

REPORT OF THE TRUSTEES AND
UNAUDITED FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 DECEMBER 2020
FOR
THE PARISH OF THE GOOD SHEPHERD

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THE PARISH OF THE GOOD SHEPHERD

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FOR THE YEAR ENDED 31 DECEMBER 2020

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THE PARISH OF THE GOOD SHEPHERD

REPORT OF THE TRUSTEES **FOR THE YEAR ENDED 31 DECEMBER 2020**

Team Rector's Report on 2020

Inevitably this report will be shorter than usual. As we all know, there were significant periods of time when our churches were unable to meet for public worship in 2020, and this has been a significant factor in the early part of 2021 as well.

For the first time in many years, we were unable, in 2020, to pay Parish Share in full. Our churches paid a total of about 66% of the Parish Share requested of us by Manchester Diocese. To achieve this a number of our churches had to make use of reserves. The on-going impact of the pandemic leaves us likely to pay significantly less of our Parish Share in 2021.

Our income in 2020 was significantly less than in 2019. Each of our churches experienced a significant drop in income. Collections in the plate each week were smaller, letting income fell almost to zero. An example of the impact of Covid on Parish finances is the dramatic drop in revenue from St. Michael's Car Park. Car Park income was close to £16,000 in 2020 compared with a figure close to £40,000 in 2019. The effects of that particular reduction in income were offset by around £6,500 in furlough grants which we were able to claim as car park staff were furloughed for two significant periods in 2020. Those grants covered 80% of salary costs during the furlough periods.

We were able to provide regular reflections, prayers and bible readings, from the beginning of the first lockdown in late March 2020 and we are still doing so at present in 2021. My thanks to both Revd Pat Lodge and Revd Ben Brady for their regular contributions that have enabled us to sustain this vital weekly ministry.

Revd Pat Lodge has also taken on a vitally important role of keeping in touch with those in our congregations who have been shielding.

Little of what we hoped would happen in 2020 could happen. Although clergy have gained new skills in making videos for church schools, taking on-line assemblies, hosting zoom services where those attending have predominantly been able to access the on-line meeting platforms like Zoom. We have also signposted members of our congregations to on-line resources for various places, not-in-the-least the regular service provided by my wife, Jo, for her Droylsden Churches.

We continue to be one member of clergy short of our proper staffing and have been very grateful for the fact that Revd. Ben Brady had his curacy period extended into 2021. As I write this, Ben has just had his final services in Ashton-under-Lyne and will be moving, in mid-May, to Lincoln. Given the financial position in which Manchester Diocese finds itself, it is highly unlikely that there will be any stipendiary appointment to the Parish of the Good Shepherd in 2021. I hope to have some positive news later in May about some non-stipendiary provision for the Parish.

Thank you for all the support that you gave me in an increasingly demanding role in the Parish of the Good Shepherd throughout 2020. I feel an overwhelming sense of gratitude for the support of my colleagues, Ben and Pat and for the commitment of our two ALMs Cath Sheldon and Peter Lee whose willingness to lead worship has made it possible for services to continue in the late spring and summer of 2021.

Please would you also allow me to express my gratitude to our team of Church Wardens who have a very important role in ensuring that worship is available week by week in our Churches and who, on your behalf, look after the buildings that we attend for worship.

My thanks to you all.

And finally, I cannot finish this report without noting that we lost a number of our close friends and church members in 2020 and on into 2021 - Ron Fletcher, Sarah Higginbotham, Jack Andrew, Barbara Bennett.

While we are truly saddened by our loss, we rejoice that they are now at peace, at home with their Lord. We are grateful to God for having allowed us to be partners with them on a journey of faith and we entrust each of them into the loving arms of our Lord.

Revd. Roger Farnworth

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TREASURER'S REPORT 2020 **As at 31st December 2020**

Accounts

The Covid-19 Pandemic hit this country in March, an unprecedented crisis for the nation, for the Church of England and our own churches. National Lockdowns resulted in our churches being closed from the beginning of April until the end of June and we were unable to hold fund-raising events of any kind all year. Consequently, our income was drastically reduced and even when churches were allowed to re-open, attendances were very low due to the tight restrictions on the numbers able to attend because of the need to social distance and to many people's decision to stay at home.

During the year, we refunded some of the contributions made by our churches to the Parish Account. This was to help with cashflow difficulties caused by these issues.

The contributions made by each church to the Parish Account were reviewed at the end of the year and any necessary adjustments will be applied in 2021.

The 2020 Parish Accounts were submitted to Pete Summers for internal audit and subsequently approved.

Bank

We have managed to maintain a small balance in the Parish Account. There were some reductions in outgoings, mainly on clergy expenses, but the ministry costs rose as postage costs increased significantly with the weekly mailing to parishioners of Readings and Prayers. We also sent booklets out to all parishioners for Remembrance, Advent and Christmas. Other extra expenses also included sanitising products.

Payroll

Because of the Lockdowns, plus restrictions on attendances when we were allowed to re-open, 3 of our HTCCC staff were placed on furlough, as were the 2 staff who managed St Michael's Car Park. The Car Park re-opened in September but closed again during the 2-week November Lockdown, when the staff were again furloughed. The 3 HTCCC remained on furlough. The claims for grants on the Government's Job Retention Scheme were submitted monthly and were received promptly into the Parish Account. These were then immediately refunded to St Michael's and HTCCC, although the delay in banking at the end of December meant that the accounts and the bank statement did not agree, but this was rectified when the cheques were presented in January 2021.

1 member of HTCCC staff was made redundant with effect from 2nd January 2021, and end of employment payments were made during December 2020.

At the end of the year, the contributions from St Michael's, HTCCC and the Parish (for Jan Ratcliffe's wages) were reviewed and any necessary adjustments will be implemented in 2021.

Easy Peasy Payroll continue to manage all our payroll issues. Their role is to receive timesheets, calculate wages, deduct Tax, National Insurance, calculate pensions and present full reports to the Treasurer. They also liaise with the pensions organisation, giving them details of the appropriate amount to claim by direct debit from our bank account. Jan Ratcliffe is managing the payment of wages into the individual accounts, plus the monthly payments to HMRC and the claims on the Job Retention Scheme.

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For the first time in many years, the parish was unable to pay our Parish Share in full.

The end of year statement showed that we had paid 68.4% of our £45,500 allocation.

The suggested Parish Share allocation for 2021 is:

Church	PS Points	%	£
Ashton-under-Lyne St Peter	250.9349	28%	£ 12,994.80
Ashton-under-Lyne St James	272.9247	31%	£ 14,387.10
Ashton-under-Lyne St Michael	215.1991	24%	£ 11,138.40
Ashton-under-Lyne St Gabriel	150.8356	17%	£ 7,889.70
Ashton, The Good Shepherd	889.8943	100%	£ 46,410.00

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Electoral Roll Report 2020

The total number of members on the Electoral Roll is 154. This breaks down as follows:

Holy Trinity 10 - no change

St Gabriel's 19 - no change

St James' 51 - 3 removed

St Michael's 35 - 6 removed and 2 added

St Peter's 39 - 3 added

Deborah Brindle (Electoral Roll Officer)

Safeguarding Officer's Report 2020

This year has been a challenging year with the pandemic dictating what happens in our churches, there has been little happening on the safeguarding front due to the pandemic and the restrictions that we have found ourselves under. There are no changes in procedures since the last issue of the church of England Safeguarding Handbook.

I know of no issues that have arisen in any of our churches over the last 12 months.

The Diocesan Policy, Safeguarding Children and Adults at risk, Manchester Diocesan handbook of policies and procedures is the Safeguarding policy which is to be implemented by parishes in its entirety. It has been completed in line with statutory and national guidelines and has been agreed at Diocesan Synod.

Our Parish Policies Statement for Children and Adults at Risk are in line with this policy.

The policies are displayed in each of our churches.

To comply with Diocesan regulations, volunteers and employees who work with children and young people are subject to DBS checks and references.

The new format is that all candidates need to complete self-declaration form, then an online DBS application, they then need to take the self-declaration form and their forms of identification to their church Safeguarding Officer who will then need to get the information to me so that I can complete the application. (The application will not be complete till I receive the self-declaration form and the forms of identification, no one can take up their position until a DBS certificate has been completed and they have a copy of the certificate).

The Diocese of Manchester request that these checks need to be renewed every 5 years and as such this renewal process is ongoing. The Parish abide by "Recommended Good Practice Guide" and Safeguarding Children and Adults at Risk document.

All youth workers are required to complete an on-line training course on child protection, which is provided by the Diocese. Following completion of all checks an up to date training record will be compiled.

The online training can be accessed via; <https://safeguardingtraining.cofeportal.org>

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I advise the Parish of the Good Shepherd to abide by the following recommendations;

- That we continue to work within the framework of Safeguarding Children and Adults at Risk.
- That we take advice from the Diocese and implement any necessary changes.
- We continue to ensure that all DBS checks and references are up to date.

Moira Wilson (Child Protection Co-Ordinator and Safeguarding Officer).
(Copies of the Safeguarding Policies are to be found in the Additional Papers)

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INFORMATION FROM INDIVIDUAL CHURCHES:

The following reports from each Church record the year 2020.

Holy Trinity Report 2020

Worship

On Thursday each week at 4.00pm there is a service over the winter period the time was brought forward to 3.30pm
The 1st Thursday each month is communion.

The remaining services are evening prayer conducted by members of the clergy team or ourselves should the clergy be unavailable

In the last year there has been no Christenings, Funerals or Weddings

In line with Diocesan and Government recommendations the service where suspended due to the coronavirus

Building

The Church structure is in a satisfactory order no major structural defects or water ingressions.

The discussions with the architect are still ongoing regarding re-roofing the building and replacing the rainwater products.

Maintenance /repairs has been carried out as far as possible to repair the damaged guttering

A faculty was granted to install a de-friibulator.

The lock down has enabled painting and deep cleaning, and sorting out and removal rubbish to be carried out.

Community Centre:

Big Lottery Grant

AT the PCC meeting January 2020, it was reported

"On the 18th December 2019 we received final conformation we had been awarded a further grant of £355,624 to secure the future work of the centre for the next 3 years

As the grant could not be greater than the one we received 3 years ago we will have to look at the staffing reduction and structure to take into account 3 years inflation and the recently announced increase in the minimum Living wage"

Following this report to the management committee agreed to the restructure and reduction of one member of the administration staff.

Rev Roger Farnworth contacted the Ecclesiastical Insurance for guidance and advice regarding the redundancy procedure frequently, to ensure the correct procedure for staff restructure/redundancy was followed

The advice and guidance received was followed diligently throughout the redundancy and restructuring.

In January a letter was sent to all staff members informing them of the situation and management committees' decision

In January 2020 the two administration workers, Shapla Ali & Liz Young, received a letter enquiring if they would like to be considered for the single post of Business Support Manager.

Due to the time taken to receive advice from Ecclesiastical Insurance and their subcontractors and numerous communications between Shapla Ali and Rev Roger Farnworth together with lock down the implementation of the restructure and interview process was delayed.

The interviews were carried out by two female committee members on the 1st September 2020.

Following the interview Liz Young proved to be most suitable successful applicant and was appointed to the post.

On the 13th September Rev Roger Farnworth received a letter from Shapla Ali lodging a formal grievance regarding the interview and mistreatment.

Les Smith had not been involved in the restructure/ recruitment interviewing process he was asked to investigate Shapla Ali's grievance.

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Les Smith held an interview with Shapla Ali and her representative with Margaret Stanley present. The 3 main grounds for the grievance being: - Unfavorable treatment, Alternative Role, Resolution of complaints. The investigation was completed and a letter sent to Shapla Ali on 21 October inform her that her Grievance had not been upheld. She was also informed of her right to appeal against this decision.

In line with the grievance procedure Shapla Ali appealed against the decision made by Les Smith. HR committee member Cath Sheldon and Annette McCone management committee member carried out the second grievance investigation

Following the investigation Shapla Ali was informed that the investigation by Cath Sheldon and Annette McCone had not upheld her grievance. After being informed of the decision Shapla Ali then decided to take the grievance to an industrial tribunal. This process is still ongoing.

Coronavirus Lock Down

In line with the Government & Diocese recommendation/instructions the Community Centre was closed in March.2020. Working from home, the Outreach workers Razia and Hasan supported the members of the local community and stayed in regular contact with their learning groups and centre users. They represented the project at the IAG meetings organized through T.M.B.C Community Safety team. Hasna, Razia & Liz organized and lead a "hanging basket day" distributing the baskets to the local community." In September, following a full risk assessment and staff briefing and provision of PPE for staff members. It was agreed to reopen the community centre for educational sessions in line with government guidance for educational sessions.

This enabled the following sessions to take place:

3 ESOL sessions per week to be provided by the centre staff.

2 Skills for Life sessions presented by Kushamdid & funded by "ESF."

Weekly "Weight Watchers" sessions.

These sessions ended with the latest lockdown.

In December 2020, a decision was taken to close the centre in line with government recommendations. The Manager and Outreach workers would be to be placed on furlough (in line with Big Lottery requirements).

Information Advice and Guidance

Tayyaba has been extremely busy dealing with claims and unemployment applications due to Covid-19, and with her usual support for the community. Tayyaba worked for us in a job share with Tameside Age UK so we have delivery 2.5 days per week. The funding for this position expired in February 2021. In order to for the centre to continue providing this valuable service a grant application was submitted to the Council for Social Aid. A grant of £30,000 has been awarded to sustain this work until the end of March 2023.

Lottery Funding

In line with the requirements of the 2017/2020 lottery bid an End of Project video and report was submitted to the Big Lottery. The video is on YouTube Holy Trinity Community Centre Full Film v3 - YouTube

Centre Improvements

The learning facilities have been improved due to the installation of a new wi-fi system throughout the Centre given improved on-line facilities.

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Productivity of the office staff has been improved due to -

A new telephone system linking all offices together with the installation of a new highspeed printer /copying machine

. These improvements have been made possible due to funding obtained from "Awards for All "

Future

The centre will reopen and/ recommence its work in the community in line with Government and the Diocese recommendation /instructions.

We are unsure at this time how many of these groups will resume following the Covid-19

Regular centre users Women's Health & Wellbeing, Youth Provision, Women's exercise class Martial Arts, Neonatal Knitting, Talk English, and Weight Watchers, Age UK.

Carl Kelsall Centre Manager.

Carl remained in New Zealand after a holiday when transport back to then UK was not possible and he "worked from home" in the first lock down period. He was then furloughed in the second lockdown period.

He and his wife remain in New Zealand due to himself and his wife suffering health problems in the year, and medical advice not to travel and due to the much stricter lockdown requirements in New Zealand and major transport hubs through which they would have to travel in order to return UK.

We do not yet have a date for his return to the UK.

St Gabriel's Report 2020

ELECTORAL ROLL

The number of members on the Electoral Roll of St Gabriel's was 19.

SERVICES

We had no baptisms or funeral during the course of the year. We did however start the year with a renewal of wedding vows for a couple who had been married 25 years.

2020 has been a very different year. In March, the church, like others within the team and within the country, was forced to close due to Covid and throughout the year it has only been open for either Private Prayer or for Services that had a very different flavour to the 'norm'.

During September, October, November and December the church was open most Sundays.

Key services have been very different at our Harvest Service we collected for Infinity Initiatives and the altar was decorated to celebrate the season.

