

**REPORT OF THE TRUSTEES AND  
UNAUDITED FINANCIAL STATEMENTS  
FOR THE YEAR ENDED 31 DECEMBER 2023  
FOR  
THE PAROCHIAL CHURCH COUNCIL OF THE  
ECCLESIASTICAL PARISH OF  
HOLY TRINITY BROADSTAIRS**

Spurling Cannon  
Chartered Certified Accountants  
424 Margate Road  
Westwood  
Ramsgate  
Kent  
CT12 6SJ

**INDEPENDENT EXAMINER'S REPORT TO THE PCC OF  
HOLY TRINITY BROADSTAIRS**

**CHARITY NUMBER 1134846**

**Independent examiner's report to the trustees**

I report to the charity trustees on my examination of the accounts of The PCC for the year ended 31 December 2023.

**Responsibilities and basis of report**

The members of the PCC are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

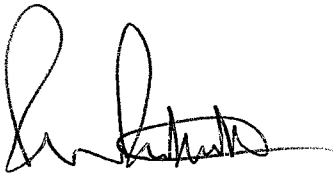
I report in respect of my examination of the accounts carried out under Section 145 of the Act and in carrying out my examination I have followed all applicable Directions given by the Charity Commission under Section 145(5)(b) of the Act.

**Independent examiner's statement**

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in accordance with Section 130 of the Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a true and fair view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.



Richard Phillpott

Spurling Cannon  
Chartered Certified Accountants  
424 Margate Road  
Westwood  
Ramsgate  
Kent  
CT12 6SJ



Nelson Place Broadstairs Kent CT10 1HQ 01843 862921 [holytrinity2009@live.co.uk](mailto:holytrinity2009@live.co.uk)  
Charity registration No 1134846

## **Annual Report for the year ended 31<sup>st</sup> December 2023**

Holy Trinity is the Parish Church for Broadstairs and is situated on Nelson Place Broadstairs.  
It is part of the Diocese of Canterbury.

**PCC Members** from 1<sup>st</sup> January 2023 until 31<sup>st</sup> December 2023:

Mrs Mary Richardson	Churchwarden (until APCM 2023)
Mr Robin Colyer	Churchwarden (until APCM 2023)
Mrs Elizabeth Baker	Churchwarden (from APCM 2023)
Ms Victoria Gregory	Churchwarden (from APCM 2023)
Mr John A Barrett	Treasurer & PCC member
Mrs Frances Lowden	Secretary
Mr John E Barrett	Deanery Synod member from April 2013
Mrs Sally Stephenson	Deanery Synod member from April 2013
Mrs Charlotte Bell	(from APCM 2023)
Mr Michael Baker	(from APCM 2022)
Mr Alex Borg	(co-opted in lieu of Mary Richardson who resigned)
Mrs Valerie Bough	(Co-opted from APCM 2023)
Mrs Julia Evans	(from APCM 2021)
Mr Geoffrey Norris	(from APCM 2022)
Mr Robin Colyer	(from APCM 2023)
Mrs Mary Richardson	(from APCM 2023)

### **Aims and purposes**

Holy Trinity PCC works in co-operation with the Incumbent in promoting the pastoral, evangelistic, social and ecumenical mission of the Church. The Reverend Dominic Fenton took up his post as Priest-in-Charge in 2016, was made Rector in 2018 and has been fully engaged with the aims and objectives of the Parish throughout 2023. There is a Sung Eucharist every Sunday morning, and weekday said masses take place at noon on Wednesdays and Fridays.

### **Structure, governance and management**

The method of appointment of PCC members is set out in the Church Representation Rules. At Holy Trinity, the PCC consists of the Incumbent, the two Churchwardens, three Deanery Synod members and

members elected by those of the congregation who are on the electoral roll of the Church. Members are elected for three years, and at the last APCM it was agreed that the rule stating that members could not serve successive terms was repealed. Members can now stand again directly their 3-year term concludes. The PCC meets a minimum of six times a year.

There are 145 members on the Church Electoral Roll. The average Sunday attendance in 2023 (including those under 16) was 75. Numbers have returned to almost pre-pandemic levels and continue to increase slowly week by week.

### **Objectives and Activities**

The PCC is committed to building on the pattern of Sunday worship already established, and to developing new ideas for special services. A service to celebrate the coronation of King Charles III was well attended by both our own congregation and members of the wider community. A new monthly evening event, Sunday @ 6, has begun with different speakers and more are booked for the coming year.

We aim to be an inclusive and welcoming community and to enable ordinary people to discover and live out the Christian faith through:

- Sacramental worship and prayer, learning about the Gospel and developing trust in Jesus Christ.
- Provision of pastoral care for members of the congregation and for all those living or working in the parish.
- Missionary and outreach work.
- A coffee morning is held on Wednesday and the church is open for crafts to take place during the afternoon.

Additionally, we have signed up to the 'Inclusive Church Initiative' and are members of the 'Save the Parish' organization.

We are committed to maintaining and preserving our historic buildings and in 2023 the redecoration of the north aisle was completed after remedial plasterwork was done. New outside window guards were installed over the Lady Chapel stained glass windows.

