

THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH OF HOLY TRINITY BROADSTAIRS

England & Wales · Charity number 1134846

Details

Other names HOLY TRINITY PCC BROADSTAIRS

Status Registered

Legal form Previously excepted

Registered 2010-03-11

Register [View on the Charity Commission register](#)

Contact

Address Holy Trinity Parish Office
Nelson Place
Broadstairs
CT10 1HQ

Phone 01843862921

Email holytrinity2009@live.co.uk

Website www.holytrinitybroadstairs.com

Activities

Objects: Promoting in the ecclesiastical parish the whole mission of the Church.

Activities: The PCC of the Parish of Holy Trinity Broadstairs works in co-operation with the Incumbent, The Reverend B Dominic Fenton, in promoting the pastoral, evangelistic, social and ecumenical mission of the Church of England in Broadstairs.

Classification

- **How:** Makes Grants To Organisations, Provides Buildings/facilities/open Space, Provides Services
- **What:** Religious Activities
- **Who:** The General Public/mankind

Geography

- **Area of benefit:** UNDEFINED. IN PRACTICE, LOCAL.
- Kent

Finances

Period end	Income	Expenditure	Assets	Employees
2024-12-31	£148,119	£151,066	-	-
2023-12-31	£175,017	£165,645	-	-
2022-12-31	£132,676	£171,142	-	-
2021-12-31	£83,143	£139,166	-	-
2020-12-31	£76,957	£139,382	-	-

Trustees

Name	Role	Appointed
Rev Clive Ralph Hillman	Chair	2026-05-10
ALEX BORG		2024-04-28
Brendan Martin		2023-05-14
CHARLOTTE MILLICENT BELL		
Dr Jonathan Robert Williams		2026-05-10
Dr Jonathan Sexton		2025-05-18
Frances Margaret Lowden		
John Arthur Barrett		2020-03-15
John Barrett		2014-03-23
LINDA CURTIS		2024-04-28
Louise Ross		2025-05-18
MARY RICHARDSON		2024-04-28
Marguerite Morgan		2025-05-18
PETER MURPHY		2024-04-28
Robin James Colyer		2019-03-17
SUSAN MURPHY		2024-04-24
Sally-Jane Stephenson		2016-04-17
Valerie Anne Bough		2019-03-17

Accounts

**REPORT OF THE TRUSTEES AND
UNAUDITED FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 DECEMBER 2024
FOR
THE PAROCHIAL CHURCH COUNCIL OF THE
ECCLESIASTICAL PARISH OF
HOLY TRINITY BROADSTAIRS**

Spurling Cannon
Chartered Certified Accountants
424 Margate Road
Westwood
Ramsgate
Kent
CT12 6SJ

**THE PAROCHIAL CHURCH COUNCIL OF THE
ECCLESIASTICAL PARISH OF
HOLY TRINITY BROADSTAIRS**

**CONTENTS OF THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 DECEMBER 2024**

	Page
Report of the Trustees	1 to 5
Independent Examiner's Report	6
Detailed Statement of Financial Activities	7 to 9



Nelson Place Broadstairs Kent CT10 1HQ 01843 862921 holytrinity2009@live.co.uk

Charity registration No 1134846

Annual Report for the year ended 31st December 2024

Holy Trinity is the Parish Church for Broadstairs and is situated on Nelson Place Broadstairs. It is part of the Diocese of Canterbury.

PCC Members from 1st January 2024 until 31st December 2024:

Mrs Elizabeth Baker	Churchwarden (until APCM 2024)
Ms Victoria Gregory	Churchwarden (until APCM 2024)
Mr Alex Borg	Churchwarden (from APCM 2024)
Mrs Susan Murphy	Churchwarden (from APCM 2024)
Mr John A Barrett	Treasurer & PCC member
Mrs Frances Lowden	Secretary
Mr John E Barrett	Deanery Synod member
Mrs Sally Stephenson	Deanery Synod member
Mrs Charlotte Bell	(from APCM 2023)
Mr Michael Baker	(from APCM 2022)
Mrs Valerie Bough	(Co-opted from APCM 2024)
Mr Robin Colyer	(from APCM 2023)
Mrs Linda Curtis	(from APCM 2024)
Mr John McGlade	(from APCM 2024)
Mrs Julia Evans	(until APCM 2024)
Mr Brendan Martin	(from APCM 2024)
Mr Peter Murphy	(from APCM 2024)
Mr Geoffrey Norris	(from APCM 2022)
Mrs Mary Richardson	(from APCM 2023)

Aims and purposes

Holy Trinity PCC works in co-operation with the Incumbent in promoting the pastoral, evangelistic, social and ecumenical mission of the Church. The Reverend Dominic Fenton took up his post as Priest-in-Charge in 2016, was made Rector in 2018 and has been fully engaged with the aims and objectives of the Parish throughout 2024. There is a Sung Eucharist every Sunday morning, and weekday said masses take place at noon on Wednesdays and Fridays. Following Fr Dominic's announcement in December 2024 of his resignation to take up another post in Shoreham-by-Sea, the Parish will move into interregnum early in 2025.

Structure, governance and management

The method of appointment of PCC members is set out in the Church Representation Rules. At Holy Trinity, the PCC consists of the Incumbent, the two Churchwardens, three Deanery Synod members and members elected by those of the congregation who are on the electoral roll of the Church. Members are elected for three years, and at the last APCM it was agreed that the rule stating that members could not serve successive terms was repealed. Members can now stand again directly after their 3-year term concludes. The PCC meets a minimum of six times a year.

There are 153 members on the Church Electoral Roll. The average Sunday attendance in 2024 (including those under 16) was 77 and this is augmented by good attendance at the major Festivals of Christmas and Easter.

Objectives and Activities

The PCC is committed to building on the pattern of Sunday worship already established, and to developing new ideas for special services. A new monthly evening event, Sunday @ 6, has begun with different speakers and more are booked for the coming year.

We aim to be an inclusive and welcoming community and to enable ordinary people to discover and live out the Christian faith through:

- Sacramental worship and prayer, learning about the Gospel and developing trust in Jesus Christ.
- Provision of pastoral care for members of the congregation and for all those living or working in the parish.
- Missionary and outreach work.
- A coffee morning is held on Wednesday and the church is open for crafts to take place during the afternoon.

Additionally, we have signed up to the 'Inclusive Church Initiative' and are members of the 'Save the Parish' organisation.

We are committed to maintaining and preserving our historic buildings and in 2024 part of the floor in the church which had collapsed was repaired and strengthened. The roof over the organ loft and part of the south aisle roof were repaired where there had been water ingress, and the gutters were cleaned.

We were granted a faculty for a new nave altar in memory of Michael Dickens, and this was dedicated on Easter Sunday.

A quinquennial report completed by our Architect in October 2023 showed that there were no major works to be undertaken, and nothing major has come to light since.

The monthly Saturday Shop has expanded from a small event held in the hall to become a larger Saturday Market held in the church. The hours are longer, lunches are served and the number of craft stalls that take part has grown to maximum capacity. The regular stalls run by members of the congregation are also popular and the event now regularly provides over £1000 per month to our funds.

Holy Trinity complies with the requirements of the Church of England with respect to good safeguarding practice. Persons who have been identified as needing training have completed courses run by the Diocese and this is monitored by our Parish Safeguarding Officer.

Achievements and Performance

The PCC is committed to enabling the Church to be open as often as possible, and to welcoming local people and visitors to share in worship both on Sundays and during the week. The Wednesday coffee mornings have expanded and now regularly welcome over 25 people each week.

There has been extensive engagement with the congregation and wider community. The parish office is open in the mornings from Tuesday to Friday and is manned by a volunteer administrator. We have an answerphone and an e-mail address and both of these are checked regularly outside of office hours. Our website is updated regularly and all services and events are advertised there. A weekly on-line newsletter was launched and many people outside of the congregation have signed up to receive it. A quarterly paper magazine has been re-started and 2 editions were published in 2024.

Giving by members of the congregation has held up very well and more givers have changed from cash in envelopes to standing orders. We have signed up to the Parish Giving Scheme and members of the congregation are actively encouraged to join this scheme. The church now has a number of card reading machines and these are enabling us to accept payments by credit or debit card. These are helping us to increase donations from the wider community, especially at special services and events.

Unfortunately, despite several attempts, the Junior Church has not resumed regular meetings, but former members are kept informed of church activities and we are hopeful that this will be able to restart in the future.

There is a faithful and growing choir and serving team.

The church was open for the Ride and Stride event in September and several members of the congregation took part and were sponsored.

Regular maintenance to church buildings had been carried out including works to the hall.

Deanery Synod

Three members of our PCC sit on the Deanery Synod - providing the PCC with an important link with the Diocese and the wider church.

Church Hall

Our hall is open to our community and activities continue to take place throughout the week. Stone Bay Montessori Nursery is using the hall during the day in term time and other groups including Alcoholics Anonymous, Narcotics Anonymous and other hirers are also using the facility. An increasing number of groups are also wanting to hire the church for concerts.

Mission and Evangelism

The website, holytrinitybroadstairs.com, has been expanded to provide up-to-date information and background to our church and its services and activities. Our weekly pew sheet also disseminates information and is available all week for those who visit our church outside of the Sunday service. A new policy on Mission giving was put into place during 2023 and we now donate 5% of our income (excluding fees and legacies) to charities, both local, national and international, which are nominated by a committee. Financial details of these can be found below in the Finance section of this report.

Ecumenical Relationships

We are members of the Churches Together in Broadstairs and St Peter's. Fr Dominic and a lay representative regularly attend meetings and we take part in joint activities such as the Good Friday 'Walk of Witness' and carol singing at Christmas.

Finance Report

Total income for the year was £148,119 (2023: £175,017) and total spending for the year was £151,066 (2023: £165,645) resulting in a deficit of just £2,947, against a budgeted deficit at the beginning of the year of £33,097 which means we had a better year financially than planned.

As with most years, that is largely down to the unbudgeted, unexpected, and generous legacy gifts we received; £20,000 from the estate of Caroline Boydell, adding to the £30,000 that Caroline's estate paid to Holy Trinity in 2023, all restricted to the upkeep of the building; £15,000 from Ted Keeping to be spent on the enhancement of the wooden floors in the church; and £100 from the estate of Michael Field.

Fundraising continued to generate much needed income, particularly the success of the Saturday Markets, raising £14,387 over the year (2023: £13,498). Other fundraising events didn't perform as well as the previous year but combined with income from our social events still generated £5,988 (2023: £10,792). Other notable mentions are the £968 raised by Val's raffle and the steady increase in donations made on the various card readers around church, including the dedicated card reader by the votive candle stand. The increase in cashless giving understandably results in a slight drop in physical cash given via the weekly collection plate (£4,991 in 2024 compared to £6,012 in 2023) but planned giving via standing order, envelopes and the continued success after our launch of the Parish Giving Scheme in 2023 grew £2,107 to £32,443 (2023: £30,336) a response from the congregation's understanding of the importance of their regular financial support.

Income from our hall, and especially our Montessori tenants remain an important source of income, despite a small drop on the year (£17,603 in 2024 compared to £17,977 in 2023). The autumn return of our church magazine made a small yet welcome contribution on top of the enjoyment it gave to readers, while dividends of £9,607 (2023: £9,062) from our investments in our CCLA managed CBF Church of England Investment Fund, and £9,412 from the Gift Aid and GASDS schemes (2023: £9,366) completes our diversified mix of income.

A budgeting error resulted in our parish share being underpaid by 0.8% (this balance has since been paid) contributing a total of £90,101 of our £90,791 quota, or put another way, 61% of all income raised in 2024. Our commitment to the parish share continues to put an enormous and disproportionate (compared to other churches with a similar quota) strain on our finances, fundraising and reserves, but the PCC and congregation continues to put great efforts into meeting our quota so that we may ensure full time ministry at Holy Trinity for future generations.

Our charitable work remains strong, donating £6,681 in total in 2024. In continuation of our mission statement, Holy Trinity gave 5% of its budgeted income to carefully selected organisations of local, national and international reach, resulting in an even distribution of £5,400 to Christian Solidarity Worldwide, the GAP project in Broadstairs, Mother's Union, Mission Aviation Fellowship, Oasis Women's Refuge, Mission to Seafarers, Pavilion Community Cafe, Toilet Twinning and Porchlight. Special collections were made for Christian Aid, Thanet Food Link, Children's Society, the Anglican Diocese of Jerusalem's Good Friday Appeal and The Friends of Kent Churches via the annual sponsored Ride & Stride contributing another £1,281 to good causes.

The repairs and maintenance budget was well controlled in 2024 (£5,193 compared to £17,432 in 2023) which is often a keen indicator of a church's financial health in any given year, with no major repairs or investments required other than general day-to-day.

The final expenditure of note was the purchase of a new altar, funded from the legacy of Michael Dickens whose generosity continues to benefit Holy Trinity in life and death.

The value of our investments at the end of 2024 fell to £338,509 from £360,486 but that's largely explained by our sale of £30,000 worth of shares at a cost of £29,552 – which explains the £448 gain in investment income - to cover a couple of parish share payments and to plug a cash flow hole in the Spring of 2024, rather than due to a poor performing year in the markets. Our total shareholding in the CBF Church of England Investment Fund at the end of 2024 was 14,640 (2023: 15,947).

All in all, another positive year, however we still rely on legacies (old and new) to cover our running costs, and although the PCC has pursued and utilises most fundraising and income generating opportunities available to them, optimism runs high and ideas are in no short supply to achieve our goal of becoming self-sustaining in the not too distant future to ensure we protect our reserves for what they are intended (dividends, future investment and rainy days) and remain able to pay our forever increasing parish share and continue providing mission in the parish of Broadstairs.

F Lowden
PCC Secretary

**INDEPENDENT EXAMINER'S REPORT TO THE PCC OF
HOLY TRINITY BROADSTAIRS**

CHARITY NUMBER 1134846

Independent examiner's report to the trustees

I report to the charity trustees on my examination of the accounts of The PCC for the year ended 31 December 2024.

Responsibilities and basis of report

The members of the PCC are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the accounts carried out under Section 145 of the Act and in carrying out my examination I have followed all applicable Directions given by the Charity Commission under Section 145(5)(b) of the Act.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in accordance with Section 130 of the Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a true and fair view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.



