



St John's Cleckheaton
Church Lane, Cleckheaton BD19 3RN

2022 Report and Accounts
for the Parochial Church Council of
St John the Evangelist, Cleckheaton

This report covers the year 2021-22 - where the Covid 19 crisis brought so much disruption!

Aims and purposes

St. John's Parochial Church Council (PCC) has the responsibility of cooperating with the incumbent, the Reverend Brunel James, and congregation in promoting within the ecclesiastical parish, *'the whole mission of the Church, pastoral, evangelistic, social and ecumenical'*. The PCC is also specifically responsible for the maintenance of the Church building of St. John the Evangelist, Church Street, Cleckheaton.

St John's cooperates in mission with the other Anglican Churches in Cleckheaton with whom it shares a minister (St Luke's and Whitechapel) and other members of 'Churches Together in Cleckheaton' (Catholic, Methodist and Quaker) with whom it promotes shared services and other events.

Objectives and Activities

The PCC is committed to enabling as many people as possible to worship at our church and to become part of our parish community at St. Johns. The PCC has specifically discussed its intention to be an 'inclusive church' where gay couples or Trans people would be able to feel at home.

The PCC maintains an overview of activity throughout the parish and makes suggestions on how our services and events can involve the many groups that live within our community. In particular, our worship puts our faith into practice through prayer and scripture, music and sacrament.

When planning our activities for the year, we have considered the Commission's guidance on public benefit and, in particular, the supplementary guidance on charities for the advancement of religion. In particular, we try to enable ordinary people to live out their faith as part of our parish community through:

- Worship and prayer; learning about the Gospel and developing our knowledge and trust in Jesus.
- Creating opportunities to learn through our preaching, teaching and small group work, and by cooperating with our local Primary School, Howard Park.
- Provision of pastoral care for people living in the parish.
- Mission and outreach work, including our digital presence.

To facilitate this work it is important that we maintain the fabric of the Church of St. John the Evangelist and its Community room.

Achievements and Performance

As a church we live with the challenge of an ageing congregation. With this in mind we are seeking to be a church that people of all ages would wish to support and join. In particular we are taking steps to make young people and families feel welcomed and valued. Our popular mother and toddler group is a vital part of our outreach.

A group of volunteers led by Vicky Angell is running a Youth Ministry each Saturday morning and alongside the 11 am Sunday Service at St John's. Their special projects and events have hugely enriched our church life, especially at Christmas and Easter. They have also got involved with the existing 'all age service' once a month.

In the future we hope to bring back messy church in the afternoon on the fourth Sunday, and offer a regular group of young children alongside the Sunday Service. These activities would be intended to appeal to the families who come to us for toddler group and baptisms.

Worship and Prayer

The PCC is keen to offer a range of services across each month and over the course of the year that our community find spiritually fulfilling. For example, the Wednesday Morning Prayer service at 10 am provides a quiet, intimate and reflective environment for worship, whereas the 'all age service' provides more outgoing worship.

Though our attendances have been impacted by Covid, with many church members obliged too 'isolate' at home for periods of time, we have also found new people attending our services and becoming part of our community.

We continue to refresh our Sunday worship, and incorporate new songs and hymns and liturgies. Recently Rachel Cave and Martyn Branch have produced a series of three booklets, between them providing an order of service for every Sunday of the church's year.

As well as our regular services, we enable our community to celebrate and thank God at the milestones of the journey through life. Through baptism we thank God for the gift of life, in marriage public vows are exchanged with God's blessing and through funeral and memorial services friends and family express their grief and give thanks for the life which is now complete in this world, and commend the person into God's keeping. These services sometimes lead to interment of ashes in our Garden of Rest, where we have plans to create a new memorial tablet for those who have given their bodies to medical research.

However, there has been less call on us to provide these Pastoral Services than usual throughout the Covid period, and this in turn has reduced fee income to both ourselves and the diocese.

Deanery and Diocesan Synod

A member of the PCC sits on both the Deanery Synod and the Diocesan Synod. This provides the PCC with an important link between the parish and the wider structures of the church.

St John's Community Room

Our facilities are well maintained by our church community, with the assistance of a professional cleaner on Thursday morning. They are regularly used both for church events and by the wider community. We owe Margaret Couch a huge debt of thanks for her hard work in managing and developing this facility.

