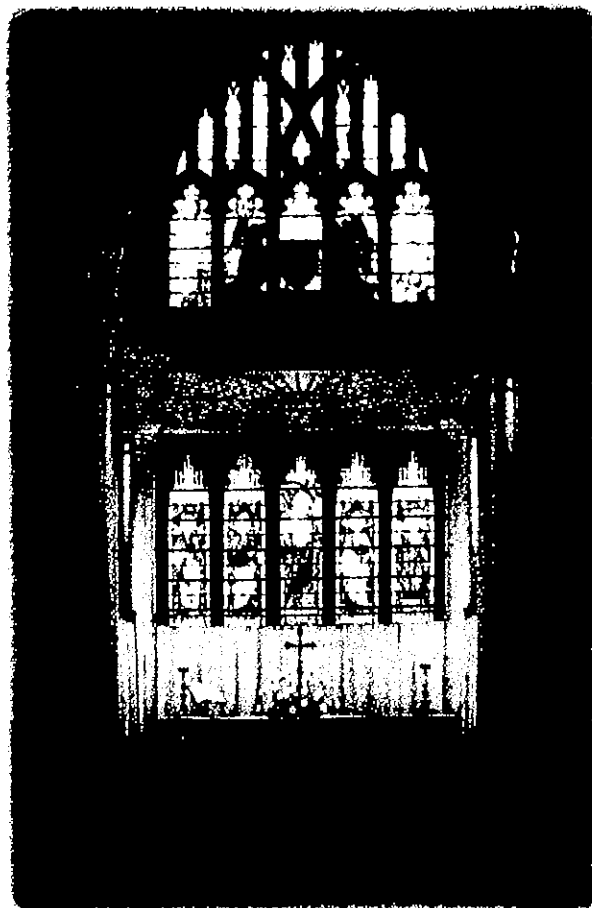




Huddersfield Parish Church

Finance Report end of year 2020



ANNUAL REPORT OF THE PAROCHIAL CHURCH COUNCIL (PCC) FOR THE YEAR ENDED 31st DECEMBER 2020

REFERENCE AND ADMINISTRATIVE INFORMATION

St. Peter's Church is situated in Byram Street, Huddersfield. It is part of the Diocese of Leeds within the Church of England. The Parochial Church Council (PCC) is a charity registered with the Charity Commission, Charity No. 1134839.

Name of Charity: The Parochial Church Council of St Peter, Huddersfield

Correspondence: Parish Office
Huddersfield Parish Church
Byram Street
Huddersfield
West Yorkshire
HD1 1BU

Tel: 01484 427964

Website: www.huddersfieldparishchurch.org

Email: office@huddersfieldparishchurch.org

PCC Members: who have served from 1st January 2020 until the date this report was approved are:

Incumbent: The Revd Canon Rachel Firth Chair

Assistant Curate Revd Carol A Hawkins

Wardens: Dr M Bembridge (re-elected 2019)
Mr A R Eastwood (re-elected 2020)

Representatives on the Deanery Synod:

Miss Katherine Green (elected 2020)
Mr Michael Rivers (elected 2020)
Mrs Grace Hepworth (re-elected 2019)

Elected members: Miss GP Baldry
Mr G Blackwell
Mr P Chadwick
Mrs S Chadwick
Ms D Groom
Mr T Kenworthy
Ms S Mathen
Mr A Mutasa
Mr T Mutasa
Mr A Maclean Electoral Roll Officer
Mrs C Sparks
Mr D Tasker

Co-opted members: Mr J C S Smith (Organist)
Mr R Quarmby (Choral Director)

Bankers: Royal Bank of Scotland
27 Market Place, Huddersfield, West Yorkshire, HD1 2AD

Independent Examiner: Mr P Wakefield

Investment Managers: Redmayne Bentley
9 Bond Court, Leeds West Yorkshire, LS1 2JZ

STRUCTURE, GOVERNANCE AND MANAGEMENT

The PCC is a corporate body established by the Church of England, in accordance with the Parochial Church Councils (Powers) Measures 1956 as amended. Its members are elected at the Annual Parochial Church Meeting (APCM), in accordance with the Church Representation Rules 2011 (contained in Schedule 3 of the Synodical Government Measure 1969 as amended).