Richard Phillpott

Spurling Cannon
Chartered Certified Accountants
424 Margate Road
Westwood
Ramsgate
Kent
CT12 6SJ

Holy Trinity Church Broadstairs

As at December 31st 2024

	2024		2023	
Income				
Income Resources				
Plate	4,991		6,012	
Regular giving	32,443		30,336	
Income Tax recovery	9,412		9,366	
Donations	<u>6,404</u>	53,250	<u>10,928</u>	56,642
General Funds				
Books & Candles	1,824		948	
Magazine	342		0	
Fees to CDBF	3,599		3,455	
Hall Hire	17,603		17,977	
Church Hire	1,190		3,020	
Markets	14,837		13,498	
Fundraising	<u>6,957</u>	46,352	<u>16,528</u>	55,426
Investment Income				
Dividends from CCLA	9,607		9,062	
Realised Gain on Sale	<u>448</u>	10,055	<u>0</u>	9,062
Miscellaneous				
VAT Refund	0		5,701	
Appeals	3,304		2,187	
Interest	58		54	
Legacies	35,100		45,108	
Misc.	<u>0</u>	38,462	<u>837</u>	53,887
		<u>148,119</u>		<u>175,017</u>

Expenditure

	2024		2023	
Ministry Expenditure				
Parish Share	90,101		88,585	
Rectors Expenses	<u>1,123</u>	91,224	<u>1,194</u>	89,779
Church Running Expenses				
Running Costs & Sanctuary	6,636		4,931	
Gas, Electric & Water	6,688		7,767	
Insurance	8,914		8,548	
Wages - Hall cleaner	0		270	
Repairs & Renewals	<u>5,193</u>	27,431	<u>17,432</u>	38,948
Organ repairs		5,931		1,054
Trading Costs				
Hall Costs	600		4,065	
Magazine	<u>330</u>	930	<u>0</u>	4,065
Salaries & Support				
Organist & Choir		10,098		10,916
Fundraising & Social				
General Fundraising		2,154		7,468
Administration				
General Administration	2,750		4,505	
Fees to CDBF	<u>639</u>	3,389	<u>1,268</u>	5,773
Miscellaneous				
Independent Examination	840		720	
Bank Charges	60		60	
Mission & Appeals	6,681		6,832	
New Altar	2,328		0	
Other	<u>0</u>	9,909	<u>30</u>	7,642
		<u>151,066</u>		<u>165,645</u>

Holy Trinity Church, Broadstairs

Year Ended 31st December 2024

	Share Holding	2024	2023
CCLA Investment Management Ltd			
Restricted Funds	1,423.52	32,916	32,179
General Funds	13,216.16	305,593	328,307
	<u>14,639.68</u>	<u>338,509</u>	<u>360,486</u>
Cash Funds			
CAF Cash Account		9,145	12,465
CAF Reserves Account		<u>29,924</u>	<u>0</u>
		39,069	12,465
Total cash assets		377,578	372,951
Funds			
Restricted			
Building Upkeep Fund		50,000	30,000
Floor Enhancement Fund		<u>15,000</u>	<u>0</u>
		65,000	30000
Unrestricted			
General funds		312,578	342,951
Total assets		<u>377,578</u>	<u>372,951</u>

Approved by the Parochial Church Council on 14th May 2025 and signed on its behalf by:

A handwritten signature in black ink, appearing to read 'Alex Borg'.

Alex Borg, Churchwarden

A handwritten signature in black ink, appearing to read 'Sue Murphy'.

Sue Murphy, Churchwarden

Accounts

**REPORT OF THE TRUSTEES AND
UNAUDITED FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 DECEMBER 2023
FOR
THE PAROCHIAL CHURCH COUNCIL OF THE
ECCLESIASTICAL PARISH OF
HOLY TRINITY BROADSTAIRS**

Spurling Cannon
Chartered Certified Accountants
424 Margate Road
Westwood
Ramsgate
Kent
CT12 6SJ

**INDEPENDENT EXAMINER'S REPORT TO THE PCC OF
HOLY TRINITY BROADSTAIRS**

CHARITY NUMBER 1134846

Independent examiner's report to the trustees

I report to the charity trustees on my examination of the accounts of The PCC for the year ended 31 December 2023.

Responsibilities and basis of report

The members of the PCC are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

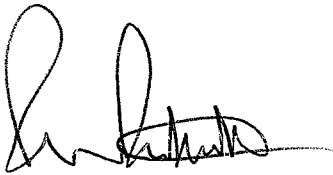
I report in respect of my examination of the accounts carried out under Section 145 of the Act and in carrying out my examination I have followed all applicable Directions given by the Charity Commission under Section 145(5)(b) of the Act.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in accordance with Section 130 of the Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a true and fair view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.



Richard Phillpott

Spurling Cannon
Chartered Certified Accountants
424 Margate Road
Westwood
Ramsgate
Kent
CT12 6SJ



Nelson Place Broadstairs Kent CT10 1HQ 01843 862921 holytrinity2009@live.co.uk
Charity registration No 1134846

Annual Report for the year ended 31st December 2023

Holy Trinity is the Parish Church for Broadstairs and is situated on Nelson Place Broadstairs.
It is part of the Diocese of Canterbury.

PCC Members from 1st January 2023 until 31st December 2023:

Mrs Mary Richardson	Churchwarden (until APCM 2023)
Mr Robin Colyer	Churchwarden (until APCM 2023)
Mrs Elizabeth Baker	Churchwarden (from APCM 2023)
Ms Victoria Gregory	Churchwarden (from APCM 2023)
Mr John A Barrett	Treasurer & PCC member
Mrs Frances Lowden	Secretary
Mr John E Barrett	Deanery Synod member from April 2013
Mrs Sally Stephenson	Deanery Synod member from April 2013
Mrs Charlotte Bell	(from APCM 2023)
Mr Michael Baker	(from APCM 2022)
Mr Alex Borg	(co-opted in lieu of Mary Richardson who resigned)
Mrs Valerie Bough	(Co-opted from APCM 2023)
Mrs Julia Evans	(from APCM 2021)
Mr Geoffrey Norris	(from APCM 2022)
Mr Robin Colyer	(from APCM 2023)
Mrs Mary Richardson	(from APCM 2023)

Aims and purposes

Holy Trinity PCC works in co-operation with the Incumbent in promoting the pastoral, evangelistic, social and ecumenical mission of the Church. The Reverend Dominic Fenton took up his post as Priest-in-Charge in 2016, was made Rector in 2018 and has been fully engaged with the aims and objectives of the Parish throughout 2023. There is a Sung Eucharist every Sunday morning, and weekday said masses take place at noon on Wednesdays and Fridays.

Structure, governance and management

The method of appointment of PCC members is set out in the Church Representation Rules. At Holy Trinity, the PCC consists of the Incumbent, the two Churchwardens, three Deanery Synod members and

members elected by those of the congregation who are on the electoral roll of the Church. Members are elected for three years, and at the last APCM it was agreed that the rule stating that members could not serve successive terms was repealed. Members can now stand again directly their 3-year term concludes. The PCC meets a minimum of six times a year.

There are 145 members on the Church Electoral Roll. The average Sunday attendance in 2023 (including those under 16) was 75. Numbers have returned to almost pre-pandemic levels and continue to increase slowly week by week.

Objectives and Activities

The PCC is committed to building on the pattern of Sunday worship already established, and to developing new ideas for special services. A service to celebrate the coronation of King Charles III was well attended by both our own congregation and members of the wider community. A new monthly evening event, Sunday @ 6, has begun with different speakers and more are booked for the coming year.

We aim to be an inclusive and welcoming community and to enable ordinary people to discover and live out the Christian faith through:

- Sacramental worship and prayer, learning about the Gospel and developing trust in Jesus Christ.
- Provision of pastoral care for members of the congregation and for all those living or working in the parish.
- Missionary and outreach work.
- A coffee morning is held on Wednesday and the church is open for crafts to take place during the afternoon.

Additionally, we have signed up to the 'Inclusive Church Initiative' and are members of the 'Save the Parish' organization.

We are committed to maintaining and preserving our historic buildings and in 2023 the redecoration of the north aisle was completed after remedial plasterwork was done. New outside window guards were installed over the Lady Chapel stained glass windows.

A quinquennial report was completed by our Architect in October 2023 and nothing of major significance was identified.

The monthly Saturday Shop has expanded from a small event held in the hall to become a larger Saturday Market held in the church. The hours are longer, lunches are served and the number of craft stalls that take part has grown to maximum capacity. The regular stalls run by members of the congregation are also popular and the event now regularly provides over £1000 per month to our funds.

Holy Trinity fully complies with the requirements of the Church of England with respect to good safeguarding practice. All persons who have been identified as needing training have completed courses run by the Diocese and this is monitored by our Safeguarding Disclosure Officer.

Achievements and Performance

The PCC is committed to enabling the Church to be open as often as possible, and to welcoming local people and visitors to share in worship both on Sundays and during the week. The Wednesday coffee mornings have expanded and now regularly welcome over 25 people each week.

There has been extensive engagement with the congregation and wider community. The parish office is open in the mornings from Tuesday to Friday and is manned by a volunteer administrator. We have an

answerphone and an e-mail address and both of these are checked regularly outside of office hours. Our website is updated regularly and all services and events are advertised there.

Giving by members of the congregation has held up very well and more givers have changed from cash in envelopes to standing orders. We have signed up to the Parish Giving Scheme and members of the congregation are actively encouraged to join this scheme. The church now has a number of card reading machines and these are enabling us to accept payments by credit or debit card. These are helping us to increase donations from the wider community, especially at special services and events.

Unfortunately, despite several attempts, the Junior Church has not resumed regular meetings, but former members are kept informed of church activities and we are hopeful that this will be able to restart in the future.

There is a faithful and growing choir and serving team.

The church was open for the Ride and Stride event in September and several members of the congregation took part and were sponsored.

Regular maintenance to church buildings had been carried out including works to the hall.

Deanery Synod

Three members of our PCC sit on the Deanery Synod - providing the PCC with an important link with the Diocese and the wider church.

Church Hall

Our hall is open to our community and activities continue to take place throughout the week. Stone Bay Montessori Nursery is using the hall during the day in term time and other groups including Alcoholics Anonymous, Narcotics Anonymous and other hirers are also using the facility. An increasing number of groups are also wanting to hire the church for concerts.

Mission and Evangelism

The website, holytrinitybroadstairs.com, has been expanded to provide up-to-date information and background to our church and its services and activities and has replaced a paper version of the magazine. Our weekly pew sheet also disseminates information and is available all week for those who visit our church outside of the Sunday service.

A new policy on Mission giving was put into place during 2023 and we now donate 5% of our income (excluding fees and legacies) to charities, both local and international, which are nominated by a committee. Financial details of these can be found below in the Finance section of this report.

Ecumenical Relationships

We are members of the Churches Together in Broadstairs and St Peter's. Fr Dominic and a lay representative regularly attend meetings and we take part in joint activities such as the Good Friday 'Walk of Witness' and carol singing at Christmas.

Finance Report

Introduction

Total income for the year was £187,017 (2022: £132,676). Total expenditure for the year was £165,645 (2022: £171,142).

For cash flow purposes we transferred £12,000 (2022: £20,000) from our CCLA investment account at the beginning of the year. This means we generated a total surplus of £9,372 for the year, a big relief after drawing down over £156,000 to survive the pandemic years, and a tremendous effort considering the challenging climate all fundraising organisations are facing at present.

Income

Income was helped by three legacy donations totaling £45,108 (2022: £26,099). These were £750 from Josie Goodall's estate, a final payment of £14,358 from Michael Dickens estate and an interim payment of £30,000 from Caroline Boydell's estate, the latter of which is restricted to the upkeep of the church building.

Planned giving dropped slightly to £30,336 (2022: £32,539) owing to a small reduction in the total number of regular givers, but we hope to reverse that trend in 2024 with the launch of our new giving platform, the Parish Giving Scheme, and a new stewardship campaign.

Despite planned giving going down, income from tax recovered on donations increased to £9,366 (2022: £7,378) largely thanks to an increase on our GASDS claims. Donations also increased to £10,928 (2022: £4,749) thanks to cash collections and the prominence of card readers in church to collect cashless payments. Markets and fundraising events also enjoyed a particularly strong year, generating £13,498 (2022: £9,842) and £16,528 (2022: 5,608) respectively. Highlights include the fundraising events with Orla Kiely, Mig Kimpton and Felicity Cloake, plus our annual Rector's Ball.

Expenditure

Despite our parish share contributions – which were paid in full – increasing by nearly 13% to £88,585 (2022: £78,580) we managed to reduce our overall expenditure by just over 3%. Alongside a closely managed budget, this was also helped by a lower repairs and maintenance bill of £17,432 (2022: £29,920), made possible by the large investments made by the PCC into the upkeep of the building in 2022.

And although we transferred £12,000 from our investment funds to cover cash flow at the beginning of the year, we were able to buy £30,000 worth of new shares in October thanks to an interim payment from Caroline Boydell's estate and a positive cash position. These, alongside what remained of the £1,317 restricted general fund that was previously held in our CAF Cash Account, were transferred to a newly labelled 'Restricted' CCLA account, which explains the movement of funds shown in our financial statements. Overall, by the year end, the value of our CBF Church of England Fund shares, managed by CCLA, increased by just over 15% to £360,486 (2022: £311,727).

Mission & Appeals

Payments to carefully selected missions and one-off appeals also increased in 2023 to £6,832 (2022: £2,220), in part due to mission payments committed but not made in 2022. The Missions Committee made total donations of £4,676 to the following charities: Christian Solidarity Worldwide, Thanet Food Bank, Thanet Winter Shelter, Children's Society, Sightsavers, Church Army, Debt Justice, United Society Partners in Gospel, Christian Aid, Oasis, Mission to Seafarers, Mothers Union and the Bishop's Justice Appeal.

Our standalone collections for special appeals, including the Libya flood appeal, and donations following the earthquake in Turkey and Syria also raised £1,952. This includes £408 raised through the Kent Churches annual Ride & Stride fundraising event.

Conclusion

Posting a £9,372 surplus against a budgeted deficit of £44,685 is a tremendous result, achieved by the hard work of so many members of the congregation to control costs and grow fundraising income. However, a word of caution. This was only possible because of legacy donations (a completely unpredictable source of income) and because we have reserves to draw cash from. Without these, we operated at a trading deficit of £35,736 i.e. we continue to spend more than we generate.

