

## **PARISH OF ST ANDREW'S HORNCURCH**

Minutes of an Extraordinary Parochial Church Meeting held in St Andrew's church on  
Sunday, 10 August 2025, commencing at 11.30am

Present: Rev'd Ken Wylie (in the chair)  
Rev'd Lisa Bewick, Scott Bewick, Bill Brooks, Judith Brooks,  
Sandra Cox, Roger Dines, Jane Harder, Michael Harder, Carys Hayward,  
Rev'd Marianne Hayward, Stuart Hayward, Anne Jarrett, Andrew Losq,  
Kathryn Losq, Carole Sherratt, Richard Sherratt, Marlene Wylie

Apologies: Pat Clark, Suzy Hill, Jeremy Shearmur

The Vicar opened the meeting with prayer.

### Parish Accounts for 2024

The Vicar explained that the 2024 accounts had been delayed because we no longer had a Treasurer and he encouraged the meeting to pray into the situation. He said that our present bookkeeper was doing fewer hours than her more experienced predecessor because of pre-existing commitments. The Vicar thanked Richard Sherratt for the voluntary work he put into getting the accounts ready for examination by our nominated accountant, Stephen Lescott. He said that the Parish would pay a professional accountant to prepare the 2025 accounts.

The Vicar said that the Parish had been trading at a deficit in the recent past. In 2024 this was slightly reduced as income increased and expenditure reduced. Outgoings reduced in part because of the retirement of our long-term bookkeeper and an extended period of sick leave. Expenditure was likely to increase in 2025. The Parish had been able to cover deficits thanks to generous legacies. He encouraged anyone considering a legacy to consider allocating a percentage rather than a fixed sum.

Mrs Losq asked about the decision to recruit a Parish Administrator in light of the deficit. The Vicar said that the Parish would continue to maintain staffing levels. Mrs Harder asked about the level of the Parish Share for the current year. (Mrs Wylie joined the meeting at this point). The Vicar provided figures confirmed by Rev'd Bewick and Mr Sherratt and explained that the gross figure was reduced by because we provided some housing. Mrs Brooks asked who was covering the accounts work not covered by the current bookkeeper and whether we could increase their hours. Mrs Harder asked whether, in light of the additional bookkeeping work taken on by the Parish Administrators, some of the Administration work could be taken on by volunteers.

It was proposed Mr Losq, seconded Mrs Cox, THAT the accounts be approved for signature: agreed unanimously.

The Vicar closed the meeting at 11.55am with the Grace.

**HORNCHURCH PAROCHIAL CHURCH COUNCIL**

**TRUSTEES' REPORT AND ACCOUNTS**

**For the year ended 31 December 2024**

HORNCHURCH PAROCHIAL CHURCH COUNCIL

TRUSTEES' REPORT AND ACCOUNTS

For the year ended 31 December 2024

## **Parish of Hornchurch - Annual Report and Accounts of The Parochial Church Council**

**For the year ended 31 December 2024**

### **Trustees' Report to the Members of the Ecclesiastical Parish of Hornchurch St Andrew**

The Trustees present their annual report and financial statements for the year ended 31 December 2024.

### **Reference and Administrative Information**

The Parochial Church Council of the Ecclesiastical Parish of Hornchurch St Andrew ("PCC") was registered on 11 March 2010. The PCC is a body corporate governed by The Parochial Church Councils (Powers) Measure (1956) as amended and church representation rules. The Parish of Hornchurch comprises the four churches of St Andrew, St George, St Matthew and Messy Church, which forms part of the Diocese of Chelmsford within the Church of England.

### **Registered Charity number**

1134813

### **Principal address**

222 High Street  
Hornchurch  
Essex  
RM12 6QP

### **Governance**

The Trustees who served during the year and at the date of this report were:

Rev'd Canon K Wylie	Mrs S Hill
Rev'd L Bewick	Miss A Jarrett
Rev'd B Baker (Co-opted)	Mrs J John
Mrs C Beech (to May 2024)	Mrs D McCarren
Mrs P Bromhall	Mr N McCarren (to February 2025)
Mrs J Brooks	Revd J Patching (from March 2025)
Mrs P Clark (Secretary)	Mrs M Powell
Mrs S Cox	Mr J Shearmur
Mr R Dines	Mrs C Sherratt
Mrs K Dunstan	Rev'd M Smeed
Rev'd S Groombridge (Co-opted)	Mrs A Tansley (to May 2024)
Mr K Green	Mrs K Wenborn (from May 2024)
Rev'd Dr M Hayward	Mrs C Withers

Members of the PCC are either ex officio or elected by the Annual Parochial meeting in accordance with the Church Representation Rules or are co-opted. All Church attendees are encouraged to register on the Electoral Roll and stand for election to the PCC. Newly elected Trustees are provided with a copy of the Church of England pamphlet "Trusteeship – an introduction to members".

The Standing Committee, comprising the Incumbent, the Wardens, the Treasurer and the PCC Secretary, can be called upon to take decisions on matters requiring immediate attention. Such decisions are later ratified by the PCC.



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**For the year ended 31 December 2024**

**Management**

Members of the management team at the date of this report were:

Incumbent	Rev'd Canon K Wylie
Associate Vicar	Rev'd L Bewick
Associate Priest	Rev'd Dr M Hayward
	Rev'd J Patching (from March 2025)
Curate	Rev'd M Smeed
Retired Ministers	Rev'd B Baker
	Rev'd S Groombridge
Readers	Mrs P Bromhall
	Mrs C Sherratt
Authorised Local Preachers	Mr M Cornish
	Miss A Jarrett
Messy Church Co-ordinator	Mrs K Dunstan
Choirmaster	Mr W Brooks
Organist	Mr A Losq
Church Wardens	Miss A Jarrett (from May 2025)
	Mr N McCarren (to February 2025)
	Mr J Shearmur
PCC Secretary	Mrs P Clark
Treasurer	(Vacant)
Assistant Treasurer	Mr R Sherratt
Deanery Synod Representatives	Mrs J Brooks    Mr R Dines
	Mrs K Dunstan    Mrs S Hill
Safeguarding representatives	(Young people) Mrs J Whitehead
	(Vulnerable adults) Mrs L Girkin

**Bankers and Professional Advisers**

**Bankers**

Barclays Bank PLC	CCLA Investment Management Ltd
Leicester	One Angel Lane
LE87 2BB	London EC4R 3AB

