THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH OF ST THOMAS A BECKET, PAGHAM

England & Wales · Charity number 1134842

Details

Other names	PAGHAM PCC, PAGHAM
Status	Registered
Legal form	Previously excepted
Registered	2010-03-11
Register	View on the Charity Commission register

Contact

Address	37 West Drive Aldwick Bognor Regis PO21 4LY
Phone	01243263597
Email	TRUDIKEARSLEY@HOTMAIL.CO.UK
Website	paghamchurch.org

Activities

Objects: Promoting in the ecclesiastical parish the whole mission of the Church.

Activities: Regular public worship open to all.Provision of sacred space for personal prayer and contemplation.Pastoral work, including visiting the sick and the bereaved.Promoting the whole mission of the Church through provision of activities for senior citizens, parents & toddlers and youth.Supporting other charities in the UK and overseas.Teaching of Christianity through sermons, small groups and courses.

Classification

- **How:** Provides Buildings/facilities/open Space, Provides Services
- **What:** Religious Activities
- **Who:** Children/young People, Elderly/old People, People With Disabilities, People Of A Particular Ethnic Or Racial Origin, Other Charities Or Voluntary Bodies, The General Public/mankind

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Geography

- **Area of benefit:** UNDEFINED. IN PRACTICE, LOCAL.
- West Sussex

Finances

Period end	Income	Expenditure	Assets	Employees
2024-12-31	£93,921	£131,925	-	-
2023-12-31	£97,651	£84,788	-	-
2022-12-31	£138,599	£84,788	-	-
2021-12-31	£91,721	£126,856	-	-
2020-12-31	£149,645	£251,899	-	-

Trustees

Name	Role	Appointed
Rev Julian McAllen	Chair	2025-09-02
DAVID KENNETH SMITH		2020-10-14
ELIZABETH COOPER		2025-04-23
EMILY ELLEN SIEMIENIEC		2026-04-22
LINDA ELIZABETH HILL		2026-04-22
MICHAEL WILLIAM SHAFER		2026-04-22
MRS MO HATZFELD		2011-06-22
Richard Graham Rundle		2023-05-14
Rosemary Towse		2023-05-14
SEBASTIAN JERZY SIEMIENIEC		2025-04-23
STEPHEN ARTHUR COX-RUSBRIDGE		2011-06-22
SUSAN O'NEILL		2019-04-25
TRUDI FRANCES KEARSLEY		
William Mitchell		2022-05-25

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THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH OF ST THOMAS A BECKET, P

England & Wales - Charity number 1134842

Accounts

Trustees Annual Report and Financial Report

of

The Parochial Church Council of the Ecclesiastical Parish of

St Thomas à Beckets Church, Pagham

St Thomas à Becket's Church, Church Lane, Pagham, PO21 4NU

Registered Charity no. 1134842

For the year ended 31st December 2024

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Website:	www.paghamchurch.org
Incumbent:	In Vacancy
Independent examiner:	Mr David Poole Poole Accounting Services Ltd, 98 London Road, Bognor Regis PO21 1DD
Bankers:	CAF BANK 25 Kings Hill Avenue, Kings Hill, West Malling Kent, ME19 4JQ

St Thomas à Becket's Church, Pagham
Trustees Annual Report for 2024

Our aims and purposes as a charity

The PCC has the responsibility of co-operating with the incumbent, in:

- The promotion of the gospel of the Lord Jesus Christ according to the doctrines and practices of the Church of England;
- Promoting in the parish the whole mission of the church, pastoral, social, evangelistic and, ecumenical.
- To know Jesus better and make Him better known;
- Practical support and care for people in the parish, from the youngest to the eldest, irrespective of level of need or, ability to pay;
- Providing financial support those in need and, to other organisations with similar objectives.

What we planned to do to achieve our charitable objectives

When planning our activities for the year, the PCC have considered the Charity Commission's guidance on public benefit and, in particular, the specific guidance on 'charities for the advancement of religion'.

The council has complied with the duty under section 5 of the Safeguarding and Clergy Discipline Measure 2016, fully recognising its duty to have due regard to House of Bishops' guidance on safeguarding children and vulnerable adults.

For this year we discussed and planned the following objectives and activities to fulfil our aims:

- Enabling as many people as possible to worship at our church
- Enabling as many people as possible to become part of our parish community
- Teaching, baptising and nurturing new and existing believers
- Maintaining an overview of worship throughout the parish
- Considering how services can involve the many groups that live within the parish
- Putting faith into practice, through prayer and scripture, music and sacrament
- Offering worship and prayer, learning about the Gospel, in small group situations
- Assisting people from all walks of life to develop their knowledge of, and trust in, Jesus
- Provision of pastoral care for people living in the parish
- Providing assistance to the poor and needy of the parish
- Reaching out to the unchurched through provision of the Christmas Fair, Art Exhibition, Pantomime and offering food and fun at Harvest
- Maintaining the fabric of the church building as a historic centre and focus of life in the village.

What we achieved and how we affected beneficiaries' lives

At the end of March our Priest-in-Charge moved to take up a new position and the parish went into vacancy. We have endeavoured to maintain our normal pattern of worship, and to offer as many of our usual activities and events as has been possible.

Attendance at worship

The Church family welcomes visitors from within as well as outside the parish boundary. Visitors attend by personal choice and, it is our great pleasure to welcome anyone from all walks of life to take part in the life of the church. We contend that voluntary attendance to worship the Lord Jesus Christ is a major demonstration of the public benefit of our activities. At the Annual Meeting in 2024 there were 234 people on the electoral roll, 91 of whom are not resident in the parish.

The average regular weekly attendance, counted during October was 75 adults and 17 children.

We offer a range of services throughout the week, and over the course of the year, which we hope the community will find both beneficial and spiritually fulfilling.

'I really love coming to'Tuesday@7' – it's really fun. I like being asked to help with the welcoming, serving and reading. We learn such a lot. Thank you. H.K

A Parish Eucharist is held every Sunday morning using the Common Worship Liturgy. On the first Sunday of the month the Parish Eucharist has a particular family focus - family being defined as including all generations. On the third Sunday of the month Sunday School is available for our young people. There is a regular mid-week Holy Communion Service following the Book of Common Prayer, and on a Tuesday evening we have continued to offer 'Tuesday@7' worship. This is a service open to all, but which has been tailored to the needs of our young families and is more informal than our other services. This service follows the Common Worship Liturgy. The young people take an active role in all aspects of the worship and there is usually an inter-active teaching session calling for their active and enthusiastic involvement. It has been a pleasure to see how keen they are to volunteer to be involved. This service has proved to be very popular and it has been very encouraging to see new families join us. Morning and Evening Prayer are also offered on a regular basis, with some of these services being available to access via Zoom as well as in church.

Teaching, baptising and nurturing new and existing believers

The importance of regular communication with as many church members as possible has been demonstrated in recent years, to maintain regular contact with church members in order to ensure that they were still able to fully participate in church life, albeit for some, at a distance., and also ensure that everyone is kept up-to date with what is happening. Weekly email communication has continued to the vast majority of the church family (all those for whom we hold specific consent to contact via this method) providing information, and to give guidance on where and how to find services and spiritual support. All the information has also been made readily available on our website. Printed information is also made available. We also make use of Social media to spread information to a wider audience.

We have continued to encourage and support members of the church family to become more involved with various aspects of worship, such as reading the lessons and writing and leading the intercessions.

Our young people attending the 'Tuesday@7' service have enthusiastically and willingly engaged in all aspects of the service, volunteering to welcome, read and serve.

It has long been our practice to encourage the members of the church family to participate in teaching groups to encourage a deeper understanding and acquisition of learning. We ran a study course using York Course material to study ' Who are we praying to? Lent groups were also offered studying a TV series called Broken

We also run two discussion groups - 'Pints of View' and 'The Bear Necessities'. These groups – one for men and one for women, meet to discuss current affairs and in particular those items which hit the headlines, with the meetings being held away from church buildings and making use of our local pubs.

Through baptism we celebrate God's gift of life and faith; in marriage, public vows are exchanged with God's blessing; and through funeral services friends and family express their grief, and give thanks for the life which is now complete in this world, and to commend the loved one to God's keeping. We celebrated 9 baptisms and 2 weddings. 6 of our young people were admitted to communion before confirmation. 9 funerals were held in church and 1 held at the crematorium and there were 11 services for the Burial of Ashes in the churchyard. Our church continues to be appreciated by our parishioners and many from further afield, as a space where life events are celebrated with joy and thanksgiving. In addition to funerals held in church for members of our parish, our clergy have officiated at services at the crematorium. The bereaved are visited by the clergy prior to funerals to offer assistance and support, and follow-up contacts are made as necessary to offer further support and assistance.

An Annual memorial Service is held with personal invitations delivered to all in the parish who have been bereaved in the previous year and with whom the church has had contact through funerals. It is an opportunity to come together to remember loved ones and celebrate their lives. The service is always well attended and is much appreciated

Provision of the church building for people to enjoy

It is important to us that the church is available to all whenever possible, and our usual practice is to have the church open between 10:00 and 16:00 daily, giving the opportunity for private prayer and meditation, or to allow visitors the opportunity to enjoy the peace and beauty of the building. It is clear that the church being open is welcomed, as can be seen from the many appreciative comments in the Visitors' Book. Many remark not only how refreshing it is to find an open church but, also the sense of peacefulness and spirituality the church offers. Information leaflets, in a number of languages, are available in the church explaining the history of the church and its place in the community.

"I am so grateful that you keep the church open during the day - it is such a blessing to find such a beautiful place to enjoy the peace and tranquillity,

R R

The Church Centre

The Church Centre is available for hire by all members of the community for activities, events and parties.

Uniformed organisations and other community groups use the hall on a regular basis.

"It's good to have somewhere to meet up with friends ,old and new, for a chat and a cup of tea on a regular basis. The cakes are always very good."

Mrs E....

The hall is used for some of our own Social events and fundraising activities, and as a venue a monthly 'Tea and Chat' afternoon, which is open to all in the community. We also used the hall during Lent to offer simple Soup Lunches once a week, with the proceeds being donated to Christian Aid.

The Hall has also been used regularly as a rehearsal space for ourselves and a neighbouring church for preparation of a joint Pantomime.

Provision of pastoral care for people living in the parish

There has been a great deal of informal pastoral are within the parish, with individuals from the church family maintaining contact with individuals both from the church family and from the wider community, trying to ensure that no-one becomes isolated. During 2024 we reinstated our Pastoral Care Team. There is a planned programme of visits from a number of individuals visiting house-bound members of our church family, either to socialise or to take communion to them.

Provision of tangible support to the poor and needy

Our Lunch Club, which has been operating for more than 50 years, continues to meet on the First and Third Wednesday of the month, offering a two course meal, a hot drink and companionship, at a very reasonable price. Transport is provided for those who would otherwise be unable to attend.

As a church we have actively supported our local Food Bank for many years, with a collection point located within the church and an up-to-date list of items that are most needed. Our weekly email communication to all our church family carries an up-to-date list of the most needed items Members of the church family and the wider community regularly make donations, which are then taken to the Food Bank for distribution to those in need. All items collected at our Harvest Celebration were donated to the Food Bank.

The church has for many years been active in its support of 'Link to Hope', a charity that works with those in need in eastern European countries. Boxes of goods are collected in church, transported to a distribution hub, and then sent out for distribution just before Christmas. Our 'Knit and Natter' group also supports this charity supplying large numbers of knitted blankets, hats, gloves and scarves

Other charitable giving

"We know that we can always depend on you for donations of food and other much needed items, and we are grateful that you have organised a regular drop off of your donations."

Food Bank Manager

Helping those in need is an expression of our faith, and charitable giving remains an important part of the life at St Thomas a Becket's. The PCC has a policy of donating, when circumstances allow it, 5% of its unrestricted income to charitable causes both at home and abroad, with charities nominated annually. With reduced income and the necessity of using some reserves to meet our day-to-day expenses, it was not possible to meet this commitment in 2024, although we were able to donate the Christmas collections to charity, and we also held special collections during the need to respond to crisis situations. The church family has continued to support Christian Aid and The Children's Society.

Repairs to the fabric of the church

No major repairs have been required during 2024.

We have continued to follow our annual maintenance programme ensuring all checks and servicing has been carried out.

Financial Review

Incoming and outgoing resources

Towards the end of 2023 our existing bank accounts were closed unexpectedly and erroneously, making it impossible to receive some income or to make some payments. This affected the figures recorded last year for both income and expenditure. Although a new Bank Account was set up some problems continuing into 2024, with income owed to us in 2023 only being received in 2024. Similarly some Direct Debit payments could not be actioned until 2024. This means that the Income and Expenditure on this year's account are both higher than usual.

We continue to benefit from our supporters making good use of Planned Giving through envelopes and banker's orders and the Parish Giving Scheme and it is good to see that good use is being made of gift aid, wherever possible. The introduction of Pay Station in church has resulted in increased giving from visitors to the church, and has enabled those who no longer carry cash to give a donation. Donations from visitors through the wall safe have been sustained. The PCC was very grateful for the sustained level of donations throughout the year, which has helped to ease the financial situation..

The PCC was grateful to receive one unrestricted legacy of £684.

A £50,000 interest free Archdeacon's loan was obtained in 2019 to assist with funding the roof repairs carried out in 201. The final £10,000 was repaid in 2024.

Sharing the ministry costs of the Diocese of Chichester

The largest expenditure of the PCC is the sum of we pay to the Diocese for our share of all churches' Parish Ministry Costs. As this parish is sharing a minister with our neighbouring parish the Diocese has issued a credit which equates to half the stipend. It was suggested that we should aim to contribute £54,744. However, in response to the request from the Diocese for each parish to consider generous giving in order to support parishes in need of financial support, the PCC took the decision to increase the pledge to £57,550. This was paid in full, together with the outstanding £13,914 carried forward to 2024, from 2023.

The total relates directly to the housing, support, stipend and pension costs of the clergy of this parish, training of new ordinands, a contribution to national church funds and, shared costs of the Christian family throughout the whole diocese, including assistance towards the upkeep of churches less able to manage than ourselves.

Staff costs

We have no staff costs, relying solely on the services of volunteers.

Trustee payments and expenses

The PCC also supported the clergy by paying Council Tax, Water and environmental charges for the Vicarage. These costs are split equally between the two parishes that our priest-in-charge has responsibility for and amount to £196 for this parish. We also pay towards travel, hospitality,

telephone, postage and broadband amounting to £486. Costs relate to the first three months of the year as since April we have been in vacancy and nots costs have been incurred.

There were no payments to persons related to or connected to, the trustees.

Why we hold some money in reserve

It is PCC policy to maintain a balance on the general unrestricted funds (excluding property) which equates to approximately two months' worth of unrestricted payments as contingency against unforeseen situations.

It is PCC policy to invest temporarily surplus general funds with the CBF Church of England deposit fund, returning proportionately these funds to our current account, as they are needed, to pay day-to-day bills.

During 2024 we made the final payment (£10,000) on the interest-free Archdeacon's loan..

It is PCC policy to designate the net income from the church boxes and wall safe, which can be largely attributed to visitors to the church, for general use, unless the PCC identify a specific purpose for this money..

As well as holding the above general reserves, from time to time the PCC receives restricted legacies for expenditure on restricted purposes, defined by the donor. We aim to expend such money as soon as possible after receiving the legacy, depending on the specific objectives of the donor.

Management of risks and their mitigation

The PCC has an ongoing task of reviewing the major risks which impact on the work of the church in the parish. The usual PAT testing and fire extinguisher and lightning conductor checks have been carried out.

The PCC consider that the principal risks and uncertainties are:

- The need to fund unexpected costs associated with the church's listed buildings and It's stained glass.
- An unexpected fall in income, particularly given the dependence of the church on a limited number of major regular donors and one main regular hall hirer.
- The requirement to find volunteers with the appropriate skills, time and commitment to support the ministry of the congregation.
- Continuing uncertainties relating to this and our neighbouring parish, both being served by our Priest-in-charge, and how the very busy workload can be managed.

The PCC seeks to manage these risks and uncertainties by regular reviews. The Mission Action Plan is reviewed regularly. The PCC aims to maintain our properties to a high standard and carries out the priority items of a quinquennial review in a timely manner. The last Quinquennial inspection was carried out in 2021 and identified no major areas of concern.

For many years there has been a programme which emphasises God's generosity to us, and the need for the church family to respond to that generosity in their own giving through time, talents and financial support.

Future Uncertainties

- The continued high cost of living throughout 2024, and which it would seem is likely to continue into 2024, has caused everyone to really look at their financial situation. We are dependent on financial support from our church family and are aware that we may well see a reduction of income as individuals assess the level of support they are able to give.
- The increases in gas and electricity prices have had a huge impact on our expenditure. The uncertainty of the level of future price increases is a cause for concern.
- The Pre-School Group that had been using the hall went into liquidation at the beginning of 2024. We negotiated with a new group who were due to start using the hall on a regular basis in 2024. However there were difficulties and they were unable to start as expected. Their intention is to start using the hall on a regular basis in 2025 - however there is still uncertainty around this. The loss of income from this will have an effect on our financial position,

Structure governance and management of the charity

The Parochial Church Council (PCC) is registered with the Charity Commission as required by the Charities Act 2011. Its governing document is the Parochial Church Councils (Powers) Measure 1956.

During the year the following served as members of the Parochial Church Council:

Ex Officio members		
Incumbent:	The Revd Lucy Sullivan	Chairman (until May 2024)
Wardens:	Mr Alex Brockhurst	Vice Chairman
	Mrs Sue O'Neill	
Lay Reader	Mrs Rosemary Towse	
Elected Members		
	Mrs Jan Brockhusrt	
	Mrs Christine Buckenham	
	Mr Stephen Cox-Rusbridge	
	Mrs Maureen Hatzfeld	PCC Secretary
	Mrs Trudi Kearsley	PCC Treasurer
	Mr William Mitchell	
	Mrs Carole-Anne Pocock	
	Mr Richard Rundle	
	Mrs Emily Siemieniec	Parish Safeguarding Officer
	Mr David Smith	
Co-opted	Mr Sebastian Siemieniec	

Deanery Synod	Mrs Trudi Kearsley	
	Mr David Smith	
	Mrs Rosemary Towse	

Membership of the PCC is determined under the Church Representation Rules and consists of certain ex-officio members (the incumbent/priest-in-charge, curate, lay readers licensed to officiate in the

church), the churchwardens and members of the Deanery, Diocesan or General Synods and members of the church who are elected at the Annual Parochial Church Meeting (APCM). Members are warmly encouraged to stand for election to the PCC and we try to ensure a balance of skills and experience where possible.

