Independent examiner's report to the trustees of St Andrews & St Bartholomew's Church

I report to the charity trustees on my examination of the accounts of St Andrew's & St Bartholomew's Church (the Trust) for the year ended 31 December 2023.

Responsibilities and basis of report

As the charity trustees of the Trust you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the Trust's accounts carried out under section 145 of the Act and in carrying out my examination I have followed all applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

Since your charity's gross income exceeded £250,000 your examiner must be a member of a listed body. I can confirm that I am qualified to undertake the examination because I am a registered member of FCCA which is one of the listed bodies.

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the Trust as required by section 130 of the Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a true and fair view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Louise Newman
FCCA
Louise Newman & Co Ltd
2 Bath Mews
Bath Parade
Cheltenham
Gloucestershire
GL53 7HL

Date: 1st May 2024

Review of Financial Activities and Affairs

Under the Charities Act 2014, the PCC Accounts incorporate the activities of all groups under its auspices. PCC funds are also segregated into unrestricted (for use at the PCC's discretion) and restricted (where the donor has specified its use).

Income received during the year was £350k (2022 £369k). Of the total income received, approximately £314k was for unrestricted use, with the remaining £36k being designated for Restricted & Endowment projects. Planned and one-off gifts accounted for £302k of total income (2022 £325k).

The overall expenditure for the year was stable at £410k. £30k of this was depreciation of the value of assets which does not need to be funded by income, but the remaining expenditure (£380k) exceeded income by £30k (2022 £11k).

Given that expenditure has exceeded income in each of the last three years, efforts are underway to increase all sources of income in 2024. In 2023 as in other recent years several activities have been funded from general funds when restricted reserve funds could have been allocated. Where appropriate it is intended to use restricted funds in future years.

The largest items of ongoing church expenditure are the salaries of employees at £136k (2022 £148k) and contributions to the Diocese of Gloucester (including amounts for the stipend and housing of the minister) of £89k (2022 £87k).

As last year, the PCC continued to give 10% of its unrestricted income to worthwhile missions and charities under the guidance of its Mission Committee . When combined with specific restricted donations this giving totalled £42.6k compared with £40.4k in 2022.

The overall balance of Reserves carried forward at 31 December 2023 was £905k (2022 - £961k), a decrease of £56k. Approximately £775k of the year-end Reserves represent value of the Freehold Property (including the Courtyard) owned by the church; are held to offset future depreciation; and are thus not available to spend. Net current assets at 31 December 2023 were £81k (2022 £127k).

The church investments generated a net gain of approximately £5k in the year, compared to a loss of £7k in 2022.

St Andrew's & St Bartholomew's Church

Statement of Financial Activities
for the Year Ended 31 December 2023

	Notes	Unrestricted fund £	Restricted fund £	Endowment fund £	31.12.23 Total funds £	31.12.22 Total funds £
INCOME AND ENDOWMENTS FROM						
Voluntary Income	1	277,289	26,995	-	304,284	328,026
Income from Charitable Activities		22,770	2,960	-	25,730	17,680
Activities for generating funds	2	11,141	3,888	-	15,029	20,509
Investment income	3	<u>2,656</u>	<u>1,498</u>	<u>498</u>	<u>4,652</u>	<u>2,552</u>
Total		313,856	35,341	498	349,695	368,767
EXPENDITURE ON						
Fundraising and Trading		6,173	3,335	-	9,508	11,065
Support Costs	4	215,982	24,379	-	240,361	246,850
Charitable Activities		27,558	43,664	-	71,222	65,013
Payment to Diocese		<u>89,215</u>	<u>-</u>	<u>-</u>	<u>89,215</u>	<u>87,466</u>
Total		338,928	71,378	-	410,306	410,394
Net gains/(losses) on investments		<u>-</u>	<u>3,509</u>	<u>1,568</u>	<u>5,077</u>	<u>(7,201)</u>
NET INCOME/(EXPENDITURE)		(25,072)	(32,528)	2,066	(55,534)	(48,828)
Transfers between funds	13	<u>(2,097)</u>	<u>2,595</u>	<u>(498)</u>	<u>-</u>	<u>-</u>
Net movement in funds		(27,169)	(29,933)	1,568	(55,534)	(48,828)
RECONCILIATION OF FUNDS						
Total funds brought forward		<u>139,649</u>	<u>804,425</u>	<u>16,667</u>	<u>960,741</u>	<u>1,009,569</u>
TOTAL FUNDS CARRIED FORWARD		<u>112,480</u>	<u>774,492</u>	<u>18,235</u>	<u>905,207</u>	<u>960,741</u>

St Andrew's & St Bartholomew's Church

Balance Sheet
31 December 2023

	Notes	Unrestricted fund £	Restricted fund £	Endowment fund £	31.12.23 Total funds £	31.12.22 Total funds £
FIXED ASSETS						
Tangible assets	7	42,807	721,424	-	764,231	794,376
Investments	8	-	40,810	18,235	59,045	53,968
		42,807	762,234	18,235	823,276	848,344
CURRENT ASSETS						
Stocks	9	-	-	-	-	1,860
Debtors	10	3,324	-	-	3,324	2,215
Prepayments and accrued income	10	4,661	-	-	4,661	4,434
Cash at bank and in hand		77,753	27,258	-	105,011	129,129
		85,738	27,258	-	112,996	137,638
CREDITORS						
Amounts falling due within one year	11	(16,065)	(15,000)	-	(31,065)	(10,241)
NET CURRENT ASSETS		69,673	12,258	-	81,931	127,397
TOTAL ASSETS LESS CURRENT LIABILITIES		112,480	774,492	18,235	905,207	975,741
CREDITORS						
Amounts falling due after more than one year	12	-	-	-	-	(15,000)
NET ASSETS		112,480	774,492	18,235	905,207	960,741
FUNDS	13					
Unrestricted funds					112,480	139,649
Restricted funds					774,492	804,425
Endowment funds					18,235	16,667
TOTAL FUNDS					905,207	960,741

The financial statements were approved by the Board of Trustees and authorised for issue on and were signed on its behalf by:

.....
Trustee

Notes to the Financial Statements
for the Year Ended 31 December 2023

ACCOUNTING POLICIES

Basis of preparing the financial statements

The financial statements of the charity, which is a public benefit entity under FRS 102, have been prepared in accordance with the Charities SORP (FRS 102) 'Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019)', Financial Reporting Standard 102 'The Financial Reporting Standard applicable in the UK and Republic of Ireland' and the Charities Act 2011. The financial statements have been prepared under the historical cost convention, with the exception of investments which are included at market value.

Income

All income is recognised in the Statement of Financial Activities once the charity has entitlement to the funds, it is probable that the income will be received and the amount can be measured reliably.

Expenditure

Liabilities are recognised as expenditure as soon as there is a legal or constructive obligation committing the charity to that expenditure, it is probable that a transfer of economic benefits will be required in settlement and the amount of the obligation can be measured reliably. Expenditure is accounted for on an accruals basis and has been classified under headings that aggregate all cost related to the category. Where costs cannot be directly attributed to particular headings they have been allocated to activities on a basis consistent with the use of resources. Grants offered subject to conditions which have not been met at the year end date are noted as a commitment but not accrued as expenditure.

Tangible fixed assets

Depreciation is provided at the following annual rates in order to write off each asset over its estimated useful life: Freehold property including courtyard @2%, Fixtures, Fittings and Computer Equipment @10%.

Stocks

Stocks are valued at the lower of cost and net realisable value, after making due allowance for obsolete and slow moving items.

Taxation

The charity is exempt from tax on its charitable activities.

Fund accounting

Unrestricted funds can be used in accordance with the charitable objectives at the discretion of the trustees.

Restricted funds can only be used for particular restricted purposes within the objects of the charity. Restrictions arise when specified by the donor or when funds are raised for particular restricted purposes.

NOTES TO THE ACCOUNTS

1. VOLUNTARY INCOME

			31.12.23	31.12.22
			£	£
	<u>Unrestricted</u>	<u>Restricted</u>	<u>Total</u>	<u>Total</u>
Planned Giving	222,761	1,618	224,379	257,723
One Off Donations	50,899	9,124	60,023	43,225
Legacies	-	-	-	500
Courtyard Donations	-	16,253	16,253	15,098
Miscellaneous Income	27	-	27	7,507
Collections during services	1,357	-	1,357	1,563
Grants	<u>2,245</u>	<u>-</u>	<u>2,245</u>	<u>2,410</u>
Total	<u>277,289</u>	<u>26,995</u>	<u>304,284</u>	<u>328,026</u>

Notes to the Financial Statements
for the Year Ended 31 December 2023

2. ACTIVITIES FOR GENERATING FUNDS

	31.12.23	31.12.22
	£	£
Fees	11,141	15,103
Friday's Kitchen	2,142	34
Traidcraft Stall	<u>1,746</u>	<u>5,372</u>
	<u>15,029</u>	<u>20,509</u>

3. INVESTMENT INCOME

Investment income in both years comprises interest received and receivable.

4. SUPPORT COSTS

Support costs in both years comprise the charity's day-to-day running expenses, including principally salaries, utilities, depreciation and general maintenance of the properties.

5. TRUSTEES' REMUNERATION AND BENEFITS

There were no trustees' remuneration or other benefits for the year ended 31 December 2023, nor for the year ended 31 December 2022.
Similarly there were no trustees' expenses paid for the year ended 31 December 2023 nor for the year ended 31 December 2022.

6. STAFF NUMBERS

The average monthly number of employees during the year was as follows:

	<u>31.12.23</u>	<u>31.12.22</u>
Number of staff	8	9

No employees received emoluments in excess of £60,000.

Notes to the Financial Statements - continued
for the Year Ended 31 December 2023

7. TANGIBLE FIXED ASSETS

	Land	Freehold Property	Fixtures & Fittings	Courtyard	Computer Equipment	Totals
	£	£	£	£	£	£
COST						
At 1 January 2023	5,978	984,059	41,998	181,832	28,253	1,242,120
Additions	-	-	-	-	-	-
At 31 December 2023	<u>5,978</u>	<u>984,059</u>	<u>41,998</u>	<u>181,832</u>	<u>28,253</u>	<u>1,242,120</u>
DEPRECIATION						
At 1 January 2023	-	409,710	12,647	10,551	14,836	447,744
Charge for year	-	<u>19,551</u>	<u>4,377</u>	<u>4,655</u>	<u>1,562</u>	<u>30,145</u>
At 31 December 2023	-	<u>429,261</u>	<u>17,024</u>	<u>15,206</u>	<u>16,398</u>	<u>477,889</u>
NET BOOK VALUE						
At 31 December 2022	<u>5,978</u>	<u>574,349</u>	<u>29,351</u>	<u>171,281</u>	<u>13,417</u>	<u>794,376</u>
At 31 December 2023	<u>5,978</u>	<u>554,798</u>	<u>24,974</u>	<u>166,626</u>	<u>11,855</u>	<u>764,231</u>

8. FIXED ASSET INVESTMENTS

	Listed Investments £
MARKET VALUE	
At 1 January 2023	53,968
Revaluations during the year	<u>5,077</u>
NET BOOK VALUE	
At 31 December 2023	<u>59,045</u>
At 31 December 2022	<u>53,968</u>

There were no investment assets outside the UK.

9. STOCKS

Following the wind-down of Traidcraft, there were no stocks of note at year-end (2022 - £1,860)

10. DEBTORS, PREPAYMENTS AND ACCRUED INCOME

All debtors, prepayments and accrued income arose from the normal day-to-day running of the charity's activities, and there are no debts falling due after more than one year

Notes to the Financial Statements - continued
for the Year Ended 31 December 2023

11. CREDITORS: AMOUNTS FALLING DUE WITHIN ONE YEAR

	31.12.23	31.12.22
	£	£
Trade creditors	8,495	6,055
Taxation and social security	3,747	149
Loans falling due within one year	15,000	-
Other creditors	<u>3,823</u>	<u>4,037</u>
	<u>31,065</u>	<u>10,241</u>

12. CREDITORS: AMOUNTS FALLING DUE AFTER MORE THAN ONE YEAR

Loans falling due after more than one year in 2022 (£15,000) are now included as current liabilities.

13. MOVEMENT IN FUNDS

Net movements in funds are as follows:

	At 1.1.23	Net movement	Transfers	At 31.12.23
	£	in funds	between funds	£
		£	£	
Unrestricted funds				
General fund	139,649	(25,072)	(2,097)	112,480
Restricted funds				
Restricted	804,425	(32,528)	2,595	774,492
Endowment funds				
Endowment	16,667	2,066	(498)	18,235
TOTAL FUNDS	<u>960,741</u>	<u>(55,534)</u>	<u>-</u>	<u>905,207</u>

Comparative net movement in funds included in the above are as follows:

	Incoming	Resources	Gains and	Movement
	resources	expended	losses	in funds
	£	£	£	£
Unrestricted funds	313,856	(338,928)	-	(25,072)
Restricted funds	35,341	(71,378)	3,509	(32,528)
Endowment funds	498	-	1,568	2,066
TOTAL FUNDS	<u>349,695</u>	<u>(410,306)</u>	<u>5,077</u>	<u>(55,534)</u>

14. RELATED PARTY DISCLOSURES

There were no related party transactions during the year ended 31 December 2023 (2022 – none).

St Andrew's & St Bartholomew's Church – Supplementary Information

Detailed Statement of Financial Activities
for the Year Ended 31 December 2023

	31.12.23 £	31.12.22 £
INCOME AND ENDOWMENTS		
Voluntary Income		
Donations	<u>304,284</u>	<u>328,026</u>
Activities for generating funds		
Friday's Kitchen	2,142	34
Traidcraft Stall	1,746	5,372
Fees	<u>11,141</u>	<u>15,103</u>
	15,029	20,509
Investment income		
Interest receivable	4,652	2,552
Incoming resources from charitable activities		
Church Centre Hire	10,678	9,891
Ministry Activities (see below)	<u>15,052</u>	<u>7,789</u>
	<u>25,730</u>	<u>17,680</u>
Total incoming resources	<u>349,695</u>	<u>368,767</u>
EXPENDITURE		
Fundraising trading: cost of goods sold and other costs		
Traidcraft Stall Purchases	2,302	4,531
Friday's Kitchen	1,033	-
Expenses Against Fees	<u>6,173</u>	<u>6,533</u>
	<u>9,508</u>	<u>11,064</u>
Charitable activities		
Grants to institutions	42,603	40,373
Ministry Activities (see below)	<u>28,619</u>	<u>24,619</u>
	<u>71,222</u>	<u>64,992</u>
Other Resources Expended		
Payment to Diocese	89,215	87,466

St Andrew's & St Bartholomew's Church

Detailed Statement of Financial Activities
for the Year Ended 31 December 2023

	31.12.23 £	31.12.22 £
Support costs		
St Andrew's – Running Expenses		
Rates and water	707	570
Insurance	3,005	2,745
Light and heat	10,466	11,984
Repairs & Maintenance	9,157	5,549
Salaries	4,641	3,311
Cleaning	11,072	10,081
Grounds Maintenance	2,777	3,051
Other Running Expenses	10,649	11,208
Fixtures & Fittings Depn	2,021	5,738
Church Centre Depn	19,551	19,551
Courtyard Depn	<u>4,655</u>	<u>4,655</u>
	78,701	78,443
St Bartholomew's – Running Expenses		
Insurance	1,756	1,641
Light and heat	607	(1,369)
Repairs & Maintenance	2,677	1,040
Churchyard Maintenance	7,607	11,386
Cottage Running Expenses	<u>1,256</u>	<u>1,700</u>
	13,903	14,398
Support & Admin Costs		
Salaries	124,861	137,513
Cost of Services	2,519	3,190
Telephone	784	686
Postage and stationery	2,522	2,078
Sundries	5,236	2,056
Subscriptions	631	538
Professional Fees	-	973
IT Costs	4,172	4,640
Depreciation	3,927	-
Architect & Professional fees	<u>370</u>	<u>383</u>
	145,022	152,057
Governance costs		
Accountancy and legal fees	<u>2,735</u>	<u>1,974</u>
Total resources expended	<u>410,306</u>	<u>410,394</u>
Net expenditure before gains and losses	(60,611)	(41,627)
Realised gains/(losses) on fixed asset investments	<u>5,077</u>	<u>(7,201)</u>
Net expenditure	<u><u>(55,534)</u></u>	<u><u>(48,828)</u></u>

St Andrew's & St Bartholomew's Church

Detailed Statement of Financial Activities
for the Year Ended 31 December 2023

Ministry Activities:

	31.12.23	31.12.22
	£	£
Ministry Activities Income		
Adult	4,606	2,877
Youth	2,757	2,478
Children	4,729	534
Cameo	<u>2,960</u>	<u>1,900</u>
Total Income	<u>15,052</u>	<u>7,789</u>
Ministry Activities Expenditure		
Adult	16,390	14,570
Youth	6,225	4,783
Children	3,273	3,463
Cameo	<u>2,731</u>	<u>1,803</u>
Total Expenditure	<u>28,619</u>	<u>24,619</u>
Net Ministry Activities	<u>(13,567)</u>	<u>(16,830)</u>

Specific Funds

	Balance 31.12.22 £	Transfer £	Income £	Expenditure £	Valuation £	Balance 31.12.23 £
Permanent Endowments						
St. Bartholomew's Churchyard 698 CBF Income Shares	14,435	(432)	432	0	1,358	15,793
St. Andrew's Church Centre & Grounds 108 CBF Income Shares	2,232	(66)	66	0	210	2,442
Endowment Fund Total	16,667	(498)	498	0	1,568	18,235
Depreciating Assets						
St. Andrew's Church Centre	574,349	0	0	19,551	0	554,798
Courtyard	171,281	0	0	4,655	0	166,626
Depreciating Asset Fund Total	745,630	0	0	24,206	0	721,424
Restricted Funds – CBF Shares						
St. Bartholomew's Maintenance (Fabric) 301 CBF Shares	6,219	(186)	186	0	585	6,804
St. Andrew's Maintenance (Fabric) 112 CBF Shares	2,314	(69)	69	0	217	2,531
St. Bartholomew's Repair & Maintenance (Anon) - 1128 CBF Shares	25,793	(772)	772	0	2,427	28,220
Witcomb Trust Sunday School 144 CBF Shares	2,975	(89)	89	0	280	3,255
	37,301	(1,116)	1,116	0	3,509	40,810
Restricted Funds - Current Assets						
St. Bartholomew's Restoration Project	6,783	0	195	0	0	6,978
St. Bartholomew's (Bell ringers)	4,976	0	160	0	0	5,136
St Bartholomew's Restricted Funds	5,353	0	1,660	109	0	6,904
Friends of St. Bartholomew's, Churchyard	4,560	0	0	0	0	4,560
St Bartholomew's Bells Project	2,312	0	0	0	0	2,312
St Bartholomew's Cottage	254	0	0	0	0	254
Courtyard	8,990	(25,209)	16,280	61	0	0
Traidcraft	745	1,238	1,746	3,729	0	0
Friday's Kitchen	0	(1,609)	2,142	533	0	0
Mission	0	29,803	8,804	38,607	0	0
Cameo	683	(512)	2,960	3,131	0	0
Ordinands Fund	1,838	0	278	1,002	0	1,114
	36,494	3,711	34,225	47,172	0	27,258
Loan – Courtyard	(15,000)	0				(15,000)
Restricted Funds - Total	804,425	2,595	35,341	71,378	3,509	774,492

Accounts



Annual Reports & Accounts 2022/23

*To be discussed at the Meeting of Parishioners
& Annual Parochial Church Meeting*

Sunday 21st May, 12 noon, St Andrew's, Churchdown

AGM 2023 Agenda

Annual Parishioner's Meeting

The meeting of Parishioners will be held in St Andrews Church on Sunday 21st May at 12.00 pm.

AGENDA:

- i. Opening thought and prayer - Revd John Monaghan
- ii. Appointment of a clerk for the meeting
- iii. Apologies for absence
- iv. Minutes of the meeting held on 10th May 2022
- v. Election of Churchwardens

Annual Parochial Church Meeting

The APCM will be held in St Andrews Church on Sunday 21st May at 12.00 pm following the Annual Parishioners' Meeting.

AGENDA:

1. Apologies for absence
2. Appointment of a clerk to the meeting
3. Minutes of the meeting held on 10th May 2022
4. Motion to approve a Burial Policy
5. Elections to the Deanery Synod
6. Elections to the Parochial Church Council
7. Electoral Roll Report
8. PCC & Standing Committee report
9. Churchwarden's Report
10. Vicar's report
11. Fabric/Facilities report
12. Other Ministry reports
13. Finance report, accounts & appointment of auditor
14. Closing Prayer

3. Minutes of the meeting held on 10th May 2022

ANNUAL MEETING OF PARISHIONERS, 10th May 2022

1. The meeting opened with a song and a prayer, led by Steve Riddick.
2. **Election of Churchwardens:** Andrew Smith and Nigel Roe were both happy to continue in their roles as churchwarden and, as no-one else wished to stand, they were both re-elected unopposed without the need for a vote. Steve thanked Andrew and Nigel and said we are very blessed and grateful for all their work, especially during the interregnum.

ANNUAL PAROCHIAL CHURCH MEETING, 10th May 2022

1. Apologies were received from Julie Ingram, Peter Ingram, Moira Perrin, Jane Pringle, Helen Wilson and Lucy Worsley
2. The **Minutes of the Annual Parochial Church Meeting of 2021** were accepted and signed by Gareth Davies, Deputy Chairman of the PCC. This was proposed by Dave Fisher and seconded by Clare Corley.
3. **Matters arising:** There were no matters arising.
4. **Postal voting for the election of lay representatives to the PCC:** Postal voting has been discussed at recent PCC meetings and it is now proposed that postal voting be allowed at the APCM from 2023 onwards. Electronic voting is not allowed under Church of England rules. The voting will take place after the meeting because people are eligible to be nominated for the PCC up until the start of the APCM. Therefore, the results will not be known for approximately 2 weeks following the meeting. People will have to request a postal voting in advance of the meeting and must be on the electoral roll. It was proposed by Andrew Smith and seconded by Rhi Reeves that postal voting for the election of lay representatives to the PCC be available from 2023 APCM and onwards. The majority of people present voted for the motion, with 5 abstentions and one person voting against.
5. **Treasurer's Report/ Acceptance of the Accounts for the year ended 31st December 2021:**
Andrew Smith introduced Rachel Limbrick, our Treasurer and said that she had suffered a serious injury 7 weeks ago but had managed to put together the accounts and gave a big vote of thanks to Rachel.