F Lowden
PCC Secretary

Holy Trinity Church Broadstairs

As at December 31st 2023

	2023		2022	
Income				
Income Resources				
Planned Giving	6,012		4,376	
Gift Aid Giving	30,336		32,539	
Income Tax recovery	9,366		7,378	
Donations	<u>10,928</u>	56,642	<u>4,749</u>	49,042
General Funds				
Books & Candles	948		648	
Magazine	0		218	
Fees	3,455		2,428	
Church Hall	17,977		18,035	
Church Users	3,020		2,280	
Saturday Market	13,498		9,842	
Fundraising	<u>16,528</u>	55,426	<u>5,608</u>	39,059
Investment Income				
CCLA Investments		9,062		9,862
Miscellaneous				
VAT Refund	5,701		0	
Appeals	2,187		1,674	
Interest	54		28	
Legacy	45,108		26,099	
Misc.	<u>837</u>	53,887	<u>6,912</u>	34,713
CCLA Investment Sales				
		12,000		20,000
	<u>187,017</u>		<u>152,676</u>	

Expenditure

	2023		2022	
Ministry Expenditure				
Parish Share	88,585		78,580	
Rectors Expenses	<u>1,194</u>	89,779	<u>857</u>	79,437
Church Running Expenses				
Running Costs & Sanctuary	4,931		11,956	
Gas, Electric & Water	7,767		7,177	
Insurance	8,548		8,043	
Wages - Hall cleaner	270		320	
Repairs & Renewals	<u>17,432</u>	38,948	<u>29,920</u>	57,416
Organ repairs		1,054		7,424
Trading Costs				
Hall Costs	4,065		0	
Magazines	<u>0</u>	4,065	<u>36</u>	36
Salaries & Support				
Organist & Choir		10,916		7,768
Fundraising & Social				
General Fundraising		7,468		10,224
Administration				
General Administration	4,505		3,048	
Fees to CDBF	<u>1,268</u>	5,773	<u>868</u>	3,916
Miscellaneous				
Levicks - Audit	720		660	
Bank Charges	60		133	
Appeals	6,832		2,220	
Other	<u>30</u>	7,642	<u>1,908</u>	4,921
		<u>165,645</u>		<u>171,142</u>

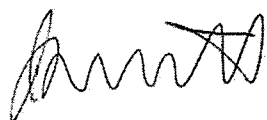
Holy Trinity Church, Broadstairs
Year Ended 31st December 2023

CCLA Investment Management Ltd		Share Holding	2023	2022
Account Number 606077001S - Restricted		1,423.52	32,179	181,478
Account Number 606077002S - General		14,523.45	328,307	130,249
		<u>15,946.97</u>	<u>360,486</u>	<u>311,727</u>
Cash Funds				
Cash at Bank		12,465		22,475
Funds				
Restricted				
General Fund	0			1,317
Organ Fund	<u>0</u>	0		<u>0</u>
				1,317
Unrestricted				
CAF Bank		12,465		21,158
		<u>12,465</u>		<u>22,475</u>
				<u>22,475</u>

Approved by the Parochial Church Council on [insert date] and signed on its behalf by:

Churchwardens

Elizabeth Baker
Liz Baker



JOHN BARRETT
TREASURER.

11 Victoria Gregory

Accounts



Nelson Place Broadstairs Kent CT10 1HQ 01843 862921 holytrinity2009@live.co.uk
Charity registration No 1134846

Annual Report for the year ended 31st December 2022

Holy Trinity is the Parish Church for Broadstairs and is situated on Nelson Place Broadstairs. It is part of the Diocese of Canterbury.

PCC Members from 1st January 2022 until 31st December 2022:

Mrs Mary Richardson	Churchwarden (until APCM 2023)
Mr Robin Colyer	Churchwarden (until APCM 2023)
Mr Alan Bell	Treasurer (until March 2022)
Mrs Frances Lowden	Secretary (co-opted 2020)
Mr John E Barrett	Deanery Synod member from April 2017 (re-elected APCM 2020)
Mrs Sally Stephenson	Deanery Synod member from April 2017 (re-elected APCM 2020)
Mrs Charlotte Bell	Deanery Synod member from APCM 2020
Mrs Elizabeth Baker	(from APCM 2021)
Mr Michael Baker	(from APCM 2022)
Mr John A Barrett	(from APCM 2020)
Mrs Valerie Bough	(Co-opted from APCM 2022)
Mrs Julia Evans	(from APCM 2021)
Mr Geoffrey Norris	(from APCM 2022)
Mr Michael Pearce	(from APCM 2020)
Mrs Caroline Simpkins	(from APCM 2020)
Mrs Beryl Stewart	(From APCM 2022 for remainder of term of Mrs Caroline Boydell (dec'd))
Mr Tony Warn	(from APCM 2020)

Aims and purposes

Holy Trinity PCC works in co-operation with the Incumbent in promoting the pastoral, evangelistic, social and ecumenical mission of the Church. The Reverend Dominic Fenton took up his post as Priest-in-Charge in 2016, was made Rector in 2018 and has been fully engaged with the aims and objectives of the Parish throughout 2022. There is a Sung Eucharist every Sunday morning, and weekday said masses take place at noon on Wednesdays and Fridays.

Structure, governance and management

The method of appointment of PCC members is set out in the Church Representation Rules. At Holy Trinity, the PCC consists of the Incumbent, the two Churchwardens, three Deanery Synod members and

members elected by those of the congregation who are on the electoral roll of the Church. Members are elected for three years. The PCC meets a minimum of six times a year.

There are 143 members on the Church Electoral Roll. The average Sunday attendance in 2022 (including those under 16) was 77. Numbers have returned to almost pre-pandemic levels and continue to increase slowly week by week.

Objectives and Activities

The PCC is committed to building on the pattern of Sunday worship already established, and to developing new ideas for special services. A service of commemoration and thanksgiving to mark the life of Her Majesty Queen Elizabeth II was held shortly after her death and was very well attended by many members of the public as well as our own congregation.

We aim to be an inclusive and welcoming community and to enable ordinary people to discover and live out the Christian faith through:

- Sacramental worship and prayer, learning about the Gospel and developing trust in Jesus Christ.
- Provision of pastoral care for members of the congregation and for all those living or working in the parish.
- Missionary and outreach work.
- A coffee morning is held on Wednesday and the church is open for crafts to take place during the afternoon.

Additionally, we have signed up to the 'Inclusive Church Initiative' and are members of the 'Save the Parish' organization.

We are committed to maintaining and preserving our historic buildings and in 2022 the north and south aisles were redecorated for the first time in about 50 years. Repairs have also been done to the roof and lightning conductor and the metal windows in the vestry were removed and restored. The monthly Saturday Shop has expanded from a small event held in the hall to become a larger Saturday Market held in the church. The hours are longer, lunches are served and the number of craft stalls that take part has grown to maximum capacity. The regular stalls run by members of the congregation are also popular and the event now regularly provides over £1000 per month to our funds.

Holy Trinity fully complies with the requirements of the Church of England with respect to good safeguarding practice. All persons who have been identified as needing training have completed courses run by the Diocese and this is monitored by our Safeguarding Disclosure Officer.

Achievements and Performance

The PCC is committed to enabling the Church to be open as often as possible, and to welcoming local people and visitors to share in worship both on Sundays and during the week. As restrictions from the pandemic were eased, safe practices have been encouraged so that all worshippers can feel that they are in a safe environment.

There has been extensive engagement with the congregation and wider community. The parish office is open in the mornings from Tuesday to Friday and is manned by a volunteer administrator. We have an answerphone and an e-mail address and both of these are checked regularly outside of office hours.

Giving by members of the congregation has held up very well and more givers have changed from cash in envelopes to standing orders. The church now has a number of card reading machines and these are

enabling us to accept payments by credit or debit card. These are helping us to increase donations from the wider community, especially at special services and events. A significant legacy was received from the estate of the late Mary Warn and a new statue of the Blessed Virgin Mary was commissioned and dedicated to her memory.

Unfortunately, despite several attempts, the Junior Church has not resumed regular meetings, but former members are kept informed of church activities and we are hopeful that this will be able to restart in the future.

There is a faithful and growing choir and serving team.

The church was open for the Ride and Stride event in September and several members of the congregation took part and were sponsored.

Regular maintenance to church buildings had been carried out including works to the hall.

Deanery Synod

Three members of our PCC sit on the Deanery Synod - providing the PCC with an important link with the Diocese and the wider church.

Church Hall

Our hall is open to our community and activities continue to take place throughout the week. Stone Bay Montessori Nursery is using the hall during the day in term time and other groups including Alcoholics Anonymous, Narcotics Anonymous and other hirers are also using the facility. An increasing number of groups are also wanting to hire the church for concerts.

Mission and Evangelism

During this year our parish magazine has ceased to be available in printed form, but the website, holytrinitybroadstairs.com, has been expanded to provide up-to-date information and background to our church and its services and activities.

Ecumenical Relationships

We are members of the Churches Together in Broadstairs and St Peter's.

Finance Report

Total income for the year was £132,676 (2021: £83.14k). Total resources expended for the year was £171,142 (2021: £139,166).

Expenditure was particularly high due to a programme of repairs and maintenance towards the church (£29,920 compared to £11,401 in 2021), including planned redecoration of a large part of the interior of the church and a number of emergency repairs; further protecting our special asset for years to come.

Other increased expenses relate to a gradual return to a new normal following the challenges and restrictions of the pandemic. General Fundraising Costs increased to £10,224 (2021: £771) as fundraising activities and events resumed; General Running Costs increased to £11,956 (2021: £4,755) and Gas, Electric & Water costs more than doubled to £7,177 (2021: £3,555) mostly due to the church and hall being in full use again (new fixed price contracts were agreed in early 2022 prior to major price increases).

Income increased due to the resumption of fundraising activities following restrictions imposed by the pandemic (£39,059 compared to £23,344 in 2021). This includes £9,842 from the Saturday Market (2021: £1,805) and £18,035 from rental of the Church Hall (2021: £6,772).

Our income was also bolstered by the legacies received from the estate of Michael Dickens and Jean Cranney and the continued generosity of church members through their planned giving and donations.

The concerning practice of reducing our investments to cover running costs continued, but at a slower pace to 2021 (£20,000 compared to £60,000 in 2021). At year end our CCLA investment account was valued at £311,725 (2021: £375,841), drawing an income of £9,862 (2021: £8,218).

Our general restricted fund remains £1,317 (2021: £1,317). Our restricted Organ Fund (£5,914) was used to repair the organ (total cost £7,424) leaving a current balance of £22,475 (2021: £40,941) at CAF Bank.

F Lowden
PCC Secretary

**HOLY TRINITY PCC
ACCOUNTS
YEAR ENDED
31 DECEMBER 2022**

**INDEPENDENT EXAMINER'S REPORT TO THE PCC OF HOLY TRINITY
BROADSTAIRS**

CHARITY NUMBER 1134846

FOR THE YEAR ENDED 31ST DECEMBER 2022

I report on the accounts of the PCC for the year ended 31st December 2022.

Respective responsibilities of trustees and examiner

The members of the PCC are responsible for the preparation of the accounts. The members consider that an audit is not required for this year under section 144 of the Charities Act 2011 ("the Charities Act") and that an independent examination is needed.

It is my responsibility to:

- examine the accounts under section 145 of the Charities Act;
- to follow the procedures laid down in the general Directions given by the Charity Commission (under section 145(5)(b) of the Charities Act, and
- to state whether particular matters have come to my attention.

Basis of independent examiner's statement

My examination was carried out in accordance with the general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking of explanations the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair' view and the report is limited to those matters set out in the statement below.

Independent examiner's statement

In connection with my examination, no material matters have come to my attention which gives me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Charities Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Name of principal:

Tracey Percy

Name of firm:

Levicks Chartered Accountants

Relevant professional qualification or body:

FCCA

Address:

3 Lloyd Road, Broadstairs
Kent CT10 1HY

Signed:



Date:

4 May 2023

Parochial Church Council of Holy Trinity, Broadstairs

Receipts and Payments Account

for the year ended 31 December 2022

	Note	Unrestricted Funds	Restricted Funds	Total Funds 2022	2021
		£	£	£	£
Receipts	2				
Voluntary income:					
Incoming resources from donors		49,042		49,042	47,860
Activities for generating funds:					
Income from charitable and ancilliary trading		39,059		39,059	23,344
Other ordinary income resources:		34,713		34,713	3,721
Income from investments:		9,862		9,862	8,218
Sale of investments		20,000		20,000	60,000
Total Incoming Resources		152,676	0	152,676	143,143
Resources Expended	3				
Costs of generating funds:					
Fund-raising and publicity		10,224		10,224	771
Other expenses		36		36	2,182
Charitable activities:					
Donations and Subscriptions		0		0	0
Direct ministry expenditure		79,437		79,437	82,913
Church running expenses		51,128		51,128	27,460
Organ repairs		1,510	5,914	7,424	0
Salaries and support costs		7,768		7,768	6,420
Administration		3,916		3,916	2,359
Miscellaneous		11,209		11,209	17,061
Total Resources Used		165,228	5,914	171,142	139,166
Net Incoming/(Outgoing) Resources Before Transfers		(12,552)	(5,914)	(18,466)	3,977
Transfers Between Funds		0	0	0	0
Net Movement in Funds		(12,552)	(5,914)	(18,466)	3,977
Balances at 1st January 2022		33,710	7,231	40,941	36,964
Balances at 31st December 2022		21,158	1,317	22,475	40,941

Parochial Church Council of Holy Trinity, Broadstairs

Statement of Assets and Liabilities at 31 December 2022

	Note	2022 £	2021 £
Investment Funds			
Investment - 8783.44	CCLA Investments 606077001S	181,478	228,214
Investment - 6303.97	CCLA Investments 606077002S	<u>130,249</u>	<u>147,627</u>
		<u>311,727</u>	<u>375,841</u>
All unrestricted			
Cash Funds			
Cash at bank and in hand		<u>22,475</u>	<u>40,941</u>
Funds			
Restricted			
General Fund		1,317	1,317
Organ Fund		<u>0</u>	<u>5,914</u>
		1,317	7,231
Unrestricted			
CAF Fund		<u>21,158</u>	<u>33,710</u>
		<u>22,475</u>	<u>40,941</u>

Approved by the Parochial Church Council on 4 May 2023 and signed on its behalf by:

Churchwardens

Mary Richardson

Robin Colyer

Parochial Church Council of Holy Trinity, Broadstairs

Notes to the Financial Statements

for the year ended 31 December 2022

1 Accounting Policies

The financial statements have been prepared in accordance with the Church Accounting Regulations 1997 together with applicable accounting standards and the Charities SORP 2005 on a Receipts and Payments account basis.

Funds

General funds represent the funds of the PCC that are not subject to any restrictions regarding their use and are available for application on the general purposes of the PCC. Funds designated for a particular purpose by the PCC are also unrestricted.

