

# THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH OF ST JAMES (HOPE)

England & Wales · Charity number 1134822

## Details

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Status	Registered
Legal form	Previously excepted
Registered	2010-03-11
Register	<a href="#">View on the Charity Commission register</a>

## Contact

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Address	4 Leander Close Eccles Manchester M30 8ER
Phone	01617942702
Email	<a href="mailto:stjames.hope@gmail.com">stjames.hope@gmail.com</a>
Website	<a href="http://www.stjameshope.co.uk">http://www.stjameshope.co.uk</a>

## Activities

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**Objects:** Promoting in the ecclesiastical parish the whole mission of the Church.

**Activities:** Provide religious services and pastoral support for the Parish

## Classification

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- **How:** Provides Buildings/facilities/open Space, Provides Advocacy/advice/information
- **What:** Religious Activities
- **Who:** Children/young People, Elderly/old People, The General Public/mankind

## Geography

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- **Area of benefit:** UNDEFINED. IN PRACTICE, LOCAL
- Salford City

## Finances

Period end	Income	Expenditure	Assets	Employees
2025-12-31	£61,694	£60,347	-	-
2024-12-31	£52,993	£51,040	-	-
2023-12-31	£55,650	£63,634	-	-
2022-12-31	£69,603	£72,130	-	-
2021-12-31	£48,139	£52,110	-	-
2020-12-31	£39,581	£38,247	-	-

## Trustees

Name	Role	Appointed
<b>Rev Gareth Mark Thomas</b>	Chair	2017-09-18
Dr SYLVIA MCGREAL		
James Anthony Wood		2020-06-27
MARGARET ADSHEAD		
Robert Hedley		2019-04-28
Sheila Jones		2013-10-28
TREVOR PALMER		

**THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH OF ST JAMES (HOPE)**

England & Wales - Charity number 1134822

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# Accounts

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**St James'  
(Hope) Church  
Salford M6 8EJ**

**Trustees Annual Report  
And  
Financial Accounts 2025**

Charity No. 1134822

Parish No. SO6540

## TRUSTEES ANNUAL REPORT FOR 2025

It is pleasing to report a year of progress at St James (Hope) Church with higher attendance figures at church services and a small surplus in the church's finances for the second year running.

Our church family has grown during the past year with increased attendance not only at Easter and Christmas but also at regular weekly services. The number of baptism services held increased three fold. There was sadness during the year too in the passing of longstanding members of the congregation including Mary Owen, Sam Quansah, Tony Stockton and Ivy Wood. As the partnership of sharing our church buildings with Salford Elim Church enters its fifth year, we record our appreciation for the close cooperation between us; two churches, one building; united in our love of God.

The Financial Accounts (as verified by our Independent Examiner Bronwyn Roby) show that whereas total income to the church during 2025 was £61,964.67, total expenditure during the same period was £60,325.94 resulting in a surplus of £1,638.73. This result was achieved in part due to the contributions received from Salford Elim Church and revenue obtained from the hiring out of the Community Hall. Points to highlight from the Financial Accounts include:

- Direct giving to the church increased from £8,961 to £9,321, a 4% increase.
- Salford Elim Church contributed £5,396 to the income of the church and paid £1,919 towards shared energy costs.
- Giving for charitable causes, mainly funded by donations received from after service refreshments, was slightly down at £683.
- Community Hall income was £15,852 compared with costs of £10,774, a profit of £5,078.
- Spending on church building maintenance increased from £2,653 in 2024 to £14,108 in 2025, £11,856 of which was funded by grant funding which had been awarded due to our proactive Churchwardens.
- We honoured our commitment to the Diocese and paid our 2025 Parish Share of £13,843 in full (a figure of £13,574 is shown in the financial accounts as we received an encouragement scheme discount of £269).
- A continued cause for concern is the affordability of the cost of insurance. The premiums charged by Ecclesiastical Insurance, already at £8,559 during 2025, are increasing to £9,672 for 2026, a 13% increase. The PCC will be exploring alternative options during the year ahead.
- The church continues to support the community by providing a base for the Uniformed Organisations (Brownies/Rainbows) and the Olive Branch Hub to meet on a weekly basis.

We pay tribute to the work of the members of the clergy and PCC members who also act as Trustees for Charity number 11348222 and all those connected with St James (Hope) Church.

*Tony Wood*

Treasurer On behalf of the Board of Trustees

## REPORT OF THE INDEPENDENT EXAMINER

The Treasurer for the PCC at St James (Hope) Church maintains the following accounting records:

Manual Weekly Record Book

Weekly Revenue Control Sheets (as completed by the Churchwardens or their deputies)

Computerised Accounts

Bank Statements for all accounts

Folders of vouchers to support expenditure

Cheque counterfoils and paying in stubs

Financial controls in operation:

All cheques to be signed by two from a total of four authorised signatories

Cash collections are entered on Weekly Control Sheet and checked by two of the church officers

Preparation of accounts:

A full bank reconciliation was carried out on all operating accounts

Bank deposits checked with cash book entries

Expenditure vouchers checked with bank and cash books

Bronwen Roby ACCA  
41 Wilderswood Close,  
Whittle le Woods,  
Chorley PR6 7SH

Telephone: 07773 768 210

## ST JAMES CHURCH HOPE: FINANCIAL ACCOUNTS FOR 2025

Note	INCOME	2024	2025
		£	£
1.	<b>Direct Giving</b>		
	Gift Aided	6,269.50	6,471.80
	Non Gift Aided	1,822.90	1,285.53
	Collections	780.55	1,165.08
	Digital Giving	<u>88.71</u>	<u>398.42</u>
		8,961.66	9,320.83
2.	Tax Refunds (Gift Aid & GASDS)		2,480.00
		2,777.39	
3.	<b>Donations &amp; Other Income</b>		
	Gift Aided	128.20	229.60
	Non Gift Aided	209.00	0.00
	Gift Day	541.00	403.22
4.	Salford Elim's Contributions	3,888.00	5,396.00
	Salford Elim Shared Expenses	<u>2,296.30</u>	<u>1,919.49</u>
		7,062.50	7,948.31
5.	<b>Charitable Giving Received</b>		683.03
		716.86	
6.	<b>Community Hall Income</b>		
	Regular Hire	8,573.35	7,585.00
	Occasional Hire	11,710.00	7,852.50
	Hall Refurbishment Fund	<u>235.00</u>	<u>415.00</u>
		20,518.35	15852.50
7.	Car Park Hire		12,000.00
		12,000.00	
8.	Fees		1824.00
		906.00	
9.	Grants/Legacies		11,856.00
		0.00	
10.	Insurance Claims		0.00
		0.00	
11.	Sundry Income		0.00
		<u>50.00</u>	<u>0.00</u>
	<b>Total Income</b>	<b>52,992.76</b>	<b>61,964.67</b>

**ST JAMES CHURCH HOPE: FINANCIAL ACCOUNTS FOR 2025 (Continued)**

Note	EXPENDITURE	2024		2025	
		£	£	£	£
	<b>Church Costs</b>				
12.	Building Maintenance	2,652.93		14,107.82	
13.	Grounds Maintenance	2,746.05		1,527.17	
14.	Church Cleaning Costs	<u>1,885.00</u>		<u>1,885.00</u>	
			7,283.98		17,519.99
	<b>Utilities</b>				
	Electricity for church	760.44		943.64	
	Gas for church	3,273.20		3,578.12	
15.	Water	<u>0.00</u>		<u>0.00</u>	
			4,033.64		2,521.76
16.	Insurance		8,290.62		8,559.19
	Upkeep Of Services		535.19		783.34
17.	Costs of music		1,200.00		1,200.00
	Clergy Expenses		346.41		173.21
18.	<b>Diocesan Parish Share</b>		13,186.21		13,574.20
5.	<b>Charitable Giving Paid Out</b>		856.42		676.00
	<b>Community Hall Costs</b>				
19.	Expenses	186.32		202.07	
	Electricity for hall	962.68		1,081.64	
	Gas for hall	1,403.87		1,078.02	
	Water	1,126.46		1,595.21	
14.	Hall Cleaning Costs	2,527.63		3,441.59	
20.	Hall Maintenance	1,604.36		3,319.25	
21.	Hall Refurbishment	<u>4,336.00</u>		<u>56.00</u>	
			12,147.32		10,773.78
22.	<b>Vicarage (Shared Costs)</b>				
	Expenses	1,420.50		1,609.45	
	Water Rates	<u>394.64</u>		<u>739.49</u>	
			1,815.14		2,348.94
8.	Fees paid over to Diocese		584.00		1,708.00
23.	Printing & Stationary		760.81		487.53
	Sundry Expenses		<u>0.00</u>		<u>0.00</u>
	<b>Total Expenditure before transfers</b>		<b>51,039.74</b>		<b>60,325.94</b>
	Transfer to Reserves		5,000.00		0.00
	Transfer to Hall Account		<u>0.00</u>		<u>22.00</u>
	<b>Total Expenditure including transfers</b>		<b><u>56,039.74</u></b>		<b><u>60,347.94</u></b>

## Excess of Income Over Expenditure

It is noted that if the transfers to church reserves or to the hall account are excluded then:

The difference of income over expenditure in 2024 was a gain of £1,953.02

The difference of income over expenditure in 2025 was a gain of £1,638.73

## ASSETS AND NOTES

Total Assets		2025
<b>Bank Current Account</b>		
Opening balance at bank 01/01/2025	£ 4,567.92	
Less Cheques issued in 2024 cleared in 2025	- £ 1,390.55	
Net balance at the bank	£ 3,177.37	
+ Income received in 2025	<u>£61,964.67</u>	
Total of the above	£65,142.04	
Expenditure paid out during 2025	£60,325.94	
+ Transfer to Community Hall Account	<u>£ 22.00</u>	
Sub-total	£60,347.94	
*Cheques issued but not presented	<u>-£ 316.63</u>	
	<u>£60,031.31</u>	
Closing balance at the bank at 31/12/25	£ 5,110.73	
Less Cheques issued but not presented by 31/12/25	- <u>£ 316.63</u>	£4,794.10
<b>Community Hall Account</b>		
Opening balance at bank 01/01/2025	£ 78.65	
Transfer in to prevent account closure	<u>£ 22.00</u>	
Closing balance at the bank at 31/12/25	<u>£ 100.65</u>	£ 100.65
<b>CBF CHURCH OF ENGLAND DEPOSIT FUND (Church Reserve Fund)</b>		
Opening balance as at 01/01/2025	£ 10,441.80	
+ Interest received during the year	<u>£ 475.37</u>	
Closing balance as at 31/12/25	<u>£ 10,917.17</u>	<u>£10,917.17</u>
<b>TOTAL ASSETS AS AT 31/12/2025</b>		<u><b>£15,811.92</b></u>

This increase of £2,114.10 in Total Net Assets to a figure of £15,811.92 compared with the 2024 result of £13,697.82 reflects the trading gain of £1,638.73 during 2025 plus £475.37 received in interest on the amount in the Church Reserve Fund