This Trustees' Annual Report was **approved** by the PCC and signed on their behalf by Alex Brockhurst, PCC Chairman

A. Brockhurst

18/07/25

Annual Financial Report

of

The Parochial Church Council of the Ecclesiastical Parish of

St Thomas à Becket's Church, Pagham

St Thomas à Becket's Church, Church lane, Pagham, PO21 4NU

Registered Charity no. 1134842

For the year ended 31st December 2024

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St Thomas à Becket's Church, Pagham *registered charity number 1134842*

Summary of Financial Receipts and Payments

The financial effect of our activities during the year can be summarised as follows

	Unrestricted				*Total*	*Total All Funds*	
	General Fund	Designated Funds	*Restricted Fund/s*	*Endowed Fund/s*	All Funds 2024	*2023*	*Notes*
	£	£	£	£	£	£	
Income and endowments from:							
Donations and legacies	59,634	5,472	-	-	**65,106**	*74,332*	
Charitable activities	3,819	-	-	-	**3,819**	*5,136*	
Other trading activities	7,326	7,043	-	-	**14,369**	*11,808*	
Investments	28	3,798	-	-	**3,826**	*2,228*	
Disbursements	4,020	-2,781	-	-	**6,801**	*4,147*	
Total received	**74,827**	**19,094**	**-**	**-**	**93,921**	97,651	*3*
Expenditure on:					-		
	-	-	-	-	-		
Charitable costs	99,170	1,081		-	**100,251**	*65,616*	
Trading costs	2,133	12,561		-	**14,694**	*8,731*	
Other payments	16,980	-	-	-	**16,980**	*5,000*	
Total paid	**118,283**	**13,642**		**-**	**131,925**	*79,347*	*4*
Reconciliation of funds:							
Net income or (net expenditure)	**(43,456)**	**5,452**	**-**	-	**(38,004)**	*18304*	
			-	-		*)*	
Net movement in funds	**(43,456)**	**5,452**		**-**	**(38,004)**	*18,304)*	
Bank accounts at 1 January	32,989	80,392	1153	-	**114,534**	*96,320*	
Bank accounts at 31 December	**1,205**	**75,307**		**-**	**76,530**	*114,624*	*A & L*

St Thomas à Becket's Church, Pagham, *registered charity number 1134842*

Statement of Assets and Liabilities

Our financial position at the year-end was

	Unrestricted		*Restricted*	*Endowed*	*Total*	*Total*	
	General Fund	Designated Funds	Fund/s	Fund/s	All Funds 2024	*All Funds 2023*	*Notes*
	£	£	£	£	£	*£*	
Assets					-		
Barclays Frozen	16				**16**	*16*	
Caf Cash Account	1206				**1206**	*46,084*	
Caf Bank Reserve Account		3886			**3886**	*-*	
Caf Bank Friends Account		6,609			**6609**	*-*	
CCLA 1		48,104			**48,104**	*52,644*	
CCLA 2		15,412			**15,412**	*14,637*	
CCLA Church Centre		829			**829**	*787*	
Total bank accounts	***1,222***	***74,840***		***-***	***76,062***	*114,1681*	
					-		
Sunday School		120			**120**	*120*	
Coffee Fund		317			**317**	*176*	
Flower Fund		31			**31**	*70*	
Other Monetary Assets	**-**	**468**		**-**	**468**	*366*	
Total Assets	**1,222**	**75,308**		**-**	**76,530**	**114,534**	
Liabilities							
Archdeacons Loan						*10,000*	*11*
		-		-		-	
Total Liabilities		-		-	-	*10,000*	

This Financial Report for the year ended 31st December 2024, including the notes following, was approved by the PCC and signed on its behalf by Alex Brockhurst, PCC Chairman:

A F Brockhurst

Date 18-04-25

3 Analysis of total received

	Unrestricted		*Restricted*	*Endowed*	Total	*Total*	
	General Fund	Designated Funds	*Restricted Fund/s*	*Endowed Fund/s*	All Funds 2024	*All Funds 2023*	*Notes*
	£	£	£	£	£	*£*	
Planned giving (excl. tax refunds)	35,460	-	-	-	**35,460**	*27, 642*	*5*
Plate Collections	2939	1055		-	**3994**	*4,250*	
Donations	8,474	4,471		-	**12,888**	*10,253*	*6*
Legacies	684	-		-	**684**	*23,3000*	
Gift Aid recovered	11,950	-	-	-	**11,950**	*8,887*	*7*
Grants	130	-	-	-	**130**	-	
Donations and legacies	**59,634**	**5,472**	**-**	**-**	**65,106**	*74,332*	
Fees for weddings & funerals	3,819	-	-	-	**3,819**	*5,136*	
Charitable activities	**3,819**	**-**	**-**	**-**	**3,819**	*5,136*	
Fundraising activities	6,034	-	-	-	**6,034**	*4063*	
Friends Fundraising activities		1611		-	**1611**	*1392*	
Coffee Club		665		-	**665**	*4419-*	
Hall hiring fees		3800		-	**3800**	5,815	
Mens Group fundraising		967			**967**	*160*	
Panto	1,292				**1292**	*0*	
Other trading activities	**7326**	**7043**		**-**	**14,369**	*11808*	
Bank & CBF deposit interest	28	3798		-	**3826**	*2228*	
Investments	**2 8**	**3798**	**-**	**-**	**3826**	*2228*	
Other receipts							
Bell Ringers funds		2781			**2781**		
Disbursements	4020				**4020**	*4147*	
Total received on all funds	**74,827**	**19094**		**-**	**93921**	*97,651*	

Notes to the Financial Report

4. Analysis of total paid:

	Unrestricted		Restricted	Endowed	Total	Total	
	General Fund	Designated Funds	Fund/s	Fund/s	All Funds 2024	All Funds 2023	Notes
	£	£	£	£	£	£	
Charitable grants and donations		1081		-	1,081	1,243	
Parish share to Chichester Diocese	71,464	-	-	-	71,464	41,746	8
	-	-	-	-	-		
Clergy and other people's expenses	678	-	-	-	678	1,876	10
Children's work	-				-	70	
Costs of church services	3,309				3,309	2,067	
Printing & photocopying	962	-	-	-	962	1999	
Church utilities bills	7354	-	-	-	7354	6,659	
Church maintenance & redecoration	5,607	-		-	5,607	3,658	
Churchyard upkeep	3023	-	-	-	3023	953	9
Flower Fund expenditure	487				487	623	
Insurance	3,817	-	-	-	3,817	688	
Examiner's and other financial fees	840	-	-	-	840	840	
Charitable costs	**99,170**	**1081**		-	100,251	65,616	
Fundraising expenses	1018	-	-	-	1018	0	
Church Centre Utilities		6094		-	6094	4049	
Church Centre Maintenance/admin		5,724		-	5724	3895	
Coffee Club Expenditure		743			743	787	
Panto Expenses	1115		-		1115	0	
Trading costs	**2133**	**12561**		-	14694	8731	
Archdeacons Loan	10,000				-		
Disbursements	6980						
Total paid on all funds	**118,283**	**13642**		-	131,925	79,347	

St Thomas à Becket's Church, Pagham

registered charity number1134842

Notes to the Financial Report

1 The financial statements of the PCC have been prepared in accordance with the Charities Act 2011 and current Church Accounting Regulations, using the Receipts and Payments basis.

2 The following assets are recognised but not valued in the Statement of Assets and Liabilities: Movable church furnishings held by the churchwardens on special trust for the PCC, which require a faculty for disposal.

3 Analysis of total received

4. Analysis of total paid

5. This is higher than usual as because of banking difficulties at the end of 2023 money due to us from the Parish Giving Scheme could not be received until 2024

6. £2000 received from the Parish Council to assist with the upkeep of the churchyard. £1000 of this is a payment from 2023, which could not be received until 2024.

7. Higher than usual as it contains gift aid on donations made via the Parish Giving Scheme from 2023 which could not be received until 2024

8. The Parish share to the Chichester Diocese is for the payment of Clergy and other central costs. The full cost of parish ministry in 2024 amounted to approximately £81445. As our Parish Priest had dual responsibility for the neighbouring parish, Pagham is only required to pay half the stipend, which meant our Full Ministry Costs were £55744. However the PCC had already decided that if possible they would pledge more than Full Ministry Costs to assist others The PCC pledged to pay £57550. The total shown here is higher than that as at the end of 2023 we were still holding £13914 which because of problems with our bank could not be paid out until 2024.

9. Showing a higher amount than anticipated as it contains a payment from 2023 which could not be completed until 2024.

10. Clergy support Council Tax, travel. hospitality, postage, telephone, water bills. The costs of Council Tax , telephone and water bills are shared equally with our neighbouring parish. However this is lower than anticipated as since April we have been in vacancy.

11. The final payment of £10,00 of the Archdeacon's loan was made in 2024

Independent Examiner's Report to the PCC of St Thomas à Becket's Church, Pagham for the Year Ended 31st December 2024

This is my report to the Parochial Church Council of the Ecclesiastical Parish (PCC) of St Thoams a Beckets Church, Pagham, on the annual report for the year ended 31st December 2024 set out on pages 2 to 6

Respective responsibilities of trustees and examiner

The PCC members are responsible for the preparation of the annual reports. The PCC members consider that an audit is not required for this year under section 144 of the Charities Act 2011 ("the Charities Act") and that an independent examination is needed.

It is my responsibility to:

1. examine the accounts under section 145 of the Charities Act,
2. to follow the procedures laid down in the general Directions given by the Charity Commission (under section 145(5)(b) of the Charities Act, and
3. to state whether particular matters have come to my attention.

Basis of independent examiner's statement

My examination was carried out in accordance with general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair' view and the report is limited to those matters set out in the statement below.

Independent examiner's statement

In connection with my examination, no material matters have come to my attention ~~(other than that disclosed below in Section B below *~~) which gives me cause to believe that in, any material respect:

- accounting records were not kept in accordance with section 130 of the Charities Act or
- the accounts do not accord with the accounting records

I have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

** Please delete the words in the (brackets) if they do not apply*

Examiner's signature .....

Examiner's name *CAPITALS* DAVID JOHN POOLE

Date 15-04-25

Relevant professional qualification(s) or body *if any* CPAA - Membership Number 07122407A

Examiner's address 98 London Road, Bognor Regis, PO21 1DD

THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH OF ST THOMAS A BECKET, P

England & Wales - Charity number 1134842

Accounts

Trustees Annual Report and Financial Report

of

The Parochial Church Council of the Ecclesiastical Parish of

St Thomas à Beckets Church, Pagham

St Thomas à Becket's Church, Church Lane, Pagham, PO21 4NU

Registered Charity no. 1134842

For the year ended 31st December 2023

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Website:	www.paghamchurch.org
Incumbent:	Reverend Lucy Sullivan 19,Willowhale Avenue, Aldwick, Bognor Regis, PO21 4AU
Independent examiner:	Mr David Poole Poole Accounting Services Ltd, 98 London Road, Bognor Regis PO21 1DD
Bankers:	CAF BANK 25 Kings Hill Avenue, Kings Hill, West Malling Kent, ME19 4JQ

St Thomas à Becket's Church, Pagham
Trustees Annual Report for 2023

Our aims and purposes as a charity

The PCC has the responsibility of co-operating with the Priest-in Charge, the Revd Lucy Sullivan, in:

- The promotion of the gospel of the Lord Jesus Christ according to the doctrines and practices of the Church of England;
- Promoting in the parish the whole mission of the church, pastoral, social, evangelistic and, ecumenical.
- To know Jesus better and make Him better known;
- Practical support and care for people in the parish, from the youngest to the eldest, irrespective of level of need or, ability to pay;
- Providing financial support those in need and, to other organisations with similar objectives.

What we planned to do to achieve our charitable objectives

When planning our activities for the year, our Priest-in-Charge and the PCC have considered the Charity Commission's guidance on public benefit and, in particular, the specific guidance on 'charities for the advancement of religion'.

The council has complied with the duty under section 5 of the Safeguarding and Clergy Discipline Measure 2016, fully recognising its duty to have due regard to House of Bishops' guidance on safeguarding children and vulnerable adults.

For this year we discussed and planned the following objectives and activities to fulfil our aims:

- Enabling as many people as possible to worship at our church
- Enabling as many people as possible to become part of our parish community
- Teaching, baptising and nurturing new and existing believers
- Maintaining an overview of worship throughout the parish
- Considering how services can involve the many groups that live within the parish
- Putting faith into practice, through prayer and scripture, music and sacrament
- Offering worship and prayer, learning about the Gospel, in small group situations
- Assisting people from all walks of life to develop their knowledge of, and trust in, Jesus
- Provision of pastoral care for people living in the parish
- Providing assistance to the poor and needy of the parish
- Giving grants to missionary organisations
- Reaching out to the unchurched through provision of the village fete and offering food and fun at Harvest
- Maintaining the fabric of the church building as a historic centre and focus of life in the village.

What we achieved and how we affected beneficiaries' lives

Attendance at worship

The church family welcomes visitors from within as well as outside the parish boundary. Visitors attend by personal choice and, it is our great pleasure to welcome anyone from all walks of life to take part in the life of the church. We contend that voluntary attendance to worship the Lord Jesus Christ is a major demonstration of the public benefit of our activities. There are 234 people on the electoral roll, 91 of whom are not resident in the parish.

The average regular weekly attendance, counted during October was 82 adults and 20 children.

We offer a range of services throughout the week, and over the course of the year, which we hope the community will find both beneficial and spiritually fulfilling.

A Parish Eucharist is held every Sunday morning using the Common Worship Liturgy. On the first Sunday of the month the Parish Eucharist has a particular family focus - family being defined as including all generations. On the third Sunday of the month Sunday School is available for our young people. On the first and third Sundays of the month during the summer months an additional early Sunday morning service is offered using the Book of Common Prayer. There is a mid-week Holy Communion Service following the Book of Common Prayer and on a Tuesday we have continued to offer 'Tuesday@7' worship. This is a service open to all, but which has been tailored to the needs of our young families and is more informal than our other services, this service follows the Common Worship Liturgy. The young people take an active role in all aspects of the worship and there is usually an inter-active teaching session calling for their active and enthusiastic involvement. It has been a pleasure to see how keen they are to volunteer to be involved. This service has proved to be very popular and it has been very encouraging to see new families join us. Morning and Evening Prayer are also offered on a regular basis, with some of these services being available to access via Zoom as well as in church.

'I really love coming to'Tuesday@7' – it's really fun. I like being asked to help with the welcoming, serving and reading. We learn such a lot. Thank you. H.K

Teaching, baptising and nurturing new and existing believers

The importance of regular communication with as many church members as possible has been demonstrated in recent years, to maintain regular contact with church members in order to ensure that they were still able to fully participate in church life, albeit for some, at a distance., and also ensure that everyone is kept up-to date with what is happening. Weekly email communication has continued to the vast majority of the church family (all those for whom we hold specific consent to contact via this method) providing information, and to give guidance on where and how to find services and spiritual support. All the information has also been made readily available on our website. Printed information is also made available. We also make use of Social media to spread information to a wider audience.

We have continued to encourage and support members of the church family to become more involved with various aspects of worship, such as reading the lessons and writing and leading the intercessions. Our young people attending the 'Tuesday@7' service have enthusiastically and willingly engaged in all aspects of the service, volunteering to welcome, read and serve.

It has long been our practice to encourage the members of the church family to participate in teaching groups to encourage a deeper understanding and acquisition of learning. We successfully introduced a new course 'Being With' following on from last year's 'Great is thy Faithfulness' initiative. This course has been designed for those fairly new to faith to give them an opportunity to explore, learn and grow in faith. We also ran a study course on St Paul - 'Getting to know Paul'. Lent groups were also offered - exploring the Holy Land through scripture following in the footsteps of Christ.

During the year we also offered the opportunity for a course on meditation.

Two new discussion groups were started during the year - 'Pints of View' and 'The Bear Necessities'. These groups – one for men and one for women, meet to discuss current affairs and in particular those items which hit the headlines, with the meetings being held away from church buildings and making use of our local pubs.

Through baptism we celebrate God's gift of life and faith; in marriage, public vows are exchanged with God's blessing; and through funeral services friends and family express their grief, and give thanks for the life which is now complete in this world, and to commend the loved one to God's keeping. We celebrated 12 baptisms and 6 weddings. 3 candidates were confirmed and 6 of our young people were admitted to communion before confirmation. 9 funerals were held in church and 6 held at the crematorium and there were 10 services for the Burial of Ashes in the churchyard. Our church continues to be appreciated by our parishioners and many from further afield, as a space where life events are celebrated with joy and thanksgiving. In addition to funerals held in church for members of our parish, our clergy have officiated at services at the crematorium. The bereaved are visited by the clergy prior to funerals to offer assistance and support, and follow-up contacts are made as necessary to offer further support and assistance.

An Annual memorial Service is held with personal invitations delivered to all in the parish who have been bereaved in the previous year and with whom the church has had contact through funerals. It is an opportunity to come together to remember loved ones and celebrate their lives. The service is always well attended and is much appreciated

Provision of the church building for people to enjoy

It is important to us that the church is available to all whenever possible, and our usual practice is to have the church open between 10:00 and 16:00 daily, giving the opportunity for private prayer and meditation, or to allow visitors the opportunity to enjoy the peace and beauty of the building. It is clear that the church being open is welcomed, as can be seen from the many appreciative comments in the Visitors' Book. Many remark not only how refreshing it is to find an open church but, also the sense of peacefulness and spirituality the church offers. Information leaflets, in a number of languages, are available in the church explaining the history of the church and its place in the community.

"I am so grateful that you keep the church open during the day - it is such a blessing to find such a beautiful place to enjoy the peace and tranquillity,

R R

The Church Centre

The Church Centre is available for hire by all members of the community for activities, events and parties. From April 2023 a new Pre-school group started to use the hall on a daily basis, offering morning and afternoon childcare services.

"It's good to have somewhere to meet up with friends ,old and new, for a chat and a cup of tea on a regular basis. The cakes are always very good."

Mrs E....

Uniformed organisations and other community groups use the hall on a regular basis.

The hall is used for some of our own Social events and fundraising activities, and we are now using it as a venue for a monthly 'Tea and Chat' afternoon, which is open to all in the community. We also used the hall during Lent to offer simple Soup Lunches once a week, with the proceeds being donated to Christian Aid.

Provision of pastoral care for people living in the parish

There has been a great deal of informal pastoral are within the parish, with individuals from the church family maintaining contact with individuals both from the church family and from the wider community, trying to ensure that no-one becomes isolated. More formal pastoral care has been maintained by our clergy team, and there are plans for greater involvement of the laity to participate in more pastoral care.

Provision of tangible support to the poor and needy

2023 saw the relaunch of our local Luncheon Club. This meets on the first and third Wednesday of the month, offering a two course meal, a hot drink and companionship, at a very reasonable price. Transport is provided for those who would otherwise be unable to attend.

As a church we have actively supported our local Food Bank for many years, with a collection point located within the church and an up-to-date list of items that are most needed. Our weekly email communication to all our church family carries an up-to-date list of the most needed items Members of the church family and the wider community regularly make donations, which are then taken to the Food Bank for distribution to those in need. All items collected at our Harvest Celebration were donated to the Food Bank.

The church has for many years been active in its support of 'Link to Hope', a charity that works with those in need in eastern European countries. Boxes of goods are collected in church, transported to a distribution hub, and then sent out for distribution just before Christmas. Our 'Knit and Natter' group also supports this charity supplying large numbers of knitted blankets, hats, gloves and scarves

Other charitable giving

"We know that we can always depend on you for donations of food and other much needed items, and we are grateful that you have organised a regular drop off of your donations."

Food Bank Manager

Helping those in need is an expression of our faith, and charitable giving remains an important part of the life at St Thomas a Becket's. The PCC has a policy of donating, when circumstances allow it, 5% of its unrestricted income to charitable causes both at home and abroad, with charities nominated annually. With reduced income and the necessity of using some reserves to meet our day-to-day

expenses, it was not possible to meet this commitment in 2023, although we were able to donate the Christmas collections to charity, and we also held special collections during the need to respond to crisis situations. The church family has continued to support Christian Aid and The Children's Society.

Repairs to the fabric of the church

No major repairs have been required during 2023. Some work was carried out to replace damaged guttering.

We have continued to follow our annual maintenance programme ensuring all checks and servicing has been carried out.

Financial Review

Incoming and outgoing resources

Due to the sudden and unexpected closure of our bank accounts, which the bank now acknowledge they closed in error, the income and expenditure shown in the Financial Report are lower than we would have anticipated. Until a new account could be opened we were unable to receive some income or make some payments. By December the new account was functioning and, where possible, outstanding payments were made, but inevitably some income and some payments were carried forward to 2024. The total receipts showing on general unrestricted funds received were £81,139and are detailed in the Financial Report, but it should be noted that a further £5520 was carried forward to be received in2024. The total expenditure showing is 64,879 but with a further £17,374 carried forward.

There was Generous Giving Campaign launched in September 2023, which has resulted in a positive outcome, with a high percentage of our financial supporters increasing their donations.

We continue to benefit from our supporters making good use of Planned Giving through envelopes and banker's orders and the Parish Giving Scheme and it is good to see that good use is being made of gift aid, wherever possible. The introduction of Pay Station in church has resulted in increased giving from visitors to the church, and has enabled those who no longer carry cash to give a donation. Donations from visitors through the wall safe have been sustained. The PCC was very grateful for the sustained level of donations throughout the year, which has helped to ease the financial situation..

The PCC was grateful to receive three unrestricted legacies amounting to £23,300.

A £50,000 interest free Archdeacon's loan was obtained in 2019 to assist with funding the roof repairs carried out in 2019, and is due to be paid back in full by the end of 2024. £35,000 was repaid in 2021. A further £5000 was repaid in 2023. We plan to repay the remaining £10,000 early in 2024.

Sharing the ministry costs of the Diocese of Chichester

The largest expenditure of the PCC is the sum of we pay to the Diocese for our share of all churches' Parish Ministry Costs. As this parish is sharing a minister with our neighbouring parish the Diocese has issued a credit which equates to half the stipend. It was suggested that we should aim to contribute £54,225. However, in response to the request from the Diocese for each parish to consider generous giving in order to support parishes in need of financial support, the PCC took the decision to increase the pledge to £55,660. However due to the banking difficulties only £41,746

was paid in 2023 with a further £13,914 carried forward to 2024, although we were credited with with paying our full ministry costs.

The total relates directly to the housing, support, stipend and pension costs of the clergy of this parish, training of new ordinands, a contribution to national church funds and, shared costs of the Christian family throughout the whole diocese, including assistance towards the upkeep of churches less able to manage than ourselves.

Staff costs

We have no staff costs, relying solely on the services of volunteers.

Trustee payments and expenses

The PCC also supported the clergy by paying Council Tax, Water and environmental charges for the Vicarage. These costs are split equally between the two parishes that our priest-in-charge has responsibility for and amount to £1127 for this parish. We also pay towards travel, hospitality, telephone, postage and broadband amounting to £802.

