

Trustees Annual Report and Financial Report of

The Parochial Church Council of the Ecclesiastical Parish of

St Thomas à Becket's Church, Pagham

St Thomas a Becket's Church, Church Lane, Pagham, PO21 4NU

Registered Charity no. 1134842

For the year ended 31st December 2021

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Website: www.paghamchurch.org

Incumbent: The Reverend Lucy Sullivan
19 Willowhale Avenue, Aldwick, Bognor Regis, PO21 4AU

Independent
examiner: Mr David Poole
Poole Accounting Services Ltd, 98 London Road, Bognor Regis,
PO21 1DD

Bankers: Barclays Bank
High Street, Bognor Regis, PO21 1RL

St Thomas à Becket's, Pagham

Trustees Annual Report for 2021

Our aims and purposes as a charity

The PCC has the responsibility of co-operating with the Priest-in-Charge, the Revd Lucy Sullivan, in:

- The promotion of the gospel of the Lord Jesus Christ according to the doctrines and practices of the Church of England;
- Promoting in the parish the whole mission of the church, pastoral, social, evangelistic and, ecumenical.
- To know Jesus better and make Him better known;
- Practical support and care for people in the parish, from the youngest to the eldest, irrespective of level of need or, ability to pay;
- Providing financial support those in need and, to other organisations with similar objectives.

What we planned to do to achieve our charitable objectives

When planning our activities for the year, our Priest-in-Charge and the PCC have considered the Charity Commission's guidance on public benefit and, in particular, the specific guidance on 'charities for the advancement of religion'.

The council has complied with the duty under section 5 of the Safeguarding and Clergy Discipline Measure 2016, fully recognising its duty to have due regard to House of Bishops' guidance on safeguarding children and vulnerable adults.

For this year we discussed and planned the following objectives and activities to fulfil our aims:

- Enabling as many people as possible to worship at our church
- Enabling as many people as possible to become part of our parish community
- Teaching, baptising and nurturing new and existing believers
- Maintaining an overview of worship throughout the parish
- Considering how services can involve the many groups that live within the parish
- Putting faith into practice, through prayer and scripture, music and sacrament
- Offering worship and prayer, learning about the Gospel, in small group situations
- Assisting people from all walks of life to develop their knowledge of, and trust in, Jesus
- Provision of pastoral care for people living in the parish
- Providing assistance to the poor and needy of the parish
- Giving grants to missionary organisations
- Reaching out to the unchurched through provision of the village fete and offering food and fun at Harvest
- Maintaining the fabric of the church building as a historic centre and focus of life in the village.

the lessons and writing and leading the intercessions.

It has long been our practice to encourage the members of the church family to participate in teaching groups such as the Lent courses. However due to restrictions caused by the pandemic, courses in 2021 were offered as Zoom courses, with many from this parish joining others from our neighbouring parish taking the opportunity to participate.

Through baptism we celebrate God's gift of life and faith; in marriage, public vows are exchanged with God's blessing; and through funeral services friends and family express their grief, and give thanks for the life which is now complete in this world, and to commend the loved one to God's keeping. The on-going pandemic caused some disruption but we were able to celebrate 17 baptisms and 5 weddings. 3 candidates were confirmed and 11 of our young people were admitted to communion before confirmation. 22 funerals were held in church and there were 6 services for the Burial of Ashes in the churchyard. Our church continues to be appreciated by our parishioners and many from further afield, as a space where life events are celebrated with joy and thanksgiving. In addition to funerals held in church for members of our parish, our clergy have officiated at services at the crematorium. The bereaved are visited by the clergy prior to funerals to offer assistance and support, and follow-up contacts are made as necessary to offer further support and assistance.

An Annual memorial Service is held with personal invitations delivered to all in the parish who have been bereaved in the previous year and with whom the church has had contact through funerals. It is an opportunity to come together to remember loved ones and celebrate their lives. The service is always well attended and is much appreciated.

Provision of the church building for people to enjoy

It is important to us that the church is open and available to all whenever possible and our usual practice is to have the church open between 10:00 and 16:00 daily, giving the opportunity for private prayer, and meditation, or to allow visitors the opportunity to enjoy the peace and beauty of the building. Care was taken throughout the pandemic to ensure that we followed government guidelines relating to opening the building and its use, encouraging the use of face coverings, hand-sanitiser, social distancing and a one-way system and regularly cleaning the church in between services.