**Independent Examiner**

Steven Lescott F.C.C.A.  
Xeinadin Southend  
Incorporated Financial Accountants  
Cumberland House  
24-28 Baxter Avenue  
Southend-on-Sea Essex SS2 6HZ

**Parish of Hornchurch - Annual Report and Accounts of The Parochial Church Council**  
**For the year ended 31 December 2024**

**Statement of Trustees' Responsibilities**

The law applicable to charities in England and Wales, the Charities Act 2011 and the Accounting and Reporting by Charities: Statement of Recommended Practice ("SORP") applicable to charities preparing their accounts in accordance with Charity SORP (FRS102) small charities, requires the Trustees to prepare financial statements for each financial year which give a true and fair view of the charity's financial activities during the year and of its financial position at the end of the year. In preparing those financial statements, the Trustees are required to –

- select suitable accounting policies and then apply them consistently;
- make judgements and estimates that are reasonable and prudent;
- state whether applicable accounting standards and statements of recommended practice have been followed, subject to any departures disclosed and explained in the financial statements;
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charity will continue in operation.

The Trustees are responsible for keeping proper accounting records which disclose with reasonable accuracy the financial position of the charity and enable them to ensure that the financial statements comply with applicable law. They are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

**Aim and Purpose**

The PCC has the responsibility of co-operating with the incumbent, the Revd. Ken Wylie, in promoting in the Ecclesiastical Parish the whole mission of the Church - pastoral, evangelical, social and ecumenical. It also has maintenance responsibilities for the churches and allied premises within the PCC area.

**Objectives and Activities**

The PCC is committed to enabling as many people as possible to worship at our churches and to become part of our Parish community. The PCC maintains an overview of worship throughout the Parish and makes suggestions on how our services can involve the many groups that live within our parish. Our services and worship put faith into practice through prayer and scripture, music and sacrament.

**Public Benefit**

When planning our activities for the year, we have considered the Charity Commission's guidance on public benefit and, in particular, the supplementary guidance on charities for the advancement of religion. In particular, we try to enable ordinary people to live out their faith as part of our Parish community through:

- Worship and prayer; learning about the gospel; and developing their knowledge and trust in Jesus
- Provision of pastoral care for people living in the Parish
- Missionary and outreach work

The annual report describes the activities undertaken by the PCC during the year to further, in the opinion of the Trustees, its charitable purposes for public benefit.

The Trustees are of the opinion that they have complied with the duty in section 17 of the Charities Act 2011.

**Electoral Roll**

In December 2024, there were 325 Parishioners on the Church Electoral Roll, of whom 179 were resident and 146 were not resident within the Parish Boundary. The total represents an increase of six in the figure quoted in the Annual Report for December 2023.

## **Parish of Hornchurch - Annual Report and Accounts of The Parochial Church Council**

**For the year ended 31 December 2024**

### **Review of the Year**

2024 was a year of continued blessing upon our parish in the midst of great busy-ness. We were blessed to be busy with so many things happening and blessed to have so many volunteers who do so much for the life, mission and ministry of the church within the parish and wider community. It is good to celebrate what we achieve together as church.

There is always more that we could do and let us never be complacent in our thinking of what the Lord has in store for us.

It is most important then that we offer thanks to those who ensure that we can operate as functioning churches. From those who give of their time and skills to those who give of their finances. The whole church membership and, of course, the community which we serve and pray for, even if they do not realise it, owe all our volunteers a debt of gratitude.

It is impossible to cover every aspect of church life but looking at some examples as snapshots:

We are blessed with a large leadership team, which means all our services are covered and where necessary, we are able to cover other parishes when there are clergy vacancies across the deanery.

Marianne was officially licensed as Associate Minister in the parish while remaining and recognising her role as a Minister in Secular Employment.

The year saw changes in the incumbent status of two of our neighbouring parishes which has led to us developing and building relationships with Holy Cross, Hornchurch and All Saints, Ardleigh Green. To encourage the developing partnerships our Vicar was installed as Priest in Charge of Holy Cross and Revd Julian Patching, Associate Priest at Holy Cross, has (early in 2025) been made Associate Priest in the parish. We have also been covering the vast majority of services at All Saints (alongside the Archdeacon) while there are proposals for working together under the Strategic Mission and Ministry Investment Board (SMMIB) application being made for funding to develop our collective ministry. We enjoyed cross parish fellowship when we ran The Bible Course together.

Of the many things we are engaged with, we continued to develop our links with schools and had more student visits than ever – primary, secondary and visiting Japanese students along with some visits by clergy to local schools. These were both educational and seasonal – it was lovely to welcome Langtons Junior School once again for their Nativity Service.

In the educational visits the children experience something of the building, our faith and (most memorably) the bells when they get an opportunity to try ringing a single bell.

The Healing Prayer Team are much valued for their weekly ministry after services and for their own services concentrating on healing prayer on 5th Sundays.

We have the joy and burden of having a Grade 1 listed building as our principle centre of worship. In school visits we often speak of the age and history of St Andrew's and we can easily link it to some of the many major events of world and national history. The East end of the church reminds us of the effects of the Second World War with the replacement windows. There is work to be done in respect of maintaining our buildings and we will be planned and strategic with regards to raising funds and prioritising works.

We are, once again, thankful to the Dorcas Group; this time, for fulfilling the commission to produce a new altar cloth for the Side Chapel. It beautifully follows the seasons of the natural year and will be a blessing to many who spend time in quiet reflection and services in the chapel.



**Parish of Hornchurch - Annual Report and Accounts of The Parochial Church Council**  
**For the year ended 31 December 2024**

**Review of the Year (continued)**

The Vicar had the honour of being The Mayor of Havering's Chaplain for the year beginning in May. This was a fascinating experience, being alongside the Mayor, Councillor Gerry O'Sullivan, in offering prayers at flag raisings and Full Council Meetings as well as having the opportunity to host the Mayor's Civic and Carol Services. The Civic Service was particularly memorable as it formed part of October's Parade Service offering the Uniformed Organisations an alternative addition to the Procession and Ceremony and to allow the Mayor and his guests to join in with our worship.

As the fourth Church within the Parish of Hornchurch, Messy Church is Christ-centred, providing space for all-ages to encounter God, discover Jesus and the Holy Spirit through creativity, hospitality and celebration.