There were no payments to persons related to or connected to, the trustees. .

Why we hold some money in reserve

It is PCC policy to maintain a balance on the general unrestricted funds (excluding property) which equates to approximately two months' worth of unrestricted payments as contingency against unforeseen situations.

It is PCC policy to invest temporarily surplus general funds with the CBF Church of England deposit fund, returning proportionately these funds to our current account, as they are needed, to pay day-to-day bills.

We are holding on deposit £10,000 to cover the remaining portion of the Archdeacon's loan.

It is PCC policy to designate the net income from the church boxes and wall safe, which can be largely attributed to visitors to the church, for general use, unless the PCC identify a specific purpose for this money..

As well as holding the above general reserves, from time to time the PCC receives restricted legacies for expenditure on restricted purposes, defined by the donor. We aim to expend such money as soon as possible after receiving the legacy, depending on the specific objectives of the donor.

Management of risks and their mitigation

The PCC has an ongoing task of reviewing the major risks which impact on the work of the church in the parish. The usual PAT testing and fire extinguisher and lightning conductor checks have been carried out.

The PCC consider that the principal risks and uncertainties are:

- The need to fund unexpected costs associated with the church's listed buildings and It's stained glass.

- An unexpected fall in income, particularly given the dependence of the church on a limited number of major regular donors and one main regular hall hirer.
- The requirement to find volunteers with the appropriate skills, time and commitment to support the ministry of the congregation.
- Continuing uncertainties relating to this and our neighbouring parish, both being served by our Priest-in-charge, and how the very busy workload can be managed.

The PCC seeks to manage these risks and uncertainties by regular reviews. The Mission Action Plan is reviewed regularly. The PCC aims to maintain our properties to a high standard and carries out the priority items of a quinquennial review in a timely manner. The last Quinquennial inspection was carried out in 2021 and identified no major areas of concern.

For many years there has been a programme which emphasises God's generosity to us, and the need for the church family to respond to that generosity in their own giving through time, talents and financial support.

Future Uncertainties

- The continued high cost of living throughout 2023, and which it would seem is likely to continue into 2024, has caused everyone to really look at their financial situation. We are dependent on financial support from our church family and are aware that we may well see a reduction of income as individuals assess the level of support they are able to give.
- The increases in gas and electricity prices have had a huge impact on our expenditure. The uncertainty of the level of future price increases is a cause for concern.
- We were fortunate to attract a Pre-School Group to make use of the Church Centre facilities from April 2023. However this group has run into difficulties and receiving regular payments has been problematical, with an outstanding debt at the end of 2023. We are seeking payment of this debt, but the outcome is uncertain.

Structure, governance and management of the charity

The Parochial Church Council (PCC) is registered with the Charity Commission as required by the Charities Act 2011. Its governing document is the Parochial Church Councils (Powers) Measure 1956.

During the year the following served as members of the Parochial Church Council:

Ex Officio members		
Incumbent:	The Revd Lucy Sullivan	Chairman
Wardens:	Mr Alex Brockhurst	Vice Chairman
	Mrs Sue O'Neill	(from May 2023)
	Mr Michael Wake	(until May 2023)
Lay Reader	Mrs Rosemary Towse	
Elected Members		
	Mrs Jan Brockhusrt	Parish Safeguarding Officer
	Mrs Christine Buckenham	
	Mr Stephen Cox-Rusbridge	
	Mrs Maureen Hatzfeld	PCC Secretary
	Mrs Trudi Kearsley	PCC Treasurer
	Mr William Mitchell	
	Mrs Carole-Anne Pocock	(from May 2023)
	Mr Richard Rundle	(from May 2023)
	Mr David Smith	
Deanery Synod	Mrs Trudi Kearsley	
	Mr David Smith	
	Mrs Rosemary Towse	

Membership of the PCC is determined under the Church Representation Rules and consists of certain ex-officio members (the incumbent/priest-in-charge, curate, lay readers licensed to officiate in the church), the churchwardens and members of the Deanery, Diocesan or General Synods and members of the church who are elected at the Annual Parochial Church Meeting (APCM). Members are warmly encouraged to stand for election to the PCC and we try to ensure a balance of skills and experience where possible.

This Trustees' Annual Report was **approved** by the PCC and signed on their behalf by Alex Brockhurst, PCC Chairman

A P Brockhurst

06/05/24

Annual Financial Report

of

The Parochial Church Council of the Ecclesiastical Parish of

St Thomas à Becket's Church, Pagham

St Thomas à Becket's Church, Church lane, Pagham, PO21 4NU

Registered Charity no. 1134842

For the year ended 31st December 2023

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St Thomas à Becket's Church, Pagham *registered charity number 1134842*

Summary of Financial Receipts and Payments

The financial effect of our activities during the year can be summarised as follows

	Unrestricted				*Total*	*Total*	
	General Fund	Designated Funds	*Restricted Fund/s*	*Endowed Fund/s*	All Funds 2023	*All Funds 2022*	*Notes*
	£	£	£	£	£	£	
Income and endowments from:							
Donations and legacies	71,992	-	2,340	-	**74,332**	*119,870*	
Charitable activities	5,136	-	-	-	**5,136**	*4,366*	
Other trading activities	4,063	-	7,745	-	**11,808**	*13,516*	
Investments	2	2226	-	-	**2,228**	*847*	
Disbursements	4147	-	-	-	**4,417**	-	
Total received	**85,340**	**-**	**10,085**	**-**	**97,651**	138,599	*3*
Expenditure on:					-		
	-	-	-	-	-		
Charitable costs	64,846	-	770	-	**65,616**	*75,434*	
Trading costs		-	8,731	-	**8,731**	*9,354*	
Other payments	-	-	-	-	-	*15*	
Archdeacon loan repayment	5,000				**5,000**		*10*
Total paid	**69,846**	**-**	**9,501**	**-**	**84,788**	*126,856*	*4*
Reconciliation of funds:							
Net income or (net expenditure)	**15,494**	**2,226 -**	**584**	**-**	**18,304**	*53,811*	
Disbursement control			-	-		*(1000)*	
Net movement in funds	**15,494**	**2,226**	**584**	**-**	**18,304**	*52,811)*	
Bank accounts at 1 January	10,094	72,791	13,345	-	**96,230**	*43,419*	
Bank accounts at 31 December	**32,989**	**80,392**	**1,153**	**-**	**114,534**	*96,230*	*A & L*

St Thomas à Becket's Church, Pagham, *registered charity number 1134842*

Statement of Assets and Liabilities

Our financial position at the year-end was

	Unrestricted				Total	Total	
	General Fund	Designated Funds	Restricted Fund/s	Endowed Fund/s	All Funds 2023	All Funds 2022	Notes
	£	£	£	£	£	£	
Assets					-		
Barclays Current Account						1,213	
Barclays Church Centre						6,881	
Barclays A/S 1 Deposit						8,865	
Barclays A/S 2 Friends						5,422	
Barclays Frozen	16				16	16	
Caf Cash Account	32,973	13,111			46,084		
CCLA 1		52,644			52,644	58,608	
CCLA 2		14,637			14,637	14,183	
CCLA Church Centre			787		787	763	
Total bank accounts	*32,989*	*80,392*	*787*	-	*95,951*	*95,951*	
					-		
Sunday School			120		120	120	
Coffee Fund			176		176	93	
Flower Fund			70		70	66	
Other Monetary Assets	-	-	366	-	366	279	
Total Assets	32,989	80,392	1,153	-	114,534	96,230	
Liabilities							
Archdeacons Loan					10,000	15,000	10
Disbursement control						(1000)	
		-		-		-	
		-		-	10,000	14,000	

During the year £7,611 was transferred from a designated account to the general fund account for graveyard costs incurred. It is estimated that approximately £7,058 of Friends and £6503 Church Centre restricted funds are not in separate accounts due to a bank problem

This Financial Report for the year ended 31st December 2022, including the notes following, was approved by the PCC and signed on its behalf by Alex Brockhurst, PCC Chairman:

A F Brockhurst

Date 06/05/24

St Thomas à Becket's Church, Pagham *registered charity number 1134842*
Notes to the Financial Report

3 Analysis of total received

	Unrestricted		*Restricted*	*Endowed*	Total	*Total*	
	General Fund	Designated Funds	Fund/s	Fund/s	All Funds 2022	*All Funds 2021*	Notes
	£	£	£	£	£	£	
Planned giving (excl. tax refunds)	27,642	-	-	-	**34,770**	*36,315*	
Plate Collections	3,480	-	770	-	**4,687**	*4,014*	
Donations	8,683	-	1,570	-	**11,925**	*13,525*	
Legacies	23,300	-		-	**58,454**	*-*	*8*
Gift Aid recovered	8,887	-	-	-	**10,034**	*11,299*	
Grants	-	-	-	-	**-**	*12,767*	
Donations and legacies	**71,992**	**-**	**2,340**	**-**	**119,870**	*77,920*	
Fees for weddings & funerals	5,136	-	-	-	**4,366**	*4,867*	
Charitable activities	**5,136**	**-**	**-**	**-**	**4,366**	*4,867*	
Fundraising activities	4,063	-	-	-	**4,063**	*6376*	
Friends Fundraising activities		-	1,329	-	**1,329**	*883*	
Coffee Club		-	441	-	**441**	*349-*	
Hall hiring fees		-	5,815	-	**5,851**	*5,758*	
Mens Group fundraising			160		**160**	*150*	
Other trading activities	**4,063**	**-**	**7745**	**-**	**11,808**	*13,516*	
Bank & CBF deposit interest	2	2226		-	**2,228**	*847*	
CBF investment fund dividend				-	**-**		
Investments	**2**	**2226**	**-**	**-**	**2,228**	*847*	
Other receipts -disbursements	4,147				**4,147 -**		
Total received on all funds	**85,340**	**2,226**	**10,085**	**-**	**97,651**	*138,599*	

Notes to the Annual Financial Report

4. Analysis of total paid:

	Unrestricted		*Restricted*	*Endowed*	Total	*Total*	
	General Fund	Designated Funds	*Restricted Fund/s*	*Endowed Fund/s*	All Funds 2023	*All Funds 2022*	*Notes*
	£	£	£	£	£	£	
		-	-	-	-		
	-	-	-	-	-	-	
Cost of raising funds	-	-	-	-	-	-	
Charitable grants and donations	473	-	770	-	1,243	*651*	*5*
Parish share to Chichester Diocese	41,746	-	-	-	41,746	*55,000*	*7*
Salaries and honoraria incl NI	-	-	-	-	-		
Clergy and other people's expenses	1876	-	-	-	1,876	*2,374*	*9*
Sunday school/Children's work	70	-	-	-	70	-	
Costs of church services	2,067				2,067	*2,067*	
Printing & photocopying	1,999	-	-	-	1,999	*1,572*	
Church utilities bills	6,659	-	-	-	6,659	*3,984*	
Church Maintenance	3,658	-	-	-	3,658	*4,167*	
Churcyard Upkeep	953	-	-	-	953	*322*	
Flower Fund Expenditure	688	-	-	-	688	*623*	
Insurance	3817	-	-	-	3,817	*3,910*	
Examiner's and other financial fees	840	-	-	-	840	*800*	
Charitable costs	64,846	-	770	-	66616	*75,434*	
Fund raising expenses	-	-	-	-	-	*673*	
Church Centre Utilities		-	4,049	-	4,049	*2,851*	
Church Centre Running costs/admin		-	3,895	-	3,900	*3,560*	
Coffee Club Expenditure			787		590	*542*	
Church Cleaning		-	-	-	-	1728	
Trading costs	-	-	8,731	-	8,539	*9,354*	
Archdeacons loan repayment	5,000				5,000		*10*
Total paid on all funds	69,846		9,501	-	79,347	*84,788*	

St Thomas à Becket's Church, Pagham

registered charity number1134842

Notes to the Financial Report

1 The financial statements of the PCC have been prepared in accordance with the Charities Act 2011 and current Church Accounting Regulations, using the Receipts and Payments basis.

2 The following assets are recognised but not valued in the Statement of Assets and Liabilities: Movable church furnishings held by the churchwardens on special trust for the PCC, which require a faculty for disposal.

3 Analysis of total received

4. Analysis of total paid.

5. Charitable grants and donations.

6 The Parish Council attempted to give a donation of £1000 for the upkeep of the churchyard, but unfortunately the paperwork could not be sorted out by the end of the year. Payment will be made in 2024.

7 The Parish share to the Chichester Diocese is for the payment of Clergy and other central costs. The full cost of parish ministry in 2023 amounts to approximately £78,795. As our Parish Priest has dual responsibility for the neighbouring parish, Pagham is only required to pay half the stipend. The full amount should read £55,660 which is what the PCC pledged. However banking difficulties meant that only £41,746 was paid in 2023, with the remaining £13,914 being carried forward and paid in 2024. However the diocese credited the parish with paying Full Ministry Costs..

8. Three unrestricted legacies were received during 2023, totalling £23,300.

9. Clergy support, Council Tax, travel. hospitality, postage, telephone, water bills. The costs of Council Tax , telephone and water bills are shared equally with our neighbouring parish.

10. A further £5,000 was paid off the Archdeacons Loan - £10,00 still remains to be repaid. This is interest free and needs to be repaid in full by the end of 2024.

11. The unexpected closure of all accounts in October 2023, by Barclays Bank, which they have now acknowledged was done in error, resulted in difficulties when all Direct Debits were cancelled. It was difficult to make any payments or to receive income. A new account was sought with a new provider, with an account being opened with the Charities Aid Foundation at the beginning of December 2023, which enabled us to address some of the problems. As many bills as possible were settled, but setting up of new Direct Debit Mandates in some cases took some time, delaying the settling of some outstanding payments. At the end of December 2023 £13,914 was owed to the Diocese for the last three month payments of Parish Share. £1000 was owed to Ecclesiastical Insurance, although we were assured that this did not affect our level of insurance cover. Mandates for the Direct Debits were in place by the end of 2023 and payment will be taken in early 2024.

12. We also experienced some difficulties receiving payments, notably from the Parish Giving Scheme. Payments to the scheme were made by individuals and held on our behalf until new arrangements were in place for settling the account. This could not be completed by the end of December and settlement will be in early 2024.

13. A new Pre-School has operated in the Church Centre from April 2023. However there have been considerable difficulties in receiving payments. At the end of December there were unpaid invoices amounting to approximately £5,000 which we expect to be paid in early 2024.

Independent Examiner's Report to the PCC of St Thomas à Becket's Church, Pagham for the Year Ended 31st December 2023

This is my report to the Parochial Church Council of the Ecclesiastical Parish (PCC) of St Thoams a Beckets Church, Pagham, on the annual report for the year ended 31st December 2023 set out on pages 2 to 5.

Respective responsibilities of trustees and examiner

The PCC members are responsible for the preparation of the annual reports. The PCC members consider that an audit is not required for this year under section 144 of the Charities Act 2011 ("the Charities Act") and that an independent examination is needed.

It is my responsibility to:

1. examine the accounts under section 145 of the Charities Act,
2. to follow the procedures laid down in the general Directions given by the Charity Commission (under section 145(5)(b) of the Charities Act, and
3. to state whether particular matters have come to my attention.

Basis of independent examiner's statement

My examination was carried out in accordance with general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair' view and the report is limited to those matters set out in the statement below.

Independent examiner's statement

In connection with my examination, no material matters have come to my attention (other than that disclosed below in Section B below *) which gives me cause to believe that in, any material respect:

- accounting records were not kept in accordance with section 130 of the Charities Act or
- the accounts do not accord with the accounting records

I have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

** Please delete the words in the (brackets) if they do not apply*

Examiner's signature .....

Examiner's name *CAPITALS* DAVID JOHN POOLE

Date 17-06-24

Relevant professional qualification(s) or body *if any* CPAA - Membership No:- 07122K07A

Examiner's address 98 London Road, Bognor Regis PO21 1DD

THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH OF ST THOMAS A BECKET, P

England & Wales - Charity number 1134842

Accounts

Trustees Annual Report and Financial Report

of

The Parochial Church Council of the Ecclesiastical Parish of

St Thomas à Becket's Church, Pagham

St Thomas à Becket's Church, Church Lane, Pagham, PO21 4NU

Registered Charity no. 1134842

For the year ended 31st December 2022

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Website:	www.paghamchurch.org
Incumbent:	The Reverend Lucy Sullivan 19 Willowhale Avenue, Aldwick, Bognor Regis, PO21 4AU
Independent examiner:	Mr David Poole Poole Accounting Services Ltd, 98 London Road, Bognor Regis PO21 1DD
Bankers:	Barclays Bank High Street , Bognor Regis, PO21 1RL

St Thomas à Becket's Church, Pagham
Trustees Annual Report for 2022

Our aims and purposes as a charity

The PCC has the responsibility of co-operating with the Priest-in Charge, the Revd Lucy Sullivan, in:

- The promotion of the gospel of the Lord Jesus Christ according to the doctrines and practices of the Church of England;
- Promoting in the parish the whole mission of the church, pastoral, social, evangelistic and, ecumenical.
- To know Jesus better and make Him better known;
- Practical support and care for people in the parish, from the youngest to the eldest, irrespective of level of need or, ability to pay;
- Providing financial support those in need and, to other organisations with similar objectives.

What we planned to do to achieve our charitable objectives

When planning our activities for the year, our Priest-in-Charge and the PCC have considered the Charity Commission's guidance on public benefit and, in particular, the specific guidance on 'charities for the advancement of religion'.

The council has complied with the duty under section 5 of the Safeguarding and Clergy Discipline Measure 2016, fully recognising its duty to have due regard to House of Bishops' guidance on safeguarding children and vulnerable adults.

For this year we discussed and planned the following objectives and activities to fulfil our aims:

- Enabling as many people as possible to worship at our church
- Enabling as many people as possible to become part of our parish community
- Teaching, baptising and nurturing new and existing believers
- Maintaining an overview of worship throughout the parish
- Considering how services can involve the many groups that live within the parish
- Putting faith into practice, through prayer and scripture, music and sacrament
- Offering worship and prayer, learning about the Gospel, in small group situations
- Assisting people from all walks of life to develop their knowledge of, and trust in, Jesus
- Provision of pastoral care for people living in the parish
- Providing assistance to the poor and needy of the parish
- Giving grants to missionary organisations
- Reaching out to the unchurched through provision of the village fete and offering food and fun at Harvest
- Maintaining the fabric of the church building as a historic centre and focus of life in the village.

What we achieved and how we affected beneficiaries' lives

Attendance at worship

The church family welcomes visitors from within as well as outside the parish boundary. Visitors attend by personal choice and, it is our great pleasure to welcome anyone from all walks of life to take part in the life of the church. We contend that voluntary attendance to worship the Lord Jesus Christ is a major demonstration of the public benefit of our activities. There are 232 people on the electoral roll, 91 of whom are not resident in the parish.

The average regular weekly attendance, counted during October was 84 adults and 25 children.

We have returned to our usual pattern of worship endeavouring to offer a range of services throughout the week and over the course of the year, which we hope the community will find both beneficial and spiritually fulfilling.

A Parish Eucharist is held every Sunday morning using the Common Worship Liturgy. On the first and third Sundays of the month an additional Sunday morning service is offered using the Book of Common Prayer. On the first Sunday of the month the Parish Eucharist has a particular family focus - family being defined as including all generations, and on the third Sunday of the month Sunday School is available for our young people. There is a mid-week Holy Communion Service following the Book of Common Prayer and on a Tuesday we have continued to offer 'Tuesday@7' worship. This is a service open to all, but which has been tailored to the needs of our young families and is more informal than our other services, this service follows the Common Worship Liturgy. The young people take an active role in all aspects of the worship and there is usually an inter-active teaching session calling for their active and enthusiastic involvement, and it has been a pleasure to see how keen they are to volunteer to be involved. This service has proved to be very popular and it has been very encouraging to see new families join us. Morning and Evening Prayer are also offered on a regular basis, with some of these services being available to access via Zoom as well as in church.

'I really love coming to'Tuesday@7' – it's really fun. I like being asked to help with the welcoming, serving and reading. We learn such a lot. Thank you. H.K

Teaching, baptising and nurturing new and existing believers

We learnt during the pandemic the importance and benefits of maintaining regular contact with church members in order to ensure that they were still able to fully participate in church life, albeit for some, at a distance. Weekly email communication has continued to the vast majority of the church family (all those for whom we hold specific consent to contact via this method) providing information, and to give guidance on where and how to find services and spiritual support. All the information has also been made readily available on our website. We have endeavoured to ensure that those without access to email or the website are kept informed either by telephone, word of mouth or by providing printed information which is delivered to them. We also make use of Social media to to spread information to a wider audience. We have continued to encourage and support members of the church family to become more involved with various aspects of worship, such as reading the lessons and writing and leading the intercessions. Our young people attending the Tuesday@7 service have enthusiastically and willingly engaged in all aspects of the service, volunteering to welcome, read and serve.