The Church Centre

The Church Centre is available for hire by all members of the community for activities, events and parties. A local Playgroup uses the building every weekday morning and two afternoons, uniformed organisations and other community groups use the hall on a regular basis, and we are now using it as a venue for a monthly Tea and Chat afternoon which is open to all in the community.

Provision of pastoral care for people living in the parish

During the pandemic there has been a growth of informal pastoral care within the parish, with large numbers of individuals from the church family maintaining contact with individuals both from the church family and from the wider community, trying to ensure that no-one became isolated. More formal pastoral care has been maintained by our clergy team.

We have a small Domestic Abuse Awareness Team, to provide a contact point and information for those in need, to signpost to where help is available and to raise awareness of this particular problem.

Two of our church members have dedicated themselves to the work of 'Arun Angels', an organisation made up from church members from all denominations, which operates in our town. In a normal year they would regularly sacrifice their time and energies to caring, listening and helping people who remain out in the streets late at night. For part of the year it was not possible for this group to operate because of pandemic restrictions, however this is now fully operational again, fulfilling its mission.

Provision of tangible support to the poor and needy

As a church we have actively supported our local Food Bank for many years, with a collection point located within the church and an up-to-date list of items that are most needed. Members of the church family and the wider community regularly make donations, which are then taken to the Food Bank for distribution to those in need. All items donated for the harvest Celebration were donated to the Food Bank.

"We know that we can always depend on you for donations of food and other much needed items, and we are grateful that you have organised a regular drop off of your donations."

Food Bank Manager

The church has for many years been active in its support of 'Link to Hope', a charity that works with those in need in eastern European countries. Boxes of goods are collected in church, transported to a distribution hub, and then sent out for distribution just before Christmas. Our 'Knit and Natter' group also supports this charity supplying large numbers of knitted blankets, hats, gloves and scarves

Other charitable giving

Helping those in need is an expression of our faith, and charitable giving remains an important part of the life at St Thomas a Becket's. The PCC has a policy of donating, when circumstances allow it, 5% of its unrestricted income to charitable causes both at home and abroad, with charities nominated annually. With reduced income and the necessity of using some reserves to meet our day-to-day expenses, it was not possible to meet this commitment in 2021. However our aim is to be able to restart this in the coming year. The church family has continued to support Christian Aid and The Children's Society.

Repairs to the fabric of the church building

The costly and time-consuming work to repair the church roof was completed in 2020, with final payments made early in 2021. The Quinquennial Inspection was completed in early 2021 and did not identify any work that

"The bells have been rung from this church for hundreds of years, and are part of our heritage. I am so pleased that the importance of the bells was recognised and that sufficient funds were raised to be able to carry out the essential repairs to enable the tradition of bell ringing to continue here. So grateful for all your efforts. Thank you"

Bob R

required immediate attention. This enabled the PCC to move onto its next project – that of carrying out essential maintenance and repairs to the Bell Frame which houses the peal of six bells. An appeal was launched to secure the necessary funds and the work was completed in November. We were fortunate to be able to secure sufficient funds from donations to be able to complete the work without the need to utilise other PCC funds.

Financial Review

Incoming and outgoing resources

The total receipts on general unrestricted funds received were £67,600 and are detailed in the Financial Report. This is slight improvement on last year, but a reduction on previous years. Income has been reduced as a result of the continuing pandemic with the loss of plate collections when the church was closed, and the loss of most fundraising income. Planned giving through the Parish Giving Scheme, envelopes and standing orders decreased slightly, largely due to the loss of one or two generous supporters, but it is good to see that good use is being made of gift aid, wherever possible. The PCC was very grateful for the sustained level of donations throughout the year, which has helped to ease the financial situation.

Sharing the ministry costs of the Diocese of Chichester

The largest expenditure of the PCC was the sum of £51,901 paid to the diocese for our share of all churches' Parish Ministry Costs. As this parish is sharing a minister with our neighbouring parish the Diocese has issued a credit which equates to half a stipend. We have managed to pay 100% of the sum suggested as our parish share.

The total relates directly to the housing, support, stipend and pension costs of the clergy of this parish, training of new ordinands, a contribution to national church funds and, shared costs of the Christian family throughout the whole diocese, including assistance towards the upkeep of churches less able to manage than ourselves.