Rachel reported that in 2021 our total income was £379,388, down on the income of 2020 of £468,587. However, the 2020 income included £134,000 donation for the courtyard project. Most of our income comes from planned/regular giving. Planned giving was £274,000 in 2021, slightly down from £278,000 in 2020. Rachel said it is very humbling to see how generous people are. In 2010 planned giving was £143,000 and this has nearly doubled in 11 years. 125 people give through the regular giving scheme. Expenditure was £397,449, giving a small deficit of £18,000. However, the budget forecast was a deficit of £50,000 so this is much better than expected.

The Parish Share is one of the largest expenditure lines and currently stands at £83,000 in 2021. This has stayed the same for 2 years but will increase next year to £87,000. This payment is outside our control. We have long term investments of £61,168, an increase of £7,655 from 2020. These have not suffered during Covid. Rachel gave huge thanks to the assistant treasurers, Alice Oakes and Di Rowe for all their help managing the day-to-day finances. She thanked Andrew and Nigel for their support

and also thanked all the volunteers we have in the church, who are amazing. The accounts are unexamined at present but have been scrutinised by the Finance Committee. Steve Riddick said he doesn't expect them to change. Gareth reiterated Andrew's thanks to Rachel for all her help.

6. **Election of Independent Examiner for 2022:** The accounts are due to be examined by Louise Newman & Co. It was proposed by Andrew Smith and seconded by Rachel Limbrick that the company be asked to examine them again for 2022. All were in favour.

7. **Elections/Appointments:**

One Parochial Lay member was elected to the Parochial Church Council for 3 years: Rachael Champness.

Sidesmen/Welcomers: Andrew reported that welcomers have restarted at St Bart's, the same people as before. Celia Anderson has put together 5 welcome teams for St Andrew's of approximately 40 people. We now have welcomers and people serving coffee at the 9.00 am and 10.30 am services. Celia thanked all the people who have volunteered to help and team leaders and recorded a vote of thanks. The list of names was proposed by Steve Riddick, seconded by Nigel Roe and agreed by all.

8. **Churchwardens' report:** An overhead presentation was made by Andrew and Nigel. The full report will be made available.

Two issues dominated the year; the continued and varying impact of Covid and the church family saying goodbye to Jonathan and Susie and entering into an interregnum in June.

It was great that we were able to have a sizeable leaving service for Jonathan and Susie. After 16 years theirs is a great loss but praise God we have come through the interregnum and Reverend John Monaghan our new vicar is starting in less than a month.

Throughout the year church life was impacted by Covid. However, the extent it impacted was greatly reduced through the live streaming project, the Connect Groups and the Pastoral Team. The activity of many going beyond that which could reasonably be expected has ensured that people within the congregation have felt involved, connected and pastorally cared for. As live streaming continued to be crucial for many in the congregation to connect with the church and its worship equipment was enhanced and the technical teams were relocated to a new platformed area within St Andrew's. The reformed computer team completed an update of the website. Attention then moved on to developing 'ChurchSuite' as the main channel for church communication. We aim to improve our communication through electronic means. Nigel thanked Ben Witchard and Colin Stephenson who provide a lot of technical advice and livestreaming and without whom we couldn't do it. Nigel said that he and Andrew have been so blessed by the support of so many people in keeping the congregation active, looking forward and working together for the Kingdom of God. He thanked people for their support. Connect groups had flourished through the use of Zoom and relocating into the church building while pastoral support has included the provision of over 200 meals, shopping for others and care for neighbours. Thanks went to Christina Castrolipppo for organising this. Daily thoughts were shared on You Tube throughout the Lent period.

The children's and youth work were able to start meeting in person, but Covid had an impact on those able and wishing to volunteer. The introduction of intergenerational services once a month sought to ease this pressure and in the autumn we saw the numbers in our children's and youth groups increase. Harry started Youth Alpha two weeks ago and the average number of people in the first three weeks was 50, which is amazing, with 10-15 of those not connected with church before.

A Parish Profile was developed and agreed with Bishop Rachel which took up a lot of time. However, this helped to encourage a strong shortlist of applicants. A special mention is needed of our retired clergy; Reverends John Risdon, Pat Springford, Simon Marshall, Paul Kenchington and also Dan Button who have been central to helping us function. It is also a great blessing that Ian White has joined our church. We thank you for 'coming out of retirement' to help us provide marriages, funerals, baptisms and regular Sunday and mid-week services. In 2021 there were 6 baptisms, 9 marriages and 31 funerals. Nigel thanked Gareth Davies, our organist and his new recruit Jenni Philpott. We are very grateful to Gareth and to Jenni for giving support to Gareth. Andrew thanked Marilyn Baldwin for her help with the children's groups. He also thanked Julie Smith for all her work in the kitchen and said how important this is. Nigel thanked the many people who help in various ways at St Andrew's and St Bart's.

The church continued to provide support by prayer and financial giving to its mission partners throughout the year. Mission giving is overseen by the Mission Team, a subcommittee of the PCC. The Mission Team allocates money from the tithing (approximately 10% of general voluntary income given to the Church that is not given specifically for other purposes) and special gifts encouraged by holding a special Mission orientated Sunday. A specific legacy and some individual gifts in 2021 also increased the total given to £29,202. The giving was approved by the PCC. In making its decisions the Mission Team primarily supports charities that are either overtly Christian or known to be run by Christians, with the exception of some local organisations. It divides the giving between local, national and overseas. It ensures that a variety of needs are met – relief aid, promoting the Christian faith and working with those in need. It gives particular emphasis to those charitable activities linked to members. We also give non financial support to Listening Post who have the use of the whole building on Thursday evenings. In the coming year we aim to restore more elements of church life, welcome our new vicar and his family, support Ukrainian refugees with church families and agree an improved policy for our financial reserves. Nigel said that we can be optimistic for 2022 and see the Kingdom of God growing in Churchdown.

9. Question Time:

- a. When is the new vicar John starting? Andrew said that his first service is Wednesday 8th June with the Bishop and Archdeacon. John has been listening to our services on line and has been impressed by the preaching of our retired clergy. He has said that he doesn't want to preach every week and is happy for people to carry on helping if they so wish. Andrew doesn't think that the character of our church services will change very much.
- b. What qualities did we see in John at his interview? Celia who covered for Nigel, who had Covid at the time, said that John seemed to be a very honest and open person and has a strong desire to take the Gospel out to the community. Andrew said that all five people on the interview panel were very impressed by John. He gave a very good short sermon, talking about real life and real situations.

Gareth said that it has been a privilege for him to chair the PCC meetings since Jonathan left. When John arrives and attends his first PCC meeting on 13th June he has asked Gareth to chair the meeting. Gareth echoed the point about our indebtedness to our retired clergy throughout the vacancy. He also said that the work Andrew and Nigel have done is hardly known and he thanked them for all their hard work. The meeting ended with a song, prayers and the saying of the Grace.

4. Burial Policy Motion

The following policy was approved by the PCC in January but it has been recommended that the policy should also be approved by the wider church through a motion to our APCM. We therefore ask the church to approve this policy:

This policy covers requests for new burial plots in our churchyard. The policy recognises that there is now limited space left for such plots. Reservations of plots before death should not be allowed whether from those with an entitlement or those requesting discretionary permission. In accordance with the law, plots are available to anyone resident in the parish at the time of death and all on the parish electoral roll. Requests for burial plots for those not meeting these criteria are at the discretion of our incumbent but as a matter of fairness, the PCC wishes these to be granted only where there is a very strong connection to the church, the parish or the churchyard. Andrew Smith, Churchwarden.

7. Electoral Roll report

Currently, there are 400 on the electoral roll: 20 additions and 5 deletions.

8. PCC & Standing Committee report

PCC for 2022/23

Ex-officio members

Revd John Monaghan

Churchwardens

Andrew Smith

Deanery Synod

Gareth Davies, Gordon Goodman
Steve Riddick, Lesley Sadler

PCC

With 3 years to serve
Rachael Champness

With 2 years to serve
Dave Fisher, Jane Pringle,
Jeremy Taylor, Lynda Britton

With 1 year to serve
Tim Door, Tom Nhachi
Maira Perrin

Co-opted members
Celia Anderson

PCC for 2023/24

Ex-officio members

Revd John Monaghan

Churchwardens

Andrew Smith (STE*)
Celia Anderson (STE*)

Deanery Synod

Steve Riddick (STE*)

PCC

With 3 years to serve
(nominations received to date)
Sue Francis, Kath Baker, Sarah Wright,
Paul Hobbs, Jack Neave

With 2 years to serve
Rachael Champness

With 1 year to serve
Dave Fisher, Jane Pringle
Jeremy Taylor, Lynda Britton

**STE =Subject to Election*

St Andrew's and St Bartholomew's joint PCC has the responsibility of working with the Vicar in promoting the mission of the Church. The PCC is responsible for sharing the leadership, management and administration of a parish with the Vicar. Members of the PCC are elected by the Annual Parochial Church Meeting (APCM) and serve for three years. Its function can be summarised as follows:

- It exists to enable the church to play its part in God's mission to his world
- It exists to cooperate with the minister in sharing leadership
- It exists to ensure legal compliance with charity law and ecclesiastical law, in particular in the areas of finance, employment and appointments
- It exists to care for the buildings and churchyard so that they may be best suited for the purpose of the church's ministry and mission
- It exists to be a channel of consultation within the wider Church through its synodical structures on matters that affect the Church locally and nationally

The PCC met 6 times during the year. Since Revd John has arrived, we have met every second month on a Monday night and John has set up a Standing Committee which meets in the interim months to prepare the next meeting and chase up any outstanding actions needed. This Committee usually consists of the Vicar, Wardens, and a couple of others such as the Secretary and/or Treasurer. This year we had a vision/values evening in October 2023 where we reflected on our values and function (see above) as a PCC; we formed a HR sub-committee to help us with our employment governance; and we are so thrilled to have made three full-time staff appointments. We also have a series of 'spotlights' throughout the year which help us to reflect on areas such as young people, safeguarding, mission and seasonal events. Any member of the church who has an issue they wish to be raised in the PCC is invited to bring this to the attention of the PCC secretary (or Revd John). If you think you have gifts to offer our churches by standing on our PCC, do have a chat with our Vicar John at any stage in the year. There are options to co-opt you onto the PCC during the year if necessary. *Sue Francis, PCC Secretary.*

9. Churchwarden Report

This year has been one of many changes, the biggest one being the arrival of John in June after a year-long interregnum! John has been a tremendous blessing to the church, and we are incredibly thankful for his leadership, guidance and dedication.

In addition, we also want to express our gratitude to Nigel Roe, who stepped down as Churchwarden in December, for his hard work, wisdom, and kindness during his time in this role. We have experienced a few staff changes during the year as people have moved on to pastures new and are grateful for God's abundant goodness and provision, sending us the right people at the right time to join our staff team.

We want to express thanks to those in the church family who are serving in the church in whatever capacity – they are often hidden but their faithful dedication and commitment enable us all to flourish. Do please prayerfully consider how you could serve and express an interest through the “Join In” link on the website or by contacting the church office.

Sunday worship and teachings have been inspiring, and it is a joy to see so many people coming together to worship God as one, particularly as the threat from Covid recedes. We look forward to seeing how and where God will lead us in the coming year.

10. Vicar's Report

It's been a joy and an honour, to pick up the 'Vicar' baton back in June 2022. Over the past 11 months, I've been inspired and touched by stories of Jesus making a difference in your lives, and appreciating what a special community this is, under Jesus' Lordship. For 'such a time as this', the Lord has called us all together as we continue to bring 'hope for all ages' in Jesus' name. We received such a warm welcome when we moved from Bristol to Churchdown and are looking forward to planting roots here with our new church family. There has been so much life and change, so much to give thanks to God for over the past year. There have been many people to say thank you to for their faithfulness and service as they have moved on into new roles, here or elsewhere, and many new faces that the Lord has provided.

In just a few weeks, back in August, we said goodbye to our outgoing Youth pastor Harry Bennett, and our Children's pastor Laine Lewis – who have gone to Trinity Theological College, Bristol, to put on their own 'Vicar L-plates'. We are so thrilled that our new Children's pastor Kate Smith started in January, and our new Youth Pastor Jamie Flores is hoping to start in July. Later in August, we said goodbye to Dave Keeper, who was heading up Discipleship, and who has gone on to pastures new. In November, Rhiannon Reeves, our Worship Pastor went on Maternity leave. In December, our Warden Nigel Roe stood down during his third year of faithful service. Andrew Smith, our current warden has been supported hugely by our deputy warden Celia Anderson. In January, we said goodbye to Loraine Yates and Kevin Sadler in their long-held part-time roles as Church Administrator and Facilities Manager, and this May, Matt Waterfield has been able to absorb both previous roles in a newly created full-time role as Operations Manager. Earlier in 2023, our PCC secretary Leslie Dennish handed over the reins to Sue Francis, our Parish Safeguarding Officer, Lesley Ward handed over to Corinne Phillimore, and Tim Door, who took a lead in our Men's ministry, handed over to Andy Champness.

I am sure there have been many more volunteer changes than those mentioned above, and we are so grateful to the Lord for all of your continued service to him, in this, your local church. Below is a snippet of some of the other leadership areas that I have been involved in this past year:

Governance and leadership – made the staff appointments described above and amended staff line-management and appraisal process; set up a PCC HR sub-committee; adopted a new staff handbook and values; reconfigured PCC yearly pattern, agenda for meetings and adopted values; set up a Standing Committee; established yearly process for away days and training. I have worked with our administrator and staff team to standardise the processes for offices such as Weddings, Funerals and Baptisms and we have moved our work calendars, diaries and events onto an online system. I have also been meeting with leaders of various ministry roles such as Mission, Pastoral and Connect leaders as we discern the best way of supporting their leadership. I have immensely enjoyed visiting roughly 20 Connect groups in the first part of 2023 and getting to know more individuals in this way. It has been so rewarding being a part of releasing others to lead ministries such as our January 24/7 prayer week, and our Alpha course.

Sunday services – updated 9am service liturgy. We are also delighted that Jenni Philpott has come alongside Gareth Davies as one of our organists. At the 10.30am, we integrated the rotas fully onto ChurchSuite as well as the service plans; reconfigured the monthly pattern, reinstated a once-a-month Communion, offered more opportunity for testimonies, expanded the leading and preaching team considerably and started termly welcome teas for newcomers to find out more. Our once-a-month 6pm service has been wonderfully led by Mark and Jen Golledge and has been a time of informal sung

worship, space, informal prayer and encounter with the Holy Spirit. We continue to hold two services each month at St Bartholomew's and I have been enjoying getting to know folk there.

Further afield - I have enjoyed engaging with the Deanery, the Diocese, with Churches together in Churchdown, and getting to know fellow clergy in the area.

Some thoughts for this next year – I am looking forward to continuing to identify, empower and release leaders in various ministries so we can continue to be the 'one-body, many parts' church that God has called us to be, rather than a 'few parts' serving the 'large-body'!

There may be formal or informal leadership training available where volunteers can have time to reflect, learn and grow in their ministries. I want to continue to work well with our newly created staff team and PCC/leadership as we discern the way forward together. I will be grateful for a little bit more stability from the staff appointments process and HR/governance this year(!) so that there is more time available to provide leadership, and vision, building relationships and starting to engage a bit more evangelistically with our community.

In September, we will be launching a mini-Stewardship series as we encourage each other to give faithfully and generously of our time, resources and money so that we have the opportunities to continue to be a church that brings 'hope for all ages' and increasingly looks outwards into our communities with the hope of Jesus. Also in the Autumn term, as well as our Church weekend at home, I hope we can work with our new Youth and Children's Pastors to think strategically about developing relationships and outreach opportunities with our local schools. Finally, I'm excited about learning how we can all continue to go deeper in discipleship as apprentices under Jesus. I love the phrase 'Holy habits that keep God at the centre of everything'. Habits such as Scripture, prayer, service, community and witness need to become increasingly a way of life for us all. I'd love to find out more information on what actually works in our day-to-day lives – what patterns and practices have actually taken root in our lives (and in the lives of our children/teenagers if we have them) and is there a disconnect between where we'd like to be and where we are currently; and how do we bridge that gap? Let's continue to pray for the Lord's rich provision, wisdom and blessing as we keep in step with his Holy Spirit in this year ahead, love in Christ, Revd John Monaghan

11. Fabric/Facilities report

Last year the church facilities were used more extensively as the threat from Covid reduced. No major works were carried out but lots of maintenance activity was undertaken. The regular 5-yearly survey of both churches was carried out in the summer and autumn. Unfortunately, we won't receive the written report until later this year due to the surveyor's maternity leave, but we have had strong verbal assurances that no urgent work on the buildings is required.

At the beginning of this year, Kevin Sadler left his role looking after our facilities, and another long-serving stalwart of ensuring the buildings are fit for purpose - Gordon Goodman - is also starting to step back. Julian Myrans continues to support in many ways as do many volunteers. With our new Operations Manager, we are developing new regimes to keep the facilities in a safe and suitable condition and identify plans for project activity in future years.

12. Other Ministry reports

This is not an exhaustive list of the many and various ways we serve the local church and wider community and world. We hope that this offers a flavour of some of the ministries that you have been involved in and offers us all opportunities for expressing thankfulness to God, to each other, and prayer for the future.

Ministry	Leader
6pm Services at St A's & 24/7 prayer	Mark & Jen Golledge
Alpha	Jane Pringle
CAMEO	Sue Conaty
Children's Assemblies Open the Book	Kate Smith
Children's Work & BLT	Kate Smith
Choir and St Bartholomew's	John Risdon
Churches together in Churchdown	Catherine Rowland
Comms & ChurchSuite	Adam Greenland
Connect Groups	Simon & Joy Marshall
Deanery Synod	Steve Riddick
Friday's Kitchen	Jane Badley
Hospitality	Jane Badley
Meals Ministry	Christina Castrolillo
Men's Ministry	Andy Champness
Mission team	Angus Johnson
Pastoral care (incl. home HC visits)	Nigel Roe
Prayer chain and Friday healing prayer	Julie Ingram Gordon Goodman
Prayer Ministry	Kath Baker
Prayer on Thursdays	Matt Perrin
Safeguarding	Corinne Phillimore
The Knitters	Anne Ewart
The Producers	Julian Myrans
Welcome & Information Teams	Celia Anderson
Women's Ministry	Becs Maughan
Worship & tech teams	Christopher Phillimore
Youth	Chris Follett

6pm Services & 24/7 Prayer

We are excited about the momentum that is gathering for our Sunday 6pm encounter evenings. St Andrew's has grown in this area over many years through a previously held meeting called Fuel. Our heart for our Sunday evenings is to be a place where people can encounter the Holy Spirit and share what He is talking to us about. These times (currently on the first Sunday of every month at 6pm) allow for extended sung worship, provide an opportunity for people to bring prophetic words that bring encouragement as well as a time of discussion/reflection/prayer/supporting each other, depending on the theme for the evening. We are looking forward to seeing these evening times together grow in 2023. In particular, we are looking to make the space open to our young people as well as gathering a small team who will build into these evenings. If you are interested in being part of the team then get in touch with us. mark@markgolledge.com

24-7 prayer was a dedicated week held at St Andrew's in early January 2023. We received many contributions of God communicating during that week. We grouped these into 10 themes which we are taking into our Sunday evening meetings. We are looking forward to arranging another 24-7 prayer week in due course. In the meantime, we are encouraging people to link into the Thursday evening prayer meetings. You can find out more about 24/7 prayer at <https://www.24-7prayer.com/> or contact us at: prayer@stastb.church

Alpha

Alpha is a course from Holy Trinity Brompton, designed to encourage people to discuss life and the Christian faith through videos and small group discussions in an informal setting. There are 15 talks, each looking at a different aspect, although not all of these need to be included in every course. The sessions usually take place once a week and there is an away day or weekend with the talks on the Holy Spirit and time to pray with people who would like this. The last Alpha course at St Andrew's ran from January to March 2023. We had a team of 8 leaders and 25 guests, including a small Ukrainian group using material in Ukrainian available through HTB. Most guests came through a personal invitation from friends. It made a huge difference to be able to provide a meal at the start of each session thanks to a wonderful kitchen team. We had at least one person commit to faith and a number of others move forward in their understanding and thinking about Jesus. Some have joined Connect Groups. Please pray for those who are just starting out in their faith that it would take root and grow strong!

CAMEO

CAMEO is a lunch club. This stands for: come and meet each other. Once a month, we offer lunch to people over the age of 65 who live in Churchdown, or who go to St Andrew's or St. Bartholomew's. The lunch consists of a served, two-course meal followed by a short period of entertainment: a quiz, a speaker, a musical group or a conversation. We have seen the number of guests dip following Covid. We now have a list of 57 guests, compared to 82 prior to the epidemic. We are very thankful for the three new volunteers who have joined the team over the last year and also for Debbie Cratchley, who has taken on the role of committee leader, after Chris Eade retired last month. We are grateful to Chris, who led the team for 15 years and are glad she will continue to come to CAMEO, this time as a guest. We would welcome your prayers for a few more volunteers and specifically, someone to join the committee.