Remembrance Sunday, was a very sombre one, a member of the congregation stood at the back and read the two poignant verses and with music playing we held a private prayer service but there was no laying of wreaths service at the cenotaph outside church. We decorated the windows with cut outs of WW1 soldiers and in the evenings of the week prior, Ben kindly went into church and put a light on so that they could be seen from outside.

Mid December saw another change to Covid guidelines and any plans for Christmas services had to be revised; sadly we did not hold any services at St Gabriel's church.

JUNIOR CHURCH

Up until March, Junior Church was led by Sandra Kiy, Dan and Janine Kenworthy and supported by Sheila Kenyon and Hazel Sugden. We had a group of six children who enjoyed the activities they carried out as part of their Christian learning and got a lot of pleasure from entertaining the congregation at the end of the service. Since March Junior Church has not taken place due to the new rules for worship under the Covid restrictions.

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CHILDREN, YOUNG PEOPLE, VULNERABLE ADULTS AND SAFEGUARDING

St. Gabriel's Church shares the commitment regarding safeguarding and promoting the welfare of children, young people and vulnerable adults. By following the Parish/Diocesan guidelines and procedures, and by being aware of our role and the possibilities of child abuse and neglect, we aim to create a safe environment. The 'Safeguarding Handbook' of policy and procedures and the Safe Church Policy and document should be adhered to at all times. It is everybody's responsibility to make sure they are familiar with it. Information is located in the vestry and on the notice board.

All Junior Church leaders have completed online safeguarding training. St Gabriel's church follows the Parish and diocesan DBS guidelines the safeguarding statement provides the foundation for everyone to understand the shared responsibility for safeguarding our children, young people and vulnerable adults. It is of paramount importance and its effectiveness depends on our awareness and support.

FUNDRAISING and CHARITY WORK

At Christmas, 16 Reverse Advent Calendar boxes were donated once again to Infinity Initiatives. We are very grateful to members of the congregation who collected items during Advent to provide Christmas treats for families in crisis. Members of other churches within the Parish also contributed some foodstuffs which was good. Harvest gifts were once again sent to Infinity Initiatives this year.

We were planning a Quiz Night as a joint fundraiser with The Believe and Achieve Charity in the Spring of 2020 but due to the Covid crisis this had to be cancelled. Sandra hopes to renew the liaison with Alison Williams when it is possible to make new plans.

Due to Covid no other fundraising took place in 2020.

USE of the BUILDING and MAINTENANCE

Use of the church building by regular groups is set out below. The Place of Welcome, held in the church on Monday mornings was proving to be of great value to members of our church and the local community who suffer from social isolation or loneliness. It was with great sadness that this had to close and remain closed for the whole year since March. The volunteers have continued to remain in close contact with the regular attendees, contacting them by phone and supplying cakes and other treats on a regular basis - and for this we are extremely grateful to our volunteers.

This year we have replaced all the rotting wooden window frames with UPVC and double-glazed units which has greatly improved the look of the church but also should help us to save on our energy bills. We also had the front door replaced with a similar but much sturdier one in UPVC. Martyn used the wood from the old door to make a frame to display the tributes to the men who died during the war - it is a lovely new feature in the church. For Remembrance Day, Deborah produced amazing cut outs of soldiers in black card and put these on the windows. They looked excellent, especially at night when they were silhouetted. She also did a similar display for Christmas of the Nativity figures.

Sandra kept the grass short and Martyn has managed to prevent the shrubs and bushes from getting too wild by keeping them under control at the back of the church and around the perimeter fence. The garden has been a little neglected due to Covid, though we did pay a gardener to do some work when it was badly needed.

GROUPS

Prior to the church building closing down due to Covid in March 2020, use of the church by groups was as follows:

Monday morning - Place of Welcome

Monday evening - Brownies/Rainbows

Tuesday evening - Mindful Bunny Yoga

Wednesday morning - Sweaty Mama post-natal exercise for mum and babies

Wednesday evening - Adults Exercise & Fitness

Thursday afternoon - Baker School of Dance

Friday afternoon - Fit and Fun

Saturday morning - Baker School of Dance

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During 2020 we set up a new group called St Gabriel's Community Group, to benefit the groups who use the church building for their classes/meetings. In order for the groups to be able to continue to meet during the pandemic, we needed to have the church cleaned after each group had used the church to maintain Covid health and safety guidelines. This meant that we needed to pay a cleaner 6 days a week instead of the usual once a week, incurring much greater costs for the room hire. Sandra applied for three different grants to try to get some financial support to help with this so that neither the church nor the groups had to cover the costs. In order to make the application, she was told that it would be better for the community groups to have their own constitution and operating group - hence the new set up. Unfortunately, the grant applications have, to date, been unsuccessful and the groups were not allowed to meet for most of the year - however we feel it is good for the groups to have a voice regarding the community use of the building. The constitution rules stipulate that there should be an equal amount of church members and group leaders on the committee.

In September, Baker School of Dance, Sweaty Mama, Fit and Fun and Baker School of Dance returned to holding their classes but this was only for two months due to Covid causing the building to close once more. During these two months, the groups very kindly paid an extra £5 per session to cover the cost of the extra cleaning that had to be done between each session to make the room Covid safe.

Most users continue to pay their fees monthly by bank transfer and this was helping us to have more control and a better understanding of our regular monthly income - at least up until the groups had to stop.

BROWNIES

Sharon Oldham is the leader of 16th Ashton St Gabriel's Brownies and Rainbows; they normally meet on Monday evenings in the church. Fellow leaders are Vikki McDonald, Chloe Hammond with Sharon's daughter Chloe Oldham is a leader in training.

Sharon was enjoying her involvement in both units when Covid 19 struck and caused the meetings to stop in March 2020. The group has not been able to meet since that date - and Sharon is worried that the children may not all return to the groups when they are permitted to. She will, however, do her best to get the group back up and running when permission is given by the Guiding Body and she has permission to use the church building.

CHURCHWARDEN'S REPORT

Sandra thanked everyone who attends St Gabriel's for the contributions they make and for the help that they give in the general running of the church and at special events. Deborah has continued to provide excellent support, always there to ensure that services run smoothly and always in control of the paperwork. Acting alone as Churchwarden has been quite challenging and were it not for Deborah being unofficially by her side it would not have been a pleasant task, particularly this year. Huge thanks also to Martyn Moorhouse who continues to fix minor problems and carry out general maintenance.

Having said all this, 2020 has been a very different year. In March, the church, like others within the team and within the country, was forced to close due to Covid and throughout the year it has only been open for either Private Prayer or for Services that had a very different flavour to the 'norm'. We had to carry out very detailed Risk Assessments and make many changes to the layout to make it safe. With social distancing measures, extra cleaning and extra health controls in place such as sanitising hand gel, face coverings etc, at least we were able to worship safely for some of the time.

Rev Ben has continued to be a great asset to the church, leading us with enthusiasm and energy and inspiring us not only in our faith but also in our ambition to keep St Gabriel's church as an important part of the community in which we operate. Last year we thought we would be saying goodbye to him - but due to Covid his chance to escape was put on hold. Once again, we would like to thank Ben, for all he has done for St Gabriel's Church. We know that wherever he goes, his new congregation will love him and we wish him and his family lots of luck, happiness and God's blessings for a happy and successful future. We are sure that the experience he has had at St Gabriel's and in the team of the Good Shepherd will provide him with many memories!

We are left with many concerns about our future. We know that Roger will not be able to manage the 4/5 churches in the team alone and the Diocese have new plans for the churches but how it will work and how it will affect us is as yet unknown.

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TREASURER'S REPORT

Summary

St Gabriel's expenditure (excluding major works) exceeded its income by £2,095 in 2020, (2019: excess expenditure - £2,607). From capital reserves brought forward of £48,452 we were able to fund the replacement windows and front door at a cost of £16,091. Items of note were: -

- Actual giving of £4,722 was almost 7% down on the 2019 £5,060.
- Church rental income received of £2,161 was 40% down on the £3,645 generated in 2019.
-

Parish Share

The Parish Share for 2020 was £7,712 of which £5,802 was met by direct payment and gift aid income tax receipts. Early indications are that the St Gabriel's share for 2021 will be £7,866.

Utilisation of Resources and the Future

Regular usage of the church by community groups remains critical to the financial wellbeing of St Gabriel's. The work undertaken by way of improving the kitchen and toilet facilities will hopefully attract more users and lift the rents to a level whereby along with other income we meet our annual expenditure levels. In that way hopefully our capital will remain intact for further essential work in maintaining the structure and fabric of the building.

Independent Examiner's Report

Samantha L Knott MAAT has certified that the accounts for 2020 give a true and fair view of the transactions for the financial year.

REV BEN'S REMARKS:

How St Gabriel's church and the Parish of the Good Shepherd responded to the COVID pandemic has been incredible. The strong sense of being church family has only been magnified as people continued to contact one another throughout. I am sure the support, even just a friendly voice, has been of great value to us all.

I would like to thank all of you for calling around and keeping in touch. A massive thank you to the team at 'Place of Welcome' for keeping contact with all the members and including cake drop offs! Rev. Pat Lodge also helped with pastoral calls at St Gabriel's and the Parish of the Good Shepherd; a big thank you to Pat too.

I was incredibly proud of the impact on the Parish from the Advent Boxes. Infinity Initiatives were so thankful and said they were gratefully received. St Gabriel's have demonstrated and inspired others to join in giving locally. Members of the other churches also contributed generously and the impact was a superb example of Christian love to our community.

I stand by my last closing statement from last year and even more so as we enter a new type of 'normal': 'I believe that our striving should always be towards growing as a church family both spiritually and physically, engaging with our community groups and continue to provide an excellent welcome to visitors.

Thank you for all my support, encouragement and wisdom. I thoroughly enjoy serving at St Gabriel's Church.'

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St James C of E Report 2020

Sunday Morning - Warden's Report

Due to Covid 19, not a lot has happened. At the start of the pandemic everything was removed from church and put in the kitchen to keep area tidy and not to be touched. I had the Heating Engineers come in to look at the thermostat a couple of times to keep the costs down.

We had a new alarm box fitted in the community room due to the other one being faulty.
I have been to Church on a number of occasions to clean up the churchyard due to lots of litter when the grass was long.

We have recently had the grass cut at the front by Chris (Thank you). I have a volunteer from one of my Scout leaders who is willing to keep it down.

Tina Howarth - Morning Church Warden
and John Williams - Deputy Warden

Sunday Afternoon at St James - Warden's Report

After a challenging year because of Covid 19 the afternoon congregation continued to meet on Zoom and now back in church, we meet on the 2nd/4th and 5th Sunday in the month with a communion service on the 2nd Sunday in the month, we have regular activities based on and around the bible & readings,

We have up to 8 families with about 10 children and 13/14 adults who meet regularly and within covid regulations.

I would like to Thank Rev Pat Lodge and Rev Roger Farnworth and Rev Ben Brady for all they have done this last 12 months and may we keep growing in numbers.

Chris Shaw - Afternoon Church Warden
Gemma Marchant - Deputy Churchwarden

St Michael's Report 2020

Electoral Roll Report

In the light of Covid-19, there have been no changes to the electoral roll in 2020.

Deborah Morris (Electoral Roll Officer)

Secretary's Report

Most of this year has been seriously disrupted by the Covid-19 pandemic. The last traditional meeting of the DCC was on the 6th February 2020, which was the only one I had attended as secretary before all the restrictions began. Since then we had just one more meeting in 2020, which took the unusual form of an e-mail update in August, after attempts to have a meeting using Zoom were thwarted by a number of obstacles. The first successful Zoom meeting of the DCC took place in January 2021.

The Annual General Meeting eventually took place in Church on Sunday 27th September after Services were able to resume, albeit with strict regulations pertaining to staying safe. For obvious reasons the number of people attending this meeting was greatly reduced but all business was addressed.

Wherever possible the work of the DCC has continued despite being a small group made even smaller by various levels of isolation necessary to protect individuals from the virus.

THE PARISH OF THE GOOD SHEPHERD

REPORT OF THE TRUSTEES **FOR THE YEAR ENDED 31 DECEMBER 2020**

Security of the Church, its heating and the arrangements and problems associated with the car park have been important issues this year, along with all the disruption and restrictions associated with the Covid-19 pandemic. The enforced cancellation of all events organised by Friends and the restrictions on any social gathering around St Michael's has meant a loss of personal interaction, which is an important part of the church community. In the midst of all this, there has been much work to ensure that charities can be responded to, the choir has continued whenever possible and John has provided music for Services, Peter has ensured that all safety precautions have been observed and plans are in place to have the annual Heritage event in September 2021, which gives hope of a return to some sort of normality.

I would like to thank Pat for all her help and support when I became secretary in February. The files she passed on to me were not only extremely organised but also invaluable in guiding me through my new roll.

Belle Kasprzyk (DCC Secretary)

Treasurer's Report on 2020

As noted above, and as can be seen in the attached accounts, our income was significantly lower than in 2019 while our expenditure remained approximately the same. The comparison is not necessarily a fair one as 2019 was an unusual year. We benefitted from 50% of the proceeds from the sale of the curate's house on Beaufort Road. However, income from the car park reduced from £38,930 to £15,918, this was entirely due to the pandemic, a factor which will remain an issue in the 2021 accounts as well.

Cash at bank at the end of 2020 remained healthy enough at £46,486 but only did so because of the sale in 2019 of the Beaufort Road property. It is a significant reduction compared to the cash at bank at the end of 2019 (£78,288) It is to be hoped that this position can be turned round during 2021.

Revd. Roger Farnworth

Charities Report

Please see the Charities Report in the Accounts file.

Very little has taken place because of the pandemic. The heating controls have now been upgraded to a remote system. There are still some online problems which Autem are addressing but once this is sorted out the system will have the capability to be controlled remotely. The cleaning of the Church has been very thoroughly undertaken by a group of helpers and myself. I am pleased with the result and am grateful to the team who assisted me.

The pandemic is causing major problems relating to both health and finance. We have had to leave the carpark unmanned several times during lockdowns and as a result there has been a dramatic drop in revenue.

There have been 3 funerals and there was one baptism on a Sunday that place in the afternoon, rather than during the morning Service to allow for greater attendance of family members while still complying with the restrictions imposed by the pandemic. No organist was required because there was no singing. There was a wedding booked to take place in July but that was cancelled.

The pandemic prevented this year's Carol Service from taking place but we did have a candle-lit service which was attended by 26 people. The last service of 2020 was on Christmas Day, when 11 people attended.

The Covid-19 virus has had a massive impact on the Church but we have been united in trying to keep things going. Finally, I wish to say that I am very grateful for the help of everyone who has contributed to our efforts over the last year. It is with a heavy heart that on Sunday 10th January 2021 I had to close St Michael's Church to all services until circumstances changed and it was able to open again in near the end of March 2021.

With regard to the grey cabin on the carpark, I have spoken to Mr Wesley Horrocks and informed him that he has 14 days to remove it, which he accepted. I also told him that, according to the terms of the written agreement, he now owes the Church £680, increasing by £20 per week as long as the cabin remains where it is. He explained that he is having financial difficulties while trying to recover money owing to him. I suggest that legal action may be the way forward. It was agreed that Peter Lee, as Warden, will deal with the situation.

