



Parish Church of St Thomas

ANNUAL REPORT 2020

Contents

Administrative Information	1
Parochial Church Council	1
Structure, Governance and Management	2
Objectives and Activities	2
Public Benefit	2
Achievements and Performance	2
Vicar's Report	3
Churchwarden's Report	4
Fabric Report	5
Safeguarding Report	6
Deanery Synod Report	7
PCC Activity Report	7
Treasurer's Report	8
Annual Accounts	9

Administrative Information

The church of St Thomas is situated in Stourbridge, West Midlands. It is part of the Diocese of Worcester within the Church of England.

The correspondence address is:

St. Thomas' Church Office
St. Thomas' Church Hall
Market Street
Stourbridge
West Midlands
DY8 1AG

Parochial Church Council

The Parochial Church Council (PCC) is a registered charity. The Charity Number is 1134825.

PCC members who served from 25th October 2020 to 23rd May 2021 were:

Ex officio Members

Vicar and Chair Reverend Andrew Sillis

Assistant Curate Reverend Adam Hadley

Churchwardens Val Charles, Jess Warburton

Deanery Synod Members Andrew Harding, Wendy Hemming, Gary Leek

Elected Members

Jannette Griffiths

Kathryn Harding

Wendy Hemming

Kathy Knight (Treasurer)

Gary Leek (Lay Vice-Chair)

Susan Marks

Janet Taylor

Esky Wood (Secretary)

Alistair Greeves

Joy Baylis

Jo Bond (Safeguarding)

Independent Examiner to the PCC, David Hawkins

The Church of St Thomas Stourbridge
Annual Report of The Parochial Church Council
For the year ended 31st December 2020

Structure, Governance and Management

The method of appointment of PCC members is set out in the Church Representation Rules. All Church attendees are encouraged to register on the Electoral Roll and stand for election to the PCC.

Objectives and Activities

St. Thomas' PCC has the responsibility of co-operating with the incumbent, in promoting in the ecclesiastical parish the whole mission of the Church, pastoral, evangelistic, social and ecumenical. It also has maintenance responsibilities for St Thomas' Church Hall.

Public Benefit

The public benefit is served by enabling as many people as possible to worship at St Thomas' and to become part of our parish community. Our services and worship put faith into practice through prayer and scripture, music and sacrament. When planning its charitable activities for the year, the PCC has considered the Charity Commission's guidance on public benefit.

Achievements and Performance

Church attendance

The average total attendance at Sunday worship during the year was 48 adults and 2 children (under 16).

Electoral roll

3 people have left the Electoral Roll and 0 have joined between October 2020 and May 2021. Total number of people on the roll stands at 82.

Vicar's Report

Dear Friends,

What a year it has been!

Only the very oldest of our members will be able to recall a year of greater turbulence and disruption to the church's life and ministry; and of course the effects of the virus pandemic are still not confined to history, nor will they be for some time. I was very tempted to simply repeat many of the comments from my report written last August for the last Annual Meetings. We are ministering in an entirely new context, and we must be prepared to change much about the way we have done things. The aim is to be healthy and sustainable as a church. Fit for the purpose of proclaiming the Gospel of Jesus Christ, and able to do so without too great a reliance on others.

This past year, St Thomas' has weathered the Covid19 storm well. It has done so because of the exceptional dedication and commitment of a handful of people. Of course, everyone plays their part, and small or great every part played contributes to the mission. However, can I direct you to particular gratitude for the parts played by your Churchwardens, Val & Jess, by Emma & Gary, and by Adam: who have read countless pages of advice (sometimes contradictory); produced papers and risk assessments galore; searched out innovative solutions to problems practical and digital; and spent long hours cleaning and preparing the church for worship and prayer. St Thomas' has been open more often, for longer, and served more people because of their efforts, than might otherwise have been the case. Our aim is to continue to extend our offering, in person and online, as circumstances permit.

For part of last year I was granted a period of sabbatical study. I aimed to spend time in reading, study, prayer and reflection considering what might be learned for the business of growing disciples and leading a 'more natural' church, from the ecological technology of 'rewilding'. When a group of ecologists seek to rewild an area, they put back what has been taken out and take out what has artificially been introduced to an ecosystem. It seems right to me that to grow as disciples we too need to think carefully about what is missing from our spiritual lives and to remove from our lives those things which restrict life and growth. For each individual these things are likely to be different.

