

# Trustees Annual Report and Financial Report

of

The Parochial Church Council of the Ecclesiastical Parish of

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## St Thomas à Becket's Church, Pagham

St Thomas à Becket's Church, Church Lane, Pagham, PO21 4NU

Registered Charity no. 1134842

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For the year ended 31st December 2024

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Website: [www.paghamchurch.org](http://www.paghamchurch.org)

Incumbent: In Vacancy

Independent  
examiner: Mr David Poole  
Poole Accounting Services Ltd, 98 London Road, Bognor Regis  
PO21 1DD

CAF BANK

Bankers: 25 Kings Hill Avenue, Kings Hill, West Malling  
Kent, ME19 4JQ

# St Thomas à Becket's Church, Pagham

## Trustees Annual Report for 2024

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### Our aims and purposes as a charity

The PCC has the responsibility of co-operating with the incumbent, in:

- The promotion of the gospel of the Lord Jesus Christ according to the doctrines and practices of the Church of England;
- Promoting in the parish the whole mission of the church, pastoral, social, evangelistic and, ecumenical.
- To know Jesus better and make Him better known;
- Practical support and care for people in the parish, from the youngest to the eldest, irrespective of level of need or, ability to pay;
- Providing financial support those in need and, to other organisations with similar objectives.

### What we planned to do to achieve our charitable objectives

When planning our activities for the year, the PCC have considered the Charity Commission's guidance on public benefit and, in particular, the specific guidance on 'charities for the advancement of religion'.

The council has complied with the duty under section 5 of the Safeguarding and Clergy Discipline Measure 2016, fully recognising its duty to have due regard to House of Bishops' guidance on safeguarding children and vulnerable adults.

For this year we discussed and planned the following objectives and activities to fulfil our aims:

- Enabling as many people as possible to worship at our church
- Enabling as many people as possible to become part of our parish community
- Teaching, baptising and nurturing new and existing believers
- Maintaining an overview of worship throughout the parish
- Considering how services can involve the many groups that live within the parish
- Putting faith into practice, through prayer and scripture, music and sacrament
- Offering worship and prayer, learning about the Gospel, in small group situations
- Assisting people from all walks of life to develop their knowledge of, and trust in, Jesus
- Provision of pastoral care for people living in the parish
- Providing assistance to the poor and needy of the parish
- Reaching out to the unchurched through provision of the Christmas Fair, Art Exhibition, Pantomime and offering food and fun at Harvest
- Maintaining the fabric of the church building as a historic centre and focus of life in the village.

## What we achieved and how we affected beneficiaries' lives

At the end of March our Priest-in-Charge moved to take up a new position and the parish went into vacancy. We have endeavoured to maintain our normal pattern of worship, and to offer as many of our usual activities and events as has been possible.

### *Attendance at worship*

The Church family welcomes visitors from within as well as outside the parish boundary. Visitors attend by personal choice and, it is our great pleasure to welcome anyone from all walks of life to take part in the life of the church. We contend that voluntary attendance to worship the Lord Jesus Christ is a major demonstration of the public benefit of our activities. At the Annual Meeting in 2024 there were 234 people on the electoral roll, 91 of whom are not resident in the parish.

The average regular weekly attendance, counted during October was 75 adults and 17 children.

We offer a range of services throughout the week, and over the course of the year, which we hope the community will find both beneficial and spiritually fulfilling.

A Parish Eucharist is held every Sunday morning using the Common Worship Liturgy. On the first Sunday of the month the Parish Eucharist has a particular family focus - family being defined as including all generations. On the third Sunday of the month Sunday School is available for our young people. There is a regular mid-week Holy Communion Service following the Book of Common Prayer, and on a Tuesday evening we have

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*'I really love coming to 'Tuesday@7' – it's really fun. I like being asked to help with the welcoming, serving and reading. We learn such a lot. Thank you. H.K*

---

continued to offer 'Tuesday@7' worship. This is a service open to all, but which has been tailored to the needs of our young families and is more informal than our other services. This service follows the Common Worship Liturgy. The young people take an active role in all aspects of the worship and there is usually an inter-active teaching session calling for their active and enthusiastic involvement. It has been a pleasure to see how keen they are to volunteer to be involved. This service has proved to be very popular and it has been very encouraging to see new families join us. Morning and Evening Prayer are also offered on a regular basis, with some of these services being available to access via Zoom as well as in church.