Peter Lee (Church Warden)

THE PARISH OF THE GOOD SHEPHERD

REPORT OF THE TRUSTEES **FOR THE YEAR ENDED 31 DECEMBER 2020**

Safeguarding Report

There is little to report on Safeguarding for 2020 as all regular children's activities halted in late March 2020 and have still not resumed at the time of writing this report. However, we can be proud of the work done to support those adults who were vulnerable and shielding throughout much of 2020.

Deborah Morris (Safeguarding Officer)

Children's Groups Report

No children's groups were held after the end of March 2020.

Deborah Morris (Children's Groups)

Choir Report

For most of the past year congregational singing in church has been prohibited and, for the most part, choir singing too, while the pandemic continues. Our choir has managed some singing in church services between lockdowns, but special events, choral evensongs, and carol services have not taken place. All the singers and myself are hoping to resume service singing shortly under government rules, and then to continue for as long as allowed. We have not had any Zoom rehearsals over the year, but the choir has been supplied with hymns (mostly on YouTube videos) that we would otherwise have been singing each Sunday, so that they can practise. One new singer arrived last year and sang in one service before the first lockdown occurred! More new recruits would be very welcome.

John Miles

Friends Report

Not much has taken place during 2020 with the Covid-19 pandemic making meetings impossible.

The Friends have not been able to hold their AGM which should have taken place in April, and our four events of the year (Friends Lunch, Summer Outing, June Open Day, Heritage Weekend) have all had to be cancelled. John Taylor had also arranged a couple of local outings which could not take place.

No actives are planned at the moment for next year.

Because of the impossibility of organising any activities, no annual subscriptions have been asked for.

On behalf of the Friends we wish everyone stays well and safe. We all look forward to things returning to normal soon.

Elaine Gaskell
Friends' Secretary

St Peters Church 2020

Wardens Report

2020 has been a year of ups and downs, Covid hit in March and the world came to a standstill.

Before this in January on a day where the weather had been bad, strong winds and torrential rain we had water ingress from the tower that came all the way to the kitchen, we never found out where it had come from and have had no problems with water since then.

Since March all activities stopped. No services took part for 12 weeks, once church could open, safely and with a risk assessment in place, we opened for private prayer. We then opened for services with restrictions in place, no singing, communion in one kind only. This has been going well and has had a regular attendance of approximately 15 people. One of whom is a new comer to church who started attending in the pandemic and worships regularly with us. There has been no Drop In or Spanish lessons since the lock down started and they have not yet resumed.

THE PARISH OF THE GOOD SHEPHERD

REPORT OF THE TRUSTEES **FOR THE YEAR ENDED 31 DECEMBER 2020**

Unfortunately, the Rainbows and Brownie groups that had moved to our building have now closed down completely, this is partially due to the pandemic but leaders leaving was also a factor.

There are jobs outstanding, one of them being the QI inspection, there has been no date set yet.

We would like to pass on our thanks to everyone who has enabled the church to keep running in any way, we could not have continued throughout the pandemic without your support.

Electoral Roll Report.

There are 37 people on the electoral roll at St Peters Church.

Brigade Report:

St Peter's CLCGB closed company nights in March 2020 due to Covid 19 and have not yet resumed meeting face to face. Since then the company have had numerous online meetings., whether that be on Facebook, via a secure group we use to communicate with parents and older members, on Zoom or Facebook Lives. Each term we had a focus on a certain badge or project to interact with members. Tricia has delivered work packs to member's houses so that they can take part in activities such as crafts, baking and worksheets. In March 2021 the Manchester Regiment held an annual conference on zoom and all companies present agreed that since the roadmap out of lockdown has been announced they have decided to remain closed until September 2021. This will allow for more officers to be vaccinated and allow time for companies to do risk assessments and premises covid committees will have had time to meet and decide when to allow organisations to use the premises again. In the meantime, we hope to meet outdoors for a walk or a picnic to allow members to meet up in a socially distanced way during the Summer term.

Victoria Taylor.

Safeguarding Report.

There has been little happening on the Safeguarding front during this last 12 months, mainly due to lockdown and the restrictions that we have been living under. There are no changes in procedure since the last issue of the Church of England parish safeguarding Handbook.

The Diocesan Policy, Safeguarding Children and Adults at risk, Manchester Diocesan handbook of policies and procedures is the Safeguarding policy which is to be implemented by parishes in its entirety. It has been completed in line with statutory and national guidelines and has been agreed at Diocesan Synod.

I know of no issues that have arisen within St Peters church this past year.

Maira Wilson Safeguarding Co-Ordinator.

Designated Drop in Centre

Unfortunately, due to Covid19 and the Lockdown last March we could not open our Drop In Centre and it still remains closed.

However, we are hopeful that with the continuing easing of the rules we will be able to open our doors in the near future.

Our store cupboard is empty as all the food was given out before it went out of date. Once we are given permission to re-open, we will need to stock our cupboard with food and toiletries.

Carol Farnsworth

ADDITIONAL PAPERS:

Policy Statements on Safeguarding

Children & Young People

This statement was agreed at the PCC meeting held on

- As members of this church, we commit ourselves to the nurturing, protection and safekeeping of all, especially children and young people
- It is the responsibility of each one of us to prevent the physical, sexual and emotional abuse of children and young people and to report any abuse discovered or suspected
- We recognise that our work with children and young people is the responsibility of the whole church
- Our church is committed to supporting, resourcing and training those who work with children and young people and to providing supervision
- Our church is committed to following the guidelines and procedures published by the Diocese
- The parish will adopt good practice guidelines
- Safeguarding Children issues will be at the forefront in terms of seeking or accepting those volunteering to help with young people. Each worker with children and young people must undertake Diocesan Safeguarding Training, know the guidelines and undertake to follow them. Each shall be given a copy of the Parish's agreed procedures and good practice guidelines.
- As part of our commitment to children and young people, the PCC has appointed Moira Wilson as Safeguarding Coordinator.
- Children and Young People are an important part of our Church today
- They have much to give as well as to receive
- We will listen to them
- As we nurture them in worship, learning, and in community life, we will respect the wishes and feelings of Children and Young People.

Incumbent

Safeguarding Officer.....

Safeguarding Coordinator..... Date

Policy Statement on Safeguarding of Adults at Risk

This statement was agreed at the PCC meeting on

- We recognise that everyone has different levels of vulnerability and that each of us may be regarded as vulnerable/at risk at some time in our lives.
- As members of this parish we commit ourselves to respectful pastoral care for all adults to whom we minister.
- We commit ourselves to the safeguarding of people who may be at risk, ensuring their well-being in the life of this church.
- We commit ourselves to promoting safe practices by those in positions of trust.
- The parish commits itself to promoting the inclusion and empowerment of people who may be at risk.
- It is the responsibility of each of us to prevent the physical, emotional, sexual, financial and spiritual abuse of people at risk and to report such abuse that we discover or suspect.
- We undertake to exercise proper care in the appointment and selection of those who will work with people who may be at risk.
- The parish is committed to supporting, resourcing, training and regularly reviewing those who undertake work amongst people who may be at risk.
- The parish adopts the guidelines of the Church of England and the Diocese.
- Each person who works with people who may be at risk will agree to abide by these recommendations and the guidelines establish by this church.
- As part of our commitment safeguarding all people, the PCC has appointed Moira Wilson as Safeguarding Coordinator
- Each of the churches within the Team will appoint a safeguarding officer to represent the concerns and views of people who may be at risk at their meetings and to outside bodies.

This policy will be reviewed each year to monitor the progress which has been achieved.

Incumbent

Safeguarding Officer.....

Safeguarding Coordinator Date

Safe Church Policy

As a church community, we are committed to:

- The care, nurture of and respectful pastoral ministry with all children and adults
- The safeguarding and protection of all children and adults
- The establishment of safe, caring communities which provide a loving environment, where there is a culture of 'informed vigilance' regarding the dangers of abuse, which:

For children and young people

Values them for who they are, and nurtures their positive development

- Enables them to participate fully and contribute to their church community
- Protects them from actual or potential harm

For adults who may be at risk, including those suffering domestic abuse:

- Ensures that all people feel welcomed, respected and safe from abuse
- Encourages those who may be vulnerable
 - To lead as independent a life as possible
 - To choose how to lead their life
 - To be active contributors to the church community
- Protects those who may be vulnerable from actual or potential harm

For all people

- Enables and encourages concerns to be raised and responded to openly and consistently
- Offers support and care for those suffering, or who have suffered, from any form of abuse
- Promotes respect and the value of each person as a child of God

We are therefore committed to best practice according to the national policies and guidelines of the Church of England, in the protection of children and vulnerable people; in the recruitment, training and supervision of all who exercise a pastoral ministry; and in responding to any allegations or complaints.

This policy is reviewed each year by the Parochial Church Council and re-affirmed at the Annual Meeting.

Because we understand that:

- God has a special care for those who struggle
- All of us at different periods of our lives are vulnerable and in need of help
- We can make a difference

This policy was agreed by the PCC on

Incumbent

Safeguarding Coordinator Date

THE PARISH OF THE GOOD SHEPHERD

REPORT OF THE TRUSTEES **FOR THE YEAR ENDED 31 DECEMBER 2020**

STRUCTURE, GOVERNANCE AND MANAGEMENT

Governing document

The charity is controlled by its governing document, a deed of trust and constitutes an unincorporated charity.

REFERENCE AND ADMINISTRATIVE DETAILS

Trustees

Team Clergy: Roger Farnworth, Ben Brady
Pat Lodge (retired and with PtO)

Parish Bankers: HSBC Ashton-under-Lyne

Churches in the Parish: Holy Trinity, St Gabriel, St James, St Michael and All Angels, St Peter.

Correspondence: The Vicarage, Westbury Street, Ashton-under-Lyne OL6 9NL

Council Members: Clergy, Parish and Church Wardens, Parish Safeguarding Officer, Parish Treasurer, Parish Secretary, elected members as below.

Parish Wardens: Tina Howarth Les Smith

Warden Emeritus: Enid Fisher

Church Wardens from Oct '20	Holy Trinity:	J. Hilton, L. Smith
	St Gabriel:	S. Kiy,
	St James:	T. Haworth, C. Shaw
	St Michael:	P. Lee
	St Peter:	C. Farnsworth. P. Bowden

Chair of PCC: Revd Roger Farnworth

Treasurer: J. Ratcliffe

Secretary: Revd P. Lodge

Elected Members: D. Morris, J. Kennerley, M. Leigh, J. Glennon, M. Hayes, S. Kenyon, M. Stanley, G. Bradbury, C. Sheldon.

Electoral Roll Officer: D. Brindle (from Oct 2020)

Safeguarding Officer: M. Wilson

Committees/Groups: Three sub-groups - Treasurers, HR and Mission

Independent Examiner

Jane Cooksey FCCA
Jane Cooksey Limited
Chartered Certified Accountants
15/16 Boarshurst Bus. Park,
Boarshurst Lane, Greenfield
Oldham OL3 7ER

Approved by order of the board of trustees on 26 May 2021 and signed on its behalf by:

Revd Roger Farnworth
Trustee

**INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES OF
THE PARISH OF THE GOOD SHEPHERD**

Independent examiner's report to the trustees of The Parish of The Good Shepherd

I report to the charity trustees on my examination of the accounts of The Parish of The Good Shepherd (the Trust) for the year ended 31 December 2020.

Responsibilities and basis of report

As the charity trustees of the Trust you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the Trust's accounts carried out under section 145 of the Act and in carrying out my examination I have followed all applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the Trust as required by section 130 of the Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a true and fair view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Jane Cooksey
FCCA
Jane Cooksey Limited
Chartered Certified Accountants
15/16 Boarshurst Bus. Park,
Boarshurst Lane, Greenfield
Oldham
Lancashire
OL3 7ER

Date: 26 May 2021

THE PARISH OF THE GOOD SHEPHERD

STATEMENT OF FINANCIAL ACTIVITIES
FOR THE YEAR ENDED 31 DECEMBER 2020

	Notes	Unrestricted fund £	Restricted fund £	2020 Total funds £	2019 Total funds £
INCOME AND ENDOWMENTS FROM					
Income resources from Donors		163,052	2,093	165,145	268,891
Other trading activities	2	676	-	676	4,002
Investment income	3	50,025	71	50,096	86,365
Other income		<u>18,434</u>	<u>-</u>	<u>18,434</u>	<u>134,292</u>
Total		232,187	2,164	234,351	493,550
EXPENDITURE ON					
Raising funds		573	-	573	2,715
Charitable activities					
Activities relating directly to the work of the church		111,627	146,487	258,114	167,598
Staff Costs		159,054	-	159,054	150,126
Extraordinary expenses		38,448	18,450	56,898	88,167
Church management and Administration		2,967	-	2,967	8,801
Other		<u>-</u>	<u>-</u>	<u>-</u>	<u>1,796</u>
Total		<u>312,669</u>	<u>164,937</u>	<u>477,606</u>	<u>419,203</u>
NET INCOME/(EXPENDITURE)		(80,482)	(162,773)	(243,255)	74,347
RECONCILIATION OF FUNDS					
Total funds brought forward		<u>153,604</u>	<u>231,260</u>	<u>384,864</u>	<u>310,517</u>
TOTAL FUNDS CARRIED FORWARD		<u><u>73,122</u></u>	<u><u>68,487</u></u>	<u><u>141,609</u></u>	<u><u>384,864</u></u>

THE PARISH OF THE GOOD SHEPHERD

BALANCE SHEET
31 DECEMBER 2020

	Notes	Unrestricted fund £	Restricted fund £	2020 Total funds £	2019 Total funds £
CURRENT ASSETS					
Debtors	9	-	-	-	4,841
Cash at bank		<u>79,067</u>	<u>70,154</u>	<u>149,221</u>	<u>392,949</u>
		79,067	70,154	149,221	397,790
CREDITORS					
Amounts falling due within one year	10	<u>(5,945)</u>	<u>(1,667)</u>	<u>(7,612)</u>	<u>(12,926)</u>
NET CURRENT ASSETS		<u>73,122</u>	<u>68,487</u>	<u>141,609</u>	<u>384,864</u>
TOTAL ASSETS LESS CURRENT LIABILITIES		<u>73,122</u>	<u>68,487</u>	<u>141,609</u>	<u>384,864</u>
NET ASSETS		<u>73,122</u>	<u>68,487</u>	<u>141,609</u>	<u>384,864</u>
FUNDS	11				
Unrestricted funds				73,122	153,604
Restricted funds				<u>68,487</u>	<u>231,260</u>
TOTAL FUNDS				<u>141,609</u>	<u>384,864</u>

The financial statements were approved by the Board of Trustees and authorised for issue on 26 May 2021 and were signed on its behalf by:

Revd Roger Farnworth
Trustee

THE PARISH OF THE GOOD SHEPHERD

NOTES TO THE FINANCIAL STATEMENTS **FOR THE YEAR ENDED 31 DECEMBER 2020**

1. ACCOUNTING POLICIES

Basis of preparing the financial statements

The financial statements of the charity, which is a public benefit entity under FRS 102, have been prepared in accordance with the Charities SORP (FRS 102) 'Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019)', Financial Reporting Standard 102 'The Financial Reporting Standard applicable in the UK and Republic of Ireland' and the Charities Act 2011. The financial statements have been prepared under the historical cost convention.

