



# PARISH OF RINGWOOD

## **ANNUAL REPORT AND FINANCIAL STATEMENTS**

**OF THE  
PAROCHIAL CHURCH COUNCIL  
OF THE PARISH OF  
ST PETER & ST PAUL, RINGWOOD**

**WITH  
ST MARY & ALL SAINTS, ELLINGHAM  
AND ALL SAINTS, HARBRIDGE**

**(Charity No. 1134815)**

**FOR THE YEAR ENDED 31 DECEMBER 2022**

**PAROCHIAL CHURCH COUNCIL  
OF THE PARISH OF  
ST PETER AND ST PAUL, RINGWOOD  
WITH  
ST MARY AND ALL SAINTS, ELLINGHAM AND ALL SAINTS, HARBRIDGE**

**VICAR:**

Position vacant  
The Vicarage  
65 Southampton Road  
Ringwood  
Hampshire BH24 1HE

Post held by  
The Reverend Matthew Trick  
Until 30/05/2022

**BANKERS:**

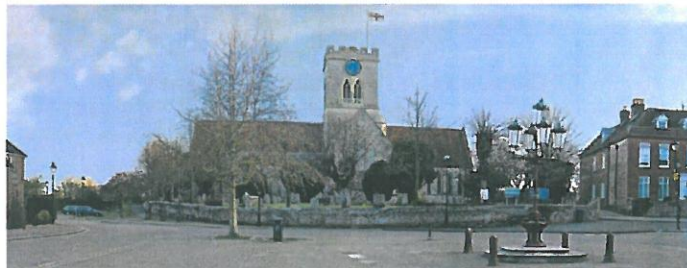
The National Westminster Bank  
11 High Street  
Ringwood  
Hampshire BH24 1BA

CCLA Investment Management Ltd  
The CBF Church of England Funds  
Senator House  
85 Queen Victoria Street  
London EC4V 4ET

**INDEPENDENT EXAMINER:**

Vantage Accounting  
Unit 1 Cedar Office Park  
Cobham Road  
Wimborne  
Dorset  
BH21 7SB

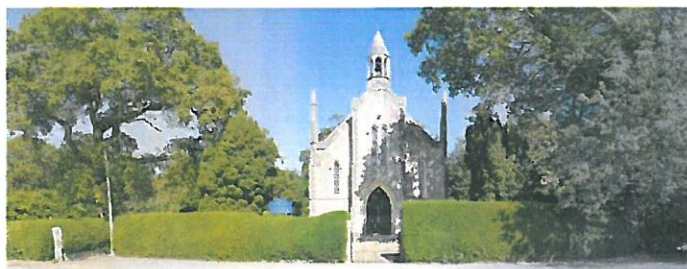
**PAROCHIAL CHURCH COUNCIL  
OF THE PARISH OF  
ST PETER AND ST PAUL, RINGWOOD  
WITH  
ST MARY AND ALL SAINTS, ELLINGHAM AND ALL SAINTS, HARBRIDGE**



**The Church of St Peter and St Paul**  
Market Place, Ringwood  
Hampshire, BH24 1AW



**Church of St John the Baptist**  
Linford Road, Ringwood  
Hampshire, BH24 1TY

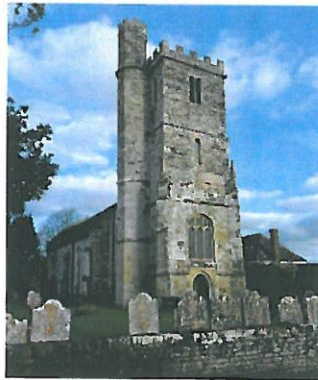


**Church of St Paul**  
Ringwood Road, Bisterne  
Hampshire, BH24 3BN



**Church of St Mary and All Saints**

Ellingham,  
Hampshire, BH24 3PJ



**Church of All Saints**

Harbridge, Ringwood  
Hampshire, BH24 3PS

**CHURCHWARDENS**

Mrs Jacqueline Brown and Mr Matthew Steele

**All Correspondence to:**

The Benefice Office  
The Church of St Peter & St Paul  
Market Place, Ringwood, Hampshire BH24 1AW  
Tel: 01425 489898

**Email:** [office@ringwoodbenefice.org.uk](mailto:office@ringwoodbenefice.org.uk) **Website:** [www.ringwoodbenefice.org.uk](http://www.ringwoodbenefice.org.uk)



**PAROCHIAL CHURCH COUNCIL OF THE PARISH OF  
ST PETER AND ST PAUL, RINGWOOD WITH  
ST MARY AND ALL SAINTS, ELLINGHAM AND ALL SAINTS, HARBRIDGE**

**ANNUAL REPORT FOR 2022**

**THE PARISH**

The formation of the Benefice of Ringwood with Ellingham and Harbridge with the Parish of All Saints at St Leonard's and St Ives came into force on 7th October 2017.

The Vicar of the Parish of Ringwood with Ellingham and Harbridge was Revd Matthew Trick, who left his post in May 2022 to accept the position of Archdeacon of Derby City and South Derbyshire.

In July 2022 Revd Sandra Matthews was ordained Priest by the Bishop of Basingstoke and left the Benefice shortly afterwards to work for Church's Ministry Among Jewish People (CMJ) in Jerusalem.

Revd Kay Pead who had been a Curate in the Benefice since October 2020 left the Benefice in August 2022 to work as a Chaplain at the University Hospital in Southampton.

Since May 2022, the Parish has been in Vacancy, and we hope to have a new Vicar in post soon. During the vacancy, responsibility falls to the Churchwardens with the support of our dedicated team of retired and lay ministers, for which the Parish is very grateful. Additionally, the Parish has been blessed by the presence of Revd Canon Peggy Jackson, who has been chairing the Ministry Team in the absence of a Vicar.

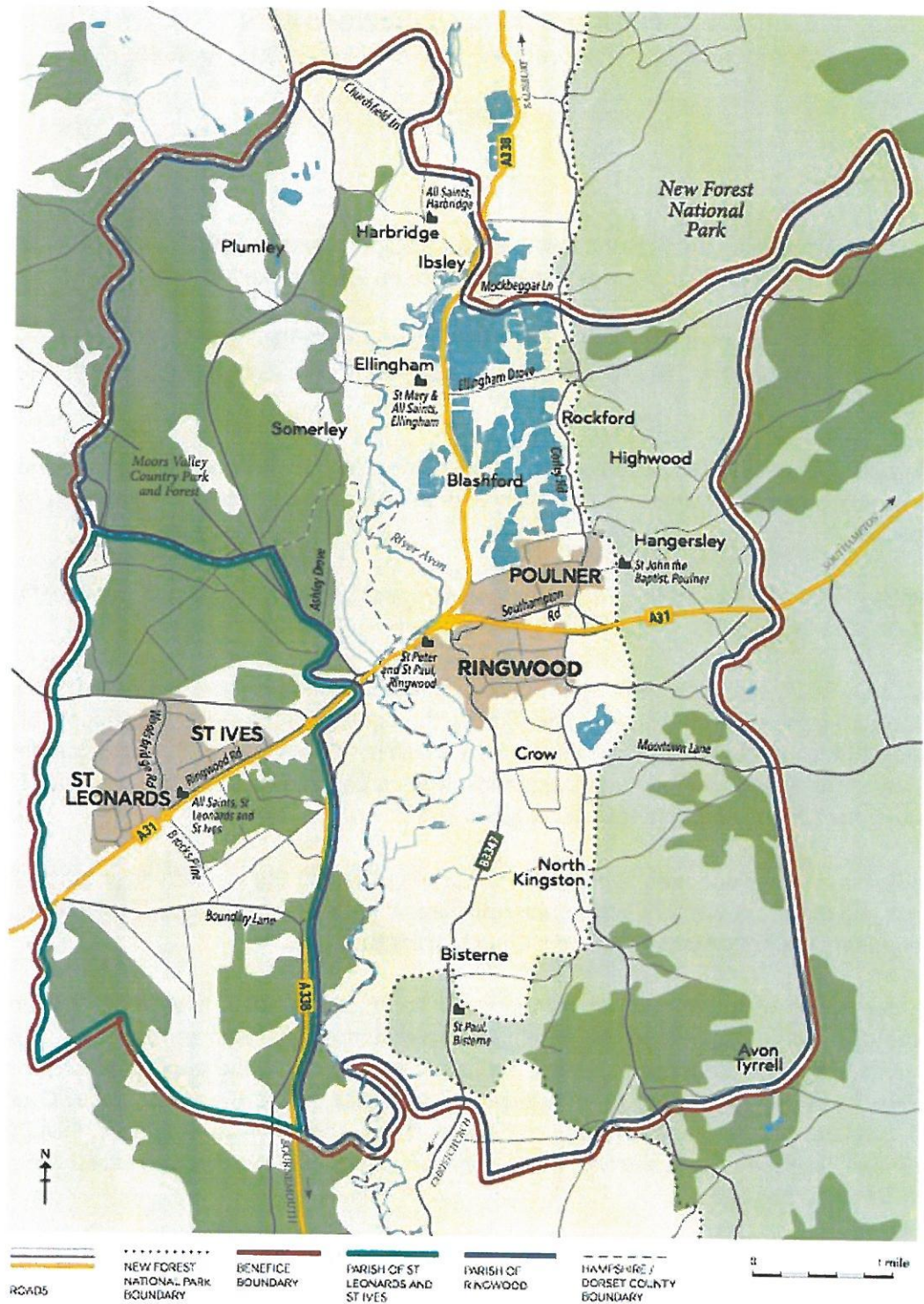
The Parish of Ringwood with Ellingham and Harbridge lies on the western edge of the New Forest and the south-western border of Hampshire. It is part of the Diocese of Winchester, in the Deanery of Christchurch, within the Church of England.