No legacies were received throughout the year.

Further grants were received during the year which enabled the final payments to be made for the Roof restoration work, and also contributed towards paying the costs of the repairs to the bell Frame.

A £50,000 interest-free Archdeacon's loan had been obtained to assist with the roof repairs. £35,000 of this loan was repaid at the beginning of 2021, with plans to pay back the remainder as quickly as possible.

Staff costs

During the year we lost the services of our organist (who was in receipt of an honorarium of £1000). A new organist has not been appointed and we have been paying for organists as and when required, whilst also making use of volunteer musicians who have given generously of their time and skill.

Further details are provided in the notes to the accounts.

Trustee payments and expenses

The PCC also supported the clergy by paying Council Tax, water and environmental charges for the Vicarage. These costs are split equally between the two parishes and amount to £1,324 for this parish. We also pay towards travel, hospitality, telephone, postage and broadband amounting to £520.

There were no payments to persons related to or connected to, the trustees.

Why we hold some money in reserve

It is PCC policy to maintain a balance on the general unrestricted funds (excluding property) which equates to approximately two months' worth of unrestricted payments as contingency against unforeseen situations.

It is PCC policy to invest temporarily surplus general funds with the CBF Church of England deposit fund, returning proportionately these funds to our current account, as they are needed, to pay day-to-day bills. This year £13,000 was invested temporarily at 31st December. We are also holding on deposit £15000 which will allow us to repay the remainder of the Archdeacon's loan.

It is PCC policy to designate the net income from the wall safe, which can be largely attributed to visitors to the church, for general use, unless the PCC identify a specific purpose for this money.

As well as holding the above general reserves, from time to time the PCC receives restricted legacies for expenditure on restricted purposes, defined by the donor. We aim to expend such money as soon as possible after receiving the legacy, depending on the specific objectives of the donor.

Management of risks and their mitigation

The PCC has an ongoing task of reviewing the major risks which impact on the work of the church in the parish. The usual PAT testing, fire extinguisher and lightning conductor checks have been carried out.

The PCC consider that the principal risks and uncertainties are:

- The ongoing problems caused by the pandemic and the continuing need to ensure the safety of all who attend worship in the church. The situation is monitored regularly in light of the changing situation and of any available guidance.
- The need to fund unexpected costs associated with the church's listed buildings such as repairs and maintenance to the bell frame to allow the bells to continue to be used safely.
- An unexpected fall in income, particularly given the dependence of the church on a limited number of major regular donors and one main regular hall hirer.
- The requirement to find volunteers with the appropriate skills, time and commitment to support the ministry of the congregation.
- Uncertainties relating to this parish and the neighbouring parish, now being served by a Priest-in-Charge, and how the very busy workload can best be managed.

The PCC seeks to manage these risks and uncertainties by regular reviews. A new Mission Action Plan has been agreed which will aid the reviewing process. The PCC aims to maintain our properties to a high standard and carries out the priority items of a quinquennial review in a timely manner. The last Quinquennial inspection was carried out in 2021 and identified no major areas of concern.

Over many years there has been a programme which emphasises Gods generosity to us, and the need for the church family to respond to that generosity in their own giving through, time, talents and money. The PCC also actively seeks grants where appropriate to support its activities. The PCC acknowledges its role to work with, and support the minister-in-charge to ensure that the church continues to fulfil its mission in the parish.

Future Uncertainties

The on-going impact of the pandemic necessitating the closure of the church for some months resulted in a significant loss of income. However as the year progressed most members of the church family made every effort to maintain their regular planned giving, and we were fortunate that so many also responded to the difficult financial situation by offering donations, which to some extent offset some of the loss of income from other sources. We are continuing to see the impact of the pandemic and changes which this has caused to some people, with a move away from people carrying cash, which has affected collections through the giving plate. Efforts are being made to address this by the use of QR Codes and electronic giving. There is a clear need to continue to monitor the situation closely. Every effort is made to keep expenditure to a minimum, but with projected rises in gas and electricity prices we are aware that further pressure will be put on our limited resources. It is important that we continue to encourage growth in our income from renewed giving pledges to strengthen our underlying financial position.

This will enable further improvements to be made to the fabric of our Church, in addition to building up reserves to repay the remainder of the Archdeacons Loan.