Additionally, rewilded areas have all their internal boundaries removed so that flora and fauna might migrate freely. I've interpreted that as removing the limits we put on God's reach into our lives - it's about taking down the fences that we erect that the Holy Spirit will not cross (out of politeness, rather than weakness). It's about learning to say, "yes" to God, in those areas where we presently say, "I'd rather not". So it is about a simpler and more open approach to God's presence in our lives.

I'd like, as a community, that we approach our shared life and ministry with a simpler and more open aspect. I expect that with a greater openness to what God might want to do with us, and a greater concern for the basics of our discipleship - prayer, worship, care for others and so forth, we will experience more growth in number and in our spirituality. Some of you might have detected the ways in which we have grown, as we worshipped more simply and shared more openly online during the periods of lockdown.

One last word of thanks is to you all for your financial contribution to our ministry. You have all been most generous. In 2020, we once again failed to meet our full share of the costs of the church's ministry. In 2020 we paid only around a third of what we were asked. You will understand that the Diocese does not have an infinite supply of money. They will always support us in ministry, but as you know, the money has to come from somewhere.

It is expected that in 2022 a new scheme for sharing the costs of ministry will come into operation. This scheme is based on how much it costs to provide a vicar's stipend,

pensions, housing, and training for ordinands and curates. It's around £64500 this year. There will be a ministry support scheme for poorer parishes and support in raising levels of giving; but it should be obvious that more will be asked of us. We are all grateful for your contributions, but we all need to look again at our finances and ask ourselves whether we are able to get closer to the Bible's standard of a tithe - 10% divided equally between the church and the other Christian charities we support. In order to do that, you might need to remove one or two of your internal fences; but don't give more unless you're sure you can afford it.

There's lots to be looking forward to in 2021, so long as the virus can be held at bay. The Mission Team are planning a wonderful Climate Festival for the autumn and there are a host of other ideas just waiting for the right moment.

It has been a difficult year, and the next might not be much more predictable, but we have a solid foundation on which to build. God's presence with us is a constant support and encouragement. Simply keep on with your prayers, seek the Lord where he is to be found, pour out compassion on your neighbours, care for creation, live generously and see how the Lord will bless you.

With every Blessing



Andrew Sillis

Vicar, St Thomas' Church, Stourbridge

Churchwarden's Report

We are very fortunate here at St Thomas's to have quite a number of committees made up from our congregation, who volunteer their time freely to ensure St Thomas' is fairly represented in all areas of our church life.

The Wardens would like to thank both Andrew, our Vicar, for his dedication and service he is now part of the new Greater Dudley Team of Deans and Adam, who has trained for 3 years with us as a Curate, we wish him well in his new position as Priest-in-charge of St Mary's, Kingswinford and The Church of Ascension, Wall Heath. It goes without saying, "You will be greatly missed by us all"

There are numerous other people whom we thank for their hard work and dedication here at St Thomas'.

Covid-19 update:

The church has been well attended since we re-opened from this last lockdown, both at the Wednesday 11.30am and Sunday 10.30am services. Covid-19 has seen many changes in the way our services have adjusted to enable them to be broadcast live each week, plus the introduction of many online meetings, bible courses, virtual coffee mornings, and on-going training links via Worcester Diocese all, successfully set up and running on weekly/monthly basis throughout the past year. These changes have enabled us, we believe, to adapt and to equip ourselves for future ways of connecting with each other throughout our daily lives as Christians.

Finally, a sincere thank you to everyone for supporting us in our role as Wardens.