Income

All income is recognised in the Statement of Financial Activities once the charity has entitlement to the funds, it is probable that the income will be received and the amount can be measured reliably.

Voluntary Income and Capital Resources

Collections are recognised when received by or on behalf of the PCC.

Planned giving receivable under covenant is recognised only when received.

Income tax recoverable on covenants or gift aid donation is recognised when the income is received.

Grants and legacies to the PCC are accounted for as soon as the PCC is notified of its legal entitlement and the amount due.

Sale of books and magazines from the church bookstall are accounted for gross.

Other Ordinary Income

Rental income from the letting of church premises and other property is recognised when the rental is due.

Income from Investments

Dividends and interest are accounted for when receivable.

Expenditure

Liabilities are recognised as expenditure as soon as there is a legal or constructive obligation committing the charity to that expenditure, it is probable that a transfer of economic benefits will be required in settlement and the amount of the obligation can be measured reliably. Expenditure is accounted for on an accruals basis and has been classified under headings that aggregate all cost related to the category. Where costs cannot be directly attributed to particular headings they have been allocated to activities on a basis consistent with the use of resources.

Grants offered subject to conditions which have not been met at the year end date are noted as a commitment but not accrued as expenditure.

Tangible fixed assets

Depreciation is provided at the following annual rates in order to write off each asset over its estimated useful life.

Fixtures and fittings - 25% on cost

Taxation

The charity is exempt from tax on its charitable activities.

Fund accounting

Unrestricted funds can be used in accordance with the charitable objectives at the discretion of the trustees.

Restricted funds can only be used for particular restricted purposes within the objects of the charity. Restrictions arise when specified by the donor or when funds are raised for particular restricted purposes.

THE PARISH OF THE GOOD SHEPHERD

NOTES TO THE FINANCIAL STATEMENTS - continued **FOR THE YEAR ENDED 31 DECEMBER 2020**

1. ACCOUNTING POLICIES - continued

Fund accounting

The accounts include all transactions, assets and liabilities for which the PCC is responsible in law. They do not include the accounts of church groups that owe their main affiliation to another body, nor those that are informal gatherings of Church members.

2. OTHER TRADING ACTIVITIES

	2020	2019
	£	£
Magazines/Common worship	209	446
Fees	<u>467</u>	<u>3,556</u>
	<u>676</u>	<u>4,002</u>

3. INVESTMENT INCOME

	2020	2019
	£	£
Rents from PCC property	50,003	85,856
Deposit account interest	<u>93</u>	<u>509</u>
	<u>50,096</u>	<u>86,365</u>

4. TRUSTEES' REMUNERATION AND BENEFITS

There were no trustees' remuneration or other benefits for the year ended 31 December 2020 nor for the year ended 31 December 2019.

Trustees' expenses

There were no trustees' expenses paid for the year ended 31 December 2020 nor for the year ended 31 December 2019.

5. STAFF COSTS

The average monthly number of employees during the year was as follows:

	2020	2019
Church Activities	<u>13</u>	<u>12</u>

No employees received emoluments in excess of £60,000.

THE PARISH OF THE GOOD SHEPHERD

NOTES TO THE FINANCIAL STATEMENTS - continued
FOR THE YEAR ENDED 31 DECEMBER 2020

6. COMPARATIVES FOR THE STATEMENT OF FINANCIAL ACTIVITIES

	Unrestricted fund £	Restricted fund £	Total funds £
INCOME AND ENDOWMENTS FROM			
Income resources from Donors	227,286	41,605	268,891
Other trading activities	4,002	-	4,002
Investment income	86,180	185	86,365
Other income	<u>134,292</u>	<u>-</u>	<u>134,292</u>
Total	451,760	41,790	493,550
 EXPENDITURE ON			
Raising funds	1,728	987	2,715
Charitable activities			
Activities relating directly to the work of the church	158,337	9,261	167,598
 Staff Costs	150,126	-	150,126
 Extraordinary expenses	49,252	38,915	88,167
 Church management and Administration	8,801	-	8,801
Other	<u>1,796</u>	<u>-</u>	<u>1,796</u>
Total	<u>370,040</u>	<u>49,163</u>	<u>419,203</u>
 NET INCOME/(EXPENDITURE)	81,720	(7,373)	74,347
 RECONCILIATION OF FUNDS			
Total funds brought forward	<u>71,884</u>	<u>238,633</u>	<u>310,517</u>
 TOTAL FUNDS CARRIED FORWARD	<u><u>153,604</u></u>	<u><u>231,260</u></u>	<u><u>384,864</u></u>

THE PARISH OF THE GOOD SHEPHERD

NOTES TO THE FINANCIAL STATEMENTS - continued **FOR THE YEAR ENDED 31 DECEMBER 2020**

7. ASHTON PARISH CHURCH CHARITIES

The accounts show a transfer of £146,038 to this charity being monies held on behalf of eleven dormant charities. At the latter end of 2019 there was an initiative from the Charity Commission to look into dormant charities. As a result we engaged a Trust Transfer Associate from UKCF who would transfer all of the charities and assets into the Benjamin Mellor Charity and close all the other charities. The Benjamin Mellor Charity then changed its name to 'Ashton parish Church Charities'. The objects of the revised charity would also change to 'The relief of those in need in the Parish of the Good Shepherd, Ashton Under Lyne by reason of youth, age, ill health, disability, financial hardship or other disadvantage.

8. TANGIBLE FIXED ASSETS

	Fixtures and fittings £
COST	
At 1 January 2020 and 31 December 2020	<u>16,858</u>
DEPRECIATION	
At 1 January 2020 and 31 December 2020	<u>16,858</u>
NET BOOK VALUE	
At 31 December 2020	<u>-</u>
At 31 December 2019	<u>-</u>

9. DEBTORS: AMOUNTS FALLING DUE WITHIN ONE YEAR

	2020 £	2019 £
Other debtors	<u>-</u>	<u>4,841</u>

10. CREDITORS: AMOUNTS FALLING DUE WITHIN ONE YEAR

	2020 £	2019 £
Trade creditors	-	(1)
Taxation and social security	2,558	787
Other creditors	<u>5,054</u>	<u>12,140</u>
	<u>7,612</u>	<u>12,926</u>

11. MOVEMENT IN FUNDS

	At 1.1.20 £	Net movement in funds £	At 31.12.20 £
Unrestricted funds			
General fund	153,604	(80,482)	73,122
Restricted funds			
Restricted general fund	231,260	(162,773)	68,487
TOTAL FUNDS	<u>384,864</u>	<u>(243,255)</u>	<u>141,609</u>

THE PARISH OF THE GOOD SHEPHERD

NOTES TO THE FINANCIAL STATEMENTS - continued
FOR THE YEAR ENDED 31 DECEMBER 2020

11. MOVEMENT IN FUNDS - continued

Net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Movement in funds £
Unrestricted funds			
General fund	232,187	(312,669)	(80,482)
Restricted funds			
Restricted general fund	2,164	(164,937)	(162,773)
	<hr/>	<hr/>	<hr/>
TOTAL FUNDS	<u>234,351</u>	<u>(477,606)</u>	<u>(243,255)</u>

Comparatives for movement in funds

	At 1.1.19 £	Net movement in funds £	At 31.12.19 £
Unrestricted funds			
General fund	71,884	81,720	153,604
Restricted funds			
Restricted general fund	238,633	(7,373)	231,260
	<hr/>	<hr/>	<hr/>
TOTAL FUNDS	<u>310,517</u>	<u>74,347</u>	<u>384,864</u>

Comparative net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Movement in funds £
Unrestricted funds			
General fund	451,760	(370,040)	81,720
Restricted funds			
Restricted general fund	41,790	(49,163)	(7,373)
	<hr/>	<hr/>	<hr/>
TOTAL FUNDS	<u>493,550</u>	<u>(419,203)</u>	<u>74,347</u>

THE PARISH OF THE GOOD SHEPHERD

NOTES TO THE FINANCIAL STATEMENTS - continued **FOR THE YEAR ENDED 31 DECEMBER 2020**

11. MOVEMENT IN FUNDS - continued

A current year 12 months and prior year 12 months combined position is as follows:

	At 1.1.19 £	Net movement in funds £	At 31.12.20 £
Unrestricted funds			
General fund	71,884	1,238	73,122
Restricted funds			
Restricted general fund	238,633	(170,146)	68,487
	<hr/>	<hr/>	<hr/>
TOTAL FUNDS	<u>310,517</u>	<u>(168,908)</u>	<u>141,609</u>

A current year 12 months and prior year 12 months combined net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Movement in funds £
Unrestricted funds			
General fund	683,947	(682,709)	1,238
Restricted funds			
Restricted general fund	43,954	(214,100)	(170,146)
	<hr/>	<hr/>	<hr/>
TOTAL FUNDS	<u>727,901</u>	<u>(896,809)</u>	<u>(168,908)</u>

12. EMPLOYEE BENEFIT OBLIGATIONS

The Parish of the good Shepherd participates in the Pension Builder Scheme section of CWPF for lay staff. The Scheme is administered by the Church of England Pensions Board, which holds the assets of the schemes separately from those of the Employer and the other participating employers.

The Church Workers Pension Fund has a section known as the Defined Benefits Scheme, a deferred annuity section known as Pension Builder Classic and a cash balance section known as Pension Builder 2014.

Pension Builder Scheme

The Pension Builder Scheme of the Church Workers Pension Fund is made up of two sections, Pension Builder Classic and Pension Builder 2014, both of which are classed as defined benefit schemes.

Pension Builder Classic provides a pension for members for payment from retirement, accumulated from contributions paid and converted into a deferred annuity during employment based on terms set and reviewed by the Church of England Pensions Board from time to time. Bonuses may also be declared, depending upon the investment returns and other factors.

Pension Builder 2014 is a cash balance scheme that provides a lump sum that members use to provide benefits at retirement. Pension contributions are recorded in an account for each member. This account may have bonuses added by the Board before retirement. The bonuses depend on investment experience and other factors. There is no requirement for the Board to grant any bonuses. The account, plus any bonuses declared, is payable from members' Normal Pension Age.

THE PARISH OF THE GOOD SHEPHERD

NOTES TO THE FINANCIAL STATEMENTS - continued **FOR THE YEAR ENDED 31 DECEMBER 2020**

12. EMPLOYEE BENEFIT OBLIGATIONS - continued

There is no sub-division of assets between employers in each section of the Pension Builder Scheme.

The scheme is considered to be a multi-employer scheme as described in Section 28 of FRS 102. This is because it is not possible to attribute the Pension Builder Scheme's assets and liabilities to specific employers and means that contributions are accounted for as if the Scheme were a defined contribution scheme. The pensions costs charged to the SOFA in the year are the contributions payable (2020: £15,034 £ 2019: £11,809).

A valuation of the Pension Builder Scheme is carried out once every three years. The most recent was carried out as at 31 December 2016. A valuation as at 31 December 2019 was under way as at 31 December 2020.

For the Pension Builder Classic section, the valuation revealed a deficit of £14.2m on the ongoing assumptions used. At the most recent annual review, the Board chose not to grant a discretionary bonus, which will have acted to improve the funding position. There is no requirement for deficit payments at the current time.

For the Pension Builder 2014 section, the valuation revealed a surplus of £1.8m on the ongoing assumptions used. There is no requirement for deficit payments at the current time.

The legal structure of the scheme is such that if another employer fails, The Parish of the good Shepherd could become responsible for paying a share of that employer's pension liabilities.

13. RELATED PARTY DISCLOSURES

There were no related party transactions for the year ended 31 December 2020.

THE PARISH OF THE GOOD SHEPHERD

DETAILED STATEMENT OF FINANCIAL ACTIVITIES
FOR THE YEAR ENDED 31 DECEMBER 2020

	2020 £	2019 £
INCOME AND ENDOWMENTS		
Income resources from Donors		
Covenants	23,185	25,066
Income tax recoverable	5,493	11,428
Uncovenanted	3,025	2,418
Collections	5,122	8,636
Grants and project income	125,903	202,003
Donations, Appeals	2,098	11,917
Donated services and facilities	<u>319</u>	<u>7,423</u>
	165,145	268,891
Other trading activities		
Magazines/Common worship	209	446
Fees	<u>467</u>	<u>3,556</u>
	676	4,002
Investment income		
Rents from PCC property	50,003	85,856
Deposit account interest	<u>93</u>	<u>509</u>
	50,096	86,365
Other income		
Gain on sale of tangible fixed assets	-	103,459
Other income	<u>18,434</u>	<u>30,833</u>
	<u>18,434</u>	<u>134,292</u>
Total incoming resources	234,351	493,550
EXPENDITURE		
Raising donations and legacies		
Cost of Fund-Raising events	573	2,715
Charitable activities		
Wages	159,054	150,126
Office costs	7,351	8,981
Sundries	187	18
Diocesan Quota	28,178	44,000
Clergy Expenses	3,271	4,210
Church running expenses	37,191	33,449
Hall -running expenses	13,089	13,657
Church Maintenance	3,792	17,384
Upkeep of services	2,010	3,532
Carried forward	254,123	275,357

This page does not form part of the statutory financial statements

THE PARISH OF THE GOOD SHEPHERD

DETAILED STATEMENT OF FINANCIAL ACTIVITIES
FOR THE YEAR ENDED 31 DECEMBER 2020

	2020 £	2019 £
Charitable activities		
Brought forward	254,123	275,357
Expenditure of Parish Magazine	136	864
Upkeep of PCC property	140	1,171
Support & Education costs	12,939	32,178
Salary of the Organists Verger and Choir	2,560	3,025
Grant returned	-	10,000
Major works	56,898	88,167
Home Missions & Secular charities	1,232	3,930
Ashton Parish Church Charities	<u>146,038</u>	<u>-</u>
	474,066	414,692
Other		
Fixtures and fittings	-	740
Support costs		
Governance costs		
Accountancy and legal fees	<u>2,967</u>	<u>1,056</u>
Total resources expended	<u>477,606</u>	<u>419,203</u>
Net (expenditure)/income	<u>(243,255)</u>	<u>74,347</u>

REPORT OF THE TRUSTEES AND
UNAUDITED FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 DECEMBER 2020
FOR
THE PARISH OF THE GOOD SHEPHERD

Jane Cooksey Limited
Chartered Certified Accountants
15/16 Boarshurst Bus. Park,
Boarshurst Lane, Greenfield
Oldham
Lancashire
OL3 7ER

THE PARISH OF THE GOOD SHEPHERD

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FOR THE YEAR ENDED 31 DECEMBER 2020

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THE PARISH OF THE GOOD SHEPHERD

REPORT OF THE TRUSTEES **FOR THE YEAR ENDED 31 DECEMBER 2020**

Team Rector's Report on 2020

Inevitably this report will be shorter than usual. As we all know, there were significant periods of time when our churches were unable to meet for public worship in 2020, and this has been a significant factor in the early part of 2021 as well.

For the first time in many years, we were unable, in 2020, to pay Parish Share in full. Our churches paid a total of about 66% of the Parish Share requested of us by Manchester Diocese. To achieve this a number of our churches had to make use of reserves. The on-going impact of the pandemic leaves us likely to pay significantly less of our Parish Share in 2021.