Pastoral Care

This is a high priority under the overall leadership of the Revd. Rachel Cave. Some members of our parish are unable to attend church due to sickness or age. Church volunteers and the clergy visit all church members who request it, and are available to share the sacrament with them either at their homes or in hospital.

Pastoral visitors meet regularly as a team across the Benefice to support one another. We also devote considerable resources to supporting younger parishioners who are struggling with difficult issues in their lives, including our work through Cleckheaton Community Foodbank.

Mission and Evangelism

We continue to support the diocesan link with Mara in Tanzania, and we also collected donations to support the work of the Revd. Daudi Ores with orphans, who we met via the Diocesan link.

Our excellent weekly pew sheet ensures that vital information is shared.

We have developed our presence on 'A Church Near You' and our church Facebook page is supplemented by a 'Cleckheaton Churches Together' page, where we broadcast weekly and special services as a further means of communication and outreach. In 2021 our Benefice broadcasts attracted more than 1/4 of a million Facebook 'views' and we have received lots of positive feedback, especially from housebound viewers who would otherwise not be able to access local worship.

Three church members have been confirmed so far in 2021/2.

Ecumenical Relationships

The church is a member of Churches Together in Cleckheaton. We have held joint services in Holy Week with Cleckheaton Methodist Church, St Paul's Catholic Church and the local Quakers in recent years, plus on other occasions such as Pentecost and the Week of Prayer for Christian unity.

Safeguarding

Our child protection officer is Adam O'Neil, our Benefice Reader. However, we are looking to find a suitably qualified church member who would be willing to take this on in the future.

Financial Matters

St John's continues to operate with a limited income, and we are grateful to our faithful givers. As a parish, the St John's area of Cleckheaton is in the poorest 20% of parishes nationally, and most people connected with our church are on low incomes. The new diocesan share system takes some account of this, which has slightly eased the financial pressure on us. We achieved our longstanding goal of paying this sum in full three years in succession, thereby achieving a write-off of accumulated arrears, and have been to sustain the PCC policy of making regular monthly contributions towards payment in full in each successive year.

Reserves Policy

We are increasingly in a position where we are able to build up substantial reserves to meet both capital and revenue contingencies.

Structure, governance and management

The method of appointment of PCC members is set out in the Church Representation Rules. At St. John's the membership of the PCC consists of the incumbent (our vicar),

churchwardens, and members elected by those members of the congregation who are on the electoral roll of the church. All those who attend our services and consider themselves members of the congregation are encouraged to register on the Electoral Roll and stand for election to the PCC.

The PCC members are responsible for making decisions on all matters of general concern and importance to the parish including deciding on how the funds of the PCC are to be spent. New members receive initial training into the workings of the PCC and the PCC tries regularly to learn from good practice across the Church of England.

The full PCC met ten times during the year with a strong average level of attendance.

Administrative information

The Church of St. John the Evangelist is situated on Church Street, Cleckheaton. It is part of the Diocese of Leeds within the Church of England. The correspondence address is The Vicarage, Eldon Place, Cleckheaton. The PCC is a body corporate (PCC Powers Measure 1956, Church Representation Rules 2006), and also a charity registered with the Charities Commission (Number 1134821).

Looking to the future at St John's

St John's church has a positive atmosphere around it at the moment, despite the continuing disruption caused by Covid and people's fears about the 'cost of living'. We have a good number of 'new' people attending worship with us. We continue to tackle the issues around maintaining our building, we are looking at coming 'greener', and it is great that we are continuing to pay our 'parish share' to the diocese in full. We are active in the life of the community, including through our outstanding foodbank project and have been running a 'companions cafe' for the community around us. Our mother and toddler group goes from strength to strength, and has resulted in several baptisms taking place. Our youth groups has brought so many happy and exciting moments into church life. Let's continue to work together to invite people to experience our church's special atmosphere and become Christian disciples alongside us.

Lay Leadership at St John's

During the year Robert Cave was licensed as a Lay Worship Leader and Richard Bentley as a Lay Pastoral Minister. Both are contributing in different ways to the life of St John's.

Volunteers

Everything we do depends upon the work of church volunteers.

I wish to thank everyone who has contributed to the life of St John's Church in the past year.

"Who does what" at St John's Church, 2021-2

PCC Members

PCC Chair: Brunel James

Church Warden: Robert Cave

PCC Secretary: Lisa Buxton (take minutes at meetings, reminds church groups to prepare statements for the AGM, collates AGM papers)

PCC Treasurer: Martin Richardson (prepares monthly financial statements for the PCC, and records Sunday donations, Maxine Halford manages direct giving envelopes).

