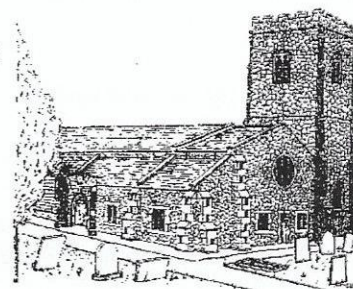


St Bartholomew's United Church Quorn Charity Number 1134810  
Charity Number 1134810



## TRUSTEES ANNUAL REPORT

For the period 1st January 2020 to 31st December 2020

### SECTION A 1 REFERENCE AND ADMINISTRATION DETAILS

#### Charity Name

The Parochial Church Council of the Ecclesiastical Parish of St Bartholomew. Quorn

#### Other Names by which charity is known

None

#### Registered Charity Number

1134810

#### Charity's Principal Address

St Bartholomew's Church  
Church Lane,  
Quorn  
LE12 8DP

#### Names of Trustees who Manage the Charity

Rev'd David H. Bowler (Chair)

Mr M.G. Bird

Rev J.Pugh

Rev'd M.A. Lomax

Miss S. Newton

Dr M. Gilbert

Mr A.G. Coates

Mrs D.E. Bird

Mr D.F. Bodicoat

Miss H.D.A. Shacklock

Mr J.G. Maltby

Mr K.F. Croysdale

Mrs J. Croysdale

Mrs S.A. Sykes

Mr L. Longmire

Mrs S. Turlington

Mr P. Turlington

Ms S E Osmond

Mrs W. Walker

Mrs R.Harris

Mr A Mosley

Mr J.H.Cox

#### Names of the Trustees for the Charity, if any (for example custodian trustees)

The Trustees for St Bartholomew's Church (custodian trustee)

## **SECTION B STRUCTURE, GOVERNANCE AND MANAGEMENT**

### **Type of Governing document**

Local Ecumenical Project Sharing Agreement 10th May 1983

### **How the charity is constituted**

Act of Parliament

### **Trustee selection methods**

Ministers, together with people elected by the general meeting of all church members to specific posts. Plus, Church representatives elected at the AGM for fixed terms.

## **SECTION C OBJECTIVES AND ACTIVITIES**

The focus of this review of Church activities and achievements will be how St Bartholomew's United Church reflects our love and devotion to God and our commitment to Church members and the wider community.

### **Ministry Worship and Music**

The Online Service started on Passion Sunday, March 29th 2020 and has continued weekly on Sunday Mornings throughout the year. Helen Shacklock worked with David Bowler and David Jonczyk each week to produce it. Members of the congregation have recorded the two readings each Sunday. All the main festivals have been included together with special anniversaries such as the 75th anniversaries of VE and VJ Day and the 80th Anniversary of the Battle of Britain and the Blitz. There was an extra service on Good Friday and a special carol service on December 20th that included all our own musical recordings.

Wendy Walker and Dawn Daly have worked with David Bowler and David Jonczyk to produce a Family Online service once a month since September.

### **The Worship Committee**

The committee met in October to assist David in restarting services in church after the first lockdown. A risk assessment based on Church of England Guidelines had already been written by Paul Turlington and the Committee looked at this and discussed maximum seating capacity using social distancing, use of the choir and organist, informing parishioners about services, booking systems, the one way system, use of hand sanitiser and cleaning, collections and donations. We also discussed Remembrance arrangements, (the Quorn Branch of the British Legion were organising a film for 2020 Remembrance Sunday) and the forthcoming Angels Festival. The plan for the latter was that our Church and QBC would invite members of the community to make Angel Christmas Tree decorations which would be placed in bags and left around the village with a Christmas message for families to find and take home. We held a further meeting in December after the November lockdown about December arrangements. This enabled a prompt return to our morning services in church.

### **The Choir**

In the early part of 2020, the Choir sang anthems at the Unity and the Candlemas services but the first lockdown of the coronavirus pandemic started just as we were about to sing an anthem for Mothering Sunday. When the Church reopened for services in October, Mary Treasure and Tony Coates assisted Helen Shacklock in drawing up a risk assessment using a Royal Schools of Church Music template. This enabled the choir to sing in groups at all the morning services in a way that was safe, socially distanced and observing current restrictions. No congregational singing was allowed. The choir also met in groups for a shortened Choir Practice as recommended in the risk assessment.



With a further break for the second lockdown in November, as well as practising for services, groups from the choir with organist, Angus McKechnie recorded hymns for the Remembrance services, (both our own online Remembrance service and the British Legion recorded service) . We recorded carols for the Christmas Service for Care Homes and carols for carol singing at home (both of these produced by our Church with Quorn Baptist Church). Carols and hymns were also recorded for our own Online services and in addition, a group of choristers were filmed singing for the Messy Church Christingle service video.