It has long been our practice to encourage the members of the church family to participate in teaching groups such as the Lent courses. During Lent we participated in the Diocesan Lent Course, joining with others from our neighbouring parish to further explore our faith.

We also participated in the Diocesan 'Great is thy Faithfulness' programme, which was designed to encourage us to look at collaborative ministry and growth in the church - growth in knowledge, understanding, discipleship, faith, involvement and numbers.

During the year we also offered the opportunity for a course on meditation.

Through baptism we celebrate God's gift of life and faith; in marriage, public vows are exchanged with God's blessing; and through funeral services friends and family express their grief, and give thanks for the life which is now complete in this world, and to commend the loved one to God's keeping. The on-going pandemic caused some disruption but we were able to celebrate 19 baptisms and 4 weddings. 6 candidates were confirmed and 9 of our young people were admitted to communion before confirmation. 18 funerals were held in church and there were 12 services for the Burial of Ashes in the churchyard. Our church continues to be appreciated by our parishioners and many from further afield, as a space where life events are celebrated with joy and thanksgiving. In addition to funerals held in church for members of our parish, our clergy have officiated at services at the crematorium. The bereaved are visited by the clergy prior to funerals to offer assistance and support, and follow-up contacts are made as necessary to offer further support and assistance.

An Annual memorial Service is held with personal invitations delivered to all in the parish who have been bereaved in the previous year and with whom the church has had contact through funerals. It is an opportunity to come together to remember loved ones and celebrate their lives. The service is always well attended and is much appreciated

Provision of the church building for people to enjoy

It is important to us that the church is available to all whenever possible, and our usual practice is to have the church open between 10:00 and 16:00 daily, giving the opportunity for private prayer and meditation, or to allow visitors the opportunity to enjoy the peace and beauty of the building. It is clear that the church being open is welcomed, as can be seen from the many appreciative comments in the Visitors' Book. Many remark not only how refreshing it is to find an open church but, also the sense of peacefulness and spirituality the church offers. Information leaflets, in a number of languages, are available in the church explaining the history of the church and its place in the community.

"I am so grateful that you keep the church open during the day - it is such a blessing to find such a beautiful place to enjoy the peace and tranquillity,

R R

The Church Centre

The Church Centre is available for hire by all members of the community for activities, events and parties. During the year the local Playgroup which had been using the building for decades ceased to operate. We are seeking to work with a new organisation to enable them to make use of the building on a regular basis. Uniformed organisations and other community groups use the hall on a regular basis, and we are now using it as a venue for a monthly Tea and Chat afternoon which is open to all in the community.

"It's good to have somewhere to meet up with friends ,old and new, for a chat and a cup of tea on a regular basis. The cakes are always very good."

Mrs E....

Provision of pastoral care for people living in the parish

As a result of the pandemic we saw a growth of informal pastoral

care within the parish, with large numbers of individuals from the church family maintaining contact with individuals both from the church family and from the wider community, trying to ensure that no-one became isolated, and this has continued. More formal pastoral care has been maintained by our clergy team.

Provision of tangible support to the poor and needy

As a church we have actively supported our local Food Bank for many years, with a collection point located within the church and an up-to-date list of items that are most needed. Our weekly email communication to all our church family carries an up-to-date list of the most needed items Members of the church family and the wider community regularly make donations, which are then taken to the Food Bank for distribution to those in need. All items collected at our Harvest Celebration were donated to the Food Bank.

The church has for many years been active in its support of 'Link to Hope', a charity that works with those in need in eastern European countries. Boxes of goods are collected in church, transported to a distribution hub, and then sent out for distribution just before Christmas. Our 'Knit and Natter' group also supports this charity supplying large numbers of knitted blankets, hats, gloves and scarves

Other charitable giving

Helping those in need is an expression of our faith, and charitable giving remains an important part of the life at St Thomas a Becket's. The PCC has a policy of donating, when circumstances allow it, 5% of its unrestricted income to charitable causes both at home and abroad, with charities nominated annually. With reduced income and the necessity of using some reserves to meet our day-to-day expenses, it was not possible to meet this commitment in 2022, although we were able to give donations to the two local church schools which we support and to donate the Christmas collections to charity. The church family has continued to support Christian Aid and The Children's Society.

"We know that we can always depend on you for donations of food and other much needed items, and we are grateful that you have organised a regular drop off of your donations."

Food Bank Manager

Repairs to the fabric of the church

No major repairs have been required during 2022

Early in the year a small number of roof tiles on the north aisle were damaged when part of the weather vane fell from the spire during a severe storm. The damage was repaired.

During the year it became necessary to replace the lighting unit for the Millennium Text, which is installed at the rear of the church. The costs of the repairs were donated by the Men's Group.

We have continued to follow our annual maintenance programme ensuring all checks and servicing has been carried out.

Financial Review

Incoming and outgoing resources

The total receipts on general unrestricted funds received were £70,699 and are detailed in the Financial Report.

This is a slight improvement on last year, for which we are very grateful

The planned giving though envelopes and banker's orders and the Parish Giving Scheme has decreased slightly due to the loss of one or two very generous supporters, but it is good to see that good use is being made of gift aid, wherever possible. The introduction of Pay Station in church has resulted in increased giving from visitors to the church, and has enabled those who no longer carry cash to give a donation. Donations from visitors through the wall safe have been sustained. The PCC was very grateful for the sustained level of donations throughout the year, which has helped to ease the financial situation..

The PCC was grateful to receive a restricted legacy of £57,954 to be used for particular purposes in the churchyard. The donor wished this to remain anonymous. We also received an unrestricted further legacy of £500.

A £50,000 interest free Archdeacon's loan was obtained in 2019 to assist with funding the roof repairs, and is due to be paid back in full by 2024. £35,000 was repaid in 2021. It was not possible to make a repayment in 2022, but it is hoped to clear the debt in 2023.

Sharing the ministry costs of the Diocese of Chichester

The largest expenditure of the PCC was the sum of £55,000 paid to the diocese for our share of all churches' Parish Ministry Costs. As this parish is sharing a minister with our neighbouring parish the Diocese has issued a credit which equates to half the stipend. It was suggested that we should aim to contribute £52,824. However, in response to the request from the Diocese for each parish to consider generous giving in order to support parishes in need of financial support, the PCC took the decision to increase the pledge to £55,000. We have paid our full ministry costs.

The total relates directly to the housing, support, stipend and pension costs of the clergy of this parish, training of new ordinands, a contribution to national church funds and, shared costs of the Christian family throughout the whole diocese, including assistance towards the upkeep of churches less able to manage than ourselves.

Staff costs

We have been unable to appoint an organist to play at our services, and have been reliant on the services of volunteer musicians, which have therefore incurred no costs.

Trustee payments and expenses

The PCC also supported the clergy by paying Council Tax, Water and environmental charges for the Vicarage. These costs are split equally between the two parishes that our priest-in-charge has responsibility for and amount to £1486 for this parish. We also pay towards travel, hospitality, telephone, postage and broadband amounting to £888.

There were no payments to persons related to or connected to the trustees. .

Why we hold some money in reserve

It is PCC policy to maintain a balance on the general unrestricted funds (excluding property) which equates to approximately two months' worth of unrestricted payments as contingency against unforeseen situations.

It is PCC policy to invest temporarily surplus general funds with the CBF Church of England deposit fund, returning proportionately these funds to our current account, as they are needed, to pay day-to-day bills.

We are holding on deposit £15,000 to cover the remaining portion of the Archdeacon's loan.

It is PCC policy to designate the net income from the church boxes and wall safe, which can be largely attributed to visitors to the church, for general use, unless the PCC identify a specific purpose for this money..

As well as holding the above general reserves, from time to time the PCC receives restricted legacies for expenditure on restricted purposes, defined by the donor. We aim to expend such money as soon as possible after receiving the legacy, depending on the specific objectives of the donor.

Management of risks and their mitigation

The PCC has an ongoing task of reviewing the major risks which impact on the work of the church in the parish. The usual PAT testing and fire extinguisher and lightning conductor checks have been carried out.

The PCC consider that the principal risks and uncertainties are:

- The need to fund unexpected costs associated with the church's listed buildings and it's stained glass.
- An unexpected fall in income, particularly given the dependence of the church on a limited number of major regular donors and one main regular hall hirer.
- The requirement to find volunteers with the appropriate skills, time and commitment to support the ministry of the congregation.
- Continuing uncertainties relating to this and our neighbouring parish, both being served by our Priest-in-charge, and how the very busy workload can be managed.

The PCC seeks to manage these risks and uncertainties by regular reviews. The Mission Action Plan is reviewed regularly. The PCC aims to maintain our properties to a high standard and carries out the priority items of a quinquennial review in a timely manner. The last Quinquennial inspection was carried out in 2021 and identified no major areas of concern.

For many years there has been a programme which emphasises God's generosity to us, and the need for the church family to respond to that generosity in their own giving through time, talents and financial support.

Future Uncertainties

- The huge increases in the cost of living throughout 2022, and which it would seem are likely to continue into 2023, have caused everyone to really look at their financial situation. We are dependent on financial support from our church family and are aware that we may well see a reduction of income as individuals assess the level of support they are able to give.
- The increases in gas and electricity prices have had a huge impact on our expenditure. The uncertainty of the level of future price increases is a cause for concern.
- Part way through 2022 the Playgroup, which had been using the Church Centre for decades, ceased to operate, resulting in a large loss of regular income. Although it is hoped to find a new user to fill the gap, this is by no means certain.

Structure, governance and management of the charity

The Parochial Church Council (PCC) is registered with the Charity Commission as required by the Charities Act 2011. Its governing document is the Parochial Church Councils (Powers) Measure 1956.

During the year the following served as members of the Parochial Church Council:

Ex Officio members

Incumbent:	The Revd Lucy Sullivan	Chairman
Wardens:	Mr Alex Brockhurst	
	Mr Michael Wake	Vice Chairman

Elected Members

Mrs Jan Brockhusrt	Parish Safeguarding Officer
Mrs Christine Buckenham	
Miss Allyssia Congdon	(until May 2022)
Mr Stephen Cox-Rusbridge	
Mrs Jenny Ellis	(until May 2022)
Mrs Maureen Hatzfeld	PCC Treasurer
Mr Graham Jones	(until may 2022)
Mrs Trudi Kearsley	PCC Treasurer
Mr William Mitchell	(from May 2022)
Mrs Sue O'Neill	
Mrs Margaret Sherwood	
Mr David Smith	
Mr Simon Tooley	(until May 2022)

Deanery Synod

Mrs Maureen Hatzfeld
Mrs Trudi Kearsley
Mrs Linda Tempest

Membership of the PCC is determined under the Church Representation Rules and consists of certain ex-officio members (the incumbent/priest-in-charge, curate, lay readers licensed to officiate in the church), the churchwardens and members of the Deanery, Diocesan or General Synods and members of the church who are elected at the Annual Parochial Church Meeting (APCM). Members are warmly encouraged to stand for election to the PCC and we try to ensure a balance of skills and experience where possible.

This Trustees' Annual Report was **approved** by the PCC and signed on their behalf by The Revd. Lucy Sullivan, PCC Chairman

19/06/23

Sullivan

Annual Financial Report

of

The Parochial Church Council of the Ecclesiastical Parish of

St Thomas à Becket's Church, Pagham

St Thomas à Becket's Church, Church lane, Pagham, PO21 4NU

Registered Charity no. 1134842

For the year ended 31st December 2022

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St Thomas à Becket's Church, Pagham *registered charity number 1134842*

Summary of Financial Receipts and Payments

The financial effect of our activities during the year can be summarised as follows

	Unrestricted						
	General Fund	Designated Funds	*Restricted Fund/s*	*Endowed Fund/s*	*Total* All Funds 2022	*Total* All Funds 2021	*Notes*
	£	£	£	£	£	£	
Income and endowments from:							
Donations and legacies	59,080	-	60,790	-	**119,870**	*77,920*	
Charitable activities	4,366	-	-	-	**4,366**	*4,867*	
Other trading activities	6,376	-	7,140	-	**13,516**	*7,857*	
Investments	847	-	-	-	**847**	*77*	
Other receipts	-	-	-	-	-	*1000* -	
Total received	**70,669**	-	**67,930**	-	**138,599**	*91,721*	*3*
Expenditure on:					-		
	-	-	-	-	-		
Charitable costs	74,913	-	521	-	**75,434**	*86,642*	
Trading costs	673	-	8,681	-	**9,354**	*5,199*	
Other payments	-	-	-	-	-	*15*	
Archdeacon loan repayment						*35,000*	*11*
Total paid	**75,586**	-	**9,202**	-	**84,788**	*126,856*	*5*
Reconciliation of funds:							
Net income or (net expenditure)	**(4,917)**	-	**58,728**	-	**53,251**	*(35,135)*	
Disbursement control	(1,000)		-	-	(1,000)	*1,369* -	
Net movement in funds	**(5,917)**	-	**58,634**	-	**53,811**	*(33,766)*	
Bank accounts at 1 January	17,252	14,005	12,162	-	**43,419**	*77,193*	
Bank accounts at 31 December	**10,094**	**72,791**	**13,345**	-	**96,230**	*43,427*	*A & L*

St Thomas à Becket's Church, Pagham, *registered charity number 1134842*

Statement of Assets and Liabilities

Our financial position at the year-end was

	Unrestricted				Total	Total	
	General Fund	Designated Funds	Restricted Fund/s	Endowed Fund/s	All Funds 2022	All Funds 2021	Notes
	£	£	£	£	£	£	
					-		
Barclays Current Account	1,213				1,213	1,834	
Barclays Church Centre			6,881		6,881	6,681	
Barclays A/S 1 Deposit	8,865				8,865	15,862	
Barclays A/S 2 Friends			5,422		5,422	4,483	
Barclays Frozen	16				16	16	
CCLA 1		58,608			58,608	4,732	
CCLA 2		14,183			14,183	9,273	
CCLA Church Centte			763		763	752	
Total bank accounts	*10,094*	*72,791*	*13,066*	-	*95,951*	*43,173*	
					-		
Sunday School			120		120	120	
Coffee Fund			193		193	115	
Flower Fund			66		66	11	
Other Monetary Assets	-	-	279	-	279	246	
Total Assets	10,094	72,791	13,345	-	96,230	43,419	
Liabilities							
Archdeacons Loan			15,000		15,000	15,000	11
Disbursement contro	(1000)				(1,000)	1,369 -	
		-		-		-	
	(1,000)	-	15,000	-	14,000	16,369	

This Financial Report for the year ended 31st December 2022, including the notes following, was approved by the PCC and signed on its behalf by The Revd. Lucy Sullivan, PCC Chairman:

Sullivan

Date 3rd May 2023

3 Analysis of total received

	Unrestricted		*Restricted*	*Endowed*	Total	*Total*	
	General Fund	Designated Funds	*Fund/s*	*Fund/s*	All Funds 2022	*All Funds 2021*	*Notes*
	£	£	£	£	£	£	
Planned giving (excl. tax refunds)	34,770	-	-	-	**34,770**	*36,315*	
Plate Collections	4,166	-	521	-	**4,687**	*4,014*	
Donations	9,610	-	2,315	-	**11,925**	*13,525*	*8*
Legacies	500	-	57,954	-	**58,454**	-	*9*
Gift Aid recovered	10,034	-	-	-	**10,034**	*11,299*	
Grants	-	-	-	-	**-**	*12,767*	*4*
Donations and legacies	**59,080**	**-**	**60,790**	**-**	**119,870**	*77,920*	
Fees for weddings & funerals	4,366	-	-	-	**4,366**	*4,867*	
Charitable activities	**4,366**	**-**	**-**	**-**	**4,366**	*4,867*	
Fundraising activities	6,376	-	-	-	**6,376**	*1,976*	
Friends Fundraising activities		-	883	-	**883**	*188*	
Coffee Club		-	150	-	**150**	-	
Hall hiring fees		-	5,758	-	**5,758**	*5,693*	
Other trading activities	**6,376**	**-**	**7,140**	**-**	**13,516**	*7,857*	
Bank & CBF deposit interest	847			-	**847**	*77*	
CBF investment fund dividend				-	**-**		
Investments	**847**	**-**	**-**	**-**	**847**	*77*	
Other receipts	-				**-**	*1,000*	
Total received on all funds	**70,669**	**-**	**67,930**	**-**	**138,599**	*91,721*	

Notes to the Financial Report

5. Analysis of total paid:

	Unrestricted				Total	Total	
	General Fund	Designated Funds	Restricted Fund/s	Endowed Fund/s	All Funds 2022	All Funds 2021	Notes
	£	£	£	£	£	£	
Charitable grants and donations	130	-	521	-	651	640	6
Parish share to Chichester Diocese	55,000	-	-	-	55,000	51,901	7
Salaries and honoraria incl NI	-	-	-	-	-	1,055	
Clergy and other people's expenses	2,374	-	-	-	2,374	1,891	
Sunday school/Children's work	-	-	-	-	-	-	
Costs of church services	2,067				2,067	2,269	
Printing & photocopying	1,572	-	-	-	1,572	939	
Church utilities bills	3,948	-	-	-	3,948	246	
Church maintenance & redecoration	4,167	-		-	4,167	4,822	
Churchyard upkeep	322	-	-	-	322	3,804	
Roof Repairs	-	-	-	-	-	6,701	
Bells	-				-	6,980	
Flower Fund expenditure	623				623	831	
Insurance	3,910	-	-	-	3,910	3,763	
Examiner's and other financial fees	800	-	-	-	800	800	
Charitable costs	**74,913**	**-**	**521**	**-**	75434	86,642	
Fundraising expenses	673	-	-	-	673	203	
Church Centre Utilities		-	2,851	-	2,851	2,366	
Church Centre Maintenance/admin		-	3,560	-	3,560	2,430	
Friends expenditure			-		-	200	
Mens Club Expenditure			1,728			-	
Coffee Club Expenditure			542		542		
Trading costs	**673**	**-**	**8,681**	**-**	7,626	5,199	
Other payments					-	15	
Extra-ordinary item						35,000	
Total paid on all funds	75,586	-	9,202	-	83,060	126,856	

St Thomas à Becket's Church, Pagham

registered charity number1134842

Notes to the Financial Report

1 The financial statements of the PCC have been prepared in accordance with the Charities Act 2011 and current Church Accounting Regulations, using the Receipts and Payments basis.

2 The following assets are recognised but not valued in the Statement of Assets and Liabilities: Movable church furnishings held by the churchwardens on special trust for the PCC, which require a faculty for disposal.

3 Analysis of total received

4. No grants received in 2022

5. Analysis of total paid

6 Charitable grants and donations.

7 The Parish share to the Chichester Diocese is for the payment of Clergy and other central costs. The full cost of parish ministry in 2022 amounts to approximately £76970. As our Parish Priest has dual responsibility for the neighbouring parish, Pagham is only required to pay half the stipend. .

8. £1000 donation received from Pagham Parish Council to be used for upkeep of the churchyard.

9. Donation for specific purpose in the churchyard. Donor stipulated that it remains anonymous.

10. Clergy support Council Tax, travel. hospitality, postage, telephone, water bills. The costs of Council Tax , telephone and water bills are shared equally with our neighbouring parish.

11. £15,000 of the Archdeacons Loan still remains to be repaid. This is interest free and needs to be repaid in full by the end of 2024.

Trustees Annual Report and Financial Report

of

The Parochial Church Council of the Ecclesiastical Parish of

St Thomas à Becket's Church, Pagham

St Thomas à Becket's Church, Church Lane, Pagham, PO21 4NU

Registered Charity no. 1134842

For the year ended 31st December 2022

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Website:	www.paghamchurch.org
Incumbent:	The Reverend Lucy Sullivan 19 Willowhale Avenue, Aldwick, Bognor Regis, PO21 4AU
Independent examiner:	Mr David Poole Poole Accounting Services Ltd, 98 London Road, Bognor Regis PO21 1DD
Bankers:	Barclays Bank High Street , Bognor Regis, PO21 1RL

St Thomas à Becket's Church, Pagham
Trustees Annual Report for 2022

Our aims and purposes as a charity

The PCC has the responsibility of co-operating with the Priest-in Charge, the Revd Lucy Sullivan, in:

- The promotion of the gospel of the Lord Jesus Christ according to the doctrines and practices of the Church of England;
- Promoting in the parish the whole mission of the church, pastoral, social, evangelistic and, ecumenical.
- To know Jesus better and make Him better known;
- Practical support and care for people in the parish, from the youngest to the eldest, irrespective of level of need or, ability to pay;
- Providing financial support those in need and, to other organisations with similar objectives.

What we planned to do to achieve our charitable objectives

When planning our activities for the year, our Priest-in-Charge and the PCC have considered the Charity Commission's guidance on public benefit and, in particular, the specific guidance on 'charities for the advancement of religion'.