Our income in 2020 was significantly less than in 2019. Each of our churches experienced a significant drop in income. Collections in the plate each week were smaller, letting income fell almost to zero. An example of the impact of Covid on Parish finances is the dramatic drop in revenue from St. Michael's Car Park. Car Park income was close to £16,000 in 2020 compared with a figure close to £40,000 in 2019. The effects of that particular reduction in income were offset by around £6,500 in furlough grants which we were able to claim as car park staff were furloughed for two significant periods in 2020. Those grants covered 80% of salary costs during the furlough periods.

We were able to provide regular reflections, prayers and bible readings, from the beginning of the first lockdown in late March 2020 and we are still doing so at present in 2021. My thanks to both Revd Pat Lodge and Revd Ben Brady for their regular contributions that have enabled us to sustain this vital weekly ministry.

Revd Pat Lodge has also taken on a vitally important role of keeping in touch with those in our congregations who have been shielding.

Little of what we hoped would happen in 2020 could happen. Although clergy have gained new skills in making videos for church schools, taking on-line assemblies, hosting zoom services where those attending have predominantly been able to access the on-line meeting platforms like Zoom. We have also signposted members of our congregations to on-line resources for various places, not-in-the-least the regular service provided by my wife, Jo, for her Droylsden Churches.

We continue to be one member of clergy short of our proper staffing and have been very grateful for the fact that Revd. Ben Brady had his curacy period extended into 2021. As I write this, Ben has just had his final services in Ashton-under-Lyne and will be moving, in mid-May, to Lincoln. Given the financial position in which Manchester Diocese finds itself, it is highly unlikely that there will be any stipendiary appointment to the Parish of the Good Shepherd in 2021. I hope to have some positive news later in May about some non-stipendiary provision for the Parish.

Thank you for all the support that you gave me in an increasingly demanding role in the Parish of the Good Shepherd throughout 2020. I feel an overwhelming sense of gratitude for the support of my colleagues, Ben and Pat and for the commitment of our two ALMs Cath Sheldon and Peter Lee whose willingness to lead worship has made it possible for services to continue in the late spring and summer of 2021.

Please would you also allow me to express my gratitude to our team of Church Wardens who have a very important role in ensuring that worship is available week by week in our Churches and who, on your behalf, look after the buildings that we attend for worship.

My thanks to you all.

And finally, I cannot finish this report without noting that we lost a number of our close friends and church members in 2020 and on into 2021 - Ron Fletcher, Sarah Higginbotham, Jack Andrew, Barbara Bennett.

While we are truly saddened by our loss, we rejoice that they are now at peace, at home with their Lord. We are grateful to God for having allowed us to be partners with them on a journey of faith and we entrust each of them into the loving arms of our Lord.

Revd. Roger Farnworth

THE PARISH OF THE GOOD SHEPHERD

REPORT OF THE TRUSTEES **FOR THE YEAR ENDED 31 DECEMBER 2020**

TREASURER'S REPORT 2020 **As at 31st December 2020**

Accounts

The Covid-19 Pandemic hit this country in March, an unprecedented crisis for the nation, for the Church of England and our own churches. National Lockdowns resulted in our churches being closed from the beginning of April until the end of June and we were unable to hold fund-raising events of any kind all year. Consequently, our income was drastically reduced and even when churches were allowed to re-open, attendances were very low due to the tight restrictions on the numbers able to attend because of the need to social distance and to many people's decision to stay at home.

During the year, we refunded some of the contributions made by our churches to the Parish Account. This was to help with cashflow difficulties caused by these issues.

The contributions made by each church to the Parish Account were reviewed at the end of the year and any necessary adjustments will be applied in 2021.

The 2020 Parish Accounts were submitted to Pete Summers for internal audit and subsequently approved.

Bank

We have managed to maintain a small balance in the Parish Account. There were some reductions in outgoings, mainly on clergy expenses, but the ministry costs rose as postage costs increased significantly with the weekly mailing to parishioners of Readings and Prayers. We also sent booklets out to all parishioners for Remembrance, Advent and Christmas. Other extra expenses also included sanitising products.

Payroll

Because of the Lockdowns, plus restrictions on attendances when we were allowed to re-open, 3 of our HTCCC staff were placed on furlough, as were the 2 staff who managed St Michael's Car Park. The Car Park re-opened in September but closed again during the 2-week November Lockdown, when the staff were again furloughed. The 3 HTCCC remained on furlough. The claims for grants on the Government's Job Retention Scheme were submitted monthly and were received promptly into the Parish Account. These were then immediately refunded to St Michael's and HTCCC, although the delay in banking at the end of December meant that the accounts and the bank statement did not agree, but this was rectified when the cheques were presented in January 2021.

1 member of HTCCC staff was made redundant with effect from 2nd January 2021, and end of employment payments were made during December 2020.

At the end of the year, the contributions from St Michael's, HTCCC and the Parish (for Jan Ratcliffe's wages) were reviewed and any necessary adjustments will be implemented in 2021.

Easy Peasy Payroll continue to manage all our payroll issues. Their role is to receive timesheets, calculate wages, deduct Tax, National Insurance, calculate pensions and present full reports to the Treasurer. They also liaise with the pensions organisation, giving them details of the appropriate amount to claim by direct debit from our bank account. Jan Ratcliffe is managing the payment of wages into the individual accounts, plus the monthly payments to HMRC and the claims on the Job Retention Scheme.

REPORT OF THE TRUSTEES **FOR THE YEAR ENDED 31 DECEMBER 2020**

For the first time in many years, the parish was unable to pay our Parish Share in full.

This was entirely due to the drastic reduction in income resulting from the Covid-19 Pandemic.

The end of year statement showed that we had paid 68.4% of our £45,500 allocation.

The suggested Parish Share allocation for 2021 is:

Church	PS Points	%	£
Ashton-under-Lyne St Peter	250.9349	28%	£ 12,994.80
Ashton-under-Lyne St James	272.9247	31%	£ 14,387.10
Ashton-under-Lyne St Michael	215.1991	24%	£ 11,138.40
Ashton-under-Lyne St Gabriel	150.8356	17%	£ 7,889.70
Ashton, The Good Shepherd	889.8943	100%	£ 46,410.00

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THE PARISH OF THE GOOD SHEPHERD

REPORT OF THE TRUSTEES **FOR THE YEAR ENDED 31 DECEMBER 2020**

Electoral Roll Report 2020

The total number of members on the Electoral Roll is 154. This breaks down as follows:

Holy Trinity 10 - no change

St Gabriel's 19 - no change

St James' 51 - 3 removed

St Michael's 35 - 6 removed and 2 added

St Peter's 39 - 3 added

Deborah Brindle (Electoral Roll Officer)

Safeguarding Officer's Report 2020

This year has been a challenging year with the pandemic dictating what happens in our churches, there has been little happening on the safeguarding front due to the pandemic and the restrictions that we have found ourselves under. There are no changes in procedures since the last issue of the church of England Safeguarding Handbook.

I know of no issues that have arisen in any of our churches over the last 12 months.

The Diocesan Policy, Safeguarding Children and Adults at risk, Manchester Diocesan handbook of policies and procedures is the Safeguarding policy which is to be implemented by parishes in its entirety. It has been completed in line with statutory and national guidelines and has been agreed at Diocesan Synod.

Our Parish Policies Statement for Children and Adults at Risk are in line with this policy.

The policies are displayed in each of our churches.

To comply with Diocesan regulations, volunteers and employees who work with children and young people are subject to DBS checks and references.

The new format is that all candidates need to complete self-declaration form, then an online DBS application, they then need to take the self-declaration form and their forms of identification to their church Safeguarding Officer who will then need to get the information to me so that I can complete the application. (The application will not be complete till I receive the self-declaration form and the forms of identification, no one can take up their position until a DBS certificate has been completed and they have a copy of the certificate).

The Diocese of Manchester request that these checks need to be renewed every 5 years and as such this renewal process is ongoing. The Parish abide by "Recommended Good Practice Guide" and Safeguarding Children and Adults at Risk document.

All youth workers are required to complete an on-line training course on child protection, which is provided by the Diocese. Following completion of all checks an up to date training record will be compiled.

The online training can be accessed via; <https://safeguardingtraining.cofeportal.org>

THE PARISH OF THE GOOD SHEPHERD

REPORT OF THE TRUSTEES
FOR THE YEAR ENDED 31 DECEMBER 2020

I advise the Parish of the Good Shepherd to abide by the following recommendations;

- That we continue to work within the framework of Safeguarding Children and Adults at Risk.
- That we take advice from the Diocese and implement any necessary changes.
- We continue to ensure that all DBS checks and references are up to date.

Moira Wilson (Child Protection Co-Ordinator and Safeguarding Officer).
(Copies of the Safeguarding Policies are to be found in the Additional Papers)

THE PARISH OF THE GOOD SHEPHERD

REPORT OF THE TRUSTEES **FOR THE YEAR ENDED 31 DECEMBER 2020**

INFORMATION FROM INDIVIDUAL CHURCHES:

The following reports from each Church record the year 2020.

Holy Trinity Report 2020

Worship

On Thursday each week at 4.00pm there is a service over the winter period the time was brought forward to 3.30pm
The 1st Thursday each month is communion.

The remaining services are evening prayer conducted by members of the clergy team or ourselves should the clergy be unavailable

In the last year there has been no Christenings, Funerals or Weddings

In line with Diocesan and Government recommendations the service where suspended due to the coronavirus

Building

The Church structure is in a satisfactory order no major structural defects or water ingressions.

The discussions with the architect are still ongoing regarding re-roofing the building and replacing the rainwater products.

Maintenance /repairs has been carried out as far as possible to repair the damaged guttering

A faculty was granted to install a de-friululator.

The lock down has enabled painting and deep cleaning, and sorting out and removal rubbish to be carried out.

Community Centre:

Big Lottery Grant

AT the PCC meeting January 2020, it was reported

"On the 18th December 2019 we received final confirmation we had been awarded a further grant of £355,624 to secure the future work of the centre for the next 3 years

As the grant could not be greater than the one we received 3 years ago we will have to look at the staffing reduction and structure to take into account 3 years inflation and the recently announced increase in the minimum Living wage"

Following this report to the management committee agreed to the restructure and reduction of one member of the administration staff.

Rev Roger Farnworth contacted the Ecclesiastical Insurance for guidance and advice regarding the redundancy procedure frequently, to ensure the correct procedure for staff restructure/redundancy was followed

The advice and guidance received was followed diligently throughout the redundancy and restructuring.

In January a letter was sent to all staff members informing them of the situation and management committees' decision

In January 2020 the two administration workers, Shapla Ali & Liz Young, received a letter enquiring if they would like to be considered for the single post of Business Support Manager.

Due to the time taken to receive advice from Ecclesiastical Insurance and their subcontractors and numerous communications between Shapla Ali and Rev Roger Farnworth together with lock down the implementation of the restructure and interview process was delayed.

The interviews were carried out by two female committee members on the 1st September 2020.

Following the interview Liz Young proved to be most suitable successful applicant and was appointed to the post.

On the 13th September Rev Roger Farnworth received a letter from Shapla Ali lodging a formal grievance regarding the interview and mistreatment.

Les Smith had not been involved in the restructure/ recruitment interviewing process he was asked to investigate Shapla Ali's grievance.

THE PARISH OF THE GOOD SHEPHERD

REPORT OF THE TRUSTEES **FOR THE YEAR ENDED 31 DECEMBER 2020**

Les Smith held an interview with Shapla Ali and her representative with Margaret Stanley present. The 3 main grounds for the grievance being: - Unfavorable treatment, Alternative Role, Resolution of complaints. The investigation was completed and a letter sent to Shapla Ali on 21 October inform her that her Grievance had not been upheld. She was also informed of her right to appeal against this decision.

In line with the grievance procedure Shapla Ali appealed against the decision made by Les Smith. HR committee member Cath Sheldon and Annette McCone management committee member carried out the second grievance investigation

Following the investigation Shapla Ali was informed that the investigation by Cath Sheldon and Annette McCone had not upheld her grievance. After being informed of the decision Shapla Ali then decided to take the grievance to an industrial tribunal. This process is still ongoing.

Coronavirus Lock Down

In line with the Government & Diocese recommendation/instructions the Community Centre was closed in March.2020. Working from home, the Outreach workers Razia and Hasan supported the members of the local community and stayed in regular contact with their learning groups and centre users. They represented the project at the IAG meetings organized through T.M.B.C Community Safety team. Hasna, Razia & Liz organized and lead a "hanging basket day" distributing the baskets to the local community." In September, following a full risk assessment and staff briefing and provision of PPE for staff members. It was agreed to reopen the community centre for educational sessions in line with government guidance for educational sessions.

This enabled the following sessions to take place:

3 ESOL sessions per week to be provided by the centre staff.

2 Skills for Life sessions presented by Kushamdid & funded by "ESF."

Weekly "Weight Watchers" sessions.

These sessions ended with the latest lockdown.

In December 2020, a decision was taken to close the centre in line with government recommendations. The Manager and Outreach workers would be to be placed on furlough (in line with Big Lottery requirements).

Information Advice and Guidance

Tayyaba has been extremely busy dealing with claims and unemployment applications due to Covid-19, and with her usual support for the community.

Tayyaba worked for us in a job share with Tameside Age UK so we have delivery 2.5 days per week. The funding for this position expired in February 2021

In order to for the centre to continue providing this valuable service a grant application was submitted to the Council for Social Aid. A grant of £30,000 has been awarded to sustain this work until the end of March 2023.

Lottery Funding

In line with the requirements of the 2017/2020 lottery bid an End of Project video and report was submitted to the Big Lottery.

The video is on YouTube Holy Trinity Community Centre Full Film v3 - YouTube

Centre Improvements

The learning facilities have been improved due to the installation of a new wi-fi system throughout the Centre given improved on-line facilities.

THE PARISH OF THE GOOD SHEPHERD

REPORT OF THE TRUSTEES **FOR THE YEAR ENDED 31 DECEMBER 2020**

Productivity of the office staff has been improved due to -

A new telephone system linking all offices together with the installation of a new highspeed printer /copying machine

. These improvements have been made possible due to funding obtained from "Awards for All "

Future

The centre will reopen and/ recommence its work in the community in line with Government and the Diocese recommendation /instructions.

We are unsure at this time how many of these groups will resume following the Covid-19

Regular centre users Women's Health & Wellbeing, Youth Provision, Women's exercise class Martial Arts, Neonatal Knitting, Talk English, and Weight Watchers, Age UK.

Carl Kelsall Centre Manager.

Carl remained in New Zealand after a holiday when transport back to then UK was not possible and he "worked from home" in the first lock down period. He was then furloughed in the second lockdown period.

He and his wife remain in New Zealand due to himself and his wife suffering health problems in the year, and medical advice not to travel and due to the much stricter lockdown requirements in New Zealand and major transport hubs through which they would have to travel in order to return UK.

We do not yet have a date for his return to the UK.

St Gabriel's Report 2020

ELECTORAL ROLL

The number of members on the Electoral Roll of St Gabriel's was 19.

SERVICES

We had no baptisms or funeral during the course of the year. We did however start the year with a renewal of wedding vows for a couple who had been married 25 years.

2020 has been a very different year. In March, the church, like others within the team and within the country, was forced to close due to Covid and throughout the year it has only been open for either Private Prayer or for Services that had a very different flavour to the 'norm'.

During September, October, November and December the church was open most Sundays.

Key services have been very different at our Harvest Service we collected for Infinity Initiatives and the altar was decorated to celebrate the season.

