

Trustees Annual Report and Financial Report

of

The Parochial Church Council of the Ecclesiastical Parish of

St Thomas à Becket's Church, Pagham

St Thomas à Becket's Church, Church Lane, Pagham, PO21 4NU

Registered Charity no. 1134842

For the year ended 31st December 2023

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Website: www.paghamchurch.org

Incumbent: Reverend Lucy Sullivan
19, Willowhale Avenue, Aldwick, Bognor Regis, PO21 4AU

Independent examiner: Mr David Poole
Poole Accounting Services Ltd, 98 London Road, Bognor Regis
PO21 1DD

CAF BANK

Bankers: 25 Kings Hill Avenue, Kings Hill, West Malling
Kent, ME19 4JQ

St Thomas à Becket's Church, Pagham

Trustees Annual Report for 2023

Our aims and purposes as a charity

The PCC has the responsibility of co-operating with the Priest-in Charge, the Revd Lucy Sullivan, in:

- The promotion of the gospel of the Lord Jesus Christ according to the doctrines and practices of the Church of England;
- Promoting in the parish the whole mission of the church, pastoral, social, evangelistic and, ecumenical.
- To know Jesus better and make Him better known;
- Practical support and care for people in the parish, from the youngest to the eldest, irrespective of level of need or, ability to pay;
- Providing financial support those in need and, to other organisations with similar objectives.

What we planned to do to achieve our charitable objectives

When planning our activities for the year, our Priest-in-Charge and the PCC have considered the Charity Commission's guidance on public benefit and, in particular, the specific guidance on 'charities for the advancement of religion'.

The council has complied with the duty under section 5 of the Safeguarding and Clergy Discipline Measure 2016, fully recognising its duty to have due regard to House of Bishops' guidance on safeguarding children and vulnerable adults.

For this year we discussed and planned the following objectives and activities to fulfil our aims:

- Enabling as many people as possible to worship at our church
- Enabling as many people as possible to become part of our parish community
- Teaching, baptising and nurturing new and existing believers
- Maintaining an overview of worship throughout the parish
- Considering how services can involve the many groups that live within the parish
- Putting faith into practice, through prayer and scripture, music and sacrament
- Offering worship and prayer, learning about the Gospel, in small group situations
- Assisting people from all walks of life to develop their knowledge of, and trust in, Jesus
- Provision of pastoral care for people living in the parish
- Providing assistance to the poor and needy of the parish
- Giving grants to missionary organisations
- Reaching out to the unchurched through provision of the village fete and offering food and fun at Harvest
- Maintaining the fabric of the church building as a historic centre and focus of life in the village.

What we achieved and how we affected beneficiaries' lives

Attendance at worship

The church family welcomes visitors from within as well as outside the parish boundary. Visitors attend by personal choice and, it is our great pleasure to welcome anyone from all walks of life to take part in the life of the church. We contend that voluntary attendance to worship the Lord Jesus Christ is a major demonstration of the public benefit of our activities. There are 234 people on the electoral roll, 91 of whom are not resident in the parish.

The average regular weekly attendance, counted during October was 82 adults and 20 children.

We offer a range of services throughout the week, and over the course of the year, which we hope the community will find both beneficial and spiritually fulfilling.

A Parish Eucharist is held every Sunday morning using the Common Worship Liturgy. On the first Sunday of the month the Parish Eucharist has a particular family focus - family being defined as including all generations. On the third Sunday of the month Sunday School is available for our young people. On the first and third Sundays of the month during the summer months an additional

'I really love coming to 'Tuesday@7' – it's really fun. I like being asked to help with the welcoming, serving and reading. We learn such a lot. Thank you. H.K

early Sunday morning service is offered using the Book of Common Prayer. There is a mid-week Holy Communion Service following the Book of Common Prayer and on a Tuesday we have continued to offer 'Tuesday@7' worship. This is a service open to all, but which has been tailored to the needs of our young families and is more informal than our other services, this service follows the Common Worship Liturgy. The young people take an active role in all aspects of the worship and there is usually an inter-active teaching session calling for their active and enthusiastic involvement. It has been a pleasure to see how keen they are to volunteer to be involved. This service has proved to be very popular and it has been very encouraging to see new families join us. Morning and Evening Prayer are also offered on a regular basis, with some of these services being available to access via Zoom as well as in church.