Jess Warburton, Val Charles

Fabric Report

Since the October 2020 APCM we have:

- Investigated the use of a digital lock for the church hall side door but, on advice received from our insurers, we have decided not to proceed with this, instead a new manual lock was installed.
- Repaired the Sanctuary Cill with 50% funding from National Churches Trust.
- Sought advice from our insurers about the Auto locking system on the church South Porch door.
- Received £1,000 funding from Allchurches trust towards the repair of the boundary wall and need to raise a further £2,700 plus VAT before the work can start.
- Applied for a faculty for the Gwynne Plaque and have introduced a Memorials Policy on the advice of the DAC.
- Carried out remedial works on some of the south-side stained-glass in the church.
- Established with our insurers that external wire guards are not required on the two small circular stained-glass windows in the tower. We needed to do this to ensure that our insurance was valid for all our windows due to a change in policy wording.
- Had tuned both pianos in the church and the organ continues to be regularly tuned.
- Received a Condition Report of the church from our Architect, paid for by Dudley MBC, in case problems arise from the deep holes drilled for the heat source pump work at the Crystal Leisure Centre in the future.
- Replaced one of the Community Garden trees which had died with a Rowan tree.
- Temporarily removed the Maundy Money display and intend to re-house it in the former Gift Book Display Case. The Gift Book will be archived.
- Asked the Conservation Officer of DMBC to report on the replacement cheap wooden gates on the adjoining entrance to the Bell Apartments and informed them that supporting posts for this double row of gates and the metal fence behind, are attached to our historic wall. These wooden gates have replaced the conservation standard metal gates which had been installed after discussions with the Conservation Officer and the Bell about five years ago.
- Decided to install an extra CCTV camera in church to avoid a black spot which enabled a theft which occurred in January not to be able to proceed to prosecution although the thief had been identified by police from the outside CCTV camera recording. Permission will be sought from DAC for the extension of the CCTV faculty. We have also installed extra bolts on the inside of the song room doors.
- Arranged for a service and repair visit by Smiths' Clocks to the Tower Clocks as the West Face is 20 mins fast. We are obliged to maintain tower clocks.
- Received a visit from the DAC Heating Advisor as part of the Project 300 investigations.

During 21-22 we hope to:

- Repair the Boundary Wall
- Re-house the Maundy Money
- Repair the Tower Clock
- Seek PCC approval and apply for a faculty for a curtain for the outside of the Aumbry.
- Continue to seek a report from the Conservation Officer concerning the Bell Apartments work.
- Arrange a Maintenance Visit for the church and church hall.
- Continue to work on Project 300 as and when Covid 19 restrictions allow.
- Obtain quotations and funding for the replacement of the smaller church hall windows, the refurbishment of the kitchen and toilets and the re-siting of the accessible toilet.

Wendy Hemming

Safeguarding Report

The PCC is aware of its duty to have due regard to House of Bishops' guidance on safeguarding children and vulnerable adults.

The PCC has complied with the duty under Section 5 of the Safeguarding and Clergy Discipline Measure 2016 (duty to have due regard to the house of Bishops' guidance on Safeguarding children and vulnerable adults).

In 2019 the PCC used the "Safeguarding Toolkit" provided in the Diocese as a way of self-assessment to seek to ensure it fulfils that duty. This year, self-assessment using the Parish Dashboard is being used. The difference between the two is that the "Toolkit" was completed on paper and gave fewer options for self-assessment whereas the "Dashboard" is completed online in real time and can help us to assess our progress in more areas as the year progresses.

Several people have had their DBS clearance renewed during the year and several people have attended training courses for their roles, including leadership training. All members of the PCC have completed basic safeguarding training via an online platform as this is now mandatory for members.

Risk assessments for activities both in Church and the Church Hall have been completed. We are working on a risk assessment for Home Communion visits, which will be completed when we have information, from the government, on the rules for visiting care homes and the homes of individuals.

We have ensured that Childline and Parentline posters are displayed, along with our Safeguarding Policy in the Church, Church Hall, Bell Tower and Song Room.

Jo Bond is Parish Advocate – a person to whom anyone can talk if there is a safeguarding problem. Jo now has a dedicated email address if people need to contact her with safeguarding issues. It is:

psso@stthomasstourbridge.org

We are extremely grateful to our existing team of choir helpers and to our team of bell ringing tutors for giving so freely of their time. If anyone would like to join either of these teams, please speak to Richard Hurst (Bell Ringers) or Jo Bond (Choir).

