

Charity number  
1134816

The Parochial Church Council of the Ecclesiastical Parish of St. Peter  
Selsey

Report and Accounts

31 December 2023

**The Parochial Church Council of the Ecclesiastical Parish of St. Peter, Selsey**

**Trustees' Annual Report**

**For the year ended 31 December 2023**

The Trustees present their report and accounts for the year ended 31 December 2023.

**Governing Document**

The Charity is governed by the approved governing document as issued by the Church of England. Its object is the provision of pastoral service to the ecclesiastical parish.

**Principal activities**

The activities of the Charity are regular public worship, open to all. The provision of a sacred space for personal prayer and contemplation; pastoral work, including visiting the sick and bereaved; teaching of Christianity through sermons, courses and small groups; taking religious assemblies in schools; the promotion of Christianity through the staging of events and meetings, and the distribution of literature; promoting the whole mission of the Church through the provision of activities for senior citizens, parents, children and other groups. Supporting other charities in the UK and overseas.

**Trustees**

The following persons served as Trustees during the year:

Rev Andrew Wilkes Incumbent (Ex-Officio)  
Colin Rickman (Churchwarden - Resigned 26 May 2023)  
Richard Wiseman (Churchwarden - Resigned 26 May 2023)  
Sue Ripley (Elected Churchwarden from 18 June 2023)  
Michael Formby (Elected Churchwarden from 18 June 2023)  
Nigel Hoggarth Parish Secretary  
Margaret Everest Treasurer  
Brenda Barron Deanery Synod Representative  
Nick Grange-Bennett Deanery Synod Representative  
Janet Langford Deanery Synod Representative  
Mike Leclere  
Max Wiseman (Resigned 26 May 2023)  
Mary Davies (From 20 July 2023)  
Keren Wiseman (Resigned 26 May 2023)  
Richard Porter  
Marcelle Turner  
Rose Flower  
Jason Walby (From 20 July 2023)  
John Bolt (Co-Opted)  
Veronica Holloway (Co-opted)

**Review of the Year**

During 2023 there were 21 baptisms, 7 weddings, 16 funerals, and 27 interment of ashes. Nine funerals were held in the church and 8 burials took place at Church Norton. Apart from the provision of pastoral services to the parish, our main efforts have been aimed at raising money towards the cost of roof and window repairs.

The parish of Selsey is the largest parish in Chichester Deanery with a population of over 11,000 people. The 2011 census showed that 54% of Selsey's population was between 16 - 54 years of age, with 32% over 65. Selsey has the highest number in the region of people in receipt of a pension. Selsey also has its own Foodbank.

## **The Parochial Church Council of the Ecclesiastical Parish of St. Peter, Selsey**

### **Trustees' Annual Report**

**For the year ended 31 December 2023**

#### **Key Aims for 2024**

Our plan for 2024 is to continue to focus on fundraising and the use of social media.

St Peter's Church will continue to fulfil its role as the parish church to the people and community of Selsey. Our church offers a safe space in which people can pray or find peace and quiet.

We will offer a weekly program of services ranging from the traditional service of Holy Communion according to the Book of Common Prayer (1662) as well as more modern services using Common Worship,

We will continue a program of teaching for children in Key Stage 1 & 2 through our weekly Young Church.

We will continue to provide the community with the occasional services of baptisms, weddings and funerals, as well as offering pastoral visits for the housebound and those residing in care homes.

The Rector continues to provide support to the RNLI in his role as chaplain to the crew and their families.

We will continue to expand our use of social media, e.g. YouTube, in an attempt to broaden our outreach to the wider community.

#### **Reserves Policy**

Good management of a church's finances require parishes to prioritise expenditure. Payments critical to activities directly relating to the work of the church, such as salaries or parish share, should not be missed in order to maintain a pre-defined level of reserves. The Church of England has recommended a reserve figure of 2-3 months of expenditure and accordingly the reserve figure has been set at €25,000.

Gift Aid declarations on regular giving and single donations and Gift Aid for small donations (GASD) are now claimed quarterly. Expenditure continues to be closely monitored and with continued spending cutbacks we have managed to maintain reserves. Some grant applications have been successful. Fundraising initiatives continue to be actively explored.

#### **Small company provisions**

This report has been prepared in accordance with the provisions in Part 15 of the Companies Act 2006 applicable to companies subject to the small companies regime.