The Incumbent, Assistant Clergy, Wardens and Deanery Synod representatives are ex-officio members of the PCC. All Church attendees are encouraged to register on the Church Electoral Roll, and are then eligible to stand for election to the PCC, vote at the AGM, and become encompassed within the Pastoral Care Scheme.

The PCC are the Trustees of the Charity which is registered with the Charity Commission.

Committees

The PCC operates through a number of committees and groups, which meet between full meetings of the PCC:

Standing Committee:

It is a requirement of law for this committee. It has power to transact business of the PCC between its meetings, subject to any directions given by the Council.

Finance Group:

Oversees the general financial dimensions of the work of St. Peter's by monitoring income and expenditure, budgeting, maintaining appropriate financial controls and co-ordinating the annual review of the Christian Stewardship of monies given.

Stewardship Committee:

Attends to matters relating to Christian stewardship and ministry of the local Church, such as aspects of worship, mid-week groups and the work with children and young people.

Social & Funding Group:

This group was established to raise funds for the work of the church and evolved from the fundraising activity that was required to support the building development work.

Pastoral Care Group:

Attends to matters relating to the pastoral care of church members and visitors to the church.

The Keys Restaurant Committee:

Attends to matters pertaining to the relationship between the PCC and the Restaurant who operate from the crypt space of the church, permission granted by licence.

OBJECTIVES AND ACTIVITIES

St Peter's PCC has the responsibility of co-operating with the incumbent, in promoting in the ecclesiastical parish the whole mission of the Church, pastoral, evangelistic, social and ecumenical, as stated in the Parochial Church Council (Powers) Measure 1956 as amended.

Its activities include:

- Regular public worship open to all,
- The provision of sacred space for personal prayer and contemplation.
- Maintenance and development of the Grade 2* listed building
- Pastoral work, including visiting the sick and bereaved.

ACHIEVEMENTS AND PERFORMANCE

Church attendance

At 31st December there were 133 people on the Church Electoral Roll (2018: 169), 2019 saw a complete revision of the Electoral Roll across the Church of England. The average weekly 8am Sunday service attracts an average adult

attendance of 7. Whilst the 10am Sunday service adult attendance, counted across the year, was 92 (2018: 103), but this number increases at festivals. Many more people attend a range of special diocesan, civic and ecumenical Services held throughout the year. A Wednesday lunchtime Eucharist attracts an average of 20 adults, (2018: 23) and the church is open daily for quiet prayer.

Review of the year

The full PCC met 9 times during the year with an average level of attendance of 11. Committees met between meetings and minutes of their deliberations were received by the full PCC and discussed where necessary.

During 2019 the PCC spent a great deal of time deliberating on the various phases of the building works, both the last part of the restoration work and the future vision for the church. Also during the vacancy PCC have spent a considerable amount of time ensuring the effective and efficient running of the church.

Over the year Huddersfield Parish Church was used by the Leeds Diocese for a number of events and services. Programs of study and resources were offered at St. Peter's, including the Lent 2019.

Huddersfield Parish Church seeks to serve the wider community, supporting numerous charities directly and hosting events run by them. We invite local charities to take free stalls at the Christmas Fayre. The Friendship Art Group holds lessons in the crypt room every week. The PCC have aided both financially and practically a local AA group during the year.

As a town center church, St. Peter's continues to act in numerous civic roles and always aims to be "Open, Warm, and Welcoming." HPC continued to venue of choice for many concerts and events during the year. The Director of Music organised a series of Saturday lunch time concerts, these were well received and performers are fully booked for 2020.

The worshipping community has reduced slightly during the vacancy which is common experience during such situations.

This years 'pop-up shop' was not as successful as previous years it is considered that the location is not as favorable as the Pack Horse Centre. The monthly 'Coffee gatherings' continue to be well supported by many friends and contacts from the wider community. The summer fair in June was a financial success.

St Peter's gave financial support to the Welcome Centre and Methodist Mission. St Peter's is an active member of Churches Together in Huddersfield Town Centre (CTHTC), while the ministers of the group meet monthly for prayer and breakfast and achieve a significant level of collaboration.

The church continues, to be a faith centre in an educational project where students from primary through to university level, and from all faith backgrounds, come to St. Peter's to learn what is important in the journey of an Anglican Christian. This is arranged when linked schools make approaches to St. Peter's.