Children's Assemblies and 'Open the Book'

Our small team of Open the Book volunteers go into Churchdown Infants and Juniors School every Wednesday to give an assembly. We follow a series of Bible Stories, telling a different one each week by acting out the stories in costume. We also bring costumes for children and invite a few each week to come and help us tell the story by joining us at the front. After each story, we give a short explanation about what we can learn from this and invite the children to join us in a prayer to finish if they would like to. This has given the church a great chance to connect with the school and keep on building relationships with them. Recently, the junior school have spoken to us about inviting someone from St Andrews to come into a few classes and chat with some of the children about what being a Christian looks like, which is a wonderful opportunity. As this ministry continues, prayer would be valued for continued opportunities to build closer relationships with the school and for more volunteers to join the team so that we can keep this ministry going.

Children's Work & BLT

Children's groups run every Sunday morning during our 10:30am service except for the first Sunday of the month when we all have the opportunity to join together for an intergenerational service. We have five groups running on a Sunday morning for children aged 0-11 and an amazing team of volunteers who keep this running. During our groups, the children have the chance to dig into God's word and learn more about him together through craft, discussions, games and prayer. It's been really exciting to be a part of discussions with the children and to hear their thoughts and insights into God's word. We've also been using different methods of prayer in our older groups, and it's been wonderful to see some of the children really engaging with this. Our biggest prayer need in the Children's Work at the moment is for more people to help. Ideally, we would have 4-5 more helpers; each helping once a month in our Children's Groups. Alongside those helpers, several of our children have additional needs and would really benefit from having 1-1 support to engage in the sessions.

BLT - Babies, Lunch and Toddlers runs every Wednesday in term time from 11:30am-1:00pm. We welcome parents and carers with children under the age of 4 to come, chat and play. The session starts with free play, followed by a story time and a chance to say grace together before a simple lunch of soup and cake. After a Diocese Under 5s Training Day gave the team some new ideas, we've decided to start introducing a singing time to the session which will include some simple worship songs. This will alternate with our Bible story time and we feel that both of these give us a great opportunity to share a simple message of God's love for everyone with the children and their families. BLT is a wonderful ministry giving us a chance to welcome and connect with families from the local community. The team are often encouraged when we meet before each session to hear that someone has had the opportunity to lend a book or offer prayer to a parent or carer and we thank God for these openings. Please pray for wisdom as we look for events going on at St Andrew's that we can invite our Wednesday families along to.

Choir and St Bartholomew's

Festival Celebrations at St Bartholomew's attracted more worshippers than in recent years this autumn, with Choral Evensong adding to the regular pattern of Sunday worship. The Church Choir has welcomed the addition of Organist, Jenni Philpott to the team leading worship which includes valued worship volunteers. Festival occasions have attracted occasional worshippers who rarely come to regular services at either St Andrew's or St Bartholomew's. Looking ahead, additional festival celebrations are planned, including St Bartholomew's weekend, Harvest Thanksgiving, All Saints and Advent, with the return of the traditional village Carol Service, with local Rotary Groups.

At St Andrew's, the Church Choir also shares in the Communion Worship at the 9 o'clock Service. In leading the sung worship, the Choir looks to encourage those present with the use of hymns and songs that reflect the Biblical themes explored in the sermon series. We are encouraged that regular attendance has increased to pre-Covid numbers, and the Vicar's new Orders of Service Booklets have been appreciated. These offer a creative approach to seasonal variations, including Easter and other major festivals.

Churches Together in Churchdown

Churches Together in Churchdown was formed 25 years ago formally but it is likely that it has been in existence for much longer. It is a group of people/ reps from all four churches in the village (St John's, Methodist church, Our Lady's RC church and St Andrew's). We meet four times a year to share what we have been doing and how we can support each other. We plan joint activities to serve the Churchdown area in which we can show God's love and be a blessing to others...

In past years, we have supported Christmas Day lunches at St John's and St Andrew's. All congregations have helped at the summer holiday clubs at Innsworth. We have worked together to hold very successful summer parties with each church organising one aspect of it. There have been many special churches together services, some outdoors in the summer. The charity shop Ripples was an amazing community project. The Good Friday Walk of Witness, which is a great way people can meet and talk with each other, is planned by the CCT team as is Remembrance Sunday and World Day of Prayer. If anyone has a heart for seeing Christians working together to further our joint witness in Churchdown, we would welcome more representatives from St Andrew's and St Bartholomew's. Please talk to Catherine Rowland or Rachael Champness.

Comms & Church Suite

Communication continues to be vital, especially after coming out of lockdown. We aim to continue and push forward with our digital communications with social media becoming a big part of this - we're currently on Facebook, Instagram, Twitter and YouTube and will be looking to increase content across all these platforms. Be sure to check if you are following us - all links are available on the website. ChurchSuite has continued to grow over the last year with now over 350 people signed up which is about 90% of the congregation. We are continuing with another big rollout this year to get all who can sign up signed up. We have started to use "Newcomers cards" to help to get up-to-date information. Each newcomer will be presented with a newcomer's card, either during a Sunday service or newcomers tea. These have been of great use in transferring data onto ChurchSuite; on average we are able to sign up 10 people at each newcomer's tea. This coming year, we aim to have a ChurchSuite signup/help desk area once a month, in church, so we can help sign new people up and also help with any issues that people might have. If you have any questions about comms or ChurchSuite, feel free to email me on comms@stastb.church

Connect Groups

Connect Groups are where small gatherings of church members meet in homes at various times during the week. They provide the opportunity for building strong supportive relationships that are difficult to form in a church where there are many members as in St Andrew's. They aim to be places of welcome where there is worship, bible study, prayer and encouragement to share faith with those who have yet to know God's love in Christ. There is no 'one size fits all' such that each group has its own 'flavour'. As the Bible has much to say about caring for one another, Connect Groups are an ideal setting for this to take place. The past year has been one of restructuring, with the aim of improving communication and making it easier for people to access groups and sharing of resources. We have seen new group leaders emerge, some groups 'retired' and other groups form. At present, we have 22 groups meeting and a huge debt of thanks goes to the numerous group leaders who give sacrificially of their time to serve St Andrew's in this vital ministry of discipleship.

Deanery Synod

In order to facilitate upwards and downwards communication, the Diocese of Gloucester is divided (on a largely geographical basis) into nine deaneries, headed by an Area Dean. Each parish is entitled to elect representatives to their Deanery for three meetings each year (known as Synods). We are in the Severn Vale Deanery. Synods in 2022 were held in Westbury, Sandhurst and Hartpury. The first two meetings dealt largely with a Strategic Planning Process which the Diocese has asked each Deanery to undertake, and covered topics including: (i) how our plans are being developed, (ii) how we can all work together more closely, and (iii) the future of our church buildings (especially relevant for more rural parishes). Meanwhile, the third Synod was largely given over to Bishop Rachel, visiting the Deanery, who spoke of the changes she has seen in her seven years in Gloucester; the LIFE Together Vision which knits together everything the Diocese is trying to do; and various issues facing the church as a whole. We currently have vacancies for Deanery representatives, and I would encourage anyone who is interested in wider Church matters to consider putting themselves forward.

Friday's Kitchen

Friday's Kitchen offers food and fellowship on the first, third and fifth Fridays of the month during term time. We provide a light lunch of soup, salads and sweets, tea & coffee. We ask for a donation - this enables anyone to attend. We are staffed by two teams of volunteers made up of both women and men. We offer a warm welcome. The average attendance is 40; made up of all ages - church members from both St Andrew's and St Bart's, along with members of the wider community. We are always looking for new members of the team to lighten the load. No experience is necessary, just a desire to learn and serve.

Hospitality

St Andrew's Church kitchen offers us a fantastic resource to provide hospitality for a range of situations. Although we run the kitchen entirely with volunteers, we are covered by the requirements of Food Hygiene Inspections by Tewkesbury Borough Council - because we serve such a wide range of people, young, elderly, including the vulnerable. We currently hold a five-star rating. This requires us to run the facility as a food outlet, not a domestic kitchen. All church events are led by at least one member who holds a Level 2 Food Hygiene Certificate. This year we have provided; refreshments for services and church-based groups, lunch at BLT, CAMEO and Friday's Kitchen, an evening meal for ALPHA (ably supported by volunteer servers from Connect Groups), Women's and Men's breakfasts, refreshments for those attending Warm Spaces, refreshments and meals during interview processes, a meal for visiting clergy groups, and a celebration tea at John's licensing service. Those booking the church for lettings also have the opportunity to use the kitchen. If you'd like to become more involved, or just know more, please do ask.

Meals Ministry

The meals ministry is a group of men and women from within the St Andrew's church family who has volunteered to provide a meal when needed. Meals are provided to families and individuals to help in situations like short-term illness/injury, the birth of a new baby, bereavement, and significant life-changing events/situations. Meals are organised by using an online scheduling website. Team members can sign up quickly and easily by using a link which is sent to them in a WhatsApp group. It is a joy to be able to provide homemade meals to people in their time of need. Relationships and community are built through the conversations that take place on the doorsteps of people's homes.

Thank you to all the people on the meals team, who so willingly and reliably make wonderful meals for people. Prayer point – please pray that the Lord would call two or three more people to join the meals team in the next few months.

If you enjoy cooking and are interested in getting involved with this ministry, please contact Christina Castrolfilippo Email: christinagingerich@hotmail.com

Men's Ministry

Over the last year we have maintained the activities held previously and begun to develop new ways of supporting and encouraging the men in St Andrew's and St Bartholomew's in their discipleship. We have held a men's breakfast every 2 months, with over 40 men attending each occasion. The men's connect group continues to thrive under Andrew Smith's leadership. A small group, coordinated by Matt Mortlock, have started meeting twice a month on Friday evenings at the Old Elm for those on the fringes of the church. Tim Door stood down from leading the men's ministries after several years. The men of the churches would like to thank him for his energy and service. As we pick up the reins, we are in the process of reviewing the purpose, vision, strategy and approach, and are looking to involve more men in making men's ministries happen and coordinating activities.

Mission Team

The church continued to support mission by providing facilities, volunteers' prayer and financial giving to its mission partners throughout the year. The Mission Team enables this, but many aspects of church life are missional. Some highlights from 2022:

Ukrainian families seeking refuge in the UK were welcomed, hosted, and enabled to make the most of their unfamiliar environment. £8k was given and disbursed to help the families with necessities such as school uniforms. In support of Operation Christmas Child, 19,500 shoeboxes of Christmas goodies for children were checked, sorted, and packed into container lorries destined for Eastern Europe. Many of the recipients were children displaced by the Russian invasion. We held a Mission Sunday including displays from some of our mission partners covering outreach and pastoral support to the motorcycle community, bible and language translation including non-verbal language and the use of art to communicate the gospel.

10% of the church's unrestricted voluntary giving plus individuals' gifts is given to mission partners. In 2022 this amounted to £35k in total, disbursed to enable 22 mission partners - some serving close to home such as Foodbank and Teens In Crisis, some thousands of miles away such as Africa Inland Church (Daniel & Susan Lemadada) leading church plants in Kenya and via a church member's mission trip, essential food to help alleviate the famine in Malawi.

Pastoral Care & Home HC Visits

This year has been one of transition from the restrictions placed on pastoral care through Covid 19 to a return to 'normal'. Throughout Covid 19 there has been a wonderful informal network established to keep in touch with those who are in our church family. Thank you everyone for making this possible. We are now seeking to provide a little more structure to the pastoral care provided within our churches over the coming year. More details will be forthcoming in due course. However, we will continue to rely on all church members to be committed to love one another because we ourselves are first loved by God and therefore help others in their time of need. Included in pastoral care provision will be: Bereavement Support; Home Communion; Meal Provision; Pastoral concerns; Prayer

and visits. Once again, thank you to all those who have made it possible to provide pastoral care within our churches. It could not be achieved without you. For more details do contact Nigel Roe.

Prayer Chain and Friday Healing Prayer

There has been a prayer group meeting on Fridays, for many years, in person at St Andrew's and on Zoom, throughout Covid times, to offer intercessory prayer (or in-person prayer) for those in need of healing. In particular, we have been persistent in prayer for several children and young people who are members of our church family, with significant long-term medical conditions, as well as at one stage having three group members undergoing active chemotherapy. The pastoral prayer chain has also been running for many years – this is a small group of committed members who don't meet together, but are willing to pray, in confidence, for all significant needs communicated to them – often this may be where someone has requested that 'the church' should pray for their situation. This group of faithful prayer warriors diligently undertakes this on our behalf. The Friday Healing Prayer group has recently decided to stop meeting for the time being (many thanks to Gordon Goodman for his leadership), but the Prayer Chain (coordinated by Julie Ingram) is still active.

Prayer Ministry

Luke 4:40 'At sunset, the people brought to Jesus all who had various kinds of illness, and laying his hands on each one, he healed them.' John 14:12 'Very truly I tell you, whoever believes in me will do the works I have been doing, and they will do even greater things than these, because I am going to the Father.'

The Prayer Ministry team offers prayer, in church, at the end of the 10.30am services. We have teams (currently 6-8 people) on a rota for a particular Sunday of the month, and we pair up to pray. The team meets from 10-10.20am in the church lounge, to pray for each other, and wait on the Lord, in case He gives a word/picture to share. Then we make ourselves available at the front, at the end of each 10.30am service, to offer prayer ministry to whoever comes forward, in the name of Jesus and in the power of the Holy Spirit. We're grateful to God for the way in which He ministers to people during these times. It's also encouraging to see church members chatting and spontaneously praying for those around them after the service.

Prayer on Thursdays

Prayer is so important. We all know that, right?

It is like the engine in a car. It gives power to our lives and the life of the church. And the more we pray, the more we will see answered prayer and God's will and way being revealed, not to mention miracles happening. And it's relational. Not only does prayer change things, it also helps us get to know God better. With it, we see more of God's fingerprints on the things that matter. Without it, well it comes down to our own human strength and perseverance. Isn't it better to involve the One who knows everything?! So we meet to pray every Thursday evening at 7.30pm for about 40 minutes over Zoom; the online group video app that no-one had heard of before Covid. The password is detailed in the weekly notice sheet. It's incredibly convenient; we all join from the comfort of our own homes.

We pray for others. Be it in church ministries, in leadership, in outreach, for upcoming events and festivals. Also for current issues that need God's intervention in this broken world we live in, and for our mission partners who are serving in various places locally and abroad. Whilst we don't always get to see the answers to our prayers, we strongly believe that God hears everyone and is constantly

working behind the scene to answer them His way in His timing. It's all about Him at the end of the day! Over the past year, we definitely know prayer has influenced many key decisions and outcomes in our church. And we wait expectantly for more. There is no wrong prayer, just too few of them. If you are free and want to join in seeking more of His Kingdom coming, more of His Will being done on earth as in heaven, do log in on Thursday nights at 7.30pm. It will be great to see you!

Safeguarding Report

Safeguarding Children and Vulnerable Adults within our church community.

Whilst everyone in our community is responsible for safeguarding the children and vulnerable adults within our community, there is a core team of us that meet regularly to ensure that the formal systems and documents required to support this are robust, up to date and user-friendly. The work of our church core team is supported by the local Diocesan Safeguarding team who have lots of useful information, training and guidance to help us navigate any issues that arise. We are here to implement strategies to support any individuals subject to formal safeguarding processes to continue to attend church activities with confidence. We are currently working on developing a user-friendly pathway for each team to use for their safer recruitment process which will mean that anyone volunteering in any capacity in the church will have a clear description of the role responsibilities and the church will be able to demonstrate due diligence for the safeguarding of children and vulnerable adults within our community in our recruitment of volunteers.

Anyone who volunteers in any capacity in the church needs to complete a self-declaration or a Data and Barring Service check every three years depending on the role they fulfil. This will be led by the people who head up each particular activity or group.

We are so grateful to God for bringing together the core team and the provision of sound leadership and support from the Diocesan team. Please pray that we are quietly guided to every safeguarding situation and that there are always capable people ready to support those who are in need. Our Safeguarding policy is on our website <https://www.stastb.church/safeguarding> and more contact information is available outside the parish office.

The Knitters

The St Andrews Knitting group meets every Thursday from 10am to 12 noon in the Church Centre. We are a mix of both Church and non-Church members and numbers are regularly twenty or more each week. The morning provides an opportunity for ladies in our local community to meet up together to knit and chat. Some of our group first attend the 10am Communion Service and then join the group. We provide coffee and biscuits for refreshments. In 2022 we raised £1,200 for Gloucester Foodbank, run by the Trussell Trust, and £425 for Samaras Aid, a Syrian charity. All the money raised was from the sale of our knitwear plus donations. We have also donated blankets to Gloucester City Mission, hats and scarves to the Cathedral Breakfast Club and baby items to Little Bundles and the Elim Charity shop in Gloucester. For more information, please contact Anne Ewart ewartanne@gmail.com or 07751784083

The Producers

The Producers is a group that promotes the health and well-being of men who suffer with long-term chronic pain. It is open to the wider community and comes under the heading of social prescribing. Repairs, refurbishment and construction of new items including benches, raised veg beds and garden

planters are worked on every Tuesday in the Church Centre. Through listening and talking to each other (including tea and cake) strong bonds have been made and a new inner confidence has occurred within the group.

I believe that the right people have been involved from the start nearly 7 years ago to oversee God's work in giving hope to men who sometimes have no hope. If you need any more information or need anything, please contact Julian 07778039216.

Welcome and Info Teams Report

The Welcome Team is responsible for making our church family and visitors feel welcome and comfortable in church - the welcome received sets the tone for the experience of being in church. When people feel welcomed, they are more likely to return, become active members, and invite others. During the past year, the Welcome Ministry has aimed to:

- create an atmosphere which makes everyone feel valued and appreciated, fostering a sense of community and belonging.
- answer questions, particularly for newcomers, and provide information.
- provide assistance with seating and help visitors and members navigate the building.
- provide refreshments after the Sunday services to encourage people to stay longer and connect with one another, sharing stories and building relationships.

We are thankful for all the people who serve in this area and for the number of new church members whom we have been able to interact with. However, there are times when we are short of people – please pray for more to offer to serve in this area. Please also pray for the team to have an increased awareness of people who are not feeling “at home” in the church – it is very easy in a large church for people to feel alone.

Being part of the Welcome Team provides a great opportunity to serve others and to meet other people in the church. We are organised into 5 teams, each team taking its turn throughout the year. Do use the “JOIN IN” link on the website if you would like to offer to serve in this area.

Women's Breakfast & Women's Day

The women's church breakfast is held every two months as an opportunity for fellowship over breakfast, where 40-50 women listen to a talk from a church member or a guest speaker, followed by discussion and prayer on the topic. The aim is to encourage each other's growth in faith through testimony. The Women's Day is a larger annual event where invitations are sent out to smaller churches in the area. Women come together for a day to listen to talks, pray, worship, grow in faith and support each other in Christian friendships. For some, it is a time to be held in the spirit and for others a time to build faith and courage to live according to God's purposes. Please pray that the Lord will continue to use the group to encourage and build faith.

Worship & Tech Teams

The Worship Team provides musicians and singers for the 1030 and 1800 services at St Andrew's. These services have a contemporary style of sung worship led by a worship leader and band. The worship at these services utilises a rich mixture of musical sources from the last two centuries - traditional hymns that suit a band arrangement, more recent hymns from composers such as Stuart Townend and Phil Wickham, and modern worship songs from ministries such as Hillsong,

Bethel, Vineyard, Elevation and Passion that have inspired worship over the church worldwide. The Worship Team is led by Rhiannon Reeves, Worship & Creative Pastor, but otherwise comprises of volunteers, and altogether there are currently 20 people involved in the ministry. This year we've had to manage through some parallel absences – Rhiannon's maternity leave, and Isy and Flo taking up their posting in California – but as He has always done over the years, God has provided new and capable musicians at just the right moment to see us through. The ministry aims to maintain a high standard of musicianship – we interview and audition new members to assess their musical ability and their alignment with the values and qualities we strive for. We want the band to serve and support our worship and not to be 'noticed'. To God be the glory!

The Tech Team is involved in supporting all morning and evening services at St Andrew's. At every service we have personnel running the sound desk and data projection, and we add a further three people at the 1030 service to coordinate the livestream broadcast and video cameras. Tech Team members also coordinate the installation and maintenance of the necessary hardware and software that supports our worship. In all, 16 volunteers are involved in the ministry.

Over the last year we have had sound engineer training – helping especially in correctly setting EQ for each individual singer, speaker and instrument to improve sound quality in the church and on the livestream, we have made improvements to the visual mix of video and words projection on the livestream, and have dealt with the quirks and gremlins that linking multiple PCs running multiple software packages through hundreds of metres of cable throw our way from time to time! Always fun when these occur live in the services! It's also been really pleasing to get some of our youth participating in the Tech Team. We pray that this ministry continues to make our services accessible, audible, atmospheric and enjoyable and that God never ceases to sustain it with able volunteers!

Youth Report

St Andrew's youth ministry serves children in the church who are secondary school age. Since Harry's departure last year, the ministry has been covered by Adam Greenland from the staff team, supported by a team of volunteers. We anticipate that our new youth worker, Jamie Flores, will join us over the summer. Youth currently have two sessions each week, one on Sunday mornings during the 10.30am service and another on Monday evenings. Sunday sessions have been following a termly teaching programme devised by Chris Follett. Last term we looked at different ways to encounter Jesus and were pleased that other members of the congregation were able to input into this. The Monday evenings have had a more informal, social focus, and are delivered by a team led by Adam.

Both sessions are well attended, and we are blessed with a group of young people who are keen to grow in their relationships with each other and Jesus. Our main prayer points are really for the current team, as they seek to encourage and support the young people in their faith journey. We have been looking to expand the team and also develop Monday evenings further, in order to recapture some aspects of the youth small groups that ran previously. Please also pray for Jamie and his family, as they make the transition from living and working in the US to joining us here in Churchdown.