### *Teaching, baptising and nurturing new and existing believers*

The importance of regular communication with as many church members as possible has been demonstrated in recent years, to maintain regular contact with church members in order to ensure that they were still able to fully participate in church life, albeit for some, at a distance., and also ensure that everyone is kept up-to date with what is happening. Weekly email communication has continued to the vast majority of the church family (all those for whom we hold specific consent to contact via this method) providing information, and to give guidance on where and how to find services and spiritual support. All the information has also been made readily available on our website. Printed information is also made available. We also make use of Social media to spread information to a wider audience.

We have continued to encourage and support members of the church family to become more involved with various aspects of worship, such as reading the lessons and writing and leading the intercessions.

Our young people attending the 'Tuesday@7' service have enthusiastically and willingly engaged in all aspects of the service, volunteering to welcome, read and serve.

It has long been our practice to encourage the members of the church family to participate in teaching groups to encourage a deeper understanding and acquisition of learning. We ran a study course using York Course material to study 'Who are we praying to?' Lent groups were also offered studying a TV series called Broken

We also run two discussion groups - 'Pints of View' and 'The Bear Necessities'. These groups – one for men and one for women, meet to discuss current affairs and in particular those items which hit the headlines, with the meetings being held away from church buildings and making use of our local pubs.

Through baptism we celebrate God's gift of life and faith; in marriage, public vows are exchanged with God's blessing; and through funeral services friends and family express their grief, and give thanks for the life which is now complete in this world, and to commend the loved one to God's keeping. We celebrated 9 baptisms and 2 weddings. 6 of our young people were admitted to communion before confirmation. 9 funerals were held in church and 1 held at the crematorium and there were 11 services for the Burial of Ashes in the churchyard. Our church continues to be appreciated by our parishioners and many from further afield, as a space where life events are celebrated with joy and thanksgiving. In addition to funerals held in church for members of our parish, our clergy have officiated at services at the crematorium. The bereaved are visited by the clergy prior to funerals to offer assistance and support, and follow-up contacts are made as necessary to offer further support and assistance.

An Annual memorial Service is held with personal invitations delivered to all in the parish who have been bereaved in the previous year and with whom the church has had contact through funerals. It is an opportunity to come together to remember loved ones and celebrate their lives. The service is always well attended and is much appreciated

#### ***Provision of the church building for people to enjoy***

It is important to us that the church is available to all whenever possible, and our usual practice is to

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*"I am so grateful that you keep the church open during the day - it is such a blessing to find such a beautiful place to enjoy the peace and tranquillity,*

*R R*

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have the church open between 10:00 and 16:00 daily, giving the opportunity for private prayer and meditation, or to allow visitors the opportunity to enjoy the peace and beauty of the building. It is clear that the church being open is welcomed, as can be seen from the many appreciative

comments in the Visitors' Book. Many remark not only how refreshing it is to find an open church but, also the sense of peacefulness and spirituality the church offers. Information leaflets, in a number of languages, are available in the church explaining the history of the church and its place in the community.

#### ***The Church Centre***

The Church Centre is available for hire by all members of the community for activities, events and parties.

Uniformed organisations and other community groups use the hall on a regular basis.

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*"It's good to have somewhere to meet up with friends, old and new, for a chat and a cup of tea on a regular basis. The cakes are always very good."*

*Mrs E....*

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The hall is used for some of our own Social events and fundraising activities, and as a venue a monthly 'Tea and Chat' afternoon, which is open to all in the community. We also used the hall during Lent to offer simple Soup Lunches once a week, with the proceeds being donated to Christian Aid.

The Hall has also been used regularly as a rehearsal space for ourselves and a neighbouring church for preparation of a joint Pantomime.

### ***Provision of pastoral care for people living in the parish***

There has been a great deal of informal pastoral care within the parish, with individuals from the church family maintaining contact with individuals both from the church family and from the wider community, trying to ensure that no-one becomes isolated. During 2024 we reinstated our Pastoral Care Team. There is a planned programme of visits from a number of individuals visiting house-bound members of our church family, either to socialise or to take communion to them.

