

The Parochial Church Council (PCC) of the Ecclesiastical Parish of St Mary Magdalene, Sutton-in Ashfield (working name St Mary Magdalene's PCC Sutton-in-Ashfield)
Registered Charity Number 1134798

Report for the Year Ended 31 December 2021

Introduction

The church is located on Church Avenue, Sutton-in-Ashfield and the address for correspondence is The Magdalene Centre, Church Avenue, Sutton-in-Ashfield, Nottinghamshire NG17 2EB. The PCC has the responsibility of co-operating with the incumbent in promoting in the ecclesiastical parish the whole mission of the church, pastoral, evangelical, social and ecumenical. It also has the responsibility for the maintenance of and responsibility for The Magdalene Centre, Church Avenue, Sutton-in-Ashfield. However, the day-to-day management of The Magdalene Centre is carried out by a separate committee with separate accounts.

Membership of the Parochial Church Council

Members of the PCC are either ex-officio or elected by the Annual Parochial Church Meeting (APCM) in accordance with the Church Representation Rules. New Rules were introduced in 2020 The number of elected members is governed by the number of people on the Electoral Roll and is currently 12. Each year 4 members are elected for a term of 3 years, after which they can stand for re-election. Where a member resigns, or otherwise fails to serve for their full term of office, the casual vacancy is filled for the remainder of the term of office. If the APCM is not due within the next 2 months following the occurrence of the vacancy, the vacancy is filled by the PCC.

Deanery Synod (DS) representatives are elected by the APCM every 3 years for a 3-year term and there is now a restriction in the number of terms a person can be re-elected to DS -2 terms. Any casual vacancy is filled in the same way as for a PCC vacancy. DS representatives and any Diocesan Synod representatives are automatically members of the PCC.

All members of the PCC are automatically trustees of the registered charity.

The following people served on the PCC for the year ended 31 December 2021.

Members of the PCC for the calendar year ended 31st December 2021

	Year started	Current Term ends/or when term ended
Mr Timothy Guy, Churchwarden (ex-officio)	2020	Ends April 2022 (2nd term)
Mr John Naylor, Churchwarden (ex-officio)	2020	Ended May 2021
Mrs Barbara Minett, Treasurer	2019	Ends April 2022
Mrs Pamela Morris, Secretary	2020	Ended May 2021
Mr Melvin Morris	2020	Ended May 2021
Mrs Elizabeth Guy	2017	Ends 2023
Mrs Madge Marshall, DS	2017	DS ends 2023 (1st term)

Mrs Kathleen (Kitty) Clifford	2019	Ends April 2022
Mrs Laura Hames	2019	Ends April 2022
Mrs Maureen Peat, DS	2020	DS ends 2023 (1st term)
Miss Rosemarie Poffley	2020	Ends 2023
Mrs Elaine Snowden, DS	2021	DS ends 2023 (1st term)
Mrs Helen Halfpenny	2021	Ends 2024

There were 6 casual PCC vacancies (unfilled).

Mrs Petula Marriott was appointed as Honorary Minuting Secretary in July 2021 and Mrs Suzanne Hallgarth was appointed as Honorary PCC Secretary in November 2021. Both attend PCC meetings but are not members of the PCC.

Proceedings of the PCC and Parish Church and review of the activities for the year ended 31 December 2021

The PCC met 10 times in 2021 either in person or on Zoom.

2021 has been a challenging year due to the Coronavirus restrictions and the fact that the incumbency post remained vacant throughout.

Worship and spirituality

Services were conducted on Zoom before Easter but we were able to re-open church for in-person worship on Easter Day. For the remainder of the year in-person worship was possible with Coronavirus precautions in place and most weeks the service was streamed on Zoom. We are very grateful to the Reverends David McCoulough, Francis Wainaina and Tony Evans for presiding monthly at 10.00am Eucharist, either on Zoom, for the first three months of the year, and then in church. The Reverend Mary Essex also presided for us once a month until July. The pattern has been Eucharist for three Sundays a month, with Matins on the remaining Sunday. We were also pleased to welcome Bishop Andy to preside at our Easter Day Eucharist. We are grateful to Andrew Halfpenny for arranging the Service cover and sorting out Zoom.

We have not been able to reinstate the Sunday 8.00am and Thursday morning Eucharist Services.

Worship for All (WFA) continued throughout on two Sundays a month either on Zoom, in the open and latterly back in the Magdalene Centre. Our thanks to the WFA team for keeping this going.