13. Finance report and audited accounts

See separate PDF entitled 'St Andrews Accounts year end 2022', also available on our website.

REGISTERED CHARITY NUMBER:1134848

Report of the Trustees and
Unaudited Financial Statements for the Year Ended 31 December 2022
for
St Andrew's & St Bartholomew's Church

Louise Newman & Co Ltd
2 Bath Mews
Bath Parade
Cheltenham
Gloucestershire
GL53 7HL

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for the Year Ended 31 December 2022

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Independent Examiner's Report to the Trustees of
St Andrew's & St Bartholomew's Church

Independent examiner's report to the trustees of St Andrews & St Bartholomew's Church

I report to the charity trustees on my examination of the accounts of St Andrew's & St Bartholomew's Church (the Trust) for the year ended 31 December 2022.

Responsibilities and basis of report

As the charity trustees of the Trust you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the Trust's accounts carried out under section 145 of the Act and in carrying out my examination I have followed all applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

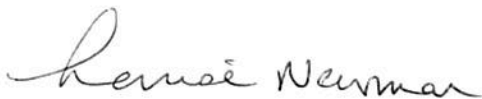
Independent examiner's statement

Since your charity's gross income exceeded £250,000 your examiner must be a member of a listed body. I can confirm that I am qualified to undertake the examination because I am a registered member of FCCA which is one of the listed bodies.

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the Trust as required by section 130 of the Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a true and fair view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.



Louise Newman
FCCA
Louise Newman & Co Ltd
2 Bath Mews
Bath Parade
Cheltenham
Gloucestershire
GL53 7HL

Date: 15th May 2023

Review of Financial Activities and Affairs

Under the Charities Act 2014, the PCC Accounts incorporate the activities of all groups under its auspices. PCC funds are also segregated into unrestricted (for use at PCC discretion) and restricted (where the donor has specified its use).

Income received during the year was £368,767 (2021 £379,388). Included in the overall income was income received from Planned Giving. This amounted to £257,723 (2021 £274,085)

Of the total income received of £368k income, £335k was for Unrestricted use, with the remaining £33k being allocated to Restricted & Endowment projects.

The overall expenditure for the year increased from £397k in 2021 to £410k in 2022, an increase of £13k. Of the £410k expenditure, £342k was for Unrestricted use, with the remaining £68k being allocated to Restricted projects.

The largest item of expenditure is against the salaries. Due to the vacancies that were carried against the Youth Pastor and the Children's Pastor, salaries have reduced from £151.9k in 2021 to £137.5k in 2022.

The parish share for the year was £87,466 compared to £83,301 in 2021.

The overall balance carried forward at 31 December 2022 was £960,741 compared to £1,009,569, This being a decrease of £48,828

The Church investments generated a net loss of £7.2k for the year compared to a net gain of £7.6k in 2021.

As last year, the PCC continued to give money to others. Some £40,373 was given to missions and charities and other Institutions and Individuals. This is in line with our Mission guidelines.

St Andrew's & St Bartholomew's Church

Statement of Financial Activities
for the Year Ended 31 December 2022

	Notes	Unrestricted fund £	Restricted fund £	Endowment fund £	31.12.22 Total funds £	31.12.21 Total funds £
INCOME AND ENDOWMENTS FROM						
Voluntary Income	1	303,494	24,532	-	328,026	348,564
Income from Charitable Activities		15,780	1,900	-	17,680	9,968
Activities for generating funds	2	15,103	5,406	-	20,509	19,222
Investment income	3	<u>796</u>	<u>1,260</u>	<u>496</u>	<u>2,552</u>	<u>1,634</u>
Total		335,173	33,098	496	368,767	379,388
EXPENDITURE ON						
Fundraising and Trading		6,554	4,511	-	11,065	12,533
Support Costs	4	222,053	24,797	-	246,850	246,323
Charitable Activities		25,830	39,183	-	65,013	55,292
Payment to Diocese		<u>87,466</u>	<u>-</u>	<u>-</u>	<u>87,466</u>	<u>83,301</u>
Total		341,903	68,491	-	410,394	397,449
Net gains/(losses) on investments		<u>-</u>	<u>(4,977)</u>	<u>(2,224)</u>	<u>(7,201)</u>	<u>7,654</u>
NET INCOME/(EXPENDITURE)		(6,730)	(40,370)	(1,728)	(48,828)	(10,407)
Transfers between funds	13	<u>341</u>	<u>154</u>	<u>(495)</u>	<u>-</u>	<u>-</u>
Net movement in funds		(6,389)	(40,216)	(2,223)	(48,828)	(10,407)
RECONCILIATION OF FUNDS						
Total funds brought forward		<u>146,038</u>	<u>844,641</u>	<u>18,890</u>	<u>1,009,569</u>	<u>1,019,976</u>
TOTAL FUNDS CARRIED FORWARD		<u><u>139,649</u></u>	<u><u>804,425</u></u>	<u><u>16,667</u></u>	<u><u>960,741</u></u>	<u><u>1,009,569</u></u>

St Andrew's & St Bartholomew's Church

Balance Sheet
31 December 2022

	Notes	Unrestricted fund £	Restricted fund £	Endowment fund £	31.12.22 Total funds £	31.12.21 Total funds £
FIXED ASSETS						
Tangible assets	7	48,746	745,630	-	794,376	809,816
Investments	8	-	37,301	16,667	53,968	61,168
		48,746	782,931	16,667	848,344	870,984
CURRENT ASSETS						
Stocks	9	1,860	-	-	1,860	1,479
Debtors	10	2,215	-	-	2,215	4,533
Prepayments and accrued income	10	4,434	-	-	4,434	4,153
Cash at bank and in hand		92,635	36,494	-	129,129	154,312
		101,144	36,494	-	137,638	164,477
CREDITORS						
Amounts falling due within one year	11	(10,241)	-	-	(10,241)	(10,892)
NET CURRENT ASSETS		90,903	36,494	-	127,397	153,585
TOTAL ASSETS LESS CURRENT LIABILITIES		139,649	819,425	16,667	975,741	1,024,569
CREDITORS						
Amounts falling due after more than one year	12	-	(15,000)	-	(15,000)	(15,000)
NET ASSETS		139,649	804,425	16,667	960,741	1,009,569
FUNDS	13					
Unrestricted funds					139,649	146,038
Restricted funds					804,425	844,641
Endowment funds					16,667	18,890
TOTAL FUNDS					960,741	1,009,569

The financial statements were approved by the Board of Trustees and authorised for issue on 15 MAY 2023 and were signed on its behalf by:


Trustee

ACCOUNTING POLICIES

Basis of preparing the financial statements

The financial statements of the charity, which is a public benefit entity under FRS 102, have been prepared in accordance with the Charities SORP (FRS 102) 'Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019)', Financial Reporting Standard 102 'The Financial Reporting Standard applicable in the UK and Republic of Ireland' and the Charities Act 2011. The financial statements have been prepared under the historical cost convention, with the exception of investments which are included at market value, as modified by the revaluation of certain assets.

Income

All income is recognised in the Statement of Financial Activities once the charity has entitlement to the funds, it is probable that the income will be received and the amount can be measured reliably.

Expenditure

Liabilities are recognised as expenditure as soon as there is a legal or constructive obligation committing the charity to that expenditure, it is probable that a transfer of economic benefits will be required in settlement and the amount of the obligation can be measured reliably. Expenditure is accounted for on an accruals basis and has been classified under headings that aggregate all cost related to the category. Where costs cannot be directly attributed to particular headings they have been allocated to activities on a basis consistent with the use of resources.

Grants offered subject to conditions which have not been met at the year end date are noted as a commitment but not accrued as expenditure.

Tangible fixed assets

Depreciation is provided at the following annual rates in order to write off each asset over its estimated useful life. Freehold property including courtyard @2%, Fixtures, Fittings and Computer Equipment @10%.

Stocks

Stocks are valued at the lower of cost and net realisable value, after making due allowance for obsolete and slow moving items.

Taxation

The charity is exempt from tax on its charitable activities.

Fund accounting

Unrestricted funds can be used in accordance with the charitable objectives at the discretion of the trustees.

Restricted funds can only be used for particular restricted purposes within the objects of the charity. Restrictions arise when specified by the donor or when funds are raised for particular restricted purposes.

Notes to the Accounts

1. VOLUNTARY INCOME

			31.12.22	31.12.21
			£	£
	Unrestricted	Restricted	Total	Total
Planned Giving	256,583	1,140	257,723	274,085
One Off Donations	34,931	8,294	43,225	34,024
Legacies	500	-	500	10,244
Courtyard Donations	-	15,098	15,098	22,448
Miscellaneous Income	7,507	-	7,507	6,832
Collections during services	1,563	-	1,563	931
Grants	2,410	-	2,410	-
Total	303,494	24,532	328,026	348,564

St Andrew's & St Bartholomew's Church

Notes to the Financial Statements
for the Year Ended 31 December 2022

2. ACTIVITIES FOR GENERATING FUNDS

	31.12.22	31.12.21
	£	£
Friday's Kitchen	34	-
Tradecraft Stall	5,372	3,733
Fees	<u>15,103</u>	<u>15,489</u>
	<u>20,509</u>	<u>19,222</u>

3. INVESTMENT INCOME

	31.12.22	31.12.21
	£	£
Interest receivable	<u>2,552</u>	<u>1,634</u>

4. SUPPORT COSTS

	31.12.22	31.12.21
	£	£
Support costs	<u>246,850</u>	<u>246,323</u>

5. TRUSTEES' REMUNERATION AND BENEFITS

There were no trustees' remuneration or other benefits for the year ended 31 December 2022 nor for the year ended 31 December 2021.

There were no trustees' expenses paid for the year ended 31 December 2022 nor for the year ended 31 December 2021.

6. STAFF COSTS

The average monthly number of employees during the year was as follows:

	31.12.22	31.12.21
Number of staff	9	13

No employees received emoluments in excess of £60,000

St Andrew's & St Bartholomew's Church

Notes to the Financial Statements - continued
for the Year Ended 31 December 2022

7.	TANGIBLE FIXED ASSETS					
	Land	Freehold Property	Fixtures & Fittings	Courtyard	Computer Equipment	Totals
	£	£	£	£	£	£
COST						
At 1 January 2022	5,978	984,059	32,696	177,798	27,085	1,227,616
Additions	-	-	9,302	4,034	1,168	14,504
At 31 December 2022	<u>5,978</u>	<u>984,059</u>	<u>41,998</u>	<u>181,832</u>	<u>28,253</u>	<u>1,242,120</u>
DEPRECIATION						
At 1 January 2022	-	390,159	8,175	5,896	13,570	417,800
Charge for year	-	<u>19,551</u>	<u>4,472</u>	<u>4,655</u>	<u>1,266</u>	<u>29,944</u>
At 31 December 2022	-	<u>409,710</u>	<u>12,647</u>	<u>10,551</u>	<u>14,836</u>	<u>447,744</u>
NET BOOK VALUE						
At 31 December 2022	<u>5,978</u>	<u>574,349</u>	<u>29,351</u>	<u>171,281</u>	<u>13,417</u>	<u>794,376</u>
At 31 December 2021	<u>5,978</u>	<u>593,900</u>	<u>24,521</u>	<u>171,902</u>	<u>13,515</u>	<u>809,816</u>

8. FIXED ASSET INVESTMENTS

	Listed Investments £
MARKET VALUE	
At 1 January 2022	61,168
Revaluations during the year	<u>(7,200)</u>
NET BOOK VALUE	
At 31 December 2022	<u>53,968</u>
At 31 December 2021	<u>61,168</u>

There were no investment assets outside the UK.

9. STOCKS

	31.12.22 £	31.12.21 £
Stocks - Traidcraft	<u>1,860</u>	<u>1,479</u>

10. DEBTORS: AMOUNTS FALLING DUE WITHIN ONE YEAR

	31.12.22 £	31.12.21 £
Debtors	2,215	4,533
Prepayments & Accrued Income	<u>4,434</u>	<u>4,153</u>
	<u>6,649</u>	<u>8,686</u>

11. CREDITORS: AMOUNTS FALLING DUE WITHIN ONE YEAR

	31.12.22	31.12.21
	£	£
Trade creditors	6,055	3,271
Taxation and social security	149	2,931
Other creditors	4,037	4,690
	10,241	10,892

12. CREDITORS: AMOUNTS FALLING DUE AFTER MORE THAN ONE YEAR

	31.12.22	31.12.21
	£	£
Other creditors – Loans falling due between two and four years	15,000	15,000

13. MOVEMENT IN FUNDS

Net movement in funds, included in the above are as follows:

	At 1.1.22 £	Net movement in funds £	Transfers between funds £	At 31.12.22 £
Unrestricted funds				
General fund	146,038	(6,730)	341	139,649
Restricted funds				
Restricted	844,641	(40,370)	154	804,425
Endowment funds				
Endowment	18,890	(1,728)	(495)	16,667
TOTAL FUNDS	<u>1,009,569</u>	<u>(48,828)</u>	<u>-</u>	<u>960,741</u>

Comparative net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Gains and losses £	Movement in funds £
Unrestricted funds				
General fund	335,173	(341,903)	-	(6,730)
Restricted funds				
Restricted	33,098	(68,491)	(4,977)	(40,370)
Endowment funds				
Endowment	496	-	(2,224)	(1,728)
TOTAL FUNDS	<u>368,767</u>	<u>(410,394)</u>	<u>(7,201)</u>	<u>(48,828)</u>

14. RELATED PARTY DISCLOSURES

There were no related party transactions for the year ended 31 December 2022.

St Andrew's & St Bartholomew's Church

Detailed Statement of Financial Activities
for the Year Ended 31 December 2022

	31.12.22 £	31.12.21 £
INCOME AND ENDOWMENTS		
Voluntary Income		
Donations	<u>328,026</u>	<u>348,563</u>
	328,026	348,563
Activities for generating funds		
Friday's Kitchen	34	-
Traidcraft Stall	5,372	3,733
Fees	<u>15,103</u>	<u>15,489</u>
	20,509	19,222
Investment income		
Interest receivable	2,552	1,634
Incoming resources from charitable activities		
Church Centre Hire	9,891	5,154
Ministry Activities (see note 15)	<u>7,789</u>	<u>4,814</u>
	<u>17,680</u>	<u>9,968</u>
Total incoming resources	368,767	379,387
EXPENDITURE		
Fundraising trading : cost of goods sold and other costs		
Traidcraft Stall Purchases	4,531	3,936
Expenses Against Fees	6,533	8,597
	11,064	12,533
Charitable activities		
Grants to institutions	40,373	36,887
Ministry Activities (see note 15)	<u>24,619</u>	<u>18,405</u>
	64,992	55,292
Other Resources Expended		
Payment to Diocese	87,466	83,301

St Andrew's & St Bartholomew's Church

Detailed Statement of Financial Activities
for the Year Ended 31 December 2022

	31.12.22 £	31.12.21 £
Support costs		
St Andrew's – Running Expenses		
Rates and water		
Insurance	570	252
Light and heat	2,745	2,627
Repairs & Maintenance	11,984	9,402
Salaries	5,549	2,725
Cleaning	3,311	3,150
Grounds Maintenance	10,081	9,422
Other Running Expenses	3,051	3,996
Fixtures & Fittings Depn	11,208	3,796
Church Centre Depn	5,738	6,882
Courtyard Depn	19,551	19,551
	<u>4,655</u>	<u>4,552</u>
	78,443	66,355
St Bartholomew's – Running Expenses		
Insurance		
Light and heat	1,641	1,583
Repairs & Maintenance	(1,369)	2,177
Churchyard Maintenance	1,040	1,076
Cottage Running Expenses	11,386	9,591
	<u>1,700</u>	<u>1,329</u>
	14,398	15,756
Support & Admin Costs		
Salaries		
Cost of Services	137,513	151,975
Telephone	3,190	2,355
Postage and stationery	686	833
Sundries	2,078	1,651
Subscriptions	2,056	3,903
Professional Fees	538	337
IT Costs	973	854
Architect & Professional fees	4,640	591
	<u>383</u>	<u>143</u>
	152,057	162,642
Governance costs		
Accountancy and legal fees		
	<u>1,974</u>	<u>1,570</u>
Total resources expended	<u>410,394</u>	<u>397,449</u>
Net expenditure before gains and losses	(41,627)	(18,062)
Realised gains/(losses) on fixed asset investments	<u>(7,201)</u>	<u>7,654</u>
Net expenditure	<u>(48,828)</u>	<u>(10,408)</u>

St Andrew's & St Bartholomew's Church

Detailed Statement of Financial Activities
for the Year Ended 31 December 2022

Note 15. Ministry Activities

	31.12.22	31.12.21
	<u>£</u>	<u>£</u>
Ministry Activities Income		
Adult		
Youth	2,877	1,366
Children	2,478	3,141
Cameo	534	68
	<u>1,900</u>	<u>239</u>
Total Income	<u>7,789</u>	<u>4,814</u>
Ministry Activities Expenditure		
Adult		
Youth	14,570	10,702
Children	4,783	5,140
Cameo	3,463	2,193
	<u>1,803</u>	<u>370</u>
Total Expenditure	<u>24,619</u>	<u>18,405</u>
Net Ministry Activities	<u>(16,830)</u>	<u>(13,591)</u>

Note 16 Specific Funds	Balance 31.12.21 £	Transfer £	Income £	Expenditure £	Valuation £	Balance 31.12.22 £
Permanent Endowments						
St. Bartholomew's Churchyard 698 CBF Income Shares	16,363	(429)	429	0	(1,928)	14,435
St. Andrew's Church Centre & Grounds 108 CBF Income Shares	2,527	(66)	66	0	(295)	2,232
Endowment Fund Total	18,890	(496)	496	0	(2,223)	16,667
Depreciating Asset Fund						
St. Andrew's Church Centre Courtyard	593,900 171,902	0 4,034	0 0	19,551 4,655	0 0	574,349 171,281
Depreciating Asset Fund Total	765,802	4,034	0	24,206	0	745,630
Restricted Fund						
St. Bartholomew's Maintenance (Fabric) 301 CBF Shares	7,142	(185)	185	0	(923)	6,219
St. Andrew's Maintenance (Fabric) 112 CBF Shares	2,646	(69)	69	0	(332)	2,314
St. Bartholomew's Repair & Maintenance (Anon) 1128 CBF Shares	29,117	(767)	767	0	(3,324)	25,793
Witcomb Trust Sunday School 144 CBF Shares	3,372	(88)	88	0	(397)	2,975
	42,277	(1,109)	1,109	0	(4,976)	37,301
Current Assets						
St. Bartholomew's Restoration Project	6,704	0	79	0	0	6,783
St. Bartholomew's Tower Fund (Bell ringers)	4,911	0	65	0	0	4,976
St Bartholomew's Restricted Funds	3,928	0	1,660	235	0	5,353
Friends of St. Bartholomew's, Churchyard	4,560	0	0	0	0	4,560
St Bartholomew's Bells Project	2,312	0	0	0	0	2,312
St Bartholomew's Cottage	254	0	0	0	0	254
Courtyard	26,844	(32,878)	15,105	81	0	8,990
Traidcraft	129	275	5,372	5,031	0	745
St Andrews Coffee Shop	0	0	0	0	0	0
Friday's Kitchen	0	40	34	74	0	0
Mission	0	29,619	7,188	36,806	0	0
Cameo	413	173	1,900	1,803	0	683
Ordinands Fund	1,507	0	587	255	0	1,838
	51,562	(2,771)	31,988	44,285	0	36,494
Loan – Courtyard	(15,000)	0				(15,000)
Restricted Total	844,641	154	33,098	68,491	(4,976)	804,425

REGISTERED CHARITY NUMBER:1134848

Report of the Trustees and
Unaudited Financial Statements for the Year Ended 31 December 2022
for
St Andrew's & St Bartholomew's Church

Louise Newman & Co Ltd
2 Bath Mews
Bath Parade
Cheltenham
Gloucestershire
GL53 7HL

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for the Year Ended 31 December 2022

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Independent Examiner's Report to the Trustees of
St Andrew's & St Bartholomew's Church

Independent examiner's report to the trustees of St Andrews & St Bartholomew's Church

I report to the charity trustees on my examination of the accounts of St Andrew's & St Bartholomew's Church (the Trust) for the year ended 31 December 2022.

Responsibilities and basis of report

As the charity trustees of the Trust you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

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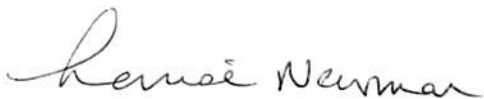
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2. the accounts do not accord with those records; or
3. the accounts do not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a true and fair view which is not a matter considered as part of an independent examination.

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Louise Newman
FCCA
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2 Bath Mews
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Date: 15th May 2023

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The overall balance carried forward at 31 December 2022 was £960,741 compared to £1,009,569, This being a decrease of £48,828

The Church investments generated a net loss of £7.2k for the year compared to a net gain of £7.6k in 2021.

As last year, the PCC continued to give money to others. Some £40,373 was given to missions and charities and other Institutions and Individuals. This is in line with our Mission guidelines.