Teaching, baptising and nurturing new and existing believers

The importance of regular communication with as many church members as possible has been demonstrated in recent years, to maintain regular contact with church members in order to ensure that they were still able to fully participate in church life, albeit for some, at a distance., and also ensure that everyone is kept up-to date with what is happening. Weekly email communication has continued to the vast majority of the church family (all those for whom we hold specific consent to contact via this method) providing information, and to give guidance on where and how to find services and spiritual support. All the information has also been made readily available on our website. Printed information is also made available. We also make use of Social media to spread information to a wider audience.

We have continued to encourage and support members of the church family to become more involved with various aspects of worship, such as reading the lessons and writing and leading the intercessions. Our young people attending the 'Tuesday@7' service have enthusiastically and willingly engaged in all aspects of the service, volunteering to welcome, read and serve.

It has long been our practice to encourage the members of the church family to participate in teaching groups to encourage a deeper understanding and acquisition of learning. We successfully introduced a new course 'Being With' following on from last year's 'Great is thy Faithfulness' initiative. This course has been designed for those fairly new to faith to give them an opportunity to explore, learn and grow in faith. We also ran a study course on St Paul - 'Getting to know Paul'. Lent groups were also offered - exploring the Holy Land through scripture following in the footsteps of Christ.

During the year we also offered the opportunity for a course on meditation.

Two new discussion groups were started during the year - 'Pints of View' and 'The Bear Necessities'. These groups - one for men and one for women, meet to discuss current affairs and in particular those items which hit the headlines, with the meetings being held away from church buildings and making use of our local pubs.

Through baptism we celebrate God's gift of life and faith; in marriage, public vows are exchanged with God's blessing; and through funeral services friends and family express their grief, and give thanks for the life which is now complete in this world, and to commend the loved one to God's keeping. We celebrated 12 baptisms and 6 weddings. 3 candidates were confirmed and 6 of our young people were admitted to communion before confirmation. 9 funerals were held in church and 6 held at the crematorium and there were 10 services for the Burial of Ashes in the churchyard. Our church continues to be appreciated by our parishioners and many from further afield, as a space where life events are celebrated with joy and thanksgiving. In addition to funerals held in church for members of our parish, our clergy have officiated at services at the crematorium. The bereaved are visited by the clergy prior to funerals to offer assistance and support, and follow-up contacts are made as necessary to offer further support and assistance.

An Annual memorial Service is held with personal invitations delivered to all in the parish who have been bereaved in the previous year and with whom the church has had contact through funerals. It is an opportunity to come together to remember loved ones and celebrate their lives. The service is always well attended and is much appreciated

Provision of the church building for people to enjoy

It is important to us that the church is available to all whenever possible, and our usual practice is to

"I am so grateful that you keep the church open during the day - it is such a blessing to find such a beautiful place to enjoy the peace and tranquillity,

R R

have the church open between 10:00 and 16:00 daily, giving the opportunity for private prayer and meditation, or to allow visitors the opportunity to enjoy the peace and beauty of the building. It is clear that the church being open is welcomed, as can be seen from the many appreciative

comments in the Visitors' Book. Many remark not only how refreshing it is to find an open church but, also the sense of peacefulness and spirituality the church offers. Information leaflets, in a number of languages, are available in the church explaining the history of the church and its place in the community.

The Church Centre

The Church Centre is available for hire by all members of the community for activities, events and parties. From April 2023 a new Pre-school group started to use the hall on a daily basis, offering morning and afternoon childcare services.

"It's good to have somewhere to meet up with friends, old and new, for a chat and a cup of tea on a regular basis. The cakes are always very good."

Mrs E...

