

# THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH OF CONGLETON

England & Wales · Charity number 1134829

## Details

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**Other names** CONGLETON TEAM PARISH (CTP), All Saints Congleton

**Status** Registered

**Legal form** Previously excepted

**Registered** 2010-03-11

**Register** [View on the Charity Commission register](#)

## Contact

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**Address** Parish Office  
Chapel Street  
(behind St. Peters Parish Church)  
Congleton  
Cheshire  
CW12 4AB

**Phone** 01260 273212

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**Website** [www.allsaintscongleton.org.uk](http://www.allsaintscongleton.org.uk)

## Activities

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**Objects:** Promoting in the ecclesiastical parish the whole mission of the Church.

**Activities:** Promoting in the ecclesiastical parish the whole mission of the Church.

## Classification

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- **How:** Provides Buildings/facilities/open Space, Provides Services
- **What:** General Charitable Purposes, Religious Activities, Environment/conservation/heritage
- **Who:** Children/young People, Elderly/old People, The General Public/mankind

## Geography

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- **Area of benefit:** UNDEFINED. IN PRACTICE, LOCAL.
- Cheshire East

## Finances

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Period end	Income	Expenditure	Assets	Employees
2024-12-31	£280,776	£319,211	-	-
2023-12-31	£248,663	£248,138	-	-
2022-12-31	£255,415	£202,893	-	-
2021-12-31	£207,293	£219,861	-	-
2020-12-31	£222,728	£212,860	-	-

## Trustees

Name	Role	Appointed
Anthony Ronald Frost		2019-10-07
Carole Ann Edmondson		2023-04-23
Christine Scott		2019-10-07
Dr Michael Hutchison		2025-05-18
EUR ENG Christopher Graham Downes-Ward		2022-10-08
Felicity Margeth Laurence		2026-05-17
Gloria Armstrong		2024-05-12
Jean Connolly		2019-09-18
Jennifer Louise Williams		2026-05-17
Joan Barbara Proctor		2019-09-18
Joanna Downes-Ward		2025-05-18
Lesley Smith		2026-05-17
Loretta Susan Grace		2020-10-18
Mark Swaine		2019-10-07
Nicolas Scott Roy Bradford Blackmore		2020-10-18
Pauline Anne Drew		2020-10-18
Peter Austin Houldsworth		2019-10-07
Richard John Drew		2019-10-07
Sarah louise Terry		2026-05-17

**THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH OF CONGLETON**

England & Wales - Charity number 1134829

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# Accounts

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Trustees Annual Report of

# The Parochial Church Council of the Ecclesiastical Parish of Congleton

Known as **All Saints Congleton**

Registered Charity no. 1134829

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**For the year ended 31st December 2024**

## CONTENTS

Page	
<b>2</b>	<b>Trustees annual report</b>
<b>10</b>	<b>Statement of financial activities</b>
<b>11</b>	<b>Balance Sheet</b>
<b>12</b>	<b>Notes to the accounts</b>
<b>21</b>	<b>Report of the independent examiner</b>

Website: [www.allsaintscongleton.org.uk](http://www.allsaintscongleton.org.uk)

Incumbent: The Revd Ian Enticott  
The Rectory 2 Hartley Gardens, Congleton, CW12 3WA

Registered Office Congleton Parish Office, Chapel Street (behind St Peter's Church), Congleton, Cheshire, CW12 4AB

Independent examiner: Reverend Alan A Clements, MA, ACIB, FCIE  
15 Carleton Road, Great Knowley, Chorley, PR6 8TQ

Bankers: NatWest Congleton  
46 High Street, Congleton, Cheshire, CW12 1BE

Investment Managers CCLA Investment Management Ltd., Senator House  
85 Queen Victoria Street, London, EC4V 4ET

# All Saints Congleton

## Trustees Annual Report for 2024

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### Our aims and purposes as a charity

The PCC has the responsibility of co-operating with the incumbent, the Revd Ian Enticott, in:

- The promotion of the gospel of the Lord Jesus Christ according to the doctrines and practices of the Church of England;
- Promoting in the parish the whole mission of the church, pastoral, social, evangelistic and, ecumenical.
- Making Jesus known and living his way;
- Providing practical support and care for people in the parish, from the youngest to the eldest, irrespective of level of need or, ability to pay;
- Providing financial support for those in need and, to other organisations with similar objectives.

The PCC has maintenance responsibilities for the Parish Churches of St. Peter's and St Stephen's, and the Chapel of Ease of St. John's and Holy Trinity Churches and all their respective Church Halls and Rooms. The fabric of the rectory is the responsibility of Chester Diocese.

### What We Planned to do to achieve our charitable objectives

When planning our activities for the year, our incumbent and the PCC have considered the Charity Commission's guidance on public benefit and, in particular, the specific guidance on 'charities for the advancement of religion'.

The council has complied with the duty under section 5 of the Safeguarding and Clergy Discipline Measure 2016, fully recognising its duty to have due regard to House of Bishops' guidance on safeguarding children and vulnerable adults.

For this year we discussed and planned and delivered the following objectives and activities to fulfil our aims:

- Enabling as many people as possible to worship at our churches
- Enabling as many people as possible to become part of our parish community
- Teaching, baptising and nurturing new and existing believers
- Maintaining an overview of worship throughout the parish
- Considering how services can involve the many groups that live within the parish
- Putting faith into practice, through prayer and scripture, music and sacrament
- Offering worship, prayer, and teaching about the Gospel, in small group situations
- Assisting people from all walks of life to develop their knowledge of, and trust in, Jesus
- Provision of pastoral care and occasional offices for people living in the parish
- Providing assistance to the poor and needy of the parish
- Working with other Churches in the Town through Churches Together in Congleton (CTC).
- Giving donations to missionary organisations
- Reaching out to the unchurched through provision of the following activities: Messy Church, Baby and Toddler Group, Tea Church, Luncheon Club, Schools Work, Easter Egg Hunt, and the Christmas Snowflake Display produced in collaboration local Primary Schools.
- Maintaining the fabric of four church buildings.

## **What We Achieved and How We Affected Beneficiaries' Lives**

### ***Attendance at Worship***

The church family includes worshippers from across the Town within as well as outside the parish boundary. It is our great pleasure to welcome anyone from all walks of life to take part in the life of the church. We run two services at St Stephen's on a Sunday and a fresh expression at St Peter's on a Sunday Morning. We celebrate a weekly midweek service at Holy Trinity and monthly Tea Church services at St John's Community Centre. Home Communion is also available.

The average regular weekly attendance, counted during October was 139 adults and 10 children. Over the course of the year we have seen a number of new people come to church but have also lost some worshippers. Our Worshipping Community is assessed at 204. Our Electoral Roll was 183 people with 5 additions and 7 deletions.

St John's was used by Buglawton Primary School at major Festivals and is used for Messy Church Worship activities (93 adults and 100 children). The Community Centre Hosts a Tea Church where the 10 services have attracted 469 worshippers.

At Holy Trinity, a crib service was held on 22nd December with attendance of 27 and a Communion service on Christmas Eve evening with attendance of 37. Mossley School held 4 Easter and 4 harvest services in the church and Mothers Union welcomed people to join in their Wave of Prayer service.

At St Peter's, the Town Carol service, a civic occasion was attended by 191 people as were nativity plays run by the Nursery (32 children and 50 adults) and a local School (172 children and 60 adults) and on Good Friday 24 people came to visit prayer stations in the church following the CTC Service in the Town Centre. Midnight Communion was held on Christmas Eve and welcomed 51 People. Through the Christmas season the 2,500 Christmas Snowflakes were displayed in church and a total of 418 adults and 217 children visited the church during this period for services and events described above.

On Thursday evenings, we hold a weekly prayer meeting for the parish on Zoom with around 10 people who join the meetings when they are available. We pray for various matters in the parish including our forthcoming events, and for those who have requested prayer for a particular situation. We also pray about events in the wider world.

During the year we conducted the baptism of 17 children and 1 adult and hosted the confirmation of 4 members of our congregation by the Bishop of Stockport. Eight marriages and 46 funerals plus 11 interment only services were also conducted.

### ***Teaching, Baptising and Nurturing New and Existing Believers***

We run baptism preparation sessions which allow us to discuss support networks and family engagement, as well as answer questions and find ways that we might further connect families to other work in the parish such as our baby and toddler group (Shine) and Messy Church events.

This year we also ran confirmation preparation sessions for the 4 people confirmed including the person who has received adult baptism. A Christian Basics course was run for the new Christians in the autumn with many of those who were confirmed. A Youth Alpha Course was run over the summer with 2 younger members of the congregation. We have been seeking to establish a Group for young families within the church although their availability is challenging.

We continue to run Life Groups at various times and locations where small groups of our congregations meet to study the Bible, to pray, to support one another and for fellowship.

### ***Evangelism and Outreach***

All Saints has a range of initiatives and programmes aimed at reaching out to different groups within the Town which include; a Baby and Toddler Group, work with Schools (jointly with another church), Messy Church, special services for Schools, a Well-Being Course and Bereavement support activities, Tea Church primarily for older people and the Luncheon Club. We run a drop in event on Sunday mornings offering a

flexible quiet space, guided meditation and a short act of worship called Space and Time. We have also run a series of craft-based projects in Advent which aim to engage with as many young people as possible.

Shine, our Baby and Toddler Group, runs at St John's Community Centre holding two sessions weekly and ran on 43 days in 2024. We typically see 20-30 children with their carers. This is organised by our Children and Families Missioner with a team of volunteers and many of the families that attend have also come to our Messy Church events. We also ran a Shine nativity service/sensory event which went down very well.

The Messy Church events are run at St John's Community Centre with Biblically based craft activities, a short service and a two course meal. We ran 5 events with a total attendance of 240 people although some people will have been present at several sessions.

Our Children and Families Missioner leads our Schools work and is supported by the Rector and team of Church volunteers. We have been active in Buglawton, Havannah, Marlfields, Marton and Mossley Primary Schools with regular assemblies, reaching around 1300 students.

We have reached 432 Year 4 students across all 11 Primary schools in Congleton with Christmas in a Box sessions and 280 Reception students across 8 of the primary schools in Congleton delivering a Parables workshop. This was delivered by Our Children and Families Missioner and a team of volunteers from All Saints, working ecumenically in conjunction with New Life Church and their staff and volunteers, supported by donations from the Parish and New Life Church.

Our Children and Families Missioner delivered multiple sessions of the Walk Through the Bible: Old Testament and New Testament Mini courses as part of the RE curriculum to Mossley, Buglawton & Havannah Primary Schools reaching 180 students.

We have delivered RE lessons at multiple schools to a mixture of year groups at 4 Primary Schools (Mossley, Marlfields, Havannah and Buglawton), and we have had multiple school visits to various churches (St Peter's, Holy Trinity and St John's) including 8 services in church for these schools.

Our Christmas Project this year involved 9 Primary Schools and the public more generally at the Town Christmas Lights Switch-on Event. The project involved making Snowflakes by cutting coffee filters and in some cases decorating them. We received over 2,500 snowflakes that were mounted and displayed in themed groups around St Peter's Church which was opened for visitors and used for the Town Carol service. It was a very impressive display.

We ran an Easter Egg Hunt on Easter Saturday which involved 75 small plastic eggs being hidden in various parts of Congleton Park and Hankinson's Field - the eggs could then be brought to St Stephen's Church and exchanged for a chocolate egg and families could partake in some Easter themed crafts over tea and biscuits. This event was promoted through the schools and through Social Media. We also created an Easter Garden display at St Peter's churchyard with tableaux representing the days of the Easter story with explanatory notices.

We ran a monthly Tea Church service at St John's Community Centre where following an informal short worship service we serve sandwiches, cake and hot drinks. In total 424 people attended 9 services and the feedback was very positive. We also ran a monthly Luncheon Club which served 1236 two-course meals to a range of people where volunteers prepare, serve and eat with our guests.

### ***Provision of the Church Buildings for People to Enjoy***

All four of our churches are available for baptisms, marriages and funerals but Sunday worship occurs at the two Parish churches. In addition, we have a number of Parish buildings which are variously used. The All Saints' St John's Community Centre Buglawton is hired out to a range of community organisations and individuals, and is used for Church Activities; the Shine Baby and Toddler Group, Messy Church, Tea Church and for Parish breakfast and Luncheon Club. The Mossley Village Hall is hired out to organisations and individuals and is used occasionally for Church activities. The Chappell Centre is run as a Community Cafe from Tuesday to Saturday by a separate organisation (CTP Networking Ltd.). The Upper Room is hired out to a range of organisations but is used by the church for Bible study sessions and for the Bereavement Journey.

St Peter's Parish Rooms hosts the Parish Office and is occasionally used by the Church. We allow the St Peter's Parish room grounds to be used by the nursery in St Peter's School.

St Stephen's holds monthly Coffee Mornings which attract 60-80 people and raise money which is sent directly to the chosen charities which were Christians Against Poverty, WaterAid, Mercy Ships, RNLI, Congleton War Memorial Hospital Appeal, Ruby's Fund, Zarach, Chatterley Whitfield Friends and Congleton Storehouse. The St Stephen's Pillar Room at the back of church was also hired out to external organisations which earned £1652.

St Peter's is a Grade I listed church with a central position in the town. It is opened on Tuesdays and Saturdays through the Spring/Summer months for people to visit so that the architectural beauty of the building and its presence can be experienced. The building also held musical concerts, choir performances and talks in the building. In total 553 people attended these events and charitable donations totalling £1345 were made to 5 charities: Embrace the Middle East, Just Money Movement, Nordoff Robbins Music Therapy, Emergency vehicles for Ukraine and English Lessons for the Congleton Ukrainian community.

### ***Spatial Reordering of the Church Building and Future Projects***

A plan for the restoration of St Peter's and its re-ordering to make it suitable for future worship has been developed but the PCC decided not to take this forward for a Faculty.

### ***Provision of Pastoral Care for People Living in the Parish***

In addition to our funeral ministry our Pastoral Worker has led two initiatives for people experiencing loss. He has run nine sessions of Grave Talk in 2024; discussing big questions about death, dying and funerals at a local café space. There was an average of 2 participants at these sessions. The Pastoral Worker assisted by a team of 5 church members has twice led a 7 session licensed course called the Bereavement Journey on 2 occasions with total 11 participants. The Church also ran a special service Christmas Without a Loved One service at St Peter's on behalf of Churches Together in Congleton to which we invite those for whom have held funerals during the year - 33 people attended the service.

Our church members are involved with an Ecumenical Street Pastors organisation in the town contributing 4 Street Pastors and 7 Prayer Pastors.. Regularly they sacrifice their time and energies to caring, listening, and helping people who remain out in the streets late on Saturday night.

### ***Provision of Tangible Support to the Poor and Needy***

At our services we collect produce that is then taken to our local food bank, Storehouse. We make no charge for many of the activities we run for the elderly and families although donations are gratefully accepted. Space in the St John's Narthex has been used by a local initiative, Clothes for All, which will provide clothing to those referred to its service.

### ***Other Charitable Giving***

The church gives regularly to the Church Missionary Society with a total donation of £1,500 in 2024. The total money given to Charity directly from the St Stephen's Coffee Mornings was £3698.45 (not included in accounts).

## **Financial Review**

### ***Summary***

The Accounts cover two Parish Churches (St Peter's and St Stephen's), two Chapels of Ease (St John's and Holy Trinity), All Saints' Mossley Village Hall and St John's Community Centre Buglawton. As in previous years, CTP Networking Ltd, which manages the operations in the Chappell Centre, is not included, being a separate legal entity.

The attached Financial Statements show:-

Total Income for 2024 was £280,776 (2023 - £248,663) consisting of;-

Restricted Funds	£82,235	(2023 – 75,339)
Unrestricted (Designated)	£46,531	(2023- £37,800)
Unrestricted (General)	£152,010	(2023 - £135,525)

Total Expenditure for 2024 was £319,211 (2023- £248,138) consisting of;-

Restricted Funds	£96,180	(2023- £55,615)
Unrestricted (Designated)	£71,150	(2023 - £44,934)
Unrestricted (General)	£151,881	(2023 - £147,589)

### ***Restricted Funds***

In 2019 a generous legacy was received by St Perter's and was invested with CCLA until needed for major building work, which is the subject of a project still in the planning phase.

The portfolio of investments held in shares increased in value by £28,733 during 2024, and this is shown in the SOFA under Gains/losses on investment assets.

Total of Restricted funds at 31/12/24 = £1,535,557 For the detailed list see the Balance Sheet.

### ***Designated Funds***

The monies for Mossley Village Hall Premises and the All Saints' St John's Community Centre Buglawton are ring-fenced to keep separate from other Unrestricted monies. For these, only their total income, total expenditure and bank balances are included in these Accounts

There is also a fund for major repairs to church buildings, and several other small funds which the PCC wishes to ring-fence.

Total Designated funds at 31/12/24 = £69,531. For the detailed list see the Balance Sheet.

### ***General Funds***

The total **income** was £152,010 (2023: £135,525). Congregational giving (excluding tax recovered) accounted for 56 % of income (2023 63%) and largely comes from bank standing orders (2024 85%). Regular giving has increased which is encouraging although several members are no longer with us. The congregation needs to be kept informed as to the need for regular giving as costs are increasing all the time. Investment in shares increased in value by £601 during 2024, and this is shown in the SOFA under gains/losses on investment assets.

The major **expenditure** (50%) was, as usual, the Parish Share, £75,344 paid to the Diocese where we pay at 1.05 times the standard rate ie. We more than cover the cost of the rector and contribute to the other activities of the Diocese. Other significant expenditure was for the running costs of four churches and graveyards, and the Parish Office.

The balance of General funds at the end of 2024 was £42,320 (£46,590 at end 2023), a decrease of £4,270.

### **Staff Costs**

The PCC pays for an administrator who runs the Parish Office and supports our Church activities and communication materials. The Children's and Families Missioner is paid by the Parish and we receive specific donations to support this ministry from members of the congregation and also from a local trust. The payments to the cleaner for Mossley Village Hall are included in the Staff costs but are reimbursed by MVH.

### **Trustee Payments and Expenses**

The PCC also supported the Rector by paying Council Tax of £3,734, Water and environmental charges amounting to £461 for the Rectory plus other annual costs towards travel, hospitality, telephone, postage and broadband amounting to a little over £862

The PCC paid £283 for training expenses for the Children's and Families Missioner who is a Trustee.

There were no payments to other trustees nor to persons related to or connected to the trustees.

### **Office costs**

The costs of running the Parish office in addition to salaries were £5,532.

### **Repairs to the Fabric of the Church Building**

We were very conscious of a tight budgetary position for 2024 and restricted any building work to essential repairs (the roof work at St Stephen's £11,244, the roof at Holy Trinity £875) and work that was funded from our restricted funds (replacement Organ Blower at St Peter's £12,448 and electrical work £1,569, carpet for St Stephen's £3,000). Pews in the North Aisle of St Stephen's were removed and the area carpeted to provide flexible space for children during our services. No significant work was required at St John's this year but four minor projects at the Community Centre were completed using funding from the Centre income.

Quinquennial reports for Holy Trinity and St Stephen's were received in 2024. The highest priority work has been conducted.

### **Summary of Funds**

The total value of Parish funds at 31 December 2024 is shown below, with comparison to 2023.

	At 31/12/24	At 31/12/23
Restricted	£1,535,557	£1,520,706
Designated	£69,531	£89,211
General	£42,320	£46,590
Totals	£1,647,408	1,656,507

### **Why we Hold Money in Reserves**

The PCC policy is to hold most of the Restricted Funds in investments but to maintain the accessibility of Designated and Unrestricted Funds to support our activities.

Major or unexpected adverse financial events are covered as follows :-

- for St Peter's church (Grade 1 listed): by existing Restricted funds
- For the other three churches: by a Designated fund, which is added to each year by a budgeted amount from the General fund.
- A sudden reduction in General income (most likely due to loss of a generous donor): for the foreseeable future, the level of reserves will be adequate to cover this while action to address the situation is considered. The balance of General reserves at 31/12/24 was £42,320.

### ***Management of Risks and their Mitigation***

The PCC has an ongoing task of reviewing the major risks which impact on the work of the churches in the parish. The usual electrical inspections, PAT testing and fire extinguisher checks have been carried out.

The PCC considers that the principal risks and uncertainties are:

- The need to fund urgent work on the church's listed building if we do not proceed with the restoration and re-ordering project at St Peter's.
- An unexpected fall in income, particularly given the dependence of the church on a limited number of generous regular donors.
- The continual increases in unavoidable costs such as Parish Share, Utilities and Insurance. We endeavour to limit this through careful purchasing decisions.
- The requirement to find volunteers with the appropriate skills, time and commitment to support all our activities.

We are actively working to ensure our safeguarding measures are consistent with best practice and we conduct risk assessments for Church activities.

### ***Future Financial Plans***

The PCC accepts that the limited growth in our unrestricted income and increasing expenditure makes the financial position precarious and that it needs to closely monitor the financial situation. The balance sheet is deceptive. Monies available to meet our running costs, held in the General Reserves, are decreasing. However, the Parish appears to be well-endowed on the surface because of the sums held in Restricted Funds. It has been agreed that action needs to be taken to raise the congregation's awareness of the actual cost of running the parish. It is also accepted that action to raise the income may be insufficient and steps will need to be taken to significantly reduce the expenditure as well. As part of this we will conduct a comprehensive review of the use of our buildings.

### **Structure, governance and management of the charity**

As a parish of the Church of England, the structure and governance of the Parish are controlled by the Church Representation Rules of the Church of England. The Parish is in the Deanery of Congleton which is part of the Archdeaconry of Macclesfield in the Diocese of Chester and in the Archdiocese of York.

The Parochial Church Council (PCC) is registered with the Charity Commission as required by the Charities Act 2011. Its governing document is the Parochial Church Councils (Powers) Measure 1956.

During the year the members of the Parochial Church Council who have acted as Trustees during the year are listed below. All Trustees are required to make a PCC Member Trustees Eligibility Declaration and complete appropriate DBS checks and safeguarding training in accordance with Diocese of Chester requirements.

Membership of the PCC is determined under the Church Representation Rules and consists of certain ex-officio members (the incumbent and lay ministers licensed to officiate in the church), the churchwardens and members of the Deanery Synod, and 9 members of the church who are elected at the Annual Parochial Church Meeting (APCM). Members are warmly encouraged to stand for election to the PCC and we try to ensure a balance of skills and experience where possible.

**PCC Members and Trustees**

*Ex Officio members*

Incumbent:	The Revd Ian Enticott	Chairman
Reader Representative:	Lesley Murray	
Pastoral Worker	EUR ING Christopher Downes-Ward	Vice Chairman to May 2024
Church Wardens:	Jean Connolly	
	Pauline Drew	Church warden from Apr 2024
	Peter Houldsworth	
	Christine Scott	Vice Chairman from May 2024
	Margaret Snook	until Feb 2024

*Elected Members*

Gloria Armstrong	from Apr 2024
Nicolas Blackmore	
Robert Brookes	from Apr 2024
Carole Edmondson	
Anthony Frost	
Vivienne Glarvey	Treasurer
Loretta Grace	
Helen Harrison	to Apr 2024 Secretary
Joan Proctor	
Mark Swaine	


*Deanery Synod*

Pauline Drew  
Richard Drew

*Co-opted Members*

Linda Ross	From Apr to Oct 2024 Secretary
Dr. Michael Hutchison	from Nov 2024 Secretary

This Trustees' Annual Report was **approved** by the PCC and signed on their behalf by The Revd. Ian Enticott, PCC Chairman

.....  
  
.....  
Rector

Date.....16<sup>th</sup> April 2025.....

**PARISH OF All SAINTS CONGLETON - 1134829**  
**Statement of Financial Activities**  
**For the period from 01 January 2024 to 31 December 2024**

	Unrestricted funds	Designated funds	Restricted funds	Endowment funds	Total funds	Prior year total funds
<i>Income and endowments from:</i>						
Donations and legacies	129,493	465	35,176	—	165,134	152,445
Income from charitable activities	17,663	359	11,709	—	29,731	20,597
Other trading activities	4,125	45,707	502	—	50,334	40,589
Investments	729	—	34,848	—	35,577	35,033
Other income	—	—	—	—	—	—
<b>Total income</b>	<b>152,010</b>	<b>46,531</b>	<b>82,235</b>	<b>—</b>	<b>280,776</b>	<b>248,663</b>
<i>Expenditure on:</i>						
Raising funds	191	—	—	—	191	201
Expenditure on charitable activities	151,690	14,514	96,180	—	262,385	205,403
Other expenditure	—	56,635	—	—	56,635	42,534
<b>Total expenditure</b>	<b>151,881</b>	<b>71,150</b>	<b>96,180</b>	<b>—</b>	<b>319,211</b>	<b>248,138</b>
Gains / losses on investment assets	601	—	28,733	—	29,335	110,212
<b>Net income / (expenditure) resources before transfer</b>	<b>730</b>	<b>(24,618)</b>	<b>14,788</b>	<b>—</b>	<b>(9,100)</b>	<b>110,737</b>
<i>Transfers</i>						
Gross transfers between funds - in	—	5,000	4,943	—	9,943	5,153
Gross transfers between funds - out	(5,000)	(62)	(4,880)	—	(9,943)	(5,153)
<i>Other recognised gains / losses</i>						
Gains on revaluation, fixed assets, charity's own use	—	—	—	—	—	—
<b>Net movement in funds</b>	<b>(4,270)</b>	<b>(19,680)</b>	<b>14,851</b>	<b>—</b>	<b>(9,100)</b>	<b>110,737</b>
<i>Reconciliation of funds</i>						
<b>Total funds brought forward</b>	<b>46,590</b>	<b>89,212</b>	<b>1,520,706</b>	<b>—</b>	<b>1,656,508</b>	<b>1,545,770</b>
<b>Total funds carried forward</b>	<b>42,320</b>	<b>69,531</b>	<b>1,535,557</b>	<b>—</b>	<b>1,647,408</b>	<b>1,656,508</b>

*There may be minor discrepancies in the totals if the pence are not being shown*

PARISH OF All SAINTS CONGLETON - 1134829

Balance sheet (Church of England)  
As at: 31 December 2024

	As at 31/12/2024	As at 31/12/2023
	£	£
<b>Fixed assets</b>		
Investments	1,310,976	1,281,642
	<u>1,310,976</u>	<u>1,281,642</u>
<b>Current assets</b>		
Debtors	—	1,717
Cash at bank and in hand	337,404	373,149
	<u>337,404</u>	<u>374,866</u>
<b>Liabilities</b>		
Creditors: Amounts falling due in one year	973	—
<b>Net current assets less current liabilities</b>	<u>336,432</u>	<u>374,866</u>
<b>Total assets less current liabilities</b>	<u>1,647,408</u>	<u>1,656,508</u>
<b>Total net assets less liabilities</b>	<u>1,647,408</u>	<u>1,656,508</u>
<b>Represented by</b>		
<b>Unrestricted</b>		
Unrestricted - General fund	42,320	46,590
<b>Designated</b>		
Designated - "Agency" Fund DF	3	—
Designated - PCC Refreshments fund	566	491
Designated - PCC Major Repairs Fund	7,562	16,686
Designated - Mossley Village Hall Savings	7,100	6,741
Designated - Mossley village hall premises	15,837	34,302
Designated - St Peter's ** Children's fund	—	62
Designated - St Peter's ** Cemetery fund	4,457	4,457
Designated - St John's Community Centre	34,007	26,472
<b>Restricted</b>		
Restricted - St Peter's Old Development	96,319	109,537
Restricted - Miss Matthias Organist Training Fund	707	671
Restricted - St Peters organ repairs	—	13
Restricted - St Peter's ** Bell tower fund	4,120	4,035
Restricted - St Stephens Thanksgiving fund	3,470	5,478
Restricted - St Peter's Adcroft Legacy Restoration	543,546	515,501
Restricted - St Peter's Adcroft Legacy Outreach	144,250	137,127
Restricted - St Peter's Building Maintenance	3,030	5,050
Restricted - St Peter's Adcroft Legacy Devel't & Reordering	657,857	663,421
Restricted - PCC Children & Families Ministry	—	411
Restricted - PCC Mission fund	162	1,505
Restricted - Chappell Legacy	73,653	70,031
Restricted - Higginbothom Legacy Accum Inc	8,442	7,928
<b>Funds of the church</b>	<u>1,647,408</u>	<u>1,656,508</u>

*There may be minor discrepancies in the totals if the pence are not being shown*

**THE PARISH OF ALL SAINTS CONGLETON**

**NOTES TO THE FINANCIAL ACCOUNTS YEAR ENDED  
31 DECEMBER 2024**

1. Analysis of Income
2. Analysis of Expenditure
3. Governance costs
4. Trustees' and key management personnel remuneration and expenses
5. Staff costs and employee benefits
6. Fixed asset investments
7. Pensions and other post-retirement benefits
8. Fund movement summary and statement of change
9. Listing of funds
10. Accounting policies

**PARISH OF ALL SAINTS CONGLETON**

**FINANCIAL STATEMENTS YEAR ENDED 31 DECEMBER 2024**

**1. ANALYSIS OF INCOME**

	Unrestricted Funds		Restricted Funds	TOTAL 2024	TOTAL 2023
	General	Designated			
	£	£	£	£	£
<b>DONATIONS AND LEGACIES</b>					
Congregational Regular Giving	85,557		10,459	96,016	94,821
Donations, Appeals etc	21,136	465	21,979	43,580	33,280
Tax recovered (Gift Aid, VAT)	22,800		2,738	25,538	24,344
Legacies					
	<u>129,493</u>	<u>465</u>	<u>35,176</u>	<u>165,134</u>	<u>152,445</u>
<b>CHARITABLE ACTIVITIES</b>					
Bank Interest	17,663			17,663	13,865
		359	11,709	12,068	6,732
	<u>17,663</u>	<u>359</u>	<u>11,709</u>	<u>29,731</u>	<u>20,597</u>
<b>OTHER TRADING ACTIVITIES</b>					
Fundraising & Misc. Income	4,125		502	4,627	3,428
Hall & Community Centre Income		45,707		45,707	37,161
	<u>4,125</u>	<u>45,707</u>	<u>502</u>	<u>50,334</u>	<u>40,589</u>
<b>INVESTMENTS</b>					
Share dividends	729		34,848	35,577	35,033
	<u>729</u>		<u>34,848</u>	<u>35,577</u>	<u>35,033</u>

**PARISH OF ALL SAINTS CONGLETON**

**FINANCIAL STATEMENTS YEAR ENDED 31 DECEMBER 2024**

**2. ANALYSIS OF EXPENDITURE**

	Unrestricted Funds		Restricted Funds	TOTAL 2024	TOTAL 2023
	General	Designated			
	£	£	£	£	£
<b>RAISING FUNDS</b>					
Cost of Fund Raising	191			191	201
	<u>191</u>			<u>191</u>	<u>201</u>
<b>CHARITABLE ACTIVITIES</b>					
Parish Share	75,344			75,344	71,757
Charities & Mission	1,500	390	33,858	35,748	35,183
Insurance	14,140			14,140	14,041
Routine Parish Running Costs	60,706		4,309	65,015	61,024
Other Major Costs		14,124	58,013	72,137	23,399
	<u>151,690</u>	<u>14,514</u>	<u>96,180</u>	<u>262,384</u>	<u>205,403</u>
<b>OTHER EXPENDITURE</b>					
Hall & Community Centre Costs		56,637		56,637	42,534
		<u>56,637</u>		<u>56,637</u>	<u>42,534</u>

### 3. Governance costs

#### Auditor's / Independent examiners remuneration:

The provision made for independent examiner's remuneration for 2022 was £200. In the event, because the total income was greater than £250,000, the charge was £1,800 (paid in 2023). No provision has been made in the 2023 Accounts, but the charge is expected to be £300.

### 4. Trustees' and key management personnel remuneration and expenses

The trustees neither received nor waived any remuneration during 2023 (2022: £NIL), except for the Children & Families' Missioner, a full-time employee who was made a Trustee during 2020.

This trustee, Mr Nic Blackmore, received a gross salary of £30,231 in 2023 (£28,791 in 2022) and employee benefit for pension of £1,209 in 2023 (2022 £1,152). He was the only Trustee who received reimbursement for expenses of £448 during 2023 (£547 in 2022).

### 5. Staff costs and employee benefits

The average monthly number of employees and full time equivalent (FTE) during the year was as follows:

	<b>2024</b>	<b>2024</b>	2023	2023
	<b>Number</b>	<b>FTE</b>	Number	FTE
Raising funds	<b>Nil</b>		Nil	
Charitable activities	<b>3</b>	<b>2</b>	3	2
Governance	<b>Nil</b>		Nil	
	<b>3</b>	<b>2</b>	3	2

The total staff costs and employee benefits were as follows:

	<b>2024</b>	2023
Wages and Salaries	<b>47,219</b>	47,766
Social Security	<b>NIL</b>	NIL
Defined contribution pension costs	<b>1,889</b>	1,782
Other employee benefits	<b>472</b>	445
<b>Totals</b>	<b>49,580</b>	49,993

No employees received total employee benefits (excluding employer pension costs) of more than £60,000.

## **6. Fixed asset investments**

Managed fund investments: £1,310,976 (2023: £1,281,642)

The fair value of listed investments is determined by reference to valuations provided by the CCLA who manage the funds. Their valuation will be based on the quoted prices for identical assets in an active market at the balance sheet date.

## **7. Pensions and other post-retirement benefits**

The charity operates a defined contribution pension plan for its employees. The amount recognised as an expense in the period was £1,782 (2022 - £1 697).

## **8. Fund Movement Summary and Fund Statement of Change**

See below:-

PARISH OF All SAINTS CONGLETON - 1134829

Fund movement summary

Selected period: 01 January 2024 to 31 December 2024

Fund	Fund Balances brought forward	Incoming Resources	Outgoing Resources	Transfers	Gains and Losses	Journal Entries	Fund balances Carried forward
Agency - "Agency" Fund DF	—	—	(3)	—	—	—	3
PCCRepairs - PCC Major Repairs Fund	16,686	—	14,124	5,000	—	—	7,562
PCC-Refresh - PCC Refreshments fund	491	465	390	—	—	—	566
SPOldDevlt - St Peter's Old Development	109,537	3,594	14,107	(4,594)	1,889	—	96,319
SPAdoroRes - St Peter's Adcroft Legacy Restoration	515,501	15,470	—	1,838	10,738	—	543,546
SPAdcroOut - St Peter's Adcroft Legacy Outreach	137,127	3,980	—	459	2,684	—	144,250
SPBldMaint - St Peter's Building Maintenance	5,050	—	2,033	13	—	—	3,030
MVHSavings - Mossley Village Hall Savings	6,741	359	—	—	—	—	7,100
SPAdcroDev - St Peter's Adcroft Legacy Devlt & Reordering	663,421	20,350	41,833	2,297	13,422	—	657,857
PCC-CFMin - PCC Children & Families Ministry	411	32,938	33,659	310	—	—	—
PCCMission - PCC Mission fund	1,505	—	1,094	(248)	—	—	162
General - General fund	46,590	152,010	151,881	(5,000)	601	—	42,320
ChappLeg - Chappell Legacy	70,031	3,622	—	—	—	—	73,653
HTHiggAccd - Higginbotham Legacy Accum Inc	7,928	514	—	—	—	—	8,442
HTOrgan - Miss Matthias Organist Training Fund	671	36	—	—	—	—	707
MVHPremis - Mossley village hall premises	34,302	15,857	34,322	—	—	—	15,837
SPOrgan - St Peters organ repairs	13	—	—	(13)	—	—	—
SPBellow - St Peter's ** Bell tower fund	4,035	85	—	—	—	—	4,120
SSThanks - St Stephens Thanksgiving fund	5,478	1,646	3,654	—	—	—	3,470
SPChild - St Peter's ** Children's fund	62	—	—	(62)	—	—	—
SPCemet - St Peter's ** Cemetery fund	4,457	—	—	—	—	—	4,457
BuglawCC - St John's Community Centre	26,472	29,851	22,316	—	—	—	34,007
<b>Totals</b>	<b>1,656,508</b>	<b>280,776</b>	<b>319,211</b>	<b>—</b>	<b>29,335</b>	<b>—</b>	<b>1,647,408</b>

There may be minor discrepancies in the totals if the pence are not being shown

PARISH OF ALL SAINTS CONGLETON - 1134829

Fund statement of change  
01/01/2024 to 31/12/2024

Fund	Brought forward				Movement				Carried forward			
	Unrestricted	Designated	Restricted	Endowment	Unrestricted	Designated	Restricted	Endowment	Unrestricted	Designated	Restricted	Endowment
Agency	—	—	—	—	—	3	—	—	—	3	—	—
PCC-Refresh	—	491	—	—	—	75	—	—	—	566	—	—
PCCRepairs	—	16,505	—	—	—	(5,124)	—	—	—	7,562	—	—
SPOldDevlt	—	—	109,537	—	—	—	(13,218)	—	—	—	96,319	—
SPAdcroRes	—	—	515,501	—	—	—	20,040	—	—	—	543,540	—
SPAdcroOut	—	—	137,127	—	—	—	7,123	—	—	—	144,250	—
SPBidMaint	—	—	5,050	—	—	—	(2,020)	—	—	—	3,030	—
MVHSavings	—	6,741	—	—	—	359	—	—	—	7,100	—	—
SPAdcroDev	—	—	663,421	—	—	—	(5,564)	—	—	—	657,857	—
PCC-CFMin	—	—	411	—	—	—	(411)	—	—	—	—	—
PCCMission	—	—	1,505	—	—	—	(1,343)	—	—	—	162	—
General	46,590	—	—	—	(4,270)	—	—	—	42,320	—	—	—
ChappLeg	—	—	70,031	—	—	—	3,622	—	—	—	73,653	—
HTHiggAcci	—	—	7,528	—	—	—	514	—	—	—	8,442	—
HTOrgan	—	—	671	—	—	—	36	—	—	—	707	—
MVHPremis	—	34,302	—	—	—	(18,465)	—	—	—	15,837	—	—
SPOrgan	—	—	13	—	—	—	(13)	—	—	—	—	—
SPOldReord	—	—	—	—	—	—	—	—	—	—	—	—
SPOldRestn	—	—	—	—	—	—	—	—	—	—	—	—
SPBellow	—	—	4,035	—	—	—	65	—	—	—	4,120	—
SSThanks	—	—	5,478	—	—	—	(2,008)	—	—	—	3,470	—
SPOldMaint	—	—	—	—	—	—	—	—	—	—	—	—
SPChild	—	62	—	—	—	(62)	—	—	—	—	—	—
SPCemet	—	4,457	—	—	—	—	—	—	—	4,457	—	—
BuglawCC	—	25,472	—	—	—	7,535	—	—	—	34,007	—	—
<b>Totals</b>	<b>46,590</b>	<b>69,212</b>	<b>1,520,706</b>	<b>—</b>	<b>(4,270)</b>	<b>(19,680)</b>	<b>14,851</b>	<b>—</b>	<b>42,320</b>	<b>69,531</b>	<b>1,535,557</b>	<b>—</b>

## 9. LISTING OF FUNDS

**GENERAL** fund. Monies for which there are no restrictions on how used.

### DESIGNATED FUNDS

The charity operated 7 Designated funds (i.e. Unrestricted but “ring-fenced”) as follows:

**Mossley Village Hall Savings fund.** Used to keep savings separate from its day-to-day monies.

**Mossley Village Hall Premises fund.** Used to keep day-to-day operation of the Hall separate from other Parish monies. (Total figures only are consolidated into the final Parish Accounts.)