The accounts include all transactions, assets and liabilities for which the PCC is responsible in law. They do not include the accounts of church groups that owe their main affiliation to another body nor those that are informal gatherings of church members.

Incoming resources

Voluntary income and capital sources

Collections are recognized when received by or on behalf of the PCC.
Planned giving receivable under gift aid is recognised when received.
Income tax recoverable on gift aid donations is recognised only when received.
Grants and legacies to the PCC are accounted for as soon as the PCC is notified of its legal entitlement and the amount due.
Funds raised by events and the sales of magazines are accounted for gross.

Other ordinary income

Rental income from the letting of church premises is recognised when the rental is received.

Resources expended

Activities directly relating to the work of the church.

The diocesan parish share is accounted for when payable. Any amount unpaid at 31 December is shown in note 4 of these accounts.

Costs of generating voluntary income comprise those costs directly attributable to generating incoming resources for the charity.

Charitable activities expenditure represents the overhead and staff costs incurred for the furtherance of the charity's objectives as stated in the annual report. Expenditure is shown gross, inclusive of unrecoverable VAT and is charged as incurred. Costs are allocated to the particular activity that directly relates to it. Where costs cannot be directly attributed they have been allocated to activities on a basis consistent with the use of the resources.

Parochial Church Council of Holy Trinity, Broadstairs

Notes to the Financial Statements

for the year ended 31 December 2022

1 Accounting Policies (continued)

Administration costs are those incurred in connection with the management of the Parochial Church Council of Holy Trinity Broadstairs assets, organizational administration and compliance with constitutional and statutory requirements.

Fund accounting

Restricted funds are to be used for specified purposes laid down by the donor or by the purpose of the appeal. Expenditure for those purposes is charged to the fund.

Unrestricted funds are donations and other incoming resources received or generated for expenditure on the general objectives of the charity.

Fixed assets

Consecrated land and buildings and movable church furnishings

Consecrated and beneficed property is excluded from the accounts by s.10(2) of the Charities Act 2011.

No value is placed on movable church furnishings held by the churchwardens on special trust for the PCC and which require a faculty for disposal since the PCC considers this to be inalienable property. All expenditure incurred during the year on consecrated or benefice buildings and movable church furnishings, whether maintenance or improvement, is written off as expenditure in the SOFA and separately disclosed.

Other fixtures, fittings and office equipment

Equipment used within the church premises is written off when the asset is acquired.

Current assets

Cash at bank includes cash held on deposit in CBF funds and in a CAF current account.

Parochial Church Council of Holy Trinity, Broadstairs

Notes to the Financial Statements

for the year ended 31 December 2022

2 Incoming Resources

	2022		2021	
	£	£	£	£
Incoming Resources from Donors				
Planned Giving	4,376		3,576	
Gift Aid Giving	32,539		32,022	
Income Tax Recovered	7,378		7,854	
Donations	4,749		4,408	
		49,042		47,860
Activities for General Funds				
Meat Draw	0		617	
Bookstall/Candles/Cards	648		990	
Fees	2,428		2,698	
Magazine	218		212	
Church Users	2,280		0	
Saturday Shop	9,842		1,805	
Church Hall	18,035		6,772	
Fund Raising	5,608		7,232	
Other	0		3,018	
		39,059		23,344
Investment Income				
CBF Investment Fund Interest		9,862		8,218
Miscellaneous				
VAT Refund	0		3,003	
Ukraine Appeal	1,674		0	
Miscellaneous	6,912		370	
Interest	28		0	
Legacy	26,099		0	
Petty Cash	0	34,713	348	3,721
CBF Investment Fund Sales		20,000		60,000
Total Receipts		<u>152,676</u>		<u>143,143</u>

Parochial Church Council of Holy Trinity, Broadstairs

Notes to the Financial Statements

for the year ended 31 December 2022

3 Resources Used

	2022	2021	
Donations (Grants)			
Donations	0	0	
Mission Giving	<u>0</u>	<u>0</u>	0
Direct Ministry Expenditure			
Parish Share	78,580	81,663	
Rector's Expenses	857	735	
Assistant Priest	<u>0</u>	<u>515</u>	82,913
Church Running Expenses			
Church Running Costs	5,668	4,755	
Gas, Electric & Water	7,177	3,555	
Insurance	8,043	7,749	
Wages - Hall cleaner	320	0	
Repairs & Maintenance	<u>29,920</u>	<u>11,401</u>	27,460
Organ repairs		7,424	0
Costs Related to Trading			
Hall Costs	0	1,875	
Magazines	<u>36</u>	<u>307</u>	2,182
Salaries & Support Costs			
Organist & Choir		7,768	6,420
Fund Raising Event Costs			
General Fund Raising		10,224	771
Administration			
Phone, Printing & Stationery	3,048	1,211	
Fees due to CDBF	<u>868</u>	<u>1,148</u>	2,359
Carried Forward		<u>159,933</u>	<u>122,105</u>

Parochial Church Council of Holy Trinity, Broadstairs

Notes to the Financial Statements

for the year ended 31 December 2022

3 Resources Used (continued)

	2022	2021
Brought Forward	159,933	122,105
Miscellaneous		
Vestments & Curtains/Falls	0	320
Junior Church	0	163
Capital Items	0	15,177
Returned Donations	0	330
Accountancy	660	648
Bank charges	133	107
Ukraine appeal	2,220	0
Other	1,908	316
Statue of the Blessed Virgin Mary	6,288	0
	<u>11,209</u>	<u>17,061</u>
Total Payments	<u><u>171,142</u></u>	<u><u>139,166</u></u>

Included in Repairs and Maintenance this year was planned redecoration costs as well as roof repairs.

4 Parish Share

The balance in respect of parish share unpaid at 31 December amounted to nil.

**HOLY TRINITY PCC
ACCOUNTS
YEAR ENDED
31 DECEMBER 2022**

**INDEPENDENT EXAMINER'S REPORT TO THE PCC OF HOLY TRINITY
BROADSTAIRS**

CHARITY NUMBER 1134846

FOR THE YEAR ENDED 31ST DECEMBER 2022

I report on the accounts of the PCC for the year ended 31st December 2022.

Respective responsibilities of trustees and examiner

The members of the PCC are responsible for the preparation of the accounts. The members consider that an audit is not required for this year under section 144 of the Charities Act 2011 ("the Charities Act") and that an independent examination is needed.

It is my responsibility to:

- examine the accounts under section 145 of the Charities Act;
- to follow the procedures laid down in the general Directions given by the Charity Commission (under section 145(5)(b) of the Charities Act, and
- to state whether particular matters have come to my attention.

Basis of independent examiner's statement

My examination was carried out in accordance with the general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking of explanations the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair' view and the report is limited to those matters set out in the statement below.

Independent examiner's statement

In connection with my examination, no material matters have come to my attention which gives me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Charities Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Name of principal:

Tracey Percy

Name of firm:

Levicks Chartered Accountants

Relevant professional qualification or body:

FCCA

Address:

3 Lloyd Road, Broadstairs
Kent CT10 1HY

Signed:



Date:

4 May 2023

Parochial Church Council of Holy Trinity, Broadstairs

Receipts and Payments Account

for the year ended 31 December 2022

	Note	Unrestricted Funds	Restricted Funds	Total Funds 2022	2021
		£	£	£	£
Receipts	2				
Voluntary income:					
Incoming resources from donors		49,042		49,042	47,860
Activities for generating funds:					
Income from charitable and ancilliary trading		39,059		39,059	23,344
Other ordinary income resources:		34,713		34,713	3,721
Income from investments:		9,862		9,862	8,218
Sale of investments		20,000		20,000	60,000
Total Incoming Resources		152,676	0	152,676	143,143
Resources Expended	3				
Costs of generating funds:					
Fund-raising and publicity		10,224		10,224	771
Other expenses		36		36	2,182
Charitable activities:					
Donations and Subscriptions		0		0	0
Direct ministry expenditure		79,437		79,437	82,913
Church running expenses		51,128		51,128	27,460
Organ repairs		1,510	5,914	7,424	0
Salaries and support costs		7,768		7,768	6,420
Administration		3,916		3,916	2,359
Miscellaneous		11,209		11,209	17,061
Total Resources Used		165,228	5,914	171,142	139,166
Net Incoming/(Outgoing) Resources Before Transfers		(12,552)	(5,914)	(18,466)	3,977
Transfers Between Funds		0	0	0	0
Net Movement in Funds		(12,552)	(5,914)	(18,466)	3,977
Balances at 1st January 2022		33,710	7,231	40,941	36,964
Balances at 31st December 2022		21,158	1,317	22,475	40,941

Parochial Church Council of Holy Trinity, Broadstairs

Statement of Assets and Liabilities at 31 December 2022

	Note	2022 £	2021 £
Investment Funds			
Investment - 8783.44	CCLA Investments 606077001S	181,478	228,214
Investment - 6303.97	CCLA Investments 606077002S	<u>130,249</u>	<u>147,627</u>
		<u>311,727</u>	<u>375,841</u>
All unrestricted			
Cash Funds			
Cash at bank and in hand		<u>22,475</u>	<u>40,941</u>
Funds			
Restricted			
General Fund		1,317	1,317
Organ Fund		<u>0</u>	<u>5,914</u>
		1,317	7,231
Unrestricted			
CAF Fund		<u>21,158</u>	<u>33,710</u>
		<u>22,475</u>	<u>40,941</u>

Approved by the Parochial Church Council on 4 May 2023 and signed on its behalf by:

Churchwardens

Mary Richardson

Robin Colyer

Parochial Church Council of Holy Trinity, Broadstairs

Notes to the Financial Statements

for the year ended 31 December 2022

1 Accounting Policies

The financial statements have been prepared in accordance with the Church Accounting Regulations 1997 together with applicable accounting standards and the Charities SORP 2005 on a Receipts and Payments account basis.

Funds

General funds represent the funds of the PCC that are not subject to any restrictions regarding their use and are available for application on the general purposes of the PCC. Funds designated for a particular purpose by the PCC are also unrestricted.

The accounts include all transactions, assets and liabilities for which the PCC is responsible in law. They do not include the accounts of church groups that owe their main affiliation to another body nor those that are informal gatherings of church members.

Incoming resources

Voluntary income and capital sources

Collections are recognized when received by or on behalf of the PCC.
Planned giving receivable under gift aid is recognised when received.
Income tax recoverable on gift aid donations is recognised only when received.
Grants and legacies to the PCC are accounted for as soon as the PCC is notified of its legal entitlement and the amount due.
Funds raised by events and the sales of magazines are accounted for gross.

Other ordinary income

Rental income from the letting of church premises is recognised when the rental is received.

Resources expended

Activities directly relating to the work of the church.

The diocesan parish share is accounted for when payable. Any amount unpaid at 31 December is shown in note 4 of these accounts.

Costs of generating voluntary income comprise those costs directly attributable to generating incoming resources for the charity.

Charitable activities expenditure represents the overhead and staff costs incurred for the furtherance of the charity's objectives as stated in the annual report. Expenditure is shown gross, inclusive of unrecoverable VAT and is charged as incurred. Costs are allocated to the particular activity that directly relates to it. Where costs cannot be directly attributed they have been allocated to activities on a basis consistent with the use of the resources.

Parochial Church Council of Holy Trinity, Broadstairs

Notes to the Financial Statements

for the year ended 31 December 2022

1 Accounting Policies (continued)

Administration costs are those incurred in connection with the management of the Parochial Church Council of Holy Trinity Broadstairs assets, organizational administration and compliance with constitutional and statutory requirements.

Fund accounting

Restricted funds are to be used for specified purposes laid down by the donor or by the purpose of the appeal. Expenditure for those purposes is charged to the fund.

Unrestricted funds are donations and other incoming resources received or generated for expenditure on the general objectives of the charity.

Fixed assets

Consecrated land and buildings and movable church furnishings

Consecrated and beneficed property is excluded from the accounts by s.10(2) of the Charities Act 2011.

No value is placed on movable church furnishings held by the churchwardens on special trust for the PCC and which require a faculty for disposal since the PCC considers this to be inalienable property. All expenditure incurred during the year on consecrated or benefice buildings and movable church furnishings, whether maintenance or improvement, is written off as expenditure in the SOFA and separately disclosed.

Other fixtures, fittings and office equipment

Equipment used within the church premises is written off when the asset is acquired.

Current assets

Cash at bank includes cash held on deposit in CBF funds and in a CAF current account.

Parochial Church Council of Holy Trinity, Broadstairs

Notes to the Financial Statements

for the year ended 31 December 2022

2 Incoming Resources

	2022		2021	
	£	£	£	£
Incoming Resources from Donors				
Planned Giving	4,376		3,576	
Gift Aid Giving	32,539		32,022	
Income Tax Recovered	7,378		7,854	
Donations	<u>4,749</u>		<u>4,408</u>	
		49,042		47,860
 Activities for General Funds				
Meat Draw	0		617	
Bookstall/Candles/Cards	648		990	
Fees	2,428		2,698	
Magazine	218		212	
Church Users	2,280		0	
Saturday Shop	9,842		1,805	
Church Hall	18,035		6,772	
Fund Raising	5,608		7,232	
Other	<u>0</u>		<u>3,018</u>	
		39,059		23,344
 Investment Income				
CBF Investment Fund Interest		9,862		8,218
 Miscellaneous				
VAT Refund	0		3,003	
Ukraine Appeal	1,674		0	
Miscellaneous	6,912		370	
Interest	28		0	
Legacy	26,099		0	
Petty Cash	<u>0</u>	34,713	<u>348</u>	3,721
 CBF Investment Fund Sales		20,000		60,000
 Total Receipts		<u><u>152,676</u></u>		<u><u>143,143</u></u>

Parochial Church Council of Holy Trinity, Broadstairs

Notes to the Financial Statements

for the year ended 31 December 2022

3 Resources Used

	2022	2021	
Donations (Grants)			
Donations	0	0	
Mission Giving	<u>0</u>	<u>0</u>	0
Direct Ministry Expenditure			
Parish Share	78,580	81,663	
Rector's Expenses	857	735	
Assistant Priest	<u>0</u>	<u>515</u>	82,913
Church Running Expenses			
Church Running Costs	5,668	4,755	
Gas, Electric & Water	7,177	3,555	
Insurance	8,043	7,749	
Wages - Hall cleaner	320	0	
Repairs & Maintenance	<u>29,920</u>	<u>11,401</u>	27,460
Organ repairs		7,424	0
Costs Related to Trading			
Hall Costs	0	1,875	
Magazines	<u>36</u>	<u>307</u>	2,182
Salaries & Support Costs			
Organist & Choir		7,768	6,420
Fund Raising Event Costs			
General Fund Raising		10,224	771
Administration			
Phone, Printing & Stationery	3,048	1,211	
Fees due to CDBF	<u>868</u>	<u>1,148</u>	2,359
Carried Forward		<u>159,933</u>	<u>122,105</u>

Parochial Church Council of Holy Trinity, Broadstairs

Notes to the Financial Statements

for the year ended 31 December 2022

3 Resources Used (continued)

	2022	2021
Brought Forward	159,933	122,105
Miscellaneous		
Vestments & Curtains/Falls	0	320
Junior Church	0	163
Capital Items	0	15,177
Returned Donations	0	330
Accountancy	660	648
Bank charges	133	107
Ukraine appeal	2,220	0
Other	1,908	316
Statue of the Blessed Virgin Mary	6,288	0
	<u>11,209</u>	<u>17,061</u>
Total Payments	<u><u>171,142</u></u>	<u><u>139,166</u></u>

Included in Repairs and Maintenance this year was planned redecoration costs as well as roof repairs.