Uniformed organisations and other community groups use the hall on a regular basis.

The hall is used for some of our own Social events and fundraising activities, and we are now using it as a venue for a monthly 'Tea and Chat' afternoon, which is open to all in the community. We also used the hall during Lent to offer simple Soup Lunches once a week, with the proceeds being donated to Christian Aid.

Provision of pastoral care for people living in the parish

There has been a great deal of informal pastoral care within the parish, with individuals from the church family maintaining contact with individuals both from the church family and from the wider community, trying to ensure that no-one becomes isolated. More formal pastoral care has been maintained by our clergy team, and there are plans for greater involvement of the laity to participate in more pastoral care.

Provision of tangible support to the poor and needy

2023 saw the relaunch of our local Luncheon Club. This meets on the first and third Wednesday of the month, offering a two course meal, a hot drink and companionship, at a very reasonable price. Transport is provided for those who would otherwise be unable to attend.

As a church we have actively supported our local Food Bank for many years, with a collection point located within the church and an up-to-date list of items that are most needed. Our weekly email communication to all our church family carries an up-to-date list of the most needed items. Members of the church family and the wider community regularly make donations, which are then taken to the Food Bank for distribution to those in need. All items collected at our Harvest Celebration were donated to the Food Bank.

The church has for many years been active in its support of 'Link to Hope', a charity that works with those in need in eastern European countries. Boxes of goods are collected in church, transported to a distribution hub, and then sent out for distribution just before Christmas. Our 'Knit and Natter' group also supports this charity supplying large numbers of knitted blankets, hats, gloves and scarves.

Other charitable giving

Helping those in need is an expression of our faith, and charitable giving remains an important part of the life at St Thomas a Becket's. The PCC has a policy of donating, when circumstances allow it, 5% of its unrestricted income to charitable causes both at home and abroad, with charities nominated annually. With reduced income and the necessity of using some reserves to meet our day-to-day

"We know that we can always depend on you for donations of food and other much needed items, and we are grateful that you have organised a regular drop off of your donations."

Food Bank Manager

expenses, it was not possible to meet this commitment in 2023, although we were able to donate the Christmas collections to charity, and we also held special collections during the need to respond to crisis situations. The church family has continued to support Christian Aid and The Children's Society.

Repairs to the fabric of the church

No major repairs have been required during 2023. Some work was carried out to replace damaged guttering.

We have continued to follow our annual maintenance programme ensuring all checks and servicing has been carried out.

Financial Review

Incoming and outgoing resources

Due to the sudden and unexpected closure of our bank accounts, which the bank now acknowledge they closed in error, the income and expenditure shown in the Financial Report are lower than we would have anticipated. Until a new account could be opened we were unable to receive some income or make some payments. By December the new account was functioning and, where possible, outstanding payments were made, but inevitably some income and some payments were carried forward to 2024. The total receipts showing on general unrestricted funds received were £81,139 and are detailed in the Financial Report, but it should be noted that a further £5520 was carried forward to be received in 2024. The total expenditure showing is 64,879 but with a further £17,374 carried forward.

There was Generous Giving Campaign launched in September 2023, which has resulted in a positive outcome, with a high percentage of our financial supporters increasing their donations.

We continue to benefit from our supporters making good use of Planned Giving through envelopes and banker's orders and the Parish Giving Scheme and it is good to see that good use is being made of gift aid, wherever possible. The introduction of Pay Station in church has resulted in increased giving from visitors to the church, and has enabled those who no longer carry cash to give a donation. Donations from visitors through the wall safe have been sustained. The PCC was very grateful for the sustained level of donations throughout the year, which has helped to ease the financial situation..

The PCC was grateful to receive three unrestricted legacies amounting to £23,300.

A £50,000 interest free Archdeacon's loan was obtained in 2019 to assist with funding the roof repairs carried out in 2019, and is due to be paid back in full by the end of 2024. £35,000 was repaid in 2021. A further £5000 was repaid in 2023. We plan to repay the remaining £10,000 early in 2024.