A Caring for Creation Course was held on Zoom during Lent.

As can be seen from the *Statistics for Mission Return* figures below, numbers attending Services recovered somewhat in 2021 but remain below earlier years, mainly because of the Coronavirus situation.

Attendance Summary 2019-2021

	2019	2020	2021
Christmas Eve/Day Eucharist	156	21	33
Easter Day	125	--	37
Average Week, October	86	16	45

Worshipping Community at the end of the year

	2019	2020	2020
Age 0-17	31	19	22
Age 18-69	68	35	33
Age 70+	66	23	44
Joiners	23	1	38
Leavers	5	90	14

*Note: If people have stopped attending services either in person or online (Zoom), we have to show them as having left the worshipping community even if we expect them to return when the pandemic is over.

Average Weekly Attendance - October Count

	2019	2020	2021
Adults	77	15	38
Children	10	1	8

Occasional Offices

	2019	2020	2021
Baptisms	6	2	4
Marriages	9	0	6
Funerals	49	28	36

Number on Ecclesiastical Electoral Roll

2019	2020	2021
107	107	106

Foodbank

The Foodbank reports to the PCC each month. The move to the Portland Pathways premises in February 2021 has been a success. See also the separate Foodbank Report.

Safeguarding

Two new Safeguarding Officers were appointed during the year – Gemma Ryan for Children and Young People and Pam Morris for Vulnerable Adults. Safeguarding is a permanent agenda item at each PCC meeting. All PCC members undertake safeguarding training.

There was one new issue dealt with during the year.

The PCC's Safeguarding Policy is reviewed annually by the PCC.

Wedding bookings

A new procedure for booking weddings was implemented during the year and is working well.

Financial Position and Reserves Policy

These are set out in the Accounts for the year. The PCC is concerned that the finances are not, at present, sufficient to pay the Parish Share in full.

Fundraising

A fundraising group was set up in the year and organised a number of fundraising and social events.

Pastoral Care

The pastoral care groups set up in 2020 at the start of the first Covid-19 lockdown to keep in touch with church members continued throughout the year.

Deanery Synod

Three members of the PCC sit on the Deanery Synod. This provides the PCC with a link between the parish and the wider structures of the church.

The PCC Report was approved by the PCC on 21/03/2022 and signed on their behalf by Timothy Guy (PCC Vice-chairman)

**The Parochial Church Council of the
Ecclesiastical Parish of St. Mary Magdalene,
Sutton in Ashfield**

Registered Charity Number 1134798

Accounts for Year Ending December 31st 2021

St. Mary Magdalene Parochial Church Council
Income and Expenditure for the year ended 31st December 2021

INCOME	Unrestricted £	Restricted £	2021 £	2020 £
VOLUNTARY DIRECT GIVING				
Gift Aid	28,095.25		28,095.25	28,897.15
Tax Recovered	7,132.57	0.00	7,132.57	9,267.72
Pledges	5,183.01		5,183.01	7,265.20
Collections	841.23		841.23	848.71
Donations	762.72	0.00	762.72	596.04
Bequests	3,000.00	0.00	3,000.00	0.00
Grants	0.00		0.00	0.00
	45,014.78	0.00	45,014.78	46,874.82
EVENTS AND ACTIVITIES				
Fundraising Events	974.25		974.25	235.00
For Fabric Appeal (inc. GiftAid)		2,925.00	2,925.00	3,675.00
For Charities and Missions		128.20	128.20	0.00
Insurance Claims	0.00		0.00	0.00
Foodbank (inc. GiftAid)		4,609.72	4,609.72	17,331.90
Churchyard & Bench Fund		0.00	0.00	0.00
Children & Young People		0	0	1872.75
	974.25	7,662.92	8,637.17	23,114.65
FEES				
Weddings and Funerals	3,766.00		3,766.00	1,430.00
Bell Fund		1,177.00	1,177.00	505.56
Choir Fund		1,271.94	1,271.94	754.29
Organ Fund		9,504.06	9,504.06	4,886.84
Fees SDBF/Organist/Vergers/etc.*	9,642.00		9,642.00	5,945.00
	13,408.00	11,953.00	25,361.00	13,521.69
TRADING				
Books and Candle Sales	268.35		268.35	1,139.17
Parish Office	5.00		5.00	50.20
	273.35	0.00	273.35	1,189.37
INCOME FROM INVESTMENTS				
Trust income	300.62	14.86	315.48	306.95
Interest	2.08		2.08	148.37
Grosvenor Investment		4,803.00	4,803.00	2,485.67
	302.70	4,817.86	5,120.56	2,940.99
TOTAL INCOME FOR THE YEAR	59,973.08	24,433.78	84,406.86	87,641.52