## **NOTES - Income**

1. Direct Giving covers regular donations given via standing order or weekly envelopes. Collections are the cash given on the open plate and digital giving is from the use of the contactless card machine. We are grateful to everyone who supports and contributes by giving to the church.
2. Tax Refunds is the money recovered from HMRC on all gift aided donations. The government allows us to claim a tax refund against small cash donations under the Gift Aid Small Donations Scheme. This includes some of the weekly envelopes which are not Gift Aided, cash given on the plate and other donations.
3. Gift Day and Donations are not counted as Direct Giving as they are one-off donations but these can still be included under the Gift Aid Reclaim Scheme.
4. Salford Elim Church contributed £5,396 for the use of the church building. Having generously project led and covered half the costs of refurbishing the Community Hall in recent times, there was no charge for the use of the hall. They also paid £1,919.49 towards shared utility costs
5. Charitable Giving is presented as the total giving received from both after service refreshments and additional contributions approved by the PCC. Payments out included £200 to Christian Aid, £150 to The Children's Society and £100 to Kanzi Kibera Friends.
6. Community Hall income comes from the hire of the Community Hall to both regular and occasional users. The Hall Refurbishment Fund has benefited from the proceeds of Harvest Barn Dances held in October each year.
7. The church receives an income from being able to hire out the car park to the NHS. This is at a fixed fee of £1000 per month billed quarterly at £3,000 per quarter equivalent to £12,000 in a full year.
8. Fees cover monies received for occasional services such as weddings and funerals. Only a portion of these fees can be retained for use by the PCC. The remainder is passed on to the Diocese; please see 'Fees paid over to Diocese' under Expenditure.
9. We received a grant of £11,856 from the Diocese towards the cost of major building maintenance work carried out by specialist contractors' Mooney Conservation Ltd.
10. There were no claims on our insurance cover during 2024 or 2025.
11. Sundry Income of £50 recorded for 2024 was a contribution towards the cost of Easter Flowers.

## NOTES - Expenditure

12. Building maintenance includes the major cost of supplying and fixing polycarbonate sheet protection to the Nave windows with associated costs for scaffolding to provide access, work carried out by Mooney Conservation.
13. Grounds maintenance relates to the cost of grass cutting and upkeep of the garden areas.
14. Cleaning costs are recorded separately for the church and for the hall. The paid cleaner's costs are shared equally between the two whereas the cost of cleaning materials is charged to the hall including toilet and kitchen requirements. The higher costs for the hall reflect extra support provided by Charles Blundell Services for the cleaning of the hall after weekend hire.
15. As little water is used in church itself, all the costs for water are allocated to the hall.
16. As mentioned in the opening statement, the cost of insurance premiums charged by Ecclesiastical Insurance continue to be a major outlay for the church.
17. Costs of music covers a monthly fee paid out to our organist who generously donates part of this fee back to the church.
18. The Parish Share requirement of £13,843 was paid in full (a figure of £13,574 is shown in the financial accounts as we received an encouragement scheme discount of £269). For 2026 the Parish Share Requirement increases to £14,535.
19. Community Hall Expenses includes payment to Salford City Council for an extra waste bin.
20. Community Hall Maintenance includes electrical work carried out in the hall plus the cost of the CCTV contract.
21. The expense incurred in 2024 relates to work carried out on the gable end of the Community Hall at a cost of £4,000. There was no such major expense in 2025.
22. Amounts shown under Vicarage are our share of the costs for the Incumbent's residence, where some costs are shared with St John's Pendlebury.
23. Printing & Stationery includes the cost of the maintenance contract for the photocopier and the cost of ink cartridges.

It will be noted that tight controls are maintained over spending throughout the year to ensure that funds are available for the church to carry out essential work required to remain open for worship.

## **INDEPENDENT EXAMINER'S REPORT TO THE PCC OF ST JAMES, HOPE FOR THE YEAR ENDED 31<sup>st</sup> DECEMBER 2025**

This report on the financial statements of the PCC for the year ended 31<sup>st</sup> December 2025, which are set out on pages 2 to 5, is in respect of an examination carried out in accordance with the Church Accounting Regulations 2006 ("the Regulations") and S.145 of the Charities Act 2011 ("the Act").

### **Respective responsibilities of trustees and examiner**

The charity's trustees are responsible for the preparation of the financial statements. The charity's trustees consider that an audit is not required for this year (under section 144(2) of the Act) and that an independent examination is needed.

It is my responsibility to:

- examine the accounts (under section 145 of the Act)
- to follow the procedures laid down in the General Directions given by the Charity Commissioners (under section 145(5)(b) of the Act); and
- to state whether particular matters have come to my attention

### **Basis of this report**

My examination was carried out in accordance with General Directions given by the Charity Commission under section 145(5)(b) of the Act and to be found in the Church Guidance, 2006 edition. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and, consequently, I do not express an audit opinion on the accounts.

### **Independent Examiners Statement**

In the course of my examination, no matter has come to my attention

1. which gives me reasonable cause to believe that in any material respect the trustees have not met the requirements to ensure that:
  - proper accounting records are kept (in accordance with section 130 of the Act); and
  - accounts are prepared which agree with the accounting records and comply with the accounting requirements of the Act; or
2. to which, in my opinion, attention should be drawn in order to enable proper understanding of the accounts to be reached

**Signed**

**Name: Bronwen Roby ACCA**

**Date:**

**Address: 41 Wilderswood Close, Whittle Le Woods, Chorley PR6 7SH**

**THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH OF ST JAMES (HOPE)**

England & Wales - Charity number 1134822

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# Accounts

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**St James'  
(Hope) Church  
Salford M6 8EJ**

**Trustees Annual Report**

**And**

**Financial Accounts 2024**

## TRUSTEES ANNUAL REPORT FOR 2024

It is pleasing to report that the Financial Accounts (as verified by our Independent Examiner Bronwyn Roby) show that whereas total income to St James (Hope) Church during the calendar year of 2024 was £52,992, total expenditure during the same period was £51,039 resulting in a surplus of £1,953. This result was achieved because of the substantial revenue obtained from the hiring out of the Community Hall. The Trustees express their gratitude to the small team of people whose dedication has made this result possible.

2024 was a year of progress with the Community Hall and in the strengthening of our relationship with Salford Elim Church. Salford Elim's contributions to church life both in practical and financial terms cannot be underestimated in maintaining the viability of the congregation of St James (Hope) Church.

Points to highlight from the Financial Accounts include:

- Direct giving from church members was down from £9,462 to £8,961, a 5% reduction whereas most general expenses were showing an increase in costs.
- Salford Elim Church contributed £3,888 towards the income of the church and paid £2,296 towards shared energy costs.
- Giving to charitable causes, mainly funded by donations received from after service refreshments, was up from £600 to £856.
- Community Hall income from hire fees exceeded £20k compared to £12k in the previous year.
- Church building and grounds maintenance costs were down from £12,263 in 2023 to £7,284 in 2024. However, a major building expense will be incurred during 2025 for which grant funding has been awarded due to the actions of our Churchwarden.
- We honoured our commitment to the Diocese and paid our 2024 Parish Share of £13,440 in full (a figure of £13,186 is shown in the financial accounts as we received an encouragement scheme discount of £254).
- A continued cause for concern is the affordability of the cost of insurance. The premiums charged by Ecclesiastical Insurance, already at £690 per month during 2024, are increasing to £725 per month from January 2025.
- St James (Hope) Church continues to support the community by providing a base for the Uniformed Organisations (Brownies/Rainbows) and the Olive Branch Hub to meet on a weekly basis.

We pay tribute to the work of the members of the clergy and PCC members who also act as Trustees for Charity number 11348222.

*Tony Wood*

Treasurer On behalf of the Board Of Trustees

## REPORT OF THE INDEPENDENT EXAMINER

The Treasurer for the PCC at St James (Hope) Church maintains the following accounting records:

Manual Weekly Record Book

Computerised Accounts

Bank Statements for all accounts

Folders of vouchers to support expenditure

Cheque counterfoils and paying in stubs

Financial controls in operation:

All cheques to be signed by two from a total of four authorised signatories

Cash collections are checked by the Churchwardens and Treasurer

Preparation of accounts:

A full bank reconciliation was carried out on all operating accounts

Bank deposits checked with cash book entries

Expenditure vouchers checked with bank and cash books

*B Roby*

Bronwen Roby ACCA  
41 Wilderswood Close,  
Whittle le Woods,  
Chorley PR6 7SH

Telephone: 07773 768 210

## ST JAMES CHURCH HOPE: FINANCIAL ACCOUNTS FOR 2024

Note	INCOME	2023	2024
		£	£
1.	<b>Planned Giving</b>		
	Gift Aid	6,347.65	6,269.50
	Non Gift Aid	1,804.20	1,822.90
	Collections	1,145.25	780.55
	Digital Giving	<u>165.00</u>	<u>88.71</u>
		9,462.10	8,961.66
2.	Tax Refunds (Gift Aid & GASDS)	3,434.21	2,777.39
3.	<b>Donations &amp; Other Income</b>		
	Gift Aided	100.00	128.20
	Non Gift Aided	20.00	209.00
	Gift Day	561.00	541.00
4.	Salford Elim's Contributions	7,580.00	3,888.00
	Salford Elim Shared Expenses	<u>2,042.51</u>	<u>2,296.30</u>
		10,303.51	7,062.50
5.	<b>Charitable Giving Received</b>	700.50	716.86
6.	<b>Community Hall Income</b>		
	Regular Hire	6,585.00	8,573.35
	Occasional Hire	5,620.00	11,510.00
	Hall Booking Deposits	50.00	200.00
	Hall Refurbishment Fund	<u>2,523.74</u>	<u>235.00</u>
		14,778.74	20,518.35
7.	Car Park Hire	12,000.00	12,000.00
8.	Fees	2,011.00	906.00
9.	Grants/Legacies	330.00	0.00
10.	Insurance Claims	2,630.00	0.00
11.	Sundry Income	<u>0.00</u>	<u>50.00</u>
	Sub-total	<b>55,650.06</b>	<b>52,992.76</b>
	<b>Transfer from Reserves</b>	<u>8,800.00</u>	<u>0.00</u>
	<b>Total Income</b>	<b><u>64,450.06</u></b>	<b><u>52,992.76</u></b>