The population of the Parish was estimated to be 16,200 in 2018, however this figure is continually increasing due to the building of new housing developments in and around Ringwood. The territorial extent is large, running from Bisterne in the south to an area north of Churchfield Lane at Harbridge, it includes the Somerley Estate, the Moors Valley Country Park and Forest, as well as scattered settlements, farms, and houses at Blashford, Ellingham, Harbridge, Ibsley, Rockford and Highwood, some of which fall within the New Forest National Park. See map on page 6.

The Parochial Church Council (PCC) shares responsibility with the Vicar and Churchwardens for five Church of England churches within the Parish. These are the Parish Church of St Peter and St Paul and four Chapels of Ease, namely St John the Baptist Church at Poulner, The Church of St Paul at Bisterne, St Mary and All Saints Church at Ellingham and All Saints Church at Harbridge. The Benefice website can be found at [www.ringwoodbenefice.org.uk](http://www.ringwoodbenefice.org.uk).

The formal registered name of the PCC is THE PAROCHIAL CHURCH COUNCIL OF THE PARISH OF ST PETER AND ST PAUL RINGWOOD WITH ST MARY AND ALL SAINTS, ELLINGHAM AND ALL SAINTS, HARBRIDGE. The registered number of the Charity is 1134815, and statutory information regarding the Parish may be found on the Charity Commission website ([www.charitycommission.gov.uk](http://www.charitycommission.gov.uk)), which it is the responsibility of the PCC to update, particularly following the Annual Parochial Church Meeting.





Benefice of Ringwood with Ellingham and Harbridge with the Parish of All Saints at St Leonards and St Ives showing the boundaries and location of the six churches.



## AIMS AND PURPOSES

In pursuance of its charitable objects (particularly the advancement of the Christian religion for the public benefit) and in accordance with the Parochial Church Councils (Powers) Measure 1956 and the Synodical Government Measure 1969 -

*It shall be the duty of the Incumbent and the Parochial Church Council to consult together on matters of general concern and importance to the Parish. The functions of the PCC shall include: Co-operation with the Incumbent in promoting in the Parish the whole mission of the Church, pastoral, evangelistic, social and ecumenical; the consideration and discussions of matters concerning the Church of England or any other matters of religious or public interest, but not the declaration of the doctrine of the Church on any question; making known and putting into effect any provision made by the Diocesan / Deanery Synod, but without prejudice to the powers of the Council on any particular matter; giving advice to the Diocesan / Deanery Synod on any matter referred to the Council; raising such matters as the Council consider appropriate with the Diocesan / Deanery Synod. In the exercise of its functions, the PCC shall take into consideration any expression of opinion by any Parochial Church Meeting.*

When planning objectives and activities for the year, the Vicar, the Associate Minister, the Churchwardens, and the PCC have considered the Charity Commission's guidance on public benefit and, in particular, the specific guidance on charities for the advancement of religion.

## OBJECTIVES AND ACTIVITIES

Ringwood with Ellingham and Harbridge Parochial Church Council (PCC) fulfils its aims and purposes through activities associated with six main objectives.

Ringwood with Ellingham and Harbridge PCC provides:

### 1. Regular public worship open to all

We make our services (as required, authorised, or allowed by Canon), accessible to as many Parishioners as possible, by offering options at various times and across the wide range of styles and traditions to be found within the Church of England. To facilitate this objective, specific guidelines are followed;

- The main service in each church is held at the same time every Sunday.
- Holy Communion is celebrated on all principal feasts, holy days and festivals.
- Parishioners may request baptisms, marriages, and funerals in any of our churches.
- Special services are targeted at particular needs and groups such as children and all age worship.
- Special occasions are provided for such as local and national civic commemorations.
- Until August 2022 we regularly recorded worship in the Parish Church, accessible via Facebook and YouTube.

### 2. Sacred space for personal prayer & contemplation

Ringwood with Ellingham and Harbridge PCC ensures that -

- Our churches and grounds are well-kept, safe, and welcoming for everyone.
- The Parish Church is open to members of the public every day (10am-3.30pm)
- St Mary and All Saints at Ellingham and All Saints, Harbridge are open to members of the public daily.

### **3. Pastoral work, including visiting the sick and the bereaved**

The PCC supports the Clergy, Visitors, Licensed Lay Ministers, BCM and Staff Team to ensure that –

- All who desire our pastoral services receive a ministry of care and welcome.
- The baptism of children involves full preparation, a warm welcome and ongoing care.
- Couples marrying in church receive full preparation and are prayed for in church.
- Holy Communion is taken to anyone sick at home or in rest homes who desires it.
- The clergy are notified, and Parishioners are visited when in hospital or housebound.
- The bereaved are visited prior to every funeral and their loved ones remembered.

### **4. Teaching through sermons, courses, and small groups**

The PCC supports the Clergy and Licensed Lay Ministers in providing at least five sermons every Sunday. It also provides learning opportunities for discipleship and mission such as –

- (seasonally): Study Groups, Confirmation Groups, Alpha Course
- (monthly): Mothers' Union; Messy Church
- (fortnightly): Bible Study Group
- (weekly during term time): Toddler Group, and Impact (youth group)

### **5. Taking of religious assemblies (Collective Worship) in schools**

Ringwood with Ellingham and Harbridge PCC supports the Parish Clergy, Foundation Governors, and others in leading Collective Worship weekly in Ringwood Infant School, and occasionally in other schools, promoting our special relationship with Ringwood Church of England Infant School who also hold five services a year in the Parish Church. The PCC also values its close relationship with Ringwood Junior School, Moyles Court School, and Ellingham House Day Nursery. During December a total of four local schools usually hold Carol Services in our churches.

### **6. Promotion of Christianity through events, meetings, and the distribution of literature**

The PCC encourages outreach through activities such as meals, coffee mornings, concerts, and fairs. Fund-raising events are held at all our churches which allow the community opportunity to engage with us. Many major town events such as the Ringwood Carnival, the Ellingham Show, and the Christmas Lights Switch-on are used to reach out to the townspeople. The PCC promotes the full range of its activities through a monthly magazine, a weekly notice sheet, a weekly newsletter, a website, social media, church noticeboards, and occasional press releases.

## **REVIEW OF ACHIEVEMENTS AND PERFORMANCE**

***It shall be the duty of the Incumbent and the Parochial Church Council to consult together on matters of general concern and importance to the Parish.***

The PCC met nine times during the year.

**The Standing Committee for the Parish of Ringwood with Ellingham and Harbridge** did not meet in person, but made decisions by email consultation, these being related to church works, faculty applications, salary reviews, and staff employment. Decisions made in this way were ratified by the PCC at its subsequent meeting.

**Church Committees** for each of our five churches met regularly to conduct business under their own terms of reference and reports were received by the full PCC and discussed when necessary.



### **Benefice office**

The Parish of Ringwood employs an Office and Communications Manager working 25 hours per week. The post is filled by Samantha Swyer. Ministers, Churchwardens, PCC, and church members remain hugely grateful to Sam for the care and commitment she displays in all aspects of her work.

### ***Co-operation with the Incumbent in promoting in the Parish the whole mission of the Church, pastoral, evangelistic, social, and ecumenical***

#### **1. Regular public worship open to all**

##### **a. Service pattern, attendance, and occasional offices**

Throughout the year 2022, our service pattern remained unaltered. We express our deep appreciation to our retired clergy and Licensed Lay Ministers (LLMs) for their unwavering dedication and diligent efforts in enabling us to uphold our service pattern, particularly during the period of vacancy without a Vicar. Their contributions have been invaluable to the functioning of our Parish, and we are immensely grateful for their support.

Average Sunday attendance for the Parish of Ringwood with Ellingham and Harbridge during 2022 was 129.

Communicants on Easter Day were 166. At Christmas communicants for the five Churches in the Parish totaled 119.

32 baptisms, 23 weddings, 1 blessing, and 31 church funerals were conducted in the Parish. There were three interments in our churchyards. Services for 12 cremations were conducted.

##### **b. Messy Church**

At this time of writing, Messy Church is now into its eleventh year! It is amazing to reflect back over the past ten years and thank God for all the wonderful families that have attended and for all the new families we are seeing right now, we also thank God for everyone who has been part of the Messy Church team too throughout these years and for God's faithfulness and his provision to all of us.