The council has complied with the duty under section 5 of the Safeguarding and Clergy Discipline Measure 2016, fully recognising its duty to have due regard to House of Bishops' guidance on safeguarding children and vulnerable adults.

For this year we discussed and planned the following objectives and activities to fulfil our aims:

- Enabling as many people as possible to worship at our church
- Enabling as many people as possible to become part of our parish community
- Teaching, baptising and nurturing new and existing believers
- Maintaining an overview of worship throughout the parish
- Considering how services can involve the many groups that live within the parish
- Putting faith into practice, through prayer and scripture, music and sacrament
- Offering worship and prayer, learning about the Gospel, in small group situations
- Assisting people from all walks of life to develop their knowledge of, and trust in, Jesus
- Provision of pastoral care for people living in the parish
- Providing assistance to the poor and needy of the parish
- Giving grants to missionary organisations
- Reaching out to the unchurched through provision of the village fete and offering food and fun at Harvest
- Maintaining the fabric of the church building as a historic centre and focus of life in the village.

What we achieved and how we affected beneficiaries' lives

Attendance at worship

The church family welcomes visitors from within as well as outside the parish boundary. Visitors attend by personal choice and, it is our great pleasure to welcome anyone from all walks of life to take part in the life of the church. We contend that voluntary attendance to worship the Lord Jesus Christ is a major demonstration of the public benefit of our activities. There are 232 people on the electoral roll, 91 of whom are not resident in the parish.

The average regular weekly attendance, counted during October was 84 adults and 25 children.

We have returned to our usual pattern of worship endeavouring to offer a range of services throughout the week and over the course of the year, which we hope the community will find both beneficial and spiritually fulfilling.

A Parish Eucharist is held every Sunday morning using the Common Worship Liturgy. On the first and third Sundays of the month an additional Sunday morning service is offered using the Book of Common Prayer. On the first Sunday of the month the Parish Eucharist has a particular family focus - family being defined as including all generations, and on the third Sunday of the month Sunday School is available for our young people. There is a mid-week Holy Communion Service following the Book of Common Prayer and on a Tuesday we have continued to offer 'Tuesday@7' worship. This is a service open to all, but which has been tailored to the needs of our young families and is more informal than our other services, this service follows the Common Worship Liturgy. The young people take an active role in all aspects of the worship and there is usually an inter-active teaching session calling for their active and enthusiastic involvement, and it has been a pleasure to see how keen they are to volunteer to be involved. This service has proved to be very popular and it has been very encouraging to see new families join us. Morning and Evening Prayer are also offered on a regular basis, with some of these services being available to access via Zoom as well as in church.

'I really love coming to'Tuesday@7' – it's really fun. I like being asked to help with the welcoming, serving and reading. We learn such a lot. Thank you. H.K

Teaching, baptising and nurturing new and existing believers

We learnt during the pandemic the importance and benefits of maintaining regular contact with church members in order to ensure that they were still able to fully participate in church life, albeit for some, at a distance. Weekly email communication has continued to the vast majority of the church family (all those for whom we hold specific consent to contact via this method) providing information, and to give guidance on where and how to find services and spiritual support. All the information has also been made readily available on our website. We have endeavoured to ensure that those without access to email or the website are kept informed either by telephone, word of mouth or by providing printed information which is delivered to them. We also make use of Social media to to spread information to a wider audience. We have continued to encourage and support members of the church family to become more involved with various aspects of worship, such as reading the lessons and writing and leading the intercessions. Our young people attending the Tuesday@7 service have enthusiastically and willingly engaged in all aspects of the service, volunteering to welcome, read and serve.

It has long been our practice to encourage the members of the church family to participate in teaching groups such as the Lent courses. During Lent we participated in the Diocesan Lent Course, joining with others from our neighbouring parish to further explore our faith.

We also participated in the Diocesan 'Great is thy Faithfulness' programme, which was designed to encourage us to look at collaborative ministry and growth in the church - growth in knowledge, understanding, discipleship, faith, involvement and numbers.

During the year we also offered the opportunity for a course on meditation.

Through baptism we celebrate God's gift of life and faith; in marriage, public vows are exchanged with God's blessing; and through funeral services friends and family express their grief, and give thanks for the life which is now complete in this world, and to commend the loved one to God's keeping. The on-going pandemic caused some disruption but we were able to celebrate 19 baptisms and 4 weddings. 6 candidates were confirmed and 9 of our young people were admitted to communion before confirmation. 18 funerals were held in church and there were 12 services for the Burial of Ashes in the churchyard. Our church continues to be appreciated by our parishioners and many from further afield, as a space where life events are celebrated with joy and thanksgiving. In addition to funerals held in church for members of our parish, our clergy have officiated at services at the crematorium. The bereaved are visited by the clergy prior to funerals to offer assistance and support, and follow-up contacts are made as necessary to offer further support and assistance.

An Annual memorial Service is held with personal invitations delivered to all in the parish who have been bereaved in the previous year and with whom the church has had contact through funerals. It is an opportunity to come together to remember loved ones and celebrate their lives. The service is always well attended and is much appreciated

Provision of the church building for people to enjoy

It is important to us that the church is available to all whenever possible, and our usual practice is to have the church open between 10:00 and 16:00 daily, giving the opportunity for private prayer and meditation, or to allow visitors the opportunity to enjoy the peace and beauty of the building. It is clear that the church being open is welcomed, as can be seen from the many appreciative comments in the Visitors' Book. Many remark not only how refreshing it is to find an open church but, also the sense of peacefulness and spirituality the church offers. Information leaflets, in a number of languages, are available in the church explaining the history of the church and its place in the community.

"I am so grateful that you keep the church open during the day - it is such a blessing to find such a beautiful place to enjoy the peace and tranquillity,

R R

The Church Centre

The Church Centre is available for hire by all members of the community for activities, events and parties. During the year the local Playgroup which had been using the building for decades ceased to operate. We are seeking to work with a new organisation to enable them to make use of the building on a regular basis. Uniformed organisations and other community groups use the hall on a regular basis, and we are now using it as a venue for a monthly Tea and Chat afternoon which is open to all in the community.

"It's good to have somewhere to meet up with friends ,old and new, for a chat and a cup of tea on a regular basis. The cakes are always very good."

Mrs E....

Provision of pastoral care for people living in the parish

As a result of the pandemic we saw a growth of informal pastoral

care within the parish, with large numbers of individuals from the church family maintaining contact with individuals both from the church family and from the wider community, trying to ensure that no-one became isolated, and this has continued. More formal pastoral care has been maintained by our clergy team.

Provision of tangible support to the poor and needy

As a church we have actively supported our local Food Bank for many years, with a collection point located within the church and an up-to-date list of items that are most needed. Our weekly email communication to all our church family carries an up-to-date list of the most needed items Members of the church family and the wider community regularly make donations, which are then taken to the Food Bank for distribution to those in need. All items collected at our Harvest Celebration were donated to the Food Bank.

The church has for many years been active in its support of 'Link to Hope', a charity that works with those in need in eastern European countries. Boxes of goods are collected in church, transported to a distribution hub, and then sent out for distribution just before Christmas. Our 'Knit and Natter' group also supports this charity supplying large numbers of knitted blankets, hats, gloves and scarves

Other charitable giving

Helping those in need is an expression of our faith, and charitable giving remains an important part of the life at St Thomas a Becket's. The PCC has a policy of donating, when circumstances allow it, 5% of its unrestricted income to charitable causes both at home and abroad, with charities nominated annually. With reduced income and the necessity of using some reserves to meet our day-to-day expenses, it was not possible to meet this commitment in 2022, although we were able to give donations to the two local church schools which we support and to donate the Christmas collections to charity. The church family has continued to support Christian Aid and The Children's Society.

"We know that we can always depend on you for donations of food and other much needed items, and we are grateful that you have organised a regular drop off of your donations."

Food Bank Manager

Repairs to the fabric of the church

No major repairs have been required during 2022

Early in the year a small number of roof tiles on the north aisle were damaged when part of the weather vane fell from the spire during a severe storm. The damage was repaired.

During the year it became necessary to replace the lighting unit for the Millennium Text, which is installed at the rear of the church. The costs of the repairs were donated by the Men's Group.

We have continued to follow our annual maintenance programme ensuring all checks and servicing has been carried out.

Financial Review

Incoming and outgoing resources

The total receipts on general unrestricted funds received were £70,699 and are detailed in the Financial Report.

This is a slight improvement on last year, for which we are very grateful

The planned giving though envelopes and banker's orders and the Parish Giving Scheme has decreased slightly due to the loss of one or two very generous supporters, but it is good to see that good use is being made of gift aid, wherever possible. The introduction of Pay Station in church has resulted in increased giving from visitors to the church, and has enabled those who no longer carry cash to give a donation. Donations from visitors through the wall safe have been sustained. The PCC was very grateful for the sustained level of donations throughout the year, which has helped to ease the financial situation..

The PCC was grateful to receive a restricted legacy of £57,954 to be used for particular purposes in the churchyard. The donor wished this to remain anonymous. We also received an unrestricted further legacy of £500.

A £50,000 interest free Archdeacon's loan was obtained in 2019 to assist with funding the roof repairs, and is due to be paid back in full by 2024. £35,000 was repaid in 2021. It was not possible to make a repayment in 2022, but it is hoped to clear the debt in 2023.

Sharing the ministry costs of the Diocese of Chichester

The largest expenditure of the PCC was the sum of £55,000 paid to the diocese for our share of all churches' Parish Ministry Costs. As this parish is sharing a minister with our neighbouring parish the Diocese has issued a credit which equates to half the stipend. It was suggested that we should aim to contribute £52,824. However, in response to the request from the Diocese for each parish to consider generous giving in order to support parishes in need of financial support, the PCC took the decision to increase the pledge to £55,000. We have paid our full ministry costs.

The total relates directly to the housing, support, stipend and pension costs of the clergy of this parish, training of new ordinands, a contribution to national church funds and, shared costs of the Christian family throughout the whole diocese, including assistance towards the upkeep of churches less able to manage than ourselves.

Staff costs

We have been unable to appoint an organist to play at our services, and have been reliant on the services of volunteer musicians, which have therefore incurred no costs.

Trustee payments and expenses

The PCC also supported the clergy by paying Council Tax, Water and environmental charges for the Vicarage. These costs are split equally between the two parishes that our priest-in-charge has responsibility for and amount to £1486 for this parish. We also pay towards travel, hospitality, telephone, postage and broadband amounting to £888.

There were no payments to persons related to or connected to the trustees. .

Why we hold some money in reserve

It is PCC policy to maintain a balance on the general unrestricted funds (excluding property) which equates to approximately two months' worth of unrestricted payments as contingency against unforeseen situations.

It is PCC policy to invest temporarily surplus general funds with the CBF Church of England deposit fund, returning proportionately these funds to our current account, as they are needed, to pay day-to-day bills.

We are holding on deposit £15,000 to cover the remaining portion of the Archdeacon's loan.

It is PCC policy to designate the net income from the church boxes and wall safe, which can be largely attributed to visitors to the church, for general use, unless the PCC identify a specific purpose for this money..

As well as holding the above general reserves, from time to time the PCC receives restricted legacies for expenditure on restricted purposes, defined by the donor. We aim to expend such money as soon as possible after receiving the legacy, depending on the specific objectives of the donor.

Management of risks and their mitigation

The PCC has an ongoing task of reviewing the major risks which impact on the work of the church in the parish. The usual PAT testing and fire extinguisher and lightning conductor checks have been carried out.

The PCC consider that the principal risks and uncertainties are:

- The need to fund unexpected costs associated with the church's listed buildings and it's stained glass.
- An unexpected fall in income, particularly given the dependence of the church on a limited number of major regular donors and one main regular hall hirer.
- The requirement to find volunteers with the appropriate skills, time and commitment to support the ministry of the congregation.
- Continuing uncertainties relating to this and our neighbouring parish, both being served by our Priest-in-charge, and how the very busy workload can be managed.

The PCC seeks to manage these risks and uncertainties by regular reviews. The Mission Action Plan is reviewed regularly. The PCC aims to maintain our properties to a high standard and carries out the priority items of a quinquennial review in a timely manner. The last Quinquennial inspection was carried out in 2021 and identified no major areas of concern.

For many years there has been a programme which emphasises God's generosity to us, and the need for the church family to respond to that generosity in their own giving through time, talents and financial support.

Future Uncertainties

- The huge increases in the cost of living throughout 2022, and which it would seem are likely to continue into 2023, have caused everyone to really look at their financial situation. We are dependent on financial support from our church family and are aware that we may well see a reduction of income as individuals assess the level of support they are able to give.
- The increases in gas and electricity prices have had a huge impact on our expenditure. The uncertainty of the level of future price increases is a cause for concern.
- Part way through 2022 the Playgroup, which had been using the Church Centre for decades, ceased to operate, resulting in a large loss of regular income. Although it is hoped to find a new user to fill the gap, this is by no means certain.

Structure, governance and management of the charity

The Parochial Church Council (PCC) is registered with the Charity Commission as required by the Charities Act 2011. Its governing document is the Parochial Church Councils (Powers) Measure 1956.

During the year the following served as members of the Parochial Church Council:

Ex Officio members

Incumbent:	The Revd Lucy Sullivan	Chairman
Wardens:	Mr Alex Brockhurst	
	Mr Michael Wake	Vice Chairman

Elected Members

Mrs Jan Brockhusrt	Parish Safeguarding Officer
Mrs Christine Buckenham	
Miss Allyssia Congdon	(until May 2022)
Mr Stephen Cox-Rusbridge	
Mrs Jenny Ellis	(until May 2022)
Mrs Maureen Hatzfeld	PCC Treasurer
Mr Graham Jones	(until may 2022)
Mrs Trudi Kearsley	PCC Treasurer
Mr William Mitchell	(from May 2022)
Mrs Sue O'Neill	
Mrs Margaret Sherwood	
Mr David Smith	
Mr Simon Tooley	(until May 2022)

Deanery Synod

Mrs Maureen Hatzfeld
Mrs Trudi Kearsley
Mrs Linda Tempest

Membership of the PCC is determined under the Church Representation Rules and consists of certain ex-officio members (the incumbent/priest-in-charge, curate, lay readers licensed to officiate in the church), the churchwardens and members of the Deanery, Diocesan or General Synods and members of the church who are elected at the Annual Parochial Church Meeting (APCM). Members are warmly encouraged to stand for election to the PCC and we try to ensure a balance of skills and experience where possible.

This Trustees' Annual Report was **approved** by the PCC and signed on their behalf by The Revd. Lucy Sullivan, PCC Chairman

19/06/23

Sullivan

Annual Financial Report

of

The Parochial Church Council of the Ecclesiastical Parish of

St Thomas à Becket's Church, Pagham

St Thomas à Becket's Church, Church lane, Pagham, PO21 4NU

Registered Charity no. 1134842

For the year ended 31st December 2022

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St Thomas à Becket's Church, Pagham *registered charity number 1134842*

Summary of Financial Receipts and Payments

The financial effect of our activities during the year can be summarised as follows

	Unrestricted						
	General Fund	Designated Funds	*Restricted Fund/s*	*Endowed Fund/s*	*Total* All Funds 2022	*Total* All Funds 2021	*Notes*
	£	£	£	£	£	£	
Income and endowments from:							
Donations and legacies	59,080	-	60,790	-	**119,870**	*77,920*	
Charitable activities	4,366	-	-	-	**4,366**	*4,867*	
Other trading activities	6,376	-	7,140	-	**13,516**	*7,857*	
Investments	847	-	-	-	**847**	*77*	
Other receipts	-	-	-	-	-	*1000* -	
Total received	**70,669**	-	**67,930**	-	**138,599**	*91,721*	*3*
Expenditure on:					-		
	-	-	-	-	-		
Charitable costs	74,913	-	521	-	**75,434**	*86,642*	
Trading costs	673	-	8,681	-	**9,354**	*5,199*	
Other payments	-	-	-	-	-	*15*	
Archdeacon loan repayment						*35,000*	*11*
Total paid	**75,586**	-	**9,202**	-	**84,788**	*126,856*	*5*
Reconciliation of funds:							
Net income or (net expenditure)	**(4,917)**	-	**58,728**	-	**53,251**	*(35,135)*	
Disbursement control	(1,000)		-	-	(1,000)	*1,369* -	
Net movement in funds	**(5,917)**	-	**58,634**	-	**53,811**	*(33,766)*	
Bank accounts at 1 January	17,252	14,005	12,162	-	**43,419**	*77,193*	
Bank accounts at 31 December	**10,094**	**72,791**	**13,345**	-	**96,230**	*43,427*	*A & L*

St Thomas à Becket's Church, Pagham, *registered charity number 1134842*

Statement of Assets and Liabilities

Our financial position at the year-end was

	Unrestricted				Total	Total	
	General Fund	Designated Funds	Restricted Fund/s	Endowed Fund/s	All Funds 2022	All Funds 2021	Notes
	£	£	£	£	£	£	
					-		
Barclays Current Account	1,213				1,213	1,834	
Barclays Church Centre			6,881		6,881	6,681	
Barclays A/S 1 Deposit	8,865				8,865	15,862	
Barclays A/S 2 Friends			5,422		5,422	4,483	
Barclays Frozen	16				16	16	
CCLA 1		58,608			58,608	4,732	
CCLA 2		14,183			14,183	9,273	
CCLA Church Centte			763		763	752	
Total bank accounts	*10,094*	*72,791*	*13,066*	-	*95,951*	*43,173*	
					-		
Sunday School			120		120	120	
Coffee Fund			193		193	115	
Flower Fund			66		66	11	
Other Monetary Assets	-	-	279	-	279	246	
Total Assets	10,094	72,791	13,345	-	96,230	43,419	
Liabilities							
Archdeacons Loan			15,000		15,000	15,000	11
Disbursement contro	(1000)				(1,000)	1,369 -	
		-		-		-	
	(1,000)	-	15,000	-	14,000	16,369	

This Financial Report for the year ended 31st December 2022, including the notes following, was approved by the PCC and signed on its behalf by The Revd. Lucy Sullivan, PCC Chairman:

Sullivan

Date 3rd May 2023

3 Analysis of total received

	Unrestricted		*Restricted*	*Endowed*	Total	*Total*	
	General Fund	Designated Funds	*Fund/s*	*Fund/s*	All Funds 2022	*All Funds 2021*	*Notes*
	£	£	£	£	£	£	
Planned giving (excl. tax refunds)	34,770	-	-	-	**34,770**	*36,315*	
Plate Collections	4,166	-	521	-	**4,687**	*4,014*	
Donations	9,610	-	2,315	-	**11,925**	*13,525*	*8*
Legacies	500	-	57,954	-	**58,454**	-	*9*
Gift Aid recovered	10,034	-	-	-	**10,034**	*11,299*	
Grants	-	-	-	-	**-**	*12,767*	*4*
Donations and legacies	**59,080**	**-**	**60,790**	**-**	**119,870**	*77,920*	
Fees for weddings & funerals	4,366	-	-	-	**4,366**	*4,867*	
Charitable activities	**4,366**	**-**	**-**	**-**	**4,366**	*4,867*	
Fundraising activities	6,376	-	-	-	**6,376**	*1,976*	
Friends Fundraising activities		-	883	-	**883**	*188*	
Coffee Club		-	150	-	**150**	-	
Hall hiring fees		-	5,758	-	**5,758**	*5,693*	
Other trading activities	**6,376**	**-**	**7,140**	**-**	**13,516**	*7,857*	
Bank & CBF deposit interest	847			-	**847**	*77*	
CBF investment fund dividend				-	**-**		
Investments	**847**	**-**	**-**	**-**	**847**	*77*	
Other receipts	-				**-**	*1,000*	
Total received on all funds	**70,669**	**-**	**67,930**	**-**	**138,599**	*91,721*	

Notes to the Financial Report

5. Analysis of total paid:

	Unrestricted				Total	Total	
	General Fund	Designated Funds	Restricted Fund/s	Endowed Fund/s	All Funds 2022	All Funds 2021	Notes
	£	£	£	£	£	£	
Charitable grants and donations	130	-	521	-	651	640	6
Parish share to Chichester Diocese	55,000	-	-	-	55,000	51,901	7
Salaries and honoraria incl NI	-	-	-	-	-	1,055	
Clergy and other people's expenses	2,374	-	-	-	2,374	1,891	
Sunday school/Children's work	-	-	-	-	-	-	
Costs of church services	2,067				2,067	2,269	
Printing & photocopying	1,572	-	-	-	1,572	939	
Church utilities bills	3,948	-	-	-	3,948	246	
Church maintenance & redecoration	4,167	-		-	4,167	4,822	
Churchyard upkeep	322	-	-	-	322	3,804	
Roof Repairs	-	-	-	-	-	6,701	
Bells	-				-	6,980	
Flower Fund expenditure	623				623	831	
Insurance	3,910	-	-	-	3,910	3,763	
Examiner's and other financial fees	800	-	-	-	800	800	
Charitable costs	**74,913**	**-**	**521**	**-**	75434	86,642	
Fundraising expenses	673	-	-	-	673	203	
Church Centre Utilities		-	2,851	-	2,851	2,366	
Church Centre Maintenance/admin		-	3,560	-	3,560	2,430	
Friends expenditure			-		-	200	
Mens Club Expenditure			1,728			-	
Coffee Club Expenditure			542		542		
Trading costs	**673**	**-**	**8,681**	**-**	7,626	5,199	
Other payments					-	15	
Extra-ordinary item						35,000	
Total paid on all funds	75,586	-	9,202	-	83,060	126,856	

St Thomas à Becket's Church, Pagham

registered charity number1134842

Notes to the Financial Report

1 The financial statements of the PCC have been prepared in accordance with the Charities Act 2011 and current Church Accounting Regulations, using the Receipts and Payments basis.