Jo Bond

Parish Safeguarding Officer

Deanery Synod Report

With the reduction in the number of deaneries in Worcestershire, commencing 1st February 2021, St Thomas' is now in the Greater Dudley Deanery. The Area Dean is Revd. Canon David Hoskin (Team Rector in the Brierley Hill Team Ministry). Area sub-Deans are Revd. Rachel Newell (Team Vicar in the Dudley Team Ministry) and Revd. Andrew Sillis (Vicar at St Thomas' Church, Stourbridge). As a result, the Deanery Synod is now much larger – approx. 100 people (including licensed clergy).

In its new guise, the Synod met (online) for the first time on 10th March and all 3 representatives from St Thomas' (Andrew Harding, Wendy Hemming and myself) attended. The agenda for the meeting included:

- Commissioning of Area Dean and sub-Deans by Bishop Martin
- Election of Lay Chair

- Discussions on “A New Deanery – Vision, Hopes and Concerns”, “Developing our Deaneries”, the wider Diocesan Transformation Process and the Dudley “As One” movement.

The next meeting will take place on Wednesday 15th September.

Gary Leek

PCC Activity Report

The Church Council has met five times since the APCM in October 2020.

Key matters under discussion were:

- Arrangements for public worship and private prayer as Covid-19 defence arrangements changed
- Items of work for the protection and maintenance of the church buildings
- Oversight of the church finances
- Revision of certain policies of the council

Andrew Sillis

Treasurer's Report

Dear Friends

2020 was a difficult year for us all, we had to learn to stay safe while coping with the pandemic. Sadly, some of us also experienced the traumatic loss of friends and family because of Covid-19. However we, as a church community, pulled together and were able to see one another and enjoy church services, predominantly through Facebook and Zoom, and for this I am personally grateful.

As a treasurer it was an extremely worrying time, Stewardship was down over £5,000 in comparison to 2019. This of course influenced the amount of gift aid that could be claimed, resulting in a further drop in income of around £2,200. Together with a lack of loose cash usually received at church services has meant an overall deficit of £10,035. The impact of the pandemic also reduced the church hall's income, resulting in an earnings loss of £10,900, I do not think I need to impress on you the difficulties this combined loss of income created.

However, we were very fortunate to receive grants toward loss of income from the church hall, and this redressed a portion of the deficit. My thanks go to Wendy Hemming, who made the grant applications to DMBC on our behalf.

The loss of income impacted the amount of Parish Share we were able to contribute to the Diocese (most other churches were also in this position). I am hopeful that our contribution will improve somewhat in 2021.

That leaves me to thank you, our church community, for your prayers, your stewardship, and any additional donations that you may have made to help us through this exceedingly difficult period.

Kathy Knight

Annual Accounts

The Church of St Thomas, Stourbridge

Annual Accounts

For the year ended
31st December 2020

The Parish Church of St Thomas Stourbridge - 1134825
Statement of Financial Activities
For the period from 01 January 2020 to 31 December 2020

	Unrestricted funds	Restricted funds	Endowment funds	Total funds	Prior year total funds
Incoming resources					
Incoming resources from generated funds					
Voluntary income	44,323	1,560	—	45,884	53,623
Activities for generating funds	—	512	—	512	655
Investment income	294	195	—	489	732
Incoming resources from charitable activities	7,872	—	—	7,872	21,907
Other incoming resources	4,610	3,598	—	8,208	6,493
Total Income	57,100	5,866	—	62,966	83,412
Resources used					
Cost of generating funds	—	—	—	—	50
Charitable activities	56,354	15,172	—	71,526	112,289
Other resources used	—	—	—	—	314
Total expenditure	56,354	15,172	—	71,526	112,653
Net income / (expenditure) resources before transfer	745	(9,305)	—	(8,559)	(29,240)
Transfers					
Gross transfers between funds - in	—	—	—	—	3,498
Gross transfers between funds - out	—	—	—	—	(3,498)
Other recognised gains / losses					
Gains / losses on investment assets	—	—	677	677	1,547
Net movement in funds	745	(9,305)	677	(7,882)	(27,693)
Reconciliation of funds					
Total funds brought forward	9,636	57,084	9,811	76,532	104,225
Total funds carried forward	10,381	47,778	10,489	68,649	76,532
Represented by					
Unrestricted					
General fund	9,422	—	—	9,422	8,811
Designated					
Friends of the Music	564	—	—	564	664
Guttering Maintenance	395	—	—	395	160
Restricted					
Church Hall Improvements	—	6	—	6	6
Fabric Appeal Fund	—	44,639	—	44,639	55,348
Flower Festival	—	907	—	907	95
Flower Guild	—	591	—	591	—
Organ Improvement Fund	—	1,544	—	1,544	1,544
Social Mission Concerns	—	19	—	19	19
St Thomas Gardening Fund	—	69	—	69	69
Endowment					
Gallimore Burton Trust	—	—	10,489	10,489	9,811