4 Parish Share

The balance in respect of parish share unpaid at 31 December amounted to nil.

Accounts



Nelson Place Broadstairs Kent CT10 1HQ 01843 862921 holytrinity2009@live.co.uk
Charity registration No 1134846

Annual Report for the year ended 31st December 2021

Holy Trinity is the Parish Church for Broadstairs and is situated on Nelson Place Broadstairs. It is part of the Diocese of Canterbury.

PCC Members from 1st January 2021 until 31st December 2021:

Mrs Mary Richardson	Churchwarden (until APCM 2022)
Mr Robin Colyer	Churchwarden (until APCM 2022)
Mr Alan Bell	Treasurer (until APCM 2022)
Mrs Frances Lowden	Secretary (co-opted 2020)
Mr John Barrett	Deanery Synod member from April 2017 (re-elected APCM 2020)
Mrs Sally Stephenson	Deanery Synod member from April 2017 (re-elected APCM 2020)
Mrs Charlotte Bell	Deanery Synod member from APCM 2020
Mr John A Barrett	(from APCM 2020)
Mrs Valerie Bough	(from APCM 2019)
Mrs Sheryl Bowell	(from APCM 2019)
Mrs Caroline Boydell	(from APCM 2020)
Mr John Lane	(from APCM 2019)
Mrs Lesley Miller	(from APCM 2019)
Mr Michael Pearce	(from APCM 2020)
Mrs Caroline Simpkins	(from APCM 2020)
Mrs Sarah Wallace	(from APCM 2019)
Mr Tony Warn	(from APCM 2020)

Aims and purposes

Holy Trinity PCC works in co-operation with the Incumbent in promoting the pastoral, evangelistic, social and ecumenical mission of the Church. The Reverend Dominic Fenton took up his post as Priest-in-Charge in 2016, was made Rector in 2018 and has been fully engaged with the aims and objectives of the Parish throughout 2021.

Structure, governance and management

The method of appointment of PCC members is set out in the Church Representation Rules. At Holy Trinity, the PCC consists of the Incumbent, the two Churchwardens, three Deanery Synod members and

members elected by those of the congregation who are on the electoral roll of the Church. Members are elected for three years. The PCC meets a minimum of six times a year.

There are 146 members on the Church Electoral Roll. The average Sunday attendance in 2021 (including those under 16) was 75. After the final lockdown, congregations have gradually increased week by week until they have returned to pre-pandemic numbers. Weekday Eucharists have returned at noon on Wednesday and Friday.

Objectives and Activities

The PCC is committed to building on the pattern of Sunday worship already established, and to developing new ideas for special services.

We aim to be an inclusive and welcoming community and to enable ordinary people to discover and live out the Christian faith through:

- Sacramental worship and prayer, learning about the Gospel and developing trust in Jesus Christ.
- Provision of pastoral care for members of the congregation and for all those living or working in the parish.
- Missionary and outreach work.
- A coffee morning is held on Wednesday and the church is open for crafts to take place during the afternoon.

We are committed to maintaining and preserving our historic buildings and in 2021 a faculty was approved for the construction of a new tea bar in the north- west corner of the nave. The facilities include a sink and dishwasher. The facilities are used to serve refreshments after services and to provide catering for all social events. The monthly Saturday Shop has expanded from a small event held in the hall to become a larger Saturday Market held in the church. The hours are longer, lunches are served and a number of craft stalls take part as well as the regular stalls run by members of the congregation.

Holy Trinity fully complies with the requirements of the Church of England with respect to good safeguarding practice. All persons who have been identified as needing training have completed courses run by the Diocese and this is monitored by our Safeguarding Disclosure Officer.

Achievements and Performance

The PCC is committed to enabling the Church to be open as often as possible, and to welcoming local people and visitors to share in worship both on Sundays and during the week. The church has continued to be Covid compliant with the use of the fogging machine, social distancing measures, hand sanitiser stations and facemasks when legal requirements were in place. As restrictions were eased, safe practices have been encouraged so that all worshippers have felt safe.

There has been extensive engagement with the congregation and wider community. The Rector has used e-mail and the telephone extensively to keep in touch with the congregation. All members of the congregation who have been shielding have been offered telephone support throughout the pandemic. The parish office has been open in the mornings from Tuesday to Friday when permitted by Government Covid regulations and which is manned by a volunteer administrator. We have an answerphone and an e-mail address and both of these are checked regularly outside of office hours.

Giving by members of the congregation has held up very well and more givers have changed from cash in envelopes to standing orders. The church now has a number of card reading machines and these are

enabling us to accept payments by credit or debit card. These are helping us to increase donations from the wider community, especially at special services and events. A significant legacy has been received from the estate of Michael Dickens and several interim payments have been made to the church.

The Junior Church has been interrupted by the closure of the church during lockdown. However, contact has been maintained with Junior Church families and several sessions have taken place. Helpers are required to enable it to relaunch fully.

Nine candidates for confirmation came forward during 2020 but the confirmation had to be delayed due to the pandemic. We were delighted when the confirmations took place in May.

There is a faithful and growing choir and serving team.

The church was open for the Ride and Stride event in September and several members of the congregation took part and were sponsored.

Regular maintenance to church buildings had been carried out and these have included redecorating most of the west wall while the tea bar facilities were being installed. The gable end of the hall has been repaired.

Deanery Synod

Three members of our PCC sit on the Deanery Synod - providing the PCC with an important link with the Diocese and the wider church.

Church Hall

Our hall is open to our community and activities resumed after September. A new hirer, Stone Bay Montessori Nursery is using the hall during the day in term time and other groups including Alcoholics Anonymous, Narcotics Anonymous and other hirers are also using the facility. An increasing number of groups are also wanting to hire the church for concerts.

Mission and Evangelism

Our parish magazine is issued regularly, keeping our parishioners informed of all the important activities of the church and articles on the Christian faith. The magazine is now also available electronically on the church website: www.holytrinitybroadstairs.com.

Ecumenical Relationships

The Rector and churchwardens meet regularly with the incumbents and wardens of St Peter's in Thanet and St Andrew's.

We are members of the Churches Together in Broadstairs and St Peter's.

Financial Review 2021.

Income

Income Resources, our giving, was down by £1,666 (4.47%) – mainly due to the long lockdown which did not end until July. The Income Tax recovery on the Gift Aid was up by £1279 (19.45%) – Donations and Legacies boosted our Income by a massive £196,359 – thanks to a very generous Legacy. Overall our Income resources increased by £195,972 (377.68%)

General Fund

The General Funds increased by £8,216 (54.31%). Our new Saturday Market has doubled the income from our previous Saturday Shop - an increase of £900 (99.44%) – The Hall income has increased by £1,922 (39.63%). The new Tea Bar is providing us with a useful additional income and the weekly draw is still well supported. Together with the £2,000 donation to set up the new Tea Bar, our General funds increased by £8,216 (54.31%)

Investment Income

Income from our investment with CCLA increased by £1,705 (26.55%).

Expenditure

Our Ministry Expenses and General Running costs were up by £2908 (2.71%). The Gas and Electric was down by £888 (20.52%) Less heating was used during the long lock down period. Our Repairs and Renewals were up by £4583 (67.22%) – only essential repairs are carried out. Our Trading Costs were cut by £3358 (60.61%) – the hall was closed throughout the lock down period - and our Fund Raising and Social Events were down by £1701 (68.89%) – again a lot less was spent due to the lock down. The Capital items –up by - £7199 (83.34%) includes the cost of our new Tea Bar.

Our Parish Share has been paid in full. We have an Organ restricted fund of £5,914 and a General restricted fund of £1,217. We have a current account balance of £40,939 at CAF Bank and Investment accounts at CCLA valued at £375,841.

There are 37 members of the congregation who donate by a monthly standing order and 19 members use our envelope scheme.

F Lowden

PCC Secretary

**HOLY TRINITY PCC
ACCOUNTS
YEAR ENDED
31 DECEMBER 2021**



LEVICKS

Chartered Accountants and Business Advisers

**INDEPENDENT EXAMINER'S REPORT TO THE PCC OF HOLY TRINITY
BROADSTAIRS**

CHARITY NUMBER 1134846

FOR THE YEAR ENDED 31ST DECEMBER 2021

I report on the accounts of the PCC for the year ended 31st December 2021.

Respective responsibilities of trustees and examiner

The members of the PCC are responsible for the preparation of the accounts. The members consider that an audit is not required for this year under section 144 of the Charities Act 2011 ("the Charities Act") and that an independent examination is needed.

It is my responsibility to:

- examine the accounts under section 145 of the Charities Act;
- to follow the procedures laid down in the general Directions given by the Charity Commission (under section 145(5)(b) of the Charities Act, and
- to state whether particular matters have come to my attention.

Basis of independent examiner's statement

My examination was carried out in accordance with the general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking of explanations the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair' view and the report is limited to those matters set out in the statement below.

Independent examiner's statement

In connection with my examination, no material matters have come to my attention which gives me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Charities Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Name of principal:

Tracey Pearcy

Name of firm:

Levicks Chartered Accountants

Relevant professional qualification or body:

FCCA

Address:

3 Lloyd Road, Broadstairs
Kent CT10 1HY

Signed:

Date:

19 May 2022

Parochial Church Council of Holy Trinity, Broadstairs

Receipts and Payments Account

for the year ended 31 December 2021

	Note	Unrestricted Funds	Restricted Funds	Total Funds 2021	2020
		£	£	£	£
Receipts	2				
Voluntary income:					
Incoming resources from donors		47,860		47,860	51,888
Activities for generating funds:					
Income from charitable and ancilliary trading		23,344		23,344	15,128
Other ordinary income resources:		3,721		3,721	3,518
Income from investments:		8,218		8,218	6,423
Sale of investments		60,000		60,000	66,000
Total Incoming Resources		143,143	0	143,143	142,957
Resources Expended	3				
Costs of generating funds:					
Fund-raising and publicity		771		771	2,478
Other expenses		2,182		2,182	5,540
Charitable activities:					
Donations and Subscriptions		0		0	0
Direct ministry expenditure		82,913		82,913	82,809
Church running expenses		27,460		27,460	24,656
Salaries and support costs		6,420		6,420	5,550
Administration		2,359		2,359	2,404
Miscellaneous		17,061		17,061	16,545
Total Resources Used		139,166	0	139,166	139,982
Net Incoming/(Outgoing)					
Resources Before Transfers		3,977	0	3,977	2,975
Transfers Between Funds		0	0	0	0
Net Movement in Funds		3,977	0	3,977	2,975
Balances at 1st January 2021		29,733	7,231	36,964	33,989
Balances at 31st December 2021		33,710	7,231	40,941	36,964

Parochial Church Council of Holy Trinity, Broadstairs

Statement of Assets and Liabilities at 31 December 2021

	Note	2021 £	2020 £
Investment Funds	5		
Investment - CCLA Investments 606077001J		0	0
Investment - CCLA Investments 606077001S		228,214	110,828
Investment - CCLA Investments 606077002S		147,627	81,694
		<u>375,841</u>	<u>192,522</u>
All unrestricted			
Cash Funds			
Cash at bank and in hand		<u>40,941</u>	<u>36,964</u>
Funds			
Restricted			
General Fund		1,317	1,317
Organ Fund		<u>5,914</u>	<u>5,914</u>
		7,231	7,231
Unrestricted			
CAF Fund		<u>33,710</u>	<u>29,733</u>
		<u>40,941</u>	<u>36,964</u>

Approved by the Parochial Church Council on 3 April 2022 and signed on its behalf by:

Churchwardens

Mary Richardson

Robin Colyer

Parochial Church Council of Holy Trinity, Broadstairs

Notes to the Financial Statements

for the year ended 31 December 2021

1 Accounting Policies

The financial statements have been prepared in accordance with the Church Accounting Regulations 1997 together with applicable accounting standards and the Charities SORP 2005 on a Receipts and Payments account basis.

Funds

General funds represent the funds of the PCC that are not subject to any restrictions regarding their use and are available for application on the general purposes of the PCC. Funds designated for a particular purpose by the PCC are also unrestricted.

The accounts include all transactions, assets and liabilities for which the PCC is responsible in law. They do not include the accounts of church groups that owe their main affiliation to another body nor those that are informal gatherings of church members.

Incoming resources

Voluntary income and capital sources

Collections are recognized when received by or on behalf of the PCC.
Planned giving receivable under gift aid is recognised when received.
Income tax recoverable on gift aid donations is recognised only when received.
Grants and legacies to the PCC are accounted for as soon as the PCC is notified of its legal entitlement and the amount due.
Funds raised by events and the sales of magazines are accounted for gross.

Other ordinary income

Rental income from the letting of church premises is recognised when the rental is received.

Resources expended

Activities directly relating to the work of the church.

The diocesan parish share is accounted for when payable. Any amount unpaid at 31 December is shown in note 4 of these accounts.

Costs of generating voluntary income comprise those costs directly attributable to generating incoming resources for the charity.

Charitable activities expenditure represents the overhead and staff costs incurred for the furtherance of the charity's objectives as stated in the annual report. Expenditure is shown gross, inclusive of unrecoverable VAT and is charged as incurred. Costs are allocated to the particular activity that directly relates to it. Where costs cannot be directly attributed they have been allocated to activities on a basis consistent with the use of the resources.

Parochial Church Council of Holy Trinity, Broadstairs

Notes to the Financial Statements

for the year ended 31 December 2021

1 Accounting Policies (continued)

Administration costs are those incurred in connection with the management of the Parochial Church Council of Holy Trinity Broadstairs assets, organizational administration and compliance with constitutional and statutory requirements.