Messy Church in Hornchurch reaches out into the local community sharing the Christian faith within a creative, inclusive, welcoming environment. We met monthly in the hall and/or grounds of St Andrew's Church during 2024 providing opportunities for multi-generational interaction and to reflect together, usually outdoors. We focussed on the 'I am..' saying of Jesus in 2024 and explored Bible stories and the Christian Faith through activities, crafts, games, prayer, worship and themed refreshments. We welcomed a number of new people of all ages to Messy Church and the Parish throughout the year and have been blessed to have four generations of one family come along and a number of families who gathering with us with three generations as well as people who come along on their own and make new friends whilst creatively exploring and discovering more about our faith.

The annual Light Party at the end of October in North Street Hall, was an opportunity for Messy Church and the Parish to share God's Light and Love. The drop-in format over three hours, included two different times for worship and an opportunity to eat together, this enabled a wide range of age groups to arrive and leave at a time convenient for them.

The choir continues to work hard at its repertoire, and is enjoying adding new pieces, particularly for the Choral Evensong services. Choral Evensong is sung regularly on the first Sunday of the month, and over the past year included a Blue Christmas service, and Advent Carols. In addition, we sang at the annual St. Francis Hospice Concert helping their choir to raise much needed funds, and also the Mayor of Havering's Carol Service which was held at St Andrews in December. There was of course the annual "Nine Lessons and Carols" service which was, as ever, particularly well received by the congregation.

The bellringers were extremely busy with 51 quarter peals and one peal, many rung for special occasions. There were many personal achievements for individual ringers through the year.

The Parish of Hornchurch St Andrew hosts a wide range of groups for Young People, providing for babies through to 18 years.

There are currently 23 groups, including 4 organised directly by the Church. The other 19 are units of Uniformed Organisations: one Girl's Brigade unit; one Scout Group, with nine sections - three Beaver Colonies, four cub packs and two scout troops; and nine Girlguiding units - two of Rainbows, five of Brownies and two of Guides. These groups are all led by volunteers, to whom the Parish is grateful for their dedication and for the time they spend in planning and running programmes and activities for their groups throughout the year: without their leadership, these groups would not be able to run.

We are blessed to have a dedicated Safeguarding team in the parish, supported by a Safeguarding Committee, who tirelessly and diligently carry out their essential work in maintaining a safe space where we seek to ensure all our valued, safe and protected.

May it be, as we give thanks for 2024, that we are able to look afresh, with excitement and anticipation, at the call that God has on our lives and so devote ourselves to that call, using the gifts and talents that we have been blessed with.

## **Parish of Hornchurch - Annual Report and Accounts of The Parochial Church Council**

**For the year ended 31 December 2024**

### **Review of the Year (continued)**

#### **Volunteers**

The Parish of Hornchurch is dependent on the huge number of people involved in church activities in the area.

Volunteers undertake significant roles in the activities of the PCC, ranging from administration, such as assisting with financial recording; leading mother and baby groups; youth activities; prayer, bereavement and support networks; as well as worship. The number of volunteers involved during the year, daily, weekly, monthly or annually would be in the region of 100, contributing an average of around 2½ hours per week.

The service provided to our local community through church volunteering has a significant impact on people's relationship to the Church particularly at times of crisis. Within this context, the PCC greatly values the considerable time given by all the volunteers across the Parish in pursuit of our mission.

#### **Management of the charity**

The full PCC met six times in 2024. The average attendance was 64%. The Standing Committee met regularly, at least monthly, during the year to discuss policy and financial matters. The key matters arising were presented for consideration at the full PCC meetings.

#### **Pay policy for staff**

The PCC employs twelve staff (eleven of whom are part-time), working in the roles of cleaner, caretaker, office administration, financial administration and gardener, as well as remunerating the organist. Pay is reviewed annually in the Spring and increased according to our means. Currently, wages are set at a minimum of the London Living Wage set by the Living Wage Foundation.

The PCC has participated in the NEST pensions scheme from 1 March 2016, 10 months earlier than the statutory staging date. The PCC's contributions have been set at 3% with effect from that date.

The PCC members (who are trustees of the charity) give their time freely and have received no remuneration for the year. Details of related party transactions are disclosed in note 10.

# Parish of Hornchurch - Annual Report and Accounts of The Parochial Church Council

For the year ended 31 December 2024

## Review of the Year (continued)

### Financial Review

During the year, the income and expenditure on unrestricted funds (general and designated) before investment gains were as follows:

	Unrestricted funds		2024	Unrestricted funds		2023
	General	Designated	Total	General	Designated	Total
	£	£	£	£	£	£
Income	336,665	103,023	439,688	310,584	4,670	315,254
Expenditure	346,008	1,995	348,003	363,402	1,195	364,597
Net (expenditure)/income	(9,343)	101,028	91,685	(52,818)	3,475	(49,343)

General income, at £336,665 (2023: £310,584), increased by £26,081 (Note 2). Planned giving increased by £2,265, while collections at all services decreased, by £660. Hall hires increased by £17,328. Income from investments was broadly similar to last year

General expenditure of £346,008 (2023: £363,402) decreased by £17,394 (Note 3). Costs the previous year were higher due to decisions taken to use reserves to undertake necessary maintenance and administration without further delay. With staff pay linked to the London Living Wage, costs were expected to rise but the retirement of Anita in the office and an absence due to sickness resulted in a lower outcome.

It is not easy to put the overall expenditure on the various projects undertaken during the year, though it is hoped that these brief notes and rounded figures put the deficit for the year into some context:

Project	Brief description	£'000
Chelmsford Drive bungalow	Asbestos removal and building work and materials	11
North Street Flat & Office	Redecoration and repairs	7
85 Kenilworth Gardens	Maintenance of property before re-letting	4

Expenses have been kept under scrutiny by the Standing Committee.

The PCC is grateful to all those parishioners who were able to increase their giving in 2024.

It remains vitally important that the Parish continues to consider the stewardship of its financial resources and how it might increase its planned giving income in future years.



## **Parish of Hornchurch - Annual Report and Accounts of The Parochial Church Council**

**For the year ended 31 December 2024**

### **Review of the Year (continued)**

#### **Financial Review (continued)**

##### **Reserves Policy**

It is PCC policy to maintain "free" reserves (that is, unrestricted reserves which are not designated for a specific purpose) which are equivalent to two to three months of average unrestricted payments, which is currently equivalent to a reserve of between £60,000 and £90,000, in order to smooth out fluctuations in cash flow and to meet unexpected items of expenditure.