### ***Provision of tangible support to the poor and needy***

Our Lunch Club, which has been operating for more than 50 years, continues to meet on the First and Third Wednesday of the month, offering a two course meal, a hot drink and companionship, at a very reasonable price. Transport is provided for those who would otherwise be unable to attend.

As a church we have actively supported our local Food Bank for many years, with a collection point located within the church and an up-to-date list of items that are most needed. Our weekly email communication to all our church family carries an up-to-date list of the most needed items. Members of the church family and the wider community regularly make donations, which are then taken to the Food Bank for distribution to those in need. All items collected at our Harvest Celebration were donated to the Food Bank.

The church has for many years been active in its support of 'Link to Hope', a charity that works with those in need in eastern European countries. Boxes of goods are collected in church, transported to a distribution hub, and then sent out for distribution just before Christmas. Our 'Knit and Natter' group also supports this charity supplying large numbers of knitted blankets, hats, gloves and scarves

### ***Other charitable giving***

Helping those in need is an expression of our faith, and charitable giving remains an important part of the life at St Thomas a Becket's. The PCC has a policy of donating, when circumstances allow it, 5% of its unrestricted income to charitable causes both at home and abroad, with charities nominated annually. With reduced income and the necessity of using some reserves to meet our day-to-day expenses, it was not possible to meet this commitment in 2024, although we were able to donate the Christmas collections to charity, and we also held special collections during the need to respond to crisis situations. The church family has continued to support Christian Aid and The Children's Society.

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*"We know that we can always depend on you for donations of food and other much needed items, and we are grateful that you have organised a regular drop off of your donations."*

*Food Bank Manager*

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### *Repairs to the fabric of the church*

No major repairs have been required during 2024.

We have continued to follow our annual maintenance programme ensuring all checks and servicing has been carried out.

## **Financial Review**

### ***Incoming and outgoing resources***

Towards the end of 2023 our existing bank accounts were closed unexpectedly and erroneously, making it impossible to receive some income or to make some payments. This affected the figures recorded last year for both income and expenditure. Although a new Bank Account was set up some problems continuing into 2024, with income owed to us in 2023 only being received in 2024. Similarly some Direct Debit payments could not be actioned until 2024. This means that the Income and Expenditure on this year's account are both higher than usual.

We continue to benefit from our supporters making good use of Planned Giving through envelopes and banker's orders and the Parish Giving Scheme and it is good to see that good use is being made of gift aid, wherever possible. The introduction of Pay Station in church has resulted in increased giving from visitors to the church, and has enabled those who no longer carry cash to give a donation. Donations from visitors through the wall safe have been sustained. The PCC was very grateful for the sustained level of donations throughout the year, which has helped to ease the financial situation..

The PCC was grateful to receive one unrestricted legacy of £684.

A £50,000 interest free Archdeacon's loan was obtained in 2019 to assist with funding the roof repairs carried out in 201. The final £10,000 was repaid in 2024.

### ***Sharing the ministry costs of the Diocese of Chichester***

The largest expenditure of the PCC is the sum of we pay to the Diocese for our share of all churches' Parish Ministry Costs. As this parish is sharing a minister with our neighbouring parish the Diocese has issued a credit which equates to half the stipend. It was suggested that we should aim to contribute £54,744. However, in response to the request from the Diocese for each parish to consider generous giving in order to support parishes in need of financial support, the PCC took the decision to increase the pledge to £57,550. This was paid in full, together with the outstanding £13,914 carried forward to 2024, from 2023.

The total relates directly to the housing, support, stipend and pension costs of the clergy of this parish, training of new ordinands, a contribution to national church funds and, shared costs of the Christian family throughout the whole diocese, including assistance towards the upkeep of churches less able to manage than ourselves.

### ***Staff costs***

We have no staff costs, relying solely on the services of volunteers.