Remembrance Sunday, was a very sombre one, a member of the congregation stood at the back and read the two poignant verses and with music playing we held a private prayer service but there was no laying of wreaths service at the cenotaph outside church. We decorated the windows with cut outs of WW1 soldiers and in the evenings of the week prior, Ben kindly went into church and put a light on so that they could be seen from outside.

Mid December saw another change to Covid guidelines and any plans for Christmas services had to be revised; sadly we did not hold any services at St Gabriel's church.

JUNIOR CHURCH

Up until March, Junior Church was led by Sandra Kiy, Dan and Janine Kenworthy and supported by Sheila Kenyon and Hazel Sugden. We had a group of six children who enjoyed the activities they carried out as part of their Christian learning and got a lot of pleasure from entertaining the congregation at the end of the service. Since March Junior Church has not taken place due to the new rules for worship under the Covid restrictions.

THE PARISH OF THE GOOD SHEPHERD

REPORT OF THE TRUSTEES **FOR THE YEAR ENDED 31 DECEMBER 2020**

CHILDREN, YOUNG PEOPLE, VULNERABLE ADULTS AND SAFEGUARDING

St. Gabriel's Church shares the commitment regarding safeguarding and promoting the welfare of children, young people and vulnerable adults. By following the Parish/Diocesan guidelines and procedures, and by being aware of our role and the possibilities of child abuse and neglect, we aim to create a safe environment. The 'Safeguarding Handbook' of policy and procedures and the Safe Church Policy and document should be adhered to at all times. It is everybody's responsibility to make sure they are familiar with it. Information is located in the vestry and on the notice board.

All Junior Church leaders have completed online safeguarding training. St Gabriel's church follows the Parish and diocesan DBS guidelines the safeguarding statement provides the foundation for everyone to understand the shared responsibility for safeguarding our children, young people and vulnerable adults. It is of paramount importance and its effectiveness depends on our awareness and support.

FUNDRAISING and CHARITY WORK

At Christmas, 16 Reverse Advent Calendar boxes were donated once again to Infinity Initiatives. We are very grateful to members of the congregation who collected items during Advent to provide Christmas treats for families in crisis. Members of other churches within the Parish also contributed some foodstuffs which was good. Harvest gifts were once again sent to Infinity Initiatives this year.

We were planning a Quiz Night as a joint fundraiser with The Believe and Achieve Charity in the Spring of 2020 but due to the Covid crisis this had to be cancelled. Sandra hopes to renew the liaison with Alison Williams when it is possible to make new plans.

Due to Covid no other fundraising took place in 2020.

USE of the BUILDING and MAINTENANCE

Use of the church building by regular groups is set out below. The Place of Welcome, held in the church on Monday mornings was proving to be of great value to members of our church and the local community who suffer from social isolation or loneliness. It was with great sadness that this had to close and remain closed for the whole year since March. The volunteers have continued to remain in close contact with the regular attendees, contacting them by phone and supplying cakes and other treats on a regular basis - and for this we are extremely grateful to our volunteers.

This year we have replaced all the rotting wooden window frames with UPVC and double-glazed units which has greatly improved the look of the church but also should help us to save on our energy bills. We also had the front door replaced with a similar but much sturdier one in UPVC. Martyn used the wood from the old door to make a frame to display the tributes to the men who died during the war - it is a lovely new feature in the church. For Remembrance Day, Deborah produced amazing cut outs of soldiers in black card and put these on the windows. They looked excellent, especially at night when they were silhouetted. She also did a similar display for Christmas of the Nativity figures.

Sandra kept the grass short and Martyn has managed to prevent the shrubs and bushes from getting too wild by keeping them under control at the back of the church and around the perimeter fence. The garden has been a little neglected due to Covid, though we did pay a gardener to do some work when it was badly needed.

GROUPS

Prior to the church building closing down due to Covid in March 2020, use of the church by groups was as follows:

Monday morning - Place of Welcome

Monday evening - Brownies/Rainbows

Tuesday evening - Mindful Bunny Yoga

Wednesday morning - Sweaty Mama post-natal exercise for mum and babies

Wednesday evening - Adults Exercise & Fitness

Thursday afternoon - Baker School of Dance

Friday afternoon - Fit and Fun

Saturday morning - Baker School of Dance

THE PARISH OF THE GOOD SHEPHERD

REPORT OF THE TRUSTEES **FOR THE YEAR ENDED 31 DECEMBER 2020**

During 2020 we set up a new group called St Gabriel's Community Group, to benefit the groups who use the church building for their classes/meetings. In order for the groups to be able to continue to meet during the pandemic, we needed to have the church cleaned after each group had used the church to maintain Covid health and safety guidelines. This meant that we needed to pay a cleaner 6 days a week instead of the usual once a week, incurring much greater costs for the room hire. Sandra applied for three different grants to try to get some financial support to help with this so that neither the church nor the groups had to cover the costs. In order to make the application, she was told that it would be better for the community groups to have their own constitution and operating group - hence the new set up. Unfortunately, the grant applications have, to date, been unsuccessful and the groups were not allowed to meet for most of the year - however we feel it is good for the groups to have a voice regarding the community use of the building. The constitution rules stipulate that there should be an equal amount of church members and group leaders on the committee.

In September, Baker School of Dance, Sweaty Mama, Fit and Fun and Baker School of Dance returned to holding their classes but this was only for two months due to Covid causing the building to close once more. During these two months, the groups very kindly paid an extra £5 per session to cover the cost of the extra cleaning that had to be done between each session to make the room Covid safe.

Most users continue to pay their fees monthly by bank transfer and this was helping us to have more control and a better understanding of our regular monthly income - at least up until the groups had to stop.

BROWNIES

Sharon Oldham is the leader of 16th Ashton St Gabriel's Brownies and Rainbows; they normally meet on Monday evenings in the church. Fellow leaders are Vikki McDonald, Chloe Hammond with Sharon's daughter Chloe Oldham is a leader in training.

Sharon was enjoying her involvement in both units when Covid 19 struck and caused the meetings to stop in March 2020. The group has not been able to meet since that date - and Sharon is worried that the children may not all return to the groups when they are permitted to. She will, however, do her best to get the group back up and running when permission is given by the Guiding Body and she has permission to use the church building.

CHURCHWARDEN'S REPORT

Sandra thanked everyone who attends St Gabriel's for the contributions they make and for the help that they give in the general running of the church and at special events. Deborah has continued to provide excellent support, always there to ensure that services run smoothly and always in control of the paperwork. Acting alone as Churchwarden has been quite challenging and were it not for Deborah being unofficially by her side it would not have been a pleasant task, particularly this year. Huge thanks also to Martyn Moorhouse who continues to fix minor problems and carry out general maintenance.

Having said all this, 2020 has been a very different year. In March, the church, like others within the team and within the country, was forced to close due to Covid and throughout the year it has only been open for either Private Prayer or for Services that had a very different flavour to the 'norm'. We had to carry out very detailed Risk Assessments and make many changes to the layout to make it safe. With social distancing measures, extra cleaning and extra health controls in place such as sanitising hand gel, face coverings etc, at least we were able to worship safely for some of the time.

Rev Ben has continued to be a great asset to the church, leading us with enthusiasm and energy and inspiring us not only in our faith but also in our ambition to keep St Gabriel's church as an important part of the community in which we operate. Last year we thought we would be saying goodbye to him - but due to Covid his chance to escape was put on hold. Once again, we would like to thank Ben, for all he has done for St Gabriel's Church. We know that wherever he goes, his new congregation will love him and we wish him and his family lots of luck, happiness and God's blessings for a happy and successful future. We are sure that the experience he has had at St Gabriel's and in the team of the Good Shepherd will provide him with many memories!

We are left with many concerns about our future. We know that Roger will not be able to manage the 4/5 churches in the team alone and the Diocese have new plans for the churches but how it will work and how it will affect us is as yet unknown.

THE PARISH OF THE GOOD SHEPHERD

REPORT OF THE TRUSTEES **FOR THE YEAR ENDED 31 DECEMBER 2020**

TREASURER'S REPORT

Summary

St Gabriel's expenditure (excluding major works) exceeded its income by £2,095 in 2020, (2019: excess expenditure - £2,607). From capital reserves brought forward of £48,452 we were able to fund the replacement windows and front door at a cost of £16,091. Items of note were: -

- Actual giving of £4,722 was almost 7% down on the 2019 £5,060.
- Church rental income received of £2,161 was 40% down on the £3,645 generated in 2019.
-

Parish Share

The Parish Share for 2020 was £7,712 of which £5,802 was met by direct payment and gift aid income tax receipts. Early indications are that the St Gabriel's share for 2021 will be £7,866.

Utilisation of Resources and the Future

Regular usage of the church by community groups remains critical to the financial wellbeing of St Gabriel's. The work undertaken by way of improving the kitchen and toilet facilities will hopefully attract more users and lift the rents to a level whereby along with other income we meet our annual expenditure levels. In that way hopefully our capital will remain intact for further essential work in maintaining the structure and fabric of the building.

Independent Examiner's Report

Samantha L Knott MAAT has certified that the accounts for 2020 give a true and fair view of the transactions for the financial year.

REV BEN'S REMARKS:

How St Gabriel's church and the Parish of the Good Shepherd responded to the COVID pandemic has been incredible. The strong sense of being church family has only been magnified as people continued to contact one another throughout. I am sure the support, even just a friendly voice, has been of great value to us all.

I would like to thank all of you for calling around and keeping in touch. A massive thank you to the team at 'Place of Welcome' for keeping contact with all the members and including cake drop offs! Rev. Pat Lodge also helped with pastoral calls at St Gabriel's and the Parish of the Good Shepherd; a big thank you to Pat too.

I was incredibly proud of the impact on the Parish from the Advent Boxes. Infinity Initiatives were so thankful and said they were gratefully received. St Gabriel's have demonstrated and inspired others to join in giving locally. Members of the other churches also contributed generously and the impact was a superb example of Christian love to our community.

I stand by my last closing statement from last year and even more so as we enter a new type of 'normal': 'I believe that our striving should always be towards growing as a church family both spiritually and physically, engaging with our community groups and continue to provide an excellent welcome to visitors.

Thank you for all my support, encouragement and wisdom. I thoroughly enjoy serving at St Gabriel's Church.'

THE PARISH OF THE GOOD SHEPHERD

REPORT OF THE TRUSTEES **FOR THE YEAR ENDED 31 DECEMBER 2020**

St James C of E Report 2020

Sunday Morning - Warden's Report

Due to Covid 19, not a lot has happened. At the start of the pandemic everything was removed from church and put in the kitchen to keep area tidy and not to be touched. I had the Heating Engineers come in to look at the thermostat a couple of times to keep the costs down.

We had a new alarm box fitted in the community room due to the other one being faulty.
I have been to Church on a number of occasions to clean up the churchyard due to lots of litter when the grass was long.

We have recently had the grass cut at the front by Chris (Thank you). I have a volunteer from one of my Scout leaders who is willing to keep it down.

Tina Howarth - Morning Church Warden
and John Williams - Deputy Warden

Sunday Afternoon at St James - Warden's Report

After a challenging year because of Covid 19 the afternoon congregation continued to meet on Zoom and now back in church, we meet on the 2nd/4th and 5th Sunday in the month with a communion service on the 2nd Sunday in the month, we have regular activities based on and around the bible & readings,

We have up to 8 families with about 10 children and 13/14 adults who meet regularly and within covid regulations.

I would like to Thank Rev Pat Lodge and Rev Roger Farnworth and Rev Ben Brady for all they have done this last 12 months and may we keep growing in numbers.

Chris Shaw - Afternoon Church Warden
Gemma Marchant - Deputy Churchwarden

St Michael's Report 2020

Electoral Roll Report

In the light of Covid-19, there have been no changes to the electoral roll in 2020.

Deborah Morris (Electoral Roll Officer)

Secretary's Report

Most of this year has been seriously disrupted by the Covid-19 pandemic. The last traditional meeting of the DCC was on the 6th February 2020, which was the only one I had attended as secretary before all the restrictions began. Since then we had just one more meeting in 2020, which took the unusual form of an e-mail update in August, after attempts to have a meeting using Zoom were thwarted by a number of obstacles. The first successful Zoom meeting of the DCC took place in January 2021.

The Annual General Meeting eventually took place in Church on Sunday 27th September after Services were able to resume, albeit with strict regulations pertaining to staying safe. For obvious reasons the number of people attending this meeting was greatly reduced but all business was addressed.

Wherever possible the work of the DCC has continued despite being a small group made even smaller by various levels of isolation necessary to protect individuals from the virus.

THE PARISH OF THE GOOD SHEPHERD

REPORT OF THE TRUSTEES **FOR THE YEAR ENDED 31 DECEMBER 2020**

Security of the Church, its heating and the arrangements and problems associated with the car park have been important issues this year, along with all the disruption and restrictions associated with the Covid-19 pandemic. The enforced cancellation of all events organised by Friends and the restrictions on any social gathering around St Michael's has meant a loss of personal interaction, which is an important part of the church community. In the midst of all this, there has been much work to ensure that charities can be responded to, the choir has continued whenever possible and John has provided music for Services, Peter has ensured that all safety precautions have been observed and plans are in place to have the annual Heritage event in September 2021, which gives hope of a return to some sort of normality.

I would like to thank Pat for all her help and support when I became secretary in February. The files she passed on to me were not only extremely organised but also invaluable in guiding me through my new roll.

Belle Kasprzyk (DCC Secretary)

Treasurer's Report on 2020

As noted above, and as can be seen in the attached accounts, our income was significantly lower than in 2019 while our expenditure remained approximately the same. The comparison is not necessarily a fair one as 2019 was an unusual year. We benefitted from 50% of the proceeds from the sale of the curate's house on Beaufort Road. However, income from the car park reduced from £38,930 to £15,918, this was entirely due to the pandemic, a factor which will remain an issue in the 2021 accounts as well.

Cash at bank at the end of 2020 remained healthy enough at £46,486 but only did so because of the sale in 2019 of the Beaufort Road property. It is a significant reduction compared to the cash at bank at the end of 2019 (£78,288) It is to be hoped that this position can be turned round during 2021.

Revd. Roger Farnworth

Charities Report

Please see the Charities Report in the Accounts file.

Very little has taken place because of the pandemic. The heating controls have now been upgraded to a remote system. There are still some online problems which Autem are addressing but once this is sorted out the system will have the capability to be controlled remotely. The cleaning of the Church has been very thoroughly undertaken by a group of helpers and myself. I am pleased with the result and am grateful to the team who assisted me.

The pandemic is causing major problems relating to both health and finance. We have had to leave the carpark unmanned several times during lockdowns and as a result there has been a dramatic drop in revenue.

There have been 3 funerals and there was one baptism on a Sunday that place in the afternoon, rather than during the morning Service to allow for greater attendance of family members while still complying with the restrictions imposed by the pandemic. No organist was required because there was no singing. There was a wedding booked to take place in July but that was cancelled.

The pandemic prevented this year's Carol Service from taking place but we did have a candle-lit service which was attended by 26 people. The last service of 2020 was on Christmas Day, when 11 people attended. The Covid-19 virus has had a massive impact on the Church but we have been united in trying to keep things going. Finally, I wish to say that I am very grateful for the help of everyone who has contributed to our efforts over the last year. It is with a heavy heart that on Sunday 10th January 2021 I had to close St Michael's Church to all services until circumstances changed and it was able to open again in near the end of March 2021.