St Andrew's & St Bartholomew's Church

Statement of Financial Activities
for the Year Ended 31 December 2022

	Notes	Unrestricted fund £	Restricted fund £	Endowment fund £	31.12.22 Total funds £	31.12.21 Total funds £
INCOME AND ENDOWMENTS FROM						
Voluntary Income	1	303,494	24,532	-	328,026	348,564
Income from Charitable Activities		15,780	1,900	-	17,680	9,968
Activities for generating funds	2	15,103	5,406	-	20,509	19,222
Investment income	3	<u>796</u>	<u>1,260</u>	<u>496</u>	<u>2,552</u>	<u>1,634</u>
Total		335,173	33,098	496	368,767	379,388
EXPENDITURE ON						
Fundraising and Trading		6,554	4,511	-	11,065	12,533
Support Costs	4	222,053	24,797	-	246,850	246,323
Charitable Activities		25,830	39,183	-	65,013	55,292
Payment to Diocese		<u>87,466</u>	<u>-</u>	<u>-</u>	<u>87,466</u>	<u>83,301</u>
Total		341,903	68,491	-	410,394	397,449
Net gains/(losses) on investments		<u>-</u>	<u>(4,977)</u>	<u>(2,224)</u>	<u>(7,201)</u>	<u>7,654</u>
NET INCOME/(EXPENDITURE)		(6,730)	(40,370)	(1,728)	(48,828)	(10,407)
Transfers between funds	13	<u>341</u>	<u>154</u>	<u>(495)</u>	<u>-</u>	<u>-</u>
Net movement in funds		(6,389)	(40,216)	(2,223)	(48,828)	(10,407)
RECONCILIATION OF FUNDS						
Total funds brought forward		<u>146,038</u>	<u>844,641</u>	<u>18,890</u>	<u>1,009,569</u>	<u>1,019,976</u>
TOTAL FUNDS CARRIED FORWARD		<u><u>139,649</u></u>	<u><u>804,425</u></u>	<u><u>16,667</u></u>	<u><u>960,741</u></u>	<u><u>1,009,569</u></u>

St Andrew's & St Bartholomew's Church

Balance Sheet
31 December 2022

	Notes	Unrestricted fund £	Restricted fund £	Endowment fund £	31.12.22 Total funds £	31.12.21 Total funds £
FIXED ASSETS						
Tangible assets	7	48,746	745,630	-	794,376	809,816
Investments	8	-	37,301	16,667	53,968	61,168
		48,746	782,931	16,667	848,344	870,984
CURRENT ASSETS						
Stocks	9	1,860	-	-	1,860	1,479
Debtors	10	2,215	-	-	2,215	4,533
Prepayments and accrued income	10	4,434	-	-	4,434	4,153
Cash at bank and in hand		92,635	36,494	-	129,129	154,312
		101,144	36,494	-	137,638	164,477
CREDITORS						
Amounts falling due within one year	11	(10,241)	-	-	(10,241)	(10,892)
NET CURRENT ASSETS		90,903	36,494	-	127,397	153,585
TOTAL ASSETS LESS CURRENT LIABILITIES		139,649	819,425	16,667	975,741	1,024,569
CREDITORS						
Amounts falling due after more than one year	12	-	(15,000)	-	(15,000)	(15,000)
NET ASSETS		139,649	804,425	16,667	960,741	1,009,569
FUNDS	13					
Unrestricted funds					139,649	146,038
Restricted funds					804,425	844,641
Endowment funds					16,667	18,890
TOTAL FUNDS					960,741	1,009,569

The financial statements were approved by the Board of Trustees and authorised for issue on 15 MAY 2023 and were signed on its behalf by:


Trustee

Notes to the Financial Statements
for the Year Ended 31 December 2022

ACCOUNTING POLICIES

Basis of preparing the financial statements

The financial statements of the charity, which is a public benefit entity under FRS 102, have been prepared in accordance with the Charities SORP (FRS 102) 'Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019)', Financial Reporting Standard 102 'The Financial Reporting Standard applicable in the UK and Republic of Ireland' and the Charities Act 2011. The financial statements have been prepared under the historical cost convention, with the exception of investments which are included at market value, as modified by the revaluation of certain assets.

Income

All income is recognised in the Statement of Financial Activities once the charity has entitlement to the funds, it is probable that the income will be received and the amount can be measured reliably.

Expenditure

Liabilities are recognised as expenditure as soon as there is a legal or constructive obligation committing the charity to that expenditure, it is probable that a transfer of economic benefits will be required in settlement and the amount of the obligation can be measured reliably. Expenditure is accounted for on an accruals basis and has been classified under headings that aggregate all cost related to the category. Where costs cannot be directly attributed to particular headings they have been allocated to activities on a basis consistent with the use of resources.

Grants offered subject to conditions which have not been met at the year end date are noted as a commitment but not accrued as expenditure.

Tangible fixed assets

Depreciation is provided at the following annual rates in order to write off each asset over its estimated useful life. Freehold property including courtyard @2%, Fixtures, Fittings and Computer Equipment @10%.

Stocks

Stocks are valued at the lower of cost and net realisable value, after making due allowance for obsolete and slow moving items.

Taxation

The charity is exempt from tax on its charitable activities.

Fund accounting

Unrestricted funds can be used in accordance with the charitable objectives at the discretion of the trustees.

Restricted funds can only be used for particular restricted purposes within the objects of the charity. Restrictions arise when specified by the donor or when funds are raised for particular restricted purposes.

Notes to the Accounts

1. VOLUNTARY INCOME

			31.12.22	31.12.21
			£	£
	Unrestricted	Restricted	Total	Total
Planned Giving	256,583	1,140	257,723	274,085
One Off Donations	34,931	8,294	43,225	34,024
Legacies	500	-	500	10,244
Courtyard Donations	-	15,098	15,098	22,448
Miscellaneous Income	7,507	-	7,507	6,832
Collections during services	1,563	-	1,563	931
Grants	2,410	-	2,410	-
Total	303,494	24,532	328,026	348,564

St Andrew's & St Bartholomew's Church

Notes to the Financial Statements
for the Year Ended 31 December 2022

2. ACTIVITIES FOR GENERATING FUNDS

	31.12.22	31.12.21
	£	£
Friday's Kitchen	34	-
Tradecraft Stall	5,372	3,733
Fees	<u>15,103</u>	<u>15,489</u>
	<u>20,509</u>	<u>19,222</u>

3. INVESTMENT INCOME

	31.12.22	31.12.21
	£	£
Interest receivable	<u>2,552</u>	<u>1,634</u>

4. SUPPORT COSTS

	31.12.22	31.12.21
	£	£
Support costs	<u>246,850</u>	<u>246,323</u>

5. TRUSTEES' REMUNERATION AND BENEFITS

There were no trustees' remuneration or other benefits for the year ended 31 December 2022 nor for the year ended 31 December 2021.

There were no trustees' expenses paid for the year ended 31 December 2022 nor for the year ended 31 December 2021.

6. STAFF COSTS

The average monthly number of employees during the year was as follows:

	31.12.22	31.12.21
Number of staff	9	13

No employees received emoluments in excess of £60,000

St Andrew's & St Bartholomew's Church

Notes to the Financial Statements - continued
for the Year Ended 31 December 2022

7.	TANGIBLE FIXED ASSETS					
	Land	Freehold Property	Fixtures & Fittings	Courtyard	Computer Equipment	Totals
	£	£	£	£	£	£
COST						
At 1 January 2022	5,978	984,059	32,696	177,798	27,085	1,227,616
Additions	-	-	9,302	4,034	1,168	14,504
At 31 December 2022	<u>5,978</u>	<u>984,059</u>	<u>41,998</u>	<u>181,832</u>	<u>28,253</u>	<u>1,242,120</u>
DEPRECIATION						
At 1 January 2022	-	390,159	8,175	5,896	13,570	417,800
Charge for year	-	<u>19,551</u>	<u>4,472</u>	<u>4,655</u>	<u>1,266</u>	<u>29,944</u>
At 31 December 2022	-	<u>409,710</u>	<u>12,647</u>	<u>10,551</u>	<u>14,836</u>	<u>447,744</u>
NET BOOK VALUE						
At 31 December 2022	<u>5,978</u>	<u>574,349</u>	<u>29,351</u>	<u>171,281</u>	<u>13,417</u>	<u>794,376</u>
At 31 December 2021	<u>5,978</u>	<u>593,900</u>	<u>24,521</u>	<u>171,902</u>	<u>13,515</u>	<u>809,816</u>

8. FIXED ASSET INVESTMENTS

	Listed Investments £
MARKET VALUE	
At 1 January 2022	61,168
Revaluations during the year	<u>(7,200)</u>
NET BOOK VALUE	
At 31 December 2022	<u>53,968</u>
At 31 December 2021	<u>61,168</u>

There were no investment assets outside the UK.

9. STOCKS

	31.12.22 £	31.12.21 £
Stocks - Traidcraft	<u>1,860</u>	<u>1,479</u>

10. DEBTORS: AMOUNTS FALLING DUE WITHIN ONE YEAR

	31.12.22 £	31.12.21 £
Debtors	2,215	4,533
Prepayments & Accrued Income	<u>4,434</u>	<u>4,153</u>
	<u>6,649</u>	<u>8,686</u>

11. CREDITORS: AMOUNTS FALLING DUE WITHIN ONE YEAR

	31.12.22	31.12.21
	£	£
Trade creditors	6,055	3,271
Taxation and social security	149	2,931
Other creditors	4,037	4,690
	10,241	10,892

12. CREDITORS: AMOUNTS FALLING DUE AFTER MORE THAN ONE YEAR

	31.12.22	31.12.21
	£	£
Other creditors – Loans falling due between two and four years	15,000	15,000

13. MOVEMENT IN FUNDS

Net movement in funds, included in the above are as follows:

	At 1.1.22 £	Net movement in funds £	Transfers between funds £	At 31.12.22 £
Unrestricted funds				
General fund	146,038	(6,730)	341	139,649
Restricted funds				
Restricted	844,641	(40,370)	154	804,425
Endowment funds				
Endowment	18,890	(1,728)	(495)	16,667
TOTAL FUNDS	<u>1,009,569</u>	<u>(48,828)</u>	<u>-</u>	<u>960,741</u>

Comparative net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Gains and losses £	Movement in funds £
Unrestricted funds				
General fund	335,173	(341,903)	-	(6,730)
Restricted funds				
Restricted	33,098	(68,491)	(4,977)	(40,370)
Endowment funds				
Endowment	496	-	(2,224)	(1,728)
TOTAL FUNDS	<u>368,767</u>	<u>(410,394)</u>	<u>(7,201)</u>	<u>(48,828)</u>

14. RELATED PARTY DISCLOSURES

There were no related party transactions for the year ended 31 December 2022.

St Andrew's & St Bartholomew's Church

Detailed Statement of Financial Activities
for the Year Ended 31 December 2022

	31.12.22 £	31.12.21 £
INCOME AND ENDOWMENTS		
Voluntary Income		
Donations	<u>328,026</u>	<u>348,563</u>
	328,026	348,563
Activities for generating funds		
Friday's Kitchen	34	-
Traidcraft Stall	5,372	3,733
Fees	<u>15,103</u>	<u>15,489</u>
	20,509	19,222
Investment income		
Interest receivable	2,552	1,634
Incoming resources from charitable activities		
Church Centre Hire	9,891	5,154
Ministry Activities (see note 15)	<u>7,789</u>	<u>4,814</u>
	<u>17,680</u>	<u>9,968</u>
Total incoming resources	368,767	379,387
EXPENDITURE		
Fundraising trading : cost of goods sold and other costs		
Traidcraft Stall Purchases	4,531	3,936
Expenses Against Fees	6,533	8,597
	11,064	12,533
Charitable activities		
Grants to institutions	40,373	36,887
Ministry Activities (see note 15)	<u>24,619</u>	<u>18,405</u>
	64,992	55,292
Other Resources Expended		
Payment to Diocese	87,466	83,301

St Andrew's & St Bartholomew's Church

Detailed Statement of Financial Activities
for the Year Ended 31 December 2022

	31.12.22 £	31.12.21 £
Support costs		
St Andrew's – Running Expenses		
Rates and water		
Insurance	570	252
Light and heat	2,745	2,627
Repairs & Maintenance	11,984	9,402
Salaries	5,549	2,725
Cleaning	3,311	3,150
Grounds Maintenance	10,081	9,422
Other Running Expenses	3,051	3,996
Fixtures & Fittings Depn	11,208	3,796
Church Centre Depn	5,738	6,882
Courtyard Depn	19,551	19,551
	<u>4,655</u>	<u>4,552</u>
	78,443	66,355
St Bartholomew's – Running Expenses		
Insurance		
Light and heat	1,641	1,583
Repairs & Maintenance	(1,369)	2,177
Churchyard Maintenance	1,040	1,076
Cottage Running Expenses	11,386	9,591
	<u>1,700</u>	<u>1,329</u>
	14,398	15,756
Support & Admin Costs		
Salaries		
Cost of Services	137,513	151,975
Telephone	3,190	2,355
Postage and stationery	686	833
Sundries	2,078	1,651
Subscriptions	2,056	3,903
Professional Fees	538	337
IT Costs	973	854
Architect & Professional fees	4,640	591
	<u>383</u>	<u>143</u>
	152,057	162,642
Governance costs		
Accountancy and legal fees		
	<u>1,974</u>	<u>1,570</u>
Total resources expended	<u>410,394</u>	<u>397,449</u>
Net expenditure before gains and losses	(41,627)	(18,062)
Realised gains/(losses) on fixed asset investments	<u>(7,201)</u>	<u>7,654</u>
Net expenditure	<u>(48,828)</u>	<u>(10,408)</u>

St Andrew's & St Bartholomew's Church

Detailed Statement of Financial Activities
for the Year Ended 31 December 2022

Note 15. Ministry Activities

	31.12.22	31.12.21
	<u>£</u>	<u>£</u>
Ministry Activities Income		
Adult		
Youth	2,877	1,366
Children	2,478	3,141
Cameo	534	68
	<u>1,900</u>	<u>239</u>
Total Income	<u>7,789</u>	<u>4,814</u>
Ministry Activities Expenditure		
Adult		
Youth	14,570	10,702
Children	4,783	5,140
Cameo	3,463	2,193
	<u>1,803</u>	<u>370</u>
Total Expenditure	<u>24,619</u>	<u>18,405</u>
Net Ministry Activities	<u>(16,830)</u>	<u>(13,591)</u>

Note 16 Specific Funds	Balance 31.12.21 £	Transfer £	Income £	Expenditure £	Valuation £	Balance 31.12.22 £
Permanent Endowments						
St. Bartholomew's Churchyard 698 CBF Income Shares	16,363	(429)	429	0	(1,928)	14,435
St. Andrew's Church Centre & Grounds 108 CBF Income Shares	2,527	(66)	66	0	(295)	2,232
Endowment Fund Total	18,890	(496)	496	0	(2,223)	16,667
Depreciating Asset Fund						
St. Andrew's Church Centre Courtyard	593,900	0	0	19,551	0	574,349
	171,902	4,034	0	4,655	0	171,281
Depreciating Asset Fund Total	765,802	4,034	0	24,206	0	745,630
Restricted Fund						
St. Bartholomew's Maintenance (Fabric) 301 CBF Shares	7,142	(185)	185	0	(923)	6,219
St. Andrew's Maintenance (Fabric) 112 CBF Shares	2,646	(69)	69	0	(332)	2,314
St. Bartholomew's Repair & Maintenance (Anon) 1128 CBF Shares	29,117	(767)	767	0	(3,324)	25,793
Witcomb Trust Sunday School 144 CBF Shares	3,372	(88)	88	0	(397)	2,975
	42,277	(1,109)	1,109	0	(4,976)	37,301
Current Assets						
St. Bartholomew's Restoration Project	6,704	0	79	0	0	6,783
St. Bartholomew's Tower Fund (Bell ringers)	4,911	0	65	0	0	4,976
St Bartholomew's Restricted Funds	3,928	0	1,660	235	0	5,353
Friends of St. Bartholomew's, Churchyard	4,560	0	0	0	0	4,560
St Bartholomew's Bells Project	2,312	0	0	0	0	2,312
St Bartholomew's Cottage	254	0	0	0	0	254
Courtyard	26,844	(32,878)	15,105	81	0	8,990
Traidcraft	129	275	5,372	5,031	0	745
St Andrews Coffee Shop	0	0	0	0	0	0
Friday's Kitchen	0	40	34	74	0	0
Mission	0	29,619	7,188	36,806	0	0
Cameo	413	173	1,900	1,803	0	683
Ordinands Fund	1,507	0	587	255	0	1,838
	51,562	(2,771)	31,988	44,285	0	36,494
Loan – Courtyard	(15,000)	0				(15,000)
Restricted Total	844,641	154	33,098	68,491	(4,976)	804,425

Accounts

Report of the Trustees and
Unaudited Financial Statements for the Year Ended 31 December 2021
for
St Andrews & St Bartholomew's Church

Louise Newman & Co Ltd
2 Bath Mews
Bath Parade
Cheltenham
Gloucestershire
GL53 7HL

St Andrews & St Bartholomew's Church

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for the Year Ended 31 December 2021

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St. Andrew's and St. Bartholomew's, Churchdown

Address:
The Church Office
St. Andrew's Church
Station Road
Churchdown
Gloucester
GL3 2JT

Church administrator:
Mrs Loraine Yates

Tel.: 01452 712154
Email: admin@stastb.church

Office holders during the year:

Vicar: Rev Canon Jonathan Perkin (to June 2021)

Church Wardens: Mr Andrew Smith (from Apr 2019)
Mr Nigel Roe (from Oct 2020)

Treasurer: Miss Rachel Limbrick

Bankers:	National Westminster Bank plc 21 Eastgate Street Gloucester GL1 1NY	CCLA Investment Management Ltd. (The CBF Church of England Funds) 80 Cheapside London EC2V 6DZ
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Independent Examiner: Louise Newman & Co Ltd
2 Bath Mews
Bath Parade
Cheltenham
GL53 7HL

The PCC became a registered charity 1134848 with the Charity Commission on 11 March 2010.

A. Overview

The village of Churchdown lies midway between Cheltenham and Gloucester in the diocese of Gloucester. The Parish of St Andrew's and St Bartholomew's consists of the eastern part of the village and has two churches: the larger church of St Andrew's built in 1904 roughly in the middle of the parish and the small ancient pilgrim church of St Bartholomew's on the top of Chosen Hill. The parish has about 1,800 households comprising approximately 4,200 residents. It is estimated that sixty five percent of members attending reside in Churchdown with many others coming from nearby.

The two churches, hereafter just called the Church, exist for public benefit in the advancement of Christian faith by proclaiming the Gospel and working to address the needs of many, primarily within the Parish but also in the wider community.

Originator of financial statement: Miss Rachel Limbrick (Treasurer)

St. Andrew's and St. Bartholomew's, Churchdown

B. Structure, Governance and Management

The Parochial Church Council (PCC) is a corporate body established with ex-officio and elected members in accordance with the Church Representation Rules of the Church of England. There are no ex-officio or appointed members of the PCC who are not trustees.

Trustees as registered in 2021 (attendance figures in brackets):		Position	Attendance (including online)
Ex-officio:	Rev. Jonathan Perkin	Vicar and Chair of PCC until June 21	3/3
	Mr Nigel Roe	Churchwarden from Oct 2020	7/8
	Mr Andrew Smith	Churchwarden from Apr 2019	8/8
	Mr Gareth Davies	Deanery Synod from April 2014	7/8
	Mr Gordon Goodman	Deanery Synod from April 2017	8/8
	Ms Lesley Ward	Deanery Synod from Oct 2020	7/8
	Mr Steven Riddick	Deanery Synod from Oct 2020	6/8
	Miss Rachel Limbrick	Treasurer from April 2016	8/8
	Rev Dave Keeper	Co-opted from June 2021	3/8
Elected:	Mrs Christina Castrolillo	PCC to April 2021	2/2
	Mrs Denise Daly	PCC to April 2021	0/2
	Mr Christopher Porter	PCC to April 2021	1/2
	Mr Ben Geeson	PCC to April 2021	1/2
	Mr Robert Capon	PCC to April 2021	2/2
	Mr John Varley	PCC to April 2021	2/2
	Mrs Celia Anderson	PCC from April 2019	7/8
	Ms Jo Jo Lei	PCC from April 2019	0/8
	Mrs Marilyn Baldwin	PCC from October 2020	6/8
	Mr Tim Door	PCC from October 2020	7/8
	Mr Thomas Nhachi	PCC from October 2020	8/8
	Mrs Moira Perrin	PCC from October 2020	8/8
	Mrs Rachael Champness	PCC from April 2021	6/6
	Mrs Lynda Britton	PCC from April 2021	5/6
	Mr David Fisher	PCC from April 2021	4/6
	Mrs Jane Pringle	PCC from April 2021	4/6
	Mrs Sue Rothwell	PCC from April 2021-retired Sept 21	2/2
	Mr Jeremy Taylor	PCC from April 2021	4/6
In attendance	Mrs Leslie Dennish	PCC Secretary from April 2018	5/8

There were 384 persons on the electoral roll as at 31st December 2021 (381 December 2020)

Recruitment and appointment to the Parochial Church Council

The PCC has twelve elected members in addition to those ex-officio or appointed members and is chaired by the vicar who has the casting vote. Election takes place at the Annual Parochial Church Meeting (APCM) of church members on the parochial Electoral Roll and elected members serve for 3 years before standing down (but are eligible for re-election for a further 3 years after 1 year has elapsed). Only lay persons are eligible for election. PCC members are indemnified against personal liability by the Ecclesiastical Insurance Office plc.

The Diocese charges the PCC with:

- working with the vicar to promote in the parish the whole mission of the Church: pastoral, evangelistic, social and ecumenical;
- consulting with the vicar on matters of general concern and importance to the parish;
- consideration and discussion of matters concerning the Church of England or any other matters of religious or public interest;
- making known and putting into effect any provision made by the Diocesan Synod or the Deanery Synod but without prejudice to the powers of the PCC on any particular matter; and giving advice to the Diocesan Synod and the Deanery Synod on matters referred to it and raising such matters as the PCC consider appropriate with them

St. Andrew's and St. Bartholomew's, Churchdown

Churchwardens

The two Churchwardens are elected annually at the Annual Meeting of Parishioners with the consent of the vicar and are responsible for the care of the fabric and contents of the church and for wellbeing, and order. They are licensed for this purpose by the bishop, to whom they are ultimately responsible and are unpaid in that role. In discharging their duties, the churchwardens met regularly with the vicar before the interregnum. Thereafter they have met the Archdeacon and other diocesan staff as well as regularly with each other.