2 The following assets are recognised but not valued in the Statement of Assets and Liabilities: Movable church furnishings held by the churchwardens on special trust for the PCC, which require a faculty for disposal.

3 Analysis of total received

4. No grants received in 2022

5. Analysis of total paid

6 Charitable grants and donations.

7 The Parish share to the Chichester Diocese is for the payment of Clergy and other central costs. The full cost of parish ministry in 2022 amounts to approximately £76970. As our Parish Priest has dual responsibility for the neighbouring parish, Pagham is only required to pay half the stipend. .

8. £1000 donation received from Pagham Parish Council to be used for upkeep of the churchyard.

9. Donation for specific purpose in the churchyard. Donor stipulated that it remains anonymous.

10. Clergy support Council Tax, travel. hospitality, postage, telephone, water bills. The costs of Council Tax , telephone and water bills are shared equally with our neighbouring parish.

11. £15,000 of the Archdeacons Loan still remains to be repaid. This is interest free and needs to be repaid in full by the end of 2024.

Independent Examiner's Report to the PCC of St Thomas à Becket's Church, Pagham for the Year Ended 31st December 2022

This is my report to the Parochial Church Council of the Ecclesiastical Parish (PCC) of St Thoams a Beckets Church, Pagham, on the annual report for the year ended 31st December 2022 set out on pages 2 to 6

Respective responsibilities of trustees and examiner

The PCC members are responsible for the preparation of the annual reports. The PCC members consider that an audit is not required for this year under section 144 of the Charities Act 2011 ("the Charities Act") and that an independent examination is needed.

It is my responsibility to:

1. examine the accounts under section 145 of the Charities Act,
2. to follow the procedures laid down in the general Directions given by the Charity Commission (under section 145(5)(b) of the Charities Act, and
3. to state whether particular matters have come to my attention.

Basis of independent examiner's statement

My examination was carried out in accordance with general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair' view and the report is limited to those matters set out in the statement below.

Independent examiner's statement

In connection with my examination, no material matters have come to my attention (other than that disclosed below in Section B below *) which gives me cause to believe that in, any material respect:

- accounting records were not kept in accordance with section 130 of the Charities Act or
- the accounts do not accord with the accounting records

I have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

** Please delete the words in the (brackets) if they do not apply*

Examiner's signature ..... DJPoole .....

Examiner's name *CAPITALS* ..... DAVID JOHN POOLE .....

Date ..... 28th April 2023 .....

Relevant professional qualification(s) or body *if any* ..... CPAA - Membership Number 07122407A .....

Examiner's address ..... 98 London Road, Bognor Regis, PO21 1DD .....

THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH OF ST THOMAS A BECKET, P

England & Wales - Charity number 1134842

Accounts

Trustees Annual Report and Financial Report

of

The Parochial Church Council of the Ecclesiastical Parish of

St Thomas à Becket's Church, Pagham

St Thomas a Becket's Church, Church Lane, Pagham, PO21 4NU

Registered Charity no. 1134842

For the year ended 31st December 2021

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Website:	www.paghamchurch.org
Incumbent:	The Reverend Lucy Sullivan 19 Willowhale Avenue, Aldwick, Bognor Regis, PO21 4AU
Independent examiner:	Mr David Poole Poole Accounting Services Ltd, 98 London Road, Bognor Regis, PO21 1DD
Bankers:	Barclays Bank High Street, Bognor Regis, PO21 1RL

St Thomas à Becket's, Pagham
Trustees Annual Report for 2021

Our aims and purposes as a charity

The PCC has the responsibility of co-operating with the Priest-in-Charge, the Revd Lucy Sullivan, in:

- The promotion of the gospel of the Lord Jesus Christ according to the doctrines and practices of the Church of England;
- Promoting in the parish the whole mission of the church, pastoral, social, evangelistic and, ecumenical.
- To know Jesus better and make Him better known;
- Practical support and care for people in the parish, from the youngest to the eldest, irrespective of level of need or, ability to pay;
- Providing financial support those in need and, to other organisations with similar objectives.

What we planned to do to achieve our charitable objectives

When planning our activities for the year, our Priest-in-Charge and the PCC have considered the Charity Commission's guidance on public benefit and, in particular, the specific guidance on 'charities for the advancement of religion'.

The council has complied with the duty under section 5 of the Safeguarding and Clergy Discipline Measure 2016, fully recognising its duty to have due regard to House of Bishops' guidance on safeguarding children and vulnerable adults.

For this year we discussed and planned the following objectives and activities to fulfil our aims:

- Enabling as many people as possible to worship at our church
- Enabling as many people as possible to become part of our parish community
- Teaching, baptising and nurturing new and existing believers
- Maintaining an overview of worship throughout the parish
- Considering how services can involve the many groups that live within the parish
- Putting faith into practice, through prayer and scripture, music and sacrament
- Offering worship and prayer, learning about the Gospel, in small group situations
- Assisting people from all walks of life to develop their knowledge of, and trust in, Jesus
- Provision of pastoral care for people living in the parish
- Providing assistance to the poor and needy of the parish
- Giving grants to missionary organisations
- Reaching out to the unchurched through provision of the village fete and offering food and fun at Harvest
- Maintaining the fabric of the church building as a historic centre and focus of life in the village.

the lessons and writing and leading the intercessions.

It has long been our practice to encourage the members of the church family to participate in teaching groups such as the Lent courses. However due to restrictions caused by the pandemic, courses in 2021 were offered as Zoom courses, with many from this parish joining others from our neighbouring parish taking the opportunity to participate.

Through baptism we celebrate God's gift of life and faith; in marriage, public vows are exchanged with God's blessing; and through funeral services friends and family express their grief, and give thanks for the life which is now complete in this world, and to commend the loved one to God's keeping. The on-going pandemic caused some disruption but we were able to celebrate 17 baptisms and 5 weddings. 3 candidates were confirmed and 11 of our young people were admitted to communion before confirmation. 22 funerals were held in church and there were 6 services for the Burial of Ashes in the churchyard. Our church continues to be appreciated by our parishioners and many from further afield, as a space where life events are celebrated with joy and thanksgiving. In addition to funerals held in church for members of our parish, our clergy have officiated at services at the crematorium. The bereaved are visited by the clergy prior to funerals to offer assistance and support, and follow-up contacts are made as necessary to offer further support and assistance.

An Annual memorial Service is held with personal invitations delivered to all in the parish who have been bereaved in the previous year and with whom the church has had contact through funerals. It is an opportunity to come together to remember loved ones and celebrate their lives. The service is always well attended and is much appreciated.

Provision of the church building for people to enjoy

It is important to us that the church is open and available to all whenever possible and our usual practice is to have the church open between 10:00 and 16:00 daily, giving the opportunity for private prayer, and meditation, or to allow visitors the opportunity to enjoy the peace and beauty of the building. Care was taken throughout the pandemic to ensure that we followed government guidelines relating to opening the building and its use, encouraging the use of face coverings, hand-sanitiser, social distancing and a one-way system and regularly cleaning the church in between services.

The Church Centre

The Church Centre is available for hire by all members of the community for activities, events and parties. A local Playgroup uses the building every weekday morning and two afternoons, uniformed organisations and other community groups use the hall on a regular basis, and we are now using it as a venue for a monthly Tea and Chat afternoon which is open to all in the community.

Provision of pastoral care for people living in the parish

During the pandemic there has been a growth of informal pastoral care within the parish, with large numbers of individuals from the church family maintaining contact with individuals both from the church family and from the wider community, trying to ensure that no-one became isolated. More formal pastoral care has been maintained by our clergy team.

We have a small Domestic Abuse Awareness Team, to provide a contact point and information for those in need, to signpost to where help is available and to raise awareness of this particular problem.

Two of our church members have dedicated themselves to the work of 'Arun Angels', an organisation made up from church members from all denominations, which operates in our town. In a normal year they would regularly sacrifice their time and energies to caring, listening and helping people who remain out in the streets late at night. For part of the year it was not possible for this group to operate because of pandemic restrictions, however this is now fully operational again, fulfilling its mission.

Provision of tangible support to the poor and needy

As a church we have actively supported our local Food Bank for many years, with a collection point located within the church and an up-to-date list of items that are most needed. Members of the church family and the wider community regularly make donations, which are then taken to the Food Bank for distribution to those in need. All items donated for the harvest Celebration were donated to the Food Bank.

"We know that we can always depend on you for donations of food and other much needed items, and we are grateful that you have organised a regular drop off of your donations."

Food Bank Manager

The church has for many years been active in its support of 'Link to Hope', a charity that works with those in need in eastern European countries. Boxes of goods are collected in church, transported to a distribution hub, and then sent out for distribution just before Christmas. Our 'Knit and Natter' group also supports this charity supplying large numbers of knitted blankets, hats, gloves and scarves

Other charitable giving

Helping those in need is an expression of our faith, and charitable giving remains an important part of the life at St Thomas a Becket's. The PCC has a policy of donating, when circumstances allow it, 5% of its unrestricted income to charitable causes both at home and abroad, with charities nominated annually. With reduced income and the necessity of using some reserves to meet our day-to-day expenses, it was not possible to meet this commitment in 2021. However our aim is to be able to restart this in the coming year. The church family has continued to support Christian Aid and The Children's Society.

Repairs to the fabric of the church building

The costly and time-consuming work to repair the church roof was completed in 2020, with final payments made early in 2021. The Quinquennial Inspection was completed in early 2021 and did not identify any work that required immediate attention. This enabled the PCC to move onto its next project – that of carrying out essential maintenance and repairs to the Bell Frame which houses the peal of six bells. An appeal was launched to secure the necessary funds and the work was completed in November. We were fortunate to be able to secure sufficient funds from donations to be able to complete the work without the need to utilise other PCC funds.

"The bells have been rung from this church for hundreds of years, and are part of our heritage. I am so pleased that the importance of the bells was recognised and that sufficient funds were raised to be able to carry out the essential repairs to enable the tradition of bell ringing to continue here. So grateful for all your efforts. Thank you

Bob R

Financial Review

Incoming and outgoing resources

The total receipts on general unrestricted funds received were £67,600 and are detailed in the Financial Report.

This is slight improvement on last year, but a reduction on previous years. Income has been reduced as a result of the continuing pandemic with the loss of plate collections when the church was closed, and the loss of most fundraising income. Planned giving through the Parish Giving Scheme, envelopes and standing orders decreased slightly, largely due to the loss of one or two generous supporters, but it is good to see that good use is being made of gift aid, wherever possible. The PCC was very grateful for the sustained level of donations throughout the year, which has helped to ease the financial situation.

Sharing the ministry costs of the Diocese of Chichester

The largest expenditure of the PCC was the sum of £51,901 paid to the diocese for our share of all churches' Parish Ministry Costs. As this parish is sharing a minister with our neighbouring parish the Diocese has issued a credit which equates to half a stipend. We have managed to pay 100% of the sum suggested as our parish share.

The total relates directly to the housing, support, stipend and pension costs of the clergy of this parish, training of new ordinands, a contribution to national church funds and, shared costs of the Christian family throughout the whole diocese, including assistance towards the upkeep of churches less able to manage than ourselves.

No legacies were received throughout the year.

Further grants were received during the year which enabled the final payments to be made for the Roof restoration work, and also contributed towards paying the costs of the repairs to the bell Frame.

A £50,000 interest-free Archdeacon's loan had been obtained to assist with the roof repairs. £35,000 of this loan was repaid at the beginning of 2021, with plans to pay back the remainder as quickly as possible.

Staff costs

During the year we lost the services of our organist (who was in receipt of an honorarium of £1000). A new organist has not been appointed and we have been paying for organists as and when required, whilst also making use of volunteer musicians who have given generously of their time and skill.

Further details are provided in the notes to the accounts.

Trustee payments and expenses

The PCC also supported the clergy by paying Council Tax, water and environmental charges for the Vicarage. These costs are split equally between the two parishes and amount to £1,324 for this parish. We also pay towards travel, hospitality, telephone, postage and broadband amounting to £520.

There were no payments to persons related to or connected to, the trustees.

Why we hold some money in reserve

It is PCC policy to maintain a balance on the general unrestricted funds (excluding property) which equates to approximately two months' worth of unrestricted payments as contingency against unforeseen situations.

It is PCC policy to invest temporarily surplus general funds with the CBF Church of England deposit fund, returning proportionately these funds to our current account, as they are needed, to pay day-to-day bills. This year £13,000 was invested temporarily at 31st December. We are also holding on deposit £15000 which will allow us to repay the remainder of the Archdeacon's loan.

It is PCC policy to designate the net income from the wall safe, which can be largely attributed to visitors to the church, for general use, unless the PCC identify a specific purpose for this money.

As well as holding the above general reserves, from time to time the PCC receives restricted legacies for expenditure on restricted purposes, defined by the donor. We aim to expend such money as soon as possible after receiving the legacy, depending on the specific objectives of the donor.

Management of risks and their mitigation

The PCC has an ongoing task of reviewing the major risks which impact on the work of the church in the parish. The usual PAT testing, fire extinguisher and lightning conductor checks have been carried out.

The PCC consider that the principal risks and uncertainties are:

- The ongoing problems caused by the pandemic and the continuing need to ensure the safety of all who attend worship in the church. The situation is monitored regularly in light of the changing situation and of any available guidance.
- The need to fund unexpected costs associated with the church's listed buildings such as repairs and maintenance to the bell frame to allow the bells to continue to be used safely.
- An unexpected fall in income, particularly given the dependence of the church on a limited number of major regular donors and one main regular hall hirer.
- The requirement to find volunteers with the appropriate skills, time and commitment to support the ministry of the congregation.
- Uncertainties relating to this parish and the neighbouring parish, now being served by a Priest-in-Charge, and how the very busy workload can best be managed.

The PCC seeks to manage these risks and uncertainties by regular reviews. A new Mission Action Plan has been agreed which will aid the reviewing process. The PCC aims to maintain our properties to a high standard and carries out the priority items of a quinquennial review in a timely manner. The last Quinquennial inspection was carried out in 2021 and identified no major areas of concern.

Over many years there has been a programme which emphasises Gods generosity to us, and the need for the church family to respond to that generosity in their own giving through, time, talents and money. The PCC also actively seeks grants where appropriate to support its activities. The PCC acknowledges its role to work with, and support the minister-in-charge to ensure that the church continues to fulfil its mission in the parish.

Future Uncertainties

The on-going impact of the pandemic necessitating the closure of the church for some months resulted in a significant loss of income. However as the year progressed most members of the church family made every effort to maintain their regular planned giving, and we were fortunate that so many also responded to the difficult financial situation by offering donations, which to some extent offset some of the loss of income from other sources. We are continuing to see the impact of the pandemic and changes which this has caused to some people, with a move away from people carrying cash, which has affected collections through the giving plate. Efforts are being made to address this by the use of QR Codes and electronic giving. There is a clear need to continue to monitor the situation closely. Every effort is made to keep expenditure to a minimum, but with projected rises in gas and electricity prices we are aware that further pressure will be put on our limited resources. It is important that we continue to encourage growth in our income from renewed giving pledges to strengthen our underlying financial position.

This will enable further improvements to be made to the fabric of our Church, in addition to building up reserves to repay the remainder of the Archdeacons Loan.

Structure, governance and management of the charity

The Parochial Church Council (PCC) is registered with the Charity Commission as required by the Charities Act 2011. Its governing document is the Parochial Church Councils (Powers) Measure 1956.

During the year the following served as members of the Parochial Church Council:

Ex Officio members

Incumbent:	The Reverend Lucy Sullivan	Chairman
Reader:	Mr Roland Ell	
Wardens:	Mr Stephen Cox-Rusbridge	(until April 2021)
	Mr Alex Brockhurst	(from April 2021)
	Mr Michael Wake	Vice Chairman

Elected Members

Mrs Jan Brockhurst	
Mrs Christine Buckenham	
Miss Allyssia Congdon	
Mr Stephen Cox-Rusbridge	(from April 2021)
Mrs Jenny Ellis	
Mrs Maureen Hatzfeld	PCC Secretary
Mr Graham Jones	
Mrs Trudi Kearsley	PCC Treasurer
Mr John Kitchener	(until August 2021)
Mrs Sue O'Neill	
Mrs Margaret Sherwood	
Mr David Smith	
Mr Simon Tooley	
Mrs Louise Toone	(until April 2021)

Deanery Synod

Mr Roland Ell	Diocesan Synod Member
Mrs Maureen Hatzfeld	
Mrs Trudi Kearsley	
Mrs Linda Tempest	

Membership of the PCC is determined under the Church Representation Rules and consists of certain ex-officio members (the incumbent/priest-in-charge, curate, lay readers licensed to officiate in the church), the churchwardens and members of the Deanery, Diocesan or General Synods and xx members of the church who are elected at the Annual Parochial Church Meeting (APCM). Members are warmly encouraged to stand for election to the PCC and we try to ensure a balance of skills and experience where possible.

This Trustees' Annual Report was **approved** by the PCC and signed on their behalf by The Reverend Lucy Sullivan

Sullivan

.....

Date 17th May 2022

Annual Financial Report

of

The Parochial Church Council of the Ecclesiastical Parish of

St Thomas à Becket's Church, Pagham

St Thomas à Becket's Church, Church Lane, Pagham, PO21 4NU

Registered Charity no. 1134842

For the year ended 31st December 2021

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St Thomas à Becket's Church, Pagham *registered charity number 1134842*

Summary of Financial Receipts and Payments

	Unrestricted						
	General Fund	Designated Funds	*Restricted Fund/s*	*Endowed Fund/s*	*Total* All Funds 2021	*Total* All Funds 2020	*Notes*
	£	£	£	£	£	£	
Income and endowments from:							
Donations and legacies	59,068	-	18,852	-	77,920	*141,022*	
Charitable activities	4,867	-	-	-	4,867	*2,107*	
Other trading activities	1,976	-	5,881	-	7,857	*6,309*	
Investments	-	77	-	-	77	*207*	
Other receipts	1,000	-	-	-	1,000	-	*13*
Total received	**66,911**	**77**	**24,733**	**-**	**91,721**	*149,645*	*3*
Expenditure on:					-		
Charitable costs	68,630	3,360	14,652	-	86,642	*247,342*	
Trading costs	203	-	4,996	-	5,199	*4,994*	
Other payments	15	-	-	-	15	*(437)*	
Archdeacon loan repayment	-	-	35,000	-	35,000	-	*11*
Total paid	**68,848**	**3,360**	**54,648**	**-**	**126,856**	*251,899*	*5*
Reconciliation of funds:							
Net income or (net expenditure)	**(1,937)**	**(3,283)**	**(29,915)**	**-**	**(35,135)**	*(102,254)*	
Unpaid Diocesan fees	1,369	-	-	-	1,369	-	
Net movement in funds	(568)	(3,283)	(29,915)	-	(33,766)	*(102,254)*	
Bank accounts at 1 January 2021	51,462	13,997	11,734	-	77,193	*179,445*	
Bank accounts at 31 December 2021	**17,252**	**14,005**	**12,162**	**-**	**43,419**	*77,191*	*A&L*

St Thomas a Becket's Church, Pagham *registered charity number 1134842*

Statement of Assets and Liabilities

	Unrestricted		*Restricted*	*Endowed*	*Total*	Total	
	General	Designated			All Funds	All Funds	
	Fund	Funds	Fund/s	Fund/s	2020	2020	*Notes*
	£	£	£	£	£	£	
Assets:	-	-	-	-	-		
Barclays Current Account	1,374	-	-	-	1,374	2,586	
Barclays Church Centre	-	-	6,681	-	6,681	6,818	
Barclays A/S 1 Deposit	15,862	-	-	-	15,862	48,860	
Barclays A/S 2 Friends	-	-	4,483	-	4,483	3,925	
Barclays Frozen	16	-	-	-	16	16	
CCLA 1	-	4,732	-	-	4,732	4,729	
CCLA 2	-	9,273	-	-	9,273	9,268	
CCLA Church Centre	-	-	752	-	752	752	
Total bank and deposit accounts	**17,252**	**14,005**	**11,916**	**-**	**43,173**	76,954	
Sunday School	-	-	120	-	120	120	
Coffee Fund	-	-	115	-	115	115	
Flower Fund	-	-	11	-	11	4	
Other Monetary Assets	-	-	246	-	246	239	
Chancel Trust	-	-	-	-	-	-	
Chancel Unspent Income	-	-	-	-	-	-	
Investment assets at market value	-	-	-	-	-	-	
Investment Fund Shares	-	-	-	-	-	-	
Investment assets at cost	-	-	-	-	-	-	
Total assets	**17,252**	**14,005**	**12,162**	**-**	**43,419**	**77,193**	
Liabilities:	-	-					
Archdeacon's Loan	-	-	15,000	-	15,000	50,000	*11*
Unpaid Diocesan fees	1,369				1,369	-	
Total liabilities	1,369	-	15,000	-	16,369	50,000	

This Financial Report for the year ended 31st December 2021, including the notes following, was approved by the PCC and signed on its behalf by The Revd. Lucy Sullivan, PCC Chairman:

Sullivan

.....