With regard to the grey cabin on the carpark, I have spoken to Mr Wesley Horrocks and informed him that he has 14 days to remove it, which he accepted. I also told him that, according to the terms of the written agreement, he now owes the Church £680, increasing by £20 per week as long as the cabin remains where it is. He explained that he is having financial difficulties while trying to recover money owing to him. I suggest that legal action may be the way forward. It was agreed that Peter Lee, as Warden, will deal with the situation.

Peter Lee (Church Warden)

THE PARISH OF THE GOOD SHEPHERD

REPORT OF THE TRUSTEES **FOR THE YEAR ENDED 31 DECEMBER 2020**

Safeguarding Report

There is little to report on Safeguarding for 2020 as all regular children's activities halted in late March 2020 and have still not resumed at the time of writing this report. However, we can be proud of the work done to support those adults who were vulnerable and shielding throughout much of 2020.

Deborah Morris (Safeguarding Officer)

Children's Groups Report

No children's groups were held after the end of March 2020.

Deborah Morris (Children's Groups)

Choir Report

For most of the past year congregational singing in church has been prohibited and, for the most part, choir singing too, while the pandemic continues. Our choir has managed some singing in church services between lockdowns, but special events, choral evensongs, and carol services have not taken place. All the singers and myself are hoping to resume service singing shortly under government rules, and then to continue for as long as allowed. We have not had any Zoom rehearsals over the year, but the choir has been supplied with hymns (mostly on YouTube videos) that we would otherwise have been singing each Sunday, so that they can practise. One new singer arrived last year and sang in one service before the first lockdown occurred! More new recruits would be very welcome.

John Miles

Friends Report

Not much has taken place during 2020 with the Covid-19 pandemic making meetings impossible.

The Friends have not been able to hold their AGM which should have taken place in April, and our four events of the year (Friends Lunch, Summer Outing, June Open Day, Heritage Weekend) have all had to be cancelled. John Taylor had also arranged a couple of local outings which could not take place.

No actives are planned at the moment for next year.

Because of the impossibility of organising any activities, no annual subscriptions have been asked for.

On behalf of the Friends we wish everyone stays well and safe. We all look forward to things returning to normal soon.

Elaine Gaskell
Friends' Secretary

St Peters Church 2020

Wardens Report

2020 has been a year of ups and downs, Covid hit in March and the world came to a standstill.

Before this in January on a day where the weather had been bad, strong winds and torrential rain we had water ingress from the tower that came all the way to the kitchen, we never found out where it had come from and have had no problems with water since then.

Since March all activities stopped. No services took part for 12 weeks, once church could open, safely and with a risk assessment in place, we opened for private prayer. We then opened for services with restrictions in place, no singing, communion in one kind only. This has been going well and has had a regular attendance of approximately 15 people. One of whom is a new comer to church who started attending in the pandemic and worships regularly with us. There has been no Drop In or Spanish lessons since the lock down started and they have not yet resumed.

THE PARISH OF THE GOOD SHEPHERD

REPORT OF THE TRUSTEES **FOR THE YEAR ENDED 31 DECEMBER 2020**

Unfortunately, the Rainbows and Brownie groups that had moved to our building have now closed down completely, this is partially due to the pandemic but leaders leaving was also a factor.

There are jobs outstanding, one of them being the QI inspection, there has been no date set yet.

We would like to pass on our thanks to everyone who has enabled the church to keep running in any way, we could not have continued throughout the pandemic without your support.

Electoral Roll Report.

There are 37 people on the electoral roll at St Peters Church.

Brigade Report:

St Peter's CLCGB closed company nights in March 2020 due to Covid 19 and have not yet resumed meeting face to face. Since then the company have had numerous online meetings., whether that be on Facebook, via a secure group we use to communicate with parents and older members, on Zoom or Facebook Lives. Each term we had a focus on a certain badge or project to interact with members. Tricia has delivered work packs to member's houses so that they can take part in activities such as crafts, baking and worksheets. In March 2021 the Manchester Regiment held an annual conference on zoom and all companies present agreed that since the roadmap out of lockdown has been announced they have decided to remain closed until September 2021. This will allow for more officers to be vaccinated and allow time for companies to do risk assessments and premises covid committees will have had time to meet and decide when to allow organisations to use the premises again. In the meantime, we hope to meet outdoors for a walk or a picnic to allow members to meet up in a socially distanced way during the Summer term.

Victoria Taylor.

Safeguarding Report.

There has been little happening on the Safeguarding front during this last 12 months, mainly due to lockdown and the restrictions that we have been living under. There are no changes in procedure since the last issue of the Church of England parish safeguarding Handbook.

The Diocesan Policy, Safeguarding Children and Adults at risk, Manchester Diocesan handbook of policies and procedures is the Safeguarding policy which is to be implemented by parishes in its entirety. It has been completed in line with statutory and national guidelines and has been agreed at Diocesan Synod.

I know of no issues that have arisen within St Peters church this past year.

Maira Wilson Safeguarding Co-Ordinator.

Designated Drop in Centre

Unfortunately, due to Covid19 and the Lockdown last March we could not open our Drop In Centre and it still remains closed.

However, we are hopeful that with the continuing easing of the rules we will be able to open our doors in the near future.

Our store cupboard is empty as all the food was given out before it went out of date. Once we are given permission to re-open, we will need to stock our cupboard with food and toiletries.

Carol Farnsworth

ADDITIONAL PAPERS:

Policy Statements on Safeguarding

Children & Young People

This statement was agreed at the PCC meeting held on

- As members of this church, we commit ourselves to the nurturing, protection and safekeeping of all, especially children and young people
- It is the responsibility of each one of us to prevent the physical, sexual and emotional abuse of children and young people and to report any abuse discovered or suspected
- We recognise that our work with children and young people is the responsibility of the whole church
- Our church is committed to supporting, resourcing and training those who work with children and young people and to providing supervision
- Our church is committed to following the guidelines and procedures published by the Diocese
- The parish will adopt good practice guidelines
- Safeguarding Children issues will be at the forefront in terms of seeking or accepting those volunteering to help with young people. Each worker with children and young people must undertake Diocesan Safeguarding Training, know the guidelines and undertake to follow them. Each shall be given a copy of the Parish's agreed procedures and good practice guidelines.
- As part of our commitment to children and young people, the PCC has appointed Moira Wilson as Safeguarding Coordinator.
- Children and Young People are an important part of our Church today
- They have much to give as well as to receive
- We will listen to them
- As we nurture them in worship, learning, and in community life, we will respect the wishes and feelings of Children and Young People.

Incumbent

Safeguarding Officer.....

Safeguarding Coordinator..... Date

Policy Statement on Safeguarding of Adults at Risk

This statement was agreed at the PCC meeting on

- We recognise that everyone has different levels of vulnerability and that each of us may be regarded as vulnerable/at risk at some time in our lives.
- As members of this parish we commit ourselves to respectful pastoral care for all adults to whom we minister.
- We commit ourselves to the safeguarding of people who may be at risk, ensuring their well-being in the life of this church.
- We commit ourselves to promoting safe practices by those in positions of trust.
- The parish commits itself to promoting the inclusion and empowerment of people who may be at risk.
- It is the responsibility of each of us to prevent the physical, emotional, sexual, financial and spiritual abuse of people at risk and to report such abuse that we discover or suspect.
- We undertake to exercise proper care in the appointment and selection of those who will work with people who may be at risk.
- The parish is committed to supporting, resourcing, training and regularly reviewing those who undertake work amongst people who may be at risk.
- The parish adopts the guidelines of the Church of England and the Diocese.
- Each person who works with people who may be at risk will agree to abide by these recommendations and the guidelines establish by this church.
- As part of our commitment safeguarding all people, the PCC has appointed Moira Wilson as Safeguarding Coordinator
- Each of the churches within the Team will appoint a safeguarding officer to represent the concerns and views of people who may be at risk at their meetings and to outside bodies.

This policy will be reviewed each year to monitor the progress which has been achieved.

Incumbent

Safeguarding Officer.....

Safeguarding Coordinator Date

Safe Church Policy

As a church community, we are committed to:

- The care, nurture of and respectful pastoral ministry with all children and adults
- The safeguarding and protection of all children and adults
- The establishment of safe, caring communities which provide a loving environment, where there is a culture of 'informed vigilance' regarding the dangers of abuse, which:

For children and young people

Values them for who they are, and nurtures their positive development

- Enables them to participate fully and contribute to their church community
- Protects them from actual or potential harm

For adults who may be at risk, including those suffering domestic abuse:

- Ensures that all people feel welcomed, respected and safe from abuse
- Encourages those who may be vulnerable
 - To lead as independent a life as possible
 - To choose how to lead their life
 - To be active contributors to the church community
- Protects those who may be vulnerable from actual or potential harm

For all people

- Enables and encourages concerns to be raised and responded to openly and consistently
- Offers support and care for those suffering, or who have suffered, from any form of abuse
- Promotes respect and the value of each person as a child of God

We are therefore committed to best practice according to the national policies and guidelines of the Church of England, in the protection of children and vulnerable people; in the recruitment, training and supervision of all who exercise a pastoral ministry; and in responding to any allegations or complaints.

This policy is reviewed each year by the Parochial Church Council and re-affirmed at the Annual Meeting.

Because we understand that:

- God has a special care for those who struggle
- All of us at different periods of our lives are vulnerable and in need of help
- We can make a difference

This policy was agreed by the PCC on

Incumbent

Safeguarding Coordinator Date

THE PARISH OF THE GOOD SHEPHERD

REPORT OF THE TRUSTEES **FOR THE YEAR ENDED 31 DECEMBER 2020**

STRUCTURE, GOVERNANCE AND MANAGEMENT

Governing document

The charity is controlled by its governing document, a deed of trust and constitutes an unincorporated charity.

REFERENCE AND ADMINISTRATIVE DETAILS

Trustees

Team Clergy: Roger Farnworth, Ben Brady
Pat Lodge (retired and with PtO)

Parish Bankers: HSBC Ashton-under-Lyne

Churches in the Parish: Holy Trinity, St Gabriel, St James, St Michael and All Angels, St Peter.

Correspondence: The Vicarage, Westbury Street, Ashton-under-Lyne OL6 9NL

Council Members: Clergy, Parish and Church Wardens, Parish Safeguarding Officer, Parish Treasurer, Parish Secretary, elected members as below.

Parish Wardens: Tina Howarth Les Smith

Warden Emeritus: Enid Fisher

Church Wardens from Oct '20	Holy Trinity:	J. Hilton, L. Smith
	St Gabriel:	S. Kiy,
	St James:	T. Haworth, C. Shaw
	St Michael:	P. Lee
	St Peter:	C. Farnsworth. P. Bowden

Chair of PCC: Revd Roger Farnworth

Treasurer: J. Ratcliffe

Secretary: Revd P. Lodge

Elected Members: D. Morris, J. Kennerley, M. Leigh, J. Glennon, M. Hayes, S. Kenyon, M. Stanley, G. Bradbury, C. Sheldon.

Electoral Roll Officer: D. Brindle (from Oct 2020)

Safeguarding Officer: M. Wilson

Committees/Groups: Three sub-groups - Treasurers, HR and Mission

Independent Examiner

Jane Cooksey FCCA
Jane Cooksey Limited
Chartered Certified Accountants
15/16 Boarshurst Bus. Park,
Boarshurst Lane, Greenfield
Oldham OL3 7ER

Approved by order of the board of trustees on 26 May 2021 and signed on its behalf by:

Revd Roger Farnworth
Trustee

**INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES OF
THE PARISH OF THE GOOD SHEPHERD**

Independent examiner's report to the trustees of The Parish of The Good Shepherd

I report to the charity trustees on my examination of the accounts of The Parish of The Good Shepherd (the Trust) for the year ended 31 December 2020.

Responsibilities and basis of report

As the charity trustees of the Trust you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the Trust's accounts carried out under section 145 of the Act and in carrying out my examination I have followed all applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the Trust as required by section 130 of the Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a true and fair view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Jane Cooksey
FCCA
Jane Cooksey Limited
Chartered Certified Accountants
15/16 Boarshurst Bus. Park,
Boarshurst Lane, Greenfield
Oldham
Lancashire
OL3 7ER

Date: 26 May 2021

THE PARISH OF THE GOOD SHEPHERD

STATEMENT OF FINANCIAL ACTIVITIES
FOR THE YEAR ENDED 31 DECEMBER 2020

	Notes	Unrestricted fund £	Restricted fund £	2020 Total funds £	2019 Total funds £
INCOME AND ENDOWMENTS FROM					
Income resources from Donors		163,052	2,093	165,145	268,891
Other trading activities	2	676	-	676	4,002
Investment income	3	50,025	71	50,096	86,365
Other income		<u>18,434</u>	<u>-</u>	<u>18,434</u>	<u>134,292</u>
Total		232,187	2,164	234,351	493,550
EXPENDITURE ON					
Raising funds		573	-	573	2,715
Charitable activities					
Activities relating directly to the work of the church		111,627	146,487	258,114	167,598
Staff Costs		159,054	-	159,054	150,126
Extraordinary expenses		38,448	18,450	56,898	88,167
Church management and Administration		2,967	-	2,967	8,801
Other		<u>-</u>	<u>-</u>	<u>-</u>	<u>1,796</u>
Total		<u>312,669</u>	<u>164,937</u>	<u>477,606</u>	<u>419,203</u>
NET INCOME/(EXPENDITURE)		(80,482)	(162,773)	(243,255)	74,347
RECONCILIATION OF FUNDS					
Total funds brought forward		<u>153,604</u>	<u>231,260</u>	<u>384,864</u>	<u>310,517</u>
TOTAL FUNDS CARRIED FORWARD		<u><u>73,122</u></u>	<u><u>68,487</u></u>	<u><u>141,609</u></u>	<u><u>384,864</u></u>

THE PARISH OF THE GOOD SHEPHERD

BALANCE SHEET
31 DECEMBER 2020

	Notes	Unrestricted fund £	Restricted fund £	2020 Total funds £	2019 Total funds £
CURRENT ASSETS					
Debtors	9	-	-	-	4,841
Cash at bank		<u>79,067</u>	<u>70,154</u>	<u>149,221</u>	<u>392,949</u>
		79,067	70,154	149,221	397,790
CREDITORS					
Amounts falling due within one year	10	<u>(5,945)</u>	<u>(1,667)</u>	<u>(7,612)</u>	<u>(12,926)</u>
NET CURRENT ASSETS		<u>73,122</u>	<u>68,487</u>	<u>141,609</u>	<u>384,864</u>
TOTAL ASSETS LESS CURRENT LIABILITIES		<u>73,122</u>	<u>68,487</u>	<u>141,609</u>	<u>384,864</u>
NET ASSETS		<u>73,122</u>	<u>68,487</u>	<u>141,609</u>	<u>384,864</u>
FUNDS	11				
Unrestricted funds				73,122	153,604
Restricted funds				<u>68,487</u>	<u>231,260</u>
TOTAL FUNDS				<u>141,609</u>	<u>384,864</u>

The financial statements were approved by the Board of Trustees and authorised for issue on 26 May 2021 and were signed on its behalf by:

Revd Roger Farnworth
Trustee

THE PARISH OF THE GOOD SHEPHERD

NOTES TO THE FINANCIAL STATEMENTS **FOR THE YEAR ENDED 31 DECEMBER 2020**

1. ACCOUNTING POLICIES

Basis of preparing the financial statements

The financial statements of the charity, which is a public benefit entity under FRS 102, have been prepared in accordance with the Charities SORP (FRS 102) 'Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019)', Financial Reporting Standard 102 'The Financial Reporting Standard applicable in the UK and Republic of Ireland' and the Charities Act 2011. The financial statements have been prepared under the historical cost convention.