Annette Smith, Margaret Couch, Jackie Thornton Margaret Middleton, Elaine Robinson, Paul Hutchinson, Richard Bentley, Fiona Green.

Maintaining our building

Parish Room Booking Officer, keeping both Church and Community room diaries up to date: Margaret Couch

Engraving of names in the Garden of Rest: Ronnie Pickles

Preparing plots for interment of ashes in the Garden of Rest: Vicar with support from Ronnie Pickles

Arranging PAT testing of electrical items and checks on fire extinguishers: Church Wardens team

Church grounds maintenance church volunteers including: Shirley Jackson.

Dealing with professional contractors for repairs: Church Wardens team

Maintaining our Sunday Worship

Clergy/Lay leaders: Brunel James, Rachel Cave, Robert Cave, Vicky Angell, Adam O'Neill.

Organist: Arwel Price, John Maud assisted by Ricky Illingworth.

Bell ringers: Maxine Halford (captain), Angela Fairbotham, Margaret Middleton, Jackie Thornton, Sheryl Clegg, Russell Smith. Greta Forbes, Shaun Hodge and Michelle Halford help out from time to time.

Our regular Sides-people and "greeters" are: Hilda Crank, Elaine Robinson, Jackie Thornton, Margaret Middleton, Annette Smith, Margaret Couch, Ben and Youth Ministry, Lisa Buxton.

Our regular Intercessors are: Annette Smith, Richard Bentley, Arwel Price, Robert Cave, Vicky Angel, Youth Ministry.

Our regular Bible Readers are: Arwel Price, Robert Cave, Martin Richardson, Fiona Green, John Tanner, Ben and Youth Ministry.

Our Altar Servers are: *not currently working due to covid.*

Our Chalice Bearers are: *not currently working due to covid.*

Ordering church supplies for worship and cleaning altar linen: Greta Forbes

Changing altar frontals: Greta Forbes & Margaret Cotton

Sunday collection is counted by Martin Richardson.

Sunday tea & coffee is served by volunteers including: Margaret Couch, Jackie Thornton, Fiona Green, Arline Matchette (Jackie Thornton purchases supplies)

Compiling rotas for Intercessions, Chalice duty, Serving, Sunday coffee & Offerings: Elaine Robinson.

Midweek activities

Mother and Toddler Group volunteers: Hilda Crank, Margaret Cotton, Jackie Thornton, Karen Pickard and Greta Forbes.

Wednesday Morning Prayer: Vicky Angell.

Printing Sunday pew sheet: Richard Bentley.

Weekly newsletter: Carol Bridgman.

Thursday Cleaning Volunteers: includes Jim Hodgson (brasses), Arline Matchette, Christine Vallance, Jane and Aurthur Ward, Jackie and Andy Thornton, Fiona Green.

Youth Group Volunteers: Jenny Hanson, John Tanner, Helena Alexander.

Café Volunteers: John Tanner, Maureen Gaunt, David Bryan, Margaret Couch, Jenny Hanson.

Pastoral Work

Enabling pastoral work: Rev Rachel Cave

Lay Pastoral Minister: Richard Bentley

Visiting team members: Richard Bentley, Vicky Angell, Jenny Hanson, John Tanner, Margaret Middleton, Arline Matchette.

Work with families

Safeguarding Officer dealing with DBS applications and "A Safe Church" policies: Adam O'Neil.

Our Mothers Union members are: Annette Smith, Margaret Cotton, Jackie Thornton, Elaine Robinson, Edith Cartwright, Joan Farrand, Jane Ward, Jessie Chaplin, Maxine Halford, Margaret Middleton, Carol Bridgman, plus "Indoor member" Pat Liversedge.
Liaison with Baptism families: Jackie Thornton.

Occasional Activities

Supporting weddings and funerals by opening and closing the building: church volunteers

Supporting special events like Open Church (for prayer), Fast Forward, Remembrance Sunday: general church volunteers

Supporting social events like Pancake party, Strawberry tea, BBQ: church volunteers.

Christmas decorations: different church volunteers.

Christine and Ronnie Pickles

On the day of our APCM Christine and Ronnie are celebrating their diamond wedding anniversary. Our love and best wishes go to them together with our grateful thanks for their many years of service to St John's and the vision that they upheld for the future.