**ST JAMES CHURCH HOPE: FINANCIAL ACCOUNTS FOR 2024 (Continued)**

		2023		2024	
Note	<b>EXPENDITURE</b>	£	£	£	£
	<b>Church Costs</b>				
12.	Building Maintenance	9,237.91		2,652.93	
13.	Grounds Maintenance	1,140.00		2,746.05	
14.	Church Cleaning Costs	<u>1,885.00</u>		<u>1,885.00</u>	
			12,262.91		7,283.98
	<b>Utilities</b>				
	Electricity for church	726.19		760.44	
	Gas for church	3,219.97		3,273.20	
15.	Water	<u>0.00</u>		<u>0.00</u>	
			3,946.16		4,033.64
16.	Insurance		8,018.61		8,290.62
	Upkeep Of Services		559.93		535.19
17.	Costs of music		1,200.00		1,200.00
	Clergy Expenses		129.48		346.41
18.	<b>Diocesan Parish Share</b>		12,441.75		13,186.21
5.	<b>Charitable Giving Paid Out</b>		600.50		856.42
	<b>Community Hall Costs</b>				
19.	Expenses	176.96		186.32	
	Electricity for hall	899.48		962.68	
	Gas for hall	1,428.18		1,403.87	
	Water	1,067.23		1,126.46	
14.	Hall Cleaning Costs	2,298.90		2,527.63	
20.	Hall Maintenance	1,166.04		1,604.36	
21.	Hall Refurbishment Fund	<u>13,970.60</u>		<u>4,336.00</u>	
			21,007.39		12,147.32
22.	<b>Vicarage (Shared Costs)</b>				
	Expenses	1,352.71		1,420.50	
	Water Rates	<u>517.77</u>		<u>394.64</u>	
					1,870.48
			1,815.14		
	Fees paid over to Diocese		1,040.00		584.00
23.	Printing & Stationary		544.77		760.81
	Sundry Expenses		<u>2.78</u>		<u>0.00</u>
	Sub-total		<b>63,624.74</b>		<b>51,039.74</b>
	<b>Transfer To Reserves</b>		<u>0.00</u>		<u>5,000.00</u>
	<b>Total Expenditure</b>		<b><u>63,624.74</u></b>		<b><u>56,039.74</u></b>

**It is noted that if the transfers from or to church reserves are excluded then:**

The difference of expenditure over income in 2023 was a loss of £7,984.68

The difference of income over expenditure in 2024 was a gain of £1,953.02

### ASSETS AND NOTES

Total Assets	2024	
<b>Bank Current Account</b>		
Opening balance at bank 01/01/2024	£ 6,224.35	
+ Income received in 2024	<u>£52,992.76</u>	
Total of the above	£59,217.11	
Expenditure paid out during 2024	£51,039.74	
+ Transfer to Church Reserves	<u>£ 5,000.00</u>	
Sub-total	£56,039.74	
*Cheques issued but not presented	<u>-£ 1,390.55</u>	
	<u>£54,649.19</u>	
Closing balance at the bank at 31/12/24	£ 4,567.94	
Less Cheques issued but not presented by 31/12/24	- £ 1,390.55	£3,177.39
<b>Dormant Community Hall Account</b>		
Opening balance at bank 01/01/2024	£ 78.65	
Closing balance at the bank at 31/12/24	<u>£ 78.65</u>	£ 78.65
(No transactions during the year)		
<b>CBF CHURCH OF ENGLAND DEPOSIT FUND (Church Reserve Fund)</b>		
Opening balance as at 01/01/2024	£ 5,073.27	
	+ Transfer in £ 5,000.00	
+ Interest received during the year	<u>£ 368.53</u>	
Closing balance as at 31/12/24	<u>£ 10,441.80</u>	<u>£10,441.80</u>
<b>TOTAL ASSETS AS AT 31/12/2024</b>		<u><u>£13,697.82</u></u>

This increase of £2,321.55 in Total Net Assets to a figure of £13,697.82 compared with the 2023 result of £11,376.27 reflects the trading gain of £1,953.02 during 2024 plus £368.53 received in interest on the amount in the Church Reserve Fund

## **NOTES - Income**

1. Planned Giving covers regular donations given via standing order or weekly envelopes. Collections are the cash given on the open plate and now we have the opportunity for digital giving using a contactless card machine. We are thankful for the support of church members who continue to honour their planned giving commitments.
2. Tax Refunds is the money recovered from HMRC on all gift aided donations. The government now allows us to claim a tax refund against small cash donations under the Gift Aid Small Donations Scheme. This includes some of the weekly envelopes which are not Gift Aided, cash given on the plate and other donations.
3. Gift Day and Donations are not counted as Planned Giving as they are one-off donations but these can still be included under the Gift Aid Reclaim Scheme.
4. Salford Elim Church contributed £3,888 for the use of the church building (having generously project led and covered half the costs of refurbishing the Community Hall in 2023, there was no charge for the use of the hall). They also paid £2,296 towards shared utility costs
5. Charitable Giving is presented as the total giving received from both after service refreshments and additional contributions approved by the PCC. Payments out were £100 to Rowley Projects, £100 to Christian Aid, £100 to Kanzi Kibera Friends, £230 to The Children's Society, £226.42 to St Ann's Hospice (in conjunction with Salford Elim Church) and £100 to Salford Food Parcels foodbank. This was in addition to £564 given directly to them from the joint Harvest Festival Service which did not go through the church accounts.
6. Community Hall income comes from the hire of the Community Hall to both regular and occasional users.
7. The church receives an income from being able to hire out the car park to the NHS. This is at a fixed fee of £1000 per month billed quarterly at £3,000 per quarter equivalent to £12,000 in a full year.
8. Fees cover monies received for occasional services such as weddings and funerals. Only a portion of these fees can be retained for use by the PCC. The remainder is passed on to the Diocese; please see 'Fees paid over to Diocese' under Expenditure.
9. We received a grant of £330 from the Diocese towards increased energy costs during 2023; this grant was not repeated in 2024.
10. £2,630 in income for 2023 was received from an insurance claim relating to emergency remedial work in the toilet area of the Community Hall. There were no insurance claims during 2024.

11. Sundry Income of £50 was a contribution towards the cost of Easter Flowers.

### **NOTES - Expenditure**

12. Building maintenance costs include boiler service and repairs of £600, improvement of the sink and water heater in the vestry £550, intruder alarm contract £540 plus £950 spent on gutters and other repair work.
13. Grounds maintenance relates to the cost of grass cutting and upkeep of the garden areas. The higher costs in 2024 reflects that some expense from 2023 was not invoiced for until 2024 plus a focus on an autumn clean-up by friends from Salford Elim Church.
14. Cleaning costs are recorded separately for the church and for the hall. The cleaner's wages costs are normally shared equally between the two whereas the cost of cleaning materials is charged to the hall including toilet and kitchen requirements. The higher costs for the hall reflect extra support provided for the cleaning of the hall after weekend hire.
15. As little water is used in church itself, all the costs for water are allocated to the hall.
16. As mentioned in the opening statement, the cost of insurance premiums charged by Ecclesiastical Insurance are soon to be over £700 per month.
17. Costs of music covers a monthly fee paid out to our organist who generously donates much of this fee back to the church.
18. The Parish Share requirement of £13,440 was paid in full (a figure of £13186 is shown in the financial accounts as we received an encouragement scheme discount of £254).
19. Community Hall Expenses includes payment to Salford City Council for an extra waste bin.
20. Community Hall Maintenance includes electrical work carried out in the hall plus the cost of the CCTV contract.
21. Major refurbishment work was carried out on the gable end of the Community Hall at a cost of £4,000.
22. Amounts shown under Vicarage are our share of the costs for the Incumbent's residence, where some costs are shared with St John's Pendlebury.
23. Printing & Stationery includes the cost of the maintenance contract for the photocopier and the cost of ink cartridges.

## **INDEPENDENT EXAMINER'S REPORT TO THE PCC OF ST JAMES, HOPE FOR THE YEAR ENDED 31<sup>st</sup> DECEMBER 2024**

This report on the financial statements of the PCC for the year ended 31<sup>st</sup> December 2024, which are set out on pages 2 to 5, is in respect of an examination carried out in accordance with the Church Accounting Regulations 2006 ("the Regulations") and S.145 of the Charities Act 2011 ("the Act").

### **Respective responsibilities of trustees and examiner**

The charity's trustees are responsible for the preparation of the financial statements. The charity's trustees consider that an audit is not required for this year (under section 144(2) of the Act) and that an independent examination is needed.

It is my responsibility to:

- examine the accounts (under section 145 of the Act)
- to follow the procedures laid down in the General Directions given by the Charity Commissioners (under section 145(5)(b) of the Act); and
- to state whether particular matters have come to my attention

### **Basis of this report**

My examination was carried out in accordance with General Directions given by the Charity Commission under section 145(5)(b) of the Act and to be found in the Church Guidance, 2006 edition. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and, consequently, I do not express an audit opinion on the accounts.

### **Independent Examiners Statement**

In the course of my examination, no matter has come to my attention

1. which gives me reasonable cause to believe that in any material respect the trustees have not met the requirements to ensure that:
  - proper accounting records are kept (in accordance with section 130 of the Act); and
  - accounts are prepared which agree with the accounting records and comply with the accounting requirements of the Act; or
2. to which, in my opinion, attention should be drawn in order to enable proper understanding of the accounts to be reached

**Signed** *B Roby*

**Name:** Bronwen Roby ACCA

**Date:** 27/02/2025

**Address: 41 Wilderswood Close, Whittle Le Woods, Chorley PR6 7SH**

**THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH OF ST JAMES (HOPE)**

England & Wales - Charity number 1134822

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# Accounts

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St James' Church  
HOPE  
Salford M6 8EJ

Trustees Annual Report

And

Financial Accounts 2023

Charity No. 1134822

## TRUSTEES ANNUAL REPORT FOR 2023

The Financial Accounts (as verified by our Independent Examiner Bronwyn Roby) show that whilst total income in 2023 was £55,650 total expenditure was £63,634; the shortfall was met by withdrawing from church reserves in order to cover costs.

It was a year of progress with much costly work being achieved during the year including the completion of the upgrading of heating system in the church and the refurbishment of the Community Hall.

Points to highlight from the financial accounts include:

- Direct giving from church members was down from £12,389 to £9,462 (a 24% reduction) which reflects the loss of income previously received from generous givers who are, sadly, no longer with us.
- The church family responded generously to an appeal for funds towards the cost of refurbishing the Community Hall with £2,523 being donated for this cause.
- Salford Elim Church contributed £7,580 for specific projects, generously project led and covered half the costs of refurbishing the Community Hall and paid £2,042 towards shared energy costs
- Community Hall income from bookings at £12,205 was on a par with the level of income achieved in 2022.
- Church maintenance costs were down from £24,882 to £9,237 reflecting that the majority of the costs for the heating upgrade were borne in 2022.
- We honoured our commitment to the Diocese and paid our 2023 Parish Share of £12,681 in full (a figure of £12,441 is shown in the financial accounts as we received an encouragement scheme discount of £240).
- We received a grant of £330 from the Diocese towards increased energy costs; energy bills were up by £667 but this was due to increased consumption, being on a fixed priced contract the price of the energy consumed has remained static.
- £2,630 in income was received from an insurance claim relating to emergency remedial work in the toilet area of the Community Hall. However, the amount paid in insurance premiums increased by 21% to more than £8,000 per annum.
- Charitable giving at £700 was up by £270 from 2022 with support being provided for The Children's Society, Christian Aid, the Olive Branch Hub and the local foodbank.

We pay tribute to the tireless work of the members of the church who also act as Trustees for Charity number 11348222.