After a topsy-turvy Autumn Term in 2021, coming out of Covid, we celebrated Messy Church's 9th Birthday by sharing the story of "The Man in the Tree" - Jesus meets Zaccheus. Subsequent themes throughout 2022 have been, "Stormy Weather" - Jesus Calms the Storm, "Jesus washes the Disciple's Feet", "The Great Escape" - Moses and the Red Sea, "Walls-Nehemiah," Messy Harvest", "Light for the World", "The Greatest King", and "The Shepherd's Christmas".

With all Covid restrictions gone, Messy Church returned to its previous format of mixing freely and sharing activities in a relaxed free-flowing way.

Messy Church continues to send invitations and emails as reminders. Messy Church also posts on Facebook to advertise Messy Church meetings month by month. Messy Church has also asked families to confirm whether they will be attending which is so helpful for Catering and Crafts activities.

During the Spring and Summer terms of 2022, Messy Church saw between six and eight families attending every month some of whom are new to Messy Church. Since September 2022, Messy Church is currently seeing between eight and ten families every month and they are happy and enthusiastic to join in and have a really great time in the Church.



A family commented that Messy Church really brings Bible stories alive. Some families have been attending for many years and really enjoy worshipping in an informal and relaxed way.

Messy Church is for families from 0 to 100!! Messy Church offers a variety of lovely craft activities in St John's Hall, a short service in St John's Church followed by a really delicious Afternoon Tea in St John's Hall! Messy Church is usually on the fourth Sunday of every month unless advertised and runs between 3pm and 4.30pm. There is no charge, but donations are always welcome!

Messy Church also encourages families to come to the Soft Start Family Service at St John's and several families have done so.

Thank you so much for all your prayers and support for Messy Church! Last year was certainly a year of transition and we continue to pray for all families that they will feel cared for and grow in their faith as they come to Messy Church.

Messy Church could not happen if it weren't for our magnificent catering team, the fantastic crafts team who spend hours of preparation and searching for resources, super talented musicians and most of all, the wonderful families who are such a blessing.

"Rejoice in the Lord Always, I will say it again, Rejoice!" Phil.4v4

By Peter & Sara Jackson

### **c. St John's "Diddy Dunkers" Toddler Group**

Diddy Dunkers has been regularly meeting every Monday morning during term time from 9.15am to 11.00am at St John's Hall and Church.

Diddy Dunkers continues to offer a variety of play activities including some soft play which focus on all aspects of children's development between 0 and four years. Diddy Dunkers is a really caring, supportive and nurturing toddler group which has become embedded in the local community. Diddy Dunkers also attracts families from a wider catchment including Bournemouth and Verwood. Families come in all shapes and sizes! As well as parents, there are Grandparents and Child Minders, and it is a real privilege to be able to offer them this provision.

Families' comments include "Diddy Dunkers is a Godsend!", "So glad you guys are here!", "Can you open every day?", "My child loves coming to Diddy Dunkers, every day my child says," Is it Diddy Dunkers today?".

Families attending have made real friendships with each other and the Diddy Dunkers Team. They participate with real enthusiasm in all aspects of the group. They have loved going into St John's Church for sing-along during which they hear from Mr Crocodile about some of the things going on in his life which the little ones really relate to such as "Spring cleaning, making soup, washing, fun in the garden, Valentine's Day, snails, butterflies, flowers and our senses," and many more themes too!

During one of our Story Sessions, the Diddy Dunkers children helped Mr Rabbit rebuild his house when it had been blown down in a storm!

The families feel at home in the church building. The children sing, make percussion music, and take part in Mr Crocodile's Prayers. It was very moving to watch little ones being lifted up by their families to decorate Mr Crocodile's Christmas tree on the altar. Every child also received a Christmas nativity book as a gift.

Diddy Dunkers would not function without our very dedicated, faithful, prayerful team who attend regularly every week to talk to, laugh, and share life with these delightful families.

This year we have said goodbye to some families as their children move from Diddy Dunkers to nursery or reception classes and it has been such a joy to be part of their journey and we continue to pray for them in their next steps as they move on!

We are so grateful for everyone's support and prayers! Please continue to pray for us and the families we serve. Thankyou.

By Sara and Peter Jackson

#### **d. Impact Youth Group**

Impact has been running since September 2020 when it was relaunched after the pandemic. It is currently run by Luke and I who currently in our third and final year of study at Moorlands Bible College and final year of placement in the Benefice. Over the last two and a half years there have been between 6-9 young people from the local area who have come along to Impact on a regular basis all of whom are in secondary school or sixth form. Impact has been going well and the group have gelled well with mixture of social sessions playing games, going to the beach, and bowling to name a few; alongside looking at the bible and having great times of conversation and prayer. We have just finished a series on the Sermon on the Mount and now are looking at questions the young people have about faith and the Bible. In July 2023, Luke and I will complete our studies and our time in the Benefice with future of Impact not certain. We will continue to lead it whilst we have the rest of our time here but a plan for the future needs to be worked out as to who will take over leading the group and what it looks like going forward. God is doing great things in the lives of the young people we meet, and the future is uncertain, but the Lord is good and we trust he will provide so that this good work may continue.

By Abbi Scott

#### **e. Christmas Services**

At Ellingham, a serene and introspective Advent service was conducted, which was warmly received by those in attendance. The Parish Church hosted Christmas services for Ringwood Infant School, Ringwood Junior School, and Moyles Court School, with the latter also organizing its Christingle service at the nearby Ellingham Church. Furthermore, Nine Lessons and Carols services were held at All Saints Harbridge and St Paul's Bisterne, while a more informal Candlelit Carols service took place at the Parish Church of St Peter & St Paul. Additionally, a Family Carol Service was conducted at St John's, followed by a Christmas Tea.

Midnight Communion services were held at St Mary & All Saints Ellingham and at the Parish Church. On Christmas Day, services were held at three churches throughout the Parish.

## **2. Sacred space for personal prayer & contemplation**

The PCC and Churchwardens are grateful to the Deputy Churchwardens, Vergers and Cleaners who ensure the buildings are safe and welcoming to visitors and the churches well looked after. Maintenance and repairs have been carried out in all churches in line with Quinquennial Reports.



### **3. Pastoral work, including visiting the sick and the bereaved**

- a. Members of the Ministry Team officiating at Baptisms in the Parish continue to prepare families for baptism, as understood by the Church of England. These sessions encourage engagement with the church's families ministry by promoting parent and toddler groups and Messy Churches.
- b. A joint Ringwood Benefice and Avon Valley Churches marriage preparation day for couples seeking to be married in the Parish was held in February 2022.
- c. All those sick and bereaved who request it are prayed for in weekly intercessions and the sick and housebound visited by clergy and Pastoral Visitors both at home and in hospital.
- d. Our annual service for the Commemoration of the Departed attracted a good attendance.

### **4. Teaching through sermons, courses, and small groups**

House groups, small groups, and Bible study groups across the Parish met for weekly or bi-weekly bible study and prayer. There was one Confirmation Candidate this year, who was confirmed at Winchester Cathedral on 20<sup>th</sup> November. The Mothers' Union group has continued to meet monthly and support the Parish. We have a thriving Messy Church and Toddler Group. Impact Youth Group met weekly during term time, led by out two Moorlands College students Abbi & Luke.

### **5. Taking of religious assemblies (Collective Worship) in schools**

In the absence of a Vicar, we have been unable to continue Collective Worship in schools due to resource constraints. We eagerly anticipate the appointment of a new Vicar, which will enable us to resume this valuable work. Prior to their departure, the Vicar and Curates persisted in conducting assemblies at Ringwood Infant School, Ringwood Junior School, and Moyles Court, thereby strengthening the bonds with these schools.

The Vicar had been collaborating with Anne Adams to provide entire year group sessions at Ringwood Junior School, as part of the Bible Explorers program. The sessions addressed various issues, such as a Christian approach to leadership, and themes surrounding Easter and Christmas.

In December four local schools held Carol Services in our churches.

We eagerly anticipate the appointment of a new Vicar, which will enable us to resume this valuable work.

### **6. Promotion of Christianity through events, meetings, and the distribution of literature**

The PCC encourages outreach through activities such as meals, coffee mornings, concerts, and fairs.

Fund-raising events are held at all our churches which allow the community opportunity to engage with us.

Many major town events such as the Ringwood Carnival and the Ellingham Show and the Christmas Lights Switch-on are used to reach out to the townspeople.

The PCC promotes the full range of its activities through a monthly magazine, a weekly notice sheet,

a weekly newsletter, a website, social media, church noticeboards, and occasional press releases.

The Parish is an active member of Churches Together in Ringwood & District. Church members helped to promote the faith within the local community by volunteering outside of the churches throughout the year.

### **Benefice update**

The year 2022 brought about significant changes within the Benefice, particularly with the departure of our Vicar, followed closely by both Curates. In May 2022, Revd Matthew Trick left his position to assume the role of Archdeacon of Derby City and South Derbyshire. Although we celebrated the ordination of our Curate, Revd Sandra Matthews, as Priest by the Bishop of Basingstoke in July 2022, she also departed the Benefice shortly thereafter to work for Church's Ministry Among Jewish People (CMJ) in Jerusalem. In August 2022 Revd Kay Pead, who had served in the Benefice since October 2020, left to work as a Chaplain at the University Hospital in Southampton. We express our gratitude to Revd Matthew, Revd Kay, and Revd Sandra for their dedicated efforts during their tenure with us and extend our best wishes to them for their future endeavors.