**St Peter’s Children’s fund.** Consists of donations to provide facilities for very young children (“Mum’s & Tots”).

**St Peter’s Cemetery fund.** Used to set aside fees from burials for future major expenditure in the cemetery.

**St John’s Community Centre Premises fund.** Used to keep the operation of the Centre separate from other Parish monies. (Total figures only are consolidated into the final Parish Accounts.)

**PCC Major Repairs fund.** (Previously Churches’ Contingency fund) Set aside for major repairs or other unexpected expenses for St Stephen’s, St John’s and Holy Trinity.

**PCC Refreshments fund.** Monies from teas, coffees, etc., between services in church to be used for refreshments at the APCM or similar events.

### RESTRICTED FUNDS

The charity operates 13 Restricted funds, as follows:

**PCC Children & Families Ministry fund.** (Previously PCC Youth fund). Grants and donations for the employment of a Children & Families Missioner.

**PCC Mission fund.** Monies retained from Parish Giving for Mission activities.

**Chappell Legacy fund.** The residue of a legacy for the Chappell Centre/Mossley Village Hall site.

**Higginbottom Legacy Accum. Income fund.** A legacy and donations for expenses to the interior of Holy Trinity church.

**Miss Matthias’ Organist Training fund.** A legacy for organist training.

**St Stephen’s Thanksgiving fund.** A legacy and donations for use on the church building.

**St Peter’s Old Development fund.** Historical legacies, donations and grants for repairs and alterations to the fabric of the church.

**St Peter’s Bell Tower fund.** Donations for maintenance of the church bells and ringing equipment.

**St Peter’s Adcroft Legacy Development Reordering fund.** Part (50%) of the 2019 legacy, to be used for reordering the interior of the church and further development of the site.

**St Peter's Adcroft Legacy Restoration fund.** Part (40%) of the 2019 legacy, to be used to restore the fabric of the church.

**St Peter's Adcroft Legacy Outreach fund.** Part (10%) of the 2019 legacy, to be used for outreach to the local community.

**St Peter's Building Maintenance fund.** Required by Heritage England to show that at the start of each year, an agreed amount has been set aside for maintenance of the fabric of the church. (Replaced a Designated fund at the end of 2019.)

**St Peter's Organ Repairs fund.** A legacy for major repairs to the church organ.

## 10. Accounting Policies

The financial statements have been prepared in accordance with the Church accounting regulations together with the applicable accounting standards and the Charities SORP.

The financial statements have been prepared under the historical cost convention except for some investment assets, which are shown at market value.

### ● Funds

General funds represent the funds of the PCC that are not subject to any restrictions regarding their use and are available for application on the general purposes of the PCC (labelled 'Unrestr'd' in the accounts). These include funds designated for a particular purpose by the PCC e.g. Parish Share.

The purpose of restricted funds (labelled 'Restr'd' in the accounts) is noted in the accounts.

The accounts include transactions, assets and liabilities for which the PCC can be held responsible. They do not include the accounts of church groups that owe an affiliation to another body nor those that are informal gatherings of church members.

### ● Incoming Resources

#### **Voluntary income and capital sources:**

Collections and donations are recognised when made.

Amounts receivable under the gift aid are only recognised when honoured by the donor.

Income tax recoverable on gift aid is recognised when claimed.

Grants and legacies to the PCC are accounted for as soon as the PCC is notified of its entitlement and the actual amount.

Any funds raised by fete, garden party and similar events are accounted for gross.

Other ordinary income:

- Rental income from lettings of church premises
- Parochial fees due to the PCC for weddings, funerals etc are accounted for on an event-by-event basis.

Insurance claims are accounted for when settled.

#### **Income from Investments:**

Dividends and interest are accounted for when due.

#### **Investment gains and losses:**

Realised gains or losses are recognised when investments are sold.

Unrealised gains or losses are accounted for on revaluation of investments at 31<sup>st</sup> December.

#### **Application of resources:**

Missionary and Charities Giving is accounted for when paid.

The Diocesan Parish Share is accountable when payable.

- **Fixed Assets**

Consecrated and beneficed Property is excluded from the accounts by s.96 (2)(c) of the Charities Act 1993. No value is placed on moveable church furnishings held by the churchwardens on special trust for the PCC and which requires a faculty for disposal since the PCC considers this to be inalienable property. All expenditure incurred during the year on consecrated or beneficed buildings and moveable church furnishings, whether maintenance or improvement is written off.

- **Church Halls**

The land and buildings held on behalf of the PCC for its own purposes are at nil value.

- **Other Fixtures & Fittings**

Equipment used within the church building is written off at point of purchase and therefore depreciation is not applicable.

- **Investments:**

investments are administered by CCLA and held in the CBF Church of England Investment fund, on behalf of the PCC, and are valued at the market value on 31<sup>st</sup> December.

- **Current Assets:**

Amounts owing to the PCC at 31<sup>st</sup> December in respect of rents or other income are shown as debtors less any provision for amounts that may prove uncollectible. Short-term deposits include cash held on deposit either with the Central Board of Finance, the Diocesan Board of Finance, the Banks or Building Societies.

- **Connected Charities:**

The accounts of the St Peters School Trust (the Trustees being the Incumbent & Churchwardens) are held quite separately from the Parish Accounts.

## **Examiners Report**

**Independent Examiner's unqualified report to the members of the P.C.C. of All Saints Church, Congleton, Diocese of Chester in respect of the Financial Statements for the year ended 31<sup>st</sup>. December 2024 as set out on pages 10 to 11 of this report.**

### **Respective responsibilities of the P.C.C. and the examiner.**

The P.C.C. members acting as the charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for the year under section 144 of the Charities Act 2011 (the Charities Act) and that an independent examination is needed. It is my responsibility to:

examine the accounts under section 145 of the Charities Act  
to follow the procedures laid down in the general Directions given by the Charity Commission (under section 145(5)(b) of the Charities Act, and  
to state whether particular matters have come to my attention.

### **Basis of the Independent Examiner's statement.**

My examination was carried out in accordance with the general Directions given by the Charity Commission and the guidance published in PCC Accountability (The Charities Act 2011 and the P.C.C.), 5<sup>th</sup> edition). An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with these records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the trustees concerning such matters. The procedures undertaken do not provide all the evidence that would be required for an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair' view and the report is limited to those matters set out in the statement below.

### **Independent examiner's statement.**

In connection with my examination, no material matter has come to my attention which gives me cause to believe that in, any material respect:

accounting records were not kept in accordance with section 130 of the Charities Act, or  
the accounts do not accord to the accounting records.

I have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts is reached.

Signed.   
Name Revd. A. A. Clements

Date 30th. April 2025.

Fellow Association of Charity Independent Examiners.

Address 15 Carleton Road, Great Knowley, Chorley PR6 8TQ

ACIE PCC CC32

**THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH OF CONGLETON**

England & Wales - Charity number 1134829

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# Accounts

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# PARISH OF CONGLETON

(known as All Saints Congleton)

## TRUSTEES' ANNUAL REPORT 2023



*Now to him who is able to do immeasurably more than all we ask or imagine, according to his power that is at work in us, to him be glory in the church and in Christ Jesus throughout all generations, for ever and ever!*

*Ephesians 3: 20-21*



## CONTENTS

The Rector .....	3
1. Introduction .....	3
2. Executive summary.....	3
3.Charity and Administrative Details .....	4
4.Objectives and activities .....	6
4.1 Worship and Prayer .....	7
4.2 Pastoral activities .....	9
4.3 Outreach .....	9
4.3.1 Children and Families.....	10
4.3.2 Older Adults .....	12
4.4 Heritage & events.....	13
4.5 Life Groups.....	14
5. Fundraising Standards .....	14
6. Public Benefit .....	14
7.Achievements and Performance .....	19
8. Financial Review .....	20
9. Structure, Governance and Management .....	22
10. Declaration.....	26
11.Trustees' Responsibilities Statements .....	27
12. Examiner's Report .....	28
13. Statement of Financial Activity (SOFA) .....	29
14.Balance Sheet (Separate Funds).....	30
15.1 Accounting Policies .....	31
15.1 Governance costs .....	33
15.2 Trustees' and key management personnel remuneration and expenses .....	34
15.3 Staff costs and employee benefits.....	34
15.4 Fixed asset investments.....	35
15.5 Pensions and other post-retirement benefits .....	35
15.6 Fund Movement Summary .....	36
15.7 Fund Movement of Change.....	37
15.8 Listing of Funds.....	38

## THE RECTOR

Revd Ian Enticott

The Rectory

2 Hartley Gardens

Congleton

CW12 3WA

### 1. INTRODUCTION

This is the annual report of the Parish of Congleton, known as All Saints Congleton, for the period 1<sup>st</sup> January 2023 to 31<sup>st</sup> December 2023.

The Parochial Church Council (PCC) along with the Chapter is responsible for promoting the whole mission of the Church, pastoral, evangelistic, social and ecumenical in the ecclesiastical parish. The PCC has maintenance responsibilities for St. Peter's, St Stephen's, St. John's and Holy Trinity Churches and their respective Church Halls and Rooms. The parsonage is the responsibility of the Diocese.

As a parish of the Church of England in the Archdiocese of York, the structure and governance of the Parish are controlled by the Church Representation Rules of the Church of England. The Parish is in the Deanery of Congleton which is part of the Archdeaconry of Macclesfield and the Diocese of Chester.

### 2. EXECUTIVE SUMMARY

In 2023, the parish was able to continue and expand activities from the previous year to support the community; we have participated in town centre and civic events.

The parish continued to promote its single identity as All Saints Congleton, although the registered name of the charity remains unaltered, through use of the logo on communications, publicity materials and clothing for teams of volunteers. Development has started on a new website with professional support.

The service pattern established in 2022 has continued and, alongside our outreach activities, is attracting new families. The Business Usage Strategy group have made a preliminary report to the PCC and identified some potentially difficult changes that will be required to improve the financial situation; there is still much work to be done in this area. The St Peter's Church Project has made some considerable progress with a wide-reaching consultation with congregations, the town and community.

Unfortunately, the parish outgoings have exceeded its income, which itself was lower than anticipated. This is an area that will need to be closely monitored and addressed in 2024. It is

due to unanticipated repairs to the buildings and unbudgeted expenditure – including a rise in energy cost.

In 2024, we are looking forward to the opportunities presented to us to consolidate and continue to grow. Our work will aim to support our parish vision: ‘Making Jesus known, living his way’ and our parish mission as we proclaim and show our love for God and our community.

### 3.CHARITY AND ADMINISTRATIVE DETAILS

#### 3.1 CHARITY NAME

The formal name of the charity is **“The Parochial Church Council of The Ecclesiastical Parish of Congleton”**.

#### 3.2 CHARITY REGISTRATION NUMBER

The Parish of Congleton operates as a registered charity, no. 1134829.

#### 3.3 TRUSTEES

The trustees who have served during the year and since the year end were as follows:

<b>Trustee Name</b>	<b>Office</b>	<b>Dates acted if not for whole year</b>
<b>Blackmore, Nic</b>	Children and Families Missioner	From April 2023
<b>Connolly, Jean</b>	Churchwarden	
<b>Downes-Ward, Christopher</b>	Licensed Pastoral Worker	
<b>Drew, Pauline</b>	Deanery Synod Representative	Re-elected April 2023
<b>Drew, Richard</b>	Deanery Synod Representative	Re-elected April 2023
<b>Edmondson, Carole</b>	Lay member	From April 2023
<b>Enticott, Ian</b>	Rector	
<b>Frost, Anthony</b>	Lay member	
<b>Glarvey, Vivienne</b>	Treasurer	From April 2023
<b>Grace, Loretta</b>	Lay member	Re-elected April 2023
<b>Harrison, Helen</b>	PCC Secretary	
<b>Houldsworth, Peter</b>	Churchwarden	
<b>Hutchison, Mike</b>	Reader Representative	Up to April 2023
<b>Laurence, Mike</b>	Treasurer	Up to April 2023 Co-opted
<b>Murray, Lesley</b>	Reader Representative	From April 2023
<b>Proctor, Joan</b>	Lay member	
<b>Scott, Christine</b>	Churchwarden	
<b>Snook, Maggie</b>	Churchwarden	
<b>Swaine, Mark</b>	Lay member	

All members of the PCC are automatically appointed as Trustees and remain in position until they leave or complete their elected term; all Trustees are required to make a PCC Member

Trustees Eligibility Declaration; appropriate DBS checks and safeguarding training are completed in accordance with Diocese of Chester requirements.

### 3.4 REGISTERED OFFICE

The registered office address is:

Congleton Parish Office  
Chapel Street (behind St Peter's Church)  
Congleton  
Cheshire  
CW12 4AB

### 3.5 EXAMINER

Examiner services for the period January 1<sup>st</sup>, 2023 to December 31<sup>st</sup>, 2023 are provided by:

Reverend Alan A Clements, MA, ACIB, FCIE  
15 Carleton Road,  
Great Knowley,  
Chorley, PR6 8TQ

### 3.6 BANKERS

Banking services for the period January 1<sup>st</sup>, 2023 to December 31<sup>st</sup>, 2023 are provided by:

NatWest Congleton  
46 High Street  
Congleton  
Cheshire  
CW12 1BE

### 3.7 INVESTMENT MANAGERS

Investment services for the period January 1<sup>st</sup>, 2023 to December 31<sup>st</sup>, 2023 are provided by:

CCLA Investment Management Ltd.  
Senator House  
85 Queen Victoria Street  
London  
EC4V 4ET

### 3.8 EXEMPTIONS FROM DISCLOSURES

None.

## 4.OBJECTIVES AND ACTIVITIES

The Parish covers a large area of Congleton, including the town centre. Our four churches currently serve a population of approximately 17,000. Although the town continues to expand with a programme of new housing especially around the link road, Wolstenholme Elmy Way, these are largely outside the parish.

The Parish contains four primary academy schools. We have strong links with Mossley Primary (which is a Church of England Controlled Academy) through the Incumbent and our three Foundation Governors, leadership of weekly assemblies and delivery of regular faith-based material and lessons. We have active relationships with three other primary schools: Havannah, Buglawton and Marlfields (which is just outside the parish).

There are two nurseries which also have active links with our churches. There are two large secondary academy schools on the outskirts of the Parish. As part of the Children and Families Missioner's work we hope to deepen relationships with pupils, teachers and parents at schools.

At the start of 2023 we had connections with many organisations including:

- Churches Together in Congleton
- Congleton Bible Week
- Congleton Street Pastors
- Cheshire East Council – Connected Communities and Living Well initiative
- Congleton Town Council
- Congleton in Bloom
- Congleton Partnership (working to regenerate our Town)
- Police PCSO surgeries
- Buglawton Community Group - In-Bloom and local residential issues
- Primary Schools
- Residential Care Homes
- Wellspring Methodist Church delivering *The Hope Journey* for primary schools together with New Life Church
- United Reformed Church Board Games for mental health
- CHOC (Congleton and Holmes Chapel)– health initiatives with 3rd sector...social-prescribing plus
- All Saints Luncheon Club with links to Cheshire East Local Area Coordinators for referrals
- New Life Church (for the Community Bus)
- The Old Saw Mill (support for luncheon club members)
- World Day of Prayer
- Signers for D/deaf and hard of hearing

The Children & Families Missioner has continued to serve the Diocesan Outreach Committee through 2023, influencing and impacting the way that the Diocese of Chester reaches communities and delivers its materials, programmes and projects in the most effective way.

Our signers for D/deaf and hard of hearing provide support for our services and also events at Congleton Bible Week, the outdoor service on Good Friday and the World Day of Prayer.

An important part of our fellowship is to support our congregations in their pastoral needs. Our future mission will extend to those that are not yet part of our church community, and our community buildings are proving to be places that offer immediate links to those who are outside our current church family.

#### 4.1 WORSHIP AND PRAYER

The Sunday service pattern established in 2022 has continued throughout 2023.

There are two services at St Stephens. The One Service, at 9.30am has continued to grow and develop through the year. It has explored faith in interesting and different ways - through themes of prayer and prayers through the bible, resourcing mission, and Jesus walking with us through our struggles. The One Service team has also grown and developed; this has included opportunities for two young people in preaching and leading worship. The team involves members of the congregation from 10 to 80+ years old.

The second service, at 11am, follows a traditional worship approach familiar to the congregation; attendance is very positive and it has attracted new people too. Services are British Sign Language (BSL) signed for the D/deaf and hard of hearing once per month, and more frequently when the signers are available.

The Space & Time Service at St Peter's at 11am continued throughout 2023 thanks to the commitment of a small team of parishioners who welcomed, served refreshments, and prepared and led both meditations and worship; it is a fresh expression of worship. A short service of Holy Communion led by the Rector was provided once per month. Those attending included parishioners and members of the community. Discussions are ongoing regarding how we develop Space and Time over the next year.

The midweek service at 10.15am on Wednesdays continued at Holy Trinity, Mossley. It attracted between 15 and 30 attendees with an average congregation of 21. The service is either Holy Communion or Morning Worship led by a lay reader in the Rector's absence.

Home communion was provided regularly by two Lay Readers to 6 recipients.

Several one-off services took place at St Peter's during the year including the Mayor's Civic service in the summer and the Community Carol Service at Christmas. The latter was attended by over 200 people from the local community and the singing was led by members of the Beartown Singers.

Nearly 1000 local primary school children helped make an eight-foot-high Christmas Tree of Thankfulness that was displayed at St Peter's. Individual cut-outs of their hands, decorated and expressing their thanks, formed the leaves of the tree. Hands from members of the community, gathered at the Town Lights Switch-On event, were used to create the star for the top of the tree and separate Christmas tree banners displayed on the church pillars. Marlfields primary school once again chose to hold their Christingle service in the church and it was wonderful to see so many young children, their teachers and their parents filling the church with their presence and their voices.

Over the course of 2023 we have baptised 20 children and 1 adult, one of which was a special request from a family in Scotland who were previously residents of Congleton but who no longer have a local church open, and for whom we had baptised another member of their wider family the previous year. We have also seen a baptism take place in the One Service as a family who are regular members wanted it to be experienced as part of the church family.

As part of the baptism process, families attend two preparation sessions. These allow us to help support families, discuss support networks and family engagement, as well as answer questions and find ways that we might further connect them to other work in the parish such as our toddler group, Shine, and Messy Church events.

On Thursday evenings, we hold a weekly prayer meeting for the parish on Zoom with around 10 people who join the meetings when they are available. We pray for various matters in the parish including our forthcoming events, and for those who have requested prayer for a particular situation. We also pray about events in the wider world. We always take time to report back on any answers to prayer and generally begin the prayer time with some verses from one of the psalms and end with the weekly collect.

There is a monthly tea church, on the second Wednesday of the month, at All Saints Community Centre in Buglawton. It is a fresh expression of worship that reaches a congregation of mainly older people.

Across the Parish there were 21 baptisms, 1 service of thanksgiving, 3 marriages, and 47 funerals (40 in church and 7 elsewhere (mainly crematoria)).

#### 4.1.1 DEANERY SYNOD

Two lay members of the PCC are elected to the Deanery Synod which is chaired by the Rector. The Pastoral Worker is also a member of Deanery Synod by virtue of his licence.

Three meetings were held during the year; the speakers were Bishop Sam Corley answering questions, Jared Brown on Youth Ministry and Rev Peter Froggatt on the new Diocesan Vision: Together in Christ – Sharing Hope.

#### 4.1.2 CHURCHES TOGETHER IN CONGLETON (CTC)

We continue to be an active member of the Churches Together in Congleton with our Rector as the Convenor. CTC maintain a combined church presence at town centre events and lead a short outdoor service on the pedestrian precinct on Good Friday. There is a monthly prayer meeting. Member churches also join together in offering sessions from the Hope Journey to all the local schools. There is a different topic for each year group spread through the school year. School leavers are presented with a copy of Scripture Union's book "It's Your move" funded by the Churches Together group.

#### 4.1.3 CONGLETON BIBLE WEEK

All Saints supports Congleton Bible Week which is part of the Keswick Fellowship. Every year we have a Bible teacher speaking on a theme. This year we held the Bible Week in September with Matt Searles speaking on passages from Isaiah around the theme "Comfort my people". The parish hosted a number of the events.

### 4.2 PASTORAL ACTIVITIES

The parish offers a range of activities for children and families as well as older people.

#### 4.2.1 PARISH BREAKFAST

In 2023 there have been 6 parish breakfasts hosted by All Saints Community Centre.

#### 4.2.2 ALL SAINTS LUNCHEON CLUB AT ALL SAINTS COMMUNITY CENTRE.

The luncheon club reduced the number of weeks it operated to support its team of volunteers; thereby it only served 1320 hot meals to our guests in 2023. The volunteers' willingness to drive, cook, serve, wash-up and, most of all, join in the fellowship by relaxing and eating with the guests is invaluable.

A special Coronation Luncheon Club, held in May, raised £380 for the East Cheshire Hospice. The cost of the celebration luncheon was supported by a generous grant from Plus Dane Housing.

#### 4.2.3 PARISH HOLIDAY

The parish holiday took place in June when a coach full of parishioners went on holiday to Cromer for a week.

#### 4.2.4 MOTHERS' UNION

Mossley Mothers Union meets monthly in The Chappell Centre. It provides an interesting programme of speakers and activities; many of the sessions are open to the wider congregation. It has a membership of 16 people and an average attendance of 8 people.

### 4.3 OUTREACH

Volunteers are the backbone of our mission objectives and one of the most valuable resources. A cup of coffee or tea and a chat can often make a positive difference in the day of

someone just passing through. Our volunteers are drawn from the Parish, other churches and local residents who engage with the community and feel valued from their contributions.

### 4.3.1 CHILDREN AND FAMILIES

2023 has seen a deepening and growth of the children and family's work that has developed in previous years. As we look to 2024, we hope to increase events such as Messy Church, to provide a regular programme and develop new and greater discipleship for families and our young people, as well as continuing to grow and develop our volunteers and volunteer base.

Across the spectrum of events and activities under the Children and Families banner we have seen more than 45 members of the parish volunteering in a variety of roles. These volunteers range from the age of 4 to people in their 80s as we encourage and empower people of all ages to be involved. We have seen members of the congregation step-up and start to serve in different capacities. We introduced a team uniform, proudly displaying our logo, allowing team members to be easily identifiable for those attending events and activities and also allow us to show a recognisable presence as All Saints Congleton at public events such as the Light Switch On.

#### 4.3.1.1 EASTER

We ran our successful town-wide easter egg event, 'The Hunt', for a third year. With clues posted on our Facebook page, 100 wooden eggs were hidden across the town over the course of a week. For each wooden egg brought to a collection point, the finder received a free chocolate egg and a copy of the real Easter story. This activity continues to connect us to the community on a far-reaching basis and we received really positive feedback from those taking part. People of all ages came to collect their eggs and we have seen an increase in awareness of our presence in the town from members of the community.

#### 4.3.1.2 CHRISTMAS

Over the Christmas period there were lots of opportunities to engage with schools and the community. As previously mentioned, we ran our 'Tree of Thanks' project and 5 local primary schools and one nursery participated. Students and staff were invited to cut-out handprints on green paper or card and then write prayers or words of things they were thankful for, from family, to friends to many others. Almost a thousand hands were produced.

We had a presence at the town Christmas Light Switch on where we also invited children, families and other attendees to also join in with adding their hands of thanks to the project, creating colourful hands for the star for the top of the tree and separate banners. It included a hand from the Mayor of Congleton.

Bringing together the congregations of the One Service and traditional service, we saw almost 200 people attend a united carol service on Christmas Eve at St Stephen's followed later in the day by an interactive nativity service for families at Holy Trinity. This was attended by families from Shine, the local schools we work with as well as others from the community.

#### 4.3.1.3 SHINE (Parent & Toddler Groups)

Our baby and toddler group, SHINE, continues to flourish. The attendance each week averages 40 children, aged 0-4, and their respective parents and carers. The group provides a warm and friendly welcome for families, that includes people from Stoke and Alsager as well as supporting families in the more immediate community. We continue to provide healthy snacks and age-appropriate developmental toys and equipment. Parents and carers are given a listening ear and have appreciated the space that is given for the family as a whole.

Due to the connections and relationships being built at the groups, we have seen families engaging with other aspects of our outreach and services. We have begun to see our families transition as the original families who came in 2021 return to work and are replaced with new attendees. However, even as we make the most of the opportunity to build relationships with these new families, it has been great to see many of our original families still connect through Messy Church and other events.

#### 4.3.1.4 MESSY CHURCH EVENTS

As the numbers attending the Messy Church events has grown, we have increased the number of events in 2023 to every two months. Our themes included Valentines, Joseph, Harvest and Christmas. The events continue to be free for attendees and provide opportunity for children and carers to utilise their creative skills as we explored the topics through crafts and artistic activities. They were then brought together to think more deeply about the topic in a celebration followed by an opportunity to eat together in fellowship. We have seen additional volunteers step up to help, bringing their skills and creativity and improving the experience of those attending.

#### 4.3.1.5 SCHOOLS

Our schools' work has grown and deepened over the course of 2023. We continue to provide regular assemblies with Buglawton, Havannah and Mossley CE primary schools as well as some ad-hoc provision at Daven primary school, supporting over 1000 students. There has been an uptake in schools asking for our involvement delivering RE provision based on the Cheshire East Standing Advisory Council on Religious Education (SACRE) curriculum.

We have worked in-depth with Mossley CE school providing RE lessons including topics such as the Holy Spirit, the visit of the Magi, How Christians Celebrate Christmas across the world, and more. They have also had various visits to Holy Trinity for worship services celebrating Easter and Harvest. We were also invited to lead or take part in the Year 6 leavers' assembly, Christingle service and Key Stage 2 Christmas Carols. All of the schools have had visits to the local churches as they have explored RE topics such as baptism and acts of worship, the history of the Georgians, Christingle and more.

The biggest development of 2023 has been the delivery of '*Walk Through the Bible*'. The Children & Families Missioner undertook training in the winter of 2022/23 with a local presenter before working with 4 schools during 2023. '*Walk Through the Bible*' is split into two 5-week courses, Old Testament Mini and New Testament Mini, covering major stories

and events of the bible and connecting them with 80 actions that students learn over the two courses. We delivered 4 Old Testament Mini course and 2 New Testament courses. There is opportunity for this to continue to grow in subsequent years.

Through 2023 we have continued our ecumenical work across all 11 primary schools, reaching over 900 students, delivering *Hope Journey* workshops on Parables and the Nativity. This has also opened the door into a new venture with a fourth primary school, Daven, as we hosted their Christmas Carol concert and are looking to take assemblies and deliver '*Walk Through the Bible*' Old Testament Mini in the new year.

### 4.3.2 OLDER ADULTS

#### 4.3.2.1 GRAVETALK

GraveTalk is designed for people who have big questions about death, dying and funerals. It is a café space, where people have the opportunity both to talk and listen. The Pastoral Worker provided these sessions. There were nine sessions in 2023 with a break for the summer holidays. Three of the sessions were held in the "Wild & Wild" café in the centre of town and six in "Higher Ground" Café and bar. Attendance at these events has run from 0 to 6 with an average of 2.

#### 4.3.2.2 THE BEREAVEMENT JOURNEY

The Bereavement Journey is a series of 7 sessions of videos and talks used to help people who have been bereaved. During 2023 a team of 5 people were trained by the Pastoral Worker. It is planned to deliver the first course in January 2024.

#### 4.3.2.3 BOARDGAMES FOR MENTAL HEALTH

The Pastoral Worker has been assisting the local United Reformed Church with their initiative to provide a monthly place for people with a variety of mental health needs to meet and socialise through the structured environment of playing boardgames.

#### 4.3.2.4 WELLBEING SESSIONS

There have been 2 Wellbeing courses in 2023 – the first was the completion of a course that started in November 2022 and the second started in October 2023. We are still in contact with 17 of the attendees. Once the 8-week course ends we continue monthly meet-ups on the first Wednesday of the month.

The outcomes and feedback from the courses have been positive. Everyone said it was a safe, friendly space and helpful to talk things out. People reported that they felt they gained quite a lot of tools on how to positively enhance wellbeing but acknowledged that it would sometimes be a struggle to put them into practice. 3 people have continued helping as volunteers on the Wellbeing Course, 2 people have got jobs and 2 are actively seeking jobs. Quite a few people have made friendships within the group and have continued to meet. One person got involved in a new craft group, and several have tried exercise groups. A couple of people actively looked for volunteering posts and began volunteering. One lady who repeated the course commented on how much she realised she had moved on since the first course. It was encouraging for leaders to observe people supporting and encouraging one another.

#### 4.3.2.5 RESIDENTIAL CARE HOMES

We provide support to 3 of our local care homes:

- Priesty Fields Care Home: We continue to visit Priesty Fields Care Home on a monthly basis. The Rector leads a team of 3 or 4 parishioners who help and we have now grown in number with around 7 to 10 residents. We sing a couple of traditional hymns and have a Bible reading and prayers and share communion. We were also invited to lead residents and their families in a Christmas carol singalong.
- The Laurels Care Home: One of our Readers leads a team of 6 going into The Laurels every month. They continue to hold a short service for 6 to 10 residents with some hymns and a Bible reading and prayers.
- Bradwell Court Residential Care Home: Towards the end of the year, we started a monthly service at Bradwell Court with a team of 8 to 10 volunteers from church led by our Parish Evangelist and with around 12 residents attending the short service with hymns, Bible reading, prayers and a reflection.

#### 4.4 HERITAGE & EVENTS

People visit our churches for all sorts of reasons and not solely for worship. Our Grade 1 listed parish church, St Peter's, provides regular opportunities for people to visit. The ministry of Welcoming involves being sensitive to when visitors want to talk, when they want to sit quietly with their thoughts and prayers or when they want to wander around the church.

##### 4.4.1 HERITAGE

###### 4.4.1.1 SATURDAY OPENING AT ST PETER'S

As a grade1 listed building St. Peter's is open for casual visitors for 4 hours each Saturday from April to the end of September. The history and significant features are explained on attractive pop-up banners. 113 people visited on Saturdays including visitors from Spain, Chile and Japan. Some wanted to "see inside", others popped in for refreshments, some wanted quiet space and others the opportunity to talk to someone.

###### 4.4.1.2 TUESDAYS AT TEN

St. Peter's '*Tuesdays@Ten*' had a programme of events running from April until July. We welcomed a total of 252 adults and 9 children.

Events included Easter reflections and the Easter story in the churchyard. There were two interesting talks by a member of the White Ribbon Group and the other by a local magistrate. We offered access to St. Peter's registers and in May focussed on the Coronation. On 'quiet' days people were offered a reflective walk round the church. Our 4 lunch-time organ and piano recitals were enjoyed by 153 people.

In addition to this regular opening, we hosted a Sunday afternoon concert with local young singers, coached by one of our church members, with proceeds going to Music Action International, an Advent concert by the Nantwich Singers and a patchwork exhibition by

Congleton Patch-workers and Quilters. These events attracted another 149 adults and 4 children. Event costs were covered by donations from those attending. A programme is being planned for 2024.

#### 4.4.2 COMMUNITY EVENTS

##### 4.4.2.1 CONTRIBUTION TO TOWN EVENTS

St. Peter's hosted the new Mayor's Civic Service and was open on Remembrance Sunday for visitors following the service at the town war memorial.

The Parish held a stall at the Health & Wellbeing Fayre in March and at the town's Green Fayre in September.

##### 4.4.2.2 COFFEE MORNINGS AT ST STEPHEN'S

Coffee mornings have resumed on the first Saturday morning of every month from March to December. The proceeds from each event are donated to charity.

#### 4.5 LIFE GROUPS

Regular life groups (previously bible study groups) have been meeting throughout the week across the year.

### 5. FUNDRAISING STANDARDS

The parish makes no direct appeals to the public or street collections and so is not required to maintain standards in this area.

### 6. PUBLIC BENEFIT

When planning our activities for the year, the incumbent and the PCC have considered the Charity Commission guidance on public benefit and, in particular, the specific guidance on charities for the advancement of religion. We try to enable people to live out their faith as part of our parish community through:

- Worship and prayer; learning about the Gospel; and developing their knowledge and trust in Jesus.
- Provision of pastoral care for people living in the Parish.
- Missionary and outreach work.

All the work is aimed to support the parish vision "Making Jesus known, living his way", and our mission as we proclaim and show our love for God, and our community.

To facilitate this work, it is important that we maintain the fabric of the buildings in our care. These are:

- Holy Trinity Church, Mossley
- Mossley Village Hall and The Chappell Centre, Mossley
- St. John the Evangelist Church, Buglawton & St. John's Community Centre, Buglawton
- St. Stephen's Church
- St. Peter's Church
- St. Peter's Rooms and the Parish Office

### 6.1 HOLY TRINITY, MOSSLEY

As a result of a storm in March 2023, we experienced slippage of the finial cross and damage to the roof and ridge along the Eastern apex. We swiftly employed a steeplejack to lower the cross to the ground, repair the damaged roof and complete maintenance work on some slipped tiles in other parts of the roof. The cost of the repairs was £1,050 and due to a £1,000 excess on our insurance, the PCC chose not to make a claim.

In June 2023 we started new 24-month contracts for our gas and electricity supply and the costs are approximately 35% higher than during the previous 36-month contracts

Throughout the year we continued routine maintenance of the building, which included annual maintenance of the two gas boilers. The West Room boiler failed in October and has not been repaired due to cost, the room now being de-chilled by oil-filled radiators. In July our Portable Appliance Testing was undertaken by the parish volunteer, the lightning conductor was tested and our fire-fighting equipment was inspected in December. Other maintenance to church, graveyard and car park is all performed by volunteers with the exception of a paid contractor who cuts half of the graveyard grass each fortnight during the growing season. We continue to have minor issues of fly-tipping and long-term parking in the car park, the latter which we try to manage by leaving notices on the vehicles in the carpark. Unfortunately, due to this being private land, we can gain no assistance in removing the vehicles by Cheshire Police nor Cheshire East Council.

There were 46 services of holy communion led by Rector Ian and during Ian's absence one service of holy communion led by a retired priest and four services of morning worship led by our Lay Readers. We held an Easter Day holy communion service at 8.00am which attracted a congregation of 24 and our Christmas Eve nativity service attracted 81 people. Three baptisms, one wedding and six funerals were held during the year and three Easter and three harvest services were held to accommodate the whole of Mossley School.

The Quinquennial Inspection of the church took place in October 2023 and we received the report in February 2024.

### 6.2 MOSSLEY VILLAGE HALL PREMISES AND THE CHAPPELL CENTRE

No major expenditure has been required at the Mossley Village Hall premises in 2023. However, major improvements to the ceiling are scheduled for 2024.

### 6.3 ST JOHN'S, BUGLAWTON & ALL SAINTS COMMUNITY CENTRE

A Quinquennial Inspection was undertaken in September 2023 which revealed a number of areas within the building and churchyard that need attention, but, overall, the report was positive.

Necessary roof work was completed by a steeplejack. This included repositioning a number of tiles on the high-level roofs, clearing debris from the gutters, and resealing a split in the lead on a low-level roof which was causing damage inside the church at a cost of £900.

The lower gutters on the boiler house, vicar's vestry and choir vestry were cleaned out by members of the dedicated team of volunteers who are very effective in maintaining high standards of maintenance in the church and grounds.

Within the building, old kneelers and other items that were no longer used were disposed of effectively, making the church more spacious and inviting. All servicing and routine maintenance of the church was performed. Heating system inspected, serviced and certificate received. The building was kept clean.

The churchyard was maintained by the team of volunteers. The grounds were kept neat and tidy, the grass cut regularly, perimeter hedges trimmed, and old wreaths cleared from the graves. All the ground level drains around the church were cleaned out. The mower and strimmer used to maintain the grounds were serviced, ready for the start of the next grass cutting season.

To improve wheelchair access into the churchyard from the gates at the entrance, some paving stone flags were levelled. The stone in the soakaway was replaced and the broken plastic grid replaced before re-levelling the stone flags.

A dead tree in the churchyard was leaning against the partition that separated the churchyard from the rear area of the adjacent community centre. There was no danger as that area had restricted access, but the tree was cut down and removed by a tree surgeon. Other tree work was done by tree surgeons at the request of the Primary School next door, and undertaken from our side of the boundary. This involved felling two trees which were overhanging from the churchyard. The school organised and paid for the work.

Although used infrequently for traditional services of worship, the church is used for Weddings, Funerals and Baptisms. The church was hired out a couple of times during 2023 and used by the Buglawton Primary School for some festivals.

#### 6.4 ST STEPHEN'S CHURCH

Some necessary repairs to the church roof were completed this year, including the replacement and resetting of a significant number of roof tiles. All gutters were cleared of leaves and debris. This work was undertaken by a steeplejack at a cost of £1014.

Water ingress affecting the main porch roof and nearby wall, causing damage to the internal wall surfaces, has been surveyed by our architect, and his recommendations to resolve the problem have been approved by the DAC. We are hoping to come to the PCC with a proposal for remedial action in 2024; it is anticipated that the cost will be met from the General Repair Fund.

Routine jobs and annual equipment servicing were maintained. Other than a repair to the church organ blower, costing £945, no major work was undertaken within the church.

The churchyard in general was maintained to a good standard by the usual small team of volunteers. This year, however, we were fortunate to be offered help from an individual who, managing his own small team, removed a large quantity of green waste from the churchyard, with impressive results.

During the growing season a paid contractor was used to mow the grass and volunteers maintained the lawns and shrubs in the Garden of Remembrance. A few lavenders and other small plants were introduced to attract bees.

The flagged entrance area has been kept free from weeds and algae, and a poor drainage issue at the entrance gates has become less of a problem following the resurfacing and camber adjustment of the main road adjacent to the church boundary. Improvements were made to outside lighting for the benefit of people using the side entrance to the building.

Volunteers with DIY skills were able to repair noticeboard posts, restore and repaint the wooden doors of the boiler room and gas house, and replace torn felt on the boiler house roof.

There have been no incidents to report in the building or churchyard.

There has been a notable increase in the number of organisations interested in hiring the church's community space. Easy access to the building and good facilities have been key factors in attracting bookings for the use of the community facilities to organisations, including the NHS, which have offered services covering different aspects of mental and physical wellbeing. These activities enable us to use the building more effectively, and the income generated helps to offset maintenance costs.