At 31st December 2024, "free" reserves for this purpose on the unrestricted general fund were exhausted by the prior years' deficits and the designated legacy fund held £66,000, below the top of this range. However, the £120,000 unrestricted bequest received in 2019 (now reduced to £84,200) has been earmarked by the PCC as an emergency fund against the potential future deficits on unrestricted general funds caused by a reduction in income which might arise from the economic uncertainties referred to in the financial review and any significant expenditure which might arise on St Andrew's church. The recently received bequest from the estate of Margaret Perry may also be used in this way.

The remaining designated funds are held: to prepare for the periodic major servicing of the organ; and to support the work of the committees who organize, on behalf of the PCC, the Magazine, the Bookstall and Messy Church. Details of unrestricted funds, including those which are designated, are given in note 8 (a) to the financial statements. Details of restricted funds, including the purposes for which they are held, and endowment funds are given in notes 8 (b) and 8 (c) respectively.

##### **The future: 2024 and the impact of the current economic climate**

The outlook for Britain's economy in 2025 and beyond remains very uncertain, and in particular, the impact of U.S. tariffs on trade, the global economy, inflation and interest rates.

**The Annual Report was approved by the Parochial Church Council on 17 July 2025 and signed on 10 August 2025 on its behalf by:**

**The Reverend Kenneth Wylie**

**Chair of Council, Vicar**

## **Parish of Hornchurch - Annual Report and Accounts of The Parochial Church Council**

**For the year ended 31 December 2024**

### **Independent Examiner's Report to the Trustees of the Parochial Church Council Of the Ecclesiastical Parish of Hornchurch St Andrew**

I report to the charity trustees on my examination of the accounts of the charity for the year ended 31 December 2024 which are set out on pages 10 to 22.

#### **Responsibilities and basis of report**

As the charity's trustees you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the charity's accounts carried out under section 145 of the Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

#### **Independent examiner's statement**

Since the charity's gross income exceeded £250,000 your examiner must be a member of a body listed in section 145 of the Act. I confirm that I am qualified to undertake the examination because I am a member of the Association of Chartered Certified Accountants, which is one of the listed bodies.

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the charity as required by section 130 of the Act; or
2. the accounts do not accord with those records, or
3. the accounts do not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair view' which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

*Signed*

Steven W Lescott FCCA

Chartered Certified Accountant

Xeinadin Southend  
Incorporated Financial Accountants  
Cumberland House  
24-28 Baxter Avenue  
Southend-on-Sea  
Essex SS2 6HZ

Date: 10 August 2025



**Parish of Hornchurch - Annual Report and Accounts of The Parochial Church Council**

**For the year ended 31 December 2024**

**Statement of Financial Activities – Year ended 31 December 2024**

	Note	Unrestricted General Fund	Unrestricted Designated Funds	Restricted Funds	Endowment Funds	Total 2024	Total 2023
		£	£	£	£	£	£
<b>Income and endowments</b>							
Voluntary income	2(a)	165,683	100,108	3,530	-	269,321	163,661
Church activities	2(b)	102,522	1,289	16,995	-	120,806	104,934
Income from investments	2(c)	65,352	-	-	-	65,352	59,177
Activities for generating funds	2(d)	3,108	1,626	-	-	4,734	5,086
CDBF Energy Grant	2(d)	-	-	-	-	-	2,280
<b>Total income</b>		<b>336,665</b>	<b>103,023</b>	<b>20,525</b>	<b>-</b>	<b>460,213</b>	<b>335,138</b>
<b>Expenditure on</b>							
Church activities	3(a)	345,061	1,995	17,617	-	364,673	385,754
Fundraising costs	3(b)	947	-	-	-	947	646
<b>Total expenditure</b>		<b>(346,008)</b>	<b>(1,995)</b>	<b>(17,617)</b>	<b>-</b>	<b>(365,620)</b>	<b>(386,400)</b>
<b>Net income/(expenditure) before investment gains/(losses)</b>		<b>(9,343)</b>	<b>101,028</b>	<b>2,908</b>	<b>-</b>	<b>94,593</b>	<b>(51,262)</b>
Transfers between funds		9,343	(9,343)	-	-	-	-
<b>Other recognised gains/(losses)</b>							
Gains/(losses) on revaluation of fixed assets		-	-	1,128	-	1,128	3,732
<b>Net income/(expenditure)</b>		<b>-</b>	<b>91,685</b>	<b>4,036</b>	<b>-</b>	<b>95,721</b>	<b>(47,530)</b>
<b>Reconciliation of funds:</b>							
Balances Brought Forward 1 January 2024		-	1,772,713	171,085	10,654	1,954,452	2,001,982
Balance Carried Forward 31 December 2024		-	1,864,398	175,121	10,654	2,050,173	1,954,452

The notes on pages 12 to 22 form part of these accounts.

The detailed comparative figures, showing the Statement of Financial Activities for the year ended 31 December 2023, are set out in note 11 on page 22.

**Parish of Hornchurch - Annual Report and Accounts of The Parochial Church Council**

**For the year ended 31 December 2024**

**Balance Sheet – 31 December 2024**

	Note	2024 £	2023 £
<b>FIXED ASSETS</b>			
Tangible assets	5(a)	1,577,500	1,577,500
Investments	5(b)	<u>42,237</u>	<u>41,109</u>
		1,619,737	1,618,609
<b>CURRENT ASSETS</b>			
Debtors and prepayments	6	33,643	33,376
Short term deposits		258,435	245,491
Cash at bank and in hand		<u>188,443</u>	<u>104,013</u>
		480,521	382,880
<b>LIABILITIES</b>			
Creditors: amounts falling due within one year	7	<u>(50,085)</u>	<u>(47,037)</u>
Net Current Assets		430,436	335,843
<b>TOTAL ASSETS LESS CURRENT LIABILITIES</b>			
		2,050,173	1,954,452
<b>TOTAL NET ASSETS</b>			
		<u>2,050,173</u>	<u>1,954,452</u>
<b>FUNDS</b>			
Unrestricted funds	8(a)	1,864,398	1,772,713
Restricted funds	8(b)	175,121	171,085
Endowments funds	8(c)	<u>10,654</u>	<u>10,654</u>
<b>TOTAL FUNDS</b>	9	<u>2,050,173</u>	<u>1,954,452</u>

The notes on pages 12 to 22 form part of these accounts.