*TOTAL INCOME NET OF STATUTORY FEES PAYABLE TO DIOCESAN BOARD OF FINANCE

Statutory fees paid directly to DBF	-2,897.00		
TOTAL INCOME NET OF FEES	57,076.08	24,433.78	81,509.86

**Note: it is permissible to 'net off' the statutory fees paid directly to the Diocesan Board of Finance (SDBF), however, this is not done as part of our current accounting procedure. An extra statement has therefore been included in these accounts to represent the net income to the PCC. This figure represents the true income to the PCC in accordance with SORP recommended practice 2005.*

St. Mary Magdalene Parochial Church Council
Income and Expenditure for the year ended 31st December 2021

EXPENDITURE	Unrestricted £	Restricted £	2021 £	2020 £
GRANTS AND CHARITABLE GIVING				
Church Overseas Missions	0.00	0.00	0.00	0.00
Overseas Relief Agencies	0.00	0.00	0.00	0.00
Home Missions	0.00	128.20	128.20	0.00
Secular Charities	50.00	0.00	50.00	0.00
			0.00	0.00
	50.00	128.20	178.20	0.00
SUPPORT COSTS				
Adult Training Courses	0.00		0.00	0.00
Children's Work	0.00		0.00	0.00
Children & Young People	0.00			
	0.00	0.00	0.00	0.00
MINISTRY				
Parish Share	35,000.00		35,000.00	30,000.00
Clergy Working Expenses	0.00		0.00	429.50
Lay Working Expenses	0.00		0.00	0.00
	35,000.00	0.00	35,000.00	30,429.50
CHURCH				
Utilities	2,514.51		2,514.51	3,591.37
Insurance	3,425.40		3,425.40	3,420.47
Minor Repairs & Maintenance	2,868.79	0.00	2,868.79	1,993.81
Churchyard Maintenance		0.00	0.00	0.00
Upkeep of Services	401.25		401.25	378.79
Choir & R.S.C.M.		110.00	110.00	107.00
Organist (donated to Fabric Fund)	2,300.00		2,300.00	2,300.00
Organ Maintenance/relief organist		739.20	739.20	0.00
Bells		120.00	120.00	313.80
Event Expenses	0.00		0.00	0.00
Magdalene Centre	241.44		241.44	1,406.13
Major Repairs & Maintenance	0.00	8,747.57	8,747.57	0.00
Fees to SDBF/Organist/Vergers/etc.	9,614.00		9,614.00	5,265.00
	21,365.39	9,716.77	31,082.16	18,776.37
CHURCH MANAGEMENT AND ADMINISTRATION				
Parish Office Salaries	0.00		0.00	27.20
Printing Stationary, Postage & Ind Exam	2,460.91		2,460.91	1,345.60
Licences	547.83		547.83	521.58
Bank Charges	305.69		305.69	305.00
Trading Expenses C Magazine, etc	0.00		0.00	655.94
Gifts	0.00		0.00	0.00
Phone	417.87		417.87	1,098.37
Office Equipment	0.00		0.00	0.00
Foodbank		11,000.00	11,000.00	3,015.00
	3,732.30	11,000.00	14,732.30	6,968.69
TOTAL EXPENDITURE FOR THE YEAR	60,147.69	20,844.97	80,992.66	56,174.56
TOTAL INCOME FOR THE YEAR	59,973.08	24,433.78	84,406.86	87,641.52
EXCESS EXPENDITURE OVER INCOME	174.61			
EXCESS INCOME OVER EXPENDITURE		3,588.81	3,414.20	31,466.96

St. Mary Magdalene Parochial Church Council
Income and Expenditure for the year ended 31st December 2021