*Tony Wood*

On behalf of the Board Of Trustees

## REPORT OF THE INDEPENDENT EXAMINER

The Treasurer for the PCC maintains the following accounting records:

Manual Weekly Record Book

Computerised Accounts

Bank Statements for all accounts

Folders of vouchers to support expenditure

Cheque counterfoils and paying in stubs

Financial controls in operation:

All cheques to be signed by two from a total of four authorised signatories

Cash collections are checked by the Churchwardens and Treasurer

Preparation of accounts:

A full bank reconciliation was carried out on all operating accounts

Bank deposits checked with cash book entries

Expenditure vouchers checked with bank and cash books

Bronwen Roby ACCA  
41 Wilderswood Close,  
Whittle le Woods,  
Chorley PR6 7SH

Telephone: 07773 768 210

## ST JAMES CHURCH HOPE: FINANCIAL ACCOUNTS FOR 2023

Note	INCOME	2022 £	£	2023 £	£
1.	<b>Planned Giving</b>				
	Gift Aid	9,377.00		6,347.65	
	Non Gift Aid	1,797.00		1,804.20	
	Collections	1,215.37		1,145.25	
	Digital Giving	0.00		165.00	
			12,389.37		9,462.10
2.	Tax Refunds (Gift Aid & GASDS)		3,389.39		3,434.21
3.	Gift Day		680.00		561.00
3.	<b>Donations &amp; Other Income</b>				
	Gift Aid	260.00		100.00	
	Non Gift Aid	454.00		20.00	
4.	Salford Elim's Contributions	23,920.00		7,580.00	
	Salford Elim Shared Expenses	1,905.93		2,042.51	
			26,539.93		9,742.51
5.	<b>Charitable Giving</b>	0.00		100.00	
	St James Hospital Lesotho	225.00		0.00	
	Children's Society (Christingle)	100.30		170.50	
	Christian Aid Giving	0.00		205.00	
	Harvest Offering (foodbank)	105.00		125.00	
	Olive Branch Hub	0.00		100.00	
			430.30		700.50
6.	<b>Community Hall</b>				
	Regular Hire	8,127.50		6,685.00	
	Occasional Hire	3,842.50		5,520.00	
	Hall Booking Deposits	200.00		50.00	
	Hall Refurbishment Fund	140.00		2,523.74	
			12,310.00		14,778.74
7.	Fundraising Events		0.00		0.00
8.	Car Park Hire		12,000.00		12,000.00
9.	Fees		679.00		2,011.00
10.	Grants/Legacies		1,250.00		330.00
11.	Insurance Claims		0.00		2,630.00
12.	Sundry Income		50.24		0.00
			<b>69,718.23</b>		<b>55,650.06*</b>
	<b>Transfers from Reserves</b>		4,000.00		8,800.00
	<b>Total Income (incl from Reserves)</b>		<b>73,718.23</b>		<b>64,450.06</b>

Note	2022		2023	
	£	£	£	£
<b>EXPENDITURE</b>				
<b>Church Costs</b>				
13.	Maintenance	24,882.70		9,237.91
14.	Grounds Maintenance	1,035.00		1,140.00
15.	Cleaning	<u>1,623.00</u>		<u>1,885.00</u>
			27540.70	12,262.91
<b>Utilities</b>				
	Electricity	609.53		726.19
	Gas	2,660.44		3,219.97
16.	Water	<u>0.00</u>		<u>0.00</u>
			3,269.97	3,946.16
	Insurance		6,627.26	8,018.61
	Upkeep of services		306.25	559.93
17.	Costs of music		1,200.00	1,200.00
	Clergy Expenses		285.88	129.46
	Diocese Parish Share		11,750.00	12,441.75
<b>18. Funds To Charities</b>				
	St James Hospital	225.00		0.00
	Children's Society	100.30		170.50
	Christian Aid	0.00		205.00
	Harvest Offering	105.00		125.00
	Olive Branch Hub	<u>0.00</u>		<u>100.00</u>
			430.30	600.50
<b>Community Hall</b>				
19.	Expenses	168.34		176.96
20.	Maintenance	907.54		1,166.04
	Gas	1,215.10		1,428.18
	Electricity	693.06		899.48
	Water	1,500.44		1,067.23
	Cleaning	2,110.08		2,298.90
21.	Refurbishment	<u>11,485.00</u>		<u>13,970.60</u>
			18,079.56	21,007.39
<b>Vicarage</b>				
22.	Expenses	1,161.60		1,352.71
	Water	<u>353.84</u>		<u>517.77</u>
			1,515.44	1,870.48
	Fees - Non PCC		216.00	1,040.00
23.	Printing & Stationery		593.50	544.77
	Admin		40.00	0.00
24.	Sundry Expenses		<u>275.42</u>	<u>12.78</u>
<b>Total Expenditure</b>			<b><u>72,130.28</u></b>	<b><u>63,634.74</u></b>

**It is noted that if the transfers from church reserves are excluded then:**  
The difference of expenditure over income in 2022 was a loss of £2,412.05  
The difference of expenditure over income in 2023 was a loss of £7,984.68

## ASSETS AND NOTES

CURRENT ACCOUNT	2023	Total Assets
Opening balance at bank 01/01/2023	£29,189.33	
Income received during 2023	£55,650.06*	
+ Transfer from CBF Deposit Fund	<u>£ 8,800.00</u>	
Total Resources	£93,639.39	
Expenditure paid out during 2023	£63,634.74	
2022 cheques presented in 2023	<u>+ 23,905.30</u>	
Sub-total	87,540.04	
2023 cheques not presented in 2023	<u>- 125.00</u>	
	<u>£87,415.04</u>	
2023 Total Income less Expenditure	£ 6224.35	
Closing balance at the bank at 31/12/23	<u>£ 6,224.35</u>	£6,224.35
<b>COMMUNITY HALL ACCOUNT</b>		
Opening balance at bank 01/01/2023	£ 78.65	
Closing balance at the bank at 31/12/23	<u>£ 78.65</u>	£ 78.65
(No transactions during the year)		
<b>CBF CHURCH OF ENGLAND DEPOSIT FUND (Church Reserves)</b>		
Opening balance as at 01/01/2023	£13,552.07	
+ Interest received during the year	<u>£ 321.20</u>	
	£13,873.23	
Less Approved Withdrawals	<u>£ 8,800.00</u>	
Closing balance as at 31/12/23	<u>£ 5,073.27</u>	<u>£5,073.27</u>
<b>TOTAL ASSETS AS AT 31/12/2023</b>		<u><b>£11,376.27</b></u>

This compares with Total Net Assets of 18,914.75 as at 31/12/2022 reflecting the reduction in church reserves during 2023.

## NOTES - Income

1. Planned Giving covers regular donations given via standing order or weekly envelopes. Collections are the cash given on the open plate and now we have the opportunity for digital giving using a contactless card machine . We are thankful for the support of church members who continue to honour their planned giving commitments.
2. Tax Refunds is the money recovered from HMRC on all gift aided donations. The government now allows us to claim a tax refund against small cash donations under the Gift Aid Small Donations Scheme. This includes some of the weekly envelopes which are not Gift Aided, cash given on the plate and other donations.
3. Gift Day and Donations are not counted as Planned Giving as they are one-off donations but these can still be included under the Gift Aid Reclaim Scheme.
4. Salford Elim Church contributed £7,580 for specific projects, generously project led and covered half the costs of refurbishing the Community Hall and paid £2,042 towards shared energy costs
5. Charitable Giving is presented as the total received for each organisation. These are not divided into Gift Aid and Non-Gift Aid although some donations received are gift aided. The amounts sent to the charities are the cash amounts received. The envelopes for donations given under Gift Aid are forwarded to the charity for them to reclaim this directly.
6. Community Hall income comes from the hire of the Community Hall to both regular and occasional users.
7. There were no specific fundraising events in 2023 for general church funds. Some fundraising was successfully carried out for the Hall Refurbishment Fund.
8. The church receives an income from being able to hire out the car park to the NHS. This is at a fixed fee of £1000 per month billed quarterly at £3,000 per quarter equivalent to £12,000 in a full year.
9. Fees cover monies received for occasional services such as weddings and funerals. Only a portion of these fees can be retained for use by the PCC. The remainder is passed on to the Diocese; please see Fees – Non PCC under Expenditure.
10. We received a grant of £330 from the Diocese towards increased energy costs; energy bills were up by £667 but this was due to increased consumption, being on a fixed priced contract the price of the energy consumed has remained static
11. £2,630 in income was received from an insurance claim relating to emergency remedial work in the toilet area of the Community Hall. However, the amount paid in insurance premiums increased by 21% to more than £8,000 per annum.
12. There was no income in 2023 that we were not able to allocate to a specific purpose.

## **Expenditure**

13. £7,935 was paid to HeatinGlobal as the final instalment for the upgrading of the heating system in church plus a further expense of £546 was paid in relation to an expansion pipe.
14. Grounds maintenance relates to the cost of grass cutting and upkeep of the garden areas.
15. Cleaning costs are recorded separately for the church and for the hall. The cleaner's wages costs are normally shared equally between the two whereas the cost of cleaning materials is charged to the hall (toilet and kitchen requirements).
16. As little water is used in church, all the costs of water were allocated to the hall (note 20).
17. Costs of music covers a monthly fee paid out to our organist who generously donates much of this fee back to the church.
18. Payments to charities were significantly higher in 2023, with support being provided for The Children's Society, Christian Aid, the Olive Branch Hub and the local foodbank.
19. Community Hall Expenses includes the cost of the boiler service and payment to Salford City Council for an extra bin.
20. Community Hall Maintenance includes the cost of the CCTV contract and work carried out on parts of the ceiling before the full refurbishment took place.
21. Major refurbishment work was carried out to the Community Hall during the year with the costs shared by Salford Elim Church. For the record, there were other generous donations in kind towards this refurbishment where the PCC would wish to record their appreciation.
22. Amounts shown under Vicarage are our share of the costs for the Incumbent's residence, where some costs are shared with St John's Pendlebury.
23. Printing & Stationery includes the cost of the maintenance contract for the photocopier and the cost of ink cartridges.
24. The small amount under Sundry Expenses relates to some handling charges for the usage of the Digital Card Machine.

## **INDEPENDENT EXAMINER'S REPORT TO THE PCC OF ST JAMES, HOPE FOR THE YEAR ENDED 31<sup>st</sup> DECEMBER 2023**

This report on the financial statements of the PCC for the year ended 31<sup>st</sup> December 2023, which are set out on pages 2 to 5, is in respect of an examination carried out in accordance with the Church Accounting Regulations 2006 ("the Regulations") and S.145 of the Charities Act 2011 ("the Act").

### **Respective responsibilities of trustees and examiner**

The charity's trustees are responsible for the preparation of the financial statements. The charity's trustees consider that an audit is not required for this year (under section 144(2) of the Act) and that an independent examination is needed.

It is my responsibility to:

- examine the accounts (under section 145 of the Act)
- to follow the procedures laid down in the General Directions given by the Charity Commissioners (under section 145(5)(b) of the Act); and
- to state whether particular matters have come to my attention

### **Basis of this report**

My examination was carried out in accordance with General Directions given by the Charity Commission under section 145(5)(b) of the Act and to be found in the Church Guidance, 2006 edition. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and, consequently, I do not express an audit opinion on the accounts.