There may be minor discrepancies in the totals if the pence are not being shown

The Parish Church of St Thomas Stourbridge - 1134825

Balance sheet (Church of England)

As at: 31 December 2020

	As at 31/12/2020	As at 31/12/2019
	£	£
Fixed assets		
Investments	10,489	9,811
	<u>10,489</u>	<u>9,811</u>
Current assets		
Debtors	1,892	2,280
Cash at bank and in hand	56,268	64,438
	<u>58,160</u>	<u>66,718</u>
Liabilities		
Creditors: Amounts falling due in one year	—	(1)
Net current assets less current liabilities	<u>58,160</u>	<u>66,720</u>
Total assets less current liabilities	<u>68,649</u>	<u>76,532</u>
Total net assets less liabilities	<u>68,649</u>	<u>76,532</u>
Represented by		
Unrestricted		
Unrestricted - General fund	9,422	8,811
Designated		
Designated - Friends of the Music	564	664
Designated - Guttering Maintenance	395	160
Designated - Church Hall Improvements	—	—
Restricted		
Restricted - Church Improvement Fund	—	—
Restricted - Flower Festival	907	95
Restricted - Flower Guild	591	—
Restricted - Fabric Appeal Fund	44,639	55,348
Restricted - St Thomas Gardening Fund	69	69
Restricted - Church Hall Improvements	6	6
Restricted - Organ Improvement Fund	1,544	1,544
Restricted - Social Mission Concerns	19	19
Endowment		
Endowment - Gallimore Burton Trust	10,489	9,811
Funds of the church	<u>68,649</u>	<u>76,532</u>

There may be minor discrepancies in the totals if the pence are not being shown

The Parish Church of St Thomas Stourbridge - 1134825
Receipts and payments
Selected period: 01 January 2020 to 31 December 2020

	From To	01 January 2020 31 December 2020	01 January 2019 31 December 2019
CIF - Church Improvement Fund (Restricted) Fund			
Receipts			
Incoming resources from generated funds			
<i>Voluntary income</i>			
Donations		—	125
		—	125
<i>Total Voluntary income</i>		—	125
Incoming resources from charitable activities			
Heritage Books		—	20
		—	20
<i>Total Incoming resources from charitable activities</i>		—	20
Total receipts		—	145
Payments			
Charitable activities			
Major repairs -Church		—	4,834
Architects and Chartered Surveyors Fees		—	325
		—	5,160
<i>Total Charitable activities</i>		—	5,160
Total payments		—	5,160
Excess of Incoming resources over Resources used		—	(5,015)
Brought forward balance		—	1,517
Transfers to/(from)		—	3,498
FF - Flower Festival (Restricted) Fund			
Receipts			
Incoming resources from generated funds			
<i>Voluntary income</i>			
Donations		299	—
		299	—
<i>Total Voluntary income</i>		299	—
Activities for generating funds			
Flower Festival		512	145
		512	145
<i>Total Activities for generating funds</i>		512	145
Total receipts		812	145
Payments			
Cost of generating funds			
Flower Festival expenses		—	50
		—	50
<i>Total Cost of generating funds</i>		—	50
Total payments		—	50
Excess of Incoming resources over Resources used		812	95
Brought forward balance		95	—
Total carried forward balance		907	95