Over Christmas groups from the choir sang at the Morning Carol Service on December 20th , Christmas Eve Morning and Christmas Day morning. Brenda Cox arranged for a group of Choir to sing Carols in Sutton Close, again safely socially distanced and following restrictions that were in place. We sang in two different areas and enjoyed singing in the happy atmosphere created by the residents.

### **Bellringers**

The last Bell Maintenance Service was completed in Feb 2021, with special focus on checking the bell wheel and pullies for Bell 5 due to ringers experiencing irregular rope movements; no issues were identified. Due to COVID-19 Pandemic the last ringing was in mid-March 2021, prior to the initial UK lockdowns on 23 March 2021. Since then ringing has been limited to a single bell only in memorial of the 70th anniversary of VJ (and VE) days and Remembrance Day., with an occasional Sunday service bell. Prior to returning to ringing after a period of no ringing the tower and bells were inspected to confirm it was safe to ring, with no issues identified.

An assessment has been completed to identify the space in the tower, for access to and within the ringing room. The conclusion of the assessment is that normal ringing of 6 or 8 bells will not be able to recommence until social distancing restrictions have been lifted. It may be possible to ring 4 bells, if they are not adjacent to each other with 1metre+ distance, use of face covering and good ventilation. The situation is being monitored based on government and Central Council of Church Bell Ringers (CCCRB) guidance and will be discussed and agreed with David Bowler in advance of returning to ringing, with completion of a risk assessment and bell / tower safety checks.

### **Mission and Outreach**

The pandemic year affected all forms of church life, including our brief to reach out and succour, so we had to re-focus and do what was possible. At the sharp end this meant allocating our corporate giving to where we felt it could have the most effect. With that in mind it was decided to send £500 immediately to the Disaster Emergency Committee which was appealing for funds to support relief work in 3rd world countries affected by Covid 19.

While all other previous beneficiaries were put on hold for now, the Church Council ratified our recommendation to continue support for our partner organisation SOaR (Schools Outreach and Resources) which continues to deliver outstanding projects in our local schools. In particular they have been able to harness the power of the internet to Christian ministry.

When 'normality' resumes the Sub-committee will be eager to pick up the threads of our usual outreach activities, strengthen our squad, and get going again.

### **Safeguarding**

This year has been less busy in the Church around safeguarding. The church continue to use the "Promoting a Safer Church Policy"; a copy of which is held at the back of the church in the policy folder and is available on the Diocesan website. This is a nationally agreed policy which allows for us locally to adopt any changes which will be cascaded from the Diocese safeguarding team. The Diocese has been encouraging all churches across Leicestershire to register on the safeguarding dashboard. Quorn United Church are registered to use this and it will continue to be updated as the year goes on. One of the areas which has slipped this year, and is highlighted on the dashboard, is the safeguarding training.



All church members on the committee and leaders of organisations such as bell ringing, choir, Barts Babes, Messy Church are required to undertake an update of their safeguarding training every 3 years. We were due to have a session in Quorn last May which was cancelled due to Covid and this has not been rebooked. There is however self-service online training which people can book directly.

### **Family Worker Report**

Well, what a quite different year 2020 was for us all, including your Children and Families worker. The year started with new plans of Baptism preparation sessions, the schools coming into church for a station of the cross-prayer space activity to name just two projects.

The Family Worker contract had been extended to facilitate handing over her many projects to others, but all had to be put on hold when lock down commenced. The world went virtual, and we had to adapt to it. Weekly Worship Workshop was produced each week since Easter 2020; this is sent to St Bart's school children, many of our congregation, baptism families, social media and circulated around my home church in Anstey. Other school projects have also been continued doing virtual assemblies, and the wonderful introduction of Zoom meant we could host Messy Church virtually and even our Christingle service was recorded and broadcast on YouTube and had over 280 views.

### **Property**

Due to the pandemic, only two Property Group meetings were held in 2020; one face-to-face, and one virtual. A new Chair of the Property Group was appointed at the Annual Parish Church meeting in October. Work carried out mainly involved routine maintenance, much of it later in the year than usual. In 2019 the hopper which collects water from the roof of the Farnham Chapel fell and cracked. This was repaired, with a contribution from the Farnham family, and some re-pointing on the Chancel wall necessitated by the leak was carried out.

Further work on the Fire Security system was identified late in 2019. It was hoped that this work could be carried out by a qualified electrician, but this proved impossible due to the fireproof wiring. Finally a plan of work was agreed by the Property Group, but despite a number of discussions with the contractors a quotation for the agreed work was not provided, and a new contractor is being sought.

Maintenance work included PAT testing, a service to the gas boiler, a service to the roof alarm, testing of fire extinguishers, and testing of the lightning conductor.

