

**The Parochial Church Council of the Ecclesiastical Parish of Worksop
Priory St Mary & St Cuthbert**
(Registered charity, number 1134796)
Financial statements
for the year ended 31 December 2020

Page	Contents
2 - 7	Trustees' annual report
8	Independent examiner's report
9	Receipts & payments account
10	Statement of assets & liabilities
11 - 13	Notes to the accounts

**The Parochial Church Council of the Ecclesiastical Parish of Worksop
Priory St Mary & St Cuthbert
Trustees' annual report
for the year ended 31 December 2020**

Full name The Parochial Church Council of the Ecclesiastical Parish of Worksop
Priory St Mary & St Cuthbert

Other names by which the charity is known Worksop Priory

Registered charity number 1134796

Principal address

The Vicarage
Cheapside
Worksop
S80 2HX

Trustees

C Rushby	J Palmer (from 23/02/2020)
P Klonowski	J Rubie (from 23/02/2020)
R Carrington-Wilde	A Wass (from 23/02/2020)
D Caseldine	K Walters (from 23/02/2020)
M Richardson	K Proudlove (until 23/02/2020)
M Howe	D Brett (until 23/02/2020)
T Thistlewaite	M Foster (until 23/02/2020)
P Lakeland	C Palin (until 31/03/2020)
Fr N Spicer	J Hassett (until 20/11/2020)
I Pinder-Packard (from 23/02/2020)	M Burnell (until 23/02/2020)

Independent examiner

John O'Brien, employee of Community Accounting Plus, Units 1 & 2 North West, 41
Talbot Street, Nottingham, NG1 5GL

Governance and management

We are governed in our operation and formulation by the Canons of the Church of
England and Pastoral measures.

Trustees are elected at the Annual Parochial Church meeting.

Objectives and activities

The objective of the charity is to promote in the ecclesiastical parish, the whole
mission of the church.

Summary of the main activities undertaken for the public benefit

We focus on the advancement of the mission of the church through provision of a
place of worship as well as hosting activities and events in the community.

The Parochial Church Council of the Ecclesiastical Parish of Worksop Priory St Mary & St Cuthbert

Public benefit statement

The Trustees confirm that they have complied with the duty in section 17 of the Charities Act 2011 to have due regard to the Charity Commission's general guidance on public benefit, 'Charities and Public Benefit'.

Summary of the main achievements during the period

Secretary's Report

It was in sad circumstances that I was elected to PCC secretary during the October meeting. Jean has left big shoes to fill and I hope that I can do the role justice. As with most aspects of life, the pandemic and subsequent lockdowns meant that the PCC met only four times in person in 2019, the last after mass on the 17th March, socially distanced in the Lady Chapel. As was the growing trend with meetings during 2020, we moved to online meetings in September and met online via Google Meet 3 times. You may have seen a screen shot on the Priory Facebook page of our happy smiling faces from one of those meetings.

We continue to discuss finance, fabric, and the pastoral aspects of our church life. Last year, of course we discussed the risk assessments required during each period of lockdown and easing of restrictions and how best to continue our worship. The topics of fabric and pastoral care were also key aspects of our discussions as you may imagine.

At the moment we are unable to display the minutes in the folder in the South Transept due to the pandemic but the minutes continue to be added as a record. You will also find an informal report of meetings in the Church magazine for you to read. Please do remember you can contact any member of the PCC if you have a matter you wish to have discussed. The PCC represents our congregation and so that includes any and all topics that you feel of importance, or concern that we may not have even thought about.

Thank you to Pat Lakeland and Tina Thistlewaite for your contribution and commitment during your time on the PCC as your turn of office finishes at the next APCM.

Charlotte Rushby

The Parochial Church Council of the Ecclesiastical Parish of Worksop Priory St Mary & St Cuthbert

Bell ringers Report

Sadly, there has been no bell ringing for a year and probably there will be none this year either. It affects all the towers not just the Priory and very strict rules for the chimes as well which people will probably think this does not apply. We also cannot do any maintenance on the bells as we have to go in twos up in the tower and work as a team. Sadly, Dave Baron who used to do our maintenance on the bells and help us with teaching our learners passed away just before Christmas with cancer. Ray who used to help us, who we all loved very much also passed away in September. No one knows when we will be able to ring again which everyone misses as we practised three times a week and we all enjoyed each other's company and became great friends and were like one big family. When we do start again, the bells will need looking at and need oiling as well as to see if anything structural needs seeing to. So, for the meantime the noisy people in the church will be the quietest.