Structure, governance and management of the charity

The Parochial Church Council (PCC) is registered with the Charity Commission as required by the Charities Act 2011. Its governing document is the Parochial Church Councils (Powers) Measure 1956.

During the year the following served as members of the Parochial Church Council:

Ex Officio members

Incumbent:	The Reverend Lucy Sullivan	Chairman
Reader:	Mr Roland Ell	
Wardens:	Mr Stephen Cox-Rusbridge	(until April 2021)
	Mr Alex Brockhurst	(from April 2021)
	Mr Michael Wake	Vice Chairman

Elected Members

Mrs Jan Brockhurst	
Mrs Christine Buckenham	
Miss Allyssia Congdon	
Mr Stephen Cox-Rusbridge	(from April 2021)
Mrs Jenny Ellis	
Mrs Maureen Hatzfeld	PCC Secretary
Mr Graham Jones	
Mrs Trudi Kearsley	PCC Treasurer
Mr John Kitchener	(until August 2021)
Mrs Sue O'Neill	
Mrs Margaret Sherwood	
Mr David Smith	
Mr Simon Tooley	
Mrs Louise Toone	(until April 2021)

Deanery Synod

Mr Roland Ell	Diocesan Synod Member
Mrs Maureen Hatzfeld	
Mrs Trudi Kearsley	
Mrs Linda Tempest	

Membership of the PCC is determined under the Church Representation Rules and consists of certain ex-officio members (the incumbent/priest-in-charge, curate, lay readers licensed to officiate in the church), the churchwardens and members of the Deanery, Diocesan or General Synods and xx members of the church who are elected at the Annual Parochial Church Meeting (APCM). Members are warmly encouraged to stand for election to the PCC and we try to ensure a balance of skills and experience where possible.

This Trustees' Annual Report was **approved** by the PCC and signed on their behalf by The Reverend Lucy Sullivan


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Date 17th May 2022

Annual Financial Report

of

The Parochial Church Council of the Ecclesiastical Parish of

St Thomas à Becket’s Church, Pagham

St Thomas à Becket’s Church, Church Lane, Pagham, PO21 4NU

Registered Charity no. 1134842

For the year ended 31st December 2021

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Summary of Financial Receipts and Payments

	Unrestricted		Restricted Fund/s	Endowed Fund/s	Total	Total	Notes
	General Fund	Designated Funds			All Funds 2021	All Funds 2020	
	£	£	£	£	£	£	
Income and endowments from:							
Donations and legacies	59,068	-	18,852	-	77,920	141,022	
Charitable activities	4,867	-	-	-	4,867	2,107	
Other trading activities	1,976	-	5,881	-	7,857	6,309	
Investments	-	77	-	-	77	207	
Other receipts	1,000	-	-	-	1,000	-	13
Total received	66,911	77	24,733	-	91,721	149,645	3
Expenditure on:					-		
Charitable costs	68,630	3,360	14,652	-	86,642	247,342	
Trading costs	203	-	4,996	-	5,199	4,994	
Other payments	15	-	-	-	15	(437)	
Archdeacon loan repayment	-	-	35,000	-	35,000	-	11
Total paid	68,848	3,360	54,648	-	126,856	251,899	5
Reconciliation of funds:							
Net income or (net expenditure)	(1,937)	(3,283)	(29,915)	-	(35,135)	(102,254)	
Unpaid Diocesan fees	1,369	-	-	-	1,369	-	
Net movement in funds	(568)	(3,283)	(29,915)	-	(33,766)	(102,254)	
Bank accounts at 1 January 2021	51,462	13,997	11,734	-	77,193	179,445	
Bank accounts at 31 December 2021	17,252	14,005	12,162	-	43,419	77,191	A&L