### **Church Rooms**

The Church Rooms are an important element of Quorn United Church and provide a social and recreational building for the Church and other users. There is also a Pre School for children of under-school age, which is privately owned and operated and leases part of the premises during term times. There is a formal agreement in place for this activity.

The year 2020 started well with bookings at the level of previous years, but the start of the Covid-19 pandemic towards the end of March meant that these ceased almost overnight, with the Pre School also having to close due to Government educational policy. Whilst the Pre School was able to reopen again at the beginning of June and remained in operation for the remainder of the year, continuing restrictions, which were varied from time to time, resulted in only a very limited number of bookings for other purposes.

The lack of bookings resulted in a severe drop in income, referred to in more detail in Section D of this report. Fortunately there were not items of expenditure of a major nature planned for the year and, even more fortunately, no significant problems were experienced, so it was possible to keep the finances under control. It is to be hoped that in 2021 there will be more bookings, not only from the social aspect but also to generate much needed income. The plea in last year's report for more help on the Committee bore fruit and the Committee was pleased to welcome Ruth Iley at its first meeting in 2021, which was also its first meeting using Zoom technology



### **Acknowledgements**

This has been an unprecedented year, with Sunday services only taking place for some of the time. However, our church work has continued. Many thanks to those who have run "Open Church", and thanks to those who have made our online services possible, David Jonczyk, Helen Shacklock, and those who have read lessons and participated in other ways. Also to those providing our daily prayers and those keeping channels of communication open.

Many other people have been "waiting in the wings", ready to help: Church Wardens, Methodist Stewards, Family Worker, Verger, sidespersons, organists, choir, bell ringers, cleaners (church and extension), brass cleaners, providers of tea, coffee (and occasionally mulled wine), flower arrangers, the Editor of Quorn News, providers of bread for Communion, members of the UCC and Church committees, our Church and Church Room treasurers, and all others who have contributed, often just by "being there" - huge and heartfelt thanks are due.

### **D FINANCIAL REVIEW**

2020 was for understandable reasons a very difficult year. The early intention was to carry out a major fundraising exercise later in the year to try and top up our reserves. However on entering lockdown in March it was obvious that there would be a need to raid reserves to cover the shortfall in funds. This we did until it was evident that restrictions were not going to end when expected and we could not continue running on reserves. From October we reduced our payment to the diocese by £1500 per month.

Apart from the Church Rooms and Family Worker most individual accounts showed little activity this year. However the General fund, which is the main Church account, had a deficit of £7260. The building fund, normally used for larger maintenance jobs was used as a reserve to cover cash flow shortfalls had a deficit of £2296. Our General fund reserves were reduced by £12355. This year has been unprecedented and it is impossible to foresee any great improvement although the financial position is currently stable. Our financial aim for 2021 is prudence while supporting the church's activities. At some stage in the year a major fundraising campaign will be required.

The **Church Rooms** started the year off in a strong financial position and a working surplus was forecast. The total closure of the premises between mid-March and June, with only the Pre School remaining open from then until the end of the year, with minimal other use, had a dramatic effect on the finances. By comparison with 2019, there was a shortfall of around £2000 on income from the Pre School and £7000 on other bookings. The Committee decided that the services of the cleaner would be fully retained to carry out essential cleaning and security issues and it was not easy to make significant reductions in other areas of expenditure, as most are effectively fixed or contractual costs. The overall outcome was not as severe as had been forecast at one stage, with a deficit of £2281 and a year end balance of £12491. As an indicator, approximately £5000 in lettings income, in addition to the amount paid by the Pre School, is needed to 'balance the books' in any year.

Finally, the Paxton Accounting system, now in its third year of usage, continues to simplify the accounting work needed to produce this report.

### **E BRIEF STATEMENT OF THE CHARITY'S POLICY ON RESERVES**

The Church policy is to follow a recommendation from Leicester Diocese in 2015 suggesting that ideally overall reserves should be maintained between 25% and 50% of the previous year's expenditure. At the end of 2019, the reserve was £55876. Due to the problems of 2020 it is now £43519. The Family Worker account is an independent designated account, currently holding £11915. This account will be supporting a part-time family worker until 2021. After deducting the family worker balance, the reserves are £31604, corresponding to 30% of a much reduced 2020 expenditure. This is at the bottom end of the guidance but more importantly should expenditure return to pre-2020 levels would represent only 22% of turnover which is well below the recommended guidelines.