### ***Trustee payments and expenses***

The PCC also supported the clergy by paying Council Tax, Water and environmental charges for the Vicarage. These costs are split equally between the two parishes that our priest-in-charge has responsibility for and amount to £196 for this parish. We also pay towards travel, hospitality,

telephone, postage and broadband amounting to £486. Costs relate to the first three months of the year as since April we have been in vacancy and no costs have been incurred.

There were no payments to persons related to or connected to, the trustees.

## Why we hold some money in reserve

It is PCC policy to maintain a balance on the general unrestricted funds (excluding property) which equates to approximately two months' worth of unrestricted payments as contingency against unforeseen situations.

It is PCC policy to invest temporarily surplus general funds with the CBF Church of England deposit fund, returning proportionately these funds to our current account, as they are needed, to pay day-to-day bills.

During 2024 we made the final payment (£10,000) on the interest-free Archdeacon's loan..

It is PCC policy to designate the net income from the church boxes and wall safe, which can be largely attributed to visitors to the church, for general use, unless the PCC identify a specific purpose for this money..

As well as holding the above general reserves, from time to time the PCC receives restricted legacies for expenditure on restricted purposes, defined by the donor. We aim to expend such money as soon as possible after receiving the legacy, depending on the specific objectives of the donor.

## Management of risks and their mitigation

The PCC has an ongoing task of reviewing the major risks which impact on the work of the church in the parish. The usual PAT testing and fire extinguisher and lightning conductor checks have been carried out.

The PCC consider that the principal risks and uncertainties are:

- The need to fund unexpected costs associated with the church's listed buildings and its stained glass.
- An unexpected fall in income, particularly given the dependence of the church on a limited number of major regular donors and one main regular hall hirer.
- The requirement to find volunteers with the appropriate skills, time and commitment to support the ministry of the congregation.
- Continuing uncertainties relating to this and our neighbouring parish, both being served by our Priest-in-charge, and how the very busy workload can be managed.

The PCC seeks to manage these risks and uncertainties by regular reviews. The Mission Action Plan is reviewed regularly. The PCC aims to maintain our properties to a high standard and carries out the priority items of a quinquennial review in a timely manner. The last Quinquennial inspection was carried out in 2021 and identified no major areas of concern.

For many years there has been a programme which emphasises God's generosity to us, and the need for the church family to respond to that generosity in their own giving through time, talents and financial support.

## Future Uncertainties

- The continued high cost of living throughout 2024, and which it would seem is likely to continue into 2024, has caused everyone to really look at their financial situation. We are dependent on financial support from our church family and are aware that we may well see a reduction of income as individuals assess the level of support they are able to give.
- The increases in gas and electricity prices have had a huge impact on our expenditure. The uncertainty of the level of future price increases is a cause for concern.
- The Pre-School Group that had been using the hall went into liquidation at the beginning of 2024. We negotiated with a new group who were due to start using the hall on a regular basis in 2024. However there were difficulties and they were unable to start as expected. Their intention is to start using the hall on a regular basis in 2025 - however there is still uncertainty around this. The loss of income from this will have an effect on our financial position,

## Structure governance and management of the charity

The Parochial Church Council (PCC) is registered with the Charity Commission as required by the Charities Act 2011. Its governing document is the Parochial Church Councils (Powers) Measure 1956.

During the year the following served as members of the Parochial Church Council:

### *Ex Officio members*

Incumbent:	The Revd Lucy Sullivan	Chairman (until May 2024)
Wardens:	Mr Alex Brockhurst	Vice Chairman
	Mrs Sue O'Neill	
Lay Reader	Mrs Rosemary Towse	

### *Elected Members*

	Mrs Jan Brockhurst	
	Mrs Christine Buckenham	
	Mr Stephen Cox-Rusbridge	
	Mrs Maureen Hatzfeld	PCC Secretary
	Mrs Trudi Kearsley	PCC Treasurer
	Mr William Mitchell	
	Mrs Carole-Anne Pocock	
	Mr Richard Rundle	
	Mrs Emily Siemienieć	Parish Safeguarding Officer
	Mr David Smith	
Co-opted	Mr Sebastian Siemienieć	

### *Deanery Synod*

Mrs Trudi Kearsley  
Mr David Smith  
Mrs Rosemary Towse

Membership of the PCC is determined under the Church Representation Rules and consists of certain ex-officio members (the incumbent/priest-in-charge, curate, lay readers licensed to officiate in the

church), the churchwardens and members of the Deanery, Diocesan or General Synods and members of the church who are elected at the Annual Parochial Church Meeting (APCM). Members are warmly encouraged to stand for election to the PCC and we try to ensure a balance of skills and experience where possible.