Sharing the ministry costs of the Diocese of Chichester

The largest expenditure of the PCC is the sum of we pay to the Diocese for our share of all churches' Parish Ministry Costs. As this parish is sharing a minister with our neighbouring parish the Diocese has issued a credit which equates to half the stipend. It was suggested that we should aim to contribute £54,225. However, in response to the request from the Diocese for each parish to consider generous giving in order to support parishes in need of financial support, the PCC took the decision to increase the pledge to £55,660. However due to the banking difficulties only £41,746

was paid in 2023 with a further £13,914 carried forward to 2024, although we were credited with paying our full ministry costs.

The total relates directly to the housing, support, stipend and pension costs of the clergy of this parish, training of new ordinands, a contribution to national church funds and, shared costs of the Christian family throughout the whole diocese, including assistance towards the upkeep of churches less able to manage than ourselves.

Staff costs

We have no staff costs, relying solely on the services of volunteers.

Trustee payments and expenses

The PCC also supported the clergy by paying Council Tax, Water and environmental charges for the Vicarage. These costs are split equally between the two parishes that our priest-in-charge has responsibility for and amount to £1127 for this parish. We also pay towards travel, hospitality, telephone, postage and broadband amounting to £802.

There were no payments to persons related to or connected to, the trustees.

Why we hold some money in reserve

It is PCC policy to maintain a balance on the general unrestricted funds (excluding property) which equates to approximately two months' worth of unrestricted payments as contingency against unforeseen situations.

It is PCC policy to invest temporarily surplus general funds with the CBF Church of England deposit fund, returning proportionately these funds to our current account, as they are needed, to pay day-to-day bills.

We are holding on deposit £10,000 to cover the remaining portion of the Archdeacon's loan.

It is PCC policy to designate the net income from the church boxes and wall safe, which can be largely attributed to visitors to the church, for general use, unless the PCC identify a specific purpose for this money..

As well as holding the above general reserves, from time to time the PCC receives restricted legacies for expenditure on restricted purposes, defined by the donor. We aim to expend such money as soon as possible after receiving the legacy, depending on the specific objectives of the donor.

Management of risks and their mitigation

The PCC has an ongoing task of reviewing the major risks which impact on the work of the church in the parish. The usual PAT testing and fire extinguisher and lightning conductor checks have been carried out.

The PCC consider that the principal risks and uncertainties are:

- The need to fund unexpected costs associated with the church's listed buildings and its stained glass.

- An unexpected fall in income, particularly given the dependence of the church on a limited number of major regular donors and one main regular hall hirer.
- The requirement to find volunteers with the appropriate skills, time and commitment to support the ministry of the congregation.
- Continuing uncertainties relating to this and our neighbouring parish, both being served by our Priest-in-charge, and how the very busy workload can be managed.

The PCC seeks to manage these risks and uncertainties by regular reviews. The Mission Action Plan is reviewed regularly. The PCC aims to maintain our properties to a high standard and carries out the priority items of a quinquennial review in a timely manner. The last Quinquennial inspection was carried out in 2021 and identified no major areas of concern.

For many years there has been a programme which emphasises God's generosity to us, and the need for the church family to respond to that generosity in their own giving through time, talents and financial support.

Future Uncertainties

- The continued high cost of living throughout 2023, and which it would seem is likely to continue into 2024, has caused everyone to really look at their financial situation. We are dependent on financial support from our church family and are aware that we may well see a reduction of income as individuals assess the level of support they are able to give.
- The increases in gas and electricity prices have had a huge impact on our expenditure. The uncertainty of the level of future price increases is a cause for concern.
- We were fortunate to attract a Pre-School Group to make use of the Church Centre facilities from April 2023. However this group has run into difficulties and receiving regular payments has been problematical, with an outstanding debt at the end of 2023. We are seeking payment of this debt, but the outcome is uncertain.

Structure, governance and management of the charity

The Parochial Church Council (PCC) is registered with the Charity Commission as required by the Charities Act 2011. Its governing document is the Parochial Church Councils (Powers) Measure 1956.