A quinquennial report was completed by our Architect in October 2023 and nothing of major significance was identified.

The monthly Saturday Shop has expanded from a small event held in the hall to become a larger Saturday Market held in the church. The hours are longer, lunches are served and the number of craft stalls that take part has grown to maximum capacity. The regular stalls run by members of the congregation are also popular and the event now regularly provides over £1000 per month to our funds.

Holy Trinity fully complies with the requirements of the Church of England with respect to good safeguarding practice. All persons who have been identified as needing training have completed courses run by the Diocese and this is monitored by our Safeguarding Disclosure Officer.

### **Achievements and Performance**

The PCC is committed to enabling the Church to be open as often as possible, and to welcoming local people and visitors to share in worship both on Sundays and during the week. The Wednesday coffee mornings have expanded and now regularly welcome over 25 people each week.

There has been extensive engagement with the congregation and wider community. The parish office is open in the mornings from Tuesday to Friday and is manned by a volunteer administrator. We have an

answerphone and an e-mail address and both of these are checked regularly outside of office hours. Our website is updated regularly and all services and events are advertised there.

Giving by members of the congregation has held up very well and more givers have changed from cash in envelopes to standing orders. We have signed up to the Parish Giving Scheme and members of the congregation are actively encouraged to join this scheme. The church now has a number of card reading machines and these are enabling us to accept payments by credit or debit card. These are helping us to increase donations from the wider community, especially at special services and events.

Unfortunately, despite several attempts, the Junior Church has not resumed regular meetings, but former members are kept informed of church activities and we are hopeful that this will be able to restart in the future.

There is a faithful and growing choir and serving team.

The church was open for the Ride and Stride event in September and several members of the congregation took part and were sponsored.

Regular maintenance to church buildings had been carried out including works to the hall.

### **Deanery Synod**

Three members of our PCC sit on the Deanery Synod - providing the PCC with an important link with the Diocese and the wider church.

### **Church Hall**

Our hall is open to our community and activities continue to take place throughout the week. Stone Bay Montessori Nursery is using the hall during the day in term time and other groups including Alcoholics Anonymous, Narcotics Anonymous and other hirers are also using the facility. An increasing number of groups are also wanting to hire the church for concerts.

### **Mission and Evangelism**

The website, [holytrinitybroadstairs.com](http://holytrinitybroadstairs.com), has been expanded to provide up-to-date information and background to our church and its services and activities and has replaced a paper version of the magazine. Our weekly pew sheet also disseminates information and is available all week for those who visit our church outside of the Sunday service.

A new policy on Mission giving was put into place during 2023 and we now donate 5% of our income (excluding fees and legacies) to charities, both local and international, which are nominated by a committee. Financial details of these can be found below in the Finance section of this report.

### **Ecumenical Relationships**

We are members of the Churches Together in Broadstairs and St Peter's. Fr Dominic and a lay representative regularly attend meetings and we take part in joint activities such as the Good Friday 'Walk of Witness' and carol singing at Christmas.

## **Finance Report**

### **Introduction**

Total income for the year was £187,017 (2022: £132,676). Total expenditure for the year was £165,645 (2022: £171,142).

For cash flow purposes we transferred £12,000 (2022: £20,000) from our CCLA investment account at the beginning of the year. This means we generated a total surplus of £9,372 for the year, a big relief after drawing down over £156,000 to survive the pandemic years, and a tremendous effort considering the challenging climate all fundraising organisations are facing at present.

### **Income**

Income was helped by three legacy donations totaling £45,108 (2022: £26,099). These were £750 from Josie Goodall's estate, a final payment of £14,358 from Michael Dickens estate and an interim payment of £30,000 from Caroline Boydell's estate, the latter of which is restricted to the upkeep of the church building.

Planned giving dropped slightly to £30,336 (2022: £32,539) owing to a small reduction in the total number of regular givers, but we hope to reverse that trend in 2024 with the launch of our new giving platform, the Parish Giving Scheme, and a new stewardship campaign.

Despite planned giving going down, income from tax recovered on donations increased to £9,366 (2022: £7,378) largely thanks to an increase on our GASDS claims. Donations also increased to £10,928 (2022: £4,749) thanks to cash collections and the prominence of card readers in church to collect cashless payments. Markets and fundraising events also enjoyed a particularly strong year, generating £13,498 (2022: £9,842) and £16,528 (2022: 5,608) respectively. Highlights include the fundraising events with Orla Kiely, Mig Kimpton and Felicity Cloake, plus our annual Rector's Ball.

### **Expenditure**

Despite our parish share contributions – which were paid in full – increasing by nearly 13% to £88,585 (2022: £78,580) we managed to reduce our overall expenditure by just over 3%. Alongside a closely managed budget, this was also helped by a lower repairs and maintenance bill of £17,432 (2022: £29,920), made possible by the large investments made by the PCC into the upkeep of the building in 2022.