Prior to the departure of the Vicar, the Benefice Leadership Team was restructured into the Benefice Interregnum Group, which was expanded to include representatives from each church in the Benefice and a Youth Children & Families representative. This group has met regularly to address all matters related to the departure and recruitment of a new minister, keeping the PCC informed of their progress. We would like to extend our gratitude to the group for their diligent efforts on behalf of both parishes in the Benefice.

The Benefice Mission Action Plan (bMAP) four 'big' goals to live out our vision were revised as follows;

- I. Advance the 'Families Ministry Journey at St Peter & St Paul, Ringwood, St John's Poulner and All Saints St Leonards & St Ives.
- II. Grow three new worshipping communities.
- III. Be a missional presence in the community offering space and support, using the buildings for community enhancing activities.
- IV. Revitalise, re-imagine, and re-establish rural ministry.

Ahead of the vacancy, we were introduced to Revd Peggy Jackson, who kindly agreed to work with the Benefice Interregnum Group and Ministry Team until the appointment of a new Vicar. We extend our gratitude to her for her unwavering dedication during the vacancy period, particularly since the first two advertisements did not result in an appointment, which extended her time with us beyond expectations. Her vast knowledge and expertise have been indispensable over the past ten months.

We express our gratitude to our ministry team, including the lay and retired members, for their diligent efforts in taking on numerous roles since the departure of the previous incumbent. They have shown exceptional leadership in organizing weddings, funerals, and baptisms, and have worked tirelessly during the Advent and Christmas services and events. They will continue to lead with equal dedication throughout Lent and Easter. We extend our heartfelt thanks to each and every one of them and pray that they find rest and rejuvenation.



## **RISK MANAGEMENT**

Risk is defined in *The Charities Act 1993 and the PCC* (5th edition, 2017) as ‘the threat that an event or action will adversely affect an organisation’s ability to achieve its objectives and execute its strategies.’ The major risks to which the PCC is exposed have been reviewed and systems or procedures have been designed or improved during the year to manage those risks.

### **Operational risks - to health and safety; upkeep of buildings; employment**

The PCC is grateful to all those who raise concerns through their various committees and show vigilance. While in post, Paul Gray advised all five churches on implementation of the PCC Health & Safety Policy which was revised in 2015. The PCC is currently without a designated Health & Safety Officer, however Paul Gray, is still assisting in this area. Risk to the fabric of buildings has been minimised through schedules of repairs and maintenance which follow the recommendations of recent Quinquennial Reports under the watchful eye of the Church Committees, the Churchwardens, and their deputies. Employment Risk has been minimised through ensuring employees of the PCC work under Contracts of Employment, with designated line managers, and are being paid at or above the Living Wage. All have a comprehensive Staff Handbook detailing the PCC’s policies on all employment-related matters.

### **Financial risks**

Financial risks to reserves, cashflow, income stability, investments, and fraud. The PCC is committed to reviewing Income and Expenditure to ensure that the Parish is to remain solvent. Costs are minimised through the Church of England’s Parish Buying Scheme wherever possible. Mr Matthew Steele is the Parish’s Stewardship Adviser. The Parish employs the services of a professional bookkeeper, Ms. Emma Lessells of Coast Book-keeping who works closely with the Treasurer, Mr Roger Dewar. The Parish Accounts have been prepared using Xero, an accounting software package. A Finance Team with representatives from each of the five churches and chaired by Mr Chris Kean was formed in 2020 to assist the PCC Treasurer and provide strategic advice to PCC.

### **External risks**

Risk to the reputation of the PCC can be minimised by encouraging ‘Best Practice’ in all aspects of the Parish’s management, thereby reducing the risk of inappropriate actions that would have a damaging effect on the Parish. This extends both to Staff and Volunteers, all of whom need to be familiar with their duties, trained as required and adhere to laid down procedures where given. The PCC has taken Diocesan advice on procedures for working with volunteers and paid staff and issues a Staff Handbook.

### **Regulatory risks**

The PCC minutes reveal the extent to which we have ensured compliance with Church of England guidelines, Canon Law, Charity Commission regulations, the Statement of Recommended Practice accountancy procedures, Health and Safety requirements, Safeguarding and all other legislation relating to the conduct of its affairs. The PCC regularly updates its policies on Child Protection, Vulnerable Adults, Recruitment of ex-offenders, Health and Safety, Data Protection, Lone Workers, Mission Giving, Use of Legacies, Collections at Pastoral Services, Parish Investments, Levels of Financial Reserves, Environmental Protection, and Risk Assessment.



### **Governance risks**

The PCC relies on a large circle of volunteers without whom the effectiveness of the church would be greatly compromised, and the PCC continues to encourage the development of personal discipleship, and the offering of individuals' prayers, time, and talents, in support of the mission of the Parish, whatever form that may take. Significant risk arises from the fact that the availability of volunteers is decreasing at a time when legal, financial, and other obligations on PCCs are increasing.

### **VOLUNTEERS**

The Parochial Church Council (PCC) acknowledges the invaluable contributions made by numerous volunteers who have supported the smooth operation of our Parish. These include elected Churchwardens and their deputies, PCC officers and their assistants, committee members, Deanery Synod Members, Foundation Governors of Ringwood Church of England Infant School, representatives on external bodies such as Bible Society, Churches Together, Christian Aid, and individuals responsible for monitoring statutory obligations including Safeguarding, Health and Safety, and Data Protection. Moreover, there are specially appointed personnel, both paid and voluntary, who work on behalf of the PCC including the Office Manager, vergers, cleaners, welcomers, sidesmen, gardeners, musicians, readers, intercessors, pastoral visitors, and those authorised to administer Holy Communion. The PCC expresses gratitude to all who have generously given their time, support, and prayers in 2022. Nonetheless, we recognize that the workload is becoming increasingly concentrated on a limited pool of volunteers and earnestly hope and pray that more individuals will be moved to offer their gifts in service to the Lord.

### **EMPLOYEES OF THE PCC**

In 2022, the following worked as paid employees of the PCC:

- Parish Office and Communications Manager
- Verger
- Cleaner

The PCC is aware of its obligations for automatic enrolment under the Workplace Pensions Scheme and has fully complied with these.

### **THE PARISH OF RINGWOOD CHURCHYARDS**

The Parish Churchyard is closed to further burials and, by reason of the provisions of the Local Government Act 1972, it is the responsibility of Ringwood Town Council to maintain the Church's grounds and paths. We are grateful to our Local Authority for their time and expertise in this respect.

Currently, the Churchyards at St Paul's Bisterne, St Mary's Ellingham and All Saints' Harbridge are open and in the care of the PCC.

## STRUCTURE, GOVERNANCE & MANAGEMENT

### A. PCC Membership

Members of the PCC are either ex-officio or elected by the Annual Parochial Church Meeting (APCM) in accordance with the Church Representation Rules.

By decision of the APCM there are 15 elected members, of whom one third retire annually but are eligible for re-election. Not less than five of the 15 should represent the Parish Church, not less than three should represent St John's Church, not less than two should represent St Paul's Church, not less than three should represent St Mary and All Saints' Church and not less than two should represent All Saints' Church. All are elected for a period of three years. The Licensed Lay Ministers serve on the PCC by annual decision of the APCM.

During 2022 the elected membership totaled 11.

The representation from the five churches was distributed as follows -

St Peter & St Paul	three
St John's	three
St Paul's	one
St Mary and All Saints'	two
All Saints'	two

No PCC member receives remuneration or other benefit from his or her work with the Parish of Ringwood. All members, as trustees of the Charity, have regard to the Charity Commission's guidance on public benefit.

At the Annual Parochial Church Meeting on 19 April 2015, it was agreed by the members present to suspend the six-year rule in the Churchwardens' Measure 2001. This decision is reviewed annually at the APCM.