Income

All income is recognised in the Statement of Financial Activities once the charity has entitlement to the funds, it is probable that the income will be received and the amount can be measured reliably.

Voluntary Income and Capital Resources

Collections are recognised when received by or on behalf of the PCC.

Planned giving receivable under covenant is recognised only when received.

Income tax recoverable on covenants or gift aid donation is recognised when the income is received.

Grants and legacies to the PCC are accounted for as soon as the PCC is notified of its legal entitlement and the amount due.

Sale of books and magazines from the church bookstall are accounted for gross.

Other Ordinary Income

Rental income from the letting of church premises and other property is recognised when the rental is due.

Income from Investments

Dividends and interest are accounted for when receivable.

Expenditure

Liabilities are recognised as expenditure as soon as there is a legal or constructive obligation committing the charity to that expenditure, it is probable that a transfer of economic benefits will be required in settlement and the amount of the obligation can be measured reliably. Expenditure is accounted for on an accruals basis and has been classified under headings that aggregate all cost related to the category. Where costs cannot be directly attributed to particular headings they have been allocated to activities on a basis consistent with the use of resources.

Grants offered subject to conditions which have not been met at the year end date are noted as a commitment but not accrued as expenditure.

Tangible fixed assets

Depreciation is provided at the following annual rates in order to write off each asset over its estimated useful life.

Fixtures and fittings - 25% on cost

Taxation

The charity is exempt from tax on its charitable activities.

Fund accounting

Unrestricted funds can be used in accordance with the charitable objectives at the discretion of the trustees.

Restricted funds can only be used for particular restricted purposes within the objects of the charity. Restrictions arise when specified by the donor or when funds are raised for particular restricted purposes.

THE PARISH OF THE GOOD SHEPHERD

NOTES TO THE FINANCIAL STATEMENTS - continued **FOR THE YEAR ENDED 31 DECEMBER 2020**

1. ACCOUNTING POLICIES - continued

Fund accounting

The accounts include all transactions, assets and liabilities for which the PCC is responsible in law. They do not include the accounts of church groups that owe their main affiliation to another body, nor those that are informal gatherings of Church members.

2. OTHER TRADING ACTIVITIES

	2020	2019
	£	£
Magazines/Common worship	209	446
Fees	<u>467</u>	<u>3,556</u>
	<u>676</u>	<u>4,002</u>

3. INVESTMENT INCOME

	2020	2019
	£	£
Rents from PCC property	50,003	85,856
Deposit account interest	<u>93</u>	<u>509</u>
	<u>50,096</u>	<u>86,365</u>

4. TRUSTEES' REMUNERATION AND BENEFITS

There were no trustees' remuneration or other benefits for the year ended 31 December 2020 nor for the year ended 31 December 2019.

Trustees' expenses

There were no trustees' expenses paid for the year ended 31 December 2020 nor for the year ended 31 December 2019.

5. STAFF COSTS

The average monthly number of employees during the year was as follows:

	2020	2019
Church Activities	<u>13</u>	<u>12</u>

No employees received emoluments in excess of £60,000.

THE PARISH OF THE GOOD SHEPHERD

NOTES TO THE FINANCIAL STATEMENTS - continued
FOR THE YEAR ENDED 31 DECEMBER 2020

6. COMPARATIVES FOR THE STATEMENT OF FINANCIAL ACTIVITIES

	Unrestricted fund £	Restricted fund £	Total funds £
INCOME AND ENDOWMENTS FROM			
Income resources from Donors	227,286	41,605	268,891
Other trading activities	4,002	-	4,002
Investment income	86,180	185	86,365
Other income	<u>134,292</u>	<u>-</u>	<u>134,292</u>
Total	451,760	41,790	493,550
 EXPENDITURE ON			
Raising funds	1,728	987	2,715
Charitable activities			
Activities relating directly to the work of the church	158,337	9,261	167,598
 Staff Costs	150,126	-	150,126
 Extraordinary expenses	49,252	38,915	88,167
 Church management and Administration	8,801	-	8,801
Other	<u>1,796</u>	<u>-</u>	<u>1,796</u>
Total	<u>370,040</u>	<u>49,163</u>	<u>419,203</u>
 NET INCOME/(EXPENDITURE)	81,720	(7,373)	74,347
 RECONCILIATION OF FUNDS			
Total funds brought forward	<u>71,884</u>	<u>238,633</u>	<u>310,517</u>
 TOTAL FUNDS CARRIED FORWARD	<u><u>153,604</u></u>	<u><u>231,260</u></u>	<u><u>384,864</u></u>

THE PARISH OF THE GOOD SHEPHERD

NOTES TO THE FINANCIAL STATEMENTS - continued **FOR THE YEAR ENDED 31 DECEMBER 2020**

7. ASHTON PARISH CHURCH CHARITIES

The accounts show a transfer of £146,038 to this charity being monies held on behalf of eleven dormant charities. At the latter end of 2019 there was an initiative from the Charity Commission to look into dormant charities. As a result we engaged a Trust Transfer Associate from UKCF who would transfer all of the charities and assets into the Benjamin Mellor Charity and close all the other charities. The Benjamin Mellor Charity then changed its name to 'Ashton parish Church Charities'. The objects of the revised charity would also change to 'The relief of those in need in the Parish of the Good Shepherd, Ashton Under Lyne by reason of youth, age, ill health, disability, financial hardship or other disadvantage.

8. TANGIBLE FIXED ASSETS

	Fixtures and fittings £
COST	
At 1 January 2020 and 31 December 2020	<u>16,858</u>
DEPRECIATION	
At 1 January 2020 and 31 December 2020	<u>16,858</u>
NET BOOK VALUE	
At 31 December 2020	<u>-</u>
At 31 December 2019	<u>-</u>

9. DEBTORS: AMOUNTS FALLING DUE WITHIN ONE YEAR

	2020 £	2019 £
Other debtors	<u>-</u>	<u>4,841</u>

10. CREDITORS: AMOUNTS FALLING DUE WITHIN ONE YEAR

	2020 £	2019 £
Trade creditors	-	(1)
Taxation and social security	2,558	787
Other creditors	<u>5,054</u>	<u>12,140</u>
	<u>7,612</u>	<u>12,926</u>

11. MOVEMENT IN FUNDS

	At 1.1.20 £	Net movement in funds £	At 31.12.20 £
Unrestricted funds			
General fund	153,604	(80,482)	73,122
Restricted funds			
Restricted general fund	231,260	(162,773)	68,487
TOTAL FUNDS	<u>384,864</u>	<u>(243,255)</u>	<u>141,609</u>

THE PARISH OF THE GOOD SHEPHERD

NOTES TO THE FINANCIAL STATEMENTS - continued
FOR THE YEAR ENDED 31 DECEMBER 2020

11. MOVEMENT IN FUNDS - continued

Net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Movement in funds £
Unrestricted funds			
General fund	232,187	(312,669)	(80,482)
Restricted funds			
Restricted general fund	2,164	(164,937)	(162,773)
	<hr/>	<hr/>	<hr/>
TOTAL FUNDS	<u>234,351</u>	<u>(477,606)</u>	<u>(243,255)</u>

Comparatives for movement in funds

	At 1.1.19 £	Net movement in funds £	At 31.12.19 £
Unrestricted funds			
General fund	71,884	81,720	153,604
Restricted funds			
Restricted general fund	238,633	(7,373)	231,260
	<hr/>	<hr/>	<hr/>
TOTAL FUNDS	<u>310,517</u>	<u>74,347</u>	<u>384,864</u>

Comparative net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Movement in funds £
Unrestricted funds			
General fund	451,760	(370,040)	81,720
Restricted funds			
Restricted general fund	41,790	(49,163)	(7,373)
	<hr/>	<hr/>	<hr/>
TOTAL FUNDS	<u>493,550</u>	<u>(419,203)</u>	<u>74,347</u>

THE PARISH OF THE GOOD SHEPHERD

NOTES TO THE FINANCIAL STATEMENTS - continued **FOR THE YEAR ENDED 31 DECEMBER 2020**

11. MOVEMENT IN FUNDS - continued

A current year 12 months and prior year 12 months combined position is as follows:

	At 1.1.19 £	Net movement in funds £	At 31.12.20 £
Unrestricted funds			
General fund	71,884	1,238	73,122
Restricted funds			
Restricted general fund	238,633	(170,146)	68,487
	<hr/>	<hr/>	<hr/>
TOTAL FUNDS	<u>310,517</u>	<u>(168,908)</u>	<u>141,609</u>

A current year 12 months and prior year 12 months combined net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Movement in funds £
Unrestricted funds			
General fund	683,947	(682,709)	1,238
Restricted funds			
Restricted general fund	43,954	(214,100)	(170,146)
	<hr/>	<hr/>	<hr/>
TOTAL FUNDS	<u>727,901</u>	<u>(896,809)</u>	<u>(168,908)</u>

12. EMPLOYEE BENEFIT OBLIGATIONS

The Parish of the good Shepherd participates in the Pension Builder Scheme section of CWPF for lay staff. The Scheme is administered by the Church of England Pensions Board, which holds the assets of the schemes separately from those of the Employer and the other participating employers.

The Church Workers Pension Fund has a section known as the Defined Benefits Scheme, a deferred annuity section known as Pension Builder Classic and a cash balance section known as Pension Builder 2014.

Pension Builder Scheme

The Pension Builder Scheme of the Church Workers Pension Fund is made up of two sections, Pension Builder Classic and Pension Builder 2014, both of which are classed as defined benefit schemes.

Pension Builder Classic provides a pension for members for payment from retirement, accumulated from contributions paid and converted into a deferred annuity during employment based on terms set and reviewed by the Church of England Pensions Board from time to time. Bonuses may also be declared, depending upon the investment returns and other factors.

Pension Builder 2014 is a cash balance scheme that provides a lump sum that members use to provide benefits at retirement. Pension contributions are recorded in an account for each member. This account may have bonuses added by the Board before retirement. The bonuses depend on investment experience and other factors. There is no requirement for the Board to grant any bonuses. The account, plus any bonuses declared, is payable from members' Normal Pension Age.

THE PARISH OF THE GOOD SHEPHERD

NOTES TO THE FINANCIAL STATEMENTS - continued **FOR THE YEAR ENDED 31 DECEMBER 2020**

12. EMPLOYEE BENEFIT OBLIGATIONS - continued

There is no sub-division of assets between employers in each section of the Pension Builder Scheme.

The scheme is considered to be a multi-employer scheme as described in Section 28 of FRS 102. This is because it is not possible to attribute the Pension Builder Scheme's assets and liabilities to specific employers and means that contributions are accounted for as if the Scheme were a defined contribution scheme. The pensions costs charged to the SOFA in the year are the contributions payable (2020: £15,034 £ 2019: £11,809).

A valuation of the Pension Builder Scheme is carried out once every three years. The most recent was carried out as at 31 December 2016. A valuation as at 31 December 2019 was under way as at 31 December 2020.

For the Pension Builder Classic section, the valuation revealed a deficit of £14.2m on the ongoing assumptions used. At the most recent annual review, the Board chose not to grant a discretionary bonus, which will have acted to improve the funding position. There is no requirement for deficit payments at the current time.

For the Pension Builder 2014 section, the valuation revealed a surplus of £1.8m on the ongoing assumptions used. There is no requirement for deficit payments at the current time.

The legal structure of the scheme is such that if another employer fails, The Parish of the good Shepherd could become responsible for paying a share of that employer's pension liabilities.

13. RELATED PARTY DISCLOSURES

There were no related party transactions for the year ended 31 December 2020.

THE PARISH OF THE GOOD SHEPHERD

DETAILED STATEMENT OF FINANCIAL ACTIVITIES
FOR THE YEAR ENDED 31 DECEMBER 2020

	2020 £	2019 £
INCOME AND ENDOWMENTS		
Income resources from Donors		
Covenants	23,185	25,066
Income tax recoverable	5,493	11,428
Uncovenanted	3,025	2,418
Collections	5,122	8,636
Grants and project income	125,903	202,003
Donations, Appeals	2,098	11,917
Donated services and facilities	<u>319</u>	<u>7,423</u>
	165,145	268,891
Other trading activities		
Magazines/Common worship	209	446
Fees	<u>467</u>	<u>3,556</u>
	676	4,002
Investment income		
Rents from PCC property	50,003	85,856
Deposit account interest	<u>93</u>	<u>509</u>
	50,096	86,365
Other income		
Gain on sale of tangible fixed assets	-	103,459
Other income	<u>18,434</u>	<u>30,833</u>
	<u>18,434</u>	<u>134,292</u>
Total incoming resources	234,351	493,550
EXPENDITURE		
Raising donations and legacies		
Cost of Fund-Raising events	573	2,715
Charitable activities		
Wages	159,054	150,126
Office costs	7,351	8,981
Sundries	187	18
Diocesan Quota	28,178	44,000
Clergy Expenses	3,271	4,210
Church running expenses	37,191	33,449
Hall -running expenses	13,089	13,657
Church Maintenance	3,792	17,384
Upkeep of services	2,010	3,532
Carried forward	254,123	275,357

This page does not form part of the statutory financial statements

THE PARISH OF THE GOOD SHEPHERD

DETAILED STATEMENT OF FINANCIAL ACTIVITIES
FOR THE YEAR ENDED 31 DECEMBER 2020

	2020 £	2019 £
Charitable activities		
Brought forward	254,123	275,357
Expenditure of Parish Magazine	136	864
Upkeep of PCC property	140	1,171
Support & Education costs	12,939	32,178
Salary of the Organists Verger and Choir	2,560	3,025
Grant returned	-	10,000
Major works	56,898	88,167
Home Missions & Secular charities	1,232	3,930
Ashton Parish Church Charities	<u>146,038</u>	<u>-</u>
	474,066	414,692
Other		
Fixtures and fittings	-	740
Support costs		
Governance costs		
Accountancy and legal fees	<u>2,967</u>	<u>1,056</u>
Total resources expended	<u>477,606</u>	<u>419,203</u>
Net (expenditure)/income	<u>(243,255)</u>	<u>74,347</u>

**INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES OF
THE PARISH OF THE GOOD SHEPHERD**

Independent examiner's report to the trustees of The Parish of The Good Shepherd

I report to the charity trustees on my examination of the accounts of The Parish of The Good Shepherd (the Trust) for the year ended 31 December 2020.

Responsibilities and basis of report

As the charity trustees of the Trust you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the Trust's accounts carried out under section 145 of the Act and in carrying out my examination I have followed all applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the Trust as required by section 130 of the Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a true and fair view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.



Jane Cooksey
FCCA
Jane Cooksey Limited
Chartered Certified Accountants
15/16 Boarshurst Bus. Park,
Boarshurst Lane, Greenfield
Oldham
Lancashire
OL3 7ER

Date: 26 May 2021