Statement of Assets and Liabilities

	Unrestricted		Restricted	Endowed	Total	Total	Notes
	General	Designated			All Funds	All Funds	
	Fund	Funds	Fund/s	Fund/s	2020	2020	
	£	£	£	£	£	£	
Assets:	-	-	-	-	-	-	
Barclays Current Account	1,374	-	-	-	1,374	2,586	
Barclays Church Centre	-	-	6,681	-	6,681	6,818	
Barclays A/S 1 Deposit	15,862	-	-	-	15,862	48,860	
Barclays A/S 2 Friends	-	-	4,483	-	4,483	3,925	
Barclays Frozen	16	-	-	-	16	16	
CCLA 1	-	4,732	-	-	4,732	4,729	
CCLA 2	-	9,273	-	-	9,273	9,268	
CCLA Church Centre	-	-	752	-	752	752	
Total bank and deposit accounts	17,252	14,005	11,916	-	43,173	76,954	
Sunday School	-	-	120	-	120	120	
Coffee Fund	-	-	115	-	115	115	
Flower Fund	-	-	11	-	11	4	
Other Monetary Assets	-	-	246	-	246	239	
Chancel Trust	-	-	-	-	-	-	
Chancel Unspent Income	-	-	-	-	-	-	
Investment assets at market value	-	-	-	-	-	-	
Investment Fund Shares	-	-	-	-	-	-	
Investment assets at cost	-	-	-	-	-	-	
Total assets	17,252	14,005	12,162	-	43,419	77,193	
Liabilities:	-	-	-	-	-	-	
Archdeacon's Loan	-	-	15,000	-	15,000	50,000	11
Unpaid Diocesan fees	1,369	-	-	-	1,369	-	
Total liabilities	1,369	-	15,000	-	16,369	50,000	

This Financial Report for the year ended 31st December 2021, including the notes following, was approved by the PCC and signed on its behalf by The Revd. Lucy Sullivan, PCC Chairman:

Sullivan
Date 17th May 2022 .

St Thomas a Becket's Church, Pagham
registered charity number 1134842

Notes to the Financial Report

3 Analysis of total received

	Unrestricted		Restricted	Endowed	Total All Funds	Total All Funds	Notes
	General	Designated					
	Fund	Funds	Fund/s	Fund/s	2021	2020	
	£	£	£	£	£	£	
Planned giving (excl. tax refunds)	36,315	-	-	-	36,315	39,595	
Loose cash collections	3,874	-	140	-	4,014	3,683	
Donations	7,580		5,945		13,525	17,567	
Special appeals		-	-	-	-	-	
Gift Aid recovered	11,299	-	-	-	11,299	12,100	
Newsletter sponsorship	-	-	-	-	-	150	
Legacies	-	-	-	-	-	1,000	13
Grants	-	-	12,767	-	12,767	66,927	4
Donations and legacies	59,068	-	18,852	-	77,920	141,022	
Fees for weddings & funerals	4,867	-	-	-	4,867	2,107	
Charitable activities	4,867	-	-	-	4,867	2,107	
General Fund Raising activities	1,976	-	-	-	1,976	508	
Roof Fund Raising activities	-	-	-	-	-	80	
Friends Fund Raising activites	-	-	188	-	188	791	
Mens Group Fund Raising	-	-	-	-	-	465	
Coffee club	-	-	-	-	-	111	
Church centre hiring fees	-	-	5,693	-	5,693	4,354	
Other trading activities	1,976	-	5,881	-	7,857	6,309	
Bank & CBF deposit interest	-	77	-	-	77	207	
CBF investment fund dividend	-	-	-	-	-	-	
Investments	-	77	-	-	77	207	
Other receipts	1,000				1,000	-	
Total received on all funds	66,911	77	24,733	-	91,721	149,645	

St Thomas a Becket's Church, Pagham
registered charity number 1134842

Notes to the Financial Report

5
Analysis of total paid

	Unrestricted		Restricted Fund/s	Endowed Fund/s	Total	Total	Notes
	General	Designated			All Funds	All Funds	
	Fund	Funds			2021	2020	
	£	£	£	£	£	£	
Charitable grants and donations	500	-	140	-	640	-	6
Parish share to Chichester Diocese	51,901	-	-	-	51,901	53,342	7
Salaries and honoraria	1,055	-	-	-	1,055	1,000	
Clergy and other people's expenses	1,891	-	-	-	1,891	529	12
Sunday school/Children's work	-	-	-	-	-	8	
Insurance	3,763	-	-	-	3,763	3,885	14
Water, Gas, Electricity	246	-	-	-	246	3,513	8
Printing & photocopying	939	-	-	-	939	1,432	
Regular church running costs	2,269	-	-	-	2,269	2,014	
Accounting and Examiner's fees	800	-	-	-	800	800	
Churchyard upkeep	444	3,360	-	-	3,804	9,340	
Church maintenance	4,822	-	-	-	4,822	4,405	
Flower Fund Expenditure	-	-	831	-	831	240	
Bells	-	-	6,980	-	6,980		10
Roof repairs	-	-	6,701	-	6,701	166,834	9
Charitable costs	68,630	3,360	14,652	-	86,642	247,342	
Fund raising expenses	203	-	-	-	203	-	
Church Centre Utilities	-	-	2,366	-	2,366	2,338	
Church centre caretaking & cleaning	-	-	-	-	-	1,070	
Church centre maintenance/admin	-	-	2,430	-	2,430	1,357	
Friends expenditUre	-	-	200	-	200	31	
Mens Club	-	-	-	-	-	79	
Coffee Club Expenditure	-	-	-	-	-	119	
Trading costs	203	-	4,996	-	5,199	4,994	
Other payments	-	-	-	-	15	(437)	
Extra-ordinary item	-	-	-	-	35,000	-	
Total paid on all funds	68,833	3,360	19,648	-	126,856	251,899	