Approved by the Parochial Church Council on 17 July 2025 and signed on 10 August 2025 on its behalf by:

Rev'd Kenneth Wylie  
Chair of Hornchurch Parochial Church Council

Miss Anne Jarrett  
Trustee

## Parish of Hornchurch - Annual Report and Accounts of The Parochial Church Council

For the year ended 31 December 2024

### Notes to the Financial Statements

#### 1. Accounting policies

##### a. Accounting Convention

The PCC is a public benefit entity within the meaning of FRS102. The financial statements have been prepared under the Charities Act 2011 and in accordance with the Church Accounting Regulations 2006 governing the individual accounts of PCCs, and with the regulations' "true and fair view" provisions, together with FRS102 (2016) as the applicable accounting standards and the 2016 version of the Statement of Recommended Practice, Accounting and Reporting by Charities ("SORP (FRS102)"). The financial statements have been prepared under the historical cost convention as modified by the inclusion of investments at fair value.

The SORP (FRS102) requires expenditure to be reported on an activity basis to show how the charity has used its resources to further its charitable aims for the public benefit. However, as the charity is below the charity audit level threshold, it has opted to report expenditure by the nature of the expenditure rather than on an activity basis, as permitted by section 4.27 of SORP.

The Financial Statements include all transactions, assets and liabilities for which the PCC is liable in law. They do not include the accounts of church groups that owe their affiliation to another body, nor those which are informal gatherings of church members.

##### b. Funds Accounting

Funds held by the PCC are:

**Unrestricted** – these represent income funds which can be used for general purposes of the PCC purposes, including amounts designated by the PCC for fixed assets for its own use or for spending on a future project and which are therefore not included in its "free reserves" as disclosed in the trustees' report.

**Restricted** – These are funds that must be spent on the restricted purposes for which they were given: (i) income from trusts or endowments which can be expended only on those objects specified in the terms of the trust or bequest; (ii) donations or grants received for a specific purpose or invited by the PCC for a specific object.

**Endowments** – Unless specified otherwise when the endowment was established, the income generated by these funds can be used for restricted or unrestricted purposes but the trust capital must be retained permanently.

##### c. Income and endowments

###### Recognition of income and endowments

These are included in the Statement of Financial Activities (SOFA) when: the PCC becomes legally entitled to the use of the resources; and the inflow of economic benefit is probable; and the monetary value can be measured with sufficient reliability. Income from events, etc., is reported before any related costs that may have been deducted from the gross proceeds.

###### Grants and donations

Grants and donations are included in the SOFA when any preconditions preventing their use by the PCC have been met. For collections and planned giving this is when the funds are received.

###### Gift Aid Tax claims, etc., on cash donations

Gift Aid and other tax claims are included in the SOFA at the same time as the cash donations to which they relate.

###### Income from Investments

Dividends are accounted for when due and payable. Interest entitlements are accounted for as they accrue.

###### Gains and Losses on Investments

Realised Gains or Losses are recognised when the investments are sold.

Unrealised Gains and Losses are accounted for on revaluation at bid value as at 31 December of the year of account.

###### Rental income

Rental income from lettings is recognized when the rental is due.

##### d. Expenditure and liabilities

Liabilities are recognized as soon as there is a legal or constructive obligation and settlement is probable and quantifiable.

###### Grants

Grants and Donations are recognised when paid or when awarded where the award constitutes a binding obligation on the PCC.

###### Church Activities

The Diocesan Parish Share is accounted for when paid. Any contribution deemed to be unpaid at 31 December is not provided for in these accounts.



## Parish of Hornchurch - Annual Report and Accounts of The Parochial Church Council

For the year ended 31 December 2024

### Notes to the Financial Statements (continued)

#### 1. Accounting policies (continued)

##### e. Tangible fixed assets for use by the charity

Consecrated and Benefice Property is excluded from the Accounts by S.10 (2) (a) and (c) of The Charities Act 2011.

Moveable church furnishings are not included in the accounts unless sufficient cost information is available but all items are included in the Church's inventory.

All expenditure on consecrated or benefice buildings and other fixed assets costing under £1,000 are written off in the year they are incurred.

##### Depreciation

Depreciation is calculated to write down the cost of tangible fixed assets, excluding freehold buildings, over their expected useful lives. The rates applicable are:

Land	Nil
Buildings	Nil*
Fixtures & Fittings	25% Straight Line
Computer Equipment	30% Straight Line

\*No depreciation is provided on freehold buildings as the currently estimated residual value of the properties is not less than their carrying value and the remaining useful life of these assets currently exceeds 50 years, so that any depreciation charges would not be material. An impairment review is carried out annually and any resultant loss identified in expenditure for the year.

##### f. Current Assets

Amounts owing to the PCC at 31 December for fees, rents or other income are shown as debtors. This figure would be reduced by any provision deemed necessary to cover bad or doubtful debts

Short Term Deposits include cash held on deposit with CBF Church of England Funds or with Barclays Bank.

##### g. Donated services, goods and facilities

Donated services, goods or facilities are included in incoming resources (and at the same time in resources expended) at the estimated fair value of the services, goods or facilities received.

##### h. Fees collected by the PCC in an agency capacity

A proportion of the fees collected by the PCC for weddings and funerals is considered under SORP to be collected by the PCC as an intermediary and these fees do not count towards PCC income and should not be included in the PCC's financial statements if the money is paid over in full directly to those involved. Such fees include the fees belonging to the Diocesan Board of Finance and those collected for the services, for example, of bell ringers, organists and vergers. Similarly, the PCC will from time to time collect money for other charities in a public place or in church services; under SORP, these monies are also considered to be collected by the PCC as agent for the charity concerned and are not included in the financial statements. Reference is made to these collections in the Annual Report.

##### i. Going Concern

The trustees have prepared the accounts on a going concern basis and, having regard to a period exceeding twelve months after the balance sheet date, are satisfied that this basis continues to be appropriate.