Date 17th May 2022 .

3 Analysis of total received

	Unrestricted						
	General Fund	Designated Funds	Restricted Fund/s	Endowed Fund/s	Total All Funds 2021	Total All Funds 2020	Notes
	£	£	£	£	£	£	
Planned giving (excl. tax refunds)	36,315	-	-	-	36,315	39,595	
Loose cash collections	3,874	-	140	-	4,014	3,683	
Donations	7,580		5,945		13,525	17,567	
Special appeals		-	-	-	-	-	
Gift Aid recovered	11,299	-	-	-	11,299	12,100	
Newsletter sponsorship	-	-	-	-	-	150	
Legacies	-	-	-	-	-	1,000	13
Grants	-	-	12,767	-	12,767	66,927	4
Donations and legacies	59,068	-	18,852	-	77,920	141,022	
Fees for weddings & funerals	4,867	-	-	-	4,867	2,107	
Charitable activities	4,867	-	-	-	4,867	2,107	
General Fund Raising activities	1,976	-	-	-	1,976	508	
Roof Fund Raising activities	-	-	-	-	-	80	
Friends Fund Raising activites	-	-	188	-	188	791	
Mens Group Fund Raising	-	-	-	-	-	465	
Coffee club	-	-	-	-	-	111	
Church centre hiring fees	-	-	5,693	-	5,693	4,354	
Other trading activities	1,976	-	5,881	-	7,857	6,309	
Bank & CBF deposit interest	-	77	-	-	77	207	
CBF investment fund dividend	-	-	-	-	-	-	
Investments	-	77	-	-	77	207	
Other receipts	1,000				1,000	-	
Total received on all funds	66,911	77	24,733	-	91,721	149,645	

5 Analysis of total paid

	Unrestricted						
	General Fund	Designated Funds	Restricted Fund/s	Endowed Fund/s	Total All Funds 2021	Total All Funds 2020	Notes
	£	£	£	£	£	£	
Charitable grants and donations	500	-	140	-	640	-	6
Parish share to Chichester Diocese	51,901	-	-	-	51,901	53,342	7
Salaries and honoraria	1,055	-	-	-	1,055	1,000	
Clergy and other people's expenses	1,891	-	-	-	1,891	529	12
Sunday school/Children's work	-	-	-	-	-	8	
Insurance	3,763	-	-	-	3,763	3,885	14
Water, Gas, Electricity	246	-	-	-	246	3,513	8
Printing & photocopying	939	-		-	939	1,432	
Regular church running costs	2,269	-		-	2,269	2,014	
Accounting and Examiner's fees	800	-		-	800	800	
Churchyard upkeep	444	3,360	-	-	3,804	9,340	
Church maintenance	4,822	-		-	4,822	4,405	
Flower Fund Expenditure	-	-	831	-	831	240	
Bells	-	-	6,980	-	6,980		10
Roof repairs	-	-	6,701	-	6,701	166,834	9
Charitable costs	**68,630**	**3,360**	**14,652**	**-**	**86,642**	247,342	
Fund raising expenses	203	-		-	203	-	
Church Centre Utilities	-	-	2,366	-	2,366	2,338	
Church centre caretaking & cleaning	-	-	-	-	-	1,070	
Church centre maintenance/admin	-	-	2,430	-	2,430	1,357	
Friends expenditUre	-	-	200	-	200	31	
Mens Club	-	-	-	-	-	79	
Coffee Club Expenditure		-	-	-	-	119	
Trading costs	**203**	**-**	**4,996**	**-**	5,199	4,994	
Other payments	-	-	-	-	15	(437)	
Extra-ordinary item	-	-	-	-	35,000	-	
Total paid on all funds	**68,833**	**3,360**	**19,648**	**-**	**126,856**	**251,899**	

St Thomas a Becket's Church, Pagham *registered charity number 1134842*

Notes to the Financial Report

1. The financial statements of the PCC have been prepared in accordance with the Charities Act 2011 and current Church Accounting Regulations, using the Receipts and Payments basis.

2 The following assets are recognised but not valued in the Statement of Assets and Liabilities: Movable church furnishings held by the churchwardens on special trust for the PCC, which require a faculty for disposal.

3 Analysis of total received

4 Grants have been received to be used for specific repairs - £ 8,844 from Heritage Lottery Fund for repairs to the church roof, £1,500 from the Sussex Churches bell Restoration Fund for repairs to the church bells, and £ 2,423 from Listed Places of Worship grant scheme, which allows the reclaim on VAT on some works carried out on the church, totalling £12,767.

5 Analysis of total paid

6 Charitable grants and donations

7 The Parish share to the Chichester Diocese is for the payment of Clergy and other central costs. The full cost of parish ministry in 2020 amounts to approximately £74,300. As our Parish priest has dual responsibility for the neighbouring parish, Pagham is only required to pay half the stipend

8 Adjustments from Utility company.

9 Final payment of retention funds, held for one year from completion of contact on the roof.

10 Final payment for the works to repair the bells.

11 Repayment of £35,000 of the £50,000 Archdeacons Loan. This an interest free loan due to be paid back in full by 2024 and there is currently £15,000 outstanding

12 Clergy support: Council tax, Travel, hospitality, postage, telephone . The cost of Council Tax, water and telephone are shared equally with our neighbouring parish, and their contribution has been netted.

13 £1000 received from Pagham Parish Council to be used for upkeep of the churchyard.

14 Insurance has been reduced by #128 in line with Chancel Trust requirements, representing investment fund income received.

Independent Examiner's Report to the PCC of St Thomas à Becket's Church, Pagham for the Year Ended 31st December 2021

NB: To change the wording above double-click the words then delete this instruction

This is my report to the Parochial Church Council of the Ecclesiastical Parish (PCC) of St Jude, Chicheston, on the annual report for the year ended 31st December 2021 set out on pages X to Y

Respective responsibilities of trustees and examiner

The PCC members are responsible for the preparation of the annual reports. The PCC members consider that an audit is not required for this year under section 144 of the Charities Act 2011 ("the Charities Act") and that an independent examination is needed.

It is my responsibility to:

1. examine the accounts under section 145 of the Charities Act,
2. to follow the procedures laid down in the general Directions given by the Charity Commission (under section 145(5)(b) of the Charities Act, and
3. to state whether particular matters have come to my attention.

Basis of independent examiner's statement

My examination was carried out in accordance with general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair' view and the report is limited to those matters set out in the statement below.

Independent examiner's statement

In connection with my examination, no material matters have come to my attention (other than that disclosed below in Section B below *) which gives me cause to believe that in, any material respect:

- accounting records were not kept in accordance with section 130 of the Charities Act or
- the accounts do not accord with the accounting records

I have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

** Please delete the words in the (brackets) if they do not apply*

Examiner's signature ..... (signature)

Examiner's name *CAPITALS* ..... DAVID JOHN POOLE

Date ..... 22ND APRIL 2022

Relevant professional qualification(s) or body *if any* ..... CFAA – Membership Number 07122407A

Examiner's address ..... 98, LONDON ROAD, BOGNOR REGIS PO21 1DD

THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH OF ST THOMAS A BECKET, P

England & Wales - Charity number 1134842

Accounts

Trustees Annual Report and Financial Report

of

The Parochial Church Council of the Ecclesiastical Parish of

St Thomas à Becket's Church, Pagham

St Thomas à Becket Church, Pagham, PO21 4NU

Registered Charity no. 1134842

For the year ended 31st December 2020

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Website:	www.paghamchurch.org
Incumbent:	In Vacancy
Independent examiner:	Mr David Poole Poole Accounting Services Ltd, 98 London Road, Bognor Regis PO21 1DD
Bankers:	Barclays Bank High Street, Bognor Regis, PO21 1RL

St Thomas à Becket's, Pagham
Trustees Annual Report for 2020

Our aims and purposes as a charity

The PCC has the responsibility of co-operating with the Curate-in Charge in:

- The promotion of the gospel of the Lord Jesus Christ according to the doctrines and practices of the Church of England;
- Promoting in the parish the whole mission of the church, pastoral, social, evangelistic and, ecumenical.
- To know Jesus better and make Him better known;
- Practical support and care for people in the parish, from the youngest to the eldest, irrespective of level of need or, ability to pay;
- Providing financial support to those in need and, to other organisations with similar objectives.

What we planned to do to achieve our charitable objectives

When planning our activities for the year, our Curate-in-Charge and the PCC have considered the Charity Commission's guidance on public benefit and, in particular, the specific guidance on 'charities for the advancement of religion'.

The council has complied with the duty under section 5 of the Safeguarding and Clergy Discipline Measure 2016, fully recognising its duty to have due regard to the House of Bishops' guidance on safeguarding children and vulnerable adults.

For this year we discussed and planned the following objectives and activities to fulfil our aims:

- Enabling as many people as possible to worship at our church
- Enabling as many people as possible to become part of our parish community
- Teaching, baptising and nurturing new and existing believers
- Maintaining an overview of worship throughout the parish
- Considering how services can involve the many groups that live within the parish
- Putting faith into practice, through prayer and scripture, music and sacrament
- Offering worship and prayer, learning about the Gospel, in small group situations
- Assisting people from all walks of life to develop their knowledge of, and trust in, Jesus
- Provision of pastoral care for people living in the parish
- Providing assistance to the poor and needy of the parish
- Giving grants to missionary organisations
- Reaching out to the unchurched through provision of the village fete and offering food and fun at Harvest
- Maintaining the fabric of the church building as a historic centre and focus of life in the village.

What we achieved and how we affected beneficiaries' lives

At the beginning of 2020 the parish was in a vacancy (and remains so). We were reliant on retired clergy and members of the laity to provide services. The church was closed from the end of March until late July, complying with the instructions for all places of worship to remain closed during the first lockdown. With no minister in place it was not possible to provide streamed services. From July we were once again able to offer some services, but were once again reliant on our retired clergy. In early September the Reverend Lucy Sullivan joined us on

secondment as Curate-in-Charge, with responsibility for this parish and for a neighbouring parish. With a minister in place it became much easier to respond to the changing situation and offer services and support to the community and church family as needed. (Lucy is Licensed as Assistant Curate of Bosham- Diocese of Chichester, but is on a full-time secondment to the parish.)

Attendance at worship

The church family welcomes visitors from within as well as outside the parish boundary. Visitors attend by personal choice and it is our great pleasure to welcome anyone from all walks of life to take part in the life of the church. We contend that voluntary attendance to worship the Lord Jesus Christ is a major demonstration of the public benefit of our activities.

There are 230 people on the electoral roll, 90 of whom are not resident in the parish.

During the months before the Lockdown, which started in late March, we had an average regular weekly attendance of 118 adults and 18 children.

As a result of the restrictions imposed by the pandemic the church was closed for almost half of the year, and then when restrictions were relaxed was only able to open with limited numbers allowed to attend. Once the church was opened for worship, steps were taken to maximise the numbers able to attend, whilst adhering strictly to social distancing guidelines. A booking system was instigated to ensure that numbers were monitored and to make it possible for as many as possible to attend safely as well as keeping a list for track and trace as necessary..

With access to worship in church severely restricted we have looked to provide alternatives. Initially this was achieved by signposting people to streamed services available either locally or nationally, but from October we have been offering our own services on-line.

Prior to the pandemic we were offering a range of services during the week and over the course of the year, that the community find both beneficial and spiritually fulfilling. This took the form of two morning services every Sunday, one following the Book of Common Prayer and the later Parish Eucharist using the Common Worship Liturgy. There was also Evening Prayer offered on a Sunday. During the week two other quieter Communion services were offered. The Tuesday evening service, using Common Worship, was becoming increasingly popular with young families, who were encouraged to take an active part. The mid-week morning service followed the Book of Common Prayer.

'Just wanted to say how much I appreciate all the efforts taken to provide us with streamed services - it's not the same as being in church, but it is good to know we are worshipping alongside others. Thank you.'

B.B

All public worship was stopped with the first lockdown, but was re-introduced in late July when restrictions were relaxed. Our two regular Sunday morning services and the mid-week morning service were re-instigated, with restrictions on numbers.

From November we were able to offer a weekly streamed service for those who were unable to attend church for worship. We also instigated Morning and Evening Prayer on Zoom.

Teaching, baptising and nurturing new and existing believers

With the church so severely affected by the pandemic restrictions throughout most of 2020 the importance of maintaining contact with church members in order to ensure they are still able to fully participate in church life, albeit from a distance. Weekly email communication has been carried out with the vast majority of the church family (all those for whom we hold specific consent to contact via this method) providing information and to give guidance on where to find services and spiritual support. During the months of the first lockdown one of our retired clergy provided a weekly sermon which was emailed to all and loaded to the website. Of course not

everyone has access to email, so wherever possible the information has been disseminated via post. All the information has been made readily available on our website, with every effort made to keep this up-to date.

We have continued to encourage and support members of the church family to become more involved with the various aspects of worship, such as reading the lessons and writing and leading the intercessions. We have been able to make use of this with the streamed services, with individuals recording their contributions at home, which

can then be edited into the recording. We continue to seek to extend the opportunities for the exercise of ministry and the use of all our gifts within the life of the community.

As in previous years members of the church family have taken the opportunity to participate in the Ecumenical Lent Groups organised by Churches Together in Bognor Regis. However with the lockdown it became impossible to meet together for these groups, although many continued to follow the course independently.

Through baptism we celebrate God's gift of life and faith; in marriage public vows are exchanged with God's blessing; and through funeral services friends and family express their grief and give thanks for the life which is now complete in this world, and to commend the loved one to God's keeping. Before lockdown we celebrated 4 baptisms. Since the first lockdown in March we have been unable to celebrate baptism, and all marriages due to take place have been postponed. 9 funerals were held in church and there were 6 burial of ashes in the churchyard. Our church continues to be appreciated by our parishioners and many from further afield, as a space where life events are celebrated with joy and thanksgiving. In addition to funerals held in church for members of our parish, our clergy have officiated at services at the crematorium. The bereaved are visited by the clergy prior to funerals offering assistance and support, and follow-up contacts are made as necessary to offer further support and assistance.

"After such a difficult year and under such difficult circumstances, I am so grateful that the Memorial Services was able to take place. It made such a difference to me.
Thank you

Mrs E

In spite of difficulties we were able to hold the Annual memorial Service with personal invitations sent to all in the parish who have been bereaved in the previous year and with whom the church has had an involvement through funerals. It is an opportunity to come together to remember their loved ones and to celebrate their lives. This service is greatly appreciated but this year had greater significance for many because of the effects of the pandemic.

Provision of the church building for people to enjoy

It is important to us that the church is open and available to all whenever possible and our usual practice is to have the church open between 9.00am and 5.30pm daily, giving the opportunity for private prayer and meditation or to allow visitors the opportunity to enjoy the peace and beauty of the building. It was with regret that the necessary pandemic restrictions meant that the church was closed for many months during the first lockdown. However, once restrictions began to be relaxed in July 2020 the PCC took action to make it possible to open the church whenever possible, whilst adhering to all safety guidelines to ensure the safety of all at all times. The PCC regularly monitored the situation to ensure that church opening was managed within safe guidelines, having, for instance, hand sanitisers, a one-way system and signs reminding everyone to stay 2 metres apart.

So grateful to all who have made it possible for the church to open again. It's so good to be able to come into this beautiful building again to enjoy the peace and tranquillity.

RS

The Church Centre

The Church Centre is usually available for hire by all members of the community for activities, events and parties. Our local Playgroup uses the building every weekday morning and two afternoons. Uniformed organisations and other community groups usually use the hall on a regular basis. However the pandemic restrictions have meant that the Church Centre has been closed for much of the year, with a loss of revenue. The Playgroup has been able to resume activities, but many other groups have not been able to make use of the facilities.

Provision of pastoral care for people living in the parish

There is a small Pastoral Care Team which is usually responsible for visits to the recently bereaved, the lonely, the housebound and those in hospital, and also for the provision of home communion for those no longer able to attend church services. Numbers fluctuate as needs change. From March 2020 it was not possible to make visits, due to the pandemic, but regular contact by telephone conversations was maintained wherever possible. During the pandemic we became aware of the growth in informal pastoral care with large number of the church family establishing and maintain contact with individuals both from the church family and from the wider community trying to ensure that no-one became isolated.

We also have a Domestic Abuse Awareness Team, to provide a contact point and information for those in need, and to raise awareness of this particular problem.

Information for both teams is usually disseminated to the whole parish in our monthly newsletter, which is distributed, at no cost, to every household in the parish (approx. 39000), ensuring that all are aware of the services available, and how they can make contact. However from March 2020 it has not been possible to deliver the newsletter, but all information is available on our website and sent via email where possible.

Two of our church members have dedicated themselves to the work of 'Arun Angels', an organisation made up from church members from all denominations, which operates in our town late at night. In a normal year they would regularly sacrifice their time and energies to caring, listening and helping people who remain on the streets late at night. However since March 2020 it has not been possible to operate.

For many years we have been actively involved with the running of the local Luncheon Club in the village, providing a service for the elderly, lonely or housebound in the parish. Transport is provided where necessary. A hot meal is provided (at a small charge) with tea or coffee, in a warm and friendly atmosphere. The club is open to all, and is financially supported by local charities and councils. The club operated until mid-March, but due to the pandemic had to suspend operations.

Provision of tangible support to the poor and needy

As a church we have actively supported our local Food Bank for many years, with a collection point located within the church, and an up-to-date list of the items that are most needed. Members of the church family and the wider community regularly make donations, which are then taken to the Food Bank for distribution to those in need. Collection of items became difficult whilst the church was locked, but many overcame the difficulty by donating directly or by contacting our dedicated helper who arranged to collect and deliver on their behalf. All items donated for the Harvest Celebration were donated to the Food Bank, and a major appeal was operated during the weeks leading up to Christmas.

"We know that we can always depend on you for donations of food and other much needed items, and are grateful that you have organised a regular drop off of your donations

Manager

The church has for many years been an active supporter of 'Link to Hope', a charity that works with those in need in eastern European countries. Boxes of Christmas goods are collected in church for distribution. In spite of difficulties caused by the pandemic we were able to continue to support this appeal. Our 'Knit and Natter' Group was also able to continue to support this appeal by supplying large numbers of knitted blankets and knitted goods.

Other charitable giving

Helping those in need is an expression of our faith. Charitable giving remains an important part of the life at St Thomas à Becket's. The PCC has a policy of donating approximately 5% of its unrestricted income, where possible, to charitable causes both at home and abroad, with charities nominated annually. However in 2020 the PCC decided, with much reluctance, that it was not possible to meet this commitment in full. As a result of the pandemic the church was closed for much of the year or operating with reduced numbers able to attend, resulting in a severe loss of income that necessitated the PCC using some of their reserves to ensure the day to day running of the church. The church family has continued to support Christian Aid and The Children's Society.

Repairs to the fabric of the church building

The Quinquennial Inspection Report of September 2015 identifies the need for major works to the church roof, with re-tiling of the nave and side aisle roofs recommended. Without the repairs there was a severe risk of damage to the church building and all it contains, leading to the inability for the church to provide its prime function for the worship of God. There would also be the risk of losing the heritage it contains, which is enjoyed by the wider community. The estimated cost of the work was £350,000

I always make a point of visiting here, whenever I return to the area. It's so good to know that the necessary funds were raised to carry out the repairs to the Church Roof, and that those repairs have been carried out so beautifully. It is good to know that this wonderful building is here to be used and enjoyed by future generations. Such a lovely building with so many memories….. It's such a lovely building….' KD

The PCC undertook detailed financial planning to ascertain how the estimated costs could be met and launched a Roof Appeal – 'Raise the Roof', with regular reviews of the financial position. They designated all unrestricted legacy income to the appeal, and also agreed to divert all unrestricted donations to the fund. An ambitious fundraising campaign was undertaken, together with applications to grant making organisations.