Notes to the Financial Report

1. The financial statements of the PCC have been prepared in accordance with the Charities Act 2011 and current Church Accounting Regulations, using the Receipts and Payments basis.
- 2 The following assets are recognised but not valued in the Statement of Assets and Liabilities: Movable church furnishings held by the churchwardens on special trust for the PCC, which require a faculty for disposal.
- 3 Analysis of total received
- 4 Grants have been received to be used for specific repairs - £ 8,844 from Heritage Lottery Fund for repairs to the church roof, £1,500 from the Sussex Churches bell Restoration Fund for repairs to the church bells, and £ 2,423 from Listed Places of Worship grant scheme, which allows the reclaim on VAT on some works carried out on the church, totalling £12,767.
- 5 Analysis of total paid
- 6 Charitable grants and donations
- 7 The Parish share to the Chichester Diocese is for the payment of Clergy and other central costs. The full cost of parish ministry in 2020 amounts to approximately £74,300. As our Parish priest has dual responsibility for the neighbouring parish, Pagham is only required to pay half the stipend
- 8 Adjustments from Utility company.
- 9 Final payment of retention funds, held for one year from completion of contact on the roof.
- 10 Final payment for the works to repair the bells.
- 11 Repayment of £35,000 of the £50,000 Archdeacons Loan. This an interest free loan due to be paid back in full by 2024 and there is currently £15,000 outstanding
- 12 Clergy support: Council tax, Travel, hospitality, postage, telephone . The cost of Council Tax, water and telephone are shared equally with our neighbouring parish, and their contribution has been netted.
- 13 £1000 received from Pagham Parish Council to be used for upkeep of the churchyard.
- 14 Insurance has been reduced by #128 in line with Chancel Trust requirements, representing investment fund income received.

Independent Examiner's Report to the PCC of St Thomas à Becket's Church, Pagham for the Year Ended 31st December 2021

NB: To change the wording above double-click the words then delete this instruction

This is my report to the Parochial Church Council of the Ecclesiastical Parish (PCC) of St Jude, Chicheston, on the annual report for the year ended 31st December 2021 set out on pages X to Y

Respective responsibilities of trustees and examiner

The PCC members are responsible for the preparation of the annual reports. The PCC members consider that an audit is not required for this year under section 144 of the Charities Act 2011 ("the Charities Act") and that an independent examination is needed.

It is my responsibility to:

1. examine the accounts under section 145 of the Charities Act,
2. to follow the procedures laid down in the general Directions given by the Charity Commission (under section 145(5)(b) of the Charities Act, and
3. to state whether particular matters have come to my attention.

Basis of independent examiner's statement

My examination was carried out in accordance with general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair' view and the report is limited to those matters set out in the statement below.

Independent examiner's statement

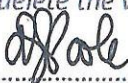
In connection with my examination, no material matters have come to my attention (other than that disclosed below in Section B below *) which gives me cause to believe that in, any material respect:

- accounting records were not kept in accordance with section 130 of the Charities Act or
- the accounts do not accord with the accounting records

I have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

** Please delete the words in the (brackets) if they do not apply*

Examiner's signature



Examiner's name CAPITALS

DAVID JOHN POOLE

Date

Relevant professional qualification(s) or body if any

22nd April 2022

Examiner's address

CFAA - Membership Number 07122407A

98, London Road, Bognor Regis, PO21 1DD