**F DETAILS OF ANY FUNDS MATERIALLY IN DEFICIT**

None

**G DECLARATION**

The trustees declare that they have approved the trustees report above

Signed on behalf of the charity's trustees

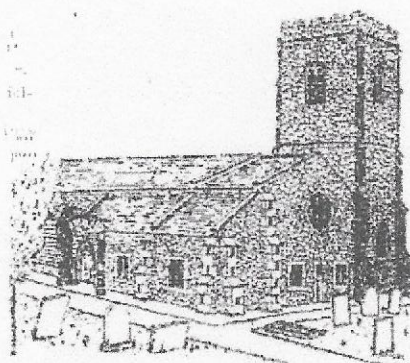
Signature ..... DAH .....

Full name..... REVEREND DAVID HENDERSON BOWLER.

Position (e.g. Secretary, Chair)..... VICAR AND CHAIRMAN.

Date..... 19th May 2021.





**St Bartholomew's United Church,  
Quorn**

**Registered Charity Number 1134810**

**Statement of Financial Activities  
for the year ending 31st December  
2020**



Charity no. 1134810

St Bartholomew's United Church Quorn

Printed: 16/02/2021

	Unrestricted funds	Restricted Income funds	Endowment funds	Total funds	Prior year funds
	£	£	£	£	£
<b>Income and endowments from:</b>					
Donations and legacies	70,494	0	0	70,494	94,632
Charitable activities	9,399	0	0	9,399	20,194
Other trading activities	10,364	0	0	10,364	20,277
Investments	100	0	0	100	194
Separate material item of income	0	0	0	0	0
Other	3,095	0	0	3,095	7,220
<b>Total</b>	<b>93,451</b>	<b>0</b>	<b>0</b>	<b>93,451</b>	<b>142,517</b>
<b>Expenditure on:</b>					
Raising funds	0	0	0	0	0
Charitable activities	104,514	0	0	104,514	131,285
Separate material item of expense	0	0	0	0	0
Other	1,293	0	0	1,293	9,612
<b>Total</b>	<b>105,807</b>	<b>0</b>	<b>0</b>	<b>105,807</b>	<b>140,897</b>
<b>Net income/(expenditure) before investment gains/(losses)</b>	<b>-12,355</b>	<b>0</b>	<b>0</b>	<b>-12,355</b>	<b>1,620</b>
Net gains/(losses) on investments	0	0	0	0	0
<b>Net income/(expenditure)</b>	<b>-12,355</b>	<b>0</b>	<b>0</b>	<b>-12,355</b>	<b>1,620</b>
Extraordinary items	0	0	0	0	0
Transfers between funds	0	0	0	0	0
<b>Net Movement in Funds</b>	<b>-12,355</b>	<b>0</b>	<b>0</b>	<b>-12,355</b>	<b>1,620</b>
<b>Reconciliation of Funds</b>					
Total funds brought forward	770,875	0	0	770,875	
<b>Total funds carried forward</b>	<b>758,519</b>	<b>0</b>	<b>0</b>	<b>758,519</b>	



# **St Bartholomew's United Church, Quorn**

## **Notes to the financial statements for the year ending 31st December 2020**

### **Accounting Policies**

The financial statements have been prepared in accordance with the Church Accounting Regulations 2006, together with applicable accounting standards and the SORP (FRS102) 2015.

The financial statements have been prepared under the historical cost convention, and include all transactions, assets and liabilities for which the United Church Council is responsible in law. They do not include the accounts of church groups that owe their main affiliation to another body, nor those that are informal gatherings of church members.

### **Funds**

Unrestricted funds are general funds which may be used for United Church Council ordinary purposes. All Church funds are within this category.

### **Incoming resources**

Planned giving, collections and donations are recognised when received. Tax funds are recognised when the incoming resource to which they relate is received. Grants and legacies are accounted for when the United Church Council is legally entitled to the amounts due. Interest is accrued. All other income is recognised when it is receivable. All incoming resources are accounted for gross.

### **Resources expended**

Grants and donations are accounted for when paid over, or when awarded, if that award creates a binding or constructive obligation on the United Church Council. The Diocesan Parish Share and Methodist Circuit Assessment are accounted for when due. All other expenditure is generally recognised when it is incurred and is accounted for gross.

### **Related Party Transactions**

£930 was paid to one trustee as assistant organist and £11443 was paid to a Family Worker who is also a trustee. A small immaterial part of the expenses paid to the incumbent and his wife may have related to his services as Chairman of the United Church Council. There were no other related party transactions in the year.

### **Fixed Assets**

Consecrated and benefice property is not included in the accounts in accordance with s.96(2)(a) of the Charities Act 1993.

The Church Rooms buildings are included in the financial statements at a deemed valuation being the insured value. The United Church Council considers it inappropriate to make any depreciation charge.

As there is also insufficient cost information available for any further assets they are not valued in these financial statements. In recent years no individual item has cost more than £1000, so all such expenditure has been written off when incurred.