St. Peter's remains an active focus for a strong congregation of worshippers from different communities and backgrounds. Our hosting system enables the church to remain open throughout the day providing a welcome haven for the large number of individuals who seek solace and prayer within the peace of the church. Our pastoral group system enables those connected to be cared for and linked to other 'carers' in the congregation. Through the pastoral lists, the names on the electoral roll and general awareness of people who are drawn into Huddersfield Parish Church our community is cared for. The age, gender and cultural background of the congregation is diverse and reflects the "Open, Warm, and Welcoming" ethos of an inclusive church.

Statement of Financial Activities

For the period 01 January 2020 to 31st December 2020

	Unrestricted funds	Restricted funds	Endowment funds	Total funds	Prior year total funds
Income and endowments from:					
Donations and legacies	61,363	186,000	—	247,363	114,866
Income from charitable activities	1,156	—	—	1,156	3,012
Other trading activities	2,211	—	—	2,211	10,801
Investments	14,008	—	24,743	38,751	41,316
Total income	78,740	186,000	24,743	289,483	169,997
Expenditure on:					
Raising funds	—	—	—	—	1,202
Expenditure on charitable activities	103,246	10,366	—	113,613	200,677
Governance costs	35	—	—	35	435
Investment management costs	1,087	—	—	1,087	1,320
Total expenditure	104,368	10,366	—	114,735	203,635
Net income / (expenditure) resources before transfer	(25,627)	175,633	24,743	174,748	(33,638)
Transfers					
Gross transfers between funds - in	—	—	—	—	24,922
Gross transfers between funds - out	—	—	—	—	(24,922)
Other recognised gains / losses					
Gains / losses on investment assets	—	—	—	—	18,737
Gains on revaluation, fixed assets, charity's own use	—	—	—	—	—
Net movement in funds	(25,627)	175,633	24,743	174,748	(14,901)
Total funds brought forward	58,740	(45,558)	382,882	396,063	410,965
Total funds carried forward	33,112	130,074	407,625	570,812	396,063
Represented by					
Unrestricted					
General fund	33,112	—	—	33,112	58,740
Restricted					
Bell Fund	—	1,001	—	1,001	1,001
Church Maintenance	—	186,000	—	186,000	—
Cornerstone North Wall	—	(60,234)	—	(60,234)	(53,276)
Defibrillator Fund	—	609	—	609	609
Organ Music & Choir	—	2,698	—	2,698	6,106
Revd K R Cook Deceased Legacy	—	—	—	—	—
Special Service Collections	—	0	—	0	0
Endowment					
WDCOS 1153 Car Park	—	—	98,876	98,876	93,000
WDCOS 1176 Venn Street	—	—	185,362	185,362	179,882
WDCOS 1655 Aspley	—	—	123,386	123,386	110,000
WDCOS P0297 Clergy Expenses	—	—	—	—	—
WDCOS P1478 Church Repairs & maintenance	—	—	0	0	0
WDCOS P0212 Organist Salary	—	—	—	—	—

Statement of assets and liabilities as at 31st December 2020

	General	Designated	Restricted	Endowment	This year	Last year
Fixed assets - Investments						
WDCOS Endowment Investments -	60,519	—	(65,985)	5,466	—	—
Totals	60,519	—	(65,985)	5,466	—	—
Fixed assets - Tangible assets						
Equipment -	1,554	—	—	—	1,554	1,554
Equipment Depreciation -	(1,165)	—	—	—	(1,165)	(777)
Property -	17,711	—	—	(17,711)	—	—
Totals	18,099	—	—	(17,711)	388	777
Current assets - Cash at bank and in hand						
RBS Current Account -	(22,148)	—	(26,444)	58,229	9,837	4,815
RBS Current Account -	—	—	(252)	—	(252)	(252)
RBS Bonus Account -	(29,938)	—	31,886	—	1,947	5,023
RBS Bonus Account -	—	—	552	—	552	552
RBS Reserve Online -	(11,167)	—	21,169	—	10,001	234
Lloyds TSB Current Current Account -	1,104	—	—	(1,104)	—	—
Petty Cash -	655	—	(51)	(233)	370	394
Petty Cash -	—	—	(300)	—	(300)	(300)
CBF Deposit Fund -	224	—	—	—	224	224
Totals	(61,270)	—	26,669	66,892	22,181	10,692
Current assets - Debtors						
Debt Due From Former Officer -	(1,115)	—	—	1,115	—	0
Debtor -	—	—	—	—	—	4,935
Accounts Receivable -	12,453	—	187	—	12,641	708
Totals	11,338	—	187	1,115	12,641	5,644
Current assets - Investments						
WDCOS Unrestricted Investment -	—	—	—	203,000	203,000	203,000
Redmayne Investments -	14,913	—	166,000	158,862	339,775	179,882
Totals	14,913	—	166,000	361,862	542,775	382,882
Liabilities - Creditors: Amounts falling due in one year						
Creditors -	3,313	—	(3,313)	—	—	3,432
Accounts Payable -	7,173	—	—	—	7,173	500
Totals	10,487	—	(3,313)	—	7,173	3,932
Grand total	33,112	—	130,074	407,625	570,812	396,063