**Parish of Hornchurch - Annual Report and Accounts of The Parochial Church Council**  
**For the year ended 31 December 2024**

**Notes to the Financial Statements (continued)**

**2. Income and endowments**

	Unrestricted Funds	Designated Funds	Restricted Funds	Endowment Funds	Total 2024	Total 2023
	£	£	£	£	£	£
<b>(a) Voluntary income</b>						
Planned giving	107,382	-	-	-	107,382	105,117
Collections at all services	12,095	-	-	-	12,095	12,755
Donations and appeals	18,313	-	3,358	-	21,671	17,963
Income tax recoverable	27,893	-	172	-	28,065	26,326
Legacies	-	100,108	-	-	100,108	1,500
	<u>165,683</u>	<u>100,108</u>	<u>3,530</u>	<u>-</u>	<u>269,321</u>	<u>163,661</u>
<b>(b) Income from church activities</b>						
Letting of Church halls	90,481	-	-	-	90,481	73,153
Fees from weddings and funerals	12,041	1,113	195	-	13,349	13,592
Messy Church	-	176	-	-	176	439
Grant – Churchyard Trust (note 4)	-	-	16,800	-	16,800	17,750
	<u>102,522</u>	<u>1,289</u>	<u>16,995</u>	<u>-</u>	<u>120,806</u>	<u>104,934</u>
<b>(c) Income from investments</b>						
Dividends and interest	15,711	-	-	-	15,711	15,579
Letting of houses	41,364	-	-	-	41,364	30,878
Other letting income	8,277	-	-	-	8,277	12,720
	<u>65,352</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>65,352</u>	<u>59,177</u>
<b>(d) Activities for generating funds</b>						
Grants and Insurance claims	-	-	-	-	-	3,010
Fetes, bazaars and other events	3,108	-	-	-	3,108	2,692
Parish magazine advertising	-	1,610	-	-	1,610	1,552
Bookstall	-	16	-	-	16	112
	<u>3,108</u>	<u>1,626</u>	<u>-</u>	<u>-</u>	<u>4,734</u>	<u>7,366</u>
<b>Total Income</b>	<u>336,665</u>	<u>103,023</u>	<u>20,525</u>	<u>-</u>	<u>460,213</u>	<u>335,138</u>

# Parish of Hornchurch - Annual Report and Accounts of The Parochial Church Council

For the year ended 31 December 2024

## Notes to the Financial Statements (continued)

### 3. Expenditure

	Unrestricted Funds £	Designated Funds £	Restricted Funds £	Endowment Funds £	Total 2024 £	Total 2023 £
<b>Church activities</b>						
<b>(a) Church activities</b>						
Missionary and charitable giving	1,512	-	335	-	1,847	2,120
Ministry Costs Parish share (note 3(e))	147,098	-	-	-	147,098	145,789
Chaplaincy maintenance	169	-	-	-	169	157
Clergy housing	1,017	-	-	-	1,017	2,077
Church running expenses	20,990	1,009	482	-	22,448	20,177
Church maintenance	3,340	-	-	-	3,340	8,556
Church halls and housing maintenance and running costs	47,983	-	-	-	47,983	70,371
Churchyard maintenance	2,189	-	-	-	2,189	6,291
Bookstall	-	-	-	-	-	-
Parish magazine	-	52	-	-	52	50
Staff costs (note 4)	62,229	-	16,800	-	79,029	81,423
Training and mission	867	-	-	-	867	716
Messy Church	-	934	-	-	934	169
Utilities (Gas, electric and water)	42,928	-	-	-	42,928	21,936
Depreciation	-	-	-	-	-	-
Retirement presentation gifts	-	-	-	-	-	1,161
	330,322	1,995	17,617	-	349,934	360,993
<b>Church management and administration</b>						
Printing, postage and stationery	1,549	-	-	-	1,549	925
Telephone	3,221	-	-	-	3,221	2,940
Office equipment	4,440	-	-	-	4,440	5,790
Legal and Professional fees	909	-	-	-	909	11,035
Payroll bureau	1,560	-	-	-	1,560	1,371
	11,679	-	-	-	11,679	22,061
<b>Governance costs</b>						
Examiner's fee: Independent examination	3,060	-	-	-	3,060	2,700
	3,060	-	-	-	3,060	2,700
<b>Total expenditure on church activities</b>	345,061	1,995	17,617	-	364,673	385,754
<b>(b) Fundraising costs</b>						
Fundraising costs	947	-	-	-	947	646
<b>Total resources expended</b>	346,008	1,995	17,617	-	365,620	386,400

**Parish of Hornchurch - Annual Report and Accounts of The Parochial Church Council**

**For the year ended 31 December 2024**

**Notes to the Financial Statements (continued)**

**3. Expenditure (continued)**

**(c) Diocesan Parish Share**

	2024	2023
	£	£
Gross Diocesan Share from the parish	167,250	165,928
Discount	(1,672)	(1,659)
Housing credit	(18,480)	(18,480)
	<u>147,098</u>	<u>145,789</u>

**(d) Support costs**

	Unrestricted Funds	Designated Funds	Restricted Funds	Total 2024	Total 2023
	£	£	£	£	£
Support costs (included above)	<u>18,568</u>	<u>-</u>	<u>-</u>	<u>18,568</u>	<u>27,275</u>

**4. Staff costs**

	Unrestricted Funds	Designated Funds	Restricted Funds	Total 2024	Total 2023
	£	£	£	£	£
Wages and Salaries	61,332	-	16,800	78,132	80,503
Employer's pension contribution	<u>897</u>	<u>-</u>	<u>-</u>	<u>897</u>	<u>920</u>
	<u>62,229</u>	<u>-</u>	<u>16,800</u>	<u>79,029</u>	<u>81,423</u>

The average number of full-time equivalent employees in administrative and support roles during the year was four (2023: four). During the year there were no employees who earned £60,000 or more. St. Andrews (Hornchurch) Churchyard Maintenance Trust (note 10) makes a grant to the PCC to support the expenditure on maintaining the churchyard, including the wages of the gardener. The grant and expenditure set against it are included in note 8 (b). At 31 December 2024, four eligible staff members were enrolled in the NEST pension scheme (2023: four). The PCC is not required to make Employers' National Insurance contributions as its liability falls below the minimum level at which contributions are payable.