Church Ministry

People are appointed from the clergy, the paid staff, and volunteers to take responsibility for the various ministries of the church. These people are responsible for the overall administration of their ministry and ministry workers, primarily volunteers, who conduct the many and varied tasks looking after the church activities, buildings, church centre and the people of the parish and members of the church further afield. They receive direction from the PCC and request resources and funding from the PCC. Budget holders provide a requested budget each October for the following calendar year and have the responsibility for expenditure within the allocated budget with the proviso that any item, or total of similar items, exceeding £500 must have specific PCC approval whether or not it is in the budget.

Management of Church Business

The PCC met 8 times during 2021 and saw its role primarily in the formulation, approval and review of strategy, policy and procedures, together with detailed financial scrutiny, including agreeing the annual budget. Formal minutes are taken of the decisions made. The weekly staff meeting conducts day-to-day management and is chaired by the vicar or churchwarden and attended by the two churchwardens, when available, the curate if appointed, paid members of staff including youth and children's pastors, the facilities coordinator, communications coordinator, church administrator, discipleship pastor, worship pastor and occasionally the verger. Others are invited to attend when appropriate.

Management of risks

A full risk assessment for the church had been prepared. Obviously in 2021 we faced additional major risks due to Covid. Over 50 measures were taken to mitigate risks arising from Covid and these were regularly reviewed against government, CofE and scientific rules, advice, and guidelines. Other risks were deemed to be the same as in previous years namely, in no particular order: Financial Malfeasance (measures to circumvent outlined in later section entitled Accounting Policies); issues of Health and Safety (including management of Fire Risk in the Church and Church Centre premises at St Andrew's and within the church of St Bartholomew's); issues around Child Protection; and also, risks associated with failure adequately to maintain the fabric of the two churches and to provide premises suitable for the churches' activities.

Health and Safety and Fire

A suitably qualified person, Phil King, remains as Health and Safety (H & S) Officer to the parish and the Facilities Coordinator acts as Fire Officer.

The digital fire alarm system in the centre is regularly tested and serviced every 6 months by ADT. The appropriately identified and illuminated designated fire exits were checked regularly; key personnel were trained in the agreed fire exit procedures. Fire extinguishers (with appropriate properties) are sited throughout the entire premises (Church and Centre) and are tested annually by approved agents. Fire evacuation procedures are made available to all Centre users including those hiring the Hall or other facilities.

The gas supply and installations (boiler and kitchen) were inspected regularly and certified. The electrical system and emergency lighting was maintained in accordance with best practice with monthly flash tests and annual full check. All electrical equipment in the Church Centre is checked in accordance with current legislation by an appointed responsible qualified person.

Safeguarding of Children and Vulnerable Adults

The current policy was reviewed during the year against the latest CofE guidelines and adopted by the PCC. There has been a significant increase in numbers of volunteers completing safeguarding training and all issues are handled based on the policy. There is a nominated Children and Vulnerable Adults Safeguarding Officer, Lesley Ward, whose contact details are prominently displayed.

St. Andrew's and St. Bartholomew's, Churchdown

Maintenance of the fabric of the two churches and the St Andrew's Church Centre

Regular maintenance of both churches and the centre facilities was done throughout 2021 with inspections and testing in accordance with current regulations. There were no major failures of equipment although the Centre boiler is giving rise for concern. A rolling programme continues to reduce electricity costs by changing appropriate lighting to LEDs and installing PIRs to limit the time of lighting unoccupied rooms such as the toilets.

Insured Risks

During 2021 there were no claims on our insurers, Ecclesiastical Insurance Office plc.

C. St Andrew's and St. Bartholomew's Church Developments

As live streaming continued to be crucial for many in the congregation to connect with the church and its worship equipment was enhanced and the technical teams were relocated to a new platformed area within St Andrew's.

D. The Church Wardens' report on the year 2021

Two issues dominated the year, the continued and varying impact of Covid and the church family saying goodbye to Jonathan and Susie and entering into an interregnum in June.

Throughout the year church life was impacted by Covid. However, the extent it impacted was greatly reduced through the live streaming project, the Connect Groups and the Pastoral Team. The activity of many going beyond that which could reasonably be expected has ensured that people within the congregation have felt involved, connected and pastorally cared for.

Connect groups continued and even flourished using zoom, meeting in church facilities rather than homes and adapting in many other ways. Pastoral support has included the provision of over 200 meals, shopping for others and care for neighbours. Daily thoughts were shared on You Tube throughout the Lent period and these were appreciated by many.

Our Children's and Youth Work were able to start 'meeting in person' again, albeit somewhat tentatively. Covid had an impact on those able and wishing to volunteer. The introduction of intergenerational services once a month sought to ease this pressure. In the autumn we saw the numbers in our children's and youth groups increase.

Many people took on extra responsibilities during the interregnum.

A Parish Profile was developed and agreed with Bishop Rachel. This helped to encourage a strong shortlist of applicants to become our new vicar.

The reformed Computer Team completed an update of the website. Attention then moved on to developing 'ChurchSuite' as the main channel for church communication.

A special mention is needed of our retired clergy - without their willingness and availability we would not have been able to provide for marriages, funerals and the regular Sunday and mid-week services. We thank you for 'coming out of retirement' to meet our needs.

In 2021, there were 6 Baptisms, 9 Marriages and 31 Funerals.

St. Andrew's and St. Bartholomew's, Churchdown

E. Mission Partners

The church continued to provide support by prayer and financial giving to its mission partners throughout the year. Mission giving is overseen by the Mission Team, a sub-committee of the PCC. The Mission Team allocates money from the tithing (approximately 10% of general voluntary income given to the Church that is not given specifically for other purposes) and special gifts encouraged by holding a special Mission orientated Sunday. A specific legacy and some individual gifts in 2021 also increased the total given to £29,202. The giving was approved by the PCC.

In making its decisions the Mission Team

- Primarily supports charities that are either overtly Christian or known to be run by Christians, with the exception of some local organisations
- Divides the giving between local/national and overseas
- Ensures that a variety of needs are met - relief aid, promoting the Christian faith, working with those in need
- Gives particular emphasis to those charitable activities linked to members of the congregation

Financial Giving 2021

Angel Tree Prison ministry
Christian Action
Gloucester City Mission
Gloucester Theology School
Listening Post
Open Doors
Samaritan's Purse
Seurr Sang'ida (Kenya)
TEARFund
TIC+
Gloucestershire Action for Refugees and
Asylum Seekers

The Worship Foundation
Church Mission Society - Guatemala
Open Air Campaigners - Albania
Wycliffe Bible Translators
Coverdale Trust
African Inland Church - Kenya
Albanian Evangelical Mission
European Christian Mission
UCCF: The Christian Unions
Ugandan Christian University

St. Andrew's and St. Bartholomew's, Churchdown

F. Plans for 2022

- To restore more elements of church life, post-Covid.
- Welcome our new vicar and his family
- Support Ukrainian refugees with church families
- Agree an improved policy for our financial reserves

We should be optimistic for 2022 as we come out of Covid restrictions, look forward to welcoming a new vicar and his family and see the kingdom of God grow in Churchdown and beyond.

G. Accounting Conventions and Standards

The PCC is aware of Charity Commission publication CC8 - Internal Financial Controls for Charities.

1. Accounting Policies

See notes after the Statement of Financial Activities.

2. Management of Investments

All endowments and restricted funds are invested with bodies approved by the Church of England as being suitable for the protection of resources and provision of an adequate return on capital.

3. PCC Reserves Policy

There are sufficient reserves to cover at least 3 months of staff remuneration and essential outgoings and meet all current anticipated expenditure.

4. Finance Committee

A small working group, consisting of the Vicar, the Treasurer and the two Churchwardens together with four church members, meets as necessary to support the Treasurer and deal with urgent financial issues.

5. Financial Management

The Treasurer is an unpaid volunteer who is supported by two Assistant Treasurers employed part time to keep the books and provide computer assisted support to the Treasurer and PCC. This has continued to work well and has enabled the Treasurer to gain a far better appreciation of the current and future state of the church's finances. She reports to each PCC meeting, co-ordinating the budget for the year and conducting other financial studies as required. The Assistant Treasurers are given further training as necessary. An annual budget is prepared each autumn for the forthcoming year and approved by the PCC.

6. Approval of Expenditure & Financial Controls:

- a. Most payments of expenditure are now made electronically and thus only one signature is required on all cheques. However, the online banking security cards are limited to only those required, and all expenditure approved by the relevant person or one of the churchwardens.
- b. All reimbursed expenditure to employees and others is reviewed by the Treasurer or Assistant Treasurers following authorisation by the relevant person and reimbursed as in 'a' above.
- c. Cash handling procedures generally require two (unrelated) persons to count cash received and record it prior to its being banked by the Assistant Treasurer. The Assistant Treasurers maintain a record of cash received and bank statements reconciled on a weekly basis.
- d. Individuals are authorised to spend within their approved budgets but any items of a capital nature in excess of £500 require the initial approval of the Finance Committee and subsequent endorsement by the PCC.
- e. The approval of changes to the remuneration of staff or the engagement of new staff requires the scrutiny of the Finance Committee and the subsequent endorsement of the PCC.
- f. Gift Aid reclamations to the H M Revenue and Customs are submitted at regular intervals.
- g. Onward giving by the church (known as Mission giving) is coordinated by the Mission team and brought to the PCC for detailed approval.

St. Andrew's and St. Bartholomew's, Churchdown

H. Remuneration

The stipend of the Vicar is provided from Diocesan funds. The Church employed thirteen full and part time paid staff (Administrator, Children's Pastor, Children's worker, Discipleship Pastor, Assistant Treasurers, Caretaker, Youth Pastor, Verger, Discipleship Pastor, Facilities Coordinator, Communication Coordinator and Creative Pastor). Certain professional services were paid for as required (e.g. grass cutting). In addition, the church gratefully acknowledges the vital contribution made by many unpaid volunteers.

I. Review of Financial Activities and Affairs

Under the Charities Act 2014, the PCC Accounts incorporate the activities of all groups under its auspices. PCC funds are also segregated into unrestricted (for use at PCC discretion) and restricted (where the donor has specified its use).

The overall income for the year decreased from £469k in 2020 to £379k in 2021. However during 2020 we received approx. £134k for the Courtyard project. Removing the courtyard contribution from the total 2020 income would have given rise to income of £335k. As such, the like for like increase in income from 2021 is approx. £44k (£335k 2020 compared to £379k in 2021) Of the £379k income, £341k was for Unrestricted use, with the remaining £37.5k being allocated to Restricted & Endowment projects.

The overall expenditure for the year increased from £362k in 2020 to £397k in 2021, an increase of 9.67% or £35k. The increase in expenditure is largely due to an increase in employee costs. Of the £397k expenditure, £338k was for Unrestricted use, with the remaining £60k being allocated to Restricted projects.

The 2021 accounts have recorded a deficit of £10k. The budget for 2021 was set with a deficit of approx. £55k. The income budget was set at £339k with the total income received being £379k. The expenditure budget was set at £394k with total expenditure being £397k.

The Church investments generated a net gain of £7.6k for the year compared to a net gain of £3.4k in 2020.

As last year, the PCC continued to give money to others. Some £36,887 was given to missions and charities and other Institutions and Individuals. This is in line with our Mission guidelines. The mission giving includes funds that were received from a legacy.

The parish share for the year was £83,301. This was the same amount as for 2020. However, the amount for 2022 will rise to £87,744.

St. Andrew's and St. Bartholomew's, Churchdown

Independent Examiner's Report to the Trustees of St Andrews & St Bartholomew's Church

Independent examiner's report to the trustees of St Andrews & St Bartholomew's Church

I report to the charity trustees on my examination of the accounts of St Andrews & St Bartholomew's Church (the Trust) for the year ended 31 December 2021.

Responsibilities and basis of report

As the charity trustees of the Trust you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the Trust's accounts carried out under section 145 of the Act and in carrying out my examination I have followed all applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

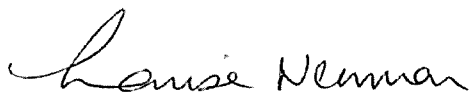
Independent examiner's statement

Since your charity's gross income exceeded £250,000 your examiner must be a member of a listed body. I can confirm that I am qualified to undertake the examination because I am a registered member of FCCA which is one of the listed bodies.

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the Trust as required by section 130 of the Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a true and fair view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.



Louise Newman
FCCA
Louise Newman & Co Ltd
2 Bath Mews
Bath Parade
Cheltenham
Gloucestershire
GL53 7HL

Date: 29th July 2022

St. Andrew's and St. Bartholomew's, Churchdown

St Andrews & St Bartholomew's Church

Statement of Financial Activities for the Year Ended 31 December 2021

	Notes	Unrestricted fund £	Restricted fund £	Endowment fund £	31.12.21 Total funds £	31.12.20 Total funds £
INCOMING RESOURCES FROM						
Voluntary Income	1	316,024	32,540	-	348,564	442,722
Grants		-	-	-	-	1,500
Income from Charitable Activities		9,729	239	-	9,968	5,374
Activities for generating funds	2	15,489	3,733	-	19,222	16,628
Investment income	3	76	1,079	479	1,634	2,363
Total		341,318	37,591	479	379,388	468,587
EXPENDITURE ON						
Fundraising and Trading		8,597	3,936	-	12,533	8,830
Support Costs	4	220,419	25,904	-	246,323	230,886
Charitable Activities		25,508	29,784	-	55,292	38,606
Payment to Diocese		83,301	-	-	83,301	83,301
Total		337,825	59,624	-	397,449	361,623
Net gains on investments		-	5,291	2,363	7,654	3,443
NET INCOME/(EXPENDITURE)		3,493	(16,742)	2,842	(10,407)	110,407
Transfers between funds	13	(16,657)	17,136	(479)	-	-
Net movement in funds		(13,164)	394	2,363	(10,407)	110,407
RECONCILIATION OF FUNDS						
Total funds brought forward		159,202	844,248	16,527	1,019,977	909,570
TOTAL FUNDS CARRIED FORWARD		146,038	844,642	18,890	1,009,570	1,019,977

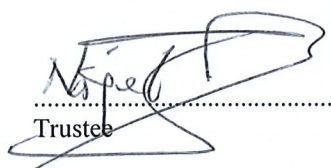
St. Andrew's and St. Bartholomew's, Churchdown

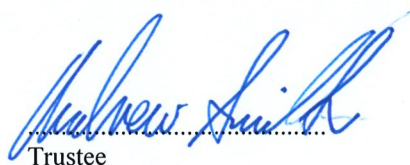
St Andrews & St Bartholomew's Church

Balance Sheet
31 December 2021

	Notes	Unrestricted fund £	Restricted fund £	Endowment fund £	31.12.21 Total funds £	31.12.20 Total funds £
FIXED ASSETS						
Tangible assets	7	44,013	765,800	-	809,813	831,604
Investments	8	-	42,278	18,890	61,168	53,513
		44,013	808,078	18,890	870,981	885,117
CURRENT ASSETS						
Stocks	9	1,479	-	-	1,479	1,881
Debtors and accrued income	10	4,533	-	-	4,533	865
Prepayments	10	4,153	-	-	4,153	3,888
Cash at bank and in hand		102,752	51,564	-	154,316	154,488
		112,917	51,564	-	164,481	161,122
CREDITORS						
Amounts falling due within one year	11	(10,892)	-	-	(10,892)	(11,262)
NET CURRENT ASSETS		102,025	51,564	-	153,589	149,860
TOTAL ASSETS LESS CURRENT LIABILITIES		146,038	859,642	18,890	1,024,570	1,034,977
CREDITORS						
Amounts falling due after more than one year	12	-	(15,000)	-	(15,000)	(15,000)
NET ASSETS		146,038	844,642	18,890	1,009,570	1,019,977
FUNDS	13					
Unrestricted funds					146,038	159,202
Restricted funds					844,642	844,248
Endowment funds					18,890	16,527
TOTAL FUNDS					1,009,570	1,019,977

The financial statements were approved by the Board of Trustees on 10th May 2022 and were signed on its behalf by:


Trustee


Trustee

St. Andrew's and St. Bartholomew's, Churchdown

St Andrews & St Bartholomew's Church

Notes to the Financial Statements for the Year Ended 31 December 2021

ACCOUNTING POLICIES

Basis of preparing the financial statements

The financial statements of the charity, which is a public benefit entity under FRS 102, have been prepared in accordance with the Charities SORP (FRS 102) 'Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019)', Financial Reporting Standard 102 'The Financial Reporting Standard applicable in the UK and Republic of Ireland' and the Charities Act 2011. The financial statements have been prepared under the historical cost convention, with the exception of investments which are included at market value.

Income

All income is recognised in the Statement of Financial Activities once the charity has entitlement to the funds, it is probable that the income will be received and the amount can be measured reliably.

Expenditure

Liabilities are recognised as expenditure as soon as there is a legal or constructive obligation committing the charity to that expenditure, it is probable that a transfer of economic benefits will be required in settlement and the amount of the obligation can be measured reliably. Expenditure is accounted for on an accruals basis and has been classified under headings that aggregate all cost related to the category. Where costs cannot be directly attributed to particular headings they have been allocated to activities on a basis consistent with the use of resources.

Grants offered subject to conditions which have not been met at the year end date are noted as a commitment but not accrued as expenditure.

Tangible fixed assets

Depreciation is provided at the following annual rates in order to write off each asset over its estimated useful life.
Freehold property including courtyard @2%, Fixtures, Fittings and Computer Equipment @10%

Stocks

Stocks are valued at the lower of cost and net realisable value, after making due allowance for obsolete and slow moving items.

Taxation

The charity is exempt from tax on its charitable activities.

Fund accounting

Unrestricted funds can be used in accordance with the charitable objectives at the discretion of the trustees.

Restricted funds can only be used for particular restricted purposes within the objects of the charity. Restrictions arise when specified by the donor or when funds are raised for particular restricted purposes.

Further explanation of the nature and purpose of each fund is included in the notes to the financial statements.

Notes to the Accounts

1. VOLUNTARY INCOME

			31.12.21 £	31.12.20 £
	Unrestricted	Restricted	Total	Total
Planned Giving	273,338	747	274,085	277,992
One Off Donations	29,923	4,101	34,024	24,975
Legacies	5,000	5,244	10,244	80
Courtyard Donations	-	22,448	22,448	134,533
Miscellaneous Income	6,832	-	6,832	4,047
Collections during services	931	-	931	1,095
Total	316,024	32,540	348,564	442,722

St. Andrew's and St. Bartholomew's, Churchdown

St Andrews & St Bartholomew's Church

Notes to the Financial Statements - continued
for the Year Ended 31 December 2021

2. ACTIVITIES FOR GENERATING FUNDS

	31.12.21	31.12.20
	£	£
Coffee Shop	-	648
Friday's Kitchen	-	398
Traidcraft Stall	3,733	3,223
Fees	<u>15,489</u>	<u>12,359</u>
	<u>19,222</u>	<u>16,628</u>

3. INVESTMENT INCOME

	31.12.21	31.12.20
	£	£
Interest receivable	<u>1,634</u>	<u>2,363</u>

4. SUPPORT COSTS

	31.12.21	31.12.20
	£	£
Support costs	<u>246,323</u>	<u>230,886</u>

5. TRUSTEES' REMUNERATION AND BENEFITS

There were no trustees' remuneration or other benefits for the year ended 31 December 2021 nor for the year ended 31 December 2020.

Trustees' expenses

There were no trustees' expenses paid for the year ended 31 December 2021 nor for the year ended 31 December 2020.

6. STAFF COSTS

The average monthly number of employees during the year was as follows:

	31.12.21	31.12.20
	<u>13</u>	<u>12</u>
Number of staff		

No employees received emoluments in excess of £60,000.

7. TANGIBLE FIXED ASSETS

	Land	Freehold Property	Fixtures & Fittings	Courtyard	Computer Equipment	Totals
	£	£	£	£	£	£
COST						
At 1 January 2021	5,978	984,059	114,881	176,631	67,904	1,349,453
Additions			-	1,167	8,027	9,194
At 31 December 2021	5,978	984,059	114,881	177,798	75,931	1,358,647
DEPRECIATION						
At 1 January 2021		370,608	86,820	1,344	59,077	517,849
Charge for year		19,551	3,542	4,552	3,340	30,985
At 31 December 2021		390,159	90,362	5,896	62,417	548,834
NET BOOK VALUE						
At 31 December 2021	5,978	593,900	24,519	171,902	13,514	809,813
At 31 December 2020	5,978	613,451	28,061	175,287	8,827	831,604

St. Andrew's and St. Bartholomew's, Churchdown

St Andrews & St Bartholomew's Church

Notes to the Financial Statements - continued
for the Year Ended 31 December 2021

8. FIXED ASSET INVESTMENTS

	Listed investments £
MARKET VALUE	
At 1 January 2021	53,514
Revaluations	<u>7,654</u>
NET BOOK VALUE	
At 31 December 2021	<u>61,168</u>
At 31 December 2020	<u>53,514</u>

There were no investment assets outside the UK.