Charity no. 1134810

St Bartholomew's United Church Quorn

Printed: 17/02/2021

December 2020

	<u>Unrestricted</u>	<u>Restricted</u>	<u>Endowment</u>	<u>Year Total</u>	<u>Last Year</u>
S01 Donations and legacies					
Donations received	6,086	0	0	6,086	11,898
Planned giving	39,195	0	0	39,195	46,630
Collections	2,644	0	0	2,644	10,134
Gift aid tax income	11,969	0	0	11,969	12,520
Grants received	10,500	0	0	10,500	13,200
Bequests and legacies	100	0	0	100	250
	70,494	0	0	70,494	94,632
S02 Charitable activities (inc.)					
Sales	17	0	0	17	78
Parochial fees	9,382	0	0	9,382	20,116
	9,399	0	0	9,399	20,194
S03 Other trading activities					
Fundraising income	300	0	0	300	1,483
Quorn News	778	0	0	778	780
Lettings (Previous year)	228	0	0	228	378
Lettings	2,663	0	0	2,663	9,320
Quorn Pre-School lettings	6,396	0	0	6,396	8,317
	10,365	0	0	10,365	20,278
S04 Investments					
Interest received	100	0	0	100	194
	100	0	0	100	194
S05 Separate material item of income					
	0	0	0	0	0
S06 Other (inc.)					
Other income	269	0	0	269	0
Reimbursements	1,208	0	0	1,208	315
VAT refunds	1,250	0	0	1,250	1,924
Transfer from other funds	368	0	0	368	4,981
	3,095	0	0	3,095	7,220
S08 Raising funds					
	0	0	0	0	0
S09 Charitable activities					
Charitable donations	1,190	0	0	1,190	3,440



Charity no. 1134810

St Bartholomew's United Church Quorn

Printed: 17/02/2021

December 2020

	<u>Unrestricted</u>	<u>Restricted</u>	<u>Endowment</u>	<u>Year Total</u>	<u>Last Year</u>
Salaries and wages	11,443	0	0	11,443	12,590
Training costs	105	0	0	105	725
Vicars expenses	2,326	0	0	2,326	2,854
Parish magazine costs	235	0	0	235	869
Service fees paid	1,468	0	0	1,468	0
Service expenses	662	0	0	662	946
Music	1,717	0	0	1,717	3,107
Youthwork, outreach, pastoral	286	0	0	286	152
Central contribution	0	0	0	0	30
Parish Gift	51,000	0	0	51,000	55,200
Circuit assessment	10,000	0	0	10,000	10,000
Travel expenses	1,790	0	0	1,790	2,376
Volunteer expenses	79	0	0	79	116
Electricity	2,725	0	0	2,725	2,479
Gas	2,113	0	0	2,113	2,664
Water charges	100	0	0	100	128
Refuse collection	738	0	0	738	940
Insurances	3,941	0	0	3,941	4,126
Caretaking	3,276	0	0	3,276	3,549
Repairs & maintenance	6,305	0	0	6,305	9,424
Maintenance - consumables	946	0	0	946	746
Clock	258	0	0	258	0
Heating	0	0	0	0	1,512
Professional fees	10	0	0	10	0
Printing/photocopying	376	0	0	376	1,065
Postage, stationery, etc	0	0	0	0	1
Publicity costs	244	0	0	244	116
Subscriptions	241	0	0	241	312
IT costs	454	0	0	454	540
Equipment purchases	0	0	0	0	2,274
Other costs	100	0	0	100	420
Transfer to other funds	368	0	0	368	8,581
Audit & accountancy costs	20	0	0	20	0
	104,515	0	0	104,516	131,282

S10 Separate material item of expense

0	0	0	0	0
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S11 Other (exp.)

Parochial fees DBF	813	0	0	813	6,002
Other fees	480	0	0	480	3,610
	1,293	0	0	1,293	9,612

S14 Net gains/(losses) on investments

0	0	0	0	0
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S16 Extraordinary items

Charity no. 1134810

St Bartholomew's United Church Quorn

Printed: 17/02/2021

December 2020

	<u>Unrestricted</u>	<u>Restricted</u>	<u>Endowment</u>	<u>Year Total</u>	<u>Last Year</u>
	0	0	0	0	0
S17 Transfers between funds					
Transfers between funds	0	0	0	0	0
	0	0	0	0	0
S18 Gains and losses on revaluation of fixed assets					
	0	0	0	0	0
S19 Other gains/(losses)					
	0	0	0	0	0