This Trustees' Annual Report was **approved** by the PCC and signed on their behalf by Alex Brockhurst, PCC Chairman

Alex Brockhurst

18/07/25

# Annual Financial Report

of

The Parochial Church Council of the Ecclesiastical Parish of

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## St Thomas à Becket's Church, Pagham

St Thomas à Becket's Church, Church lane, Pagham, PO21 4NU

Registered Charity no. 1134842

For the year ended 31st December 2024

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# St Thomas à Becket's Church, Pagham registered charity number 1134842

## Summary of Financial Receipts and Payments

The financial effect of our activities during the year can be summarised as follows

	<i>Unrestricted</i>				<i>Total</i>	<i>Total</i>	<i>Notes</i>
	<i>General</i>	<i>Designated</i>	<i>Restricted</i>	<i>Endowed</i>	<i>All Funds</i>	<i>All</i>	
	<i>Fund</i>	<i>Funds</i>	<i>Fund/s</i>	<i>Fund/s</i>	<i>2024</i>	<i>Funds</i>	
	£	£	£	£	£	£	
<b>Income and endowments from:</b>							
Donations and legacies	59,634	5,472	-	-	<b>65,106</b>	74,332	
Charitable activities	3,819	-	-	-	<b>3,819</b>	5,136	
Other trading activities	7,326	7,043	-	-	<b>14,369</b>	11,808	
Investments	28	3,798	-	-	<b>3,826</b>	2,228	
Disbursements	4,020	-2,781	-	-	<b>6,801</b>	4,147	
<b>Total received</b>	<b>74,827</b>	<b>19,094</b>	-	-	<b>93,921</b>	97,651	3
<b>Expenditure on:</b>							
	-	-	-	-	-	-	
Charitable costs	99,170	1,081	-	-	<b>100,251</b>	65,616	
Trading costs	2,133	12,561	-	-	<b>14,694</b>	8,731	
Other payments	16,980	-	-	-	<b>16,980</b>	5,000	
<b>Total paid</b>	<b>118,283</b>	<b>13,642</b>	-	-	<b>131,925</b>	79,347	4
<i>Reconciliation of funds:</i>							
<b>Net income or (net expenditure)</b>	<b>(43,456)</b>	<b>5,452</b>	-	-	<b>(38,004)</b>	18304	
			-	-		)	
<b>Net movement in funds</b>	<b>(43,456)</b>	<b>5,452</b>	-	-	<b>(38,004)</b>	18,304)	
Bank accounts at 1 January	32,989	80,392	1153	-	<b>114,534</b>	96,320	
<b>Bank accounts at 31 December</b>	<b>1,205</b>	<b>75,307</b>	-	-	<b>76,530</b>	114,624	A & L

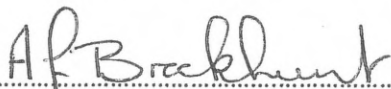
# St Thomas à Becket's Church, Pagham, registered charity number 1134842

## Statement of Assets and Liabilities

Our financial position at the year-end was

	<i>Unrestricted</i>		<i>Restricted</i>	<i>Endowed</i>	<i>Total</i>	<i>Total</i>	<i>Notes</i>
	<i>General</i>	<i>Designated</i>			<i>All Funds</i>	<i>All Funds</i>	
	<i>Fund</i>	<i>Funds</i>	<i>Fund/s</i>	<i>Fund/s</i>	<i>2024</i>	<i>2023</i>	
	£	£	£	£	£	£	
<b>Assets</b>					-		
Barclays Frozen	16				16	16	
Caf Cash Account	1206				1206	46,084	
Caf Bank Reserve Account		3886			3886	-	
Caf Bank Friends Account		6,609			6609	-	
CCLA 1		48,104			48,104	52,644	
CCLA 2		15,412			15,412	14,637	
CCLA Church Centre		829			829	787	
<b>Total bank accounts</b>	<b>1,222</b>	<b>74,840</b>		-	<b>76,062</b>	<b>114,1681</b>	
Sunday School		120			120	120	
Coffee Fund		317			317	176	
Flower Fund		31			31	70	
<b>Other Monetary Assets</b>	-	468		-	468	366	
<b>Total Assets</b>	<b>1,222</b>	<b>75,308</b>		-	<b>76,530</b>	<b>114,534</b>	
<b>Liabilities</b>							
Archdeacons Loan						10,000	11
		-		-		-	
<b>Total Liabilities</b>		-		-	-	10,000	