RESTRICTED FUNDS	Income £	Expenditure £	£
CHURCHYARD FUND			
Balance at 1st January2021	503.91		
Donations and Bench fund	0.00		
Trust Income-Radford Trust	14.86		
Expenditure		0.00	
Balance at 31st December2021			<u>518.77</u>
BELL FUND			
Balance at 1st January2021	7,749.69		
Donations,fees & investment	1,177.00		
Fees			
Expenditure		120.00	
Balance at 31st December2021			<u>8,806.69</u>
CHOIR FUND			
Balance at 1st January2021	6,791.55		
Donations, fees & investment			
Trust income	1,271.94		
Expenditure		110.00	
Balance at 31st December2021			<u>7,953.49</u>
ORGAN FUND			
Balance at 1st January2021	54,731.74		
Donations and investment	9,504.06		
Fees			
Expenditure		739.20	
Balance at 31st December2021			<u>63,496.60</u>
FABRIC APPEAL			
Balance at 1st January2021	13,496.45		
Receipts & investment	2,925.00		
GA Tax Recovered	0.00		
Rapairs		8,747.57	
Balance at 31st December2021			<u>7,673.88</u>
CHILDREN & YOUNG PEOPLE FUND			
Balance at 1st January2021	1,918.96		
Receipts	0.00		
Payments		0.00	
Balance at 31st December2021			<u>1,918.96</u>
GROSVENOR HOUSE FUND			
Balance at 1st January2021	27,518.21		
Receipts & Investment	4,803.00	0.00	
Payments		0.00	
Balance at 31st December2021			<u>32,321.21</u>
FOODBANK			
Balance at 1st January2021	29,607.44		
Receipts	4,609.72		
Payments		11,000.00	
Balance at 31st December2021			<u>23,217.16</u>
CHARITIES and MISSIONS			
Balance at 1st January2021	0.00		
Receipts	128.20		
Payments		128.20	
31st December 2021			<u>0.00</u>

St. Mary Magdalene Parochial Church Council
Income and Expenditure for the year ended 31st December 2021

ACCUMULATED FUNDS		2021	2020
	£	£	£
Unrestricted		£58,672.24	58,846.85
Restricted:			
Churchyard	518.77	503.91	
Bells	8,806.69	7,749.69	
Choir	7,953.49	6,791.55	
Organ	63,496.60	54,731.74	
Fabric Appeal	7,673.88	13,496.45	
Children & Young	1,918.96	1,918.96	
Grosvenor	32,321.21	27,518.21	
Foodbank	23,217.16	29,607.44	
Charities & mission	0.00	0.00	
		145,906.76	142,317.95
Total Funds as at 31 December 2021		<u>204,579.00</u>	<u>201,164.80</u>
CURRENT ASSETS			
	£	£	£
Cash at Bank:			
Natwest:-			
Current Account	75,495.72	87,867.91	
National Savings Investment Account	20,758.55	20,756.47	
CBF Church of England Investment Fund	109,109.48	92,827.42	
Plus unreconciled income		0.00	
Less unrepresented Cheques	-819.75	-322.00	
Petty cash	35.00	35.00	
NET CURRENT ASSETS		<u>204,579.00</u>	<u>201,164.80</u>
LIABILITIES			
SUMMARY OF FUNDS AS AT 31st December 2021			
Balance 1st January 2022		201,164.80	
Excess Expenditure/Income			
Excess Income/Expenditure	3,414.20		
Balance 31st December 2020	<u>204,579.00</u>		

ACCOUNTING POLICIES

The PCC is a public benefit entity within the meaning of FRS102. The financial statements have been prepared under the Charities Act 2011 and in accordance with the Church Accounting Regulations 2006 governing the individual accounts of PCC's and in accordance with the Charities SORP (FRS 102) 'Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2015)', Financial Reporting Standard 102 'The Financial Reporting Standard applicable in the UK and Republic of Ireland. The financial statements have been prepared under the historical cost convention unless otherwise stated in the relevant notes to these accounts.

Funds:

General funds represent funds of the PCC, which are not subject to any restrictions regarding their use and are available for application to the general purpose of the PCC. Funds designated for a particular purpose by the PCC are also unrestricted.

Restricted funds are those donated to the PCC where the donor specifies the use to which the donation must be applied. The use of these funds for other purposes can only be changed by the courts or the Charities Commission.

The accounts include all transactions, assets and liabilities for which the PCC is responsible in law. They do not include accounts for church groups, which owe their affiliation to another body or those which are informal groupings of church members. Neither do they include the accounts of the Magdalene Centre which is an independent activity operated by a management committee publishing its own accounts.

Income (Incoming Resources):

Collections, gift aid payments and tax recovered under gift aid is recognised only when the income is received. Interest on investments is received gross. Funds raised by individual church members for specific charities are not included unless passed through PCC accounts. For all other fund raising, see individual reports.