Charity no. 1134810

St Bartholomew's United Church Quorn

Printed: 16/02/2021

	Total funds	Prior year funds
<b>Fixed assets</b>		
Intangible assets	0	0
Tangible assets	715,000	715,000
Heritage assets	0	0
Investments	0	0
<i>Total fixed assets</i>	<b>715,000</b>	<b>715,000</b>
<b>Current assets</b>		
Stocks	0	0
Debtors	0	0
Investments	0	0
Cash at bank and in hand	43,519	55,875
<i>Total current assets</i>	<b>43,519</b>	<b>55,875</b>
Creditors: amounts falling due within one year	0	0
<i>Net current assets/(liabilities)</i>	<b>43,519</b>	<b>55,875</b>
<i>Total assets less current liabilities</i>	<b>758,519</b>	<b>770,875</b>
Creditors: amounts falling due after more than one year	0	0
Provisions for liabilities	0	0
<b>Total net assets or liabilities</b>	<b>758,519</b>	<b>770,875</b>
<b>Funds of the charity:</b>		
Endowment funds	0	0
Restricted income funds	0	0
Unrestricted funds	758,519	770,875
Revaluation reserve	0	0
<b>Total charity funds</b>	<b>758,519</b>	<b>770,875</b>

Signed by one or two trustees  
on behalf of all the trustees

Signature	Print Name	Date of approval dd/mm/yyyy



## **St Bartholomew's United Church, Quorn**

This report on the financial statements of the UCC for the year ended 31st December 2020, which are set out on pages 1 and 2, is in respect of an examination carried out in accordance with the Church Accounting Regulations 2006 ('the regulations') and s.43 of the Charities Act 1993 ('the Act').

### **Respective responsibilities of the UCC and the Examiner**

As members of the UCC you are responsible for the preparation of the financial statements; you consider that the audit requirements of the Regulations and s.43 (2) of the Act do not apply. It is my responsibility to issue this report on those financial statements in accordance with the terms of the Regulations.

My examination was carried out in accordance with the General Directions given by the Charities Commission under s.43 (7)(b) of the Act and to be found in the Church guidance, 2006 Edition.


That examination includes a review of the accounting records kept by the UCC and a comparison of the accounts with those records. It also includes considering any unusual items or disclosures in the financial statements and seeking explanations from you as Trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently I do not express an audit opinion on the view given by the accounts.

### **Independent Examiner's statement**

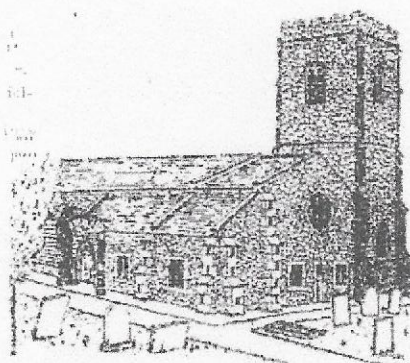
In connection with my examination, no matter comes to my attention:

1. which gives me reasonable cause to believe that in any material respect the requirements
  - To keep accounting records in accordance with s.41 of the Act; and
  - To prepare financial statements which accord with the accounting records and comply with the requirements of the Act and the Regulations have not been met: or
2. to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Michael Buckley  
Independent Examiner  
19<sup>th</sup> February 2021







**St Bartholomew's United Church,  
Quorn**

**Registered Charity Number 1134810**

**Statement of Financial Activities  
for the year ending 31st December  
2020**



Charity no. 1134810

St Bartholomew's United Church Quorn

Printed: 16/02/2021

	Unrestricted funds	Restricted Income funds	Endowment funds	Total funds	Prior year funds
	£	£	£	£	£
<b>Income and endowments from:</b>					
Donations and legacies	70,494	0	0	70,494	94,632
Charitable activities	9,399	0	0	9,399	20,194
Other trading activities	10,364	0	0	10,364	20,277
Investments	100	0	0	100	194
Separate material item of income	0	0	0	0	0
Other	3,095	0	0	3,095	7,220
<b>Total</b>	<b>93,451</b>	<b>0</b>	<b>0</b>	<b>93,451</b>	<b>142,517</b>
<b>Expenditure on:</b>					
Raising funds	0	0	0	0	0
Charitable activities	104,514	0	0	104,514	131,285
Separate material item of expense	0	0	0	0	0
Other	1,293	0	0	1,293	9,612
<b>Total</b>	<b>105,807</b>	<b>0</b>	<b>0</b>	<b>105,807</b>	<b>140,897</b>
<b>Net income/(expenditure) before investment gains/(losses)</b>	<b>-12,355</b>	<b>0</b>	<b>0</b>	<b>-12,355</b>	<b>1,620</b>
Net gains/(losses) on investments	0	0	0	0	0
<b>Net income/(expenditure)</b>	<b>-12,355</b>	<b>0</b>	<b>0</b>	<b>-12,355</b>	<b>1,620</b>
Extraordinary items	0	0	0	0	0
Transfers between funds	0	0	0	0	0
<b>Net Movement in Funds</b>	<b>-12,355</b>	<b>0</b>	<b>0</b>	<b>-12,355</b>	<b>1,620</b>
<b>Reconciliation of Funds</b>					
Total funds brought forward	770,875	0	0	770,875	
<b>Total funds carried forward</b>	<b>758,519</b>	<b>0</b>	<b>0</b>	<b>758,519</b>	



# **St Bartholomew's United Church, Quorn**

## **Notes to the financial statements for the year ending 31st December 2020**

### **Accounting Policies**

The financial statements have been prepared in accordance with the Church Accounting Regulations 2006, together with applicable accounting standards and the SORP (FRS102) 2015.