The Parochial Church Council of the Parish of Saint John the Evangelist, Cleckheaton

**Independent Examiners Report
For the year ended 31 December 2021**

I report on the financial statements of the Parochial Church Council of the Parish of Saint John the Evangelist, Cleckheaton ("the PCC") for the year ended 31 December 2021, which comprise the Statement of Financial Activities, the Balance Sheet and the related notes, and are in accordance with the policies which are set out on page 4.

This report is made solely to the PCC as a body, in accordance with the Church Accounting Regulations 2006 ("the Regulations"), section 145 of the Charities Act 2011 and the regulations made under section 154 of the Act. My work has been undertaken so that I may state to the PCC those matters I am required to state to them in an independent examiner's report and for no other purpose. To the fullest extent permitted by law, I do not accept or assume responsibility to anyone other than the PCC as a body, for my work as independent examiner, for this report, or for the opinions I have formed.

Respective responsibilities of the PCC and independent examiner

As the members of the PCC you are responsible for the preparation of the accounts. You consider that an audit is not required for this year under section 144(2) of the 2011 Act. It is my responsibility to examine the accounts under section 145 of the 2011 Act, to follow the procedures laid down in General Directions given by the Charity Commissioners under section 145(5)(b) of the 2011 Act, and to state whether any particular matters have come to my attention.

Basis of independent examiner's report

My examination was carried out in accordance with the General Directions given by the Charity Commissioners. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as members of the PCC concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently I do not express an audit opinion on the view given by the accounts.

Independent examiner's statement

In connection with my examination, no matter has come to my attention:-

- (1) which gives me reasonable cause to believe that in any material respect the requirements
 - to keep accounting records in accordance with section 130 of the 2011 Act; and
 - to prepare accounts which accord with the accounting records and comply with the requirements of the Acthave not been met; or
- (2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

DS

**D Sowden
31 West End Drive, Cleckheaton**

16 May 2022
.....
2022

The Parochial Church Council of the Parish of Saint John the Evangelist, Cleckheaton

**Statement of financial activities
For the year ended 31 December 2021**

	Notes	2021			2020
		Unrestricted Funds	Restricted Funds	Total	Total
		£	£	£	£
INCOMING RESOURCES					
<u>Voluntary Income from donors</u>					
Planned giving		17,980	-	17,980	17,148
Tax recovered		4,903	-	4,903	4,496
Cash collection		2,583	-	2,583	1,608
Donations and special collections		2,373	114	2,487	5,252
Friends of St John		-	-	-	20
<u>Other voluntary incoming resources</u>					
Grants	3	8,100	-	8,100	13,000
Transfer ex Benefice (working with kids)		-	2,589	2,589	-
<u>Income from charitable and ancillary trading</u>					
Fundraising		4,602	1,319	5,921	3,878
Community Room rent		2,228	-	2,228	1,077
PCC fees		1,187	-	1,187	960
Insurance claims & compensation		-	-	-	1,060
<u>Income from Investments</u>					
Dividends and interest		-	99	99	223
TOTAL INCOMING RESOURCES		43,956	4,121	48,077	48,722
OUTGOING RESOURCES					
<u>Missionary and charitable giving</u>					
Outward giving		688	-	688	231
<u>Directly relating to the work of the church</u>					
Common fund		19,958	-	19,958	19,958
Church running expenses	4	5,975	2,743	8,718	17,183
Church utilities		2,093	-	2,093	2,355
Organists fees		1,830	-	1,830	1,115
Vicarage/office admin costs		1,082	-	1,082	809
Cleaner's wages		420	400	820	80
Clergy expenses		400	-	400	363
<u>Fundraising</u>					
Fundraising costs		1,159	-	1,159	76
<u>Bank charges</u>					
		-	-	-	-
TOTAL OUTGOING RESOURCES		33,605	3,143	36,748	42,170
NET INCOMING/(OUTGOING) RESOURCES (before transfers and asset adjustments)		10,351	978	11,329	6,552
Transfers		80	(80)	-	-
Depreciation of assets		(692)	-	(692)	(1,051)
NET MOVEMENT IN FUNDS		9,739	898	10,637	5,501
FUND BALANCES AT 1 JANUARY 2021		7,609	38,333	45,942	40,441
FUND BALANCES AT 31 DECEMBER 2021		17,348	39,231	56,579	45,942

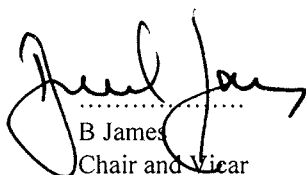
None of the Parochial Church Council's activities were acquired or discontinued during the above financial period.
There were no recognised gains or losses other than the net movement of funds for the financial periods shown above.
The notes on pages 4 to 7 form part of these financial statements.