Beverley Challoner

Children and Young People

It's sad to think that we haven't been able to work with our usual zeal for Junior Church, Youth Group, Wiggly worship & Messy church over the last eleven months. We have however managed to offer Junior Church at as many Sunday masses that have been possible with the Covid restrictions strictly in place. Wiggly worship has had a few virtual sessions to nursery at school and from The Lady Chapel too. Thanks to everyone who has supported this by teaching or cleaning & volunteering to keep the church open. Parents have felt very supported too. We've managed to act pastorally to families via phone calls or distanced doorstep chats. We distributed Advent activity calendars to all our range of young people from tots to teenagers. They replied by donating to the Christingle collection which would normally take place on Christmas Eve. Church families were invited to attend a Covid safe service instead. Having a Church school has been very supporting for families too, under very unusual circumstances. I hear all the time from parents how supporting the staff are. Thank you to them. We look forward to being "released" from the restraints of the pandemic, but Praise God that we can safely worship by a safe visit or virtually. We look forward to church picnics, tug of war & lots of games on the Church green in the not too distant future.

Mary Howe

The Parochial Church Council of the Ecclesiastical Parish of Worksop Priory St Mary & St Cuthbert

Priory Action Group Report

But what can we do?

And it was essentially with that question that Priory Action Group emerged. We hope to follow roughly the pattern of justice and peace groups but we do not want to be limited by one cause or movement. We wish to help and take action wherever it is needed on a local, national, and even global level.

We plan to do this in 3 ways:

- firstly, by raising awareness (look out for articles, groups, information sessions);
- secondly, by engaging with local charities and groups in the Bassetlaw area;
- thirdly, by engaging with groups and charities on a wider national and global level.

Due to the pandemic we have only so far managed to operate via the magazine and the Priory Action Group Facebook which launched in September and our first action month was in October with Christian Aid's Harvest Appeal. In November the focus was Refugees and in December it was Homelessness.

We hope that you will get involved with at least one of our upcoming causes in 2021 and please do not hesitate to contact either Charlotte Rushby or Fr David James to find out more, ask questions, or propose a cause.

Reader's Report

Well what a year this has been. I missed Easter 2019 as I had just come out of hospital and was so looking forward to 2020. When Fr Spicer asked me to preach for Holy Week and Easter I was over the moon. I worked on this only to find that because of Covid I was to miss another Easter and all my hard work came to nothing. I have preached, led intercessions and administered the chalice during 2020 when Covid has allowed it. Leading up to Easter, Fr David and I led a Lent group online, but again it wasn't like actually being physically together. Due to travelling restrictions I have been unable to attend mass on a regular basis. However, being married to a priest has made it possible for me to celebrate mass and keep festivals and I feel very privileged and grateful for this. During mass in the past I have worked with a ladies group and although this hasn't been able to continue I have kept in touch with them and they have continued to keep the sacrament of reconciliation during the year. I hope and pray that we will soon be back to normal, whatever normal may be and have more positive news to report.

Gill James

The Parochial Church Council of the Ecclesiastical Parish of Worksop Priory St Mary & St Cuthbert

Treasurer's Report

The church has to meet many expenses and financial obligations throughout the year. Payment of these is challenging in an average year, but during the pandemic it has been even more so.

Income is down £29,000 from 2019, which is mainly due to not being able to have any fundraising activities such as fayres, coffee mornings and lunches (down £8,700), a reduction in baptisms, weddings and funerals and their congregations (fee income and collections were down by £11,400), and donations from visitors and other sources (down £5,700). This is a double-whammy as not only do we not receive the amount from these collections, but neither do we get the gift aid from them.

However, it is pleasing that planned giving has increased slightly, even from those who have not been able to attend in person during the pandemic. We are incredibly grateful for your support.

We have introduced a number of new ways of giving, from a contactless machine at the back of church which is focussed on increasing collections for occasional services, to online giving through the website and enrolling in the EasyFundraising and AmazonSmile schemes.

On paper expenditure is down £24,000, but in reality this is because we had to make the decision to pay less Parish Share than in previous years. The diocese asked us to pay £53,652, but we were only able to pay £36,000 (£18,000 less than 2019).

However, this was actually quite an achievement considering the reduction in income.