The financial statements have been prepared under the historical cost convention, and include all transactions, assets and liabilities for which the United Church Council is responsible in law. They do not include the accounts of church groups that owe their main affiliation to another body, nor those that are informal gatherings of church members.

### **Funds**

Unrestricted funds are general funds which may be used for United Church Council ordinary purposes. All Church funds are within this category.

### **Incoming resources**

Planned giving, collections and donations are recognised when received. Tax funds are recognised when the incoming resource to which they relate is received. Grants and legacies are accounted for when the United Church Council is legally entitled to the amounts due. Interest is accrued. All other income is recognised when it is receivable. All incoming resources are accounted for gross.

### **Resources expended**

Grants and donations are accounted for when paid over, or when awarded, if that award creates a binding or constructive obligation on the United Church Council. The Diocesan Parish Share and Methodist Circuit Assessment are accounted for when due. All other expenditure is generally recognised when it is incurred and is accounted for gross.

### **Related Party Transactions**

£930 was paid to one trustee as assistant organist and £11443 was paid to a Family Worker who is also a trustee. A small immaterial part of the expenses paid to the incumbent and his wife may have related to his services as Chairman of the United Church Council. There were no other related party transactions in the year.

### **Fixed Assets**

Consecrated and benefice property is not included in the accounts in accordance with s.96(2)(a) of the Charities Act 1993.

The Church Rooms buildings are included in the financial statements at a deemed valuation being the insured value. The United Church Council considers it inappropriate to make any depreciation charge.

As there is also insufficient cost information available for any further assets they are not valued in these financial statements. In recent years no individual item has cost more than £1000, so all such expenditure has been written off when incurred.



Charity no. 1134810

St Bartholomew's United Church Quorn

Printed: 17/02/2021

December 2020

	<u>Unrestricted</u>	<u>Restricted</u>	<u>Endowment</u>	<u>Year Total</u>	<u>Last Year</u>
S01 Donations and legacies					
Donations received	6,086	0	0	6,086	11,898
Planned giving	39,195	0	0	39,195	46,630
Collections	2,644	0	0	2,644	10,134
Gift aid tax income	11,969	0	0	11,969	12,520
Grants received	10,500	0	0	10,500	13,200
Bequests and legacies	100	0	0	100	250
	70,494	0	0	70,494	94,632
S02 Charitable activities (inc.)					
Sales	17	0	0	17	78
Parochial fees	9,382	0	0	9,382	20,116
	9,399	0	0	9,399	20,194
S03 Other trading activities					
Fundraising income	300	0	0	300	1,483
Quorn News	778	0	0	778	780
Lettings (Previous year)	228	0	0	228	378
Lettings	2,663	0	0	2,663	9,320
Quorn Pre-School lettings	6,396	0	0	6,396	8,317
	10,365	0	0	10,365	20,278
S04 Investments					
Interest received	100	0	0	100	194
	100	0	0	100	194
S05 Separate material item of income					
	0	0	0	0	0
S06 Other (inc.)					
Other income	269	0	0	269	0
Reimbursements	1,208	0	0	1,208	315
VAT refunds	1,250	0	0	1,250	1,924
Transfer from other funds	368	0	0	368	4,981
	3,095	0	0	3,095	7,220
S08 Raising funds					
	0	0	0	0	0
S09 Charitable activities					
Charitable donations	1,190	0	0	1,190	3,440