### **Independent Examiners Statement**

In the course of my examination, no matter has come to my attention

1. which gives me reasonable cause to believe that in any material respect the trustees have not met the requirements to ensure that:
  - proper accounting records are kept (in accordance with section 130 of the Act); and
  - accounts are prepared which agree with the accounting records and comply with the accounting requirements of the Act; or
2. to which, in my opinion, attention should be drawn in order to enable proper understanding of the accounts to be reached

### **Signed**

**Name: Bronwen Roby ACCA**

**Date:**

**Address: 41 Wilderswood Close, Whittle Le Woods, Chorley PR6 7SH**



**THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH OF ST JAMES (HOPE)**

England & Wales - Charity number 1134822

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# Accounts

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St James' Church  
HOPE  
Salford M6 8EJ

Trustees Annual Report

And

Financial Accounts 2022

Charity No. 1134822

## TRUSTEES ANNUAL REPORT FOR 2022

The Financial Accounts (as verified by our Independent Examiner Beryl Ainsworth) show that for 2022 the church operated at a loss of £2,527 i.e. we were required to spend £2,527 more than we received in income but this was a year of progress with much costly work being achieved during the year (upgrading the heating system in the church and the installation of easy access toilet facilities in the Community Hall). The loss of £2,527 is still less than the loss of almost £4,000 in the previous year.

Points to highlight from the financial accounts include:

- Total income was up by £21,464 at £69,603 (compared with £48,139 in 2021). However, if we deduct income received from Salford Elim Church then our income was down by £2,456 (a 5% reduction).
- Salford Elim Church contributed £2,580 to general church funds, £21,340 for specific projects plus a further £1,906 towards shared energy costs
- Community Hall income from bookings was up by £5,685
- Grounds maintenance costs were down from £4,321 in 2021 to £1,035 in 2022
- We honoured our commitment to the Diocese and paid our 2022 Parish Share of £11,750 in full
- We received a grant of £1,250 from the Diocese towards increased energy bills; energy bills were up by £907 in 2022 but are expected to be much higher in 2023
- Total expenditure was up by £20,000 at £72,130 (£52,110 in 2021)
- Church maintenance costs were up by £13,318 (due to work on upgrading the heating system)
- Community Hall expenditure was up by £10,895 (due to the installation of the easy access toilet facilities)
- Charitable giving at £430 was only one third of the sum given in support of other charitable causes during 2021.

The deficit of expenditure over income of £2,527 was funded by withdrawing from the CBF Church Of England Deposit Fund.

We pay tribute to the tireless work of the members of the church who also act as Trustees for Charity number 11348222.

James Anthony Wood  
On behalf of the Board Of Trustees  
March 2023

## REPORT OF THE INDEPENDENT EXAMINER

The Treasurer for the PCC maintains the following accounting records:

Computerised Cash Book

Bank Statements for all operating accounts

Manual Weekly Collections Book

Folders of vouchers for expenditure

Cheque counterfoils and paying in stubs

Financial controls in operation:

All cheques to be signed by two from the Incumbent, Churchwardens and Treasurer

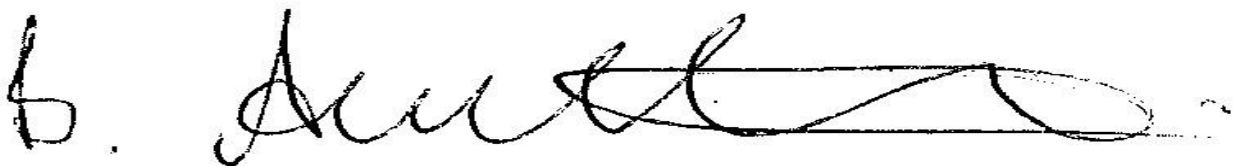
Collections to be checked by two from Sidespersons, Churchwardens and Treasurer

Preparation of accounts:

A full bank reconciliation carried out on all operating accounts

Bank deposits checked with cash book entries

Expenditure vouchers checked with bank and cash books

A handwritten signature in black ink, appearing to read 'B. Ainsworth', with a long horizontal flourish extending to the right.

Ainsworth Hargreaves & Co  
Accountants  
48 Stafford Road, Eccles  
MANCHESTER M30 9ED  
Tel: 0161 707 4196

## ST JAMES CHURCH HOPE: FINANCIAL ACCOUNTS FOR 2022

Note	<b>INCOME</b>	2021 £	£	2022 £	£
1.	<b>Planned Giving</b>				
	Gift Aid	8451.00		9367.00	
	Non Gift Aid	2277.50		1772.00	
	Collections	1300.46		1185.37	
			12028.96		12324.37
2.	Tax Refunds (Gift Aid & GASDS)		2968.83		3389.39
3.	<b>Gift Day</b>				
	Gift Aid	797.00		270.00	
	Non Gift Aid	63.00		410.00	
			860.00		680.00
3.	<b>Donations &amp; Other Income</b>				
	Gift Aid	240.00		260.00	
	Non Gift Aid	1449.92		404.00	
4.	Salford Elim	1505.00		23920.00	
	Salford Elim Shared Expenses	597.75		1905.93	
			3792.67		26489.93
5.	<b>Charitable Giving</b>				
	St James Hospital Lesotho	150.00		225.00	
	Christian Aid Giving	305.00		0.00	
	Harvest Offering	300.00		105.00	
	Children's Society (Christingle)	184.00		100.30	
			939.00		430.30
6.	<b>Community Hall</b>				
	Regular Hire	4375.00		8127.50	
	Occasional Hire	1910.00		3842.50	
	Hall Booking Deposits	0.00		200.00	
	Hall Refurbishment Fund	1326.32		140.00	
			7611.32		12310.00
7.	Fundraising Events		0.00		0.00
8.	Car Park Hire		12000.00		12000.00
9.	Fees		2103.00		679.00
	Grants/Legacies		0.00		1250.00
10.	Insurance Claims		5810.47		0.00
11.	Sundry Income		<u>25.00</u>		<u>50.24</u>
	<b>Total Income</b>		<u>48139.25</u>		<u>69603.23</u>

Note	EXPENDITURE	2021	2022
		£	£
<b>Church Costs</b>			
12.	Maintenance	11565.98	24882.70
13.	Grounds Maintenance	4321.00	1035.00
14.	Cleaning	1863.00	1623.00
		17749.98	27540.70
<b>Utilities</b>			
	Electricity	540.64	609.53
	Gas	1822.26	2660.44
15.	Water	0.00	0.00
		2362.90	3269.97
	Insurance	6429.05	6627.26
	Upkeep of services	256.87	306.25
16.	Costs of music	1200.00	1200.00
	Clergy Expenses	259.90	285.88
	Diocese Parish Share	11523.82	11750.00
<b>17. Funds To Charities</b>			
	St James Hospital	250.00	225.00
	Christian Aid	555.00	0.00
	Harvest Offering	300.00	105.00
	Children's Society	184.00	100.30
		1289.00	430.30
<b>Community Hall</b>			
18.	Expenses	164.92	168.34
19.	Maintenance	576.00	907.54
	Gas	556.67	1215.10
	Electricity	572.62	693.06
20.	Water	2257.17	1500.44
	Cleaning	1657.59	2110.08
21.	Refurbishment	1400.00	11485.00
		7184.97	18079.56
<b>Vicarage</b>			
22.	Expenses	1401.12	1161.60
	Water	266.45	353.84
		1667.57	1515.44
	Fees - Non PCC	1268.00	216.00
23.	Printing & Stationery	646.02	593.50
	Admin	57.00	40.00
24.	Sundry Expenses	214.77	275.42
<b>Total Expenditure</b>		<u>52109.85</u>	<u>72130.28</u>

**It is noted that:**

The difference of expenditure over income in 2021 was a loss of £3,970.60

The difference of expenditure over income in 2022 is a loss of £2,527.05

## ASSETS AND NOTES

CURRENT ACCOUNT	2022	Total Assets
Opening balance at bank 01/01/2022	£ 4,095.08	
Income received during 2022	£69,603.23	
+ Transfer from CBF Deposit Fund	<u>£ 4,000.00</u>	
Total Resources	£77,698.31	
Expenditure paid out during 2022	£72,130.28	
2021 cheques presented in 2022	+ 284.00	
Sub-total	<u>72,414.28</u>	
2022 cheques not presented in 2022	<u>- 23,905.30</u>	
	<u>£48,508.98</u>	
2022 Total Income less Expenditure	£29,189.33	
Closing balance at the bank at 31/12/22	<u>£29,189.33</u>	£29,189.33

### COMMUNITY HALL ACCOUNT

Opening balance at bank 01/01/2022	£ 78.65	
Closing balance at the bank at 31/12/22	<u>£ 78.65</u>	£ 78.65

(No transactions)

### CBF CHURCH OF ENGLAND DEPOSIT FUND

Opening balance as at 01/01/2022	£17,374.48	
+ Interest received during the year	<u>£ 177.59</u>	
	£17,552.07	
Less Withdrawal (to fund easy access toilet facilities)	£ 4,000.00	
Closing balance as at 31/12/22	<u>£13,552.07</u>	<u>£13,552.07</u>

TOTAL ASSETS AS AT 31/12/2022 £42,820.05

This compares with Total Assets of £21,441.80 as at 31/12/2021 but when uncleared cheques are taking into account then net assets are £18,914.75 which reflects the loss of £2,527.05 during the year.

## **NOTES - Income**

1. Planned Giving covers regular donations given via standing order or weekly envelopes. Collections are the cash given on the open plate. We are thankful for the support of church members who continue to honour their planned giving commitments.
2. Tax Refunds is the money recovered from HMRC on all gift aided donations. The government now allows us to claim a tax refund against small cash donations under the Gift Aid Small Donations Scheme. This includes some of the weekly envelopes which are not Gift Aided, cash given on the plate and some donations.
3. Gift Day and Donations are not counted as Planned Giving as they are one-off donations but these can still be included under the Gift Aid Reclaim Scheme. Donations included gifts given in memory of the late Norah Nuttall.
4. Salford Elim Church contributed £5,500 towards the cost of the installation of the easy access toilet facilities in the Community Hall and £15,840 towards the cost of the heating upgrade in church.
5. Charitable Giving is presented as the total received for each organisation. These are not divided into Gift Aid and Non-Gift Aid although some donations received are gift aided. The amounts sent to the charities are the cash amounts received. The envelopes for donations given under Gift Aid are forwarded to the charity for them to reclaim this directly.
6. Community Hall income comes from the hire of the Community Hall to both regular and occasional users.
7. There were no specific fundraising events in 2022 for general church funds.
8. The church receives a considerable amount of income from being able to hire out the car park to the NHS. This is at a fixed fee of £1000 per month billed quarterly at £3,000 per quarter equivalent to £12,000 in a full year.
9. Fees cover monies received for occasional services such as weddings and funerals. Only a portion of these fees can be retained for use by the PCC. The majority is passed on to the Diocese; please see Fees – Non PCC under Expenditure.
10. There were no insurance claims during 2022.
11. Sundry Income relates to money given towards the cost of Easter flowers.