Even though the church building has been used much less than normal, most expenses still remain. We still have to pay for the church insurance (which, behind Parish Share, is our second highest outgoing), utilities, repairs, electrical checks and boiler servicing. The PCC has had to make difficult decisions on reducing costs by eliminating the Musical Director post, and some cost savings will continue, such as producing fewer paper versions of materials to provide for those who cannot receive them online.

We have invested in installing WiFi in church and audio/visual equipment to support the live streaming of services.

As the free-banking period finished with Yorkshire Bank we agreed to move to HSBC who provide free banking for churches. However, as most banks have closed for new business accounts we have not been able to make the transition.

Managing the church finances is not a one-person job, and I am grateful to everyone who has supported me in the Treasurer role since starting in April. Especially David Caseldine for counting the money each week, Kate Walters for organising the envelope and gift aid claims, and Ivy Underwood for helping me to keep on top of fees and incoming invoices, and to Keith Proudlove for keeping well organised accounts over the previous 9 years which made the transition as smooth as it could have been.

Ian Pinder-Packard

**The Parochial Church Council of the Ecclesiastical Parish of
Worksop Priory St Mary & St Cuthbert**

The charity's policy on reserves

The charity has no specific policy with regard to the level of reserves.

Signed on behalf of the charity's trustees:

Signed Nicolas Spider Date 22/5/22
Rev Canon Nicolas Spider, Trustee

**Independent examiner's report to the trustees of
The Parochial Church Council of the Ecclesiastical Parish of Worksop
Priory St Mary & St Cuthbert
for the year ended 31 December 2020**

I report to the trustees on my examination of the accounts of The Parochial Church Council of the Ecclesiastical Parish of Worksop Priory St Mary & St Cuthbert (the charity) for the year ended 31 December 2020.

Responsibilities and basis of report

As the trustees of the charity you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

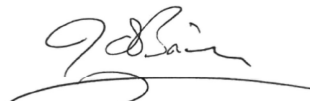
I report in respect of my examination of the charity's accounts carried out under section 145 of the 2011 Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the charity as required by section 130 of the Act; or
2. the accounts do not accord with those records.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Signed  Date 24/05/2022
John O'Brien MSc, FCCA, FCIE
Employee of Community Accounting Plus

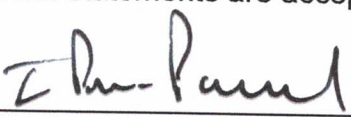
**The Parochial Church Council of the Ecclesiastical Parish of Worksop
Priory St Mary & St Cuthbert
Receipts & payments account
for the year ended 31 December 2020**

				<i>2020</i>
		Unrestricted	Restricted	Total
		Funds	Funds	Funds
	Note	£	£	£
Receipts				
Grants & donations	2	71448	153	71601
Fees		13971	-	13971
Events		879	-	879
Insurance claim		638	-	638
Fundraising		1881	-	1881
Cheapside Rent		3789	-	3789
Other		1044	-	1044
Bank interest		6	-	6
Investment income		202	-	202
Total receipts		93858	153	94011
Payments				
Utilities		5696	-	5696
Insurance		9153	-	9153
Wages & NI		10427	-	10427
Sundry expenditure		1085	-	1085
Expenses		626	-	626
Diocese		45131	-	45131
Office and general administration		3047	-	3047
Supplies		2425	81	2506
Cleaning		481	-	481
Attendants		700	-	700
Organist – Occasional		1040	-	1040
Church – Maintenance		11911	2417	14328
Food & Drink		33	-	33
P/T Priests Fees		1695	-	1695
Professional fees		1440	-	1440
Licences		108	-	108
Donations made		636	-	636
Equipment		11979	-	11979
Charges		339	-	339
Total payments		107952	2498	110450
Net receipts/(payments)		(14094)	(2345)	(16439)
Cash funds at start of this period		29477	1306	30783
Transfers between funds		(1499)	1499	-
Cash funds at end of this period		13884	460	14344

**The Parochial Church Council of the Ecclesiastical Parish of Worksop
 Priory St Mary & St Cuthbert
 Statement of assets and liabilities
 at 31 December 2020**

	2020
Cash assets	£
Bank accounts	14344
	<u>14344</u>
 Other monetary assets	
Prepayments - Insurance	253
Investments	45807
	<u>46060</u>
 Assets retained for the charity's own use	
General equipment.	
Sound System - Jan 2020 - £11,911.28	
Signage - Dec 2020 - £1,200	
 Liabilities	
Creditors - Independent examination fee	(720)
	<u>(720)</u>

These financial statements are accepted on behalf of the charity by:

Signed  Dated 17 May 2022
 Ian Pinder-Packard, Trustee

**The Parochial Church Council of the Ecclesiastical Parish of Worksop
Priory St Mary & St Cuthbert
Notes to the accounts
for the year ended 31 December 2020**

1. Receipts & payments accounts

Receipts and payments accounts contain a summary of money received and money spent during the period and a list of assets and liabilities at the end of the period. Usually, cash received and cash spent will include transactions through bank accounts and cash in hand.