This Financial Report for the year ended 31st December 2024, including the notes following, was approved by the PCC and signed on its behalf by Alex Brockhurst, PCC Chairman:

  
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Date ..... 28-04-25 .....

# St Thomas à Becket's Church, Pagham registered charity number 1134842

## Notes to the Financial Report

### 3 Analysis of total received

	Unrestricted		Restricted Fund/s	Endowed Fund/s	Total All Funds 2024	Total All Funds 2023	Notes
	General Fund	Designated Funds					
	£	£	£	£	£	£	
Planned giving (excl. tax refunds)	35,460	-	-	-	35,460	27,642	5
Plate Collections	2939	1055	-	-	3994	4,250	
Donations	8,474	4,471	-	-	12,888	10,253	6
Legacies	684	-	-	-	684	23,3000	
Gift Aid recovered	11,950	-	-	-	11,950	8,887	7
Grants	130	-	-	-	130	-	
<b>Donations and legacies</b>	<b>59,634</b>	<b>5,472</b>	<b>-</b>	<b>-</b>	<b>65,106</b>	<b>74,332</b>	
Fees for weddings & funerals	3,819	-	-	-	3,819	5,136	
<b>Charitable activities</b>	<b>3,819</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>3,819</b>	<b>5,136</b>	
Fundraising activities	6,034	-	-	-	6,034	4063	
Friends Fundraising activities		1611	-	-	1611	1392	
Coffee Club		665	-	-	665	4419-	
						5,815	
Hall hiring fees		3800	-	-	3800	160	
Mens Group fundraising		967	-	-	967	0	
Panto	1,292				1292		
<b>Other trading activities</b>	<b>7326</b>	<b>7043</b>	<b>-</b>	<b>-</b>	<b>14,369</b>	<b>11808</b>	
Bank & CBF deposit interest	28	3798	-	-	3826	2228	
<b>Investments</b>	<b>28</b>	<b>3798</b>	<b>-</b>	<b>-</b>	<b>3826</b>	<b>2228</b>	
<b>Other receipts</b>							
Bell Ringers funds		2781			2781		
Disbursements	4020				4020	4147	
<b>Total received on all funds</b>	<b>74,827</b>	<b>19094</b>	<b>-</b>	<b>-</b>	<b>93921</b>	<b>97,651</b>	

# St Thomas à Becket's Church, Pagham registered charity number 1134842

## Notes to the Financial Report

### 4. Analysis of total paid:

	Unrestricted		Restricted	Endowed	Total	Total	Notes
	General	Designated			All Funds	All Funds	
	Fund	Funds	Fund/s	Fund/s	2024	2023	
	£	£	£	£	£	£	
Charitable grants and donations		1081		-	1,081	1,243	
Parish share to Chichester Diocese	71,464	-	-	-	71,464	41,746	8
	-	-	-	-	-	-	
Clergy and other people's expenses	678	-	-	-	678	1,876	10
Children's work	-	-	-	-	-	70	
Costs of church services	3,309				3,309	2,067	
Printing & photocopying	962	-	-	-	962	1999	
Church utilities bills	7354	-	-	-	7354	6,659	
Church maintenance & redecoration	5,607	-	-	-	5,607	3,658	
Churchyard upkeep	3023	-	-	-	3023	953	9
Flower Fund expenditure	487				487	623	
Insurance	3,817	-	-	-	3,817	688	
Examiner's and other financial fees	840	-	-	-	840	840	
<b>Charitable costs</b>	<b>99,170</b>	<b>1081</b>		-	<b>100,251</b>	<b>65,616</b>	
Fundraising expenses	1018	-	-	-	1018	0	
Church Centre Utilities		6094		-	6094	4049	
Church Centre Maintenance/admin		5,724		-	5724	3895	
Coffee Club Expenditure		743			743	787	
Panto Expenses	1115		-		1115	0	
<b>Trading costs</b>	<b>2133</b>	<b>12561</b>		-	<b>14694</b>	<b>8731</b>	
Archdeacons Loan	10,000				-		
Disbursements	6980						
<b>Total paid on all funds</b>	<b>118,283</b>	<b>13642</b>		-	<b>131,925</b>	<b>79,347</b>	