During the year the following served as members of the Parochial Church Council:

Ex Officio members

| | | |
|------------|------------------------|------------------|
| Incumbent: | The Revd Lucy Sullivan | Chairman |
| Wardens: | Mr Alex Brockhurst | Vice Chairman |
| | Mrs Sue O'Neill | (from May 2023) |
| | Mr Michael Wake | (until May 2023) |

Lay Reader

Mrs Rosemary Towse

Elected Members

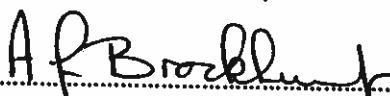
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|--------------------------|-----------------------------|
| Mrs Jan Brockhurst | Parish Safeguarding Officer |
| Mrs Christine Buckenham | |
| Mr Stephen Cox-Rusbridge | |
| Mrs Maureen Hatzfeld | PCC Secretary |
| Mrs Trudi Kearsley | PCC Treasurer |
| Mr William Mitchell | |
| Mrs Carole-Anne Pocock | (from May 2023) |
| Mr Richard Rundle | (from May 2023) |
| Mr David Smith | |

Deanery Synod

Mrs Trudi Kearsley
Mr David Smith
Mrs Rosemary Towse

Membership of the PCC is determined under the Church Representation Rules and consists of certain ex-officio members (the incumbent/priest-in-charge, curate, lay readers licensed to officiate in the church), the churchwardens and members of the Deanery, Diocesan or General Synods and members of the church who are elected at the Annual Parochial Church Meeting (APCM). Members are warmly encouraged to stand for election to the PCC and we try to ensure a balance of skills and experience where possible.

This Trustees' Annual Report was approved by the PCC and signed on their behalf by Alex Brockhurst, PCC Chairman


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06/05/24
.....

Annual Financial Report

of

The Parochial Church Council of the Ecclesiastical Parish of

St Thomas à Becket's Church, Pagham

St Thomas à Becket's Church, Church lane, Pagham, PO21 4NU

Registered Charity no. 1134842

For the year ended 31st December 2023

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St Thomas à Becket's Church, Pagham registered charity number 1134842

Summary of Financial Receipts and Payments

The financial effect of our activities during the year can be summarised as follows

| | <i>Unrestricted</i> | | <i>Restricted Fund/s</i> | <i>Endowed Fund/s</i> | <i>Total</i> | <i>Total</i> | <i>Notes</i> |
|--|-------------------------|-----------------------------|------------------------------|---------------------------|---------------------------|---------------------------|--------------|
| | <i>General Fund</i> | <i>Designated Funds</i> | | | <i>All Funds 2023</i> | <i>All Funds 2022</i> | |
| | £ | £ | £ | £ | £ | £ | |
| Income and endowments from: | | | | | | | |
| Donations and legacies | 71,992 | - | 2,340 | - | 74,332 | 119,870 | |
| Charitable activities | 5,136 | - | - | - | 5,136 | 4,366 | |
| Other trading activities | 4,063 | - | 7,745 | - | 11,808 | 13,516 | |
| Investments | 2 | 2,226 | - | - | 2,228 | 847 | |
| Disbursements | 4,147 | - | - | - | 4,417 | - | |
| Total received | 85,340 | - | 10,085 | - | 97,651 | 138,599 | 3 |
| Expenditure on: | | | | | | | |
| | - | - | - | - | - | - | |
| Charitable costs | 64,846 | - | 770 | - | 65,616 | 75,434 | |
| Trading costs | - | - | 8,731 | - | 8,731 | 9,354 | |
| Other payments | - | - | - | - | - | 15 | |
| Archdeacon loan repayment | 5,000 | - | - | - | 5,000 | - | 10 |
| Total paid | 69,846 | - | 9,501 | - | 84,788 | 126,856 | 4 |
| <i>Reconciliation of funds:</i> | | | | | | | |
| Net income or (net expenditure) | 15,494 | 2,226 - | 584 | - | 18,304 | 53,811 | |
| Disbursement control | | | - | - | | (1000) | |
| Net movement in funds | 15,494 | 2,226 | 584 | - | 18,304 | 52,811 | |
| Bank accounts at 1 January | 10,094 | 72,791 | 13,345 | - | 96,230 | 43,419 | |
| Bank accounts at 31 December | 32,989 | 80,392 | 1,153 | - | 114,534 | 96,230 | A & L |