## **Expenditure**

12. £23,805 of the amount included under Church Maintenance relates to the amount paid before the year end to HeatinGlobal for the upgrading of the heating system in church.
13. Grounds maintenance relates to the cost of grass cutting and upkeep of the garden areas.
14. Cleaning costs are recorded separately for the church and for the hall. The cleaner's wages costs are normally shared equally between the two whereas the cost of cleaning materials is charged mainly to the hall (toilet and kitchen requirements). In 2022 however, more focus was spent on cleaning in the hall. Salford Elim Church provided a monthly cleaning team to work in the church.
15. As little water is used in church, all the costs of water were allocated to the hall (note 20).
16. Costs of music covers a monthly fee paid out to our organist who generously donates some of this fee back to the church.
17. Funds to Charities were significantly lower in 2022, most notably to Christian Aid where £550 had been donated in the previous year.
18. Community Hall Expenses includes the cost of the boiler service and payment to Salford City Council for an extra bin.
19. Community Hall Maintenance includes the cost of the CCTV contract and work carried out on parts of the ceiling.
20. The reduction in the cost of water bills relates to a correction of underbilling in the previous year.
21. Community Hall Refurbishment relates to the installation of the easy access toilet facilities.
22. Amounts shown under Vicarage are our share of the costs for St John's Vicarage, our Incumbent's residence where many online services continued to be broadcast from there during 2022.
23. Printing & Stationery includes the cost of the maintenance contract for the photocopier and the cost of ink cartridges.
24. The majority of the expense under Sundry Costs is the fee for the website.

## **INDEPENDENT EXAMINER'S REPORT TO THE PCC OF ST JAMES, HOPE FOR THE YEAR ENDED 31<sup>st</sup> DECEMBER 2022**

This report on the financial statements of the PCC for the year ended 31<sup>st</sup> December 2022, which are set out on pages 2 to 5, is in respect of an examination carried out in accordance with the Church Accounting Regulations 2006 ("the Regulations") and S.145 of the Charities Act 2011 ("the Act").

### **Respective responsibilities of trustees and examiner**

The charity's trustees are responsible for the preparation of the financial statements. The charity's trustees consider that an audit is not required for this year (under section 144(2) of the Act) and that an independent examination is needed.

It is my responsibility to:

- examine the accounts (under section 145 of the Act)
- to follow the procedures laid down in the General Directions given by the Charity Commissioners (under section 145(5)(b) of the Act); and
- to state whether particular matters have come to my attention

### **Basis of this report**

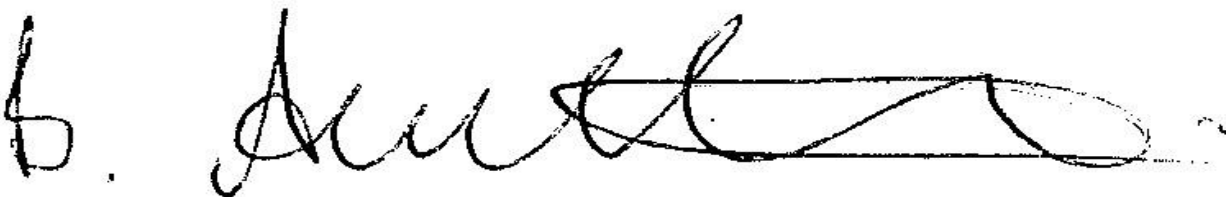
My examination was carried out in accordance with General Directions given by the Charity Commission under section 145(5)(b) of the Act and to be found in the Church Guidance, 2006 edition. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and, consequently, I do not express an audit opinion on the accounts.

### **Independent Examiners Statement**

In the course of my examination, no matter has come to my attention

1. which gives me reasonable cause to believe that in any material respect the trustees have not met the requirements to ensure that:
  - proper accounting records are kept (in accordance with section 130 of the Act); and
  - accounts are prepared which agree with the accounting records and comply with the accounting requirements of the Act; or
2. to which, in my opinion, attention should be drawn in order to enable proper understanding of the accounts to be reached

**Signed**



**Name:** Beryl Ainsworth  
**Address:** 49 Stafford Road, Eccles  
Manchester M30 9ED

**Date:**



**THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH OF ST JAMES (HOPE)**

England & Wales - Charity number 1134822

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# Accounts

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St James' Church  
HOPE  
Salford M6 8EJ

Trustees Annual Report  
And  
Financial Accounts 2021

Charity No. 1134822

The Financial Accounts as verified by our Independent Examiner, Beryl Ainsworth, show that for 2021 the church operated at a loss of almost £4,000 i.e. we were required to spend £4,000 more on our operating expenses than we received in income.

Everyone appreciates what a difficult year 2021 was as we embraced living with the restrictions imposed in answer to the Coronavirus Pandemic and the gradual easing of these constraints during the year. The following message has been received from the Chief Operating Officer of the Diocese:

“May I take this opportunity to thank you and all those in your parish for the impressive efforts you have undertaken over the last eighteen months during these very challenging and unprecedented times.”

Helen Platt, Chief Operating Officer

There were some highlights during the year:

- Total income was up by £8,500 at £48,139 (compared with £39,581 in 2021)
- Giving “on the plate” was up by £600 and Gift Day up by £375
- We received a donation of £1,200 from the winding up of Salford Deanery
- Salford Elim contributed £1,500 for the use of church and £600 towards energy costs
- Parish Hall Income was up by £6,000

However:

- Total expenditure was up by £14,000 at £52,109 (£38,247 in 2021)
- Church maintenance costs were up by £6,000
- Grounds maintenance costs were up by £2,700
- Energy costs were up by £800
- Parish Hall expenditure was up by £3,300 ~ £2,000 of this was for water rates which the utility company say had previously been undercharged
- We honoured our commitment to the Diocese and paid our Parish Share in full

In 2020, despite being in lockdown for a good part of the year, we had a small surplus of income over expenditure of £1,300. As mentioned, in 2021 we have a deficit with expenditure being £4,000 more than income. This has been funded by withdrawing £3,000 from the Reserve Fund and a lower bank balance at year end.

We pay tribute to the tireless work of the members of the church who also act as Trustees for Charity number 11348222.

James Anthony Wood  
On behalf of the Board Of Trustees  
March 2022

## REPORT OF THE INDEPENDENT EXAMINER

The Treasurer for the PCC maintains the following accounting records:

Computerised Cash Book

Bank Statements for all operating accounts

Manual Weekly Collections Book

Folders of vouchers for expenditure

Cheque counterfoils and paying in stubs

Financial controls in operation:

All cheques to be signed by two from the Incumbent, Churchwardens and Treasurer

Collections to be checked by two from Sidespersons, Churchwardens and Treasurer

Preparation of accounts:

A full bank reconciliation carried out on all operating accounts

Bank deposits checked with cash book entries

Expenditure vouchers checked with bank and cash books



Ainsworth Hargreaves & Co  
Accountants  
48 Stafford Road, Eccles  
MANCHESTER M30 9ED  
Tel: 0161 707 4196

**ST JAMES CHURCH HOPE: FINANCIAL ACCOUNTS FOR 2021**

	2021		2020	
Not e				
<b>INCOME</b>	£	£	£	£

1.	<b>Planned Giving</b>			
		8451.0	8081.6	
	Gift Aid	0	0	
		2277.5	2654.0	
	Non Gift Aid	0	0	
		1300.4		
	Collections	6	681.20	
		12028.9		
		6		11416.80
2.	Tax Refunds (Gift Aid & GASDS)	2968.83		3379.24
3.	<b>Gift Day</b>			
	Gift Aid	797.00	380.00	
	Non Gift Aid	63.00	105.00	
		860.00		485.00
3.	<b>Donations &amp; Other Income</b>			
	Gift Aid	240.00	491.00	
		1449.9		
	Non Gift Aid	2	120.00	
		1505.0		
4.	Salford Elim	0	100.00	
	Salford Elim Shared Expenses	597.75	0.00	
		3792.6		
		7		711.00
5.	<b>Charitable Giving</b>			
	St James Hospital Lesotho	150.00	95.28	
	Christian Aid Giving	305.00	0.00	
	Harvest Offering	300.00	300.00	
	Children's Society (Christingle)	184.00	220.00	
		939.00		615.28
6.	<b>Parish Hall</b>			
		4375.0	1155.0	
	Regular Hire	0	0	
		1910.0		
	Occasional Hire	0	350.00	
	Hall Booking Deposits	0.00	50.00	
		1326.3		
	Hall Refurbishment Fund	2	0.00	
		7611.32		1555.00
7.	Fundraising Events	0.00		0.00
		12000.0		
8.	Car Park Hire	0		15000.00
9.	Fees	2103.00		1319.00
	Grants/Legacies	0.00		0.00
10.	Insurance Claims	5810.47		4994.00
11.	Sundry Income	<u>25.0</u>		<u>105.8</u>

		<u>0</u>	<u>1</u>
<b>Total Income</b>		48139.2	39581.13
		<u>5</u>	
		2020	
Note	2021	2020	
	£	£	£
<b>EXPENDITURE</b>			
<b>Church Costs</b>			
12.	Maintenance	11565.98	5608.13
13.	Grounds Maintenance	4321.00	1600.00
14.	Cleaning	1863.00	1716.00
		17749.9	
		8	8924.13
<b>Utilities</b>			
	Electricity	540.64	275.00
	Gas	1822.26	1303.07
15.	Water	0.00	0.00
		2362.90	1578.07
	Insurance	6429.05	6484.82
	Upkeep of services	256.87	271.07
16.	Costs of music	1300.00	1200.00
	Clergy Expenses	259.90	107.18
	Diocese Parish	11523.8	
Share		2	11300.00
<b>17. Funds To Charities</b>			
	St James Hospital	250.00	100.00
	Christian Aid	555.00	0.00
	Harvest Offering	300.00	300.00
	Children's Society	184.00	220.00
		1289.00	620.00
<b>Parish Hall</b>			
18.	Expenses	164.92	344.88

19. Maintenance	576.00	988.10
Gas	556.67	615.43
		-
20. Electricity	572.62	1216.70
21. Water	2257.17	263.80
Cleaning	1657.59	1777.49
22. Refurbishment	1400.00	1087.00
	7184.97	3860.00

### **Vicarage**

23. Expenses	1401.12	1810.58
Water	266.45	81.11
	1667.57	1891.69
Fees - Non PCC	1168.00	1119.00
24. Printing & Stationery	646.02	611.16
Admin	57.00	41.94
25. Sundry Expenses	214.77	238.49
	<u>52109.8</u>	<u>38247.55</u>
<b>Total Expenditure</b>	<u>5</u>	<u>38247.55</u>

### **It is noted that:**

The difference of income over expenditure in 2020 was £1333.58

**The difference of expenditure over income in 2021 is a loss of £3970.60**

## ASSETS AND NOTES

CURRENT ACCOUNT	2021	Total Assets
Opening balance at bank 01/01/2021	£ 5189.68	
Income paid in during 2021	£48139.25	
+ Transfer from CBF Deposit Fund	<u>£ 3000.00</u>	
Total Resources	£56328.93	
Expenditure paid out during 2021	£52109.85	
2020 cheque presented in 2021	+ 408.00	
2021 cheques not presented in 2021	<u>- 284.00</u>	
	<u>£52233.85</u>	

2021 Income Resources less Expenses	£ 4095.08	
Closing balance at the bank at 31/12/21	<u>£ 4095.08</u>	£4095.08

### COMMUNITY HALL ACCOUNT

Opening balance at bank 01/01/2021	£ 78.65	
Closing balance at the bank at 31/12/21	<u>£ 78.65</u>	£ 78.65

(No transactions)

### CBF CHURCH OF ENGLAND DEPOSIT FUND

Opening balance as at 01/01/2021	£20364.31	
+ Interest retained	<u>£ 10.17</u>	
	£20374.48	
Less Withdrawal (to fund building maintenance)	£ 3000.00	
Closing balance as at 31/12/21	<u>£17364.48</u>	<u>£17364.48</u>

**TOTAL ASSETS AS AT 31/12/2021** **£21538.21**

This compares with Total Assets of £25632.64 as at 31/12/2020

### NOTES - Income

1. Planned Giving covers regular donations given via standing order or weekly envelopes. Collections are the cash given on the open plate. We are thankful for the support of church members who continue to honour their planned giving commitments.
2. Tax Refunds is the money recovered from HMRC on all gift aided donations. The government now allows us to claim a tax refund against small cash donations under the Gift Aid Small Donations Scheme. This includes some of the weekly envelopes which are not Gift Aided, cash given on the plate and some donations.
3. Gift Day and Donations are not counted as Planned Giving as they are one-off donations but these can still be included under the Gift Aid Reclaim Scheme. Donations included £1,200 received from the distribution of funds following the closure of the old Salford Deanery.
4. Under the licence agreement which operates with Salford Elim Church a nominal fee is paid for the weekly use of the church building and then a pro-rata share of the energy costs.