This report was approved by the PCC on 27 June 2024 and signed on its behalf.

Chairman: Rev Andrew Wilkes

Treasurer: Mrs Margaret Everest



# **The Parochial Church Council of The Ecclesiastical Parish of St Peter, Selsey Independent Examiner's Report**

## **Independent examiner's report to the trustees of The Parochial Church Council of The Ecclesiastical Parish of St Peter, Selsey**

### **Respective responsibilities of the Trustees and the Examiner**

The PCC members are responsible for the preparation of the financial statements. The PCC members consider that an audit is not required under section 144(2) of the Charities Act 2011 (the 2011 Act) and that an independent examination is needed.

It is our responsibility to

- Examine the financial statements under section 145 of the 2011 Act
- To follow the procedures laid down in the General directions given by the Charity Commission (under section 145(5)(b) of the 2011 Act), and
- To state whether particular matters have come to my attention.

### **Basis of the Independent Examiner's Report**

Our examination was carried out in accordance with the general directions given by the Charity Commission. An examination includes a review of the accounting records kept by the Church and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts and seeking explanations from the Trustees concerning such matters. The procedures undertaken do not provide evidence that would be required in an audit and consequently no opinion is given as to whether the accounts present a true and fair view and the report is limited to those matters set out in the statement below.

### **Independent Examiner's Statement**

In connection with our examination, no matter has come to our attention:

1. Which gives us reasonable cause to believe that in any material respect the requirements
  - To keep accounting records in accordance with section 130 of the 2011 Act and
  - To prepare accounts which accord with the accounting records and comply with the accounting requirements of the 2011 Act have not been met or
2. To which, in our opinion, attention should be drawn in order to enable a proper understanding of the account to be reached.

The income, expenditure and balances carried forward for the groups are unexamined and unverified. We do not consider this to be material.

Peek & Co  
Chartered Certified Accountants

1st Floor  
119 High Street  
Selsey  
West Sussex  
PO20 0QB

27 June 2024

**The Parochial Church Council of The Ecclesiastical Parish of St Peter, Selsey**  
**Statement of financial activities**  
**for the year ended 31 December 2023**

	<b>2023</b>	<b>2022</b>
	<b>£</b>	<b>£</b>
<b>Incoming resources</b>		
Voluntary income	56,541	37,306
Other Voluntary Incoming Resources	413	6,651
Incoming resources from operating activities		
To further the PCC's objects	23,579	19,926
To generate funds	15,372	7,679
Income from investments	10,280	9,494
Total incoming resources	<u>106,185</u>	<u>81,056</u>
<b>Resources Expended</b>		
Cost of generating funds	4,940	5,958
Grants	413	1,232
Activities directly relating to the work of the Church	94,543	82,352
Church management and administration	1,012	1,512
Total resources expended	<u>100,908</u>	<u>91,054</u>
Net incoming/outgoing resources	5,277	(9,998)
Gains and losses on investments	<u>2,039</u>	<u>(2,892)</u>
Net movement in funds	7,316	(12,890)
Balance brought forward at 1 January	116,018	128,908
Balance carried forward at 31 December	<u>123,334</u>	<u>116,018</u>

**The Parochial Church Council of The Ecclesiastical Parish of St Peter, Selsey**  
**Charity number:** 1134816  
**Balance Sheet**  
**as at 31 December 2023**

	Notes	2023 £	2022 £
<b>Fixed assets</b>			
Tangible assets	2	28,143	28,429
Investment assets	3	35,213	33,174
		<u>63,356</u>	<u>61,603</u>
<b>Current assets</b>			
Debtors	4	4,038	3,382
Deposit accounts	5	47,031	42,101
Cash at bank and in hand	6	10,306	10,328
		<u>61,375</u>	<u>55,811</u>
<b>Creditors: amounts falling due within one year</b>	7	(1,397)	(1,396)
<b>Net current assets</b>		<u>59,978</u>	<u>54,415</u>
<b>Net assets</b>		<u>123,334</u>	<u>116,018</u>
<b>Funded by</b>			
Designated funds		2,282	2,282
Restricted funds	8	57,469	57,469
General funds		63,583	56,267
		<u>123,334</u>	<u>116,018</u>

Approved by the Parochial Church Council on

and signed on its behalf by:

Chairman  
Rev Andrew Wikes

Treasurer  
Mrs Margaret Everest

**The Parochial Church Council of The Ecclesiastical Parish of St Peter, Selsey**  
**Statement of Changes in Funds**  
**for the year ended 31 December 2023**

	Designated funds	Restricted funds	General funds	Total
	£	£	£	£
<b>At 1 January 2022</b>	2,282	57,039	69,587	128,908
Movement in funds			(13,320)	(13,320)
Gain on revaluation of land and buildings		430		430
Other comprehensive income for the financial year	-	430	-	430
Movement in funds	-	430	(13,320)	(12,890)
<b>At 31 December 2022</b>	<u>2,282</u>	<u>57,469</u>	<u>56,267</u>	<u>116,018</u>
<b>At 1 January 2023</b>	2,282	57,469	56,267	116,018
Movement in funds			7,316	7,316
<b>At 31 December 2023</b>	<u>2,282</u>	<u>57,469</u>	<u>63,583</u>	<u>123,334</u>



**The Parochial Church Council of The Ecclesiastical Parish of St Peter, Selsey**  
**Notes to the Financial Statements**  
**for the year ended 31 December 2023**

**1 Accounting policies**

**Funds**

General funds represent the funds of the PCC that are not subject to any restrictions regarding their use and are available for application on the general purposes of the PCC. Funds designated for a particular purpose by the PCC are also unrestricted. Restricted funds are those funds which have been given to the PCC to use for specific purposes and are set out in the documentation which accompanied the funds. The accounts include all transactions, assets and liabilities for which the PCC is responsible for in law. They do not include the accounts of church groups that owe their affiliation to another body or those that are an informal gathering of church members.

**Incoming Resources**

**Voluntary income**

Collections are recognised when received by or on behalf of the PCC. Planned giving receivable under Gift Aid is recognised only when received. Income tax recoverable on Gift Aid donations is recognised when the income is recognised. Grants and legacies to the PCC are accounted for as soon as the PCC is notified of its legal entitlement, the amount due is quantifiable and its ultimate receipt by the PCC is reasonably certain. Funds raised by fairs, sales and magazine sales, etc. are accounted for gross.

**Other income**

Rental income from the Church hall and from the property in Glen Crescent is recognised when the rent is due.

**Income from investments**

Dividends are accounted for when due and payable. Interest entitlements are accounted for when due without accrual

**Resources expended**

**Activities directly relating to the work of the Church**

The Diocesan Parish share is accounted for when paid. The PCC has committed to pay 100% of its share although this does not create a legal liability.

**Fixed assets**

**Consecrated property and moveable church furnishings**

Consecrated and beneficed property of any kind is excluded from the accounts by Section 96(2)(a) of the Charities Act 1993. Moveable church furnishings held by the Rector and Church Wardens on Special Trust for the PCC, and which require a faculty for disposal, are accounted for as inalienable property unless consecrated. They are listed in the Church's inventory which can be inspected (at any reasonable time).

**Investments**

Investments, other than freehold investments, are valued at market value at 31 December each year and any gains or losses are recorded in the statement of financial activities for the year.



**The Parochial Church Council of The Ecclesiastical Parish of St Peter, Selsey**  
**Notes to the Financial Statements**  
**for the year ended 31 December 2023**

**Current assets**

Amounts owing to the PCC at 31 December are shown as debtors.

**Restricted and designated funds**

The PCC resolve to operate an "all one pot" system for the Church's funds. The effect is to use all funds not otherwise restricted or endowed as general funds with no distinction between the PCC's general and designated funds. All restricted amounts received are spent according to the terms of the grant.

**2 Fixed assets**

	<b>Church hall</b>	<b>Plant and machinery etc</b>	<b>Total</b>
	<b>£</b>	<b>£</b>	<b>£</b>
<b>Cost</b>			
At 1 January 2023	27,000	10,402	37,402
At 31 December 2023	<u>27,000</u>	<u>10,402</u>	<u>37,402</u>
<b>Depreciation</b>			
At 1 January 2023	-	8,973	8,973
Charge for the year	-	286	286
At 31 December 2023	<u>-</u>	<u>9,259</u>	<u>9,259</u>
<b>Net book value</b>			
At 31 December 2023	<u>27,000</u>	<u>1,143</u>	<u>28,143</u>
At 31 December 2022	<u>27,000</u>	<u>1,429</u>	<u>28,429</u>