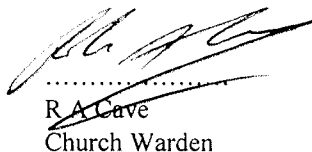
The Parochial Church Council of the Parish of Saint John the Evangelist, Cleckheaton

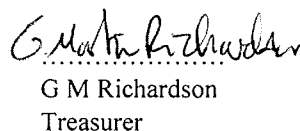
**Balance Sheet
As at 31 December 2021**

	Notes	2021		2020	
		£	£	£	£
FIXED ASSETS					
Tangible assets	5		1,020		1,712
CURRENT ASSETS					
Debtors	6	1,165		135	
Cash at bank and in hand		<u>56,100</u>	57,265	<u>44,845</u>	44,980
			<u>58,285</u>		<u>46,692</u>
CURRENT LIABILITIES					
Creditors and accruals	7		(1,706)		(750)
NET ASSETS			<u><u>56,579</u></u>		<u><u>45,942</u></u>
REPRESENTED BY CHURCH FUNDS					
Unrestricted funds					
Unrestricted	9	11,452		2,776	
Designated	9	<u>5,088</u>	16,540	<u>4,833</u>	7,609
Restricted funds	9		40,039		38,333
TOTAL FUNDS			<u><u>56,579</u></u>		<u><u>45,942</u></u>

Approved by the PCC on 21 March 2022
and signed on their behalf by


B James
Chair and Vicar


R A Cave
Church Warden


G M Richardson
Treasurer

The Parochial Church Council of the Parish of Saint John the Evangelist, Cleckheaton

Notes to the Financial Statements

Year ended 31 December 2021

1 Accounting Policies

Accounting Convention

The PCC is a public benefit entity within the meaning of FRS102. The financial statements have been prepared under the Charities Act 2011 and in accordance with the Church Accounting Regulations 2006 governing the individual accounts of PCCs, and with the Regulations' "true and fair view" provisions. They have been prepared under FRS102 (2016) as the applicable accounting standards and the 2016 version of the Statement of Recommended Practice, Accounting and Reporting by Charities (SORP(FRS102)).

Fixed Assets

Consecrated and beneficed property is excluded from the accounts by section 10(2)(a) and (c) of the Charities Act 2011.

No value is placed on moveable church furnishings held by the churchwardens on special trust for the PCC and which require a faculty for its disposal since the PCC consider this to be inalienable property. All expenditure during the year on consecrated or beneficed buildings and moveable church furnishings, whether maintenance or improvement, is written off as expenditure in the SOFA.

Minor assets are written off in the year of acquisition.

Other fixed assets are depreciated in accordance with their expected useful lives.

Equipment & Furnishings - 15% pa on a straight line basis

Funds

General funds represent the funds of the PCC that are not subject to any restrictions regarding their use and are available for application on the general purposes of the PCC.

Designated funds are sums set aside out of general funds for specific designated purposes. They can be transferred back into unrestricted funds at any time.

Restricted funds can only be expended on the specific object for which they were given. Any balance remaining unspent at the end of each year must be carried forward as a balance in that fund.

Restricted funds represent:

- 1) income from trusts or endowments that may be expended only on those restricted objects provided in the terms of the trust or bequest.
- 2) donations or grants received for a specific object or intended by the PCC for a specific purpose.

Incoming resources

Collections, covenants and donations are accounted for when received.

Income tax recoverable on covenants and gift aid donations is included when received.

Grants and legacies are accounted for when the PCC is legally entitled to the amounts due.

All other income is generally recognised when it is received.

Outgoing resources

The common fund requested by the Diocese is included as expenditure for the year to which it relates.

All other expenditure is generally recognised when it is incurred.

2 Transactions with PCC Members

No payments were made to PCC members in respect of their function as PCC members or in relation to any Church office held in this or the prior year.