Monthly coffee mornings, raising funds for charity, have been enjoyed by visitors, regular and new, and we continued to host weekly English for speakers of other languages (ESOL) classes for Ukrainians early in the year. The Pillar Room was also used as a polling station.

We have continued to operate the highly successful Sunday service pattern which allows for two services with time for refreshments and fellowship between. Throughout the year the

worship team worked hard to develop a variety of ways to improve the worshipping experience of visitors, making them feel welcome, valued, and involved.

The first service, developed by our Children's & Families Missioner has achieved its aim of attracting a younger generation to the church, with high numbers of attendees every week. It has been agreed by the PCC that some pews will be removed to improve the space available for our children's work; this is a project in progress.

The second service, which follows a traditional style of worship, remains popular with regular members.

The church has had very good social media and visitor reviews for being welcoming and friendly.

## 6.5 ST PETER'S CHURCH

Regarding goods and ornaments, no new articles have been introduced to the church apart from a portable credit/debit card reader for cash donations. No articles have been permanently removed.

Regarding the fabric of the building Walton Access Ltd were contracted to remove the blockage in the south side mid-wall downspout. At the same time, they repaired a roof tile that had cracked and slipped. It was decided not to replace the radiator at the entrance to the south gallery whilst discussions are ongoing regarding new heating systems. It remains isolated and is no longer leaking.

Remaining required quinquennial work has been incorporated into the St Peter's building project. List A works include restoration or replacement of the gallery ceilings and repairs to the gallery windows. The next Quinquennial inspection is due early in 2024.

An attempted break in via the West door in which the left-hand door was badly damaged was followed a few months later by a successful break in via the same route despite efforts to make the doors more secure. The left-hand door was damaged again. Repairs have been made and more security put in place. Nothing was damaged inside the church. The PCC is considering the installation of CCTV and security lights.

After sustaining damage caused by ingress of water the power supply cabling to the organ blower has been replaced thus keeping the organ functional. Repairs have been made to the boiler room roof to make it watertight and the boiler frost thermostat has been replaced.

With respect to the replacement of the stone ball on one of the Grade 2 listed gate pillars and other churchyard boundary issues, Cheshire East Council (CEC) have been contacted given that the Local Authority has responsibility for maintaining the boundaries of the Georgian churchyard. We are awaiting their response.

### 6.5.1 ST PETER'S PROJECT GROUP

The Project Group began the year resolving issues in the draft plans relating to the new kitchen, toilets, lift, extension size, platform, heating and use of solar energy. This decision-making paved the way for writing a key document – 'Transformational Change: Relevance and Resilience' (TCRR). The TCRR takes the vision for the project and relates it to current use

and the restrictions of the building. Then shows how resolving the issues raised can be combined with the need for restoring significant parts of the fabric of the building. The TCRR also provides justifications for the changes being sought and mitigations where the changes affect significant heritage features.

The plans and proposed changes enabled consultations with stakeholders. Presentations to the PCC, the congregation and the Diocesan Advisory Committee (DAC) were followed by meetings with organisations in the town and wider community. Individual organisations have suggested how the developed interior would benefit their activities by providing more useful space(s) and better facilities. The document also describes how the changes will make the use of the building sustainable, and more environmentally friendly. The proposals show that a significant heritage building can be a relevant part of community life both for the congregation and organisations in the town.

The plans have been refined by advice from the Diocesan Buildings Missioner and her colleague - the Diocesan Officer for Inclusion and Engagement. Professional advice has come from a newly-appointed Mechanical and Electrical Engineer, a Quantity Surveyor, an Archaeologist and an Acoustic Engineer. The Project Group are working with the architects to provide a programme for next stage with detailed proposals, plans and costings; this was scheduled for the end of March 2024.

The next steps will include providing feedback to these proposals, appointing a Structural Engineer, consulting with Cheshire East Council, identifying and contacting potential grant makers, and preparing documentation for a faculty application.

#### 6.6 ST PETER'S PARISH ROOMS AND THE PARISH OFFICE

Repairs to the brickwork under the gutter that were allowing water ingress into the building were undertaken by Walton Access at a cost of £500.

In October, a problem with the boundary wall to the Parish Rooms and a neighbouring property, was identified as needing an inspection from a structural engineer. Since then, the wall has collapsed and this work remains in progress. The area has been cordoned off.

## 7. ACHIEVEMENTS AND PERFORMANCE

As can be seen from Section 4, the parish has provided a range of different activities across its entire geographical area serving all ages. These activities have been both religious and secular. The toddler group, Shine, continues to attract new members including people from outside the parish and it is encouraging that some attendees are coming to worship services. Our fresh expressions of worship, Space & Time and Tea Church, the luncheon club and parish breakfast are also attracting new members. All these activities are helping to combat social isolation that can have an impact on the wellbeing of families and older people. We continue to offer the GraveTalk sessions to provide an opportunity to consider a sensitive life stage and a difficult topic and are looking to develop our support for people experiencing bereavement in 2024. We have also continued to offer wellbeing courses.

We have supported civic life through the use of our buildings for public worship and private prayer and reflection alongside local events – inauguration of the Town Mayor, and Town Carols. Our services and our community centres have been able to open for services and activities against a difficult national economic background. The Chappell Centre operated as a Warm Space and was able to offer free hot drinks. The Community Centres have successfully applied for grants from Cheshire East.

The adoption of the new identity as the single parish, All Saints Congleton, is beginning to gain traction. The most visible use of the logo is the branded clothing used by teams at SHINE, Messy Church events and the One Service.

The St Peter's Project Group have made some progress. They have received some useful advice and support from Diocesan advisors and have consulted widely with the PCC, the congregations and the wider town and community. They continue to work with the architects.

Unfortunately, the parish outgoings have exceeded its income and this is an area that will need to be addressed and more closely monitored in 2024. The PCC understands the need to address its budgeting processes in 2024 to ensure that items related to development have a budget, or an approach to fundraising, before the costs are incurred.

## 8. FINANCIAL REVIEW

### 8.1 SUMMARY

The Accounts cover two Parish Churches (St Peter's and St Stephen's), two Chapels of Ease (St John's and Holy Trinity), Mossley Village Hall and St John's Community Centre. As in previous years, CTP Networking Ltd, which manages the operations in the Chappell Centre, is not included, being a separate legal entity.

The attached Financial Statements show:

Total **Income** for 2023 was £248,663 (2022 - £255,415) consisting of:

Restricted Funds	£75,338	(2022 - £55,584)
Unrestricted (Designated)	£37,799	(2022- £54,358)
Unrestricted (General)	£135,525	(2022 - £145,473)

Total **Expenditure** for 2023 was £248,138 (2022- £202,893) consisting of:

Restricted Funds	£55,615	(2022 - £34,812)
Unrestricted (Designated)	£44,934	(2022 - £35,076)
Unrestricted (General)	£147,588	(2022 - £133,006)

## 8.2 RESTRICTED FUNDS

In 2019 a generous legacy was received and was invested with CCLA until needed for major building work, which is the subject of a project still in the planning phase.

The portfolio of investments held in shares increased in value by £107,953 during 2023, and this is shown in the SOFA under Gains/losses on investment assets.

Total of Restricted funds at 31/12/23 = £1,520,706. For the detailed list see the Balance Sheet.

## 8.3 DESIGNATED FUNDS

The monies for Mossley Village Hall Premises and the St John's Community Centre are ring-fenced to keep separate from other Unrestricted monies. For these, only their total income, total expenditure and bank balances are included in these Accounts

There is also a fund for major repairs to church buildings, and several other small funds which the PCC wishes to ring-fence.

Total Designated funds at 31/12/23 = £89,211. For the detailed list see the Balance Sheet.

## 8.4 GENERAL FUNDS

The total income was £135,525 (2022: £145,473). This represented a £10000 drop in income to General Funds. Congregational giving (excluding tax recovered) accounted for 63 % of income (2022 58%). It mainly comes from bank standing orders (2023 83%). Unfortunately, there continues to be a gradual decline in the giving due to the age profile of the congregation.

The major expenditure (49%) was, as usual, the Parish Share, £71,757, paid to the Diocese. Other significant expenditure was for the running costs of four churches and graveyards, and the Parish Office. The rise in energy costs for the 4 churches and the parish office is significant, rising by over £6000 - from £7734 in 2022 to £14456 in 2023.

Investment in shares increased in value by £2,259 during 2023, and this is shown in the SOFA under gains/losses on investment assets.

The balance of General funds at the end of 2023 was £46,590 (£61,241 at end 2022), a decrease of £14,651.

## 8.5 SUMMARY OF FUNDS

The total value of Parish funds at 31 December 2023 is shown below, with comparison to 2022.

	<b>At 31/12/23</b>	<b>At 31/12/22</b>
Restricted	£1,520,706	£1,393,183
Designated	£89,211	£91,346
General	£46,590	£61,241
<b>TOTALS</b>	<b>£1,656,507</b>	<b>1,545,770</b>

## 8.6 RESERVES POLICY

The PCC aims to cover major or unexpected events are covered as follows:

- For St Peter's church (Grade 1 listed): by existing Restricted funds
- For the other three churches: by a Designated fund, which is added to each year by a budgeted amount from the General fund. However, it must be noted that the fund does not contain sufficient monies to cover the expected costs of all the work identified within the quinquennial inspections for St Stephen's in 2023, and the forthcoming reports for St John's and Holy Trinity due in early 2024.
- A sudden reduction in General income (most likely due to loss of a generous donor): for the foreseeable future, the level of reserves will be adequate to cover this while action to address the situation is considered. The balance of General reserves at 31/12/23 was £46,589.

## 8.7 FUTURE FINANCIAL PLANS

It is now 4 years since the Parish was re-established by the introduction of the Pastoral Scheme and 3 years since the appointment of the current incumbent. There is a lot of work to be done implementing the Pastoral Scheme and the PCC understands it will need to review its financial process to ensure that budget is made available for development work.

The PCC accepts that the decline in income and increasing expenditure makes the financial position precarious and that it needs to closely monitor the financial situation. The balance sheet is deceptive. Monies for actual running costs, held in the General Reserves, are decreasing. However, the Parish appears to be well-endowed on the surface because of the Restricted Funds. It has been agreed that action needs to be taken to raise the congregation's awareness of the actual cost of running the parish. It also accepts that action to raise the income will be insufficient and steps will need to be taken to drastically reduce the expenditure as well.

## 9. STRUCTURE, GOVERNANCE AND MANAGEMENT

The parish is governed by the Church Representation Rules and is structured as a single benefice with two parish churches. The remaining two churches are chapels of ease. This structure has been in place since 1<sup>st</sup> August 2019 when the new pastoral scheme was introduced that dissolved the previous structure of PCCs and DCCs.

There were 185 people on the Electoral Roll at the APCM. The Parish Administrator acts as the Electoral Roll Officer.

The main governance body is the Parochial Church Council (PCC) which consists of the incumbent, the churchwardens, deanery synod representatives and lay representatives.

There are four Churchwardens for the parish with responsibility for the two Parish Churches and the two chapels of ease.

The number of deanery synod representatives is set by the diocese of Chester based on the current electoral roll of the parish. We are currently allocated four representatives who are elected on a 3-year term. Two representatives were elected at the annual meeting.

The number of lay representatives is set by the church representation rules based on the current electoral roll of the parish. The allocation is 9 representatives. Lay representatives are elected on a rolling 3-year term with 3 people standing for re-election each year. There is currently 1 vacancy.

The Licensed Pastoral Worker is a member of the PCC as a result of the role.

The PCC is chaired by the Incumbent or the Vice Chair at the Incumbent's request. The Vice Chair also acts as chair if the incumbent is absent. The other defined role is PCC Secretary. One PCC member has been designated to provide a specific liaison point with the parish safeguarding officer. Others have been designated to provide liaison with "CTP Networking Ltd" (the company which manages the Chappell Centre on behalf of the PCC), Mossley Village Hall Premises committee and the All Saints Community Centre committee.

The PCC meets in full about every 6 weeks. In 2023 there were 2 extra meetings – one to provide an opportunity for forward planning with the Mission Strategy Group and one for feedback from the Buildings Usage Strategy Group. The PCC dealt with a number of additional items, usually related to repairs, outside the meetings via correspondence (email). The PCC is charged with running the parish as its trustees and having due regard for the requirement to provide public benefit.

The Standing Committee constituted under rule M31(1) of the Church Representation Rules consists of the incumbent, 2 churchwardens and 2 lay members of the PCC. This is the only committee required by law; it has the power to transact the business of the PCC between its meetings, subject to any directions given by Council.

There are 6 PCC approved working groups:

- Buildings Usage Strategy Group
- Business and Finance Group
- Children and Families Strategy Group
- Climate Group
- Communications Group
- Mission Strategy Group

In addition, there is a team specifically charged with managing the restoration and development projects in St. Peter's church – St Peter's Project Group; and operating committees for Mossley Village Hall Premises and All Saints Community Centre.

There are 3 paid posts within the Parish: The Rector (employed by the Diocese) and the Parish Administrator and the Children and Families Missioner (who are employed by the parish).

There are 6 voluntary posts - three Readers and one Reader with permission to officiate, a licensed Pastoral Worker and a Parish Evangelist.

There are also lay people taking a leadership role in services, life groups and groups actively involved in pastoral care, fund raising, and church music. It is worth noting that one of the parish music leaders has posted a song on our Facebook page every day since the start of the first national lockdown to help us on our faith journey.

Day-to-day activities are directed by the incumbent, but when this post is vacant the responsibility falls upon the PCC Vice Chair (Church representation rules M19(2)(a)). The PCC Vice Chair is Chris Downes-Ward.

### 9.1 PCC ACTIVITIES

The PCC is a body corporate established by the Church of England. The PCC operates under the Parochial Church Councils (Powers) Measure 1956 and the Church Representation Rules 2020 to cooperate with the minister in promoting in the Parish the whole mission of the Church – pastoral, evangelistic, social and ecumenical.

The PCC recognises that in relation to ‘Risk Assessment’, risk is defined as ‘the threat of any action or event that will adversely affect the organisation’s ability to achieve its objectives and execute its strategies.’ It also accepts that the term ‘risk’ can include any circumstances that may, or do, have an adverse effect and is wider than financial matters. ‘Risks’ relate not only to the negative consequences of a threat, but also to the impact of not taking advantage of opportunities.

The PCC recognises that it requires a practical Health and Safety Policy covering activities for each of the four churches, its community buildings and church halls, and that it is regularly reviewed. An Accident Book is maintained in all premises.

The contents and obligations of the Equality Act 2010 and the General Data Protection Regulations (GDPR) 2018 are known and complied with to the best of the PCC’s ability through the Parish Administrator. The Diversity Policy is reviewed annually.

The PCC is aware of its responsibilities in respect of the Regulatory Reform (Fire Safety) order 2005 in its requirement to carry out fire assessments in each of its premises to identify any possible dangers and risks, to take action to minimise the risks and to create a plan to deal with any emergencies, and also to write up and keep a record of its findings and to review its assessment annually. The PCC has appointed the churchwardens for each church and its associated premises, and the chairpersons of the management committees to be the responsible persons to put these things in place.

The PCC has had a busy year. Outside of the usual six-weekly meetings, there have been a number of proposals for consideration due to unexpected repairs to the buildings. These have all incurred additional expense. The PCC held a morning event to plan its mission strategy for 2024 followed by a time of fellowship.

The business of the PCC is informed by the work of the PCC approved groups and ensures effective oversight. Unfortunately, as can be seen from the accounts, the parish has overspent its designated budget by £14,000 and the PCC clearly needs to maintain a more stringent oversight in 2024 and to be aware of which cost code is covering the required expenditure. Some of the overspend was incurred by unexpected repairs to the buildings and the increase in energy costs but some were incurred through unbudgeted costs and this clearly cannot continue.

The *Business and Finance Committee* continued to monitor quarterly financial figures for approval by the PCC. In 2024 there will need to be a detailed focus on the expenditure against the agreed budget.

The *Buildings' Usage Strategy Group* was established to help inform the PCC on the use of parish buildings and the financial resources required to operate each building. The group reported back to the PCC in November 2023 and an action plan was agreed. It highlighted that the way forward for the parish is by no means straightforward and the PCC will need to make some difficult decisions in order to significantly reduce its overall expenditure.

The *Children & Families Group* have been working with and supporting the Children and Families Missioner to maximise the opportunities for outreach, improve our opportunities for mission alongside the Mission Strategy Group.

The *Climate Change group* has been working on the A Rocha Awards for the parish. This is complex because of the number of buildings and sites incorporated into the parish.

The *Communications Group* has been working hard to raise the parish profile. They have been working with professional support to develop the website. This has incurred an unbudgeted cost of £8000 which has contributed to our overspend. They have explored the options for refreshing the physical signage and will be looking to seek the necessary permissions to proceed; it should be noted that this cost is not included in the 2024 budget.

The *Mission Strategy Group* continues to review the strategy for developing mission across the parish; to maintain an oversight of current activities and their relevance; to understand our strengths and weaknesses as a parish and any gaps; and to identify models for development for recommendation to the PCC.

There is a Safeguarding Policy in place in respect of children and vulnerable adults. Posters are displayed in each of the premises advising the relevant person to contact both within the

Parish and the Diocese. It is reviewed annually at the first PCC meeting following the churchwarden's formal appointment at the Archdeacon's Visitation.

There have been no safeguarding incidents reported. The Safeguarding Officer is very proactive in working to ensure the parish adheres to Diocesan guidelines across all its activities and that volunteers are checked and complete the appropriate training. The PCC trustees are required to complete DBS checks and safeguarding training as specified by the Diocese.

## 10. DECLARATION

- 1 The trustees declare that they have approved the trustees' report above.
- 2 Signed on behalf of the charity's trustees

Signature



Full Name(s)

Revd Ian Peter Enticott

Position

Rector

Date

19<sup>th</sup> April 2024

## 11. TRUSTEES' RESPONSIBILITIES STATEMENTS

The trustees are responsible for preparing the Trustees' Annual Report and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

The law applicable to charities in England & Wales requires the trustees to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the charity and of the incoming resources and application of resources of the charity for that period. In preparing these financial statements, the trustees are required to:

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles in the Charities SORP 2019 (FRS 102);
- make judgements and estimates that are reasonable and prudent;
- state whether applicable accounting standards have been followed, subject to any material departures disclosed and explained in the financial statements;
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charity will continue in operation.

The trustees are responsible for keeping proper accounting records that disclose with reasonable accuracy at any time the financial position of the charity and enable them to ensure that the financial statements comply with the Charities Act 2011, the Charities (Accounts and Reports) Regulations 2008 and the provisions of the trust deed. They are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

## 12. EXAMINER'S REPORT

Independent Examiner's unqualified report to the members of the P.C.C. of All Saints Church, Congleton, Diocese of Chester in respect of the Financial Statements for the year ended 31<sup>st</sup>. December 2023 as set out on pages 29 to 30 of this report.

### **Respective responsibilities of the P.C.C. and the examiner.**

The P.C.C. members acting as the charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for the year under section 144 of the Charities Act 2011 (the Charities Act) and that an independent examination is needed. It is my responsibility to:

examine the accounts under section 145 of the Charities Act  
to follow the procedures laid down in the general Directions given by the Charity Commission (under section 145(5)(b) of the Charities Act, and to state whether particular matters have come to my attention.

### **Basis of the Independent Examiner's statement.**

My examination was carried out in accordance with the general Directions given by the Charity Commission and the guidance published in PCC Accountability (The Charities Act 2011 and the P.C.C.), 5<sup>th</sup> edition). An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with these records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the trustees concerning such matters. The procedures undertaken do not provide all the evidence that would be required for an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair' view and the report is limited to those matters set out in the statement below.

### **Independent examiner's statement.**

In connection with my examination, no material matter has come to my attention which gives me cause to believe that in, any material respect:

accounting records were not kept in accordance with section 130 of the Charities Act, or the accounts do not accord to the accounting records.

I have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts is reached.

Signed. *Alan A. Clements*. Date 24<sup>th</sup>. April 2024.  
Name Revd. A. A. Clements

Fellow Association of Charity Independent Examiners.

Address 15 Carleton Road, Great Knowley, Chorley PR6 8TQ

ACIE PCC CC32

## 13. STATEMENT OF FINANCIAL ACTIVITY (SOFA)

### PARISH OF ALL SAINTS CONGLETON - 1134829

#### Statement of Financial Activities

For the period from 01 January 2023 to 31 December 2023

	Unrestricted funds	Designated funds	Restricted funds	Endowment funds	Total funds	Prior year total funds
<b>Income and endowments from:</b>						
Donations and legacies	117,626	430	34,390	—	152,445	143,939
Income from charitable activities	13,865	209	6,523	—	20,597	19,686
Other trading activities	3,316	37,161	112	—	40,589	56,950
Investments	718	—	34,315	—	35,033	34,840
Other income	—	—	—	—	—	—
<b>Total income</b>	<b>135,525</b>	<b>37,800</b>	<b>75,339</b>	<b>—</b>	<b>248,663</b>	<b>255,415</b>
<b>Expenditure on:</b>						
Raising funds	201	—	—	—	201	178
Expenditure on charitable activities	147,388	2,400	55,615	—	205,403	167,828
Other expenditure	—	42,534	—	—	42,534	34,887
<b>Total expenditure</b>	<b>147,589</b>	<b>44,934</b>	<b>55,615</b>	<b>—</b>	<b>248,138</b>	<b>202,893</b>
Gains / losses on investment assets	2,259	—	107,953	—	110,212	(156,295)
<b>Net income / (expenditure) resources before transfer</b>	<b>(9,804)</b>	<b>(7,135)</b>	<b>127,677</b>	<b>—</b>	<b>110,737</b>	<b>(103,773)</b>
<b>Transfers</b>						
Gross transfers between funds - in	153	5,000	—	—	5,153	6,497
Gross transfers between funds - out	(5,000)	—	(153)	—	(5,153)	(6,497)
<b>Other recognised gains / losses</b>						
Gains on revaluation, fixed assets, charity's own use	—	—	—	—	—	—
<b>Net movement in funds</b>	<b>✔ (14,651) ✔</b>	<b>✔ (2,135) ✔</b>	<b>127,524</b>	<b>— ✔</b>	<b>✔ 110,737 ✔</b>	<b>(103,773)</b>
<b>Reconciliation of funds</b>						
<b>Total funds brought forward</b>	<b>✔ 61,241 ✔</b>	<b>✔ 91,346 ✔</b>	<b>1,393,183</b>	<b>— ✔</b>	<b>✔ 1,545,770 ✔</b>	<b>1,649,544</b>
<b>Total funds carried forward</b>	<b>✔ 46,590 ✔</b>	<b>✔ 89,212 ✔</b>	<b>1,520,706</b>	<b>— ✔</b>	<b>✔ 1,656,508 ✔</b>	<b>1,545,770</b>
<i>There may be minor discrepancies in the totals if the pence are not being shown</i>						

## 14. BALANCE SHEET (SEPARATE FUNDS)

PARISH OF ALL SAINTS CONGLETON - 1134829

### Balance sheet (Separate funds) As at: 31 December 2023

	General Fund	Designated Funds	Restricted	Endowment	At 31/12/2023 £	At 31/12/2022 £
<b>Fixed assets</b>						
Investments	26,272	—	1,255,370	—	1,281,642	1,171,429
<b>Fixed assets</b>	<b>26,272</b>	<b>—</b>	<b>1,255,370</b>	<b>—</b>	<b>1,281,642</b>	<b>1,171,429</b>
<b>Current assets</b>						
Debtors	912	805	—	—	1,717	1,254
Cash at bank and in hand	19,406	88,407	265,337	—	373,149	373,928
<b>Current assets</b>	<b>20,318</b>	<b>89,212</b>	<b>265,337</b>	<b>—</b>	<b>374,866</b>	<b>375,182</b>
<b>Liabilities</b>						
Creditors: Amounts falling due in one year	—	—	—	—	—	841
<b>Net current assets less current liabilities</b>	<b>20,318</b>	<b>89,212</b>	<b>265,337</b>	<b>—</b>	<b>374,866</b>	<b>374,341</b>
<b>Total assets less current liabilities</b>	<b>46,590</b>	<b>89,212</b>	<b>1,520,706</b>	<b>—</b>	<b>1,656,508</b>	<b>1,545,770</b>
<b>Total net assets less liabilities</b>	<b>46,590</b>	<b>89,212</b>	<b>1,520,706</b>	<b>—</b>	<b>1,656,508</b>	<b>1,545,770</b>
<b>Represented by</b>						
<b>Unrestricted</b>						
Unrestricted - General fund	46,590	—	—	—	46,590	61,241
<b>Designated</b>						
Designated - "Agency" Fund DF	—	—	—	—	—	—
Designated - PCC Refreshments fund	—	491	—	—	491	397
Designated - PCC Major Repairs Fund	—	16,686	—	—	16,686	13,750
Designated - Mossley Village Hall Savings	—	6,741	—	—	6,741	6,532
Designated - Mossley village hall premises	—	34,302	—	—	34,302	31,815
Designated - St Peter's ** Children's fund	—	62	—	—	62	62
Designated - St Peter's ** Cemetery fund	—	4,457	—	—	4,457	4,457
Designated - St John's Buglawton Community Centre	—	26,472	—	—	26,472	34,332
<b>Restricted</b>						
Restricted - St Peter's Old Development	—	—	109,537	—	109,537	95,417
Restricted - Miss Matthias Organist Training Fund	—	—	671	—	671	650
Restricted - St Peters organ repairs	—	—	13	—	13	782
Restricted - St Peter's ** Bell tower fund	—	—	4,035	—	4,035	3,837
Restricted - St Stephens Thanksgiving fund	—	—	5,478	—	5,478	5,428
Restricted - St Peter's Adcroft Legacy Restoration	—	—	515,501	—	515,501	462,185
Restricted - St Peter's Adcroft Legacy Outreach	—	—	137,127	—	137,127	123,835
Restricted - St Peter's Building Maintenance	—	—	5,050	—	5,050	5,050
Restricted - St Peter's Adcroft Legacy Devel't &	—	—	663,421	—	663,421	613,468
Restricted - PCC Children & Families Ministry	—	—	411	—	411	648
Restricted - PCC Mission fund	—	—	1,505	—	1,505	2,305
Restricted - Chappell Legacy	—	—	70,031	—	70,031	72,757
Restricted - Higginbotham Legacy Accum Inc	—	—	7,928	—	7,928	6,820
<b>Funds of the church</b>	<b>46,590</b>	<b>89,212</b>	<b>1,520,706</b>	<b>—</b>	<b>1,656,508</b>	<b>1,545,770</b>

*There may be minor discrepancies in the totals if the pence are not being shown*

Approved by the PCC on Thursday April 18<sup>th</sup> 2024 and signed on their behalf by the Chair, Rev Ian Enticott.



## 15.1 ACCOUNTING POLICIES

The financial statements have been prepared in accordance with the Church accounting regulations together with the applicable accounting standards and the Charities SORP.

The financial statements have been prepared under the historical cost convention except for some investment assets, which are shown at market value

### INCOME

<b>PARISH OF ALL SAINTS CONGLETON</b>						
<b>FINANCIAL STATEMENTS YEAR ENDED 31 DECEMBER 2023</b>						
<b>NOTES - continued</b>						
	<b>Unrestricted Funds</b>		<b>Restricted</b>	<b>TOTAL</b>	<b>TOTAL</b>	
	<b>General</b>	<b>Designated</b>	<b>Funds</b>	<b>2023</b>	<b>2022</b>	
	<b>£</b>	<b>£</b>	<b>£</b>	<b>£</b>	<b>£</b>	
<b>2. DONATIONS AND LEGACIES</b>						
Congregational Regular Giving	85,117		9,704	94,821	92,430	
Donations, Appeals etc	10,547	430	22,304	33,280	24,417	
Tax recovered (Gift Aid, VAT)	21,962		2,382	24,344	26,106	
Grants					986	
Legacies						
	<u>117,626</u>	<u>430</u>	<u>34,390</u>	<u>152,445</u>	<u>143,939</u>	
<b>3. CHARITABLE ACTIVITIES</b>						
Fees for Weddings, Funerals etc	13,865			13,865	17,355	
Bank Interest		209	6,523	6,732	2,331	
	<u>13,865</u>	<u>209</u>	<u>6,523</u>	<u>20,597</u>	<u>19,686</u>	
<b>4. OTHER TRADING ACTIVITIES</b>						
Fundraising & Misc. Income	3,316		112	3,428	3,152	
Hall & Community Centre Income		37,161		37,161	53,799	
	<u>3,316</u>	<u>37,161</u>	<u>112</u>	<u>40,589</u>	<u>56,950</u>	
<b>5. INVESTMENTS</b>						
Share dividends	718		34,315	35,033	34,840	
	<u>718</u>		<u>34,315</u>	<u>35,033</u>	<u>34,840</u>	
	<u>135,525</u>	<u>37,800</u>	<u>75,339</u>	<u>248,663</u>		

## EXPENDITURE

PARISH OF ALL SAINTS CONGLETON						
FINANCIAL STATEMENTS YEAR ENDED 31 DECEMBER 2023						
NOTES - continued						
	Unrestricted Funds		Restricted	TOTAL	TOTAL	
	General	Designated	Funds	2023	2022	
	£	£	£	£	£	
<b>7. RAISING FUNDS</b>						
Cost of Fund Raising	201			201	178	
	201			201	178	
<b>8. CHARITABLE ACTIVITIES</b>						
Parish Share	71,757			71,757	69,667	
Charities & Mission	1,783		33,400	35,183	32,865	
Insurance	14,041			14,041	12,980	
Routine Parish Running Costs	59,808	336	880	61,024	47,550	
Other Major Costs		2,064	21,335	23,399	4,766	
	147,388	2,400	55,615	205,403	167,828	
<b>9. OTHER EXPENDITURE</b>						
Hall & Community Centre Costs		42,534		42,534	34,887	
		42,534		42,534	34,887	
	147,589	44,934	55,615	248,138		

**General funds** represent the funds of the PCC that are not subject to any restrictions regarding their use and are available for application on the general purposes of the PCC (labelled 'Unrestr'd' in the accounts). These include funds designated for a particular purpose by the PCC e.g. Parish Share

The purpose of restricted funds (labelled 'Restr'd' in the accounts) is noted in the accounts. The accounts include transactions, assets and liabilities for which the PCC can be held responsible. They do not include the accounts of church groups that owe an affiliation to another body nor those that are informal gatherings of church members.

### **Voluntary income and capital sources:**

Collections and donations are recognised when made.

Amounts receivable under the gift aid are only recognised when honoured by the donor.

Income tax recoverable on gift aid is recognised when claimed.

Grants and legacies to the PCC are accounted for as soon as the PCC is notified of its entitlement and the actual amount.

Any funds raised by fete, garden party and similar events are accounted for gross. Other ordinary income:

Rental income from lettings of church premises

Parochial fees due to the PCC for weddings, funerals etc are accounted for on an event by event basis

Insurance claims are accounted for when settled.

**Income from Investments:**

Dividends and interest are accounted for when due

**Investment gains and losses:**

Realised gains or losses are recognised when investments are sold

Unrealised gains or losses are accounted for on revaluation of investments at 31<sup>st</sup> December

**Application of resources:**

Missionary and Charities Giving is accounted for when paid

The Diocesan Parish Share is accountable when payable

**Fixed Assets**

Consecrated and beneficed Property is excluded from the accounts by s.96 (2)(c) of the Charities Act 1993.

No value is placed on moveable church furnishings held by the churchwardens on special trust for the PCC and which requires a faculty for disposal since the PCC considers this to be inalienable property. All expenditure incurred during the year on consecrated or beneficed buildings and moveable church furnishings, whether maintenance or improvement is written off.

**Church Halls**

The land and buildings held on behalf of the PCC for its own purposes are at nil value.

**Other Fixtures & Fittings**

Equipment used within the church building is written off at point of purchase and therefore depreciation is not applicable.

**Investments:**

Investments are administered by CCLA and held in the CBF Church of England Investment fund, on behalf of the PCC, and are valued at the market value on 31<sup>st</sup> December.

**Current Assets:**

Amounts owing to the PCC at 31<sup>st</sup> December in respect of rents or other income are shown as debtors less any provision for amounts that may prove uncollectible. Short-term deposits include cash held on deposit either with the Central Board of Finance, the Diocesan Board of Finance, the Banks or Building Societies.

**Connected Charities:**

The accounts of the St Peters School Trust (the Trustees being the Incumbent & Churchwardens) are held separately from the Parish Accounts.

## 15.1 GOVERNANCE COSTS

### AUDITOR'S / INDEPENDENT EXAMINERS REMUNERATION:

The provision made for independent examiner's remuneration for 2022 was £200. In the event, because the total income was greater than £250,000, the charge was £1,800 (paid in 2023). No provision has been made in the 2023 Accounts, but the charge is expected to be £300

## 15.2 TRUSTEES' AND KEY MANAGEMENT PERSONNEL REMUNERATION AND EXPENSES

The trustees neither received nor waived any remuneration during 2023 (2022: £NIL), except for the Children & Families' Missioner, a full-time employee who was made a Trustee during 2020. This trustee, Mr Nic Blackmore, received a gross salary of £30,231 in 2023 (£28,791 in 2022) and employee benefit for pension of £1,209 in 2023 (2022 £1,152). He was the only Trustee who received reimbursement for expenses of £448 during 2023 (£547 in 2022).

## 15.3 STAFF COSTS AND EMPLOYEE BENEFITS

The average monthly number of employees and full time equivalent (FTE) during the year was as follows:

	<b>2023 Number</b>	<b>2023 FTE</b>	2022 Number	2022 FTE
Raising funds	<b>Nil</b>		Nil	
Charitable activities	<b>3</b>	<b>2</b>	3	2
Governance	<b>Nil</b>		Nil	
	<b>3</b>	<b>2</b>	3	2

The total staff costs and employee benefits were as follows:

	<b>2023</b>		<b>2022</b>
Wages and Salaries	<b>47,766</b>		45,567
Social Security	<b>NIL</b>		NIL
Defined contribution pension costs	<b>1,782</b>		1,697
Other employee benefits	<b>445</b>		424
<b>Totals</b>	<b>49,993</b>		47,688

No employees received total employee benefits (excluding employer pension costs) of more than £60,000.

#### 15.4 FIXED ASSET INVESTMENTS

	2023	2022
Managed fund investments	<b>1,281,642</b>	1,171,429

The fair value of listed investments is determined by reference to valuations provided by the CCLA who manage the funds. Their valuation will be based on the quoted prices for identical assets in an active market at the balance sheet date.

#### 15.5 PENSIONS AND OTHER POST-RETIREMENT BENEFITS

The charity operates a defined contribution pension plan for its employees. The amount recognised as an expense in the period was £1,782 (2022 - £1,697).

## 15.6 FUND MOVEMENT SUMMARY

**PARISH OF ALL SAINTS CONGLETON - 1134829**  
**Fund movement summary**  
**Selected period: 01 January 2023 to 31 December 2023**

Fund	Fund Balances brought forward	Incoming Resources	Outgoing Resources	Transfers	Gains and Losses	Journal Entries	Fund balances Carried forward
Agency - "Agency" Fund DF	—	—	—	—	—	—	—
PCCRepairs - PCC Major Repairs Fund	13,750	—	2,064	5,000	—	—	16,686
PCC-Refresh - PCC Refreshments fund	397	430	336	—	—	—	491
SPOldDev't - St Peter's Old Development	95,417	7,117	96	—	7,099	—	109,537
SPAdcroRes - St Peter's Adcroft Legacy	462,185	12,975	—	—	40,342	—	515,501
Restoration SPAacroOut - St Peter's Adcroft Legacy Outreach	123,835	3,206	—	—	10,085	—	137,127
SPBidMaint - St Peter's Building Maintenance	5,050	—	—	—	—	—	5,050
MV/HSavings - Mossley Village Hall Savings	6,532	209	—	—	—	—	6,741
SPAdcroDev - St Peter's Adcroft Legacy Devel't & Renovation	613,468	16,029	16,350	(153)	50,427	—	663,421
PCC-CFMin - PCC Children & Families Ministry	648	32,362	32,600	—	—	—	411
PCCMission - PCC Mission fund	2,305	—	801	—	—	—	1,505
General - General fund	61,241	135,525	147,589	(4,847)	2,259	—	46,590
ChappLeg - Chappell Legacy	72,757	2,274	5,000	—	—	—	70,031
HTHiggAccl - Hgginbotham Legacy	6,820	1,107	—	—	—	—	7,928
Accum Inc HTOrgan - Miss Matthias	650	21	—	—	—	—	671
Organist Training Fund	—	—	—	—	—	—	—
MVHPremis - Mossley village hall premises	31,815	12,838	10,351	—	—	—	34,302
SPOrgan - St Peters organ repairs	782	—	769	—	—	—	13
SPBellow - St Peter's **	3,837	198	—	—	—	—	4,035
Bell tower fund	—	—	—	—	—	—	—
SSThanks - St Stephens Thanksgiving fund	5,428	50	—	—	—	—	5,478
SPChild - St Peter's **	62	—	—	—	—	—	62
Children's fund	—	—	—	—	—	—	—
SPCemet - St Peter's **	4,457	—	—	—	—	—	4,457
Cemetery fund	—	—	—	—	—	—	—
Buglaw CC - St John's Buglawton Community Centre premises	34,332	24,323	32,183	—	—	—	26,472
<b>Totals</b>	<b>1,545,770</b>	<b>248,663</b>	<b>248,138</b>	<b>—</b>	<b>110,212</b>	<b>—</b>	<b>1,656,508</b>

*There may be minor discrepancies in the totals if the pence are not being shown*

# 15.7 FUND MOVEMENT OF CHANGE

PARISH OF ALL SAINTS CONGLETON - 1134829

Fund statement of change  
01/01/2023 to 31/12/2023

Fund	Brought forward				Movement				Carried forward			
	Unrestricted	Designated	Restricted	Endowment	Unrestricted	Designated	Restricted	Endowment	Unrestricted	Designated	Restricted	Endowment
Agency	—	—	—	—	—	—	—	—	—	—	—	—
PCC-Refrsh	—	397	—	—	—	94	—	—	—	491	—	—
PCCRepairs	—	13,750	—	—	—	2,936	—	—	—	16,686	—	—
SPOldDevIt	—	—	95,417	—	—	—	14,120	—	—	—	109,537	—
SPAdcroRes	—	—	462,185	—	—	—	53,316	—	—	—	515,501	—
SPAdcroOut	—	—	123,835	—	—	—	13,291	—	—	—	137,127	—
SPBldMaint	—	—	5,050	—	—	—	—	—	—	—	5,050	—
MVHSavings	—	6,532	—	—	—	209	—	—	—	6,741	—	—
SPAdcroDev	—	—	613,468	—	—	—	49,953	—	—	—	663,421	—
PCC-CFMin	—	—	648	—	—	—	(237)	—	—	—	411	—
PCCMission	—	—	2,305	—	—	—	(801)	—	—	—	1,505	—
General	61,241	—	—	—	(14,651)	—	—	—	46,590	—	—	—
ChappLeg	—	—	72,757	—	—	—	(2,726)	—	—	—	70,031	—
HTHiggAccl	—	—	6,820	—	—	—	1,107	—	—	—	7,928	—
HTOrgan	—	—	650	—	—	—	21	—	—	—	671	—
MVHPremis	—	31,815	—	—	—	2,487	—	—	—	34,302	—	—
SPOrgan	—	—	782	—	—	—	(769)	—	—	—	13	—
SPOldReord	—	—	—	—	—	—	—	—	—	—	—	—
SPOldRestn	—	—	—	—	—	—	—	—	—	—	—	—
SPBelltow	—	—	3,837	—	—	—	188	—	—	—	4,035	—
SSThanks	—	—	5,428	—	—	—	50	—	—	—	5,478	—
SPOldMaint	—	—	—	—	—	—	—	—	—	—	—	—
SPChild	—	62	—	—	—	—	—	—	—	62	—	—
SPCemet	—	4,457	—	—	—	—	—	—	—	4,457	—	—
Buglaw CC	—	34,332	—	—	—	(7,860)	—	—	—	26,472	—	—
<b>Totals</b>	<b>61,241</b>	<b>91,346</b>	<b>1,393,183</b>	—	<b>(14,651)</b>	<b>(2,135)</b>	<b>127,524</b>	—	<b>46,590</b>	<b>89,212</b>	<b>1,520,706</b>	—

## 15.8 LISTING OF FUNDS

**GENERAL** fund. Monies for which there are no restrictions on how used.

### **DESIGNATED FUNDS**

The charity operated 7 Designated funds (i.e. Unrestricted but “ring-fenced”) as follows:

**Mossley Village Hall Savings fund.** Used to keep savings separate from its day-to-day monies.

**Mossley Village Hall Premises fund.** Used to keep day-to-day operation of the Hall separate from other Parish monies. (Total figures only are consolidated into the final Parish Accounts.)