PCC members who have served at any time from 1<sup>st</sup> January 2022 to the date of this report was approved are:

### EX-OFFICIO MEMBERS

<b>Vicar</b>	Reverend Matthew Trick (left 29 May 2022)
<b>Curates</b>	Reverend Kay Pead (left 14 August 2022) Reverend Sandra Matthews (left 08 July 2022)
<b>Licensed Lay Ministers</b>	Mrs Elizabeth Halford (Safeguarding Officer) Mr Peter Jackson Mr Stephen Wood Mr Derick Potter Mr Richard Powell (Derick Potter and Richard Powell decline to take their seats on the PCC)
<b>Churchwardens</b>	Mrs Jacqueline Brown re-elected April 2022 (PCC Lay Vice Chairman) Mr Matthew Steele re-elected April 2022 (PCC Lay Vice Chairman and Stewardship Adviser)

**Deputy Churchwardens** Miss Jan Pankhurst (St Peter & St Paul) re-elected April 2022  
 Mr Paul Gray (St Peter & St Paul) elected April 2022  
 Mrs Diana White (Ellingham) re-elected April 2022  
 Mr Michael Thomas (Harbridge) re-elected April 2022  
 Mr Michael Lingam-Wilgoss (Ellingham) Died 21<sup>st</sup> March 2022  
 Mr Kevin Jones (St Peter & St Paul) resigned April 2022

**Deanery Synod Representatives** - to serve for three years from October 2020 - 2023:

Mrs Jacqueline Brown  
 Mrs Heather Casalis de Pury  
 Mr Paul Gray (Deputy Warden SPSP)  
 Mr Michael Lingam-Wilgoss (Ellingham) Died 21<sup>st</sup> March 2022  
 Mrs Margaret Groves (from April 2022)

**Diocesan Synod** Mr Matthew Steele 2021-2024

## **ELECTED MEMBERS**

**St Peter and St Paul's Church** Mr Roger Dewar 2017 - 2023 (PCC Treasurer)  
 Miss Jan Pankhurst 2017 - 2025 (Deputy Warden SPSP)  
 Mrs Samantha Swyer 2017 - 2025 (PCC Secretary & Data Protection)

**St John's Church** Mrs Sara Jackson 2016 - 2025  
 Mrs Rhoda Curtis 2021 - 2024  
 Mr Nigel Curtis 2021 - 2024

**St Paul's Church** Mr Hallam Mills 2013 - 2023

**St Mary and All Saints Church** Mrs Diana White 2022 - 2025 (Dep Warden Ellingham)  
 Mr Christopher Kean 2019 - 2022

**All Saints' Church** Mrs Jane Thomas 2017 - 2025  
 Mr Michael Thomas 2021 - 2025 (Dep Warden Harbridge)

## **B. PCC Committees**

**The Parochial Church Council** operates through several committees which meet between full meetings of the PCC.

**The Standing Committee** is the only committee required by law and has the power to transact the business of the PCC between its meetings, subject to any direction given by the Council and comprises of the following members:

Revd Matthew Trick (Incumbent) (until May 2022)  
 Mr Roger Dewar (Treasurer)  
 Mrs Samantha Swyer (PCC Secretary)  
 Mrs Elizabeth Halford (Safeguarding Officer)  
 Mr Matthew Steele (St Mary & All Saints, Ellingham)  
 Mrs Jacqueline Brown (St Peter & St Paul, Ringwood)  
 Mr Hallam Mills (St Paul's, Bisterne)  
 Mrs Rhoda Curtis (St John's, Poulner)  
 Mr Michael Thomas (All Saints, Harbridge)



Other Committees operate with functions delegated from and reporting to the PCC.

### **Church Committees**

Oversee the day-to-day management of the affairs of each Church and are drawn from, and elected by, members of the congregations who habitually worship in each of the five Churches. These in turn have power to appoint subcommittees as required.

### **Ringwood Parish Church Project** (Previously RIMA: Ringwood Parish Church Reordering Committee)

It has been an incredibly busy year with notable successes.

The final stage of the chancel repair, the reveal of the wall paintings on the east gable was undertaken and completed in time for the summer's weddings. This was the last phase of the external roof repair in 2017 and had been on hold until the wall had dried out fully. Grants were from the Listed Places of Worship Roof Repair Scheme, along with King's College Cambridge, the Hampshire and the Islands Historic Churches Trust, Hampshire County Council, and the William Morris Foundation. We held a reveal party which was very warmly received by a large audience, helping establish new links into the community. Attendees came from as far away as New Milton and Wimborne. A further phase of work is anticipated (when funds permit) to complete restoration. With hindsight the wall paintings have been well worth rediscovering and all feedback has been positive that they enhance the church.

The main task for the year was to make progress on the replacing the South Transept Window. After repeated discussions with the DAC a design was approved. Scaffolding was necessary both inside and out, but the work was carried out to schedule. In the meantime, a considerable funding effort raised cash to complement the generous support from The Friends. Sponsorship of panes and motifs from the window was combined with updates on the work. Overall, the project was delivered to time, with all bills now paid. The design of the window has struck a clever balance between lighting the church, complementing the existing Victorian glazing and also casting beautiful light in its own right.

Further deterioration continued with the lighting. The re-lamping of summer 2021 gave only temporary relief but the connections to the lamps deteriorated. By November 2022 this had reached crisis point and a semi-permanent solution (like the lighting for the wall paintings) was installed by David Rowden. Full replacement of the lights (but not the underlying fixed wiring) will be necessary. Such replacement would free us from ongoing maintenance, which is always costly due to the need for scaffolding. Fundraising has started, the fortunate situation is that such work could be carried out in stages when funds become available.

Throughout this busy year the team has worked tirelessly and have my heartfelt thanks, with special recognition to our architect Emma Mullen whose talent and thoroughness has guided the year's work to its successful conclusion. Our gratitude of course also includes the many craftspeople involved this year: stonemasons, stained glass and paint restoration specialists, without whose considerable skills we would be unable to enhance and maintain the building.

By Paul Gray

## **SAFEGUARDING REPORT**

Year ending 31 December 2022

The Parish of Ringwood continues to be committed to the safeguarding and protection of all children, young people and adults and the establishment of safe, caring communities which provide an environment where victims of abuse can report or disclose abuse and where they can find support and best practice that contributes to the prevention of abuse. A copy of the Parish's Safeguarding policy adopted by the PCC is available at <https://www.ringwoodbenefice.org.uk/safeguarding/>. Sara Jackson and Jane Thomas continue to be part of the Safeguarding Team and their contribution is greatly appreciated. Diana White has very kindly agreed to be the safeguarding liaison for St Mary's, Ellingham.

In 2021 the Church of England made changes to DBS checks which are now valid for three years and not five. A matrix is available on request from the Parish Office or the Parish Safeguarding Officer which describes the different roles within the Church and the training required for each role. There are also changes to training courses and these are summarised below –

### **STATUS OF OLD COURSES**

The old courses are all still valid and the content of all the courses changes every three years.

Each safeguarding course expires after three years and then only the highest level attained needs to be refreshed i.e., if someone needs basic and foundations for their role then after three years they would only have to refresh the foundations.

Domestic abuse and safer recruitment are separate courses and if needed for the role these too will need to be refreshed every three years.

### **WHY HAVE THE CHANGES BEEN MADE?**

Following the publication of the IICSA reports, the Church of England has made changes to the safeguarding training programme. The National Safeguarding Team has created a range of safeguarding learning pathways for people with roles in the Church of England to complete.

In essence these are as follows:

Basic Pathway (old C0) – this is now an on-line pathway and should only be an in-person delivery in exceptional circumstances.

Foundations Pathway (old C1) – this is now an on-line pathway and should only be an in-person delivery in exceptional circumstances.

New Leadership Pathway (old C2/C3/C5) – the criteria for attending this pathway has changed significantly, not only in format but also in the criteria of those attending (see attached documents). The pathway requires pre-course work to be completed in the form of a workbook before session one. There are two 90-minute virtual sessions which are a week apart and then, following session two, there is an evaluation (comprising of a personal reflection) which needs to be completed 4-6 weeks after session two. Attendees must attend both sessions of the training and the closing date for bookings is two weeks prior to the 1st session. This is to give ample time for the attendees to complete the pre-course activities contained in the workbook. Attendees must have completed the basic and foundations pathways before attending the leadership course.

Leadership for those with PtO – (Anyone holding PtO or who is a Reader Emeritus whose role does not meet the Leadership Pathway criterion). One three-hour face to face or virtual session with pre-course work and a post course evaluation is also required to be completed 4-6 weeks after the session.



Attendees must have completed the basic and foundations pathway before attending the leadership course.

**Local Leadership Course** - This course has been designed locally for those roles that don't quite meet the criteria for the new leadership pathway but require more safeguarding awareness than the Foundations pathway currently offers. This course is currently delivered via zoom and is three hours in duration with no requirement for pre or post course activities to be completed as homework. Attendees must have completed the Basic Awareness and Foundations training before undertaking the Local Leadership course. Please see the training matrix, attached, for those roles which would benefit from this course.

**Safer Recruitment and People Management** - this is now an on-line course and those taking this course must have completed the Basic and Foundations pathways before undertaking this course.

**Raising Awareness of Domestic Abuse** – remains a three-hour course which can be delivered in-house from our trainer, either virtually or face to face.

#### **DISCLOSURE BARRING SERVICE**

Checks have continued to be carried out throughout 2022. The majority of DBS applications are now made online which significantly reduces the paperwork.

#### **SAFEGUARDING DASHBOARD**

This is an online tool designed to help PSOs and PCCs keep track of safeguarding which we shall start using in 2023.

Elizabeth Halford  
Parish Safeguarding Officer

#### **DBS checks and safeguarding training**

The number of volunteers working in the Parish has continued to grow as the range of activities has expanded.

Both paid and unpaid workers in the Parish undergo Disclosure Barring Service (DBS) checks where the roles bring them into direct contact with children or vulnerable adults.

Safeguarding education and information is an important part of Parish life. All paid and unpaid workers including members of the PCC are required to undertake appropriate levels of training as advised by the Diocesan Safeguarding Registry.

#### **Recruitment practice**

The PCC is responsible for the appointment of those working with children, young people, and vulnerable adults, paid or unpaid and has adopted the following guidelines.