There may be minor discrepancies in the totals if the pence are not being shown

Fabric - Fabric Appeal Fund (Restricted) Fund**Receipts**

Incoming resources from generated funds

Voluntary income

Donations

538

1,222

Total Voluntary income

538

1,222

Investment income

Interest received

195

446

Total Investment income

195

446

Incoming resources from charitable activities

Collections - funerals

—

490

Heritage Books

—

5

Total Incoming resources from charitable activities

—

495

Other Incoming resources

Grants received

1,000

—

VAT recovered

2,598

—

Insurance claims

—

2,075

Total Other incoming resources

3,598

2,075

Total receipts**4,332****4,240****Payments**

Charitable activities

Major repairs -Church

9,896

13,273

Major repairs - Church Hall

—

8,654

Minor repairs and maintenance - Church

3,235

1,944

Minor repairs and maintenance-Church hal

1,209

3,627

Sundry expenses

—

168

Architects and Chartered Surveyors Fees

701

284

Organ repairs & tuning

—

294

Total Charitable activities

15,042

28,246

Total payments**15,042****28,246**

Excess of Incoming resources over Resources used

(10,709)

(24,006)

Brought forward balance

55,348

82,852

Transfers to/(from)

—

(3,498)

Total carried forward balance**44,639****55,348***There may be minor discrepancies in the totals if the pence are not being shown*

Hall - Church Hall Improvements (Restricted) Fund**Receipts**

Incoming resources from generated funds

Investment income

Interest received

	—	0
<i>Total Investment income</i>	—	0

Total receipts

—	0
---	---

Payments

Charitable activities

Minor repairs and maintenance-Church hall

—	67
<i>Total Charitable activities</i>	—

Total payments

—	67
---	----

Excess of Incoming resources over Resources used

—	(67)
---	------

Brought forward balance

6	73
---	----

Total carried forward balance

6	6
---	---

Organ - Organ Improvement Fund (Restricted) Fund**Receipts**

Incoming resources from generated funds

Voluntary income

Donations

—	30
<i>Total Voluntary income</i>	—

Total receipts

—	30
---	----

Excess of Incoming resources over Resources used

—	30
---	----

Brought forward balance

1,544	1,514
-------	-------

Total carried forward balance

1,544	1,544
-------	-------

SMC - Social Mission Concerns (Restricted) Fund**Receipts**

Incoming resources from generated funds

Voluntary income

Donations

—	173
<i>Total Voluntary income</i>	—

Activities for generating funds

Table Top Event

—	510
<i>Total Activities for generating funds</i>	—

Total receipts

—	683
---	-----

Payments

Charitable activities

Social Mission Concerns

—	683
<i>Total Charitable activities</i>	—

Total payments

—	683
---	-----

There may be minor discrepancies in the totals if the pence are not being shown

Parish of St Thomas Stourbridge	From To	01 January 2020 31 December 2020	01 January 2019 31 December 2019
Brought forward balance		19	19
Total carried forward balance		19	19
General - General fund (Unrestricted) Fund			
Receipts			
Incoming resources from generated funds			
<i>Voluntary income</i>			
Planned giving		29,318	34,343
Loose cash		1,040	3,849
Gift Aid Recovered		7,387	9,588
Donations		6,182	3,522
<i>Total Voluntary income</i>		<i>43,928</i>	<i>51,303</i>
<i>Investment income</i>			
Dividends received		294	285
<i>Total Investment income</i>		<i>294</i>	<i>285</i>
Incoming resources from charitable activities			
Christmas Tree Festival		3	427
Sundry sales		43	199
Magazine sales		—	4
Church hall lettings		7,280	18,181
Fees - weddings		53	121
Collections - weddings		—	242
Collections - funerals		130	57
Collections - Baptisms		51	367
PCC Fees: Funeral		291	780
PCC Fees: Weddings		—	443
Lent Appeal		—	454
PCC Fees other		20	111
<i>Total Incoming resources from charitable activities</i>		<i>7,872</i>	<i>21,392</i>
Other incoming resources			
Sundry income		10	87
Grants received		4,600	4,213
Insurance claims		—	117
<i>Total Other incoming resources</i>		<i>4,610</i>	<i>4,418</i>
Total receipts		56,705	77,399
Payments			
Charitable activities			
Parish share		15,000	21,000
Insurance - Church		5,068	4,808
Insurance - Church Hall		1,669	1,777
Severn Trent Water: Church		21	62
Severn Trent Water: Church Hall		—	17
Gas - Church		2,258	2,226
Electricity- Church		1,092	1,938
Gas- Church Hall		1,684	1,322
Electricity-Church Hall		1,096	1,577
Director of Music		6,666	9,999
Choir expenses		20	244
Organists fees		745	50
Choristers fees		75	127
Cost of services		1,235	1,744
Fire Extinguisher Maintenance		630	610
Church Hall Chairs		—	4,213
Secretary's salary		6,656	7,679
Cleaners - Church Hall		1,789	3,263