9. STOCKS

	31.12.21	31.12.20
	£	£
Stocks - Traidcraft	<u>1,479</u>	<u>1,881</u>

10. DEBTORS: AMOUNTS FALLING DUE WITHIN ONE YEAR

	31.12.21	31.12.20
	£	£
Debtors & Accrued Income	4,533	865
Prepayments	<u>4,153</u>	<u>3,888</u>
	<u>8,686</u>	<u>4,753</u>

11. CREDITORS: AMOUNTS FALLING DUE WITHIN ONE YEAR

	31.12.21	31.12.20
	£	£
Trade creditors	3,271	1,644
Taxation and social security	2,931	2,866
Other creditors	<u>4,690</u>	<u>6,752</u>
	<u>10,892</u>	<u>11,262</u>

St. Andrew's and St. Bartholomew's, Churchdown

St Andrews & St Bartholomew's Church

Notes to the Financial Statements - continued
for the Year Ended 31 December 2021

12. CREDITORS: AMOUNTS FALLING DUE AFTER MORE THAN ONE YEAR

	31.12.21 £	31.12.20 £
Other creditors – Loans falling due between two and four years	<u>15,000</u>	<u>15,000</u>

13. MOVEMENT IN FUNDS

	At 1.1.21 £	Net movement in funds £	Transfers between funds £	At 31.12.21 £
Unrestricted funds				
General fund	159,202	3,493	(16,657)	146,038
Restricted funds				
Restricted	844,248	(16,742)	17,136	844,642
Endowment funds				
Endowment	16,527	2,842	(479)	18,890
TOTAL FUNDS	<u>1,019,977</u>	<u>(10,407)</u>	<u>-</u>	<u>1,009,570</u>

Net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Gains and losses £	Movement in funds £
Unrestricted funds				
General fund	341,318	(337,825)	-	3,493
Restricted funds				
Restricted	37,591	(59,624)	5,291	(16,742)
Endowment funds				
Endowment	479	-	2,363	2,842
TOTAL FUNDS	<u>379,388</u>	<u>(397,449)</u>	<u>7,654</u>	<u>(10,407)</u>

St. Andrew's and St. Bartholomew's, Churchdown

14. RELATED PARTY DISCLOSURES

There were three related party transactions for the year ended 31 December 2021, however these had no personal benefit.

St. Andrew's and St. Bartholomew's, Churchdown

St Andrews & St Bartholomew's Church

Detailed Statement of Financial Activities for the Year Ended 31 December 2021

	31.12.21 £	31.12.20 £
INCOME AND ENDOWMENTS		
Voluntary Income		
Donations	348,564	442,722
Grants	-	1,500
	<u>348,564</u>	<u>444,222</u>
Activities for generating funds		
Coffee Shop	-	648
Friday's Kitchen	-	398
Traidcraft Stall	3,733	3,223
Fees	<u>15,489</u>	<u>12,359</u>
	19,222	16,628
Investment income		
Interest receivable	1,634	2,363
Incoming resources from charitable activities		
Church Centre Hire	5,154	2,717
Ministry Activities (see note 15)	<u>4,814</u>	<u>2,657</u>
	<u>9,968</u>	<u>5,374</u>
Total incoming resources	<u>379,388</u>	<u>468,587</u>
EXPENDITURE		
Fundraising trading : cost of goods sold and other costs		
Coffee Shop Exps	-	683
Friday's Kitchen	-	355
Traidcraft Stall Purchases	3,936	3,034
Expenses Against Fees	<u>8,597</u>	<u>4,758</u>
	<u>12,533</u>	<u>8,830</u>
Charitable activities		
Grants to institutions	36,887	22,732
Ministry Activities (see note 15)	<u>18,405</u>	<u>15,874</u>
	<u>55,292</u>	<u>38,606</u>
Other Resources Expended		
Payment to Diocese	83,301	83,301

St. Andrew's and St. Bartholomew's, Churchdown

St Andrews & St Bartholomew's Church

Detailed Statement of Financial Activities for the Year Ended 31 December 2021

	31.12.21 £	31.12.20 £
Support costs		
St Andrew's – Running Expenses		
Rates and water	252	401
Insurance	2,627	2,597
Light and heat	9,402	6,937
Repairs & Maintenance	2,725	4,745
Caretaker	3,150	2,911
Cleaning	9,422	7,080
Grounds Maintenance	3,996	1,885
Other Running Expenses	3,796	4,635
Fixtures & Fittings Depn	6,882	6,134
Church Centre Depn	19,551	19,551
Courtyard Depn	4,552	1,344
	66,355	58,220
St Bartholomew's – Running Expenses		
Insurance	1,583	1,565
Light and heat	2,177	119
Repairs & Maintenance	1,076	340
Churchyard Maintenance	9,591	7,865
Cottage Running Expenses	1,329	1,344
	15,756	11,233
Support & Admin Costs		
Salaries	151,975	143,770
Cost of Services	2,355	2,095
Telephone	833	1,841
Postage and stationery	1,651	2,565
Sundries	3,903	1,018
Subscriptions	337	629
Professional Fees	854	275
IT Costs	591	5,795
Architect & Professional fees	143	1,875
	162,642	159,863
Governance costs		
Accountancy	1,570	1,570
Total Support Costs	246,323	230,886
Total Resources Expended	397,449	361,623
Realised recognised gains and losses		
Realised gains/(losses) on fixed asset investments	7,654	3,443
Net income/(expenditure)	(10,407)	110,407

St. Andrew's and St. Bartholomew's, Churchdown

St Andrews & St Bartholomew's Church

Detailed Statement of Financial Activities
for the Year Ended 31 December 2021

Note 15. Ministry Activities

	31.12.21 £	31.12.20 £
Ministry Activities Income		
Adult	1,366	3,266
Youth	3,141	989
Alpha	-	-
Away Weekend	-	-
Children	68	406
Cameo	<u>239</u>	<u>713</u>
Total Income	<u>4,814</u>	<u>5,374</u>
Ministry Activities Expenditure		
Adult	10,702	5,031
Youth	5,140	1,525
Alpha	-	-
Away Weekend	-	-
Children	2,193	8,659
Cameo	370	659
Total Expenditure	<u>18,405</u>	<u>15,874</u>
Net Ministry Activities	<u>(13,591)</u>	<u>(10,500)</u>

St. Andrew's and St. Bartholomew's, Churchdown

Note 16 Specific Funds	Balance 31.12.20 £	Transfer £	Income £	Expenditure £	valuation £	Balance 31.12.21 £
Permanent Endowments						
St. Bartholomew's Churchyard 698 CBF Income Shares	14,315	(415)	415	0	2,048	16,363
St. Andrew's Church Centre & Grounds 108 CBF Income Shares	2,212	(64)	64	0	315	2,527
Endowment Fund Total	16,527	(479)	479	0	2,363	18,890
Depreciating Asset Fund						
St. Andrew's Church Centre Courtyard	613,449 175,286	0 1,167	0 0	19,551 4,552	0 0	593,898 171,902
Depreciating Asset Fund Total	788,735	1,167	0	24,103	0	765,800
Restricted Fund						
St. Bartholomew's Maintenance (Fabric) 301 CBF Shares	6,167	(181)	181	0	975	7,142
St. Andrew's Maintenance (Fabric) 112 CBF Shares	2,294	(68)	68	0	352	2,646
St. Bartholomew's Repair & Maintenance (Anon) 1128 CBF Shares	25,575	(745)	745	0	3,542	29,117
Witcomb Trust Sunday School 144 CBF Shares	2,950	(86)	86	0	422	3,372
	36,986	(1,079)	1,079	0	5,291	42,277
Current Assets						
St. Bartholomew's Restoration Project	6,704	0	0	0	0	6,704
St. Bartholomew's Tower Fund (Bell ringers)	4,911	0	0	0	0	4,911
St Bartholomew's Restricted Funds	4,354	0	160	586	0	3,928
Friends of St. Bartholomew's, Churchyard	4,560	0	0	0	0	4,560
St Bartholomew's Bells Project	2,312	0	0	0	0	2,312
St Bartholomew's Cottage	254	0	0	0	0	254
Courtyard	9,730	(4,045)	22,448	1,288	0	26,845
Traidcraft	157	275	3,733	4,036	0	129
St Andrews Coffee Shop	0	0	0	0	0	0
Friday's Kitchen	0	0	0	0	0	0
Mission	0	20,818	8,384	29,202	0	0
Cameo	544	0	239	370	0	413
Revive	0	0	0	0	0	0
Mission Day	0	0	0	0	0	0
Ordinands Fund	0	0	1,548	39	0	1,509
	33,526	17,048	36,512	35,521	0	51,565
Loan – Courtyard	(15,000)	0				(15,000)
Restricted Total	844,248	17,136	37,591	59,624	5,291	844,642

Accounts

Report of the Trustees and
Unaudited Financial Statements for the Year Ended 31 December 2020
for
St Andrews & St Bartholomew's Church

Louise Newman & Co Ltd
2 Bath Mews
Bath Parade
Cheltenham
Gloucestershire
GL53 7HL

St. Andrew's and St. Bartholomew's, Churchdown

Contents of the Financial Statements for the Year Ended 31 December 2020

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St. Andrew's and St. Bartholomew's, Churchdown

Address:
The Church Office
St. Andrew's Church
Station Road
Churchdown
Gloucester
GL3 2JT

Church administrator:
Mrs Loraine Yates

Tel.: 01452 712154
Email: admin@stastb.church

Office holders during the year:

Vicar: Rev. Jonathan Perkin

Church Wardens: Mr Richard Badley (to Oct 2020)
Mr Andrew Smith (from Apr 2019)
Mr Nigel Roe (from Oct 2020)

Treasurer: Miss Rachel Limbrick

Bankers:	National Westminster Bank plc 21 Eastgate Street Gloucester GL1 1NY	CCLA Investment Management Ltd. (The CBF Church of England Funds) 80 Cheapside London EC2V 6DZ
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Independent Examiner: Louise Newman & Co Ltd
2 Bath Mews
Bath Parade
Cheltenham
GL53 7HL

The PCC became a registered charity 1134848 with the Charity Commission on 11 March 2010.

A. Overview

The village of Churchdown lies midway between Cheltenham and Gloucester in the diocese of Gloucester. The Parish of St Andrew's and St Bartholomew's consists of the eastern part of the village and has two churches: the larger church of St Andrew's built in 1904 roughly in the middle of the parish and the small ancient pilgrim church of St Bartholomew's on the top of Chosen Hill. The parish has about 1,800 households comprising approximately 4,200 residents. At the last check, sixty five percent of members attending reside in Churchdown with others coming from nearby.

The two churches, hereafter just called the Church, exist for public benefit in the advancement of Christian faith by proclaiming the Gospel and working to address the needs of many, primarily within the Parish but also in the wider community.

Originator of financial statement: Miss Rachel Limbrick (Treasurer)

St. Andrew's and St. Bartholomew's, Churchdown

B. Structure, Governance and Management

The Parochial Church Council (PCC) is a corporate body established with ex-officio and elected members in accordance with the Church Representation Rules of the Church of England. There are no ex-officio or appointed members of the PCC who are not trustees.

Trustees as registered in 2020 (attendance figures in brackets):		Position	Attendance (including online)
Ex-officio:	Rev. Jonathan Perkin	Vicar and Chair of PCC	6/6
	Mr Nigel Roe	Churchwarden from Oct 2020	1/6
	Mr Andrew Smith	Churchwarden from Apr 2019	5/6
	Mr Richard Badley	Church Warden to Oct 2020	4/5
	Mr Gareth Davies	Deanery Synod from April 2014	3/6
	Mr Peter Ingram	Deanery Synod to Oct 2020	4/6
	Mr Gordon Goodman	Deanery Synod from April 2017	6/6
	Mr David Starr	Deanery Synod to Oct 2020	5/6
	Ms Lesley Ward	Deanery Synod from Oct 2020	0/1
	Mr Steven Riddick	Deanery Synod from Oct 2020	1/1
	Miss Rachel Limbrick	Treasurer from April 2016	5/6
Elected:	Nr Thomas Nhachi	PCC from Oct 2020	1/1
	Mr Tim Door	PCC from Oct 2020	0/1
	Mrs Moira Perrin	PCC from Oct 2020	0/1
	Mr Christopher Jones	PCC to Oct 2020	5/5
	Mrs Catherine Rowland	PCC to Oct 2020	0/5
	Mrs Denise Daly	PCC to Oct 2020	2/5
	Mrs Christina Castrolipppo	PCC from April 2018	5/6
	Mr Christopher Porter	PCC from April 2018	3/6
	Mr John Varley	PCC from April 2018	5/6
	Mrs Celia Anderson	PCC from April 2019	5/6
	Mr Robert Capon	PCC from April 2019	4/6
	Ms Jo Jo Lei	PCC from April 2019	6/6
	Mrs Emma Nhachi	PCC to Oct 2020	5/5
	Mr Ben Geeson	PCC from Oct 2020	1/1
	Mrs Marilyn Baldin	PCC from Oct 2020	1/1
In attendance	Mrs Leslie Dennish	PCC Secretary from April 2018	5/6

There were 381 persons on the electoral roll as at 31st December 2020 (373 December 2019)

Recruitment and appointment to the Parochial Church Council

The PCC has twelve elected members in addition to those ex-officio or appointed members and is chaired by the vicar who has the casting vote. Election takes place at the Annual Parochial Church Meeting (APCM) of church members on the parochial Electoral Roll and elected members serve for 3 years before standing down (but are eligible for re-election for a further 3 years after 1 year has elapsed). Only lay persons are eligible for election. PCC members are indemnified against personal liability by the Ecclesiastical Insurance Office plc.

The Diocese charges the PCC with:

- working with the vicar to promote in the parish the whole mission of the Church: pastoral, evangelistic, social and ecumenical;
- consulting with the vicar on matters of general concern and importance to the parish;
- consideration and discussion of matters concerning the Church of England or any other matters of religious or public interest;
- making known and putting into effect any provision made by the Diocesan Synod or the Deanery Synod but without prejudice to the powers of the PCC on any particular matter; and giving advice to the Diocesan Synod and the Deanery Synod on matters referred to it and raising such matters as the PCC consider appropriate with them

St. Andrew's and St. Bartholomew's, Churchdown

Churchwardens

The two Churchwardens are elected annually at the Annual Meeting of Parishioners with the consent of the vicar and are responsible for the care of the fabric and contents of the church and for well being and order. They are licensed for this purpose by the bishop, to whom they are ultimately responsible and are unpaid in that role. In discharging their duties the churchwardens meet regularly with the vicar.

Church Ministry Branches

Heads of Branches are appointed from the clergy, the paid staff and volunteers to take responsibility for the various ministries of the church. The Heads of Branches are responsible for the overall administration of their branch and branch workers, primarily volunteers, who conduct the many and varied tasks looking after the church buildings, church centre and the people of the parish and members of the church further afield. A Head of Branch receives direction from the PCC and request resources and funding to the PCC. The Head of a Branch provides a requested budget each October for the following calendar year and has the responsibility for expenditure within the allocated budget with the proviso that any item, or total of similar items, exceeding £500 must have specific PCC approval whether or not it is in the budget.

Management of Church Business

The PCC met 6 times during 2020 and saw its role primarily in the formulation, approval and review of strategy, policy and procedures, together with detailed financial scrutiny, including agreeing the annual budget. Formal minutes are taken of the decisions made. The weekly staff meeting conducts day-to-day management and is chaired by the vicar, attended by the two churchwardens, when available, the curate if appointed, paid members of staff including youth and children's workers, occasionally the verger and one of the office administrators. Heads of Branches are invited to attend when appropriate and, if not members themselves, have a nominated member who normally attends the weekly staff meeting, to ensure smooth day-to-day management of the branch.

Management of risks

A full risk assessment for the church had been prepared. The major risks in the year were deemed to be the same as in previous years namely, in no particular order: Financial Malfeasance (measures to circumvent outlined in later section entitled Accounting Policies); issues of Health and Safety (including management of Fire Risk in the Church and Church Centre premises at St Andrew's and within the church of St Bartholomew's); issues around Child Protection; and also, risks associated with failure adequately to maintain the fabric of the two churches and to provide premises suitable for the churches' activities.

Health and Safety and Fire

A suitably qualified person remains as Health and Safety (H & S) Officer to the parish and the Facilities Manager acts as Fire Officer.

During the 2020 year the fire alarm system was replaced with a digital system which has sensors throughout the Centre (which can also be heard within the St Andrew's Church). It was regularly tested and serviced every 6 months by ADT. The appropriately identified and illuminated designated fire exits were checked regularly; key personnel were trained in the agreed fire exit procedures. Fire extinguishers (with appropriate properties) are sited throughout the entire premises (Church and Centre) and are tested annually by approved agents. Fire evacuation procedures are made available to all Centre users including those hiring the Hall or other facilities.

The gas supply and installations (boiler and kitchen) were inspected regularly and certified. The electrical system and emergency lighting was maintained in accordance with best practice with monthly flash tests and annual full check. All electrical equipment in the Church Centre is checked in accordance with current legislation by an appointed responsible qualified person.

Safeguarding of Children and Vulnerable Adults

The current policies are in the process of being revised in line with COE guidelines. Both policies have been subject to annual review by the PCC. There are nominated Child Protection and Vulnerable Adults Officers whose contact details are prominently displayed.

During the year no reports of concern were made.

St. Andrew's and St. Bartholomew's, Churchdown

Maintenance of the fabric of the two churches and the St Andrew's Church Centre

Regular maintenance of both churches and the centre facilities was done throughout 2020 with inspections and testing in accordance with current regulations. There were no major failures of equipment although the Centre boiler is giving rise for concern. A rolling programme continues to reduce electricity costs by changing appropriate lighting to LEDs and installing PIRs to limit the time of lighting unoccupied rooms such as the toilets.

Insured Risks

During 2020 there were no claims on our insurers, Ecclesiastical Insurance Office plc.

C. St Andrew's and St. Bartholomew's Church Developments

Major work was undertaken in the summer of 2020. The work, approved by the Diocese, provided an Accessibility Toilet with full disabled facilities for all ages and a large room built in the space between the church and the church centre. Temporary ramp access was also installed from the North porch making this exit usable by wheelchairs. Grants were obtained for the Accessibility toilet but otherwise all the work was funded by immediate donation, loans from church members and promises over 4 years. There was no need for loans from financial bodies.

Just before the Covid restrictions were effective, all the wooden chairs in the church and all but the wooden-backed chairs in the church centre were replaced with a single type of light, interlocking and comfortable chair which stacks 23 deep on easy-to-move trolleys. This purchase of 400 chairs proved God's providence as all the various combinations of church attendance and meetings over the whole year could be accommodated and lawful quarantining made possible with no hindrance.

To enable live-streaming of church services over the internet, extra IT and camera equipment was purchased in short order to provide a very professional result. It is anticipated that the live-streaming requirement will continue indefinitely and become a normal part of the provision of church services to a potentially world-wide audience.

D. The Vicar's report on the year 2020

As is well known, 2020 was a difficult year coping with the outbreak of Coronavirus. The church effectively closed its doors at the end of March, with partial opening later on in the year. The effect is not yet fully known as to church finances, congregation or future developments. As far as we can tell, the finances have remained stable, and the congregation have stayed in contact.

To offset the crisis, Daily Thoughts on YouTube were produced from March to end July, and again in Advent. These were gratefully received. Sunday services were recorded involving huge amounts of work. Thankfully in 2021 Live Streaming was introduced. Connect Groups continued to keep members involved and pastorally cared for.

The pastoral care of the congregation has been impressive, including appropriately distanced visits or with frequent phone contact, and including meals, shopping and caring for neighbours.

In 2020, there were 3 Baptisms, 6 Marriages, 27 Funerals

St. Andrew's and St. Bartholomew's, Churchdown

E. Mission Partners

The church continued to provide support by prayer and financial giving to its mission partners. Mission giving is overseen by the Mission Links Committee. The Committee allocates money from Tithing (the dedicating of approximately 10% of income derived from regular planned giving to the Church). Normally funds are also raised by an annual Mission Gift Day which was not possible in 2020. The Policy and the giving are approved annually by the PCC.

In making its decisions, the Committee:

- Primarily supports charities which are either overtly Christian or known to be run by Christians, with the exception of some local organisations
- Divides the giving approximately equally between 2 sectors: local/national and overseas
- Ensures that a variety of needs are met by supporting aid agencies, evangelism, work with young people, the vulnerable and medical work
- Gives particular, but not exclusive, attention to charities which are linked to members of the congregation
- Where possible gives to particular workers or projects rather than organisations.

Financial Giving 2020

Angel Tree	Listening Post
M & R Balfour (through CMS)	R & E Shuli (through AEM)
B Geeson	Samaritan's Purse
Christian Action	TEAR Fund
Churchdown Village Junior School	Teens in Crisis
Coverdale Trust	The Producers
D Lemadada	The Worship Foundation
Gloucestershire Theology School	Traidcraft
Historic Churches	A & A Warners (through ECM)
J Sullivan	Winstons's Wish

St. Andrew's and St. Bartholomew's, Churchdown

F. Plans for 2021

Simply, to restore some semblance of church life, post-Covid. This will include:

- Continuing with Livestream services
- Restoring Children's and Youth work when Government restrictions allow.
- Resume in-person services

G. Accounting Conventions and Standards

The PCC is aware of Charity Commission publication CC8 - Internal Financial Controls for Charities.

1. Accounting Policies

See notes after the Statement of Financial Activities.

2. Management of Investments

All endowments and restricted funds are invested with bodies approved by the Church of England as being suitable for the protection of resources and provision of an adequate return on capital.

3. PCC Reserves Policy

There are sufficient reserves to cover at least 3 months of staff remuneration and essential outgoings and meet all current anticipated expenditure.

4. Finance Committee

A small working group, consisting of the Vicar, the Treasurer and the two Churchwardens together with three church members, meets as necessary to support the Treasurer and deal with urgent financial issues.

5. Financial Management

The Treasurer is an unpaid volunteer who is supported by two Assistant Treasurers employed part time to keep the books and provide computer assisted support to the Treasurer and PCC. This has continued to work well and has enabled the Treasurer to gain a far better appreciation of the current and future state of the church's finances. She reports to each PCC meeting, co-ordinating the budget for the year and conducting other financial studies as required. The Assistant Treasurers are given further training as necessary. An annual budget is prepared each autumn for the forthcoming year and approved by the PCC.