5. Charitable Giving is presented as the total received for each organisation. These are not divided into Gift Aid and Non-Gift Aid although some donations received are gift aided. The amounts sent to the charities are the cash amounts received. The envelopes for donations given under Gift Aid are forwarded to the charity for them to reclaim this directly.
6. Parish Hall income comes from the hire of the Parish Community Hall to external organisations. We were able to hire out the hall extensively in the second half of 2021. In addition, donations were received during the year specifically for installation of accessible toilet facilities which have been included in the Hall Refurbishment Fund.
7. There were no specific fundraising events in 2021 for general church funds.
8. The church receives a considerable amount of income from being able to hire out the car park to the NHS. This is at a fixed fee of £1000 per month billed quarterly. During 2020 the equivalent of five quarterly payments was received due to late payment whereas in 2021 the expected four quarterly payments were received. .
9. Fees cover monies received for occasional services such as weddings and funerals. Only a portion of these fees can be retained for use by the PCC. The majority is passed on to the Diocese; please see Fees – Non PCC under Expenditure.
10. Insurance Claim income received relates to the cost of repairing damaged stonework following a vehicle accident and boiler repair following flooding in the Boiler House.
11. Sundry Income relates to money given towards the cost of Easter flowers.

## **Expenditure**

12. Of the amounts included under Church Maintenance £6,060 is the cost of repairing damaged stonework and boiler repair mainly covered by the insurance company payout.  
It also included the cost of repointing the west gable plus other costs such as the alarm system and fire equipment annual services.
13. Grounds maintenance included an amount of £1800 for tree felling and £850 for rebuilding the boundary wall.
14. Cleaning costs are recorded separately for the church and for the hall. The cleaner's wages costs are normally shared equally between the two whereas the cost of cleaning materials is charged mainly to the hall (toilet and kitchen

requirements). In 2021 however, more focus was spent on cleaning in the church as the hall use was restricted for some time.

15. As little water is used in church, all the costs of water were allocated to the hall (note 20).
16. Costs of music covers a monthly fee paid out to our organist who generously donates some of this fee back to the church.
17. Funds to Charities: the PCC has enhanced the amount given to charities by £350 this year.
18. Parish Hall Expenses includes the cost of the boiler service and payment to Salford City Council for an extra bin.
19. Parish Hall Maintenance includes the cost of the CCTV contract and work carried out on parts of the ceiling.
20. Electricity for the hall is showing a minus figure for 2020 following overpayments due to being billed to estimated readings in previous years. Electricity costs during 2021 were in line with expectations.
21. The water company (part of United Utilities) were insistent that there had been underbilling for water usage and waste water disposal in previous years coupled with a large increase in their charges implemented during the year.
22. Parish Hall Refurbishment refers to the costs of working on the roof of the hall.
23. Amounts shown under Vicarage are our share of the costs for St John's Vicarage, our Incumbent's residence where many online services continue to be broadcast from.
24. Printing & Stationery includes the cost of the maintenance contract for the photocopier and the cost of ink cartridges.
25. The majority of the expense under Sundry Costs is the fee for the website.

## **INDEPENDENT EXAMINER'S REPORT TO THE PCC OF ST JAMES, HOPE FOR THE YEAR ENDED 31<sup>st</sup> DECEMBER 2021**

This report on the financial statements of the PCC for the year ended 31<sup>st</sup> December 2021, which are set out on pages 2 to 5, is in respect of an examination carried out in accordance with the Church Accounting Regulations 2006 ("the Regulations") and S.145 of the Charities Act 2011 ("the Act").

### **Respective responsibilities of trustees and examiner**

The charity's trustees are responsible for the preparation of the financial statements. The charity's trustees consider that an audit is not required for this year (under section 144(2) of the Act) and that an independent examination is needed.

It is my responsibility to:

- examine the accounts (under section 145 of the Act)
- to follow the procedures laid down in the General Directions given by the Charity Commissioners (under section 145(5)(b) of the Act); and
- to state whether particular matters have come to my attention

### **Basis of this report**

My examination was carried out in accordance with General Directions given by the Charity Commission under section 145(5)(b) of the Act and to be found in the Church Guidance, 2006 edition. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and, consequently, I do not express an audit opinion on the accounts.

### **Independent Examiners Statement**

In the course of my examination, no matter has come to my attention

- 1.** which gives me reasonable cause to believe that in any material respect the trustees have not met the requirements to ensure that:
  - proper accounting records are kept (in accordance with section 130 of the Act); and
  - accounts are prepared which agree with the accounting records and comply with the accounting requirements of the Act; or
- 2.** to which, in my opinion, attention should be drawn in order to enable proper understanding of the accounts to be reached

**Signed**

A handwritten signature in black ink, appearing to read 'B. Ainsworth', written over a horizontal line.

**Name: Beryl Ainsworth**  
**Address: 49 Stafford Road, Eccles**  
**Manchester M30 9ED**

**Date: 07/03/2022**

**THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH OF ST JAMES (HOPE)**

England & Wales - Charity number 1134822

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# Accounts

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ST JAMES (HOPE) CHURCH, PENDLETON, SALFORD

ANNUAL REPORT FOR 2020

PRESENTED AT THE ANNUAL PARISH MEETING

18th April 2021

# **Agenda for the Annual Parish Meeting - 2021**

## **ANNUAL VESTRY MEETING TO ELECT CHURCHWARDENS**

- 1 Minutes of the meeting of 4th October 2020
- 2 Election of Churchwardens
- 3 Election of Vestry Clerk

## **ANNUAL PARISH MEETING**

- 1 Prayer
- 2 Minutes of Annual Parish meeting of 4th October 2020
- 3 Matters Arising from the minutes
- 4 Electoral Roll report and election of Electoral roll Officer
- 5 Election of representative to the Parochial Church Council
- 6 Election of sidespersons
- 7 Election of Deanery Synod representatives
- 8 Appointment of Parish Examiner
- 9 Annual report on the financial affairs of the Parish
- 10 PCC Secretary's report
- 11 Fabric report
- 12 Deanery Synod Report
- 13 Children and vulnerable people Protection Report
- 14 Vicar's Report
- 15 On Line Mission
16. Any other business

# **Minutes of the Annual Parish Council Meeting of**

## **St James (Hope) Church 4th October 2020**

The annual Report for 2019 was circulated at the meeting.

### **1. The business of the day started at 11:00 with the Vestry Meeting.**

Lynn Frier agreed to continue as Vestry Clerk. Trevor Palmer was re-elected as Church Warden proposed by Sheila Hughes and seconded by Sheila Jones. Fred Lloyd is stepping down as Church Warden and Robert Hedley has now agreed to take over as the Second Warden this was proposed by Mrs C E Walker and seconded by Mr F C Lloyd. Sheila Hughes confirmed that she was willing to again serve as assistant warden for another year. Tony Wood has agreed to take on the role of Treasurer and Sheila Jones has agreed to carry on as PCC Secretary. Together with the above named there were 19 attendees at the APCM in total.

### **Minutes of the Parish Meeting on the 25th April 2019**

The minutes were read and approved as a true reflection of the meeting. Proposed by Margaret Adshead and seconded by Sylvia McGeal APCM approved unanimously.

### **2. Matters arising from the minutes of the Annual Parish Meeting of 25th April 2019**

There were no matters arising.

### **3. Electoral Roll Report and Appointment of Electoral Roll Officer.**

The electoral Roll stood at 47 made up of 34 Parish residents and 13 from outside the Parish, the numbers reduced by three from the previous count. Margaret Adshead confirmed that she was happy to continue as Electoral Roll officer for another year. APCM approved unanimously.

### **4. Election of Representatives to the Parochial Church Council.**

The following six nominations were been proposed and seconded and were all duly elected as PCC members for the coming year:-

Sylvia McGreal, Margaret Adshead, Sheila Hughes, Susan Fortune, Fred Lloyd, Betty Walker and APCM agreed with these choices unanimously. In addition Trevor Palmer, Robert Hedley, Sheila Jones, Tony Wood and Ann Sinclair are PCC members in an ex-officio capacity as a result of their roles within Church.

### **5. Election of Sides-Persons.**

The following eight nominations were proposed and were all duly elected as sides-persons for the coming year:

Sylvia McGreal, Margaret Adshead, Ivy Wood, Sheila Jones, Sheila Hughes, Doreen Palmer, Thelma Sproston and Sheila Booth. The APCM approved unanimously.

## **6. Election of Deanery Synod Representatives.**

Gareth Hughes has agreed to continue acting as our representative for the coming year together with Robert Hedley APCM approved unanimously.

## **7. Appointment of Parish Examiner/Auditor.**

Beryl Ainsworth has once again offered to fulfil this role and was re-elected unanimously. The APM were all in agreement that Beryl's generously offering to take on this work for us undoubtedly saves us a lot of money each year for which we are very grateful. She accepts no cash payment and actually donates money to us instead. This is much appreciated.

## **8. Annual Report on the financial affairs of the Parish.**

Fred Lloyd gave a full and thorough account of the financial affairs of the Church

## **9. PCC Secretary's Report on the year's proceedings of council.**

Sheila Jones gave an account of the PCC meetings, and social and fundraising events which have taken place during the year.

## **10. Fabric Report: Structure, goods and ornaments of the Church and Parish Hall.**

Trevor Palmer gave an account of the remedial works carried out both to the church building and also the parish hall including repairs to the roof, gutters and central heating system. The Fabric report was accepted by APCM.

## **11. Deanery Synod Report.**

no meetings were held by the Deanery in 2020.

## **12. Child Protection Report.**

Sylvia McGreal gave a full and thorough report on each of the following subjects:

Child Protection, Little Gems, Rainbows and Brownies also safeguarding policies for vulnerable adults.