2. Grants & donations

	Unrestricted	Restricted	Total
	£	£	£
Additional Curates Society	1500	-	1500
Nottinghamshire County Council	850	-	850
Nottinghamshire Historic Churches Trust	784	-	784
Gift Aid	12681	-	12681
Planned giving	40783	-	40783
Sundry donations	14850	153	15003
	<u>71448</u>	<u>153</u>	<u>71601</u>

The Parochial Church Council of the Ecclesiastical Parish of Worksop Priory St Mary & St Cuthbert

3. Funds analysis

	Opening balance	Receipts	(Payments)	Transfers	Closing balance
	£	£	£	£	£
Restricted funds					
ACS	5	-	-	-	5
Walsingham	(99)	-	-	99	-
Childrens' Society	8	-	-	-	8
Flowers	254	153	(81)	-	326
Gatehouse	1130	-	(1130)	-	-
Icons	(200)	-	(1200)	1400	-
Christian Aid	101	-	-	-	101
Durham	-	-	-	-	-
Wall	87	-	(87)	-	-
Church Urban Fund	20	-	-	-	20
	1306	153	(2498)	1499	460
Unrestricted funds					
General	12306	92228	(95661)	(1567)	7306
(IM) Kitchen	224	-	-	-	224
Servers	475	-	(57)	-	418
Youth	147	-	(108)	-	39
(EP) Kitchen	11	-	-	-	11
100 Club	1842	1300	(215)	-	2927
Clock	132	-	-	-	132
Coach	(68)	-	-	68	-
Organ	1745	330	-	-	2075
Bell Fund	477	-	-	-	477
Choir	12186	-	(11911)	-	275
	29477	93858	(107952)	(1499)	13884

The transfer from the General fund to the Coach, Walsingham and Icons funds are to cover the deficits on these activities.

ACS – A fund to pay for donations specifically given for the ACS.

Walsingham – A fund to keep money received for Walsingham pilgrimages which is then paid to Walsingham.

Childrens' Society – A fund to pay for donations specifically given for the Childrens' Society.

The Parochial Church Council of the Ecclesiastical Parish of Worksop Priory St Mary & St Cuthbert

Flowers – A fund to pay for flowers.

Gatehouse – A fund to pay for repairs to the Gatehouse.

Icons – A fund to pay for some icons.

Christian Aid – A fund to pay for donations specifically given for Christian Aid.

Durham – A fund to keep money received for an annual trip to Durham.

Wall – A fund to pay for repairs for a wall in the Gatehouse which needed repairing.

Church Urban Fund – A fund to pay for donations specifically given for the Church Urban Fund.

(IM) Kitchen – Monies received from a Sunday coffee morning run by a certain person.

Servers – A fund to pay for server equipment, usually cassocks, cottas etc.

Youth – A fund to pay for youth group equipment.

(EP) Kitchen – Monies received from a Sunday coffee morning run by a certain person.

100 Club – A fund to hold monies from a fundraising initiative.

Clock – A fund to pay for clock repairs.

Coach – A fund to keep money for ad-hoc trips.

Organ – A fund to pay for organ repairs.

Bell Fund – A fund to pay for repairs to the bells.

Choir – A fund to pay for choir materials, such as music and books.

4. Trustees' remuneration

Trustees received no expenses, remuneration or benefits in this period.

5. Previous period comparison

The previous period's figures have not been included for comparison because the layout used in the previous period was substantially different and does not lend itself to clear comparison.

6. Glossary of terms

Creditors: These are amounts owed by the charity, but not paid during the accounting period.

Prepayments: These are services that the charity has paid for in advance, but not used during the accounting period.

Restricted funds: These are funds given to the charity, subject to specific restrictions set by the donor, but still within the general objects of the charity.