**Parish of Hornchurch - Annual Report and Accounts of The Parochial Church Council**  
**For the year ended 31 December 2024**

**Notes to the Financial Statements (continued)**

**5. Fixed assets**

(a)	Freehold Land and Buildings			2024 Total £	2023 Total £
	Halls £	Curate Houses £	Fixtures, fittings and equipment £		
<b>Tangible assets</b>					
Cost					
At 1 January 2024	795,000	782,500	20,063	1,597,563	1,597,563
Additions	-	-	-	-	-
Disposals	-	-	-	-	-
At 31 December 2024	<u>795,000</u>	<u>782,500</u>	<u>20,063</u>	<u>1,597,563</u>	<u>1,597,563</u>
Depreciation					
Accumulated depreciation at 1 January 2024	-	-	20,063	20,063	20,063
Charge for year	-	-	-	-	-
Accumulated depreciation at 31 December 2024	<u>-</u>	<u>-</u>	<u>20,063</u>	<u>20,063</u>	<u>20,063</u>
Net book value:					
At 31 December 2024	<u>795,000</u>	<u>782,500</u>	<u>-</u>	<u>1,577,500</u>	<u>1,577,500</u>
At 31 December 2023	<u>795,000</u>	<u>782,500</u>	<u>-</u>	<u>1,577,500</u>	

The freehold land and buildings comprise the Halls and Premises located at North Street, Hornchurch, together with the curates' houses at Burnway, Chelmsford Drive and Kenilworth Gardens.

The North Street Halls site is shown at cost which, as permitted by SORP, was the deemed cost under FRS 15 transitional provisions, under which the property's 2013 valuation has not been updated.

The three curates' houses are also shown at cost under the same provisions noted above, under which the 2014 valuations of the properties have not been updated.



**Parish of Hornchurch - Annual Report and Accounts of The Parochial Church Council**  
**For the year ended 31 December 2024**

**Notes to the Financial Statements (continued)**

**5. Fixed assets (continued)**

(b) Movement in fixed asset investments	2024	2023
	£	£
Market value brought forward at 1 January 2024	41,109	37,377
Add gain/deduct (loss) on revaluation	1,128	3,732
Market value at 31 December 2024	<u>42,237</u>	<u>41,109</u>
Investments at market value comprised Collective investment Schemes (COIF Charities Ethical Investment Fund)	42,237	41,109
Total	<u>42,237</u>	<u>41,109</u>
Market value of unrestricted investments at 31 December 2024	995	957
Market value of restricted investments at 31 December 2024	<u>41,242</u>	<u>40,152</u>
	<u>42,237</u>	<u>41,109</u>

**6. Debtors and prepayments**

	2024	2023
	£	£
Income Tax Recoverable	22,690	21,451
Other debtors	10,236	9,285
Prepayments and Accrued Income	717	2,640
	<u>33,643</u>	<u>33,376</u>

**Parish of Hornchurch - Annual Report and Accounts of The Parochial Church Council**  
**For the year ended 31 December 2024**

**Notes to the Financial Statements (continued)**

**7. Liabilities**

	2024	2023
Amounts falling due within one year:	£	£
Accruals and Deferred income	8,561	11,473
Trade creditors	15,643	13,672
Other creditors	25,881	21,892
	<u>50,085</u>	<u>47,037</u>

**8. Statement of fund movements**

	Balance brought forward	Income	Expenditure	Revaluation Gain(Loss)	Transfers	Balance carried forward
	£	£	£	£	£	£
Unrestricted) Funds (see (a) below)	1,772,713	439,688	(348,003)	-	-	1,864,398
Restricted Funds (see (b) below)	171,085	20,525	(17,617)	1,128	-	175,121
Endowment Funds (see (c) below)	10,654	-	-	-	-	10,654
	<u>1,954,452</u>	<u>460,213</u>	<u>(365,620)</u>	<u>1,128</u>	<u>-</u>	<u>2,050,173</u>

**(a) Unrestricted Funds**

General Funds	(280)	336,665	(346,008)	-	9,343	(280)
Legacies	65,570	-	-	-	-	65,570
Bequest	93,591	-	-	-	(9,343)	84,248
Bequest from Mrs M Perry	-	100,108	-	-	-	100,108
Organ & choir, music	23,772	1,113	(1,009)	-	-	23,876
Summer Safari	1,848	-	-	-	-	1,848
Magazine	5,345	1,610	(52)	-	-	6,903
Bookstall	2,692	16	-	-	-	2,708
Messy Church	2,079	176	(934)	-	-	1,321
Unrealised gain/(loss) on valuation	<u>1,578,096</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>1,578,096</u>
	<u>1,772,713</u>	<u>439,688</u>	<u>(348,003)</u>	<u>-</u>	<u>-</u>	<u>1,864,398</u>

**Parish of Hornchurch - Annual Report and Accounts of The Parochial Church Council**  
**For the year ended 31 December 2024**

**Notes to the Financial Statements (continued)**

**8. Statement of funds (continued)**

	Balance brought forward	Income	Expenditure	Revaluation Gain(Loss)	Transfers	Balance carried forward
	£	£	£	£	£	£
<b>(b) Restricted Funds</b>						
Church Fabric/Restoration	28,642	195	(217)	-	-	28,620
St Andrew's Roof Appeal 2011	30,811	-	-	-	-	30,811
Bells	1,130	-	-	-	-	1,130
Organ Fund 2011	19,947	434	-	-	-	20,381
North Porch Fund	-	1,733	-	-	-	1,733
Sheila Jigins legacy (Mission and Fabric)	24,385	-	-	-	-	24,385
Mrs E Burton legacy (Choir & Music)	8,812	-	-	-	-	8,812
Dorothy Dines legacy (Choir)	647	-	-	-	-	647
F J Black (TimeOut)	593	-	-	-	-	593
Impact and youth work	133	-	-	-	-	133
CYT grant (note 4)	-	16,800	(16,800)	-	-	-
Choir Lighting	2,748	-	-	-	-	2,748
The Fold (Messy Church)	6,054	-	-	-	-	6,054
Mrs J Sheppard (St Matthew's prayer & hymn books)	1,000	-	-	-	-	1,000
St Matthew's Books	239	-	-	-	-	239
L A Gillingham (Flowers)	202	-	-	-	-	202
V & LE Jackson and H Warren (Choir)	404	-	-	-	-	404
H Smith (Flowers)	102	-	-	-	-	102
C Braithwaite (Fabric)	2,307	-	-	-	-	2,307
Mrs I M Parry (Education)	1,000	-	-	-	-	1,000
Children's Society	-	4	-	-	-	4
Other charity collections	368	318	(335)	-	-	351
Restricted Choir Fund	62	-	-	-	-	62
Brenda Newlyn (Ramp & crosses)	301	-	-	-	-	301
Children's Bibles	-	1,041	(265)	-	-	776
Unrealised gain on investments	41,198	-	-	1,128	-	42,326
	<u>171,085</u>	<u>20,525</u>	<u>(17,617)</u>	<u>1,128</u>	<u>-</u>	<u>175,121</u>