Fund movement by type

	Opening	Incoming	Outgoing	Transfers	Gains/losses	Closing
1153 - WDCOS 1153 Car Park						
Endowment	93,000	5,876	—	—	—	98,876
Sub-total for 1153	93,000	5,876	—	—	—	98,876
1176 - WDCOS 1176 Venn Stre						
Endowment	179,882	5,480	—	—	—	185,362
Sub-total for 1176	179,882	5,480	—	—	—	185,362
1655 - WDCOS 1655 Aspley						
Endowment	110,000	13,386	—	—	—	123,386
Sub-total for 1655	110,000	13,386	—	—	—	123,386
BELLS - Bell Fund						
Restricted	1,001	—	—	—	—	1,001
Sub-total for BELLS	1,001	—	—	—	—	1,001
CHMAINT - Church Maintenance						
Restricted	—	186,000	—	—	—	186,000
Sub-total for CHMAINT	—	186,000	—	—	—	186,000
COOK - Revd K R Cook Deceas						
Restricted	—	—	—	—	—	—
Sub-total for COOK	—	—	—	—	—	—
DEFIB - Defibrillator Fund						
Restricted	609	—	—	—	—	609
Sub-total for DEFIB	609	—	—	—	—	609
MUSIC - Organ Music & Choir						
Restricted	6,106	—	3,408	—	—	2,698
Sub-total for MUSIC	6,106	—	3,408	—	—	2,698
NORTHWALL - Cornerstone North Wa						
Restricted	(53,276)	—	6,958	—	—	(60,234)
Sub-total for NORTHWALL	(53,276)	—	6,958	—	—	(60,234)
P0297 - WDCOS P0297 Clergy E						
Endowment	—	—	—	—	—	—
Sub-total for P0297	—	—	—	—	—	—
P1478 - WDCOS P1478 Church R						
Endowment	0	—	—	—	—	0
Sub-total for P1478	0	—	—	—	—	0
PO212 - WDCOS PO212 Organist						
Endowment	—	—	—	—	—	—
Sub-total for PO212	—	—	—	—	—	—
Special - Special Service Coll						
Restricted	0	—	—	—	—	0
Sub-total for Special	0	—	—	—	—	0
General - General fund						
Unrestricted	58,740	78,740	104,368	—	—	33,112
Sub-total for General	58,740	78,740	104,368	—	—	33,112
Grand total	396,063	289,483	114,736	—	—	670,812