Expenditure (Resources Used):

Donations to Missions and Charities. Church Overseas Missions, Overseas Relief charities, Home Missions and Charities, Secular Charities.

Foodbank operates as part of the Church Charity by committee including church members. All income is generated by donations from the community under a restricted fund and is administered under the auspices of the PCC.

ASSETS

Consecrated and benefice property is excluded from the accounts by section 96(2)(a) of the Charities act 1993. No value is placed on moveable church furnishings held by the Churchwardens on special trust for the PCC and which require a faculty for disposal since the PCC considers this to be inalienable property.

Fixed Assets:

Magdalene Centre – former Church hall – refurbished 2007 – Cost £128,000

Trust Income:

Under the Charities act 1993 the PCC must disclose all Trusts held on its behalf.

All investments held by Southwell Diocesan Board of Finance for St. Mary's are endowments. The interest or dividends only is available for PCC use, which is shown as Trust Income in the accounts.

St. Mary Magdalene Parochial Church Council

There are six Trusts, two of which are restricted. These are the Wright Legacy, which is for the benefit of the Church Choir, and the Radford Trust, which is for the upkeep of the Churchyard and the family graves.

Trust Statement as of 31 st December 2021		Shares	Original Investment	Value Dec 2021	Value Dec 2020
Wright (1959)	Restricted	360	£250.00	£8430.52	£7375.43
Radford (1944)	Restricted	25	£25.00	£585.45	£512.18
Beecroft	Unrestricted	314	£223.18	£ 7353.28	£6433.01
North	Unrestricted	191	£1000.00	£4472.86	£3913.07
Total in CBF Investment Beeley/Hibbert (1969)	Unrestricted		£500.00	£500.00	£500.00
In CBF Deposit Account Simpson	Unrestricted	24	£153.90	£858.98	£732.65
Total Investments held by the Southwell Diocesan Board of Finance On behalf of St. Mary's PCC				£22,201.09	£19,466.34

The CBF Church of England investment Account was created on 1st July 2018. At this time 1,870.77 shares were purchased with an initial investment of £66,000. On the 31st of December 2021, the mid-market value of the shares was calculated as £109,109.48. The additional value of £16282.06 has been assigned proportionally to the following restricted funds: Grosvenor Fund £4803.00, Bell Fund £977.00, Choir Fund £1058.00 and Organ Fund £9444.06.

Payments to trustees or persons connected with trustees:

Under a power available to charities under the Charities Act 2006, the PCC made payments to 0 persons trustee/connected to, for occasional services rendered at weddings etc. either as Minister, verger, bell ringer or chorister. The total paid to these individuals in the year ended 31st December 2021 was £160.00.

Reserves policy:

The PCC resolved to reserve out of unrestricted funds 3 months running costs (£30,000). The remaining unrestricted funds will be spent on meeting the charitable objects of the PCC, these being:

1. Regular public worship for all
2. Teaching of Christianity through sermons, courses, etc.
3. Religious assemblies and activities with schools
4. Promoting the mission of the church through activities for all ages and needs
5. Supporting other charities in the UK and overseas
6. Providing pastoral care through the foodbank to help alleviate poverty mainly, but not exclusively to the Sutton in Ashfield area.

Accounts and reports prepared by Mrs Barbara Minett, Treasurer

Independent Examiner's Report to the Parochial Church Council of St Mary Magdalene

Independent Examiner's Report to the Parochial Church Council of St Mary Magdalene

I report to the charity trustees on my examination of the accounts of the charity for the year ended 31 December 2021 which are set out on pages 1 to 5 and the accompanying notes.

Responsibilities and basis of report

As the charity's trustees you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the charity's accounts carried out under section 145 of the Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the charity as required by section 130 of the Act; or
2. the accounts do not accord with those records

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.



tcp chartered accountants
10 the triangle
ng2 business park
nottingham
ng2 lae

Date: 16 March 2022

Approved by St. Mary Magdalene Parochial Church Council on **21 March**
and signed on its behalf by:

2022



Chairman:

Independent Examiner's Report to the Parochial Church Council of St Mary Magdalene

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10 the triangle
ng2 business park
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ng2 1ae

Date: 16 March 2022

Approved by St. Mary Magdalene Parochial Church
Council on and signed on its behalf by:

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Chairman:

St. Mary Magdalene Parochial Church Council