And although we transferred £12,000 from our investment funds to cover cash flow at the beginning of the year, we were able to buy £30,000 worth of new shares in October thanks to an interim payment from Caroline Boydell's estate and a positive cash position. These, alongside what remained of the £1,317 restricted general fund that was previously held in our CAF Cash Account, were transferred to a newly labelled 'Restricted' CCLA account, which explains the movement of funds shown in our financial statements. Overall, by the year end, the value of our CBF Church of England Fund shares, managed by CCLA, increased by just over 15% to £360,486 (2022: £311,727).

### Mission & Appeals

Payments to carefully selected missions and one-off appeals also increased in 2023 to £6,832 (2022: £2,220), in part due to mission payments committed but not made in 2022. The Missions Committee made total donations of £4,676 to the following charities: Christian Solidarity Worldwide, Thanet Food Bank, Thanet Winter Shelter, Children's Society, Sightsavers, Church Army, Debt Justice, United Society Partners in Gospel, Christian Aid, Oasis, Mission to Seafarers, Mothers Union and the Bishop's Justice Appeal.

Our standalone collections for special appeals, including the Libya flood appeal, and donations following the earthquake in Turkey and Syria also raised £1,952. This includes £408 raised through the Kent Churches annual Ride & Stride fundraising event.

### Conclusion

Posting a £9,372 surplus against a budgeted deficit of £44,685 is a tremendous result, achieved by the hard work of so many members of the congregation to control costs and grow fundraising income. However, a word of caution. This was only possible because of legacy donations (a completely unpredictable source of income) and because we have reserves to draw cash from. Without these, we operated at a trading deficit of £35,736 i.e. we continue to spend more than we generate.

F Lowden  
PCC Secretary

# Holy Trinity Church Broadstairs

As at December 31st 2023

	2023		2022	
<b>Income</b>				
<b>Income Resources</b>				
Planned Giving	6,012		4,376	
Gift Aid Giving	30,336		32,539	
Income Tax recovery	9,366		7,378	
Donations	<u>10,928</u>	56,642	<u>4,749</u>	49,042
<b>General Funds</b>				
Books & Candles	948		648	
Magazine	0		218	
Fees	3,455		2,428	
Church Hall	17,977		18,035	
Church Users	3,020		2,280	
Saturday Market	13,498		9,842	
Fundraising	<u>16,528</u>	55,426	<u>5,608</u>	39,059
<b>Investment Income</b>				
CCLA Investments		9,062		9,862
<b>Miscellaneous</b>				
VAT Refund	5,701		0	
Appeals	2,187		1,674	
Interest	54		28	
Legacy	45,108		26,099	
Misc.	<u>837</u>	53,887	<u>6,912</u>	34,713
<b>CCLA Investment Sales</b>				
		12,000		20,000
	<u>187,017</u>		<u>152,676</u>	



## Expenditure

	2023		2022	
<b>Ministry Expenditure</b>				
Parish Share	88,585		78,580	
Rectors Expenses	<u>1,194</u>	89,779	<u>857</u>	79,437
<b>Church Running Expenses</b>				
Running Costs & Sanctuary	4,931		11,956	
Gas, Electric & Water	7,767		7,177	
Insurance	8,548		8,043	
Wages - Hall cleaner	270		320	
Repairs & Renewals	<u>17,432</u>	38,948	<u>29,920</u>	57,416
<b>Organ repairs</b>		1,054		7,424
<b>Trading Costs</b>				
Hall Costs	4,065		0	
Magazines	<u>0</u>	4,065	<u>36</u>	36
<b>Salaries &amp; Support</b>				
Organist & Choir		10,916		7,768
<b>Fundraising &amp; Social</b>				
General Fundraising		7,468		10,224
<b>Administration</b>				
General Administration	4,505		3,048	
Fees to CDBF	<u>1,268</u>	5,773	<u>868</u>	3,916
<b>Miscellaneous</b>				
Levicks - Audit	720		660	
Bank Charges	60		133	
Appeals	6,832		2,220	
Other	<u>30</u>	7,642	<u>1,908</u>	4,921
		<u>165,645</u>		<u>171,142</u>

## Year Ended 31st December 2023

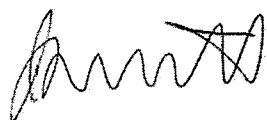
Account Number 606077001S - Restricted  
Account Number 606077002S - General

	Share Holding	2023	2022
<b>CCLA Investment Management Ltd</b>			
Account Number 606077001S - Restricted	1,423.52	32,179	181,478
Account Number 606077002S - General	14,523.45	328,307	130,249
	<u>15,946.97</u>	<u>360,486</u>	<u>311,727</u>
<b>Cash Funds</b>			
Cash at Bank		12,465	22,475
<b>Funds</b>			
Restricted			
General Fund	0		1,317
Organ Fund	<u>0</u>	0	<u>1,317</u>
<b>Unrestricted</b>			
CAF Bank		12,465	21,158
		<u>12,465</u>	<u>22,475</u>

Approved by the Parochial Church Council on [insert date] and signed on its behalf by:

Churchwardens

Elizabeth Baker  
Liz Baker



JOHN BARRETT  
TREASURER.

11 Victoria Gregory