# St Thomas à Becket's Church, Pagham

registered charity number 1134842

## Notes to the Financial Report

- 1 The financial statements of the PCC have been prepared in accordance with the Charities Act 2011 and current Church Accounting Regulations, using the Receipts and Payments basis.
- 2 The following assets are recognised but not valued in the Statement of Assets and Liabilities: Movable church furnishings held by the churchwardens on special trust for the PCC, which require a faculty for disposal.
- 3 Analysis of total received
4. Analysis of total paid
5. This is higher than usual as because of banking difficulties at the end of 2023 money due to us from the Parish Giving Scheme could not be received until 2024
6. £2000 received from the Parish Council to assist with the upkeep of the churchyard. £1000 of this is a payment from 2023, which could not be received until 2024.
7. Higher than usual as it contains gift aid on donations made via the Parish Giving Scheme from 2023 which could not be received until 2024
8. The Parish share to the Chichester Diocese is for the payment of Clergy and other central costs. The full cost of parish ministry in 2024 amounted to approximately £81445. As our Parish Priest had dual responsibility for the neighbouring parish, Pagham is only required to pay half the stipend, which meant our Full Ministry Costs were £55744. However the PCC had already decided that if possible they would pledge more than Full Ministry Costs to assist others. The PCC pledged to pay £57550. The total shown here is higher than that as at the end of 2023 we were still holding £13914 which because of problems with our bank could not be paid out until 2024.
9. Showing a higher amount than anticipated as it contains a payment from 2023 which could not be completed until 2024.
10. Clergy support Council Tax, travel, hospitality, postage, telephone, water bills. The costs of Council Tax, telephone and water bills are shared equally with our neighbouring parish. However this is lower than anticipated as since April we have been in vacancy.
11. The final payment of £10,00 of the Archdeacon's loan was made in 2024

# Independent Examiner's Report to the PCC of St Thomas à Becket's Church, Pagham for the Year Ended 31<sup>st</sup> December 2024

This is my report to the Parochial Church Council of the Ecclesiastical Parish (PCC) of St Thoams a Becket's Church, Pagham, on the annual report for the year ended 31<sup>st</sup> December 2024 set out on pages 2 to 6

## Respective responsibilities of trustees and examiner

The PCC members are responsible for the preparation of the annual reports. The PCC members consider that an audit is not required for this year under section 144 of the Charities Act 2011 ("the Charities Act") and that an independent examination is needed.

It is my responsibility to:

1. examine the accounts under section 145 of the Charities Act,
2. to follow the procedures laid down in the general Directions given by the Charity Commission (under section 145(5)(b) of the Charities Act, and
3. to state whether particular matters have come to my attention.

## Basis of independent examiner's statement

My examination was carried out in accordance with general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair' view and the report is limited to those matters set out in the statement below.

## Independent examiner's statement

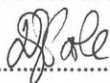
In connection with my examination, no material matters have come to my attention ~~(other than that disclosed below in Section B below\*)~~ which gives me cause to believe that in, any material respect:

- accounting records were not kept in accordance with section 130 of the Charities Act or
- the accounts do not accord with the accounting records

I have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

*\* Please delete the words in the (brackets) if they do not apply*

Examiner's signature



Examiner's name  
CAPITALS

DAVID JOHN POOLE

Date

15-04-25

Relevant professional qualification(s) or body  
if any

CFAA - Membership Number 07122407A

Examiner's address

98 London Road, Bognor Regis, PO21 1DD