- At least two individuals (which could include the incumbent) must be responsible for recruitment.
- Roles should be advertised within Parish notices.
- The recommendation is that applicants complete an application form, although a CV can be used for voluntary roles.

- All applicants should complete a confidential declaration form.
- Review any interest from volunteers and assess suitability against requirements.
- Have an informal discussion with pre-planned and clear questions to assess applicants' suitability for the role.
- Decide who will be offered the role. This decision will be made by the interview panel subject to completion of all checks to the satisfaction of the PCC.
- Once the applicant has been offered the role the applicant should complete an enhanced DBS (Disclosure and Barring Service) application.
- Once all checks are satisfactory and support the interview decision, the person can be formally appointed. It is recommended to add an end date to unpaid roles. This can always be extended but helps set expectations for both parties.
- Have a settling-in period and review throughout.
- Arrange for attendance on Church of England safeguarding training as appropriate.

## **REPORT FROM CHRISTCHURCH DEANERY SYNOD 2022**

Deanery Synod is a link between our PCC and the Diocesan Synod. Its role is mainly to look after mission and pastoral matters in the Deanery, help parishes deliver the Diocesan strategic priorities and to monitor and support the allocation of Parish Share across the Deanery to the Common Mission Fund.

Christchurch Deanery Synod met four times in 2022, in February, June, September and November.

The year began with a February Zoom meeting when Rev Dr Jason Roach gave a thought-provoking presentation about God's vision for racial unity and justice.

In June St Mark's Highcliffe hosted an evening where Synod welcomed Rev Canon Charles Stewart (Vicar of Christchurch Priory) as the new Assistant Area Dean. A presentation was also given inviting exploration of mental wellbeing and reconciliation.

The annual Saturday Synod was held on the morning of 24th September at St Mary's New Milton. As well as breakfast and worship, some excellent workshops were provided for participants to learn more about church planting and re-vitalization.

An additional meeting was held in November to explore the book *How Clergy Thrive* (postponed from the June meeting) and those attending were treated to an informative talk by Archdeacon Richard Brand.

The Deanery overseas companion link with Kinkiizi Diocese Uganda continues to operate. More help was sent for their recovery from the extensive covid lockdown endured by all of Uganda. Our support was particularly focused on helping the schools return to normal. The health centre asked for help equipping their new Maternity Unit and some funds were provided towards that. Our regular support for ordinands' training and priests' pensions was also sent. In total we gave £8037 to Kinkiizi in 2022

from across the Deanery.

The Deanery has launched a support group for churchwardens, particularly aimed at those new to the role. It also now provides opportunities for those working with children and families to benefit from sessions run by Lighthouse Ministries led by Andy Saunders.

Deanery Synod meetings are now all open meetings for anyone to attend should they so wish. (Only if a vote is called are restrictions in place for elected members only to cast such a vote.) I would encourage everyone to consider coming along to hear interesting speakers, have a chance to meet other people from across the Deanery, and to share experiences for mutual support.

Gill Tybjerg

### **Bishop's Commission for Mission (BCM)**

The BCM programme has been developed by Winchester Diocese to support the work of parishes and deaneries by equipping lay people for service. We continue to encourage people to take part in the BCM programme.

All who have taken part in the BCM training are listed below.

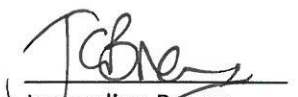
Miss Jan Pankhurst	BCM Pastoral and BCM Prayer Champions
Mrs Samantha Swyer	BCM Pastoral and BCM Prayer Champions
Mr Kevin Jones	BCM Pastoral and BCM Prayer Champions
Mrs Elizabeth Halford	BCM Prayer Champions
Mrs Jacqueline Brown	BCM Creation Care
Mr Sam Pead	BCM Worship (left the Parish in August 2022)

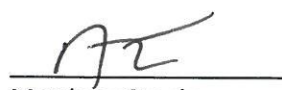
### **ELECTORAL ROLL**

The total number of people on the Electoral Roll in April 2022 for all five churches was 203.

### **DECLARATION**

The Trustees declare they have approved the Trustee's Report above.  
Signed on behalf of the Charity's Trustees.

  
Jacqueline Brown  
PCC Lay Vice Chairman  
Date:

  
Matthew Steele  
PCC Lay Vice Chairman  
Date:



## FINANCIAL REPORT

2022 has presented new challenges as we emerge from the shadow of the COVID Pandemic.

Our congregations slowly returned as restrictions were lifted and we were able to offer a full range of services in our Churches. This also enabled us to reintroduce social and fundraising events to boost, to an extent our depleted finances. However, as we moved out of the COVID crisis we were faced with an interregnum that has created its own challenges for the Ministry Team.

Inflationary pressures have seen a huge jump in energy and other operating costs, and these have affected the financial stability of all our premises be they churches or halls. The Parish Church alone is now facing gas bills for heating in excess of £1,500 a month during the coldest six months of the year.

Our incoming resources from all areas rose from £186,499 to £288,609 an increase of £102,110. Much of this increase is reflected in the grants received for repairs and renovations of our various buildings, especially the South Transept Window in the Parish Church. These works are shown in our expenditure that went from £225,701 to £325,373. An increase of £99,672. Overall, our total Capital and Reserves carried forward fell by £36,710 to £274,493.

In the past six years our accumulated funds have fallen by £187,541 or 40.6%! This is unsustainable.

It was with considerable regret that we were again unable to pay our Common Mission Fund in full this is for the 4th year in succession. However, some of our churches were able to increase their contributions above the 50% mark, and we paid £61,377 an increase of £5,025 over 2021.

It is interesting to note that our income through Collections at Services, The Parish Giving Scheme, and other planned giving at £98,852 is £8,544 pounds less than it was in 2017 five years ago!

Unfortunately, although our congregations are returning their willingness or ability to contribute more in line with inflation is not apparent.

Our income from the letting of our premises has increased, as has our overall fundraising, and these two areas produced £33,766. A jump of 191%. We are very grateful to the various Fundraising Committees in our churches.

The Government's Listed Places of Worship Grant Scheme has been renewed for a further period and has enabled us to claim VAT refunds of £26,700 during the past year for eligible work in those of our churches that are listed.

This past year has been one when we have been even more grateful to the Trustees of The Friends of Ringwood Parish Church; The Friends of Bisterne Church; Ellingham Church Fabric Appeal Fund; Guardians of St Johns Church.

Due to increased energy costs and other inflationary pressures on our operations and those of our congregations, it is anticipated that 2023 will be another financially difficult year.

In budgeting for 2023 it is the intention of the Parish Finance Committee to explore all avenues for raising funds and controlling expenditure. It is also an aspiration to return to paying our contribution to The Common Mission Fund in full as soon as is practicable.

Roger Dewar  
PCC Treasurer

THE PCC OF THE PARISH OF ST PETER AND ST PAUL RINGWOOD  
YEAR ENDED 31 DECEMBER 2022

INDEPENDENT EXAMINER'S REPORT TO THE MEMBERS OF  
THE PCC OF THE PARISH OF ST PETER AND ST PAUL RINGWOOD (Charity No:

1134815) FOR THE YEAR ENDED 31 DECEMBER 2022

Independent examiner's Report to the Trustees of the Parish of St Peter and St Paul  
Ringwood.

**Respective responsibilities and basis of report**

As the charity trustees of the Trust you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 (the Act).

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination I have followed applicable Directions given by the Charity Commission under section 14S(S)(b) of the Act.

**Independent examiner's statement**

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect

1. Accounting records were not kept in respect of the Trust as required by section 130 of the Act; or
2. The accounts do not accord with those records; or
3. The accounts do not comply with applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair view' which is not a matter considered as part of an independent examination.

Although, I have no concerns on the actual figures, the PCC is using a software product (Xero) that requires a lot of both software and process knowledge to produce the information the PCC require. This needs to be documented fully to ensure information is freely available to the PCC including the split between Restricted and Unrestricted funds



Lee Newman ACCA

Vantage Accounting Services Limited

23 March 2023



**THE PCC OF THE PARISH OF ST PETER AND ST PAUL RINGWOOD**  
**CONSOLIDATED STATEMENT OF FINANCIAL ACTIVITIES**  
**YEAR ENDED 31 DECEMBER 2022**

	Note	General Funds	Restricted Funds	Endowment Funds	2022	2021
<b>INCOMING RESOURCES</b>						
Donations and legacies	2a	125,682	83,941	-	<b>209,623</b>	135,833
Charitable activities	2b	16,784	16,982	-	<b>33,766</b>	13,928
Investments	2c	584	1,557	336	<b>2,477</b>	419
Church Activities	2d	16,043	-	-	<b>16,043</b>	16,903
Other	2e	2,131	24,569	-	<b>26,700</b>	19,416
<b>TOTAL INCOMING RESOURCES</b>		<b>161,224</b>	<b>127,049</b>	<b>336</b>	<b>288,609</b>	<b>186,499</b>
<b>RESOURCES EXPENDED</b>						
Expenditure on church activities	3a	137,937	165,417	336	<b>303,690</b>	212,270
Expenditure on fund raising	3b	4,715	442	-	<b>5,157</b>	783
Other	3c	14,854	1,672	-	<b>16,526</b>	12,648
<b>TOTAL RESOURCES EXPENDED</b>		<b>157,506</b>	<b>167,531</b>	<b>336</b>	<b>325,373</b>	<b>225,701</b>
Net Incoming before transfers		<b>3,718</b>	<b>(40,482)</b>	-	<b>(36,764)</b>	<b>(39,202)</b>
Un-realised gains / losses		-	-	-	-	-
Total funds brought forward		<b>76,019</b>	<b>223,987</b>	<b>11,197</b>	<b>311,203</b>	<b>350,405</b>
<b>TOTAL FUNDS CARRIED FORWARD</b>		<b>79,737</b>	<b>183,505</b>	<b>11,197</b>	<b>274,493</b>	<b>311,203</b>