6. Approval of Expenditure & Financial Controls:

- a. Most payments of expenditure are now made electronically and thus only one signature required on all cheques. However, the online banking security cards are limited to only those required and all expenditure approved by the branch head or one of the churchwardens.
- b. All reimbursed expenditure to employees and others are reviewed by the Treasurer or Assistant Treasurers following authorisation by the branch head and reimbursed as in 'a' above.
- c. Cash handling procedures generally require two (unrelated) persons to count cash received and record it prior to its being banked by the Assistant Treasurer. The Assistant Treasurers maintain a record of cash received and bank statements reconciled on a weekly basis.
- d. Individual branch heads are authorised to spend within their approved budgets but any items of a capital nature in excess of £500 require the initial approval of the Finance Committee and subsequent endorsement by the PCC.
- e. The approval of changes to the remuneration of staff or the engagement of new staff requires the scrutiny of the Finance Committee and the subsequent endorsement of the PCC.
- f. Gift Aid reclamations to the H M Revenue and Customs are submitted at regular intervals.
- g. Onward giving by the church (known as Mission giving) is coordinated by the Mission branch and brought to the PCC for detailed approval.

St. Andrew's and St. Bartholomew's, Churchdown

H. Remuneration

The stipend of the Vicar is provided from Diocesan funds. The Church employed twelve full and part time paid staff (Administrators, Children's worker, Discipleship Pastor, Assistant Treasurers, Caretaker, Youth Pastors, Verger, Discipleship Pastor, Facilities Manager and Creative Pastor). Certain professional services were paid for as required (e.g. musical expertise). In addition, the church gratefully acknowledges the vital contribution made by many unpaid volunteers.

I. Review of Financial Activities and Affairs

Under the Charities Act 2014, the PCC Accounts incorporate the activities of all groups under its auspices. PCC funds are also segregated into unrestricted (for use at PCC discretion) and restricted (where the donor has specified its use).

The overall income for the year increased from £417k in 2019 to £469k in 2020 an increase of 12.47% - largely due to the generous giving of donations for the Courtyard project of £134k.

Of the £469k income, £325k was for Unrestricted use, with the remaining £144k being allocated to Restricted & Endowment projects.

Without the additional Courtyard donations, the total income received would be £335k which is a decrease of approx. £82k from 2019. One off donations fell from £56.7k to £24.9k, Activities from generating funds ie Coffee Shop, Friday's Kitchen, Traidcraft, Funerals, Weddings etc, fell from £31k to £16.6k. This is not surprising given that these activities had to cease during the year. Income from Charitable Activities ie Church Centre Hire and all Ministry Activities also fell from £49.5k to £5.3k.

The reduction in income has resulted in a corresponding decrease in overall expenditure.

The overall expenditure for the year decreased from £434k in 2019 to £362k in 2020, a decrease of 17% or £72k.

The decrease is largely due to the church being closed for a significant period of time and various activities being placed on hold.

Of the £362k expenditure, £314k was for Unrestricted use, with the remaining £48k being allocated to Restricted projects.

The courtyard has been classed as a Fixed Asset and as such the costs of the building are being amortised over 50 years in line with the church centre. Therefore the costs of the courtyard are not included within the total expenditure figure of £362k. The Courtyard was completed at the end of September 2020, therefore three months of amortisation (£1.3k) has been included within the total expenditure.

The 2020 accounts have recorded a surplus of £110k compared to a loss of £8.6k in 2019. However without the courtyard income, the accounts would have shown a loss of approximately £27k

The Church investments generated a net gain of £3k for the year compared to a net gain of £8k in 2019. This would give a total loss for the year of approx. £24k (excluding the courtyard income).

As last year, the PCC continued to give money to others. Some £22,732 was given to missions and charities and other Institutions and Individuals. This is in line with our Mission Policy.

The parish share for the year was £83,301 to the work of the diocese, compared to £78,584 in 2019. The diocese have confirmed that the parish share will remain at the same level for 2021.

St. Andrew's and St. Bartholomew's, Churchdown

Independent Examiner's Report to the Trustees of St Andrews & St Bartholomew's Church

Independent examiner's report to the trustees of St Andrews & St Bartholomew's Church

I report to the charity trustees on my examination of the accounts of St Andrews & St Bartholomew's Church (the Trust) for the year ended 31 December 2020.

Responsibilities and basis of report

As the charity trustees of the Trust you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the Trust's accounts carried out under section 145 of the Act and in carrying out my examination I have followed all applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

Since your charity's gross income exceeded £250,000 your examiner must be a member of a listed body. I can confirm that I am qualified to undertake the examination because I am a registered member of FCCA which is one of the listed bodies.

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the Trust as required by section 130 of the Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a true and fair view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.



Louise Newman
FCCA
Louise Newman & Co Ltd
2 Bath Mews
Bath Parade
Cheltenham
Gloucestershire
GL53 7HL

Date: 16th April 2021

St. Andrew's and St. Bartholomew's, Churchdown

Statement of Financial Activities for the Year Ended 31 December 2020

	Notes	Unrestricted fund £	Restricted fund £	Endowment fund £	31.12.20 Total funds £	31.12.19 Total funds £
INCOMING RESOURCES						
FROM						
Voluntary Income	1	307,911	134,811		442,722	330,904
Grants			1,500		1,500	2,500
Activities for generating funds	2	12,359	4,269		16,628	31,372
Investment Income	3	818	1,082	463	2,363	2,921
Income from Charitable Activities		4,284	1,090		5,374	49,518
Total		325,372	142,752	463	468,587	417,215
EXPENDITURE ON						
Fundraising and Trading		4,758	4,072		8,830	19,046
Support Costs	4	209,758	21,128		230,886	242,868
Charitable Activities		16,112	22,494		38,606	93,304
Payment to Diocese		83,301			83,301	78,584
Total		313,929	47,694		361,623	433,802
Net gains on investments		0	2,380	1,063	3,443	7,889
NET INCOME/(EXPENDITURE)		11,443	97,438	1,526	110,407	(8,698)
Transfers between funds	13	(36,958)	37,421	(463)	-	-
Net movement in funds		(25,515)	134,859	1,063	110,407	(8,698)
RECONCILIATION OF FUNDS						
Total funds brought forward		184,716	709,390	15,464	909,570	918,268
TOTAL FUNDS CARRIED FORWARD		159,201	844,249	16,527	1,019,977	909,570

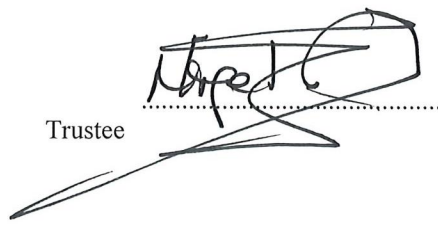
St. Andrew's and St. Bartholomew's, Churchdown

Balance Sheet 31 December 2020

	Notes	Unrestricted fund £	Restricted fund £	Endowment fund £	31.12.20 Total funds £	31.12.19 Total funds £
FIXED ASSETS						
Tangible assets	7	42,868	788,736		831,604	663,160
Investments	8		36,986	16,527	53,513	50,070
		42,868	825,722	16,527	885,117	713,230
CURRENT ASSETS						
Stocks	9	1,881			1,881	1,886
Debtors	10	865			865	1,520
Prepayments and accrued income	10	3,888			3,888	661
Cash at bank and in hand		120,961	33,527		154,488	215,395
		127,595	33,527		161,122	219,462
CREDITORS						
Amounts falling due within one year	11	(11,262)			(11,262)	(23,122)
NET CURRENT ASSETS		116,333	33,527		149,860	196,340
TOTAL ASSETS LESS CURRENT LIABILITIES		159,201	859,249	16,527	1,034,977	909,570
CREDITORS						
Amounts falling due after more than one year	12		(15,000)		(15,000)	
NET ASSETS		159,201	844,249	16,527	1,019,977	909,570
FUNDS	13					
Unrestricted Funds					159,201	184,716
Restricted Funds					844,249	709,390
Endowment Funds					16,527	15,464
TOTAL FUNDS					1,019,977	909,570

The financial statements were approved by the Board of Trustees.....16.4.2021..... and were signed on its behalf by:


Trustee


Trustee

St. Andrew's and St. Bartholomew's, Churchdown

Notes to the Financial Statements for the Year Ended 31 December 2020

ACCOUNTING POLICIES

Basis of preparing the financial statements

The financial statements of the charity, which is a public benefit entity under FRS 102, have been prepared in accordance with the Charities SORP (FRS 102) 'Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019)', Financial Reporting Standard 102 'The Financial Reporting Standard applicable in the UK and Republic of Ireland' and the Charities Act 2011. The financial statements have been prepared under the historical cost convention, with the exception of investments which are included at market value.

Income

All income is recognised in the Statement of Financial Activities once the charity has entitlement to the funds, it is probable that the income will be received and the amount can be measured reliably.

Expenditure

Liabilities are recognised as expenditure as soon as there is a legal or constructive obligation committing the charity to that expenditure, it is probable that a transfer of economic benefits will be required in settlement and the amount of the obligation can be measured reliably. Expenditure is accounted for on an accruals basis and has been classified under headings that aggregate all cost related to the category. Where costs cannot be directly attributed to particular headings, they have been allocated to activities on a basis consistent with the use of resources.

Grants offered subject to conditions which have not been met at the year-end date are noted as a commitment but not accrued as expenditure.

Tangible fixed assets

Depreciation is provided at the following annual rates in order to write off each asset over its estimated useful life.

Freehold property including courtyard @2%, Fixtures, Fittings and Computer Equipment @10%

Stocks

Stocks are valued at the lower of cost and net realisable value, after making due allowance for obsolete and slow moving items.

Taxation

The charity is exempt from tax on its charitable activities.

Fund accounting

Unrestricted funds can be used in accordance with the charitable objectives at the discretion of the trustees.

Restricted funds can only be used for particular restricted purposes within the objects of the charity. Restrictions arise when specified by the donor or when funds are raised for particular restricted purposes.

Further explanation of the nature and purpose of each fund is included in the notes to the financial statements.

1. VOLUNTARY INCOME

			31.12.20 £	31.12.19 £
	Unrestricted	Restricted	Total	Total
Planned Giving	277,992	-	277,992	262,974
One Off Donations	24,777	198	24,975	56,797
Re-order Donations		80	80	3,280
Legacies				1,500
Courtyard Donations		134,533	134,533	
Miscellaneous Income	4,047		4,047	3,424
Collections during services	<u>1,095</u>		<u>1,095</u>	<u>2,929</u>
Total	<u>307,911</u>	<u>134,811</u>	<u>442,722</u>	<u>330,904</u>

St. Andrew's and St. Bartholomew's, Churchdown

Notes to the Financial Statements - continued
for the Year Ended 31 December 2020

2. ACTIVITIES FOR GENERATING FUNDS

	31.12.20	31.12.19
	£	£
Mission Shop - Ripples *	-	1,884
Coffee Shop	648	2,487
Friday's Kitchen	398	1,899
Traidcraft Stall	3,223	7,615
Fees	<u>12,359</u>	<u>17,487</u>
• Mission Shop – Ripples – closed May 2019	<u>16,628</u>	<u>31,372</u>

3 INVESTMENT INCOME

	31.12.20	31.12.19
	£	£
Interest receivable	<u>2,363</u>	<u>2,921</u>

4 SUPPORT COSTS

	31.12.20	31.12.19
	£	£
Support costs	<u>230,886</u>	<u>242,868</u>

5. TRUSTEES' REMUNERATION AND BENEFITS

There were no trustees' remuneration or other benefits for the year ended 31 December 2020 nor for the year ended 31 December 2019.

Trustees' expenses

There were no trustees' expenses paid for the year ended 31 December 2020 (£923 year ended December 2019)

6. STAFF COSTS

The average monthly number of employees during the year was as follows:

	31.12.20	31.12.19
	12	11
Number of staff	<u>12</u>	<u>11</u>

No employees received emoluments in excess of £60,000.

St. Andrew's and St. Bartholomew's, Churchdown

Notes to the Financial Statements - continued
for the Year Ended 31 December 2020

7. TANGIBLE FIXED ASSETS

	Land £	Freehold Property £	Fixtures & Fittings £	Courtyard £	Computer Equipment £	Totals £
COST						
At 1 January 2020	5,978	984,059	84,909	11,130	67,904	1,153,980
Additions			29,972	165,501		195,473
At 31 December 2020	5,978	984,059	114,881	176,631	67,904	1,349,453
DEPRECIATION						
At 1 January 2020	-	351,057	83,278		56,485	490,820
Charge for year	-	19,551	3,542	1,344	2,592	27,029
At 31 December 2020		370,608	86,820	1,344	59,077	517,849
NET BOOK VALUE						
At 31 December 2020	5,978	613,451	28,061	175,287	8,827	831,604
St 31 December 2019	5,978	633,000	1,633	<u>11,130</u>	11,419	663,160

8. FIXED ASSET INVESTMENTS

	Listed investments £
MARKET VALUE	
At 1 January 2020	50,712
Revaluations	<u>3,443</u>
At 31 December 2020	<u>54,155</u>
PROVISIONS	
At 1 January 2020 and 31 December 2020	<u>642</u>
NET BOOK VALUE	
At 31 December 2020	<u>53,513</u>
At 31 December 2019	<u>50,070</u>

There were no investment assets outside the UK.

9. STOCKS

	31.12.20 £	31.12.19 £
Stocks - Traidcraft	<u>1,881</u>	<u>1,886</u>

10. DEBTORS: AMOUNTS FALLING DUE WITHIN ONE YEAR

	31.12.20 £	31.12.19 £
Trade debtors and Accrued Income	865	1,520
Other debtors and Prepayments	3,888	661

St. Andrew's and St. Bartholomew's, Churchdown

Notes to the Financial Statements - continued
for the Year Ended 31 December 2020

11. CREDITORS: AMOUNTS FALLING DUE WITHIN ONE YEAR

	31.12.20	31.12.19
	£	£
Trade creditors	1,644	6,405
Taxation and social security	2,866	2,605
Other creditors	<u>6,752</u>	<u>14,112</u>
	<u>11,262</u>	<u>23,122</u>

12. CREDITORS: AMOUNTS FALLING DUE AFTER MORE THAN ONE YEAR

	31.12.20	31.12.19
	£	£
Other creditors – Loans falling between two and four years	<u>15,000</u>	<u> </u>

13. MOVEMENT IN FUNDS

	At 1.1.20	Net movement	Transfers	At
	£	in funds	between funds	31.12.20
		£	£	£
Unrestricted funds				
General fund	184,716	11,443	(36,958)	159,201
Restricted funds				
Restricted	709,390	97,438	37,421	844,249
Endowment funds				
Endowment	15,464	1,526	(463)	16,527
	<u> </u>	<u> </u>	<u> </u>	<u> </u>
TOTAL FUNDS	<u>909,570</u>	<u>110,407</u>	<u>-</u>	<u>1,019,977</u>

Net movement in funds, included in the above are as follows:

	Incoming resources	Resources expended	Gains and losses	Movement in funds
	£	£	£	£
Unrestricted funds				
General fund	325,372	(313,929)	0	11,443
Restricted funds				
Restricted	142,752	(47,694)	2,380	97,438
Endowment funds				
Endowment	463		1,063	1,526
	<u> </u>	<u> </u>	<u> </u>	<u> </u>
TOTAL FUNDS	<u>468,587</u>	<u>(361,623)</u>	<u>3,443</u>	<u>110,407</u>

14. RELATED PARTY DISCLOSURES

There were four related party transactions during 2020, however these had no personal benefit.

St. Andrew's and St. Bartholomew's, Churchdown

Detailed Statement of Financial Activities for the Year Ended 31 December 2020

	31.12.20 £	31.12.19
INCOMING RESOURCES		
Voluntary Income		
Donations	442,722	330,904
Grants	<u>1,500</u>	<u>2,500</u>
	444,222	333,404
Activities for generating funds		
Mission Shop - Ripples	-	1,884
Coffee Shop	648	2,487
Friday's Kitchen	398	1,899
Traidcraft Stall	3,223	7,615
Fees	<u>12,359</u>	<u>17,487</u>
	16,628	31,372
Investment income		
Interest receivable	2,363	2,921
Incoming resources from charitable activities		
Church Centre Hire	2,717	8,403
Rental	-	(1,322)
Ministry Activities (see note 15)	<u>2,657</u>	<u>42,437</u>
	<u>5,374</u>	<u>49,518</u>
Total incoming resources	468,587	417,215
RESOURCES EXPENDED		
Fundraising trading :cost of goods sold and other costs		
Mission Shop Ripples	-	870
Coffee Shop Exps	683	1,120
Friday's Kitchen	355	1,067
Traidcraft Stall Purchases	3,034	7,210
Expenses Against Fees	<u>4,758</u>	<u>8,779</u>
	8,830	19,046
Charitable activities		
Grants to institutions	22,732	28,752
Ministry Activities (see note 15)	<u>15,874</u>	<u>64,552</u>
	38,606	93,304
Other resources expended		
Payment to Diocese	83,301	78,584

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St. Andrew's and St. Bartholomew's, Churchdown

Detailed Statement of Financial Activities for the Year Ended 31 December 2020

	31.12.20	31.12.19
Support costs		
	£	£
Salaries	112,235	106,313
Cost of Services	2,095	3,580
	114,330	109,893
St Andrew's – Running Expenses		
Rates and water	401	719
Insurance	2,597	2,577
Light and heat	6,937	8,608
Repairs & Maintenance	4,745	7,284
Caretaker	2,911	3,020
Cleaning	7,080	7,431
Grounds Maintenance	1,885	1,746
Other Running Expenses	4,635	5,923
Reordering Expenses	-	60
Fixtures & Fittings Depn	6,134	6,932
Church Centre Depn	19,551	19,551
Courtyard Depn	1,344	
	58,220	63,851
St Bartholomew's - Running Expenses		
Insurance	1,565	1,536
Light and heat	119	980
Repairs & Maintenance	340	269
Churchyard Maintenance	7,865	10,064
Cottage Running Expenses	1,344	1,199
	11,233	14,048
Support & Admin Costs		
Salaries	31,535	31,769
Telephone	1,841	1,040
Postage and stationery	2,565	5,689
Sundries	1,018	4,780
Subscriptions	629	1,188
Professional Fees	275	380
IT Costs	5,795	5,040
Architect & Professional fees	1,875	3,863
	45,533	53,749
Governance costs		
Accountancy	1,570	1,327
Total Support Costs	<u>230,886</u>	<u>242,868</u>
Total resources expended	<u>361,623</u>	<u>433,802</u>
 Realised recognised gains and losses		
Realised gains/(losses) on fixed asset investments	<u>3,443</u>	<u>7,889</u>
 Net income/(expenditure)	<u>110,407</u>	<u>(8,698)</u>

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St. Andrew's and St. Bartholomew's, Churchdown

	-	
	<u>31.12.20</u>	<u>31.12.19</u>
Ministry Activities	<u>£</u>	<u>£</u>
Income		
Adult	3,266	6,050
Youth	989	8,842
Alpha	0	908
Away Weekend	0	18,390
Children	406	2,328
Cameo	<u>713</u>	<u>5,919</u>
	<u>5,374</u>	<u>42,437</u>
Ministry Activities Expenditure		
Adult	5,031	16,994
Youth	1,525	11,947
Alpha	0	1,818
Away weekend	0	23,742
Children	8,659	4,912
Cameo	<u>659</u>	<u>5,139</u>
	<u>15,874</u>	<u>64,552</u>
Net Ministry Activities	<u>(10,500)</u>	<u>(22,115)</u>

St. Andrew's and St. Bartholomew's, Churchdown

Note 16	Specific Funds	Balance 31.12.19 £	Transfer £	Income £	Expenditure £	valuation £	Balance 31.12.20 £
	Permanent Endowments						
	St. Bartholomew's Churchyard 698 CBF Income Shares	13,394	(401)	401	0	921	14,315
	St. Andrew's Church Centre & Grounds 108 CBF Income Shares	2,070	(62)	62		142	2,212
	Endowment Fund Total	15,464	(463)	463	0	1,063	16,527
	Depreciating Asset Fund						
	St. Andrew's Church Centre	633,000	0	0	19,551	0	613,449
	Courtyard	11,130	165,501	0	1,344	0	175,287
	Depreciating Asset Fund Total	644,130	165,501	0	20,895	0	788,736
	Restricted Fund						
	St. Bartholomew's Maintenance (Fabric) 301 CBF Shares	5,769	(173)	173	0	398	6,167
	St. Andrew's Maintenance (Fabric) 112 CBF Shares	2,146	(64)	64	0	148	2,294
	St. Bartholomew's Repair & Maintenance (Anon) 1128 CBF Shares	23,930	(716)	716	0	1,645	25,575
	Witcomb Trust Sunday School 144 CBF Shares	2,761	(83)	83	0	189	2,950
		34,606	(1,036)	1,036	0	2,380	36,986
	Current Assets						
	St. Bartholomew's Restoration Project	6,675	4	25	0	0	6,704
	St. Bartholomew's Tower Fund (Bell ringers)	4,891	0	21	0	0	4,912
	St Bartholomew's Restricted Funds	4,354	0	0	0	0	4,354
	Friends of St. Bartholomew's, Churchyard	4,560	0	0	0	0	4,560
	St Bartholomew's Bells Project	2,312	0	0	0	0	2,312
	St Bartholomew's Cottage	254	0	0	0	0	254
	Courtyard	0	(126,521)	136,311	60	0	9,730
	Traidcraft	148	0	3,223	3,214	0	157
	St Andrews Coffee Shop	142	(107)	648	683	0	0
	Friday's Kitchen	0	87	398	485	0	0
	Mission	0	21,347	0	21,347	0	0
	Cameo	490	0	713	659	0	544
	Revive	0	(26)	377	351	0	0
	Mission Day	0	0	0	0	0	0
	St Andrews Re-order fund	6,828	(6,828)	0	0	0	0
		30,654	(112,044)	141,716	26,799	0	33,527
	Loan – Courtyard		(15,000)				(15,000)
	Restricted Total	709,390	37,421	142,752	47,694	2,380	844,249

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