Fund accounting

Restricted funds are to be used for specified purposes laid down by the donor or by the purpose of the appeal. Expenditure for those purposes is charged to the fund.

Unrestricted funds are donations and other incoming resources received or generated for expenditure on the general objectives of the charity.

Fixed assets

Consecrated land and buildings and movable church furnishings

Consecrated and beneficed property is excluded from the accounts by s.10(2) of the Charities Act 2011.

No value is placed on movable church furnishings held by the churchwardens on special trust for the PCC and which require a faculty for disposal since the PCC considers this to be inalienable property. All expenditure incurred during the year on consecrated or benefice buildings and movable church furnishings, whether maintenance or improvement, is written off as expenditure in the SOFA and separately disclosed.

Other fixtures, fittings and office equipment

Equipment used within the church premises is written off when the asset is acquired.

Current assets

Cash at bank includes cash held on deposit in CBF funds and in a CAF current account.

Parochial Church Council of Holy Trinity, Broadstairs

Notes to the Financial Statements

for the year ended 31 December 2021

2 Incoming Resources

	2021		2020	
	£	£	£	£
Incoming Resources from Donors				
Planned Giving	3,576		2,746	
Gift Aid Giving	32,022		34,518	
Collections	0		0	
Income Tax Recovered	7,854		6,575	
Donations	4,408		8,049	
		47,860		51,888
Activities for General Funds				
Meat Draw	617		371	
Bookstall/Candles/Cards	990		408	
Fees	2,698		1,227	
Magazine	212		401	
Saturday Shop	1,805		905	
Church Hall	6,772		4,850	
Fund Raising	7,232		6,966	
Tea Bar - Income	561		0	
Tea Bar - Donations	2,000		0	
Traidcraft	210		0	
UK Refund	26		0	
Associate Priests - refund	22		0	
Fee - Refund	199	23,344	0	15,128
Investment Income				
CBF Investment Fund Interest		8,218		6,423
Miscellaneous				
Flowers	370		355	
VAT Refund	3,003		2,484	
Telephone refund	0		66	
Friends of Kent Church	0		161	
Parish Share Refund	0		452	
Petty Cash	348	3,721	0	3,518
CBF Investment Fund Sales		60,000		66,000
Total Receipts		<u>143,143</u>		<u>142,957</u>

Parochial Church Council of Holy Trinity, Broadstairs

Notes to the Financial Statements

for the year ended 31 December 2021

3 Resources Used

	2021	2020	
Donations (Grants)			
Donations	0	0	
Mission Giving	<u>0</u>	<u>0</u>	0
Direct Ministry Expenditure			
Parish Share	81,663	81,922	
Rector's Expenses	735	551	
Assistant Priest	<u>515</u>	<u>336</u>	82,809
Church Running Expenses			
Church Running Costs	4,755	5,687	
Gas, Electric & Water	3,555	4,473	
Insurance	7,749	7,678	
Repairs & Maintenance	<u>11,401</u>	<u>6,818</u>	24,656
Costs Related to Trading			
Hall Costs	1,875	5,299	
Magazines	<u>307</u>	<u>241</u>	5,540
Salaries & Support Costs			
Organist & Choir		6,420	5,550
Fund Raising Event Costs			
General Fund Raising		771	2,478
Administration			
Printing & Stationery	1,211	1,380	
Fees due to CDBF	1,148	670	
Legal Fees	<u>0</u>	<u>354</u>	2,404
Carried Forward	<u>122,105</u>	<u>123,437</u>	

Parochial Church Council of Holy Trinity, Broadstairs

Notes to the Financial Statements

for the year ended 31 December 2021

3 Resources Used (continued)

		2021	2020
	Brought Forward	122,105	123,437
Miscellaneous			
Vestments & Curtains/Falls			
Flower Fund	320	1,347	
Junior Church	0	799	
Capital Items	163	306	
Gifts	15,177	8,638	
Parish Party	0	520	
Memorial (restricted funds)	0	871	
Traidcraft	0	600	
Legacy Refund	0	170	
Tea Bar	0	1,366	
RSCM	0	600	
Books for Lent	110	253	
K Fassett - Return	0	80	
Returned Donations	0	995	
Accountancy	330	0	
Bank charges	648	0	
Websight	107	0	
BFR	99	0	
Licence	71	0	
St Peters Christmas	21	0	
	15	17,061	0
			16,545
Total Payments		<u>139,166</u>	<u>139,982</u>

4 Parish Share

The balance in respect of parish share unpaid at 31 December amounted to nil.

**HOLY TRINITY PCC
ACCOUNTS
YEAR ENDED
31 DECEMBER 2021**



LEVICKS

Chartered Accountants and Business Advisers

**INDEPENDENT EXAMINER'S REPORT TO THE PCC OF HOLY TRINITY
BROADSTAIRS**

CHARITY NUMBER 1134846

FOR THE YEAR ENDED 31ST DECEMBER 2021

I report on the accounts of the PCC for the year ended 31st December 2021.

Respective responsibilities of trustees and examiner

The members of the PCC are responsible for the preparation of the accounts. The members consider that an audit is not required for this year under section 144 of the Charities Act 2011 ("the Charities Act") and that an independent examination is needed.

It is my responsibility to:

- examine the accounts under section 145 of the Charities Act;
- to follow the procedures laid down in the general Directions given by the Charity Commission (under section 145(5)(b) of the Charities Act, and
- to state whether particular matters have come to my attention.

Basis of independent examiner's statement

My examination was carried out in accordance with the general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking of explanations the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair' view and the report is limited to those matters set out in the statement below.

Independent examiner's statement

In connection with my examination, no material matters have come to my attention which gives me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Charities Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Name of principal:

Tracey Pearcy

Name of firm:

Levicks Chartered Accountants

Relevant professional qualification or body:

FCCA

Address:

3 Lloyd Road, Broadstairs
Kent CT10 1HY

Signed:

Date:

19 May 2022

Parochial Church Council of Holy Trinity, Broadstairs

Receipts and Payments Account

for the year ended 31 December 2021

	Note	Unrestricted Funds	Restricted Funds	Total Funds 2021	2020
		£	£	£	£
Receipts	2				
Voluntary income:					
Incoming resources from donors		47,860		47,860	51,888
Activities for generating funds:					
Income from charitable and ancilliary trading		23,344		23,344	15,128
Other ordinary income resources:		3,721		3,721	3,518
Income from investments:		8,218		8,218	6,423
Sale of investments		60,000		60,000	66,000
Total Incoming Resources		143,143	0	143,143	142,957
Resources Expended	3				
Costs of generating funds:					
Fund-raising and publicity		771		771	2,478
Other expenses		2,182		2,182	5,540
Charitable activities:					
Donations and Subscriptions		0		0	0
Direct ministry expenditure		82,913		82,913	82,809
Church running expenses		27,460		27,460	24,656
Salaries and support costs		6,420		6,420	5,550
Administration		2,359		2,359	2,404
Miscellaneous		17,061		17,061	16,545
Total Resources Used		139,166	0	139,166	139,982
Net Incoming/(Outgoing)					
Resources Before Transfers		3,977	0	3,977	2,975
Transfers Between Funds		0	0	0	0
Net Movement in Funds		3,977	0	3,977	2,975
Balances at 1st January 2021		29,733	7,231	36,964	33,989
Balances at 31st December 2021		33,710	7,231	40,941	36,964

Parochial Church Council of Holy Trinity, Broadstairs

Statement of Assets and Liabilities at 31 December 2021

	Note	2021 £	2020 £
Investment Funds	5		
Investment - CCLA Investments 606077001J		0	0
Investment - CCLA Investments 606077001S		228,214	110,828
Investment - CCLA Investments 606077002S		147,627	81,694
		<u>375,841</u>	<u>192,522</u>
All unrestricted			
Cash Funds			
Cash at bank and in hand		<u>40,941</u>	<u>36,964</u>
Funds			
Restricted			
General Fund		1,317	1,317
Organ Fund		<u>5,914</u>	<u>5,914</u>
		7,231	7,231
Unrestricted			
CAF Fund		<u>33,710</u>	<u>29,733</u>
		<u>40,941</u>	<u>36,964</u>

Approved by the Parochial Church Council on 3 April 2022 and signed on its behalf by:

Churchwardens

Mary Richardson

Robin Colyer

Parochial Church Council of Holy Trinity, Broadstairs

Notes to the Financial Statements

for the year ended 31 December 2021

1 Accounting Policies

The financial statements have been prepared in accordance with the Church Accounting Regulations 1997 together with applicable accounting standards and the Charities SORP 2005 on a Receipts and Payments account basis.

Funds

General funds represent the funds of the PCC that are not subject to any restrictions regarding their use and are available for application on the general purposes of the PCC. Funds designated for a particular purpose by the PCC are also unrestricted.

The accounts include all transactions, assets and liabilities for which the PCC is responsible in law. They do not include the accounts of church groups that owe their main affiliation to another body nor those that are informal gatherings of church members.

Incoming resources

Voluntary income and capital sources

Collections are recognized when received by or on behalf of the PCC.
Planned giving receivable under gift aid is recognised when received.
Income tax recoverable on gift aid donations is recognised only when received.
Grants and legacies to the PCC are accounted for as soon as the PCC is notified of its legal entitlement and the amount due.
Funds raised by events and the sales of magazines are accounted for gross.

Other ordinary income

Rental income from the letting of church premises is recognised when the rental is received.

Resources expended

Activities directly relating to the work of the church.

The diocesan parish share is accounted for when payable. Any amount unpaid at 31 December is shown in note 4 of these accounts.

Costs of generating voluntary income comprise those costs directly attributable to generating incoming resources for the charity.

Charitable activities expenditure represents the overhead and staff costs incurred for the furtherance of the charity's objectives as stated in the annual report. Expenditure is shown gross, inclusive of unrecoverable VAT and is charged as incurred. Costs are allocated to the particular activity that directly relates to it. Where costs cannot be directly attributed they have been allocated to activities on a basis consistent with the use of the resources.

Parochial Church Council of Holy Trinity, Broadstairs

Notes to the Financial Statements

for the year ended 31 December 2021

1 Accounting Policies (continued)

Administration costs are those incurred in connection with the management of the Parochial Church Council of Holy Trinity Broadstairs assets, organizational administration and compliance with constitutional and statutory requirements.

Fund accounting

Restricted funds are to be used for specified purposes laid down by the donor or by the purpose of the appeal. Expenditure for those purposes is charged to the fund.

Unrestricted funds are donations and other incoming resources received or generated for expenditure on the general objectives of the charity.

Fixed assets

Consecrated land and buildings and movable church furnishings

Consecrated and beneficed property is excluded from the accounts by s.10(2) of the Charities Act 2011.

No value is placed on movable church furnishings held by the churchwardens on special trust for the PCC and which require a faculty for disposal since the PCC considers this to be inalienable property. All expenditure incurred during the year on consecrated or benefice buildings and movable church furnishings, whether maintenance or improvement, is written off as expenditure in the SOFA and separately disclosed.

Other fixtures, fittings and office equipment

Equipment used within the church premises is written off when the asset is acquired.

Current assets

Cash at bank includes cash held on deposit in CBF funds and in a CAF current account.

Parochial Church Council of Holy Trinity, Broadstairs

Notes to the Financial Statements

for the year ended 31 December 2021

2 Incoming Resources

	2021		2020	
	£	£	£	£
Incoming Resources from Donors				
Planned Giving	3,576		2,746	
Gift Aid Giving	32,022		34,518	
Collections	0		0	
Income Tax Recovered	7,854		6,575	
Donations	4,408		8,049	
		47,860		51,888
Activities for General Funds				
Meat Draw	617		371	
Bookstall/Candles/Cards	990		408	
Fees	2,698		1,227	
Magazine	212		401	
Saturday Shop	1,805		905	
Church Hall	6,772		4,850	
Fund Raising	7,232		6,966	
Tea Bar - Income	561		0	
Tea Bar - Donations	2,000		0	
Traidcraft	210		0	
UK Refund	26		0	
Associate Priests - refund	22		0	
Fee - Refund	199	23,344	0	15,128
Investment Income				
CBF Investment Fund Interest		8,218		6,423
Miscellaneous				
Flowers	370		355	
VAT Refund	3,003		2,484	
Telephone refund	0		66	
Friends of Kent Church	0		161	
Parish Share Refund	0		452	
Petty Cash	348	3,721	0	3,518
CBF Investment Fund Sales		60,000		66,000
Total Receipts		<u>143,143</u>		<u>142,957</u>

Parochial Church Council of Holy Trinity, Broadstairs

Notes to the Financial Statements

for the year ended 31 December 2021

3 Resources Used

	2021	2020	
Donations (Grants)			
Donations	0	0	
Mission Giving	<u>0</u>	<u>0</u>	0
Direct Ministry Expenditure			
Parish Share	81,663	81,922	
Rector's Expenses	735	551	
Assistant Priest	<u>515</u>	<u>336</u>	82,809
Church Running Expenses			
Church Running Costs	4,755	5,687	
Gas, Electric & Water	3,555	4,473	
Insurance	7,749	7,678	
Repairs & Maintenance	<u>11,401</u>	<u>6,818</u>	24,656
Costs Related to Trading			
Hall Costs	1,875	5,299	
Magazines	<u>307</u>	<u>241</u>	5,540
Salaries & Support Costs			
Organist & Choir		6,420	5,550
Fund Raising Event Costs			
General Fund Raising		771	2,478
Administration			
Printing & Stationery	1,211	1,380	
Fees due to CDBF	1,148	670	
Legal Fees	<u>0</u>	<u>354</u>	2,404
Carried Forward	<u>122,105</u>	<u>123,437</u>	

Parochial Church Council of Holy Trinity, Broadstairs

Notes to the Financial Statements

for the year ended 31 December 2021

3 Resources Used (continued)

		2021	2020
	Brought Forward	122,105	123,437
Miscellaneous			
Vestments & Curtains/Falls			
Flower Fund	320	1,347	
Junior Church	0	799	
Capital Items	163	306	
Gifts	15,177	8,638	
Parish Party	0	520	
Memorial (restricted funds)	0	871	
Traidcraft	0	600	
Legacy Refund	0	170	
Tea Bar	0	1,366	
RSCM	0	600	
Books for Lent	110	253	
K Fassett - Return	0	80	
Returned Donations	0	995	
Accountancy	330	0	
Bank charges	648	0	
Websight	107	0	
BFR	99	0	
Licence	71	0	
St Peters Christmas	21	0	
	15	17,061	0
			16,545
Total Payments		<u>139,166</u>	<u>139,982</u>

4 Parish Share

The balance in respect of parish share unpaid at 31 December amounted to nil.