**3 Investments**

	<b>Glen Crescent</b>	<b>Other investments</b>	<b>Total</b>
	<b>£</b>	<b>£</b>	<b>£</b>
<b>Cost</b>			
At 1 January 2023	11,500	21,674	33,174
Revaluation	-	2,039	2,039
At 31 December 2023	<u>11,500</u>	<u>23,713</u>	<u>35,213</u>

**The Parochial Church Council of The Ecclesiastical Parish of St Peter, Selsey**  
**Notes to the Financial Statements**  
**for the year ended 31 December 2023**

<b>4 Debtors and prepayments</b>	<b>2023</b>	<b>2022</b>
	<b>£</b>	<b>£</b>
Income tax recoverable	2,397	1,741
Other debtors	1,641	1,641
	<hr/>	<hr/>
<b>5 Cash held on deposit</b>	<b>2023</b>	<b>2022</b>
	<b>£</b>	<b>£</b>
CCLA investment account	7,659	7,421
CAF Bank gold account	31,154	34,680
CAF Bank roof restoration account	8,218	-
	47,031	42,101
	<hr/>	<hr/>
<b>6 Cash at bank and in hand</b>	<b>2023</b>	<b>2022</b>
	<b>£</b>	<b>£</b>
CAF Bank current account	4,145	3,925
Lloyds Bank current account	5,216	5,458
Cash in hand	42	42
Cash and bank held by groups	903	903
	10,306	10,328
	<hr/>	<hr/>
<b>7 Creditors: amounts falling due within one year</b>	<b>2023</b>	<b>2022</b>
	<b>£</b>	<b>£</b>
Taxation and social security costs	50	50
Other creditors	1,347	1,346
	1,397	1,396
	<hr/>	<hr/>

**The Parochial Church Council of The Ecclesiastical Parish of St Peter, Selsey**  
**Notes to the Financial Statements**  
**for the year ended 31 December 2023**

<b>8 Revaluation reserve</b>	<b>2023</b>	<b>2022</b>
	<b>£</b>	<b>£</b>
At 1 January 2023	57,469	57,039
Gain on revaluation of land and buildings	-	430
	<hr/>	<hr/>
At 31 December 2023	57,469	57,469
 <b>9 Incoming resources from donors</b>	 <b>2023</b>	 <b>2022</b>
	<b>£</b>	<b>£</b>
Planned giving		
Gift aid donations	27,446	17,795
Income tax recoverable	6,777	6,336
Other planned giving	4,042	3,186
Other		
Collections at services (open plate)	3,626	3,875
Parish giving scheme	2,000	6,114
Roof Restoration Appeal	12,650	-
	<hr/>	<hr/>
	56,541	37,306
 <b>10 Other voluntary income resources</b>	 <b>2023</b>	 <b>2022</b>
	<b>£</b>	<b>£</b>
Other collections and donations	-	5,419
Special collections	413	1,232
	<hr/>	<hr/>
	413	6,651
 <b>11 Income from operating activities to further the PCC's objectives</b>	 <b>2023</b>	 <b>2022</b>
	<b>£</b>	<b>£</b>
Church hall lettings	5,121	4,449
Fees	18,458	15,477
	<hr/>	<hr/>
	23,579	19,926

**The Parochial Church Council of The Ecclesiastical Parish of St Peter, Selsey**  
**Notes to the Financial Statements**  
**for the year ended 31 December 2023**

<b>12 Income from operating activities to generate funds</b>	<b>2023</b>	<b>2022</b>
	<b>£</b>	<b>£</b>
Fairs and social events income	15,182	5,640
Give as you live donations	190	160
Clubs and groups income	-	1,879
	<u>15,372</u>	<u>7,679</u>
<b>13 Income from investments</b>	<b>2023</b>	<b>2022</b>
	<b>£</b>	<b>£</b>
Dividends	648	645
Interest receivable	853	235
Rental income (Glen Crescent)	8,779	8,614
	<u>10,280</u>	<u>9,494</u>
<b>14 Costs of generating income</b>	<b>2023</b>	<b>2022</b>
	<b>£</b>	<b>£</b>
Fairs and social events expenses	4,641	2,822
Glen Crescent maintenance	299	3,136
	<u>4,940</u>	<u>5,958</u>
<b>15 Grants</b>	<b>2023</b>	<b>2022</b>
	<b>£</b>	<b>£</b>
Special collections paid	413	1,232
	<u>413</u>	<u>1,232</u>