Analysis of income and expenditure

01 January 2020 to 31st December 2020

	Unrestricted	Designated	Restricted	Endowment	Total	
					This year	Last year
INCOME AND ENDOWMENTS						
Donations and legacies						
110 - Organ & Music Donations	—	—	—	—	—	255
111 - Organ & Music Gift Aid recovered	—	—	—	—	—	6
116 - Music Choir Robes	—	—	—	—	—	753
120 - North Wall Grants Rec	—	—	—	—	—	24,838
121 - North Wall Donations	—	—	—	—	—	314
122 - North Wall Gift Aid recovered	—	—	—	—	—	8
131 - Bell donations/income	—	—	—	—	—	94
132 - Bell Grants Rec	—	—	—	—	—	—
49 - On-Line Giving (Sumup)	—	—	—	—	—	—
50 - Collection - Standing Orders	—	—	—	—	—	—
51 - Collections Cash	1,414	—	—	—	1,414	5,525
52 - Collection Gift Aid	27,160	—	—	—	27,160	39,283
53 - Collection Other Planned Giving	4,059	—	—	—	4,059	3,213
54 - Pedestal & Wall Safe	3,486	—	—	—	3,486	7,506
55 - Kitchen Income	136	—	—	—	136	935
56 - Donations	12,525	—	—	—	12,525	7,000
57 - Legacies	3,000	—	186,000	—	189,000	13,487
58 - Flowers for Church	250	—	—	—	250	650
59 - Miscellaneous Income	35	—	—	—	35	1,172
60 - Gift Aid Tax Recovered	9,295	—	—	—	9,295	9,068
71 - Children's Church	—	—	—	—	—	—
80 - Special Service Collections	—	—	—	—	—	753
95 - Defibrillator income	—	—	—	—	—	—
Total	61,363	—	186,000	—	247,363	114,866
Income from charitable activities						
69 - Service Fees	190	—	—	—	190	2,789
70 - Magazine Income	30	—	—	—	30	222
72 - Office Administration	936	—	—	—	936	—
97 - Mothers Union Income	—	—	—	—	—	—
Total	1,156	—	—	—	1,156	3,012
Other trading activities						
115 - Pew Runners	—	—	—	—	—	—
123 - North Wall fund raising events	—	—	—	—	—	956
124 - NW Lighting Fund Raising	—	—	—	—	—	—
61 - Use of Church	709	—	—	—	709	2,285
62 - Use of Crypt	417	—	—	—	417	740
63 - Card Sales	—	—	—	—	—	418
64 - Fund Raising Events	1,085	—	—	—	1,085	6,401
Total	2,211	—	—	—	2,211	10,801
Investments						
65 - Crypt Rent	14,000	—	—	—	14,000	15,125
67 - CBF Interest CBF1002D	2	—	—	—	2	1
68 - RBS Bank Interest	6	—	—	—	6	43
88 - Aspley Rent & Insurance	—	—	—	13,386	13,386	13,725
89 - Car Park Rent	—	—	—	5,876	5,876	6,422
90 - Car Park Option Fee	—	—	—	—	—	—
91 - R B Investment Income	—	—	—	5,480	5,480	6,000
Total	14,008	—	—	24,743	38,751	41,316
INCOME TOTAL	78,740	—	186,000	24,743	289,483	169,997

EXPENDITURE

Raising funds

176 - Fund Raising Expenses	—	—	—	—	—	366
177 - Card Sale Expenses	—	—	—	—	—	40
186 - Pew Runners expenses	—	—	—	—	—	621
204 - North Wall Fundraising Expenses	—	—	—	—	—	175
206 - NW Lighting Fundraising Expenses	—	—	—	—	—	—
210 - Organ Music Fundraising Expenses	—	—	—	—	—	—
Total	—	—	—	—	—	1,202

Expenditure on charitable activities

150 - Church Electricity	986	—	—	—	986	1,375
151 - Church Gas	5,116	—	—	—	5,116	5,000
152 - Church Water	354	—	—	—	354	289
153 - Church Insurance	10,894	—	—	—	10,894	9,629
154 - Utilities Crypt Back Room	450	—	—	—	450	1,062
155 - Cleaning & Hygiene	311	—	—	—	311	384
156 - Office Administration	899	—	—	—	899	3,719
157 - Telephone & Broadband Fees	862	—	—	—	862	1,124
158 - Clergy Expenses	978	—	—	—	978	1,557
159 - Salaries Adminst & Cleaner	10,996	—	—	—	10,996	15,637
160 - HMRC Tax and NI	3,377	—	—	—	3,377	2,870
161 - Musicians Salaries & Expenses	3,629	—	—	—	3,629	8,115
162 - Service Costs	441	—	—	—	441	2,418
163 - Parish Share	36,861	—	—	—	36,861	35,794
164 - Choir Music Costs	544	—	—	—	544	576
165 - Church Flowers Expenses	90	—	—	—	90	285
166 - Kitchen Refreshments	107	—	—	—	107	376
167 - Miscellaneous Expenses	1,867	—	—	—	1,867	250
168 - Church Repairs & Maintenance	9,472	—	—	—	9,472	10,753
169 - Instrument & Organ Repairs	660	—	3,408	—	4,068	107
170 - Advertising & Publicity Costs	135	—	—	—	135	999
171 - Contingency NWall Project	—	—	—	—	—	—
172 - Magazine Costs	110	—	—	—	110	660
173 - Professional Fees & Expenses	400	—	—	—	400	—
174 - Depreciation of Equipment	388	—	—	—	388	777
175 - Missionary & Charitable Giving	2,268	—	—	—	2,268	5,300
183 - Special service Collection	—	—	—	—	—	753
184 - Legacy Expenditure	—	—	—	—	—	—
185 - Childrens Church	—	—	—	—	—	104
187 - Music Choir Robes	—	—	—	—	—	68
190 - Bell Repair Expenses	—	—	—	—	—	144
195 - Mothers Union Expenditure	—	—	—	—	—	—
196 - Service Broadcasting Project	10,309	—	—	—	10,309	—
197 - Staff Pension Costs - NEST	733	—	—	—	733	—
199 - NW Car Park Professional fees	—	—	1,680	—	1,680	32,813
200 - North Wall Professional fees	—	—	—	—	—	—
201 - Noth Wall Investigation Work	—	—	—	—	—	—
202 - North Wall Sundry Expenses	—	—	—	—	—	—
203 - North Wall Repair Expenses	—	—	5,278	—	5,278	57,530
205 - NW Lighting repair exp	—	—	—	—	—	—
211 - Organ Music Expenses	—	—	—	—	—	—
217 - University Student Expenses	—	—	—	—	—	—
220 - Defibrillator Expense	—	—	—	—	—	—
221 - Discretionary Fund	—	—	—	—	—	200
Total	103,246	—	10,366	—	113,613	200,677