Accounts



Nelson Place Broadstairs Kent CT10 1HQ 01843 862921 holytrinity2009@live.co.uk
Charity registration No 1134846

Annual Report for the year ended 31st December 2020

Holy Trinity is the Parish Church for Broadstairs and is situated on Nelson Place Broadstairs. It is part of the Diocese of Canterbury.

PCC Members from 1st January 2020 until 31st December 2020:

Mr Alan Baldwin	Churchwarden (until APCM 2020)
Mrs Linda Curtis	Churchwarden (until APCM 2020)
Mr Roger Wilman	Treasurer (until APCM 2020)
Mr Alan Bell	Treasurer (co-opted APCM 2020)
Mr Robin Colyer	Churchwarden (from APCM 2020)
Mrs Mary Richardson	Churchwarden (from APCM 2020)
Mrs Frances Lowden	Secretary (co-opted 2020)
Mr John Barrett	Deanery Synod member from April 2017 re-elected APCM 2020
Mr Peter Dilkes	Deanery Synod member from April 2017 (until APCM 2020)
Mrs Sally Stephenson	Deanery Synod member from April 2017 (re-elected APCM 2020)
Mrs Charlotte Bell	Deanery Synod member from APCM 2020
Mr Michael Baker	(from APCM 2018)
Mr John A Barrett	(from APCM 2020)
Mrs Charlotte Bell	(until APCM 2020)
Mrs Valerie Bough	(from APCM 2019)
Mrs Sheryl Bowell	(from APCM 2019)
Mrs Caroline Boydell	(from APCM 2020)
Mr Simon French	(from APCM 2018)
Mr John Lane	(from APCM 2019)
Mrs Lesley Miller	(from APCM 2019)
Mr Michael Pearce	(from APCM 2020)
Mrs Mary Richardson	(from APCM 2017 until APCM 2020)
Mrs Caroline Simpkins	(from APCM 2020)
Mrs Sarah Wallace	(from APCM 2019)
Mr Tony Warn	(from APCM 2020)

Aims and purposes

Holy Trinity PCC works in co-operation with the Incumbent in promoting the pastoral, evangelistic, social and ecumenical mission of the Church. The Reverend Dominic Fenton took up his post as Priest-in-Charge in 2016, was made Rector in 2018 and has been fully engaged with the aims and objectives of

the Parish throughout 2020. An Assistant Curate, the Reverend Doctor Jennifer Walters, joined us in June 2020 and was ordained Deacon in Canterbury Cathedral in July.

Structure, governance and management

The method of appointment of PCC members is set out in the Church Representation Rules. At Holy Trinity the PCC consists of the Incumbent, the two Churchwardens, three Deanery Synod members and members elected by those of the congregation who are on the electoral roll of the Church. Members are elected for three years. The PCC meets a minimum of six times a year.

There are 153 members on the Church Electoral Roll. The average Sunday attendance before the pandemic was 100 (including those under 16). After the first lockdown we began with small congregations which gradually increased week by week until they were almost back to normal, until the second lockdown once again stopped services.

Objectives and Activities

The PCC is committed to building on the pattern of Sunday worship already established, and to developing new ideas for special services.

We aim to be an inclusive and welcoming community and to enable ordinary people to discover and live out the Christian faith through:

- Sacramental worship and prayer, learning about the Gospel and developing trust in Jesus Christ.
- Provision of pastoral care for members of the congregation and for all those living or working in the parish.
- Missionary and outreach work.

We are committed to maintaining and preserving our historic buildings and in 2020 a faculty was approved for the provision of oil filled candles to illuminate the choir stalls. This work was completed in time for Easter 2020 but unfortunately were unable to be used due to the Covid-19 pandemic. They have, however been used on many occasions since. These were paid for wholly by subscription from parishioners, including discreet memorial plaques.

Holy Trinity fully complies with the requirements of the Church of England with respect to good safeguarding practice. All persons who have been identified as needing training have attended courses run by the Diocese and this is continually monitored by our safeguarding officer.

Achievements and Performance

Although the PCC is committed to enabling the Church to be open as often as possible, and to welcoming local people and visitors to share in worship both on Sundays and during the week, this has not been possible through 2020. Whenever government regulations permitted the church was open for private prayer followed by restricted Wednesday and Friday Mass, with a said Eucharist on Sunday mornings. The church was made Covid compliant with social distancing measures, hand sanitizer stations and facemask requirements put in place. A 'fogging' machine was also purchased to sanitise the building between services. This can also be used in the hall when lettings recommence.

There is an office which is open in the mornings from Tuesday to Friday (Government Covid regulations permitting) and which is manned by a volunteer administrator. We have an answerphone and an e-mail address and both of these are checked regularly outside of office hours. During 2020 the website www.holytrinitybroadstairs.com was updated and was used to broadcast a Sunday podcast when the

church had to be closed. A coffee morning by Zoom was introduced on Wednesdays and the Rector and Assistant Curate used e-mail and the telephone extensively to keep in touch with the congregation.

In order to address our increasingly 'cashless society' we have obtained the means to accept payments by credit or debit card and are hopeful that this will help to increase donations from the wider community, especially at special services and events.

Our many groups were forced to stop meeting conventionally during 2020 and after a very successful evening with Kaffe Fassett in February our social and fund-raising events were halted.

For several years we rented out our hall to a nursery group every day in term time but unfortunately they were a victim of the pandemic and were forced to close permanently at Easter 2020. Other groups who met in the facility were also stopped but we are hopeful that most will resume when allowed in 2021.

After a dip in numbers and losing adult leaders, the Junior Church began to meet every other Sunday during term time. Once again, this was interrupted by the closure of the church during lockdown but contact has been maintained with Junior Church members and we are hopeful that things will resume properly in 2021.

Regular maintenance to church buildings had been carried out and a faculty for a new tea bar area was applied for. If this is granted work will start early in 2021. Whilst the hall was closed to groups a complete refurbishment of the floor and redecoration and was undertaken making the facility more attractive to renters.

Deanery Synod

Three members of our PCC sit on the Deanery Synod - providing the PCC with an important link with the Diocese and the wider church.

Church Centre

When permissible, our hall is open to our community and is used by various local activities including the Broadstairs Society, a local Art Group, Alcoholics Anonymous, Narcotics Anonymous, Brownies, a dancing school and numerous parties and celebrations. It was, however, closed from March to December because of the pandemic.

Mission and Evangelism

Our parish magazine is issued monthly keeping our parishioners informed of all the important activities of the church and articles on the Christian faith. The Rector or Assistant Curate produced a weekly pastoral letter after the pandemic closed the church and good use has been made of the website to keep in touch.

Ecumenical Relationships

Holy Trinity is part of the Broadstairs Group of churches and a Group Council would usually meet quarterly, with the clergy meeting monthly.

We are members of the Churches Together in Broadstairs and St Peter's.

Financial Review 2020.

As expected our unrestricted income was badly affected by the Covid 19 Pandemic – Planned Giving dropping by 80.5% and the Plate Collections by 61.25%. Gift Aid giving was up just under 2%. We now have 36 members of the congregation donating directly by monthly standing order. Income tax recovery was slow and behind due to the Pandemic and staff isolating. Excluding legacies - we did receive some generous donations. Our general funds were very badly hit – and our fund raising was practically non-existing – Saturday Shop only opened twice – there was no Christmas Fair, Folk Festival or Dickens Week or General Fund Raising. This is a very important part of our income and we rely heavily on our fund raising - overall it was down by 60.64%.

On the Expenditure side - we drew on our investments with CCLA to clear our balance on the Parish Share. £600 was drawn from our Restricted Funds to carry out memorial repairs. General running cost where higher due to the cost of Covid. There was an increase of 83.56% extra spent in our trading costs, most of it used for the refurbishing of the Church Hall.

At the end of the financial year we had a balance of £36,963 – including our restricted funds for general use and investments of £183,972 with CCLA.

**HOLY TRINITY PCC
ACCOUNTS
YEAR ENDED
31 DECEMBER 2020**



LEVICKS
Chartered Accountants and Business Advisers

**INDEPENDENT EXAMINER'S REPORT TO THE PCC OF HOLY TRINITY
BROADSTAIRS**

CHARITY NUMBER 1134846

FOR THE YEAR ENDED 31ST DECEMBER 2020

I report on the accounts of the PCC for the year ended 31st December 2020.

Respective responsibilities of trustees and examiner

The members of the PCC are responsible for the preparation of the accounts. The members consider that an audit is not required for this year under section 144 of the Charities Act 2011 ("the Charities Act") and that an independent examination is needed.

It is my responsibility to:

- examine the accounts under section 145 of the Charities Act;
- to follow the procedures laid down in the general Directions given by the Charity Commission (under section 145(5)(b) of the Charities Act, and
- to state whether particular matters have come to my attention.

Basis of independent examiner's statement

My examination was carried out in accordance with the general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking of explanations the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair' view and the report is limited to those matters set out in the statement below.

Independent examiner's statement

In connection with my examination, no material matters have come to my attention which gives me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Charities Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Name of principal:

Tracey Pearcy

Name of firm:

Levicks Chartered Accountants

Relevant professional qualification or body:

FCCA

Address:

3 Lloyd Road, Broadstairs
Kent CT10 1HY

Signed:

Date:

17 May 2021

Parochial Church Council of Holy Trinity, Broadstairs

Receipts and Payments Account

for the year ended 31 December 2020

	Note	Unrestricted Funds	Restricted Funds	Total Funds 2020	2019
		£	£	£	£
Receipts	2				
Voluntary income:					
Incoming resources from donors		51,888		58,854	145,037
Activities for generating funds:					
Income from charitable and ancillary trading		15,128		8,389	38,438
Other ordinary income resources:		3,518		3,291	1,143
Income from investments:		6,423		6,423	5,763
Sale of investments		66,000		66,000	16,736
Total Incoming Resources		142,957	0	142,957	207,117
Resources Expended	3				
Costs of generating funds:					
Fund-raising and publicity		2,478		2,478	996
Other expenses		5,540		5,540	3,018
Charitable activities:					
Donations and Subscriptions		0		0	2,871
Direct ministry expenditure		82,809		82,809	81,195
Church running expenses		24,656		24,656	20,931
Salaries and support costs		5,550		5,550	6,175
Administration		2,404		2,404	4,648
Miscellaneous		15,945	600	16,545	14,171
Purchase of investments					75,000
Total Resources Used		139,382	600	139,982	209,005
Net Incoming/(Outgoing) Resources Before Transfers		3,575	(600)	2,975	-1,888
Transfers Between Funds		0	0	0	0
Net Movement in Funds		3,575	(600)	2,975	-1,888
Balances at 1st January 2020		26,158	7,831	33,989	35,877
Balances at 31st December 2020		29,733	7,231	36,964	33,989

Parochial Church Council of Holy Trinity, Broadstairs

Statement of Assets and Liabilities at 31 December 2020

	Note	2020 £	2019 £
Investment Funds	5		
Investment - CCLA Investments 606077001J		0	0
Investment - CCLA Investments 606077001S		110,828	173,534
Investment - CCLA Investments 606077002S		81,694	76,438
		<u>192,522</u>	<u>249,972</u>
All unrestricted			
Cash Funds			
Cash at bank and in hand		<u>36,964</u>	<u>33,989</u>
Funds			
Restricted			
General Fund		1,317	1,917
Organ Fund		<u>5,914</u>	<u>5,914</u>
		7,231	7,831
Unrestricted			
CAF Fund		<u>29,733</u>	<u>26,158</u>
		<u>36,964</u>	<u>33,989</u>

Approved by the Parochial Church Council on 11th May 2021 and signed on its behalf by:

Churchwardens

Mary Richardson

Robin Colyer

Parochial Church Council of Holy Trinity, Broadstairs

Notes to the Financial Statements

for the year ended 31 December 2020

1 Accounting Policies

The financial statements have been prepared in accordance with the Church Accounting Regulations 1997 together with applicable accounting standards and the Charities SORP 2005 on a Receipts and Payments account basis.

Funds

General funds represent the funds of the PCC that are not subject to any restrictions regarding their use and are available for application on the general purposes of the PCC. Funds designated for a particular purpose by the PCC are also unrestricted.

The accounts include all transactions, assets and liabilities for which the PCC is responsible in law. They do not include the accounts of church groups that owe their main affiliation to another body nor those that are informal gatherings of church members.

Incoming resources

Voluntary income and capital sources

Collections are recognized when received by or on behalf of the PCC.

Planned giving receivable under gift aid is recognised when received.

Income tax recoverable on gift aid donations is recognised only when received.

Grants and legacies to the PCC are accounted for as soon as the PCC is notified of its legal entitlement and the amount due.

Funds raised by events and the sales of magazines are accounted for gross.

Other ordinary income

Rental income from the letting of church premises is recognised when the rental is received.

Resources expended

Activities directly relating to the work of the church.

The diocesan parish share is accounted for when payable. Any amount unpaid at 31 December is shown in note 4 of these accounts.

Costs of generating voluntary income comprise those costs directly attributable to generating incoming resources for the charity.

Charitable activities expenditure represents the overhead and staff costs incurred for the furtherance of the charity's objectives as stated in the annual report. Expenditure is shown gross, inclusive of unrecoverable VAT and is charged as incurred. Costs are allocated to the particular activity that directly relates to it. Where costs cannot be directly attributed they have been allocated to activities on a basis consistent with the use of the resources.

Parochial Church Council of Holy Trinity, Broadstairs

Notes to the Financial Statements

for the year ended 31 December 2020

1 Accounting Policies (continued)

Administration costs are those incurred in connection with the management of the Parochial Church Council of Holy Trinity Broadstairs assets, organizational administration and compliance with constitutional and statutory requirements.

Fund accounting

Restricted funds are to be used for specified purposes laid down by the donor or by the purpose of the appeal. Expenditure for those purposes is charged to the fund.

Unrestricted funds are donations and other incoming resources received or generated for expenditure on the general objectives of the charity.

Fixed assets

Consecrated land and buildings and movable church furnishings

Consecrated and beneficed property is excluded from the accounts by s.10(2) of the Charities Act 2011.

No value is placed on movable church furnishings held by the churchwardens on special trust for the PCC and which require a faculty for disposal since the PCC considers this to be inalienable property. All expenditure incurred during the year on consecrated or benefice buildings and movable church furnishings, whether maintenance or improvement, is written off as expenditure in the SOFA and separately disclosed.