The Parochial Church Council of the Parish of Saint John the Evangelist, Cleckheaton

Notes to the Financial Statements

Year ended 31 December 2021

3 Grants Received

	2021	2020
	£	£
Kirklees Council - Covid Recovery Grant	7,000	-
Arnold Clarke Autos - Community Fund Grant	1,000	-
More in Common - Grant for Care Café	100	-
National Lottery Awards for All (Carers Café)	-	10,000
Listed Place of Worship Grant Scheme	-	1,600
Tesco "Bags of Help" - for roof appeal	-	1,000
Church Revitalisation Centre (re Covid costs)	-	400
	<hr/>	<hr/>
	8,100	13,000
	<hr/>	<hr/>

4 Church Running Expenses

Insurance	3,914	3,902
Community room heating upgrade	2,256	-
Roof repairs	950	9,600
Carers Café expenses	442	-
Routine church maintenance	365	430
Copyright licences	225	209
Memorial inscriptions	205	-
Hygiene equipment leasing	187	187
Youth Ministry expenses	116	-
Gifts for helpers/performers	48	-
Archdeacon's present	10	-
Community room floor covering	-	2,700
Offertory envelopes, leaflets, books etc.	-	56
Lay Ministry Course	-	50
Zoom Phone Stand	-	26
Candles and sanctuary lights	-	23
	<hr/>	<hr/>
	8,718	17,183
	<hr/>	<hr/>

The Parochial Church Council of the Parish of Saint John the Evangelist, Cleckheaton

Notes to the Financial Statements

Year ended 31 December 2021

5 Tangible fixed assets

	<u>Equipment & Furnishings</u>		Total
	Community Room	Church	
	£	£	£
<u>Cost</u>			
At 1 Jan 2021	11,283	9,233	20,516
Additions for year	-	-	-
Disposals for year	-	-	-
At 31 Dec 2021	<u>11,283</u>	<u>9,233</u>	<u>20,516</u>
<u>Depreciation</u>			
At 1 Jan 2021	10,940	7,864	18,804
Charge for year	178	514	692
Less depreciation on disposals	-	-	-
At 31 Dec 2021	<u>11,118</u>	<u>8,378</u>	<u>19,496</u>
<u>Net Book Value at 1 Jan 2021</u>	<u>343</u>	<u>1,369</u>	<u>1,712</u>
<u>Net Book Value at 31 Dec 2021</u>	<u>165</u>	<u>855</u>	<u>1,020</u>

6 Debtors

	2021	2020
	£	£
Rents receivable	730	-
Fund raising	435	105
Sundry donation	-	30
	<u>1,165</u>	<u>135</u>

7 Creditors

	2021	2020
	£	£
All payable from unrestricted funds		
Due within one year		
Benefice expenses	626	-
Church utilities	583	400
Held for other charities	340	201
Organist's fees	120	120
Office administration	37	29
	<u>1,706</u>	<u>750</u>

The Parochial Church Council of the Parish of Saint John the Evangelist, Cleckheaton

Notes to the Financial Statements

Year ended 31 December 2021

8 Movement in funds

	Balance at 1 Jan 2021 £	Incoming resources £	Outgoing resources £	Transfers £	Balance at 31 Dec 2021 £
<u>Unrestricted</u>					
General fund	1,064	40,779	(31,491)	80	10,432
Assets	1,712	-	(692)		1,020
Cash	-	-	-		-
	2,776	40,779	(32,183)	80	11,452
<u>Designated</u>					
Rental account	3,730	3,178	(2,843)	(80)	3,985
Organ fund	1,103	-	-	-	1,103
	4,833	3,178	(2,843)	(80)	5,088
<u>Restricted</u>					
Tower & roof repair fund	5,516	1,418	(300)	-	6,634
Working with kids	-	2,589	-	-	2,589
Garden of rest appeal	1,575	-	-	-	1,575
Fabric fund	20,789	99	-	-	20,888
Carers Café	10,000	14	(2,114)	-	7,900
Community room	3	-	-	-	3
Choir fund	450	-	-	-	450
	38,333	4,120	(2,414)	-	40,039
Total Funds	45,942	48,077	(37,440)	-	56,579

Reserves

It is the standing policy of the PCC that a balance equivalent to six months ordinary expenditure should be maintained on unrestricted funds as a contingency reserve.

10 Finance commitments

The PCC has commitments to pay instalments under operating leases expiring:

	2021 £	2020 £
Within one year	461	734
In 1 - 2 years	187	-
In 3 - 5 years	468	-
	1,116	734

11 Capital commitments

No capital commitments had been made as at 31 December 2021.