## **13. Vicar's Report.**

Gareth Thomas, our new vicar, gave his report which was warmly received by the APCM

## **14. Any other business.**

### **Retirement of Fred Lloyd as Church Warden**

On behalf of the Congregation Trevor Palmer thanked Fred for his long service to the Church totalling in excess of 38 years. Apart from his duties as Church Warden

which started in 1977 and continued to 2009 he then again becoming Church Warden again in 2014 until 2020. Fred spent many hours researching the history of the Church and he has collated his information into a book which ensures that the history of St James (Hope) Parish Church will never be lost. Fred has devoted many hours to the maintenance of the gardens and the buildings and has involved himself in many church functions.

Retirement of Constance Elizabeth Walker (known as Betty)

Trevor thanked Betty for her long service as Treasurer which duties she carried out with tenacity and diligence keeping the finances of the church in pristine order.

Betty has been involved with Hope Church since an early age being Rose Queen in 1952. She involved herself with Sunday School trips, badminton club, Scottish Dancing and any other church hall events.

The Church Congregation thanked Fred and Betty for their hard work

The meeting finished at 12.20.

### **PARISH PERSONNEL FOR THE YEAR 2020 - 2021**

Team Rector:	Gareth Thomas
Churchwardens:	Mr. Trevor Palmer* Robert Hedley*
PCC Secretary:	Ms Sheila Jones*
PCC Treasurers:	Tony Wood *
Other PCC Members:	Mesdames Margaret Adshead, Sheila Booth, Sheila Hughes, Sylvia McGreal, Ann Sinclair, Ivy Woods
Sidespersons:	Mesdames Margaret Adshead, Sheila Booth, Sheila Hughes, Sheila Jones, Sylvia McGreal, Doreen Palmer, Thelma Sproston, Ivy Wood.

Parish Child Protection Officer: Mrs Sylvia McGreal.

Electoral Roll Officer: Mrs Margaret Adshead.

Deanery Synod Representative: Gareth Hughes and Robert Hedley \*

Parish Examiner/Auditor: Beryl Ainsworth of Ainsworth, Hargreaves & Co

Persons marked \* are ex-officio members of the PCC

## **COMMUNITY HALL**

**Committee:** Wardens, Treasurer, Sheila Hughes, Bob Goodall.

**Bookings:** Sheila Jones

# **REPORTS**

## **Electoral Roll Report 2021**

At 1st April 2020 the electoral roll stood at 47 in total.

As at 1st April 2021 the electoral roll stands at a total of 48 persons made up as follows:-

Parish Residents 34 and 14 non-residents.

## **Treasurer's Report**

As a newly appointed Treasurer, it has been my privilege to prepare the Financial Accounts for 2020 in accordance with the system established by my predecessors, Betty Walker and Fred Lloyd.. I am grateful to them for all the assistance that they continue to give me in operating in this new role.

It is pleasing to be able to report to everyone connected with St James' Hope that, despite the disruption to worship caused by the pandemic in 2020, our income for the year exceeded our expenditure by just over £1,300.

This was a reduction on the position in 2019, when income exceeded expenditure by £4,400 but the changes in circumstances could not have been foreseen.

The church would have made a loss during the year if it were not for the income received from hiring out the car part to the NHS. This is at a fixed rate of £1,000 per month billed quarterly. During 2019 only three quarterly payments were actually received into the bank. This was made up for in 2020 when the equivalent of five quarterly payments were received into the bank when we needed them most.

We are indebted to those faithful members of the congregation who continued to honour their giving either through monthly standing orders or by putting money in the weekly envelopes even when the church was closed for public worship. Understandably, income was much reduced from collections "on the plate" taken during services and due to restrictions on our usual fund raising activities .

Income from the hire of the Parish Hall to external organisation was also badly affected by the pandemic lockdowns with income during 2020 being almost £5,000 less than in 2019.

The Church, church grounds and hall maintenance costs, on the other hand, were over £3,000 higher in 2020 compared with 2019 as the buildings still require to be maintained even when closed. These costs were partly offset by a refund on the electricity bills charged to the hall which had previously been overcharged due to using estimated meter readings.

Overall, it is pleasing to report that, having met all our commitments including paying the Parish Share in full, the church's total assets as at 31st December 2020 stand at £25,632. compared to total assets of £23,870 at 31st December 2019.

Appreciation must be recorded for the tireless work of the Church wardens without whose diligent attention to church matters and "hands on" approach our costs of operating would be greatly increased.

**Tony Wood - March 2021**

## **PCC Secretary's report**

Unfortunately there is very little to report for 2020 due to the Pandemic lockdown. During January and February we had the usual regular activities going on in the hall then in March we were forced to stop all activities.

However in spite of this we have managed to hold six PCC meetings and two Extraordinary meetings via the Zoom platform and the church business has been able to carry on.

## **Fabric report for Annual Parish Meeting**

Fabric report for Annual Parish Meeting. Date 18 04 2021. During the year 2020, the church building has been maintained to the usual high standard, with a number of repairs and improvements taking place. The West end of the nave still contains a large amount of water within the wall.

Early in March 2020, yet another stolen car hurtled down Lancaster road and failed to stop at the traffic lights. This time it took to the air and

landed on top of our perimeter wall damaging a large coping stone. No other damage was done to the wall.

The car did though pick up a traffic cone on the way and catapulted it right through the centre of one of our stained glass windows. Due to covid 19, it took until the end of May to get an estimate for the repair (£3400). The repair to the window was eventually completed and it was installed on October 18<sup>th</sup> 2020.

In May, we had an issue with one of our neighbours in Vicarage Close, using church grounds as his own personal refuge tip and throwing “stuff” over our wall. We compiled a letter to him pointing out this inconsiderate behaviour was unacceptable and if it continued, we would have to inform other agencies. We have had no further issues.

In August a new altar frontal for the Lady Chapel was fashioned and embroidered by Sonja Hedley. The project was made possible by a donation of £100 from Jackie Brendreth (ex Priest of our benefice)

For the future both the lower and upper vestries remain unfinished with regard to the plastering of walls and ceilings, and painting of same. We are also looking to upgrade the old sink area in the lower vestry. We are also looking to install a toilet inside church, estimates to be sought as soon as possible.

Community Hall. The hall is in good order externally, with the damaged panels’ referred to at the last APCM being replaced, along with a number of downspouts.

In January, the PCC decided to apply for a grant from Virador Waste to upgrade the toilets in the hall, replace the ceiling and lighting and install an accessible toilets. Sadly, before the project was underway, covid 19 hit us, which put the whole process on hold for the time being.

There has been some Japanese Knotweed breaking through the Tarmac at the back of the hall. The gardener has dealt with it using specially licensed chemicals.

## **End of Fabric report for 2020**

## **Deanery Synod report 2021**

Deanery synod has not met as frequently as it usually would and the meetings we have had have been via Zoom, however the restructuring of the Deaneries from 20 deaneries to 7 is continuing as planned, and the new Area Deans have now been appointed. The hope is that this will free up the Area dean to do a better job of mentoring newer clergy and supporting parishes that are in interregnum. Most of our meetings have been taken up with this restructuring, hopefully in the coming year the

new deanery will be able to meet in person and start a new way of working together in the future as part of mission partnerships.

## **Child Protection Report**

The following statement was agreed by the PCC at its meeting on July 20<sup>th</sup> 2020.

- 1) As members of the Church, we commit ourselves to the nurturing, protection and safekeeping of all, especially children and young people.
- 2) It is the responsibility of each one of us to prevent the physical, sexual and emotional abuse of children and young people and to report any abuse discovered or suspected.
- 3) We recognise that our work with children and young people is the responsibility of the whole Church.
- 4) The Church is committed to supporting, resourcing and training those who work with children and young people and to providing supervision.
- 5) The Church is committed to following the policy and procedures published by the Diocese of Manchester.
- 6) Each worker with children and young people must endeavour to undertake diocesan Safeguarding training, know the guidelines and undertake to observe them.
- 7) As part of our commitment to children and young people the PCC has appointed a Parish Child Protection Officer (PCPO) who is currently Mrs. Sylvia McGreal.

The statement was considered by the PCC and the following noted:

1. The PCPO has checked that the children's organisations which are not Church groups continue to have satisfactory Child Protection policies and DBS clearance.  
The Guides and Brownies work under their Association's policy and any Dancing School will have its own policy. These are both in accord with the Church's policy.
2. Diocesan recommendations regarding child protection have been installed.

**Sylvia McGreal**

## **Vicars Report for St James**

It has been a very tough year for everyone and a strange one for us as a church, it has in many ways felt like we have been in limbo for almost the whole year waiting for various lockdown rules to end. It has also been a painful year losing some of our friends and family at church and outside it. While much of Church life has been put on hold such as our family services and our social activities, there has been some progress in other areas. There is now an online service for those who cannot or do not wish to attend Church at this time and these seem to have been well received. We have been approached by the Elim church about us sharing St James' as a place of worship in the future, and the potential for this to become a partnership that greatly benefits both worshipping communities is great.

We continue to be in a reasonably good state financially, with the hospital continuing to rent the car park and providing a very useful income through the lockdown. We have also now got the services of a new treasurer in Tony Wood, after Betty and Fred stepped down having given many years of dedicated service to the church and certainly earned a rest.

The coming year will no doubt present new challenges for us, but I believe that we will continue to rise to meet them as we seek to serve God and be a light in our community here in Hope, and I look forward to the time soon when we can start again with our family services and Little Gems work, and we can look forward to growing in numbers and in faith together.

I would also like to take this opportunity to say a huge thank you to the clergy, the church wardens, the sides people, our PCC members, our organist Ken and all those who have worked so hard through this time to support the churches work and care for one another and those around us. You continue to make me very proud to worship and work alongside you in this place, in service to God and our community.

God bless

**Gareth**

## **ONLINE MISSION**

### **New Facebook Page**

At the end of March we started a joint Facebook page to cover both churches. It is called

### **St James, Hope and St Johns, Pendlebury**

It currently has 133 “followers”.

Sunday worship is offered by all the clergy. It takes the form of the Morning Prayer service, with readings and a sermon for the day from the Eucharistic service. It has regular viewers from 30 – 65. Feedback has been positive and it offers an opportunity to worship “together” for those unable to attend a service in either church (when open), and when the churches have been closed.

Other posts are put on several times a week on a variety of issues – prayer, photos, thoughts, other services or sermons e.g. from our Bishops. On special days Revd Gareth and his wife Revd Grace have offered a recorded service of Holy Communion e.g. at Easter and Christmas. Revd Pamela and Revd Gareth also recorded content for Good Friday as we were unable to hold our usual service in church. We have also set up a Group page which members have to join (the general Facebook Page is open to the world) and on which we held two Messy Church events. Other resources for families are also posted there.

When life returns to normal we will continue this Facebook page as it is another excellent mission opportunity which enables us to engage with new people.

### **Virtual Meetings**

As we have been unable to meet in person most of the year, it has been an excellent alternative to do this online using Zoom. Our PCC meetings and Bible Study Explore sessions have met in this way.