St Thomas à Becket's Church, Pagham, registered charity number 1134842


Statement of Assets and Liabilities

Our financial position at the year-end was

| | <i>Unrestricted</i> | | <i>Restricted</i> | <i>Endowed</i> | Total All Funds 2023 | <i>Total All Funds 2022</i> | <i>Notes</i> |
|------------------------------|-------------------------|-----------------------------|-------------------|----------------|-------------------------------------|-------------------------------------|--------------|
| | General Fund | Designated Funds | | | | | |
| | £ | £ | £ | £ | £ | £ | |
| Assets | | | | | - | | |
| Barclays Current Account | | | | | | 1,213 | |
| Barclays Church Centre | | | | | | 6,881 | |
| Barclays A/S 1 Deposit | | | | | | 8,865 | |
| Barclays A/S 2 Friends | | | | | | 5,422 | |
| Barclays Frozen | 16 | | | | 16 | 16 | |
| Caf Cash Account | 32,973 | 13,111 | | | 46,084 | | |
| CCLA 1 | | 52,644 | | | 52,644 | 58,608 | |
| CCLA 2 | | 14,637 | | | 14,637 | 14,183 | |
| CCLA Church Centre | | | 787 | | 787 | 763 | |
| Total bank accounts | 32,989 | 80,392 | 787 | - | 95,951 | 95,951 | |
| Sunday School | | | 120 | | 120 | 120 | |
| Coffee Fund | | | 176 | | 176 | 93 | |
| Flower Fund | | | 70 | | 70 | 66 | |
| Other Monetary Assets | - | - | 366 | - | 366 | 279 | |
| Total Assets | 32,989 | 80,392 | 1,153 | - | 114,534 | 96,230 | |
| Liabilities | | | | | | | |
| Archdeacons Loan | | | | | 10,000 | 15,000 | 10 |
| Disbursement control | | | | | | (1000) | |
| | | | | | | - | |
| | | | | | 10,000 | 14,000 | |

During the year £7,611 was transferred from a designated account to the general fund account for graveyard costs incurred. It is estimated that approximately £7,058 of Friends and £6503 Church Centre restricted funds are not in separate accounts due to a bank problem

This Financial Report for the year ended 31st December 2022, including the notes following, was approved by the PCC and signed on its behalf by Alex Brockhurst, PCC Chairman:



Date 06/05/23

St Thomas à Becket's Church, Pagham registered charity number 1134842

Notes to the Financial Report

3 Analysis of total received

| | Unrestricted | | Restricted Fund/s | Endowed Fund/s | Total All Funds 2022 | Total All Funds 2021 | Notes |
|------------------------------------|-----------------|---------------------|----------------------|-------------------|----------------------------|----------------------------|-------|
| | General Fund | Designated Funds | | | | | |
| | £ | £ | £ | £ | £ | £ | |
| Planned giving (excl. tax refunds) | 27,642 | - | - | - | 34,770 | 36,315 | |
| Plate Collections | 3,480 | - | 770 | - | 4,687 | 4,014 | |
| Donations | 8,683 | - | 1,570 | - | 11,925 | 13,525 | |
| Legacies | 23,300 | - | - | - | 58,454 | - | 8 |
| Gift Aid recovered | 8,887 | - | - | - | 10,034 | 11,299 | |
| Grants | - | - | - | - | - | 12,767 | |
| Donations and legacies | 71,992 | - | 2,340 | - | 119,870 | 77,920 | |
| Fees for weddings & funerals | 5,136 | - | - | - | 4,366 | 4,867 | |
| Charitable activities | 5,136 | - | - | - | 4,366 | 4,867 | |
| Fundraising activities | 4,063 | - | - | - | 4,063 | 6376 | |
| Friends Fundraising activities | - | - | 1,329 | - | 1,329 | 883 | |
| Coffee Club | - | - | 441 | - | 441 | 349- | |
| Hall hiring fees | - | - | 5,815 | - | 5,851 | 5,758 | |
| Mens Group fundraising | - | - | 160 | - | 160 | 150 | |
| Other trading activities | 4,063 | - | 7745 | - | 11,808 | 13,516 | |
| Bank & CBF deposit interest | 2 | 2226 | - | - | 2,228 | 847 | |
| CBF investment fund dividend | - | - | - | - | - | - | |
| Investments | 2 | 2226 | - | - | 2,228 | 847 | |
| Other receipts -disbursements | 4,147 | - | - | - | 4,147 - | - | |
| Total received on all funds | 85,340 | 2,226 | 10,085 | - | 97,651 | 138,599 | |

St Thomas à Becket's Church, Pagham registered charity number 1134842

Notes to the Financial Report

Notes to the Annual Financial Report

4. Analysis of total paid:

| | Unrestricted | | Restricted | Endowed | Total | Total | Notes |
|-------------------------------------|---------------|------------|--------------|----------|---------------|---------------|-------|
| | General | Designated | | | All Funds | All Funds | |
| | Fund | Funds | Fund/s | Fund/s | 2023 | 2022 | |
| | £ | £ | £ | £ | £ | £ | |
| | - | - | - | - | - | - | |
| Cost of raising funds | - | - | - | - | - | - | |
| Charitable grants and donations | 473 | - | 770 | - | 1,243 | 651 | 5 |
| Parish share to Chichester Diocese | 41,746 | - | - | - | 41,746 | 55,000 | 7 |
| Salaries and honoraria incl NI | - | - | - | - | - | - | |
| Clergy and other people's expenses | 1876 | - | - | - | 1,876 | 2,374 | 9 |
| Sunday school/Children's work | 70 | - | - | - | 70 | - | |
| Costs of church services | 2,067 | - | - | - | 2,067 | 2,067 | |
| Printing & photocopying | 1,999 | - | - | - | 1,999 | 1,572 | |
| Church utilities bills | 6,659 | - | - | - | 6,659 | 3,984 | |
| Church Maintenance | 3,658 | - | - | - | 3,658 | 4,167 | |
| Churcyard Upkeep | 953 | - | - | - | 953 | 322 | |
| Flower Fund Expenditure | 688 | - | - | - | 688 | 623 | |
| Insurance | 3817 | - | - | - | 3,817 | 3,910 | |
| Examiner's and other financial fees | 840 | - | - | - | 840 | 800 | |
| Charitable costs | 64,846 | - | 770 | - | 66616 | 75,434 | |
| Fund raising expenses | - | - | - | - | - | 673 | |
| Church Centre Utilities | - | - | 4,049 | - | 4,049 | 2,851 | |
| Church Centre Running costs/admin | - | - | 3,895 | - | 3,900 | 3,560 | |
| Coffee Club Expenditure | - | - | 787 | - | 590 | 542 | |
| Church Cleaning | - | - | - | - | - | 1728 | |
| Trading costs | - | - | 8,731 | - | 8,539 | 9,354 | |
| Archdeacons loan repayment | 5,000 | - | - | - | 5,000 | - | 10 |
| Total paid on all funds | 69,846 | - | 9,501 | - | 79,347 | 84,788 | |