**Parish of Hornchurch - Annual Report and Accounts of The Parochial Church Council**  
**For the year ended 31 December 2024**

**Notes to the Financial Statements (continued)**

**8. Statement of funds (continued)**

	Balance brought forward	Income	Expenditure	Revaluation Gain(Loss)	Transfers	Balance carried forward
	£	£	£	£	£	£
<b>(c) Endowment Funds</b>						
Mrs Herapath	8,581	-	-	-	-	8,581
Talbot Gibbs Charity	1,540	-	-	-	-	1,540
William Gogney	533	-	-	-	-	533
	<u>10,654</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>10,654</u>

**9. Analysis of net assets by fund**

	Unrestricted Funds	Restricted Funds	Endowment Funds	Total Funds 2024	Total Funds 2023
	£	£	£	£	£
Fixed Assets	1,577,500	42,237	-	1,619,737	1,618,609
Current Assets	336,983	132,884	10,654	480,521	382,880
Current Liabilities	<u>(50,085)</u>	<u>-</u>	<u>-</u>	<u>(50,085)</u>	<u>(47,037)</u>
	<u>1,864,398</u>	<u>175,121</u>	<u>10,654</u>	<u>2,050,173</u>	<u>1,954,452</u>

**10. Related party disclosures**

The PCC is associated with St. Andrews (Hornchurch) Churchyard Maintenance Trust (Registered Charity no 295658) by means of mutual Trustees, Rev'd K Wylie, Mr J Shearmur, Mr N McCarren (to February 2025) and Miss A Jarrett (from May 2025). Its objective is that the income of the Trust Fund shall be applied in maintaining the churchyard in good order and repair including providing and/or maintaining equipment necessary for such maintenance and providing stock. In September 2018, the member of staff transferred employment to the PCC from St. Andrews (Hornchurch) Churchyard Maintenance Trust (note 4), which makes a grant to the PCC to support the additional expenditure (note 8 (b)). There were no balances outstanding between the PCC and St. Andrews (Hornchurch) Churchyard Maintenance Trust as at 31 December 2024 (2023: none).

During the year, no Trustees received any remuneration for services as members of the PCC, but a total of £2,400 (2023 £3,350) was paid, reimbursed or waived in respect of three (2023: seven) members of the PCC for fees or expenses relating to weddings, funerals, travel and housing costs.

During the year, unconditional donations that have been identified as emanating from related parties, including members of the PCC, amounted to £45,368.

The ex-tenant at the Kenilworth Drive property is the daughter-in-law of a Church Warden, Mr N McCarren. The amount of rent paid was independently assessed. The tenancy terminated on 31 December 2024.

# Parish of Hornchurch - Annual Report and Accounts of The Parochial Church Council

For the year ended 31 December 2024

## Notes to the Financial Statements (continued)

### 11. Comparative figures for the Statement of Financial Activities

SORP (FRS102) requires that the Statement of Financial Activities should show comparative figures for every item shown therein. The PCC has taken the option of showing these figures, for the year ended 31 December 2023, in a note to the accounts as set out below.

	Note	Unrestricted General Fund	Unrestricted Designated Funds	Restricted Funds	Endowment Funds	Total 2023
		£	£	£	£	£
<b>Income and endowments</b>						
Voluntary income	2(a)	159,471	2,567	1,623	-	163,661
Church activities	2(b)	86,234	439	18,261	-	104,934
Income from investments	2(c)	59,177	-	-	-	59,177
Activities for generating funds	2(d)	3,422	1,664	-	-	5,086
CDBF Energy Grant	2(d)	2,280	-	-	-	2,280
<b>Total income</b>		<b>310,584</b>	<b>4,670</b>	<b>19,884</b>	<b>-</b>	<b>335,138</b>
<b>Expenditure on</b>						
Church activities	3(a)	362,756	1,195	21,803	-	385,754
Fundraising costs	3(b)	646	-	-	-	646
<b>Total expenditure</b>		<b>(363,402)</b>	<b>(1,195)</b>	<b>(21,803)</b>	<b>-</b>	<b>(386,400)</b>
<b>Net income/(expenditure) before investment gains</b>		<b>(52,818)</b>	<b>3,475</b>	<b>(1,919)</b>	<b>-</b>	<b>(51,262)</b>
Transfers between funds		(52,818)-	(26,409)	(26,409)	-	-
<b>Other recognised gains/(losses)</b>						
Gains/(losses) on revaluation of fixed assets		-	(830)	4,562	-	3,732
<b>Net income/(expenditure)</b>		<b>-</b>	<b>(23,764)</b>	<b>(23,766)</b>	<b>-</b>	<b>(47,530)</b>
<b>Reconciliation of funds:</b>						
Balances Brought Forward 1 January 2023		-	1,796,477	194,851	10,654	2,001,982
Balance Carried Forward 31 December 2023		-	1,772,713	171,085	10,654	1,954,452



## **Parish of Hornchurch - Annual Report and Accounts of The Parochial Church Council**

**For the year ended 31 December 2024**

### **Independent Examiner's Report to the Trustees of the Parochial Church Council Of the Ecclesiastical Parish of Hornchurch St Andrew**

I report to the charity trustees on my examination of the accounts of the charity for the year ended 31 December 2024 which are set out on pages 10 to 22.

#### **Responsibilities and basis of report**

As the charity's trustees you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the charity's accounts carried out under section 145 of the Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

#### **Independent examiner's statement**

Since the charity's gross income exceeded £250,000 your examiner must be a member of a body listed in section 145 of the Act. I confirm that I am qualified to undertake the examination because I am a member of the Association of Chartered Certified Accountants, which is one of the listed bodies.

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the charity as required by section 130 of the Act; or
2. the accounts do not accord with those records, or
3. the accounts do not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair view' which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

*Signed*

Steven W Lescott FCCA

Chartered Certified Accountant

Xeinadin Southend  
Incorporated Financial Accountants  
Cumberland House  
24-28 Baxter Avenue  
Southend-on-Sea  
Essex SS2 6HZ

Date: 10 August 2025