**St Peter’s Children’s fund.** Consists of donations to provide facilities for very young children (“Mum’s & Tots”).

**St Peter’s Cemetery fund.** Used to set aside fees from burials for future major expenditure in the cemetery.

**St John’s Community Centre Premises fund.** Used to keep the operation of the Centre separate from other Parish monies. (Total figures only are consolidated into the final Parish Accounts.)

**PCC Major Repairs fund.** (Previously Churches’ Contingency fund) Set aside for major repairs or other unexpected expenses for St Stephen’s, St John’s and Holy Trinity.

**PCC Refreshments fund.** Monies from teas, coffees, etc., between services in church to be used for refreshments at the APCM or similar events.

## **RESTRICTED FUNDS**

The charity operates 13 Restricted funds, as follows:

**PCC Children & Families Ministry fund.** (Previously PCC Youth fund). Grants and donations for the employment of a Children & Families Missioner.

**PCC Mission fund.** Monies retained from Parish Giving for Mission activities.

**Chappell Legacy fund.** The residue of a legacy for the Chappell Centre/Mossley Village Hall site.

**Higginbottom Legacy Accum. Income fund.** A legacy and donations for expenses to the interior of Holy Trinity church.

**Miss Matthias' Organist Training fund.** A legacy for organist training.

**St Stephen's Thanksgiving fund.** A legacy and donations for use on the church building.

**St Peter's Old Development fund.** Historical legacies, donations and grants for repairs and alterations to the fabric of the church.

**St Peter's Bell Tower fund.** Donations for maintenance of the church bells and ringing equipment.

**St Peter's Adcroft Legacy Development Reordering fund.** Part (50%) of the 2019 legacy, to be used for reordering the interior of the church and further development of the site.

**St Peter's Adcroft Legacy Restoration fund.** Part (40%) of the 2019 legacy, to be used to restore the fabric of the church.

**St Peter's Adcroft Legacy Outreach fund.** Part (10%) of the 2019 legacy, to be used for outreach to the local community.

**St Peter's Building Maintenance fund.** Required by Heritage England to show that, at the start of each year, an agreed amount has been set aside for maintenance of the fabric of the church. (Replaced a Designated fund at the end of 2019.)

**St Peter's Organ Repairs fund.** A legacy for major repairs to the church organ.

**THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH OF CONGLETON**

England & Wales - Charity number 1134829

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# Accounts

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All Saints Congleton

# PARISH OF CONGLETON

(known as All Saints Congleton)

## TRUSTEES' ANNUAL REPORT 2022



*Now to him who is able to do immeasurably more than all we ask or imagine, according to his power that is at work in us, to him be glory in the church and in Christ Jesus throughout all generations, for ever and ever!*

*Ephesians 3: 20-21*



# CONTENTS

The Rector .....	5
1.Introduction.....	5
2. Executive summary.....	5
3.Charity and Administrative Details .....	6
3.1 Charity Name.....	6
3.2 Charity Registration Number.....	6
3.3 Trustees .....	6
3.4 Registered Office .....	7
3.5 Examiner.....	7
3.6 Bankers.....	7
3.7 Investment Managers .....	7
3.8 Exemptions from disclosures .....	7
4.Objectives and activities .....	8
4.1 Worship and Prayer.....	9
4.1.1 Deanery Synod.....	10
4.2 Pastoral activities .....	11
4.2.1 The Big Heart Luncheon Club at St John’s Community Centre. ....	12
4.2.2 Parish Holiday .....	12
4.2.3 Parish Breakfast .....	12
4.3 Outreach.....	12
4.3.1 Children and Families .....	12
4.3.1.1 Easter .....	12
4.3.1.2 Christmas .....	13
4.3.1.3 SHINE .....	13
4.3.1.4 Messy Events .....	13
4.3.1.5 Schools .....	14
4.3.1.6 School Drop-in Breakfast Cafe .....	14
4.3.2 Older Adults .....	14
4.3.2.1 GraveTalk .....	14
4.3.2.2 Wellbeing Sessions .....	15
4.3.2.3 Residential Care Homes.....	15
4.4 Heritage & events.....	15
4.4.1 Heritage .....	16

4.4.1.1 Saturday opening at St Peter’s .....	16
4.4.1.2 Tuesdays at Ten .....	16
4.4.2 Community Events.....	16
4.4.2.1 Coffee Mornings at St Stephen’s .....	16
4.4.2.2 Contribution to town events .....	16
4.5 Life Groups .....	16
5. Fundraising Standards .....	17
6. Public Benefit.....	17
6.1 Holy Trinity, Mossley .....	17
6.2 Mossley Village Hall and The Chappell Centre.....	18
6.3 St John’s, Buglawton & St John’s Community Centre .....	18
6.4 St Peter’s Church .....	18
6.4.1 St Peter’s Project Group .....	19
6.5 St Stephen’s Church.....	20
7. Achievements and Performance .....	20
8. Financial Review .....	21
8.1 Summary .....	21
8.2 Restricted Funds.....	21
8.3 Designated Funds .....	21
8.4 General Funds .....	22
8.5 Summary of Funds.....	22
8.6 Reserves Policy .....	22
8.7 Impact of Covid-19 .....	23
8.8 Future Financial Plans .....	23
9. Structure, Governance and Management .....	23
9.1 PCC Activities.....	25
10. Declaration .....	26
11. Trustees' Responsibilities Statements .....	26
12. Examiner’s Report .....	27
13. Statement of Financial Activity (SOFA) .....	28
14. Balance Sheet .....	29
15. Notes to the Financial Accounts .....	30
15.1 Summary of significant accounting policies .....	30
15.2 Analysis of income.....	34
15.3 Analysis of expenditure .....	35
15.4 Governance costs (Auditor’s/ Independent examiner’s Remuneration) .....	36
15.5 Trustees’ and Key Management Personnel Remuneration.....	36

15.6 Staff costs and employee benefits ..... 36

15.7 Fixed asset investments ..... 37

15.8 Fund Movement Summary..... 38

15.9 Fund statement of change ..... 39

15.10 Listing of Funds..... 40

15.11 Pensions and other post-retirement benefits..... 41

## THE RECTOR

Revd Ian Enticott

The Rectory

2 Hartley Gardens

Congleton

CW12 3WA

## 1. INTRODUCTION

This is the annual report of the Parish of Congleton, known as All Saints Congleton, for the period 1<sup>st</sup> January 2022 to 31<sup>st</sup> December 2022.

The Parochial Church Council (PCC) along with the Chapter is responsible for promoting the whole mission of the Church, pastoral, evangelistic, social and ecumenical in the ecclesiastical parish. The PCC also has maintenance responsibilities for St. Peter's, St Stephen's, St. John's and Holy Trinity Churches and their respective Church Halls and Rooms. The parsonage is the responsibility of the Diocese.

As a parish of the Church of England in the Archdiocese of York the structure and governance of the Parish are controlled by the Church Representation Rules of the Church of England. The Parish is in the Deanery of Congleton which is part of the Archdeaconry of Macclesfield and the Diocese of Chester.

## 2. EXECUTIVE SUMMARY

In 2022, the parish was able to continue with all the activities resumed following the lifting of the Covid restrictions and begin to re-establish our support for the community through our parish buildings – St John's Community Centre and The Chappell Centre – as well as our pastoral and outreach activities. We have been able to participate in town centre events and civic events commemorating the 750<sup>th</sup> anniversary of Congleton receiving its Charter.

The parish has undertaken a major rebranding to support becoming one parish from a team parish – becoming known as All Saints Congleton, although the registered name of the charity remains unaltered. This has been supported with the introduction of a new logo which is being used on communications and publicity materials. The rollout will continue in 2023 with the noticeboards.

The two services have continued on a Sunday morning at St Stephen's and a mid-week service has been resumed at Holy Trinity Mossley. In October, we introduced a new service Space and Time, which offers a welcoming quiet space on a Sunday morning to chat, to write, be creative or to find some peace in the town centre. This is complemented by the Tea Church

service in the community centre at Buglawton as an alternative expression of worship. The St Peter’s Church project continues to make progress.

We are looking forward to 2023 as an opportunity to consolidate and continue to grow. Our work will aim to support our parish vision: ‘Making Jesus known, living his way’ and our parish mission as we proclaim and show our love for God and our community.

### 3.CHARITY AND ADMINISTRATIVE DETAILS

#### 3.1 CHARITY NAME

The formal name of the charity is **“The Parochial Church Council of The Ecclesiastical Parish of Congleton”**.

#### 3.2 CHARITY REGISTRATION NUMBER

The Parish of Congleton operates as a registered charity, no. 1134829.

#### 3.3 TRUSTEES

The trustees who have served during the year and since the year end were as follows:

Trustee Name	Office	Dates acted if not for whole year
<b>Blackmore, Nic</b>	Children and Families Missioner	Co-opted
<b>Connolly, Jean</b>	Churchwarden	
<b>Crowther, Jane</b>	Lay member	
<b>Downes-Ward, Christopher</b>	Churchwarden Licensed Pastoral Worker	Up to April 2022 From October 2022
<b>Drew, Pauline</b>	Deanery Synod Representative	
<b>Drew, Richard</b>	Deanery Synod Representative	
<b>Enticott, Ian</b>	Rector	
<b>Frost, Anthony</b>	Lay member	
<b>Grace, Loretta</b>	Lay member	
<b>Harrison, Helen</b>	PCC Secretary	From April 2022
<b>Houldsworth, Peter</b>	Churchwarden	
<b>Hutchison, Mike</b>	Reader Representative	
<b>Laurence, Mike</b>	Treasurer	Co-opted
<b>Proctor, Joan</b>	Lay member	
<b>Scott, Christine</b>	Churchwarden	
<b>Snook Richard</b>	PCC Secretary	Up to April 2022
<b>Snook, Maggie</b>	Deanery Synod Representative Churchwarden	Up to April 2022 From April 2022
<b>Swaine, Mark</b>	Lay member	
<b>Webber, Linda</b>	Deanery Synod Representative	
<b>Webster, Jonathan</b>	Lay member	

All members of the PCC are automatically appointed as Trustees and remain in position until they leave or complete their elected term; all Trustees are required to make a PCC Member Trustees Eligibility Declaration and appropriate DBS checks are completed.

### 3.4 REGISTERED OFFICE

The registered office address is:

Congleton Parish Office  
Chapel Street (behind St Peter's Church)  
Congleton  
Cheshire  
CW12 4AB

### 3.5 EXAMINER

Examiner services for the period January 1<sup>st</sup>, 2022 to December 31<sup>st</sup>, 2022 are provided by:

David Taylor (Senior Statutory Auditor)  
Harts Limited  
Westminster House  
10 Westminster Road  
Macclesfield  
Cheshire  
SK10 1BX

### 3.6 BANKERS

Banking services for the period January 1<sup>st</sup>, 2022 to December 31<sup>st</sup>, 2022 are provided by:

NatWest Congleton  
46 High Street  
Congleton  
Cheshire  
CW12 1BE

### 3.7 INVESTMENT MANAGERS

Investment services for the period January 1<sup>st</sup>, 2022 to December 31<sup>st</sup>, 2022 are provided by:

CCLA Investment Management Ltd.  
Senator House  
85 Queen Victoria Street  
London  
EC4V 4ET

### 3.8 EXEMPTIONS FROM DISCLOSURES

None.

#### 4.OBJECTIVES AND ACTIVITIES

The Parish covers a large area of Congleton, including the town centre. Our four churches currently serve a population of approximately 17,000; the town continues to expand with a programme of new housing especially around the new link road, Wolstenholme Elmy Way, but these remain largely outside the parish.

The Parish contains four primary academy schools. We have strong links with Mossley Primary (which is a Church of England Controlled Academy) through the Incumbent and our three Foundation Governors, leadership of weekly assemblies and delivery of regular faith-based material and lessons. We have active relationships with three other primary schools: Havannah, Buglawton and Marlfields (which is just outside the parish).

There are two nurseries which also have active links with our churches. There are two large secondary academy schools on the outskirts of the Parish. As part of the Children and Families Missioner's work we hope to deepen relationships with pupils, teachers and parents at schools.

At the start of 2022 we had connections with many organisations including:

- Churches Together in Congleton
- Congleton Bible Week
- Congleton Street Pastors
- Cheshire East Council – Connected Communities, Homeless Officer and Living Well initiative
- Congleton Town Council
- Congleton in Bloom
- Congleton Partnership (working to regenerate our Town)
- Police PCSO surgeries
- Buglawton Community Group - In-Bloom and local residential issues
- Primary Schools
- Residential Care Homes
- Wellspring Methodist Church delivering *The Hope Journey* for primary schools together with New Life Church
- United Reformed Church Board Games for mental health
- CHOC (Congleton and Holmes Chapel)– health initiatives with 3rd sector...social-prescribing plus
- Big Heart Luncheon Club with links to Cheshire East Local Area Coordinators for referrals
- New Life Church (for the Community Bus)
- The Old Saw Mill (support for luncheon club members)

The Children and Families Missioner has continued to serve on the Diocesan Outreach Committee throughout 2022, influencing and impacting the way that the Diocese of Chester reaches communities and delivers its materials, programmes and projects in the most effective way.

An important part of our fellowship is to support our congregations in their pastoral needs. Our future mission will extend to those that are not yet part of our church community, and our community buildings are proving to be places that offer immediate links to those who are outside our current church family.

#### 4.1 WORSHIP AND PRAYER

In October 2021, the PCC had agreed that Sunday services would be held in St Stephen's for a twelve-month period and this was the service pattern at the beginning of 2022. There are two services. The first, at 9.30am, was developed by a team led by the Children & Families Missioner with the aim of attracting a younger generation to the church. This approach has been successful with encouraging attendance levels and increasing numbers of families with young children. The second service, at 11am, follows a traditional worship approach familiar to the congregation; attendance is very positive and it has attracted new people too. Services are British Sign Language (BSL) signed for the hearing impaired once per month, and more frequently when the signers are available.

The Sunday worship pattern was reviewed by the PCC in May 2022. It was decided to continue with the established service pattern and to explore offering a fresh approach to worship at St Peter's, the town centre church.

Consequently, St Peter's was closed for Sunday morning worship for much of the year. It reopened in October with a new initiative called *Space & Time* which offers a welcoming quiet space on a Sunday morning to chat, to write, be creative or to find some peace. People are free to come and go as they please, reflect on the issues we meet in our daily lives or join in with a guided meditation or closing informal worship. Those who have attended have told us that they found the experience helpful. The challenge for the future is to encourage everyone in the church family to help raise awareness about Space & Time amongst their family, friends and the wider community and to invite people along. The service will be reviewed in 2023.

At Holy Trinity, the weekly Wednesday morning service was re-instated in January 2022; it has attracted between 14 and 30 attendees with an average congregation of 21. The service is either Holy Communion or Morning Worship led by a lay reader in the Rector's absence.

At St John's Community Centre, there has been another fresh expression of church. Tea-Church services attracted 423 people to 9 services. The numbers have grown steadily since the Covid restrictions have been lifted. Tea-church starts with an informal short worship service, after which guests are served with sandwiches, cakes and hot refreshments.

Attendance has increased to about 55, sometimes more. Their feedback indicates they enjoy it and people keep coming back.

Christmas and Easter services were offered at all 4 churches across the parish.

As well as our regular services, we enable our community to celebrate and thank God at milestones through life's journey. Through baptism we thank God for the gift of life, in marriage couples exchange their vows publicly with God's blessing and at a funeral there is an opportunity to give thanks for the life which is now complete, for families and friends to express their grief and to commend the person into God's keeping. All four churches in the parish are available for these services. We will also officiate when funeral services are held at the local crematoria.

Table 1:

	<b>Baptisms</b>	<b>Weddings/ Blessings</b>	<b>Funerals/ Memorials</b>
<b>St John's</b>	8	0	6
<b>St Peter's</b>	2	1	12
<b>St Stephen's</b>	5	2 + 1	15
<b>Holy Trinity</b>	3	0	8
<b>Crematorium</b>	-	-	5
<b>TOTAL</b>	<b>18</b>	<b>4</b>	<b>46</b>

In addition to our regular services, the churches are available for occasional services. The Mayor's Civic Service, the Town Carol Service and a Christmas without a loved one service were all held at St Peter's. There was also a service for the licensing of the Rector as Rural Dean.

All four churches were open for the public to pay their respects during the national mourning period following the death of HM the Queen. St Peter's held a commemoration service and held a book of remembrance.

During Covid we started a weekly prayer meeting for the parish on Zoom and it has continued after the restrictions were lifted. Currently around 10 people join the meetings when they are available. The group pray for the families coming for baptisms, weddings or funerals and other parish events, and for those known to be ill or facing difficulties. They also pray for matters in our country and the wider world.

It has been a year of consolidation, growth and fresh expression of sharing the good news and love of God.

#### 4.1.1 DEANERY SYNOD

Three lay members of the PCC sit on Deanery Synod out of a possible 4 places.

Congleton Deanery Synod met three times in 2022: two business meetings and one joint meeting with Nantwich deanery.

In September 2022 Congleton Deanery Synod held a joint meeting with Nantwich Deanery Synod at which the diocesan initiative of Everyday Faith was presented by the Archdeacon of Chester, the Reverend Mike Gilbertson. Parish representatives were placed in groups and asked to identify what they saw as their personal 'frontlines' in the Christian life. These are the "places where God has put each of us". We were asked what difference did faith make, what challenges we faced and how could our church pray for us? Feed-back covered a wide range of responses: cycle clubs, book groups, neighbours, family, Zoom contacts, holidays, Pilates, yoga, Street Pastors and a multitude more from the near eighty people in the room. Then we were asked to say how our church life supported our roles in all the areas God has placed us. Do we rejoice and celebrate our contacts outside of our church family, do we share our stories of God in our everyday situations? We were asked to suggest what small changes in church life could train us to see and take opportunities.

We were asked to say what we thought can be done now. The responses included to communicate the purpose and benefits of small groups in the church in helping us identify the "frontlines" in our own and each other's lives, in supporting one another, in building together the parts of All Saints Congleton as we rebuild the church in our town.

The other two Deanery Synod meetings were formal meetings with business involving elections, appointments, new faculty regulations and finance, together with information from the diocese and national synod. The topics included how to provide retiring clergy with appropriate housing, the parish contributions (including our own) to the Pilgrim Porch at Chester, a briefing on Everyday Faith, and the debate about "Living in Love and Faith".

Halfway through the year the Reverend Ian Enticott, of All Saints Congleton, became Rural Dean, taking over from the acting Rural Dean, the Reverend Rob McLaren.

## 4.2 PASTORAL ACTIVITIES

Some members of our Parish are unable to attend Church due to illness or age. Two Readers and The Rector have regularly provided home communion for those who have requested it.

Several members of our pre-Covid congregation have not returned to services but we try to maintain telephone and occasional face to face contact with them. Copies of the church magazine are posted or hand-delivered to those who can't get to a church anymore.

Volunteers are our invaluable resource and deserve praise and recognition for their willingness to cook, drive, serve, wash up and most of all join in the fellowship by relaxing and eating with our people involved in our pastoral support and outreach activities.

#### 4.2.1 THE BIG HEART LUNCHEON CLUB AT ST JOHN'S COMMUNITY CENTRE.

The luncheon club is growing in numbers and served 1719 hot meals in 2022. The special Queen's Jubilee luncheon club attracted 64 guests; it was funded by Plus Dane Housing and Cheshire East. Food & Faith play a major role in showing God's love to many of the guests at the Luncheon Club and it is a good primer for the Tea-Church. Referrals are now being received from the Social Prescribers, Social Services and by word-of-mouth. The capacity to host any more guests is now limited.

#### 4.2.2 PARISH HOLIDAY

A full coach of people enjoyed a week in Porthcawl, Wales for the annual parish holiday organised by Ian Tucker. Everyone who attended had an enjoyable time and this was a much-appreciated opportunity for fellowship.

#### 4.2.3 PARISH BREAKFAST

The monthly parish breakfast, hosted at St John's Community Centre, continued throughout 2022. It attracted about 150 people and all the donations were given to the chosen charity of the speaker

### 4.3 OUTREACH

In 2022, we have been looking to find additional avenues to connect with people and help them along their journey of faith as well as more ways to involve both those that are new to our work and long-established members.

2022 has seen a strengthening of established work and the beginning of some new ventures. Looking forward to 2023, we hope to build on the open doors and focus on the way we can provide greater support to the families, children and schools as they engage with the parish, whether this is physically, emotionally or spiritually. We would like to connect different avenues of outreach and engagement together so that our support network connects with the community more holistically. And we look to continue developing our volunteer base both numerically as well as their capability as we serve our community, make Jesus known and live His way.

#### 4.3.1 CHILDREN AND FAMILIES

##### 4.3.1.1 EASTER

Following the success in 2021 we ran 'The Hunt' for a second year, our town-wide easter egg hunt. 100 eggs were hidden across the town over the course of a week. For each wooden egg brought to a collection point they received a 'The Real Easter Egg' chocolate egg and Easter story. This event allowed us to connect to the community on a far-reaching basis and we received really positive feedback from those taking part and we have also seen families who took part in the event engaging with other services and activities that we offer.

#### 4.3.1.2 CHRISTMAS

Throughout the Christmas period we had a strong engagement with the schools, not only in our general provision of assemblies but also our 'Stars of Hope' project. Primary schools across the town were invited to have students design and create cut-out stars that they could write prayers or words of encouragement on regarding issues facing them within their families, community, and the world at large. These included prayers for the situation in Ukraine. This gave students an outlet for worries and concerns that they had but also an opportunity to find hope in the struggles. Five local primary schools and one nursery took part in the event with over six hundred stars being produced and put on public display in St. Peter's church.

We also had a presence at the town light switch on where we again provided opportunity for children and adults to write prayers or concerns on an angel cut-out which they then exchanged for a free chocolate on our Christmas tree. These angels were then prayed for by the wider church community as we seek to support local people.

On Christmas Eve we ran two nativity services giving opportunity for all ages to celebrate and be involved in telling the story of the first Christmas. We again saw families from other activities such as Shine and local schools engaging with these events evidencing the interconnectedness that we are beginning to see across a variety of the events and activities we run.

#### 4.3.1.3 SHINE (Parent & Toddler Groups)

Our baby and toddler group has continued to flourish. We are seeing an average of 40 children aged 0-4 and their respective parents and carers each week. The second session has seen growth from the previous year, giving credence to its establishment. The group provides a warm and friendly welcome for families from as far afield as Alsager, as well as supporting families in the more immediate community. We continue to provide healthy snacks and developmental toys and equipment. Parents and carers are given a listening ear and have appreciated the space that is given for the family as a whole. Due to the connections and relationships being built at the group we have seen families engaging with other aspects of our outreach and services.

#### 4.3.1.4 MESSY EVENTS

Following on from the success of the 2021 Messy Christingle we ran a further 3 events in 2022. These included Messy Pancakes, celebrating Shrove Tuesday; Messy Creation, where we thought about our responsibility toward the world and climate change; and Messy Christingle where we thought about how we bring hope into our relationships. All of these events were free for attendees and provided opportunity for children and carers to utilise their creative skills as we explored the topics through craft and artistic activities. They were then brought together to think more deeply about the topic in a celebration before being provided a nutritious hot meal for the whole family as we ate together. These events have

begun to see a core of families attending, particularly from the Shine baby and toddler group, and relationships developing as they engage with the wider support network of the church.

#### 4.3.1.5 SCHOOLS

Our schools' work has gone from strength to strength. The regular assemblies run with Buglawton, Havannah and Mossley CE primary academies have been supporting over 800 students. These schools have also engaged us with RE provision, supporting their delivery of the SACRE curriculum. We have worked particularly closely with Mossley CE helping support Year 6 pupils and also hosting various worship activities at Holy Trinity including Ash Wednesday, Harvest and Christmas services. All of the schools have had visits to the local churches as they have explored RE topics such as baptism and acts of worship, including Reception classes.

Alongside our individual engagement, the team have also worked ecumenically across all 11 Congleton primary schools, and over 900 pupils, delivering Hope Journey workshops on Easter, Parables, Remembrance and the Nativity. This has opened the door into a new venture with a fourth primary school - Daven; we hosted their Christmas Carol concert and are looking to take assemblies and deliver Walk Through the Bible Old Testament Mini in the new year.

Over 600 local primary school children expressed their hopes and prayers for the future on Stars of Hope which were displayed on eight large banners, hung from the galleries. Both Daven and Marfields Schools chose to hold their Christmas services in the church and it was wonderful to see so many young children, their teachers and their parents filling the church with their presence and their voices.

The Children and Families Missioner was invited to become a co-opted governor of local primary school, Havannah. This position was accepted as it gives a positive opportunity to influence the ethos and insight into the practical workings of the school and how it impacts the lives of the students and families.

#### 4.3.1.6 SCHOOL DROP-IN BREAKFAST CAFE

A School Drop-in Breakfast Cafe offering free breakfasts was started in September to meet a perceived need from the local primary schools, However, it was discontinued after 2 months due to poor take-up.

### 4.3.2 OLDER ADULTS

#### 4.3.2.1 GRAVETALK

GraveTalk is designed for those with big questions about death, dying and funerals and is a café space, where people have the opportunity to talk and listen. The conversation is assisted by GraveTalk conversation cards – 52 questions covering five key areas. Life, Death, Society, Funerals and Grief. They vary from “What is your greatest achievement?” to “What does it mean to have a ‘good death’?”

The Licensed Pastoral Worker had been providing these sessions as part of his training and they continued following his licensing in October. There were 10 sessions in 2022 with a break for the summer holidays and with the session for December replaced with a "Christmas Without a Loved One" service. All the sessions were held in the "Wild & Wild" café in the centre of town.

Attendance at these events has run from 0 to 11 with an average of 3.

#### 4.3.2.2 WELLBEING SESSIONS

The Wellbeing Courses were led by Fiona Enticott in the Chappell Centre with three volunteers from church supporting.

The first course ran over 8 weeks from May to July 2022 with 12 participants. Some were referred by social prescribers and some saw notices or adverts on Facebook. Ten people completed the sessions and 8 of them continue to meet monthly. A second course ran over 12 weeks from November 2022 to March 2023. There were 10 participants and 7 completed the course and have the opportunity to continue to meet up monthly. The session on Spirituality gave rise to some interesting discussions. Two people were interested in the Start course and one person has asked about Bible study groups. Everyone found the courses welcoming and safe and benefited in some way. Two people from the first course returned to volunteer on the second course.

We received a £500 grant from the Town Council to pay for resources and rental of the Chappell Centre. We are planning to run a third course starting in May 2023.

#### 4.3.2.3 RESIDENTIAL CARE HOMES

During the year we started to visit the new Priestly Fields Care Home on a monthly basis. The Rector leads a team of 3 or 4 parishioners who help and we have anything from 3 to 7 residents who come along. We sing a couple of traditional hymns, have a Bible reading, prayers and share communion. We were also invited to sing Christmas carols around the corridors for residents. One of our Readers leads a team of 6 who go to The Laurels every month. They hold a short service for 6 to 10 residents with some hymns and a Bible reading and prayers. We held a Christmas service for residents at Bradwell Care home and we are hoping to start a monthly service there in 2023.

#### 4.4 HERITAGE & EVENTS

People visit St Peter's for all sorts of reasons and the ministry of Welcoming involves being sensitive to when people want to talk and when they want to wander round the church or sit quietly with their thoughts and prayers. There is a quiet space in the south aisle and a Ukraine prayer focus in the side chapel.

By the end of the 2022, it was estimated that St Peter's will be about 79 hours short of their commitment to the Heritage Lottery Fund (HLF) largely due to the closure of St. Peter's on

Sundays. In the past, there has been the opportunity to have an hour after the Sunday service when the church was open to anyone who wanted to drop in.

#### 4.4.1 HERITAGE

##### 4.4.1.1 SATURDAY OPENING AT ST PETER'S

Following the pandemic, Saturday opening started two weeks later than normal and during March and April the building was opened for two hours rather than the previous four.

From May onwards until September the church was open for the customary 4 hours. All the wonderful volunteer welcomers completed 4 hours over 7 months. We welcomed over 169 visitors including 9 children. This has included walkers, a couple following the town Heritage Trail leaflet, and visitors from Holland, Macclesfield and Warrington. However, this is not such a wide variety as we have had in previous years and we look forward to continuing to grow our visitors in 2023.

##### 4.4.1.2 TUESDAYS AT TEN

Tuesdays at Ten resumed its varied programme of events for the first time following the Covid restrictions. It included musical events, talks that linked to Congleton's celebration of 750 years since it was granted its Charter, opportunities to look at the registers. All the events were free, but where a cost was involved e.g., musicians, visitors were asked to make a donation. We welcomed a total of 251 people, including 8 children, over the four months.

St Peter's opened on additional days for the Platinum Jubilee celebration and for a Celebration of Flowers; there were a total of 108 visitors and donations of £161 for the Town Mayor's Charities were received.

#### 4.4.2 COMMUNITY EVENTS

##### 4.4.2.1 COFFEE MORNINGS AT ST STEPHEN'S

The popular monthly coffee mornings at St Stephen's resumed in September.

##### 4.4.2.2 CONTRIBUTION TO TOWN EVENTS

The Parish participated in the Congleton 750<sup>th</sup> Charter Celebrations by purchasing a banner which was on display on Market St.

The Parish also had a stall at the Christmas Lights switch -on event.

#### 4.5 LIFE GROUPS

In 2022, as part of the parish Mission and Strategy visioning, study groups were rebranded as *Life Groups*. Membership of a Life Group brings many benefits to those who belong including a safe and nurturing environment in which to learn more about the Christian faith, grow in relationship with other members and support one another in living out their faith in everyday life. Groups take place weekly, across the Parish in people's homes and in the community centres.

## 5. FUNDRAISING STANDARDS

The parish makes no direct appeals to the public or street collections and so is not required to maintain standards in this area.

## 6. PUBLIC BENEFIT

When planning our activities for the year, the incumbent and the PCC have considered the Charity Commission guidance on public benefit and, in particular, the specific guidance on charities for the advancement of religion. We try to enable people to live out their faith as part of our parish community through:

- Worship and prayer; learning about the Gospel; and developing their knowledge and trust in Jesus.
- Provision of pastoral care for people living in the Parish.
- Missionary and outreach work.

All the work is aimed to support the parish vision “Making Jesus known, living his way”, and our mission as we proclaim and show our love for God, and our community.

To facilitate this work, it is important that we maintain the fabric of the buildings in our care. These are:

- Holy Trinity Church, Mossley
- Mossley Village Hall and The Chappell Centre, Mossley
- St. John the Evangelist Church, Buglawton
- St. John’s Community Centre, Buglawton
- St. Stephen’s Church
- St. Peter’s Church
- St. Peter’s Rooms and the Parish Office

### 6.1 HOLY TRINITY, MOSSLEY

No major expenditure on fabric has been required at Holy Trinity in 2022 and the focus has been on routine maintenance of the building, graveyard and car park. This is all performed by volunteers with the exception of a paid contractor who cuts half of the graveyard grass each fortnight during the growing season. We continue to have minor issues of fly tipping and long-term parking in the car park, the latter which we try to manage by leaving notices on the vehicles and involvement of the council if apparently abandoned for more than 4weeks.

Mother's Union continued to meet monthly at The Chappell Centre; members agreed at the AGM to move meetings from evenings to afternoons. Membership has remained constant although, sadly, two members have died during the year. However, attendance at meetings continues to be affected by people's reluctance to socialise.

#### 6.2 MOSSLEY VILLAGE HALL AND THE CHAPPELL CENTRE

No major expenditure has been required at the Mossley Village Hall complex in 2022.

#### 6.3 ST JOHN'S, BUGLAWTON & ST JOHN'S COMMUNITY CENTRE

St John's church is not used regularly for worship services. No major expenditure on fabric has been required at St John's in 2022. A small team of volunteers kept the church clean and the churchyard in good order and cut the hedges around the church perimeter.

For St John's Community Centre, 2022 was a more normal year than the previous 2 years. No major expenditure on fabric has been required. Our regular users have returned and, in turn, their attendance seems to have resumed too. A small team of volunteers has kept the building clean and in good repair.

#### 6.4 ST PETER'S CHURCH

Regarding goods and ornaments, no new articles have been introduced to the church nor any articles permanently removed. Permission was granted, after checking with insurers, for the silver communion plate and cup to be used at a special communion service in Little Moreton Hall's chapel.

Regarding the fabric of the building, a pediment stone from the North porch fell to the ground during a storm in the early part of the year. Remaining pediment stones have been professionally checked for safety reasons. Two were removed and the remainder secured to the building using steel straps. Those removed are stored in the church awaiting remedial action. The south side mid-wall downspout was found to be blocked at the gutter. It has been high pressure jetted but remains blocked. High level remedial work is therefore required. A leaking radiator at the entrance to the south gallery caused minor water damage. It has been isolated and is awaiting replacement.

Although not part of the fabric of the building, it is worth reporting that the stone ball on one of the Grade 2 listed gate pillars has been professionally removed as it was cracked and in danger of falling to the street. The ball is not repairable so a new one needs to be fabricated from heritage approved stone.

Remaining required quinquennial work has been incorporated into the St Peter's building project. List A works include restoration or replacement of the gallery ceilings and repairs to the gallery windows. In respect of the ceilings, it is recommended that a monthly visual

inspection routine is established to monitor their integrity until work to restore them can commence.

#### 6.4.1 ST PETER'S PROJECT GROUP

This development aims to support the Parish vision of growing a younger church and its mission of "Making Jesus known -living his way": as expressed in worship, outreach and service. The aim is to develop a Parish Centre with a visible presence and strong identity at the town centre to implement the vision.

The Project Group met 9 times from January to November, 2022. The November meeting included a presentation to the Archdeacon of Macclesfield, to gauge his reaction and advice. He said that it is a bold plan and that he supported it.

During the year major work has been undertaken by the architects and members of the group to prepare draft plans and to put in place essential documents for any approach to the Diocesan Advisory Committee and the local authority. The draft plans have encouraged detailed discussion of the proposed changes and new facilities. The project has been referenced against the criteria of assisting the parish to implement its vision in a way which is sustainable, feasible, and takes account of costs and timescale.

The detailed plans and discussions focused on changing the seating, the heating, lighting and improving the sightlines with the aim of developing a multi-functional space with a large platform at the east end. It would include a separate space for welcoming and socialising, two small meeting rooms, an office, and a larger area for education and display purposes. There would be an extension with new kitchen, toilet, plant and storage facilities. It would all be warm, comfortable and accessible.

The work would aim to make the building as environmentally friendly as possible by changing the heating system, having a new source of electricity and improving insulation. The work in the graveyard would involve some archaeology, and redesigning the approach to the west door.

The architects' report on the pews, a major piece of research and argument, the Statement of Needs, and the Options Analysis are almost complete. We have a report on the woodwork by Peter de Figueredo, and another on the organ by Harrison's of Durham. We need to update our Conservation Management Plan, Statement of Significance, and Community Audit. We have a programme for consulting potential stakeholders. We are continuing to build up comparisons with other major projects to provide evidence of precedence for the plans. The documents that have been worked on will need finalising after further advice from the DAC has been received, and the plans have been updated.

This is a complex and complicated project and the work will not be cheap. The timescale is not wholly in our hands but is influenced by the organisations which have a statutory right to a say in what is done. The Adcroft legacy looks as though it will provide over half the funding, which will encourage grant makers to see that their funding can be matched.

#### 6.5 ST STEPHEN'S CHURCH

No major work was undertaken at St Stephen's this year, primarily because insufficient funds were available. A quinquennial inspection took place in September which was very useful in identifying and prioritising the many areas of the building and churchyard that need attention and it is hoped that some funding will be available next year to address the most urgent repairs.

There have been no incidents to report in the building or churchyard.

Ageing light bulbs in all the church chandeliers were replaced with LED equivalents to improve the quality of the lighting and improve energy efficiency.

The grounds were maintained by a small team of volunteers and a paid contractor was used to mow the grass in the churchyard. Large sections of the paths at the rear of the church badly need resurfacing but the weeds and algae were kept under control during the growing season. A number of people passing by commented on how attractive and well-kept the front of the church was, which provided motivation to keep up the standard of maintenance.

### 7. ACHIEVEMENTS AND PERFORMANCE

As can be seen from Section 4, the parish has provided a range of different activities across its entire geographical area serving all ages. These activities have been both religious and secular. The toddler group, Shine, continues to attract new members and it is encouraging that some attendees are also coming to services. The luncheon club, tea church and parish breakfast are also attracting new members. All these activities are helping to combat the social isolation people experienced during the Covid restrictions. There has been support for the GraveTalk sessions that are encouraging discussions about a sensitive life stage and a difficult topic.

We have supported civic life through the use of our buildings for public worship and private prayer and reflection especially at times of national importance – the Platinum Jubilee celebrations, the national mourning following the death of HM the Queen – alongside local events – inauguration of the Town Mayor, Remembrance Sunday and Town Carols. Our services and our community centres have been able to open for services and activities and we are pleased that these are approaching pre-pandemic levels.

We have made a declaration affirming our new identity as a single parish becoming known as All Saints, Congleton and we have introduced a new logo.