Governance costs

180 - Bank Charges	35	—	—	—	35	35
181 - Legal Professional Governance	—	—	—	—	—	400
182 - Independent Examination Fee	—	—	—	—	—	—
Total	35	—	—	—	35	435

Investment management costs

178 - Crypt Expenses	—	—	—	—	—	—
179 - Christian Stewardship Costs Envelopes	—	—	—	—	—	95
215 - Aspley Maint & Insurance	—	—	—	—	—	1,225
216 - Car Park Expenses	—	—	—	—	—	—
218 - Redmayne Bentley	1,087	—	—	—	1,087	—
Total	1,087	—	—	—	1,087	1,320
EXPENDITURE TOTAL	104,368	—	10,366	—	114,735	203,635
GRAND TOTAL	(25,627)	—	175,633	24,743	174,748	(33,638)

Independent Examiner's report to the Parochial Church Council of St. Peter, Huddersfield

I report on the financial statements of the Parochial Church Council for the year ended 31st December 2020

Respective responsibilities of the Trustees and Independent Examiner

The Charity's trustees consider that an audit is not required for this year under section 144(2) of the Charities Act 2011 (the 2011 Act) and that an independent examination is needed.

It is my responsibility to:

1. Examine the accounts under section 145 of the 2011 Act
2. Follow the procedures laid down in the General Directions given by the Charity Commissioners section 145(5)(b) of the 2011 Act
3. State whether particular matters have come to my attention.

Basis of Independent Examiner's Statement

My examination was carried out in accordance with the General Directions given by the Charity Commission and the Church Accounting Regulations 2006

An examination includes a review of the accounting records kept by the Parochial Church Council and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanation from the Treasurer and members of the Parochial Church Council concerning any such matters.

The procedures undertaken do not provide all the evidence that would be required in a full audit, and consequently no opinion is given as to whether the financial statements present a "true and fair view" and the report limited to those matters is set out in the statement below.

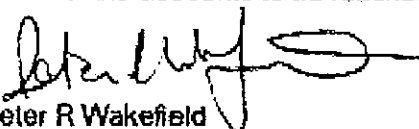
Independent Examiner's Statement

The financial statements have been prepared on the accruals basis, in accordance with Church Accounting regulations and standards as set by the Statement of Recommended Practice on Accounting and Reporting by Charities (SORP 2015).

During my examination of the financial statements all queries were answered satisfactorily by the Church Warden responsible, in the absence of a treasurer. External evidence on some transactions was obtained where necessary.

In connection with my examination, no matters have come to my attention:

1. which give me reasonable cause to believe that in any material respect the requirements
 - to keep accounting records in accordance with s.130 of the 2011 Act or
 - to prepare accounts which accord with these accounting records have not been met: or
2. to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.



Peter R Wakefield
Fernthorpe Hall
Uppermill
OL3 6DP

16th March 2021