Charity no. 1134810

St Bartholomew's United Church Quorn

Printed: 17/02/2021

December 2020

	<u>Unrestricted</u>	<u>Restricted</u>	<u>Endowment</u>	<u>Year Total</u>	<u>Last Year</u>
Salaries and wages	11,443	0	0	11,443	12,590
Training costs	105	0	0	105	725
Vicars expenses	2,326	0	0	2,326	2,854
Parish magazine costs	235	0	0	235	869
Service fees paid	1,468	0	0	1,468	0
Service expenses	662	0	0	662	946
Music	1,717	0	0	1,717	3,107
Youthwork, outreach, pastoral	286	0	0	286	152
Central contribution	0	0	0	0	30
Parish Gift	51,000	0	0	51,000	55,200
Circuit assessment	10,000	0	0	10,000	10,000
Travel expenses	1,790	0	0	1,790	2,376
Volunteer expenses	79	0	0	79	116
Electricity	2,725	0	0	2,725	2,479
Gas	2,113	0	0	2,113	2,664
Water charges	100	0	0	100	128
Refuse collection	738	0	0	738	940
Insurances	3,941	0	0	3,941	4,126
Caretaking	3,276	0	0	3,276	3,549
Repairs & maintenance	6,305	0	0	6,305	9,424
Maintenance - consumables	946	0	0	946	746
Clock	258	0	0	258	0
Heating	0	0	0	0	1,512
Professional fees	10	0	0	10	0
Printing/photocopying	376	0	0	376	1,065
Postage, stationery, etc	0	0	0	0	1
Publicity costs	244	0	0	244	116
Subscriptions	241	0	0	241	312
IT costs	454	0	0	454	540
Equipment purchases	0	0	0	0	2,274
Other costs	100	0	0	100	420
Transfer to other funds	368	0	0	368	8,581
Audit & accountancy costs	20	0	0	20	0
	104,515	0	0	104,516	131,282

S10 Separate material item of expense

0	0	0	0	0
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S11 Other (exp.)

Parochial fees DBF	813	0	0	813	6,002
Other fees	480	0	0	480	3,610
	1,293	0	0	1,293	9,612

S14 Net gains/(losses) on investments

0	0	0	0	0
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S16 Extraordinary items



Charity no. 1134810

St Bartholomew's United Church Quorn

Printed: 17/02/2021

December 2020

	<u>Unrestricted</u>	<u>Restricted</u>	<u>Endowment</u>	<u>Year Total</u>	<u>Last Year</u>
	0	0	0	0	0
S17 Transfers between funds					
Transfers between funds	0	0	0	0	0
	0	0	0	0	0
S18 Gains and losses on revaluation of fixed assets					
	0	0	0	0	0
S19 Other gains/(losses)					
	0	0	0	0	0

Charity no. 1134810

St Bartholomew's United Church Quorn

Printed: 16/02/2021

	Total funds	Prior year funds
<b>Fixed assets</b>		
Intangible assets	0	0
Tangible assets	715,000	715,000
Heritage assets	0	0
Investments	0	0
<i>Total fixed assets</i>	<b>715,000</b>	<b>715,000</b>
<b>Current assets</b>		
Stocks	0	0
Debtors	0	0
Investments	0	0
Cash at bank and in hand	43,519	55,875
<i>Total current assets</i>	<b>43,519</b>	<b>55,875</b>
Creditors: amounts falling due within one year	0	0
<i>Net current assets/(liabilities)</i>	<b>43,519</b>	<b>55,875</b>
<i>Total assets less current liabilities</i>	<b>758,519</b>	<b>770,875</b>
Creditors: amounts falling due after more than one year	0	0
Provisions for liabilities	0	0
<b>Total net assets or liabilities</b>	<b>758,519</b>	<b>770,875</b>
<b>Funds of the charity:</b>		
Endowment funds	0	0
Restricted income funds	0	0
Unrestricted funds	758,519	770,875
Revaluation reserve	0	0
<b>Total charity funds</b>	<b>758,519</b>	<b>770,875</b>

Signed by one or two trustees  
on behalf of all the trustees

Signature	Print Name	Date of approval dd/mm/yyyy



## **St Bartholomew's United Church, Quorn**

This report on the financial statements of the UCC for the year ended 31st December 2020, which are set out on pages 1 and 2, is in respect of an examination carried out in accordance with the Church Accounting Regulations 2006 ('the regulations') and s.43 of the Charities Act 1993 ('the Act').

### **Respective responsibilities of the UCC and the Examiner**

As members of the UCC you are responsible for the preparation of the financial statements; you consider that the audit requirements of the Regulations and s.43 (2) of the Act do not apply. It is my responsibility to issue this report on those financial statements in accordance with the terms of the Regulations.

My examination was carried out in accordance with the General Directions given by the Charities Commission under s.43 (7)(b) of the Act and to be found in the Church guidance, 2006 Edition.

That examination includes a review of the accounting records kept by the UCC and a comparison of the accounts with those records. It also includes considering any unusual items or disclosures in the financial statements and seeking explanations from you as Trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently I do not express an audit opinion on the view given by the accounts.

### **Independent Examiner's statement**

In connection with my examination, no matter comes to my attention:

1. which gives me reasonable cause to believe that in any material respect the requirements
  - To keep accounting records in accordance with s.41 of the Act; and
  - To prepare financial statements which accord with the accounting records and comply with the requirements of the Act and the Regulations have not been met: or
2. to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Michael Buckley  
Independent Examiner  
19<sup>th</sup> February 2021