We have successfully applied for grants from Cheshire East to support our Community Centres.

The St Peter's Project Group continue to work with the architects to develop St Peter's as a Parish Centre with a visible presence and strong identity in the town centre.

## 8. FINANCIAL REVIEW

### 8.1 SUMMARY

The Accounts cover two Parish Churches (St Peter's and St Stephen's), two Chapels of Ease (St John's and Holy Trinity), Mossley Village Hall and St John's Community Centre. As in previous years, CTP Networking Ltd, which manages the operations in the Chappell Centre, is not included, being a separate legal entity.

The attached Financial Statements show:

Total Income for 2022 was £255,415 (2021 - £207,293), consisting of:

Restricted Funds	£55,584	(2021 - £53,251)
Unrestricted (Designated)	£54,358	(2021 - £32,882)
Unrestricted (General)	£145,473	(2021 - £121,161)

Total Expenditure for 2022 was £202,893 (2021- £219,861), consisting of:

Restricted Funds	£34,812	(2021 - £63,523)
Unrestricted (Designated)	£35,076	(2021 - £31,260)
Unrestricted (General)	£133,006	(2021 - £125,078)

### 8.2 RESTRICTED FUNDS

In 2019 a generous legacy was received and was invested with CCLA until needed for major building work, which is the subject of a project still in the planning phase.

The portfolio of investments held in shares decreased in value by £153,091 during 2022, and this is shown in the SOFA under Gains/losses on investment assets.

Total of Restricted funds at 31/12/22 = £1,393,183. For the detailed list see the Balance Sheet.

### 8.3 DESIGNATED FUNDS

The monies for Mossley Village Hall Premises and the St John's Community Centre are ring-fenced to keep separate from other Unrestricted monies. For these, only their total income, total expenditure and bank balances are included in these Accounts. Both reopened in the spring and are now back to pre-Covid level of activity.

There is also a fund for major repairs to church buildings, and several other small funds which the PCC wishes to ring-fence.

Total Designated funds at 31/12/22 = £91,346. For the detailed list see the Balance Sheet.

#### 8.4 GENERAL FUNDS

The total **income** was £145,473 (2021: £121,161). Congregational giving (excluding tax recovered) accounted for 58 % of income (2021: 72%) and had been relatively unaffected by Covid since it largely comes from bank standing orders (2022 84%). However, there unfortunately continues to be a gradual decline in the giving due to the age profile of the congregation.

The major **expenditure** (52%) was, as usual, the Parish Share, £69,667, paid to the Diocese. Other significant expenditure was for the running costs of four churches and graveyards, and the Parish Office.

Investment in shares decreased in value by £3,204 during 2022, and this is shown in the SOFA under gains/losses on investment assets.

The balance of General funds at the end of 2022 was £61,241 (£56,977 at end 2021), an increase of £4,264.

#### 8.5 SUMMARY OF FUNDS

The total value of Parish funds at 31 December 2022 is shown below, with comparison to 2021.

	At 31/12/22	At 31/12/21
Restricted	£1,393,183	£1,525,502
Designated	£91,346	£67,064
General	£61,241	£56,978
Totals	£1,545,770	1,649,544

#### 8.6 RESERVES POLICY

Major or unexpected events are covered as follows:

- for St Peter's church (Grade 1 listed): by existing Restricted funds
- For the other 3 churches: by a Designated fund, which is added to each year by a budgeted amount from the General fund.
- A sudden reduction in General income (most likely due to loss of a generous donor): for the foreseeable future, the level of reserves will be adequate to cover this while action to address the situation is considered. The balance of General reserves at 31/12/22 was £61,241.

## 8.7 IMPACT OF COVID-19

Most members of the congregation returned during the year to attending in person. Also, other services (funerals and weddings in church) are also back to previous levels.

For the Hall and Community Centre see note under Designated Funds.

## 8.8 FUTURE FINANCIAL PLANS

During 2019/20 the Parish went through a transitional period involving 15 months of vacancy with no clergy, and the introduction of a new Pastoral Scheme. While a broad framework had been agreed to reshape its immediate future, plans for the longer term, including the use of the four church buildings, is under review. For the immediate future, the aim is to continue to avoid the reduction in the General reserves that has been the case over the previous years.

## 9. STRUCTURE, GOVERNANCE AND MANAGEMENT

The parish is governed by the Church Representation Rules and is structured as a single benefice with two parish churches. The remaining churches are chapels of ease. This structure has been in place since 1<sup>st</sup> August 2019 when the new pastoral scheme was introduced that dissolved the previous structure of PCCs and DCCs.

The main governance body is the PCC which consists of the incumbent, the churchwardens, deanery synod representatives and lay representatives.

There are four Churchwardens for the parish with responsibility for the two Parish Churches and the two chapels of ease.

The number of deanery synod representatives is set by the diocese of Chester based on the current electoral roll of the parish. We are currently allocated four representatives who are elected on a 3-year term.

The number of lay representatives is set by the church representation rules based on the current electoral roll of the parish. The allocation is 12 representatives. Lay representatives are elected on a rolling 3-year term with 1/3 standing for re-election each year. There are currently 2 vacancies.

We have co-opted 2 additional people onto the PCC, one to act as Treasurer and the Children and Families Missioner. The Licensed Pastoral Worker is a member of the PCC as a result of the role.

The PCC is chaired by the Incumbent or the Vice Chair at the Incumbent's request. The Vice Chair also acts as chair if the incumbent is absent. The other defined role is PCC Secretary. One PCC member has been designated to provide a specific liaison point with the parish safeguarding officer. Others have been designated to provide liaison with "CTP Networking Ltd" (the company which manages the Chappell Centre on behalf of the PCC), Mossley Village Hall committee and the St. John's Community Centre committee.

The PCC meets in full every 6 weeks. In 2022 there was an extra meeting to take account of a lengthy agenda and an additional workshop to review the service arrangements. The PCC is charged with running the parish as its trustees and having due regard for the requirement to provide public benefit.

The Standing Committee constituted under rule M31(1) of the Church Representation Rules consists of the incumbent, 2 wardens and 2 lay members of the PCC. This is the only committee required by law; it has the power to transact the business of the PCC between its meetings, subject to any directions given by Council.

There are 6 PCC approved working groups:

- Buildings Usage Strategy Group
- Business and Finance Group
- Children and Families Strategy Group
- Climate Group
- Communications Group
- Mission Strategy Group

In addition, there is a team specifically charged with managing the restoration and development projects in St. Peter's church – St Peter's Project Group; and operating committees for Mossley Village Hall and St John's Community Centre.

There are 3 paid posts within the Parish: The Rector, the Parish Administrator and the Children and Families Missioner (the latter are employed by the parish).

There are 6 voluntary posts - three Readers and one Reader Emeritus with permission to officiate, a licensed Pastoral Worker and a Parish Evangelist.

There are also individuals taking a leadership role in services, life groups and groups actively involved in pastoral care, fund raising, and church music. It is worth noting that one of the parish music leaders has posted a song on Facebook every day since the start of the first national lockdown to help us on our faith journey – this is now over 1000 different hymns or songs.

Day-to-day activities are directed by the incumbent, but when this post is vacant the responsibility falls upon the PCC Vice Chair (Church representation rules M19(2)(a)). The PCC Vice Chair is Maggie Snook.

## 9.1 PCC ACTIVITIES

The year 2022 was a time for moving forward and establishing a new profile for the parish alongside rebuilding and extending parish activities to counteract the impact of the Covid restrictions. The PCC agreed that to support the updated parish structure the parish would become known as All Saints Congleton and that this re-branding, alongside, a new logo would underpin our mission strategy 'Making Jesus known, Living his way' and our aim to grow a younger church.

The business of the PCC is informed by the work of the PCC approved groups and ensures effective oversight.

The *Business and Finance Committee* continued to actively review financial processes and quarterly financial figures for approval by the PCC.

The *Buildings' Usage Strategy Group* was established to help inform the PCC on the use of parish buildings and the financial resources required to operate each building. It is due to report to the PCC in 2023.

The *Children & Families Group* have been working with and supporting the Children and Families Missioner to maximise the opportunities for outreach, improve our opportunities for mission alongside the Mission Strategy Group.

The *Climate Change group* has encouraged the PCC to explore becoming more eco-conscious in line with the Diocesan endeavour (as promoted by the Archbishop of Canterbury) to reach carbon zero by 2030. In 2023 it is supporting the parish in working towards the A Rocha awards.

The *Communications Group* was established in 2022. They completed a review of communication methods and have been looking to raise both our online profile and our public profile within Congleton. It has been pro-active in the creation of a new logo and is looking to develop the website and to refresh the physical signage in 2023.

The *Mission Strategy Group* has been working to establish and review the strategy for developing mission across the parish; to carry out an audit and review of current activities; to understand our strengths and weaknesses as a parish and any gaps; and to identify models for development for recommendation to the PCC.

There have been no safeguarding incidents reported. The Safeguarding Officer is working to ensure the parish adheres to Diocesan guidelines. The PCC trustees have been encouraged to complete DBS checks and safeguarding training.

## 10. DECLARATION

- 1 The trustees declare that they have approved the trustees' report above.
- 2 Signed on behalf of the charity's trustees

Signature



Full Name(s)	Christopher Downes-Ward
Position	Licensed Pastoral Worker
Date	4/14/2023

## 11. TRUSTEES' RESPONSIBILITIES STATEMENTS

The trustees are responsible for preparing the Trustees' Annual Report and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

The law applicable to charities in England & Wales requires the trustees to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the charity and of the incoming resources and application of resources of the charity for that period. In preparing these financial statements, the trustees are required to:

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles in the Charities SORP 2019 (FRS 102);
- make judgements and estimates that are reasonable and prudent;
- state whether applicable accounting standards have been followed, subject to any material departures disclosed and explained in the financial statements;
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charity will continue in operation.

The trustees are responsible for keeping proper accounting records that disclose with reasonable accuracy at any time the financial position of the charity and enable them to ensure that the financial statements comply with the Charities Act 2011, the Charities (Accounts and Reports) Regulations 2008 and the provisions of the trust deed. They are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

## 12. EXAMINER'S REPORT

### Independent examiner's report to the trustees of The Parish of Congleton

I report to the trustees on my examination of the accounts of The Parish of Congleton (the Trust) for the year ended 31 December 2022.

### Responsibilities and basis of report

As the charity trustees of the Trust, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

### Independent examiner's statement

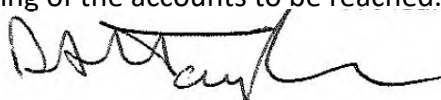
The charity's gross income exceeded £250,000. The examiner must be a member of a body listed in S145 of the Act. I confirm that I am qualified to undertake the examination because I am a member of the Association of Chartered Certified Accountants (ACCA) which is one of the listed bodies.

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the Trust as required by section 130 of the Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the applicable requirements concerning the form and contents of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a "true and fair view" which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Signed:



Name: David Taylor (Senior Statutory Auditor)

Address: Harts Limited

Westminster House  
10 Westminster Road  
Macclesfield  
Cheshire  
SK10 1BX

Date:

12.04.2023

## 13. STATEMENT OF FINANCIAL ACTIVITY (SOFA)

### THE PARISH OF CONGLETON

#### Statement of Financial Activities

For the period from 01 January 2022 to 31 December 2022

	Unrestricted funds	Designated funds	Restricted funds	Endowment funds	Total funds	Prior year total funds
<b>Income and endowments from:</b>						
Donations and legacies	124,272	475	19,192	—	143,939	129,744
Income from charitable activities	17,355	84	2,247	—	19,686	10,171
Other trading activities	3,133	53,799	19	—	56,950	33,683
Investments	714	—	34,126	—	34,840	33,695
<b>Total income</b>	<b>145,473</b>	<b>54,358</b>	<b>55,584</b>	<b>—</b>	<b>255,415</b>	<b>207,293</b>
<b>Expenditure on:</b>						
Raising funds	178	—	—	—	178	262
Expenditure on charitable activities	132,828	188	34,812	—	167,828	188,339
Other expenditure	—	34,887	—	—	34,887	31,260
<b>Total expenditure</b>	<b>133,006</b>	<b>35,076</b>	<b>34,812</b>	<b>—</b>	<b>202,893</b>	<b>219,861</b>
Gains / losses on investment assets	(3,204)	—	(153,091)	—	(156,295)	166,166
<b>Net income / (expenditure) resources before transfer</b>	<b>9,263</b>	<b>19,282</b>	<b>(132,319)</b>	<b>—</b>	<b>(103,773)</b>	<b>153,599</b>
<b>Transfers</b>						
Gross transfers between funds - in	—	5,000	1,497	—	6,497	6,235
Gross transfers between funds - out	(5,000)	—	(1,497)	—	(6,497)	(6,235)
<b>Other recognised gains/ losses</b>						
<b>Net movement in funds</b>	<b>4,263</b>	<b>24,282</b>	<b>(132,319)</b>	<b>—</b>	<b>(103,773)</b>	<b>153,599</b>
<b>Reconciliation of funds</b>						
<b>Total funds brought forward</b>	<b>56,978</b>	<b>67,064</b>	<b>1,525,502</b>	<b>—</b>	<b>1,649,544</b>	<b>1,495,945</b>
<b>Total funds carried forward</b>	<b>61,241</b>	<b>91,346</b>	<b>1,393,183</b>	<b>—</b>	<b>1,545,770</b>	<b>1,649,544</b>
<i>There may be minor discrepancies in the totals if the pence are not being shown</i>						

09 March 2023 Page 1

# 14. BALANCE SHEET

## THE PARISH OF CONGLETON

### Balance sheet (Separate funds) As at: 31 December 2022

	General Fund	Designated Funds	Restricted	Endowment	At 31/12/2022 £	At 31/12/2021 £
<b>Fixed assets</b>						
Investments	24,013	—	1,147,417	—	1,171,429	1,327,725
<b>Fixed assets</b>	<b>24,013</b>	<b>—</b>	<b>1,147,417</b>	<b>—</b>	<b>1,171,429</b>	<b>1,327,725</b>
<b>Current assets</b>						
Debtors	1,254	—	—	—	1,254	—
Cash at bank and in hand	36,388	91,774	245,766	—	373,928	326,684
<b>Current assets</b>	<b>37,642</b>	<b>91,774</b>	<b>245,766</b>	<b>—</b>	<b>375,182</b>	<b>326,684</b>
<b>Liabilities</b>						
Creditors: Amounts falling due in one year	414	427	—	—	841	4,865
<b>Net current assets less current liabilities</b>	<b>37,228</b>	<b>91,346</b>	<b>245,766</b>	<b>—</b>	<b>374,341</b>	<b>321,819</b>
<b>Total assets less current liabilities</b>	<b>61,241</b>	<b>91,346</b>	<b>1,393,183</b>	<b>—</b>	<b>1,545,770</b>	<b>1,649,544</b>
<b>Total net assets less liabilities</b>	<b>61,241</b>	<b>91,346</b>	<b>1,393,183</b>	<b>—</b>	<b>1,545,770</b>	<b>1,649,544</b>
<b>Represented by</b>						
<b>Unrestricted</b>						
Unrestricted - General fund	61,241	—	—	—	61,241	56,978
<b>Designated</b>						
Designated - "Agency" FUND (Designated fund)	—	—	—	—	—	—
Designated - PCC Refreshments fund	—	397	—	—	397	110
Designated - PCC Major Repairs Fund	—	13,750	—	—	13,750	8,750
Designated - Mossley Village Hall Savings	—	6,532	—	—	6,532	6,448
Designated - Mossley village hall premises	—	31,815	—	—	31,815	22,856
Designated - St Peter's ** Children's fund	—	62	—	—	62	62
Designated - St Peter's ** Cemetery fund	—	4,457	—	—	4,457	4,457
Designated - St John's Buglawton Community Centre	—	34,332	—	—	34,332	24,380
<b>Restricted</b>						
Restricted - St Peter's Old Development	—	—	95,417	—	95,417	102,008
Restricted - Miss Matthias Organist Training Fund	—	—	650	—	650	642
Restricted - St Peters organ repairs	—	—	782	—	782	1,030
Restricted - St Peter's ** Bell tower fund	—	—	3,837	—	3,837	3,804
Restricted - St Stephens Thanksgiving fund	—	—	5,428	—	5,428	5,408
Restricted - St Peter's Adcroft Legacy Restoration	—	—	462,185	—	462,185	508,841
Restricted - St Peter's Adcroft Legacy Outreach	—	—	123,835	—	123,835	134,949
Restricted - St Peter's Building Maintenance	—	—	5,050	—	5,050	3,503
Restricted - St Peter's Adcroft Legacy Devel't &	—	—	613,468	—	613,468	672,639
Restricted - PCC Children & Families Ministry	—	—	648	—	648	11,804
Restricted - PCC Mission fund	—	—	2,305	—	2,305	2,305
Restricted - Chappell Legacy	—	—	72,757	—	72,757	71,835
Restricted - Higginbothom Legacy Accum Inc	—	—	6,820	—	6,820	6,734
<b>Funds of the church</b>	<b>61,241</b>	<b>91,346</b>	<b>1,393,183</b>	<b>—</b>	<b>1,545,770</b>	<b>1,649,544</b>
<i>There may be minor discrepancies in the totals if the pence are not being shown</i>						

09 March 2023

Page 1

## 15. NOTES TO THE FINANCIAL ACCOUNTS

### 15.1 SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

#### **(a) General information and basis of preparation**

The Parochial Church Council of the Ecclesiastical Parish of Congleton (Congleton Parish PCC) is a Charity registered in England. The registered address of the Church Office is given in the charity information in section 3 of this document.

The charity constitutes a public benefit entity as defined by FRS 102. The financial statements have been prepared in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland issued in October 2019. the Financial Reporting Standard applicable in the United Kingdom and Republic of Ireland (FRS 102), the Charities Act 2011, the Companies Act 2006\* and UK Generally Accepted Accounting Practice.

The financial statements have been prepared to give a 'true and fair' view and have departed from the Charities (Accounts and Reports) Regulations 2008 only to the extent required to provide a 'true and fair view'. This departure has involved following the Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland issued in October 2019.

The financial statements are prepared on a going concern basis under the historical cost convention, modified to include certain items at fair value. The financial statements are presented in sterling which is the functional currency of the charity.

The significant accounting policies applied in the preparation of these financial statements are set out below. These policies have been consistently applied to all years presented unless otherwise stated.

#### **(b) Funds**

Unrestricted funds are available for use at the discretion of the trustees in furtherance of the general objectives of the charity and which have not been designated for other purposes.

Designated funds comprise unrestricted funds that have been set aside by the trustees for particular purposes. The aim and use of each designated fund is set out in the notes to the financial statements.

Restricted funds are funds which are to be used in accordance with specific restrictions imposed by donors or which have been raised by the charity for particular purposes. The cost of raising and administering such funds are charged against the specific fund. The aim and use of each restricted fund is set out in the notes to the financial statements.

### **(c) Income recognition**

All incoming resources are included in the Statement of Financial Activities (SoFA) when the charity is legally entitled to the income after any performance conditions have been met, the amount can be measured reliably and it is probable that the income will be received.

For donations to be recognised the charity will have been notified of the amounts and the settlement date in writing. If there are conditions attached to the donation and this requires a level of performance before entitlement can be obtained then income is deferred until those conditions are fully met or the fulfilment of those conditions is within the control of the charity and it is probable that they will be fulfilled.

Donated facilities and donated professional services are recognised in income at their fair value when their economic benefit is probable, it can be measured reliably and the charity has control over the item. Fair value is determined on the basis of the value of the gift to the charity. For example, the amount the charity would be willing to pay in the open market for such facilities and services. A corresponding amount is recognised in expenditure.

No amount is included in the financial statements for volunteer time in line with the SORP. Further detail is given in the Trustees' Annual Report.

For legacies, entitlement is the earlier of the charity being notified of an impending distribution or the legacy being received. At this point income is recognised. On occasion legacies will be notified to the charity however it is not possible to measure the amount expected to be distributed. On these occasions, the legacy is treated as a contingent asset and disclosed.

The charity receives no government grants, but an exception in 2020 was that discretionary grants were made by Cheshire East for the St John's Community Centre and Mossley Village Hall for assistance during Covid-19. In 2022, both St John's Community Centre and Mossley Village Hall received grants from Cheshire East as part of the Connected Communities initiative. Income from other grants is recognised at fair value when the charity has entitlement after any performance conditions have been met, it is probable that the income will be received and the amount can be measured reliably. If entitlement is not met then these amounts are deferred.

Investment income is earned through holding assets for investment purposes such as shares and property. It includes dividends, interest and rent. Where it is not practicable to identify investment management costs incurred within a scheme with reasonable accuracy the investment income is reported net of these costs. It is included when the amount can be measured reliably. Interest income is recognised using the effective interest method and dividend and rent income is recognised as the charity's right to receive payment is established.

#### **(d) Expenditure recognition**

All expenditure is accounted for on an accruals basis and has been classified under headings that aggregate all costs related to the category. Expenditure is recognised where there is a legal or constructive obligation to make payments to third parties, it is probable that the settlement will be required and the amount of the obligation can be measured reliably. It is categorised under the following headings:

- Expenditure on charitable activities includes most of the cost of running the Parish
- Other expenditure represents those items not falling into the categories above.

Irrecoverable VAT is charged as an expense against the activity for which expenditure arose.

#### **(e) Fixed Assets**

Under the Charities Act 1993 s.96 (2)(c) Consecrated and beneficed Property is excluded from the accounts. No value is placed on moveable church furnishings held by the churchwardens on special trust for the Congleton Parish PCC and which requires a faculty for disposal since the Congleton Parish PCC considers this to be inalienable property. All expenditure incurred during the year on consecrated or beneficed buildings and moveable church furnishings, whether maintenance or improvement is written off.

All capital expenditure is therefore recorded as payments in the year of expenditure. The only fixed assets to appear in Parish accounts are investments. All building work and changes to buildings have to be authorised by the Diocese under a Faculty system. All Parish property has to be recorded in asset inventories (called Terriers, one for each church).

#### **(f) Investments**

Managed fund investments are recognised initially at fair value. Investments are held in funds managed by the CCLA. The CCLA determines the entry prices, selling prices and valuations. They are measured at the year end at fair value with changes recognised in 'net gains / (losses) on investments' in the SOFA if the shares are publicly traded or their fair value can otherwise be measured reliably.

Some managed fund investments, being medium or long term in nature, have been reclassified as Fixed assets. These are now shown in the accounts under the heading of Fixed Assets rather than Current Assets. Other Current asset investments are short term highly liquid investments and are held at fair value. These include cash on deposit and cash equivalents with a maturity of less than one year.

**(g) Debtors and creditors receivable / payable within one year**

Debtors and creditors with no stated interest rate and receivable or payable within one year are recorded at transaction price. Any losses arising from impairment are recognised in expenditure.

**(h) Provisions**

Provisions are recognised when the charity has an obligation at the balance sheet date as a result of a past event, it is probable that an outflow of economic benefits will be required in settlement and the amount can be reliably estimated.

**(i) Employee benefits**

When employees have rendered service to the charity, short-term employee benefits to which the employees are entitled are recognised at the undiscounted amount expected to be paid in exchange for that service.

The charity operates a defined contribution plan for the benefit of its employees. Contributions are expensed as they become payable.

**(j) Tax**

The charity is an exempt charity within the meaning of schedule 3 of the Charities Act 2011 and is considered to pass the tests set out in Paragraph 1 Schedule 6 Finance Act 2010 and therefore it meets the definition of a charitable company for UK corporation tax purposes.

**(k) Going concern**

The financial statements have been prepared on a going concern basis as the trustees believe that no material uncertainties exist. The trustees have considered the level of funds held and the expected level of income and expenditure for 12 months from authorising these financial statements. The budgeted income and expenditure is sufficient with the level of reserves for the charity to be able to continue as a going concern.

**(l) Judgements and key sources of estimation uncertainty**

It has been judged that there are no future events or matters which would affect the figures shown in the current financial statements.

## 15.2 ANALYSIS OF INCOME

THE PARISH OF CONGLETON						
FINANCIAL STATEMENTS YEAR ENDED 31 DECEMBER 2022						
NOTES - continued						
	Unrestricted Funds		Restricted	TOTAL	TOTAL	
	General	Designated	Funds	2022	2021	
	£	£	£	£	£	
<b>2. DONATIONS AND LEGACIES</b>						
Congregational Regular Giving	84,952		7,478	92,430	90,914	
Donations, Appeals etc	13,723	475	10,219	24,417	13,890	
Tax recovered (Gift Aid, VAT)	24,611		1,495	26,106	23,934	
Grants	986			986	1,006	
Legacies						
	<u>124,272</u>	<u>475</u>	<u>19,192</u>	<u>143,939</u>	<u>129,743</u>	
<b>3. CHARITABLE ACTIVITIES</b>						
Fees for Weddings, Funerals etc	17,355			17,355	10,100	
Bank Interest		84	2,247	2,331	71	
	<u>17,355</u>	<u>84</u>	<u>2,247</u>	<u>19,686</u>	<u>10,171</u>	
<b>4. OTHER TRADING ACTIVITIES</b>						
Fundraising & Misc. Income	3,133		19	3,152	915	
Hall & Community Centre Income		53,799		53,799	32,768	
	<u>3,133</u>	<u>53,799</u>	<u>19</u>	<u>56,950</u>	<u>33,683</u>	
<b>5. INVESTMENTS</b>						
Share dividends	714		34,126	34,840	33,695	
	<u>714</u>	<u>0</u>	<u>34,126</u>	<u>34,840</u>	<u>33,695</u>	

## 15.3 ANALYSIS OF EXPENDITURE

FINANCIAL STATEMENTS YEAR ENDED 31 DECEMBER 2022									
NOTES - continued									
			Unrestricted Funds		Restricted	TOTAL	TOTAL		
			General	Designated	Funds	2022	2021		
			£	£	£	£	£		
<b>7. RAISING FUNDS</b>									
Cost of Fund Raising			178			178	262		
			<u>178</u>	<u>0</u>	<u>0</u>	<u>178</u>	<u>262</u>		
<b>8. CHARITABLE ACTIVITIES</b>									
Parish Share			69,667			69,667	67,486		
Charities & Mission			2,956		29,909	32,865	31,657		
Insurance			12,980			12,980	12,588		
Routine Parish Running Costs			47,225	188	137	47,550	42,674		
Other Major Costs					4,766	4,766	33,934		
			<u>132,828</u>	<u>188</u>	<u>34,812</u>	<u>167,828</u>	<u>188,339</u>		
<b>9. OTHER EXPENDITURE</b>									
Hall & Community Centre Costs				34,887		34,887	31,260		
			<u>0</u>	<u>34,887</u>	<u>0</u>	<u>34,887</u>	<u>31,260</u>		

#### 15.4 GOVERNANCE COSTS (AUDITOR'S/ INDEPENDENT EXAMINER'S REMUNERATION)

The provision made for independent examiner's remuneration for 2022 is £200. (The remuneration in 2021 was £200).

However, the charity's gross income exceeded £250,000 and as the examiner must be a member of a body listed in S145 of the Act, the trustees have had to take action to appoint a suitably qualified person. Consequently, there will be an additional cost.

#### 15.5 TRUSTEES' AND KEY MANAGEMENT PERSONNEL REMUNERATION

The trustees neither received nor waived any remuneration during 2022 year (2021: £NIL), except for the Children & Families' Missioner, a full-time employee who was made a Trustee during 2020.

This trustee, Mr Nicolas Blackmore, received a gross salary £28,791 in 2022 (2021 £28,091), and employee benefits for pension of £1,152 in 2022 (2021 £1404)

He was the only Trustee who received reimbursement for expenses during the year: £547 (2021: £212)

#### 15.6 STAFF COSTS AND EMPLOYEE BENEFITS

The average monthly number of employees and full time equivalent (FTE) during the year was as follows:

	2022	2022	2021	2021
	Number	FTE	Number	FTE
Raising funds	Nil		Nil	
Charitable activities	3	2	4	2
Governance	Nil		Nil	
<b>TOTAL</b>	<b>3</b>	<b>2</b>	<b>4</b>	<b>2</b>

The total staff costs and employee benefits were as follows:

	<b>2022</b>		<b>2021</b>
Wages and Salaries	45,679		44,428
Social Security	3,538		3,301
Defined contribution pension costs	1,697		1,663
Other employee benefits	Nil		Nil
	50,914		49,392
No employees received total employee benefits (excluding employer pension costs) of more than £60,000.			

#### 15.7 FIXED ASSET INVESTMENTS

	<b>2022</b>		<b>2021</b>
Managed fund investments	1,171,429		1,327,725

The fair value of listed investments is determined by reference to valuations provided by the CCLA who manage the funds. Their valuation will be based on the quoted prices for identical assets in an active market at the balance sheet date.

## 15.8 FUND MOVEMENT SUMMARY

**THE PARISH OF CONGLETON**  
**Fund movement summary**  
**Selected period: 01 January 2022 to 31 December 2022**

Fund	Fund Balances brought forward	Incoming Resources	Outgoing Resources	Transfers	Gains and Losses	Journal Entries	Fund balances Carried forward
Agency - "Agency" FUND (Designated fund)	—	—	—	—	—	—	—
PCCRepairs - PCC Major Repairs Fund	8,750	—	—	5,000	—	—	13,750
PCC-Refersh - PCC Refreshments fund	110	475	188	—	—	—	397
SPOldDevlt - St Peter's Old Development	102,008	3,566	90	—	(10,067)	—	95,417
SPAdcroRes - St Peter's Adcroft Legacy	508,841	12,867	816	(1,497)	(57,210)	—	462,185
Restoration SPAdcroOut - St Peter's Adcroft Legacy Outreach	134,949	3,189	—	—	(14,302)	—	123,835
SPBldMaint - St Peter's Building Maintenance	3,503	50	—	1,497	—	—	5,050
MVHSavings - Mossley Village Hall Savings	6,448	84	—	—	—	—	6,532
SPAdcroDev - St Peter's Adcroft Legacy Devel't & Ren'dering	672,639	15,941	3,600	—	(71,512)	—	613,468
PCC-CFMin - PCC Children & Families Ministry	11,804	18,753	29,909	—	—	—	648
PCCMission - PCC Mission fund	2,305	—	—	—	—	—	2,305
General - General fund	56,978	145,473	133,006	(5,000)	(3,204)	—	61,241
ChappLeg - Chappell Legacy	71,835	922	—	—	—	—	72,757
HTHiggAccl - Higginbotham Legacy	6,734	86	—	—	—	—	6,820
Accum Inc. HTOrgan - Miss Matthias Organist Training Fund	642	9	—	—	—	—	650
MVHPremis - Mossley village hall premises	22,856	16,926	7,966	—	—	—	31,815
SPOrgan - St Peters organ repairs	1,030	102	350	—	—	—	782
SPBelltow - St Peter's ** Bell tower fund	3,804	80	47	—	—	—	3,837
SSThanks - St Stephens Thanksgiving fund	5,408	20	—	—	—	—	5,428
SPChild - St Peter's ** Children's fund	62	—	—	—	—	—	62
SPCemet - St Peter's ** Cemetery fund	4,457	—	—	—	—	—	4,457
Buglaw CC - St John's Buglaw ton Community Centre premises	24,380	36,873	26,921	—	—	—	34,332
<b>Totals</b>	<b>1,649,544</b>	<b>255,415</b>	<b>202,893</b>	<b>—</b>	<b>(156,295)</b>	<b>—</b>	<b>1,545,770</b>

*There may be minor discrepancies in the totals if the pence are not being shown*

# 15.9 FUND STATEMENT OF CHANGE

**THE PARISH OF CONGLETON**  
**Fund statement of change**  
**01/01/2022 to 31/12/2022**

Fund	Brought forward				Movement				Carried forward			
	Unrestricted	Designated	Restricted	Endowment	Unrestricted	Designated	Restricted	Endowment	Unrestricted	Designated	Restricted	Endowment
Agency	—	—	—	—	—	—	—	—	—	—	—	—
PCC-Refersh	—	110	—	—	—	287	—	—	—	397	—	—
PCCRepairs	—	8,750	—	—	—	5,000	—	—	—	13,750	—	—
SPOldDevit	—	—	102,008	—	—	—	(6,591)	—	—	—	95,417	—
SPAdcroRes	—	—	508,841	—	—	—	(46,656)	—	—	—	462,185	—
SPAdcroOut	—	—	134,949	—	—	—	(11,114)	—	—	—	123,835	—
SPBidMaint	—	—	3,503	—	—	—	1,547	—	—	—	5,050	—
MV/HSavings	—	6,448	—	—	—	84	—	—	—	6,532	—	—
SPAdcroDev	—	—	672,639	—	—	—	(59,171)	—	—	—	613,468	—
PCC-CFMin	—	—	11,804	—	—	—	(11,155)	—	—	—	648	—
PCCMssion	—	—	2,305	—	—	—	—	—	—	—	2,305	—
General	56,978	—	—	—	4,263	—	—	—	61,241	—	—	—
ChappLeg	—	—	7,1835	—	—	—	922	—	—	—	72,757	—
HTHiggAccl	—	—	6,734	—	—	—	86	—	—	—	6,820	—
HTOrgan	—	—	642	—	—	—	9	—	—	—	650	—
MV/HPremis	—	22,856	—	—	—	8,960	—	—	—	31,816	—	—
SPOrgan	—	—	1,030	—	—	—	(248)	—	—	—	782	—
SPOldReord	—	—	—	—	—	—	—	—	—	—	—	—
SPOldRestn	—	—	—	—	—	—	—	—	—	—	—	—
SPBelltow	—	—	3,804	—	—	—	33	—	—	—	3,837	—
SSThanks	—	—	5,408	—	—	—	20	—	—	—	5,428	—
SPOldMaint	—	—	—	—	—	—	—	—	—	—	—	—
SPChild	—	62	—	—	—	—	—	—	—	62	—	—
SPCemet	—	4,457	—	—	—	—	—	—	—	4,457	—	—
Buglaw CC	—	24,380	—	—	—	9,952	—	—	—	34,332	—	—
<b>Totals</b>	56,978	67,064	1,525,502	—	4,263	24,282	(132,319)	—	61,241	91,346	1,393,183	—

## 15.10 LISTING OF FUNDS

GENERAL fund. Monies for which there are no restrictions on how used.

### DESIGNATED FUNDS

The charity operated 8 Designated funds (i.e. Unrestricted but “ring-fenced”) as follows:

**Mossley Village Hall Savings fund.** Used to keep savings separate from its day-to-day monies.

**Mossley Village Hall Premises fund.** Used to keep day-to-day operation of the Hall separate from other Parish monies. (Total figures only are consolidated into the final Parish Accounts.)

**St Peter’s Children’s fund.** Consists of donations to provide facilities for very young children (“Mum’s & Tots”).

**St Peter’s Cemetery fund.** Used to set aside fees from burials for future major expenditure in the cemetery.

**St John’s Community Centre Premises fund.** Used to keep the operation of the Centre separate from other Parish monies. (Total figures only are consolidated into the final Parish Accounts.)

**PCC Major Repairs fund.** (Previously Churches’ Contingency fund) Set aside for major repairs or other unexpected expenses for St Stephen’s, St John’s and Holy Trinity.

**PCC Refreshments fund.** Monies from teas, coffees, etc., between services in church to be used as decided by the PCC.

**“Agency” fund.** Used for receipts on behalf of, and the subsequent payments to, outside agencies. These are not taken as either income or expenditure for the Parish.

### RESTRICTED FUNDS

The charity operates 13 Restricted funds, as follows:

**PCC Children & Families Ministry fund.** (Previously PCC Youth fund). Grants and donations for the employment of a Children & Families Missioner.

**PCC Mission fund.** Monies retained from Parish Giving for Mission activities.

**Chappell Legacy fund.** The residue of a legacy for the Chappell Centre/Mossley Village Hall site.

**Higginbottom Legacy Accum. Income fund.** A legacy and donations for expenses to the interior of Holy Trinity church.

**Miss Matthias' Organist Training fund.** A legacy for organist training.

**St Stephen's Thanksgiving fund.** A legacy and donations for use on the church building.

**St Peter's Old Development fund.** Historical legacies, donations and grants for repairs and alterations to the fabric of the church.

**St Peter's Bell Tower fund.** Donations for maintenance of the church bells and ringing equipment.

**St Peter's Adcroft Legacy Development Reordering fund.** Part (50%) of the 2019 legacy, to be used for reordering the interior of the church and further development of the site.

**St Peter's Adcroft Legacy Restoration fund.** Part (40%) of the 2019 legacy, to be used to restore the fabric of the church.

**St Peter's Adcroft Legacy Outreach fund.** Part (10%) of the 2019 legacy, to be used for outreach to the local community.

**St Peter's Building Maintenance fund.** Required by Heritage England to show that, at the start of each year, an agreed amount has been set aside for maintenance of the fabric of the church. (Replaced a Designated fund at the end of 2019.)

**St Peter's Organ Repairs fund.** A legacy for major work on the church organ.

#### 15.11 PENSIONS AND OTHER POST-RETIREMENT BENEFITS

The charity operates a defined contribution pension plan for its employees.

The amount recognised as an expense in the period was £1,697 (2021 - £1,663).

**THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH OF CONGLETON**

England & Wales - Charity number 1134829

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# Accounts

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## PARISH OF CONGLETON

### TRUSTEES' ANNUAL REPORT 2021



*Now to him who is able to do immeasurably more than all we ask or imagine, according to his power that is at work in us, to him be glory in the church and in Christ Jesus throughout all generations, for ever and ever!*

*Ephesians 3: 20-21*



## Contents

1. Introduction .....	2
2. Executive summary .....	2
3. Charity and Administrative Details .....	3
4. Objectives and activities .....	5
4.1 Worship and Prayer.....	6
4.2 Pastoral activities .....	7
4.3 Outreach.....	8
4.3.1 Children and Families .....	8
4.3.2 Older Adults .....	9
4.4 Heritage & events.....	9
4.5 Study groups.....	10
5. Fundraising Standards.....	10
6. Public Benefit .....	10
7. Achievements and Performance.....	12
8. Financial Review .....	13
9. Structure, Governance and Management .....	15
10. Declaration .....	17
11.Trustees' Responsibilities Statements .....	17
12 Examiner's Report.....	18
13. Statement of Financial Activity (SOFA) .....	19
14.Balance Sheet .....	20
15. Notes to the Financial Accounts .....	21
15.1 Summary of significant accounting policies .....	21
15.2 Analysis of income.....	24
15.3 Analysis of expenditure .....	25
15.4 Governance costs .....	26
15.5 Trustees' and key management personnel remuneration and expenses .....	26
15.6 Staff costs and employee benefits .....	26
15.7 Fixed asset investments .....	27
15.8 Fund Movement Summary.....	28
15.9 Fund statement of change .....	29
15.10 Listing of Funds.....	30
15.11 Pensions and other post-retirement benefits .....	31

# THE RECTOR

Revd Ian Enticott

The Rectory

2 Hartley Gardens

Congleton

CW12 3WA

(In post from July 2020)

## 1. INTRODUCTION

This is the annual report for the period 1<sup>st</sup> January 2021 to 31<sup>st</sup> December 2021.