**THE PCC OF THE PARISH OF ST PETER AND ST PAUL RINGWOOD**  
**CONSOLIDATED BALANCE SHEET**  
**YEAR ENDED 31 DECEMBER 2022**

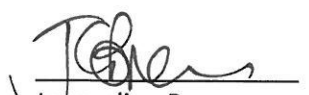
	Notes	Unrestricted Funds £	Restricted Funds £	Endowment Funds £	Total 2022 £	Total 2021 £
<b>FIXED ASSETS</b>						
Tangible - Fixtures and equipment	4		3,831		3,831	5,271
Investments	5			11,197	11,197	11,197
		-	3,831	11,197	15,028	16,468
<b>CURRENT ASSETS</b>						
Debtors and prepayments	6	8,665	-	-	8,665	9,602
Bank and cash balances		81,242	191,483	-	272,725	292,398
		89,907	191,483	-	281,390	302,000
<b>LIABILITIES</b>						
Creditors and accruals	7	10,170	11,809	-	21,979	7,265
<b>NET CURRENT ASSETS</b>						
		79,737	179,674	-	259,411	294,735
<b>NET ASSETS</b>						
		79,737	183,505	11,197	274,439	311,203


**REPRESENTED BY**

**ACCUMULATED FUNDS**

Unrestricted	79,737			79,737	76,019
Restricted		183,505		183,505	223,987
Endowment			11,197	11,197	11,197
	79,737	183,505	11,197	274,439	311,203

Approved on behalf of the Board of Trustees.

  
 Jacqueline Brown  
 PCC Lay Vice Chairman  
 Date:

  
 Matthew Steele  
 PCC Lay Vice Chairman  
 Date:



**THE PCC OF THE PARISH OF ST PETER AND ST PAUL RINGWOOD**  
**NOTES TO THE FINANCIAL STATEMENTS**  
**YEAR ENDED 31 DECEMBER 2022**

**1 GENERAL ACCOUNTING POLICIES**

**Basis of accounting**

The financial statements have been prepared under the historical cost convention with items recognised at cost or transaction values unless otherwise stated in the relevant notes to these financial statements.

The financial statements have been prepared in accordance with the Statement of Recommended Practice: Accounting and Reporting by Charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) issued on 16 July 2014 and with the Charities Act 2011.

All of the Charities operations are continuing.

**Reconciliation with previously generally accepted accounting practice**

In preparing the financial statements, the Trustees have considered whether in applying the accounting policies required by FRS 102 and the Charities SORP FRS 102 the restatement of comparative items was required.

**Preparation of the financial statements on a going concern basis**

There were no material uncertainties about the Charity's ability to continue.

**Funds from activities**

General funds represent the funds of the PCC that are not subject to any restrictions regarding their use and are available for application on the general purposes of the PCC. Funds designated for a particular purpose by the PCC are also unrestricted.

Restricted funds are those that must be spent in accordance with the wishes of the donor and details of the funds held and restrictions are provided in Note 12.

Endowment funds, where the capital must be retained, are also explained in Note 12.

**Funds from activities (continued)**

*Voluntary income and capital sources*

Collections are recognised when received by or on behalf of the PCC. Planned giving receivable under Gift Aid is recognised only when received. Tax recoverable on Gift Aid donations is recognised when the donation is recognised. Grants and legacies to the PCC are accounted for as soon as the PCC is notified of its legal entitlement, the amount due is quantifiable and its ultimate receipt by the PCC is reasonably certain. Funds raised by the social committees and all other incoming resources are accounted for gross.

*Other income*

Rental income from the letting of church premises is recognised when the rental is due.

*Income from investments*

Dividends are accounted for when due and payable, and interest entitlements are accounted for as they accrue.

*Gains and losses on investments*

Realised gains or losses are recognised when investments are sold. Unrealised gains or losses are accounted for on revaluation of investments at 31 December.

**Grants and donations**

Grants and donations are accounted for when paid over, or when awarded, if that creates a binding obligation on the PCC. All other expenditure is recognised when it is incurred and is accounted for gross.

**THE PCC OF THE PARISH OF ST PETER AND ST PAUL RINGWOOD**  
**NOTES TO THE FINANCIAL STATEMENTS (continued)**  
**YEAR ENDED 31 DECEMBER 2022**

**Activities directly relating to the work of the Church**

The Diocesan Common Mission fund is accounted for when due.

**Fixed assets**

*Consecrated property and moveable church furnishings:*

Consecrated and beneficed property of any kind is excluded from the financial statements by section 10 of the Charities Act 2011, and this policy has been extended to the dedicated property at St John's.

No value is placed on moveable church furnishings held by the Vicar and Churchwardens on special trust for the PCC and which require a faculty for disposal since the PCC considers this to be inalienable property.

All expenditure incurred during the year on consecrated or beneficed buildings and moveable church furnishings, whether maintenance or improvement, is written off as expenditure in the Statement of Financial Activities and separately disclosed.

*Other fixtures, fittings and office equipment*

Equipment used within the church premises is depreciated on a 15% reducing balance basis. Individual items of equipment with a purchase price of £3,500 or less are written off when the asset is acquired.

*Investments:*

Investments are valued at market value at 31 December.

*Current assets:*

Amounts owing to the PCC at 31 December in respect of fees, rents or other income are shown as debtors less provision for amounts that may prove uncollectable.

Short term deposits include cash held on deposit either with the CBF Church of England Funds or at the bank.

During the year the PCC employed an Office Administrator, Verger, and Cleaner, none of whom earned more than £60,000 per annum. Salaries and wages are included under the appropriate expenses headings.



**THE PCC OF THE PARISH OF ST PETER AND ST PAUL RINGWOOD**  
**NOTES TO THE FINANCIAL STATEMENTS (continued)**  
**YEAR ENDED 31 DECEMBER 2022**

	Unrestricted Funds £	Restricted Funds £	Endowment Funds £	Total 2022 £	Total 2021 £
<b>2a Donations and legacies</b>					
Parish giving scheme - Gift Aid donations	39,919	-	-	39,919	40,423
Parish giving scheme - Non Gift Aid donations	-	-	-	-	969
Gift Aid donations	11,865	-	-	11,865	9,085
Tax recovered	17,724	542	-	18,266	18,211
Other planned giving	9,818	240	-	10,058	9,698
Collections - open plate	15,020	198	-	15,218	12,940
Gift Aid Small Donations Scheme (GASDS)	3,526	-	-	3,526	395
General donations and appeals	21,543	33,553	-	55,096	32,664
Transfers between funds	3,067	(3,067)	-	-	-
Fabric Appeal Fund	2,950	-	-	2,950	779
Friends of Ringwood	-	51,962	-	51,962	3,961
Friends of Ellingham	250	185	-	435	354
Friends of Bisterne	-	-	-	-	3,348
Other	-	328	-	328	3,006
	125,682	83,941	-	209,623	135,833
	Unrestricted Funds £	Restricted Funds £	Endowment Funds £	Total 2022 £	Total 2021 £
<b>2b Charitable Activities</b>					
Hall Income	-	9,622	-	9,622	5,632
Fund raising	16,784	7,360	-	33,766	8,296
	16,784	16,982	-	33,766	13,928
	Unrestricted Funds £	Restricted Funds £	Endowment Funds £	Total 2022 £	Total 2021 £
<b>2c Investments</b>					
Bank interest	584	1,557	-	2,141	94
Dividends	-	-	336	336	325
	584	1,557	336	2,477	419

**THE PCC OF THE PARISH OF ST PETER AND ST PAUL RINGWOOD**  
**NOTES TO THE FINANCIAL STATEMENTS (continued)**  
**YEAR ENDED 31 DECEMBER 2022**

	Unrestricted Funds £	Restricted Funds £	Endowment Funds £	Total 2022 £	Total 2021 £
2d <u>Church Activities</u>					
Parochial Fees	15,942	-	-	15,942	16,590
Parish News	101	-	-	101	112
Other	-	-	-	-	200
	16,043	-	-	16,043	16,903
	Unrestricted Funds £	Restricted Funds £	Endowment Funds £	Total 2022 £	Total 2021 £
2e <u>Other income</u>					
Listed places of Worship Grant scheme				-	-
Grants	2,131	24,569	-	26,700	19,416
	2,131	24,569	-	26,700	19,416
<b>TOTAL INCOMING RESOURCES</b>	<b>161,224</b>	<b>127,049</b>	<b>336</b>	<b>288,609</b>	<b>186,499</b>