St Thomas à Becket's Church, Pagham

registered charity number 1134842

Notes to the Financial Report

- 1 The financial statements of the PCC have been prepared in accordance with the Charities Act 2011 and current Church Accounting Regulations, using the Receipts and Payments basis.
- 2 The following assets are recognised but not valued in the Statement of Assets and Liabilities: Movable church furnishings held by the churchwardens on special trust for the PCC, which require a faculty for disposal.
- 3 Analysis of total received
4. Analysis of total paid.
5. Charitable grants and donations.
- 6 The Parish Council attempted to give a donation of £1000 for the upkeep of the churchyard, but unfortunately the paperwork could not be sorted out by the end of the year. Payment will be made in 2024.
- 7 The Parish share to the Chichester Diocese is for the payment of Clergy and other central costs. The full cost of parish ministry in 2023 amounts to approximately £78,795. As our Parish Priest has dual responsibility for the neighbouring parish, Pagham is only required to pay half the stipend. The full amount should read £55,660 which is what the PCC pledged. However banking difficulties meant that only £41,746 was paid in 2023, with the remaining £13,914 being carried forward and paid in 2024. However the diocese credited the parish with paying Full Ministry Costs..
8. Three unrestricted legacies were received during 2023, totalling £23,300.
9. Clergy support, Council Tax, travel. hospitality, postage, telephone, water bills. The costs of Council Tax , telephone and water bills are shared equally with our neighbouring parish.
10. A further £5,000 was paid off the Archdeacons Loan - £10,00 still remains to be repaid. This is interest free and needs to be repaid in full by the end of 2024.
11. The unexpected closure of all accounts in October 2023, by Barclays Bank, which they have now acknowledged was done in error, resulted in difficulties when all Direct Debits were cancelled. It was difficult to make any payments or to receive income. A new account was sought with a new provider, with an account being opened with the Charities Aid Foundation at the beginning of December 2023, which enabled us to address some of the problems. As many bills as possible were settled, but setting up of new Direct Debit Mandates in some cases took some time, delaying the settling of some outstanding payments. At the end of December 2023 £13,914 was owed to the Diocese for the last three month payments of Parish Share. £1000 was owed to Ecclesiastical Insurance, although we were assured that this did not affect our level of insurance cover. Mandates for the Direct Debits were in place by the end of 2023 and payment will be taken in early 2024.
12. We also experienced some difficulties receiving payments, notably from the Parish Giving Scheme. Payments to the scheme were made by individuals and held on our behalf until new arrangements were in place for settling the account. This could not be completed by the end of December and settlement will be in early 2024.
13. A new Pre-School has operated in the Church Centre from April 2023. However there have been considerable difficulties in receiving payments. At the end of December there were unpaid invoices amounting to approximately £5,000 which we expect to be paid in early 2024.

Independent Examiner's Report to the PCC of St Thomas à Becket's Church, Pagham for the Year Ended 31st December 2023

This is my report to the Parochial Church Council of the Ecclesiastical Parish (PCC) of St Thoams a Becket's Church, Pagham, on the annual report for the year ended 31st December 2023 set out on pages 2 to 5.

Respective responsibilities of trustees and examiner

The PCC members are responsible for the preparation of the annual reports. The PCC members consider that an audit is not required for this year under section 144 of the Charities Act 2011 ("the Charities Act") and that an independent examination is needed.

It is my responsibility to:

1. examine the accounts under section 145 of the Charities Act,
2. to follow the procedures laid down in the general Directions given by the Charity Commission (under section 145(5)(b) of the Charities Act, and
3. to state whether particular matters have come to my attention.

Basis of independent examiner's statement

My examination was carried out in accordance with general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair' view and the report is limited to those matters set out in the statement below.

Independent examiner's statement

In connection with my examination, no material matters have come to my attention (other than that disclosed below in Section B below *) which gives me cause to believe that in, any material respect:

- accounting records were not kept in accordance with section 130 of the Charities Act or
- the accounts do not accord with the accounting records

I have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

** Please delete the words in the (brackets) if they do not apply*

Examiner's signature

David John Poole

Examiner's name CAPITALS

DAVID JOHN POOLE

Date

17-06-24

Relevant professional qualification(s) or body if any

CFAA - Membership No:- 07122407A

Examiner's address

98 London Road, Bognor Regis PO21 1DD