The Parochial Church Council (PCC) along with the Chapter is responsible for promoting the whole mission of the Church, pastoral, evangelistic, social and ecumenical in the ecclesiastical parish. The PCC also has maintenance responsibilities for St. Peter's, St Stephen's, St. John's and Holy Trinity Churches and their respective Church Halls and Rooms. The parsonage is the responsibility of the Diocese.

As a parish of the Church of England in the Archdiocese of York the structure and governance of the Parish are controlled by the Church Representation Rules of the Church of England. The Parish is in the Deanery of Congleton which is part of the Archdeaconry of Macclesfield and the Diocese of Chester.

## 2. EXECUTIVE SUMMARY

In January 2021, the third national lockdown as a result of the Covid19 pandemic forced the closure of all our buildings and we returned to our online and virtual presence. The closure of the buildings impacted services to the community provided via the St. John's Community Centre, Mossley Village Hall and the Chappell Centre – all of which have seen a disruption of their finances. It was no surprise that income from giving by the congregation was lower than expected.

As the restrictions lifted from the summer onwards, we were able to resume more activities. Our community buildings were able to reopen and, towards the end of the year, we were able to resume some of our pastoral and outreach activities. We were able to participate in some town centre events and civic events.

In October, we introduced a new pattern of Sunday worship for a period of 12 months; this comprises two services taking place at St Stephen's Church. The St Peter's Church project continues to make progress.

We are looking forward to 2022. Our work will aim to support our parish vision: " *Making Jesus known, living his way*" and our parish mission as we proclaim and show our love for God, and our community.

### 3. CHARITY AND ADMINISTRATIVE DETAILS

#### 3.1 CHARITY NAME

The formal name of the charity is “**The Parochial Church Council of The Ecclesiastical Parish of Congleton**”.

#### 3.2 CHARITY REGISTRATION NUMBER

The Parish of Congleton operates as a registered charity, no. 1134829.

#### 3.3 TRUSTEES

The trustees who have served during the year and since the year end were as follows:

<b>Trustee Name</b>	<b>Office</b>	<b>Dates acted if not for whole year</b>
<b>Blackmore, Nic</b>	Children and Families Missioner	
<b>Connolly, Jean</b>	Churchwarden	
<b>Crowther, Jane</b>	Lay member	
<b>Downes-Ward, Christopher</b>	Vice Chair, Churchwarden	
<b>Drew, Pauline</b>	Deanery Synod Representative	
<b>Drew, Richard</b>	Deanery Synod Representative	April 2021 onwards
<b>Edmondson, Philip</b>	Lay member	
<b>Enticott, Ian</b>	Rector	
<b>Fieldhouse, Susan</b>	Lay member	Resigned March 2021
<b>Frost, Anthony</b>	Lay member	April 2021 onwards
<b>Grace, Loretta</b>	Lay member	
<b>Harrison, Helen</b>	Lay member	April 2021 onwards
<b>Houldsworth, Peter</b>	Churchwarden	from April 2021
<b>Hutchison, Mike</b>	Lay member Reader Representative	January – March 2021 April 2021 onwards
<b>Laurence, Mike</b>	Treasurer	
<b>Murray, Lesley</b>	Lay member	Until April 2021
<b>Proctor, Joan</b>	Churchwarden	Until April 2021
<b>Scott, Christine</b>	Churchwarden	
<b>Scott, Geoffrey</b>	Reader Representative	Until April 2021
<b>Snook, Maggie</b>	Deanery Synod Representative	May 2021 onwards
<b>Snook, Richard</b>	PCC Secretary	March 2021 onwards
<b>Swaine, Mark</b>	Lay member	
<b>Webber, Linda</b>	Deanery Synod Representative	
<b>Webster, Jonathan</b>	Lay member	
<b>Name Withheld</b>		Resigned February 2021

#### 3.4 REGISTERED OFFICE

The registered office address is:

Congleton Parish Office  
Chapel Street (behind St Peter's Church)  
Congleton  
Cheshire  
CW12 4AB

### 3.5 EXAMINER

Examiner services for the period January 1<sup>st</sup>, 2021 to December 31<sup>st</sup>, 2021 are provided by:

David Bales  
6 Rowan Close  
Biddulph Moor  
Stoke on Trent  
ST8 7TR

### 3.6 BANKERS

Banking services for the period January 1<sup>st</sup>, 2021 to December 31<sup>st</sup>, 2021 are provided by:

Natwest Congleton  
46 High Street  
Congleton  
Cheshire  
CW12 1BE

### 3.7 INVESTMENT MANAGERS

Investment services for the period January 1<sup>st</sup>, 2021 to December 31<sup>st</sup>, 2021 are provided by:

CCLA Investment Management Ltd.  
Senator House  
85 Queen Victoria Street  
London  
EC4V 4ET

### 3.8 EXEMPTIONS FROM DISCLOSURES

The name of one of the trustees has been withheld for personal protection reasons.

## 4. OBJECTIVES AND ACTIVITIES

The Parish covers a large area of Congleton, including the town centre. Our four churches currently serve a population of approximately 17,000; the town is expanding rapidly with a programme of new housing but these remain largely outside the parish.

The Parish contains four primary schools. We have strong links with Mossley Primary (which is a Church of England Controlled Academy) through the Incumbent and our four Foundation Governors, leadership of weekly assemblies and delivery of regular faith-based material and lessons. We have active relationships with three other primary schools: Havannah, Buglawton and Marlfields (which is just outside the parish).

There are two nurseries which also have active links with our churches. There are two large secondary academy schools on the outskirts of the Parish. As part of the Children and Families Missioner's work we hope to deepen relationships with pupils, teachers and parents at schools.

At the start of 2021 we had connections with many organisations including:

- Congleton Town Council
- Congleton Street Pastors
- Churches Together in Congleton
- Congleton Bible Week
- Cheshire East Council – Connected Communities and Homeless Officer
- *Plus Dane* Housing Association for support with bus fares and residential issues
- Police PCSO surgeries
- Buglawton Community Group - In-Bloom and local residential issues
- Primary Schools
- Wellspring Methodist Church delivering *The Hope Journey* for primary schools together with New Life Church
- CHOC (Congleton and Holmes Chapel)– health initiatives with 3rd sector...social-prescribing plus
- Big Heart Luncheon Club with links to Cheshire East Local Area Coordinators for referrals
- New Life Church (for the Community Bus)
- The Old Saw Mill (support for luncheon club members)
- Congleton Partnership (working to regenerate our Town)

The Covid19 lockdown restrictions have undoubtedly had an impact. Some of these relationships have been strengthened and others were weakened.

The Children & Families Missioner was asked to be part of the Diocesan Outreach Committee through 2021, influencing and impacting the way that the Diocese of Chester reaches communities and delivers its materials, programmes and projects in the most effective way. It is hoped that this role can continue in 2022.

An important part of our fellowship is to support our congregations in their pastoral needs. Our future mission will extend to those that are not yet part of our church community, and our community buildings are proving to be places that offer immediate links to those who are outside our current church family. Our online services during lockdown were well received and far-reaching. Opportunities such as these are significant in attracting and engaging with families, vulnerable people, and communities.

## 4.1 WORSHIP AND PRAYER

At the beginning of the year, restrictions in the third national lockdown meant that services were held in person and made available online for those people who were unable or reluctant to gather in person. There was a 'live' One Service that was made available online via the Parish Facebook and YouTube Channels, and alternating spoken services of Morning Worship and Holy Communion held at the parish churches. One of these was either live streamed and/ or recorded and then made available via the parish YouTube channel. There was also an online midweek spoken Morning Worship service. This continued until the summer when in-person Sunday services became the only option. There has been an online weekly prayer service established that has met throughout the year.

In line with the Vision 2020 strategy, the Rector made a proposal to the PCC to hold both Sunday services at St Stephen's for a period of one year. This was supported by the PCC and came into effect from October 2021; there is to be a mid-point review of this arrangement. There is a break for refreshments between the two services that provides an opportunity for fellowship. These have been managed in line with government Covid19 restrictions for gatherings. A consequence of this decision was the temporary cessation of Sunday services at St Peter's Church for which permission was granted by the Bishop of Chester.

As well as our regular services, we enable our community to celebrate and thank God at milestones through life's journey. Through baptism we thank God for the gift of life, in marriage couples exchange their vows publicly with God's blessing and at a funeral there is an opportunity to give thanks for the life which is now complete, for families and friends to express their grief and to commend the person into God's keeping. All four churches in the parish are available for these services. Across the parish, 9 children have been baptised; there have been 4 weddings and 39 funerals (of which 23 were held in Church).

We were able to hold both the *Town Carol Service* and the *Christmas without a Loved One Service* in person this year.

During the third national lockdown, Holy Trinity church was open for private prayer with reflective Taizé music from January to the end of March for two hours each week on Wednesday afternoons.

Following multiple requests in 2021, we are delighted to have resumed our parish weekly Wednesday morning communion service from the start of 2022.

### 4.1.1 ONE SERVICE

As 2021 began we moved the format of the intergenerational One Service worship from pre-recorded to a 'live' service on Zoom. Subsequently, as lockdown restrictions eased, the One Service moved to an in-person format. It has allowed for creativity in worship, exploring the bible, prayer and interaction for those attending that has been well received and new families have come. We continue to look for ways to develop the service and keep church engaging and exciting as we head into 2022.

### 4.1.2 TEA CHURCH

With the lifting of Covid19 restrictions, Tea Church began meeting again in November 2021. This is an informal service with tea and cake which makes church accessible to members of the wider community. The congregation remains at just over 40 people each month and the realisation that it is an important part of the worshipping community that is Congleton Parish is growing stronger each time.

### 4.1.3 BAPTISMS

We have seen an increase in demand for baptisms now that restrictions over the numbers of family and friends have been lifted. There has been a new preparation format established inviting families to attend two sessions

on the last Sunday of each month before the baptism. With the easing of Covid19 restrictions in late 2021, we have baptised 9 children, some of whom are further connected to other work in the parish such as Shine and Messy events.

#### 4.1.4 DEANERY SYNOD

Four members of the PCC sit on Deanery Synod. Due to lockdown and Covid19 restrictions during 2021 the majority of Deanery meetings were cancelled. However, we received a Diocesan Synod report in February 2021 from their November 2020 Zoom meeting when Bishop Mark gave his first address to Synod; an article was featured in the Parish magazine.

The first in-person meeting was held in October 2021 at Alsager; this was our first meeting since February 2020. There was a useful discussion on "What we have learnt from Lockdown". Responses included devastation at church closures, appreciation for IT talents for Zoom and streamed services, concerns for personal safety and the need to be creative in our approach to worship, embracing new ideas.

## 4.2 PASTORAL ACTIVITIES

Some members of our Parish are unable to attend Church due to illness or age. Two Readers and The Rector have regularly provided home communion for those who have requested it.

Regular telephone, email and occasional face-to-face contact has been maintained with our parishioners, many of whom still felt unable to return to regular Sunday services by late 2021.

#### THE BIG HEART LUNCHEON CLUB AT ST JOHN'S COMMUNITY CENTRE.

The Big Heart Luncheon Club was closed because of Covid19 restrictions and reopened in October 2021. For many it had been a long and very isolated time and everyone was happy to meet up with their friends.

From January to October, the Luncheon Club continued to organise the collection of funds from the Meal-on-Wheels recipients and the Town Council, so that the Old Saw Mill could make and deliver meal-on-wheels to those isolated and needy people wanting this service.

During lockdown we divided our customers between some of our volunteers, who kept in touch with them either by phone, post or email. We were kept informed about any who were ill, or in hospital, or had died - both to inform our prayers and so we could show church support by lining the street outside their homes as the hearse went by.

We have had new members join since reopening and so our numbers remain on average over 40 every week.

#### 4.2.1 PARISH HOLIDAY

The annual parish holiday in Dunoon was rescheduled from summer 2020 to June 2021. A reduced number of people were able to attend in order to meet Covid19 requirements. Everyone who attended had an enjoyable time and this was a much-appreciated opportunity after the isolation of lockdown.

#### 4.2.2 PARISH BREAKFAST

The monthly parish breakfast, hosted at St John's Community Centre, resumed in October 2021.

## 4.3 OUTREACH

As Covid19 restrictions have eased, we have been able to re-engage with our community. We have had greater capacity for events and activities in person and we have seen growth in our connections and rebuilding of our relationships. Looking ahead to 2022, we are aiming to find more avenues to connect with people and help them take further steps along the journey of faith as well as more ways to involve both those that are new to our work and long-established members. It will hopefully be a year of consolidation, growth and fresh expression of sharing the good news and love of God.

St Peter's and St Stephen's were used as collection centres for donations to help Afghan refugees in liaison with the Cheshire East Team. A considerable quantity of clothing and toys were donated and transferred via the Listening Out Loud (LOL) Foundation and Crewe Salvation Army.

### 4.3.1 CHILDREN AND FAMILIES

#### 4.3.1.1 EASTER

In the run up to Easter, we ran a social media campaign and town-wide Easter egg hunt called 'The Hunt'. Over two weeks we hid 100 wooden Easter eggs across the town with daily clues helping the general public find them. For each wooden egg brought to a collection point they received a 'The Real Easter Egg' chocolate egg and Easter story. This event allowed us to connect to the community on a far-reaching basis. There was very positive feedback from participants. Many were eager to see that day's clues and it gave some parents a reason to get out of the house with their children.

#### 4.3.1.2 CHRISTMAS

In the run up to Christmas, we held a Messy Christingle event for 60 children and parents. Using crafts, song, Christingles and food, we were able to help families explore the story of Christmas in a fun, engaging and meaningful way.

We were also able to deliver interactive nativities across two of the parish churches with all three events drawing in a range of ages and seeing families attending as we build on the relationships established with them through Shine.

#### 4.3.1.3 TODDLER GROUPS

The See & Know Toddler group had moved to an online presence with the Covid19 restrictions. The decision was made to stop these recordings at Easter 2021.

Funding had been secured for a new toddler group the previous year but it had to be put on hold due to Covid19 restrictions; the new toddler group is called Shine.

The inaugural session of Shine took place at St. John's Community Centre in July 2021, serving children, parents and carers in the local community. The group quickly grew to capacity (25 children with their carers per session) and it was decided to expand to two sessions. The second session has grown more slowly. We have had very positive feedback from those attending and new people have attended including some from outside of Congleton. At each session, we share an optional, short bible story each week, provide healthy snacks and drinks and a wide variety of toys and equipment that help with each child's development.

#### 4.3.1.4 SCHOOLS

We have continued to work closely with three schools across the town - Mossley CE, Buglawton and Havannah. We have also supported them in other ways including Easter workshops, Harvest events, and church services in Holy Trinity for Mossley School at Christmas. We were also involved with Mossley School's Christingle and RE lessons throughout the year.

Our ecumenical work with *Hope Journey* has seen volunteers and staff delivering Easter, Remembrance and Nativity workshops to over 900 students. We have had the joy of working with 10 of the 11 primary schools in Congleton and we continue to build relations and find new avenues to serve the schools, students and families.

#### 4.3.1.5 FOREST SCHOOL

Links with Kids Planet nursery, adjacent to St Peter's, have been developed with a review of the formal agreement with the nursery to use the grounds of the Parish Rooms at the St Peter's site as a forest school.

### 4.3.2 OLDER ADULTS

#### 4.3.2.1 GRAVE TALK

One of the members of the parish is in their 3<sup>rd</sup> and final year of training as a Licenced Pastoral Worker. As part of their final year project, they set up and ran 3 sessions of an event called "Grave Talk". Sessions were run in September, October and November 2021 using St. John's Community Centre and The Chappell Centre.

Grave Talk is designed for those with big questions about death, dying and funerals and is a café space, where people can have conversations about these big questions. The conversation is helped along by Grave Talk conversation cards that cover five key areas. Life, Death, Society, Funerals and Grief. They vary from "What is your greatest achievement?" to "What does it mean to have a 'good death'?"

It is planned to continue operating Grave Talk in 2022 switching venues to a café in the centre of town.

### 4.4 HERITAGE & EVENTS

#### 4.4.1 HERITAGE

During 2021, St Peter's was only open for *Tuesdays@Ten* for the last two Tuesdays in July; there were few visitors. The Church was then open on Saturdays from August to October; there were 52 visitors.

#### 4.4.2 COMMUNITY EVENTS

In the third period of national lockdown, the Rector's wife, supported by members of the Parish, completed a prayer walk around several areas of the parish.

In May, St Stephen's was used as a polling station for the local elections. The Rector and the Treasurer were sponsored to run the parish bounds and raise money for Christian Aid; they raised £2611.

In August, the Parish hosted a stall jointly with some other Congleton Churches for Congleton Pride.

In September, the Climate group organised a litter pick around the four churches as part of the Captain Tom Foundation 100 hours initiative. For the Heritage Weekend, there was a musical fund-raising event – 100 Hymns - where the proceeds were shared with the Town Mayor's Charities Fund and the Parish.

In October, the Parish had a stall for the Congleton Green Fayre and used St Peter's to show related climate change videos by Ruth Valerio. This was in support of a week-long Climate Festival in the town.

In November, St Peter's provided the venue for a COP26 service and the Annual Remembrance Sunday Service for the Town.

In December, St Peter's hosted the annual Town Carol Service.

## 4.5 STUDY GROUPS

The Covid19 restrictions meant that Home Groups could not run in their usual format. The leaders of these groups have been inventive and moved online where possible whilst maintaining pastoral support for their members unable or unwilling to participate.

Once restrictions were eased two groups began to meet in person. The IDEAS group held courses on Zoom.

There were four Lent study groups available across the parish. Some used the climate change resources by Ruth Valerio and others used resources 'From Now On – a lent course on hope and redemption' by Rachel Mann.

In addition, there have been several Living in Love and Faith courses run towards the end of the year.

## 5. FUNDRAISING STANDARDS

The parish makes no direct appeals to the public or street collections and so is not required to maintain standards in this area.

## 6. PUBLIC BENEFIT

When planning our activities for the year, the incumbent and the PCC have considered the Charity Commission guidance on public benefit and, in particular, the specific guidance on charities for the advancement of religion. We try to enable ordinary people to live out their faith as part of our parish community through:

- Worship and prayer; learning about the Gospel; and developing their knowledge and trust in Jesus.
- Provision of pastoral care for people living in the Parish.
- Missionary and outreach work.

All the work will be aimed to support the parish vision "Making Jesus known, living his way", and our mission as we proclaim and show our love for God, and our community.

To facilitate this work, it is important that we maintain the fabric of the buildings in our care. These are:

- St. John the Evangelist Church, Buglawton
- St. John's Community Centre, Buglawton
- Holy Trinity Church, Mossley
- Mossley Village Hall and The Chappell Centre, Mossley
- St. Stephen's Church
- St. Peter's Church
- St. Peter's Rooms

### 6.1 HOLY TRINITY, MOSSLEY

No major expenditure on fabric has been required at Holy Trinity in 2021 and the focus has been on routine maintenance of the building, graveyard and car park. Two damaged trees in the car park were professionally felled to hedge height in the autumn.

Mothers Union resumed their monthly face-to-face meetings in September with attendance approximately halved compared to pre-Covid19 levels, due to vulnerable people still preferring to shield themselves from public activities.

## 6.2 ST JOHN'S, BUGLAWTON & ST JOHN'S COMMUNITY CENTRE

The voluntary maintenance team has kept the churchyard in good order; they have pruned the hedges and removed many self-seeded trees. Floodlights have been fitted to the rear of St John's Community Centre and the Church ones had to be replaced. LED floodlights were used to assist safe access to both the church & the community centre during dark evenings with the added bonus that they use less electricity. The Church building is occasionally used for community activities. There have been enquiries regarding regular use when/if the building is made more flexible.

After a sleet storm in April the Community Centre cast-iron guttering collapsed onto the link area and then the rear yard. Fortunately, no-one was hurt. The damaged guttering has been replaced with triangulated supports that are resin bolted into the stonework; this has made the heavy guttering secure. Our architect oversaw the work. The insurance company covered the main invoices.

Whilst activities could not be safely held due to Covid19 restrictions, the Community Centre suspended community use. However, grants from Cheshire East Council covered its basic running costs. From October to December, most of our Church-led activities and most of the regular community activities have resumed, although some have not yet attracted back all members.

## 6.3 ST PETER'S CHURCH

There were no major works performed on the Church or grounds this year. The flagpole was replaced following damage by storms in late 2020 but, unfortunately, this was not completed in time to fly at half-mast for HRH Duke of Edinburgh.

We submitted a bid to the National Lottery Heritage Fund to carry out works on all the high-level windows but unfortunately this was unsuccessful.

The state of the areas of the churchyard looked after by Streetscape has continued to be a source of negative comment and attempts are being made to address this with Streetscape.

We were able to open the church as part of our heritage commitment. See section 4.1.4 for details.

### 6.3.1 ST PETER'S PROJECT GROUP

All the work at St Peter's will be aimed to support the parish vision and mission. The development of the buildings will help to grow the church through mission to every generation, involve new and alternative ways of using our church and community buildings, and provide a base for the pastoral and practical care of our church members and the community, in the coming decades. It will give real capacity for the faith community to be more active in the town centre. It will provide a heritage of faith, the church telling its story with compassion and integrity.

Through the early part of 2021, we reran the architect selection process and selected the Bernard Taylor Partnership, as the architects for the re-ordering of the building. This was approved by the PCC. A major part of the architects' work has been to research precedents for the development of the interior and extension of a grade 1 listed building. There are examples in Derbyshire and recently in Bath where the Abbey church has completed major changes.

We have been aware that in presenting any plan for developing the church building we will have to show that we have considered and investigated the possibility of using all parts of the site. Since September 2021 the team of architects & the project group have produced a draft plan with variations and costings. These costings also include work on items in the Quinquennial Report of 2021.

The work will be funded from gifts to St Peter's, which are in a restricted fund (see Sections 8 & 15) and from grants which will be applied for when detailed plans are available. As the first step in applying for a grant from the National Lottery Heritage Fund a preliminary form expressing our interest in applying has been prepared.

#### 6.4 ST STEPHEN'S CHURCH

No major repairs have been undertaken on the building. However, there are a number of fabric maintenance issues outstanding. The churchyard was generally kept tidy by a small team of volunteers and the grass mowed by a contractor.

We were unable to hold many of our activities because of Covid19 restrictions and we are looking forward to being able to resume these in 2022.

### 7. ACHIEVEMENTS AND PERFORMANCE

As can be seen from the objectives and activities section we have provided a range of different activities across the entire geographical areas of the parish serving all ages. These activities have been both religious and secular in nature. We have successfully established Shine – a new toddler group – which is helping combat social isolation experienced during the pandemic by parents and carers with young children. There has been support for the Grave Talk initiative, encouraging discussions about a sensitive and often difficult topic.

We have supported civic life through the use of our buildings for public worship on important occasions such as Remembrance Sunday and by providing a parish presence at Congleton town centre events. We have also developed our online presence.

Our buildings have also been used to collect donations to support families fleeing from Afghanistan, as polling stations, as well as for public worship and private prayer and reflection.

We have successfully applied for grants from Cheshire East to support our community centres during the pandemic when they were unable to generate income and to help them prepare for re-opening.

## 8. FINANCIAL REVIEW

### 8.1 SUMMARY

The Accounts cover two Parish Churches (St Peter's and St Stephen's), two Chapels of Ease (St John's and Holy Trinity), Mossley Village Hall and St John's Community Centre. As in previous years, CTP Networking Ltd, which manages the operations in the Chappell Centre, is not included, being a separate legal entity.

The attached Financial Statements show:

Total Income for 2021 was £207,293 (2020 - £222,728), consisting of:

Restricted Funds	£53,251	(2020 - £31,352)
Unrestricted (Designated)	£32,882	(2020 - £46,633)
Unrestricted (General)	£121,161	(2020 - £144,744)

Total Expenditure for 2021 was £219,861 (2020- £212,860), consisting of:-

Restricted Funds		£63,523	(2020 - £37,004)
Unrestricted (Designated)		£31,260	(2020 - £38,205)
Unrestricted (General)		£125,078	(2020 - £137,651)

### 8.2 RESTRICTED FUNDS

In 2019 a generous legacy was received and was invested with CCLA until needed for major building work, which is the subject of a project still in the planning phase.

The portfolio of investments held in shares increased in value by £162,760 during 2021, and this is shown in the SOFA under Gains/losses on investment assets.

Total of Restricted funds at 31/12/21 = £1,525,502. For the detailed list see the Balance Sheet.

### 8.3 DESIGNATED FUNDS

The monies for Mossley Village Hall Premises and the St John's Community Centre are ring-fenced to keep separate from other Unrestricted monies. For these, only their total income, total expenditure and bank balances are included in these Accounts. Both reopened in the spring and have gradually increased in activity, though not yet to the pre-Covid19 level.

There is also a fund for major repairs to church buildings, and several small historical funds.

Total Designated funds at 31/12/21 = £67,064. For the detailed list see the Balance Sheet (Section 14).

### 8.4 GENERAL FUNDS

The total **income** was £121,161 (2020: £144,744). However, 2020 included an Exception item of £18,870, and excluding this gives a total of £125,874 as a fairer comparison. Congregational giving (excluding tax recovered) accounted for 72% of income and has been relatively unaffected by Covid19 since it largely comes from bank standing orders. However, there unfortunately continues to be a gradual decline in the giving due to the age profile of the congregation.

The major **expenditure** (54%) was, as usual, the Parish Share, £67,486, paid to the Diocese. Other significant expenditure was for the running costs of four churches and graveyards, and the Parish Office.

Investment in shares increased in value by £3,406 during 2021, and this is shown in the SOFA under gains/losses on investment assets.

The balance of General funds at the end of 2021 was £56,978 (£62,489 at end 2020), a reduction of £5,511.

## 8.5 SUMMARY OF FUNDS

The total value of Parish funds at 31 December 2021 is shown below, with comparison to 2020.

	<b>At 31/12/21</b>	<b>At 31/12/20</b>
Restricted	£1,525,502	£1,373,014
Designated	£67,064	£60,442
General	£56,978	£62,489
<b>Totals</b>	<b>£1,649,544</b>	<b>1,495,945</b>

## 8.6 RESERVES POLICY

Major or unexpected events are covered as follows:

- for St Peter's church (Grade 1 listed): by existing Restricted funds
- For the other 3 churches: by a Designated fund, which is added to each year by a budgeted amount from the General fund.
- A sudden reduction in General income (most likely due to loss of a generous donor): for the foreseeable future, the level of reserves will be adequate to cover this while action to address the situation is considered. The balance of General reserves at 31/12/21 was £56,978.

## 8.7 IMPACT OF COVID19

During the year, regular church services resumed, although by the year-end not all members of the congregation were back to attending in person. Other services (funerals and weddings in church) have also not yet returned to previous levels.

For the Hall and Community Centre see note under Designated Funds.

## 8.8 FUTURE FINANCIAL PLANS

During 2019/20 the Parish went through a transitional period involving 15 months of vacancy with no clergy, and the introduction of a new Pastoral Scheme. While a broad framework had been agreed to reshape its immediate future, plans for the longer term, including the use of the four church buildings, is under review. For the immediate future, the aim is to reverse the continuing reduction in the General reserves.

## 9. STRUCTURE, GOVERNANCE AND MANAGEMENT

The parish is governed by the Church Representation Rules and is structured as a single benefice with two parish churches. The remaining churches are chapels of ease. This structure has been in place since 1<sup>st</sup> August 2019 when the new pastoral scheme was introduced that dissolved the previous structure of PCCs and DCCs.

The main governance body is the PCC which consists of the incumbent, the churchwardens, deanery synod representatives and lay representatives.

There are four Churchwardens for the parish with responsibility for the two Parish Churches and the two chapels of ease.

The number of deanery synod representatives is set by the diocese of Chester based on the current electoral roll of the parish. We are currently allocated four representatives who are elected on a 3-year term.

The number of lay representatives is set by the church representation rules based on the current electoral roll of the parish. There are currently 12 such representatives. Lay representatives are elected on a rolling 3-year term with 1/3 standing for re-election each year.

We have co-opted 2 additional people onto the PCC, one to act as Treasurer and the Children and Families Missioner.

The PCC is chaired by the Incumbent or the Vice Chair at the Incumbent's request. The Vice Chair also acts as chair if the incumbent is absent. The other defined role is PCC Secretary. One PCC member has been designated to provide a specific liaison point with the parish safeguarding officer. Others have been designated to provide liaison with "CTP Networking Ltd" (the company which manages the Chappell Centre on behalf of the PCC), Mossley Village Hall committee and the St. John's Community Centre committee.

The PCC usually meets in full every 6 weeks. The PCC is charged with running the parish as its trustees and having due regard for the requirement to provide public benefit. In 2021 online meetings have been replaced by in-person meetings.

The Standing Committee constituted under rule M31(1) of the Church Representation Rules consists of the incumbent, 4 wardens, secretary, treasurer, Children and Families Missioner and a lay member of the PCC. This is the only committee required by law; it has the power to transact the business of the PCC between its meetings, subject to any directions given by Council.

There is also a team specifically charged with managing the restoration and development projects in St. Peter's church – St Peter's Project Group.

There are 3 paid posts within the Parish: The Rector, the Parish Administrator and the Children and Families Missioner (the latter are employed by the parish). Integral to the Pastoral Scheme was the appointment of a 'House for Duty' minister to assist the Rector in his ministry. Financial constraints did not permit the PCC to follow this course of action. The opportunity also arose for the Parish to consider hosting a Curate for 3-4 years, but this was also hampered by insufficient funds. The PCC has made a commitment to re-visit the possibility of hosting a Curate in the future.

There are three Readers and one Reader Emeritus with permission to officiate, a licensed Pastoral Worker in training and a Parish Evangelist.

There are also individuals taking a leadership role in services, study groups and groups actively involved in pastoral care, fund raising, and church music. It is worth noting that one of the parish music leaders has posted

a song on Facebook every day since the start of the first national lockdown to help us on our faith journey – this is over 700 different hymns or songs.

Day-to-day activities are directed by the incumbent, but when this post is vacant the responsibility falls upon the PCC Vice Chair (Church representation rules M19(2)(a)). The PCC Vice Chair is EUR ING Christopher Downes-Ward. The Vice Chair is assisted by the Standing Committee defined above.

## 9.1 PCC ACTIVITIES

The year 2021 was a period of consolidation for the PCC.

The PCC has established a *Business and Finance Committee* to review financial processes and quarterly financial figures for approval by the PCC.

The formation of a *Buildings' Usage Strategy Group* was proposed by the churchwardens to aid the PCC in assessing the cost of operating Parish buildings in relation to our mission objectives; discussions around the remit of the group continue into 2022.

The development of a mission strategy that evaluates current and future activities against a mission framework was also supported by the PCC. It recognises this as an important tool in rationalising our future activities towards mission objectives. This will be launched in 2022.

The PCC approved the appointment of a conservation accredited firm of architects to undertake architectural work for the next phase of the restoration and reordering project at St Peter's church in line with the recommendations from the project group. The PCC also approved a Faculty Application for work to repair 13 Gallery windows at St Peter's which was granted by the Diocese.

A *Climate Change group* has been established to recommend strategies for the PCC to contribute to the Diocesan endeavour (as promoted by the Archbishop of Canterbury) to reach carbon zero by 2030.

A communications review has also reported changes required to reduce paper-based communications and to update Parish on-line communications, its logo and website.

There have been no safeguarding incidents reported. The Safeguarding Officer is working to ensure the parish adheres to Diocesan guidelines.

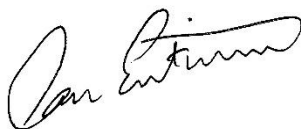
To counter the effects of the Covid19 pandemic on Parish operations, the PCC, churchwardens and operating groups of Parish community centres and other venues have been rigorous in ensuring the safety of visitors and attendees by introducing appropriate and legally-required control measures.

The PCC now embarks on the task of rebuilding and extending Parish activities in 2022 to overcome the local effects of Covid19 and associated control measures, whilst continuing to support the Parish vision of mission and growing a younger church.

## 10. DECLARATION

- 1 The trustees declare that they have approved the trustees' report above.
- 2 Signed on behalf of the charity's trustees

Signature



Full Name(s)

Rev. Ian Enticott

Position

Incumbent

Date

7<sup>th</sup> April 2022

## 11. TRUSTEES' RESPONSIBILITIES STATEMENTS

The trustees are responsible for preparing the Trustees' Annual Report and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

The law applicable to charities in England & Wales requires the trustees to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the charity and of the incoming resources and application of resources of the charity for that period. In preparing these financial statements, the trustees are required to:

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles in the Charities SORP 2019 (FRS 102);
- make judgements and estimates that are reasonable and prudent;
- state whether applicable accounting standards have been followed, subject to any material departures disclosed and explained in the financial statements;
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charity will continue in operation.

The trustees are responsible for keeping proper accounting records that disclose with reasonable accuracy at any time the financial position of the charity and enable them to ensure that the financial statements comply with the Charities Act 2011, the Charities (Accounts and Reports) Regulations 2008 and the provisions of the trust deed. They are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

## 12 EXAMINER'S REPORT

### Independent examiner's report to the trustees of The Parish of Congleton

I report to the trustees on my examination of the accounts of The Parish of Congleton (the Trust) for the year ended 31 December 2021.

### Responsibilities and basis of report

As the charity trustees of the Trust you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

### Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the Trust as required by section 130 of the Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the applicable requirements concerning the form and contents of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a "true and fair view" which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Signed: *D. Bales*

Name: David Bales

Address: 6 Rowan Close, Biddulph Moor, Stoke on Trent.

Date: *08/04/2022*

## 13. STATEMENT OF FINANCIAL ACTIVITY (SOFA)

### THE PARISH OF CONGLETON

#### Statement of Financial Activities

For the period from 01 January 2021 to 31 December 2021

	Unrestricted funds	Designated funds	Restricted funds	Endowment funds	Total funds	Prior year total funds
<b>Income and endowments from:</b>						
Donations and legacies	109,541	10	20,094	—	129,744	114,403
Income from charitable activities	10,100	3	68	—	10,171	15,897
Other trading activities	830	32,768	85	—	33,683	48,216
Investments	691	—	33,004	—	33,695	25,343
Other income	—	—	—	—	—	18,870
<b>Total income</b>	<b>121,161</b>	<b>32,882</b>	<b>53,251</b>	<b>—</b>	<b>207,293</b>	<b>222,728</b>
<b>Expenditure on:</b>						
Raising funds	262	—	—	—	262	—
Expenditure on charitable activities	124,816	—	63,523	—	188,339	175,905
Other expenditure	—	31,260	—	—	31,260	36,955
<b>Total expenditure</b>	<b>125,078</b>	<b>31,260</b>	<b>63,523</b>	<b>—</b>	<b>219,861</b>	<b>212,860</b>
Gains / losses on investment assets	3,406	—	162,760	—	166,166	69,181
<b>Net income / (expenditure) resources before transfer</b>	<b>(511)</b>	<b>1,622</b>	<b>152,488</b>	<b>—</b>	<b>153,599</b>	<b>79,049</b>
<b>Transfers</b>						
Gross transfers between funds - in	—	5,000	1,235	—	6,235	107,069
Gross transfers between funds - out	(5,000)	—	(1,235)	—	(6,235)	(107,069)
<b>Other recognised gains/losses</b>						
Gains on revaluation, fixed assets, charity's own use	—	—	—	—	—	—
<b>Net movement in funds</b>	<b>(5,511)</b>	<b>6,622</b>	<b>152,488</b>	<b>—</b>	<b>153,599</b>	<b>79,049</b>
<b>Reconciliation of funds</b>						
<b>Total funds brought forward</b>	<b>62,489</b>	<b>60,442</b>	<b>1,373,014</b>	<b>—</b>	<b>1,495,945</b>	<b>1,416,896</b>
<b>Total funds carried forward</b>	<b>56,978</b>	<b>67,064</b>	<b>1,525,502</b>	<b>—</b>	<b>1,649,544</b>	<b>1,495,945</b>

*There may be minor discrepancies in the totals if the pence are not being shown*

## 14. BALANCE SHEET

### THE PARISH OF CONGLETON

#### Balance sheet (Separate funds) As at: 31 December 2021

	General Fund	Designated Funds	Restricted Endowment	At 31/12/2021 £	At 31/12/2020 £
<b>Fixed assets</b>					
Investments	27,217	—	1,300,508	1,327,725	—
<b>Fixed assets</b>	<b>27,217</b>	<b>—</b>	<b>1,300,508</b>	<b>1,327,725</b>	<b>—</b>
<b>Current assets</b>					
Debtors	—	—	—	—	523
Investments	—	—	—	—	1,161,558
Cash at bank and in hand	34,626	67,064	224,994	326,684	334,334
<b>Current assets</b>	<b>34,626</b>	<b>67,064</b>	<b>224,994</b>	<b>326,684</b>	<b>1,496,415</b>
<b>Liabilities</b>					
Creditors: Amounts falling due in one year	4,865	—	—	4,865	471
<b>Net current assets less current liabilities</b>	<b>29,761</b>	<b>67,064</b>	<b>224,994</b>	<b>321,819</b>	<b>1,495,945</b>
<b>Total assets less current liabilities</b>	<b>56,978</b>	<b>67,064</b>	<b>1,525,502</b>	<b>1,649,544</b>	<b>1,495,945</b>
<b>Total net assets less liabilities</b>	<b>56,978</b>	<b>67,064</b>	<b>1,525,502</b>	<b>1,649,544</b>	<b>1,495,945</b>
<b>Represented by</b>					
<b>Unrestricted</b>					
Unrestricted - General fund	56,978	—	—	56,978	62,489
<b>Designated</b>					
Designated - PCC Refreshments fund	—	110	—	110	—
Designated - PCC Major Repairs Fund	—	8,750	—	8,750	3,750
Designated - Mossley Village Hall Savings	—	6,448	—	6,448	6,445
Designated - Mossley village hall premises	—	22,856	—	22,856	20,643
Designated - St Peter's ** Children's fund	—	62	—	62	62
Designated - St Peter's ** Cemetery fund	—	4,457	—	4,457	4,457
Designated - St John's Buglawton Community Centre	—	24,380	—	24,380	25,084
<b>Restricted</b>					
Restricted - St Peter's Old Development	—	—	102,008	102,008	88,757
Restricted - Miss Matthias Organist Training Fund	—	—	642	642	641
Restricted - St Peters organ repairs	—	—	1,030	1,030	1,641
Restricted - St Peter's ** Bell tower fund	—	—	3,804	3,804	3,804
Restricted - St Stephens Thanksgiving fund	—	—	5,408	5,408	5,073
Restricted - St Peter's Adcroft Legacy Restoration	—	—	508,841	508,841	463,576
Restricted - St Peter's Adcroft Legacy Outreach	—	—	134,949	134,949	116,660
Restricted - St Peter's Building Maintenance	—	—	3,503	3,503	3,765
Restricted - St Peter's Adcroft Legacy Devel't &	—	—	672,639	672,639	581,193
Restricted - PCC Children & Families Ministry	—	—	11,804	11,804	27,069
Restricted - PCC Mission fund	—	—	2,305	2,305	2,305
Restricted - Chappell Legacy	—	—	71,835	71,835	71,799
Restricted - Higginbotham Legacy Accum Inc	—	—	6,734	6,734	6,731
<b>Funds of the church</b>	<b>56,978</b>	<b>67,064</b>	<b>1,525,502</b>	<b>1,649,544</b>	<b>1,495,945</b>

*There may be minor discrepancies in the totals if the pence are not being shown*

## 15. NOTES TO THE FINANCIAL ACCOUNTS

### 15.1 SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

#### **(a) General information and basis of preparation**

The Parochial Church Council of the Ecclesiastical Parish of Congleton (Congleton Parish PCC) is a Charity registered in England. The registered address of the Church Office is given in the charity information in section 3 of this document.