There may be minor discrepancies in the totals if the pence are not being shown

CC of ST Thomas Stourbridge	From To	01 January 2020 31 December 2020	01 January 2019 31 December 2019
Gardener		125	125
Church Cleaner		1,342	1,298
Stationery, Printing & Postage		1,258	2,171
Telephone		402	472
Hire of photocopier		4,327	3,206
Hygiene Services Church hall		1,807	1,789
Sundry expenses		(66)	2,129
Cleaning & toilet requirements		27	—
Bank charges		394	389
Visiting clergy		—	32
Vicar's expenses		222	918
Curates Expenses		543	1,040
Vergers fees		—	30
Christmas Cards		—	161
Lent collection donation		—	400
Donations		—	500
<i>Total Charitable activities</i>		<i>56,094</i>	<i>77,327</i>
Other resources used			
Petty Cash theft		—	314
<i>Total Other resources used</i>		<i>—</i>	<i>314</i>
Total payments		56,094	77,641
Excess of Incoming resources over Resources used		610	(242)
Brought forward balance		8,811	9,054
Total carried forward balance		9,422	8,811

There may be minor discrepancies in the totals if the pence are not being shown

PCC OF ST. THOMAS, STOURBRIDGE

NOTES TO THE FINANCIAL ACTIVITIES FOR THE YEAR ENDED 31 DECEMBER 2020

1. Accounting policies

The financial statements have been prepared in accordance with the Church Accounting Regulations 2006 together with applicable accounting standards and the Charities SORP 2005. The financial statements have been prepared under the historical cost convention except for the valuation of investment assets, which are shown at market value.

1.1 Incoming resources

Voluntary income and capital sources

- Collections are recognised when received by or on behalf of the PCC.
- Planned giving receivable under Gift Aid is recognised only when received.
- Income tax on Gift Aid donations is recognised when the parish becomes entitled to make a claim from H M Revenue & Customs. This is done on a quarterly basis.
- Grants and legacies to the PCC are accounted for when received.
- Funds raised by book fairs and similar fund-raising events are accounted for gross.
- Sales of cards and any other sundry sales are accounted for gross.

Other income

Rental income from the letting of the church hall is recognised when the rental is due.

Income from investments

Dividends are accounted for when receivable and interest is accounted for when received.

Gains and losses on investments

Unrealised gains or losses are accounted for on revaluation of investments every December.

1.2 Resources used

Activities directly relating to the work of the church

Parish Share is a voluntary obligation of the PCC to the Diocese. For 2020 this was £42,458

These accounts show the amount paid, and agreed by the PCC, during the year of £15,000. The shortfall of £27,458 is not reflected in these accounts.

PCC OF ST. THOMAS, STOURBRIDGE

NOTES TO THE FINANCIAL ACTIVITIES FOR THE YEAR ENDED 31 DECEMBER 2020

1. Accounting policies (continued)

1.3 Fixed assets

Consecrated property and movable church furnishings

Consecrated and beneficed property of any kind is excluded from the accounts by s.10 of the Charities Act 2011.

Movable church furnishings held by the Vicar and Churchwardens on special trust for the PCC, and which require a faculty for disposal, are accounted as inalienable property unless consecrated. They are listed in the church's inventory which can be inspected (at any reasonable time).

All expenditure incurred in the year on consecrated or beneficed buildings, individual items under £1,000, or on the repair of movable church furnishings is written off.

Other fixtures, fittings and office equipment

Individual items of equipment with a purchase price of £1,000 or less are written off when the asset is acquired.

Investments

Investments are valued at market value at 31 December.

Current assets

Short-term deposits include cash held on deposit either with the CBF Church of England Funds or at the bank.

1.4 Funds

Unrestricted funds

General funds represent the funds of the PCC that are not subject to any restrictions regarding their use and are available for application on the general purposes of the PCC. Funds designated for a particular purpose are also unrestricted.

Restricted funds

Restricted funds are those funds that must be spent on restricted purposes and details of the funds held and restrictions are provided in note 2.