**THE PCC OF THE PARISH OF ST PETER AND ST PAUL RINGWOOD**  
**NOTES TO THE FINANCIAL STATEMENTS (continued)**  
**YEAR ENDED 31 DECEMBER 2022**

**3 RESOURCES EXPENDED**

	Unrestricted Funds - General £	Restricted Funds £	Endowment Funds £	Total 2022 £	Total 2021 £
<b>3a Expenditure on church activities</b>					
Charitable Giving					
Secular Charities	1,013	3,811	-	4,824	1,907
Ministry					
Common Mission Fund	61,377	-	-	61,377	56,352
Clergy	1,637	-	-	1,637	2,929
Church running costs	24,514	235	-	24,749	21,493
Fabric Repairs & renewals	20,280	151,041	336	171,657	95,698
Fabric Repairs & Renewals funded by friends of Harbridge	-	242	-	242	911
Upkeep of services	1,218	-	-	1,218	792
Organist, choir and music	2,431	180	-	2,611	2,867
Messy church	-	215	-	215	106
Training	-	-	-	-	109
Upkeep of church yards	2,939	405	-	3,344	2,477
Upkeep of church halls	800	8,524	-	9,324	6,465
Salaries	19,053	-	-	19,053	16,519
Other	2,675	764	-	3,439	3,645
	137,937	165,417	336	303,690	212,270
	Unrestricted Funds – General £	Restricted Funds £	Endowment Funds £	Total 2022 £	Total 2021 £
<b>3b Expenditure on raising funds</b>					
Events	4,715	442	-	5,157	783
	4,715	442	-	5,157	783



**THE PCC OF THE PARISH OF ST PETER AND ST PAUL RINGWOOD**  
**NOTES TO THE FINANCIAL STATEMENTS (continued)**  
**YEAR ENDED 31 DECEMBER 2022**

	Unrestricted Funds – General £	Restricted Funds £	Endowment Funds £	Total 2022 £	Total 2021 £
3c <u>Other</u>					
Independent Examination	2,400	-	-	2,400	1,800
Professional and other	110	139		249	96
Support costs (Parish Office expenses)	10,406	80		10,486	8,392
Other	1,938	1,453		3,391	2,360
	14,854	1,672	-	16,526	12,648
<b>TOTAL RESOURCES EXPENDED</b>	<b>157,506</b>	<b>167,531</b>	<b>336</b>	<b>325,373</b>	<b>225,701</b>

	Unrestricted Funds £	Restricted Funds £	Endowment Funds £	Total 2022 £	Total 2021 £
4 <u>TANGIBLE FIXED ASSETS</u> <u>- FIXTURES AND EQUIPMENT</u>					
GENERAL					
Gross book value					
1 January	5,936	52,306	-	58,242	58,242
31 December 2022	5,936	52,306	-	58,242	58,242
Depreciation					
1 January	5,936	47,035	-	52,791	51,531
Charge		1,440		1,440	1,440
31 December 2022	5,936	48,475	-	54,411	52,971
Net Book value					
31 December 2022	-	3,831	-	3,831	3,831
31 December 2021	-	5,271	-	5,271	5,271

**THE PCC OF THE PARISH OF ST PETER AND ST PAUL RINGWOOD**  
**NOTES TO THE FINANCIAL STATEMENTS (continued)**  
**YEAR ENDED 31 DECEMBER 2022**

	Unrestricted Funds £	Restricted Funds £	Endowment Funds £	Total 2022 £	Total 2021 £
<b>5 <u>INVESTMENT ASSETS</u></b>					
Mary Ayles Fund					
CBF Investment Fund Income shares					
547.61 shares					
As at 1 January	-	-	11,197	11,197	11,197
Valuation as at 31 December 2022	-	-	11,197	11,197	11,197

	Unrestricted Funds £	Restricted Funds £	Endowment Funds £	Total 2022 £	Total 2021 £
<b>6 <u>DEBTORS AND PREPAYMENTS</u></b>					
Sundry Debtors	8,665	-	-	8,665	9,602
	8,665	-	-	8,665	9,602

	Unrestricted Funds £	Restricted Funds £	Endowment Funds £	Total 2022 £	Total 2021 £
<b>7 <u>LIABILITIES - AMOUNTS DUE LESS THAN ONE YEAR</u></b>					
Sundry creditors	7,770	1,796	-	9,566	4,865
Independent Examiners fee	2,400	-	-	2,400	2,400
Loan	-	10,014	-	10,014	-
	10,170	11,810	-	21,980	7,265

	Total 2022 £	Total 2021 £
<b>8 <u>STAFF COSTS</u></b>		
Salaries	19,053	16,519
National Insurance	-	-
	19,053	16,519

**THE PCC OF THE PARISH OF ST PETER AND ST PAUL RINGWOOD**  
**NOTES TO THE FINANCIAL STATEMENTS (continued)**  
**YEAR ENDED 31 DECEMBER 2022**

**9 INDEPENDENT TRUSTS**

**The Friends of Ringwood Parish Church**

During 2022 the Trustees made donations totalling £45,115 to Ringwood Parish Church (2021 £3,691).

**The Friends of Bisterne Church**

During 2021 the Trustees made donations totalling £0 to St Paul's Church Bisterne (2021 £3,348).

**The Friends of St Mary and All Saints Church Ellingham**

During 2022 the Trustees made donations totalling £435 to St Mary' Church Ellingham Fabric Appeal Fund (2021 £354).

**The Guardians of St Johns**

During 2022 the Trustees made donations totalling £1,400 to St Johns Church (2021 £nil).

**10 CONNECTED PERSONS – MEMBERS OF THE PCC**

No payments or expenses were paid to any other PCC member, persons closely connected with them, or related parties.

**11 SUPPORT COSTS**

The support costs are almost exclusively in connection with the activities of the churches of the Parish and any apportionment of this amount to other headings is not practicable.

**12 ACCUMULATED FUNDS**

**Endowment Funds**

The Mary Ayles Fund is a permanent endowment which requires income to be spent on the fabric of the Parish Church of St Peter and St Paul.

**Restricted Funds**

The restrictions applicable to the use of the Restricted Funds, are as follows:

Beacons:	the benefit of children at the Parish Church.
Bells and Belfry:	the repair/maintenance of the bells of the Parish Church.
Challis:	the charitable and educational work of the Church of England at St John's Church.
Fabric:	the repair and preservation of the historical buildings.
Mission:	specific charitable purposes as decided upon by the PCC.
Parish Rooms:	the repair/maintenance of the Parish Rooms.
Penrose:	the charitable and educational work of the Church of England in the Parish of Ringwood.
Re-ordering:	the provision of Clergy Stalls when the Parish Church is re-ordered.
St John's Church Hall:	the repair/maintenance of St John's Church Hall, Poulner.
Thomas Trust:	the fabric of St John's Church, Poulner.



**THE PCC OF THE PARISH OF ST PETER AND ST PAUL RINGWOOD**  
**NOTES TO THE FINANCIAL STATEMENTS (continued)**  
**YEAR ENDED 31 DECEMBER 2022**

	Unrestricted Funds	Restricted Funds	Endowment Funds	Total 2022	Total 2021
<b>Ringwood PCC</b>					
General	5,947	-	-	5,947	9,708
Parish office	-	4,862	-	4,862	5,453
Penrose	-	17,037	-	17,037	17,033
	5,947	21,899	-	27,846	32,194
<b>St Peter and St Paul Church</b>					
General	45,334	-	-	45,334	45,948
Ayles	-	-	11,197	11,197	11,197
Beacons	-	29	-	29	29
Bells & Belfry	-	2,031	-	2,031	2,031
Fabric	-	20,620	-	20,620	27,767
Audio Visual	-	1,123	-	1,123	1,123
Choir	-	203	-	203	146
Lighting	-	3,685	-	3,685	-
Meet & Eat	-	1,193	-	1,193	-
Window	-	(16,576)	-	(16,576)	5,663
	45,334	12,308	11,197	68,839	93,904
<b>St John's church</b>					
General	(10,731)	-	-	(10,731)	(6,224)
Challis	-	96,353	-	96,353	99,320
Organist (Designated fund)	13,037	-	-	13,037	15,337
Hall	-	16,817	-	16,817	19,955
Moss removal	-	805	-	805	-
Thomas Trust	-	22,323	-	22,323	22,230
	2,306	136,298	-	138,604	150,618
<b>St Paul Church</b>					
General	8,823	-	-	8,823	5,011
Other	-	-	-	-	3,000
	8,823	-	-	8,823	8,011
<b>Ellingham Church</b>					
Choir	-	294	-	294	294
Other	-	-	-	-	67
General	11,447	-	-	11,447	(1,001)
	11,447	294	-	11,741	(640)
<b>Harbridge Church</b>					
General	5,880	-	-	5,880	7,240
Fabric	-	12,706	-	12,706	19,876
	5,880	12,706	-	18,586	27,116
<b>TOTAL ACCUMULATED FUNDS</b>	79,737	183,505	11,197	274,439	311,203