The charity constitutes a public benefit entity as defined by FRS 102. The financial statements have been prepared in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland issued in October 2019, the Financial Reporting Standard applicable in the United Kingdom and Republic of Ireland (FRS 102), the Charities Act 2011, the Companies Act 2006\* and UK Generally Accepted Accounting Practice.

The financial statements have been prepared to give a 'true and fair' view and have departed from the Charities (Accounts and Reports) Regulations 2008 only to the extent required to provide a 'true and fair view'. This departure has involved following the Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland issued in October 2019.

The financial statements are prepared on a going concern basis under the historical cost convention, modified to include certain items at fair value. The financial statements are presented in sterling which is the functional currency of the charity.

The significant accounting policies applied in the preparation of these financial statements are set out below. These policies have been consistently applied to all years presented unless otherwise stated.

#### **(b) Funds**

Unrestricted funds are available for use at the discretion of the trustees in furtherance of the general objectives of the charity and which have not been designated for other purposes.

Designated funds comprise unrestricted funds that have been set aside by the trustees for particular purposes. The aim and use of each designated fund is set out in the notes to the financial statements.

Restricted funds are funds which are to be used in accordance with specific restrictions imposed by donors or which have been raised by the charity for particular purposes. The cost of raising and administering such funds are charged against the specific fund. The aim and use of each restricted fund is set out in the notes to the financial statements.

#### **(c) Income recognition**

All incoming resources are included in the Statement of Financial Activities (SoFA) when the charity is legally entitled to the income after any performance conditions have been met, the amount can be measured reliably and it is probable that the income will be received.

For donations to be recognised the charity will have been notified of the amounts and the settlement date in writing. If there are conditions attached to the donation and this requires a level of performance before entitlement can be obtained then income is deferred until those conditions are fully met or the fulfilment of those conditions is within the control of the charity and it is probable that they will be fulfilled.

Donated facilities and donated professional services are recognised in income at their fair value when their economic benefit is probable, it can be measured reliably and the charity has control over the item.

Fair value is determined on the basis of the value of the gift to the charity. For example, the amount the charity would be willing to pay in the open market for such facilities and services. A corresponding amount is recognised in expenditure.

No amount is included in the financial statements for volunteer time in line with the SORP. Further detail is given in the Trustees' Annual Report.

For legacies, entitlement is the earlier of the charity being notified of an impending distribution or the legacy being received. At this point income is recognised. On occasion legacies will be notified to the charity however it is not possible to measure the amount expected to be distributed. On these occasions, the legacy is treated as a contingent asset and disclosed.

The charity receives no government grants, but an exception in 2020 was that discretionary grants were made by Cheshire East for the St John's Community Centre and Mossley Village Hall for assistance during Covid19. Income from other grants is recognised at fair value when the charity has entitlement after any performance conditions have been met, it is probable that the income will be received and the amount can be measured reliably. If entitlement is not met then these amounts are deferred.

Investment income is earned through holding assets for investment purposes such as shares and property. It includes dividends, interest and rent. Where it is not practicable to identify investment management costs incurred within a scheme with reasonable accuracy the investment income is reported net of these costs. It is included when the amount can be measured reliably. Interest income is recognised using the effective interest method and dividend and rent income is recognised as the charity's right to receive payment is established.

#### **(d) Expenditure recognition**

All expenditure is accounted for on an accruals basis and has been classified under headings that aggregate all costs related to the category. Expenditure is recognised where there is a legal or constructive obligation to make payments to third parties, it is probable that the settlement will be required and the amount of the obligation can be measured reliably. It is categorised under the following headings:

- Expenditure on charitable activities includes most of the cost of running the Parish
- Other expenditure represents those items not falling into the categories above.

Irrecoverable VAT is charged as an expense against the activity for which expenditure arose.

#### **(e) Fixed Assets**

Under the Charities Act 1993 s.96 (2)(c) Consecrated and beneficed Property is excluded from the accounts. No value is placed on moveable church furnishings held by the churchwardens on special trust for the Congleton Parish PCC and which requires a faculty for disposal since the Congleton Parish PCC considers this to be inalienable property. All expenditure incurred during the year on consecrated or beneficed buildings and moveable church furnishings, whether maintenance or improvement is written off.

All capital expenditure is therefore recorded as payments in the year of expenditure. The only fixed assets to appear in Parish accounts are investments. All building work and changes to buildings have to be authorised by the Diocese under a Faculty system. All Parish property has to be recorded in asset inventories (called Terriers, one for each church).

#### **(f) Investments**

Managed fund investments are recognised initially at fair value. Investments are held in funds managed by the CCLA. The CCLA determines the entry prices, selling prices and valuations. They are measured at

the year end at fair value with changes recognised in 'net gains / (losses) on investments' in the SoFA if the shares are publicly traded or their fair value can otherwise be measured reliably.

Some managed fund investments, being medium or long term in nature, have been reclassified as Fixed assets. These are now shown in the accounts under the heading of Fixed Assets rather than Current Assets. Other Current asset investments are short term highly liquid investments and are held at fair value. These include cash on deposit and cash equivalents with a maturity of less than one year.

**(g) Debtors and creditors receivable / payable within one year**

Debtors and creditors with no stated interest rate and receivable or payable within one year are recorded at transaction price. Any losses arising from impairment are recognised in expenditure.

**(h) Provisions**

Provisions are recognised when the charity has an obligation at the balance sheet date as a result of a past event, it is probable that an outflow of economic benefits will be required in settlement and the amount can be reliably estimated.

**(i) Employee benefits**

When employees have rendered service to the charity, short-term employee benefits to which the employees are entitled are recognised at the undiscounted amount expected to be paid in exchange for that service.

The charity operates a defined contribution plan for the benefit of its employees. Contributions are expensed as they become payable.

**(j) Tax**

The charity is an exempt charity within the meaning of schedule 3 of the Charities Act 2011 and is considered to pass the tests set out in Paragraph 1 Schedule 6 Finance Act 2010 and therefore it meets the definition of a charitable company for UK corporation tax purposes.

**(k) Going concern**

The financial statements have been prepared on a going concern basis as the trustees believe that no material uncertainties exist. The trustees have considered the level of funds held and the expected level of income and expenditure for 12 months from authorising these financial statements. The budgeted income and expenditure is sufficient with the level of reserves for the charity to be able to continue as a going concern.

**(l) Judgements and key sources of estimation uncertainty**

It has been judged that there are no future events or matters which would affect the figures shown in the current financial statements.

## 15.2 ANALYSIS OF INCOME

THE PARISH OF CONGLETON						
FINANCIAL STATEMENTS YEAR ENDED 31 DECEMBER 2021						
NOTES - continued						
	Unrestricted Funds		Restricted	TOTAL	TOTAL	
	General	Designated	Funds	2021	2020	
	£	£	£	£	£	
<b>2. DONATIONS AND LEGACIES</b>						
Congregational Giving	87,294		3,620	90,914	91,316	
Donations, Appeals etc	3,201	110	10,579	13,891	2,788	
Tax recovered (Gift Aid, VAT)	18,789		5,144	23,934	20,248	
Grants	256		750	1,006	50	
Legacies						
	<u>109,541</u>	<u>110</u>	<u>20,094</u>	<u>129,744</u>	<u>114,403</u>	
<b>3. CHARITABLE ACTIVITIES</b>						
Fees for Weddings, Funerals etc	10,100			10,100	14,203	
Bank Interest		3	68	71	576	
Refunds from Diocese					1,118	
	<u>10,100</u>	<u>3</u>	<u>68</u>	<u>10,171</u>	<u>15,897</u>	
<b>4. OTHER TRADING ACTIVITIES</b>						
Fundraising & Misc. Income	830		85	915	1,610	
Hall & Community Centre Income		32,768		32,768	46,605	
	<u>830</u>	<u>32,768</u>	<u>85</u>	<u>33,683</u>	<u>48,216</u>	
<b>5. INVESTMENTS</b>						
Share dividends	691		33,004	33,695	25,343	
Revaluation of Investments (Upwards)						
	<u>691</u>	<u>0</u>	<u>33,004</u>	<u>33,695</u>	<u>25,343</u>	
<b>6. OTHER INCOME</b>						
Exception Item - Gain					18,870	
	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>18,870</u>	

## 15.3 ANALYSIS OF EXPENDITURE

<b>THE PARISH OF CONGLETON</b>							
<b>FINANCIAL STATEMENTS YEAR ENDED 31 DECEMBER 2021</b>							
<b>NOTES - continued</b>							
			<b>Unrestricted Funds</b>		<b>Restricted</b>	<b>TOTAL</b>	<b>TOTAL</b>
			<b>General</b>	<b>Designated</b>	<b>Funds</b>	<b>2021</b>	<b>2020</b>
			£	£	£	£	£
<b>7. RAISING FUNDS</b>							
Cost of Fund Raising			262			262	0
			<u>262</u>	<u>0</u>	<u>0</u>	<u>262</u>	<u>0</u>
<b>8. CHARITABLE ACTIVITIES</b>							
Parish Share			67,486			67,486	83,255
Charities & Mission			2,503		29,155	31,657	30,401
Insurance			12,588			12,588	12,764
Routine Parish Running Costs			42,240		434	42,674	39,613
Other Major Costs					33,934	33,934	9,872
			<u>124,816</u>	<u>0</u>	<u>63,523</u>	<u>188,339</u>	<u>175,905</u>
<b>9. OTHER EXPENDITURE</b>							
Hall & Community Centre Costs				31,260		31,260	36,955
			<u>0</u>	<u>31,260</u>	<u>0</u>	<u>31,260</u>	<u>36,955</u>

## 15.4 GOVERNANCE COSTS

Auditor's / Independent examiners remuneration:

The provision made for independent examiner's remuneration for 2021 is £200.  
(The auditor's remuneration in 2020 was £200).

## 15.5 TRUSTEES' AND KEY MANAGEMENT PERSONNEL REMUNERATION AND EXPENSES

The trustees neither received nor waived any remuneration during 2021 year (2020: £NIL), except for the Children & Families' Missioner, a full-time employee who was made a Trustee during 2020.

This Trustee, Mr Nic Blackmore, received a gross salary £28,089 in 2021 (2020 £27,446), and employee benefit for pension of £1,404 in 2021 (2020 £1,212).

He was the only Trustee who received reimbursement for expenses during the year, of £212 (2020: £197)

## 15.6 STAFF COSTS AND EMPLOYEE BENEFITS

The average monthly number of employees and full time equivalent (FTE) during the year was as follows:

	2021 Number	2021 FTE	2020 Number	2020 FTE
Raising funds	Nil		Nil	
Charitable activities	4	2	4	2
Governance	Nil		Nil	
	4	2	4	2

The total staff costs and employee benefits were as follows:

	2021	2020
Wages and Salaries	44,428	46,048
Social Security	3,301	3,501
Defined contribution pension costs	2,078	1,903
Other employee benefits	Nil	Nil
TOTAL	49,807	51,452

No employees received total employee benefits (excluding employer pension costs) of more than £60,000.

## 15.7 FIXED ASSET INVESTMENTS

	2021	2020
Managed fund investments	1,327,725	1,161,558

The fair value of listed investments is determined by reference to valuations provided by the CCLA who manage the funds. Their valuation will be based on the quoted prices for identical assets in an active market at the balance sheet date.

## 15.8 FUND MOVEMENT SUMMARY

### THE PARISH OF CONGLETON

#### Fund movement summary

Selected period: 01 January 2021 to 31 December 2021

Fund	Fund Balances brought forward	Incoming Resources	Outgoing Resources	Transfers	Gains and Losses	Fund balances Carried forward
PCCRepairs - PCC Major Repairs Fund	3,750	—	—	5,000	—	8,750
PCC-Refersh - PCC Refreshments fund	—	110	—	—	—	110
SPOldDevlt - St Peter's Old Development	88,757	2,639	90	—	10,703	102,008
SPAdcroRes - St Peter's Adcroft Legacy	463,576	17,037	31,359	(1,235)	60,823	508,841
SPAdcroOut - St Peter's Adcroft Legacy Outreach	116,660	3,083	—	—	15,206	134,949
SPBldMaint - St Peter's	3,765	810	2,307	1,235	—	3,503
Buildina Maintenance	6,445	3	—	—	—	6,448
MVHSavings - Mossley Villaae Hall Savinas	581,193	15,417	—	—	76,029	672,639
SPAdcroDev - St Peter's Adcroft Legacy Devel't & PCC-CFMin - PCC	27,069	13,890	29,155	—	—	11,804
Children & Families PCCMission - PCC	2,305	—	—	—	—	2,305
Mission fund	62,489	121,161	125,078	(5,000)	3,406	56,978
General - General fund	71,799	36	—	—	—	71,835
ChappLeg - Chappell Legacy	6,731	3	—	—	—	6,734
HTHiggAccl -	641	0	—	—	—	642
Hiacinbothom Legacy HTOrgan - Miss Matthias	20,643	8,601	6,388	—	—	22,856
Organist Training Fund MVHPremis - Mossley	1,641	—	611	—	—	1,030
villaae hall premises SPOrgan - St Peters	3,804	—	—	—	—	3,804
organ repairs SPBelltow - St Peter's **	5,073	335	—	—	—	5,408
Bell tower fund SSThanks - St Stephens	62	—	—	—	—	62
Thanksaivina fund SPChild - St Peter's **	4,457	—	—	—	—	4,457
Children's fund SPCemet - St Peter's **	25,084	24,168	24,872	—	—	24,380
Cemetery fund Buglaw CC - St John's						
Buglaw ton Community						
<b>Totals</b>	<b>1,495,945</b>	<b>207,293</b>	<b>219,861</b>	<b>—</b>	<b>166,166</b>	<b>1,649,544</b>

*There may be minor discrepancies in the totals if the pence are not being show*

## 15.9 FUND STATEMENT OF CHANGE

### THE PARISH OF CONGLETON

Fund statement of change  
01/01/2021 to 31/12/2021

Fund	Brought forward			Movement			Carried forward		
	Unrestricted	Designated	Restricted	Unrestricted	Designated	Restricted	Unrestricted	Designated	Restricted
PCC-Refrsh	—	—	—	—	10	—	—	10	—
PCCRepairs	—	3,750	—	—	5,000	—	—	8,750	—
SPOldDevt	—	—	88,757	—	—	13,251	—	—	102,008
SPAdcroRes	—	—	463,576	—	—	45,265	—	—	508,841
SPAdcroOut	—	—	16,660	—	—	18,289	—	—	134,949
SPBldMaint	—	—	3,765	—	—	(262)	—	—	3,503
MVHSavings	—	6,445	—	—	3	—	—	6,448	—
SPAdcroDev	—	—	581,193	—	—	91,446	—	—	672,639
PCC-CFMin	—	—	27,069	—	—	(15,265)	—	—	11,804
PCCMission	—	—	2,305	—	—	—	—	—	2,305
General	62,489	—	—	(5,511)	—	—	56,978	—	—
ChappLeg	—	—	71,799	—	—	36	—	—	71,835
HTHiggAccl	—	—	6,731	—	—	3	—	—	6,734
HTOrgan	—	—	641	—	—	0	—	—	642
MVHPremis	—	20,643	—	—	2,213	—	—	22,856	—
SPOrgan	—	—	1,641	—	—	(611)	—	—	1,030
SPBelltow	—	—	3,804	—	—	—	—	—	3,804
SSThanks	—	—	5,073	—	—	335	—	—	5,408
SPChild	—	62	—	—	—	—	—	62	—
SPCemet	—	4,457	—	—	—	—	—	4,457	—
Buglaw CC	—	25,084	—	—	(704)	—	—	24,380	—
<b>Totals</b>	<b>62,489</b>	<b>60,442</b>	<b>1,373,014</b>	<b>(5,511)</b>	<b>6,622</b>	<b>152,488</b>	<b>56,978</b>	<b>67,064</b>	<b>1,525,502</b>

## 15.10 LISTING OF FUNDS

### GENERAL FUND

Monies for which there are no restrictions on how used.

### DESIGNATED FUNDS

The charity operated 7 Designated funds (i.e., Unrestricted but “ring-fenced”) as follows:

**Mossley Village Hall Savings fund.** Used to keep savings separate from its day-to-day monies.

**Mossley Village Hall Premises fund.** Used to keep day-to-day operation of the Hall separate from other Parish monies. (Total figures only are consolidated into the final Parish Accounts.)

**St Peter’s Children’s fund.** Consists of donations to provide facilities for very young children (“Mum’s & Tots”).

**St Peter’s Cemetery fund.** Used to set aside fees from burials for future major expenditure in the cemetery.

**St John’s Community Centre Premises fund.** Used to keep the operation of the Centre separate from other Parish monies. (Total figures only are consolidated into the final Parish Accounts.)

**PCC Major Repairs fund.** (Previously Churches’ Contingency fund) Set aside for major repairs or other unexpected expenses for St Stephen’s, St John’s and Holy Trinity.

**PCC Refreshments fund.** Monies from teas, coffees, etc., between services in church to be used for refreshments at the APCM or similar events.

### RESTRICTED FUNDS

The charity operates 13 Restricted funds, as follows:

**PCC Children & Families Ministry fund.** (Previously PCC Youth fund). Grants and donations for the employment of a Children & Families Missioner.

**PCC Mission fund.** Monies retained from Parish Giving for Mission activities.

**Chappell Legacy fund.** The residue of a legacy for the Chappell Centre/Mossley Village Hall site.

**Higginbottom Legacy Accum. Income fund.** A legacy and donations for expenses to the interior of Holy Trinity church.

**Miss Matthias’ Organist Training fund.** A legacy for organist training.

**St Stephen’s Thanksgiving fund.** A legacy and donations for use on the church building.

**St Peter’s Old Development fund.** Historical legacies, donations and grants for repairs and alterations to the fabric of the church.

**St Peter’s Bell Tower fund.** Donations for maintenance of the church bells and ringing equipment.

**St Peter’s Adcroft Legacy Development Reordering fund.** Part (50%) of the 2019 legacy, to be used for reordering the interior of the church and further development of the site.

**St Peter’s Adcroft Legacy Restoration fund.** Part (40%) of the 2019 legacy, to be used to restore the fabric of the church.

**St Peter's Adcroft Legacy Outreach fund.** Part (10%) of the 2019 legacy, to be used for outreach to the local community.

**St Peter's Building Maintenance fund.** Required by Heritage England to show that, at the start of each year, an agreed amount has been set aside for maintenance of the fabric of the church. (Replaced a Designated fund at the end of 2019.)

**St Peter's Organ Repairs fund.** A legacy for major repairs to the church organ.

## 15.11 PENSIONS AND OTHER POST-RETIREMENT BENEFITS

The charity operates a defined contribution pension plan for its employees. The amount recognised as an expense in the period was £2,078 (2020 - £1,903).

The defined contribution liability: £674 is allocated General fund (Routine Parish Running Costs), and £1,404 to Restricted funds (Charities & Mission)

**THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH OF CONGLETON**

England & Wales - Charity number 1134829

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# Accounts

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# PARISH OF CONGLETON

Trustees' Annual Report 2020

Now to him who is able to do immeasurably more than all we ask or imagine, according to his power that is at work in us, to him be glory in the church and in Christ Jesus throughout all generations, for ever and ever!

Ephesians 3: 20-21



THE CHURCH  
OF ENGLAND

as a registered charity, no. 1134829.

Diocese of Chester

THE PARISH OF CONGLETON

TRUSTEE'S ANNUAL REPORT & FINANCIAL STATEMENT FOR YEAR ENDED 31 DECEMBER 2020

1	Introduction .....	4
2	Executive Summary.....	5
3	Charity and Administrative Details .....	6
3.1	Charity Name .....	6
3.2	Charity Registration Number .....	6
3.3	Trustees.....	6
3.4	Chief Executive Officer.....	6
3.5	Registered Office.....	7
3.6	Examiner .....	7
3.7	Bankers.....	7
3.8	Investment Managers .....	7
3.9	Exemptions from disclosures .....	7
4	Objectives and Activities .....	8
4.1	Recruiting a new Rector.....	8
4.2	Religious Services.....	9
4.3	Pastoral Activities.....	9
4.4	Outreach .....	9
4.5	Heritage & Events .....	11
4.6	House Groups.....	11
5	Fundraising Standards.....	11
6	Public Benefit .....	11
7	Achievements and Performance.....	12
8	Financial Review.....	13
8.1	Summary .....	13
8.2	Restricted Funds .....	13
8.3	Designated Funds.....	13
8.4	General Funds .....	13
8.5	Summary of Funds .....	14
8.6	Reserves Policy.....	14
8.7	Impact of Covid-19.....	14
8.8	Future Financial Plans .....	14
9	Structure, Governance and Management .....	16
9.1	PCC Activities.....	17
10	Declaration.....	19
11	Trustees' Responsibilities Statements .....	19
12	Examiner's Report.....	20

Congleton Parish operates as a registered charity, no. 1134829.

THE PARISH OF CONGLETON

TRUSTEE'S ANNUAL REPORT & FINANCIAL STATEMENT FOR YEAR ENDED 31 DECEMBER 2020

13	Statement of Financial Activities .....	21
14	Balance Sheet.....	22
15	Notes to the Financial Accounts .....	23
15.1	Summary of significant accounting policies.....	23
15.2	Analysis of Income .....	26
15.3	Analysis of Expenditure.....	27
15.4	Governance costs.....	28
15.5	Trustees' and key management personnel remuneration and expenses .....	28
15.6	Staff costs and employee benefits.....	28
15.7	Current asset investments .....	28
15.8	Fund reconciliation .....	30
15.9	Pensions and other post-retirement benefits .....	36

# Rector

Revd Ian Enticott

Mossley Rectory

2 Hartley Gardens

Congleton

CW12 3WA

(In post from July 2020)

## 1 Introduction

This is the annual report for the period 1<sup>st</sup> January 2020 to 31<sup>st</sup> December 2020, however, of necessity it includes some statements about the impact of the COVID-19 pandemic on the operations of the parish into 2021.

The Parochial Church Council (PCC) along with the Chapter is responsible for promoting the whole mission of the Church, pastoral, evangelistic, social and ecumenical in the ecclesiastical parish. The Council also has maintenance responsibilities for St. Peter's, St Stephen's, St. John's and Holy Trinity Churches and their respective Church Halls and Rooms. The parsonages are the responsibility of the Diocese.

As a parish of the Church of England in the Archdiocese of York the structure and governance of the Parish are controlled by the Church Representation Rules of the Church of England. The Parish is in the Deanery of Congleton which is part of the Archdeaconry of Macclesfield and the Diocese of Chester.

## 2 Executive Summary

The year 2020 saw many challenges for the Parish but started well with the selection of the Rev. Ian Enticott as our new Rector, Ian was instituted on 22<sup>nd</sup> July 2020 and installed on 22<sup>nd</sup> October 2020.

In March of 2020, the COVID-19 pandemic forced the closure of all our buildings resulting in a large switch to an online and virtual presence. The closure of the buildings has impacted services to the community provided via the St. John's community centre and on the Chappell Centre both of which have seen a disruption of their finances. The majority of buildings remained closed throughout 2020 with only limited services and private prayer being offered. It was no surprise that Giving income by the congregation was lower than expected.

As a result of the pandemic our APCM and the election of officials was postponed until 18<sup>th</sup> October with the Bishop using his powers to extend the office of Wardens until that date.

### 3 Charity and Administrative Details

#### 3.1 Charity Name

The formal name of the charity is **"The Parochial Church Council of The Ecclesiastical Parish of Congleton"**.

#### 3.2 Charity Registration Number

The Parish of Congleton operates as a registered charity, no. 1134829.

#### 3.3 Trustees

The trustees who have served during the year and since the year end were as follows:

Trustee Name	Office (if any)	Dates acted if not for whole year
<b>Blackmore, Nic</b>	Children and Families Missioner	October 2020 onwards
<b>Connolly, Jean</b>	Churchwarden	
<b>Cook, Graham</b>		Until October 2020
<b>Downes-Ward, Christopher</b>	Vice Chair, Churchwarden	
<b>Drew, Pauline</b>	Deanery Synod Representative	From October 2020
<b>Drew, Richard</b>		
<b>Edmonson, Carole</b>	Deanery Synod Representative	Until October 2020
<b>Edmonson, Philip</b>		
<b>Enticott, Ian</b>	Rector	July 2020 onwards
<b>Fieldhouse, Susan</b>		
<b>Frost, Anthony</b>		
<b>Houldsworth, Peter</b>		
<b>Hutchison, Mike</b>	Secretary, Churchwarden	Until October 2020
<b>Johnson, Diane</b>		Resigned December 2020
<b>Laurence, Mike</b>	Treasurer	
<b>Lloyd, David</b>	Deanery Synod Representative	Until October 2020
<b>Murray, Lesley</b>		
<b>Proctor, Joan</b>	Churchwarden	
<b>Scott, Christine</b>	Churchwarden from October 2020	
<b>Scott, Geoffrey</b>		
<b>Snook, Richard</b>		
<b>Name Withheld</b>		
<b>Swaine, Mark</b>		
<b>Walker, Eileen</b>		
<b>Webber, Linda</b>	Deanery Synod Representative	
<b>Webster, Jonathan</b>		October 2020 onwards

#### 3.4 Chief Executive Officer

In accordance with the Church Representation Rules the day-to-day control of the Parish rests in the incumbent and when there is no incumbent in the lay Vice chair.

Name	Position	Dates acted
<b>Rev. Ian Enticott</b>	Incumbent	From July 2020
<b>EUR ING Christopher Downes-Ward</b>	PCC Lay Vice chair	Until July 2020

THE PARISH OF CONGLETON

TRUSTEE'S ANNUAL REPORT & FINANCIAL STATEMENT FOR YEAR ENDED 31 DECEMBER 2020

3.5 Registered Office

The parish registered office is:

Chapel Street (behind St Peter's Church)  
Congleton  
Cheshire  
CW12 4AB

3.6 Examiner

Examiner services for the period January 1<sup>st</sup>, 2020 to December 31<sup>st</sup>, 2020 are provided by:

David Bales

3.7 Bankers

Banking services for the period January 1<sup>st</sup>, 2020 to December 31<sup>st</sup>, 2020 are provided by:

Natwest Congleton  
46 High Street  
Congleton  
Cheshire East  
CW12 1BE

3.8 Investment Managers

Investment services for the period January 1<sup>st</sup>, 2020 to December 31<sup>st</sup>, 2020 are provided by:

CCLA Investment Management Ltd.  
Senator House  
85 Queen Victoria Street  
London  
EC4V 4ET

3.9 Exemptions from disclosures

The name of one of the trustees has been withheld for personal protection reasons.

## 4 Objectives and Activities

The Parish covers a large area of Congleton, including the town centre. Our four churches currently serve a population of 17,000 and the town is expanding quickly as a result of the occupation of new housing estates.

The Parish contains four primary schools one of which is a Church of England Academy (Mossley) and with which we have strong links through our four Foundation Governors, leadership of weekly assemblies and delivery of regular faith-based material and lessons. We have active relationships with three other primary schools; Marlfields – which is just outside the parish, Havannah and Buglawton. There are two nurseries which also have active links with our churches. There are two large secondary academy schools on the outskirts of the Parish. As part of the Children and Families Missioner's work we hope to deepen relationships with pupils, teachers and parents at these schools.

We have links to many other organisations including

- Congleton Town Council
- Congleton Street Pastors
- Churches Together in Congleton including Congleton Bible Week
- Cheshire East Council – Connected Communities, Healthbox and Homeless Officer
- Plus Dane Housing Association for support with bus costs and residential issues
- Police PCSO surgeries
- Buglawton Community Group - In-Bloom and local residential issues
- Primary Schools for breakfast drop-in, litter picking, Victorian days as well as regular assemblies (KS2), weekly at Mossley School in addition to "open the book" (KS1) also weekly
- Church House Pub – community carols
- Adullam Homes – occasional referral of people to our facilities
- CHOC (Congleton and Holmes Chapel)– health initiatives with 3rd sector...social prescribing plus
- United Reformed Church – partnership with Dance to Health programme and Big Heart Luncheon Club
- New Life Church for the Community Bus
- David Lewis Centre – hosting student involvement with luncheon club
- Congleton Partnership (working to regenerate our Town)

An important part of our fellowship is to support our congregations in their pastoral needs. Our future mission will also extend to those that are not yet part of our church community, and our community buildings are proving to be places that offer immediate links to those who are outside our current church family. Opportunities such as these are significant in attracting and engaging with families, vulnerable people, and communities.

### 4.1 Recruiting a new Rector

Following minor tweaks to the parish profile after our initial interviews in November 2019, we re-advertised the Rector vacancy during January and February 2020 and interviewed 3 candidates in mid-March on the Friday before start of lockdown. We were delighted to appoint Ian Enticott, Vicar of Accrington St James and St Paul and Priest in Charge of Accrington Christ Church. A socially distanced working party got busy at the vicarage with decorating, weeding and cleaning activities to prepare the vicarage after its 15-month vacancy. Ian and his wife, Fiona moved to us in July and his institution took place online on 22nd July via Zoom and the induction followed on 22nd October in a socially distanced service in St Stephen's church. The social restrictions caused by COVID-19 have increased

## THE PARISH OF CONGLETON

### TRUSTEE'S ANNUAL REPORT & FINANCIAL STATEMENT FOR YEAR ENDED 31 DECEMBER 2020

the difficulty of getting to know their new parishioners and neighbours, but Ian and Fiona are settling in well.

#### 4.2 Religious Services

When we have been able, we have operated a pattern of alternating Holy Communion and Morning Worship at both the two parish churches on a Sunday.

We have also provided on-line services via YouTube either as edited recordings or as live streams. At other times we have opened the parish churches and chapels of ease for private prayer. During the week we have provided services via video conferencing or live streamed on Facebook.

Several special services we provided including an online service for the 75<sup>th</sup> anniversary of VE day and "Christmas without a loved-one" which we were able to provide both as a physical service and a live stream via YouTube. We also provided the online Town Carol service with contributions from the Mayor and our MP.

Numbers attending services in person have been reduced as many of the congregation have been shielding.

Services themselves have been affected by the need to be socially distant; congregational singing being forbidden with small group singing restricted or not allowed; the lack of opportunity for informal fellowship after a service; restrictions on the celebration of the eucharist to receiving in one kind only or intinction of the wafer.

#### 4.3 Pastoral Activities

Many activities were cancelled this year because of the pandemic, in particular the parish holiday did not happen.

A pastoral support scheme was put in place to ensure contact with those who do not have access to the internet and a support phone line provided for people who needed assistance with shopping, dog walking or collection of medicines.

#### 4.4 Outreach

##### 4.4.1 Children & Young Families

2020, the year of the unexpected. Beginning the year, we had regular activities taking place across the buildings of the parish and in our local schools. With the arrival of Covid 19 the nature and practice of children and families' ministry in the parish has changed dramatically. Much of the work we have been able to continue doing has, therefore, moved online or become digital.

##### 4.4.1.1 *See & Know*

Our parent, carer and toddler sessions moved to a weekly online session across our YouTube and Facebook social media platforms. This has included prayer, bible stories and crafts. Thirty-six sessions have taken place and engaged regular viewership both from within and without the parish.

At the beginning of the year, we also set out to start a new group in Buglawton based on demand from a local survey. Applications for funding were put in and we have received £6,000 in funding from Allchurches Trust and Congleton Town Trust. We continue to progress with the planning of the group to start hopefully in 2021.

##### 4.4.1.2 *One Service*

A major change for the year was providing a pre-recorded, inter-generational service online weekly through lockdown and beyond. A total of 42 services were produced with regular viewership averaging

around the 50 mark. Initially these services used the lectionary readings but over the autumn term and into Christmas the services moved to a thematic approach with the period of advent looking at a series on hope. The services have been very well received and moving into 2021 we are looking at taking the services live as well as pre-recorded.

#### *4.4.1.3 Schools*

We have built links with 4 local primary schools, Mossley CE, Buglawton, Havannah and Marfields. Due to Covid 19 much of the work we provided for schools has changed or unfortunately been unable to continue. The relationship with Mossley CE has, however, increased. We have provided weekly video assemblies, helped with digital RE lessons, had various members of the parish contribute towards a Thought for the Week on the school's social media and had whole school engagement with various Christmas activities. The nature of the assemblies has actually given greater engagement for students as they have the ability to pause, reflect and discuss the material so it has enhanced our outreach in new ways. Due to copyright, we have also had the opportunity to develop in-house material for assemblies, writing, filming and producing numerous bible stories for use in assemblies, One Service and other digital material. We continue to develop relationships and look at how we can best serve the schools in the area.

#### *4.4.1.4 Christmas*

Christmas was a major operation with multiple activities and events taking place. Two social media campaigns took place with 'Where's Mary?', a fun daily advent challenge significantly raising the parish presence across Congleton.

Members of the parish worked ecumenically taking interactive online Christmas lessons to 320 students in year 2, across 9 of the local primary schools through 'Hope Journey: Meet the Characters.'

We gave away 100 Christingle packs for free as a way to bless local families and provide engagement with the Christmas story online and we also ran a scavenger hunt nativity via Zoom.

Mossley CE Primary also provided Christmas card designs for gift bags to improve the mental health of the elderly and lonely and every student in the school wrote a prayer angel which then decorated the interior of St. Peter's as part of the Pause & Ponder reflection.

#### *4.4.1.5 Looking Forward*

Despite the challenges and changes 2020 had numerous successes and allowed us to grow and develop the work with children, families and schools. Looking forward to 2021 plans progress for the new carer and toddler group, we continue to develop new resources for use in school and across the parish, we will continue to develop our inter-generational worship, improve our social media presence, we will look to grow and develop our teams and volunteers and seek new initiatives that will allow us to reach out to the community with the good news and love of God.

#### *4.4.2 The Older Generation*

Our activities for the older generation have been hard hit by the pandemic with the suspension of all face-to-face activities since March 2020.

The Big Heart Luncheon Club was halted mid-March, however, at the Town Zoom meetings the council offered to deliver meals-on-wheels to those who frequented St John's & the URC luncheon clubs. Initially a private catering firm provided these meals free of charge and then from July 'The Old Sawmill' (OSM) took this on. The recipients were then asked for a £4 donation and the Town Council offered to support this with a £2 subsidy. Usually, 50 meals are delivered every Friday and OSM continues to provide this service.

#### 4.5 Heritage & Events

The pandemic and subsequent closure of all our buildings has restricted our ability of hold any events although some restoration work has been performed on St. Peter's church.

#### 4.6 House Groups

There are seven different lay-led groups that meet throughout the parish with differing tempos and depths of study / pastoral care suitable for a wide variety of people. These are gatherings of three to fourteen people. These house groups successfully transferred to an online presence during the pandemic.

### 5 Fundraising Standards

The parish makes no direct appeals to the public or street collections and so is not required to maintain standards in this area.

### 6 Public Benefit

When planning our activities for the year the incumbent and the PCC have considered the Charity Commission guidance on public benefit and in particular the specific guidance on charities for the advancement of religion. We try to enable ordinary people to live out their faith as part of our parish community.

- Worship and prayer; learning about the Gospel; and developing their knowledge and trust in Jesus.
- Provision of pastoral care for people living in the Parish.
- Missionary and outreach work.

To facilitate this work, it is important that we maintain the fabric of the buildings in our care.

- St. John the Evangelist Church, Buglawton
- Holy Trinity Church, Mossley
- St. Stephen's Church
- St. Peter's Church
- St. John's Community Centre, Buglawton
- Mossley Village Hall and the Chappell Centre, Mossley
- St. Peter's Rooms

## 7 Achievements and Performance

As discussed in section 4 on activities we have provided a diverse range of services to the people of the parish ranging from toddler groups to supporting the elderly.

We have also supported civic life through the use of our buildings for public worship on important occasions such as Remembrance Sunday as well as providing an online presence.

Our weekly on-line services are viewed by around 50 people and the town carol service by 289, our "Where's Mary?" and "Tiny Advent Poems" initiatives were viewed by over 20,000 people.

Our weekly parent and toddlers' group was growing before the pandemic and we are now planning to operate a second group from a different location.

We were unable to meet our obligation to English Heritage to open St. Peter's Church to visitors on a regular basis on Saturdays and Tuesdays due to the pandemic.

As can be seen from the objectives and activities section we have provided a range of different activities across the entire geographical areas of the parish serving all ages. These activities have been both religious and secular in nature.

Grants have been applied for, and received, to support our community centres at a time without income as well as to prepare to reopen.

## 8 Financial Review

### 8.1 Summary

This was the second year of the Parish "single purse". As in previous years, accounts for CTP Networking Ltd, which manages the operations in the Chappell Centre, are not included, being a separate legal entity. The Chappell Centre forms part of the Village Hall Premises (see 8.3 Designated Funds).

The attached Financial Statements show:-

Total Income for 2020 was £222,728 (2019 - £1,321,788), consisting of:-

Restricted Funds	£31,352	(2019 - £1,106,188)
Unrestricted (Designated)	£46,633	(2019 - £56,857)
Unrestricted (General)	£144,744	(2019 - £158,743)

Total Expenditure for 2020 was £212,860 (2019- £226,187), consisting of:-

Restricted Funds	£37,004	(2019 - £33,570)
Unrestricted (Designated)	£38,205	(2019 - £45,889)
Unrestricted (General)	£137,651	(2019 - £146,728)

### 8.2 Restricted Funds

The previous year's income included a generous legacy. This was invested with CCLA until needed for major building work, which is the subject of a project in the early planning phase.

The portfolio of investments held in shares increased in value by £67,649 during 2020, and this is shown in the SOFA under Gains/losses on investment assets.

Total of Restricted funds at 31/12/20 = £1,373,014. For the detailed list see the Balance Sheet.