Work commenced on the roof in September 2019, and was finally completed in April 2020, in the middle of the first lockdown when the church was closed

Obtaining sufficient funds to carry out the project took a considerable amount of time, but was achieved thanks to the hard work and generosity of our church family, together with the generosity, involvement and support of the wider community.

Financial Review

Incoming and outgoing resources

The total receipts on general unrestricted funds received were £67,100 and are detailed in the Financial Report. This is considerably reduced from previous years, due to the pandemic, with the loss of plate collections which would have been taken at services, and all income from fundraising.

The planned giving though the Parish Giving Scheme, envelopes and banker's orders decreased slightly, largely due to the loss of one or two generous supporters, but it was good to see the use of Gift Aid through the Parish Giving Scheme. The PCC was very grateful that so many made every effort to maintain their planned giving during a very difficult year. They were also very grateful for the increased number of donations made during the year, which helped to ease the financial situation.

To manage the difficult financial situation every effort was made to reduce expenditure wherever possible, with reduction made in parish share and charitable giving. Other savings were made because the church was closed for parts of the year.

Further grants were received during the year, which enabled us to complete payment on the Roof Project.

The £50,000 interest-free Archdeacon's Loan was obtained in 2019 to assist with the Roof Project. It is planned to pay at least half of this back in early 2021, with the remainder paid back as quickly as possible after this.

Sharing the ministry costs of the Diocese of Chichester

The largest expenditure of the PCC is the sum paid to the diocese for our share of all churches' Parish Ministry Costs.

Our intention at the beginning of the year was to pay £67,342.00. The impact of Covid-19 and subsequent lockdowns necessitated the closure of the church and Church Centre for much of 2020, with a loss of income. When the restrictions were relaxed the church was reopened, but with restricted numbers allowed to gather together, which continued to impact on income. With much reluctance a decision was taken to reduce payments to the Diocese, resulting in a deficit of £14,000 by the end of 2020. However the Diocese have granted a year of grace and generously wiped out all deficits, so that we start the New Year with a clean slate.

The total relates directly to the housing, support, stipend and pension costs of the clergy of this parish, training of new ordinands, a contribution to national church funds and, shared costs of the Christian family throughout the whole diocese, including assistance towards the upkeep of churches less able to manage than ourselves.

Staff costs

The PCC pays for a Caretaker at the Church Centre, who ensures the building is made ready for those hiring it and opens and locks up. The PCC also pay £1,000 to our organist.

Further details are provided in the notes to the accounts.

Trustee payments and expenses

The PCC policy is to support the clergy by paying Council Tax, water and environmental charges for the Vicarage plus other annual costs towards travel, hospitality, telephone, postage and broadband. Until the end of July 2020 no charges were incurred as the parish was in a vacancy with no incumbent, with the responsibility for the vicarage reverting to the Diocese. In September 2020 the Reverend Lucy Sullivan joined this parish. However she has responsibility for this and the neighbouring parish, so costs are shared equally with them. Our share amounts to £529.

There were no payments to persons related to or connected to, the trustees.

Why we hold some money in reserve

It is PCC policy to maintain a balance on the general unrestricted funds (excluding property) which equates to approximately two months' worth of unrestricted payments as contingency against unforeseen situations.

It is PCC policy to invest temporarily surplus general funds with the CBF Church of England deposit fund, returning proportionately these funds to our current account, as they are needed, to pay day-to-day bills. This year £13,000 was invested temporarily at 31st December.

At the beginning of the year it was PCC policy to designate the net income from the church boxes and wall safe, which can be largely attributed to visitors, to the church roof project, which had been identified in the Quinquennial Inspection. The work on the roof was completed in April 2020, and since this time this income has been designated for general use.

As well as holding the above general reserves, from time to time the PCC receives restricted legacies for expenditure on restricted purposes, defined by the donor. We aim to expend such money as soon as possible after receiving the legacy, depending on the specific objectives of the donor. A legacy of £1,000 received in 2020 falls into

this category. Where we have identified that the specific purpose can only be achieved by delaying the expenditure, we invest the legacy temporarily until the need for expenditure is identified.

Management of risks and their mitigation

The PCC has an ongoing task of reviewing the major risks which impact on the work of the churches in the Parish. The usual PAT testing, fire extinguisher and lightning conductor checks have been carried out.

The PCC consider that the principal risks and uncertainties are:

- The health and safety within the church building caused by the pandemic and the need to ensure social distancing and a safe environment.
- The need to fund unexpected costs associated with the church's listed buildings such as repairs to the heating system in 2020.
- An unexpected fall in income, particularly given the dependence of the church on a limited number of major regular donors and one main regular hall hirer.
- The requirement to find volunteers with the appropriate skills, time and commitment to support the ministry of the congregation.
- Uncertainties relating to this parish and the neighbouring parish, now being served by a Curate-in Charge, and how this will be managed in the coming year.
- Uncertainties around how we can manage a safe return to church and keep contact and engage with all the church family and the wider community.

The PCC seeks to manage these risks and uncertainties by regular reviews. We aim to maintain our properties to a high standard and to carry out the priority items of a quinquennial review (planned for April 2021) in a timely manner.

Over many years there has been a programme which emphasises God's generosity to the congregation and the need for the congregation to respond to that generosity in their own giving through time, talents and money. The PCC also proactively seeks grants to support its activities. The PCC acknowledges its role to work with, and support the minister in charge to ensure that the church continues to fulfil its mission in the parish.

Future Uncertainties

The incidence of COVID-19 and the subsequent lockdown necessitated closure of our church and the Church Centre for much of the first seven months of our financial year. This resulted in a decrease in income, loss of hiring fees and some cash giving. Fortunately most parishioners saw the necessity for maintaining their regular planned giving. We were also fortunate that so many responded to the difficult financial situation by offering donations, which helped to some extent, to offset the loss of income from other sources. However the pandemic is on-going and uncertainties remain, which will necessitate regular monitoring of our financial position. It is important to ensure that as the day-to-day costs rise; the growth in income is sustained through renewed giving pledges, to strengthen our underlying financial position. This will enable further improvements to be made to the fabric of our Church, in addition to building up reserves to meet future uncertainties.

The Parish remains in vacancy, but as noted above, the Reverend Lucy Sullivan joined us as Curate-in-Charge in September. She was also appointed as Curate-in-Charge to our neighbouring parish, which is also in vacancy. The situation is due to be reviewed in September 2021.

Structure, governance and management of the charity

The Parochial Church Council (PCC) is registered with the Charity Commission as required by the Charities Act 2011. Its governing document is the Parochial Church Councils (Powers) Measure 1956.

During the year the following served as members of the Parochial Church Council:

Ex Officio members		
Curate-in-Charge	The Revd Lucy Sullivan	Chairperson (from Sept. 2020)
Reader:	Mr Roland Ell	
Wardens:	Mr Stephen Cox-Rusbridge	
	Mr Michael Wake	Vice Chairperson
Elected Members		
	Mr Alex Brockhurst	
	Mrs Jan Brockhurst	
	Mrs Christine Buckenham	(From October 2020)
	Miss Allyssia Congdon	
	Mrs Kate Congdon	(Until October 2020)
	Mrs Jenny Ellis	
	Mrs Maureen Hatzfeld	PCC Secretary
	Mr Graham Jones	
	Mrs Trudi Kearsley	PCC Treasurer
	Mr John Kitchener	
	Mrs Sue O'Neill	
	Mrs Margaret Sherwood	
	Mr David Smith	(From October 2020)
	Mr Simon Tooley	
	Mrs Louise Toone	
Deanery Synod		
	Mrs Gill Cooper	(Until April 2020)
	Mr Roland Ell	Diocesan Synod member
	Mrs Maureen Hatzfeld	
	Mrs Trudi Kearsley	
	Mrs Linda Tempest	

Membership of the PCC is determined under the Church Representation Rules and consists of certain ex-officio members (the incumbent/priest-in-charge/curate-in-charge, curate, lay readers licensed to officiate in the church), the churchwardens and members of the Deanery, Diocesan or General Synods and 15 members of the church who are elected at the Annual Parochial Church Meeting (APCM). Members are warmly encouraged to stand for election to the PCC and we try to ensure a balance of skills and experience where possible.

This Trustees' Annual Report was **approved** by the PCC and
signed on their behalf by Reverend Lucy Sullivan PCC Chairperson

.....Sullivan.....

Date.....**17.03.2021**.....

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Annual Financial Report

of

The Parochial Church Council of the Ecclesiastical Parish of

St Thomas à Becket's Church, Pagham

St Thomas a Becket's Church, Church Lane, Pagham, PO21 4NU

Registered Charity no. 1134842

For the year ended 31st December 2020

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Independent Examiner's Report to the PCC020 of St Thomas à Becket's Church, Pagham for the Year Ended 31st December 2

St Thomas a Becket's Church, Pagham *registered charity number 1134842*

Summary of Financial Receipts and Payments

The financial effect of our activities during the year can be summarised as follows

	Unrestricted				*Total*	*Total*	
	General Fund	Designated Funds	*Restricted Fund/s*	*Endowed Fund/s*	All Funds 2020	*All Funds 2019*	*Notes*
	£	£	£	£	£	*£*	
Income and endowments from:							
Donations and legacies	64,311	-	76,711	-	**141,022**	*132,061*	
Charitable activities	2,107	-	-	-	**2,107**	*5,647*	
Other trading activities	508	-	5,801	-	**6,509**	*18,150*	
Investments	81	-	126	-	**209**	*1,249*	
Other receipts	-	-	-	-	**-**	*-*	
Total received	**67,007**	**-**	**82,638**	**-**	**149,645**	*157,107*	*3*
Expenditure on:							
Cost of raising funds	-	-	-	-	**-**	*-*	
Charitable costs	72,200	-	175,142	-	**247,342**	*222,185*	
Trading costs	154	-	4,840	-	**4,994**	*11,934*	
Other payments	(437)	-	-	-	**(437)**	*86*	
Extra-ordinary item	-	-	-	-	**-**	*6,548*	
Total paid	**71,917**	**-**	**179,982**	**-**	**251,899**	*240,753*	*6*
Reconciliation of funds:							
Net income or (net expenditure)	(4,910)	-	(97,344)	-	**(102,254)**	*(83,646)*	
Net movement in funds	**(4,910)**	**-**	**(97,344)**	**-**	**(102,254)**	*(83,646)*	
Bank accounts at 1 January	74,927	85,826	18,692	-	**179,445**	*206,314*	
Bank accounts at 31 December	**51,462**	**13,997**	**11,734**	**-**	**77,193**	*122,668*	*A&L*

Independent Examiner's Report to the PCC020 of St Thomas à Becket's Church, Pagham for the Year Ended 31st December 2

St Thomas à Becket's Church, Pagham *registered charity number X1134842*

Statement of Assets and Liabilities

Our financial position at the year-end was

	Unrestricted				Total	Total	
	General Fund	Designated Funds	Restricted Fund/s	Endowed Fund/s	All Funds 2020	All Funds 2019	Notes
	£	£	£	£	£	£	
Barclays Current Account	2,586				2,586	2,074	
Barclays Church Centre			6,818		6,818	5,050	
Barclays A/S 1 Deposit	48,860				48,860	72,837	
Barclays A/S 2 Friends			3,925		3,925	2,504	
Barclays Frozen	16				16	16	
CCLA 1		4,729			4,729	4,709	
CCLA 2		9,268			9,268	81,117	
CCLA Church Centre			752		752	749	
Reginald Hammerton Legacy	-	-		-	-	10,000	
Total bank and deposit accounts	51,462	13,997	11,495	-	76,954	179,056	
Sunday School			120		120	129	
Coffee Fund		-	115	-	115	254	
Flower Fund	-	-	4	-	4	6	
Other Monetary Assets	-	-	239	-	239	389	
	51,462	13,997	11,734	-	77,193	179,445	
Archdeacons Loan			-	-	50,000	50,000	11
		50,000	-	-	50,000	50,000	

This Financial Report for the year ended 31st December 2020, including the notes following, was approved by the PCC and signed on its behalf by The Revd. Lucy Sullivan, PCC Chairman:

Sullivan

Date 19.03.2021

Independent Examiner's Report
to the PCC020 of St Thomas à Becket's Church, Pagham
for the Year Ended 31st December 2

t Thomas à Becket's Church, Pagham *registered charity number 1134842*

Notes to the Financial Report

3 Analysis of total received

	Unrestricted						
	General Fund	Designated Funds	*Restricted Fund/s*	*Endowed Fund/s*	Total All Funds 2020	*Total All Funds 2019*	*Notes*
	£	£	£	£	£	£	
Planned giving (excl. tax refunds)	39,595	-	-	-	**39,595**	*41,519*	
Loose cash collections	3,683	-	-	-	**3,683**	**12,283**	
Donations	8,800		8,767		**17,567**	**11,578**	
Special appeals	-	-	-	-	**-**	**165**	
Gift Aid recovered	12,100	-	-	-	**12,100**	*12,670*	
Newsletter sponsorship			150		**150**	-	
Legacies		-	1,000	-	**1,000**	-	*4*
Grants	133	-	66,794	-	**66,927**	**53,895**	*5, 13*
Donations and legacies	**64,311**	**-**	**76,711**	**-**	**141,022**	***132,11 0***	
Fees for weddings & funerals	2,107	-	-	-	**2,107**	**5,647**	
Charitable activities	**2,107**	**-**	**-**	**-**	**2,107**	***5,647***	
General Fundraising activities	508	-	-	-		*6,172*	
Roof Fundraising activities		-	80	-	**80**	*2,266*	
Friends Fundraising activities		-	791	-	**791**	*1,991*	
Men's Group Fundraising		-	465	-	**465**	*828*	
Coffee Club		-	111	-	**111**	*520*	
Church centre hiring fees		-	4,3 54	-	**4,354**	*6,373*	
Other trading activities	**508**	**-**	**5,801**	**-**	**6,309**	*18,150*	
Bank & CBF deposit interest	81		126	-	**207**	*1,200*	
CBF investment fund dividend				-			
Investments	**81**	**-**	**28**	**-**	**207**	*1,200*	
Other receipts	-				**-**	-	
Total received on all funds	**67,007**	**-**	**82,638**	**-**	**149,645**	*157,107*	

Independent Examiner's Report to the PCC020 of St Thomas à Becket's Church, Pagham for the Year Ended 31st December 2

St Thomas à Becket's Church, Pagham *registered charity number 1134842*

Notes to the Financial Report

6. Analysis of total paid:

	Unrestricted						
	General Fund	Designated Funds	*Restricted* Fund/s	*Endowed* Fund/s	Total All Funds 2020	*Total All Funds 2019*	Notes
	£	£	£	£	£	£	
Charitable grants and donations		-	-	-		*3,780*	
Parish share to Chichester Diocese	53,342	-	-	-	**53,342**	*64,072*	*7*
Salaries and honoraria incl NI	1,000	-	-	-	**1,000**	*1,000*	
Clergy & other people's expenses	529	-	-	-	**529**	*2,556*	
Sunday school/Children's work	8	-	-	-	**8**	*391*	*8*
Insurance	3,885	-	-	-	**3,885**	*3,934*	
Water, Gas, Electricity	3,513	-	-	-	**3,513**	*3,535*	
Printing & photocopying	1,432	-	-	-	**1,432**	*2,295*	
Regular church running costs	2,014	-	-	-	**2,014**	*2,981*	
Accounting and Examiner's fees	800	-	-	-	**800**	*1,260*	
Church maintenance	4,405	-	-	-	**4,405**	*3,890*	
Churchyard upkeep	1,032		8,308		**9,340**	*3,392*	*9*
Roof Repairs			166,834		**166,834**	*128,338*	*10*
Flower Fund expenditure	240	-	-	-	**240**	*761*	
Charitable costs	**72,200**	**-**	**175,142**	**-**	**247,342**	*222,185*	
Fundraising expenses	-				**-**	*841*	
Church Centre Utilities			2,338		**2,338**	*2,330*	
Church Centre caretaking/cleaning			1,070		**1,070**	*2,520*	
Church centre Maintenance/admin	154		1,203		**1,357**	*5,749*	
Friends Expenditure			31		**31**		
Men's Club			79		**79**	-	
Coffee Club Expenditure			119		**119**	*494*	
Trading costs	**154**	**-**	**4,840**	**-**	**4,994**	*11,934*	
Other payments	**(437)**				**(437)**		
Total paid on all funds	**71,917**	**-**	**179,982**	**-**	**251,899**	**234,119**	

Independent Examiner's Report to the PCC020 of St Thomas à Becket's Church, Pagham for the Year Ended 31st December 2

St Thomas à Becket's Church, Pagham *registered charity number 1134842*
Notes to the Financial Report

1 The financial statements of the PCC have been prepared in accordance with the Charities Act 2011 and current Church Accounting Regulations, using the Receipts and Payments basis.

2. The following assets are recognised but not valued in the Statement of Assets and Liabilities Moveable church furnishings held by the churchwardens on special trust for the PCC, which require a faculty for disposal.

3 Analysis of total received:

4 £1000 Legacy received with stipulation that it should be used for the roof repairs.:

5 Grants have been received to be used for the roof repairs - £5,000 from National Churches Trust, £20,000 from Sussex Historic Churches Trust and £41,794 from the Listed Places of Worship grant scheme, which allows the reclaim of VAT on some works carried out on the church.

6 Analysis of total paid

7. The Parish Share to the Chichester Diocese is for the payment of Clergy and other central costs. The full cost of parish ministry was £74,035 in 2020. With restricted income due to the pandemic the PCC took the decision to reduce their payments to the Diocese. This resulted in a deficit of £14,000. The Diocese has instigated a year of grace and have waived all deficits.

8. It is PCC policy to set aside £1000 for children's work. However in 2020 due to the pandemic none of this has been used.

9. Work was carried out on trees in the churchyard using funds from a fund restricted for works in the churchyard.

10. Roof repairs completed using money set aside for this purpose.

11. Archdeacon's Loan of £50,000 was awarded to be used for the roof project. This is interest free and due to be paid back in full by 2024.

13. Following a review of the law the Chichester DBF decided in 2019 that the previous presentation of Chancel Funds had been misunderstood and that a revision was required.

Income received from the Chancel trusts is not investment income, as the PCC does not own the trust fund nor its investments.

Income from Chichester DBF is a Restricted charitable grant to general Fund to reimburse the cost of insuring the Chancel, which previously has been paid by the PCC from General Funds. In 2020 the grant amounted to £133 (2019 £49).

The PCC decided to transfer the Restricted grant to General Fund to replenish that fund for the cost of Chancel Insurance.

The previous disclosed asset value amounting to £6548 has been removed from the value of PCC investments to reflect that the PCC does not legally or beneficially own the Chancel trust fund nor its investments.

Independent Examiner's Report
to the PCC020 of St Thomas à Becket's Church, Pagham
for the Year Ended 31st December 2

Independent Examiner's Report
to the PCC of St Thomas à Becket's Church, Pagham
for the Year Ended 31st December 2020

This is my report to the Parochial Church Council of the Ecclesiastical Parish (PCC) of St Thomas à Becket, Pagham, on the annual report for the year ended 31st December 2020 set out on pages 10 - 15

Respective responsibilities of trustees and examiner

The PCC members are responsible for the preparation of the annual reports. The PCC members consider that an audit is not required for this year under section 144 of the Charities Act 2011 ("the Charities Act") and that an independent examination is needed.

It is my responsibility to:

1. examine the accounts under section 145 of the Charities Act,
2. to follow the procedures laid down in the general Directions given by the Charity Commission (under section 145(5)(b) of the Charities Act, and
3. to state whether particular matters have come to my attention.

Basis of independent examiner's statement

My examination was carried out in accordance with general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair' view and the report is limited to those matters set out in the statement below.

Independent examiner's statement

In connection with my examination, no material matters have come to my attention (other than that disclosed below in Section B below *) which gives me cause to believe that in, any material respect:

- accounting records were not kept in accordance with section 130 of the Charities Act or
- the accounts do not accord with the accounting records

I have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

** Please delete the words in the (brackets) if they do not apply*

Examiner's signature ..... DPoole

Examiner's name *CAPITALS* DAVID POOLE

Date 15th September 2021

Relevant professional qualification(s) or body *if any* .....

Examiner's address

Poole Accounting Services Ltd.,
98 London Road,
Bognor Regis, PO21 1DD

Independent Examiner's Report to the PCC020 of St Thomas à Becket's Church, Pagham for the Year Ended 31st December 2

Section B	Disclosure
	Only complete if the examiner needs to highlight matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners)
Give here brief details of any items that the examiner wishes to disclose	