Endowment funds

Endowment funds are those funds where the capital must be retained and details of these funds are provided in note 2.

The accounts include all transactions, assets and liabilities for which the PCC is responsible in law. They do not include the accounts of church groups that owe their main affiliation to another body or those that are informal gatherings of church members.

PCC OF ST. THOMAS, STOURBRIDGE

NOTES TO THE FINANCIAL ACTIVITIES FOR THE YEAR ENDED 31 DECEMBER 2020

2. Funds

Restricted funds

Fabric Fund

The Fabric Account represents grants and amounts donated for the purposes of the repair, upkeep and renovation of the church buildings.

Church Improvement Fund

This Church Improvement Fund has now closed the fund only shows in these accounts as there were transactions in 2019.

Church Hall Fund

This fund represents a grant and money donated to be used towards refurbishments in the church hall. There are only a few pounds left in this fund but it remains open.

Organ Fund

The organ fund represents donations made for the refurbishment of the organ.

Gardening Fund

The gardening fund has a small balance left in the account which will possibly be exhausted in 2021.

Social Mission Concerns Fund

The SMC fund raises money primarily for the benefit of a school in ITAMBA. However due to Covid-19 there has not been an opportunity to fund raise in 2020 therefore the fund retains a small balance.

Flower Festival Fund

This money for this fund is generated from a bi-annual flower festival held in the church. Fund raising began for a festival in 2020 but this had to be postponed due to national restrictions.

Endowment fund

Gallimore Burton Trust

This consists of 513 Income Shares in the C B F Church of England Investment Fund, the income from which is for the upkeep of a grave and the dividends generated for the general purposes of the PCC.

PCC OF ST. THOMAS, STOURBRIDGE

NOTES TO THE FINANCIAL ACTIVITIES AND ACCOUNTS APPROVAL FOR THE YEAR ENDED 31 DECEMBER 2020

3 Salaries

During the year the PCC employed a secretary however no national insurance or PAYE was payable.

4 Payments to PCC members

No expenses or payments were paid to any PCC member, persons connected to them or related parties other than expenses reimbursed to the vicar & curate amounting to £766.

5 Investment Assets

	2020 (£)	2019 (£)
Market Value at 1 January	9,812	8264
Revaluation (loss) / gain	677	1,548
Market Value at 31 December	10,489	9,812

6 Creditors : amounts falling due within one year

	2020 (£)	2019 (£)
Unrestricted funds : Utilities	-	-
	-	-

9 Related Party Transactions

There were no related party transactions during the year other than those explained in note 4 above of £766.

Approved by the Parochial Church Council on -

and signed on its behalf by:

Rev A Sillis
Vicar



4/3/21

K Knight
Treasurer



7/3/21

INDEPENDENT EXAMINER'S REPORT TO THE MEMBERS OF THE PAROCHIAL CHURCH COUNCIL (PCC) OF ST. THOMAS, STOURBRIDGE

I report on the accounts for the year ended 31 December 2020 and the associated notes as set out on pages 1 to 13

Respective responsibilities of the members of the PCC and the examiner

The members of the PCC are responsible for the preparation of the accounts. The members of the PCC consider that an audit is not required for this year (under section 144(2) of the Charities Act 2011 (the 2011 Act)) and that an independent examination is required.

It is my responsibility to:

- examine the accounts under section 145 of the 2011 Act;
- to follow the procedures laid down in the General Directions given by the Charity Commission (under section 145(5)(b) of the 2011 Act
- to state whether particular matters have come to my attention.


Basis of the independent examiner's statement

My examination was carried out in accordance with the General Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the PCC and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts and seeking explanations from the members of the PCC concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in a full audit, and consequently I do not express an audit opinion on the accounts.

Independent examiner's statement

In connection with my examination, no matter has come to my attention:

- (1) which gives me reasonable cause to believe that in any material respect the requirements
 - to keep accounting records in accordance with s.130 of the 2011 Act; or
 - to prepare accounts which accord with the accounting records and to comply with the accounting requirements of the 2011 Acthave not been met; or
- (2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Signature:  on behalf of Tadworth Ltd
Address: 17 Vicarage Road, DY8 4JN
Date: 2/3/21