### 8.3 Designated Funds

The monies for Mossley Village Hall Premises and the St John's Community Centre are ring-fenced to keep separate from other Unrestricted monies. For these, only their total income, total expenditure and their bank balances are included in these accounts. Both the buildings have been closed throughout COVID, and are still closed at the time of writing, so have had little or no income except for grants

A new fund has been opened for major repairs to church buildings (Churches' Contingency Fund).

Total Designated funds at 31/12/20 = £60,442. For the detailed list see the Balance Sheet.

### 8.4 General Funds

All **income** streams have been affected by COVID, but fortunately regular giving by the congregation has been mainly by bank standing orders, or by people switching to on-line, and this has continued well - although reduced from the previous year - 2020 £88,096 (2019 £100,207).

With many fewer services in church, and only small numbers allowed when they did take place, the income from "plate" and other donations was obviously down. Similarly, with fewer weddings and funerals in church the total of fees received for these was lower.

## THE PARISH OF CONGLETON

### TRUSTEE'S ANNUAL REPORT & FINANCIAL STATEMENT FOR YEAR ENDED 31 DECEMBER 2020

An exceptional item included under income was the cancellation of the debt to the Diocese, £18,870 (see below). This means the comparative figures for total income were: 2020 £125,874 (2019 £158,743), a 21 % reduction.

Investment in shares increased in value by £1,532 during 2020, and this is shown in the SOFA under gains/losses on investment assets.

The major **expenditure** (60%) was the Parish Share, £83,255, paid to the Diocese. Although there was a vacancy for the Rector until July 2020, and recruitment of the part-time priest had not been started by the end of the year, both these payments to the Diocese were still required. However, the Diocese agreed to refund 12 months' worth of payment for the part-time priest, and this was done by cancelling the outstanding debt.

Other expenditure included insurance, the running costs of 4 churches and graveyards, and the Parish Office.

Taking the cancellation of the debt into account, the balance of General funds at the end of 2020 was £62,489. (£58,864 at end 2019), an increase of £3,625.

#### 8.5 Summary of Funds

The total value of Parish funds at 31 December 2020 was £1,495,945 (2019 £1,416,896), consisting of:-

Restricted	£1,373,014	(2019: £1,311,017)
Designated	£60,442	(2019: £47,015)
General	£62,489	(2019: £58,864)

#### 8.6 Reserves Policy

Major or unexpected events are covered as follows:-

- for St Peter's church (Grade 1 listed): by existing Restricted funds
- For the other 3 churches: by the Churches' Contingency fund, which is added to each year by a budgeted amount from the General fund.
- A sudden reduction in General income (most likely due to loss of a generous donor): for the foreseeable future, adequate General funds will be available to make up the loss while action to address the situation is considered. The balance of General reserves at 31/12/20 was £62,489.

#### 8.7 Impact of Covid-19

At the time of writing, many restrictions are still in place:

Churches: There is no date yet for normal use to return, but it is expected that the current level of giving by the congregation will continue.

Halls: There is no date yet for the Community Centre and Village Hall to reopen. Both have some limited reserves.

#### 8.8 Future Financial Plans

The Parish has gone through a transitional period involving 15 months of vacancy with no clergy and the introduction of a new Pastoral Scheme. While a broad framework had been agreed to reshape its

**THE PARISH OF CONGLETON**

**TRUSTEE'S ANNUAL REPORT & FINANCIAL STATEMENT FOR YEAR ENDED 31 DECEMBER 2020**

future direction and development, the plans to achieve longer term ambitions are not yet sufficiently developed.

## 9 Structure, Governance and Management

The parish is governed by the Church Representation Rules and is structured as a single benefice with two parish churches. This structure has been in place since 1<sup>st</sup> August 2019 when the new pastoral scheme was introduced and dissolved the previous structure of PCCs and DCCs.

The main body is the PCC which consists of the incumbent, the churchwardens, deanery synod representatives and lay representatives.

There are four churchwardens, two for each parish church.

The number of deanery synod representatives is set by the diocese of Chester based on the current electoral roll of the parish. We are currently allocated four such representatives but have only filled three places. Deanery synod representatives are elected on a 3-year term.

The number of lay representatives is set by the church representation rules based on the current electoral roll of the parish. There are currently 12 such representatives. Lay representatives are elected on a rolling 3-year term with 1/3 standing for re-election each year.

We have also co-opted 2 additional people onto the PCC, one to act as Treasurer and the Children and Families Missioner.

The PCC is chaired by the incumbent or the Vice Chair acts in this capacity if they are not present. The other defined role is PCC Secretary.

The PCC normally meets in full every 6 weeks. One member of the PCC has been designated to provide a specific liaison point with the parish safeguarding officer. Others have been designated to provide liaison with "CTP Networking Ltd" (the company which manages the Chappell Centre on behalf of the PCC), Mossley village hall committee and the St. John's Community Centre committee. The PCC is charged with running the parish as its trustees and having due regard for requirement to provide public benefit. During the pandemic much of the PCC activity has been performed on a correspondence basis or via video conferencing in ZOOM.

The Standing Committee constituted under rule M31(1) of the Church Representation Rules consists of the incumbent, 4 wardens, secretary, treasurer, Children and Families Missioner and a lay member of the PCC; this is the only committee required by law and has the power to transact the business of the PCC between its meetings, subject to any directions given by Council. There is also a team specifically charged with managing the restoration and development projects in St. Peter's church.

In addition to the Rector we have two paid posts for a Parish Administrator and a Children and Families Missioner. Under the new Pastoral Scheme, clergy comprise the Parish Rector and potentially a "house for duty" minister supported by our lay staff and leaders.

There are three Readers and a reader emeritus with permission to officiate and two further Readers Emeriti and a Parish Evangelist.

There are also individuals taking a leadership role in services and bible study and groups actively involved in pastoral care, baptism visiting, fund raising, church music and children's and youth work. Details of many of these activities can be found in section 4.

Day to day activities are directed by the incumbent, but when this post is vacant the responsibility falls upon the PCC Vice Chair (Church representation rules M19(2)(a)). The PCC Vice Chair is EUR ING Christopher Downes-Ward. The Vice Chair is assisted by the Standing Committee defined above.

### 9.1 PCC Activities

During 2020 the health situation in the country was addressed by emergency provisions which varied over time but prevented the PCC and many other organisations in conducting their business through normal means, especially during periods of "lockdown" where face to face meetings were severely limited. This also affected public worship at times, but every effort has been made by the PCC to open its buildings where possible and in compliance with the current regulations applicable for private prayer and for public worship. We greatly appreciate those that have undertaken to devise the appropriate procedures, perform the required cleaning and to staff the openings and services. It is our belief that the responsibilities of the PCC have been properly discharged through this very challenging time.

The vice-chair ran our PCC meetings and provided leadership for the Churchwardens during the vacancy. We were all delighted to welcome the new Rector in July and he led the PCC from the September meeting. This report has been prepared by the PCC secretary and the parish administrator who was co-opted onto the PCC at the end of October to take minutes.

We were notified in January that the Diocese required Parishes to conduct a review of all records held to identify historic safeguarding issues that might need to be notified to a planned Review known as 'PCR2'. The PCC asked the Churchwardens to address this action. All paperwork held locally was reviewed and two trips were made to review material held at the Cheshire Archives. The required response was submitted to the Diocese via the Rural Dean. Thanks go to all who helped with this task. The January meeting also noted new parish representation rules, including the provision that the PCC may conduct business by correspondence only. This was almost prophetic and certainly useful once the year became dominated by Covid-19.

The March meeting was held with reduced numbers during initial Covid-19 restrictions a week before lockdown. It was happy to note that, "The position of Rector [had] been offered to one of the candidates and [had] been accepted." It also noted the Church of England advice (and permission) to postpone APCMs until the Autumn and extend the period of office of Churchwardens.

Formal PCC meetings were not held during the Covid-19 restrictions instead parish reports were compiled and circulated for the meeting dates and any questions from members were to be directed to the PCC secretary. Any answers or matters arising were included with the reports for the next meeting. Where needed, the Leadership Team met virtually.

The Leadership Team later discussed changes in bank accounts and the starting of a 'mums and tots' group at St John's Community Centre. At the end of the first lockdown, they agreed a way for churches to open again, initially St Peter's, and then also at St Stephen's based on risk assessments, Covid-secure procedures and 'venue managers'. A meeting in August reviewed the ongoing service patterns and agreed the way forward including not resuming mid-week communion services for the moment. Initial experiences with online services were also discussed and the provision of the "One" service was commended and the recording of Communion services to be uploaded was agreed.

PCC members were consulted electronically, and it was agreed that socially distanced physical meetings would recommence in September. The Rector introduced "Dwelling in the Word", with discussion on a Bible passage in pairs, then groups, with feedback and consideration of common themes. The meeting decided to formalise our connection with CMS missionaries Andy & Rose Roberts, who were on home leave and so were able to visit in the Autumn. The Treasurer presented a reserves policy seen by the Leadership Team and agreed by the meeting. The Rector had contacted the Diocese and obtained agreement that monies paid during the vacancy had discharged the parish

THE PARISH OF CONGLETON

TRUSTEE'S ANNUAL REPORT & FINANCIAL STATEMENT FOR YEAR ENDED 31 DECEMBER 2020

share deficit which had been negotiated previously. The meeting also asked the Rector to support Geoffrey Scott continuing to minister as a 'Reader Emeritus'.

The APCM for 2019 was held on Sunday the 18th of October in St Peter's Church as part of a service of Holy Communion using appropriate social distancing measures with some participants joining by Zoom. The meeting discharged its statutory business and elected a new PCC to serve until the next APCM meeting could be held.

In the October meeting, the Rector discussed the survey from the previous meeting regarding what activities of those that had stopped should be resumed when possible. Where did members see the parish in five years' time? How do we envisage ministry together to our own folk and out across some 2/3 of Congleton and into surrounding countryside, and how can we best do it with the buildings and people we have got? A strategy group would be formed to look at such questions, answers to which would also feed into the Buildings Strategy Group for their work to continue in due course.



The Rector was involved with the scaled-back Remembrance ceremony at the war memorial, but the Parish was not able to hold the usual civic Remembrance service. The Town Carol Service became an online event, with input from many sources and thanks due to our Children's and Families Missioner who spent hours filming and editing it all together. The Leadership Team agreed a pattern of Christmas services which included communion at all four churches.

The December meeting heard a presentation from Kids Planet (the pre-school opposite St Peter's) about increased use of the parish room grounds for 'Forest School'. Their proposals were agreed by the PCC, with details of contracts still to be worked out. There was a vacancy in the group of trustees of St Peter's School.

It was decided to hold the 2021 APCM as part of a service of Morning Worship rather than Communion.

## 10 Declaration

- 1 The trustees declare that they have approved the trustees' report above.
- 2 Signed on behalf of the charity's trustees

Signature(s)		
Full Name(s)	Rev. Ian Enticott	Prof. Richard Snook
Position (e.g., Secretary, Chair, etc)	Incumbent	PCC Secretary
Date	11 <sup>th</sup> April 2021	11 <sup>th</sup> April 2021

## 11 Trustees' Responsibilities Statements

The trustees are responsible for preparing the Trustees' Annual Report and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

The law applicable to charities in England & Wales requires the trustees to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the charity and of the incoming resources and application of resources of the charity for that period. In preparing these financial statements, the trustees are required to:

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles in the Charities SORP 2019 (FRS 102);
- make judgements and estimates that are reasonable and prudent;
- state whether applicable accounting standards have been followed, subject to any material departures disclosed and explained in the financial statements;
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charity will continue in operation.

The trustees are responsible for keeping proper accounting records that disclose with reasonable accuracy at any time the financial position of the charity and enable them to ensure that the financial statements comply with the Charities Act 2011, the Charities (Accounts and Reports) Regulations 2008 and the provisions of the trust deed. They are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

## 12 Examiner's Report

### Independent examiner's report to the trustees of The Parish of Congleton

I report to the trustees on my examination of the accounts of The Parish of Congleton (the Trust) for the year ended 31 December 2020.

#### Responsibilities and basis of report

As the charity trustees of the Trust you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

#### Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the Trust as required by section 130 of the Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the applicable requirements concerning the form and contents of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a "true and fair view" which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Signed: *D Bales*

Name: David Bales

Address: 6 Rowan Close, Biddulph Moor, Stoke on Trent.

Date: *13<sup>th</sup> April 2021*

13 Statement of Financial Activities

	Unrestricted funds	Designated funds	Restricted funds	Endowment funds	Total funds	Prior year total funds
<b>THE PARISH OF CONGLETON</b>						
<b>Statement of Financial Activities</b>						
<b>For the period from 01 January 2020 to 31 December 2020</b>						
<b><i>Income and endowments from:</i></b>						
Donations and legacies	108,641	—	5,762	—	114,403	121,587
Income from charitable activities	15,320	27	549	—	15,897	20,564
Other trading activities	1245	46,605	365	—	48,215	63,829
Investments	667	—	24,676	—	25,343	18,807
Other income	18,870	—	—	—	18,870	—
<b>Total income</b>	<b>144,744</b>	<b>46,633</b>	<b>31,352</b>	<b>—</b>	<b>222,728</b>	<b>1,321,788</b>
<b><i>Expenditure on:</i></b>						
Raising funds	—	—	—	—	—	734
Expenditure on charitable activities	137,651	1250	37,004	—	175,905	180,033
Other expenditure	—	36,955	—	—	36,955	45,421
<b>Total expenditure</b>	<b>137,651</b>	<b>38,205</b>	<b>37,004</b>	<b>—</b>	<b>212,860</b>	<b>226,187</b>
Gains / losses on investment assets	1532	—	67,649	—	69,181	—
<b>Net Income / (expenditure) resources before transfer</b>	<b>8,625</b>	<b>8,427</b>	<b>61,997</b>	<b>—</b>	<b>79,049</b>	<b>1,095,600</b>
<b><i>Transfers</i></b>						
Gross transfers between funds - in	—	5,000	102,069	—	107,069	15,805
Gross transfers between funds - out	(5,000)	—	(102,069)	—	(107,069)	(15,805)
<b><i>Other recognised gains / losses</i></b>						
Gains on revaluation, fixed assets, charity's own use	—	—	—	—	—	—
<b>Net movement in funds</b>	<b>3,625</b>	<b>13,427</b>	<b>61,997</b>	<b>—</b>	<b>79,049</b>	<b>1,095,600</b>
<b><i>Reconciliation of funds</i></b>						
<b>Total funds brought forward</b>	<b>58,864</b>	<b>47,015</b>	<b>1,311,017</b>	<b>—</b>	<b>1,416,896</b>	<b>321,295</b>
<b>Total funds carried forward</b>	<b>62,489</b>	<b>60,442</b>	<b>1,373,014</b>	<b>—</b>	<b>1,495,945</b>	<b>1,416,896</b>
<b><i>There may be minor discrepancies in the totals if the pence are not being shown</i></b>						

## 14 Balance Sheet

## THE PARISH OF CONGLETON

## Balance sheet (Separate funds)

As at: 31 December 2020

	General Fund	Designated Funds	Restricted Endowment	At 31/12/2020 £	At 31/12/2019 £
<b>Current assets</b>					
Debtors	523	—	—	523	—
Investments	23,810	—	137,748	161,558	92,377
Cash at bank and in hand	38,627	60,442	235,266	334,334	1,345,789
<b>Current assets</b>	<b>62,960</b>	<b>60,442</b>	<b>1,373,014</b>	<b>1,496,415</b>	<b>1,438,166</b>
<b>Liabilities</b>					
Creditors: Amounts falling due in one year	471	—	—	471	7,964
<b>Net current assets less current liabilities</b>	<b>62,489</b>	<b>60,442</b>	<b>1,373,014</b>	<b>1,495,945</b>	<b>1,430,202</b>
<b>Total assets less current liabilities</b>	<b>62,489</b>	<b>60,442</b>	<b>1,373,014</b>	<b>1,495,945</b>	<b>1,430,202</b>
<b>Liabilities</b>					
Creditors: Amounts falling due after more than one	—	—	—	—	13,306
<b>Total net assets less liabilities</b>	<b>62,489</b>	<b>60,442</b>	<b>1,373,014</b>	<b>1,495,945</b>	<b>1,416,896</b>
<b>Represented by</b>					
<b>Unrestricted</b>					
Unrestricted - General fund	62,489	—	—	62,489	58,864
<b>Designated</b>					
Designated - Churches' Contingency Fund	—	3,750	—	3,750	—
Designated - Mossley Village Hall Savings	—	6,445	—	6,445	6,417
Designated - Mossley village hall premises	—	20,643	—	20,643	25,945
Designated - St Peter's Building Maintenance (OLD)	—	—	—	—	—
Designated - St Peter's ** Children's fund	—	62	—	62	62
Designated - St Peter's ** Cemetery fund	—	4,457	—	4,457	4,457
Designated - St John's Buglawton Community Centre	—	25,084	—	25,084	10,133
<b>Restricted</b>					
Restricted - St Peter's Old Development	—	—	88,757	88,757	—
Restricted - Miss Matthias Organist Training Fund	—	—	641	641	639
Restricted - St Peters organ repairs	—	—	1,641	1,641	1,641
Restricted - St Peters Reordering (Old)	—	—	—	—	75,153
Restricted - St Peters Building Restoration (Old)	—	—	—	—	7,898
Restricted - St Peter's ** Bell tower fund	—	—	3,804	3,804	3,669
Restricted - St Stephens Thanksgiving fund	—	—	5,073	5,073	4,847
Restricted - St Peter's Adcroft Legacy Restoration	—	—	463,576	463,576	430,850
Restricted - St Peter's Adcroft Legacy Outreach	—	—	16,660	16,660	138,119
Restricted - St Peter's Building Maintenance	—	—	3,765	3,765	5,000
Restricted - St Peter's Adcroft Legacy Development &	—	—	581,193	581,193	538,193
Restricted - PCC Youth fund	—	—	27,069	27,069	52,070
Restricted - PCC Mission fund	—	—	2,305	2,305	305
Restricted - Chappell Legacy	—	—	71,799	71,799	76,129
Restricted - Higginbotham Legacy Accum Inc	—	—	6,731	6,731	6,703
<b>Funds of the church</b>	<b>62,489</b>	<b>60,442</b>	<b>1,373,014</b>	<b>1,495,945</b>	<b>1,416,896</b>

*There may be minor discrepancies in the totals if the pence are not being shown*

## 15 Notes to the Financial Accounts

### 15.1 Summary of significant accounting policies

#### **(a) General information and basis of preparation**

The Parochial Church Council of the Ecclesiastical Parish of Congleton (Congleton Parish PCC) is a Charity registered in England. The registered address of the Church Office is given in the charity information in section 3 of this document.

The charity constitutes a public benefit entity as defined by FRS 102. The financial statements have been prepared in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland issued in October 2019, the Financial Reporting Standard applicable in the United Kingdom and Republic of Ireland (FRS 102), the Charities Act 2011, the Companies Act 2006\* and UK Generally Accepted Accounting Practice.

The financial statements have been prepared to give a 'true and fair' view and have departed from the Charities (Accounts and Reports) Regulations 2008 only to the extent required to provide a 'true and fair view'. This departure has involved following the Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland issued in October 2019.

The financial statements are prepared on a going concern basis under the historical cost convention, modified to include certain items at fair value. The financial statements are presented in sterling which is the functional currency of the charity.

The significant accounting policies applied in the preparation of these financial statements are set out below. These policies have been consistently applied to all years presented unless otherwise stated.

#### **(b) Funds**

Unrestricted funds are available for use at the discretion of the trustees in furtherance of the general objectives of the charity and which have not been designated for other purposes.

Designated funds comprise unrestricted funds that have been set aside by the trustees for particular purposes. The aim and use of each designated fund is set out in the notes to the financial statements.

Restricted funds are funds which are to be used in accordance with specific restrictions imposed by donors or which have been raised by the charity for particular purposes. The cost of raising and administering such funds are charged against the specific fund. The aim and use of each restricted fund is set out in the notes to the financial statements.

#### **(c) Income recognition**

All incoming resources are included in the Statement of Financial Activities (SoFA) when the charity is legally entitled to the income after any performance conditions have been met, the amount can be measured reliably and it is probable that the income will be received.

For donations to be recognised the charity will have been notified of the amounts and the settlement date in writing. If there are conditions attached to the donation and this requires a level of performance before entitlement can be obtained then income is deferred until those conditions

are fully met or the fulfilment of those conditions is within the control of the charity and it is probable that they will be fulfilled.

Donated facilities and donated professional services are recognised in income at their fair value when their economic benefit is probable, it can be measured reliably and the charity has control over the item. Fair value is determined on the basis of the value of the gift to the charity. For example, the amount the charity would be willing to pay in the open market for such facilities and services. A corresponding amount is recognised in expenditure.

No amount is included in the financial statements for volunteer time in line with the SORP. Further detail is given in the Trustees' Annual Report.

For legacies, entitlement is the earlier of the charity being notified of an impending distribution or the legacy being received. At this point income is recognised. On occasion legacies will be notified to the charity however it is not possible to measure the amount expected to be distributed. On these occasions, the legacy is treated as a contingent asset and disclosed.

The charity receives no government grants, but an exception in 2020 was that discretionary grants were made by Cheshire East for the St John's Community Centre and Mossley Village Hall for assistance during COVID-19. Income from other grants is recognised at fair value when the charity has entitlement after any performance conditions have been met, it is probable that the income will be received and the amount can be measured reliably. If entitlement is not met then these amounts are deferred.

Investment income is earned through holding assets for investment purposes such as shares and property. It includes dividends, interest and rent. Where it is not practicable to identify investment management costs incurred within a scheme with reasonable accuracy the investment income is reported net of these costs. It is included when the amount can be measured reliably. Interest income is recognised using the effective interest method and dividend and rent income is recognised as the charity's right to receive payment is established.

#### **(d) Expenditure recognition**

All expenditure is accounted for on an accruals basis and has been classified under headings that aggregate all costs related to the category. Expenditure is recognised where there is a legal or constructive obligation to make payments to third parties, it is probable that the settlement will be required and the amount of the obligation can be measured reliably. It is categorised under the following headings:

- Expenditure on charitable activities includes most of the cost of running the Parish
- Other expenditure represents those items not falling into the categories above.

Irrecoverable VAT is charged as an expense against the activity for which expenditure arose.

#### **(e) Fixed Assets**

Under the Charities Act 1993 s.96 (2)(c) Consecrated and beneficed Property is excluded from the accounts. No value is placed on moveable church furnishings held by the churchwardens on special trust for the Congleton Parish PCC and which requires a faculty for disposal since the Congleton Parish PCC considers this to be inalienable property. All expenditure incurred during the year on consecrated or beneficed buildings and moveable church furnishings, whether maintenance or improvement is written off.

All capital expenditure is therefore recorded as payments in the year of expenditure. The only fixed assets to appear in Parish accounts would be investments. All building work and changes to buildings have to be authorised by the Diocese under a Faculty system. All Parish property has to be recorded in an asset inventories (called Terriers, one for each church).

**(f) Investments**

Managed fund investments are recognised initially at fair value. Investments are held in funds managed by the CCLA. The CCLA determines the entry prices, selling prices and valuations. They are measured at the year end at fair value with changes recognised in 'net gains / (losses) on investments' in the SoFA if the shares are publicly traded or their fair value can otherwise be measured reliably.

Other Current asset investments are short term highly liquid investments and are held at fair value. These include cash on deposit and cash equivalents with a maturity of less than one year.

**(g) Debtors and creditors receivable / payable within one year**

Debtors and creditors with no stated interest rate and receivable or payable within one year are recorded at transaction price. Any losses arising from impairment are recognised in expenditure.

**(h) Provisions**

Provisions are recognised when the charity has an obligation at the balance sheet date as a result of a past event, it is probable that an outflow of economic benefits will be required in settlement and the amount can be reliably estimated.

**(i) Employee benefits**

When employees have rendered service to the charity, short-term employee benefits to which the employees are entitled are recognised at the undiscounted amount expected to be paid in exchange for that service.

The charity operates a defined contribution plan for the benefit of its employees. Contributions are expensed as they become payable.

**(j) Tax**

The charity is an exempt charity within the meaning of schedule 3 of the Charities Act 2011 and is considered to pass the tests set out in Paragraph 1 Schedule 6 Finance Act 2010 and therefore it meets the definition of a charitable company for UK corporation tax purposes.

**(k) Going concern**

The financial statements have been prepared on a going concern basis as the trustees believe that no material uncertainties exist. The trustees have considered the level of funds held and the expected level of income and expenditure for 12 months from authorising these financial statements. The budgeted income and expenditure is sufficient with the level of reserves for the charity to be able to continue as a going concern.

**(l) Judgements and key sources of estimation uncertainty**

It has been judged that there are no future events or matters which would affect the figures shown in the current financial statements.

THE PARISH OF CONGLETON  
 YEAR ENDED 31 DECEMBER 2020  
 NOTES TO THE FINANCIAL STATEMENTS

15.2 Analysis of Income

THE PARISH OF CONGLETON						
FINANCIAL STATEMENTS YEAR ENDED 31 DECEMBER 2020						
NOTES - continued						
	Unrestricted Funds		Restricted	TOTAL	TOTAL	
	General	Designated	Funds	2020	2019	
	£	£	£	£	£	
<b>2. DONATIONS AND LEGACIES</b>						
Congregational Giving	88,096		3,220	91,316	102,814	
Donations, Appeals etc	452		2,337	2,788	7,333	
Tax recovered (Gift Aid, VAT)	20,043		205	20,248	28,152	
Grants	50			50		
Legacies					1,080,288	
	108,641	0	5,762	114,403	1,218,587	
<b>3. CHARITABLE ACTIVITIES</b>						
Fees for Weddings, Funerals etc	14,203			14,203	20,564	
Bank Interest		27	549	576	0	
Refunds from Diocese	1,118			1,118		
	15,320	27	549	15,897	20,564	
<b>4. OTHER TRADING ACTIVITIES</b>						
Fundraising & Misc. Income	1,245		365	1,610	7,414	
Hall & Community Centre Income		46,605		46,605	56,415	
	1,245	46,605	365	48,216	63,829	
<b>5. INVESTMENTS</b>						
Share dividends (2019 incl. bank interest)	667		24,676	25,343	4,266	
Revaluation of Investments (Upwards)					14,541	
	667	0	24,676	25,343	18,807	
<b>6. OTHER INCOME</b>						
Exception Item - Gain	18,870			18,870		
	18,870	0	0	18,870	0	

THE PARISH OF CONGLETON  
 YEAR ENDED 31 DECEMBER 2020  
 NOTES TO THE FINANCIAL STATEMENTS

15.3 Analysis of Expenditure

<b>THE PARISH OF CONGLETON</b>						
<b>FINANCIAL STATEMENTS YEAR ENDED 31 DECEMBER 2020</b>						
<b>NOTES - continued</b>						
	<b>Unrestricted Funds</b>		<b>Restricted</b>	<b>TOTAL</b>	<b>TOTAL</b>	
	<b>General</b>	<b>Designated</b>	<b>Funds</b>	<b>2,020</b>	<b>2,019</b>	
	<b>£</b>	<b>£</b>	<b>£</b>	<b>£</b>	<b>£</b>	
<b>7. RAISING FUNDS</b>						
Cost of Fund Raising				0	734	
	0	0	0	0	734	
<b>8. CHARITABLE ACTIVITIES</b>						
Parish Share	83,255			83,255	84,118	
Charities & Mission	2,019		28,382	30,401	14,483	
Insurance	12,764			12,764	13,703	
Routine Parish Running Costs	39,613			39,613	44,293	
Other Major Costs		1,250	8,622	9,872	23,435	
	137,651	1,250	37,004	175,905	180,033	
<b>9. OTHER EXPENDITURE</b>						
Hall & Community Centre Costs	0	36,955	0	36,955	45,421	
	0	36,955	0	36,955	45,421	
<b>10. LIABILITIES</b>						
Liabilities reported in 2019 have been cancelled by the Diocese. This is shown an Exception item under Income.						

THE PARISH OF CONGLETON  
 YEAR ENDED 31 DECEMBER 2020  
 NOTES TO THE FINANCIAL STATEMENTS

15.4 Governance costs

Auditor's / Independent examiners remuneration:

The provision made for Independent examiner's remuneration in 2020 is £250.  
 (The auditor's remuneration in 2019 was £2,400).

15.5 Trustees' and key management personnel remuneration and expenses

The trustees neither received nor waived any remuneration during 2020 year (2019: £NIL), except for the Children & Families' Missioner, a full-time employee who was made a Trustee during 2020.

This Trustee, Mr Nic Blackmore, received a gross salary £27,446 in 2020 (2019: n/a), and employee benefit for pension of £1,212 in 2020 (2019 n/a).

He was the only Trustee who received reimbursement for expenses during the year, of £197 (2019: n/a)

15.6 Staff costs and employee benefits

The average monthly number of employees and full time equivalent (FTE) during the year was as follows:

	2020 Number	2020 FTE	2019 Number	2019 FTE
Raising funds	Nil		Nil	
Charitable activities	4	2	3	2
Governance	Nil		Nil	
	<b>4</b>	<b>2</b>	<b>3</b>	<b>2</b>

The total staff costs and employee benefits were as follows:

	2020	2019
Wages and Salaries	46,048	30,250
Social Security	3,501	1,867
Defined contribution pension costs	1,903	1,018
Other employee benefits	Nil	Nil
	<b>51,452</b>	<b>33,135</b>

No employees received total employee benefits (excluding employer pension costs) of more than £60,000.

15.7 Current asset investments

2020 2019

THE PARISH OF CONGLETON  
YEAR ENDED 31 DECEMBER 2020  
NOTES TO THE FINANCIAL STATEMENTS

Managed fund investments	1,161,558	92,377
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The fair value of listed investments is determined by reference to valuations provided by the CCLA who manage the funds. Their valuation will be based on the quoted prices for identical assets in an active market at the balance sheet date.

Short term deposits are realisable on demand or within 30days. They had an average interest rate of 0.42 %.

**THE PARISH OF CONGLETON  
YEAR ENDED 31 DECEMBER 2020  
NOTES TO THE FINANCIAL STATEMENTS**

15.8 Fund reconciliation

THE PARISH OF CONGLETON  
YEAR ENDED 31 DECEMBER 2020  
NOTES TO THE FINANCIAL STATEMENTS

THE PARISH OF CONGLETON  
Fund movement summary  
Selected period: 01 January 2020 to 31 December 2020

Fund	Fund Balances brought forward	Incoming Resources	Outgoing Resources	Transfers	Gains and Journal Entries Losses	Fund balances Carried forward
ChReserves - Churches' Contingency Fund	—	—	1,250	5,000	—	3,750
SPOldDevlt - St Peter's	—	2,241	1,149	82,851	4,814	88,757
Old Development						
SPAdcroRes - St Peter's	430,850	9,032	1,440	—	25,134	463,576
Adcroft Legacy						
Restoration						
SPAdcroOut - St Peter's	108,119	2,258	—	—	6,284	116,660
Adcroft Legacy Outreach						
SPBldMaint - St Peter's	5,000	—	1,300	65	—	3,765
Building Maintenance						
MVHSavings - Mossley	6,417	27	—	—	—	6,445
Village Hall Savings						
SPAdcroDev - St Peter's	538,193	11,355	(227)	—	31,418	581,193
Adcroft Legacy						
Development & Boarding						
PCCYouth - PCC Youth fund	52,070	3,380	28,382	—	—	27,069
PCCMission - PCC	305	2,000	—	—	—	2,305
Mission fund						
General - General fund	58,864	144,744	137,651	(5000)	1,532	62,489
ChappLeg - Chappell	76,129	669	5,000	—	—	71,799
Legacy						
HTHiggAccl - Higginbotham Legacy	6,703	28	—	—	—	6,731
Accum Inc						
HTOrgan - Miss Matthias	639	3	—	—	—	641
Organist Training Fund						
MVHPremis - Mossley	25,945	13,775	19,076	—	—	20,643
village hall premises						
SPOrgan - St Peters	1,641	—	—	—	—	1,641
organ repairs						
SPOldReord - St Peters	75,153	—	—	(75,153)	—	—
Reordering (Old)						
SPOldRestn - St Peters	7,698	—	(65)	(7,763)	—	—
Building Restoration (Old)						
SPBelltow - St Peter's **	3,669	160	25	—	—	3,804
Bell tower fund						
SSThanks - St Stephens	4,847	226	—	—	—	5,073
Thanksgiving fund						
SPOldMaint - St Peter's	—	—	—	—	—	—
Building Maintenance (Old)						
SPChild - St Peter's **	62	—	—	—	—	62
Children's fund						
SPCemat - St Peter's **	4,457	—	—	—	—	4,457
Cemetery fund						
Buglaw CC - St John's	10,133	32,830	17,879	—	—	25,084
Buglaw ton Community Centre premises						
<b>Totals</b>	<b>1,416,896</b>	<b>222,728</b>	<b>212,860</b>	<b>—</b>	<b>69,181</b>	<b>1,495,945</b>

Congleton Parish operates as a registered charity, no. 1134829.

THE PARISH OF CONGLETON  
YEAR ENDED 31 DECEMBER 2020  
NOTES TO THE FINANCIAL STATEMENTS

THE PARISH OF CONGLETON  
 YEAR ENDED 31 DECEMBER 2020  
 NOTES TO THE FINANCIAL STATEMENTS

**Fund Reconciliation (Continued)**

THE PARISH OF CONGLETON

Fund statement of change  
 01/01/2020 to 31/12/2020

Fund	Brought forward				Movement				Carried forward			
	Unrestricted	Designated	Restricted	Endowment	Unrestricted	Designated	Restricted	Endowment	Unrestricted	Designated	Restricted	Endowment
ChReserves	—	—	—	—	—	3,750	—	—	—	3,750	—	—
SPOldDevlt	—	—	—	—	—	—	88,757	—	—	—	—	88,757
SPAdcroRes	—	—	430,850	—	—	—	32,726	—	—	—	—	463,576
SPAdcroOut	—	—	108,119	—	—	—	8,541	—	—	—	—	116,660
SPBidMaint	—	—	5,000	—	—	—	(1,235)	—	—	—	—	3,765
MVHSavings	—	6,417	—	—	—	27	—	—	—	6,445	—	—
SPAdcroDev	—	—	538,183	—	—	—	43,000	—	—	—	—	581,183
PCCYouth	—	—	52,070	—	—	—	(25,002)	—	—	—	—	27,069
PCCMission	—	—	305	—	—	—	2,000	—	—	—	—	2,305
General	58,864	—	—	—	3,625	—	—	—	62,489	—	—	—
ChappLeg	—	—	76,129	—	—	—	(4,331)	—	—	—	—	71,799
HTHiggAccl	—	—	6,703	—	—	—	28	—	—	—	—	6,731
HTOrgan	—	—	639	—	—	—	3	—	—	—	—	641
MVHPremis	—	25,945	—	—	—	(5,301)	—	—	—	20,643	—	—
SPOrgan	—	—	1,941	—	—	—	—	—	—	—	—	1,941
SPOldReord	—	—	75,153	—	—	—	(75,153)	—	—	—	—	—
SPOldRestn	—	—	7,698	—	—	—	(7,698)	—	—	—	—	—
SPBelltow	—	—	3,669	—	—	—	135	—	—	—	—	3,804
SSThanks	—	—	4,847	—	—	—	226	—	—	—	—	5,073
SPOldMaint	—	—	—	—	—	—	—	—	—	—	—	—
SPChild	—	62	—	—	—	—	—	—	—	62	—	—
SPCemet	—	4,457	—	—	—	—	—	—	—	4,457	—	—
Buglaw CC	—	1,133	—	—	—	11,951	—	—	—	25,084	—	—
<b>Totals</b>	<b>58,864</b>	<b>47,015</b>	<b>1,311,017</b>	<b>—</b>	<b>3,625</b>	<b>13,427</b>	<b>61,997</b>	<b>—</b>	<b>62,489</b>	<b>60,442</b>	<b>1,373,014</b>	<b>—</b>

**Fund Reconciliation (Continued)**

**LISTING OF FUNDS**

GENERAL fund. Monies for which there are no restrictions on how used.

DESIGNATED FUNDS

The charity operated 6 Designated funds (i.e. Unrestricted but “ring-fenced”) as follows:-

**Mossley Village Hall Savings fund.** Used to keep savings separate from its day-to-day monies.

**Mossley Village Hall Premises fund.** Used to keep day-to-day operation of the Hall separate from other Parish monies. (Total figures only are consolidated into the final Parish Accounts.)

**St Peter’s Children’s fund.** Consists of donations to provide facilities for very young children (“Mum’s & Tots”).

**St Peter’s Cemetery fund.** Used to set aside fees from burials for future major expenditure in the cemetery.

**St John’s Community Centre Premises fund.** Used to keep the operation of the Centre separate from other Parish monies. (Total figures only are consolidated into the final Parish Accounts.)

**Churches’ Contingency fund.** Set aside for major repairs or other unexpected expenses for St Stephen’s, St John’s and Holy Trinity.

RESTRICTED FUNDS

The charity operated 15 Restricted funds, as follows :-

**PCC Youth fund.** Grants and donations for the employment of a Children & Families Missioner.

**PCC Mission fund.** Monies retained from Parish Giving for Mission.

**Chappell Legacy fund.** The residue of a legacy for the Chappell Centre/Mossley Village Hall site.

**Higginbottom Legacy Accum. Income fund.** A legacy and donations for expenses to the interior of Holy Trinity church.

**Miss Matthias’ Organist Training fund.** A legacy for organist training.

**St Stephen’s Thanksgiving fund.** A legacy and donations for use on the church building.

**St Peter's Reordering (Old) fund (Closed).** Historical legacies, donations and grants for alterations to the interior of the church. The fund balance now moved to St Peter's Old Development fund.

**St Peter's Restoration (Old) fund (Closed).** Historical legacies, donations and grants for major repairs to the fabric of the church. The fund balance now moved to St Peter's Old Development fund.

**St Peter's Old Development fund.** Historical legacies, donations and grants for repairs and alterations to the fabric of the church.

**St Peter's Bell Tower fund.** Donations for maintenance of the church bells and ringing equipment.

**St Peter's Adcroft Legacy Development Reordering fund.** Part (50%) of the 2019 legacy, to be used for reordering the interior of the church and further development of the site.

**St Peter's Adcroft Legacy Restoration fund.** Part (40%) of the 2019 legacy, to be used to restore the fabric of the church.

**St Peter's Adcroft Legacy Outreach fund.** Part (10%) of the 2019 legacy, to be used for outreach to the local community.

**St Peter's Building Maintenance fund.** Required by Heritage England to show that, at the start of each year, an agreed amount has been set aside for maintenance of the fabric of the church. (Replaced a Designated fund at the end of 2019.)

**St Peter's Organ Repairs fund.** A legacy for major repairs to the church organ.

#### 15.9 Pensions and other post-retirement benefits

The charity operates a defined contribution pension plan for its employees. The amount recognised as an expense in the period was £1,903 (2019 - £1,018).

The defined contribution liability: £691 is allocated General fund (Routine Parish Running Costs), and £1,212 to Restricted funds (Charities & Mission)