Other fixtures, fittings and office equipment

Equipment used within the church premises is written off when the asset is acquired.

Current assets

Cash at bank includes cash held on deposit in CBF funds and in a CAF current account.

Parochial Church Council of Holy Trinity, Broadstairs

Notes to the Financial Statements

for the year ended 31 December 2020

2 Incoming Resources

	2020		2019	
Incoming Resources from Donors	£	£	£	£
Planned Giving	2,746		4,522	
Gift Aid Giving	34,518		32,120	
Collections	0		7,088	
Income Tax Recovered	6,575		8,731	
Donations & Legacies	8,049		92,576	
		51,888		145,037
Activities for General Funds				
Dickens Week	0		210	
Folk Festival	0		587	
Christmas Fair	0		2,316	
Social Committee fund raising	0		10,716	
Meat Draw	371		1,233	
Bookstall/Candles/Cards	408		785	
Fees	1,227		1,579	
Magazine	401		759	
Church Users	0		2,084	
Saturday Shop	905		3,534	
Church Hall	4,850		14,635	
Fund Raising	<u>6,966</u>	15,128	<u>0</u>	38,438
Investment Income				
CBF Investment Fund Interest		6,423		5,763
Miscellaneous				
Flowers	355		219	
Electric Compensation	0		250	
VAT Refund	2,484		674	
Telephone refund	66		0	
Friends of Kent Church	161		0	
Parish Share Refund	<u>452</u>	3,518	<u>0</u>	1,143
CBF Investment Fund Sales		66,000		16,736
Total Receipts		<u><u>142,957</u></u>		<u><u>207,117</u></u>

Parochial Church Council of Holy Trinity, Broadstairs

Notes to the Financial Statements

for the year ended 31 December 2020

3 Resources Used

	2020	2019	
Donations (Grants)			
Donations	0	0	
Mission Giving	<u>0</u>	<u>0</u>	2,871
Direct Ministry Expenditure			
Parish Share	81,922	80,553	
Rector's Expenses	551	321	
Assistant Priest	<u>336</u>	<u>321</u>	81,195
Church Running Expenses			
Church Running Costs	5,687	2,395	
Gas, Electric & Water	4,473	7,956	
Insurance	7,678	7,521	
Repairs & Maintenance	<u>6,818</u>	<u>3,059</u>	20,931
Costs Related to Trading			
Hall Costs	5,299	2,685	
Magazines	<u>241</u>	<u>333</u>	3,018
Salaries & Support Costs			
Organist & Choir		5,550	6,175
Fund Raising Event Costs			
General Fund Raising		2,478	996
Administration			
Printing & Stationery	1,380	3,153	
Independent Examiner	0	618	
Bank Charges	0	5	
Fees due to CDBF	670	872	
Legal Fees	<u>354</u>	<u>0</u>	4,648
Carried Forward		<u>123,437</u>	<u>119,834</u>

Parochial Church Council of Holy Trinity, Broadstairs

Notes to the Financial Statements

for the year ended 31 December 2020

3 Resources Used (continued)

		2020	2019
	Brought Forward	123,437	119,834
Miscellaneous			
Vestments	1,347	0	
Flower Fund	799	947	
Junior Church	306	43	
Capital Items	8,638	13,154	
Gifts	520	27	
Parish Party	871	27	
Memorial (restricted funds)	600	0	
Traidcraft	170	0	
Legacy Refund	1,366	0	
Tea Bar	600	0	
RSCM	253	0	
Books for Lent	80	0	
K Fassett - Return	995	16,545	0
			14,198
CBF Investment Fund Purchase		0	75,000
Total Payments		<u>139,982</u>	<u>209,032</u>

4 Parish Share

The balance in respect of parish share unpaid at 31 December amounted to nil.

Parochial Church Council of Holy Trinity, Broadstairs

Notes to the Financial Statements

for the year ending 31 December 2020

	2020	2019
	£	£
5. Investment Funds		
379.3 CBF Church of England Fund Share	0	0
5409.58 CBF Church of England Fund Share	110,828	173,534
3987.56 CBF Church of England Fund Share	81,694	76,438

**HOLY TRINITY PCC
ACCOUNTS
YEAR ENDED
31 DECEMBER 2020**



LEVICKS

Chartered Accountants and Business Advisers

**INDEPENDENT EXAMINER'S REPORT TO THE PCC OF HOLY TRINITY
BROADSTAIRS**

CHARITY NUMBER 1134846

FOR THE YEAR ENDED 31ST DECEMBER 2020

I report on the accounts of the PCC for the year ended 31st December 2020.

Respective responsibilities of trustees and examiner

The members of the PCC are responsible for the preparation of the accounts. The members consider that an audit is not required for this year under section 144 of the Charities Act 2011 ("the Charities Act") and that an independent examination is needed.

It is my responsibility to:

- examine the accounts under section 145 of the Charities Act;
- to follow the procedures laid down in the general Directions given by the Charity Commission (under section 145(5)(b) of the Charities Act, and
- to state whether particular matters have come to my attention.

Basis of independent examiner's statement

My examination was carried out in accordance with the general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking of explanations the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair' view and the report is limited to those matters set out in the statement below.

Independent examiner's statement

In connection with my examination, no material matters have come to my attention which gives me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Charities Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Name of principal:

Tracey Pearcy

Name of firm:

Levicks Chartered Accountants

Relevant professional qualification or body:

FCCA

Address:

3 Lloyd Road, Broadstairs
Kent CT10 1HY

Signed:

Date:

17 May 2021

Parochial Church Council of Holy Trinity, Broadstairs

Receipts and Payments Account

for the year ended 31 December 2020

	Note	Unrestricted Funds	Restricted Funds	Total Funds 2020	2019
		£	£	£	£
Receipts	2				
Voluntary income:					
Incoming resources from donors		51,888		58,854	145,037
Activities for generating funds:					
Income from charitable and ancillary trading		15,128		8,389	38,438
Other ordinary income resources:		3,518		3,291	1,143
Income from investments:		6,423		6,423	5,763
Sale of investments		66,000		66,000	16,736
Total Incoming Resources		142,957	0	142,957	207,117
Resources Expended	3				
Costs of generating funds:					
Fund-raising and publicity		2,478		2,478	996
Other expenses		5,540		5,540	3,018
Charitable activities:					
Donations and Subscriptions		0		0	2,871
Direct ministry expenditure		82,809		82,809	81,195
Church running expenses		24,656		24,656	20,931
Salaries and support costs		5,550		5,550	6,175
Administration		2,404		2,404	4,648
Miscellaneous		15,945	600	16,545	14,171
Purchase of investments					75,000
Total Resources Used		139,382	600	139,982	209,005
Net Incoming/(Outgoing) Resources Before Transfers		3,575	(600)	2,975	-1,888
Transfers Between Funds		0	0	0	0
Net Movement in Funds		3,575	(600)	2,975	-1,888
Balances at 1st January 2020		26,158	7,831	33,989	35,877
Balances at 31st December 2020		29,733	7,231	36,964	33,989

Parochial Church Council of Holy Trinity, Broadstairs

Statement of Assets and Liabilities at 31 December 2020

	Note	2020 £	2019 £
Investment Funds	5		
Investment - CCLA Investments 606077001J		0	0
Investment - CCLA Investments 606077001S		110,828	173,534
Investment - CCLA Investments 606077002S		81,694	76,438
		<u>192,522</u>	<u>249,972</u>
All unrestricted			
Cash Funds			
Cash at bank and in hand		<u>36,964</u>	<u>33,989</u>
Funds			
Restricted			
General Fund		1,317	1,917
Organ Fund		<u>5,914</u>	<u>5,914</u>
		7,231	7,831
Unrestricted			
CAF Fund		<u>29,733</u>	<u>26,158</u>
		<u>36,964</u>	<u>33,989</u>

Approved by the Parochial Church Council on 11th May 2021 and signed on its behalf by:

Churchwardens

Mary Richardson

Robin Colyer

Parochial Church Council of Holy Trinity, Broadstairs

Notes to the Financial Statements

for the year ended 31 December 2020

1 Accounting Policies

The financial statements have been prepared in accordance with the Church Accounting Regulations 1997 together with applicable accounting standards and the Charities SORP 2005 on a Receipts and Payments account basis.

Funds

General funds represent the funds of the PCC that are not subject to any restrictions regarding their use and are available for application on the general purposes of the PCC. Funds designated for a particular purpose by the PCC are also unrestricted.

The accounts include all transactions, assets and liabilities for which the PCC is responsible in law. They do not include the accounts of church groups that owe their main affiliation to another body nor those that are informal gatherings of church members.

Incoming resources

Voluntary income and capital sources

Collections are recognized when received by or on behalf of the PCC.
Planned giving receivable under gift aid is recognised when received.
Income tax recoverable on gift aid donations is recognised only when received.
Grants and legacies to the PCC are accounted for as soon as the PCC is notified of its legal entitlement and the amount due.
Funds raised by events and the sales of magazines are accounted for gross.

Other ordinary income

Rental income from the letting of church premises is recognised when the rental is received.

Resources expended

Activities directly relating to the work of the church.

The diocesan parish share is accounted for when payable. Any amount unpaid at 31 December is shown in note 4 of these accounts.

Costs of generating voluntary income comprise those costs directly attributable to generating incoming resources for the charity.

Charitable activities expenditure represents the overhead and staff costs incurred for the furtherance of the charity's objectives as stated in the annual report. Expenditure is shown gross, inclusive of unrecoverable VAT and is charged as incurred. Costs are allocated to the particular activity that directly relates to it. Where costs cannot be directly attributed they have been allocated to activities on a basis consistent with the use of the resources.

Parochial Church Council of Holy Trinity, Broadstairs

Notes to the Financial Statements

for the year ended 31 December 2020

1 Accounting Policies (continued)

Administration costs are those incurred in connection with the management of the Parochial Church Council of Holy Trinity Broadstairs assets, organizational administration and compliance with constitutional and statutory requirements.

Fund accounting

Restricted funds are to be used for specified purposes laid down by the donor or by the purpose of the appeal. Expenditure for those purposes is charged to the fund.

Unrestricted funds are donations and other incoming resources received or generated for expenditure on the general objectives of the charity.

Fixed assets

Consecrated land and buildings and movable church furnishings

Consecrated and beneficed property is excluded from the accounts by s.10(2) of the Charities Act 2011.

No value is placed on movable church furnishings held by the churchwardens on special trust for the PCC and which require a faculty for disposal since the PCC considers this to be inalienable property. All expenditure incurred during the year on consecrated or benefice buildings and movable church furnishings, whether maintenance or improvement, is written off as expenditure in the SOFA and separately disclosed.

Other fixtures, fittings and office equipment

Equipment used within the church premises is written off when the asset is acquired.

Current assets

Cash at bank includes cash held on deposit in CBF funds and in a CAF current account.

Parochial Church Council of Holy Trinity, Broadstairs

Notes to the Financial Statements

for the year ended 31 December 2020

2 Incoming Resources

	2020		2019	
Incoming Resources from Donors	£	£	£	£
Planned Giving	2,746		4,522	
Gift Aid Giving	34,518		32,120	
Collections	0		7,088	
Income Tax Recovered	6,575		8,731	
Donations & Legacies	8,049		92,576	
		51,888		145,037
Activities for General Funds				
Dickens Week	0		210	
Folk Festival	0		587	
Christmas Fair	0		2,316	
Social Committee fund raising	0		10,716	
Meat Draw	371		1,233	
Bookstall/Candles/Cards	408		785	
Fees	1,227		1,579	
Magazine	401		759	
Church Users	0		2,084	
Saturday Shop	905		3,534	
Church Hall	4,850		14,635	
Fund Raising	<u>6,966</u>	15,128	<u>0</u>	38,438
Investment Income				
CBF Investment Fund Interest		6,423		5,763
Miscellaneous				
Flowers	355		219	
Electric Compensation	0		250	
VAT Refund	2,484		674	
Telephone refund	66		0	
Friends of Kent Church	161		0	
Parish Share Refund	<u>452</u>	3,518	<u>0</u>	1,143
CBF Investment Fund Sales		66,000		16,736
Total Receipts		<u><u>142,957</u></u>		<u><u>207,117</u></u>

Parochial Church Council of Holy Trinity, Broadstairs

Notes to the Financial Statements

for the year ended 31 December 2020

3 Resources Used

	2020	2019	
Donations (Grants)			
Donations	0	0	
Mission Giving	<u>0</u>	<u>2,871</u>	2,871
Direct Ministry Expenditure			
Parish Share	81,922	80,553	
Rector's Expenses	551	321	
Assistant Priest	<u>336</u>	<u>321</u>	81,195
Church Running Expenses			
Church Running Costs	5,687	2,395	
Gas, Electric & Water	4,473	7,956	
Insurance	7,678	7,521	
Repairs & Maintenance	<u>6,818</u>	<u>3,059</u>	20,931
Costs Related to Trading			
Hall Costs	5,299	2,685	
Magazines	<u>241</u>	<u>333</u>	3,018
Salaries & Support Costs			
Organist & Choir		5,550	6,175
Fund Raising Event Costs			
General Fund Raising		2,478	996
Administration			
Printing & Stationery	1,380	3,153	
Independent Examiner	0	618	
Bank Charges	0	5	
Fees due to CDBF	670	872	
Legal Fees	<u>354</u>	<u>0</u>	4,648
Carried Forward		<u>123,437</u>	<u>119,834</u>

Parochial Church Council of Holy Trinity, Broadstairs

Notes to the Financial Statements

for the year ended 31 December 2020

3 Resources Used (continued)

		2020	2019
	Brought Forward	123,437	119,834
Miscellaneous			
Vestments	1,347	0	
Flower Fund	799	947	
Junior Church	306	43	
Capital Items	8,638	13,154	
Gifts	520	27	
Parish Party	871	27	
Memorial (restricted funds)	600	0	
Traidcraft	170	0	
Legacy Refund	1,366	0	
Tea Bar	600	0	
RSCM	253	0	
Books for Lent	80	0	
K Fassett - Return	995	16,545	0
			14,198
CBF Investment Fund Purchase		0	75,000
Total Payments		<u>139,982</u>	<u>209,032</u>

4 Parish Share

The balance in respect of parish share unpaid at 31 December amounted to nil.

Parochial Church Council of Holy Trinity, Broadstairs

Notes to the Financial Statements

for the year ending 31 December 2020

	2020	2019
	£	£
5. Investment Funds		
379.3 CBF Church of England Fund Share	0	0
5409.58 CBF Church of England Fund Share	110,828	173,534
3987.56 CBF Church of England Fund Share	81,694	76,438